
Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

jowens1966@aol.com

Email Address

Janice

First Name

A

Middle Initial

Owens

Last Name

212 Rhododendron Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (919) 632-2476

Primary Phone

Home: (919) 967-6105

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County (Not Chapel Hill limits ETJ or JPA)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Board of Adjustment: Eligible

Question applies to Board of Adjustment

Select a Seat Category for Board of Adjustment *

☒ Orange County-Joint Planning Area Resident (JPA)

Which Board is your First Choice? *

☒ Board of Adjustment

How did you find out about this opportunity? (select all that apply)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify:

Received Postcard from Town of Chapel Hill

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

30+ years as a bank loan offices, a Realtor, and a licensed real estate appraiser. Also, service on the Orange County Cable TV Advisory Board.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Graduate of UNC-CH and a resident of Chapel Hill for 50+ years.

Question applies to Board of Adjustment

Do you have special interest, experience, or education/training in city planning or related fields? If yes, please explain.

Experience as a Realtor and as a licensed real estate appraiser. Also, a founding member of and Chair of both Trustees and Staff-Parish Committee of Christ United Methodist Church in Southern Village.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Retired now; previously bank loan officer, realtor, and real estate appraiser

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

Janice A Owens

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

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☒ I Agree

thomas.wortman@gmail.com

Email Address

Thomas

First Name

I

Middle Initial

Wortman

Last Name

502 Tinkerbell Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (651) 746-9991

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Board of Adjustment: Eligible

Question applies to Board of Adjustment

Select a Seat Category for Board of Adjustment *

☒ Chapel Hill Town Resident

Which Board is your First Choice? *

☒ Board of Adjustment

How did you find out about this opportunity? (select all that apply)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have had an interest in urban planning for quite some time, and I served on the Planning Commission in Harborcreek Township, Pennsylvania, for four years.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My doctorate from Penn State allows me to view issues from a critical perspective, examining all aspects of issues before making a decision or recommendation. I was a key staff member for community outreach when I worked at Penn State.

Question applies to Board of Adjustment

Do you have special interest, experience, or education/training in city planning or related fields? If yes, please explain.

[TIW_Resume.pdf](#)

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

Education Consultant

Occupation

Are you a caregiver for or identify with a disability?

☒ Yes ☐ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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EDUCATION

Ph.D. Higher Education, *The Pennsylvania State University*, 2002

Dissertation Topic: *Psychosocial impact from study abroad: Openness to diversity.*

M.A. Student Affairs in Higher Education, *Indiana University of Pennsylvania (IUP)*, 1989

B.A. Speech Communication; Minor in Sociology, *Edinboro University of Pennsylvania*, 1987

WORK EXPERIENCE

Metropolitan State University. 2011-present

Educational Contractor

Lead team to write and submit a major NSF-funded grant proposal to talent expansion in Science, Technology, Engineering, and Mathematics fields.

The Art Institutes International Minnesota, 2011

Adjunct Faculty

Taught first-year seminar and interpersonal communication courses

Minnesota State Colleges and Universities, 2006-2011

Program Director for Faculty Development

Assistant Director, Center for Teaching and Learning

Director of Grants Programs

- Coordinated all teaching- and learning-related grant activity for statewide faculty professional development offerings. Managed \$100,000-\$430,000 in faculty development grants and \$12 million in state legislative funds
- Developed and managed online grants proposal reporting system for use by 11,000 faculty members
- Responsible for all phases of grant management (developing, reviewing, mentoring, funding, monitoring, and managing) including reporting on final grant outcomes at college/university, Minnesota state system, and state legislative levels
- Maintained database of teaching-and-learning-related funding opportunities for faculty
- Coordinated and managed college two-year faculty credentialing program
- Maintained faculty development website

Capella University, 2010-present

Visiting Scholar, Dissertation Committee Member

- Evaluate the dissertation proposals/prospectuses and manuscripts of doctoral students
- Ensure that the work meets rigorous academic standards for quality and to ensure that guidelines are met for ethics, honesty, academic writing, and presentation

Penn State Erie, The Behrend College

Senior Project Associate for Research, 2005-2006

Special Projects Assistant to the Chancellor, 2001-2005

AND

Penn State University Park

Doctoral Assistant, 1997-2001

Grants and Sponsored Programs:

- Coordinated all grant-sponsored program activities for the college, administered \$4.3M in grants and sponsored programs, served as principal investigator for major grant-funded projects
- Grant-seeking, grant-writing, budget, assessment, and project management responsibility

Research Protections: Coordinated all aspects of approvals for use of human subjects in research. Educated faculty members, staff members, and students about research protections.

Committee Work:

- | | |
|------------------------------------------------|-----------------------------------------|
| • Chancellor's Advisory Committee | • Student Discipline |
| • Institutional Research | • Academic Integrity |
| • Grade Mediation and Adjudication | • Academic Computing |
| • Ecological Sustainability Task Force (Chair) | • National Survey of Student Engagement |
| • Enrollment Management (Co-Chair) | |

Outreach:

- Technology Council of Northwest Pennsylvania (Executive Committee Member)
- Erie Keystone Innovation Zone (Advisory Council Chair)
- Arboretum at Penn State Behrend (Founder and Executive Director)
- Harborcreek Township Planning Commission (Commissioner)

Curriculum and Academic Support:

- ROTC Program (College Administrator)
- Center for Teaching and Educational Technology (Manager)
- First-Year Seminar (Coordinator)

Doctoral Assistant, Study Abroad Programs:

- Penn State Coordinator for 21 study-abroad programs shared with 13 institutional partners
- Created and coordinated Peer Advising program for prospective study abroad students
- Program Evaluation for study-abroad programs and Internet-based student evaluations
- Site Visits in Venezuela and Australia for Penn State and the University of Minnesota

Sydney2000 Program Coordinator:

- Planned, recruited/selected, administered budget, and provided on-site coordination centered on the 2000 Olympic Games in Sydney, Australia. 70 students enrolled
- Co-taught course in business communication and leadership

Student Discipline Officer: *Office of Judicial Affairs, Penn State*, 1997-2001

Indiana University of Pennsylvania, Office of Housing and Residence Life
Duquesne University, Office of Residence Life, 1987-1997

- On-site director in housing units with up to 5,000 undergraduate students. Supervised staff, graduate assistants, and student workers
- Budget administration
- Directed international housing
- Faculty Liaison, with Eberly College of Business
- Coordinated programs for first-year students
- Counseling, crisis intervention
- Judicial Board Chair, judicial hearing officer of record

TEACHING EXPERIENCE

- *The Art Institutes International Minnesota*
- *Southwest Minnesota State University*
- *Penn State Behrend*
- *Penn State University Park*
- *Indiana University of Pennsylvania*
- *Duquesne University*

Planned, taught, and assessed:

- **Interpersonal Communication** for students at The Art Institutes International Minnesota
- **Interpersonal Skills in Organizations** (online) for business students at Southwest Minnesota State University
- **First-Year Seminar** for students at Penn State Behrend interested in becoming teachers, and for first-quarter students at The Art Institutes Minnesota
- **International Business Communication and Leadership** for upper-division undergraduates from Penn State and other universities
- **Mega-event Management** for upper-division undergraduates from Penn State and other universities
- **Interpersonal Relationships**, a Counselor Education course at Indiana University of Pennsylvania
- **Student Development** for undergraduate students at Duquesne University

SELECTED PUBLICATIONS

Mansfield, P. M., Pinto, M. B., Parente, D. H., & Wortman, T. I. (Spring 2004). College students and academic performance: A case of taking control. NASPA Journal 41 (3).

Wortman, T. I. (2002). International students: toward a hierarchy of needs. PCPA Journal.

Wortman, T. I. (2002). Psychosocial effects of studying abroad: Openness to diversity. (Doctoral dissertation, The Pennsylvania State University, 2002). Dissertation Abstracts International, 63/07, 2479.

Wortman, T. I. (2001). Web-based assessment. In J. H. Schuh, M. L. Upcraft & Associates. Assessment practice in student affairs: An applications manual. San Francisco: Jossey-Bass.