

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Letitia

First Name

J

Middle Initial

Davison

Last Name

titiaheel1@gmail.com

Email Address

220 Elizabeth #D7

Street Address

Suite or Apt

Chapel Hill

City

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State

27514

Postal Code

Home: (919) 869-7138

Primary Phone

Mobile: (919) 316-9886

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

town websitte

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying.

As a native Chapel Hillian I would like to see much more affordable housing for low income and young families.

You may upload a supporting document (ex. Resume).
Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ African American

Gender

☒ Female

Please select your age from the following list. *

☒ 35-54

Currently unemployed _____

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

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Public Records Statement

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☒ I Agree

Anne

First Name

D

Middle Initial

Hoole

Last Name

asdhoole@gmail.com

Email Address

307

Street Address

307 Briarbridge Valley Rd

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 414-1681

Primary Phone

Home: (919) 414-1681

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Real Estate Broker

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

Hudson Vaughn

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying.

As a longtime resident of Chapel Hill (since 1978) I am interested in sustainable and affordable housing options for Chapel Hill residents. I am the president of the non-profit Fix-A-Home, Inc. which grew out of the Realtor Association and seeks to renovate and repair homes for Chapel Hill low-income homeowners.

You may upload a supporting document (ex. Resume).
Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Please select your age from the following list. *

☒ 35-54

Realtor

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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☒ I Agree

Susan

First Name

B

Middle Initial

Humbert

Last Name

susanbhumbert@yahoo.com

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2407 briar chapel parkway

Street Address

Suite or Apt

chapel hill

City

NC

State

27516

Postal Code

Mobile: (704) 930-9318

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chatham

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Speaker at an event

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying.

I writing to express my interest in becoming a member of the advisory board. I have been serving on the Exceptional Children's Advisory Council for NC for 8 years as a parent of a child with disabilities and as the charter school representative. Sadly my time on the board expired on June 30, 2017. I have been an advocate of people with disabilities and their struggles for 24 years. I am attaching my resume for you to review. I feel I would be able to provide valuable input to the advisory board as a parent of an adult with disabilities, as a advocate for people with Autism and also from my expertise from serving on the ECAC of NC. Affordable housing, is not only a concern of the very poor. One need not be poor at all to realize that housing costs are high, or that the housing choices open to people with low to moderate incomes are often limited at best. The need for affordable housing is a significant concern at several different economic levels. When we invest in affordable homes, we invest in people, our communities. Thank you for your time. I look forward to hearing from you. Susan Humbert

[resume_2017.docx](#)

You may upload a supporting document (ex. Resume).
Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Please select your age from the following list. *

☒ over 55

Exceptional Children's Director

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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2407 Briar Chapel Parkway, Chapel Hill, NC
susanbhumbert@yahoo.com

Professional Profile

- Founding member of charter in Eastern NC; wrote/developed EC Program
- Masters (M.SPED) in Special Education –Learning Disabilities/Assistive Technology/Autism/ Behavior Specialist
- Provided leadership for and directed Special Education services for all students and staff.
- Directed and monitored the Individual Education Plan (IEP) and 504 processes
- Directed the implementation of State and Federal legislation related to Special Education
- Exceptional Children's State Advisory Council-Chair Policy and Procedures

Work History

- **2014-present The Expedition School Hillsborough, NC.**

EC Director K-8 Opened new year round charter August 2014. Responsible for insuring all state and federal guidelines. Wrote grants to increase budgetary needs. Insured all students entering The Expedition school with IEP's and 504's were accounted for and current. Advised staff on NC Guidelines and the philosophy of Inclusion. Provided supervision to staff and administrators on EC policy. Advised Head of School on hiring and state and federal guidelines. Planned parent meetings and provided educational program on Inclusion. Developed Autism Problem solving Team. Co-taught in K-6 classrooms.

- **2011-2014 North East Carolina Prep Charter School Tarboro, NC**

EC Director K-8 Insured that the district special education system functioned within the guidelines of State and Federal Laws and the policies set forth by the North Carolina School Board. Insured that all students with disabilities within NECP were receiving appropriate educational services in the least restrictive educational environments. Provided supervision and support to special education teachers and staff in order that they effectively plan for and carry out their Individual Educational Programs. Advised the Executive Director on the department's budgetary needs, hiring of staff, and met all guidelines set forth by the state and federal government.

- **2008-2011 Pine Lake Prep Charter Mooresville, NC.**

Upper School Exceptional Children-LEP Coordinator- SSD Coordinator Interpreted and applied rules and regulations relating to the instruction and curriculum of Special Education students under the State Education Law. Prepared and presented comprehensive, effective oral and written reports. Met schedules and time lines. Established and maintained effective working relationships with a wide variety of groups and individuals. Knowledge of federal, state and local laws and regulations relevant to the task areas described above. Advised on Special Education instructional strategies and school curriculum.

- **2003-2008 Lake Norman Charter School Huntersville NC**

Exceptional Children's Teacher Worked with core subject teachers to design curriculum, while maintaining the integrity of lessons through inclusion. Maintained a positive learning environment focused on middle school students' social-emotional needs. Participated in parent conferences, and multidisciplinary meetings. Wrote IEPs and conducted IEP meetings. Conducted assessments and designed interventions based on these.

Education-Masters of Special Education East Carolina University -Bachelor of Arts SPED UNC-Charlotte- Bachelor of Fine Arts UNC Chapel Hill.

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☒ I Agree

Natalie

First Name

M

Middle Initial

Lakas

Last Name

natalie.lakas@gmail.com

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Suite or Apt

Chapel Hill

City

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State

27516

Postal Code

Mobile: (970) 568-6463

Primary Phone

Business: (919) 224-9845

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

None Selected

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Justice in Action Committee: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying.

As a resident and homeowner in the Town of Chapel Hill, I would like to be an advocate for affordable, accessible housing in our great community. We have a wealth of resources and opportunities and we need to ensure that our town continues to be a home for residents at all economic levels. I want to be a part of a community that provides support to residents in need in order to preserve the unique character and promote the diversity that both challenges and creates this vibrant town.

[Natalie_Lakas_Volunteer_Resume_2017.pdf](#)

You may upload a supporting document (ex. Resume).

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Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Please select your age from the following list. *

☒ 35-54

Third Party Contract &
Performance Manager

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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NATALIE LAKAS

328 Wesley Drive, Chapel Hill, NC 27516 | 970-568-6463 | Natalie.Lakas@gmail.com

RELATED EXPERIENCE

- North Carolina licensed foster parent 2016-Present
- Refugee resettlement volunteer with World Relief Durham since 2013
- Corporate Volunteer participant in Food Bank of Central & Eastern North Carolina Sort-A-Rama Day of Service

PROFESSIONAL HISTORY

- | | |
|--------------------|---|
| June 2016-Present | Third Party Contract & Performance Manager, <i>BASF</i> <ul style="list-style-type: none">• Manage consultant contracting and implement internal performance process improvements to contracting and budgeting processes• Monitor and report on competitor activity to align marketing goals & timelines |
| Feb 2013-June 2016 | Service Provider & Contractor Manager, <i>BASF</i> <ul style="list-style-type: none">• Establish guidelines and requirements on how to select and certify new suppliers and service providers• Verify that suppliers and service providers follow standards required for the performance of the activities by conducting certification, inspections or audits• Work to ensure Stewardship standards agreed upon are incorporated into the supplier and service provider contracts |
| Nov 2009-Feb 2013 | Research Associate, <i>Cargill, Inc</i> <ul style="list-style-type: none">• Held project owners accountable to deliver sample collections on-time and include proper documentation to meet deadlines and drove weekly team scheduling discussions to prevent bottlenecks in lab processes• Manage daily scheduling and prioritization of incoming marker screening requests to meet customer expectations |
| Nov 2009-Feb 2013 | Pharmaceutical Business Development, <i>Lancaster Laboratories</i> <ul style="list-style-type: none">• Increased regional sales and doubled revenue goals for the Southwest territory.• Initiated creation of client contracts for research and product release testing requiring management of client projects across five states involving both analytical and critical decision-making skills |
| Nov 2009-Feb 2013 | Microbiology Group Leader, <i>Lancaster Laboratories</i> <ul style="list-style-type: none">• Managed a team of 10 microbiologists working at two separate client locations• Collaborated with the client to assist in meeting client goals and timelines• Recruited, interviewed and trained new personnel |
| Nov 2009-Feb 2013 | Graduate Research/Teaching Assistant, <i>Colorado State University</i> <ul style="list-style-type: none">• Conducted thesis research on fluctuations of myostatin in claw and thoracic muscle of Land Crabs during various stages of the molting cycle |

- Taught two sections of Cell & Molecular Biology Lab to over 50 upper level undergraduate and graduate students

Nov 2009-Feb 2013 Microbiologist/Lead Particulate Scientist, *Abbott Laboratories/Hospira*

- Assisted in organizing laboratory duties for 3 particulate scientists in order to achieve established deadlines
- Investigated and reported on out-of-specification results and worked to provide solutions utilizing CAPA (Corrective Action/Preventive Action), formal deviations and Investigative Reports

EDUCATION

2006 Masters Degree in Zoology/Neuroscience, *Colorado State University, Fort Collins, CO*

2001 B.S. Degree in Biology, *Wheaton College, Wheaton, IL*

ADDITIONAL SKILLS

Proficient in Spanish speaking, reading & writing

High level of comfort with MS Office applications

Completed training in Crucial Conversations to assist with conflict management

Trained in Advanced Project Management, 7 Habits of Highly Effective People, Root Cause Analysis and Accelerating Growth through Innovation

Profile

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☒ I Agree

Stephen

First Name

Whitlow

Last Name

Middle Initial

sbwhitlow@gmail.com

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428 Whitehead Circle

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 260-0809

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Planning Commission: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying.

Having previously served on several town boards in Hillsborough, I am eager to return to public service in Chapel Hill. I am particularly interested in exploring avenues through which Chapel Hill can retain a high quality of life and ensure equity for residents in the face of development and affordability pressures. Please see my attached resume for information about my training in regional planning and work experience in fair housing and community development.

[Stephen_Whitlow_2017.docx](#)

You may upload a supporting document (ex. Resume).
Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Please select your age from the following list. *

☒ 35-54

Researcher and technical
assistance provider

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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STEPHEN WHITLOW

428 Whitehead Circle Chapel Hill NC 27514
919.260.0809

sbwhitlow@gmail.com

Education

University of North Carolina at Chapel Hill

Department of City and Regional Planning: Master of Regional Planning, May 2007

Department of Sociology: Master of Arts in Sociology, December 2005

University of North Carolina at Charlotte

Bachelor of Arts in Sociology, Magna Cum Laude, May 2001

Work Experience

Abt Associates (2010 - present)

Project Director, Evaluation of Bloomberg Philanthropies' Innovation Team Initiative (2016 - present). Abt Associates is working with Bloomberg Philanthropies to assess the impact of their Innovation Team (i-team) initiative. The i-team initiative provides grants to U.S. and Israeli cities to hire expert, in-house consultants to help address longstanding challenges affecting local governments and community residents. The Abt team is evaluating the impact of the i-teams on how cities address complex challenges and the extent to which i-teams contribute to a culture of innovation in their host cities. Responsibilities have included overall project management, including development of the evaluation's research design, development of surveys and interview protocols, leading site visits, authoring reports, managing client relations, and overseeing project quality, budget, and schedule. (Client: Bloomberg Philanthropies)

Technical Assistance Provider, Affirmatively Furthering Fair Housing Training and Guidance (2015 - present). Abt Associates, in partnership with Enterprise Community Partners, is the primary provider of training and

technical assistance to recipients of federal funds that are required to submit an Assessment of Fair Housing (AFH) to HUD. The AFH is a data-driven approach to understanding and removing barriers to fair housing choice and improving access to opportunity for members of protected class groups. Responsibilities have included development of training materials to orient governments and public housing authorities to the requirements and goals of the fair housing rule released by HUD in 2015, presenting at AFH group trainings across the U.S., and leading one-on-one technical assistance engagements to aid individual communities in preparing and submitting their AFH. (Client: U.S. Department of Housing and Urban Development)

Technical Assistance Provider, Online Resource Development for the Community Development Block Grant Program (2013 - present). As a member of a technical assistance team with expertise in community development and housing strategies for local governments, develops digital technical assistance products and materials for HUD's OneCPD model in order to build the capacity of community development organizations that receive CPD funds. Regularly collaborates with HUD on content development and creative techniques for conveying information, and managers Abt's creative staff throughout product development. (Client: U.S. Department of Housing and Urban Development)

Task Lead, Evaluation of the Transitional Living Program (2015-present). Under contract with the U.S. Department of Health and Human Services, Abt Associates is evaluating the Transitional Living Program. The program provides supervised shelter and services to older homeless youth (ages 16-22). The shelter can take several forms—including group homes, host family homes, and supervised apartments—and the program provides an array of services to improve youth housing, education, employment, social, and emotional outcomes. The evaluation includes site visits to TLP programs nationwide to describe program models and a randomized control trial to measure program impacts. The impact analysis will randomly assign 1,250 youth to treatment and control groups and will focus on key youth outcomes related to youth safety, permanent connections, self-sufficiency, and well-being. Responsible for developing survey instruments and monitoring random assignment and data collection. (Client: U.S. Department of Health and Human Services)

Task Lead, The Pre-Purchase Homeownership Counseling Demonstration and Impact Evaluation. (2013-present). The Pre-Purchase Homeownership Counseling Demonstration and Impact Evaluation is examining the impact that different types of pre-purchase counseling have on mortgage preparedness, homeowner outcomes, and loan performance for

prospective low-to moderate income, first time FHA homebuyers. Specifically, this evaluation will determine the impact of two different pre-purchase and counseling interventions through a randomized experimental design. The study has recruited approximately 6,000 individuals in 28 jurisdictions across the country who have pre-qualified for a home loan. Responsibilities include data collection, tracking remote treatment study participants, report writing, and serving as liaison to counseling agencies participating in the study. (Client: U.S. Department of Housing and Urban Development)

Senior Analyst, Evaluation of the Strong Cities, Strong Communities Initiative (SC2) (2012-2014). The Strong Cities, Strong Communities Initiative (SC2) is a White House sponsored effort focused on encouraging the economic stabilization and recovery in six economically distressed cities in the U.S. Abt is evaluating a core component of the SC2, the Community Solutions Teams (CST). The CSTs are teams of agency staff from across the federal government working to improve how between federal and local government systems interact, increasing the coordination of federal resources, and assisting local leaders and institutions with economic development. Responsibilities included leading site visits, conducting cross-site analysis, and authoring the final report. (Client: U.S. Department of Health and Human Services.)

Senior Analyst, Neighborhood Stabilization Program (NSP) Tracking Panel (2012-2014). This study evaluates the impacts of the second round of the Neighborhood Stabilization Program (NSP2). The project involves (1) an implementation assessment of NSP2 grantees; (2) a descriptive analysis of neighborhood outcomes over time; (3) an impact analysis of the effectiveness of NSP2 activities on neighborhood stability outcomes; and (4) a cross-site analysis of the factors that moderate NSP2 effectiveness. (Client: U.S. Department of Housing and Urban Development, Office of Policy Development and Research.) Responsible for leading site visits and property-level data collection across 19 jurisdictions. (Client: U.S. Department of Housing and Urban Development)

Senior Analyst, Cities of Service Evaluation (2012-2013). Abt conducted a six month outcomes and process study of the Cities of Service Leadership Grants program, jointly funded by Bloomberg Philanthropies and the Rockefeller Foundation. The study documented the outcomes achieved by 20 leadership grantee cities and identified factors contributing to strong outcomes and other lessons learned. (Client: Bloomberg Philanthropies.)

Senior Analyst, Office of University Partnerships University Program Evaluation (2010-2012). In collaboration with Econometrica and ACKCO,

Abt Associates completed the first outcomes evaluation of the HUD's Office of University Partnerships (OUP) university programs. The evaluation assessed the projects undertaken, the outcomes of those projects on the participating universities and the populations and communities they serve, and the effects partnership structure, grant purpose and program design on outcomes. The study featured telephone interviews with a representative sample of OUP grantees, site visits to nine grantees, and analysis of OUP administrative data. (Client: U.S. Department of Housing and Urban Development).

Senior Analyst, Evaluation of the Sustainable Employment in a Green Economy (SEGUE) Initiative (2012). Abt Associates received a grant from the Rockefeller Foundation to conduct a six-month developmental evaluation to assess the relevance, efficiency, and effectiveness of the Foundation's SEGUE initiative. The Foundation seeks assistance in refining the definition of the original problem, developing a theory of change, testing the potential for innovative interventions, engaging a broad range of stakeholders, and shaping a longer-term strategy for the initiative, currently in the "Development" stage. Responsibilities involve developing a Theory of Change framework to document previous tacit assumptions about how change will occur, and leading a collaborative approach to articulate, document and provide feedback about the learning gained from SEGUE's development phase. This process will inform decision making about the future of the initiative, and those aspects of the initiative that are most relevant and have the most potential and viability for carrying forward or adapting into the "Execution" stage. (Client: The Rockefeller Foundation)

Senior Analyst, Case Studies to Illustrate CNCS' Four Strategic Priorities and the Return on Investment in National Service (2010-present). Abt is developing case studies of CNCS grantees that illustrate CNCS's four strategic priorities and six focus areas. The grantees selected for the case studies are to be representative of the CNCS's portfolio of programs (AmeriCorps, Senior Corps, Learn and Serve America). Associated tasks include the development of case studies using the Harvard Business School case study method to describe one or a combination of CNCS grantees and their processes and outcomes in relation to the CNCS's four Strategic Priorities and six Focus Areas, and the development of preliminary return-on-investment (ROI) analyses for programs based on information acquired during those case studies.

Senior Analyst, Office of University Partnerships University Program Evaluation (2010-present). In collaboration with Econometrica and ACKCO, Abt Associates is completing the first outcomes evaluation of the HUD's Office of University Partnerships (OUP) university programs. Using a mixed-methods approach to data collection, the evaluation will assess projects undertaken, the outcomes of those projects on the participating universities

and the populations and communities they serve, and the effects partnership structure, grant purpose and program design have on accomplished outcomes. Our research design relies heavily on telephone interviews with a representative sample of OUP grantees, and site visits to nine grantees in order to provide a deeper understanding of both the effects of OUP-funded projects on their sponsor institution and the surrounding community, and the nature of partnerships formed over the course of the project. (Client: U.S. Department of Housing and Urban Development).

Senior Analyst, Homelessness Pulse Project (2010). This project collects data on sheltered homeless persons on a quarterly basis from a sample of communities nationwide. The data include quarterly point-in-time counts of shelter users and counts of the newly homeless. The data are used to describe current trends in shelter use and assess the potential impacts of the economic and foreclosure crisis on homelessness. (Client: U.S. Department of Housing and Urban Development).

Senior Analyst, Serve America Act Evaluation Plan (2010). The Serve America Act requires a significant number of changes in programs and regulations, authorizes significant expansion of the Corporation for National and Community Service's core programs, and includes several new initiatives. This project involves assisting CNCS in developing and implementing the research and evaluation requirements of the Serve America Act, including organizing and analyzing public input on the agency's new strategic plan, gathered from a series of public dialogues and webinars. The analysis will result in production of a public report that reflects the breadth and depth of public comment across all six CNCS focus areas. Responsibilities including analytic coding of qualitative data and report writing. (Client: Corporation for National and Community Service)

Southern Growth Policies Board (2007-2010)

Senior Policy Analyst for a regional public policy think tank charged with promoting economic growth and enhancing quality of life in thirteen southern states.

- Initiated the development of a publicly-available databank of southern economic, demographic, and social trends and statistics
- Originated a new research focus on the role geography plays in economic development problems and solutions
- Participated in the writing and editing of annual reports, policy briefs, guidebooks, and grants
- Participated in analyses of economic and community development policies and practices

- Prepared data presentations and maps for publication and online distribution
- Worked with a team to introduce new-media communication strategies to broaden the organization's reach and effectiveness

SJF Advisory Services (2007-2007)

Research assistant for short-term assignment promoting the expansion of social entrepreneurship in Appalachia. Co-authored a summary report of findings and resource guide from a series of interviews with technical assistance providers in nine states

Center for Urban and Regional Studies (2005-2007)

Research assistant for study examining home rehabilitation and energy usage patterns in impoverished neighborhoods. Managed the distribution and collection of survey instruments, and created and maintained a database management system for data collection.

North Carolina Metropolitan Coalition (2005-2005)

Research assistant for academic credit in the Department of City and Regional Planning at UNC Chapel Hill. Co-authored *The State of North Carolina Urban Distressed Communities*. The report, an analysis of urban and rural poverty in North Carolina, was distributed to the North Carolina General Assembly and was instrumental in the inclusion of Urban Progress Zones in the 2006 renewal of the William S. Lee Tax Act.

Math/Science Equity Project (2002-2003)

Research assistant for a study examining racial disparities in the academic trajectories of high school students in the Charlotte-Mecklenburg school system.

- Prepared an in-depth analysis comparing factors commonly seen as affecting the race gap among middle-class students, including residential segregation, student anti-achievement attitudes, teacher expectations, and school effects
- Conducted field interviews with students, parents, teachers, counselors, and school administrators
- Participated in coding and qualitative analysis of interview data

Selected Publications and Papers

- 2016 *Interim Report, Bloomberg Philanthropies i-Teams Evaluation*, by Stephen Whitlow, David Robinson, Elizabeth Giardino, Porsha Cropper, Madeline Colety, and Galen Savidge.
- 2014 *Evaluation of the Strong Cities, Strong Communities Community Solutions Team Pilot Initiative*, by Stephen Whitlow, Amy Minzner, Elizabeth Giordano, Gabe Schwartz, Beth Seigel, Devon Winey, and Alyssa Rosen.
- 2014 *Neighborhood Stabilization Program Tracking Panel*, by Jonathan Spader, Alvaro Cortes, Christian Redfearn, Jenny Schuetz, Kimberly Burnett, Larry Buron, Michael DiDomenico, Anna Jefferson, Stephen Whitlow, Jennifer Lewis Buell.
- 2013 *Challenges and Opportunities in Community Development: A Framing Paper*, by Jeffrey Lubell, Stephen Whitlow, and Sophia Heller.
- 2013 *Evaluation of the Sustainable Employment in a Green US Economy (SEGUE) Initiative in Development*, by Carlos Martin, Jennifer Bagnell-Stuart, Kimberly Burnett, and Stephen Whitlow.
- 2012 *The State of the Residential Construction Industry*, by Carlos Martin and Stephen Whitlow.
- 2012 *Evaluation of Cities of Service Leadership Grants*, by Jennifer Turnham, Amy Minzner, Stephen Whitlow, and Anna Jefferson.
- 2012 *Evaluation of HUD's Office of University Partnerships' University Programs: Universities Investing in Communities*, by Amy Minzner, Jennifer Turnham, Elizabeth Copson, Stephen Whitlow, and Scott Brown.
- 2011 *Serving Communities: How Four Organizations are Using National Service to Solve Community Problems*, by JoAnn Jastrzaab, Glen Schneider, Stephen Whitlow, Michael DiDominico, Sophia Heller, and Mary Joel Holin.
- 2010 *Summary of Public Input on the CNCS Strategic Plan*, by Diana Epstein, Katie Spaenburg, and Stephen Whitlow
- 2009 *A Conversation on Southern Energy: The 2009 Report on the Future of the South*, by Scott Doron, Charity Pennock, Linda Hoke, Stephen Whitlow, and Ted Abernathy

- 2008 *Brave New South: The 2008 Report on the Future of the South*, by Linda Hoke, Jim Clinton, Stephen Whitlow, Scott Doron, Charity Pennock, and Ray Taylor
- 2008 *Building Tomorrow's Civic Actors: The Roles of Civic Education, Leadership Development, & Service-Learning Programming*, by Stephen Whitlow
- 2007 *Technical Assistance Providers for Social Enterprise in Appalachia*, by Stephen Whitlow and Tina Prevatte
- 2005 *The State of North Carolina Urban Distressed Communities*, by Stephen Whitlow and Allen Serkin
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Honors and Awards

2007 Impact Award recipient for research benefiting North Carolina citizens. Awarded for *The State of North Carolina Urban Distressed Communities*.

Volunteer Experience

Planning Board Member, Hillsborough, NC(2008 - 2010)

Park & Recreation Board Member, Hillsborough, NC(2007 - 2010)

Rail Station Task Force Member, Hillsborough, NC (task force concerned with establishment and siting of multi-modal transit station in Hillsborough, 2008 - 2009)

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Jim

First Name

Middle Initial

Yamin

Last Name

jim@workforcehomestead.com

Email Address

1534 Twisted Oak Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Business: (828) 351-9151

Primary Phone

Home: (984) 234-0190

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County (Not Chapel Hill limits)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ For-Profit Developer

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

Conversation with Ed Barberio

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying.

I have been actively involved with affordable housing development for almost 30 years, through the non-profit, public and private for profit sectors. As a developer I have a unique set of experiences that can be a valuable resource for policy making. I also believe in the principle of service to my community, and see this as an opportunity to offer such service.

[Jim Yamin Resume June 2017.pdf](#)

You may upload a supporting document (ex. Resume).

Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Please select your age from the following list. *

☒ over 55

Affordable housing developer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

All advisory board and commission members and applicants shall agree to comply with the following ethics guidelines adopted by the Council on March 1, 1999: Ethics Guidelines for Town Advisory Boards and Commissions Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Entrepreneurial development professional skilled in all phases of affordable housing development. Proven ability in project conception and management, resource procurement, program and personnel administration, financial underwriting, business negotiations, customer service and sensitivity to the needs of diverse communities.

Professional Experience

WORKFORCE HOMESTEAD INC., Tryon, NC 2009 to Present
President

- Founded development and consulting enterprise offering leadership in all phases of multifamily rental housing development, specializing exclusively in service to low- and moderate-income populations.

THE BANKS LAW FIRM, P.A., Durham, NC 2002 to 2009
Manager of Housing Development

- Initiated the expansion of the Firm's activities into direct development/ownership of tax credit housing.
- Led the development of 10 rental complexes in both urban and rural markets in North Carolina utilizing over \$44M in federal housing tax credit equity and federal, state and local loan funds.

NORTH CAROLINA HOUSING FINANCE AGENCY, Raleigh, NC 1998 to 2002
Manager of Rental Investment

- Administered the annual award of \$14 million in federal housing tax credits and originated \$10 million in federal and state loan funds for the statewide development of affordable rental housing.
- Provided technical assistance to individuals and organizations developing rental housing.

Senior Housing Development Analyst 1995 to 1998

- Evaluated and underwrote applications for federal housing tax credits and federal and state loan funds.

DURHAM COMMUNITY LAND TRUSTEES, INC., Durham, NC 1991 to 1995
Executive Director

- Significantly expanded organization's rental and homeownership affordable housing projects, including its first tax credit developments.
- Cemented relationships with residents by facilitating their participation in the community development planning process.

BOSTON NEIGHBORHOOD HOUSING SERVICES, INC., Boston, MA 1988 to 1991
Neighborhood Director

- Administered home rehabilitation program through a revolving loan fund for unbankable clients including marketing, financial counseling, loan packaging, construction supervision and loan servicing.
- Coordinated community organizing program among neighborhood associations, service organizations and local businesses.

QUINCY-GENEVA HOUSING CORP., INC., Boston, MA 1988 to 1988
Project Manager

- Managed the rehabilitation of 101 tax credit units among 7 scattered sites.
- Organized QGHC tenants to increase their role in property management decision-making.

LYNN ECONOMIC OPPORTUNITY, INC., Lynn, MA 1986 to 1988
Community Action Coordinator

- Organized the Coalition for a Lead-Free Lynn to alleviate the state's worst local rate of lead poisoning.
- Organized a core group of tenant leaders working toward forming a city-wide tenants association.

Education

TUFTS UNIVERSITY, Medford, MA
Bachelor of Arts, Political Science