

From: Roger Stancil
Sent: Monday, March 19, 2018 8:53 PM
To: Allen Buansi; Donna Bell; Hongbin Gu; Jeanne Brown; Jess Anderson; Karen Stegman; Town Council; Michael Parker; Nancy Oates; Pam Hemminger; Rachel Schaevitz; Roger Stancil; Ross Tompkins
Cc: Loryn Clark; Sarah Vinas; Amy Harvey; Beth Vazquez; Carolyn Worsley; Catherine Lazorko; Christina Strauch; Dwight Bassett; Flo Miller; Mary Jane Nirdlinger; Rae Buckley; Ralph Karpinos; Ran Northam; Roger Stancil; Sabrina Oliver
Subject: Council Questions: Item 5: CDBG Program

Council Question: Why was no one from the Housing Advisory Board able to be a part of the CDBG Application Review Committee?

Staff Response: *Staff attempted to recruit members of the Housing Advisory Board to participate in the process. Unfortunately, none of the HAB members were able to volunteer this year. At the time of recruitment, the Board temporarily had less members than usual as new members were in the process of being appointed. We believe having less members than usual, and scheduling issues for the existing members, contributed to the difficulty in finding a volunteer this year.*

Council Question: How is the amount of the grant administration fee determined? (slide deck, p. 43)

Staff Response: *Federal regulations limit grant administration expenses to 20% of the Town's annual CBDG allocation.*

From: Roger Stancil
Sent: Tuesday, March 20, 2018 6:46 PM
To: Allen Buansi; Donna Bell; Hongbin Gu; Jeanne Brown; Jess Anderson; Karen Stegman; Town Council; Michael Parker; Nancy Oates; Pam Hemminger; Rachel Schaevitz; Ross Tompkins; Roger Stancil
Cc: Loryn Clark; Sarah Vinas; Amy Harvey; Beth Vazquez; Carolyn Worsley; Catherine Lazorko; Christina Strauch; Dwight Bassett; Flo Miller; Mary Jane Nirdlinger; Rae Buckley; Ralph Karpinos; Ran Northam; Sabrina Oliver; Sabrina Oliver
Subject: RE: Council Questions: Item 5: CDBG Program

Additional questions:

Council Question: Does the Town evaluate the Summer Youth Employment program to understand its impact on youth and host entities? Given the program's longevity, it would also be great to look at the impact it has had over the years on participants' future employment, college acceptance, host company/entities hiring practices, change in participants' view on employability, skills, etc.

Staff Response: *We seek input each year from both the employees and supervisors involved in the Summer Youth Employment program. Information collected is used to evaluate the program and guide planning for future programs. Employee evaluations provide an overview of skills the youth gained during the summer and experience they had working with their employer. For many of the youth, this is their first job experience and they're not sure what to expect. Overall, the youth have stated they had a very positive work experience. Last year 100% of the 35 youth employees successfully completed their work program and 95% reported learning at least one new job related skill. The supervisor's evaluation provides a brief evaluation of the employees performance, attendance and their experience working with the employee. Many of the supervisors report that hosting an employee is a positive experience for them. We are in the beginning stages of tracking our college attendees and graduates, and their employment beyond the Summer Youth Employment program.*

Council Question: Knowing that non-profit organizations often have limited reserves, have potential grantees been notified of the current uncertainty surrounding CDBG funding?

Staff Response: *All applicants have been notified have been notified of the uncertainty of CDBG funding. Many are closely following the federal conversations about the loss CDBG and HOME Program funds. We will continue to update applicants as we receive information on the status of the federal budget.*

Council Question: Why was the Town unable to identify someone from the HAB to serve on the Application Review Committee? The review committee only had one member representing human services, as a member of the advisory board (unclear if she has a background in human services/non-profit/affordable housing work). A funding review committee should include members with expertise in the content areas of the funding requests. Are there steps we can take to ensure stronger representation moving forward?

Staff Response: *Staff attempted to recruit members of the Housing Advisory Board multiple times to participate in the process. Unfortunately, none of the HAB members volunteered to serve on the committee. At the time of recruitment, the Board temporarily had less members than usual as new members were in the process of being appointed. We believe having less members than usual, and scheduling issues for the existing members, contributed to the difficulty in finding a volunteer this year. Our Town staff committee members were able to apply their experience related to affordable housing outside of the Town, and performance measurement, program impacts and budgeting. We will continue to emphasize the value of a Housing Advisory Board member participate in the review process.*

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Sent: Monday, March 19, 2018 8:53 PM

To: Allen Buansi <abuansi@townofchapelhill.org>; Donna Bell <dbell@townofchapelhill.org>; Hongbin Gu <hgu@townofchapelhill.org>; Jeanne Brown <jbrown2@townofchapelhill.org>; Jess Anderson <janderson@townofchapelhill.org>; Karen Stegman <kstegman@townofchapelhill.org>; Town Council <mayorandcouncil@townofchapelhill.org>; Michael Parker <mparker@townofchapelhill.org>; Nancy Oates <noates@townofchapelhill.org>; Pam Hemminger <phemminger@townofchapelhill.org>; Rachel Schaevitz <rschaevitz@townofchapelhill.org>; Roger Stancil <rstancil@townofchapelhill.org>; Ross Tompkins <rtompkins@townofchapelhill.org>

Cc: Loryn Clark <lclark@townofchapelhill.org>; Sarah Vinas <svinas@townofchapelhill.org>; Amy Harvey <aharvey@townofchapelhill.org>; Beth Vazquez <b vazquez@townofchapelhill.org>; Carolyn Worsley <cworsley@townofchapelhill.org>; Catherine Lazorko <clazorko@townofchapelhill.org>; Christina Strauch <cstrauch@townofchapelhill.org>; Dwight Bassett <dbassett@townofchapelhill.org>; Flo Miller <fmiller@townofchapelhill.org>; Mary Jane Nirdlinger <mnirdlinger@townofchapelhill.org>; Rae Buckley <rbuckley@townofchapelhill.org>; Ralph Karpinos <rkarpinos@townofchapelhill.org>; Ran Northam <rnortham@townofchapelhill.org>; Roger Stancil <rstancil@townofchapelhill.org>; Sabrina Oliver <soliver@townofchapelhill.org>

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