

## QUESTIONS? Call or email us!

# Town of Chapel Hill Office of Planning and Sustainability

Development Services919-969-5066 planning@townofchapelhill.org

Chapel Hill Historic District	Project:						
Certificate of Appropriateness Application							
Project Description:	Permit:						
Installation of two stone piers with step lights and an illuminated stone house number insert at the front walkway entrance on East							
Franklin Street.		STAFF REVIEW					
Widening of driveway apron along Boundary Street.	Application complete and accepted						
		ion not complete and					
	returned w	ith a notation of deficiencies					
	BY:						
Instructions: Submit one paper copy and a digital copy of all application materials coll	ated in one f	ile (pdf preferred)					
<b>Deadlines:</b> Applications are due by the close of business 30 calendar days prior to the scheduled meeting date.							
<b>Note:</b> Only complete applications may be accepted for Certificate of Appropriateness review. Applications that are not complete will be returned with a notation of deficiencies.							



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A: Pro	perty Informa	tion							
Prope	rty Address:	604 East Fra	nklin Stree	t		Parcel I	D Number:	9788685543	
Prope	rty Owner(s):	Betsy Black	well and Jo	hn Watso	n	Email:	johndwat	son54@gmail.con	n
Prope	ty Owner Addre	ess: 604 East Frai	nklin Street						
City:	Chapel Hill	State:	NC	Zip:	27514	Pho	ne:		
Histori	c District: ☐ Cam	neron-McCauley	□XFranklir	n-Rosemary	√□Gimgh	oul	Zoning Dis	trict: R-2	
В: Ар	olicant Informa	tion							
Applic	ant: Betsy Black	well and John W	atson			Role (d	owner, ct, other):	owners	
Addre	ss (if different fr	om above): sam	e as above						
City:			State:		Zip:				
Email:						Phone:			
C. App	olication Type (	check all boxe	s that appl	y)					
could i	mpair the integr	ity of the proper	ty and/or th	ne district a	s a whole.	See <u>Desig</u>	n Guidelines	olve additions or re (p. 69) for a list of n other than minor w	ninor works.
□XSit	e-work only (wa	lkways, fencing,	walls, etc.)	□After	-the-fact a	pplication	(for unauth	orized work already	performed).
□Rest	toration or altera	ation		□Demo	olition or n	noving of	a site feature	e.	
□New	construction or	additions		□Requ	est for revi	iew of ne	w application	n after previous der	nial
□Sign									

#### D. Basic information about size, scale, and lot placement.

Provide measurements in feet and square feet where applicable. Where possible, please provide accurate measurements from a licensed surveyor, architect, engineer, etc. If exact measurements are not available, please provide estimated information. Current estimated information about lots and buildings can be found on the <a href="Orange County Real Estate Data">Orange County Real Estate Data</a> website. Information about lot placement can be found on the <a href="Chapel Hill">Chapel Hill</a> and <a href="Orange County Interactive GIS">Orange County Interactive GIS</a> portals.

Zoning District:	Minimum setbacks			Maxim	um heights	Lot size
	Street	Interior	Solar	Primary	Secondary	



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Required by zoning	n/a	n/a	n/a	n/a	n/a		
Proposed	n/a	n/a	n/a	n/a	n/a		
	Existing	Change +/-	Total	Total Flo	or Area Ratio		
Floor Area (main structure)	n/a	n/a	n/a	Existing	Proposed	ISA/NLA ratio	
Floor Area (all other)	n/a	n/a	n/a	n/a	n/a	Existing	Proposed
Impervious Surface Area (ISA)	n/a	n/a	n/a	n/a	n/a	n/a	n/a
New Land Disturbance			n/a				

#### **E: Applicable Design Guidelines**

The Town's <u>Design Guidelines for the Chapel Hill Historic Districts</u> are integral to the application and review process. These guidelines supplement the required review criteria for Certificate of Appropriateness applications (provided in <u>Section 3.6.2(e)(4)</u> of the Land Use Management Ordinance) by providing detailed, practical considerations for how to make changes to properties while preserving the special character of their Historic District context. Please review the Design Guidelines and consider their applicability to your proposed project. (Attach additional sheets, as necessary.)

Section/Page	Topic	Brief description of the applicable aspect of your proposal
II, 14-15 II, 16	Public Right of Way Walls and Fences	Widening of driveway apron along Boundary Street.  Two stone piers constructed upon the corners of the existing walls of the walkway entrance on East Franklin Street.
II, 22	Exterior Lighting	Step lights set into the stone piers. A downlight to illuminate the house number plaque.
II, 24	Signage	A house number etched into a craborchard stone plaque in one of the piers.



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F. Checklist of Application Materials					
Attach the required elements in the order indicated.	то ве	PLETED	TO BE COMPLETED BY TOWN STAFF		
	YES	N/A	YES	N/A	NO
1. Written description of physical changes proposed. Describe clearly and in detail the physical changes you are proposing to make. Identify the materials to be used (siding, windows, trim, roofing, pavements, decking, fencing, light fixtures, etc.), specify their dimensions, and provide names of manufacturers, model numbers, and specifications where applicable.	$\boxtimes$				
2. History, context, and character information. Please include a summary of what information you have relied on to understand the relevant character and history of the district and subject property—and briefly summarize that information. At a minimum, include:	$\boxtimes$				
<ul> <li>Current property information for the lot and all structures, including Building Sketches and Building Details, from <u>Orange County Real Estate</u> <u>Data</u>.</li> </ul>					
☐ The entry of your property on the most recent inventory of historic resources in the relevant National Register for Historic Places filing, available via the NC State Historic Preservation Office website: for McCauley-Cameron see <a href="West Chapel Hill">West Chapel Hill</a> , for Franklin-Rosemary see <a href="Chapel Hill Historic District">Chapel Hill Historic District</a> , for Gimghoul see <a href="Gimqhoul">Gimqhoul</a> . (If yours is one of the few properties in McCauley-Cameron or Franklin-Rosemary that has not yet been inventoried, please indicate that.)					
3. Justification of appropriateness. Attach an annotated statement explaining how the proposed change(s) meets the following standards of appropriateness that the Commission considers in making findings of fact indicating the extent to which the application is or is not congruous with the historic aspects of the historic district. If a standard is not applicable, type "not applicable".	$\boxtimes$				
<ul> <li>A. The height of the building in relation to the average height of the nearest adjacent and opposite buildings.</li> <li>B. The setback and placement on lot of the building in relation to the average setback and placement of the nearest adjacent and opposite buildings.</li> </ul>					
<ul> <li>C. Exterior construction materials, including texture and pattern.</li> <li>D. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials.</li> <li>E. Roof shapes, forms, and materials.</li> <li>F. Proportion, shape, positioning and location, pattern, and size of any elements of fenestration.</li> </ul>					
<ul><li>G. General form and proportions of buildings and structures.</li><li>H. Appurtenant fixtures and other features such as lighting.</li><li>I. Structural conditions and soundness.</li></ul>					



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J. Architectural scale.				
4. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed or the digital equivalent. Maximum 2 images per page.	$\boxtimes$			
<b>5. Site Plan Set</b> showing existing and proposed conditions. (Min. scale: 1 in. = 20 ft.)				
Site plans must show the relationships between, and dimensions of, existing and proposed buildings, additions, sidewalks, walls, fences, driveways, and/or other structures on the property, as well as property lines and applicable zoning setbacks.				
☐ Include both written and drawn scales and show accurate measurements. You may also use a copy of a survey with surveyor's seal deleted. Revise the copy as needed to show existing conditions and your proposed work.				
☐ Indicate the area of all structural footprints (existing and proposed) in square feet; also, indicate lot size in square feet.				
6. <b>Elevation Drawings</b> showing existing structural facades and proposed changes. Drawings should be submitted as 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. All details should be reasonably legible. Photographs are okay for facades with no changes.	$\boxtimes$			
☐ Elevation drawings showing all proposed changes above current grade from front, back, and both sides.				
Include scale bar, written scale, and label major dimensions (including width of structures and heights from finished grade to fascia/eaves and heights to top of roofs).				
$\square$ Label materials to be used (roofing, siding, windows, trim, light fixtures, etc.)				
7. Information about context (required for all construction of new structures, proposed impervious surfaces greater than 1500 SF, additions greater than 150 SF, and/or proposed land disturbance greater than 5000 SF.) Detailed information about lots and structures can be found on the Orange County Real Estate Data website; information about lot placement can be found on the Chapel Hill and Orange County GIS portals.				
For each of the nearest adjacent and opposite properties, provide:				
<ul> <li>The height of each building (if an estimate, indicate that).</li> <li>The setbacks and lots placement of each building (an image from the Town GIS database, including scale, is sufficient).</li> </ul>				
$\Box$ The size of each lot (net land area in square feet).				
☐ The size of all buildings on the nearest adjacent and opposite properties, including building footprint areas, Floor Areas (in square feet), and Floor Area Ratios. Provide current figures from Orange County Real Estate Data; indicate any corrections for accuracy you believe necessary and your basis for doing so.				
8. <b>Demolition/Relocation Information</b> (required only if demolition or relocation of a feature is proposed).		$\boxtimes$		
$\square$ Provide a written description of architectural features, additions,				



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remodeling, and any alterations to the structure(s). Make note of any outbuildings on the site plan of the property.			
☐ Provide a history of the structure, giving the construction date and architect or carpenter, briefly noting any significant events, persons and/or families associated with the property. Provide current exterior photographs of the property (4" x 6" as printed or the digital equivalent). If information is unknown, please provide a summary of sources consulted.			
☐ If an argument about structural soundness is being made, attach a signed and sealed report from a professional engineer.			
As necessary, attach a statement explaining how a delay in demolition would cause the property owner to suffer extreme hardship or be permanently deprived of all beneficial use or return from such property by virtue of the delay.			
$\square$ Provide any records about the structure to be demolished.			
<b>9.</b> Mailing notification fee per <u>Planning &amp; Sustainability Fee Schedule</u> . For a list of addresses, please refer to the Town's <u>Development Notification Tool</u> .	$\boxtimes$		
10. Certificate of Appropriateness fee per Planning & Sustainability Fee Schedule			



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#### **G**: Applicant signature

I hereby certify that I am authorized to submit this application; that all information is correct to the best of my knowledge, and all work will comply with the State Building Code and all other applicable State and local laws, ordinances, and regulations.

I acknowledge and agree that the Historic District Commission members, Town employees, and Town agents may enter, solely in performance of their official duties and only at reasonable times, upon the applicant's property for examination or survey thereof pursuant to North Carolina General Statute 160A-400.8. However, no member, employee, or agent of the Historic District Commission may enter any private building or structure without the express consent of the owner or occupant thereof.

I understand and agree that an approved Certificate of Appropriateness is valid only for the particular application, plans, specifications and related project details presented to, and approved by, the Historic District Commission. If any of the data contained in this application, any plans or any specifications presented to the Commission are changed or altered for any reason, including, but not limited to, changes or alternations deemed practically necessary during construction, required due to subsequent Town reviews, or otherwise, a new hearing before the Historic District may be required. By signing below, the applicant agrees to notify the Development Services Center of any changes or alternations in the data contained in this application, the approved plans or the approved specifications related to the project that is the subject of this application.

Hearings on Certificate of Appropriateness applications before the Commission are quasi-judicial proceedings. Therefore, Historic District Commission members are not permitted to discuss a pending application with the applicant or other party. By signing below, the applicant agrees to refrain from speaking with or contacting any member of the Historic District Commission about an application outside of the formal evidentiary hearing on the application.

	$\sim$		
John D. Watson	1)/0/1	1 1 dos	
	MUNDER	It Chrond 7:0	X01X
Applicant (printed name)	Signature	// Date	
same			
Property Owner	Signature	Date	
(if different from above)			



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#### **Certificate of Appropriateness Supplemental Requirements**

\*In addition to Residential Zoning OR Administrative Zoning Compliance Permit Requirements

Certificate of Appropriateness applications are subject to review and approval by the Historic District Commission as well as by Town staff. For assistance with this application, please contact the Chapel Hill Planning Department.

**Please submit** *all* **materials listed** <u>on this sheet</u>. The Historic District Commission meets on the second Tuesday of each month at 6:30 pm. For confirmation of a meeting date and the placement of your request on the agenda, please call the Planning Department. **Applications are due one month in advance of meeting.** 

#### **Application Process:**

- 1. Historic District Commission Review of Certificate of Appropriateness (COA) Supplemental materials
- 2. Staff review of Residential / Administrative Zoning Compliance Permit (ZCP) materials

\*\*COA (step 1) and ZCP (step 2) materials may be submitted simultaneously or separately.

#### **Required Application Materials**

(In addition to Residential Zoning Compliance Permit or Administrative Zoning Compliance Permit Requirements)

An Electronic copy of each document is required in addition to paper copies.

Provide a single set of the following materials:

X	1.Application Form. Either Residential Zoning Compliance or Administrative Zoning Compliance.
n/a	2.Recorded plat or deed verifying property's current ownership
n/a	3. Recorded plat of easements, right-of-way, and dedications, if applicable
X	4. Mailing List of Property Owners, applicable within 100 feet of property boundaries
	The Town will prepare a formal notice to be mailed to surrounding property owners about the
	application. You may find it helpful to discuss the proposed changes with your neighbors in person so
	you can address their concerns both in your planning and presentation.
X	5. Mailing notification fee. The fee per address can be found on the Planning Department's Fee Schedule.
X	6. Certificate of Appropriateness fee per <u>Planning Department's Fee Schedule</u>
X	7. Reduced Site Plan Set (reduced to 8.5" x 11")
n/a	8. <b>Building Elevations</b> (label building height from top of roof to finished grade line)
n/a	9. Floor Plan, only if accessory apartment, duplex, or commercial application.
	• -

(Continued)



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Χ

#### 10. Written Description

Describe all proposed changes to the property, list all materials to be used, and address the criteria (listed below) that the Commission uses to determine appropriateness. Presenting your proposal with these criteria in mind will provide a clear basis for the Commission's deliberations.

- The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
- b) The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite buildings;
- c) The exterior construction materials, including textures and patterns;
- d) The architectural detailing such as lintels, cornices, brick bond, and foundation materials;
- e) The roof shape, form, and materials;
- f) The proportion, shape, location, pattern, and size of any elements of fenestration (windows, doors);
- g) The general form and proportion of the buildings;
- h) The accessory fixture and other features (including lighting fixtures, hardware, awnings, etc.);
- i) The architectural scale in relation to existing structures and surrounding buildings; and
- j) Structural conditions and soundness.

Provide photographs of existing property and elevation drawings of the proposed changes. Depict changes in as much detail as possible, paying special attention to those features which the Commission uses to determine appropriateness. This section of the application allows the Commission to see the current state of the property, to visualize the proposed changes, and to assess the impact. The visual description must include dimensions. For new buildings and major additions, the visual description must include the interior floor plan.

n/a

#### 11. Information Regarding Surrounding Properties

For new construction or large projects, the applicant is required to provide information on:

- The height of the nearest adjacent and opposite buildings;
- The setback and placement of the nearest adjacent and opposite buildings;
- The scale of the nearest adjacent and opposite buildings, including percentage of lot coverage.

n/a

#### 12. Demolition Information (if applicable)

Provide a description of architectural features, additions, remodeling, and any alterations to the structure(s). Make note of any outbuildings on the site plan of the property. Provide a history of the structure, giving the construction date and architect or carpenter, briefly noting any significant events, persons, and/or families associate with the property.

#### Certificate of Appropriateness Application – 604 EAST FRANKLIN STREET

#### 1. Written description of physical changes proposed.

A major restoration and renovation to the house was completed in 2017. The Owner now wishes to construct stone piers at the entrance to the walkway on East Franklin Street, with step lights and a downlight on the new house number stone. No demolition is involved in the installation of these elements.

**STONE PIERS.** Two stone piers, 32" high by 24" square, will be constructed on top of the corners of the existing stone walls. The stone and construction method will match the stone of the existing walls, which is native Chapel Hill stone with hidden mortar joints.

**LIGHTS.** Wall-mounted step lights, dimensions 2" x 3", will be installed in the side of each stone pier to light the steps. A down light, dimensions 3/4" x 6", will be installed above the craborchard stone house number in the pier on the right.

**HOUSE NUMBER.** A house number stating "604" will be etched in a craborchard stone, dimensions 8" x 14", and inserted into the front face of the pier on the right. The existing house number will be removed from the existing light pole behind the pier.

**DRIVEWAY APRON.** The current concrete apron and sidewalk on Boundary Street are not currently aligned with the driveway, causing vehicles to roll over the curb. We propose to widen the apron 3' to the north, using the Town of Chapel Hill standard details for driveways to match existing.

#### 2. History, context, and character information.

The Lawson House, constructed in the late nineteenth century, is a large shingle style bungalow and is a contributing structure in the Franklin-Rosemary Historic District. See page 16 of the Franklin-Rosemary Historic District Significance Report (1994), attached.

#### 3. Justification of Appropriateness

The proposed changes meet the following standards of appropriateness, as referenced in the Design Guidelines for the Chapel Hill Historic Districts. The proposed changes preserve the historic character of the Lawson House and East Franklin Street while improving safety, and historic context, and are compatible with the setting.

#### A. Height of building:

Not applicable.

#### B. Setback and placement of building:

Not applicable.

#### C. Exterior construction materials, including texture and pattern:

#### Standards:

Page 15 Public Right-of-Way, Guidelines 1 and 2: "Retain and preserve the...materials...and dimensions of the streets [and] sidewalks...that are important in defining the overall historic character of the district." "Protect and maintain the details, features, and material surfaces of the historic streetscape through appropriate methods. Replace damaged or deteriorated historic features to match the original in material and design."

Page 9 Settings, Guideline 3: "Introduce new site features, building additions, new buildings, and other structures in ways that are compatible with the visual and associative characteristics of the historic district."

Page 17 Walls & Fences, Guideline 7: "Introduce compatible new walls and fences, as needed, in ways that do not compromise the historic character of the site or district."

Page 17 Walls & Fences, Guideline 8: "Construct new walls and fences in traditional materials and designs that are compatible in configuration, height, material, scale, and detail with the character of the building, site, and district."

<u>Justification</u>: The widening of the driveway apron on Boundary Street will use the Town of Chapel Hill standard details for driveways to match the existing materials of the driveway apron.

<u>Justification</u>: The stone piers will match the stone of the existing walls and will be similar in height and appearance to the stone piers of nearby properties along East Franklin Street.

#### D. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials:

Not applicable.

#### E. Roof shapes, forms, and materials:

Not applicable.

#### F. Fenestration:

Not applicable.

#### G. General form and proportions of buildings and structures:

#### Standards:

Page 25 Signage, Guideline 6: "Construct new signage out of traditional sign materials, such as wood, stone, or metal."

<u>Justification</u>: The inset containing the house number will be constructed of craborchard stone.

#### H. Appurtenant fixtures and other features such as lighting:

#### Standards:

Page 23 Exterior Lighting, Guideline 5: "Introduce new exterior lighting fixtures with care so that the overall historic character of the building, site, and district is not compromised or diminished. Select and site new lighting fixtures so their location, orientation, height, brightness, scale, and design are compatible with the historic district and its human scale."

<u>Justification</u>: The step lights will be flush with the face of the side of each pier and will have low-level lighting adequate to light the steps at night. The downlight in the house number inset also will be just enough to light the house number.

#### I. Structural conditions and soundness.

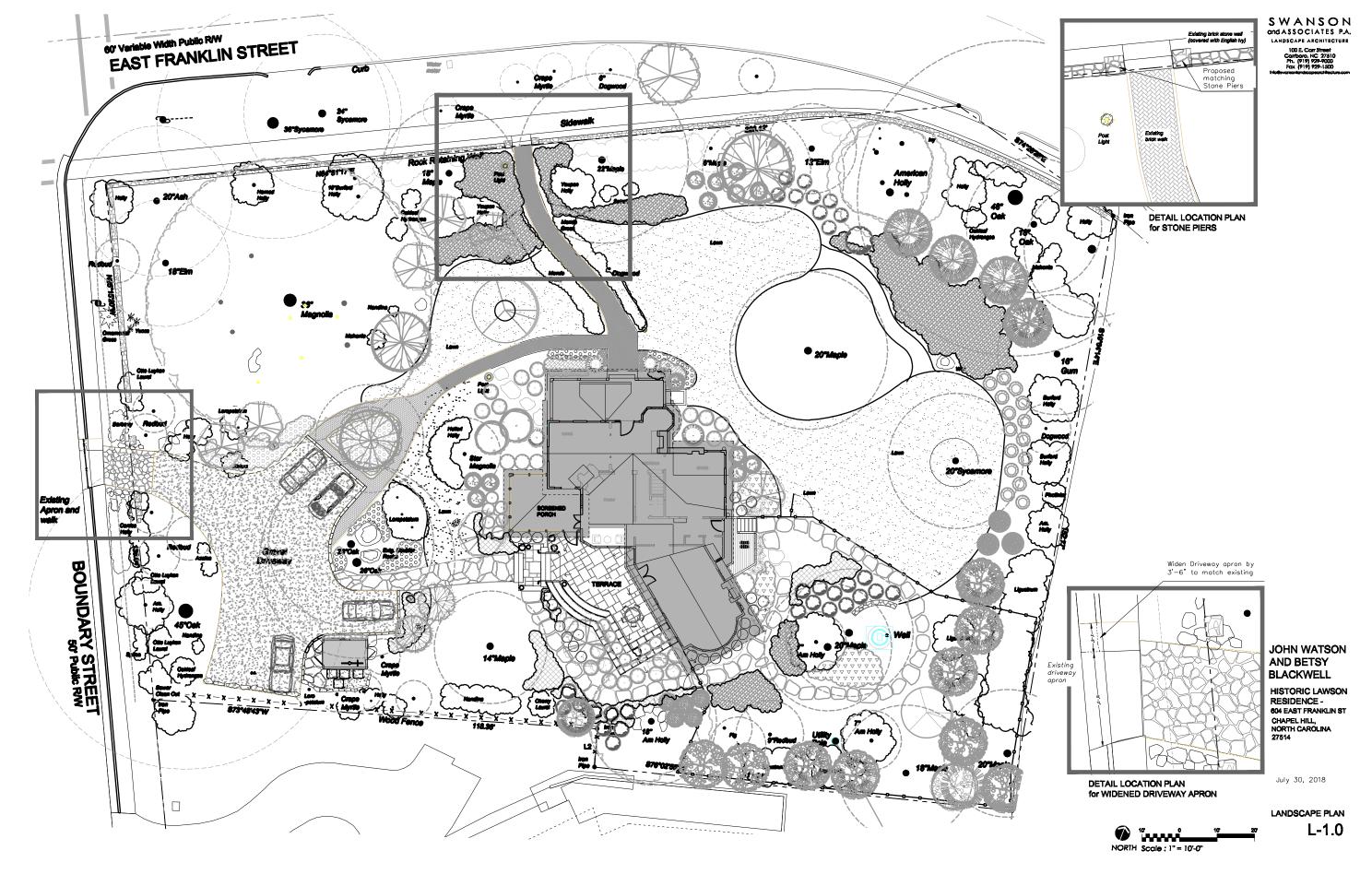
Not applicable.

#### J. Architectural Scale.

#### Standards:

Page 9 Settings, Guideline 3: "Introduce new site features, building additions, new buildings, and other structures in ways that are compatible with the visual and associative characteristics of the historic district."

<u>Justification</u>: The stone piers will be similar in scale to the piers of nearby properties in the Franklin-Rosemary Historic District.





**Existing Conditions** 



Proposed Stone Piers Sketch

John Watson and Betsy Blackwell

604 E. Franklin St. Chapel Hill, NC

Stone Pier







Wall mounted step light

Stone wall to be similar in scale, method of construction and type of stone to the stone walls on the UNC Campus. Stone to be predominately Chatham County native field stone (weathered look).

Flat faced rocks with squared off corners.

1" wide mortar joints — do not allow extra wide areas of mortar to show.

Large 'Anchor' rocks placed every 3rd or 4th rock to weight wall and provide structural stability for wall.

Stone Pier Section

SCALE: 1" = 1'-0"

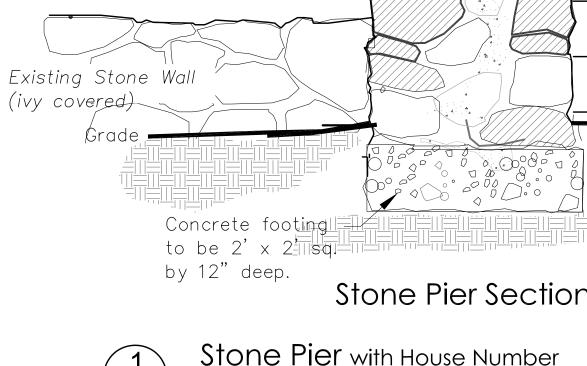
Stone Pier Elevation

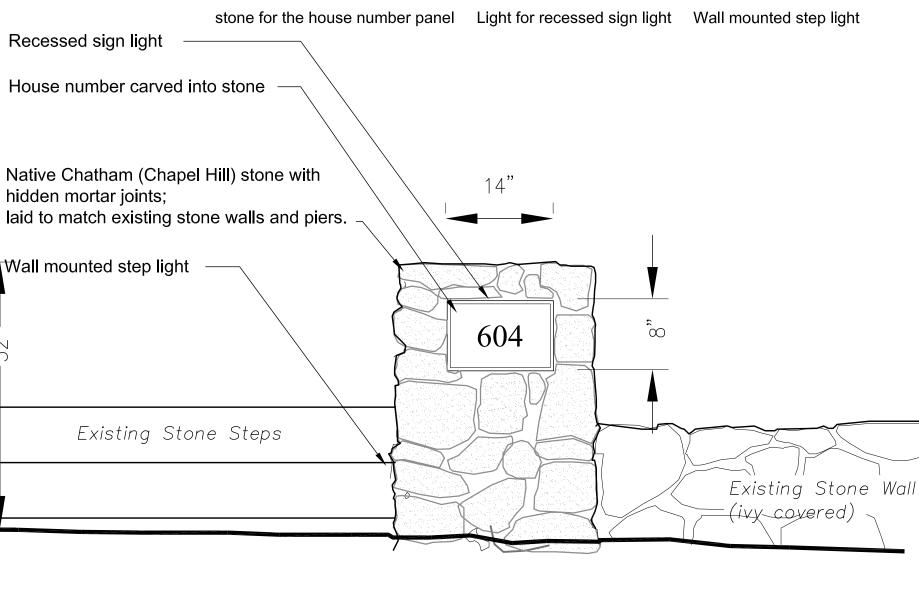
604 E. Franklin St. Chapel Hill, NC

John Watson and

Betsy Blackwell

Stone Pier







Love House, Franklin St.



Stone Piers at UNC President's Residence, Franklin St. (with stone steps)













604 E. Franklin St.



604 E. Franklin St.

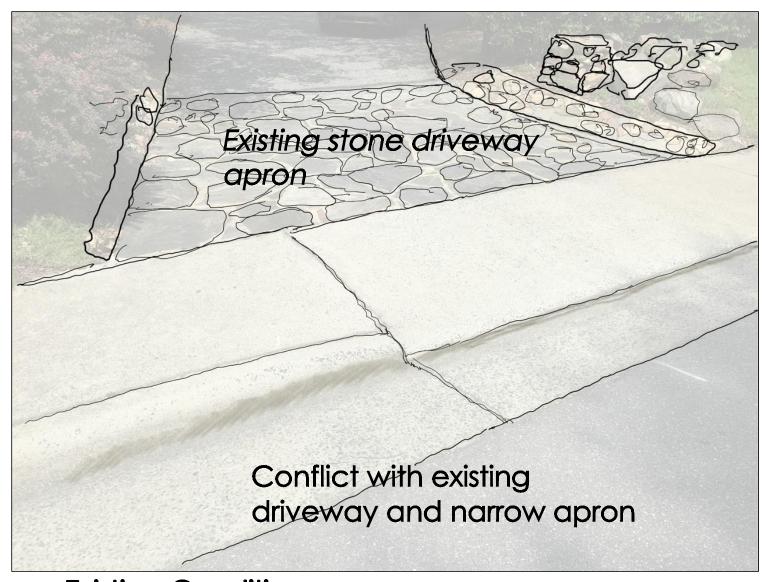
Existing temporary house number sign will be removed

John Watson and Betsy Blackwell 604 E. Franklin St.

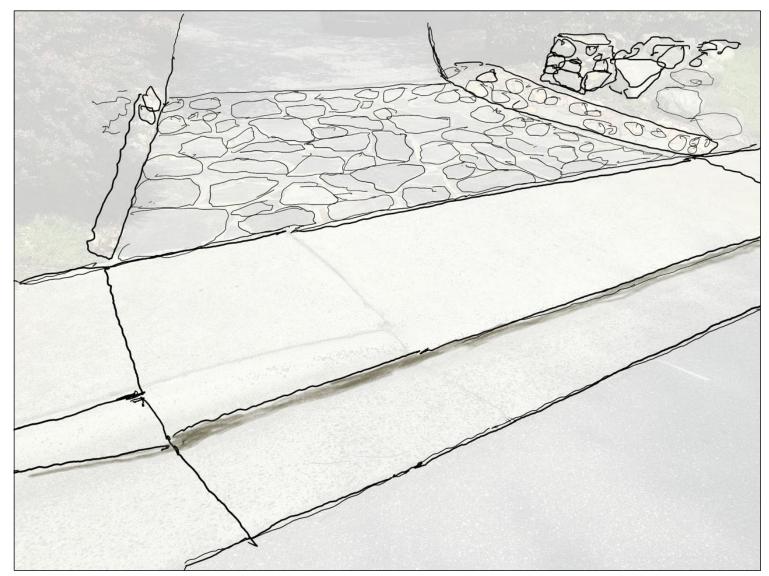
Chapel Hill, NC

Stone Pier

Precedent examples of similar stone piers along E. Franklin St.



**Existing Conditions** 



Proposed Widening of Concrete Apron at Driveway Sketch

John Watson and Betsy Blackwell 604 E. Franklin St. Chapel Hill, NC

Driveway Apron

#### Lawson House 600 East Franklin Street

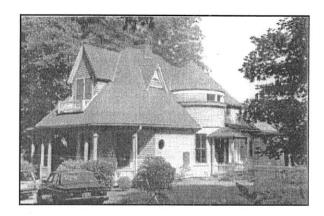
The house was built in 1880 by F.K. Ball, given to the university in 1896, and leased back to him for fifty years. When Ball left in 1907, the house was leased April 1, 1907, to Dr. R.B. Lawson, who purchased it in June of that year.

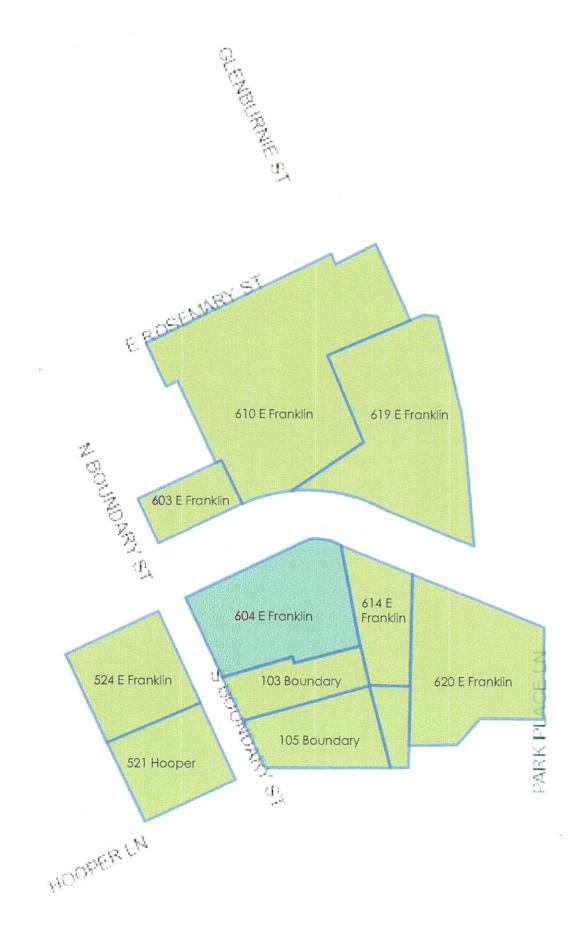
The Lawson House is an interesting example of the Bungaloid style. It features a four-bay veranda with solid, shingle-covered balustrade and posts. The high steeply pitched roof has a large central pedimented dormer. Among the interesting features of the house are the shingle patterns under the eaves, the unusual, slightly curved window projections, and the two-story wing, a blatant exception from the Bungaloid style, which was based generally on the principle of making all houses appear to be either one or one-and-a-half stories in height.

#### Kennette House 524 East Franklin Street

This house was built in 1905 by Charles Baskerville, who purchased the lot early in that year for \$500 and sold it in July to Charles Herty for \$4,500. Miss Ella Kennette purchased the house in 1920.

The Kennette House is one of the most interesting and unusual structures in Chapel Hill. A long, rectangular structure perpendicular to the street, the street facade of the Kennette House is treated as one-and-a-half stories, though most of the building is two stories in height. More in the Shingle style than in any other, the Kennette House features varying roof forms, irregularly shaped porches, a profusion of dormers, and shingle siding.





<u>, 4,7</u>

#### **Notification List**

Parcel	Name	Address			
9788685838	UNIVERSITY OF N C	-	CHAPEL HILL	NC	27514
9788687501	DELUCA EMILIE PATTON	614 E FRANKLIN ST	CHAPEL HILL	NC	275143822
9788683402	COX CHRISTOPHER WARD	524 E FRANKLIN ST	CHAPEL HILL	NC	275143708
9788686304	CAPEL MARY CLARA	105 S BOUNDARY ST	CHAPEL HILL	NC	27514
9788683350	FRIDAY IDA H	521 HOOPER LN	CHAPEL HILL	NC	275143837
9788688432	GILLINGS JOAN H	620 E FRANKLIN ST	Chapel Hill	NC	27514
9788685472	GRAVELY FRANCES	103 S BOUNDARY ST	CHAPEL HILL	NC	27514
9788687314	DELUCA EMILIE PATTON	614 E FRANKLIN ST	CHAPEL HILL	NC	275143822
9788687749	MOULTON ROBERT J	619 E FRANKLIN ST	CHAPEL HILL	NC	275143826
9788683791	RICH SANDRA	603 E FRANKLIN ST	CHAPEL HILL	NC	27514