

#### TOWN OF CHAPEL HILL

Town Hall 405 Martin Luther King Jr. Boulevard Chapel Hill, NC 27514

#### Town Council Meeting Agenda

Mayor Pam Hemminger Mayor pro tem Michael Parker Council Member Jessica Anderson Council Member Allen Buansi Council Member Hongbin Gu Council Member Tai Huynh Council Member Amy Ryan Council Member Karen Stegman

Monday, April 13, 2020 6:30 PM

**Virtual Meeting** 

#### **AGENDA ITEMS**

1. Update on Town Efforts to Respond to the COVID 19 Crisis. (no attachment)

[20-0236]

PRESENTER: Chris Blue, Police Chief/Community Safety Executive

Director

Vencelin Harris, Fire Chief

Kelly Drayton, Emergency Management Coordinator

The purpose of this item is for the Town Emergency Management/Public Safety staff to provide an overview of Town efforts to respond to the COVID 19 crisis.

**2.** FY 2020 Budget Update and Preliminary FY 2021 Budget Projections.

[20-0237]

PRESENTER: Maurice Jones, Town Manager Amy Oland, Business Management Director

The purpose of this item is for the Council to receive the update on the status of the FY 2020 budget and to discuss the preliminary FY 2021 budget projections.

3. Consider the East Rosemary Redevelopment Proposal Framework for the Economic Development Agreement at 125 E. Rosemary Street.

[20-0238]

PRESENTER: Maurice Jones, Town Manager Dwight Bassett, Economic Development Officer Bob Jessup, Attorney -Sanford Holshouser

The purpose of this item is for the Council to consider the negotiations to date and offer the Team guidance to move toward an Economic Development Agreement.

Town Council Meeting Agenda April 13, 2020

This page intentionally left blank



#### TOWN OF CHAPEL HILL

Town Hall 405 Martin Luther King Jr. Boulevard Chapel Hill, NC 27514

#### Item Overview

Item #: 2., File #: [20-0237], Version: 1 Meeting Date: 4/13/2020

FY 2020 Budget Update and Preliminary FY 2021 Budget Projections.

Staff: Department:

Amy Oland, Director Business Management

**Overview:** The purpose of this item is for the Council to receive an update on the status of the FY 2020 budget and to discuss preliminary FY 2021 budget projections.

Attachments:

• Draft Staff Presentation

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Maurice Jones, Town Manager Amy Oland, Business Management Director

The purpose of this item is for the Council to receive the update on the status of the FY 2020 budget and to discuss the preliminary FY 2021 budget projections.

# FY 2020 Budget Update and Preliminary FY 2020-21 Budget Projections















#### FY 2020 Budget Update

- Financial forecast very different today compared to one month ago
- Adjusted revenue estimates:
  - Sales Tax
  - Occupancy Tax
  - Utility Sales Tax
- Initiated a hiring freeze to generate personnel savings
- Individual department budget meetings to discuss opportunities for operational savings
- Focus = to protect the services that the Town provides to the community

#### Long-Term Budget Planning

- Staff began working on the development of a 5 –Year Budget Strategy
  in the fall to be responsive to the needs of the organization and the
  needs of the community to:
  - Build connections between strategic work plans and budget program expansions
  - Strengthen department operating budgets to meet operational needs
  - Promote environmental resiliency
  - Restore pay-go capital and vehicle replacement programs
  - Expand building maintenance and street paving programs
  - Sustain enterprise funds

#### 7

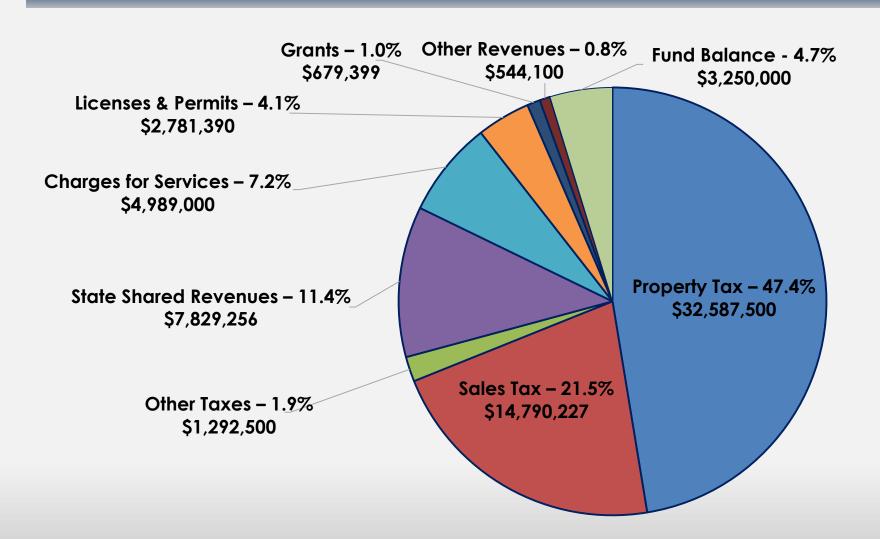
## BEFORE COVID-19 Potential Focus Areas for FY 2021 Budget

- Incorporate 5-Year Budget Strategy in FY 2021 budget development
- Address Maintenance Needs:
  - Streets
  - Buildings
  - Parks
  - Vehicles
  - Pay-Go Capital projects
- Climate Action Plan
- Classification and Compensation Study Implementation strategy

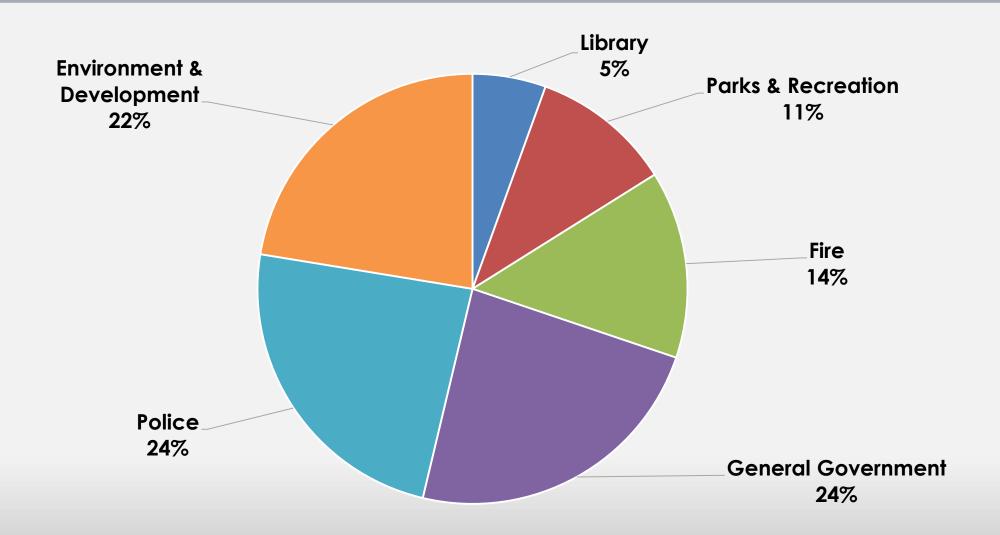
#### General Fund – Revenue Comparisons

Revenue Source	Adopted FY2019-20	Preliminary FY2020-21	Difference
Property Taxes	\$ 32,117,500	\$ 32,587,500	1.5%
Sales Taxes	14,741,869	14,790,227	0.3%
Other Taxes	1,386,000	1,292,500	(6.7%)
State Shared Revenues	7,791,256	7,829,256	0.5%
Charges for Service	5,002,662	4,989,000	(0.3%)
Licenses & Permits	2,842,305	2,781,390	(2.1%)
Grants	679,399	679,399	0.0%
Other Revenues	566,243	544,100	(3.9%)
Approp. Fund Balance	3,355,766	3,250,000	(3.2%)
Total	\$ 68,483,000	\$ 68,743,372	0.4%

#### General Fund Preliminary Revenues FY 2020-21



#### General Fund Preliminary Expenditures FY 2020-21



## AFTER COVID-19 Potential Focus Areas for FY 2021 Budget

- Maintaining a status quo budget
- Limited number of budget adds included in the preliminary budget
- No pay increase recommended
- Preliminary budget includes a 6.5% (\$325K) health insurance rate increase & 1.2% (\$335K) retirement system increase & \$62,000 for the maintenance of coal ash at 828 MLK Jr Blvd site
- Hiring freeze to continue tentatively through FY 21 Q1 to address budget gap

#### **Enterprise Funds**

#### Transit

- Federal Funding relief for transit systems impacted by COVID-19
- Stable budget outlook

#### Public Housing

- Additional federal monies released by HUD to housing authorities
- Stable budget outlook

#### Stormwater

- No revenue impact in FY 2020
- Stable budget outlook

#### Parking

- Hourly parking fees waived during Stay at Home Order to help downtown businesses, employees & customers with ease of access
- Hourly & monthly fee increase required to balance FY 2021 budget

D R A F D

#### Next Steps in Budget Process

April 13 Budget Work Session

May 6 Presentation of Manager's Recommended Budget

May 13 Budget Work Session

May 20 Public Hearing

May 27 Budget Work Session

June 3 Budget Work Session

June 10 Proposed Budget Adoption

2020-21 Budget Development Page

www.townofchapelhill.org/budget

# P R A F T

#### Questions from Council?



#### TOWN OF CHAPEL HILL

Town Hall 405 Martin Luther King Jr. Boulevard Chapel Hill. NC 27514

#### Item Overview

Item #: 3., File #: [20-0238], Version: 1

**Meeting Date:** 4/13/2020

#### Consider the East Rosemary Redevelopment Proposal Framework for the Economic Development Agreement at 125 E. Rosemary Street.

Staff: Department:

Maurice Jones, Town Manager Dwight Bassett, Economic Development Officer Bob Jessup, Attorney -Sanford Holshouser Managers Office Economic Development/Managers Office

**Overview:** Council created a list of issues to be address in the Memorandum of Understanding and the Economic Development Agreement. A Team of Town representative including Town Attorney and external attorney in conjunction with the Grubb Team and attorney, have been working through and negotiating on these issues. This Work Session provides an update as to the status of issues and how they will be addressed in the Economic Development Agreement.



#### Recommendation(s):

That the Council consider the negotiations to date and offer the Team guidance to move toward an Economic Development Agreement.



#### **Attachments:**

- Draft Staff Presentation
- DRAFT Framework for Economic Development Agreement

#### The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Maurice Jones, Town Manager Dwight Bassett, Economic Development Officer Bob Jessup, Attorney -Sanford Holshouser

The purpose of this item is for the Council to consider the negotiations to date and offer the Team guidance to move toward an Economic Development Agreement.

### East Rosemary Redevelopment Proposal



N ROSEMARY

CHAPEL HILL

OPEN2.BIZ

EFRANKLII

Hill Commercial

134 E ranklin St Vance

Pettigrew

Hyde Half

# East Rosemary Redevelopment Proposal

Design update &

Draft Framework for Economic Development Agreement

April 13, 2020

\----<del>-</del>

Maurice Jones, Town Manager

OPEN2.BIZ

Hill Commercial

134 E

Pattle Vance

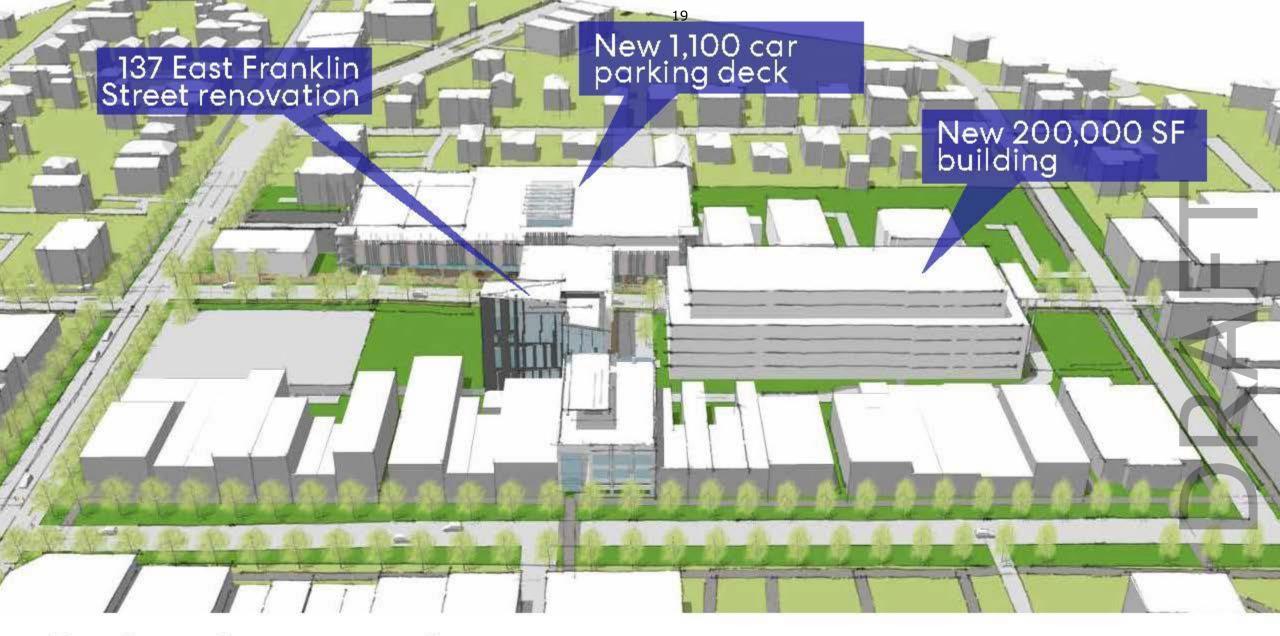
Pettigrew

Hyde Hall

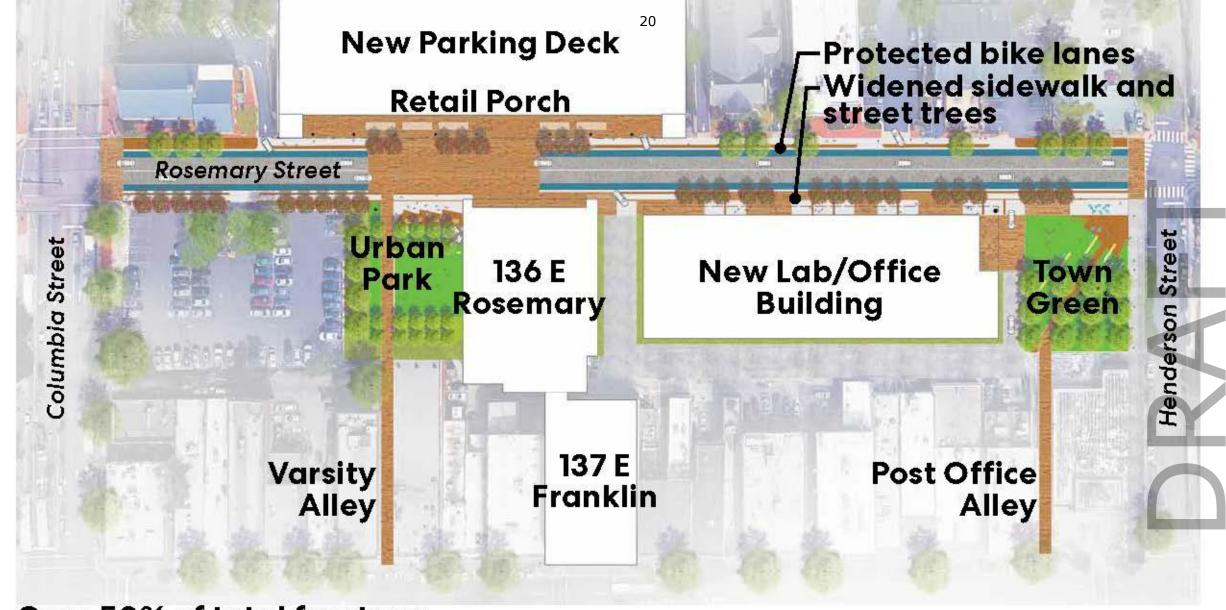
04/07/2020

# East Rosemary Street Parking Deck

**Grubb Properties** 



Redevelopment Strategy



Over 50% of total frontage

Streetscape Improvements

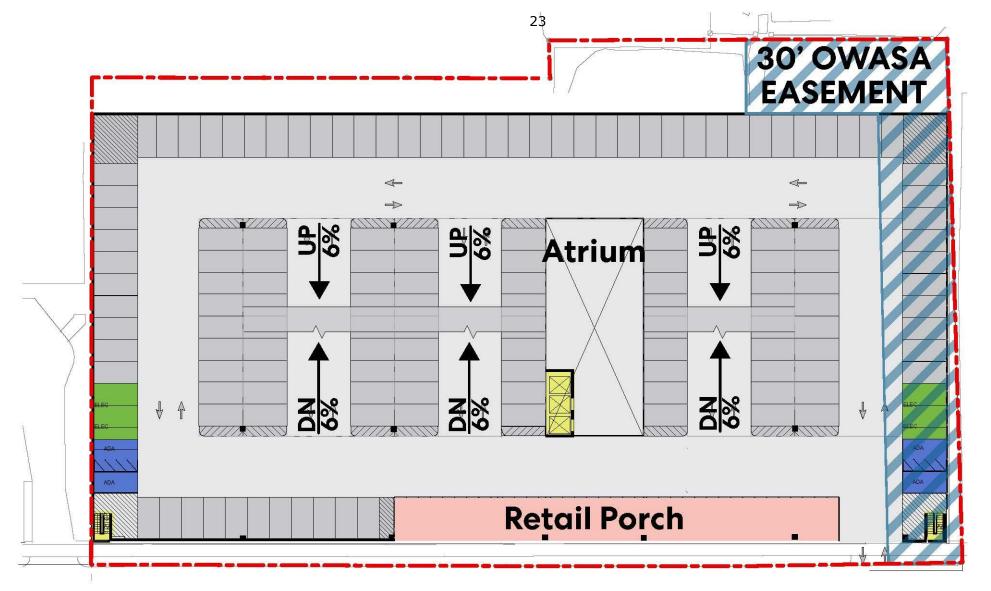


**Aerial View From Southeast** 

# 多で **Atrium** S/S Ţ **Retail Porch**

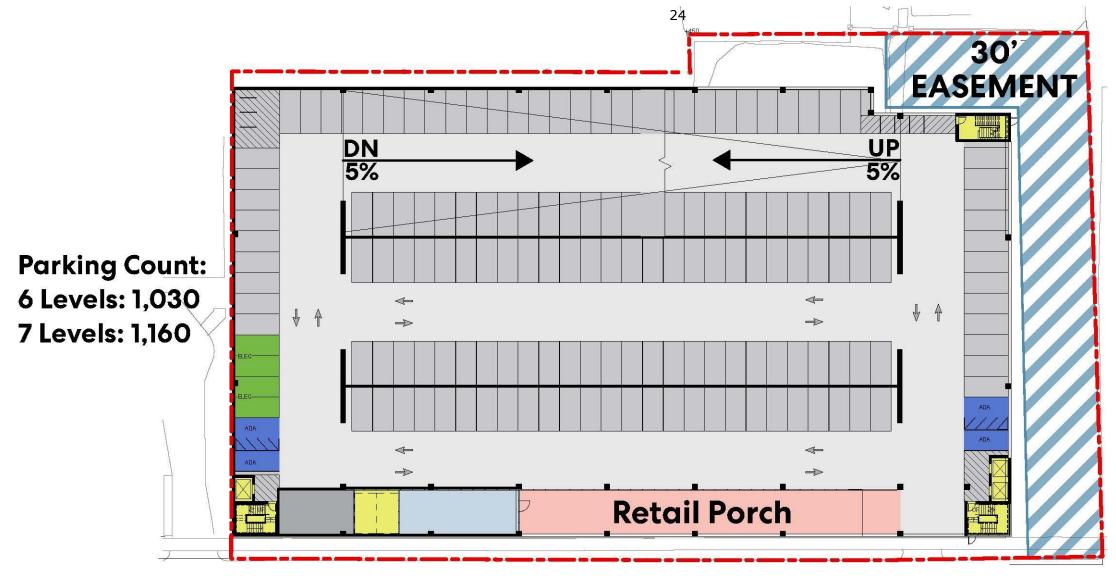
Rosemary Street

**Original Atrium Plan** 



Rosemary Street

**OWASA Easement** 



Rosemary Street

**Long Ramp** 



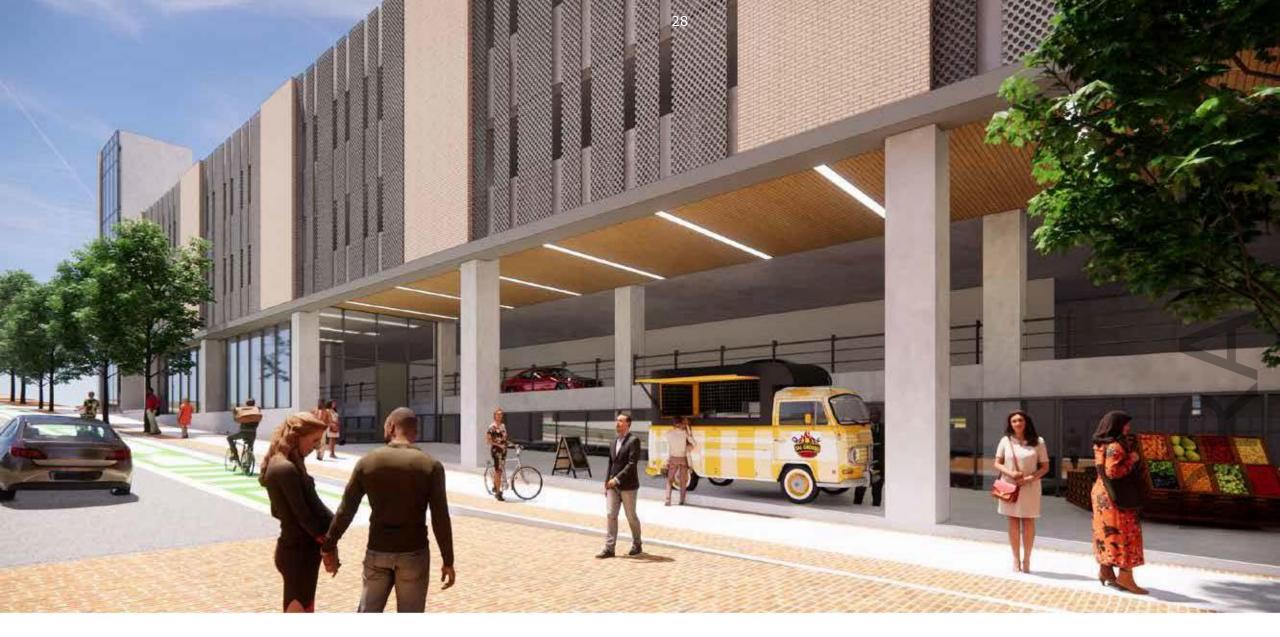
Site Plan - Tree Screen



**Rosemary Street Looking West** 



**Rosemary Street Looking East** 



Rosemary Street at Retail Porch

#### **Key points for MOU/EDA**

#### **PARKING DECK**

- a. Number of parking spaces (new and replacement) 1100 spaces minimum Sell 100 right to spaces to UNC (plus annual maintenance) Separate Agreement with UNC after EDA considered.
- **c. Placemaking and activation of parking deck** —Council and CDC consideration as a part of entitlement.
- d. Traffic impact to Rosemary TIA forth coming.
- e. Exiting from parking deck onto Columbia or other street As a part of TIA.
- f. Grubb carrying parking deck debt for 8 yrs without interest (only 7% fee for design/build)

- g. When would Town exchange parcels See #2 EDA Framework
- **h. When would Town take over deck** See #2 EDA Framework
- i. Pedestrian connection from deck to Franklin See EDA Framework#11
- j. Acquiring Fine property See EDA Framework #1
- **k. Commitment from Grubb for spaces in new parking deck** See #15 EDA Framework
- **l. Grubb lender release of asset and income replacement** See #7 EDA Framework
- m. PNC property for exit from parking deck As a part of TIA and final negotiations/entitlement

#### **OFFICE BUILDING**

- n. Height of office building (number of stories) [6 on top of parking?]-Town Entitlement / See #12 EDAFramework
- o. Step-back of office building This a partial Entitlement issue and Fire Regulation issue on the amount of the step-back
- p. Impact of office building on Franklin Street Noted in previous information shared in sketch drawing

- **q. Entitlement of deck and building** (timing) Deck in process, Office bldg. to be submitted in July.
- r. Mobility issue (trails, other connections) [pledge a % of profit from new deck to mobility?] Grubb to consider as part of Community Benefits and to be considered as Parking Fund increases income.
- s. Community benefit New Class A office/wet lab bldg., two new green spaces for downtown, consideration or improvement of bike lanes and streetscape on East Rosemary, new tax base for downtown, consolidated parking for downtown, OWASA easement, UNC parking, supporting downtown businesses with new worked in downtown, and possibility of innovation hub for downtown.



## Bob Jessup, Sanford Holshouser

Attorney for the Town of Chapel Hill

Chapel Hill Parking Services

Framework for Town of Chapel Hill & Grubb Properties

East Rosemary Economic Development Agreement



Hill ommercial

Hyde Hall

	Issue	Town's view	35 Grubb's view	Notes
1	The Fine lot	Grubb to acquire.	Will acquire.	Working with appraiser to finalize values.

	Issue	Town's view	Grubb's view	Notes
2	When will the property exchange occur?		Late August/early September  (Interest cost/	Note that we will also need to effect the Grubb lien switch in connection
			design and Permit fees	swap.

	Issue	Town's view		Grubb's view	Notes
3	When will the settle up in value occur – at the same time or some later time?		ion	At land transaction and closing.	If the Town is the party owed money in connection with the swap, then we could swap and settle up in advance of the Town's loan closing

		30			
	Issue	Town's view	Grubb's view	Notes	
4	How will the parties	Appraisals accepted.	Accept		
	determine the		appraisals		
	difference in relative		subject to minor		
	value?		adjustment.		
5	Will Grubb begin	No, should be after	After land		1
	demolition before	the land transaction	transaction.		
	the swap and the	and when Town is			
	Town's closing? If so,	ready to fund the	End existing CVS		
	when can they	work	Deck		
	start?		Management		
			Agreement.		

	Issue	Town's view	Grubb's view	Notes
6	When does the	Before the land	Similar to existing	This will be a
	Wallace Deck	transaction and	Operating	separate
	Management	referenced in the	Agreement for CVS	agreement
	Agreement need to	Economic	Deck.	from EDA. Will
	be done?	Development		need to be
		Agreement.		approved by
				Council either
				prior to
				summer break
				or at first
				meeting post-
				break

			40	
	Issue	Town's view	Grubb's view	Notes
7	Who gets the net revenues from Wallace Deck operation?	Draft scenario wi input of need fro Grubb balanced against Town expectations and operational costs	m consideration.	

	Issue	Town's view	Grubb's view	Notes
8	complete parking deck design	So that Council can approve at its meeting of June 24. This will encompass the various design aspects referenced in MOU, including all aspects of the 2d outlet. This remains subject to the Town's regulatory process and final Council decision.	Concept Plan review. (April 15)  Town explores second access land as a separate part of this Deck	But if we know enough to say anything about the 2nd outlet in the EDA we can include at least a diagram

	Issue	Town's view	Grubb's view	Notes
9	Deadline for	For council approval prior to the	Completed	To be a
	parking and	land swap. This will encompass	by end of	separate
	construction	the various design aspects	June	agreement
	management	referenced in the MOU, including		
	plan	the delineation of the Lot 2		_
		staging area and subsequent		
		green space		
		Town staff will work with Grubb		
		to develop a Construction		_
		Management Plan with the Town		
		having final approval of the Plan.		

More detailed provisions to define expectations for processing contractor payments  Not really an area of Bob Jessup drafting agreement as a process that just needs to be part of general construction payments  Domination detail  Rob Jessup drafting agreement as a part of general construction process contract.		Issue	Town's view	Grubb's view	Notes
	10	provisions to define expectations for processing contractor	disagreement as much as something that just needs to be spelled out in more	drafting agreement as a part of general construction process	

	Issue	Town's view 45	Grubb's	Notes	
			view		
12	Design	THIS IS AN ENTITLEMENT	Make an	Will be	
	requirements	ISSUE	application	subject to	
	(office bldg)– what	Limit on total building height	for the	what	_
	is required here, as	and requirement for upper	defined	happens in	
	opposed to being	floor setbacks (even if	office	the	
	worked through in	minimal) are	building	entitlement	
	the entitlements	requirements. (Fire Dept.	by	process	
	process?	Issues if we step-back on	July 2020		
	-Not more than 6 floors	front façade)			
	plus 2 parking?	Must also preserve easement or			
	-Approx. 200K sq ft	otherwise provide access to Franklin St			
	-Requirement for wet lab -Finish to Class A standard				
	- i illisii to class A stallualu	requirement.			

	Issue	Town's view	Grubb's view	Notes
13	if Grubb can't take occupancy	stipulations. Accept first-right-of-offer	This is an example	

Issue	Ţ	own's view	Gru	ıbb's view		Notes
Nature and deta for the communications at Hende – Rosemary – in long-term ownership	nity rson	Agree with Gru	bb.	Committed element. Grato dedicate to and back to the	ubb the l Town	attachments.

	Issue	Town's view	Grubb's view	Notes
15	Grubb's commitment to the revenue equivalent of the 250 spaces	Grubb will pay for a reserved number of spaces for 12 hour use daily. Grubb gets a guaranteed number of spaces for a guaranteed amount of money, but spaces are not specifically labeled or designated.		ider an this self-tax-ne Town a high

# **East Rosemary Redevelopment Proposal**



## **Next Steps:**

1. Draft Economic

Development Agreement for Council to hold first Public

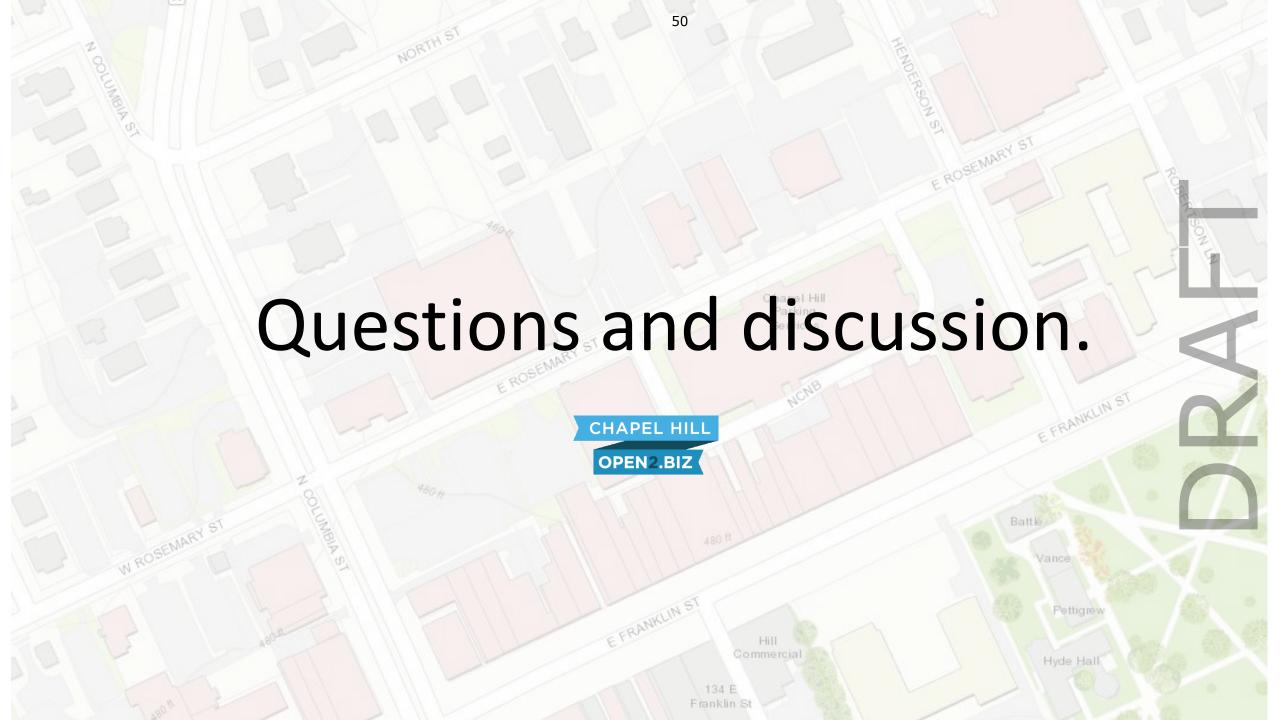
Hearing

2. Council holds second
Public Hearing on Economic
Development Agreement



Pettigrew

Hyde Hall



### **Key points for MOU/EDA**

#### **PARKING DECK**

- a. Number of parking spaces (new and replacement) 1100 spaces minimum
- b. **Sell 100 right to spaces to UNC (plus annual maintenance)** Separate Agreement with UNC after EDA considered.
- c. **Placemaking and activation of parking deck** –Council and CDC consideration as a part of entitlement.
- d. **Traffic impact to Rosemary** TIA forth coming.
- e. Exiting from parking deck onto Columbia or other street As a part of TIA.
- f. Grubb carrying parking deck debt for 8 yrs without interest (only 7% fee for design/build)
- g. When would Town exchange parcels See #2 EDA Framework
- h. When would Town take over deck See #2 EDA Framework
- i. **Pedestrian connection from deck to Franklin** See EDA Framework #11
- j. **Acquiring Fine property** See EDA Framework #1
- k. Commitment from Grubb for spaces in new parking deck See #15 EDA Framework
- 1. **Grubb lender release of asset and income replacement** See #7 EDA Framework
- m. PNC property for exit from parking deck As a part of TIA and final negotiations/entitlement

#### **OFFICE BUILDING**

- n. **Height of office building** (number of stories) [6 on top of parking?]- Town Entitlement / See #12 EDA Framework
- o. **Step-back of office building** This a partial Entitlement issue and Fire Regulation issue on the amount of the step-back
- p. **Impact of office building on Franklin Street** Noted in previous information shared in sketch drawing
- q. Entitlement of deck and building (timing) Deck in process, Office bldg. to be submitted in July.
- r. **Mobility issue** (trails, other connections) [pledge a % of profit from new deck to mobility?] Grubb to consider as part of Community Benefits and to be considered as Parking Fund increases income.
- s. **Community benefit** New Class A office/wet lab bldg., two new green spaces for downtown, consideration or improvement of bike lanes and streetscape on East Rosemary, new tax base for downtown, consolidated parking for downtown, OWASA easement, UNC parking, supporting downtown businesses with new worked in downtown, and possibility of innovation hub for downtown.

#### Framework for TOCH / Grubb EDA

	Issue	Town's view	Grubb's view	Notes
1	The Fine lot	Grubb to acquire.	Will acquire.	Working with appraiser to finalize values.
2	When will the property exchange occur?	Late August/early September.	Late August/early September  (Interest cost/ reimbursement for entitlement and design fees) \$600,000 design and Permit fees	Note that we will also need to effect the Grubb lien switch in connection with the swap.

3	1	At the time of the land transaction	At land transaction and closing.	If the Town is the party owed money in connection with the swap, then we could swap and settle up in advance of the Town's loan closing
4	How will the parties determine the difference in relative value?	Appraisals accepted.	Accept appraisals subject to minor adjustment.	
5		No, should be after the land transaction and when Town is ready to fund the work	After land transaction.  End existing CVS Deck  Management Agreement.	
6	Deck Management	Before the land transaction and referenced in the Economic Development Agreement.		This will be a separate agreement from EDA. Will need to be approved by Council either prior to summer break or at first meeting post-break
7	from Wallace Deck operation?	Draft scenario with input of need from Grubb balanced against Town expectations and operational costs.	Scenario in consideration.	
8	complete parking deck design	So that Council can approve at its meeting of June 24. This will encompass the various design aspects referenced in MOU, including all aspects of the 2d outlet. This remains subject to the Town's regulatory process and final Council decision.	review. (April 15)  Town explores second access land as a separate part of this Deck	But if we know enough to say anything about the 2nd outlet in the EDA we can include at least a diagram
9	construction management plan	For council approval prior to the land swap. This will encompass the various design aspects referenced in the MOU, including the delineation of the Lot 2		To be a separate agreement

10		staging area and subsequent green space  Town staff will work with Grubb to develop a Construction Management Plan with the Town having final approval of the Plan.  Not really an area of	Bob Jessup drafting	
	define expectations for processing contractor	disagreement as much as something that just needs to	agreement as a part of general construction process contract.	
	park/green space for the Lot 2 staging area	asphalt, seed the property, define the passageway to Franklin Street, construct any necessary retaining walls and cut off the ramp between the upper and lower levels of Lot 2.	benefit, Grubb is willing to remove asphalt, create a	
	(office bldg)— what is required here, as opposed to being worked through in the entitlements process?  -Not more than 6 floors plus 2 parking?  -Approx. 200K sq ft  -Requirement for wet lab (to be defined)  -Finish to Class A (to be defined)	ISSUE Limit on total building height	July 2020	Will nevertheless be subject to what happens in the entitlement process
	can't take occupancy of a building that meets the	LUMO standards as well as Entitlement stipulations. Accept first-right-of-offer from Grubb	district rezoning approval. If a final plans zoning compliance permit application is not	respond to a given entitlement with in a specific period, they lose the rights. Grubb is willing to offer the Town first-

four (24) months of the were to sell. 150 date of approval, or within such further time stipulated in the approval, the approval shall expire and the conditional zoning district shall be void and the property shall revert to its previous zoning classification. The town manager may grant a single extension of the starting time limit for up to twelve (12) months, unless he/she determines that paramount considerations of health, the general welfare, or public safety require town council reapproval. In such instances or in the instance the town manager has already granted a single extension of the time limit, the town manager shall require the application to be reviewed in accordance with the procedures set forth in subsections

East Rosemary

This is an example of a stipulation:

4.4.1 and 4.4.5.

1. Expiration of **Conditional Zoning** Atlas Amendment: An application for Zoning **Compliance Permit** must be filed by

(2 years from the date of this approval) or the land shall revert to its previous zoning designation. [LUMO 4.4.5(f)]

14	Nature and details for the community space at Henderson – Rosemary – incl. long-term ownership	Agree with Grubb.	back to the Town.	Diagram and "concept plan" as attachments. Need to re-divide the property, then or now?
15		guaranteed number of spaces	up period for completion of 137 E. Franklin and	