



Standing Advisory Board Membership Policy

REMOTE PARTICIPATION PROPOSED UPDATES

**TOWN COUNCIL
June 8, 2022**



RECOMMENDATION

- Adopt a resolution to update the Standing Advisory Board Membership Policy (*R-#*)

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PROCESS



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BENEFITS OF REMOTE PARTICIPATION

- Meeting productivity improved
- Meeting attendance improved
- Public participation increased
- Member morale improved
- Staff facilitation easier

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POLICY COMPARISON

Opportunities for Remote Participants	March 2017 Pilot	April & May 2020 Pandemic Response	June 2022 Proposal
Count Towards Quorum	X	✓	✓
Vote on Formal Administrative Actions	X	✓ (May) - only during State of Emergency	✓
Quasi-Judicial Hearings and Decisions	X	✓ (May) - only during State of Emergency	Only during a State of Emergency
Other Discussion, Comments, Recommendations, and Votes	✓	✓	✓
Individual Limit – # of remote meetings	No more than 1/3 of meetings	None specified	None – confirms no limitation
Meeting Limit – # of remote participants	None specified	None specified	None – confirms meeting may be fully remote, in-person, or hybrid
Program Timeline	Through June 30, 2018	Through expiration of Stay-at-Home restrictions, then reconsider March 2017 policy	Ongoing unless otherwise amended



ADVISORY BOARD RECOMMENDATIONS

Recommending in Favor of Proposal

- Community Design Commission
- Environmental Stewardship Advisory Board
- Housing Advisory Board
- Human Services Advisory Board
- Planning Commission (*favorable comments*)
- Stormwater Management Utility Advisory Board
- Transportation & Connectivity Advisory Board

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RECOMMENDATION

- Adopt a resolution to update the Standing Advisory Board Membership Policy (*R-#*)

No limit on number of remote meetings or participants

Remote participants count towards quorum

May vote on administrative actions

Quasi-judicial hearings and decisions held in-person