



TOWN OF CHAPEL HILL

Town Council Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Pam Hemminger
Mayor pro tem Jessica Anderson
Council Member Donna Bell
Council Member Allen Buansi
Council Member Hongbin Gu

Council Member Nancy Oates
Council Member Michael Parker
Council Member Karen Stegman
Council Member Rachel Schaevitz

Wednesday, June 26, 2019 7:00 PM RM 110 | Council Chamber

OPENING

PUBLIC COMMENT FOR ITEMS NOT ON PRINTED AGENDA AND PETITIONS FROM THE PUBLIC AND COUNCIL MEMBERS

Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the Status of Petitions to Council webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.

1. Community Design Commission (CDC) Request to Authorize the CDC to Create and Facilitate a Chapel Hill Design Award Program. [\[19-0620\]](#)
2. Community Design Commission Request for Modifications to the Concept Plan Review Process. [\[19-0621\]](#)
3. Burwell Ware Request to Place a Moratorium on the Construction of New Fast-Food Drive-Throughs Until Future Town Councils Decide to Repeal the Moratorium. [\[19-0622\]](#)
4. Orange-Chatham Group of the Sierra Club Request for a "Ready for 100 Resolution." [\[19-0623\]](#)

ANNOUNCEMENTS BY COUNCIL MEMBERS

CONSENT

Items of a routine nature will be placed on the Consent Agenda to be voted on in a block. Any item may be removed from the Consent Agenda by request of the Mayor or any Council Member.

- 5.** Approve all Consent Agenda Items. [\[19-0624\]](#)

By adopting the resolution, the Council can approve various resolutions and ordinances all at once without voting on each resolution or ordinance separately.

- 6.** Approve \$446,500 in 2019-2020 Funding for Performance Agreements with Human Services Agencies as Recommended by the Human Services Advisory Board. [\[19-0625\]](#)

By adopting the resolution, the Council authorizes performance agreements with human services agencies as recommended by the Human Services Advisory Board.

- 7.** Authorize Club Nova to Occupy Historic Town Hall During Construction of its New Facility. [\[19-0626\]](#)

- 8.** Receive Final Report of the Varsity Theatre Task Force. [\[19-0627\]](#)

By adopting the resolution, the Council accepts the Task Force's report, authorizes the Town Manager to consider next steps, and dissolves the Task Force.

INFORMATION

- 9.** Receive Upcoming Public Hearing Items and Petition Status List. [\[19-0628\]](#)

By accepting the report, the Council acknowledges receipt of the Scheduled Public Hearings and Status of Petitions to Council lists.

DISCUSSION

- 10.** Discuss Affordable Housing Goals for Rental Housing Development. (Reissued from June 19, 2019) [\[19-0629\]](#)

PRESENTER: Sarah Osmer Viñas, Assistant Director, Office for Housing and Community
Nate Broman-Fulks, Affordable Housing Manager

RECOMMENDATION: That the Council review and discuss the intended affordable housing goals in new rental housing development.

- 11.** Consider a Land Use Management Ordinance Text Amendment - Proposed Changes to Section 4.5.4 (Special Use Permit Modifications).

[\[19-0630\]](#)

PRESENTER: Becky McDonnell, Planner II

- a. Introduction and revised recommendation
- b. Recommendation of the Planning Commission
- c. Comments from the public
- d. Comments and questions from the Mayor and Town Council
- e. Motion to adjourn the Public Hearing
- f. Motion to adopt the Resolution of Consistency with the Comprehensive Plan
- g. Motion to enact the ordinance to approve the changes to the Land Use Management Ordinance.

RECOMMENDATION: That the Council close the public hearing, adopt the Resolution of Consistency, and enact Ordinance A.

- 12.** Consider Land Use Management Ordinance Text Amendments - Proposed Changes to Section 3.11 Regarding Affordable Housing and Stormwater Management in the Blue Hill District.

[\[19-0631\]](#)

PRESENTER: Corey Liles, Principal Planner

- a. Introduction and revised recommendation
- b. Recommendation of the Planning Commission
- c. Comments from the public
- d. Comments and questions from the Mayor and Town Council
- e. Motion to adjourn the Public Hearing
- f. Motion to adopt the Resolution of Consistency with the Comprehensive Plan
- g. Motion to enact the ordinance to approve the changes to the Land Use Management Ordinance.

RECOMMENDATION: That the Council 1) close the public hearing; 2) adopt the Resolution of Consistency with the Comprehensive Plan; and 3) enact Ordinance A or Ordinance B to amend Section 3.11 of the Land Use Management Ordinance.

- 13.** Charting Our Future - Consider the Proposed Components of the Future Land Use Map.

[\[19-0632\]](#)

PRESENTER: Alisa Duffey Rogers, LUMO Project Manager

RECOMMENDATION: That the Council provide feedback on the Blueprint (rough draft) version of the Focus Area Maps and Principles, the Explanation of the Future Land Use Map & its Components, and the Map Book and request changes to these documents, as needed and adopt the attached resolution authorizing the Town Manager to engage with the community on all FLUM elements during the summer and early fall of 2019 after the Blueprint has been revised into a Draft FLUM.

- 14.** Consider Approving Strategic Plan Goals and Objectives to Build a Strategic Plan Framework. [\[19-0562\]](#)

PRESENTER: Rae Buckley, Director of Organizational and Strategic Initiatives

RECOMMENDATION: That the Council approve the attached Strategic Plan Goals and Objectives and continue to work with staff and Dr. Monica Allen to build out performance measures and metrics for each goal area.

- 15.** Approve a Framework for Chapel Hill's Participation in the Orange County Intergovernmental Work Group, Convey this Framework and Designate the Town's Representatives. (Reissued from June 19, 2019) [\[19-0633\]](#)

PRESENTER: Pam Hemminger, Mayor

RECOMMENDATION: That the Council designate representatives to the Orange County Intergovernmental Collaborative Work Group, agree to a framework for participation and convey requests for several additions to the group's workflow to the Board of County Commissioners as well as the Carrboro and Hillsborough boards.

APPOINTMENTS

- 16.** Appointments to the Cultural Arts Commission. [\[19-0634\]](#)
- 17.** Appointments to the Environmental Stewardship Advisory Board. [\[19-0635\]](#)
- 18.** Appointments to the Housing Advisory Board. [\[19-0636\]](#)
- 19.** Appointments to the Justice in Action Committee. [\[19-0637\]](#)
- 20.** Appointment to the Orange County Climate Committee. [\[19-0638\]](#)
- 21.** Appointments to the Stormwater Management Utility [\[19-0639\]](#)

Advisory Board.

**REQUEST FOR CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT,
PROPERTY ACQUISITION, PERSONNEL, AND/OR LITIGATION MATTERS**



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
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Item Overview

Item #: 1., File #: [19-0620], Version: 1

Meeting Date: 6/26/2019

Community Design Commission (CDC) Request to Authorize the CDC to Create and Facilitate a Chapel Hill Design Award Program.

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the [Status of Petitions to Council <http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status>](http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status) webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.



Recommendation(s):

That the Council consider the petition.



Attachments:

- Chapel Hill Design Award Resolution Proposal
- Chapel Hill Design Award Proposal
- Chapel Hill Design Award Call for Submissions

Chapel Hill Design Award

Resolution proposal for Community Design Commission meeting April 23rd, 2019.

A resolution proposing a Chapel Hill Design Award to Town Council:

WHEREAS, the Community Design Commission selected a Design Awards Sub-Committee to prepare a proposal for a design award for the Town of Chapel Hill, to recognize excellence in design; and

WHEREAS, the Design Awards Sub-Committee has iterated a proposal for the Design Awards and a call for submissions and incorporated feedback from the Community Design Commission, Town Manager, and Town Council Liaisons to the Community Design Commission; and

WHEREAS, the Community Design Commission has discussed the proposal and the call for submissions, with Commission members supporting the proposal.

NOW, THEREFORE, BE IT RESOLVED by the Community Design Commission of the Town of Chapel Hill that the Commission adopts the proposal by the Design Awards Sub-Committee and kindly submits it to Town Council with the recommendation to adopt the Chapel Hill Design Awards as proposed by the Commission.

This the 23rd day of April, 2019.

Chapel Hill Design Award

Final Draft for Community Design Commission meeting April 23rd, 2019.

The Chapel Hill Design Award

The Chapel Hill Design Award recognizes excellence in design.

The Chapel Hill Design Award supports the charge of the Community Design Commission (CDC) to assist Town Council in guiding the Town's vision on aesthetics, character, and function to focus community growth through advice, advocacy, and implementation of the Council's policies and review of proposed developments in key areas of the community.

The Chapel Hill Design Award provides an opportunity for a retrospective assessment of the success of realized projects and developments. It offers inspiration to owners, developers, and design teams.

Project Eligibility

Eligible for the Design Award are completed projects within the jurisdiction of the Town of Chapel Hill that have received a "Certificate of Occupancy" or equivalent within five (5) years before the call for submissions.

Project Submission

Submissions are solicited through a press release. Nominations may be made by anybody. Each submission is checked to confirm eligibility for the Chapel Hill Design Award and assembled into a list.

Submissions must include the name or address of the project, a brief statement why it should be considered for the Chapel Hill Design Award, and two to seven photos. If known, the following information may be included: names of owner, developer, and design team, date of Certificate of Occupancy. Submissions are to be made electronically to the Chapel Hill Design Award e-mail account.

Awards Process

From the list of eligible submissions, a three-person Design Awards subcommittee, selected by the CDC for each Design Award year, develops a short list for the Design Award. In the final stage, the CDC selects any winners for the Design Award category.

One Chapel Hill Design Award may be awarded per year. One or more Honorable Mentions may be awarded per year if there are additional eligible projects deserving recognition. If none of the eligible projects is deemed worthy of a Design Award, no Design Award may be awarded.

The Design Award will be announced per CDC resolution to the Town Council at a Council meeting. Certificates will be issued to the recipients of the Design Award and any Honorable Mention. If recipients are present during the Town Council meeting at which the winning projects are announced, recipients will be recognized and handed their certificates.

Pending funding and agreement with responsible authorities, project name and year will be added to a publicly visible list of Chapel Hill Design Award recipients, for example in the lobby of the Council Chamber. In addition, also pending funding, a plaque suitable for exterior mounting on the awarded building will be issued to the current owner of the project, if project owner agrees to mount it on the building.

Proposed Award Timeline for 2019

The Design Award timeline for this year is proposed as follows:

- Solicit submissions – 3 months (May through July)
- Short listing of candidate projects – 1 month (August)
- Selection of Design Award and Honorable Mention projects – 1 month (September)
- Preparation and publication of Design Award presentation – 1 month (October)
- Presentation of Design Award – November or December.

Design Award Recipients

Design Award and Honorable Mentions are honoring outstanding projects. The recipients of Design Award and Honorable Mention certificates are the owners/project clients at the time of the Certificate of Occupancy for the projects, the developers of the projects, and the design teams. If a plaque is part of the Design Award, then it is for attachment to the project and, therefore, will be issued to the current owner of the project.

Publicity

The Design Award and Honorable Mentions will be announced in a regular meeting of the Town Council. This will be an item on the Town Council agenda according to the Community Design Commissions resolution about awardee projects. Recipients will be notified at their respective contact information on record. Design Award projects and Honorable Mentions with their respective recipients will also be announced in a press release.

Sponsorships

The Design Award subcommittee considers contacting sponsors to support costs associated with the Design Award.

Call for Submissions for the Chapel Hill Design Award

The Town of Chapel Hill, North Carolina, seeks submissions for the Chapel Hill Design Award - to recognize exemplary, recently completed contributions to the built environment within the Chapel Hill jurisdictional limits. Projects of any scale and type will be considered for this award, and should have been completed within the last five years.

Submissions shall be made electronically to the Chapel Hill Design Award e-mail account.

Submissions must include name or address of the project, a brief statement why it should be considered for the Chapel Hill Design Award, and two to seven photos. If known, the following information may be included: names of owner, developer, and design team, date of Certificate of Occupancy.

Submissions are due by July 31st, 2019.

One Chapel Hill Design Award may be awarded per year. One or more Honorable Mentions may be awarded per year if there are additional eligible projects deserving recognition. If none of the eligible projects is deemed worthy of a Design Award, no Design Award may be awarded.

The Design Award will be announced per CDC resolution to the Town Council at a Council meeting in the Fall of 2019. Certificates will be issued to the recipients of the Design Award and any Honorable Mention. A plaque may be provided for display at the winning project.

Community Design Commission, Town of Chapel



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Item Overview

Item #: 2., **File #:** [19-0621], **Version:** 1

Meeting Date: 6/26/2019

Community Design Commission Request for Modifications to the Concept Plan Review Process.

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the [Status of Petitions to Council <http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status>](http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status) webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.



Recommendation(s):

That the Council consider the petition.



Attachments:

- Community Design Commission Request Regarding Concept Plan Review

Mayor and Council Members,

The Community Design Commission (CDC) has developed a series of recommendations to improve the Concept Plan process. The CDC plans to share our recommendations regarding the Concept Plan process at the June 26 Council meeting. We seek Council input and support for moving forward with these recommendations and changes.

Commission recommendations relate to one of the CDC goals for this year. The CDC goal for changes in the Concept Plan process is to ensure we have the right information before the Commission in order to provide effective and timely feedback to applicants and to the Council.

The changes we recommend include:

1. **Additional text describing the Concept Plan as it appears in the Land Use Management Ordinance.**
This additional description will focus on including a larger *context* and understanding of how a proposed project fits in and supports our Town's development goals and strategy.
2. **New requirements for applicants.** We recommend application submittals include:
 - Early drawings, visuals, or example photos of **how** applicants plan to incorporate the Small Area Plan and Town goals in their projects.
 - Answers to the list of items addressed in our recommendations.
 - A presentation outline about what to cover during the presentation to CDC.
 - Training from Staff prior to submittal of the Concept Plan to ensure that development teams understand expectations for future Concept Plan submittals.

The attached documents will be reviewed and approved at the CDC meeting June 25.

- The Concept Plan Process Report (previously approved)
- Petition to the Council re Concept Plan Enhancements
- A draft of a revised Concept Plan purpose and criteria in the Land Use Management Ordinance

Volker Mueller

Chair, Community Design Commission

Community Design Commission Report on Concept Plan Process

June 25, 2019

The Community Design Commission set the following goal for this year:

- Work with staff to create clearer materials for project review. This includes providing more context for projects and working to make an easier decision-making process to facilitate more informed decisions and recommendations.

To that end, the CDC formed subcommittee to review the current process. Our goal has been to evaluate a proposed development application within context, both the present and that of existing long-range plans, so that feedback can be provided at the concept level, and applicants can adjust their applications accordingly. As background, we have included the purpose and criteria for concept plans, as stated in the code, at the end of this document.

Possible changes to Concept Plan requirements could include having staff and/or the applicant include the following in their presentation, moving from big picture to smaller.

Recommendations

The CDC recommends that the following questions serve as a checklist to guide the applicant's preparation for submittal of the Concept Plan Review and presentation, as well as staff review of the plan and presentation. We recommend that staff brief all applicants on these questions.

Context & Infrastructure

1. What is context of site today?
Including current zoning, existing infrastructure, surrounding uses & density, and environmental conditions.
2. What is current traffic and transit availability today?
3. Is there a Small Area Plan for this area? Does it have site specific requirements?
4. What long-range plans exist for:
 - a. Transit
 - b. Road Infrastructure/other infrastructure, e.g., sewer lines, etc.
 - c. Greenways
 - d. Parks
 - e. Sidewalk improvements
 - f. Impact on surrounding neighborhoods
5. What projects have been approved for this area already?
6. How does the proposed project related to other similar structures in the area?

Character & Design

1. What is the orientation of the buildings to the street and/or site?
2. Where do you plan to put:
 - a. Building placement
 - b. Parking
 - c. Transit connection
 - d. Green space, either public or private
 - e. Building mass proposed?
 - f. Height proposed?
3. How will this site relate and/or connect to adjacent sites?
4. How does the project relate to Town Vision and Design Guidelines?

Community Design Commission Report on Concept Plan Process

June 25, 2019

Elevations

While elevations are not necessary at the Concept Plan stage here are several questions that we may want to emphasize to applicants.

1. For projects that require SUPs: Need elevations at this stage, rather than at last stage of process.
2. Elevations at Concept Plan are not necessary, but discussing important concepts are.

Staff Presentation

In addition, we recommend that the staff presentation at Concept Plan stage include a review of the context addressing the issues identified above as well as how the project fits with long-range plans and the Small Area Plan.

Background: Concept Plan Review

The following is the purpose statement and criteria for review as stated in the Land Use Management Ordinance.

Purpose statement: It is the intent of the site analysis data and conceptual development plan process to provide an opportunity for the town council, town manager, the community design commission and citizens to review and evaluate the impact of a major development proposal on the character of the area in which it is proposed to be located. This process is intended to take into consideration the general form of the land before and after development as well as the spatial relationships of the proposed structures, open spaces, landscaped areas, and general access and circulation patterns as they relate to the proposed development and the surrounding area.

After considering public comments and the recommendations of the community design commission, the town council shall adopt a resolution transmitting its preliminary recommendations to the applicant.

4.3.3 Criteria

The concept plan is a preliminary step toward the preparation of a formal development plan. All concept plans should demonstrate a high quality of overall site design. The design and construction of site elements should include appropriate descriptions and explanations of the relationship and balance among site elements, the relationship of the development to natural features, neighboring developments and undeveloped land, access and circulation systems, retention of natural vegetation, minimal alteration of natural topography, mitigation of erosion and sedimentation, mitigation of stormwater drainage and flooding, arrangement and orientation of buildings and amenities in relation to each other and to neighboring developments and streets, landscaping, preservation or enhancement of vistas, and mitigation of traffic impacts.



TOWN OF CHAPEL HILL

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405 Martin Luther King Jr.
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Item Overview

Item #: 3., **File #:** [19-0622], **Version:** 1

Meeting Date: 6/26/2019

Burwell Ware Request to Place a Moratorium on the Construction of New Fast-Food Drive-Throughs Until Future Town Councils Decide to Repeal the Moratorium.

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the [Status of Petitions to Council](http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-webpage) <http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-webpage> to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.



Recommendation(s):

That the Council consider the petition.



Attachments:

- Burwell Ware's Request

Amy Harvey

From: Burwell Ware <captioning@aol.com>
Sent: Wednesday, June 19, 2019 1:27 PM
To: All Agenda Materials
Subject: drive-through petition

External email: Don't click links or attachments from unknown senders. To check or report forward to reportspam@townofchapelhill.org

Hi Ms. Harvey,
 Here's the petition that we just talked about. Thank you very much for your help.
 Burwell

While the town prepares its next LUMO, I petition the Town Council of Chapel Hill to place a moratorium on the construction of new fast-food drive-throughs until future Town Councils decide to repeal the moratorium. Five recent special-use permits at Carraway Village allowing fast-food drive-throughs prove that the special-use-permit process is inadequate to protect the town from the public-health and climate-change danger that is inherent with fast-food drive-throughs. The proposed drive-through at Dunkin' Donuts is another example. As for these SUPs, the council should instruct the town manager not to grant any waivers of permitted drive-throughs due to SUP expiration. The town should negotiate against fast-food drive-throughs in case the developer wants to make any changes to the SUP.

I have been opposed to new drive-throughs since I learned that Chapel Hill requires a special-use permit to build one. Chapel Hill and Carrboro have had an enlightened view of drive-throughs since the 1990s, and I support each town fully on this matter. A ban on new drive-throughs improves air quality since drivers typically do not turn off their engines when they're waiting in line at drive-throughs. An idling car produces significantly greater pollution than does one that is running at highway speeds, and this includes carbon monoxide, carbon dioxide, and oxides of nitrogen. While it's generally not considered to be a greenhouse gas, carbon monoxide, a component of internal combustion engine exhaust, is toxic. The number of hybrid, electric, and fuel-cell cars in Chapel Hill are insufficient to reduce the danger significantly.

This is a real test of council's leadership on this issue. Without a ban on drive-throughs, we're not doing all we can locally to reduce greenhouse gases that include carbon dioxide and oxides of nitrogen.

A drive-through ban would benefit drivers since it saves gas. If drive-throughs put existing businesses without drive-throughs at a disadvantage, they are obviously bad for existing businesses. Fast-food drive-throughs are major sources of litter, and according to a *Daily Tar Heel* article, Carrboro Board of Aldermen Mayor Pro Tem Damon Seils says, "...drive-throughs just aren't conducive to pedestrian-oriented areas." "They create conflicts with pedestrians, and they're really more important in car-oriented areas."

Please see "An Evaluation of the Effects of Drive-Through Configurations on Air Quality at Fast Food Restaurants" for detailed information on why drive-throughs are bad for our community (<https://www.omicsonline.org/open-access/an-evaluation-of-the-effects-of-drivethrough-configurations-on-airquality-at-fast-food-restaurants-2165-784X-1000235.php?aid=74917>).

I am not opposed to all drive-throughs, but I do believe that we should avoid fast-food drive-throughs. I realize that many people find fast-food drive-throughs convenient, but I do not think that convenience outweighs the public health and the danger of climate change.

Burwell Ware
 126 Kingston Dr.
 Chapel Hill, NC 27514
 919-933-5966
captioning@aol.com



TOWN OF CHAPEL HILL

Town Hall
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Item Overview

Item #: 4., **File #:** [19-0623], **Version:** 1

Meeting Date: 6/26/2019

Orange-Chatham Group of the Sierra Club Request for a "Ready for 100 Resolution."

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the [Status of Petitions to Council <http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-webpage>](http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-webpage) to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.



Recommendation(s):

That the Council consider the petition.



Attachments:

- Orange-Chatham Group of the Sierra Club Request

A petition from the Orange-Chatham Group of the Sierra Club for a “Ready for 100 Resolution”

We are asking that the Town of Chapel pass a comprehensive resolution which commits our government to transition to 100% clean, renewable energy for all sectors by December 31, 2050 or sooner and 80% clean, renewable energy by 2030.

We are asking for the Town to do this as it begins work on the Climate Action Plan, which you have just put into the budget.

Unlike many other petitioners for resolutions, we aren’t supplying the “whereas” clauses, nor even the exact language for “be it resolved.” In April you received a petition with language essentially identical to what Orange County adopted in 2017, with many interesting “whereases” and very little to be “resolved.” That can certainly be a source for the first part of the Ready for 100 Resolution.

Our intention is to suggest some energy sectors with specific areas of action in them. You may not choose to have all these in the Ready for 100 Resolution we’re requesting, or many at all, or in as much detail, but we sincerely believe that some version of them should be in our Climate Action Plan. We are willing to further participate in composing the Resolution we’ve requested.

Structural issues:

You’ve taken the major first step of committing to do a Climate Action Plan.

You do need to designate funds and **staff** to carry it out, and by doing so you fulfill the resolution we’re asking you to adopt later.

We ask tonight for specific timelines in at least one energy sector, transportation. In other sectors, because none of us know what our State will ultimately let us do for climate action, we are less specific.

We strongly urge you to find a way to establish a source to fund necessary projects. Our Sierra Club members vocally supported Orange County’s action earlier this month for climate action funding. While the Town may not take identical action, there are pathways to find and follow.

Sector One: Transportation

We believe these need to be explicit components of our Climate Action Plan. Many say that transportation surpassed all other sectors in about 2017 in terms of impact on climate change.

(A) Transit and Fleet Vehicles

The national Sierra Club’s “wishlist” for this sector gives **advisory deadlines** for transitioning to “zero-emission vehicles” (ZEVs):

“2030 to 2040” for transit buses, and “2045” for local government fleet vehicles. We request that Transit and Public Works come up with a short-term timeline for making progress on both fronts. The grantseeking by Transit for electric buses is a joy to watch and to participate in, with Orange-Chatham submitting letters of support for each application. We’re also pleased at the grant application for solarizing the Transit bus parking area.

(B) New development that is focused on “infill, transit and pedestrian access” and related policies on issues of “equity and job access.” When it comes to judging whether specific applications sincerely achieve these goals, that is obviously your job.

(C) In “expanded access and increased safety” for bicyclists and walkers. With the use of the 2015 bond issue funds for projects which NCDOT won’t fund due to current legislation, our Town has stepped up in big way.

(D) Other concepts you could include: EV car-share programs aimed at lower-income residents; bike-share for “last-mile transit”(when we have regional high-capacity transit); no car/no driving zones.

Sector Two: Buildings and their surroundings – no timetable except 2050

Thanks to yourselves, your staff, and particularly our Environmental Stewardship Advisory Board, you're starting to make real progress here, much of it not on the ground yet.

In addition to potentially requiring solar collection facilities for new public and private buildings, some other actions are or may be within the Town's ability to do. There's obviously no clear funding source at this time for a number of these. We hope that someday the State allows "green building codes."

(A) Conventional energy retrofits – quick and cheap, that target individual building components.

(B) Deep energy retrofits – whole-building assessment and overhaul, that can reduce energy consumption by up to 50 percent. Best to hire an energy service company for the assessment, unless staffed up to do it by then.

(C) Integrate onsite renewables – something already in place at the Town Operations Center, with geothermal energy. We're not aware of current status, but we see it mentioned in the Framework document presented in April.

(D) Load shift to zero carbon availability – using energy storage systems, as they become more available and affordable.

(E) Appliance choices – setting guidelines for efficiency standards of those used in Town buildings or setting rules for use.

(F) Lighting – It looks to us like this is an area where the Town has been making progress for some years now, and about to take a big step in terms of swapping out streetlights. Let's set an example for our residents.

(G) No new buildings with gas source heating systems: Sierra Club and many other environmental groups oppose the methods for obtaining and transporting natural gas; seek renewable energy approaches for heating new Town buildings. Have a long term goal of replacing gas systems. We know that's not cheap.

ON A COMMUNITY LEVEL

We intend for all these components of a Climate Action Plan to be implemented in Town government itself. As you all know, if they match your view of our community's values, you will find a way to pay for them.

Under current realities, the Town faces external policy and technological limitations on its ability to increase renewable energy across all these sectors. Making the transition to 80% renewable energy by 2030 and 100% renewable by 2050 will depend on federal and state policy changes not fully within the Town's control.

We expect that as a Council you will commit to achieving equity, affordability, and access for all members of the community in the transition to carbon neutrality and renewable energy. And that you will commit to a transparent and inclusive process for planning and implementation.

We ask that, in addition to all you do in the Town's way of doing energy business, that you explicitly commit to a transition to carbon neutrality and 100% clean, renewable energy community-wide by 2050. That's a big ask, and a big leap, but we are very certain you need to make that commitment as you embark on a Climate Action Plan.

As we all know, there will be many more of us serving this Town, between now and 2050, for whom this is even more important than it is for us. As we enter Chapel Hill's third century, we can have confidence that this commitment will be kept.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 5., **File #:** [19-0624], **Version:** 1

Meeting Date: 6/26/2019

Approve all Consent Agenda Items.

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Items of a routine nature to be voted on in a block. Any item may be removed from the Consent Agenda by the request of the Mayor or any Council Member.



Recommendation(s):

That the Council adopt the various resolutions and ordinances.

Fiscal Impact/Resources: Please refer to each agenda item for specific fiscal notes.

Council Goals: Please refer to each agenda item for specific Council Goals.



Attachments:

- Resolution

**A RESOLUTION ADOPTING VARIOUS RESOLUTIONS AND ENACTING VARIOUS ORDINANCES
(2019-06-26/R-1)**

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby adopts the following resolutions and ordinances as submitted by the Town Manager in regard to the following:

6. Approve \$446,500 in 2019-2020 Funding for Performance Agreements with Human Services Agencies as Recommended by the Human Services Advisory Board. (R-2)
7. Authorize Club Nova to Occupy Historic Town Hall During Construction of its New Facility. (R-3)
8. Receive Final Report of the Varsity Theatre Task Force. (R-4)

This the 26th day of June, 2019.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council can approve various resolutions and ordinances all at once without voting on each resolution or ordinance separately.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 6., **File #:** [19-0625], **Version:** 1

Meeting Date: 6/26/2019

Approve \$446,500 in 2019-2020 Funding for Performance Agreements with Human Services Agencies as Recommended by the Human Services Advisory Board.

Staff:

Loryn Clark, Executive Director
Sarah Osmer Viñas, Assistant Director
Jackie Thompson, Human Services Coordinator

Department:

Housing and Community

Overview: This action approves authority for agreements totaling \$446,500. In the Human Services Program Results Framework approved by the Town Council on June 20, 2018, the Human Services Advisory Board identified the following strategic objectives: (1) Children improve their education outcomes, (2) Residents increase their livelihood security, and (3) Residents improve their health outcomes.



Recommendation(s):

That the Council adopt the resolution to authorize performance agreements with human services agencies as recommended by the Human Services Advisory Board.







Overview of the Human Services Funding Process

- The charge of the Chapel Hill Human Services Advisory Board is to assess the human service needs of Chapel Hill residents, identifying service gaps and ways to fill them, and advising the Town Council on funding needs.
- The Town has a coordinated application process with Orange County and the Town of Carrboro.
- Key milestones in the funding process:
 1. On November 6, 2018, the Human Services Outside Agency Application was made available on the three governments' websites.
 2. On November 27 and December 18, 2018, Chapel Hill, Carrboro and Orange County staff held an orientation for non-profit human service agencies to provide information about the funding process.
 3. On January 8, 2019, the three governments held a Question and Answer session for all applicants.
 4. Agencies requesting funding must complete a comprehensive written application and submit budget and annual financial audit documents by the established deadline of January 22, 2019.
 5. The Chapel Hill and Carrboro Human Services Boards held joint hearings for agencies applying to both towns. The Boards held joint hearings on March 11, 18, 25 and April 1, 8, and 15.
 6. Each agency requesting over \$5,000 presented its proposal and responded to questions from the Board. Following the hearings the Board met on April 29 and May 7, 2019, to review applications and develop funding recommendations for 2018-2019 performance agreements.

- This year, the Board received requests from 60 agencies totaling \$1,320,118.
- The Board based its recommendation on the three strategic objectives identified in the Human Services Program Result Framework: 1) children improve their education outcomes, 2) residents increase their livelihood security, and 3) residents improve their health outcomes.

Fiscal Impact/Resources: The total amount appropriated for human services agencies in the FY19-20 Adopted Budget is \$446,500. The Board developed its recommendation using a budget of \$446,500 and recommended allocation of funding to 41 agencies.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Resolution
- 2019-2020 Human Services Summary
- Human Services Advisory Board Justifications for Agencies Not Recommended for Funding FY20
- Five-Year History of Outside Agency Funding Chart

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council authorizes performance agreements with human services agencies as recommended by the Human Services Advisory Board.

A RESOLUTION APPROVING 2019-2020 FUNDING FOR PERFORMANCE AGREEMENTS WITH HUMAN SERVICE AGENCIES AS RECOMMENDED BY THE HUMAN SERVICES ADVISORY BOARD (2019-06-26/R-2)

WHEREAS, in 1981 the Council established the Human Services Program to enter into performance agreements with agencies that provide services that address the community's human service needs; and

WHEREAS, the charge of the Human Services Advisory Board is to: assess human services needs to Chapel Hill residents, identify service gaps and ways to fill them, and advise the Town Council on funding needs at the beginning of every budget cycle.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves the following allocations for performance agreements with human service agencies in 2019-2020 to address the community's human service needs identified by the Human Services Advisory Board:

Agency	Dollar Amount
A Helping Hand	5,000
Big Brothers Big Sisters	3,000
Boomerang, Inc.	9,000
Boys & Girls Club of Eastern Piedmont	2,000
Chapel Hill-Carrboro Meals on Wheels	21,000
Chapel Hill-Carrboro Public School Foundation	16,100
Chapel Hill Training Outreach Project-KidSCOpe	5,000
Charles House Association	6,000
Child Care Services Association	12,500
Club Nova	20,000
Compass Center For Women and Children	31,800
Dispute Settlement Center of Orange County	14,000
Duke Homecare and Hospice	2,000
El Centro Hispano	25,000
El Futuro, Inc.	12,000
EmPOWERment, Inc.	28,500
Farmer Foodshare	5,000
Friends of Robert & Pearl Seymour Center	2,000
Habitat for Humanity of Orange County	9,000
Inter- Faith Council for Social Services	36,000
Inter- Faith Council Food for the Summer	1,500
OE Enterprises, Inc.	5,000
Orange County Department on Aging Senior	17,000
Orange County Literacy Council	17,000
Orange County Living Wage	2,000
Orange County Partnership for Young Children	5,400
Orange County Rape Crisis Center	27,000
Pathway to Change, Inc.	5,000
Piedmont Health Services, Inc.	2,000
Planned Parenthood of South Atlantic	2,500
PORCH	11,200

Refugee Community Partnership	5,000
Rogers-Eubanks Neighborhood Association (RENA)	8,000
Senior Care of Orange	2,000
TABLE	6,000
The Arc of the Triangle	12,000
The Art Therapy Institute	5,000
The Community Empowerment Fund	9,000
The Exchange Club Child Abuse Prevention Center of NC	13,000
The Marian Cheek Jackson Center for Saving and Making History	5,000
Triangle Residential Options for Substance Abusers, Inc. (TROSA)	10,000
Volunteers for Youth	11,000
TOTAL RECOMMENDATION	446,500

This the 26th day of June, 2019.

TO: Mayor and Town Council

FROM: Human Services Advisory Board

SUBJECT: Summary of 2019-2020 Human Services Funding Recommendation

DATE: June 26, 2019

The summary includes the mission of each agency, amount requested and the Human Services Board's recommendation.

A HELPING HAND

A Helping Hand's mission is to improve quality of life, decrease health disparities, and reduce barriers to human services by providing citizens (60+) and disabled individuals (18), regardless of an individual's ability to pay.

2018-2019 Allocation: \$4,000

2019-2020 Request: \$6,000

Recommendation: The Board recommends funding of \$5,000 to provide non-medical independent living services for low-income seniors and adults with disabilities, regardless of their ability to pay. Services include escorted "door-through-door" transportation, in-home assistance and companionship.

BIG BROTHERS BIG SISTERS OF THE TRIANGLE

The mission of Big Brothers Big Sisters is to provide children facing adversity with strong and enduring, professionally supported one-to-one relationships that change their lives for the better, forever. The program matches children, ages 6-14, with mentors who can be positive role models in their lives.

2018-2019 Allocation: \$4,000

2019-2020 Request: \$5,000

Recommendation: The Board recommends funding of \$3,000 to support the Community and Site Based Mentoring Program for children ages 6-14 from Chapel Hill.

BOOK HARVEST

Book Harvest works to ensure that every corner of our community-and every home in our midst—is a book-rich environment for all children and families. Book Harvest envisions a world in which reading, learning and access to information are considered rights not privileges, so that all children can thrive.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$3,600

Recommendation: The Board does not recommend funding this fiscal year.

BOOMERANG YOUTH, INC.

The mission of Boomerang is to provide youth with the support they need in times of crisis and beyond, to manage their challenges, cope with adversity and become resilient, independent young people.

2018-2019 Allocation: \$7,000

2019-2020 Request: \$15,000

Recommendation: The Board recommends funding of \$9,000 to support the Alternative to Suspension and School-based What's Next! Program.

BOYS AND GIRLS CLUB OF EASTERN PIEDMONT

The mission of the Boys and Girls Club of Durham and Orange Counties is to inspire and enable all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens.

2018-2019 Allocation: \$2,000

2019-2020 Request: \$20,000

Recommendation: The Board recommends funding of \$2,000 to support the After School Impact/Enrichment Program.

BRIDGE II SPORTS

The mission of Bridge II Sports is to educate, develop and implement opportunities for youth and adults with physical disabilities to play individual, team and recreational sports finding the player within.

2018-2019 Allocation: \$8,000

2019-2020 Request: \$50,000

Recommendation: The Board does not recommend funding this fiscal year.

CHAPEL HILL AND CARRBORO HUMAN RIGHTS CENTER, dba REFUGEE COMMUNITY PARTNERSHIP

The Refugee Community Partnership (RCP) addresses the social and economic factors that drive refugees into cyclical poverty and social isolation upon resettlement to Orange County. Through long term relationship-based support, opportunity development and language justice. RCP facilitates the following top line: Employment & Income; Housing' Access to community Resources & Services; Social Bonding & Bridging and; and Language Access.

2018-2019 Allocation: \$4,000

2019-2020 Request: \$80,000

Recommendation: The Board recommends funding of \$5,000 for program staff support to operate the Bridge Builders programs.

CHAPEL HILL-CARRBORO MEALS ON WHEELS

The mission of Meals on Wheels is to provide hot nutritious meals and personal visits Monday through Friday to those living in the service area who are unable to prepare meals for themselves

due to age, illness, disability or convalescence in order to provide their health, reduce their isolation and help them maintain independent living.

2018-2019 Allocation: \$17,500

2019-2020 Request: \$40, 000

Recommendation: The Board recommends funding of \$21,000 to support the home delivered meal program for senior adults and people with disabilities in Chapel Hill.

CHAPEL HILL-CARRBORO PUBLIC SCHOOL FOUNDATION

The mission of the Chapel Hill Carrboro Public School Foundation is to support public education in Chapel Hill-Carrboro Schools through programs that advance student learning and enrichment, and teacher development.

2018-2019 Allocation: \$6,500

2019-2020 Request \$35,000

Recommendation: The Board recommends funding of \$16,100 to support the Youth Afterschool Tutoring and the Out-of-School Opportunities for Disadvantaged Students.

CHAPEL HILL TRAINING OUTREACH PROJECT-KIDSCOPE

The mission of KidSCOpe is to provide comprehensive early childhood developmental/mental health support to young children, their families, and care providers. Through the use of research and specialized evidence-based services, KidSCOpe aims to give children a healthy start in the early years, when relationships and experience influence future life success the most.

2018-2019 Allocation: \$5,000

2019-2020 Request: \$5,000

Recommendation: The Board recommends funding of \$5,000 to Early Childhood Mental Health therapist salary and program expenses for Chapel Hill children and their families.

CHARLES HOUSE ASSOCIATION

Charles House mission is threefold: Enriching the lives of seniors, supporting families caring for aging family members and representing the community's commitment to its elders.

2018-2019 Allocation: \$7,000

2019-2020 Request: \$8, 000

Recommendation: The Board recommends funding of \$6,000 to subsidize daytime eldercare services for Chapel Hill families.

CHILD CARE SERVICES ASSOCIATION

The mission of Child Care Services is to ensure that affordable, accessible high quality child care is available for all young children and their families.

2018-2019 Allocation: \$12,500

2019-2020 Request: \$12,500

Recommendation: The Board recommends funding of \$12,500 for childcare scholarships for Chapel Hill children from low to moderate-income families in which parents/guardians are engaged in work, school or training-related activities.

CLUB NOVA

Club Nova provides opportunities for individuals living with severe and persistent mental illness to lead meaningful and productive lives of their choice in the community.

2018-2019 Allocation: \$19,000

2019-2020 147,000

Recommendation: The Board recommends funding of \$20,000 for programs to support the services provided by Club Nova.

COMPASS CENTER FOR WOMEN AND FAMILIES

The mission for the Compass Center for Women and Families is to help all people navigate their journey to self-sufficiency, safety, and health. The Compass Center empowers individuals and promote equal access to opportunity regardless of gender or economic status.

2018-2019 Allocation: \$30,000

2019-2020 Request: \$31,800

Recommendation: The Board recommends \$31,800 to provide program support for Domestic Violence Crisis, Self-Sufficiency, Community Education and Civic Engagement Programs for families living in Chapel Hill.

DIAPER BANK OF NORTH CAROLINA

The mission of Diaper Bank of North Carolina is to promote and protect the dignity of each resident by improving access to personal hygiene products and other basic necessities, thereby removing barriers to education, employment and personal fulfillment. Their cornerstone purpose is to ensure that families living with poverty have an adequate supply of diapers. The Diaper Banks has expanded to include feminine hygiene and adult incontinence products.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$5,000

The Board did not review application because it was submitted after the established application dateline.

DISPUTE SETTLEMENT CENTER

The mission of the Dispute Settlement Center is to promote and bring about the peaceful settlement of disputes and to prevent the escalation of conflict through mediation, facilitation, conciliation, and training.

2018-2019 Allocation: \$14,000

2019-2020 Request: \$16,000

Recommendation: The Board recommends \$14,000 to for mediation, conciliation, and referral for interpersonal disputes; Pilot Pre-Arrest Diversion Support for Chapel Hill adults/youth.

DUKE HOMECARE AND HOSPICE

The mission for Duke Hospice Bereavement Services is to facilitate a safe and healing grief process for persons who are adjusting to a loss due to death. It is a direct clinical service outreach into the community for Duke HomeCare and Hospice.

2018-2019 Allocation: \$3,000

2019-2020 Request: \$3,200

Recommendation: The Board recommends funding of \$2,000 to provide care for indigent residents of Chapel Hill and to provide community bereavement services, Camp ReLeaf and programs within the Chapel Hill-Carrboro School System.

EL CENTRO HISPANO, INC.

The mission of El Centro Hispano is to strengthen the community, build bridges, and serve as advocates for equity and inclusion of Hispanic/Latinos in the Triangle area of North Carolina. The Triangle area encompasses cities and towns with Durham, Orange, and neighboring counties. They achieve these purposes by making advancements in Education, Economic Development, and Health and Well-being initiatives.

2018-2019 Allocation: \$25,000

2019-2020 Request: \$49,996

Recommendation: The Board recommends funding of \$25,000 to El Centro Hispano to provide support for the Education, Community Support & Engagement, and Health & Wellness programs for Chapel Hill residents.

EL FUTURO, INC.

The mission of El Futuro is to strengthen the community, build bridges, and serve as advocates for equity and inclusion of Hispanics/Latinos in the Triangle area of North Carolina

2018-2019 Allocation: \$11,500

2019-2020 Request: \$12,000

Recommendation: The Board recommends funding of \$12,000 to provide Avanza: Mental Health Access and Engagement for Latino Immigrant Youth and Families, direct treatment for Orange Co. immigrant families, school-based and telehealth services, and coordination of off-site services for Chapel Hill Latino residents.

EmPOWERment, Inc.

The mission of EmPOWERment, Inc. is to empower people and communities to determine their own destinies through affordable housing, community organizing and grass roots economic development.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$55,500

Recommendation: The Board recommends funding of \$28,500 for the Affordable Rental Program.

EXECUTIVE SERVICE CORPS OF THE TRIANGLE

The mission of the Executive Service Corps of the Triangle is to provide professional, affordable consulting services to Triangle nonprofits, in order to help them achieve their missions.

2018-2019 Allocation: \$2,000

2019-2020 Request: Did Not Apply

FARMER FOODSHARE

Farmer Foodshare connects people who grow food with people who need food in ways that are economically sustainable and socially just. We believe that everyone has a right to healthy, fresh food, and that farmers deserve to make a fair wage- a system where everybody wins.

2018-2019 Allocation: \$-0-

2019-2020 Request: \$30,000

Recommendation: The Board recommends funding of \$5,000 for the Donation Station Program.

FPGb ELEMENTARY SCHOOL-PTA

The FPGb-PTA is an organization of parents and teachers working together on behalf of all of our students. They work with the school to plan education and community events, enhance the classrooms and libraries, and create a welcoming, supportive family environment.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$6,465

Recommendation: The Board does not recommend funding this fiscal year.

FREEDOM HOUSE RECOVERY CENTER

Our mission is to promote, enhance and support recovery for men, women and children affected by substance use disorder and mental illness by using a holistic, evidence-based and person-centered approach. Our expertise and broad array of treatment services stabilize, nurture and enhance the personal growth and development of those we serve so that they can recover to live rich, full lives.

2018-2019 Allocation: \$22,350

2019-2020 Request: Did Not Apply

FRIENDS OF THE ROBERT AND PEARL SEYMOUR CENTER

The mission of the Friends of the Robert and Pearl Seymour Center, Inc. is to promote the well-being of all persons age 55 and older in Orange County by supporting the effective use of the Robert and Pearl Seymour Center.

2018-2019 Allocation: \$2,000

2019-2020 Request: \$2,500

Recommendation: The Board recommends funding of \$2,000 to support the Friends of the Robert and Pearl Seymour Center's to provide Wellness Fit Feet and Fitness Room Scholarships for older adults living in Chapel Hill.

GROW YOUR WORLD

Grow your World has a mission of connecting youth to a broader community through diverse and multigenerational relationships built during personal and professional enrichment opportunities, which, in turn, promote a vibrant and inter connected community that advances all of its members socially, emotionally, intellectually and economically.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$13,239

Recommendation: The Board does not recommend funding this fiscal year.

HABITAT FOR HUMANITY OF ORANGE COUNTY

Habitat for Humanity of Orange County changes lives by bringing together God's people and resources to help families in need build and own quality affordable homes in safe and supportive communities. Habitat's vision is an Orange County where everyone has a decent place to live.

2018-2019 Allocation: \$3,000

2019-2020 Request: \$50,000

Recommendation: The Board recommends funding of \$9,000 for support of the Home Preservation program.

HOPE RENOVATIONS

The mission of Hope Renovations is to inspire hope in women and older adults for a joyful and fulfilling future. They will accomplish this by teaching women the skills and providing them the support they need to pursue living-wage careers in the construction trades, and by providing them on-the-job experience via our work in the homes of older adults who need repairs and renovations to safely and comfortably stay in their homes as they age.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$26,236

The Board did not review application because the agency was not an established 501c3 organization and did not meet other submission requirements.

INTER-FAITH COUNCIL CAPITAL CAMPAIGN

The Inter-Faith Council Capital Campaign confronts the causes and responds to the effects of poverty in our community. IFC believes in a community where everyone's basic needs are met, including dignified and affordable housing, an abundance of healthy food, and meaningful social connections.

2018-2019 Allocation: \$0

2019-2020 Request: Did Not Apply

INTER-FAITH COUNCIL FOR SOCIAL SERVICES

The Interfaith Council for Social Service meets basic needs and helps individuals and families achieve their goal. They provide shelter, food, direct services, referrals advocacy and information to people in need.

2018-2019 Allocation: \$29, 000

2019-2020 Request: \$50,000

Recommendation: The Board recommends funding of \$36,000 this year to support the Residential Services, and Food Security Programs.

INTER-FAITH COUNCIL FOOD FOR THE SUMMER

Food for the Summer is a “mini lunch camp” program which provides nutritious weekday lunches and offers creative and fun enrichment opportunities at local camps and walkable sites throughout the district to children and youth under 18 for the full summer break.

2018-2019 Allocation: \$1,500

2019-2020 Request: \$1,500

Recommendation: The Board recommends funding of \$1,500 for the Teen Ambassador Program, and materials.

JOSH’S HOPE FOUNDATION, INC.

Josh’s Hope mission is to bridge the gaps in services to young adults 18-35 years-old with mental illness or substance abuse issues which help reduce risk factors around unemployment, homelessness, poverty, incarceration, substance use, suicide and isolation from family/friends while improving outcomes which increases a participant’s quality of life, resiliency, successful independent living and appropriate inclusion in the community.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: Did Not Apply

KIDZU CHILDREN’S MUSEUM

Kidzu’s mission is “to inspire children and the adults in their lives to learn through creative and purposeful play” with focus on STEM, the arts, child health and wellness and emerging literacy.

2018-2019 Allocation: \$5,000

2019-2020 Request: \$15,605

Recommendation: The Board does not recommend funding this fiscal year.

LIGO DOJO OF BUDO KARATE

The mission of Ligo Dojo of Budo Karate’s is to strengthen the minds, bodies and hearts of young people through karate training. To deepen relationships between people of diverse backgrounds through training, strengthen the communities by strengthening individuals who might then serve as role models, and create individuals who are community minded and open minded. Create individuals who are “community minded” and open minded people who VALUE work for the sake of community rather than merely for personal economic and social advancement.

2018-2019 Allocation: \$-0-

2019-2020 Request: Did Not Apply

OE ENTERPRISES

The mission of Orange Enterprises is to create opportunities for personal and professional growth for individuals with disabilities and other barriers to employment. OE Enterprises promotes achievements, self-reliance, life choices and respect through connecting individuals with disabilities and their community.

2018-2019 Allocation: \$10,000

2019-2020 Request: \$10,000

Recommendation: The Board recommends funding of \$5,000 to support the Transitions to Employment program for student and adult Chapel Hill residents who have disabilities.

ORANGE COUNTY DEPARTMENT ON AGING (SENIOR LUNCH PROGRAM AND VOLUNTEER CONNECT 55+)

The mission of the Orange County Department on Aging is to provide a system of integrated aging services through state of the art senior centers, serving as focal points for coordinated community and individualized programs designed to educate seniors and their families and maximize health, well-being, community engagement, and independence of older adult's at all functional levels.

2018-2019 Allocation: \$6,500

2019-2020 Request: \$27,300

Recommendation: The Board recommends funding of \$17,000 to support the Senior Lunch Program and the Volunteer Connect 55+ Program.

ORANGE COUNTY DISABILITY AWARENESS COUNCIL, dba TRIANGLE DISABILITY AWARENESS COUNCIL

The mission of Triangle Disability Awareness Council is to remove physical, attitudinal, and other barriers to full inclusion and independence of those with disabilities. The primary purpose of TDAC is to assist in the implementation of the ADA (Americans with Disabilities Act) through education and training.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$16,000

Recommendation: The Board does not recommend funding this fiscal year.

ORANGE COUNTY LITERACY COUNCIL

The mission for the Orange County Literacy Council is to help adults reach their education, employment and life goals. They provide free, flexible instruction in reading, writing, and basic math, English and computer skills and GED preparation.

2018-2019 Allocation: \$15,000

2019-2020 Request: \$22,500

Recommendation: The Board recommends funding of \$17,000 for the adult literacy and Family Reading Partners programs for families living in Chapel Hills.

ORANGE COUNTY LIVING WAGE

The Orange County Living Wage promotes a living wage as the minimum wage a worker needs to provide for basic needs (rent, food, transportation, medicine, clothes, etc.), freed of governmental assistance. Through their volunteer employer certification program, they certify Orange County employers that pay all part- and full-time employees a living wage. For 2019 the living wage is defined as \$14.25/hour without employer-provided health insurance and \$12.75/hour with employer –provided health insurance.

2018-2019 Allocation – Did Not Apply

2019-2020 Request: \$3,000

Recommendation: The Board recommends funding of \$2,000 to support the Certification Program.

ORANGE COUNTY PARTNERSHIP FOR YOUNG CHILDREN

The mission of the Partnership is to ensure that all young children arrive at school healthy and ready to succeed. The Partnership is the administrator for the Smart Start Early Childhood Initiative and the NC Pre-K program in Orange County. Their program priorities focus on the county's most vulnerable families and children.

2018-2019 Allocation: \$5,000

2019-2020 Request: \$15,000

Recommendation: The Board recommends \$5,400 to support the Basic Literacy Initiative for school age children.

ORANGE COUNTY RAPE CRISIS CENTER

The mission of the Orange County Rape Crisis Center is to stop sexual violence and its impact through support, education, and advocacy. The Center provides direct services through a 24-hour crisis line, support groups and community education.

2018-2019 Allocation: \$27,000

2019-2020 Request: \$37,000

Recommendation: The Board recommends funding of \$27,000 for services to support survivors of sexual violence and educational programs for Chapel Hill residents.

ORANGE COUNTY DEPARTMENT ON AGING VOLUNTEER CONNECT 55+ PROGRAM

The mission of Orange County Department on Aging is to provide a system of integrated aging services through state of the art senior centers, serving as focal points for coordinated community and individualized programs designed to educate seniors and their families and maximize health, well-being, community engagement, and independence of older adult's at all functional levels.

2018-2019 Allocation: \$12,300

2019-2020 Request: \$12,300

Orange County Department on Aging submitted one application this year that encompassed the Senior Lunch Program and the Volunteer Connect 55+ Program.

ORANGE COUNTY VETERANS MEMORIAL

The mission of the Orange County Veterans Memorial is to bring elements of the Orange County community together to build a community memorial that honors those who have served the country, especially the citizens of Orange County.

2019-2019 Allocation: Did Not Apply

2019-2020 Request: \$50,000

Recommendation: The Board does not recommend funding this fiscal year.

OUR WILD NEIGHBORS, INC.

Our Wild Neighbors mission is to promote the understanding of nature and the protection of wildlife. They seek to meet their mission by dedicating themselves to the care of orphaned and injured wildlife, and by actively engaging in the community as educators and advisors.

2018-2019 Allocation: \$0

2019-2020 Request: Did Not Apply

PATHWAY TO CHANGE, INC.

Pathway to Change is dedicated to enhancing public safety and quality of life by providing a variety of services to court-involved individuals and other desiring to address maladaptive or harmful patterns of behavior.

2018-2019 Allocation: \$3,300

2019-2020 Request: \$12,750

Recommendation: The Board recommends funding of \$5,000 to support the Partner Abuse Intervention Program and Anger Management and Emotional Intelligence Program.

PIEDMONT HEALTH SERVICES, INC.

The mission of Piedmont Health Services is to improve the health and well-being of the community by providing high quality, affordable and comprehensive primary health care. Their vision is a health community in which all people have timely access to quality health care.

2018-2019 Allocation: \$6,160

2019-2020 Request: \$30,000

Recommendation: The Board recommends funding of \$2,000 to provide high-quality, comprehensive primary care for vulnerable and/or financially disadvantaged residents of Chapel Hill.

PLANNED PARENTHOOD OF SOUTH ATLANTIC

Planned Parenthood of South Atlantic proactively ensures comprehensive reproductive health care: by providing services in settings that preserve and protect the individual's right to privacy and reproductive choice; by advocating public policies that advance these rights and expand access to such services; by providing educational programming that fosters a culture of healthy sexuality; by working with and meeting the needs of diverse communities and the under-served; and by leading broad-based strategies that further these fundamental rights.

2018-2019 Allocation: \$2,500

2019-2020 Request: \$2,500

Recommendation: The Board recommends funding of \$2,500 to support the Sexuality Health Education and Outreach program for Chapel Hill residents.

PORCH

PORCH is an all-volunteer, grassroots hunger relief organization whose mission is to collect and distribute food for families going hungry in the Chapel Hill and Carrboro community.

2018-2019 Allocation: \$10,000

2019-2020 Request: 11,200

Recommendation: Board recommends funding of \$11,200 to purchase and distribute fresh food to 50 low-income families and to rent delivery trucks to transport the large amount of fresh foods.

REBUILDING TOGETHER OF THE TRIANGLE, INC.

Rebuilding Together of the Triangle, Inc., (RTT) brings volunteers and communities together to serve low-income homeowners in need. They provide critical home repairs and accessibility modifications in order to keep them and families safe, healthy homes. RTT strives to meet the unique needs to each family by working in partnership with non-profit partners, local government agencies, and individuals from all walks of life.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$5,000

Recommendation: The Board does not recommend funding this fiscal year.

REFUGEE SUPPORT CENTER

The Refugee Support Center is a volunteer-based organization established to facilitate the transition of Orange County refugees in their adjustment an integration into American culture. The goal is to help refugees develop the skills and access the tools they need to thrive in their new home and allow them to become self-sufficient, contributing members of our society.

2018-2019 Allocation: \$4,000

2019-2020 Request: Did Not Apply

ROGERS-EUBANKS NEIGHORHOOD ASSOCIATION (RENA)

The mission of RENA is to address the inequalities of the environmental, educational and public health issues impacting the residents of our community and to promote a vision of environmental justice and sustainability among residents, partners, and other similarly impacted communities, creating safe, healthy and productive communities.

2018-2019 Allocation: \$8,000

2019-2020 Request: \$18,000

Recommendation: The Board recommends funding of \$8,000 for After School/Summer Enrichment Camp.

SENIOR CARE OF ORANGE

Florence Gray Soltys Adult Day Health Program mission is to provide health and social model to frail, disabled and isolated adults 18 years and older with special needs who will benefit from attending a day program that provides friendly safe environment daily, stimulating activities, enriching programs, nutritious meals and snack appropriate for each participant, as well as rehabilitative services.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$2,500

Recommendation: The Board recommends funding of \$2,000 for programs to support the services provided by Senior Care of Orange.

SKJAJA

The mission of SKJAJA is to provide kids in families with limited resources in Chapel Hill and Carrboro, NC the opportunity to participate in social and education enrichment activities, including but not limited to: team sports, art or dance classes, private music lessons, academic tutoring, summer camps and school band/orchestra.

2018-2019 Allocation: 2,000

2019-2020 Request: \$2,500

The Board did not review application because it was submitted after the established application dateline.

STUDENT COALITION FOR ACTION IN LITERACY EDUCATION (SCALE)

Through literacy advocacy, trainings, and equitable education practices, SCALE empowers and inspires individuals to become voices of social change within their communities.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$4,000

The Board did not review application because it was submitted after the established application dateline.

TABLE

The mission of TABLE is to provide weekly healthy food and regular nutrition education to children living in Orange County. TABLE seeks to create a space for our community to come together in support of our children, ensuring that they have enough healthy food on weekend's and school breaks when they are not in school.

2018-2019 Allocation: \$5,000

2019-2020 Request: 30,000

Recommendation: The Board recommends funding of \$6,000 to fund its weekend meal backpack program.

THE ARC OF THE TRIANGLE

The ARC of the Triangle provides support to children and adults with intellectual and developmental disabilities in the achievement of their personal goals and dreams in our community through partnership and advocacy.

2018-2019 Allocation: \$6,000

2019-2020 Request: \$52,000

Recommendation: The Board recommends funding of \$12,000 to support the Community Programs and Services for Chapel Hill residents with intellectual and developmental disabilities.

THE ART THERAPY INSTITUTE (ATI)

The Art Therapy Institute's mission is to provide affordable clinical art therapy services to diverse populations, empowering clients to develop their artistic identities and strengths.

2018-2019 Allocation: \$3,000

2019-2020 Request: \$10,000

Recommendation: The Board recommends funding of \$5,000 to support the New Comer's Art Therapy Program.

THE ARTS CENTER

The Arts Center exists in order to educate and inspire artistic creativity and to enrich the lives of people of all ages.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$15,000

Recommendation: The Board does not recommend funding this fiscal year.

THE COMMUNITY EMPOWERMENT FUND (CEF)

The Community Empowerment Fund cultivates opportunities, assets, and communities that support the alleviation of homelessness and poverty, CEF enables and sustains transitions out of homelessness. They offer matched savings accounts financial education, workforce development, and relationship-based support to homeless and near-homeless individuals. CEF emphasizes a person-centered approach to overcoming crises and building towards long-term possibilities

2018-2019 Allocation \$8,000

2019-2020 Request \$25,000

Recommendation: The Board recommends funding of \$9,000 to assist with the Advocate Program.

THE EXCHANGE CLUB'S FAMILY CENTER IN ALAMANCE

The mission of The Exchange Club's Family Center in Alamance is the prevention and treatment of child abuse and neglect. The prevention and treatment of child abuse and neglect occurs through enhancing parent child relationships, by increasing community awareness, and increasing community involvement in prevention efforts.

2018-2019 Allocation \$12,390

2019-2020 Request \$24,327

Recommendation: The Board recommends funding of \$13,000 for the Parent Aide Program.

THE MARIAN CHEEK JACKSON CENTER FOR SAVING AND MAKING HISTORY

The mission of the Marian Cheek Jackson Center for Saving and Making History is to honor, renew, and build community in the historic Northside, Pine Knolls, Tin Top, and Lloyd/Broad St. Communities of Chapel Hill/Carrboro.

2018-2019 Allocation: \$4,500

2019-2020 Request \$7,500

Recommendation: The Board recommends funding of \$5,000 to support the Learning Across Generations program.

THE MILDRED COUNCIL ANNUAL COMMUNITY DINNER

The Annual Community Dinner is a community building endeavor celebrating our community's rich cultural diversity through community interaction, food and entertainment. Its purpose is to be as inclusive as possible of all members of our community from economically challenged families to people with disabilities to culturally diverse groups.

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$1,000

Recommendation: The Board does not recommend funding this fiscal year.

TRIANGLE BIKE WORKS

The mission of Triangle Bikeworks is to enrich the mind, body, and spirit of youth through transformative community, cultural and cycling experiences in the Triangle of North Carolina.

2018-2019 Allocation: \$-0-

2019-2020 Request: \$5,000

Recommendation: The Board does not recommend funding during this fiscal year.

TRANSPLANTING TRADITIONS

Transplanting Traditions Community Farm (TTCF) works with refugees from Burma to foster a healthier community and maintain agricultural traditions as they build new lives in North Carolina.

2018-2019 Allocation:

2019-2020 Request: \$7.500

The Board did not review application because it was submitted after the established application dateline.

TIDES CENTER

Youth Forward, a project of Tides Center, is dedicated to advance a seamless array of services aligned to the needs of all youth in Chapel Hill/Carrboro by working with nonprofits, schools, local governments and others.

2018-2019 Allocation: \$2,000

2019-2020 Request Did Not Apply

TRIANGLE RESIDENTIAL OPTIONS FOR SUBSTANCE ABUSERS, INC. (TROSА)

TROSA is an innovative, multi-year residential program that enables substance abusers to be productive, recovering individuals by providing comprehensive treatment, work-based vocational training, education and continuing care.

2018-2019 Allocation: \$9,000

2019-2020 Request: \$10,000

Recommendation: The Board recommends funding of \$10,000 for mental health and substance abuse treatment; work based vocational training, education and continuing care for Chapel Hill residents.

VOLUNTEERS FOR YOUTH

Volunteers For Youth, Inc. provides services to Orange County youth to integrate them into the community in ways that help them make responsible choices and recognizes that they have a stake in their future. Volunteer for Youth seeks to bridge the gap between disconnected youth and the community through mentoring, community service, and teen court programs.

2018-2019 Allocation: \$10,000

2019-2020 Request: \$50,000

Recommendation: The Board recommends funding of \$11,000 to support the mentoring, community service, and the Teen Court programs. Portion of program coordinators salaries, youth activities, and general operating expenses.

YOUTH COMMUNITY PROJECT

The Youth Community Project (YCP), the umbrella organization, offers youth groups in Carrboro/Chapel Hill a hub where they can unite, aggregate power, amplify their voices and create youth driven activities to meet their needs and realize their visions

2018-2019 Allocation: Did Not Apply

2019-2020 Request: \$5,000

The Board does not recommend funding this fiscal year.

MEMORANDUM

TO: Mayor and Town Council
FROM: Human Services Advisory Board
SUBJECT: Board Recommendations – Process and Comments for Recommendations Not to Fund
DATE: May 22, 2019

For the 2019-20 funding cycle the Town received \$1.2 million in funding requests, nearly three times the amount of funding available in the Human Services Program budget and significantly more requests than prior years. The members of the Human Services Advisory Board (HSAB) worked to evaluate funding requests and develop a recommended funding plan that aligned with the strategic objectives outlined in the Town's new Human Services Results Framework (Attachment A). The Mayor and Town Council have received those recommendations and this memo serves to outline our process and briefly comment on those agencies for which no funding was recommended.

The time commitment to the evaluation and recommendation process by each Board member is substantial – it includes not only reading, evaluating, and scoring—using a newly developed rubric—nearly 60 separate applications but also spending approximately 15 hours in agency hearings over a period of several weeks. This investment of time is needed to properly evaluate agencies and prepare for funding deliberations. Board deliberations occurred over two separate evenings, culminating in nearly six hours of discussion. This year's deliberation were particularly difficult for two reasons: 1) the Board had funding for only 34%, or \$446,500, of the total requested; and 2) the Board was evaluating and making funding recommendations on the new Community Impact Award Program pilot (Attachment B). The Board made difficult decisions in order to adequately and reasonably fund organizations that presented a compelling and important funding proposal to serve the Chapel Hill community.

The Board focused on funding agencies that submitted proposals to support the following three strategic priorities for FY 2019-20. These priorities were based on a spring 2018 comprehensive analysis of [demographics and community need data](#) and a [community needs focus group](#). These data informed the Human Services Results Framework (Attachment A). The supporting data and Results Framework was approved by Council on June 20, 2018.

The Board identified the following three objectives to guide its FY 2019-20 funding recommendations:

- Strategic Objective 1: To support programs that improve educational outcomes for children.
- Strategic Objective 2: To support programs that increase livelihood security of residents.
- Strategic Objective 3: To support programs that improve health outcomes of residents.

Organizations listed below did not receive a funding recommendation not necessarily because they failed to provide needed services to the Town, but rather, a result of prioritizing the Town's limited resources to other agencies that more closely align to the Town's Results Framework or the Board felt would achieve a greater community impact. As you can imagine, these were not easy decisions.

The Human Services Advisory Board does not recommend funding for:

- Book Harvest
- Bridge II Sports
- FPG-Elementary School-PTA
- Grow Your World
- Kidzu Children Museum
- Orange County Disability Awareness Council
- Orange County Veterans Memorial
- Rebuilding Together of the Triangle
- The Arts Center
- The Mildred Council Annual Dinner
- Triangle Bike Works
- Youth Community Project

Below is a brief summary.

Book Harvest

This is the first year Book Harvest has requested funding from the Town. Though we believe the agency provides a valuable service, given competing priorities no funding is recommended at this time.

Bridge II Sports

Bridge II Sports applied only for the Community Impact Award Program (CIAP) and the Board determined it was not reasonable/feasible to partially fund the application. It was not selected for the CIAP given stronger applications that the HSAB determined were more feasible, served a larger number of residents, and demonstrated evidence-based approaches to evaluation.

FPGB-Elementary School-PTA

The HSAB does not recommend funding for FPGB-Elementary School PTA due in large part to competing priorities within the overall budget. Given the large number of PTA's within our community the Board determined that funding individual PTA's was not the best use of limited resources, rather we would encourage FPGB to pursue other funding options, like the Chapel Hill Carrboro Public School Foundation.

Grow Your World

This non-profit was only recently incorporated (January 2019) and has not yet launched programming. Given the large number of established applicants, the Board does not recommend funding at this time.

Kidzu Children's Museum

The HSAB does not recommend funding for Kidzu Children's Museum due in large part to competing priorities within the overall budget. The Board felt that the Town's limited resources could be better leveraged by increasing support to other agencies that have similar goals/objectives and had more sustained interaction with target population.

Orange County Disability Awareness Council

We consider the overall viability and feasibility of the agency and note that, though an important service, almost the entire operating budget (83%) for FY2017-18 was provided by local government grants (Town of Carrboro, Town of Chapel Hill, and Orange County). The HSAB prioritized agencies that have a broader mix of funding support. The HSAB also found that other agencies in the community (e.g., The Arc of the Triangle) complement the services proposed in this application.

Orange County Veterans Memorial

Though an important project, the objectives did not align to our Results Framework as well as other agencies. No funding is recommended.

Rebuilding Together of the Triangle

The services offered are valuable but the number of residents impacted is low, only five projected in Chapel Hill, and is provided at a high cost per person. The Board felt that the Town's limited resources could be better leveraged by increasing support to other agencies that have similar goals/objectives.

The Arts Center

The HSAB does not recommend funding for the Arts Center at this time. The Board felt that this funding would not have as direct or deep an impact on advancing our educational objective as other organization's initiatives, plus the effort did not appear to be designed to target the children in the community who might most need support.

The Mildred Council Annual Dinner

Though an important event, the objectives did not align to our Results Framework as well as other agencies. No funding is recommended.

Triangle Bike Works

The services offered are valuable but the number of residents impacted is low, only five in Chapel Hill in 2017-18. The Board felt that the Town's limited resources could be better leveraged by other agencies.

Youth Community Project

The services offered are valuable but the number of residents impacted is low, only two in Chapel Hill for 2017-18, and is provided at a relatively high cost per person. The Board felt that the Town's limited resources could be better leveraged by other agencies.

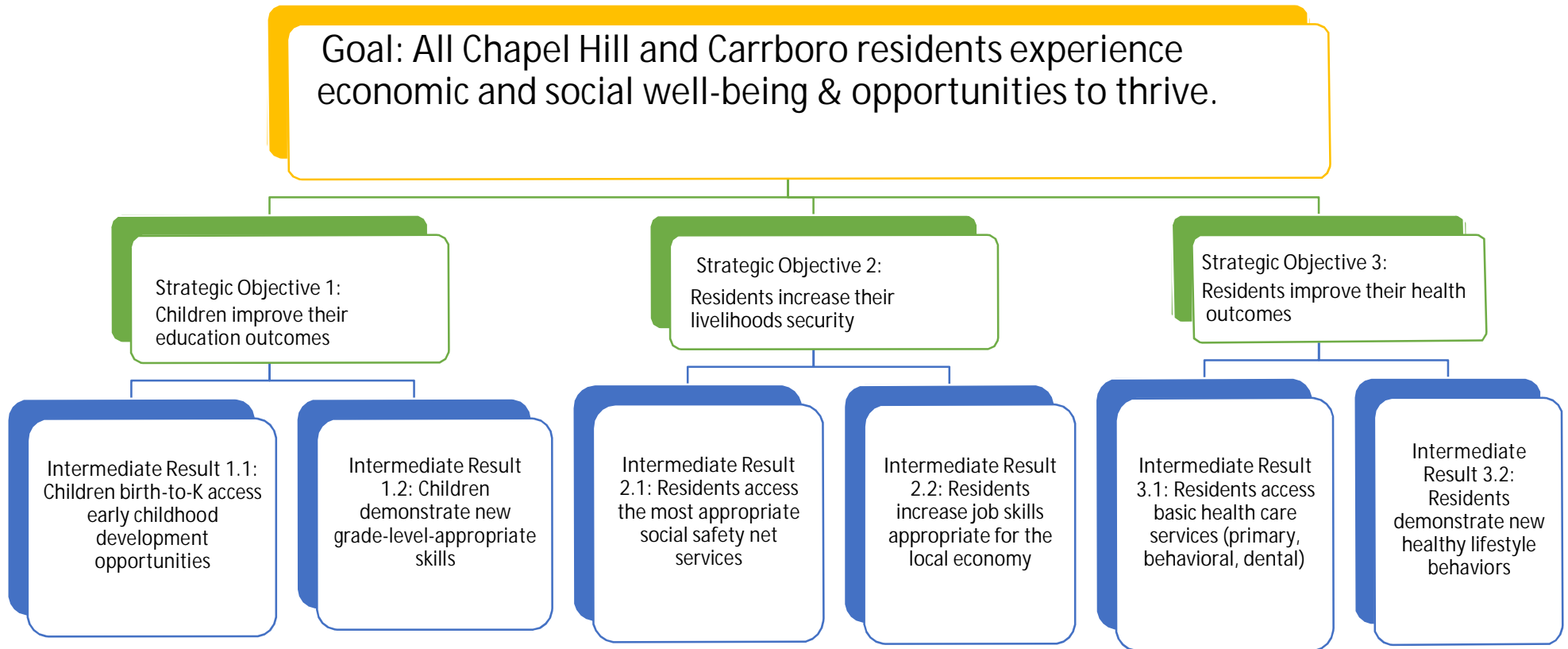
Human Services Advisory Board members

Kate Henz, Chair
 Josh Ravitch, Vice Chair
 Mary Andrews
 Sammy Bauer
 Tisha Buelto
 Carolyn Fanelli
 Amy Liu



Human Services Program Results Framework

The Town of Chapel Hill and the Town of Carrboro's Human Services Program funds programs that improve education, livelihood security, and health outcomes for all residents. The program's overarching goal is to achieve economic and social wellbeing and opportunities to thrive for all residents, particularly those who are low-income or otherwise disenfranchised.



Strategic Objective 1: Children improve their education outcomes

Intermediate Result 1.1: Children birth-to-K access early childhood development opportunities

Agency Performance Indicators

- % and # of children receiving scholarships who attend licensed, 4-5-star child care facilities
- % and # of program participant children who are read age-appropriate books in their home once a week
- % and # of children referred to socio-emotional health services that complete an age appropriate therapeutic or enrichment program

Intermediate Result 1.2: Children demonstrate new grade-level-appropriate skills (grades K-12)

Agency Performance Indicators

- % and # of program participants that are promoted to the next grade
- % and # of program participants that improve grades by end of program period
- % and # of program participants that improve classroom behavior
- % and # of program participants that express greater confidence in their ability to be successful at school
- % and # of program participants that express greater confidence in their leadership and pro-social abilities
- % and # of children referred to socio-emotional health services that complete an age appropriate therapeutic or enrichment program
- % and # of program participants who plan on attending post-secondary education

Strategic Objective 2: Residents increase their livelihoods security

Intermediate Result 2.1: Residents access the most appropriate social safety net services

Agency Performance Indicators

- % and # of program participants with knowledge of appropriate social services
- % and # of completed referrals
- % and # Client satisfaction rates
- % and # of program participants who meet at least 1 financial goal
- % and # of program participants who maintain or improve their housing status
- % and # of unduplicated community members who receive emergency shelter services
- % and # of program participants who are homeless or experiencing unstable housing who obtain housing
- % and # of individuals that receive abuse and neglect prevention and response services
- % and # of program participants that receive food assistance
- % and # of individuals who receive emergency financial assistance for essential needs
- % and # of individuals who receive legal information, services or referral
- % and # of participants who do not become court involved during the program

Intermediate Result 2.2: Residents increase job skills appropriate for the local economy

Agency Performance Indicators

- % and # of participants who pass ESL tests
- % and # of participants who self-report improved English language abilities
- % and # of participants who earn GEDs

- % and # of program participants who secure employment
- % and # of program participants who report improved wages and benefits
- % and # of program participants who report that services enabled employment, education or training
- % and # of participants who increase incomes (wages, disability, public benefits, or other income)
- % and # of participants who maintain incomes (wages, disability, public benefits, or other income)

Strategic Objective 3: Residents improve their health outcomes

Intermediate Result 3.1: Residents access basic health care services (primary, behavioral, dental)

Agency Performance Indicators

- % and # of program participants that report they have access to primary care
- % and # of program participants that report they have access to behavioral care
- % and # of program participants that report they have access to dental care
- % and # of program participants who report they have improved access to health care services
- % and # of preventive screenings provided
- % and # of individuals referred to health promotion and/or healthcare services
- % and # of program participants that report they have access to substance abuse treatment

Intermediate Result 3.2: Residents demonstrate new healthy lifestyle behaviors

Agency Performance Indicators

- # of people reporting healthier functionality and lifestyle behaviors (improved nutrition, conflict resolution skills, stress reduction practices, exercise at least 30min 3x a week, annual check-ups, etc.)
- % and # of program participants who demonstrate new physical skills that support their independence
- % and # of program participants who demonstrate new, improved, or restored social skills
- % and # of program participants who demonstrate new, improved, or restored life skills
- % and # of program participants who report new, improved, or restored social connections
- % and # of program participants who meet one wellness goal
- % and # of program participants who comply with treatment
- % and # of hospitalization rates among program participants with substance abuse and/or psychiatric disorders
- % and # of program participants that consume fresh food

Other Measures

- Total residents served
- % and # of agencies that pay employees a living wage
- % and # of agencies that offer health benefits to employees

Key Terms

- Goal: The longer-term, wider change to which the program contributes.
- Strategic Objective (SO): The benefit expected to occur for beneficiary groups. SOs express the central purpose of the program in a realistic, specific, measurable way.

- Intermediate Result (IR): The expected change in identifiable behaviors of a specific group or the expected change in systems, policies or institutions required to achieve the strategic objectives.
- Output: The goods, services, knowledge, skills, attitudes and enabling environment that are delivered by the project (as a result of the activities undertaken).
- Indicators: Quantitative or qualitative factors or variables that provide a simple and reliable means to measure achievement, to reflect the changes connected to an intervention, or to help assess the performance of a development actor. Performance indicator statements should be SMART (specific, measurable, achievable, relevant, time bound).

Measurement

In a results framework, results statements are measured through performance indicators. Agency performance indicators will be measured and reported on annually by funded agencies.

The Human Services Program will report on the overall results. During the first year of implementation of the results framework, staff will determine the appropriate frequency of measurement and reporting. We anticipate being able to disaggregate measures by gender, race, ethnicity, age, and disability status.

The Town of Chapel Hill is also piloting a Community Impact Award Program for large awards for particularly impactful programs and projects that align with the strategic objectives outlined in the Town's Human Services Results Framework (see attachment A).

Community Impact Award Criteria

Eligible proposals include those which:

- Are in the range of \$30,000-50,000 and can be expended within the one-year performance agreement period.
- Demonstrate a strong evidence base for why the particular programmatic approach(es) proposed are the best fit for meeting the human services need(s) of the target population
- Demonstrate a scale of impact (in terms of numbers reached and/or long-term sustainability) that will significantly contribute towards the strategic objectives identified in the Results Framework
- Meet the additional criteria of the Town's Human Services Program, as outlined in the funding application

A maximum of up to three awards will be made for the Fiscal Year 2020 Funding Cycle.

TOWN OF CHAPEL HILL OUTSIDE AGENCY FUNDING

Organization	Requested 16	2015- Allocation 16	2015- Allocation 16	Requested 17	2016- Allocation 17	2016- Allocation 17	Requested 18	2017- Allocation 2018	2017- Allocation 2018	Requested 2018- 2019	2018- Allocation 2019	2018- Allocation 2019	Requested 2019- 2020	2019- Allocation 2020	HSAB Rec. 2019- 2020
HUMAN SERVICES															
A Helping Hand		\$10,000		\$6,000		\$4,000		\$4,000		\$6,000		\$4,000		\$6,000	\$5,000
Big Brothers Big Sisters of the Triangle, Inc.		\$6,000		\$2,000		\$6,000		\$4,000		\$10,000		\$4,000		\$5,000	\$3,000
Book Harvest NEW		\$0		\$0		\$0		\$0		\$0		\$0		\$3,600	\$0
Boomerang		\$5,000		\$2,500		\$7,000		\$7,000		\$10,000		\$7,000		\$15,000	\$9,000
Boys and Girls Club of Eastern Piedmont		\$0		\$0		\$10,000		\$2,000		\$10,000		\$2,000		\$20,000	\$2,000
Bridge II Sports		\$8,000		\$5,000		\$8,000		\$8,000		\$10,000		\$8,000		\$50,000	\$0
Chapel Hill Carrboro Public School Foundation		\$0		\$0		\$4,500		\$4,500		\$15,660		\$6,500		\$9,500	\$7,000
Chapel Hill Training & Outreach -KidSCOpe		\$6,000		\$4,500		\$4,500		\$4,500		\$4,500		\$4,500		\$6,000	\$5,000
Chapel Hill-Carrboro Meals on Wheels		\$15,000		\$10,000		\$15,000		\$15,000		\$20,000		\$15,000		\$23,000	\$17,500
Charles House Association		\$15,000		\$9,000		\$11,000		\$9,000		\$10,000		\$7,000		\$10,000	\$6,500
Child Care Services Association		\$12,500		\$12,500		\$12,500		\$12,500		\$12,500		\$12,500		\$12,500	\$12,500
Club Nova Community, Inc.		\$12,000		\$9,500		\$16,000		\$16,000		\$20,000		\$19,000		\$20,000	\$19,500
Communities in Schools of Orange County		\$33,000		\$26,000		\$26,000		Reallocated		\$0		\$0		\$0	\$0
Community School for People Under 6		\$8,500		\$5,000		\$0		\$0		\$0		\$0		\$0	\$0
Compass Center for Women and Families		\$29,500		\$29,300		\$29,300		\$29,300		\$30,300		\$29,750		\$41,377	\$30,000
Diaper Bank of North Carolina		\$4,166		\$4,000		\$0		\$0		\$0		\$0		\$5,000	\$2,500
Dispute Settlement Center of Orange County		\$15,000		\$12,000		\$14,000		\$14,000		\$15,000		\$14,000		\$18,000	\$14,000
Duke HomeCare and Hospice		\$3,500		\$3,000		\$3,000		\$3,000		\$3,200		\$3,000		\$3,200	\$3,000
El Centro Hispano		\$15,000		\$15,000		\$22,500		\$22,500		\$30,000		\$25,000		\$30,000	\$25,000
El Futuro, Inc.		\$6,000		\$6,000		\$6,000		\$6,000		\$10,000		\$10,000		\$12,000	\$11,500
EmPOWERment Inc.		\$0		\$0		\$0		\$0		\$0		\$0		\$55,500	\$12,000
Executive Service Corp.		\$0		\$0		\$6,000		\$3,000		\$6,000		\$2,000		\$6,000	\$2,000
Farmer Foodshare		\$5,000		\$2,500		\$5,000		\$5,000		\$5,000		\$5,000		\$0	\$30,000
FPGB-Elementary School-PTA		\$0		\$0		\$0		\$0		\$5,500		\$0		\$0	\$6,465
Freedom House Recovery Center		\$18,000		\$17,000		\$18,000		\$24,000		\$25,000		\$22,350		\$25,000	\$22,350
Friends of the Robert and Pearl Seymour Center, Inc.		\$2,672		\$2,000		\$19,095		\$3,000		\$4,708		\$2,000		\$8,350	\$2,000
Grow Your World		\$0		\$0		\$0		\$0		\$0		\$0		\$0	\$13,239
Habitat for Humanity										\$0		\$10,000		\$3,000	\$50,000
Hope Renovations		\$5,000		\$3,000		\$0		\$0		\$0		\$0		\$0	\$26,236

TOWN OF CHAPEL HILL OUTSIDE AGENCY FUNDING

Organization	Requested 16	2015- Allocation 16	2015- Allocation 16	Requested 17	2016- Allocation 17	2016- Allocation 17	Requested 18	2017- Allocation 2018	2017- Allocation 2018	Requested 2018- 2019	Allocation 2018- 2019	Requested 2019- 2020	HSAB Rec. 2019- 2020
HUMAN SERVICES													
Housing for New Hope	\$5,000	\$5,000	\$5,000	Reallocated	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IFC Capital Campaign	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
IFC for Social Services	\$21,283	\$19,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$35,000	\$29,000	\$50,000	\$36,000		
IFC for Social Services – Food for the Summer	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500		
Josh's Hope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,600	\$0	\$0	\$0	\$0
Kidzu Children Museum	\$0	\$0	\$10,000	\$10,000	\$17,111	\$5,000	\$14,015	\$5,000	\$15,605	\$0	\$0		
Ligo Dojo of Budo Karate	\$3,000	\$0	\$2,000	\$2,000	\$4,000	\$0	\$4,000	\$0	\$0	\$0	\$0		
Mental Health America	\$6,500	\$5,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
OE Enterprises, Inc.	\$10,000	\$6,000	\$10,000	\$10,000	\$12,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000		
Orange County Dept. on Aging	\$15,000	\$10,000	\$15,000	\$5,000	\$15,000	\$6,500	\$15,000	\$6,500	\$27,300	\$17,000			
Orange County Disability Awareness Council	\$7,000	\$1,000	\$10,000	\$4,000	\$10,000	\$4,000	\$0	\$0	\$16,000	\$0			
Orange County Food Council	\$0	\$0	\$9,618	\$5,000	\$5,020	\$2,000	\$0	\$0					
Orange County Literacy	\$15,000	\$14,000	\$15,000	\$15,000	\$20,000	\$15,000	\$18,400	\$15,000	\$22,500	\$17,000			
Orange County Living Wage	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$2,000	\$3,000	\$2,000			
Orange County Partnership for Young Children	\$5,000	\$3,000	\$5,000	\$4,000	\$7,500	\$4,500	\$7,000	\$5,000	\$15,000	\$5,400			
Orange County Rape Crisis Center	\$27,000	\$20,000	\$27,000	\$27,000	\$40,000	\$27,000	\$37,000	\$27,000	\$37,000	\$27,000			
Orange County Veterans Memorial NEW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0			
Orange County Volunteer Connect 55+	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300	\$12,300			
Our Wild Neighbors	\$0	\$0	\$0	\$0	\$0	\$0	\$11,400	\$0	\$0	\$0			
Pathway to Change	\$8,500	\$7,500	\$15,000	\$15,000	\$35,000	\$15,000	\$9,000	\$3,300	\$12,750	\$5,000			
Piedmont Health Services	\$4,000	\$2,500	\$3,500	\$2,000	\$4,000	\$2,000	\$15,000	\$6,160	\$30,000	\$2,000			
Planned Parenthood South Atlantic	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500			
PORCH	\$0	\$0	\$9,450	\$9,050	\$10,400	\$9,500	\$10,960	\$10,000	\$11,200	\$11,200			
Rebuilding Together of the Triangle	\$15,000	\$3,000	\$15,000	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0			
Refugee Community Partnership	\$2,772	\$0	\$1,750	\$1,750	\$10,000	\$2,000	\$8,200	\$4,000	\$80,000	\$5,000			
Refugee Support Cener	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000	\$2,000	\$0	\$0			
RENA-Rogers Eubanks Neighborhood Assoc.	\$26,500	\$5,000	\$20,000	\$10,000	\$30,000	\$8,000	\$12,332	\$8,000	\$18,000	\$8,000			
Senior Care of Orange	\$2,000	\$1,500	\$2,000	\$2,000	\$2,500	\$2,500	\$0	\$0	\$2,500	\$2,000			
SKJAJA					\$12,672	\$2,000	\$3,420	\$2,000	\$2,500	\$0			
St. Joseph Church – Heavenly Groceries	\$0	\$0	\$0	\$0	\$17,500	\$2,000	\$0	\$0	\$0	\$0			

TOWN OF CHAPEL HILL OUTSIDE AGENCY FUNDING	
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Organization	Requested 2016	2015- Allocation 2016	Requested 2017	2016- Allocation 2017	Requested 2018	2017- Allocation 2017	Requested 2018- 2019	2019 Allocation 2018- 2019	Requested 2019- 2020	2020 HSAB Rec. 2019- 2020
HUMAN SERVICES										
Student Coalition for Action in Literacy (SCALE)									\$4,000	\$0
TABLE	\$10,000	\$2,000	\$10,000	\$4,000	\$12,000	\$4,500	\$15,000	\$5,000	\$30,000	\$6,000
The ARC of the Triangle	\$12,000	\$6,000	\$12,000	\$0	\$12,000	\$6,000	\$12,000	\$6,000	\$52,000	\$12,000
The Art Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0
The Community Empowerment Fund	\$5,000	\$3,500	\$4,500	\$4,500	\$10,000	\$8,000	\$10,000	\$8,000	\$25,000	\$9,000
The Exchange Club	\$15,800	\$6,000	\$10,350	\$10,350	\$13,100	\$10,350	\$22,390	\$12,390	\$24,327	\$13,000
The Institute of Art Therapy	\$5,000	\$2,000	\$5,000	\$3,000	\$5,000	\$3,000	\$15,000	\$3,000	\$10,000	\$5,000
The Marion Cheek Jackson Center	\$7,000	\$1,000	\$4,000	\$4,000	\$6,000	\$4,000	\$10,000	\$4,500	\$7,500	\$5,000
The Mildred Council Annual Community Dinner	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$1,000	\$0
Tides Center, Inc. (Youth Forward)	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000	\$2,000	\$0	\$0
Transplanting Traditions									\$7,600	\$0
Triangle Bike Works	\$0	\$0	\$3,250	\$2,000	\$5,000	\$0	\$7,500	\$0	\$5,000	\$0
TROSA	\$10,000	\$5,000	\$10,000	\$6,000	\$10,000	\$8,000	\$10,000	\$9,000	\$10,000	\$10,000
Volunteers for Youth, Inc.	\$10,000	\$8,000	\$10,000	\$10,000	\$10,000	\$10,000	\$13,500	\$10,000	\$50,000	\$11,000
Youth Community Project	\$0	\$0	\$4,750	\$4,750	\$7,000	\$4,750	\$0	\$0	\$5,000	\$0
SUBTOTAL HUMAN SERVICES	\$497,993	\$337,100	\$504,363	\$384,750	\$609,471	\$392,750	\$772,944	\$419,500	\$1,320,118	\$446,500
					155%			184%		



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 7., File #: [19-0626], Version: 1

Meeting Date: 6/26/2019

Authorize Club Nova to Occupy Historic Town Hall During Construction of its New Facility.

Staff:

Maurice Jones, Town Manager
Lance Norris, Director
Mack Howell, Facilities Manager

Department:

Manager's Office
Public Works

Overview: In January 2019, the Town Council granted the Inter-Faith Council for Social Service's (IFC) request to utilize all of Historic Town Hall during construction of its new facility, which is estimated to take a year to complete. In March of 2019 IFC moved its administrative offices into the second floor of the building, joining IFC's Community Kitchen, which had occupied the basement and first floor of the building for many years.

In May of 2019, Club Nova, a local non-profit that provides support and services for people who have a serious mental illness, formally requested through the attached letter to gain use of the Historic Town Hall, once IFC departs for its new building. This arrangement would be temporary as Club Nova constructs its new building in Carrboro, which is expected to take approximately 18 months to complete.

Both IFC and Club Nova requested cash grants from the Town in 2018 to help in their fundraising efforts for their new facilities. Offering the use of Historic Town Hall, at little to no cost, was seen by some Council Members as an in-kind donation to IFC. This approach could apply to the Club Nova request as well. In fact, Club Nova has calculated the in-kind donation to be roughly \$441,000. The commitment to this in-kind donation will help meet a match required by a \$500,000 grant offered to Club Nova by Cardinal Health Innovations.

In addition to the use of the building, Club Nova has requested the Town pay the utilities while they occupy the building and offer the use of 21 parking spaces. Club Nova is seeking approval of its request this evening, thus authorizing the Town Manager to draft and sign a letter of intent for the use of the building.



Recommendation(s):

That the Council consider authorizing Club Nova to utilize Historic Town Hall for its operations and Clubhouse for the duration of construction of their new facility, after IFC has vacated the building.







Key Issues:

- Currently the IFC is using Historic Town Hall for its Community Kitchen and Administrative Offices.
- IFC is expected to vacate the premises once its new building opens in 2020.
- Club Nova needs space to move its administrative offices and Clubhouse that provides services to people with mental illnesses, in an environment that promotes work and relationships with its members.
- Club Nova expects construction of its new facility to take 18 months.
- The Town does not currently have plans to re-purpose Historic Town Hall once IFC leaves.

- Offering the use of Historic Town Hall would be considered an in-kind gift from the Town and would be used to leverage additional funding for Club Nova's capital campaign.
- Club Nova has asked that there would be no charge to rent the building or for the use of utilities.
- If Council votes to grant the request the Town Manager would send a letter of intent to representatives of Club Nova outlining the framework for the agreement.

Fiscal Impact/Resources: The Town is responsible for the cost of utilities and performing maintenance at Historic Town Hall. At this point we do not know whether there would be additional costs to up-fit the building to accommodate the needs of Club Nova. Staff would revisit costs associated with up-fit once an estimate is developed.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Resolution
- Formal Request from Club Nova

**A RESOLUTION TO AUTHORIZE CLUB NOVA TO OCCUPY HISTORIC TOWN HALL
(2019-06-26/R-3)**

WHEREAS, Club Nova has requested to occupy Historic Town Hall for its operations and Clubhouse location during construction of their new facility, anticipated to last approximately 18 months; and

WHEREAS, Club Nova intends to occupy the space after IFC moves into its new facility in 2020; and

WHEREAS, this lease arrangement will be considered an in-kind donation by the Town, thus assisting Club Nova in leveraging additional contributions to its capital campaign; and

WHEREAS, Club Nova provides excellent services to its members, many of whom have experienced serious mental illness.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes Club Nova to occupy Historic Town Hall at no charge for staff office space or utilities, after IFC vacates the property and for the duration of construction of Club Nova's new facility, and authorizes the Town Manager to draft and sign a letter stating as such.

This the 26th day of June, 2019.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council authorizes Club Nova staff to occupy Historic Town Hall pending completion of construction of Club Nova's new facility.

May 31, 2019

MEMORANDUM

To: Mayor Pam Hemminger, Town Council Members, Town Manager Maurice Jones

From: Karen Dunn and Rosemary Waldorf, for Club Nova

Re: Use of Old Town Hall as interim space during construction period

On behalf of the Club Nova members, Board of Directors and Capital Campaign Cabinet, we are writing to make a request that is very important to Club Nova and to the success of our capital campaign. We ask that the Council authorize Club Nova to use the Old Town Hall as interim space during the period when we are constructing our new clubhouse. We propose to use the Old Town Hall for all of our programming and administrative functions, including social events for members, storage and use of the kitchen to operate our culinary program.

Specifically, we request that the Mayor and Council pass a resolution authorizing the Town Manager to sign a letter of intent allowing us to use this space.

Regarding timing, we believe that we will be prepared to move in around the time that the Inter-Faith Council moves from the Old Town Hall to its newly constructed headquarters in Carrboro, which is right across the street from Club Nova. IFC expects to leave the premises at some point in the summer of 2020. At that time, we would be prepared to move in and use the entire building.

To date, our capital campaign has raised \$2.2 million. We have a pledge of \$500,000 from Cardinal Health Innovations (the managed care organization through which state Medicaid funds pass to support services to our members), but we need to raise another \$440,000 before Cardinal will actually give us this money. We estimate that we need to raise approximately another \$1.1 million in order to start the building in the fall of 2020. Of course, the reason we need interim space is that our new building will be constructed on the site of our existing facilities.

We cannot overemphasize what a critical in-kind contribution the use of this space would be for Club Nova. We estimate its value at \$441,000, for use of the space for 18 months at \$32/square foot. If the Council authorizes our interim use of the space for 18 months, we can list this \$441,000 in-kind contribution as an achievement of our capital campaign. This will get us to the threshold Cardinal has established, and therefore will help us receive that \$500,000 pledge sooner. In addition, this will strengthen our grant applications. Many foundations want to be “the last money in”; they prefer to contribute after about 75 or 80 percent of a campaign goal has been reached.

We respectfully request that the Mayor and Town Council approve a resolution of intent, stating the Club Nova may use the Old Town Hall for up to 18 months, conferring an in-kind donation of \$441,000. We also request that the Council consider granting Club Nova two other provisions included in the IFC space use agreement, specifically, paying utilities during our stay there and allowing us a similar number of parking spaces.

Thank you so much for considering this request. We could not do our very important work without the support of our local governments.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 8., File #: [19-0627], Version: 1

Meeting Date: 6/26/2019

Receive Final Report of the Varsity Theatre Task Force.

Staff:

Susan Brown, Executive Director
Sarah Poulton, Downtown Special Projects Manager
Ross Tompkins, Assistant to the Manager

Department:

Community Arts & Culture
Town Manager's Office

Overview: On [October 24, 2018 <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3707429&GUID=2849B6B0-3281-4615-B592-69BCF7349655&Options=&Search=>](https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3707429&GUID=2849B6B0-3281-4615-B592-69BCF7349655&Options=&Search=>), the Town Council adopted a resolution establishing the Varsity Theatre Task Force with Council Members Rachel Schaevitz and Michael Parker appointed as Task Force Co-Chairs. The Task Force's charge was to consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center. The purpose of this item is to provide the Council with the Task Force's findings and recommendations, which are included in the attached report.



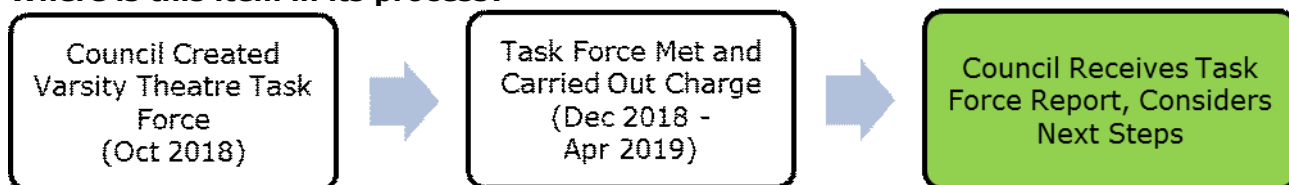
Recommendation(s):

That the Council adopt the resolution to accept the Task Force's report, authorize the Town Manager to consider next steps, and dissolve the Task Force.

Key Issues:

- Task Force found a clear need for a community performing arts venue
- Renovation costs and physical limitations are significant drawbacks to using the Varsity Theatre

Where is this item in its process?



Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Resolution

Item #: 8., File #: [19-0627], Version: 1**Meeting Date: 6/26/2019**

- Varsity Theatre Task Force Report
- Varsity Theatre Task Force Meeting Minutes: December 2018 - April 2019

Item #: 8., File #: [19-0627], Version: 1

Meeting Date: 6/26/2019

A RESOLUTION TO ACCEPT THE REPORT OF THE VARSITY THEATRE TASK FORCE, AUTHORIZE THE TOWN MANAGER TO CONSIDER NEXT STEPS, AND DISSOLVE THE TASK FORCE (2019-06-26/R-4)

WHEREAS, the Chapel Hill Town Council established the Varsity Theatre Task Force on October 24, 2018; and

WHEREAS, the Task Force was charged with considering the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center; and

WHEREAS, the Task Force has conducted research, contributed expertise, and responded to specific questions from the Council in order to fulfill the Task Force's charge; and

WHEREAS, the Task Force has provided a report of its work for the Council's consideration.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council accepts the report of the Varsity Theatre Task Force and authorizes the Town Manager to review the report and consider next steps.

BE IT FURTHER RESOLVED that the Council thanks Task Force members and Task Force Co-Chairs, Council Members Rachel Schaevitz and Michael Parker, for their commitment and contribution.

BE IT FURTHER RESOLVED that the Council finds that the Task Force has fulfilled its charge, its work is deemed complete and the Task Force is dissolved.

This the 26th day of June, 2019.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council accepts the Task Force's report, authorizes the Town Manager to consider next steps, and dissolves the Task Force.



Town of Chapel Hill

Varsity Theatre Task Force Findings

To: Chapel Hill Town Council

From: Varsity Theatre Task Force

Date: June 26, 2019

INTRODUCTION

The Varsity Theatre is located in the Sorrell Building at 123 E. Franklin St., currently owned by James Rumfelt. The Varsity Theatre business comprises approximately 8,000 square feet of the building including two theaters, a lobby, upstairs restrooms and assembly areas. Other businesses in the Sorrell Building include the Blue Horn Lounge and Light Years. The building is not actively for sale by the owner.

The Varsity Theatre Task Force was convened by the Town Council in October 2018 to consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center. As part of this effort the Council charged the task force with determining the following:

1. What would be the vision for such a venue? What types of programming would be appropriate and desired by our community?
2. How would such a venue meet community needs, reflect community values, and attract a wide range of individuals to the Downtown and what would be the economic impact on the Downtown?
3. What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require? How would these costs be paid for and what kinds of partnership(s) might be feasible?
4. What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?

The Task Force met monthly from December 2018 through April 2019. The first meeting included an opportunity to learn about the history of the Sorrell building and the Varsity Theatre business. From there, each meeting focused on different aspects of the Council's charge, so that the Task Force was in a position to finalize its findings at the conclusion of the

last meeting. Meeting minutes, and other information relevant to the Task Force's work, have been shared publicly on the Town's [Varsity Theatre Task Force web page](#)¹.

FINDINGS

Starting in December 2018, the Task Force has worked to answer these questions to serve as the basis for a recommendation going forward. The answers to those questions are presented below along with some initial conclusions derived from them.

Part 1:

Question: What would be the vision for such a venue?

Response: The vision for this venue is that it would be a vibrant, lively place where folks go to meet and engage with the arts, that reflects the community's values, and that is accessible and appealing to a broad cross-section of community members and visitors of all ages.

Question: What types of programming would be appropriate and desired by our community?

Response: Appropriate and desirable programming for our community includes all of the traditional performing arts, such as theatre, live music, comedy, film, dance and spoken word, as well as other public performance, especially those that feature local talent or educational opportunities.

Part 2:

Question: How would such a venue meet community needs?

Response: The Orange County Arts Commission and the Chapel Hill Cultural Arts Commission, among others, have shown that there is a significant gap between the number of local artists and the number of adequate performing arts spaces in our area. This venue could contribute to bridging that gap. The [Orange County Arts Commission Report \("Setting the Stage"\)](#)² and the [International Downtown Association \(IDA\) report on downtown Chapel Hill](#)³, among others, have shown that performing arts venues generate revenue such as ticket sales, concessions, rentals, grants, fundraising, and tuition and also produce an economic impact from hotel stays, food and beverage sales, and parking. By attracting visitors to Downtown, this venue would contribute to the overall economy of Downtown, Chapel Hill and Orange County.

¹ <https://www.townofchapelhill.org/town-hall/departments-services/varsity-theatre-task-force>

² <https://artsorange.org/settingthestage2019/>

³ <https://www.townofchapelhill.org/home/showdocument?id=41560>

Question: How would such a venue reflect community values?

Response: This venue would reflect and address several key community values and goals, including:

- A Place for Everyone - by developing a family-friendly, vibrantly creative environment, with a special emphasis on the arts and reaching producers and patrons that are historically underrepresented in the arts community.
- Community Prosperity and Engagement - by supporting existing and new local businesses, and generating increased economic development Downtown
- Good Places, New Spaces - by investing in Downtown and by balancing respect for the old with the prospect of the new.

Question: How would such a venue attract a wide range of individuals to Downtown?

Response: By specifically investing in and creating adequate space for local artists, this venue would tap into networks all across our community who may not otherwise have a reason to come Downtown. Ideally, with programming in spaces like this one, and others already in existence Downtown, and with the help of the Downtown Partnership and the Visitors' Bureau, we can market Downtown as a community crossroads where there is always something fun happening. Attributes of a successful space include accessibility for patrons regardless of physical ability and ability to pay, safety, and flexibility to support a range of artistic activities. While it should be principally for revenue-generating public arts and cultural performances, and other events based on availability, it is important that community groups should also be able to affordably reserve the space for homegrown performances.

Question: What would be the economic impact on the Downtown?

Response: A comprehensive analysis of this issue was not conducted though data assembled are suggestive:

- Based on information provided by Paul Shareshian, the Theatre's owner, the Varsity accounts for nearly 100 events per month, with about three quarters of these comprising showings of films. These events draw approximately 7,000-8,000 individuals to the Downtown monthly.
- As described below, if renovated, the Varsity Theatre would have no more than the current maximum capacity of between 280-300 seats.

If occupied at a level comparable to other venues in the area it is not clear that there would be a significant increase in the number of individuals drawn to the Downtown. Thus, renovating the Theatre would have unknown material effect on Downtown businesses.

Part 3:

Question: What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require?

Response: The assessed value of the Sorrell building housing the Varsity Theatre is close to \$2,000,000. It is assumed that purchasing the theater from its current owner would be in this price range.

An initial assessment of the facility suggests that its limitations – it is long and narrow, it has a sloping floor, it has a relatively low ceiling height, it lacks obvious spaces for storage, dressing rooms, and the like, and many of its systems would need to be updated to comply with current building codes – make it difficult, if not impossible, for it to accommodate the range of programming described above.

In terms of costs, while cosmetic renovations are possible (e.g., improving the exterior of the building, including updating the marquee, and upgrading the lobby might cost about \$150,000), a renovation that would make it into a modern space would be expensive – ranging from \$1,500,000 to \$3,500,000– due to the limitations mentioned above and the need to make older systems code compliant.

Question: How would these costs be paid for and what kinds of partnership(s) might be feasible?

Response: Although the Task Force has not investigated this question specifically, the likely options would include local government funding, fund-raising through a new or existing not-for-profit, and various grants (governmental and private).

Part 4:

Question: What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?

Response: The Task Force did not thoroughly investigate this for the reasons mentioned in the preliminary conclusions below. However, based on information presented in the [“Setting the Stage” report](https://artsorange.org/settingthestage2019/)⁴, generically the business models could include:

1. Local government ownership and operation (with or without an operating subsidy)
2. Local government ownership of the facility and operation by a separate entity (either for or not-for-profit) with or without Town subsidy
3. Completely independent ownership (with or without Town subsidy)

⁴ <https://artsorange.org/settingthestage2019/>

CONCLUSIONS AND RECOMMENDATIONS

Based on its work conducted to date, the Task Force has reached the following conclusions:

- There is a clear desire and need for a community arts performance space that would meet the needs of a variety of local arts groups.
- The physical limitations of the building and existing theaters are such that achieving the goals expressed would be difficult as well as prohibitively expensive.
- While a performance space such as has been described might provide a boost to Downtown businesses, it is unclear that, given the current utilization of the Varsity space and its capacity, converting it to a new use would have a meaningful impact on Downtown businesses. Further research would be needed to determine potential impact.
- It is possible that a more cosmetic approach to the Varsity (i.e., working with the current building and theater owners to upgrade the exterior of the building) might help the Downtown by providing an interesting visual focal point and improve utilization, thereby assisting Downtown businesses.

Task Force members discussed other barriers to Downtown attendance including visitors not feeling safe, comfortable, and welcomed (for example, due to aggressive panhandling, smoking, public urination, harassing behavior on the streets and sidewalks, etc.). The cost and perceived availability of parking is an additional barrier. Another issue to be addressed is improving communication and collaboration among existing Downtown businesses who desire arts programming in their spaces. These issues also need to be addressed as part of the larger conversation around Downtown vibrancy.

It is clear that the Varsity Theatre is not the appropriate location for a performing arts center as identified by this Task Force. However, there are other possible spaces for such a venue in Downtown Chapel Hill and the Task Force recommends that the Council and Town staff continue to engage and explore this issue.

Appendix A – Task Force Membership

On October 24, 2018 the Town of Chapel Hill Town Council established the Varsity Theatre Task Force to consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center. When the Task Force first convened in December 2018, it was comprised of the following seats, including Council Members Rachel Schaevitz and Michael Parker, appointed by the Council as Task Force Co-Chairs:

- Michael Parker, Council Member
- Rachel Schaevitz, Council Member
- Gerald Bolas, arts consultant and former Director of the Ackland Art Museum
- Mandey Brown, Downtown business owner
- Hardy Butler, Downtown entrepreneur
- Dan Cefalo, artist and former chair of the Chapel Hill Cultural Arts Commission
- Justin Haslett, Managing Director of Playmakers Theater and chair of the Chapel Hill Cultural Arts Commission
- Emily Kass, General Manager of the Chelsea Theater and former Director of the Ackland Art Museum
- Greg Overbeck, Downtown business owner
- Sharon Rothwell, UNC Carolina Performing Arts Advisory Board member
- Paul Sharesian, current leaseholder and operator of Varsity Theatre
- Justin Simmons, Chamber of Commerce representative and Varsity Theatre user
- Kameron Southerland, youth representative
- Kaze Thomas, Downtown business owner and artist
- Don Tise, Architect and Downtown business owner
- Marlon Torres, NC Arts in Action and Downtown resident
- Brenda Womble, local arts community member
- *Downtown Partnership representative**

On January 16, 2019 the Council expanded the membership of the Task Force to include:

- Kathy Atwater, artist and Northside Neighborhood resident
- Xilong Zhao, Chapel Hill Cultural Arts Commission member

*Matthew Gladdek filled the seat held for a Downtown Partnership representative, beginning with the January 28, 2019 Task Force meeting.

Varsity Theatre Task Force Meeting Minutes: December 2018 – April 2019



Town of Chapel Hill VARSITY THEATRE TASK FORCE

Monday, December 17, 2018 at 8:30am
Varsity Theatre
123 E. Franklin St., Chapel Hill, NC 27514

Meeting Minutes

I. Opening Council Members Parker and Schaevitz

Meeting began at 8:34am.

a. Introductions

Members Present: Council Member Michael Parker (Co-Chair), Council Member Rachel Schaevitz (Co-Chair), Hardy Butler, Dan Cefalo, Justin Haslett, Emily Kass, Greg Overbeck, Sharon Rothwell, Paul Shareshian, Justin Simmons, Kaze Thomas, Don Tise, Marlon Torres, Brenda Womble

Staff Present: Susan Brown, Sarah Poulton, Ross Tompkins, Katie Murray (County)

Others Present: Katie Murray, Linnie Supal, Xilong Zhao, Kathy Atwater

b. Public Comment

None

II. Business

a. Varsity Theatre today Paul Shareshian

Background: Paul Shareshian provided a presentation on the history of the building and business. Justin Simmons from LOVE Chapel Hill Church (and Task Force member) spoke about being a tenant of Varsity Theatre.

Action Taken: No action was anticipated or taken.

b. Objectives Council Members Parker and Schaevitz

Background: An overview of the Task Force and its objectives (see below for Council charge). Goal is to return to Town Council by the end of June, 2019, with findings and any recommendations.

Action Taken: No action was anticipated or taken.

c. Meeting topics Council Members Parker and Schaevitz

Background: Discuss proposed meeting topics, areas of needed research, and existing or potential resources.

Action Taken: No action was anticipated or taken.

d. Meeting logistics

Council Members Parker and Schaevitz

Background: Identify which days and times work for Task Force members. Mondays at 8:30am seem to work for many. Afternoons past 2:00 good for one.

Action Taken: No action was taken.

III. Adjournment

The meeting adjourned at 10:00am.

Meeting Materials:

- Council Resolution from October 24, 2018
- Handout presentation from Council Members Parker and Schaevitz
- Presentation from Paul Shareshian and Justin Simmons

Public Charge: Consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center.

Specific Charge: Determine the following:

- What would be the vision for such a venue? What types of programming would be appropriate and desired by our community?
- How would such a venue meet community needs, reflect community values, and attract a wide range of individuals to the Downtown and what would be the economic impact on the Downtown?
- What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require? How would these costs be paid for and what kinds of partnership(s) might be feasible?
- What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?



Town of Chapel Hill VARSITY THEATRE TASK FORCE

Monday, January 28, 2019 at 8:30am
Chapel Hill Public Library
100 Library Dr., Chapel Hill, NC 27514

Meeting Agenda

Members Present: Council Member Michael Parker (Co-Chair), Council Member Rachel Schaevitz (Co-Chair), Mandey Brown, Matt Gladdek, Justin Haslett, Emily Kass, Greg Overbeck, Sharon Rothwell, Paul Shareshian, Justin Simmons, Kaze Thomas, Marlon Torres, Xilong Zhao

Members Not Present: Kathy Atwater, Gerald Bolas, Hardy Butler, Dan Cefalo, Kameron Southerland, Don Tise, Brenda Womble

Staff Present: Susan Brown, Jim Huegerich, Sarah Poulton, Ross Tompkins, Katie Murray

Others Present: None

I. Opening

Jim Huegerich

Meeting began at 8:32am.

a. Approval of December 17, 2018 Meeting Minutes

December 17, 2018 meeting minutes were approved.

b. Approval of Agenda

January 28, 2019 agenda was approved.

c. Public Comment

None

II. Business

a. Public Meeting Rules

Town Staff

Background: Town staff reviewed public meeting notice rules and basic rules of respectful meeting conduct.

Action taken: No action was anticipated or taken.

b. Role of Process Facilitator

Jim Huegerich

Background: Jim Huegerich introduced himself and his role as facilitator of the Task Force meetings.

Action taken: No action was anticipated or taken.

**c. Review Task Force Charge
and Schaevitz**

Council Members Parker

Background: The Council charge was reviewed.

Action taken: No action was anticipated or taken.

d. Brainstorming activities

Jim Huegerich

Background: Three exercises were completed by Task Force members:

- a. Defining key terms: Downtown, community, performing arts, center/venue
- b. Question-storming: What questions do you have of the following groups around the future use of the Varsity Theatre as a performing arts venue?
 - Downtown stakeholders
 - Artists and performers
 - Community arts organizations
- c. Who and where should we consult next?

Actions taken: Notes from these exercises are included as an attachment to the meeting.

III. Open Forum

Jim Huegerich

IV. Adjournment

Meeting Materials:

- Notes from brainstorming activities

Next Meeting: February 18, 2019 at 8:30am Library Room A

Public Charge: Consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center.

Specific Charge: Determine the following:

- What would be the vision for such a venue? What types of programming would be appropriate and desired by our community?
- How would such a venue meet community needs, reflect community values, and attract a wide range of individuals to the Downtown and what would be the economic impact on the Downtown?
- What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require? How would these costs be paid for and what kinds of partnership(s) might be feasible?
- What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?

Defining Key Terms: Task Force member small groups were asked to brainstorm what each of four key terms mean to them. The terms included "Downtown," "Community," "Performing/Arts", and "Center/Venue."		
Term	Definition	Category
Downtown	Carrboro to Henderson on Franklin St	Physical description
Downtown	-Franklin St Raleigh St to Carrboro -Rosemary Small areas of Cameron & Columbia	Physical description
Downtown	Intersection of: -Franklin St & Cameron Ave -UNC & Chapel Hill Linda's to Carrboro on Franklin St	Physical description
Downtown	Walkable from intersection of Columbia & Franklin St	Physical description
Downtown	-Campus area -Morehead to (Weaver Street) Market -Business district -Community -Linear	Hybrid
Downtown	More urban, less residential	Attribute / Characteristic
Downtown	Where folks go to meet	Attribute / Characteristic
Downtown	Culture, business, and social activity center	Attribute / Characteristic
Downtown	Center of creativity & attractions	Attribute / Characteristic
Downtown	Open later at night	Attribute / Characteristic
Downtown	A place to feel safe & comfortable & like you can get from A to B without incident	Attribute / Characteristic
Downtown	Musical legacy	Attribute / Characteristic
Downtown	Very accessible by public transit	Attribute / Characteristic
Downtown	Center of public events - to host the community event	Attribute / Characteristic
Downtown	The economic & cultural heart of Chapel Hill Food & drinks Not enough parking The past & the future of Chapel Hill in conflict ("architecture of old and new that don't feel connected")	Attribute / Characteristic
Downtown	Vibrant but fractured Multi-use spaces Too many empty store fronts "Pockets of vibrancy with space between them" "Used to be able to park and have full day & night's activities"	Attribute / Characteristic
Community	Anyone who lives or visits here	Technical description
Community	Different ages Different cultures Different "likes"	Technical description
Community	Families & friends	Technical description
Community	Tourists	Technical description

Community	Carrboro All Orange Western Durham Northern Chatham Anyone that uses Downtown	Technical description
Community	Sports Families Students	Technical description
Community	Neighbors Coworkers Patrons/customers Businesses Access Shared experiences	Technical description
Community	A society in a physical environment with residents having diversified background living together with social interactions	Technical description
Community	Unified ecosystem of values & vision Free / government funded Visitors serving & being served by residents	Technical description
Community	-Connection -Intersection of all things art music & culture -What it can provide & support for art service "Incubation of community's talent" "Local talent as cultural export"	Attribute / Characteristic
Community	Doesn't matter if you can pay	Attribute / Characteristic
Community	Character	Attribute / Characteristic
Community	Local pride	Attribute / Characteristic
Community	-Network -Local identity & pride -Diverse talent -Perspective of local needs	Attribute / Characteristic
Community	A place to share talents (develop through classes, showcase through events, etc.)	Attribute / Characteristic
Performing / Arts	Educational Inspirational	Attribute / Characteristic
Performing / Arts	Publicly shared expression	Attribute / Characteristic
Performing / Arts	Anything performed for entertainment	Attribute / Characteristic
Performing / Arts	Live exchange of perspectives, ideas & experiences	Attribute / Characteristic
Performing / Arts	Any live cultural event Can be free or ticketed Requires minimum of 2 people: 1 performer and 1 spectator	Attribute / Characteristic
Performing / Arts	More live music	Attribute / Characteristic
Performing / Arts	Live entertainment (music, plays, dance, comedy)	Attribute / Characteristic
Performing / Arts	Stage performance Professional Non-professional	Technical description

Peforming / Arts	Dance Theater Film Live music Comedy	Technical description
Peforming / Arts	Media Spoken word Street art	Technical description
Peforming / Arts	Can be "live" (music, play) or recorded (film)	Technical description
Peforming / Arts	Music Theater Film Improv Dance	Technical description
Peforming / Arts	Creative arts programming	Technical description
Center / Venue	Gathering space, open to all	Attribute / Characteristic
Center / Venue	Accessible	Attribute / Characteristic
Center / Venue	Accessible Safe Comfortable	Attribute / Characteristic
Center / Venue	Nexus Focus Premiere destination	Attribute / Characteristic
Center / Venue	Accessible to everyone, promoting everything	Attribute / Characteristic
Center / Venue	Learn/create Gather Work	Attribute / Characteristic
Center / Venue	Intersection of people, arts, etc.	Attribute / Characteristic
Center / Venue	Creative Hive	Attribute / Characteristic
Center / Venue	-Stage Gallery Studio Workspace/place to create Sound	Physical description
Center / Venue	Name to associate type of performance	Physical description
Center / Venue	Physical Place Festivals Community Groups Private Events Rentals Receptions, Parties	Physical description
Center / Venue	Single control location. Comprehensive collection. Representation of the greater field.	Physical description
Center / Venue	Building to house performance	Physical description
Center / Venue	Enough space Good environment	Physical description

Question-storming: Task Force members were asked to document what questions they have for key stakeholder groups around the Council charge of creating a performing arts center. The stakeholder groups included Downtown stakeholders, performers/artists, and arts organization stakeholders.	
Stakeholder Group	Question
Downtown stakeholders	What impact would a vibrant Downtown performing arts center have on your business?
Downtown stakeholders	Do biz owners understand economic impact of the arts?
Downtown stakeholders	What is your 5-10-20 year business plan?
Downtown stakeholders	Do you even want something like this?
Downtown stakeholders	Would such a venue help? Concerns about parking?
Downtown stakeholders	What do we need more of downtown and do you think this transformation can promote that?
Downtown stakeholders	Is this a profit-driven business project, or public interest-driven project?
Downtown stakeholders	Birth party and church service is somewhat away from performing arts, isn't it?
Downtown stakeholders	What do you think is missing downtown?
Downtown stakeholders	Will a town sponsored venue be equivalent to a local 506 or Cat's Cradle at incubating new talent?
Downtown stakeholders	How can the Town of Chapel Hill help local businesses adapt to/benefit from a venue space like this?
Downtown stakeholders	Where will the money come from for renovations?
Downtown stakeholders	Is the town good at managing a business?
Downtown stakeholders	Will/can the Town be attached to a venue with controversial art?
Downtown stakeholders	How are community art spaces currently performing in Chapel Hill, Carrboro, Durham, Raleigh, and Nationally?
Downtown stakeholders	Would new venue compete with existing businesses for parking?
Downtown stakeholders	What changes need to be made to building to accommodate all sorts of art events?
Downtown stakeholders	Is there demand for another performance space?
Downtown stakeholders	What do other downtowns have/do that you wish our downtown had/did?
Downtown stakeholders	What activities or events bring people downtown? (including UNC events)
Downtown stakeholders	What are the past, present & future strengths, weaknesses, opportunities & threats to you/your operations
Downtown stakeholders	What did you choose to do business in Chapel Hill? Why do you continue to do so?
Downtown stakeholders	For Downtown Restaurants: -Would such a venue help your business? When? Would different breeds of events be better or worse? Do you have concerns about parking? Are there collaborative opportunities

Downtown stakeholders	What demographic groups come downtown - -day -evening -weekend
Downtown stakeholders	What can you do to benefit from/partner with the Varsity space proposal (how can you work with it)?
Downtown stakeholders	What are barriers to coming downtown? (based on data not "feelings")
Downtown stakeholders	How will you make downtown feel safe?
Downtown stakeholders	Why is it not easy to go downtown?
Downtown stakeholders	What are perceived barriers to folks coming downtown?
Downtown stakeholders	What are the days/events when you see a lot of action downtown?
Downtown stakeholders	Why will people want to come here?
Performers / Artists	What days/times of day are best for your work?
Performers / Artists	Ratio of rehearsal to performance (time wise)
Performers / Artists	Who is the audience for your art?
Performers / Artists	Who is your audience? -Age -Other demographics -Geography
Performers / Artists	Why here vs. Durham, Chatham, Raleigh, etc.
Performers / Artists	Why do leave Orange to work, create, learn?
Performers / Artists	Where do you create? Why Chapel Hill? What tools/resources do you need?
Performers / Artists	Do you consider yourself a "Chapel Hill Artist"?
Performers / Artists	Do you feel underserved by existing venues?
Performers / Artists	Do you feel we really need another venue for arts?
Performers / Artists	How much rent can you pay?
Performers / Artists	Do you make (enough) money from your art?
Performers / Artists	What do you need to perform?
Performers / Artists	What are your space needs? -physical space -equipment -access -light/power
Performers / Artists	Do you need office space as well as performing space?
Performers / Artists	What kind of environment is conducive to creating your art?
Performers / Artists	What do you need?
Performers / Artists	What type of venue do you need? What kind of marketing support?
Performers / Artists	What do you need to grow your art?
Performers / Artists	Do y'all still need affordable art studio space? (answer is yes. has always been yes)
Performers / Artists	What performing venue do you prefer, a garden-like nature environment, or a cozy dark room?
Performers / Artists	Where do you perform now?

Performers / Artists	Do you have difficulty finding affordable venues?
Performers / Artists	Would a performance center help you? What would you need it to have? Who would pay?
Arts Organizations Stakeholders	How many groups are turned away by DT (campus arts venues)? What size, what are their needs?
Arts Organizations Stakeholders	Can we have more classes/workshops/etc. that promote creativity etc? Closer than the ArtsCenter, for instance
Arts Organizations Stakeholders	What model(s) are self-sustaining (pay for themselves)?
Arts Organizations Stakeholders	Can Town of Chapel Hill possibly reach out to more downtown venues to hold events & performances there?
Arts Organizations Stakeholders	Why aren't you in Downtown? Is it all \$?
Arts Organizations Stakeholders	More walkable ArtWalk, studios, exhibits, public performances [140 West?]
Arts Organizations Stakeholders	Can ArtWalk be resurrected in a more contiguous manner? More walkable?
Arts Organizations Stakeholders	What kinds of space needs do you have? Can you/would you pay for it? How often?
Arts Organizations Stakeholders	-Who does your art look to serve? -What mediums/programs fulfill this need?
Arts Organizations Stakeholders	Who is your current/desired audience?
Arts Organizations Stakeholders	How large is your current audience?
Arts Organizations Stakeholders	Do you consider your org. a "Chapel Hill Arts Org."?
Arts Organizations Stakeholders	What is your business model/structure?
Arts Organizations Stakeholders	What support do you provide -\$ -other services
Arts Organizations Stakeholders	What data do you have regarding facilities?
Arts Organizations Stakeholders	For those with venues, what is current demand for performance space?
Arts Organizations Stakeholders	Seeking a comprehensive art center, or a performing arts center?
Arts Organizations Stakeholders	How can we organize an arts venue to have opportunities for free space for artists?
Arts Organizations Stakeholders	Do you feel underserved by existing venues?
Arts Organizations Stakeholders	Is the physical space big enough to actually be a viable public arts venue?
Arts Organizations Stakeholders	Do we really need another venue for arts?
Arts Organizations Stakeholders	Do you need new/more performance space?

Venues to Explore: Task Force members brainstormed other Downtown theaters to either visit or learn more about.	
Venue	Location
Carolina Theater	Durham
Golden Belt	Durham
Cary Arts Center & Coco Booth Theater	Cary
N. Davidson Arts District (NoDA)	Charlotte
Merrimack Repertory Theatre	Massachusetts
Boston Center for Arts	Boston
Michigan Theater	Ann Arbor, MI
LFK Arts Center	Lawrence, KS
Notes from the group:	
Successful & unsuccessful places and models	
What are the financial characteristics of similar successful venues elsewhere? What is an ideal mix of events?	
Can these venues succeed without subsidies?	
What physical features are necessary in terms of stage, sound system, seating flexibility, etc.? How does one accommodate "profit-making" & non-profit needs?	

Parking Lot: Issues not discussed or covered in other exercises.	
Item	Note
Role of local government entity & how that affects model, outcomes, etc. (good and bad)	From "Other Venues" sheet
Landscape of arts venues, especially downtown	From "Other Venues" sheet
Oversaturation of art is a good thing	From "Other Venues" sheet
Other uses (weddings, birthday parties, etc)	
Assess needs	
Sustainability	
Convene & learn from existing downtown arts venues (& include UNC, ie Forest Theater) - where are the gaps?	
Safety of Downtown	



Town of Chapel Hill VARSITY THEATRE TASK FORCE

Monday, February 18, 2019 at 8:30am
Chapel Hill Public Library
100 Library Dr., Chapel Hill, NC 27514

Meeting Minutes

Members Present: Council Member Michael Parker (Co-Chair), Council Member Rachel Schaevitz (Co-Chair), Gerald Bolas, Mandey Brown, Dan Cefalo, Justin Haslett, Greg Overbeck, Paul Sharesian, Justin Simmons (phone), Don Tise, Marlon Torres, Xilong Zhao

Members Not Present: Kathy Atwater, Hardy Butler, Matt Gladdek, Emily Kass, Sharon Rothwell, Kameron Southerland, Kaze Thomas, Brenda Womble

Staff Present: Susan Brown, Jim Huegerich, Katie Murray, Sarah Poulton, Ross Tompkins

Others Present: None

I. Opening

Jim Huegerich

a. Approval of January 28, 2019 Meeting Minutes

Meeting began at 8:38am. January 28, 2019 meeting minutes were approved.

b. Approval of Agenda

February 18, 2019 meeting agenda was approved.

c. Public Comment

None.

II. Business

a. Review Task Force Questions from Council charge

Background: Council Member Schaevitz reviewed the Council charge.

Action taken: No action was anticipated or taken.

b. Review and agree on draft vision and programming statement

Background: Council Member Parker reviewed the notes present included in this agenda.

Action taken: No action was anticipated or taken.

c. Address community needs, values, attracting wide range, and economic impact

Background: Jim Huegerich led a discussion around how could the Varsity meet community needs, reflect community values, attract a wide range of individuals, and affect Downtown.

Action taken: No action was anticipated or taken.

III. Open Forum

Jim Huegerich

IV. Adjournment

The meeting adjourned at 9:55am.

Meeting Materials:

- Notes from January 28, 2019 Task Force Meeting (summarized below)
- Materials included on Task Force website (<https://www.townofchapelhill.org/town-hall/departments-services/varsity-theatre-task-force>)

Next Meeting: March 18, 2019 at 8:30am Library Room A

Public Charge: Consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center.

Specific Charge: Determine the following:

1. What would be the vision for such a venue? What types of programming would be appropriate and desired by our community?
2. How would such a venue meet community needs, reflect community values, and attract a wide range of individuals to the Downtown and what would be the economic impact on the Downtown?
3. What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require? How would these costs be paid for and what kinds of partnership(s) might be feasible?
4. What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining.

Question	Notes
How would such a venue meet community needs?	<p>Movie makers</p> <p>Music venue</p> <p>Increased perception of safety</p> <p>Messaging:</p> <ol style="list-style-type: none"> 1. Critical mass 2. Marketing -> communications (what events and how) <p>Increase #s</p> <p>Arts alliance</p> <p>Coordinated</p> <p>New planting capacity</p> <p>Public \$:</p> <ul style="list-style-type: none"> -Leadership -Feet on the ground <p>Basic problem: safety & welcome</p> <p>Low hanging fruit</p>
How would such a venue reflect community values?	<p>Creative</p> <p>Sustainable</p> <p>Provide opportunities for marginalized to be producers (grassroots & grants & coaching)</p> <p>Ambassadors</p> <p>Accepting & inviting to all</p> <p>Accessibility</p> <p>Accommodating</p> <p>Affordable</p> <p>Diversity</p> <p>Authentic</p>
How would such a venue attract a wide range of individuals?	<p>Churches</p> <p>Low income</p> <p>2nd language</p> <p>Attract & engage & retain & invest in & celebrate</p> <p>Crossroads</p> <p>Access to resources</p>
What would the impact be on Downtown?	<p>\$ develop (economic development)</p> <p>Cohesiveness</p> <p>Communications</p>



Town of Chapel Hill VARSITY THEATRE TASK FORCE

Monday, March 18, 2019 at 8:30am
Chapel Hill Public Library
100 Library Dr., Chapel Hill, NC 27514

Meeting Minutes

Members Present: Council Member Michael Parker (Co-Chair), Council Member Rachel Schaevitz (Co-Chair), Gerald Bolas, Hardy Butler, Dan Cefalo, Matt Gladdek, Emily Kass, Greg Overbeck, Paul Shareshian, Justin Simmons, Don Tise, Marlon Torres, Xilong Zhao

Members Not Present: Kathy Atwater, Mandey Brown, Justin Haslett, Sharon Rothwell, Kameron Southerland, Kaze Thomas, Brenda Womble

Staff Present: Jim Huegerich, Katie Murray, Sarah Poulton, Ross Tompkins

Others Present: None

I. Opening

Jim Huegerich

a. Approval of February 18, 2019 Meeting Minutes

Meeting began at 8:38am. February 18, 2019 meeting minutes were approved.

b. Approval of Agenda

March 18, 2019 meeting agenda was approved.

c. Public Comment

None.

II. Business

a. February 18, 2019 Meeting Follow up

Background: This meeting item was not discussed due to time.

Action taken: Move to April 15, 2019 meeting.

b. Review Proposed Responses to Bullets 1 and 2 (attached)

Background: Council Member Schaevitz presented a draft of responses to Bullets 1 and 2 for consideration.

Action taken: Edits were made to this language and a final version is included below.

c. Varsity Theatre Space Exercise

Background: Potential uses and adjustments to the structure of the Varsity Theatre space were discussed.

Action taken: Katie Murray will bring a list of performing arts spaces and the audiences they serve to the April 15, 2019 meeting.

d. Finish discussion around Bullet #2

Background: This meeting item was not discussed due to time.

Action taken: Move to April 15, 2019 meeting.

III. Open Forum

Jim Huegerich

IV. Adjournment

The meeting adjourned at 9:59am.

Meeting Materials:

- Bullets 1 and 2 Summary (attached below)

Next Meeting: April 15, 2019 at 8:30am Library Room A

Public Charge: Consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center.

Specific Charge: Determine the following:

1. What would be the vision for such a venue? What types of programming would be appropriate and desired by our community?
2. How would such a venue meet community needs, reflect community values, and attract a wide range of individuals to the Downtown and what would be the economic impact on the Downtown?
3. What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require? How would these costs be paid for and what kinds of partnership(s) might be feasible?
4. What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?

Draft Responses to Council Charge

Question 1:

- a. **Question:** What would be the vision for such a venue?

Response: The vision for this venue is that it would be a vibrant, lively place where folks go to meet and engage with the arts, that it reflects the community's values, and that it is accessible and appealing to a broad cross-section of community members and visitors of all ages.

- b. **Question:** What types of programming would be appropriate and desired by our community?

Response: Appropriate and desirable programming for our community includes all of the traditional performing arts, such as theatre, live music, comedy, film, dance and spoken word, as well as other public performance, especially those that feature local talent or educational opportunities. [Note: We will work on honing what is possible in the Varsity space at the April 15 meeting.]

Question 2:

- a. **Question:** How would such a venue meet community needs?

Response: The Orange County Arts Commission and the Chapel Hill Cultural Arts Commission, among others, have shown that there is a significant gap between the number of local artists and the number of accessible performing arts spaces in our area. This venue would feature a business model that contributes to bridging that gap. The Orange County Arts Commission Report ("Setting the Stage") and the International Downtown Association (IDA) report, among others, have shown that performing arts venues generate revenue ~~both through~~ such as ticket sales, concessions, rentals, grants, fundraising, and tuition as well as while also producing an economic impact from hotel stays, food and beverage, and parking. By attracting visitors to Downtown, this venue would contribute to the overall economy of Downtown, Chapel Hill and Orange County.

- b. **Question:** How would such a venue reflect community values?

Response: This venue would reflect and address several key community values and goals, including:

- **A Place for Everyone** - by developing a family-friendly, vibrantly creative environment, with a special emphasis on the arts and reaching producers and patrons that are historically underrepresented in the arts community.
- **Community Prosperity and Engagement** - by supporting existing and new local businesses and generating increased economic development Downtown.
- **Good Places, New Spaces** - by investing in Downtown and by balancing respect for the old with the prospect of the new.

- c. **Question:** How would such a venue attract a wide range of individuals to Downtown?

Response: By specifically investing in and creating accessible space to local artists, this venue would tap into networks all across our community who may not otherwise have a reason to come Downtown. Ideally, with spaces like this one, and others already in existence Downtown, and with the help of the Downtown Partnership and the Visitors' Bureau, we can market Downtown as a community crossroads where there is always something fun happening. Attributes of a successful space include accessibility for patrons regardless of physical ability and ability to pay, safety, and flexibility to support a range of artistic activities. While it should be principally available for revenue-generating performances and possibly private rentals, it is just as important for community groups to be able to affordably reserve the space at no cost for homegrown performances.

- d. **Question:** What would be the economic impact on the Downtown?
Response: We will work on this at the April 15 meeting.



Town of Chapel Hill VARSITY THEATRE TASK FORCE

Monday, April 15, 2019 at 8:30am
Chapel Hill Public Library
100 Library Dr., Chapel Hill, NC 27514

Meeting Minutes

Members Present: Council Member Michael Parker (Co-Chair), Council Member Rachel Schaevitz (Co-Chair), Mandey Brown, Hardy Butler, Matt Gladdek, Justin Haslett, Emily Kass, Greg Overbeck, Sharon Rothwell, Justin Simmons, Kaze Thomas, Xilong Zhao

Members Not Present: Kathy Atwater, Gerald Bolas, Dan Cefalo, Paul Shareshian, Kameron Southerland, Don Tise, Marlon Torres, Brenda Womble

Staff Present: Susan Brown, Jim Huegerich, Katie Murray, Sarah Poulton, Ross Tompkins

Others Present: Ryan Smooth, Daily Tar Heel

I. Opening

Jim Huegerich

a. Approval of March 18, 2019 Meeting Minutes

Meeting began at 8:46am. March 18, 2019 meeting minutes were approved.

b. Approval of Agenda

April 15, 2019 meeting agenda was approved.

c. Public Comment

None.

II. Business

a. Review proposed summary of findings

Background: Jim Huegerich facilitated a review of a draft of findings that included responses to each of the questions posed as part of the Council's specific charge to the Task Force.

Action taken: Edits were made to this language and a final version is included below.

III. Open Forum

Jim Huegerich

IV. Adjournment

The meeting adjourned at 10:21am.

Meeting Materials:

- Proposed Summary of Findings

Public Charge: Consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center.

Specific Charge: Determine the following:

1. What would be the vision for such a venue? What types of programming would be appropriate and desired by our community?
2. How would such a venue meet community needs, reflect community values, and attract a wide range of individuals to the Downtown and what would be the economic impact on the Downtown?
3. What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require? How would these costs be paid for and what kinds of partnership(s) might be feasible?
4. What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?

Draft Varsity Theatre Task Force Findings

Introduction:

The Varsity Theatre is located in the [Varsity-Sorrell](#) Building at 123 E. Franklin St., currently owned by James Rumfelt. The Varsity Theatre business comprises approximately 8,000 square feet of the building including two theaters, a lobby, upstairs restrooms and assembly areas. Other businesses in the [Varsity-Sorrell](#) Building include the Blue Horn Lounge and Light Years. The building is not actively for sale by the owner.

The Varsity Theatre Task Force was convened by the Town Council in October 2018 to address the following:

Public Charge: Consider the possible use of the Varsity Theatre at 123 East Franklin Street as a community performing arts center.

Specific Charge: Determine the following:

1. What would be the vision for such a venue? What types of programming would be appropriate and desired by our community?
2. How would such a venue meet community needs, reflect community values, and attract a wide range of individuals to the Downtown and what would be the economic impact on the Downtown?
3. What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require? How would these costs be paid for and what kinds of partnership(s) might be feasible?
4. What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?

Starting in December 2018, the Task Force has worked to answer these questions to serve as the basis for a recommendation going forward. The answers to those questions are presented below along with some initial conclusions derived from them.

Question 1:

- a. **Question:** What would be the vision for such a venue?

Response: The vision for this venue is that it would be a vibrant, lively place where folks go to meet and engage with the arts, that reflects the community's values, and that is accessible and appealing to a broad cross-section of community members and visitors of all ages.

- b. **Question:** What types of programming would be appropriate and desired by our community?

Response: Appropriate and desirable programming for our community includes all of the traditional performing arts, such as theatre, live music, comedy, film, dance and spoken word, as well as other public performance, especially those that feature local talent or educational opportunities.

Question 2:

- a. **Question:** How would such a venue meet community needs?

Response: The Orange County Arts Commission and the Chapel Hill Cultural Arts Commission, among others, have shown that there is a significant gap between the number of local artists and the number of ~~accessible-adequate~~ performing arts spaces in our area. This venue ~~could contribute~~ would feature a business model that contributes to bridging that gap. The Orange County Arts Commission Report (“Setting the Stage”) and the International Downtown Association (IDA) report, among others, have shown that performing arts venues generate revenue such as ticket sales, concessions, rentals, grants, fundraising, and tuition and also produce an economic impact from hotel stays, food and beverage sales, and parking. By attracting visitors to Downtown, this venue would contribute to the overall economy of Downtown, Chapel Hill and Orange County.

- b. **Question:** How would such a venue reflect community values?

Response: This venue would reflect and address several key community values and goals, including:

- A Place for Everyone - by developing a family-friendly, vibrantly creative environment, with a special emphasis on the arts and reaching producers and patrons that are historically underrepresented in the arts community.
- Community Prosperity and Engagement - by supporting existing and new local businesses, and generating increased economic development Downtown
- Good Places, New Spaces - by investing in Downtown and by balancing respect for the old with the prospect of the new.

- c. **Question:** How would such a venue attract a wide range of individuals to Downtown?

Response: By specifically investing in and creating ~~accessible-adequate~~ space for local artists, this venue would tap into networks all across our community who may not otherwise have a reason to come Downtown. Ideally, with programming in spaces like this one, and others already in existence Downtown, and with the help of the Downtown Partnership and the Visitors’ Bureau, we can market Downtown as a community crossroads where there is always something fun happening. Attributes of a successful space include accessibility for patrons regardless of physical ability and ability to pay, safety, and flexibility to support a range of artistic activities. While it should be principally for revenue-generating public arts and cultural performances, and ~~possibly other private events, based on availability~~ rentals, it is ~~just as~~ important that community groups should also be able to affordably reserve the space for homegrown performances.

- d. **Question:** What would be the economic impact on the Downtown?

Response: ~~While Aa~~ comprehensive analysis of this issue was not conducted though, ~~some data that were~~ assembled are suggestive:

- Based on information provided by Paul Shareshian, the Theatre’s owner, the Varsity accounts for nearly 100 events per month, with about three quarters of these comprising showings of films. These events draw approximately 7,000-8,000 individuals to the Downtown monthly.
- As described below, if renovated, the Varsity Theaterre would have no more than the current ~~could have a~~ maximum capacity of between 280-300 seats.

If occupied at a level comparable to other venues in the area it is not clear that there would be a significant increase in the number of individuals drawn to the Downtown. Thus, renovating the Theater would ~~have unknown~~~~be unlikely to have a~~ material effect on Downtown businesses

Question 3:

- a. **Question:** What would be the costs of this conversion for both acquisition and necessary refurbishment – and how long would it require?

Response: The assessed value of the Sorrell building housing the Varsity Theatre is close to \$2,000,000. It is assumed that purchasing the theater from its current owner would be in this price range.

An initial assessment of the facility suggests that its limitations – it is long and narrow, it has a sloping floor, it has a relatively low ceiling height, it lacks obvious spaces for storage, dressing rooms, and the like, and many of its systems do not comply with current building codes – would make it difficult, if not impossible, for it to accommodate the range of programming described above.

In terms of costs, while cosmetic renovations are possible (e.g., improving the exterior of the building, including updating the marquee, and upgrading the lobby might cost about \$____), a renovation that would make it into a modern space would be expensive – ~~ranging from at least~~ \$1,500,000 to \$3,500,000– due to the limitations mentioned above and the need to make older systems code compliant.

- b. **Question:** How would these costs be paid for and what kinds of partnership(s) might be feasible?

Response: Although the Task Force has not investigated this question specifically, the likely options would include local government ~~Town~~ funding, fund-raising through a new or existing not-for-profit, and various grants (governmental and ~~or~~ private).

Question 4:

- a. **Question:** What would be the business model of the new entity in terms of ownership, ongoing management, and ability to be financially secure and self-sustaining?

Response: The Task Force did not thoroughly investigate this for the reasons mentioned in the preliminary conclusions below~~mentioned below~~. However, based on information presented in the Orange County Arts Commission report “Setting the Stage,” generically the business models could include:

1. Local government ~~Town~~ ownership and operation (with or without an operating subsidy)
2. Local government ~~Town~~ ownership of the facility and operation by a separate entity (either for or not-for-profit) with or without Town subsidy
3. Completely independent ownership (with or without Town subsidy)

Preliminary Conclusions:

Based on the work conducted by the Task Force to date, the following conclusions have been reached:

- There is a clear desire and need for a community arts performance space that would meet the needs of a variety of local arts groups.÷
~~○—Accommodate both private functions and more commercial performance needs~~
- ~~Broad access to such a facility by both patrons and arts groups was viewed as critically important~~The physical limitations of the building and theaters are such that achieving the goals expressed would be difficult as well as prohibitively expensive.
- While a performance space such as has been described might provide a boost to Downtown businesses, it ~~is unclear that~~~~does not appear that~~, given the current utilization of the Varsity space and its capacity, converting it to a new use would have a meaningful impact on Downtown businesses. Further research would be needed to determine potential impact.
- ~~The physical limitations of the building and theaters are such that achieving the goals expressed would be difficult as well as prohibitively expensive.~~
- It is possible that a more cosmetic approach to the Varsity (i.e., working with the current building and theater owners to upgrade the exterior of the building) might help the Downtown by providing an interesting visual focal point and improve utilization, thereby assisting Downtown businesses.

Task Force members discussed other barriers to Downtown attendance including visitors feeling safe, comfortable, and welcomed (for example, aggressive panhandling, smoking, public urination, harassing behavior on the streets and sidewalks, etc.). The cost and perceived availability of parking is an additional barrier ~~public safety and parking.~~ Another issue to be addressed is improving communication and collaboration among existing Downtown businesses who desire arts programming in their spaces. These issues also need to be addressed as part of the larger conversation around Downtown vibrancy.

It is clear that the Varsity Theatre is not the appropriate location for a performing arts center as identified by this Task Force. However, there are other possible spaces for such a venue in Downtown Chapel Hill and the Task Force recommends that the Council and Town staff continue to engage and explore this issue.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 9., **File #:** [19-0628], **Version:** 1

Meeting Date: 6/26/2019

Receive Upcoming Public Hearing Items and Petition Status List.

Staff:

Sabrina Oliver, Director and Town Clerk
Amy Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council accept the reports as presented.

Background:

Two pages on our website have been created to track:

- public hearings scheduled for upcoming Council meetings; and
- petitions received, including their status and who you can call for information.

The goal is to provide, in easily available spaces, information that allows people to know when Council will be seeking their comments on a particular topic of development and to know the status of a petition submitted at Council meetings.

In addition to being on the website, these pages will be included in each agenda for Council information,

Fiscal Impact/Resources: Staff time was allocated to create the semi-automated web pages, and additional staff time will be needed for maintenance.

Council Goals: Foundational Program: Govern with quality and steward public assets



Attachments:

- [Scheduled Public Hearings <http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/scheduled-agenda-items>](http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/scheduled-agenda-items)
- [Status of Petitions to Council <http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status>](http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status)

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By accepting the report, the Council acknowledges receipt of the Scheduled Public Hearings and Status of Petitions to Council lists.

Scheduled Public Hearings

This webpage lists public hearings that are scheduled for a *specific Council meeting date*, although periodically, some may be continued to a future date. Public hearings may relate to the Land Use Management Ordinance (LUMO), Residential or Commercial Development, Budget, Transportation, or Housing issues. Meeting materials are posted at [Council Meeting Agendas, Minutes and Videos](#).

Interested in a development project not yet scheduled for Council review? See the [Development Activity Report](#) for the project's current status.

June 26

- Consider a Land Use Management Ordinance Text Amendment to Section 3.11 Regarding Stormwater Management and Affordable Housing in the Blue Hill District.
- Consider a Land Use Management Ordinance Text Amendment to Section 4.5.4 Pertaining to Special Use Permit Modifications.

STATUS OF PETITIONS TO COUNCIL

Petitions submitted during the Town Council meetings are added to the list below, typically within five business days of the meeting date.

To contact the department responsible, click on the department name. Meeting materials are posted at [Council Meetings, Agendas, Minutes and Videos](#).

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
06/19/2019	Rogers Road Neighbors	Request Regarding Greene Tract Resolution.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
06/12/2019	Aaron Nelson	Request Regarding Short Term Rentals.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	At the 06/19/19 meeting, the Council adopted a resolution authorizing the Town Manager to develop updated standards for short term rentals. This process will include public engagment and staff expects to return to the Council in late Fall 2019.
06/12/2019	West Saint Mark Church of Christ (Disciples of Christ)	Request for the Town Council to Waive any Final Application Fees Associated with Construction of a Church Sanctuary at 7708 Rogers Road.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
05/22/2019	Joe Patterson	Request Modifications to the Town's Noise Control Code.	Police Chris Blue , Police Chief Phone: 919-968-2766 Town Attorney Ralph Karpinos , Attorney Phone: 919-968-2746	Staff is preparing information to respond to this request.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
05/08/2019	Rebecca Cerece	Regarding Resolution in Support of HR1384.	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707 Mayor Pam Hemminger , Mayor Phone: 919-968-2714	Staff is preparing information to respond to this request.
04/24/2019	Cobb Terrace Residents	Petition Regarding Rooming Houses in the R-3 Zoning Districts.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff shared some preliminary information with the Council at the 06/07/19 Council Committee on Economic Sustainability meeting.
04/24/2019	Board of Adjustment	Request Regarding Neighborhood Conservation District Ordinances.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
04/17/2019	Amy Ryan for Planning Commission	Commission Regarding Site Plan Review Process.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
04/10/2019	Council Member Anderson	Regarding Meeting Minutes and Archives.	Communications & Public Affairs Sabrina Oliver , Communications & Public Affairs Director Phone: 919-968-2757	Business and public hearing meeting minutes through March 2019 will be posted by the end of June. Other options for quicker turnaround are being explored. Funding for video of some Council meetings not currently recorded is included in the FY19-20 budget.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
04/10/2019	Climate Reality Group	Request for Council Support of a Resolution Seeing a Local, State, and National Goal of 100% Clean Energy by 2050 and the Creation of Green Jobs.	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Staff is preparing information to respond to this request.
03/20/2019	Cheri Hardman	Request to Explore Local Control over Transit Planning and Funding.	Transit Brian Litchfield , Transit Director Phone: 919-969-4908	Staff is preparing information to respond to this request.
03/06/2019	Environtmental Stewardship Advisory Board	Request to Modify the Blue Hill Form Based Code to Include a Requirement for Installing Roof-Mounted Solar Energy Systems	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	As discussed at the 04/24/19 Council meeting, staff will develop options aimed at achieving the Council's energy efficiency goals for new development.
02/13/2019	David Adams and Julie McClintock	Regarding Evaluation of Town Transportation Needs.	Transit Brian Litchfield , Transit Director Phone: 919-969-4908 Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	At their 05/22/19 meeting, the Council authorized the Town Manager to submit a request to GoTriangle for an additional \$8 million from the Orange County Transit Plan for the North South Bus Rapid Transit Project.
02/13/2019	Citizens	Request Regarding Coal Use and Coal Ash.	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	The Town plans to fund interim remedial measures based on recommendations from the human health and ecological risk assessment performed at the coal ash site. The Town continues to monitor NC Division of Air Quality's review of the power plant permit.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
01/30/2019	Jeff Charles	Request Regarding Police Participation in Review Process of New Developments.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	The Police Department already participates on the staff Technical Review Team that looks at proposed new development during the application process. Staff will continue to include recommendations related to law enforcement and public safety.
01/16/2019	John Morris	Regarding GoTriangle Meetings and Materials.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Transit Brian Litchfield , Transit Director Phone: 919-969-4908	Staff is preparing information to share with GoTriangle.
12/05/2018	Paul Pritchard	Request to Defer Reforestation at Cleland, Rogerson, and Oakwood Intersection.	Parks & Recreation Linda Smith , Interim Director Parks and Recreation Phone: 919-968-2849	This topic was added to the 01/15/19 agenda of the Parks, Greenways and Recreation Commission, with time allocated for the neighbors to speak. Another public meeting will be scheduled later in the year.
11/07/2018	Jeff Charles	Request Regarding Offering Toxicology and Public Safety Expertise.	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Following a published Request for Proposals and a review of qualified firms, the Town contracted with Duncklee and Dunham, P.C. to perform human health and ecological risk assessment services.
10/24/2018	Jeff Charles	Regarding Extended Speaking Time for Individuals with Disabilities.	Mayor Pam Hemminger , Mayor Phone: 919-968-2714 Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Staff is preparing information to respond to this request.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
10/24/2018	Justice in Action Committee	Request Regarding a New Location for the Teen Center of Chapel Hill.	Housing & Community Loryn Clark , Executive Director Phone: 919-969-5076 Community Arts and Culture	A staff workgroup, in coordination with the Mayor's Office, has been gathering data and seeking input from teens, service providers, and other stakeholders. The Council received an update on this initiative at their 01/30/19 business meeting.
10/10/2018	Jeff Charles	Regarding Creating Citizen Advisory Board for Seniors.	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Staff is preparing information to respond to this request.
09/19/2018	Julie McClintock of CHALT	Regarding Land Use Intensification.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Public Works Lance Norris , Public Works Director Phone: 919-969-5100	The Town's Resiliency Map is part of the map series for the Future Land Use Map. On 06/12/19, the Council received a presentation on the Town's Stormwater program. Staff is preparing information to respond to the additional requests in this petition.
06/27/2018	Susanne Kjemtrup / Brian Hageman	Transportation and Connectivity Advisory Board Request for an Electric Vehicle Provision in the Land Use Management Ordinance.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Referred to the Future Land Use Map and Land Use Management Ordinance rewrite process, which began in Fall 2017 and is expected to be completed in 2020.
06/13/2018	Mayor Pam Hemminger	Regarding Reviewing Policies, Procedures, and Practices for Development.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
06/13/2018	Ondrea Austin	CHALT's Request to Revise the Tree Ordinance.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
06/13/2018	Mayor pro tem Jessica Anderson	Request to Amend Bus Advertising Policy.	Transit Brian Litchfield , Transit Director Phone: 919-969-4908	At their 01/22/19 meeting, the Chapel Hill Transit Public Transit Committee considered the draft nonpublic forum transit advertising policy in order to provide feedback to the Chapel Hill Town Council on the option of amending the policy.
03/14/2018	Council Members Anderson, Gu, and Schaevitz	Request Regarding Addressing Blue Hill District Community Interests.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	At the 06/27/18 business meeting, the Council enacted ordinance amendments to encourage non-residential development and address building size in the district. Remaining items are scheduled to come to Council in early 2019.
11/29/2017	Council Members Anderson and Parker	Regarding East Rosemary Street Design Guidelines.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Staff will engage with an Urban Designer at the start of review for any projects that come forward.
09/06/2017	Tom Henkel from the Environmental Stewardship Advisory Board	Request for Modification to the Ephesus-Fordham Form-Based Code for the Purposes of Energy Efficiency.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Where feasible, modifications will be considered as part of the development process for the Blue Hill Design Guidelines.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
01/23/2017	Transportation and Connectivity Advisory Board	Request to Support Low/No Vision Guidelines to be Included in the Town's Engineering Manual as Stated in the April 11, 2016 Petition to Council	Public Works Lance Norris , Public Works Director Phone: 919-969-5100 Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Request incorporated into process to update Public Works Engineering Design Manual.
11/07/2016	Mayor Hemminger	Regarding Parking and Transit Needs in Downtown Area.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Police Chris Blue , Police Chief Phone: 919-968-2766 Public Works Lance Norris , Public Works Director Phone: 919-969-5100	The Council received an update on these items at their February 2019 work session. The next update on the design of the Wallace Parking Deck addition will occur in early 2019.
05/09/2016	Stormwater Management Utility Advisory Board	Request for Orange County Commissioners to Increase Staffing in Soil and Erosion Control Division and Improve Efficiency of Temporary Soil Erosion and Sediment Controls During Construction.	Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Petition forwarded to Orange County. Consider changes to soil erosion and sediment control as part of Public Works Engineering Design Manual updates.
04/11/2016	Transportation and Connectivity Advisory Board	Request for Senior Citizen Pedestrian Mobility and Complete Street Implementation	Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Request incorporated into process to update Public Works Engineering Design Manual.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
04/11/2016	Transportation and Connectivity Advisory Board	Request to Incorporate Proposed No-Vision and Low-Vision Pedestrian Facilities Guidelines into Design Manual and Development Code as Required	Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Request incorporated into process to update Public Works Engineering Design Manual.

Last modified on 6/21/2019 10:24:20 AM



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 10., **File #:** [19-0629], **Version:** 1

Meeting Date: 6/26/2019

Discuss Affordable Housing Goals for Rental Housing Development. (Reissued from June 19, 2019)

Staff:

Loryn Clark, Executive Director
Sarah Osmer Viñas, Assistant Director
Nate Broman-Fulks, Affordable Housing Manager
Emily Holt, Affordable Housing Development Officer

Department:

Housing and Community

Overview: The Town Council has expressed interest in developing an equitable and predictable formula and procedure for determining payments-in-lieu for rental housing development. This item:

1. Provides an overview of the Town's historical approach to negotiating affordable housing contributions for rental housing; and,
2. Reviews benchmarking research and findings; and,
3. Proposes a framework of guiding principles and goals for affordable housing in new rental housing development going forward. The establishment of these goals could then be used as a guide to inform the development of payment-in-lieu formula options for Council consideration.

We anticipate returning to the Council in the fall of 2019 with formula options.



Recommendation(s):

That the Council review and provide direction on the intended affordable housing goals for new rental housing development.

Background:

- The [Affordable Housing Policy <http://www.townofchapelhill.org/home/showdocument?id=24578>](http://www.townofchapelhill.org/home/showdocument?id=24578) adopted by the Council originally in 2000 and amended in 2009 states:

"It is the expectation of the Council that applicants seeking approval of rezoning applications containing a residential component will incorporate a "15% affordable" feature into their plans, and that mechanisms will be proposed to assure ongoing affordability of these so-designated dwelling units. At its discretion, the Council may accept a payment-in-lieu of all or part of the affordable housing obligation. The payment amount shall be established by Resolution."

This policy is applicable in cases where a rezoning is requested to increase residential density above what is allowed under the existing zoning for the property.

- To date, the Council has negotiated affordable housing in rental housing development in a variety of ways and for a variety of payment-in-lieu amounts. The Council has expressed an interest in establishing a consistent, predictable formula to serve as a guide for future negotiations.
- In February of 2018, the Town Council evaluated several payment-in-lieu formulas, including one recommended by the Housing Advisory Board. At that meeting, the Town Council expressed a desire to establish goals for the payment-in-lieu formula before approving a formula.

Item #: 10., File #: [19-0629], Version: 1

Meeting Date: 6/26/2019







- Since the last Council discussion, staff researched the goals/guiding principles established by other municipalities and solicited input from market-rate and affordable housing developers, and the Affordable Housing Coalition.
- The Housing Advisory Board (HAB) reviewed the research findings and input, and discussed potential goals over several meetings. This process resulted in the HAB's recommended *Guiding Principles for Considering Affordable Housing in New Rental Housing Development (attached)*.
- Alternatives to providing affordable housing units onsite are intended to be agreed to by a property owner/applicant and the Town when an application is submitted for rezoning. The alternatives to on-site affordable units are offered by a property owner/applicant in conjunction with the rezoning and any other needed development approval.

Next Steps:

- Based on feedback from the Council, we will continue to evaluate options for establishing a payment-in-lieu formula.
- We would return to the Council in the fall with options and a recommendation for consideration.

Fiscal Impact/Resources: Payments-in-lieu and affordable housing contributions generate funding for the Town's Affordable Housing Fund.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration

**Attachments:**

- Draft Staff Presentation
- Housing Advisory Board Recommendation
- Research Overview

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Sarah Osmer Viñas, Assistant Director, Office for Housing and Community
Nate Broman-Fulks, Affordable Housing Manager

RECOMMENDATION: That the Council review and discuss the intended affordable housing goals in new rental housing development.

GOALS FOR AFFORDABLE HOUSING IN RENTAL HOUSING DEVELOPMENT

DRAFT



Town Council Business Meeting
June 26, 2019



Agenda

1. Background

2. Research Overview

3. Discuss Potential Goals

4. Next Steps



Goal

- High level discussion on the Council's goals for affordable housing in new rental housing development

Council Consideration

- Provide feedback on draft affordable housing goals in new rental housing developments

DRAFT

Background

- Affordable Housing Policy (2000, 2009)
- Petition from Council (2017)
- Range of previously approved affordable housing components and contributions
- Council Discussion (Feb 2018)

DRAFT

Council Questions from Work Session

- Is the goal to create units on-site or receive payment to produce off-site?
- What is the target affordability level?
- What have other municipalities done?

DRAFT

Research Findings

1. What is the main goal for the affordable housing policy?
 - *Most jurisdictions aim for on site units*
2. What should the payment-in-lieu amount be based on?
 - *Cost of construction is most common underlying basis for payment formulas*

DRAFT

Research Findings

3. What is a reasonable percentage of units to expect on-site?
 - *16% is the average expectation of jurisdictions analyzed*
4. What affordability levels are being targeted?
 - *60-65% AMI households are most typically targeted*

DRAFT

Housing Advisory Board Recommendations

DRAFT GOAL:

- 15% of units on-site affordable to households at 60% AMI and below

DRAFT

Draft Principles – Units On-Site

- Physically indistinguishable from and comparable mix of development
- Affordability for at least a 30-year period
- Properties accept housing vouchers
- May seek partnerships with affordable housing developers to identify creative opportunities to produce units on-site
- Households not entirely comprised of full-time students
- Promote access to housing, including households with credit and criminal issues

DRAFT

Draft Principles – Alternatives to On-Site

- A payment-in-lieu, or other alternative may be considered when:
 - Providing units onsite would create an unreasonable financial hardship
 - Payment would directly provide an equivalent or greater amount of affordable units in a way that better achieves the Town's affordable housing goals

DRAFT

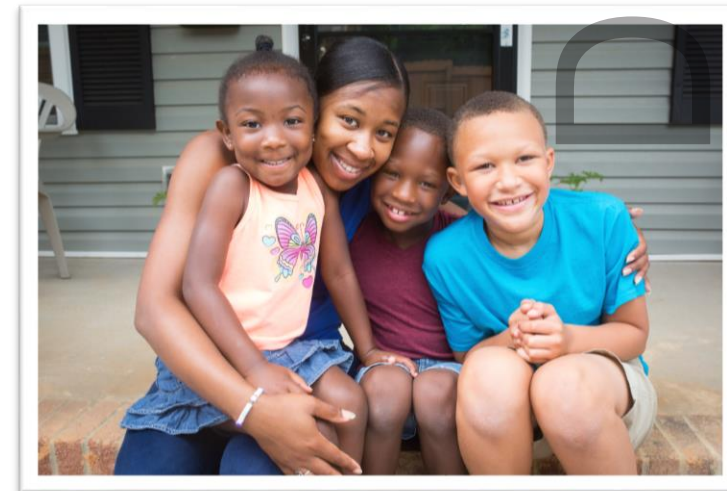
Draft Principles – Payment-in-Lieu

- The payment amount should be based on:
 - The cost to provide an equivalent number of affordable housing units off site to households at 60% AMI and below

DRAFT

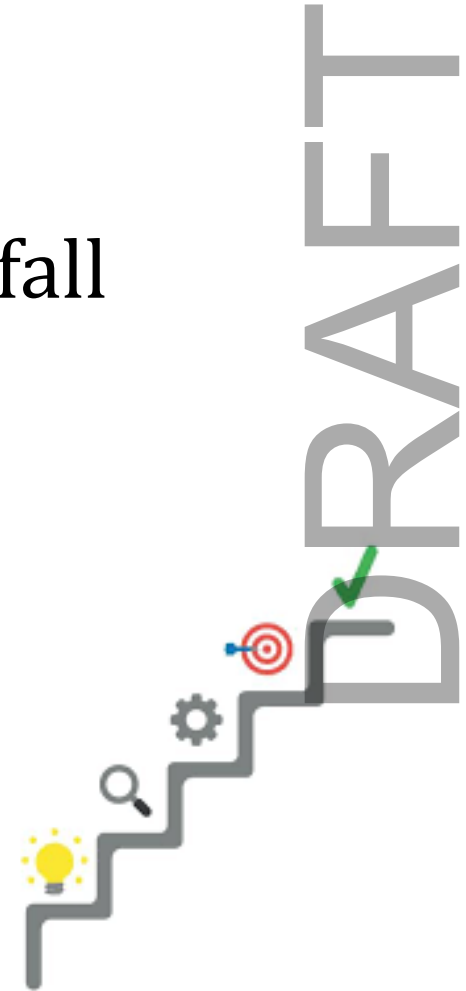
Discussion Questions

1. What feedback do you have on the HAB's recommendation?
2. What do you see as the overarching goal?
3. Is there anything missing in the HAB's recommendation?



Next Steps

- Incorporate Council Feedback
- Present Payment-in-Lieu Options to Council in the fall



GOALS FOR AFFORDABLE HOUSING IN RENTAL HOUSING DEVELOPMENT

DRAFT



Town Council Business Meeting
June 26, 2019





Guiding Principles for Considering Affordable Housing in New Rental Housing Development

Housing Advisory Board Recommendations
June 2019



Goal

- The goal is to provide 15% of units on-site in new rental developments as affordable units for households with an income at 60% of the Area Median Income (AMI) and below.

Principles

- Strong preference to receive the units on site rather than payments in lieu
- On-site Units
 1. Units should be physically indistinguishable from and of comparable mix to the rest of the development and interspersed throughout the development
 2. Affordable for at least a 30-year period
 3. May seek partnerships with affordable housing developers to create affordable housing on-site or pursue other creative solutions to create affordable housing on-site
 4. Properties to accept housing vouchers
 5. Dedicate all affordable units to households that are not comprised entirely of full-time students
 6. Promote access to housing, including by considering extenuating circumstances for applicants who may have criminal or credit issues
- Payments-in-Lieu
 1. A payment-in-lieu of affordable units on site may be considered when:
 - The applicant is able to clearly demonstrate that providing units onsite would create an unreasonable financial hardship; or
 - The applicant is able to clearly demonstrate that the payment-in-lieu would directly provide an equivalent or greater amount of affordable units in a way that better achieves the Town's affordable housing goals than providing units on-site.
 2. The payment should be based on the cost to provide an equivalent number of affordable housing units off site to households at 60% AMI and below.



Guiding Principles for Affordable Housing in New Rental Housing Development

Summary of Benchmarking Research

Overview

Staff conducted national benchmarking research on the underlying principles and policies for jurisdictions with inclusionary housing policies. This research was conducted to assist in guiding the Town's thinking in formulating guiding principles and goals for affordable housing in new rental housing development. The purpose of this document is to outline the findings from the benchmarking research.

Research Questions and Findings

Question 1: What is the main goal for the affordable housing policy?

Key Findings:

- a. Most jurisdiction's goal is to receive units on site
- b. Boulder has been successful in using payments to develop units, although with land becoming more scarce they are having more challenges with this
- c. Chicago's goal is largely dependent on the amount of affordable housing in the surrounding area of the development

Question 2: What should the payment-in-lieu amount be based on?

Key Findings:

- a. Most of the jurisdictions base their payment amount on the cost of constructing an affordable unit
- b. Three of the jurisdiction's payment amount vary based on the amount of affordable housing in the area and housing costs

Question 3: What is a reasonable percentage of units to expect on-site?

Key Findings:

- a. 16% was the average percentage of affordable units expected in new rental development for the jurisdictions researched
- b. Some jurisdictions had expectation ranges based on the amount of affordable housing in the area. For example, if a new development was in an area with little existing affordable housing, they would be expected to include a higher percentage of affordable housing.
- c. Four of the jurisdictions had ranges up to 20% or higher

Question 4: What affordability levels are being targeted?

Key Findings:

- a. Most jurisdictions targeted household income levels at 60-65% area median income (AMI) or below
- b. Three jurisdictions targeted a range of incomes, ranging from 50-130% AMI



Summary of Research Findings

Jurisdiction	Main Goal: Receive Units or Payment		Basis for Payment Amount			% Affordable Units Expected	Targeted Affordability Level
	Units on Site	Payment	Cost of Construction	Subsidy Required	Varies by Type or Location of Development		
Boulder, CO		X	X			25%	60% AMI
Burlington, VT	X			X		15-25%	65% AMI
Cambridge, MA	X		X			20%	65% AMI
Chicago, IL					X	10%	60% AMI
Fairfax County, VA	X				X	5-20%	60-100% AMI
San Francisco, CA	X		X			12%	55-130% AMI
Santa Fe, NM	X		X		X	15%	50-80% AMI

Policy Links

- Boulder
 - <https://bouldercolorado.gov/housing/inclusionary-housing>
- Burlington
 - <https://www.burlingtonvt.gov/CEDO/Inclusionary-Zoning>
- Cambridge
 - <https://www.cambridgema.gov/CDD/housing/fordevelopersandpropmanagers/inclusionarydevelopers>
- Chicago
 - <https://www.chicagorealtor.com/advocacy/advocacy-resources/affordable-requirements-ordinance-aro-faqs/>
- Fairfax County, VA
 - <https://www.fairfaxcounty.gov/housing/resources/affordable-dwelling-unit-program-resources-developer>
- San Francisco
 - <https://sfmohcd.org/inclusionary-housing-program-fee-schedule>
- Santa Fe
 - https://www.santafenm.gov/affordable_housing



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 11., **File #:** [19-0630], **Version:** 1

Meeting Date: 6/26/2019

Consider a Land Use Management Ordinance Text Amendment - Proposed Changes to Section 4.5.4 (Special Use Permit Modifications).

See the Staff Report on the next page.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Becky McDonnell, Planner II

- a. Introduction and revised recommendation
- b. Recommendation of the Planning Commission
- c. Comments from the public
- d. Comments and questions from the Mayor and Town Council
- e. Motion to adjourn the Public Hearing
- f. Motion to adopt the Resolution of Consistency with the Comprehensive Plan
- g. Motion to enact the ordinance to approve the changes to the Land Use Management Ordinance.

RECOMMENDATION: That the Council close the public hearing, adopt the Resolution of Consistency, and enact Ordinance A.



CONSIDER A LAND USE MANAGEMENT ORDINANCE TEXT AMENDMENT – SECTION 4.5.4 SPECIAL USE PERMIT MODIFICATIONS

STAFF REPORT

TOWN OF CHAPEL HILL PLANNING DEPARTMENT

Ben Hitchings, Director

Judy Johnson, Operations Manager

Becky McDonnell, Planner II

<p>BUSINESS MEETING DATE June 26, 2019</p>	<p>PUBLIC HEARING DATE May 22, 2019</p>
<p>ITEM OVERVIEW</p> <p>Amend the Special Use Permits Modifications section of the Land Use Management Ordinance to allow an alternative, administrative approval process for projects that would address a documented health, safety, or environmental issue on sites encumbered by a Special Use Permit. Currently, if such projects exceed certain criteria thresholds for land disturbance, impervious surface, and floor area, they must apply for a Special Use Permit Modification, which is typically a 9-12 month process and requires a full Advisory Board review and Council approval.</p>	
<p>UPDATES SINCE PUBLIC HEARING</p> <p>The notification boundary has been increased from 100' to 500'. Additionally, some changes have been made to the language for clarification purposes and to further specify the applicable project characteristics.</p>	
<p>TOWN MANAGER'S RECOMMENDATION</p> <p>I have reviewed and discussed key issues with Town staff. Based on the information in the record to date, I believe the Council could make the findings required to approve the proposal, and therefore should close the Public Hearing, adopt the Resolution of Consistency, and enact Ordinance A.</p>	
<p>PROCESS</p> <p>The item before the Council is for approval of a Land Use Management Ordinance Text Amendment. The Council must consider whether one or more of the three findings for enactment of the Land Use Management Ordinance Text Amendment applies:</p> <ol style="list-style-type: none"> 1. To correct a manifest error in the chapter; or 2. Because of changed or changing conditions in a particular area or in the jurisdiction generally; or 3. To achieve the purposes of the Comprehensive Plan. 	<p>OVERVIEW</p> <ul style="list-style-type: none"> • The Oaks Condominiums proposed a project in 2018 that involved the installation of a storm drainage conveyance system to reduce existing flooding issues. • The project required a Special Use Permit Modification, typically a 9-12 month process requiring Council approval. • The text amendment is in response to the Council's interest in creating an alternative approval process for projects of a similar nature to the Oaks Condominiums stormwater infrastructure project.
<p>DECISION POINTS</p> <p>The proposed text amendment would modify the Special Use Permits Modifications section of the Land Use Management Ordinance to provide an administrative approval option for certain infrastructure projects, as follows:</p> <p>Section 4.5.4. Modifications of Special Use Permits: "The following shall constitute a modification of the special use permit:</p> <p><u>(9) Changes to a site that constitute a modification of the special use permit under the above subsections 1-8, and demonstrate that they are proposed to address a public health, safety, or environmental issue, as determined by the Town Manager, such as the installation of stormwater pipes to relieve a documented flooding issue or the removal of structures from the floodplain, shall be considered minor changes, provided the changes do not:</u></p> <p><u>(a) increase the intensity of the development, including increases to floor area or impervious surface, or allowing more intense uses, or</u></p> <p><u>(b) make nonconforming or increase a nonconformity with the development's existing special use permit or other standards of this Appendix.</u></p> <p><u>Prior to issuance of a Zoning Compliance Permit for a minor change under this subsection 9, owners of property within 500 feet must be mailed notice of the proposed change and offered an opportunity to comment to the Town Planning Department. No Zoning Compliance Permit shall be issued for such a change until two weeks after the date of such notice is mailed."</u></p>	

ATTACHMENTS	<ol style="list-style-type: none">1. Draft Staff Presentation2. Resolution of Consistency (For proposed Land Use Management Ordinance amendment)3. Ordinance A (Enactment of Land Use Management Ordinance Text Amendment Proposal)4. Resolution B (Deny Land Use Management Ordinance Text Amendment Proposal)5. Planning Commission Recommendation
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Land Use Management Ordinance Text Amendment Special Use Permit Modifications

June 26, 2019

DRAFT

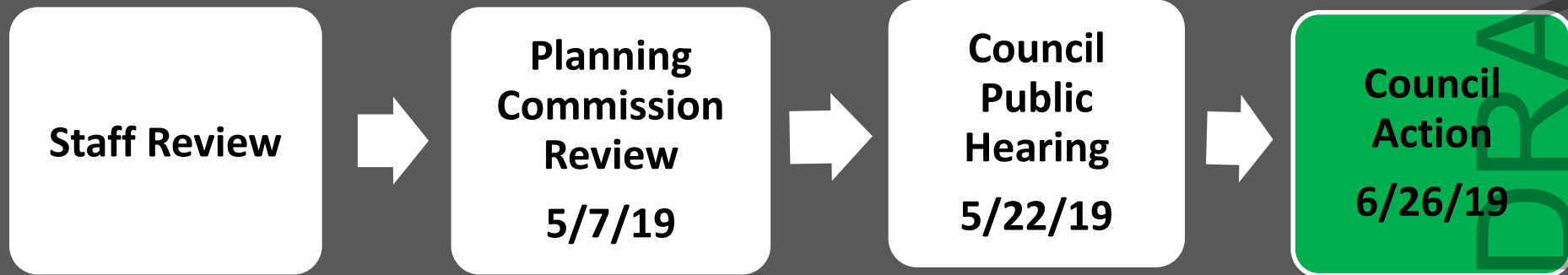
RECOMMENDATION

Staff recommends:

- Close the public hearing
- Adopt the Resolution of Consistency
- Enact Ordinance A

DRAFT

Text Amendment Process



Text Amendment Background

May 2018: The Oaks Condominiums proposed a project to install a storm drainage conveyance system

September 2018: Council requested an alternative approval process for projects of a similar nature

May 7, 2019: Planning Commission review

May 22, 2019: Council Public Hearing

June 26, 2019: Council Business meeting



What's in your packet?

- Resolution of Consistency
- Ordinance A (to approve)
- Resolution B (to deny)
- Planning Commission Recommendation

DRAFT

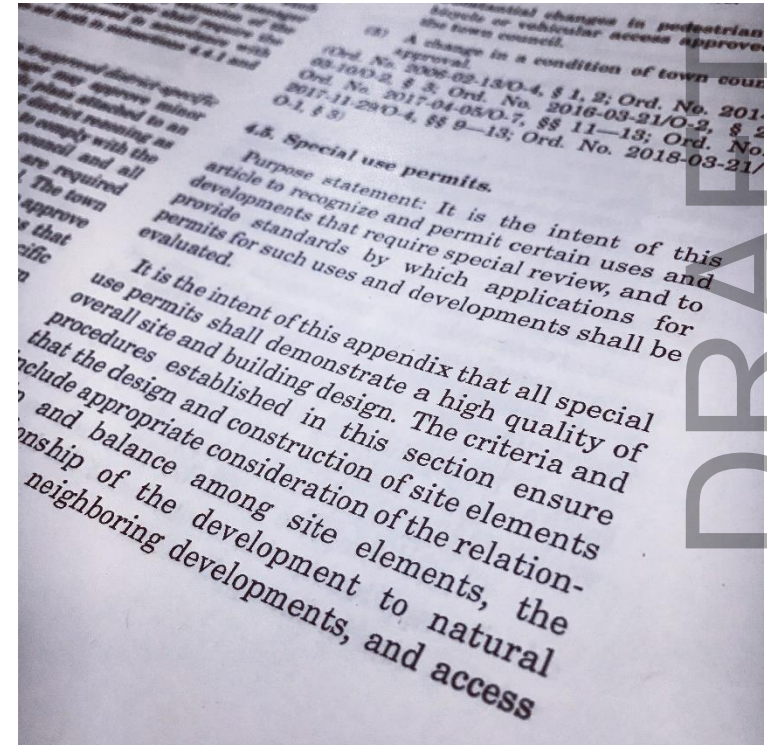
Special Use Permit Modifications Amendment

Section 4.5. Special Use Permits

4.5.4. Modifications

- (a) Minor – administrative
- (b) Major – the following shall constitute a major modification:

...9. Changes to infrastructure associated with a site that would...



Special Use Permit Modifications Amendment

“(9) Changes to a site that constitute a modification of the special use permit under the above subsections 1-8, and demonstrate that they are proposed to address a public health, safety, or environmental issue, as determined by the Town Manager, such as the installation of stormwater pipes to relieve a documented flooding issue or the removal of structures from the floodplain, shall be considered minor changes, provided the changes do not:

- a) increase the intensity of the development, including increases to floor area or impervious surface, or allowing more intense uses, or
- b) make nonconforming or increase a nonconformity with the development’s existing special use permit or other standards of this Appendix.

Prior to issuance of a Zoning Compliance Permit for a minor change under this subsection 9, owners of property within 500 feet must be mailed notice of the proposed change and offered an opportunity to comment to the Town Planning Department. No Zoning Compliance Permit shall be issued for such a change until two weeks after the date of such notice is mailed.”

Special Use Permit Modifications Amendment

“(9) Changes to a site that constitute a modification of the special use permit under the above subsections 1-8, and demonstrate that they are proposed to address a public health, safety, or environmental issue, as determined by the Town Manager, such as the installation of stormwater pipes to relieve a documented flooding issue or the removal of structures from the floodplain, shall be considered minor changes, provided the changes do not:

- a) **increase the intensity of the development, including increases to floor area or impervious surface, or allowing more intense uses, or**
- b) **make nonconforming or increase a nonconformity with the development’s existing special use permit or other standards of this Appendix.**

Prior to issuance of a Zoning Compliance Permit for a minor change under this subsection 9, owners of property within 500 feet must be mailed notice of the proposed change and offered an opportunity to comment to the Town Planning Department. No Zoning Compliance Permit shall be issued for such a change until two weeks after the date of such notice is mailed.”

Special Use Permit Modifications Amendment

“(9) Changes to a site that constitute a modification of the special use permit under the above subsections 1-8, and demonstrate that they are proposed to address a public health, safety, or environmental issue, as determined by the Town Manager, such as the installation of stormwater pipes to relieve a documented flooding issue or the removal of structures from the floodplain, shall be considered minor changes, provided the changes do not:

- a) increase the intensity of the development, including increases to floor area or impervious surface, or allowing more intense uses, or
- b) make nonconforming or increase a nonconformity with the development’s existing special use permit or other standards of this Appendix.

Prior to issuance of a Zoning Compliance Permit for a minor change under this subsection 9, owners of property within 500 feet must be mailed notice of the proposed change and offered an opportunity to comment to the Town Planning Department. No Zoning Compliance Permit shall be issued for such a change until two weeks after the date of such notice is mailed.”

RECOMMENDATION

Staff recommends:

- Close the public hearing
- Adopt the Resolution of Consistency
- Enact Ordinance A



RESOLUTION OF CONSISTENCY
(Enacting the Land Use Management Ordinance Text Amendment proposal)

A RESOLUTION REGARDING AMENDING SECTION 4.5.4 OF THE CHAPEL HILL LAND USE MANAGEMENT ORDINANCE RELATED TO SPECIAL USE PERMIT MODIFICATIONS AND CONSISTENCY WITH THE CHAPEL HILL 2020 COMPREHENSIVE PLAN (2019-06-26/R-5)

WHEREAS, the Planning Commission reviewed the text amendment to Sections 4.5.4 on May 7, 2019 and recommended that the Council enact the text amendment at its meeting on June 26, 2019; and

WHEREAS, the Council called a Public Hearing to amend subsections of Articles 4.5.4 of the Land Use Management Ordinance as it relates to Special Use Permit Modifications for the Council's May 22, 2019 meeting; and

WHEREAS, the Council of the Town of Chapel Hill has considered the proposed text amendment to the Land Use Management Ordinance (LUMO) Sections 4.5.4 related to the Special Use Permit Modifications, and finds that the amendment, if enacted, is reasonable and in the public's interest and is warranted, to achieve the purposes of the Comprehensive Plan as explained by, but not limited to, the following goals of the Chapel Hill 2020 Comprehensive Plan:

- Promote a safe, vibrant, and connected (physical and person) community (Community Prosperity and Engagement - CPE.3)
- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Nurturing Our Community - NOC.2)
- Adopt an integrated development review process that is fair and transparent and that incorporates the Chapel Hill 2020 environmental goals (Nurturing Our Community - NOC.5)
- A development decision-making process that provides clarity and consistency with the goals of the Chapel Hill 2020 comprehensive plan (Good Places, New Spaces - GPNS.3)

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby finds the proposed text amendment to be reasonable and consistent with the Town Comprehensive Plan.

This the 26th day of June, 2019.

ORDINANCE A

(Enacting the Land Use Management Ordinance Text Amendment proposal)

AN ORDINANCE AMENDING THE CHAPEL HILL LAND USE MANAGEMENT ORDINANCE FOR SPECIAL USE PERMIT MODIFICATIONS (2019-06-26/O-1)

WHEREAS, the Council called a Public Hearing to amend subsections of Articles 4.5.4 of the Land Use Management Ordinance as it relates to Special Use Permit Modifications for the Council's May 22, 2019 meeting; and

WHEREAS, the Council of the Town of Chapel Hill has considered the proposed text amendment to the Land Use Management Ordinance (LUMO) Sections 4.5.4 related to Special Use Permit Modifications, and finds that the amendment, if enacted, is reasonable and in the public's interest and is warranted, to achieve the purposes of the Comprehensive Plan as explained by, but not limited to, the following goals of the Chapel Hill 2020 Comprehensive Plan:

- Promote a safe, vibrant, and connected (physical and person) community (Community Prosperity and Engagement - CPE.3)
- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Nurturing Our Community - NOC.2)
- Adopt an integrated development review process that is fair and transparent and that incorporates the Chapel Hill 2020 environmental goals (Nurturing Our Community - NOC.5)
- A development decision-making process that provides clarity and consistency with the goals of the Chapel Hill 2020 comprehensive plan (Good Places, New Spaces - GPNS.3)

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Chapel Hill that the Council amends the Town Code of Ordinances, Appendix A. Land Use Management Ordinance Article 4., Section 4.5.4 (b) to add a new subsection as follows:

Section 4.5.4. Modifications of Special Use Permits:

The following shall constitute a modification of the special use permit:

"(9) Changes to a site that constitute a modification of the special use permit under the above subsections 1-8, and demonstrate that they are proposed to address a public health, safety, or environmental issue, as determined by the Town Manager, such as the installation of stormwater pipes to relieve a documented flooding issue or the removal of structures from the floodplain, shall be considered minor changes, provided the changes do not:

(a) increase the intensity of the development, including increases to floor area or impervious surface, or allowing more intense uses, or

(b) make nonconforming or increase a nonconformity with the development's existing special use permit or other standards of this Appendix.

Prior to issuance of a Zoning Compliance Permit for a minor change under this subsection 9, owners of property within 500 feet must be mailed notice of the proposed change and offered an opportunity to comment to the Town Planning Department. No Zoning Compliance Permit shall be issued for such a change until two weeks after the date of such notice is mailed."

This ordinance shall be effective upon enactment.

This the 26th day of June, 2019.

RESOLUTION B

(Denying the Land Use Management Ordinance Text Amendment Proposal)

A RESOLUTION DENYING AMENDING THE LAND USE MANAGEMENT ORDINANCE SECTION 4.5.4 RELATED TO SPECIAL USE PERMIT MODIFICATIONS (2019-06-26/R-6)

WHEREAS, the Planning Commission reviewed the draft text amendment to amend the Land Use Management Ordinance on May 7, 2019 and recommended that the Council enact the text amendment at its meeting on June 26, 2019; and

WHEREAS, the Council called a Public Hearing to amend subsections of Articles 4.5.4 of the Land Use Management Ordinance as it relates to Special Use Permit Modifications for the Council's May 22, 2019 meeting; and

WHEREAS, the Council of the Town of Chapel Hill has considered the proposal to amend the Land Use Management Ordinance related to Special Use Permit Modifications, and finds that the amendment, if enacted, are unreasonable, not in the public's interest, and inconsistent with the Town's Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby finds the proposed Land Use Management Text Amendment to be unreasonable, not in the public interest, and inconsistent with the Town's Comprehensive Plan.

This the 26th day of June, 2019.

Prepared by: John Rees, Chair, Planning Commission
Becky McDonnell, Planning Staff



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 12., **File #:** [19-0631], **Version:** 1

Meeting Date: 6/26/2019

Consider Land Use Management Ordinance Text Amendments - Proposed Changes to Section 3.11 Regarding Affordable Housing and Stormwater Management in the Blue Hill District.

See the Staff Report on the next page.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Corey Liles, Principal Planner

- a. Introduction and revised recommendation
- b. Recommendation of the Planning Commission
- c. Comments from the public
- d. Comments and questions from the Mayor and Town Council
- e. Motion to adjourn the Public Hearing
- f. Motion to adopt the Resolution of Consistency with the Comprehensive Plan
- g. Motion to enact the ordinance to approve the changes to the Land Use Management Ordinance.

RECOMMENDATION: That the Council 1) close the public hearing; 2) adopt the Resolution of Consistency with the Comprehensive Plan; and 3) enact Ordinance A or Ordinance B to amend Section 3.11 of the Land Use Management Ordinance.



CONSIDER LAND USE MANAGEMENT ORDINANCE TEXT AMENDMENTS - SECTION 3.11 REGARDING AFFORDABLE HOUSING AND STORMWATER MANAGEMENT IN THE BLUE HILL DISTRICT

STAFF REPORT

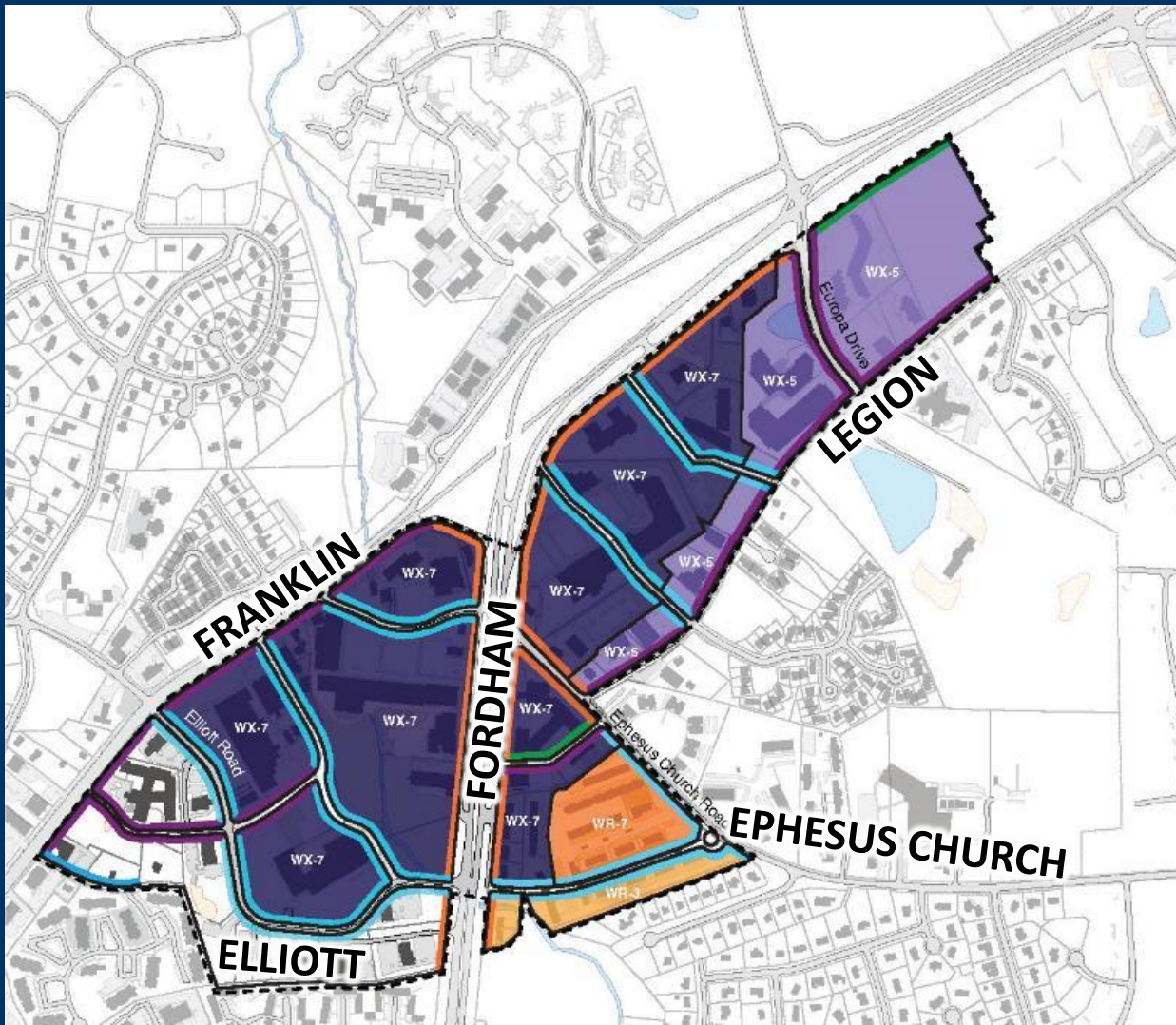
TOWN OF CHAPEL HILL PLANNING DEPARTMENT
Ben Hitchings, Director
Corey Liles, Principal Planner

PROPERTY ADDRESS Blue Hill Form District	BUSINESS MEETING DATE June 26, 2019	REQUESTED BY Town of Chapel Hill
ITEM OVERVIEW The proposed text amendments to the Form-Based Code of the Blue Hill District (LUMO 3.11) would serve two purposes: (1) expanding the purpose statement of the District to recognize affordable housing, and (2) updating stormwater management standards in response to recent changes in NC General Statutes. Town Council opened the Public Hearing at the May 22, 2019 meeting ¹ .		
UPDATES SINCE PUBLIC HEARING <ul style="list-style-type: none">Conventional Path applications would now be subject to the Tree Canopy Coverage standards of LUMO 5.7.2, as a way of increasing green space for those projects.Two versions of the text amendment ordinance have been prepared, with alternative means of regulating building placement in relation to the street. Ordinance A would exempt Conventional Path applications from the build-to percentage of lot width on all frontages. Ordinance B would apply a build-to percentage requirement to the Primary Frontage only.		
TOWN MANAGER’S RECOMMENDATION I have reviewed and discussed key issues with Town staff. Based on the information in the record to date, I believe the Council could make the findings required to approve the proposal, and therefore should: <ul style="list-style-type: none">1) close the public hearing; 2) adopt the Resolution of Consistency with the Comprehensive Plan; and3) enact Ordinance A or Ordinance B to amend Section 3.11 of the Land Use Management Ordinance		
TOPIC: AFFORDABLE HOUSING Staff has been designing affordable housing strategies for the Blue Hill District, in response to a Council Petition submitted by Council members on March 14, 2018 ² . The proposed text amendment would add affordable housing as a purpose of the District in the Form-Based Code, which would be a useful preliminary step while exploring other strategies.	PROCESS <ul style="list-style-type: none">1. Research Potential Standards2. Community Review3. Advisory Board Review4. Planning Commission Review5. Council Public Hearing6. Consider Action on Text Amendment The Land Use Management Ordinance establishes the intent of Text Amendments by stating that, “In order to establish and maintain sound, stable, and desirable development within the planning jurisdiction of the Town it is intended that this chapter shall not be amended except: <ul style="list-style-type: none">to correct a manifest error in this chapter; orbecause of changed or changing conditions in a particular area or in the jurisdiction generally; orto achieve the purposes of the Comprehensive Plan.”	
TOPIC: STORMWATER In December of 2018, the North Carolina General Assembly enacted Session Law 2018-145, which included a revision to G.S. 143-214.7(b3). The statute revision states that for redevelopment projects, stormwater controls shall only be required to treat the net increase in impervious area. The proposed text amendment would modify the Blue Hill District Form-Based Code to incentivize stormwater treatment that could no longer be required based on SL 2018-145. Two paths would be established for application review: <ul style="list-style-type: none"><u>Conventional</u> – stormwater treatment for the net increase in impervious area, with entitlement for lower development potential<u>Enhanced Development</u> – stormwater treatment of 50% post-construction impervious area, maintaining the current entitlement for development potential in Blue Hill	FISCAL IMPACTS & RESOURCES There are no fiscal impacts associated with this item.	

¹ <https://chapelhill.legistar.com/MeetingDetail.aspx?ID=621453&GUID=3C0E0757-1A6C-458F-B4F1-A3FECFD52452> (see item 12)

² <https://chapelhill.legistar.com/MeetingDetail.aspx?ID=582679&GUID=4D52E0D3-32B1-4230-A697-C41E6616678E>

ATTACHMENTS	<ul style="list-style-type: none">• Draft Staff Presentation• Technical Report• Memorandum from Town Attorney• Resolution of Consistency with the Comprehensive Plan• Ordinance A, (Approving the Text Amendment Proposal, without build-to percentages for Conventional Path applications)• Ordinance B (Approving the Text Amendment Proposal, with build-to percentages for the Primary Frontage of Conventional Path applications)• Resolution B (Denying the Text Amendment Proposal)• Planning Commission Recommendation
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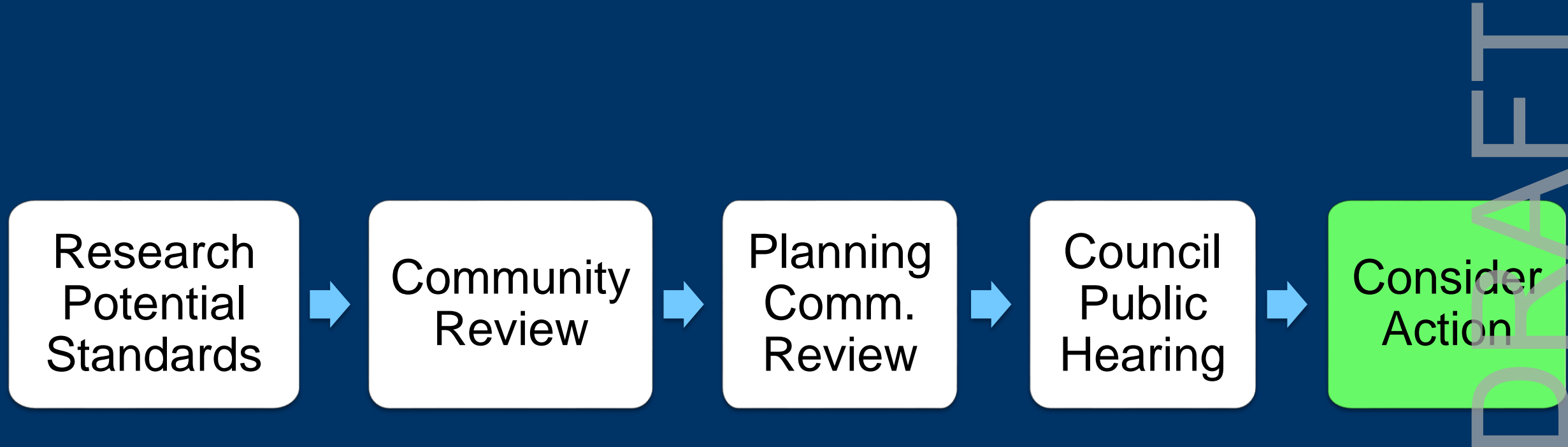
**Council Business Meeting
June 26, 2019**

Proposed Changes to Blue Hill Form-Based Code

- Affordable Housing
- Stormwater

DRAFT

Text Amendment Process





Stakeholder Engagement



Town Council – Initial Update
Environmental Stewardship Advisory Board
Stormwater Management Utility Advisory Board
Housing Advisory Board
Community Design Commission
Planning Commission
Blue Hill property owners & managers
General Public

DRAFT

Staff Recommendation

- Close the Public Hearing
- Adopt Resolution of Consistency with the Comprehensive Plan (*R-7*)
- Approve Ordinance Enacting the Text Amendment (*O-2 or O-3*)

DRAFT

Background: Affordable Housing



- Goal of creating **300** new affordable housing units in Blue Hill
- 149 affordable units created through Greenfield
- March 2018 Petition from Council members: Identify additional affordable housing strategies
- Staff presented possible strategies to Council in March 2019

	PROPOSED STRATEGY
	1. Revise Blue Hill code to reflect the Town’s commitment to affordable housing within District

Affordable Housing Changes



- Proposed language added to purpose statement:

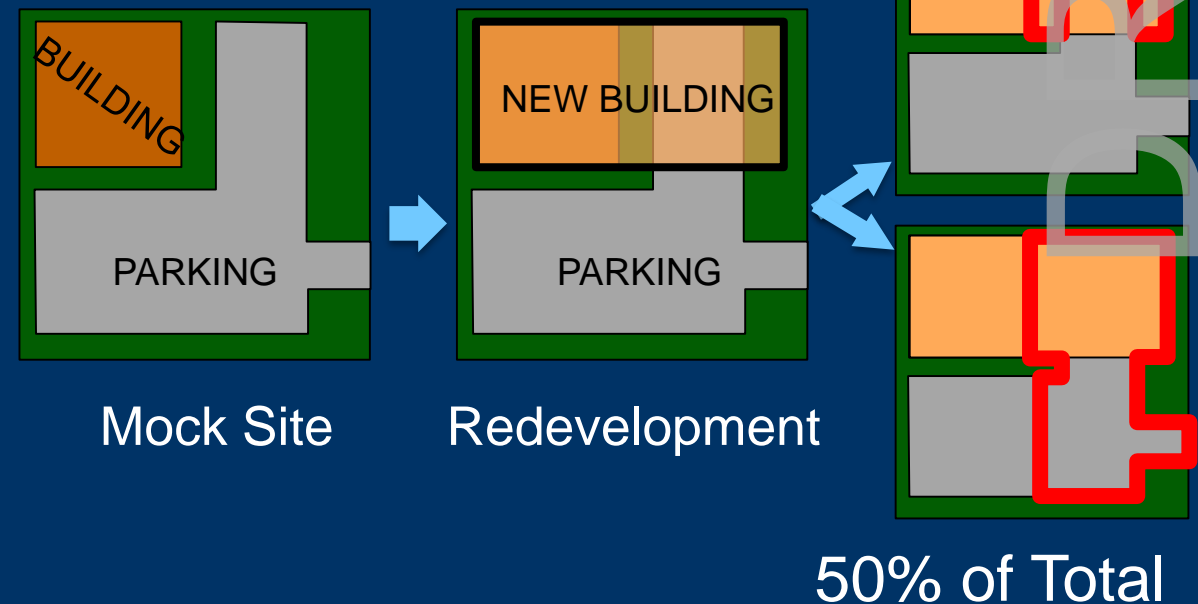
"The Form District is also intended to support the Town's Goals for Creating a Place for Everyone and Nurturing Our Community, by promoting diverse and affordable housing options serving a range of income levels."

- Objectives:
 - ✓ Affirm Town's commitment to affordable housing in the District
 - ✓ Preliminary step to support possible future strategies

DRAFT

Background: Stormwater

- **Blue Hill Code approach to stormwater:**
Treat **50%** of post-construction impervious surface
 - Stormwater is a key community interest
 - Balancing greater density with community benefits
- **Session Law 2018-145:**
Prevents local governments from requiring stormwater treatment of more than the **net increase** in impervious area



Summary of Stormwater Changes

Restructure Blue Hill Code to offer applicants a choice of 2 paths for project review



1. Conventional (standards similar to Community Commercial)
Treat net increase in impervious area only
Limited development potential
2. Enhanced Development
Treat more impervious area
Development potential equal to current Blue Hill standards

Objectives for Changes

- Restore the ability to improve stormwater treatment through Blue Hill development
- Keep changes simple where possible, to allow a quicker path to adoption



1. Conventional Path

STORMWATER CONDITIONS:

Treatment of net increase only

REVIEW PROCESS:

Council review of Special Use Permit for any project over 20,000 sq ft of building / 40,000 sq ft land disturbance

Plannign Commission review for other projects – **By-Right Option**

Equivalent to CC District

DIMENSIONAL STANDARDS:

Max Density: 15.0 units/acre	Max Floor Area Ratio (FAR): 0.429
Max Height: 34 ft at setback line, up to 60 ft interior to site	Resource Conservation Districts: Required

2. Enhanced Development Path

Voluntary, Incentivized

STORMWATER CONDITIONS:

Treatment of 50% total post-construction impervious

REVIEW PROCESS:

Staff review of Form District Permit

CDC review for Certificate of Appropriateness

Equivalent to current Blue Hill District

DIMENSIONAL STANDARDS:

Max Density:

indirectly limited by Height, Setbacks, Open Space

Max Floor Area

Ratio (FAR):
indirectly limited by Height, Setbacks, Open Space

Max Height:

Up to 90 ft /
7 stories

Resource

Conservation

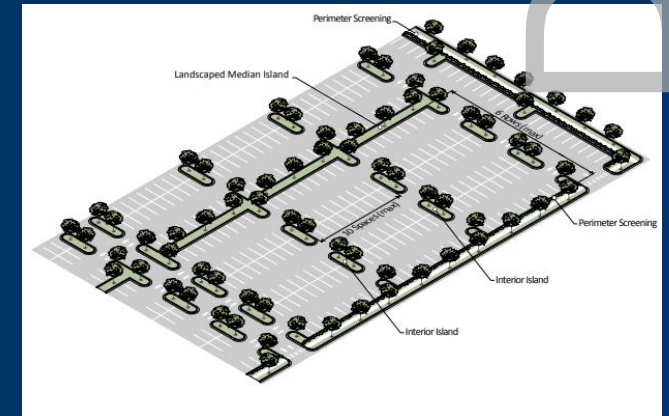
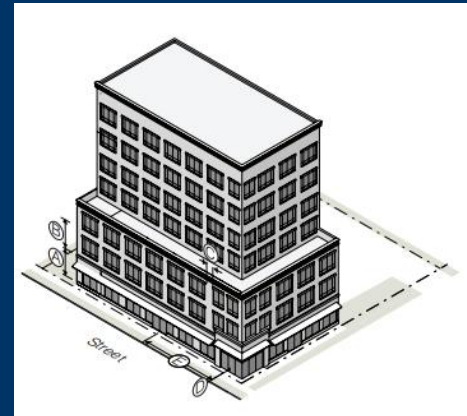
Districts:

Not required

Other Development Standards

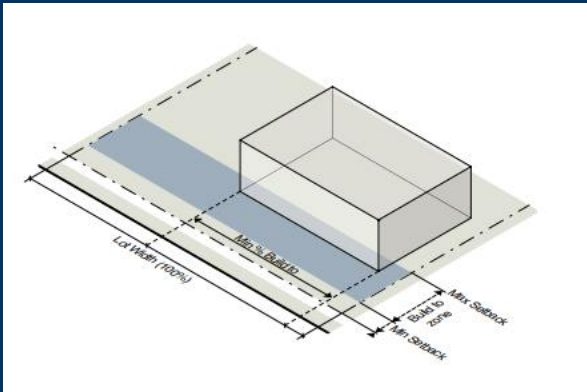
Same standards apply under both paths for:

- Permitted Uses
- Minimum height
- Sidewalks & street trees
- Outdoor Amenity Space
- Block length
- Pass-throughs
- Mass variation
- Building form & Materials
- Parking

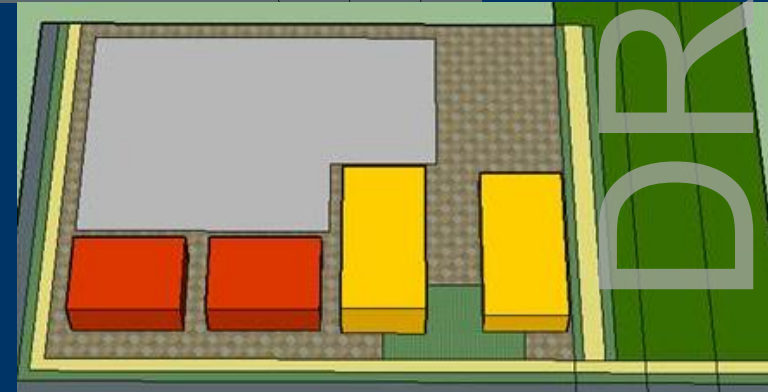
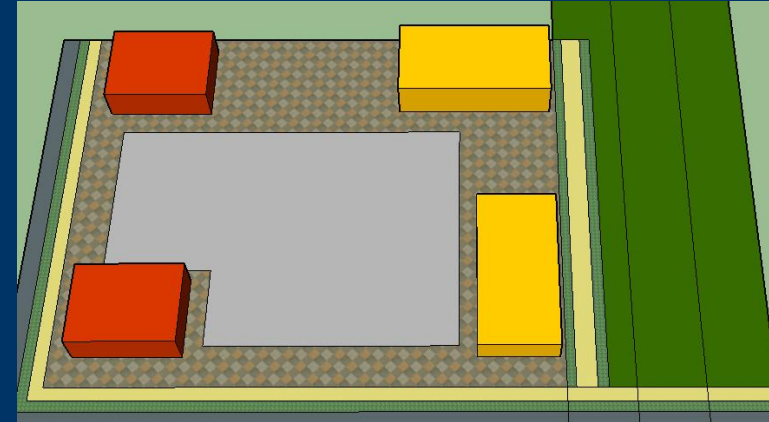


Other Development Standards

- Setbacks, min and max
 - Conventional: Each building meets max setback
 - OPTION: Also require the primary lot frontage to meet max setback



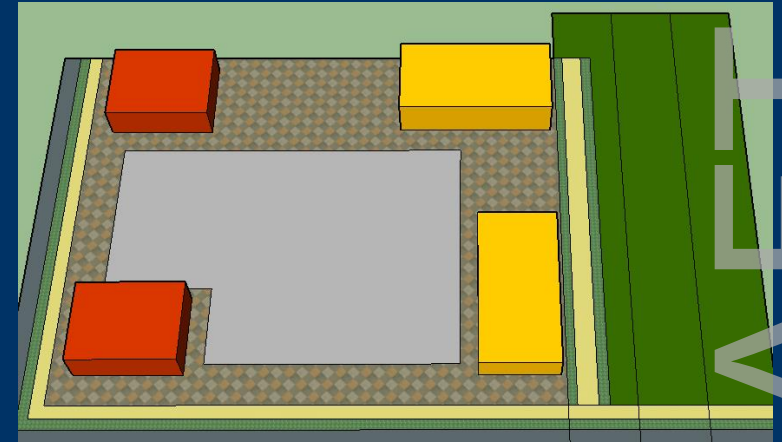
- Enhanced Development: Each lot frontage meets max setback



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Other Development Standards

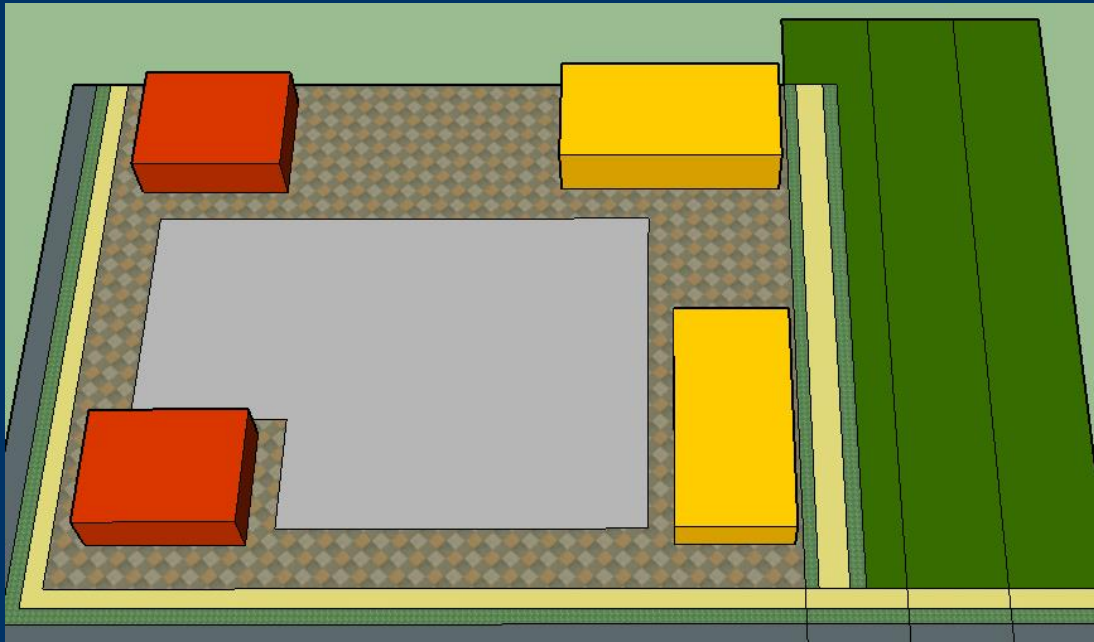
- Tree Canopy Coverage
 - Required for Conventional Path only
 - 30%-40% of site
 - Tree protection + new plantings
 - Trees and unbuilt area offer passive stormwater benefit









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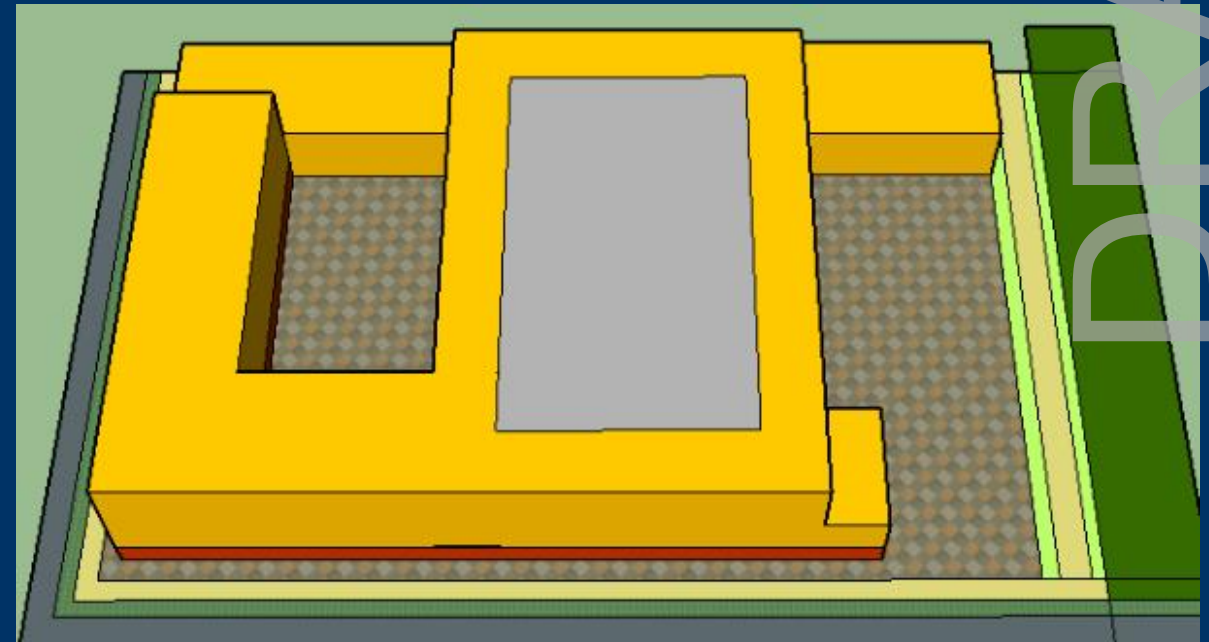
Development Scenarios

1. Conventional Path, with stream

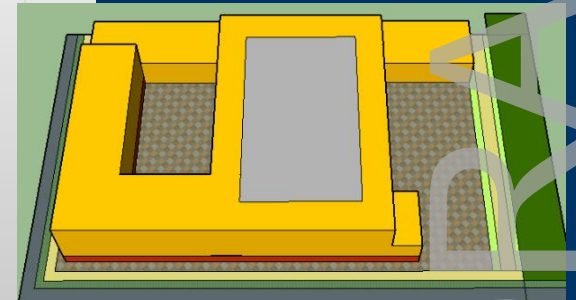
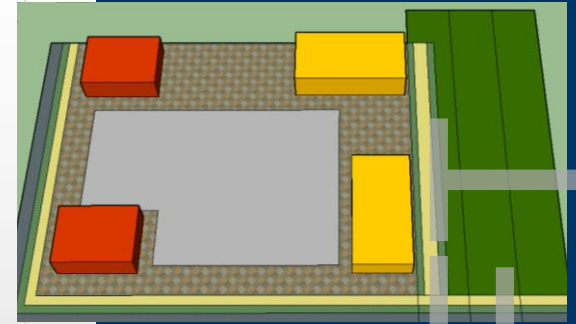
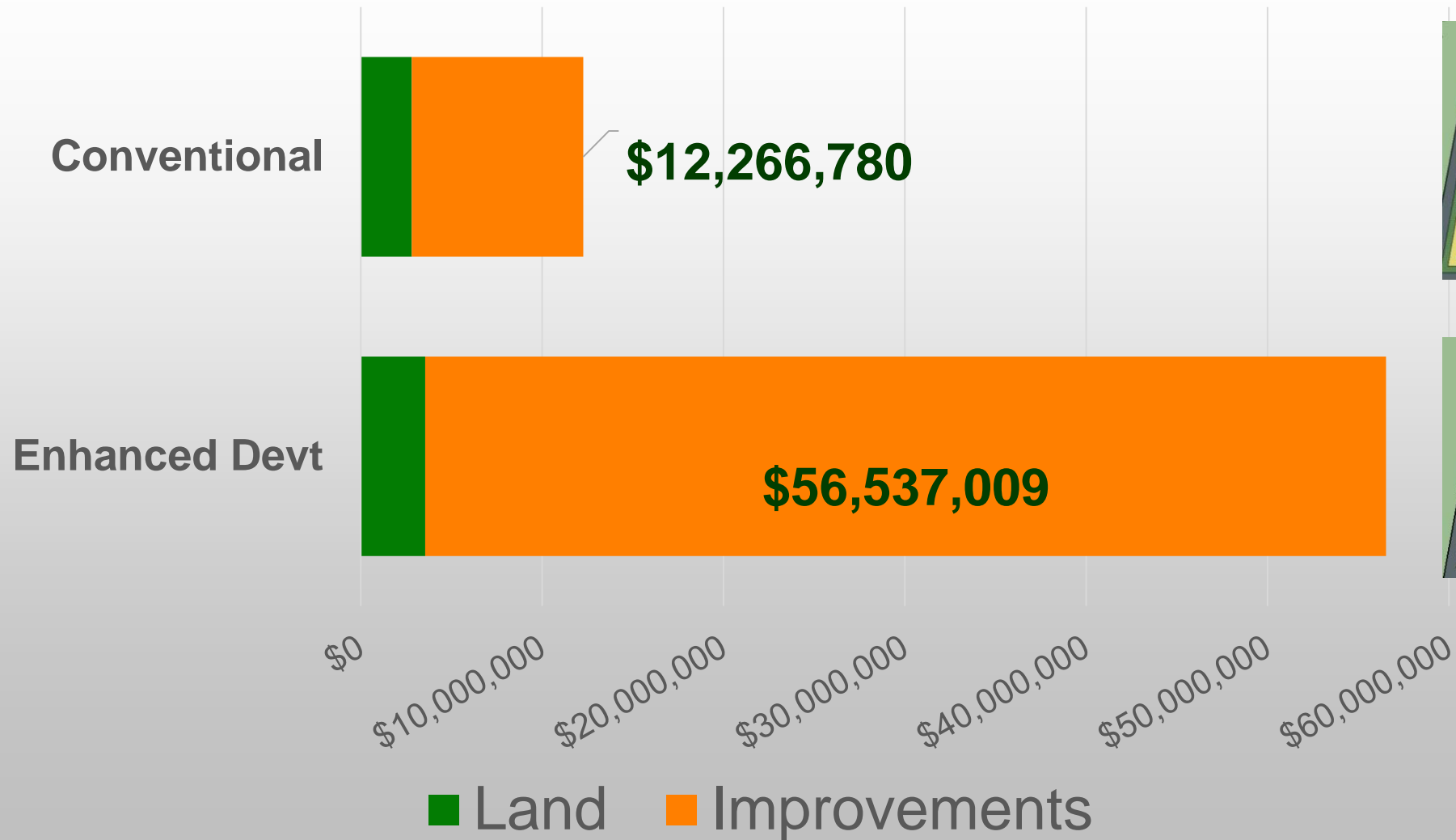


Key	
	Residential
	Commercial
	Parking
	Protected Stream Buffer
	Streetscape / Greenway
	Other Site Functions

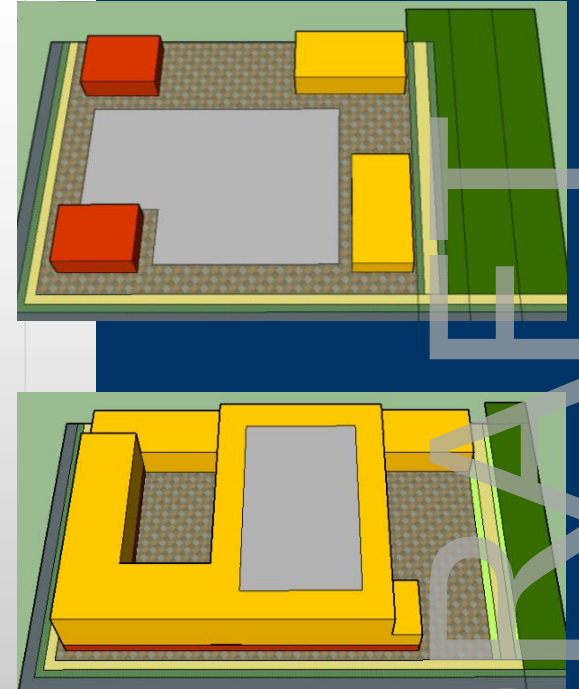
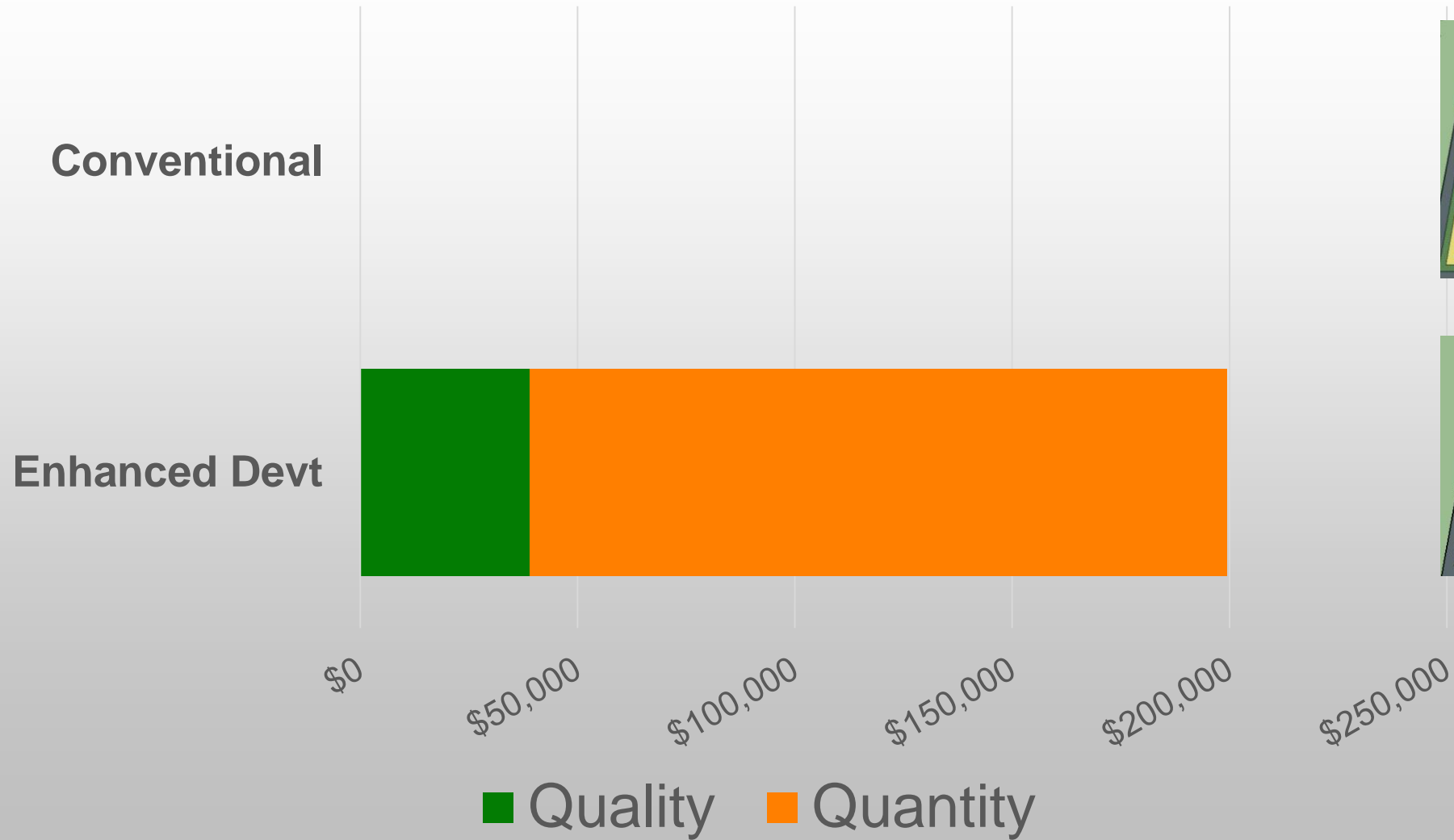
2. Enhanced Development, with stream



Development Value



Stormwater Costs



Financial Modeling

DEVELOPMENT POTENTIAL:

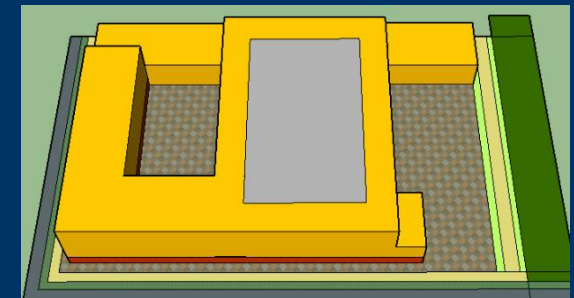
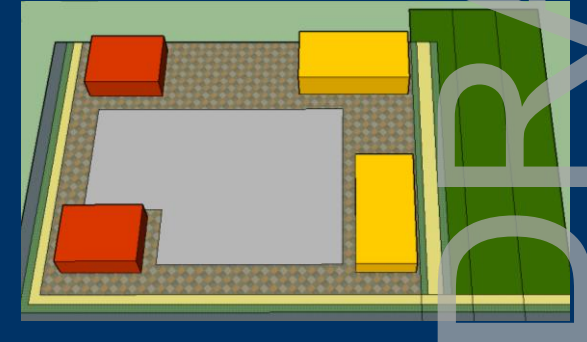
Building square footage reduced by ~80% under Conventional Path, due to FAR limits

STORMWATER COSTS:

Potentially \$0 for Conventional Path, but only 0.4% of total development costs for Enhanced Devt Path

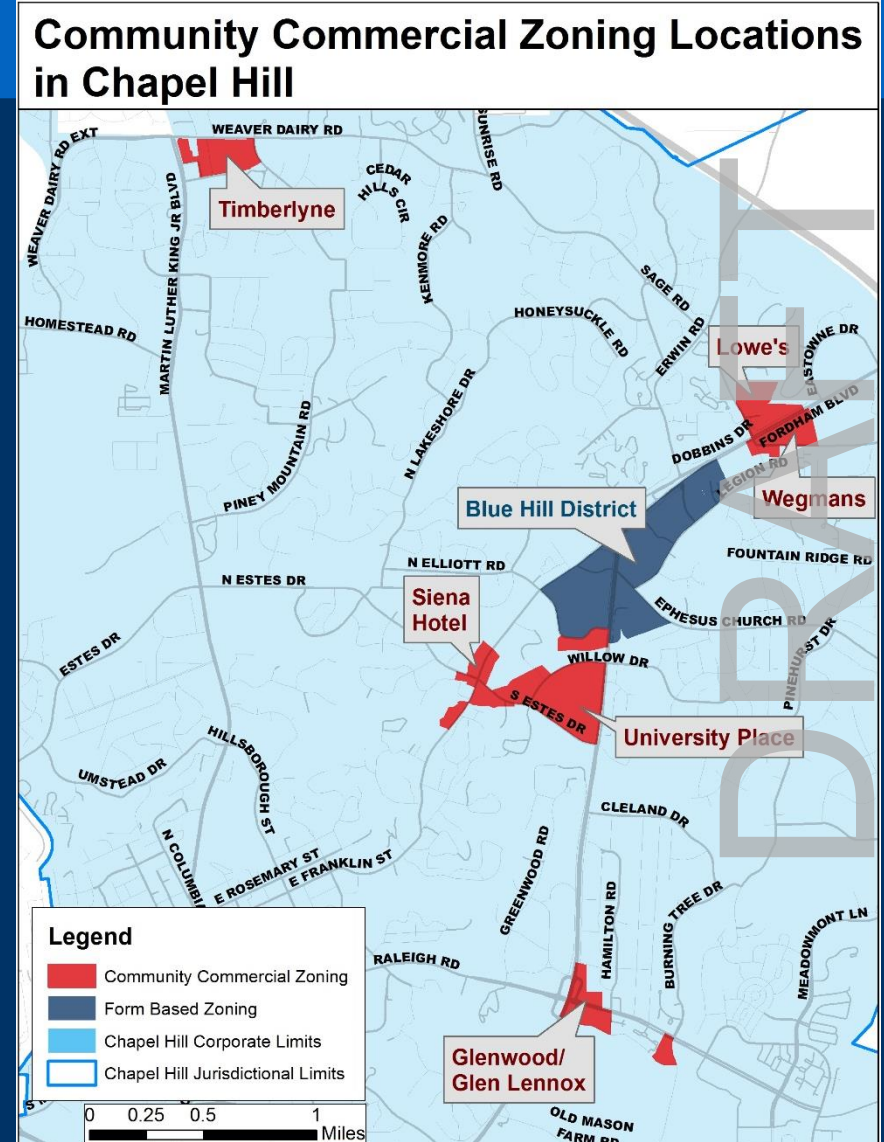
LAND SHARE OF DEVELOPMENT COSTS:

Very high under Conventional Path (23-25%)
Developers typically look for 10% or less



Legal Viability

- Conventional Path provides a practical use and a reasonable value for a property
- Development potential equal to other properties zoned CC (Community Commercial)
- Not legally required to be 'comparable' to the Enhanced Development Path
- See Town Attorney Memo for further detail





Stakeholder Input



- Support for these changes from Advisory Boards
- Water Quality and Affordable Housing are important to community
- Housing Advisory Board recommends the affordable housing language, and applying Inclusionary Zoning
- Community Design Commission recommends requiring Primary Frontages to meet maximum setback based on lot width, for Conventional Path

DRAFT



Planning Commission¹⁶⁰ Recommendation



- Recommend approval of text amendment
- Consistency with Comp Plan
- Apply Inclusionary Zoning Ordinance to Blue Hill
- For Conventional Path
 - Consider urban design character
 - Add green space requirements

DRAFT

Staff Recommendation

- Close the Public Hearing
- Adopt Resolution of Consistency with the Comprehensive Plan (*R-7*)
- Approve Ordinance Enacting the Text Amendment (*O-2 or O-3*)

DRAFT

TECHNICAL REPORT

Council Business Meeting – 06/26/2019



LUMO TEXT AMENDMENT FOR BLUE HILL STORMWATER MANAGEMENT AND AFFORDABLE HOUSING

The following Technical Report describes proposed modifications to the Form District Regulations of the Blue Hill District for purposes of promoting affordable housing and maintaining stormwater treatment benefits while remaining in accord with revised State statute.

BACKGROUND

May 12, 2014	Ephesus-Fordham (Blue Hill) Form-Based Code adopted, with stormwater requirement to treat 50% of post-construction total impervious area for 85% Total Suspended Solid removal.
March 14, 2018	Council members submitted a petition on the Blue Hill District, which included an interest in identifying strategies to meet affordable housing goals for the District
December 27, 2018	Session Law 2018-145, enacted by the NC General Assembly with a provision that local governments may only require stormwater controls to treat the net increase in impervious area of a redeveloped site.
March 13, 2019	Town staff updates the Council on (a) possible strategies for affordable housing in the Blue Hill District, and (b) potential modifications to the Form-Based Code in response to State legislation.
April – June 2019	Outreach to potential stakeholder groups, including: Stormwater Management Utility Advisory Board, Environmental Stewardship Advisory Board, Housing Advisory Board, Community Design Commission, and the development community
May 13, 2019	Public Information Meeting
May 21, 2019	Planning Commission recommendation
May 22, 2019	Council Public Hearing on the proposed amendments
June 26, 2019	Council considers action on the proposed amendments

TECHNICAL REPORT

Council Business Meeting – 06/26/2019

UPDATES SINCE THE START OF THE PUBLIC HEARING

Staff made the following change to the proposed text amendment in response to Council's interest in increasing green space for Conventional Path projects:

- The Conventional Path would now be subject to the Tree Canopy Coverage standards of LUMO 5.7.2:
 - 30%-40% canopy coverage provided for each site, through a combination of preserved trees and new plantings
 - Area around trees must be generally open/undisturbed to meet planting requirements
 - Greater tree coverage provides a number of benefits, including passive stormwater treatment due to increased vegetation and pervious area
- The Enhanced Development Path would exempt projects from Tree Canopy Coverage standards, consistent with current standards for Blue Hill

Staff prepared a second version of the text amendment ordinance (Ordinance B) to give Council the option of incorporating a recommendation from the Community Design

Commission on building placement in relation to the street:

- For the Conventional Path, the build-to zone (percent of lot width with a building or open space placed adjacent to the street) would be applicable to only the Primary Frontage of the lot. On other frontages, any additional buildings would need to be placed near the street, but not for a minimum percentage of lot width
- The alternative (as reflected in Ordinance A) is to exempt Conventional Path projects from minimum build-to percentages on all frontages, but to require all buildings to be placed near the street
- The Enhanced Development path would require minimum build-to percentages on all frontages, consistent with current standards for Blue Hill

RESPONSE TO COUNCIL FEEDBACK FROM THE PUBLIC HEARING

Stormwater Facility Costs: Council requested that specific costs for stormwater facilities be highlighted in the financial modeling of the different development scenarios. Staff subsequently updated the information on stormwater costs, which is provided below along with a summary of total development costs as determined by financial models.

Stormwater Facility Costs (component of Buildings & Improvements)

	Conventional Path No net increase in impervious area	Enhanced Development Path 103,000 sq ft post-construction impervious area
Water Quality Treatment	\$0	\$39,055 (sand filter)
Water Quantity Detention	\$0	\$160,330 (underground vault)
Total Stormwater Costs	\$0	\$199,385
Stormwater as Percent of Building & Improvements	0.0%	0.4%

Sources: Town Stormwater Engineering staff; Lower Booker Creek Subwatershed Study

TECHNICAL REPORT

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Development Cost Summary: Sample 3.6-acre site with Stream

	Conventional Path 55,000 sq ft development	Enhanced Development Path 305,000 sq ft development
Land Cost-Value	\$2,809,917	\$3,559,229
Building & Improvements Cost-Value	\$9,456,863	\$52,977,780
Total Cost-Value	\$12,266,780	\$56,537,009
Land as Percent of Total	22.9%	6.3%

Sources: Town Economic Development staff; Recent comparable land sales and construction projects

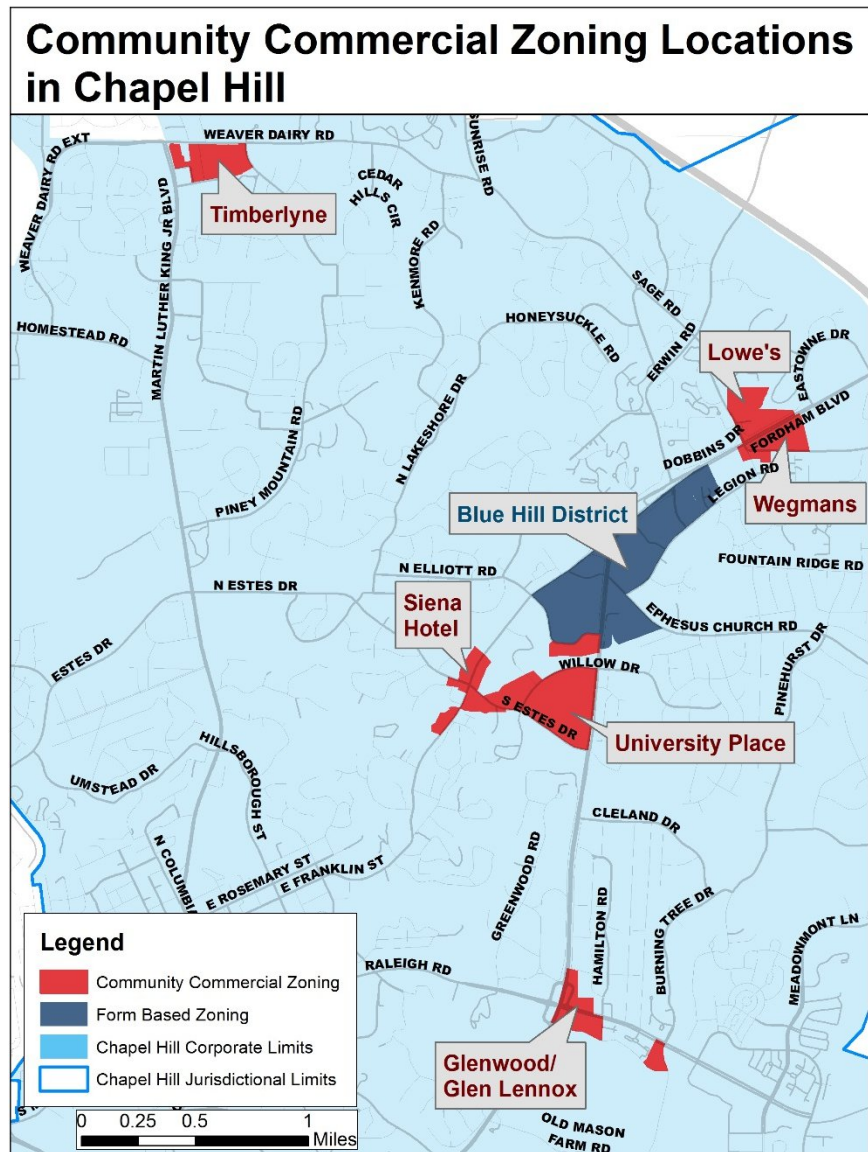
Community Design Commission Input: The CDC discussed the design and placemaking aspects of the proposed text amendment at a special meeting on June 10, 2019. Commission members provided the following input:

- Support for the proposed two-path approach
- Recommendation that for the Conventional Path, the build-to percentage be applied to the Primary Frontage only. This would encourage more buildings on at least one side of the site to support walkability
- Recommendation that following this text amendment, the Council consider opportunities to secure other community benefits (eg affordable housing, more stream protection, more massing controls, more open space) as conditions for the Enhanced Development path

Legal Viability: Included in the Council package is a memorandum from the Town Attorney affirming the legal viability of the proposed 'Conventional Path', with particular consideration of the recent State legislation.

The 'Conventional Path' has a density and floor area allowance equivalent to the Community Commercial (CC) district. The map on the following page shows locations in town that have developed under the CC zoning, to provide context on what scale of development the zoning generally supports.

TECHNICAL REPORT
Council Business Meeting – 06/26/2019



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PROPOSED TEXT AMENDMENTS RELATED TO AFFORDABLE HOUSING

Staff proposes the following update to Form District regulations, as a preliminary step while continuing to design affordable housing strategies:

Identifying Affordable Housing as Part of the District's Purpose: A statement would be added to the introductory provisions of the Form-Based Code to identify "diverse and affordable housing options" as one of the purposes of the District, alongside a mix of uses and high-quality public realm. While this change does not set any specific requirement for affordable housing in the District, it provides a foundation for future efforts.

PROPOSED TEXT AMENDMENTS RELATED TO STORMWATER MANAGEMENT

Staff proposes updates to Form District regulations that would incentivize enhanced stormwater treatment while satisfying the requirements of State statutes:

New Paths for Application Review: The zoning regulations for the District would be restructured to allow applicants to select between two paths for review: Conventional or Enhanced Development. All applications for properties zoned WX-5, WX-7, WR-3, or WR-7 would subsequently follow one of these paths for development or redevelopment as determined by the applicant. The existing requirements for development in the Blue Hill District are the same as Path 2: Enhanced Stormwater.

1. Conventional: Applications that provide stormwater treatment for only the net increase in impervious area would be subject to limitations on the size of development that are modeled closely on the CC (Community Commercial) zoning district. This includes maximum density, floor area ratio, height, and Resource Conservation Districts for stream features. Projects would be reviewed by Town Council for a Special Use Permit if they exceed the LUMO thresholds for building square footage and land disturbance, or by Planning Commission if they are below these thresholds.
2. Enhanced Development: Applications that choose to provide stormwater treatment for 50% of post-construction impervious area would be able to follow all the current standards of the Blue Hill District. The existing development potential would become a 'density bonus' for projects that provide more stormwater treatment. A Special Use Permit would not typically be required and the project would start with administrative review.

Further detail on the standards applicable to each path is provided on the following page. Note that some standards vary based on the Subdistrict of the Blue Hill Form District (Walkable Residential, WR-, or Walkable Mixed Use, WX-).

TECHNICAL REPORT

Council Business Meeting – 06/26/2019

STANDARD	PATH 1: CONVENTIONAL	PATH 2: ENHANCED DEVELOPMENT
Stormwater Condition	Water quality treatment of the net increase in impervious area, when this is less than 50% post-construction impervious area	Water quality treatment of 50% post-construction impervious area or greater
Permitted Uses	[No change proposed] A variety of Commercial, Office, Lodging, Institutional, and Multifamily Residential uses (no Single-Family Residential)	
Maximum Density	15.0 units/acre	N/A
Maximum FAR (Floor Area Ratio)	429 sq ft of building per 1,000 sq ft of land	N/A
Maximum Height	At setback line: 34 ft Interior to site: 45 ft for WR-3; 60 ft otherwise	WX-7 and WR-7: 7 stories and 90 ft WX-5: 5 stories and 60 ft WR-3: 3 stories and 45 ft
Minimum Height	[No change proposed] Minimum 2-story building height Minimum story heights for ground floor and upper floors	
(RCDs) Resource Conservation Districts	Required per LUMO 3.6.3	Not required
Tree Canopy	If subject to Special Use Permit review, 40% canopy coverage for Mixed Use project sites or 30% coverage for single use projects sites	Not required
Street Setbacks	[No change proposed] Minimum 0 ft or 5 ft depending on Frontage type Maximum 10 ft or more depending on Frontage type No surface parking in setback areas on Type A Frontages	
Build-to Requirement	2/3 the width of each building front facade must be located between the minimum and maximum setback lines OPTION (see second version of ordinance): In addition to the above, 60%-80% of the lot width on the primary frontage must have a building facade or open space located between the minimum and maximum setback lines	60%-80% of the lot width on each frontage must have a building facade or open space located between the minimum and maximum setback lines
Lot Considerations	5,500 sq ft minimum land area 50 ft minimum lot width	Residential: 1,700 sq ft min land area, 20 ft min lot width Nonresidential: 5,000 sq ft min land area, 50 ft min lot width
Streetscape	[No change proposed] 6 ft – 10 ft wide sidewalks and 4 ft – 8 ft wide planting zones, depending on Frontage type	

TECHNICAL REPORT

Council Business Meeting – 06/26/2019

STANDARD	PATH 1: CONVENTIONAL	PATH 2: ENHANCED DEVELOPMENT
Open Space	[No change proposed] 6% of lot must be Outdoor Amenity Space Residential projects must also provide Recreation Space	
Connectivity	[No change proposed] 450 ft maximum block length; 1800 ft maximum block perimeter Longer buildings require pass-throughs spaced at 330 ft	
Building Mass	[No change proposed] Varied massing required for buildings 4 stories and above Upper stories limited to 70% floor area of lower stories For buildings set back less than 20 ft, requirement for upper story step backs or defined building modules	
Building Form	[No change proposed] Minimum requirements for transparency (windows) Maximum area for blank walls Maximum spacing for building entrances List of allowable building materials	
Building Elements	[No change proposed] Subdistrict determines whether features such as balconies, arcades, awnings, etc. are permitted	
Vehicular Parking	[No change proposed] Provide parking spaces as required in the Form-Based Code	
Bicycle Parking	[No change proposed] Provide bicycle parking as required in the Form-Based Code	
Other Development Standards	[No change proposed] Meet standards for Landscaping, Site Lighting, and Outdoor Display & Storage as defined in the Form-Based Code	
Application Review	Projects exceeding 20,000 sq ft of building area or 40,000 sq ft of land disturbance subject to Special Use Permit review by Town Council, otherwise subject to Site Plan Review Final plans reviewed for Form District Permit and Certificate of Appropriateness	Final plans reviewed for Form District Permit and Certificate of Appropriateness

TECHNICAL REPORT

Council Business Meeting – 06/26/2019

ZONING AMENDMENT FINDINGS OF FACT

All information submitted at the public hearing will be included in the record of the hearing. Based on the comments and documentation submitted, the Council will consider whether it can make one or more of three required findings (listed below A-C) for enactment of the Land Use Management Ordinance Text Amendment.

In order to establish and maintain sound, stable, and desirable development within the planning jurisdiction of the Town, it is intended that the Land Use Management Ordinance shall not be amended except:

- A. To correct a manifest error in the chapter; or
- B. Because of changed or changing conditions in a particular area or in the jurisdiction generally; or
- C. To achieve the purposes of the Comprehensive Plan.

Following is a staff response to the three required considerations:

- A. To correct a manifest error in the chapter

Staff Comment: We believe information in the record to date can be summarized as follows:

Argument in Support: To date no arguments in support have been submitted.

Argument in Opposition: To date no arguments in opposition have been submitted.

- B. Because of changed or changing conditions in a particular area or in the jurisdiction generally

Staff Comment: We believe the information in the record to date can be summarized as follows:

Argument in Support: This text amendment responds to recent revisions in State statute as enacted by Session Law 2018-145. The change in statute affects local government authority over stormwater treatment requirements and specifically restricts the enforceability of current stormwater standards for the Blue Hill District.

Argument in Opposition: To date no arguments in opposition have been submitted.

- C. To achieve the purposes of the Comprehensive Plan

Staff Comment: We believe the information in the record to date can be summarized as follows:

Argument in Support: Relevant goals and objectives in the Chapel Hill 2020 Comprehensive Plan include, but are not limited to:

- A range of housing options for current and future residents (Goal A Place for Everyone.3)
- A development decision-making process that provides clarity and consistency with the goals of the Chapel Hill 2020 comprehensive plan (Goal Good Places New Spaces.3)
- Future land use, form, and density that strengthen the community, social equity, economic prosperity, and natural environment (Goal Good Places New Spaces.8)
- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Goal Nurturing Our Community.2)
- Adopt an integrated development review process that is fair and transparent and that incorporates the Chapel Hill 2020 environmental goals (Goal Nurturing Our Community.5)

Argument in Opposition: To date no arguments in opposition have been submitted.

MEMORANDUM

TO: Mayor and Town Council
FROM: Ralph D. Karpinos, Town Attorney
DATE: June 26, 2019
SUBJECT: Proposed Changes to Blue Hill Stormwater Regulations

Introduction

On May 22, 2019 the Town Council opened a public hearing on a proposed amendment to the Land Use Management Ordinance regarding Stormwater Management in the Blue Hill District. The amendment is in response to recent changes in State Law.

State Law now prohibits local requirements that stormwater controls be implemented to address preexisting development. Stormwater controls for redevelopment can only be required for the amount of impervious surface that exceeds the amount that existed before redevelopment.

This memorandum responds to questions that were raised regarding the proposed LUMO amendment presented at that hearing.

Background

Section 26(b) of North Carolina Session Law 2018-145, effective Dec. 27, 2018, reads as follows:

SECTION 26. (b) G.S. 143-214.7(b3) reads as rewritten:

"Stormwater runoff rules and programs shall not require private property owners to install new or increased stormwater controls for (i) preexisting development or (ii) redevelopment activities that do not remove or decrease existing stormwater controls. When a preexisting development is redeveloped, either in whole or in part, increased stormwater controls shall only be required for the amount of impervious surface being created that exceeds the amount of impervious surface that existed before the redevelopment. This subsection applies to all local governments regardless of the source of their regulatory authority. Local governments shall include the requirements of this subsection in their stormwater ordinances."

(Underlining reflects amendment to law.)

This law effectively voids a stormwater standard in the Blue Hill District which required treatment of stormwater for more than just the amount of additional impervious surface being added as part of a Blue Hill redevelopment project.

This enhanced stormwater standard in the Blue Hill District was a principle basis for the decision to enact Blue Hill District regulations.

In an effort to maintain the enhanced stormwater standards in the Blue Hill District, Town Staff is proposing to convert the Blue Hill redevelopment regulations from required zoning standards to an option which an applicant could choose. If chosen, the applicant would have the opportunity to take advantage of the density, procedural and other benefits of Blue Hill zoning and in return would agree to comply with the enhanced stormwater standards which are now not allowed to be required.

For this to be an option, there needs to be an alternative, by right, available zoning designation which does not have the enhanced stormwater standard and would thus conform with the changes in State Law.

A public hearing on this proposed alternative and revision to the Blue Hill zoning regulations was opened on May 22 and recessed to the Council's June 26 meeting.

The staff is recommending that the alternative, by right, Conventional Path standards would include many of the standards which were in place in this area of Town prior to the establishment of the form-based code and Ephesus/Fordham (now Blue Hill) District. The information in your Agenda materials explains this in greater detail.

Issue referred to Town Attorney

At the public hearing on May 22 Council members asked questions regarding the legal viability of this first option, the one which would be added to respond to changes in State Law and would allow an option to develop/redevelop and only provide stormwater treatment for new development.

Specifically, the concerns raised were whether this option should be comparable as an alternative to the Enhanced Development Blue Hill option and whether the Conventional Path option needs to provide similar benefits to the Enhanced Development Path.

Response

Zoning regulations cannot be confiscatory. They must provide an opportunity for reasonable use of property.

Where zoning does not provide an opportunity for reasonable use, it can be considered a taking and can require payment of compensation. Alternatively, depending on the particular facts and circumstances, zoning which does not provide an opportunity for a reasonable use could be deemed ultra vires (beyond the authority of the regulating authority). Regulations determined by a Court to be ultra vires would be invalid.

The converse is also true: where zoning affords a reasonable use of property it is generally considered valid. Zoning need not afford an owner the opportunity to make the preferred use or the highest and best use or the most profitable use, as long as some reasonable use is provided by right.

"By right" use means a use that can be made of the property without seeking some discretionary approval from a governing authority, such as a rezoning, and, without the need to be issued a special or conditional use permit.

"By right" use would include an obligation to comply with the reasonable and lawful standards established under a land use ordinance. Typically, by right uses in Chapel Hill involve those uses for

which site plan approval is sought and considered by the Town's Planning Commission and, in some cases, by the Town Staff.

As long as the zoning regulations afford property a by right practical use and reasonable value, even if there was, as a result, a substantial reduction in the property's value, the regulations would be expected to be held to be valid under North Carolina Law. If the property were not afforded a practical use and a reasonable value due to a zoning regulation, the zoning regulation would likely be determined to be confiscatory and a taking, requiring the payment of just compensation or, beyond the zoning authority's power (*ultra vires*).

In this case, the Conventional Path does provide a practical use and a reasonable value for the property. This option is based essentially on the commercial zoning regulations that applied generally in this area prior to the Blue Hill District being established.

The Conventional Path need not be comparable to the Enhanced Development option. It only needs to afford a reasonable use for the property. In this case, most of the property in the Blue Hill District is either: already developed and assigned to uses which were established under the prior zoning; or, has already been redeveloped under Blue Hill standards. The Conventional Path essentially allows the existing uses that were allowed under the prior zoning to be reconstructed subject to regulations similar to those in place prior to the creation of the Blue Hill standards (modified by the application of some of the current Blue Hill standards as explained in the Staff's report). One net result of this change could be, for buildings already in existence, less incentive and likelihood for redevelopment under the Conventional Path; but this Path remains an option and affords property some practical use and reasonable value.

Summary and Conclusion

The Conventional Path might not afford a use that is "comparable" to what is available if the Enhanced Development Path is chosen and enhanced stormwater standards are met. It is not legally required to provide a comparable option to the Enhanced Development Path, only an opportunity to use, develop, and redevelop property so that the practical uses are permitted and the property continues to have reasonable value.

ORDINANCE A

(Enacting the Land Use Management Ordinance Text Amendment)

AN ORDINANCE AMENDING SECTION 3.11 OF THE CHAPEL HILL LAND USE MANAGEMENT ORDINANCE TO IMPROVE OUTCOMES FOR AFFORDABLE HOUSING AND STORMWATER MANAGEMENT IN THE BLUE HILL DISTRICT (2019-06-26/O-2)

WHEREAS, on May 12, 2014, the Town Council amended the Land Use Management Ordinance to establish Form District Regulations for the Ephesus Church Road/Fordham Boulevard area of Chapel Hill, now identified as the Blue Hill District; and

WHEREAS, Town Council has established a goal for development of new affordable housing in the Blue Hill District which is not currently addressed in the purpose statement for the District; and

WHEREAS, in December 2018 the North Carolina General Assembly enacted Session Law 2018-145, which included a revision to G.S. 143-214.7(b3) that affects local government authority over stormwater treatment requirements for redevelopment projects; and

WHEREAS, the area of Chapel Hill that this revised statute most immediately affects is the Blue Hill District; and

WHEREAS, Town staff has worked with stakeholders including Town Council, the Stormwater Management Utility Advisory Board, the Environmental Stewardship Advisory Board, and the local business community to formulate possible modifications to the Blue Hill Form-Based Code that respond to the provisions of the revised statute; and

WHEREAS, on May 21, 2019, the Planning Commission considered Land Use Management Ordinance text amendments on the above topics and forwarded a recommendation to the Public Hearing before the Council; and

WHEREAS, the Council of the Town of Chapel Hill has considered the Town-initiated proposal to amend the Land Use Management Ordinance in response to the revised State statute and the goal for development of new affordable housing; and

WHEREAS, the Council finds that reinvestment in properties in the Blue Hill District is appropriate and especially significant based on the findings of the Ephesus Church-Fordham Small Area Plan; and

WHEREAS, upon consideration the Council finds that the ordinance is warranted due to changing conditions as a result of the aforementioned changes to State statute; and

WHEREAS, the Council further finds that the ordinance is reasonable and in the public's interest and is warranted to achieve the purposes of the Comprehensive Plan, as explained by, but not limited to, the following goals of the Comprehensive Plan:

- A range of housing options for current and future residents (Goal A Place for Everyone.3)
- A development decision-making process that provides clarity and consistency with the goals of the Chapel Hill 2020 comprehensive plan (Goal Good Places New Spaces.3)
- Future land use, form, and density that strengthen the community, social equity, economic prosperity, and natural environment (Goal Good Places New Spaces.8)

- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Goal Nurturing Our Community.2)
- Adopt an integrated development review process that is fair and transparent and that incorporates the Chapel Hill 2020 environmental goals (Goal Nurturing Our Community.5)

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Chapel Hill that the Council amends Section 3.11. – Blue Hill Form District of the Land Use Management Ordinance, Appendix A of the Town Code, as follows:

SECTION 1

Section 3.11.1.1. Purpose is hereby revised to read as follows:

“The Blue Hill Form District, previously known as the Ephesus/Fordham Form District, established in Section 3.11 is intended for the specific area of the town designated as a focus area in the Comprehensive Plan 2020. This Form District fosters a residential, mixed use and pedestrian-friendly area. The Form District is also intended to support the Town’s Goals for Creating a Place for Everyone and Nurturing Our Community, by promoting diverse and affordable housing options serving a range of income levels as well as improved stormwater treatment for water quality. Unlike conventional zoning, this Form District fosters more predictable results and a high-quality public realm. This is achieved by prescribing the physical form of buildings and other elements, by addressing the relationship between building façades and the public realm, and by specifying the form and mass of buildings and the scale and types of streets and blocks. This Form District is considered a Special Appearance District, in accordance with Town Charter Chapter 5, Article 5, Appearance of Structures.”

SECTION 2

Section 3.11.1.2. Overall Site Design, Subsection C. is hereby revised to read as follows:

“Application of Land Use Management Ordinance Requirements. Applications for development in the Form District shall meet the standards of subsection 1 or elect to meet the standards of subsection 2 for enhanced development opportunities:

1. Conventional Standards
 - a. Conditions. The development shall conform to the standards of Land Use Management Ordinance Section 5.4.
 - b. Standards for Lot, Placement, Mass, and Form. The development shall conform to the standards of Section 3.11.2.8.
 - c. Exemptions. Except as otherwise provided in this Code, the following sections of the Land Use Management Ordinance do not apply:
 - i. Section 3.11.4.3, Stormwater Management

2. Enhanced Development Option
 - a. Conditions. The development shall conform to the standards of Land Use Management Ordinance Section 3.11.4.3.
 - b. Standards for Lot, Placement, Mass, and Form. The development shall conform to the standards of Section 3.11.2.3 or 3.11.2.4 as applicable based on the Subdistrict.
 - c. Exemptions. Except as otherwise provided in this Code, the following sections of the Land Use Management Ordinance do not apply:
 - i. Section 3.6.3, Resource Conservation District
 - ii. Section 4.7, Site plan review
 - iii. Section 5.3.2, Steep Slopes
 - iv. Section 5.4, Stormwater management
 - v. Section 5.19, Jordan watershed stormwater management for new development
3. In addition to exemptions outlined above, and Except as otherwise provided in this Code, the following sections of the Land Use Management Ordinance do not apply in the Blue Hill Form District:
 - ~~1. Article 3, Zoning Districts, Uses, and Dimensional Standards:~~
 - ~~a. Section 3.6.3, Resource Conservation District~~
 - ~~b. a. Section 3.7.2, Use Matrix~~
 - ~~e. b. Section 3.7.3, Use Groups~~
 - ~~d. c. Section 3.8, Dimensional standards~~
 - ~~e. d. Section 3.10, Inclusionary zoning~~
 - ~~2. Article 4, Procedures:~~
 - ~~a. Section 4.7, Site plan review~~
 - ~~b. e. Section 4.8, Master land use plan~~
 - ~~3. Article 5, Design and Development Standards:~~
 - ~~a. f. Section 5.1, Overall site design~~
 - ~~b. Section 5.3.2, Steep Slopes~~
 - ~~c. Section 5.4, Storm water management~~
 - ~~d. g. Section 5.5, Recreation~~
 - ~~e. h. Section 5.6, Landscaping, screening and buffering~~
 - ~~f. i. Section 5.11, Lighting Standards~~
 - ~~g. j. Section 5.17, Prevention of demolition by neglect~~
 - ~~h. Section 5.19, Jordan watershed stormwater management for new development~~
 - ~~4. k. Article 6, Special Regulations for Particular Uses~~

SECTION 3

Section 3.11.2.3. Walkable Residential (WR-3 and WR-7) is hereby amended to insert new introductory text at the start of the section as follows:

"Development in the Walkable Residential Subdistricts that meets the Enhanced Development Option conditions as specified in Section 3.11.1.2.C. shall be subject to the following standards:"

SECTION 4

Section 3.11.2.4 Walkable Mixed Use (WX-5 and WX-7) is hereby amended to insert new introductory text at the start of the section as follows:

"Development in the Walkable Mixed Use Subdistricts that meets the Enhanced Development Option conditions as specified in Section 3.11.1.2.C. shall be subject to the following standards:"

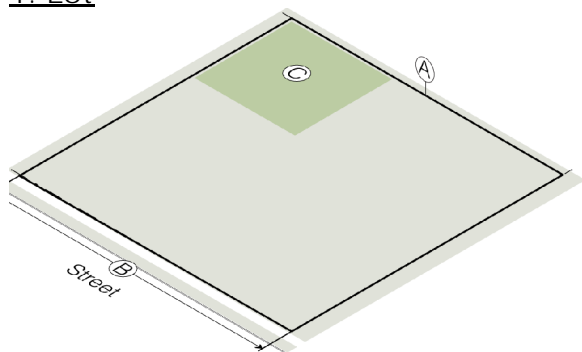
SECTION 5

Section 3.11.2. District Character, is hereby amended to insert a new Section 3.11.2.8. Conventional Development as follows:

"3.11.2.8 Conventional Development

Development in the Form District that meets the Conventional conditions as specified in Section 3.11.1.2.C. shall be subject to the following standards:

1. Lot

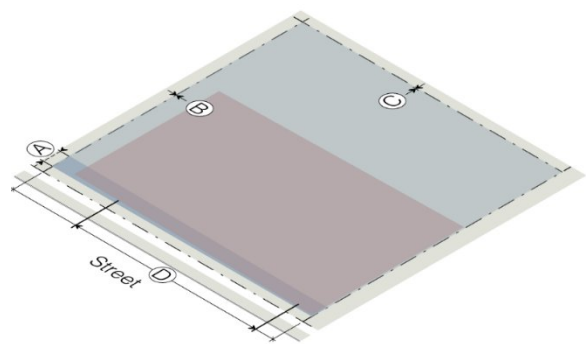


<u>Lot Dimensions</u>		
—	<u>Net land Area (min)</u>	<u>5,500 SF</u>
—	<u>Lot width (min)</u>	<u>50'</u>
	<u>Street Frontage (min) (see 3.8.2(d))</u>	<u>40'</u>
<u>Lot Parameters</u>		
—	<u>Outdoor amenity space ratio (min)</u>	<u>0.06</u>
	<u>Recreation space ratio (min), applies to residential portion of building</u>	
	<u>1—3 story building</u>	<u>0.08</u>
	<u>4+ story building</u>	<u>0.12</u>
	<u>Residential Density (units per acre max) (see 3.8.2(c))</u>	<u>15.0</u>
	<u>Floor Area Ratio (max) (see 3.8.2(l))</u>	<u>.429</u>

Outdoor amenity space is a ratio of net land area.

Recreation space, Residential density, and Floor area ratio are ratios of gross land area.

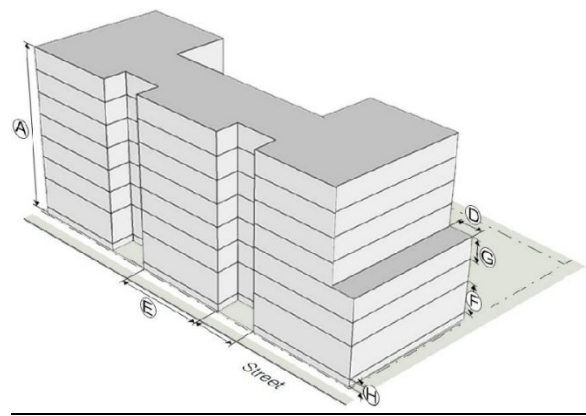
2. Placement



Building Setbacks		
—	Front	As defined by Frontage Type
—	Side interior (min)	0' or 5'
—	Rear (min)	0' or 5'
—	Rear, alley (min)	5'
Build-to-Zone (BTZ)		
—	Building façade in BTZ (min % of lot width)	Not applicable for any Frontage
Block Parameters		
	Maximum block length	450'
	Maximum block perimeter	1,800'

For additional information regarding other terms, definitions and requirements, see Section 3.11.2.7. Measurements and Exceptions.

3. Mass

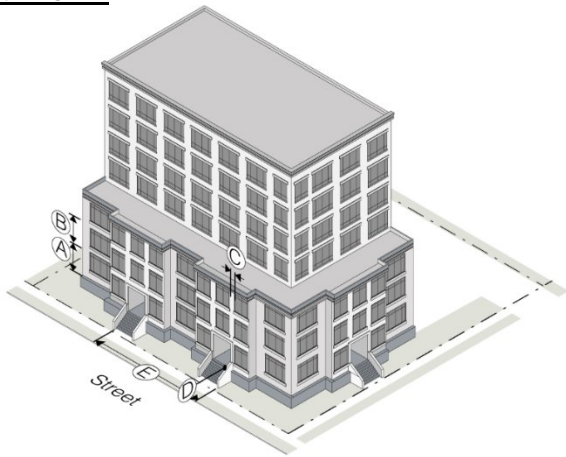


<u>Building Height</u>		
	<u>Building height, Setback (max) (see 3.8.3(f))</u>	<u>34'</u>
—	<u>Building height, Core (max) (see 3.8.2(g))</u>	
	<u>- WR-3</u>	<u>3 stories, not to exceed 45'</u>
	<u>- All Other Subdistricts</u>	<u>5 stories, not to exceed 60'</u>
—	<u>Building height for principal structures (min)</u>	<u>2 stories*</u>
<u>Mass Variation</u>		
—	<u>Average floor plate area (max) above 3rd floor</u>	
	<u>- 3 story buildings or less</u>	
	<u>- 4 story buildings or greater</u>	<u>70% of floor plate area of third floor, with no floor plate exceeding 80% of third floor area**</u>
	<u>Buildings 4 stories or greater shall meet either the step back or module offset standard below</u>	
—	<u>Building step back above 2nd or 3rd floor (min)</u>	<u>10' step back above 2nd or 3rd floor</u>
—	<u>Module offset</u>	
	<u>- Average module width (max)</u>	<u>80'</u>
	<u>- Depth of offset (min)</u>	<u>6'</u>
	<u>-Width of offset (min)</u>	<u>12'</u>
<u>Story Height</u>		
—	<u>Ground story height, floor to ceiling (min)</u>	
	<u>- Residential</u>	<u>9'</u>
	<u>- Nonresidential</u>	<u>13'</u>
—	<u>Upper story height, floor to ceiling (min)</u>	<u>9'</u>
<u>Ground Floor Elevation</u>		
	<u>- Residential (min/max)</u>	<u>2'/4'</u>
	<u>- Nonresidential (min/max)</u>	<u>0'/2'</u>

*The second story shall be at least 2/3rds the floor area of the first story

**Greater floor plate area is permitted above the 3rd floor for a building that includes non-residential uses, subject to provision of a 20' building stepback, as described in Section 3.11.2.7.T.

4. Form



<u>Transparency</u>		
—	<u>Ground story (min)</u>	
	<u>- Residential</u>	<u>20%</u>
	<u>- Nonresidential</u>	<u>60%</u>
—	<u>Upper story (min)</u>	<u>20%</u>
—	<u>Blank wall distance (max)</u>	
	<u>- Residential</u>	<u>50'</u>
	<u>- Nonresidential</u>	<u>30'</u>
<u>Pedestrian Access</u>		
—	<u>Principal entrance facing the public realm</u>	<u>required</u>
—	<u>Principal entrance spacing along street-facing facade (max)</u>	
	<u>- Residential</u>	<u>50'</u>
	<u>- Nonresidential</u>	<u>100'</u>
—	<u>Building pass-through</u>	<u>330' maximum spacing</u>
	<u>Width (min)</u>	<u>12'</u>
	<u>Height (min)</u>	<u>Equal to the height of the adjacent first floor ceiling</u>
<u>Building Elements Permitted</u>		
	<u>Front porch, stoop</u>	
	<u>Balcony</u>	
	<u>Awning/canopy (WX- Subdistricts only)</u>	
	<u>Gallery (WX- Subdistricts only)</u>	
	<u>Forecourt</u>	

"
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SECTION 6

Section 3.11.2.7. Measurements and Exceptions, Subsection F. Outdoor Amenity Space, subsection 4.g. is hereby revised to read as follows:

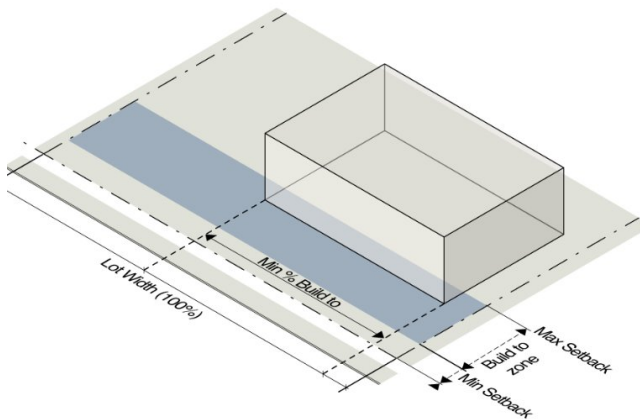
- "g. Outdoor amenity spaces may include but not be limited to:
- i. Efacilities such as a playground, sport court, dog park, garden, community garden, park, green, pavilion, seating area plaza or water feature-
 - ii. Areas used to meet minimum tree canopy coverage as required under Section 5.7.2 for applications that require Council approval."

SECTION 7

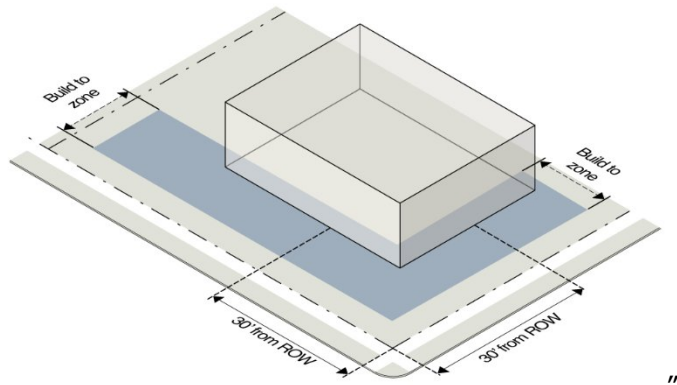
Section 3.11.2.7. Measurements and Exceptions, Subsection I. Build-to-Zone (BTZ), subsections 1-3 are hereby renamed and revised to read as follows:

"I. Build-to zone (BTZ)- Requirements.

1. The build-to zone is the area on ~~the~~ a lot developed according to the Enhanced Development Option conditions, where a certain percentage of the front building façade must be located, measured as a minimum and maximum setback range from the edge of the right-of-way.
2. Requirements by Application Type
 - a. On a lot developed according to the Conventional conditions, the required minimum percentage of lot width does not apply. However, the street-facing building façade(s) of each principal structure must meet the maximum setback requirement for at least two-thirds (2/3) of the façade width.
 - b. On a lot developed according to the Enhanced Development Option conditions, ~~The~~ required percentage specifies the amount of the front building façade that must be located in the build-to zone, measured based on the width of the building divided by the buildable width of the lot.



3. On a Type A Frontage on a corner lot, a building façade, outdoor amenity space, outdoor dining area, and/or building element must be ~~within the build-to zone~~ placed to meet the maximum setback requirement for the first 30 feet along the street extending from the block corner, measured from the intersection of the two right-of-way lines.



SECTION 8

Section 3.11.2.7. Measurements and Exceptions, Subsection T. Mass Variation, subsections 2 and 3 are hereby revised to read as follows:

- "2. Building Step Back. The building step back shall be measured as the horizontal change in the building wall plane, perpendicular to the applicable frontage or property line.

 - a. In addition to applicable frontages, a 10' building step back above the second or third floor is also required for buildings four stories or greater at the boundary of the Form District.
 - b. A 20' building step back above the second or third floor is required for the primary street frontage of a building that utilizes an upper story bonus in accordance with Section 3.11.2.7.T.1.a. A building façade located outside of the build-to zone remains subject to this requirement.
 - c. A building step back is not required where a street-facing façade is located at the maximum setback line or outside of the ~~build-to-zone maximum setback~~, and is not the primary frontage of a building that utilizes an upper story bonus, or where a building façade facing the Form District boundary is located more than 20' from the boundary.
3. Module Offset. The module offset shall be measured as the horizontal change of a portion of the building wall plane at ground level, perpendicular to the applicable frontage. The module width shall be measured for the portion of the wall plane closer to the sidewalk, while the width of offset shall be measured for the portion further from the sidewalk. The dimensions of modules and offsets should maintain a sense of proportion to the building as a whole.

 - a. Offset areas may count towards a build-to zone requirement when the area meets the criteria for a forecourt, outdoor amenity space, or outdoor dining area.
 - b. A module offset is not required where a building façade is located at the maximum setback line or outside of the ~~build-to-zone maximum setback~~."

SECTION 9

Section 3.11.3 Use Requirements, Section 3.11.3.4 Permitted Use Table is hereby revised in the Table Key to read as follows:

"KEY:

P = Use permitted under any of the following circumstances:

1. Expansion of an existing public elementary or secondary school
2. Enhanced Development Option conditions are met as specified in Section 3.11.1.2.C
3. Floor area of proposed development is less than twenty thousand (20,000) square feet, and disturbed land is less than forty thousand (40,000) square feet

Otherwise, permitted following Town Council approval of Special Use Permit.

-- = Use not permitted

S = Use permitted following Town Council approval of Special Use Permit

L = Limited use (refer to section 3.11.3.5.A.4.)"

SECTION 10

This ordinance shall be effective upon enactment.

This the 26th day of June, 2019.

RESOLUTION OF CONSISTENCY

A RESOLUTION FINDING THAT THE PROPOSED AMENDMENTS TO SECTION 3.11 OF THE CHAPEL HILL LAND USE MANAGEMENT ORDINANCE TO IMPROVE OUTCOMES FOR STORMWATER MANAGEMENT AND AFFORDABLE HOUSING IN THE BLUE HILL DISTRICT ARE CONSISTENT WITH THE COMPREHENSIVE PLAN (2019-06-26/R-7)

WHEREAS, the Council of the Town of Chapel Hill has considered the Town-initiated proposal to amend the Land Use Management Ordinance in response to a revision to G.S. 143-214.7(b3) as enacted by the North Carolina General Assembly in December 2018, along with the goal for development of new affordable housing in the Blue Hill District; and

WHEREAS, upon consideration the Council finds that the ordinance is warranted due to changing conditions as a result of the aforementioned changes to State statute; and

WHEREAS, the Council further finds that the amendments, if enacted, are reasonable and in the public's interest and are warranted to achieve the purposes of the Comprehensive Plan, as explained by, but not limited to, the following goals of the Comprehensive Plan:

- A range of housing options for current and future residents (Goal A Place for Everyone.3)
- A development decision-making process that provides clarity and consistency with the goals of the Chapel Hill 2020 comprehensive plan (Goal Good Places New Spaces.3)
- Future land use, form, and density that strengthen the community, social equity, economic prosperity, and natural environment (Goal Good Places New Spaces.8)
- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Goal Nurturing Our Community.2)
- Adopt an integrated development review process that is fair and transparent and that incorporates the Chapel Hill 2020 environmental goals (Goal Nurturing Our Community.5)

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby finds the proposed zoning text amendments to be reasonable and consistent with the Town Comprehensive Plan.

This the 26th day of June, 2019.

ORDINANCE B

(Enacting the Land Use Management Ordinance Text Amendment)

AN ORDINANCE AMENDING SECTION 3.11 OF THE CHAPEL HILL LAND USE MANAGEMENT ORDINANCE TO IMPROVE OUTCOMES FOR AFFORDABLE HOUSING AND STORMWATER MANAGEMENT IN THE BLUE HILL DISTRICT (2019-06-26/O-3)

WHEREAS, on May 12, 2014, the Town Council amended the Land Use Management Ordinance to establish Form District Regulations for the Ephesus Church Road/Fordham Boulevard area of Chapel Hill, now identified as the Blue Hill District; and

WHEREAS, Town Council has established a goal for development of new affordable housing in the Blue Hill District which is not currently addressed in the purpose statement for the District; and

WHEREAS, in December 2018 the North Carolina General Assembly enacted Session Law 2018-145, which included a revision to G.S. 143-214.7(b3) that affects local government authority over stormwater treatment requirements for redevelopment projects; and

WHEREAS, the area of Chapel Hill that this revised statute most immediately affects is the Blue Hill District; and

WHEREAS, Town staff has worked with stakeholders including Town Council, the Stormwater Management Utility Advisory Board, the Environmental Stewardship Advisory Board, and the local business community to formulate possible modifications to the Blue Hill Form-Based Code that respond to the provisions of the revised statute; and

WHEREAS, on May 21, 2019, the Planning Commission considered Land Use Management Ordinance text amendments on the above topics and forwarded a recommendation to the Public Hearing before the Council; and

WHEREAS, the Council of the Town of Chapel Hill has considered the Town-initiated proposal to amend the Land Use Management Ordinance in response to the revised State statute and the goal for development of new affordable housing; and

WHEREAS, the Council finds that reinvestment in properties in the Blue Hill District is appropriate and especially significant based on the findings of the Ephesus Church-Fordham Small Area Plan; and

WHEREAS, upon consideration the Council finds that the ordinance is warranted due to changing conditions as a result of the aforementioned changes to State statute; and

WHEREAS, the Council further finds that the ordinance is reasonable and in the public's interest and is warranted to achieve the purposes of the Comprehensive Plan, as explained by, but not limited to, the following goals of the Comprehensive Plan:

- A range of housing options for current and future residents (Goal A Place for Everyone.3)
- A development decision-making process that provides clarity and consistency with the goals of the Chapel Hill 2020 comprehensive plan (Goal Good Places New Spaces.3)
- Future land use, form, and density that strengthen the community, social equity, economic prosperity, and natural environment (Goal Good Places New Spaces.8)

- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Goal Nurturing Our Community.2)
- Adopt an integrated development review process that is fair and transparent and that incorporates the Chapel Hill 2020 environmental goals (Goal Nurturing Our Community.5)

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Chapel Hill that the Council amends Section 3.11. – Blue Hill Form District of the Land Use Management Ordinance, Appendix A of the Town Code, as follows:

SECTION 1

Section 3.11.1.1. Purpose is hereby revised to read as follows:

“The Blue Hill Form District, previously known as the Ephesus/Fordham Form District, established in Section 3.11 is intended for the specific area of the town designated as a focus area in the Comprehensive Plan 2020. This Form District fosters a residential, mixed use and pedestrian-friendly area. The Form District is also intended to support the Town’s Goals for Creating a Place for Everyone and Nurturing Our Community, by promoting diverse and affordable housing options serving a range of income levels as well as improved stormwater treatment for water quality. Unlike conventional zoning, this Form District fosters more predictable results and a high-quality public realm. This is achieved by prescribing the physical form of buildings and other elements, by addressing the relationship between building façades and the public realm, and by specifying the form and mass of buildings and the scale and types of streets and blocks. This Form District is considered a Special Appearance District, in accordance with Town Charter Chapter 5, Article 5, Appearance of Structures.”

SECTION 2

Section 3.11.1.2. Overall Site Design, Subsection C. is hereby revised to read as follows:

“Application of Land Use Management Ordinance Requirements. Applications for development in the Form District shall meet the standards of subsection 1 or elect to meet the standards of subsection 2 for enhanced development opportunities:

1. Conventional Standards
 - a. Conditions. The development shall conform to the standards of Land Use Management Ordinance Section 5.4.
 - b. Standards for Lot, Placement, Mass, and Form. The development shall conform to the standards of Section 3.11.2.8.
 - c. Exemptions. Except as otherwise provided in this Code, the following sections of the Land Use Management Ordinance do not apply:
 - i. Section 3.11.4.3, Stormwater Management

2. Enhanced Development Option
 - a. Conditions. The development shall conform to the standards of Land Use Management Ordinance Section 3.11.4.3.
 - b. Standards for Lot, Placement, Mass, and Form. The development shall conform to the standards of Section 3.11.2.3 or 3.11.2.4 as applicable based on the Subdistrict.
 - c. Exemptions. Except as otherwise provided in this Code, the following sections of the Land Use Management Ordinance do not apply:
 - i. Section 3.6.3, Resource Conservation District
 - ii. Section 4.7, Site plan review
 - iii. Section 5.3.2, Steep Slopes
 - iv. Section 5.4, Stormwater management
 - v. Section 5.19, Jordan watershed stormwater management for new development
3. In addition to exemptions outlined above, and Except as otherwise provided in this Code, the following sections of the Land Use Management Ordinance do not apply in the Blue Hill Form District:
 - ~~1. Article 3, Zoning Districts, Uses, and Dimensional Standards:~~
 - ~~a. Section 3.6.3, Resource Conservation District~~
 - ~~b. a. Section 3.7.2, Use Matrix~~
 - ~~c. b. Section 3.7.3, Use Groups~~
 - ~~d. c. Section 3.8, Dimensional standards~~
 - ~~e. d. Section 3.10, Inclusionary zoning~~
 - ~~2. Article 4, Procedures:~~
 - ~~a. Section 4.7, Site plan review~~
 - ~~b. e. Section 4.8, Master land use plan~~
 - ~~3. Article 5, Design and Development Standards:~~
 - ~~a. f. Section 5.1, Overall site design~~
 - ~~b. Section 5.3.2, Steep Slopes~~
 - ~~c. Section 5.4, Storm water management~~
 - ~~d. g. Section 5.5, Recreation~~
 - ~~e. h. Section 5.6, Landscaping, screening and buffering~~
 - ~~f. i. Section 5.11, Lighting Standards~~
 - ~~g. j. Section 5.17, Prevention of demolition by neglect~~
 - ~~h. Section 5.19, Jordan watershed stormwater management for new development~~
 - ~~4. k. Article 6, Special Regulations for Particular Uses~~

SECTION 3

Section 3.11.2.3. Walkable Residential (WR-3 and WR-7) is hereby amended to insert new introductory text at the start of the section as follows:

"Development in the Walkable Residential Subdistricts that meets the Enhanced Development Option conditions as specified in Section 3.11.1.2.C. shall be subject to the following standards:"

SECTION 4

Section 3.11.2.4 Walkable Mixed Use (WX-5 and WX-7) is hereby amended to insert new introductory text at the start of the section as follows:

"Development in the Walkable Mixed Use Subdistricts that meets the Enhanced Development Option conditions as specified in Section 3.11.1.2.C. shall be subject to the following standards:"

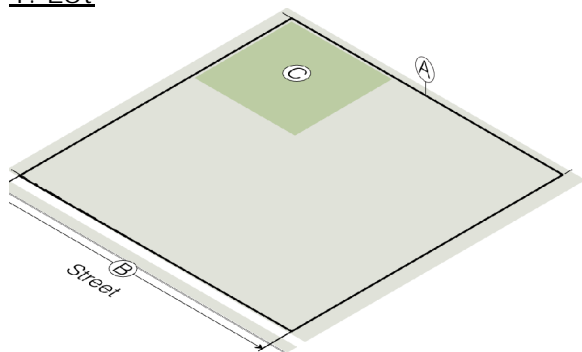
SECTION 5

Section 3.11.2. District Character, is hereby amended to insert a new Section 3.11.2.8. Conventional Development as follows:

"3.11.2.8 Conventional Development

Development in the Form District that meets the Conventional conditions as specified in Section 3.11.1.2.C. shall be subject to the following standards:

1. Lot

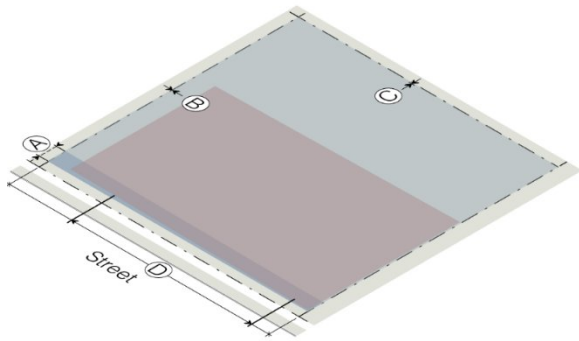


<u>Lot Dimensions</u>		
—	<u>Net land Area (min)</u>	<u>5,500 SF</u>
—	<u>Lot width (min)</u>	<u>50'</u>
	<u>Street Frontage (min) (see 3.8.2(d))</u>	<u>40'</u>
<u>Lot Parameters</u>		
—	<u>Outdoor amenity space ratio (min)</u>	<u>0.06</u>
	<u>Recreation space ratio (min), applies to residential portion of building</u>	
	<u>1—3 story building</u>	<u>0.08</u>
	<u>4+ story building</u>	<u>0.12</u>
	<u>Residential Density (units per acre max) (see 3.8.2(c))</u>	<u>15.0</u>
	<u>Floor Area Ratio (max) (see 3.8.2(l))</u>	<u>.429</u>

Outdoor amenity space is a ratio of net land area.

Recreation space, Residential density, and Floor area ratio are ratios of gross land area.

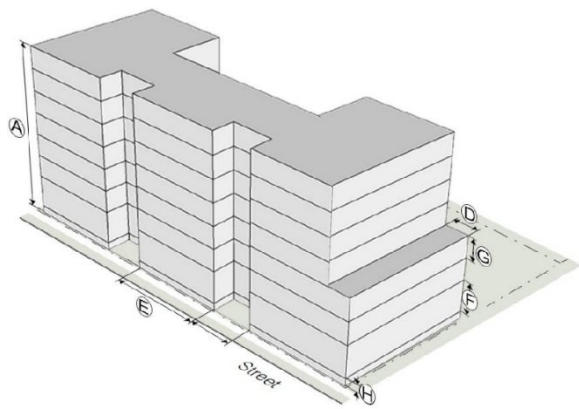
2. Placement



<u>Building Setbacks</u>		
—	<u>Front</u>	<u>As defined by Frontage Type</u>
—	<u>Side interior (min)</u>	<u>0' or 5'</u>
—	<u>Rear (min)</u>	<u>0' or 5'</u>
—	<u>Rear, alley (min)</u>	<u>5'</u>
<u>Build-to-Zone (BTZ)</u>		
—	<u>Building façade in BTZ (min % of lot width)</u>	<u>As defined by Frontage Type for the Primary Frontage; not applicable for secondary Frontages</u>
<u>Block Parameters</u>		
	<u>Maximum block length</u>	<u>450'</u>
	<u>Maximum block perimeter</u>	<u>1,800'</u>

For additional information regarding other terms, definitions and requirements, see Section 3.11.2.7. Measurements and Exceptions.

3. Mass

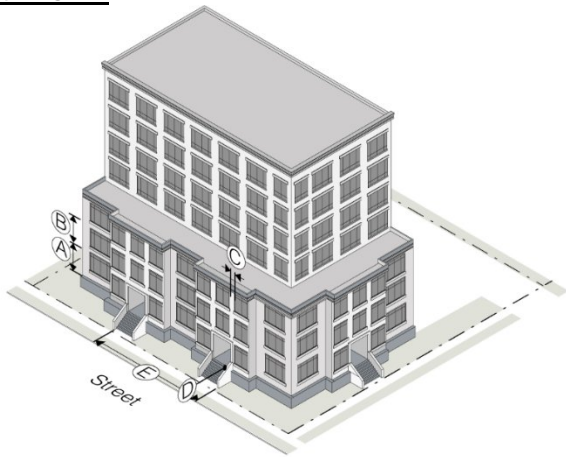


<u>Building Height</u>		
	<u>Building height, Setback (max) (see 3.8.3(f))</u>	<u>34'</u>
—	<u>Building height, Core (max) (see 3.8.2(g))</u>	
	<u>- WR-3</u>	<u>3 stories, not to exceed 45'</u>
	<u>- All Other Subdistricts</u>	<u>5 stories, not to exceed 60'</u>
—	<u>Building height for principal structures (min)</u>	<u>2 stories*</u>
<u>Mass Variation</u>		
—	<u>Average floor plate area (max) above 3rd floor</u>	
	<u>- 3 story buildings or less</u>	
	<u>- 4 story buildings or greater</u>	<u>70% of floor plate area of third floor, with no floor plate exceeding 80% of third floor area**</u>
	<u>Buildings 4 stories or greater shall meet either the step back or module offset standard below</u>	
—	<u>Building step back above 2nd or 3rd floor (min)</u>	<u>10' step back above 2nd or 3rd floor</u>
—	<u>Module offset</u>	
	<u>- Average module width (max)</u>	<u>80'</u>
	<u>- Depth of offset (min)</u>	<u>6'</u>
	<u>-Width of offset (min)</u>	<u>12'</u>
<u>Story Height</u>		
—	<u>Ground story height, floor to ceiling (min)</u>	
	<u>- Residential</u>	<u>9'</u>
	<u>- Nonresidential</u>	<u>13'</u>
—	<u>Upper story height, floor to ceiling (min)</u>	<u>9'</u>
<u>Ground Floor Elevation</u>		
	<u>- Residential (min/max)</u>	<u>2'/4'</u>
	<u>- Nonresidential (min/max)</u>	<u>0'/2'</u>

*The second story shall be at least 2/3rds the floor area of the first story

**Greater floor plate area is permitted above the 3rd floor for a building that includes non-residential uses, subject to provision of a 20' building stepback, as described in Section 3.11.2.7.T.

4. Form



<u>Transparency</u>		
—	<u>Ground story (min)</u>	
	<u>- Residential</u>	<u>20%</u>
	<u>- Nonresidential</u>	<u>60%</u>
—	<u>Upper story (min)</u>	<u>20%</u>
—	<u>Blank wall distance (max)</u>	
	<u>- Residential</u>	<u>50'</u>
	<u>- Nonresidential</u>	<u>30'</u>
<u>Pedestrian Access</u>		
—	<u>Principal entrance facing the public realm</u>	<u>required</u>
—	<u>Principal entrance spacing along street-facing facade (max)</u>	
	<u>- Residential</u>	<u>50'</u>
	<u>- Nonresidential</u>	<u>100'</u>
—	<u>Building pass-through</u>	<u>330' maximum spacing</u>
	<u>Width (min)</u>	<u>12'</u>
	<u>Height (min)</u>	<u>Equal to the height of the adjacent first floor ceiling</u>
<u>Building Elements Permitted</u>		
	<u>Front porch, stoop</u>	
	<u>Balcony</u>	
	<u>Awning/canopy (WX- Subdistricts only)</u>	
	<u>Gallery (WX- Subdistricts only)</u>	
	<u>Forecourt</u>	

"
—

SECTION 6

Section 3.11.2.7. Measurements and Exceptions, Subsection F. Outdoor Amenity Space, subsection 4.g. is hereby revised to read as follows:

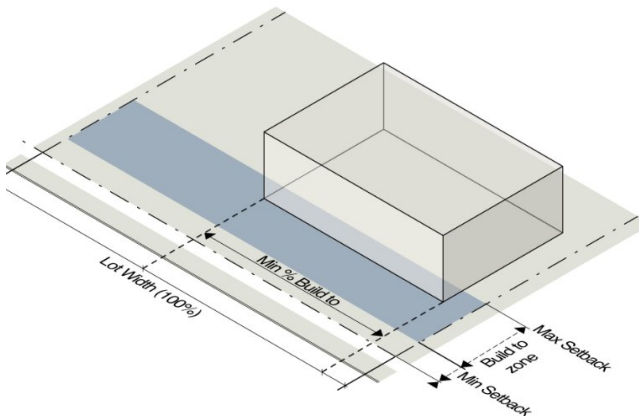
- "g. Outdoor amenity spaces may include but not be limited to:
- i. Facilities such as a playground, sport court, dog park, garden, community garden, park, green, pavilion, seating area plaza or water feature-
 - ii. Areas used to meet minimum tree canopy coverage as required under Section 5.7.2 for applications that require Council approval."

SECTION 7

Section 3.11.2.7. Measurements and Exceptions, Subsection I. Build-to-Zone (BTZ), subsections 1-3 are hereby renamed and revised to read as follows:

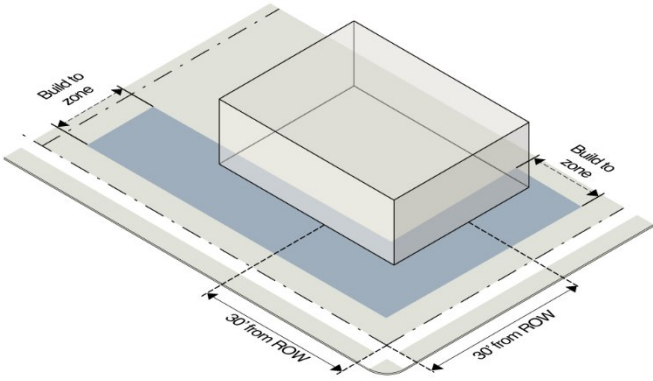
"I. Build-to zone (BTZ)- Requirements.

1. The build-to zone is the area on the lot where a certain percentage of the front building façade must be located, measured as a minimum and maximum setback range from the edge of the right-of-way.
2. The required percentage specifies the amount of the front building façade that must be located in the build-to zone, measured based on the width of the building divided by the buildable width of the lot and applied as follows:
 - a. On a lot developed according to the Conventional conditions, the required build-to percentage applies to the primary Frontage. On a corner lot, the required build-to percentage additionally applies to the continuation of the Frontage for a minimum of seventy-five (75) feet around the corner, in accordance with Section 3.11.2.1.D.7. For additional principal structures along secondary Frontages, the street-facing building façade(s) must meet the maximum setback requirement for at least two-thirds (2/3) of the façade width.
 - b. On a lot developed according to the Enhanced Development conditions, the required build-to percentage applies to all Frontages. Secondary Frontages may have a reduced percentage in accordance with Section 3.11.2.1.D.7.



3. On a Type A Frontage on a corner lot, a building façade, outdoor amenity space, outdoor dining area, and/or building element must be ~~within the build-to zone~~

placed to meet the maximum setback requirement for the first 30 feet along the street extending from the block corner, measured from the intersection of the two right-of-way lines.



SECTION 8

Section 3.11.2.7. Measurements and Exceptions, Subsection T. Mass Variation, subsections 2 and 3 are hereby revised to read as follows:

- "2. Building Step Back. The building step back shall be measured as the horizontal change in the building wall plane, perpendicular to the applicable frontage or property line.
 - a. In addition to applicable frontages, a 10' building step back above the second or third floor is also required for buildings four stories or greater at the boundary of the Form District.
 - b. A 20' building step back above the second or third floor is required for the primary street frontage of a building that utilizes an upper story bonus in accordance with Section 3.11.2.7.T.1.a. A building façade located outside of the build-to zone remains subject to this requirement.
 - c. A building step back is not required where a street-facing façade is located at the maximum setback line or outside of the ~~build-to-zone maximum setback~~, and is not the primary frontage of a building that utilizes an upper story bonus, or where a building façade facing the Form District boundary is located more than 20' from the boundary.
3. Module Offset. The module offset shall be measured as the horizontal change of a portion of the building wall plane at ground level, perpendicular to the applicable frontage. The module width shall be measured for the portion of the wall plane closer to the sidewalk, while the width of offset shall be measured for the portion further from the sidewalk. The dimensions of modules and offsets should maintain a sense of proportion to the building as a whole.
 - a. Offset areas may count towards a build-to zone requirement when the area meets the criteria for a forecourt, outdoor amenity space, or outdoor dining area.
 - b. A module offset is not required where a building façade is located at the maximum setback line or outside of the ~~build-to-zone maximum setback~~."

SECTION 9

Section 3.11.3 Use Requirements, Section 3.11.3.4 Permitted Use Table is hereby revised in the Table Key to read as follows:

"KEY:

P = Use permitted under any of the following circumstances:

1. Expansion of an existing public elementary or secondary school
2. Enhanced Development Option conditions are met as specified in Section 3.11.1.2.C
3. Floor area of proposed development is less than twenty thousand (20,000) square feet, and disturbed land is less than forty thousand (40,000) square feet

Otherwise, permitted following Town Council approval of Special Use Permit.

-- = Use not permitted

S = Use permitted following Town Council approval of Special Use Permit

L = Limited use (refer to section 3.11.3.5.A.4.)"

SECTION 10

This ordinance shall be effective upon enactment.

This the 26th day of June, 2019.

RESOLUTION B

(Denying the Land Use Management Ordinance Text Amendment)

A RESOLUTION DENYING A PROPOSAL TO AMEND SECTION 3.11 OF THE CHAPEL HILL LAND USE MANAGEMENT ORDINANCE TO IMPROVE OUTCOMES FOR STORMWATER MANAGEMENT AND AFFORDABLE HOUSING IN THE BLUE HILL DISTRICT (2019-06-26/R-8)

WHEREAS, the Council of the Town of Chapel Hill has considered the Town-initiated proposal to amend the Land Use Management Ordinance in response to revised State statute G.S. 143-214.7(b3) and the District goal for development of new affordable housing, and fails to find that the amendment:

- a) corrects a manifest error in the chapter, or
- b) is justified because of changed or changing conditions in the area of the rezoning site or the community in general, or
- c) achieves the purposes of the Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby denies the Town-initiated proposal to amend the Land Use Management Ordinance in response to revised State statute and the District goal for development of new affordable housing.

This the 26th day of June, 2019.

PLANNING COMMISSION

The charge of the Planning Commission is to assist the Council in achieving the Town's Comprehensive Plan for orderly growth and development by analyzing, evaluating, and recommending responsible town policies, ordinances, and planning standards that manage land use and involving the community in long-range planning.

RECOMMENDATION PROPOSED AMENDMENTS TO SECTION 3.11 OF THE LAND USE MANAGEMENT ORDINANCE

May 21, 2019

INCLUSIONARY ZONING

Recommendation: **Approval** ☒ **Approval with Condition** ☐ **Denial** ☐

Commissioner Rummel moved and Commissioner Bench seconded a motion to forward a positive recommendation to the Town Council for consideration that the Town no longer exempt the Blue Hill District from the Inclusionary Zoning ordinance.

Vote: **7-0**

Ayes: John Rees (Chair), Louie Rivers (Vice-Chair), Amy Ryan, Whit Rummel, Buffie Webber, Michael Everhart, Neal Bench

Nays: None

RESOLUTION OF CONSISTENCY

Recommendation: **Approval** ☒ **Approval with Condition** ☐ **Denial** ☐

Commissioner Ryan moved and Commissioner Everhart seconded a motion to forward a positive recommendation to the Town Council for consideration of the Resolution of Consistency for the Proposed Amendments to Section 3.11 of the Land Use Management Ordinance.

Vote: **7-0**

Ayes: John Rees (Chair), Louie Rivers (Vice-Chair), Amy Ryan, Whit Rummel, Buffie Webber, Michael Everhart, Neal Bench

Nays: None

ORDINANCE A

Recommendation: **Approval** ☐ **Approval with Condition** ☒ **Denial** ☐

- Commissioner Ryan moved and Commissioner Webber seconded a motion to forward a positive recommendation to the Town Council for consideration of Ordinance A for the Proposed Amendments to Section 3.11 of the Land Use Management Ordinance, supporting the general ideas of the aims and strategies of the Ordinance changes, with the following recommendations:
 - The Conventional path should be congruent with the urban design goals of the district.
 - The Town should consider enhanced green space/open space requirements for the Conventional path.
 - The Planning Commission would not support increasing the Floor-Area Ratio of the Conventional path.

Vote: **6-1**

Ayes: John Rees (Chair), Louie Rivers (Vice-Chair), Amy Ryan, Whit Rummel, Buffie Webber, Michael Everhart

Nays: Neal Bench

Prepared by: Michael Sudol, Planning and Development Services Staff



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 13., **File #:** [19-0632], **Version:** 1

Meeting Date: 6/26/2019

Charting Our Future - Consider the Proposed Components of the Future Land Use Map.

Staff:

Ben Hitchings, Director
Alisa Duffey Rogers, LUMO Project Manager

Department:

Planning

Overview: After extensive community engagement and many revisions over the past year, the “rough draft” version of the Future Land Use Map (FLUM) is before the Town Council for their feedback and to discuss the advisability of engaging with the community over the summer and early Fall on the Draft FLUM.



Recommendation(s):

That the Council:

- Provide feedback on the Blueprint (rough draft) version of the Focus Area Maps and Principles, the Explanation of the Future Land Use Map & its Components, and the Map Book and request changes to these documents, as needed; and
- Adopt the attached resolution authorizing the Town Manager to engage with the community on all FLUM elements during the summer and early fall of 2019 after the Blueprint has been revised into a Draft FLUM.







Key Issues:

- Should staff engage with the community on the DRAFT Future Land Use Map and its components during the summer and early fall of 2019?

Where is this item in its process?



Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input checked="" type="checkbox"/>		Facilitate Getting Around	<input checked="" type="checkbox"/>		Grow Town and Gown Collaboration

**Attachments:**

- Resolution
- Draft Staff Presentation
- Staff Report
- Explanation of the FLUM
- FLUM Focus Area Maps & Principles
- Maps indicating Changes requested by Community

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENGAGE WITH THE COMMUNITY ON ALL FUTURE LAND USE MAP ELEMENTS DURING SUMMER AND FALL OF 2019 (2019-06-26/R-9)

WHEREAS, on April 5, 2017, the Council for the Town of Chapel Hill initiated a project to Rewrite the Town's Land Use Management Ordinance (LUMO) and requested that the ordinance rewrite process begin with an effort to refine the Town's Future Land Use Map (FLUM); and

WHEREAS, since the Council for the Town of Chapel Hill has, for the past year and half, worked to produce a draft Future Land Use Map in order to communicate a vision for Chapel Hill in 2049; and

WHEREAS, the Council for the Town of Chapel Hill actively seeks community engagement to ensure full community participation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorize the Town Manager to engage with the community on all FLUM elements during the summer and early fall of 2019 after the Blueprint has been revised into a Draft FLUM.

This the 26th day of June, 2019.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Alisa Duffey Rogers, LUMO Project Manager

RECOMMENDATION: That the Council provide feedback on the Blueprint (rough draft) version of the Focus Area Maps and Principles, the Explanation of the Future Land Use Map & its Components, and the Map Book and request changes to these documents, as needed and adopt the attached resolution authorizing the Town Manager to engage with the community on all FLUM elements during the summer and early fall of 2019 after the Blueprint has been revised into a Draft FLUM.

Town Council

Consider the Proposed Components of the
Future Land Use Map

June 26, 2019



DRAFT

Recommendation:

That the Council:

- Provide feedback on the Blueprint (rough draft) version of the Focus Area Maps and Principles, the Explanation of the Future Land Use Map & its Components, and the Map Book and request changes to these documents, as needed; and,
- Adopt the Resolution authorizing the Town Manager to engage with the community on all FLUM elements during the summer and early fall of 2019 after the Blueprint has been revised into a Draft FLUM.

DRAFT



Key Issue:



Should the Town Manager be authorized to engage with the community on the DRAFT Future Land Use Map and its components during the summer and early fall of 2019?

DRAFT





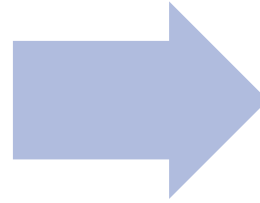
Components of the Future Land Use Map

- Explanation of the Future Land Use Map & Its Components
- Guiding Statements
- Map Book
 - Resiliency Assessment Maps (Flooding & Extreme Heat)
 - Existing Habitat & Potential Connections Map
 - Long Term Network Facilities Map (Chapel Hill Mobility & Connectivity Plan)
 - Frontage Map
 - Overall Future Land Use Map
- Individual Focus Area Maps with Focus Area Characteristics

Next Steps

Council Consideration of FLUM & Components

- June 26, 2019



Community Engagement

- Summer & Early Fall 2019

DRAFT



Overall Changes:

- Expanded the Vision Statements
- 6 Story Character Types instead of 8 Stories
- Activated Frontage indicated by Focus Area
- More discussion of the streetscape for each Focus Area
- Added “in 2049” to the Focus Area Maps

DRAFT



Changes by Focus Area

- **North Martin Luther King Jr. Boulevard**
 - Greater emphasis, in text, on BRT's influence on the corridor
 - Specific language regarding displacement mitigation strategies for existing manufactured housing parks
- **South Martin Luther King Jr. Boulevard**
 - Expanded the downtown character from Hillsborough to Downtown
 - Specific language regarding displacement mitigation strategies for existing manufactured housing parks
- **North 15-501**
 - Omitted "Uptown" & revised the Vision statement accordingly
 - Removed a designation for the UNC Health Care Eastowne site from the map
- **NC 54 Corridor**
 - Removed references to DOLRT
 - Revised the Vision Statement to reflect, over time, a less suburban streetscape

DRAFT



Downtown

Changes from Previous Version:

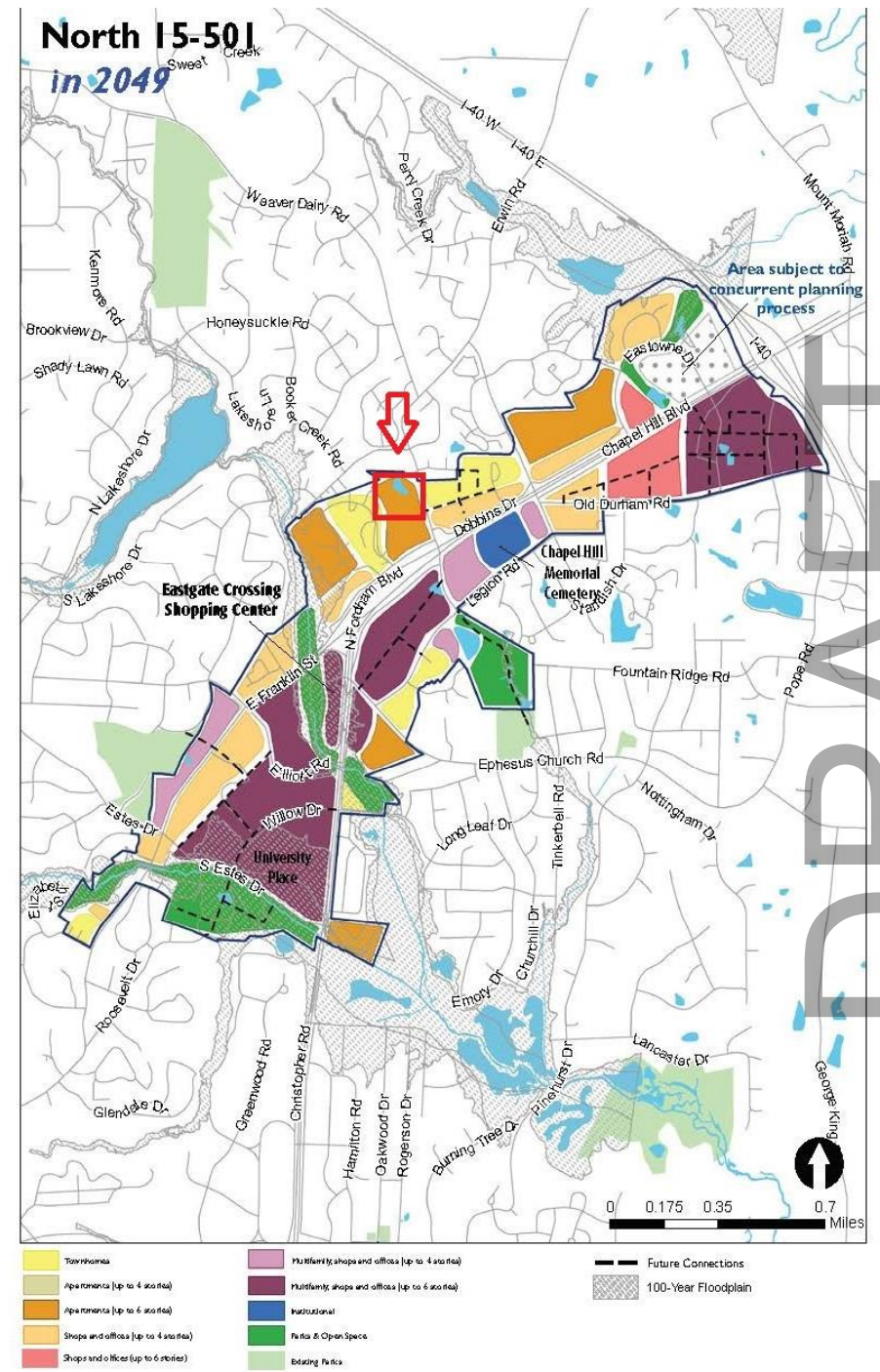
- Expanded the Focus Area
- Created new Character Types that vary in height at setback & core
 - 4 story setback / 6 story core
 - 4 story setback / 8 story core
 - 4 story setback / 10 story core
- Designated all of Downtown as multi-family, shops, & office
- Varied the location of Character Types to reflect the nature of Downtown

DRAFT



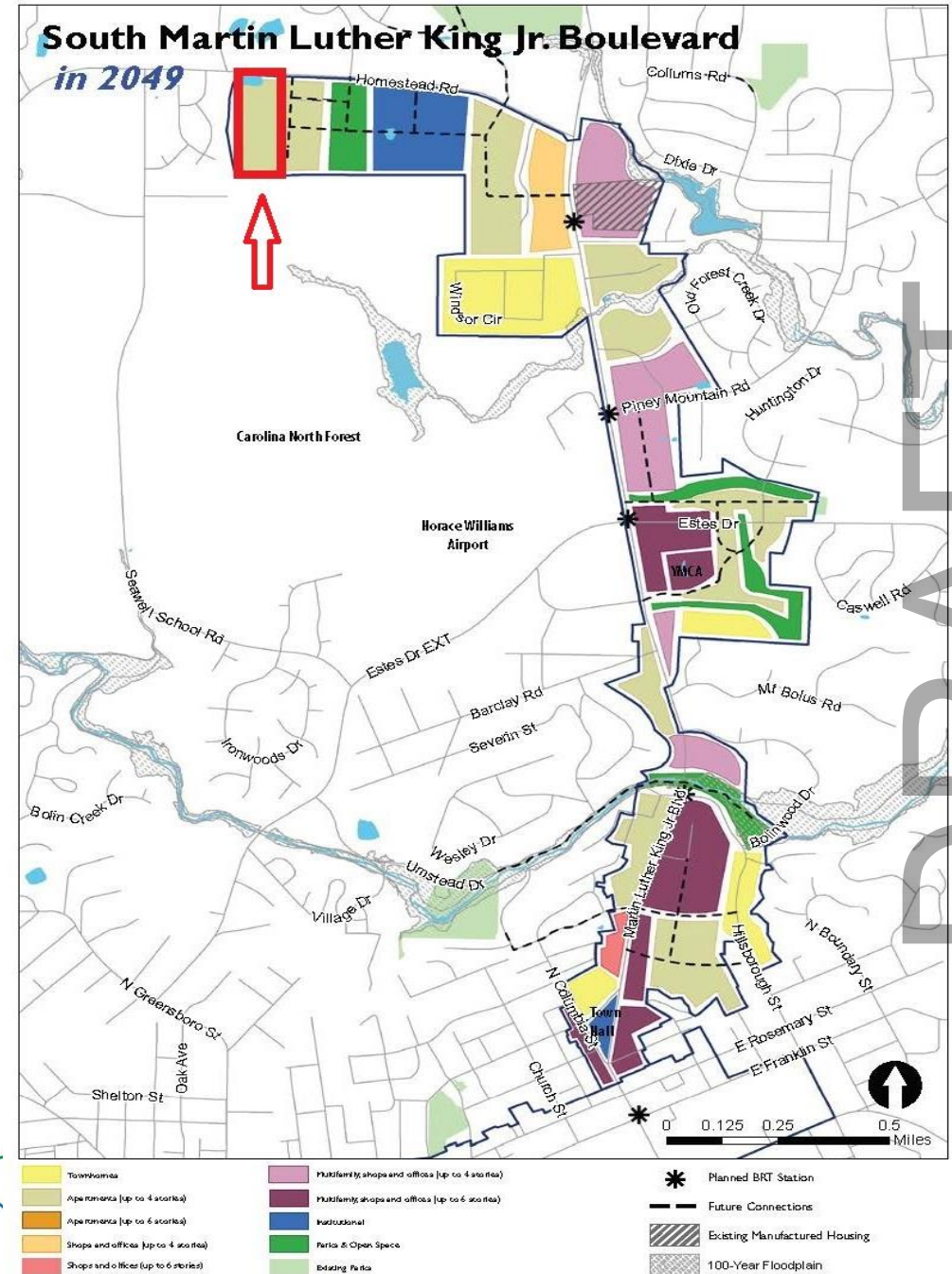
Requested Map Changes:

Change to the Apartment Character Type (up to 6 stories) shown for the vacant parcel behind 111 Erwin Road to a less intense residential use.



Requested Map Changes:

Change the Courtyards of Homestead from Apartments (up to 4 stories) Character Type



Recommendation



That the Council:

- Provide feedback on the Blueprint (rough draft) version of the Focus Area Maps and Principles, the Explanation of the Future Land Use Map & its Components, and the Map Book and request changes to these documents, as needed; and,
- Adopt the Resolution authorizing the Town Manager to engage with the community on all FLUM elements during the summer and early fall of 2019 after the Blueprint has been revised into a Draft FLUM.

DRAFT



Overview: After extensive community engagement and many revisions over the past year, the “rough draft” version of the Future Land Use Map (FLUM) is before the Town Council for their feedback and to discuss the advisability of engaging with the community over the summer and early Fall on the Draft FLUM.

Recommendations



- *Staff Recommendation:* That the Council:
 - Provide feedback on the Blueprint (rough draft) version of the Focus Area Maps and Principles, the Explanation of the Future Land Use Map & its Components, and the Map Book and request changes to these documents, as needed; and,
 - Adopt the attached resolution authorizing the Town Manager to engage with the community on all FLUM elements during the summer and early fall of 2019 after the Blueprint has been revised into a Draft FLUM.
- **Key Issues:**
 - Should staff engage with the community on the DRAFT Future Land Use Map and its components during the summer and early fall of 2019?

Background:

- On [April 5, 2017¹](#), the Town Council initiated a project to Rewrite the Town’s Land Use Management Ordinance (LUMO). The Town Council requested that the ordinance rewrite process begin with an effort to refine the Future Land Use Map (FLUM), called the Land Use Plan in *Chapel Hill 2020*, to affirm what is not expected to change and to provide an opportunity to have conversations about future planning that would inform the LUMO Rewrite process.
- Since the beginning of 2019, the Town Council has been reviewing the various components of the refined Future Land Use Map. This review has included the [Guiding Statements on March 13, 2019²](#) and the [Blueprint³](#) or “rough draft” of the Focus Area Maps and Principles on May 1, 2019. The Council Committee on Economic Sustainability also reviewed drafts of this Blueprint on [April 5, 2019⁴](#) and June 7, 2019.

¹ http://chapelhill.granicus.com/MetaViewer.php?view_id=7&clip_id=3077&meta_id=156700

² <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3881199&GUID=00667D70-C56A-4704-BF59-DD4EB508470A&Options=&Search=>

³ <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3931189&GUID=BF305E95-EA99-4343-B43C-32279777CBB5&Options=&Search=>

⁴ <https://www.townofchapelhill.org/businesses/council-economic-sustainability-committee>





Components of the Future Land Use Map:

As the Charting Our Future Project has evolved over the past year, various elements have been added to the initial Project, which originally envisioned a revised version of the Land Use Plan in [Chapel Hill 2020](#) as the deliverable for Phase 1 of the Project. After much community input and Council consideration, the following components now comprise the Future Land Use Map:

1. Explanation of the Future Land Use Map & its Components, which explains the various elements of the FLUM, the FLUM's relationship to *Chapel Hill 2020* and the Town's Zoning Map, as well as how to interpret and amend the FLUM;
2. Guiding Statements, which provide overall policy guidance for revisions to the FLUM and the LUMO as well as serving as a rubric for evaluating the proposed FLUM and proposed changes to the LUMO;
3. Map Book which includes:
 - a. An overall Future Land Use Map that includes Land Use Categories for most areas of Town;
 - b. Individual maps for designated Focus Areas with accompanying Focus Area Principles including Activated Street Frontage maps.
 - c. Map Series:
 - i. Resiliency Assessment Maps for Extreme Heat and Flooding
 - ii. Existing Habitat & Potential Connections Maps
 - iii. Long Term Network Facilities Map from the Mobility Plan that was adopted by the Town Council in 2017.

Modifications to Blueprint (Rough Draft) of the FLUM

Since the initial review of the Blueprint on April 5, 2019, the following modifications have been made:

1. Overall changes include:
 - a. Expanded the Vision Statement for each Focus Area;
 - b. 6 Story Character Types represent the tallest envisioned buildings instead of 8 Story Character Types;
 - c. Activated Frontages* are indicated by Focus Area;
 - d. More discussion of the desired streetscape for each Focus Area;
 - e. Added "in 2049" to the Focus Area Maps to reinforce that these maps are meant as a vision of the future; and,
 - f. Removed references to Durham-Orange Light Rail

(* Street frontages where there is an active visual engagement between those in the street and those on the ground floors of buildings, with no parking between the street frontage and the building, and lively internal uses visible from the outside.)

2. Changes to the **Downtown Focus Area**:





- a. Expanded the Focus Area to include both sides of Franklin Street as well as along North Columbia Street to West Cameron Avenue;
 - b. Created new Character Types that vary in height at the front setback & the core (Core height is the height permitted on the interior of a site);
 - 4 story at the front setback /6 story core
 - 4 story at the front setback /8 story core
 - 4 story at the front setback /10 story core
 - c. Designated all of Downtown as multi-family, shops, & office
3. Other changes to the individual Focus Areas include:
- a. For both **North and South Martin Luther King Jr. Boulevard Focus Areas**:
 - i. Greater emphasis, in the text, on the influence of Bus Rapid Transit (BRT) on the corridor; and,
 - ii. Specific language regarding displacement mitigation strategies for existing manufactured housing parks was added.
 - b. For the **South Martin Luther King Jr. Boulevard Focus Area**, extend the character and feel of Downtown, along Martin Luther King Jr. Boulevard, from Rosemary Street to Hillsborough Street.
 - c. For the **North 15-501 Focus Area**, removed the Character Type designation for the UNC Health Care Eastowne site and replaced it with an indication that the “area [is] subject to [a] concurrent planning process.”
 - d. For the **NC 54 Focus Area**, revised the Vision Statement to reflect, over time, a less suburban streetscape.

Community Input on the Blueprint

We have received two requests for changes to the Focus Area Maps. Maps showing these two sites are attached.

- One requests a change to the Apartment Character Type (up to 6 stories) shown for the vacant parcel behind 111 Erwin Road to a less intense residential use.
- The second requested change is for the Courtyards of Homestead, which is currently depicted with the Apartment (up to 4 stories) Character Type. Since the Courtyards of Homestead is a new development, changing this to the Townhouse Character Type, which is defined as a medium intensity residential, seems reasonable

Since an outreach effort was not undertaken for the Blueprint phase due to the “rough draft” nature of the Blueprint, we have not received a great deal of community comments. (As noted





below, extensive community engagement is planned for the draft FLUM). We did receive an e-mail stating a desire for generous setbacks, along streets, with large shade trees; buildings with less height; policies to prevent development from exceeding infrastructure capacity, which is also known as concurrency; and policies to prevent an intensification of development in flood plains.

Next Steps/Community Engagement

If Council feels that this draft of the Future Land Use Map and its components, after requested changes are made, is generally acceptable, we would like to spend the summer engaging with the community, which we envision would include the following:

1. Community meetings, including meetings in the individual Focus Areas;
2. Online engagement with a map component;
3. Meetings with stakeholders/Focus Groups including but not limited to NCDOT, UNC, UNC Healthcare, Chapel Hill-Carrboro City Schools;
4. Combined meetings of the Development Review Boards as well as all Town Boards and Commissions; and,
5. Strategies to reach underserved populations, so such populations may effectively engage during the review of the draft, revised Future Land Use Plan. Such tactics may include attendance at specific festivals as well as other tactics to raise awareness of the Charting Our Future Project among underserved populations.

In the fall, we will provide Council with the results of this community engagement and request direction on the appropriate path forward at that time.

Conclusion:

After fifteen months of working to revise the Town's Future Land Use Map, we are poised to take a draft version to the community for their input. By doing so, community members will have the opportunity to react to a specific vision, in terms of the maps and principles included as part of the FLUM. These reactions will help to further shape the revised Future Land Use Map.



Charting Our Future is a two-phased process designed to chart the next course for the Town of Chapel Hill. The first phase refines the Future Land Use Map (FLUM) by focusing on the Town's key gateways, corridors, and activity nodes. The future land use designation for most of the Town, including much of the Town's single-family neighborhoods, remains unchanged. The second phase will rewrite the Town's Land Use Management Ordinance (LUMO) with the overall goal of making the town's land use tools and processes more predictable, functional, and intentional.

The Future Land Use Map is a vision for the Town's future and may not be enabled in the near term through zoning. Refining the Future Land Use Map gives the Town the opportunity to knit together previous planning efforts, examine gateways into Town, and provide cohesion between existing areas of development along major corridors. The goal of this refinement effort is to create a map that gives direction as land use decisions are considered and reflects a set of Guiding Statements that provides broader direction for the future of Chapel Hill as a whole.

Explanation of the Future Land Use Map & Its Components

Future Land Use Map Considerations

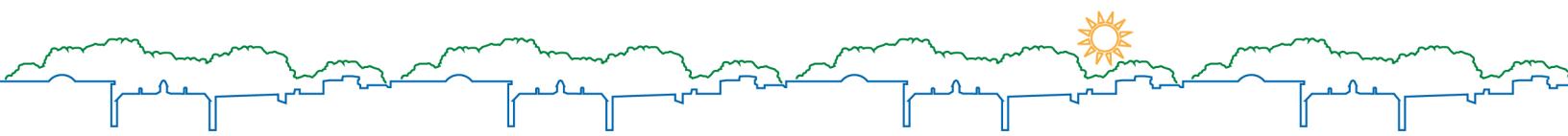
The Town's FLUM is a tool to direct future growth, implement the community vision, and identify areas to be preserved and areas of opportunity. The following considerations highlight the Chapel Hill FLUM.

Relationship to the Comprehensive Plan

Chapel Hill 2020 is the community's comprehensive plan that sets a vision and a path for Chapel Hill's future. On June 25, 2012, the Town Council unanimously adopted the *Chapel Hill 2020* comprehensive plan. The *Chapel Hill 2020* comprehensive plan reflects the values, aspirations, and ideas of the community. The participants in the *Chapel Hill 2020* process envisioned a town that is accessible, affordable, and sustainable; asserted the importance of protecting the community's natural resources; and emphasized the importance of a vibrant downtown and active neighborhoods. Typically, FLUMs are components of comprehensive plans, and *Chapel Hill 2020* includes a Land Use Plan. This refined FLUM replaces the Land Use Plan and will help to implement the vision of *Chapel Hill 2020*.

Relationship to the Land Use Management Ordinance and Zoning Map

The Future Land Use Map depicts a snapshot, thirty years into the future, of the Town's preferred future mix of land uses. In other words, the Future Land Use Map will guide the Town as to where shopping, houses, apartments, townhomes, offices, and parks should be located to the year 2049. The zoning map is a regulatory map showing what the Town has already decided to allow today. The zoning map implements the Land Use Management Ordinance, which is the Town's "rule book" for development. The FLUM and the Zoning Map are like a leader and a follower. The FLUM is the leading map that recommends and advises, while the zoning map is the follower map that authorizes and entitles.



Future Land Use Map Components

Guiding Statements

The Guiding Statements provide broad direction for the future of Chapel Hill as a whole and provide guidance for both the refinement of the Future Land Use Map as well as the Land Use Management Ordinance Rewrite.

Map Book

The FLUM is organized into two interconnected components:

1. An overall map that includes Land Use Categories for most areas of Town; and,
2. Individual maps for designated Focus Areas with accompanying Focus Area Principles. (Please see below for more information on the Land Use Categories, Focus Areas, and Focus Area Principles.)

The FLUM is supported by a series of maps that reflect some of the Town's concerns that may influence land use decisions and regulations in the LUMO. The Town Council adopted some of these maps as components of other long range planning efforts. Others were created as part of the FLUM refinement effort to provide additional insight and guidance as land use decisions are considered and as the LUMO is rewritten. Maps included as part of the Book are as follows:

- Resiliency Assessments Maps for Extreme Heat and Flooding
- Existing Habitat & Potential Connections Map
- Long Term Network Facilities Map (Chapel Hill Mobility & Connectivity Plan adopted 2017)

Additional maps
may be included
as work

Land Use Categories

For most areas of Town, the FLUM reflects a broad range of land uses, including residential; commercial; mixed use; industrial; and open space. These uses are depicted as a set of Land Use Categories. The Land Use Categories are adapted from the *Chapel Hill 2020* Land Use Plan, and for the most part, only indicate the desired use for particular parcels. These Land Use Categories are as follows:

Land Use Categories		
Residential	Non-Residential	Mixed-Use
Rural Residential, 1 unit/5 acres	Commercial	Mixed Use,
Rural Residential, 1 unit/acre	Institutional	Office/Commercial Emphasis
Low Residential, 1 unit/acre	Office	Mixed Use, Office Emphasis
Low Residential, 1 to 4 units/acre	University	Town/Village Center
Medium Residential, 4 to 8 units/acre	Parks/Open Space	
High Residential, 8 to 15 units/acre	Land Fill Activities	

These are the existing categories on the Land Use Plan from *Chapel Hill 2020*. Some changes may be necessary as work progresses on the FLUM.

Focus Areas

The Focus Areas reflect six areas of opportunity selected based on areas identified in *Chapel Hill 2020*. These areas needed more detailed recommendations and guidance in order to properly plan for the year 2049. Since the Focus

Areas represent the portions of Chapel Hill most likely to change in the future due to vacant land; underdeveloped sites; and their locations along transportation and transit corridors, each Focus Area is mapped separately and includes a vision for the area, a summary of the predominant uses (described as Character Types), a description of the desired form of development, and a set of Focus Area Principles tailored to the unique circumstances of the area. To give additional guidance about the desired character of each Focus Area, images are provided to reflect preferred design concepts. The Focus Areas are:

- North Martin Luther King Jr Boulevard
- South Martin Luther King Jr Boulevard
- North 15-501 Corridor
- Downtown
- NC 54 Corridor
- South 15-501 Gateway / Southern Village Park & Ride

Character Types

For the Focus Areas only, the FLUM makes use of “character types” that broadly describe the shape, character, intensity, and form of future development intended for each Focus Area. The character types do not apply in locations outside of these Focus Areas. The Land Use Categories, discussed above, delineate the future land uses for the other areas of Town.

These Character Types may change as work progresses on the FLUM.

Character Types			
Focus Areas	Residential	Non-Residential	Mixed-Use
North Martin Luther King Jr Boulevard	Apartments (up to 6 stories)	Shops and Offices (up to 4 stories)	Multifamily, Shops, and Offices (up to 4 stories)
South Martin Luther King Jr Boulevard	Apartments (up to 4 stories)	Shops and Offices (up to 6 stories)	Multifamily, Shops, and Offices (up to 6 stories)
North 15-501 Corridor	Townhomes	Light Industrial	
NC 54 Corridor		Parks & Open Space	
South 15-501 Gateway / Southern Village Park & Ride		Institutional	
		Light Industrial	
Downtown			Multifamily, shops and offices (4 story setback / 6 story core) Multifamily, shops and offices (4 story setback / 8 story core) Multifamily, shops and offices (4 story setback / 10 story core)

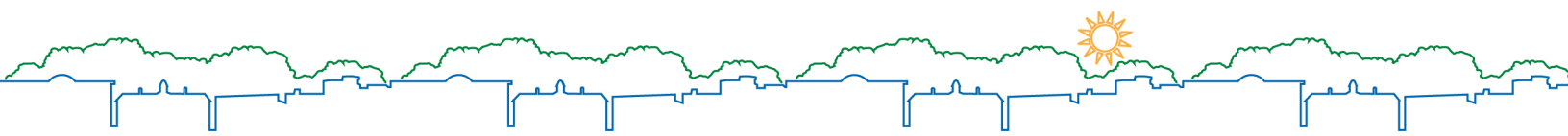
Future Land Use Map Interpretation

The Future Land Use Map, including both the overall map and the individual maps for each Focus Area, the Land Use Categories, and the Character Types were developed to provide guidance for specific areas throughout the Town. Special care was taken to ensure that the FLUM is generally accurate in interpreting the vision for the Town. However, the Future Land Use Map is not intended to provide site level guidance with precision. For sites located on the boundaries between Land Use Categories or Character Types on the Future Land Use Map, the mapped edges of a Land Use Category or a Character Type are not intended to be interpreted as a rigid boundary but should be interpreted in light of *Chapel Hill 2020*, Town policies relevant to the site, and the particular site circumstances.

Map Amendments

The Future Land Use Map was constructed to provide flexibility and to reduce the need for FLUM amendments. However, there may be instances in the future that will require amendments to the FLUM. Such FLUM amendments should take place only in situations when the proposed amendment is:

1. Consistent with the goals and policies in the comprehensive plan; and,
2. Addresses significantly changed conditions since the Future Land Use Map was adopted and/or amended.



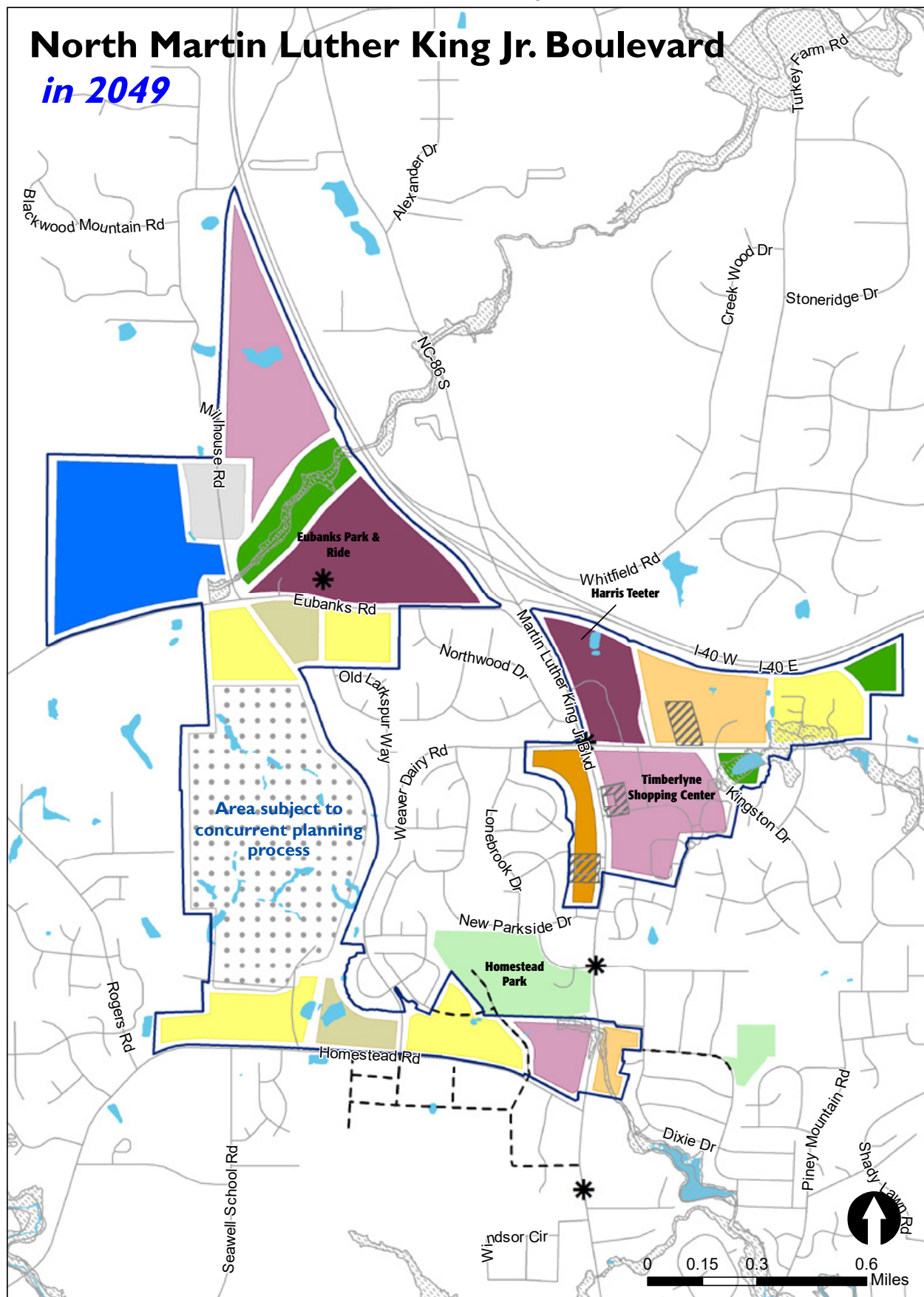
Focus Area Maps and Principles

The Focus Area Blueprints are presented as a map for each Focus Area with supporting narrative. The map describes each area's use, form, and function in general terms appropriate for the Future Land Use Plan. More details will be created and communicated as part of the Land Use Management Ordinance rewrite. The supporting narrative includes a brief description of the Focus Area vision, an overview of current conditions, a set of Focus Area principles, and a summary of character types. To give additional guidance about the desired character of each Focus Area, images will be provided at a later date to reflect preferred design concepts. The maps and principles are a future looking vision for the year 2049 and may not be enabled in the near term through zoning.

DRAFT



North Martin Luther King Jr. Boulevard in 2049



- Townhomes
- Parks & Open Space
- Shops and offices (up to 4 stories)
- Multifamily, shops and offices (up to 4 stories)
- Apartments (up to 4 stories)
- Existing Parks
- Multifamily, shops and offices (up to 6 stories)
- Institutional

- Multifamily, shops and offices (up to 6 stories)
- Institutional
- Parks & Open Space
- Existing Parks

- Planned BRT Station
- Future Connections
- Existing Manufactured Housing
- 100-Year Floodplain

DRAFT

North Martin Luther King Jr. Boulevard

A gateway corridor with mixed use nodes.

The North Martin Luther King Jr. Boulevard area is envisioned as a gateway to the Town from points north that includes mixed use nodes that fully leverage future bus rapid transit service. While improvements will include wide sidewalks, buildings, and tree canopies that frame the corridor, east-to-west connectivity will also be emphasized. Implementing bus rapid transit along the corridor will significantly influence future mobility, land use, placemaking, and urban form.

Overview of Current Conditions

Martin Luther King, Jr. Boulevard is a major north-south arterial, a gateway to Chapel Hill from the north, and soon to be the Town's premium transit corridor. The area has seen strong development interest in recent years, in part due to its proximity to I-40 and availability of undeveloped land. Nearly 30% of the area is currently undeveloped, though planned mixed-use developments (including construction underway on Eubanks Road) and a planned bus rapid transit line will impact the character of this area in the future. Previous planning efforts include the Rogers Road Neighborhood Plan, the Greene Tract agreement, the Northern Area Task Force Report, and various town-wide plans.

Focus Area Principles

Connectivity & Mobility

- Connectivity between commercial destinations and residential areas east of Martin Luther King Jr. Boulevard should be a priority.
- Bicycle, pedestrian, and multimodal links from existing development and new development/redevelopment should be emphasized to fully leverage transit service.
- New developments should open to and connect with the existing Rogers Road community.
- Parking strategies should encourage people to park once and walk from one destination to another within in mixed-use activity nodes. Likewise, property owners who have different peak hours of parking demand should share their parking spaces with one another.
- Surface parking between buildings and primary streets should be avoided.
- While conversion of the existing railroad is a possibility, until such time it will remain a barrier to east/west connectivity and ways to lessen its impact should be considered.

Land Use

- New growth should be focused along transit corridors in mixed-use neighborhoods.
- Diverse and accessible housing options with a range of product types and affordability for people of all incomes and life stages should be promoted, particularly in proximity to existing and future transit service.
- Displacement mitigation strategies will be necessary should existing manufactured home parks in the Focus Area be redeveloped.

Placemaking, Street Character, and Urban Form

- A cohesive street design along Martin Luther King Jr. Boulevard, from I-40 to downtown, should be achieved through landscaping, building placement, and design standards.

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- Additional and connected public spaces should be provided as existing retail centers such as Chapel Hill North and Timberlyne Shopping Center are redeveloped into multi-story developments.
- Buildings should be located closer to Martin Luther King Jr. Boulevard with wide, shaded and continuous multimodal paths to enhance walkability and frame the gateway corridor.
- Active frontages are encouraged to create vibrancy and ensure pedestrian activity over time. These frontages should consider the placement of buildings on the site, the location of primary building entrances, streetscapes, and pedestrian-scaled amenities. In some cases, active frontages may mean that retail and services should be allowed on the first floor within the Apartment Character Type. Active frontages in this Focus Area should include the intersections of Martin Luther King Jr. Boulevard at Weaver Dairy Road and Homestead Road as well as along Weaver Dairy Road between Martin Luther King Jr. Boulevard and Kingston Drive. (See Activated Street Frontage Map.)
- The Focus Area is characterized by its inviting streetscapes that blend the aesthetics of the built environment with mature tree canopies within the public right-of-way and as part of private development. Maintain this quality by preserving key vegetative areas and implementing new street tree plantings to support this character, shade sidewalks, and help frame the public realm.

Density & Intensity

- Leverage future transit service by increasing density and intensity up to eight stories within new developments near planned transit stations.
- Higher density mixed-use centers should have appropriate building height, landscape, connectivity, and transitions to residential neighborhoods.
- Concentration of density and intensity, including locations with core heights up to eight stories, should be encouraged in proximity to transit stops to leverage transit service and to preserve and protect other areas.

Environmental

- Sustainable site development using best management practices that minimize or reduce the impact of impervious cover should be encouraged.
- Old Field Creek should be positioned as a protected natural amenity adjacent to shops, offices, and multi-family properties.

Character Types

Predominant Uses

Townhomes. This character type provides a medium intensity residential opportunity with good access to planned mixed-use, commercial areas, and parks and open space. Townhomes in this Focus Area will help increase range of housing prices within proximity to parks and open space.

Shops and Offices (up to 4 stories). This character type creates a primary commercial node by providing retail space, offices, and other services. This character type also provides a logical transition between residential uses and I-40 right-of-way.

Multifamily, Shops, and Offices (up to 4 stories). This character type promotes smaller scale walkable activity nodes, which may include retail, office, neighborhood-scale services, and multifamily residential. Within the Focus Area, this character type provides a mixture of uses within walking distance to future bus rapid transit stops.

Parks & Open Space. This character type accounts for natural features such as Old Field Creek and protects current open spaces while enhancing the connectivity of natural places.

Other Uses

Apartments (up to 4 stories). This character type provides for multifamily residential uses located near predominantly residential frontages (e.g., Eubanks Road and Homestead Road).

Apartments (up to 6 stories). This character type accounts for the Focus Area's highest density residential use and is strategically located near the future bus rapid transit stop at Weaver Dairy Road with good proximity to shops, services, and mixed-use centers.

Multifamily, Shops, and Offices (up to 6 stories). This character type accounts for the Focus Area's highest density and intensity, which is located adjacent to the future bus rapid transit stop.

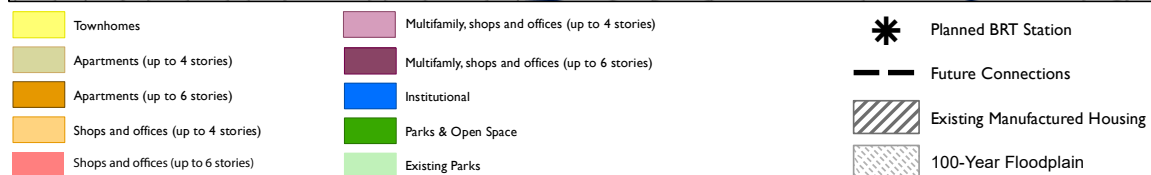
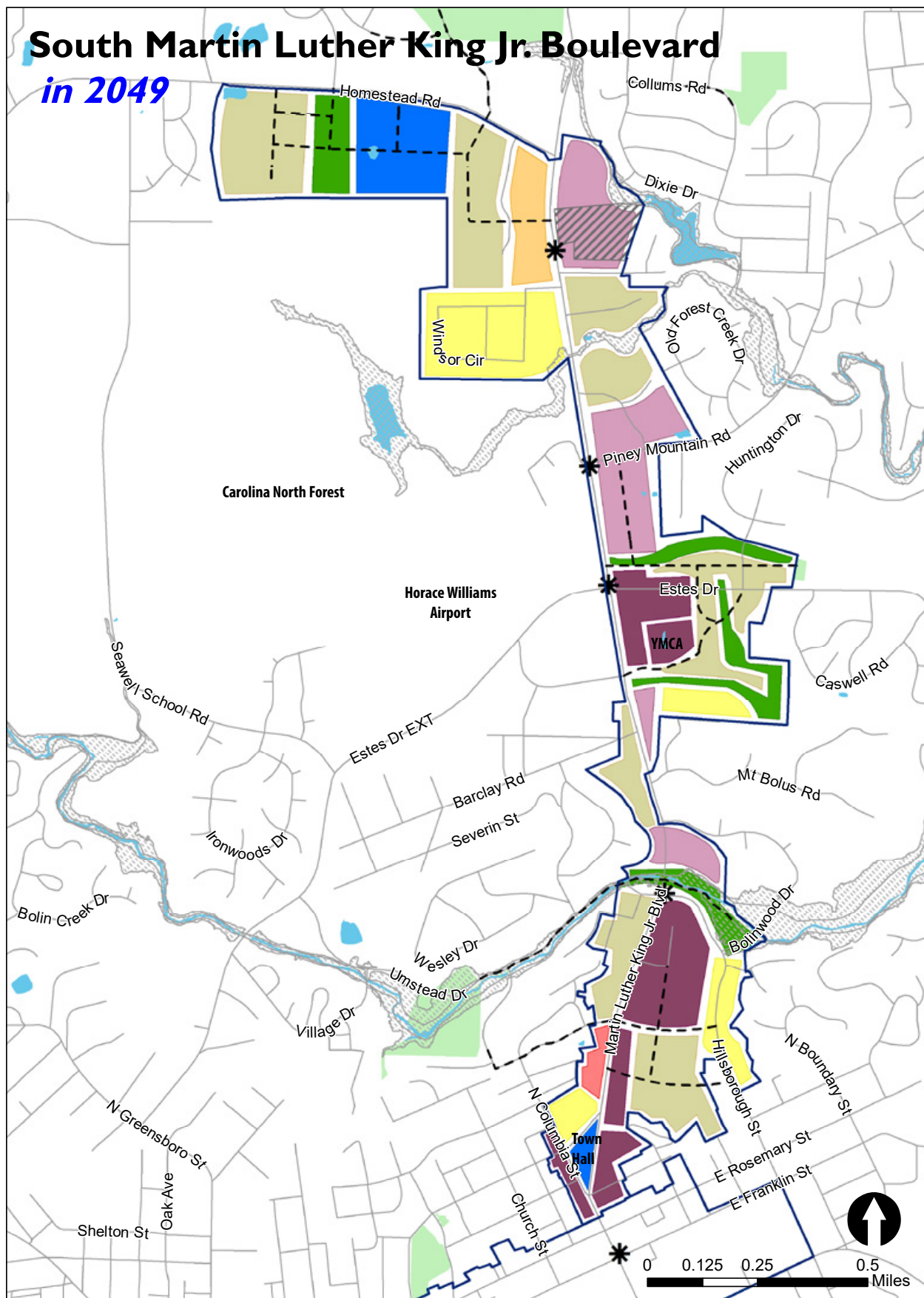
Institutional. This character type includes the former landfill site. [Note: Some institutional uses may be appropriate within other character types.]

Light Industrial. This character type reflects the current zoning designation for the designated area.

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South Martin Luther King Jr. Boulevard in 2049



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South Martin Luther King Jr. Boulevard

A gateway corridor with transit-focused development and a mixture of housing types.

The South Martin Luther King Jr. Boulevard Focus Area extends the gateway treatment south to the edge of Downtown. This portion of the corridor is envisioned to include a mixture of uses, including a diversity of housing types, that make the best use of future transit service while protecting natural features such as Bolin Creek. The South Martin Luther King Jr. Boulevard area also serves to reinforce the Town's urban core with an extension of downtown north along the corridor, including an active commercial node at Hillsborough Street. The mix of uses with an emphasis of offices also will help infuse a year-round customer base for downtown Chapel Hill.

Overview of Current Conditions

Like the North Martin Luther King Jr. Boulevard Focus Area, the southern portion of the corridor serves as a major arterial and a gateway to Town. While proximity to downtown is a defining feature of this area, the corridor is also a barrier to east-west bicycle and pedestrian mobility, and the terrain that rises toward downtown makes it difficult for some non-motorized users. High-density housing mainly serving students is situated along the corridor, and established single-family neighborhoods surround these developments. Little undeveloped land remains in this area, meaning most change will come in the form of redevelopment. Previous planning efforts include the Central West Small Area Plan, Estes Drive Bicycle & Pedestrian Improvements, and various town-wide plans.

Focus Area Principles

Connectivity & Mobility

- Street design should calm traffic using a variety of means including landscaping and high visibility crosswalks, especially south of Bolin Creek as you approach the core downtown area.
- New roadway and multimodal connections should be designed to accommodate pedestrians, bicycles, and transit vehicles where appropriate, particularly in proximity to the corridor's future bus rapid transit stops.
- Parking strategies should encourage people to park once and walk from one destination to another within in mixed-use activity nodes. Likewise, property owners who have different peak hours of parking demand should share their parking spaces with one another.

Land Use

- Future uses along the corridor should encourage student-focused housing to limit the encroachment of student housing on adjacent single-family neighborhoods.
- This area should encourage mixed-income housing near transit stations and within mixed-use centers while encouraging locally-based businesses that provide services to the surrounding community.
- Planning controls should establish gradual height and density transitions between new development and existing residential and institutional uses.
- Commercial infill and redevelopment should be bicycle and pedestrian-friendly and connected to the larger multimodal network.
- Displacement mitigation strategies will be necessary should existing manufactured home parks in the Focus Area be redeveloped.

- Residential uses that are likely to attract students are appropriate in locations within proximity to transit and prioritize access to shopping and convenience to campus. These locations include near the intersections with Homestead Road and Estes Drive and south of Hillsborough Street.

Placemaking, Street Character, and Urban Form

- A cohesive street design along Martin Luther King Jr. Boulevard, from I-40 to downtown, should be achieved through landscaping, building placement, and design guidelines.
- Building, site, and landscape design should be integrated with bus rapid transit stops.
- The character of the surrounding neighborhoods should be preserved while providing multimodal connections to new destinations, amenities, and public spaces.
- Buildings should be located closer to Martin Luther King Jr. Boulevard with wide, shaded and continuous multimodal paths to enhance walkability and frame the gateway corridor.
- Building placement for the portion of the corridor south of Hillsborough Street should reinforce an extension of the urban character found in Downtown Chapel Hill.
- Active frontages are encouraged to create vibrancy and ensure pedestrian activity over time. These frontages should consider the placement of buildings on the site, the location of primary building entrances, streetscapes, and pedestrian-scaled amenities. In some cases, active frontages may mean that retail and services should be allowed on the first floor within the Apartment character type. Active frontages in this Focus Area should include the intersections of Martin Luther King Jr. Boulevard at Homestead Road and Estes Drive as well as along Martin Luther King Jr. Boulevard south of Bolin Creek. (See Activated Street Frontage Map.)
- The Focus Area is characterized by its inviting streetscapes that blend the aesthetics of the built environment with mature tree canopies within the public right-of-way and as part of private development. Maintain this quality by preserving key vegetative areas and implementing new street tree plantings to support this character, shade sidewalks, and help frame the public realm.

Density & Intensity

- Leverage future transit service by increasing density and intensity up to eight stories within new developments near planned transit stations.
- New developments should include variable heights and densities in response to existing land uses and natural features such as site-specific terrain, tree height, and tree stands.
- Higher density and intensity should be encouraged along Martin Luther King Jr. Boulevard extending from downtown to Hillsborough Street.

Environmental

- Sustainable site development that facilitates the use of best management practices that minimize or reduce the impact of impervious surface should be encouraged.
- Future decisions should minimize disruption to the natural features such as Bolin Creek while making connected open spaces available for people's use and enjoyment.
- Some developed properties along Bolin Creek should transition to open space.

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Character Types

Predominant Uses

Townhomes. This character type provides a medium intensity residential opportunity that serves as a transitional use to single family homes and provides additional residential units within walking distance of future bus rapid transit stops and the Downtown area. Townhomes in this Focus Area will help increase range of housing prices within proximity to parks and open space.

Apartments (up to 4 stories). This character type accounts for higher density residential uses compared to Townhomes. In this Focus Area, this character type is located within proximity to parks and open space and provides additional opportunities for affordable housing.

Multifamily, Shops, and Offices (up to 4 stories). This character type promotes walkable activity nodes that are smaller in scale and include uses such as office, retail, neighborhood services, and multifamily residential. This Focus Area locates this character type adjacent to future bus rapid transit stops and within walking distance of Downtown.

Multifamily, Shops, and Offices (up to 6 stories). This character type allows for the highest density and intensity. Locations at Estes Drive and Hillsborough Street leverage future premium transit service on the corridor, while areas designated at the southern end of the Focus Area reinforce the Town's urban core with an extension of downtown north toward Hillsborough Street.

Other Uses

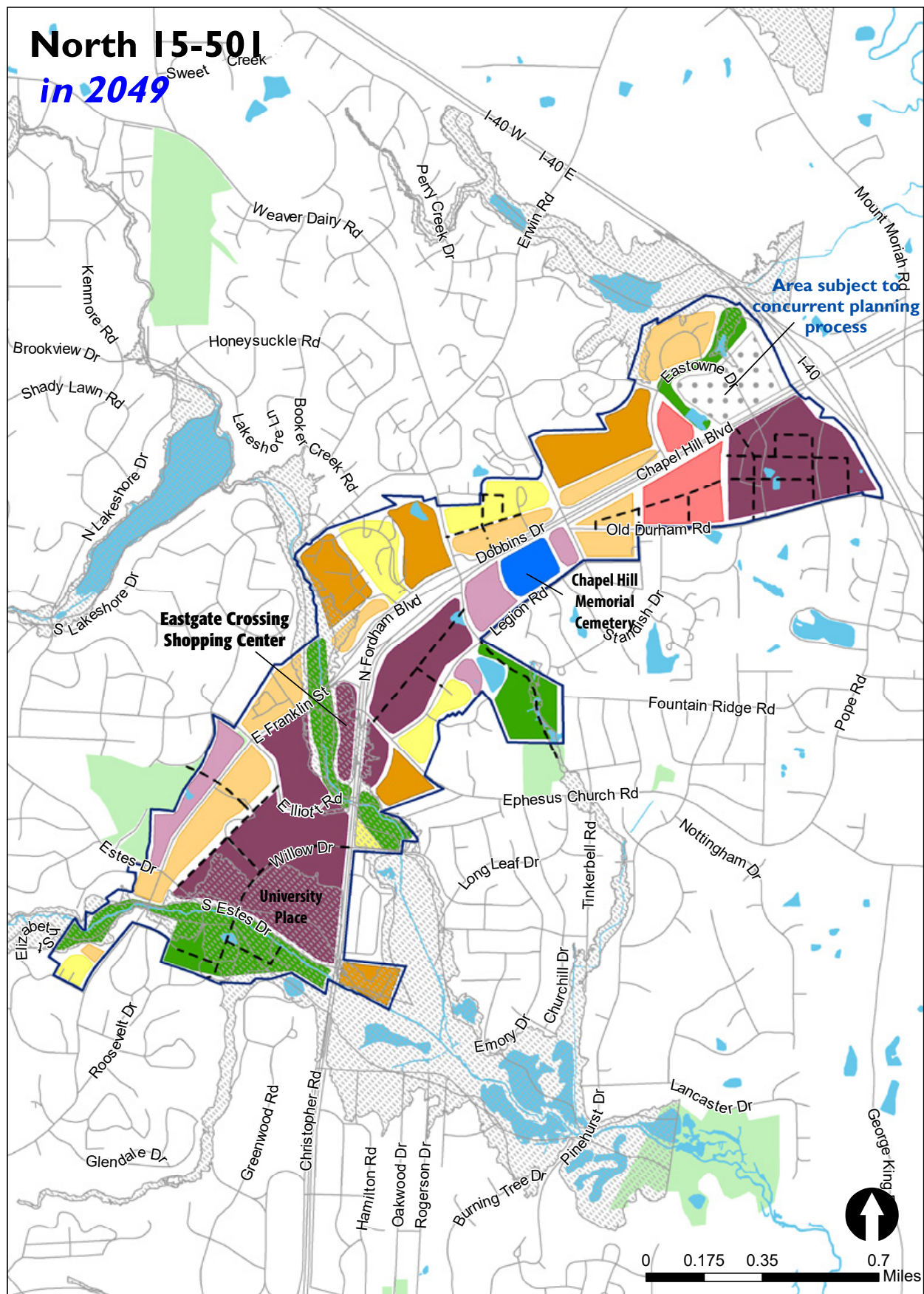
Shops and offices (up to 4 stories). This character type creates two smaller sized commercial nodes along the corridor to house retail space, offices, and other services. This character type serves as a transition between the Martin Luther King Jr. Boulevard and nearby single-family residential neighborhoods.

Institutional. Institutional uses in this Focus Area include Town Hall and Orange County facilities. [Note: Some institutional uses may be appropriate within other character types.]

Parks & Open Space. This character type accounts for the Focus Area's critical natural feature (Bolin Creek) and provide open space in proximity to residential uses.

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North I-501 in 2049



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North 15-501

A destination with a mix of higher intensity uses.

The North 15-501 area is envisioned as a dynamic mix of higher intensity uses, including places to shop and reside. The vision for this area balances its role as a gateway to Town from points east and a destination that draws residents, employees, shoppers, and visitors from elsewhere. The Focus Area promotes active street life that blends the built environment with mature tree canopies and offers wide sidewalks and other multimodal features. Portions of the Focus Area that are currently developed may transition over time to open space.

Overview of Current Conditions

North 15-501 is one of the town's major retail and commercial centers as well as an important gateway from I-40. Higher density housing, commercial, and mixed-use developments dominate the corridor, which is surrounded by established single-family neighborhoods. Significant flood and stormwater concerns impact a major portion of this area. In 2014, Chapel Hill adopted a form-based code for the Blue Hill District to establish and maintain a consistent and cohesive design aesthetic. Previous planning efforts include Ephesus Church Road/Fordham Boulevard Small Area Planning and Traffic Analysis, Blue Hill District Design Guidelines, and various town-wide plans. Planning strategies should reference the concurrent planning process for the UNC Healthcare Eastowne campus.

Focus Area Principles

Connectivity & Mobility

- Parking strategies should encourage people to park once and walk from one destination to another within in mixed-use activity nodes. Likewise, property owners who have different peak hours of parking demand should share their parking spaces with one another.
- Given the higher density envisioned for this corridor, bicycle and pedestrian mobility within and to the Focus Area should be prioritized.

Land Use

- Existing single-use shopping areas should be encouraged to transition over time to mixed-use areas with clear connections to adjacent neighborhoods and developments.
- Special consideration should be given to the transition from higher density and intensity uses along the corridor and near larger proposed transit stops to single-family neighborhoods.
- Housing of various price points should be integrated into mixed-use nodes or located near employment centers, including the UNC Healthcare Eastowne campus.
- Townhomes should be encouraged to provide a transition between higher densities in the Focus Area and the single-family residential neighborhoods on the periphery.
- Housing choice and housing supply should be increased by encouraging new multifamily housing in identified locations, particularly at the intersection of Fordham Boulevard and Franklin Street and near larger proposed transit stops.
- This Focus Area should include employment centers, whether single user or in a mixed office setting, within proximity to future transit stops.

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Placemaking, Street Character, and Urban Form

- As a gateway from the northeast, additional attention should be given to the form and function of the corridor, including the preservation of street trees and orientation of buildings.
- As single-story retail centers such as University Place and Eastgate are redeveloped into multi-story mixed-use developments, the provision of additional, connected public spaces should be emphasized.
- The Focus Area is characterized by its inviting streetscapes that blend the aesthetics of the built environment with mature tree canopies within the public right-of-way and as part of private development. Maintain this quality by preserving key vegetative areas and implementing new street tree plantings to support this character, shade sidewalks, and help frame the public realm.
- Redevelopment should feature a more compact and connected urban framework by limiting block lengths and ensuring a high intersection density.
- Site buildings closer to the street to enhance the walkability within the Focus Area.
- Active frontages are encouraged to create vibrancy and ensure pedestrian activity over time. These frontages should consider the placement of buildings on the site, the location of primary building entrances, streetscapes, and pedestrian-scaled amenities. In some cases, active frontages may mean that retail and services should be allowed on the first floor within the Apartment Character Type. Given its vision, active frontages should be a priority throughout the Focus Area. (See Activated Street Frontage Map.)

Density & Intensity

- The mix of uses should vary in scale and intensity based on the different context of the Focus Area.
- Density and intensity should be the highest near larger proposed transit stops with transitions to adjacent areas. The density and intensity of this areas should be reconsidered if transit is not constructed.
- Increases in density and intensity above six stories should include desirable community amenities and appropriate transitions to adjacent uses.

Environmental

- The Town should leverage redevelopment as an opportunity to reduce overflows into the Focus Area's historically flood prone locations.
- Sustainable site development that facilitates the use of best management practices that minimize or reduce the impact of impervious surface should be encouraged.
- Redevelopment and new development should enhance how people are connected to and experience the area's natural resources, including Little Creek and Booker Creek.
- The North 15-501 Focus Area should have a greater contribution to the Town's overall urban tree canopy goals.
- Some developed properties should transition to open space, where possible, which may require intensifying development away from restored open space.

Character Types

Predominant Uses

Apartments (up to 6 stories). This character type accounts for the Focus Area's highest density residential uses, which are strategically located near mixed-use and commercial areas to allow for walkable activity nodes. These

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character types also are located with good access to planned parks and open space and provide better opportunities for additional affordable housing.

Shops and Offices (up to 4 stories). This character type creates commercial nodes along the corridor that provide retail space, offices, and other services. In some cases, this use also provides a logical transition between higher density uses and single-family neighborhoods.

Shops and Offices (up to 6 stories). This character type provides a high intensity commercial node near locations of potential future transit in proximity I-40. This character type would be appropriate for a larger employment-focused development should additional transit capacity be implemented in this area.

Multifamily, Shops, and Offices (up to 4 stories). This character type provides an opportunity to create smaller scale walkable activity nodes, which may include retail, office, neighborhood-scale services, and multifamily residential. As located, this character type provides good access to planned parks and open space as well as to other planned commercial areas. Connectivity to likely employment nodes are enhanced.

Multifamily, Shops, and Offices (up to 6 stories). This character type accounts for the Focus Area's highest density and intensity, which is located and surrounding the intersection of Fordham Boulevard and Franklin Street adjacent to likely locations of larger transit stops. Development of this scale is only appropriate at the north end of the Focus Area should additional transit capacity be implemented.

Parks & Open Space. This character type accounts for the natural features in the Focus Area and contributes to a more natural treatment of stormwater. Some areas designated as parks and open space have existing development. The intent is for these areas to transition back to natural areas over time.

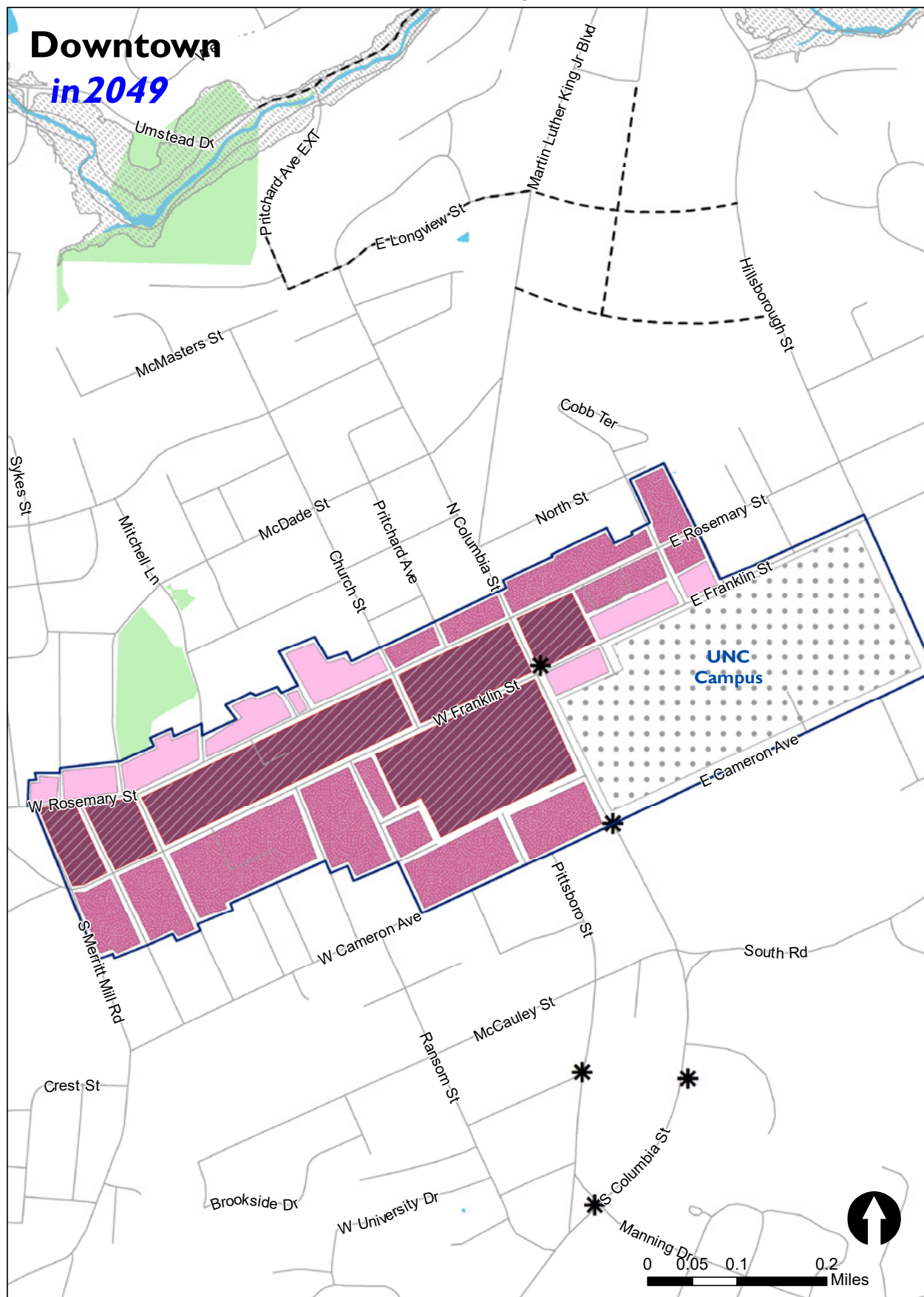
Other Uses

Townhomes. This character type provides a medium intensity residential opportunity with good access to planned mixed-use, commercial areas, and parks and open space. Townhomes in this Focus Area will help increase range of housing prices while providing a transition between higher intensity uses and single-family residential neighborhoods.

Institutional. This character type includes the Chapel Hill Memorial Cemetery. [Note: Some institutional uses may be appropriate within other character types.]

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- Multifamily, shops and offices (4 story setback / 6 story core)
- Multifamily, shops and offices (4 story setback / 8 story core)
- Multifamily, shops and offices (4 story setback / 10 story core)
- Existing Parks

- Planned BRT Station
- Future Connections
- 100-Year Floodplain

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Downtown

Preserving and enhancing the heart of Chapel Hill.

The Downtown Focus Area maintains, enhances, and promotes downtown as the social, cultural, and spiritual center of Chapel Hill through infill development, redevelopment, and adaptive reuse. Special consideration is given to previous Town planning efforts while encouraging sufficient density to absorb growth and limit impacts to other areas of Chapel Hill. Preserving and enhancing the heart of Chapel Hill while attracting year-round residents and additional office and commercial uses are core components of this Focus Area.

Overview of Current Conditions

The Downtown Focus Area stretches from the Town boundary with Carrboro in the west to Spring Lane in the east. This Focus Area covers the traditional core of the Town and is home to a variety of restaurants, offices, and other services typical of a central business district. The area includes part of the Franklin-Rosemary Historic District and University of North Carolina campus, and the student population is a major influence. Though no undeveloped land remains within this area, redevelopment will likely occur over time. Opportunities to enhance the urban design and functionality of Franklin and Rosemary Streets will occur as part of this redevelopment. Proactive planning will be necessary to absorb growth over time while preserving the unique character of downtown and protecting established neighborhoods to the north, east, and south. Numerous previous plans are on the books, including the West Rosemary Development Guide and various town-wide plans.

Focus Area Principles

Connectivity & Mobility

- Encourage safe and attractive multimodal transportation options that leverage the street grid and urban intensity.
- Connect and widen sidewalks to encourage walkability, where possible.
- Implement the multimodal network within the downtown area as determined in the Chapel Hill Mobility and Connectivity Plan, particularly with respect to connections to existing trails and on-street bicycle facilities.
- Encourage appropriate redevelopment of surface parking and parking decks to provide more structured parking solutions for private and public use and further infill development goals that support better streetscape character, scale, and connectivity.
- Parking strategies should encourage people to park once and walk from one destination to another within in mixed-use activity nodes. Likewise, property owners who have different peak hours of parking demand should share their parking spaces with one another.
- Surface parking between buildings and primary streets should be avoided.

Land Use

- Redevelop parking facilities to knit together the urban fabric and enhance the streetscape character and public realm.
- Allow increased heights within the Focus Area in locations where such height may be necessary to support or encourage stated redevelopment initiatives.
- Encourage higher density compatible housing through infill, redevelopment, and adaptive reuse.

Placemaking, Street Character, and Urban Form

- Design alleys to serve as functional welcoming pathways and wayfinding.

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- Enhance the visual character of the Franklin and Rosemary Streets with additional plantings and consistent street design elements.
- Increase tree canopy coverage within and outside the public right-of-way.
- Establish design guidelines and controls to develop buildings to be compatible in form and proportion with desired character.
- When new developments are proposed along Rosemary Street, ensure that the proposals are in keeping with the spirit of the West Rosemary Development Guide.
- Active frontages are encouraged to create vibrancy and ensure pedestrian activity over time. These frontages should consider the placement of buildings on the site, the location of primary building entrances, streetscapes, and pedestrian-scaled amenities. In some cases, active frontages may mean that retail and services should be allowed on the first floor within the Apartment Character Type. Active frontages in this Focus Area should include the full extents of Franklin Street and Rosemary Streets and Columbia Street within the Focus Area. (See Activated Street Frontage Map.)
- Improvements to street facades that promote good design and preserve the Town's unique architectural character should be encouraged.

Density & Intensity

- Redevelop at a scale and intensity that strengthens Downtown's capacity to absorb growth and limit impacts to other areas of Town.
- Appropriate transitions should be incorporated between downtown and the Northside neighborhood. As noted in the Rosemary Street Vision and Implementation Plan, when new structures are built along Rosemary Street, incorporate setbacks and stepbacks that respect the adjacent residences.

Environmental

- Sustainable site development that facilitates the use of best management practices that minimize or reduce the impact of impervious surface should be encouraged, such as use of pervious pavements, solar shade structures, and water efficient landscape palettes.
- Create urban pocket parks adjacent to the sidewalk zones, specifically in areas prime for public events and festivals.
- Green building concepts such as sustainable siting, energy efficiency, water efficiency, and sustainable construction materials should be encouraged.

Character Types

Predominant Uses

Multifamily, shops and offices (up to 4 stories). This character type serves as the basis for the Downtown area and promotes the mixed-use, walkable core necessary for a vibrant Town core. Uses include retail, office, neighborhood-scale services, and multifamily residential with appropriate transitions to single-family residences on the periphery of Downtown. To provide additional guidance, this character type within the Downtown Focus Area is split into three tiers that reflect different core heights. The core heights represent the maximum heights recommended for the interior of the site. The setback height represents the maximum height along street frontages. While height is referenced as "up to", required minimal heights are likely appropriate and should be determined as part of the Land Use Management Ordinance Rewrite.

- Multifamily, shops and offices (4 story setback / 6 story core) – This character type is appropriate along East Franklin Street and as a transitional use on the north side of Rosemary Street west of Church Street.

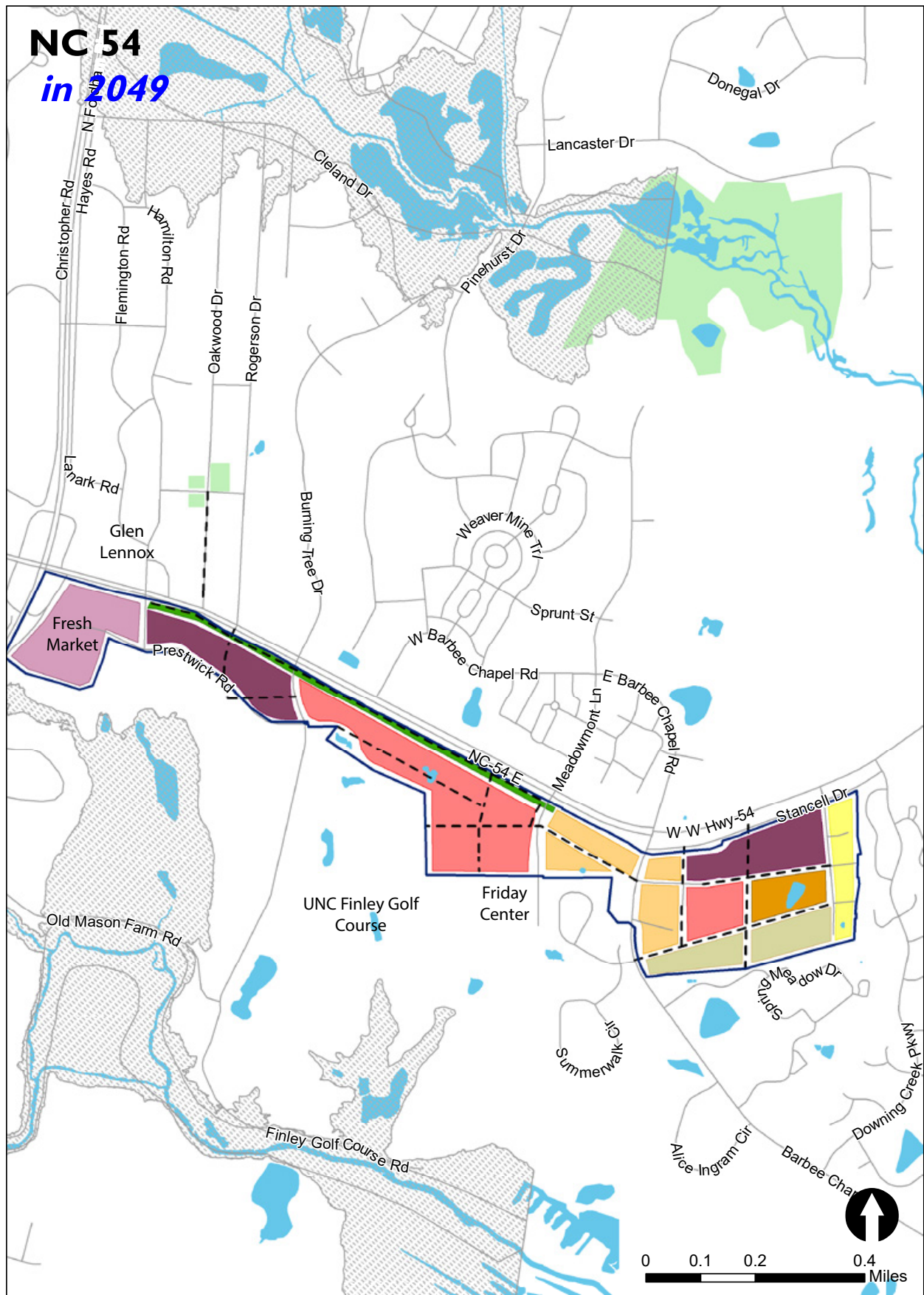


- Multifamily, shops and offices (4 story setback / 8 story core) – The character type increase the core height to up to 8 stories and is appropriate along East Rosemary Street and south of West Franklin Street.
- Multifamily, shops and offices (4 story setback / 10 story core) – This character type provides the highest intensity urban development and is located between West Franklin Street and West Rosemary Street and along Columbia Street.

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NC 54 in 2049



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NC 54 Corridor

Employment centers with a green gateway to Chapel Hill.

The NC 54 Focus Area blends established and anticipated employment centers and considers the likely benefits of future transit service by encouraging compact, mixed use development highlighted by diverse and affordable housing options. While linear greenspace will continue to be a defining feature, the tree buffer that exists from Barbee Chapel Road to Findley Golf Course Road may transition over time to a more urban streetscape that includes wide sidewalks with an abundance of street trees.

Overview of Current Conditions

The NC 54 corridor is a major gateway to the Town from the east and includes several office and commercial centers. Glen Lennox and Meadowmont draw patrons from throughout the community and beyond with dining, entertainment, retail, and services. The corridor has the potential to expand as an employment destination, offering many opportunities for mixed-use developments to take advantage of captive demand from weekday employees. The NC 54 corridor is positioned to become an even more important link in the Town's transit system, which is reflected in the land use and development vision expressed in the Focus Area. Most opportunities to reshape the corridor toward a transit-oriented pattern are likely to come from redevelopment and intensification of the existing uses, rather than the new development of currently vacant land.

Focus Area Principles

Connectivity & Mobility

- The NC 54 corridor should become more bicycle and pedestrian friendly by closing gaps in the multimodal network and making it easier to traverse NC 54.
- The future design should yield an attractive, tree-lined, boulevard with a median, where the pedestrian and cyclist realms are protected by the natural landscape and physical barriers.
- New roadway and multimodal connections should be created to reduce local trips on NC 54 and enhance circulation within new development.

Land Use

- Diverse and affordable housing options should be located in areas that connect to existing and future transit service.
- Compact, mixed use developed should occur near transit and supported by a multimodal transportation system.

Placemaking, Street Character, and Urban Form

- Visual assets such as landscaped medians, tree-lined streets, and building facades should be integrated into a coordinated corridor design.
- Near Fordham Boulevard, the physical character of NC 54 and adjacent development should coordinate with the redevelopment vision of Glen Lennox as established in the Glen Lennox Area Neighborhood Conservation District Plan.
- Mixed-use centers should include public spaces and promote a more holistic corridor design.
- Active frontages are encouraged to create vibrancy and ensure pedestrian activity over time. These frontages should consider the placement of buildings on the site, the location of primary building entrances, streetscapes, and pedestrian-scaled amenities. In some cases, active frontages may mean that retail and services should be allowed on the first floor within the Apartment Character Type. Active



frontages in this Focus Area should include NC 54 between Fordham Boulevard and Findley Golf Course Road, the intersection of NC 54 and Barbee Chapel Road, the frontage along Finley Golf Course Road, and along interior connections. (See Activated Street Frontage Map.)

- The Focus Area is characterized by its inviting streetscapes that blend the aesthetics of the built environment with mature tree canopies within the public right-of-way and as part of private development. Maintain this quality by preserving key vegetative areas and implementing new street tree plantings to support this character, shade sidewalks, and help frame the public realm.

Density & Intensity

- Develop at a height and scale appropriate to future transit, existing development, and surrounding areas.
- Density and intensity should be the highest near larger proposed transit stops with transitions to adjacent areas. The density and intensity of this areas should be reconsidered if transit is not constructed.
- Increases in density and intensity above six stories should include desirable community amenities and appropriate transitions to adjacent uses.

Environmental

- Sustainable site development that facilitates the use of best management practices that minimize or reduce the impact of impervious cover should be encouraged.
- Preserve and expand linear greenspace so NC 54 offers a greater contribution to the Town's urban tree canopy goals.

Character Types

Predominant Uses

Shops and Offices (up to 4 stories). This character type creates a commercial node at the intersection of NC 54 and Barbee Chapel Road, which would provide retail space, offices, and other services.

Shops and Offices (up to 6 stories). This character type centers a high intensity commercial node near likely future transit services provided across from Meadowmont. This character type would be appropriate for a larger employment-focused development and is appropriate should additional transit capacity be implemented.

Multifamily, shops and offices (up to 6 stories). This character type identifies two locations along the corridor for a higher density and intensity mixture of uses. These locations leverage likely future transit service.

Parks & Open Space. The character type provides a linear greenspace along portions of the corridor to maintain a green gateway from the east.

Other Uses

Townhomes. This character type provides a lower intensity residential opportunity on the eastern edge of the Focus Area. This location offers proximity to mixed-use areas and provides a transitional use to single-family neighborhoods. This character type also enhances the range of housing prices within proximity to likely future transit service.

Apartments (up to 6 stories). This character type accounts for the Focus Area's highest density residential use and is strategically located near likely locations of future transit stops.

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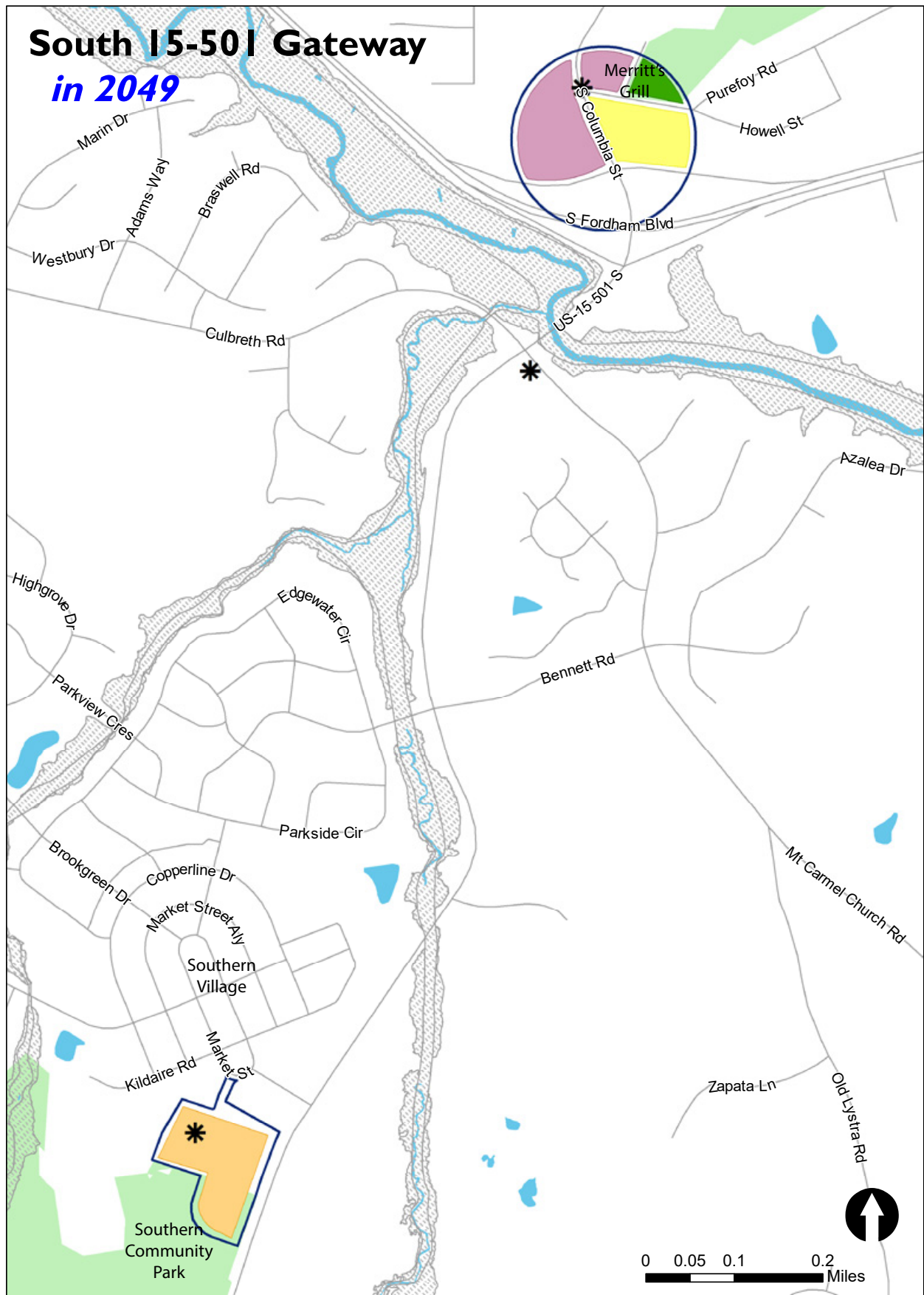


Multifamily, shops and offices (up to 4 stories). This character type promotes a smaller scale walkable activity node near NC 54 on the western edge of the Focus Area. Uses such as retail, office, and neighborhood-scale services are supported by multifamily residential within the development and adjacent residential uses.

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South I-501 Gateway in 2049



- | | |
|---|---|
| Townhomes | Multifamily, shops and offices (up to 6 stories) |
| Apartments (up to 4 stories) | Institutional |
| Apartments (up to 6 stories) | Parks & Open Space |
| Shops and offices (up to 4 stories) | Existing Parks |
| Multifamily, shops and offices (up to 4 stories) | |

Planned BRT Station

100-Year Floodplain

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South 15-501 Gateway / Southern Village Park and Ride

Gateway nodes providing a mixture of uses and housing types.

As two gateway nodes on the southside of Chapel Hill, this Focus Area includes a mixture of uses, housing types, and open spaces that respect the differences of the South 15-501 Gateway and the Southern Village Park and Ride. These areas are envisioned to improve connectivity within and to the Focus Areas as well as to future transit service.

Overview of Current Conditions

This Focus Area includes two redevelopment areas in the southern portion of the Town. The first area includes a gateway node on South Columbia Street just north of NC 54. This area was selected for additional study due to the broad interest in taking a proactive approach to planning the town's major gateways. The second portion of the Focus Area is two parcels centered on Town-owned land near Southern Village. One parcel is currently used as a park and ride lot and is slated to become the terminal station of the Chapel Hill Bus Rapid Transit system. The second parcel is open space. Future premium transit has the potential to change the development context in the surrounding area, necessitating a proactive planning effort to determine the best use of this small Focus Area.

Focus Area Principles

Connectivity & Mobility

- Bicycle and pedestrian connections should link complimentary uses and users to the multimodal network, including existing bike lanes on South Columbia Street and the Morgan Creek Trails and Merritt's Pasture.
- The location and visibility of these nodes, including access to existing and future transit service, and proximity to major roadways should be enhanced with improved access to adjacent neighborhoods, employment, or amenities.
- The development should provide pedestrian and vehicular connections within the nodes and to adjacent areas.
- Connectivity and mobility improvements should make it easier to traverse South Columbia Street.

Land Use

- Changes to the area should be complementary to existing residential uses. Areas outside the Focus Area with a low density residential land use designation will remain, including those on the west side of South Columbia Street.
- New housing should be incorporated into the gateway node.

Placemaking, Street Character, and Urban Form

- Reinforce the southern gateway role of these areas through design.
- The form, use, and design of the nodes should include transitions to align with the character and fabric of the existing community.
- The form and pattern for future development should reflect the 2015 scenario planning process for the park-and-ride location, which includes shops and offices that front internal and external streets, structured parking wrapped with buildings, and on-street parking where appropriate.
- Active frontages are encouraged to create vibrancy and ensure pedestrian activity over time. These frontages should consider the placement of buildings on the site, the location of primary building entrances, streetscapes, and pedestrian-scaled amenities. In some cases, active frontages may mean that

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retail and services should be allowed on the first floor within the Apartment character type. Active frontages in this Focus Area should include South Columbia Street within the South 15-501 Gateway node and streets internal to the Southern Village Park and Ride site. (See Activated Street Frontage Map.)

Density & Intensity

- Promote development at a scale that complements the surrounding area.
- As the terminal station for the bus rapid transit system, transit-oriented development should be encouraged with higher density and mix of uses.

Environmental

- Stormwater management strategies shall be coordinated and applied within the two nodes.

Character Types

Predominant Uses

Townhomes. Located in the South 15-501 Gateway node, this character type maintains the residential use south of Purefoy Road but increases allowable density.

Shops and offices (up to 4 stories). Located in the Southern Village Park and Ride node, this character type provides a high intensity commercial node near the planned terminus of the Chapel Hill Bus Rapid Transit system. This character type reflects previous planning efforts by the Town.

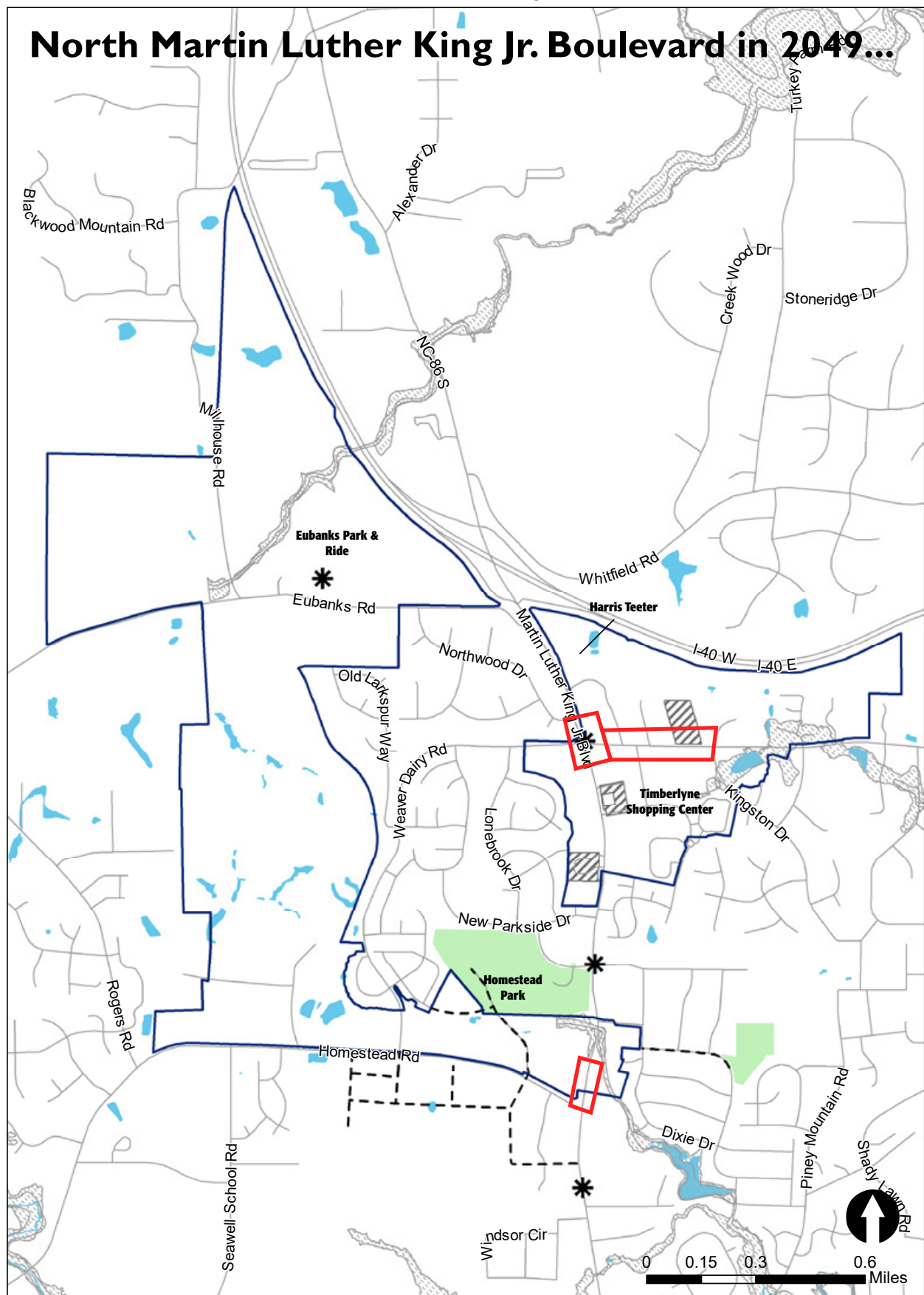
Multifamily, shops and offices (up to 4 stories). This character type accounts for more than half of the South 15-501 Gateway node to promote smaller scale walkable activity nodes in proximity to the future bus rapid transit station. Uses may include retail, office, neighborhood-scale services, and multifamily residential.

Parks & Open Space. The South 15-501 Gateway node preserves the existing open space located northwest of the intersection of Purefoy Road and Howell Street.

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North Martin Luther King Jr. Boulevard in 2049...



* Planned BRT Station

--- Future Connections

Existing Manufactured Housing

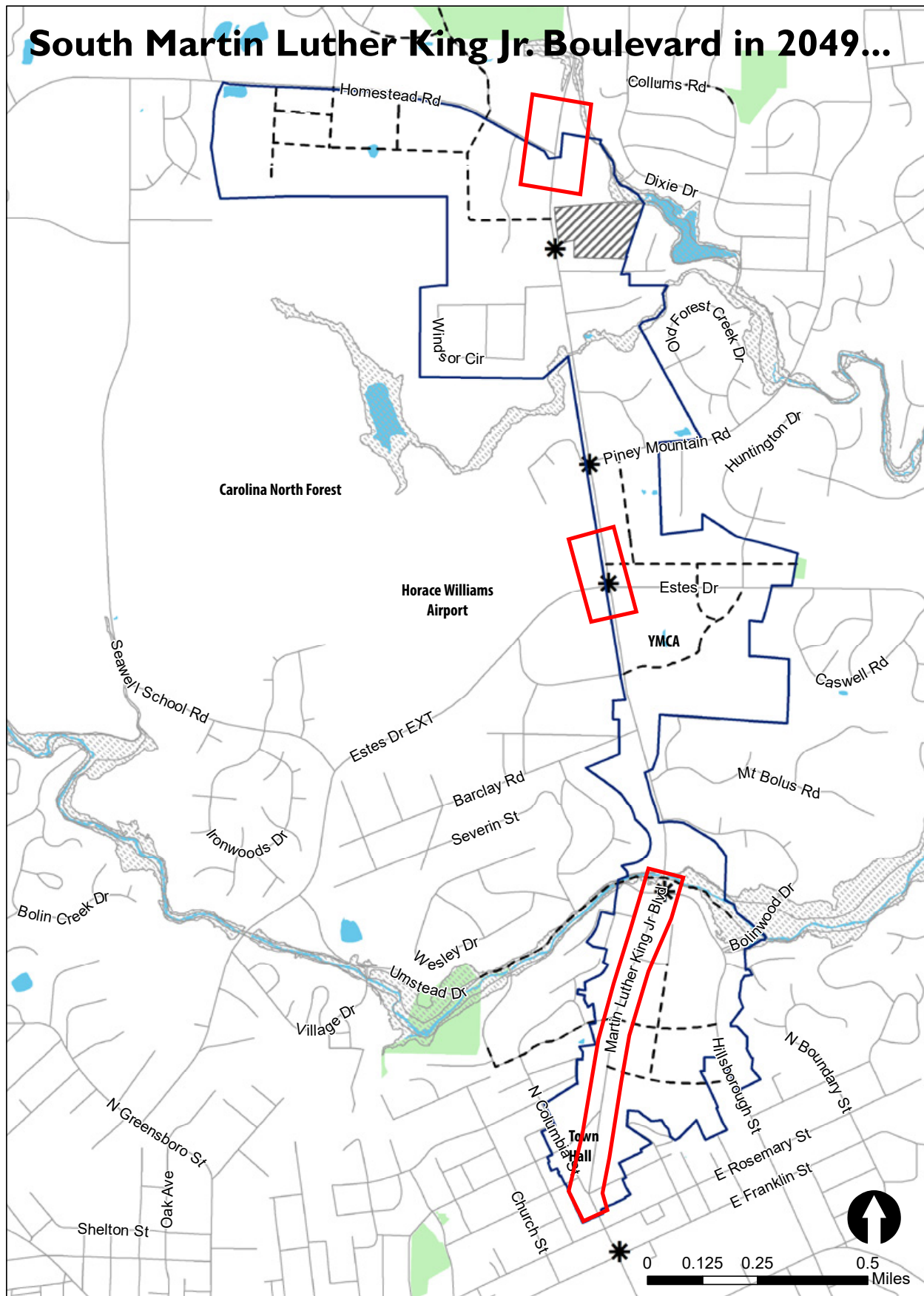
100-Year Floodplain

Existing Parks

Activated Street Frontage

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South Martin Luther King Jr. Boulevard in 2049...



* Planned BRT Station

--- Future Connections

Existing Manufactured Housing

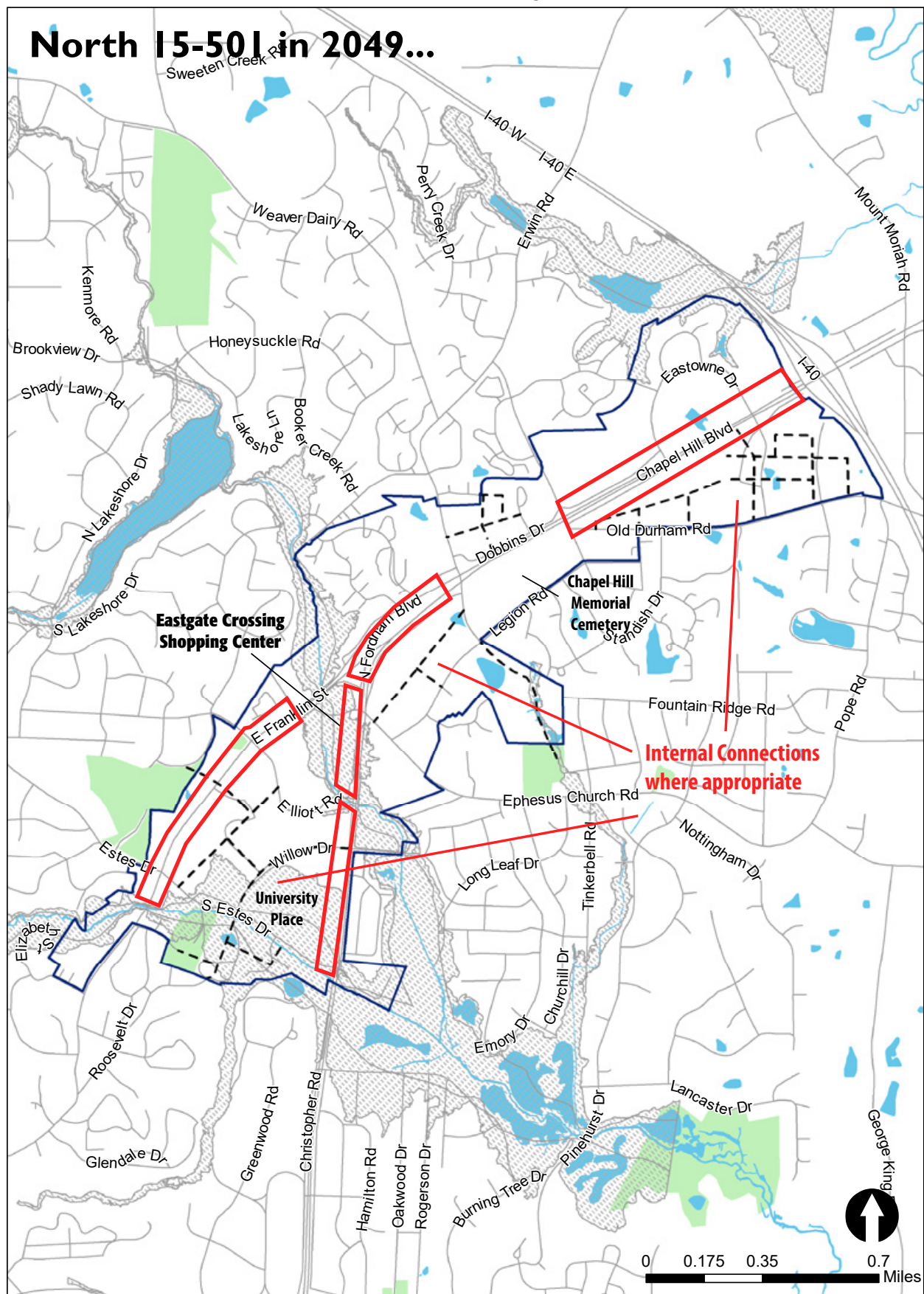
100-Year Floodplain

Existing Parks

Activated Street Frontage

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North I-5-501 in 2049...

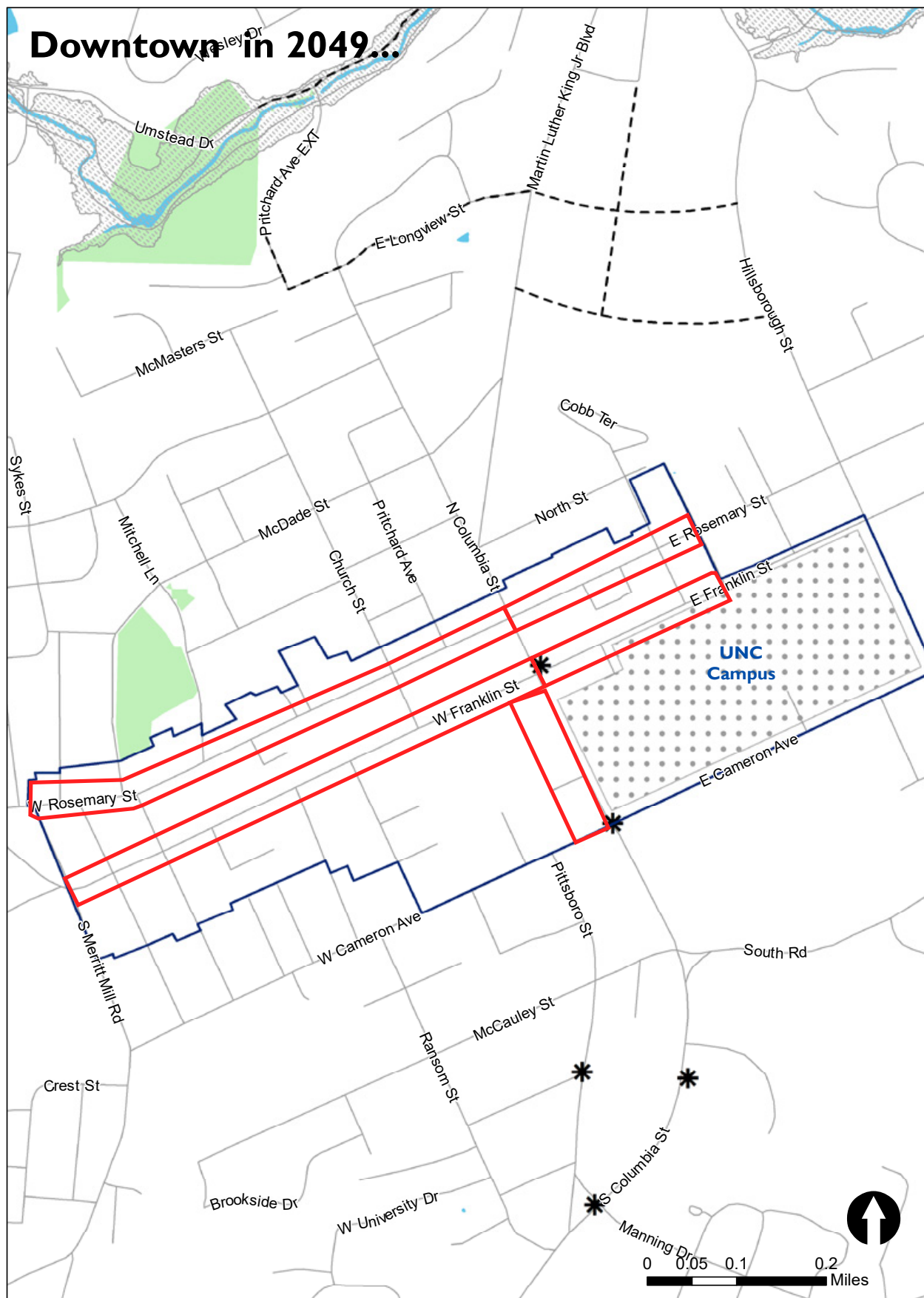






- Future Connections
- ▨ 100-Year Floodplain
- Existing Parks


▭ Activated Street Frontage

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Downtown in 2049...

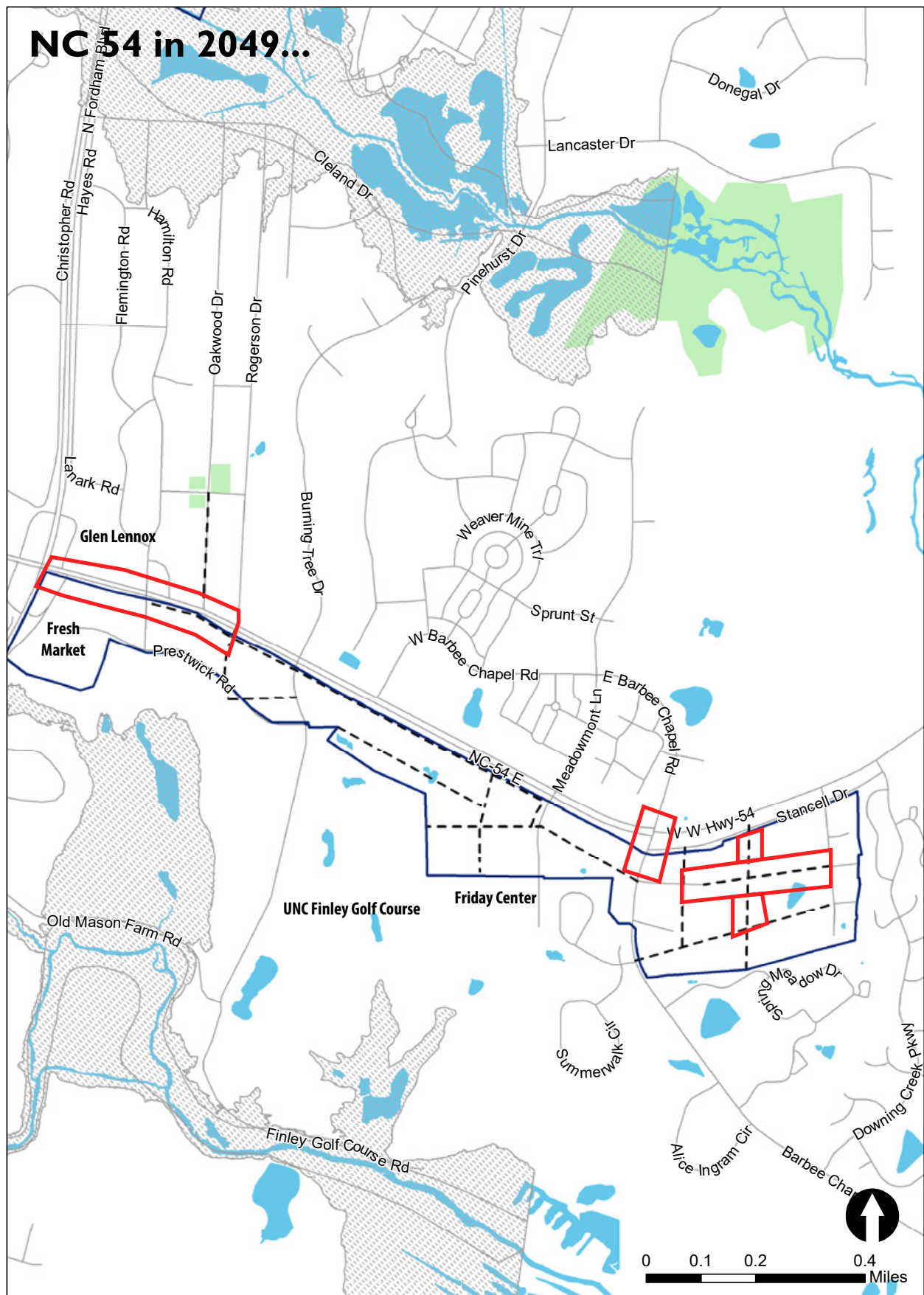


-  Planned BRT Station
-  Future Connections
-  100-Year Floodplain
-  Existing Parks

 Activated Street Frontage

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NC 54 in 2049...



* Planned BRT Station

--- Future Connections

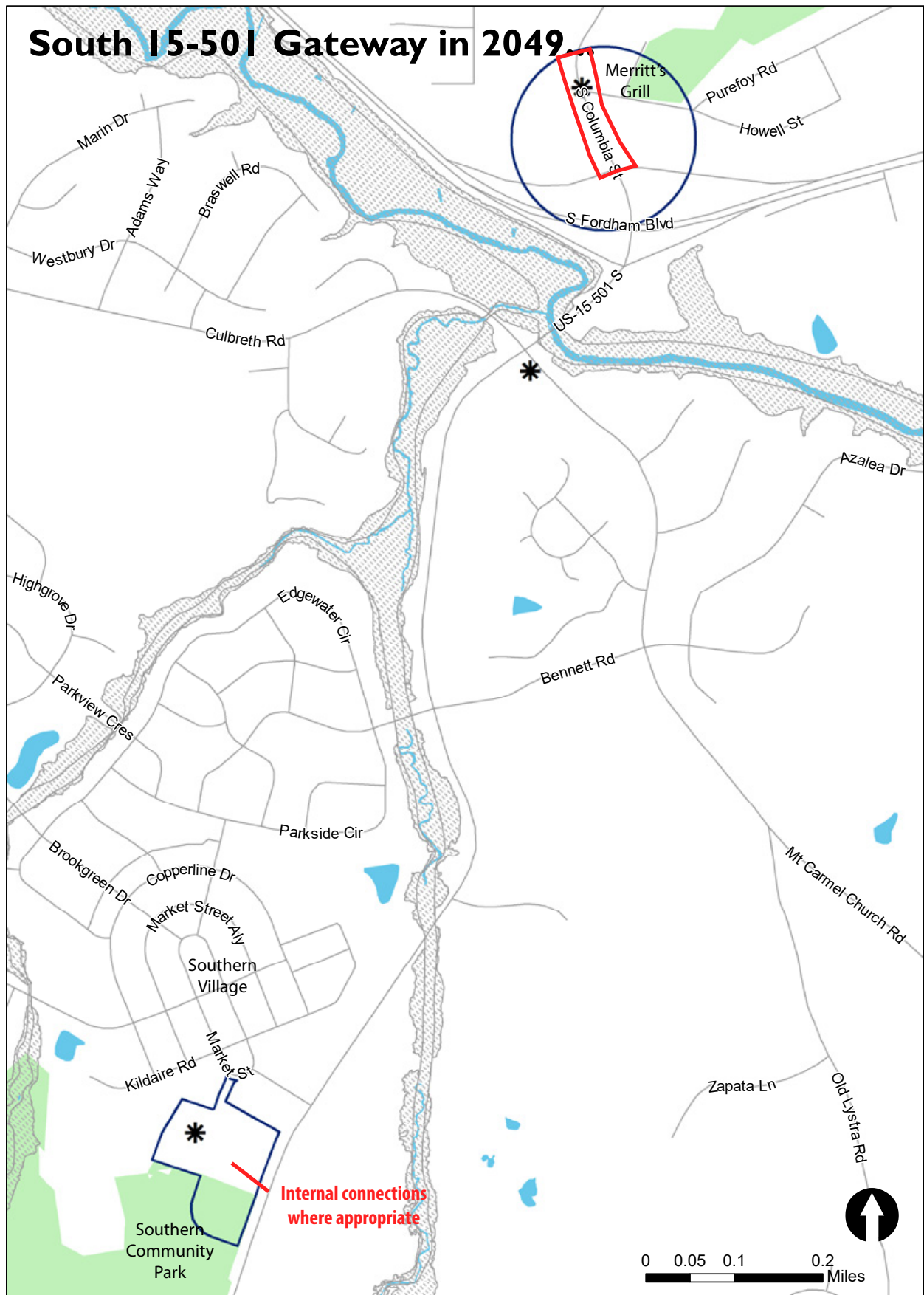
100-Year Floodplain

Existing Parks

Activated Street Frontage

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South I5-501 Gateway in 2049



* Planned BRT Station

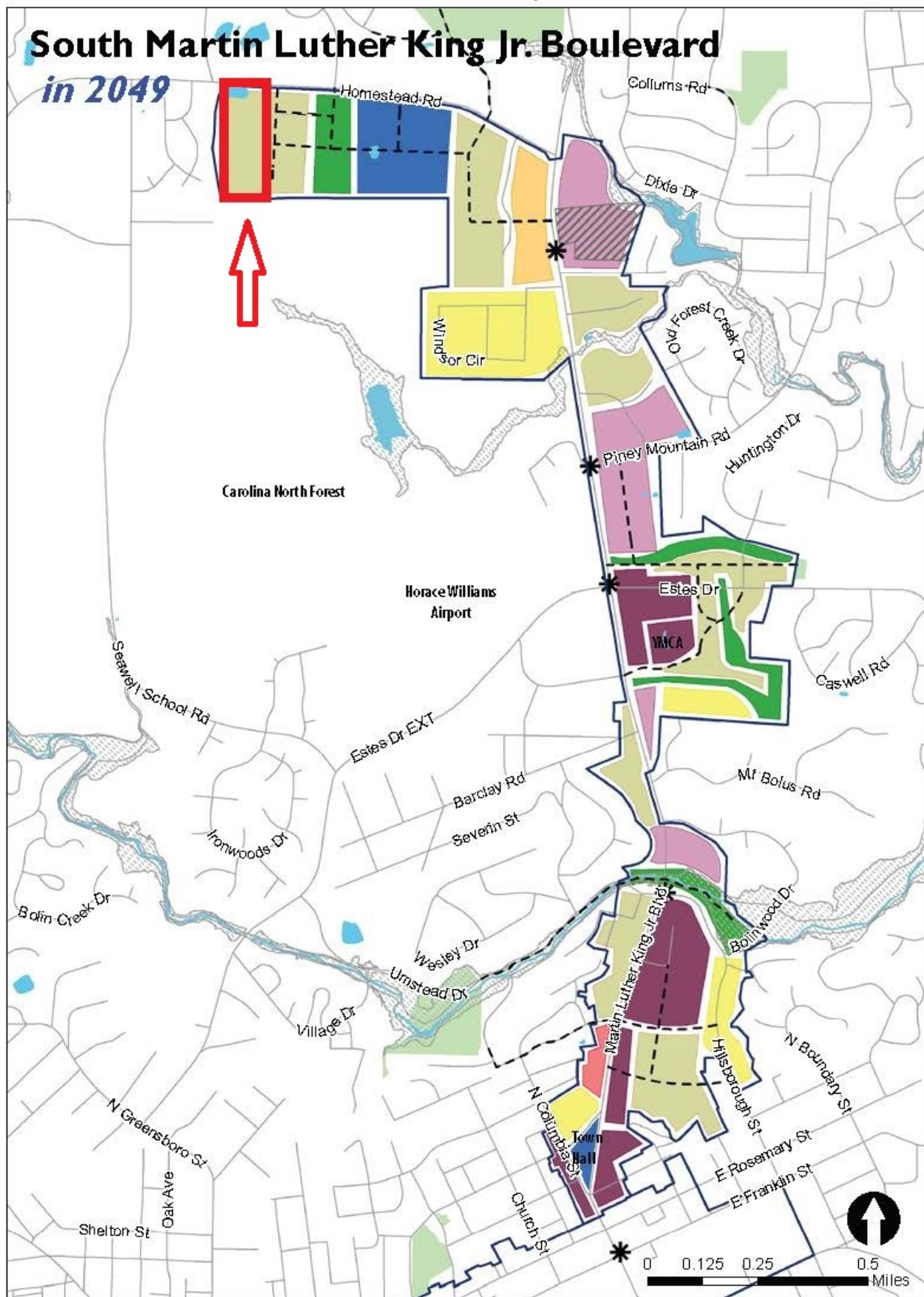
— Future Connections

100-Year Floodplain

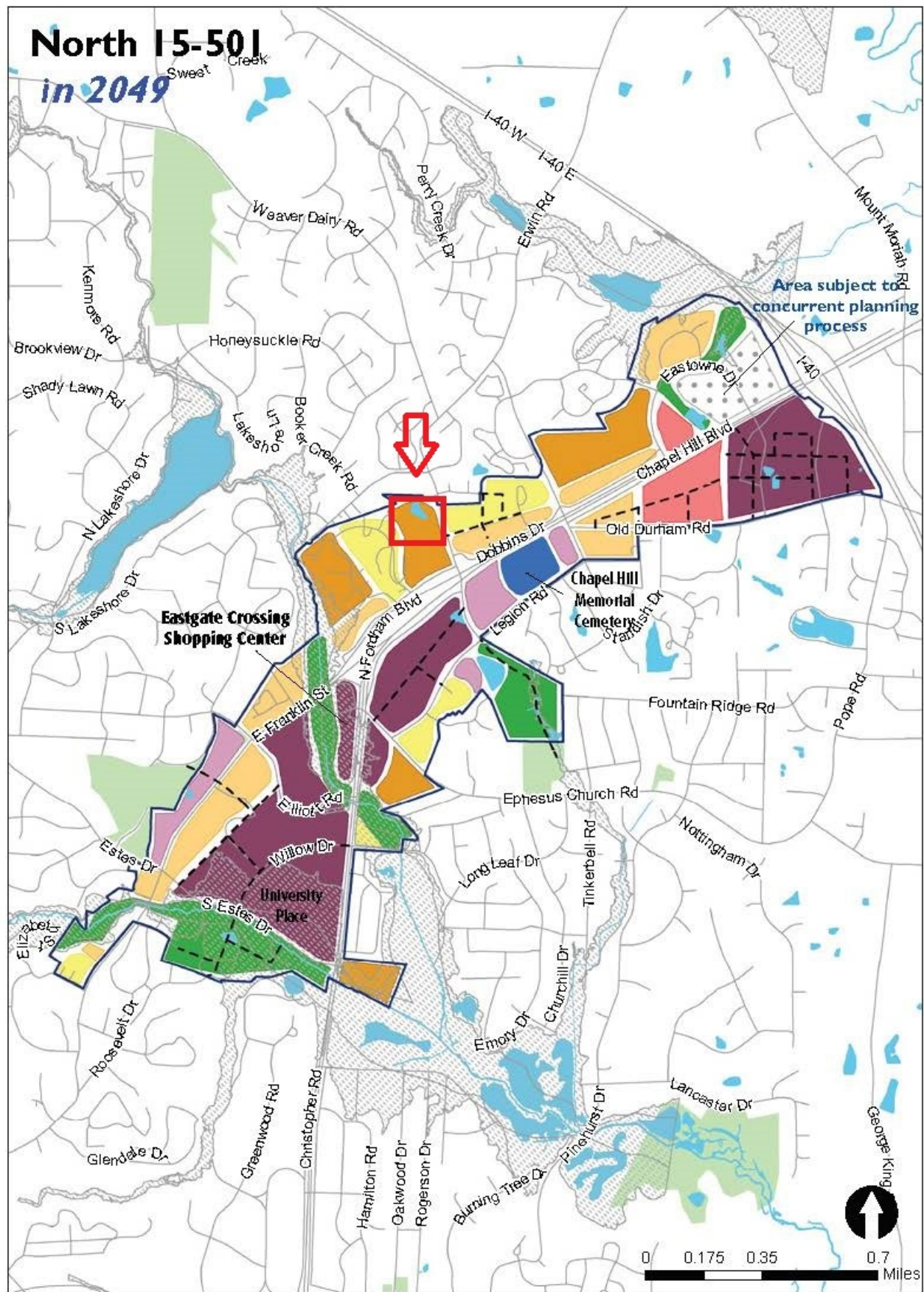
Existing Parks

Activated Street Frontage

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- Townhomes
- Apartment (up to 4 stories)
- Apartment (up to 6 stories)
- Shops and offices (up to 4 stories)
- Shops and offices (up to 6 stories)

- Multifamily, shops and offices (up to 4 stories)
- Multifamily, shops and offices (up to 6 stories)
- Industrial
- Parks & Open Space
- Existing Parks

- Future Connections
- 100-Year Floodplain

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TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 14., **File #:** [19-0562], **Version:** 1

Meeting Date: 6/26/2019

Consider Approving Strategic Plan Goals and Objectives to Build a Strategic Plan Framework.

Staff:

Rae Buckley, Director
David Finley, Strategic Plan Project Manager

Department:

Organizational and Strategic Initiatives
Business Management/Manager's Office

Overview: Local governments use strategic planning as a tool to set goals, connect to stakeholders, track progress, and communicate results. Approving Council goals and objectives is the first phase of building a performance management system that links Council goals to staff work plans and communicates outcomes to the public. The next phase of the strategic planning process will be the addition of performance measures and metrics for each goal area following the model of Affordable Housing and Connected Community.



Recommendation(s):

That the Council approve the attached Strategic Plan Goals and Objectives and continue to work with staff and Dr. Monica Allen to build out performance measures and metrics for each goal area.

Key Issues:

- In January 2017, the Council asked the Town Manager to develop a strategic plan to operationalize the community vision articulated in Chapel Hill 2020. Attached to this memorandum is a timeline of the strategic plan development process to date. In 2019, Dr. Monica Allen of Insight Performance Management Group began working with the Council and staff to build a strategic framework that met the Council's interests.
- Staff drafted strategic goals and objectives using master plans, strategies and small area plans, as well as input from advisory boards and commissions and priorities expressed at the 2018 and 2019 Council Retreats. The Council and Dr. Allen reviewed and refined the goals and objectives at the June 5, 2019 Work Session.
- After reaching general consensus on the strategic goals and objectives on June 5, 2019, the Council asked staff to send a survey to board and commission members to seek their feedback before a final approval. Overall, the survey response was positive. The feedback and suggestions were consistent with the Council's strategic plan discussions and reflected interests for further specificity. Staff recommends four minor edits to the strategic goals and objectives based on the survey feedback. In addition, the survey feedback will be used to suggest specific changes to the Council's Strategic Work Plan.
- For next steps, Staff will continue to work with Dr. Monica Allen and the Council to finalize the performance measures and targets for each of the goal areas following the model of Affordable Housing and Connected Community. As with those two goal areas, boards and commissions will be included in that effort.

Fiscal Impact/Resources: There is no direct cost associated with approving the draft Strategic Goals and Objectives. Strategic planning is a tool to establish priorities that would be funded by the annual

budget process.

**Attachments:**

- Resolution
- Council Strategic Goals and Objectives
- Strategic Plan Timeline
- Summary of June 5, 2019 Council Work Session Edits
- Results from Boards and Commissions Survey on Strategic Goals and Objectives

A RESOLUTION APPROVING THE DRAFT STRATEGIC GOALS AND OBJECTIVES (2019-06-26/R-10)

WHEREAS, the Council set a goal to develop and execute a strategic planning process for the Town and continue to demonstrate how that process affects all the Town does; and

WHEREAS, the Council has reached consensus on seven strategic goal areas and 19 objectives; and

WHEREAS, the Council will continue to work with staff to build out the strategic plan performance measures and targets.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council approves the Strategic Plan Goals and Objectives presented to the Council on June 26 subject to any modifications made by the Council that night.

This the 26th day of June, 2019.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Rae Buckley, Director of Organizational and Strategic Initiatives

RECOMMENDATION: That the Council approve the attached Strategic Plan Goals and Objectives and continue to work with staff and Dr. Monica Allen to build out performance measures and metrics for each goal area.

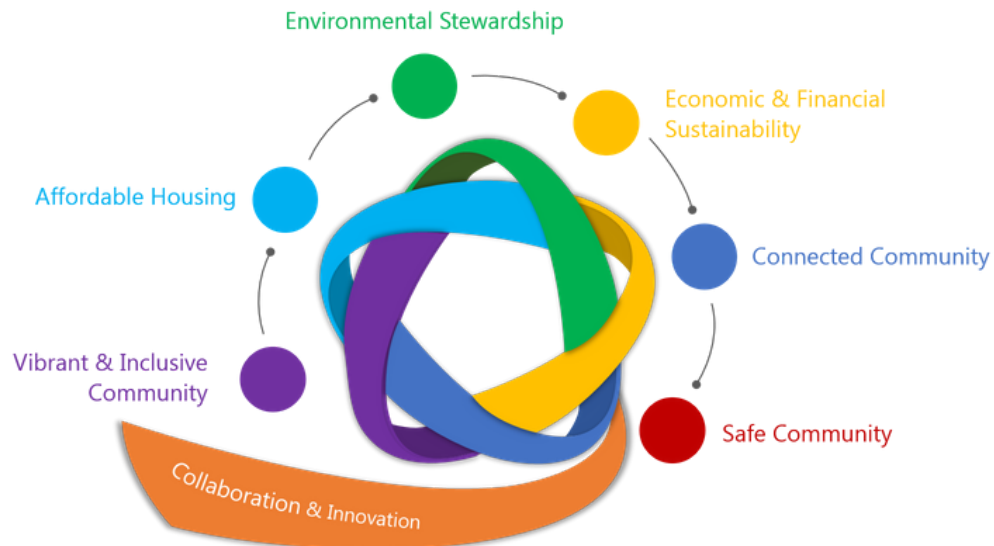
Strategic Goals and Objectives

FY 2020-2022



Sustainability Framework

The Town Council uses a Sustainability Framework to evaluate the "triple bottom line" implications, benefits and consequences of the Town's strategic goals and objectives. The framework prioritizes environmental, economic, and equity factors across the Council's strategic work plan.



Strategic Goals and Objectives

On June 26, 2019, the Town Council approved seven goal areas and nineteen objectives as an operational framework for the Council's strategic work plan.



Environmental Stewardship

To mitigate effects of climate change through management of Town resources, partnerships and natural environment



OBJECTIVES

1. Reduce carbon footprint

2. Improve local waterways and conserve biological ecosystems

3. Invest in green infrastructure and build community resiliency

INITIATIVES

1. Create a Climate Action Plan

2. Conduct carbon reduction outreach

3. Strengthen tree protection

1. Build Elliott Road Flood Storage

2. Conduct Eastwood Lake subwatershed study

3. Create a Stormwater Capital Improvement funding plan

1. Continue electric vehicle infrastructure investment

2. Begin Coal Ash remediation

3. Increase solar infrastructure

4. Increase electric fleet investment

5. Increase community and operational resilience

6. Conduct energy efficiency upgrades in Town facilities

7. Update Council's energy policy

8. Evaluate new regulations for green infrastructure

9. Increase resident and business commitment and involvement in strategies implemented to reduce effects of climate change in the community



Economic & Financial Sustainability

To steward public assets and support a vibrant economy where there is opportunity for jobs and entrepreneurship that position Chapel Hill for the future



OBJECTIVES

1. Attract and retain companies that create jobs in Chapel Hill

2. Make Downtown Chapel Hill a destination with diverse options for work, live and play

3. Adopt a budget strategy that aligns Town revenues and expenses

INITIATIVES

1. Strengthen UNC Town Gown economic development partnerships

4. Partner with vocational schools to develop local talent attractive to businesses interested in Chapel Hill

2. Conduct recruitment and marketing for Chapel Hill

5. Add commercial office space to the Town to locate businesses

3. Obtain new and innovative technology solutions to attract and retain businesses that create jobs in Chapel Hill

6. Strengthen and facilitate the ecosystem for entrepreneurship and innovation

1. Add more Downtown business and visitor anchors (Market Drivers)

4. Conduct Downtown parking analysis and policy expectations

2. Invest in Downtown infrastructure

5. Construct Wallace Deck Expansion

3. Clean and beautify Downtown

6. Enhance wayfinding signage in Downtown

1. Create a budget strategy that balances revenues and expenditures over the long-term

2. Implement Facility Maintenance Plan

3. Implement Capital Improvement Plan



Affordable Housing

To increase access to housing for individuals across a range of incomes, and to constantly strive for more equitable outcomes and opportunities for historically underserved populations.



OBJECTIVES

1. Increase availability of affordable housing for all incomes

2. Preserve existing affordable housing stock

INITIATIVES

1. Manage bond and other local affordable housing funding resources

2. Develop affordable housing on Town-owned properties

3. Reduce regulatory barriers and create incentives for affordable housing

4 Using a racial equity lens, identify root causes of affordable housing challenge and address with short, medium and long term approaches

1. Implement Public Housing Master Plan

2. Consider options for Public Housing redevelopment

3. Implement Manufactured Home Strategy

4. Implement Affordable Housing Preservation Strategy

5. Support the Northside Neighborhood Initiative



Connected Community

To create a highly connected community where bicycling, walking, and transit are convenient, everyday choices for our neighborhoods, businesses, and public spaces.



OBJECTIVES

1. Improve management of traffic flow during peak times of day and at problem intersections

2. Increase connectivity between walking, bicycling, and multi-modal networks to reduce amount of driving needed to get around Chapel Hill

INITIATIVES

1. Conduct Town-wide traffic analysis

2. Influence regional transportation planning

3. Continuously monitor and address road infrastructure utilization throughout the town of Chapel Hill

1. Establish Transit financial sustainability goals

2. Increase Downtown parking options

3. Plan future transportation connections with Durham

4. Construct Estes Drive bike/pedestrian infrastructure

5. Construct Elliott Road Extension

6. Design and fund North-South bus rapid transit

7. Study East-West corridor needs



Vibrant & Inclusive Community

To enrich the lives of those who live, work, and visit Chapel Hill by building community and creating a place for everyone



OBJECTIVES

1. Create diverse opportunities for community to engage with the arts

2. Improve connections and partnerships with historically disengaged and marginalized populations

3. Preserve the history of Chapel Hill and embrace the future needs of the community

INITIATIVES

1. Improve festivals and events with a focus on spaces, policies, partners, sponsorship, content and infrastructure

2. Increase engagement with community history

4. Increase arts programming

3. Increase public art in both public and private spaces

1. Advance Youth Initiatives

2. Continue People's Academy

3. Implement Building Integrated Communities Action Plan

4. Implement Community Connections Strategy

5. Increase after-school and recreation programming Access

6. Increase diversity of Council-appointed boards and commissions

1. Strengthen urban design focus

2. Advance Charting our Future

3. Implement Rogers Road Community First Plan

4. Conduct Blue Hill code refinements

5. Influence and shape the Eastowne Master Planning



Safe Community

To preserve and protect life and property through the fair and effective delivery of Town services



OBJECTIVES

1. Invest in facilities and infrastructure that support public safety

2. Maintain community safety using equitable policing practices

3. Deliver Town services fair and effectively

INITIATIVES

1. Design and construct Municipal Services Center

2. Develop Fire Department Facilities Plan

1. Reduce potential implicit biases in policing through learning and development practices

2. Conduct community engagement sessions to increase understanding of police practices within various communities around Chapel Hill

1. Identify public safety initiatives that utilize evidence-based practices

2. Create Road to Zero Plan (Pedestrian Safety)

3. Improve permitting and inspections process

4. Grow Emergency Management Program



Collaborative and Innovative Organization

To continue to build a Town workforce that leads with collaboration and innovation to build a community where people thrive



OBJECTIVES

1. Increase collaboration, innovation and learning

2. Attract and retain diverse and talented employees

3. Increase public transparency and information sharing

INITIATIVES

1. Conduct Facilitation Training to improve outreach and internal efficiency

2. Conduct Capital Project Management Training to increase project management capacity

3. Conduct process improvement to increase efficiency and effectiveness

1. Conduct Compensation Study to improve recruitment and retention

2. Implement Town-wide Equity and Inclusion Program to create a diverse and welcoming workforce

3. Increase innovation and learning opportunities to build a nimble and adaptable workforce

1. Increase employee satisfaction with internal communication

2. Build Performance Management program to increase data-driven management and decision making

3. Increase the level of cyber security inside the Town's information systems



Town of Chapel Hill Strategic Planning Timeline

June 26, 2019

Meeting Date Type of Meeting	Action	Outcome/Deliverable
2019		
June 5, 2019 Work Session	Dr. Allen facilitated a conversation to consider draft objectives	<ul style="list-style-type: none"> Consensus on 7 strategic goals and 19 objectives Board and commission survey
May 1, 2019 Business Meeting	Staff presented a review of traffic data	<ul style="list-style-type: none"> Traffic data dashboard
April 3, 2019 Work Session	Dr. Tippet of Carolina Demography presented a review of community demographic information	<ul style="list-style-type: none"> Environmental scan
January 26, 2019 Council Retreat	Anne Davidson facilitated a review of the Council's strategic work plan. Dr. Allen led an assessment of the strategic planning process with Council and provided staff technical assistance based on what she learned from Council.	<ul style="list-style-type: none"> Council Strategic Work Plans with 79 strategic initiatives
2018		
November 6, 2018 Business Meeting	Staff presented Connected Community Strategic Goal Prototype	<ul style="list-style-type: none"> Connected Community Report and Dashboard
June 13, 2018 Business Meeting	Council adopted a resolution to set forth next steps that would be taken after the adoption of the budget. With respect to the strategic plan, Council authorized the Town Manager to continue developing the strategic plan framework and build out the Connected Community strategic goal area to address community priorities of traffic and multi-modal transportation	<ul style="list-style-type: none"> Council expectations for strategic planning
April 4, 2018 Work Session	Staff presented draft strategic plan goals and objectives	<ul style="list-style-type: none"> Council requested more data-informed, specific objectives
February 10, 2018 Council Retreat	Anne Davidson facilitated a brainstorming session to capture Council priority outcomes for strategic goals	<ul style="list-style-type: none"> List of council priorities organized by strategic goal areas
January 10, 2018 Work Session	Staff presented strategic planning framework and draft strategic goals	<ul style="list-style-type: none"> Draft strategic goal areas
2017		
May 6, 2017 Work Session	High Beam Consulting analysis of macro, industry and local trends	<ul style="list-style-type: none"> Environmental scan/trend analysis
January 28, 2017 Council Retreat	Council Retreat. Anne Davidson facilitated a conversation about a process to build a strategic plan	<ul style="list-style-type: none"> Council direction to create a strategic plan

Town of Chapel Hill Goals and Objectives Revisions and Feedback

June 26, 2019

6/5/2019 Draft Language	6/26/2019 Revised Language	Notes
1. Environmental Stewardship		
Goal: To strategically manage the Town's infrastructure and natural environment by promoting resiliency and sustainability	Goal: To mitigate effects of climate change through management of Town resources, partnerships and natural environment	
Objective 1: Reduce carbon footprint	Same	
Work Plan 1.1: Create Climate Action Plan	Same	
Work Plan 1.2: Conduct Carbon Reduction Outreach	Same	
Work Plan 1.3: Strengthen Tree Protection	Same	
Objective 2: Improve local waterways and conserve biological ecosystems	Same	
Work Plan 2.1: Build Elliott Road Flood Storage	Same	
Work Plan 2.2 Conduct Eastwood Lake Subwatershed Study	Same	
Work Plan 2.3 Create a Stormwater Capital Improvement funding plan	Same	
Objective 3. Invest in green infrastructure and build resiliency	Same	
Work Plan 3.1 Continue electric vehicle infrastructure investment	Same	
Work Plan 3.2 Begin Coal Ash Remediation	Same	
Work Plan 3.3 Increase Solar Infrastructure	Same	
Work Plan 3.4 Increase electric fleet investment	Same	
Work Plan 3.5 Increase community and operational resilience	Same	
Work Plan 3.6 Conduct Energy Efficiency upgrades in Town facilities	Same	
Work Plan 3.7 Update Council's Energy policy	Same	
Work Plan 3.8 Evaluate new regulations for green infrastructure	Same	

	3.9: Increase resident <u>and business</u> commitment and involvement in strategies implemented to reduce effects of climate change in the community	
2. Economic & Financial Sustainability		
Goal: To steward public assets and support a vibrant economy where there is opportunity for jobs and entrepreneurship that positions Chapel Hill for the future.	Same	Board and commission edit
Objective 1: Attract and retain companies that create jobs in Chapel Hill	Same	
Work Plan 1.1 Strengthen UNC Town Gown Economic Development Partnerships	Same	
Work Plan 1.2 Conduct Recruitment and Marketing for Chapel Hill	Same	
Work Plan 1.3 Pursue Community Technology Solutions	1.3 Obtain new and innovative technology solutions to attract and retain businesses that create jobs in Chapel Hill	What is connection to economic sustainability
	1.4 Partner with vocational schools to develop local talent attractive to businesses interested in Chapel Hill	Durham Tech, for example
	1.5 Add commercial office space to the Town to locate businesses	Suggested by a council member after the work session
	1.6 Strengthen and facilitate the ecosystem for entrepreneurship and innovation	Name entrepreneurship ecosystem
Objective 2: Make Downtown Chapel Hill a destination	Objective 2: Make Downtown Chapel Hill a destination with diverse options for work, live and play	A destination for who? What?
Work Plan 2.1 Support Downtown Market Drivers	2.1 Add more Downtown business and visitor anchors (Market Drivers)	What is a market driver?
Work Plan 2.2 Invest in Downtown Infrastructure		
Work Plan 2.3 Clean and Beautify Downtown		
	2.4 Conduct Downtown Parking Analysis and Policy Development	Remove objective 3 and add parking initiatives to objective 2.

	2.5 Construct Wallace Deck Expansion	Remove objective 3 and add parking initiatives to objective 2.
	2.6 Enhance wayfinding signage in Downtown	
Objective 3: Increase downtown parking capacity	Remove objective. Fold initiatives into Objective 2.	
Objective 4: Create a sustainable budget strategy	Objective 4: Create a budget strategy that aligns Town revenues and expenses over the long-term	Add more clarity and board and commission edit
Work Plan 4.1 Develop Five-year Budget Strategy Project	4.1: Develop five-year budget plan to align revenues and expenses	Add more clarity
Work Plan 4.2 Implement Facility Maintenance Plan	Same	
Work Plan 4.3 Implement Capital Improvement Plan	Same	
3. Affordable Housing		
Goal: To increase access to housing for individuals across a range of incomes, and to constantly strive for more equitable outcomes and opportunities for historically underserved populations.	Same	
Objective 1: Increase availability of housing for all incomes	Same	
1.1 Manage Bond and other local affordable housing funding resources	Same	
1.2 Develop affordable housing on Town-owned properties	Same	
1.3 Reduce regulatory barriers and create incentives for affordable housing	Same	
	1.4 Using a racial equity lens, identify root causes of affordable housing challenge and address with short, medium and long term approaches	Can't necessarily solve, but want to do more than try to meet demand with units
Objective 2: Preserve existing affordable housing stock	Same	
Work Plan 2.1 Implement Public Housing Master Plan	Same	
Work Plan 2.2 Consider options for Public Housing Redevelopment	Same	
Work Plan 2.3 Implement Manufactured Home Strategy	Same	

Work Plan 2.4 Implement Affordable Housing Preservation Strategy	Same	
	2.5 Support Northside Neighborhood Initiative	Remove objective 3 and add work plan items to objective 2
Objective 3: Strengthen Collaboration	Remove	Collaboration isn't separate from the work.
Work Plan 3.1 Continue Performance Measurement and Reporting System	Remove	Ongoing reporting, not a new initiative
Work Plan 3.2 Support Northside Neighborhood Initiative	Fold into objective 2	Ongoing work with new deliverables
Work Plan 3.3 Convene Local Government Affordable Housing Collaborative	Remove	Part of how all of the work plan gets accomplished
4. Connected Community		
Goal: To create a highly connected community where bicycling, walking, and transit are convenient, everyday choices for our neighborhoods, businesses, and public spaces.	Same	
Objective 1: Improve resident satisfaction with management of traffic flow	Objective 1: To improve management of traffic flow during peak times of day and at problem intersections	The target is the traffic not the satisfaction
Work Plan 1.1: Conduct Town-wide Traffic Analysis	Same	
Work Plan 1.2: Influence Regional Transportation Planning	Same	
	1.3 Continuously monitor and address road infrastructure utilization throughout the town of Chapel Hill.	Remove from Safe Community goal and add to Connected Community.
Objective 2: Increase connectivity between walking, bicycling, and multi-modal networks	Objective 2: Increase connectivity between walking, bicycling, and multi-modal networks to reduce amount of driving needed to get around Chapel Hill	Why are we increasing connectivity?
2.1 Establish Transit financial sustainability goals	Same	
2.2 Manage Downtown Parking	2.2: Increase downtown parking options	Increase parking, not just manage parking
2.3 Plan Multi-modal Infrastructure	2.3: 7	Priority to examine corridor options
2.4 Construct Estes Drive Bike/Pedestrian Infrastructure	Same	
2.5 Construct Elliott Road Extension	Same	

2.6 Design North-South Bus Rapid Transit	Same	
	2.7 Study East-West corridor needs	Priority given traffic concerns
5. Vibrant and Inclusive Community		
Goal: To enrich the lives of those who live, work, and visit Chapel Hill by building community and creating a place for everyone	Same	
Objective 1: Inspire creativity and celebrate community	Objective 1: Create diverse opportunities for community to engage with the arts	How is art serves to engage the community
Work Plan 1.1 Improve Festivals and Events	1.1: Improve festivals and events with a focus on spaces, policies, partners, sponsorship, content and infrastructure	Specify space and other needs to improve festivals and events
Work Plan 1.2 Build Community History and Enrichment	1.2: Increase engagement with community history	Clarify the engagement piece
Work Plan 1.3 Build Public Art & Arts Programs	1.3: Increase public art in both public and private spaces	Split apart Work Plan 1.3 into more specific initiatives
	1.4: Increase arts programming	Split apart Work Plan 1.3 into more specific initiatives
Objective 2: Improve connections and partnerships with historically disengaged and marginalized populations	Same	Consultant suggested the term, "underserved," which staff did not think was congruent with the equity focus of both the BIC and Connected Community language
Work Plan 2.1 Advance Youth Initiatives	Same	
Work Plan 2.2 Conduct People's Academy	Same	
Work Plan 2.3 Implement Building Integrated Communities Action Plan	Same	
Work Plan 2.4 Implement Community Connections Strategy	Same	
Work Plan 2.5 Increase Recreation Programming Access	2.5 Increase after-school and recreation programming Access	Add after-school
	2.6: Increase diversity of Council-appointed boards and commissions	

Objective 3: Preserve what we love and add what we need	Objective 3: Preserve the history of Chapel Hill and embrace the future needs of the community	
3.1 Strengthen Urban Design Focus	Same	
3.2 Advance Charting our Future	Same	
3.3 Implement Rogers Road Community First Plan	Same	
3.4 Conduct Blue Hill Code Refinements	Same	
3.5 Conduct Eastowne Master Planning	3.5 Influence and shape the Eastowne Master Planning Project	More than conduct planning
6. Safe Community		
Goal: To preserve and protect life and property through the fair and effective delivery of Town services	Same	
Objective 1: Invest in public facilities and infrastructure that support public safety	Same	Board and commission edit
Work Plan 1.1 Design and Construct Municipal Services Center	Same	
Work Plan 1.2 Develop Fire Department Facilities Plan	Same	
Objective 2: Keep Chapel Hill Safe	Objective 2: Maintain community safety using equitable policing practices	Want to add an equity lens to the sense of safety in the community
Work Plan 2.1 Grow Emergency Management Program	Same	Move initiative to new objective about Town services
Work Plan 2.2 Pursue Data-driven safety initiatives	Same	Move initiative to new objective about Town services
Work Plan 2.3 Create Road to Zero Plan (Pedestrian Safety)	Same	Move initiative to new objective about Town services
Work Plan 2.4 Improve Permitting and Inspections Process	Same	Move initiative to new objective about Town services
	2.5 Reduce potential implicit biases in policing through learning and development practices	Want to add an equity lens to the sense of safety in the community
	2.6 Conduct community engagement sessions to increase understanding of police practices within various communities around Chapel Hill	Want to add an equity lens to the sense of safety in the community

	Objective 3: Deliver Town services fair and effectively	Created new objective to capture safety initiatives about Town programs and services
	3.1: Identify public safety initiatives that utilize evidence-based practices	Moved initiative to new objective about Town services
	3.2: Create Road to Zero Plan (Pedestrian Safety)	Moved initiative to new objective about Town services
	3.3: Improve Permitting and Inspections Process	Moved initiative to new objective about Town services
	3.4: Grow Emergency Management Program	Moved initiative to new objective about Town services
7. Collaborative & Innovative Organization		
Goal: To create an organization that works collaboratively from a mutual learning mindset, leads innovation, and produces effective outcomes for the betterment of the organization and community.	Goal: To continue to build a Town workforce that leads with collaboration and innovation to build a community where people thrive	Focus on talent management and how goal is foundational to making all the other goals possible.
Objective 1: Increase collaboration, innovation, and learning	Same	
Work Plan 1.1: Conduct facilitation training to improve outreach and internal efficiency	Same	
Work Plan 1.2: Conduct capital project management training to increase project management capacity	Same	
Work Plan 1.3: Utilize LEAN methodology and other process improvement tools to identify options for increasing efficiency and effectiveness	1.3: Conduct process improvement to increase efficiency and effectiveness	Fix confusing language
Objective 2: Attract and retain diverse and talented employees	Same	
Work Plan 2.1: Conduct compensation study to improve recruitment and retention	Same	
Work Plan 2.2: Implement Town-wide Equity and Inclusion Program to create a diverse and welcoming workforce	Same	

Work Plan 2.3: Increase innovation and learning opportunities to build a nimble and adaptable workforce	Same	
Objective 3: Increase public transparency and information sharing	Same	Board and commission edit
Work Plan 3.1: Increase employee satisfaction with internal communication	Same	
Work Plan 3.2: Build performance management program to increase data-driven management and decision-making	Same	
Work Plan 3.3: Increase the level of cyber security inside the Town's information systems	Same	

Advisory Board and Commission Survey on Strategic Goals and Objectives

June 26, 2019

Executive Summary

On June 12, 2019, Town staff sent Boards and Commissions members a survey about the Council's strategic goals and objectives. The survey provided the language of the strategic goal areas and objectives and offered an open ended prompt after each goal area asking, "what is missing?"

- Positive with suggestions: Overall, the response was positive with a variety of suggestions to the draft objectives. The feedback and suggestions were consistent with the Council's strategic plan discussions.
- Adding specificity: The survey offered the high level strategic goals and objectives for feedback which are not as specific as the Council's Strategic Work Plan. Therefore, many points of feedback noted a lack of specificity or offered specific suggestions and targets. This feedback will be utilized by adding initiatives to the work plan initiatives and working with boards and commissions to develop performance measures and metrics for each strategic goal area.
- Recommended Edits: Staff recommends minor changes based on overarching themes that emerged from the survey respondent comments and/or a specific change related to grammar or word choice.
 - Goal 2. Economic & Financial Sustainability. To steward public assets and support a vibrant economy where there is opportunity for jobs and entrepreneurship that positions Chapel Hill for the future.
 - Goal 2. Economic & Financial Sustainability
 - Objective 3. Create a ~~long-term~~ budget strategy that balances revenues and expenditures ~~over the long-term~~
 - Goal 6: Safe Community
 - Objective 1. Invest in ~~public~~ facilities and infrastructure ~~that support public safety~~
 - Goal 7: Collaborative & Innovative Organization
 - Objective 3. Increase ~~public~~ transparency and information sharing
- Connections: Many respondents shared that there is a need to see how a goal connects with other Town goals. For example, some respondents shared that there are connections between the environmental stewardship goal area and Connected Community goal area (i.e. transportation and connectivity). This suggestion will be incorporated when Town staff develop a goal matrix for the strategic plan document that illustrates connections across goal areas.

Environmental Stewardship Goal Area

Feedback Summary

- Several respondents shared that there is a need to see how this goal connects with other Town goals. This suggestion will be incorporated when Town staff develop a goal matrix for the strategic plan document that illustrates connections across goal areas. Specific examples pointed out include:
 - Comment 6 connects 'Environmental Stewardship' and 'Safe Community'
 - Comment 10 connects 'Environmental Stewardship' and 'Connected Community'
 - Comment 19 connects 'Environmental Stewardship' and 'Vibrant & Inclusive Community'
 - Comment 20 connects 'Environmental Stewardship' and 'Connected Community'
 - Comment 21 connects 'Environmental Stewardship' and 'Vibrant & Inclusive Community'
- Multiple respondents offered some suggestions to the draft objectives, though most of these suggestions are captured in the initiatives for this strategic goal and are consistent with Council discussion at the June 5 work session. No changes are proposed based on this feedback.

Individual Survey Responses to "Is there anything missing from this goal area?"

1.	Improve recycling efforts. Develop local ordinances to reduce the use of non reusable materials.
2.	Invest in water and sewer infrastructure to improve the health of communities
3.	No
4.	No
5.	Reduce the affects of chronic flooding by removing endangered structures or by helping to encourage better flood prediction alerts and better flood proofing measures for structures that cannot be removed.
6.	Reduce deaths and injuries on the road system in Chapel Hill. This could be done by improving pedestrian access and building more off road multi use paths and barrier protected bike lanes.
7.	This is a wonderful start. I fear our green spaces are rapidly disappearing in CH. We definitely need long term planning and vision -- not always more development. Great opportunity to work with OC with their new climate change tax. Work together.
8.	Educate community on environmental concerns and mitigation
9.	No.
10.	Transportation is missing from this goal area. I'd like to see a goal that addresses how CH can promote less driving and more cycling, walking, scootering, and public transportation. I also see food waste missing from this goal area. CH would reduce carbon and even more potent methane if it had a curbside composting program.
11.	Prioritize density to mitigate affordability pressures that come from restricting growth in certain areas. I am 100% in favor of investments that curb our environmental impact, but we also need to ensure that our priority here doesn't jeopardize affordability. I see the best way to have these two things live together as prioritizing density.
12.	In my workplace, we avoid using "and" in objective statements - it makes measurement confusing. I suggest "Strengthen conservation of biological ecosystems" (which I think captures improving local waterways) and separating Objective 3 into 2 objectives.
13.	The primary focus should be on reducing the human contribution to the causes of climate change. Secondary focus may be on mitigating the effects. This is reflected in objective 1, but perhaps may warrant expression in the goal itself, too.
14.	"conserve and IMPROVE biological ecosystems"
15.	Require developers to keep some older trees on the property instead of clear cutting all trees on property they are developing
16.	No
17.	No

18. Educate the public with a catchy marketing campaign.
19. I agree with the three objectives. However, the goal is overly narrow. Besides climate change, effects of population growth and continued development must also be mitigated.
20. we should call out building bike and pedestrian connectors between the main nodes of Chapel Hill. One of the quickest green infrastructure investments that will reduce our carbon footprint
21. "Community resiliency" seems too vague to be useful. Can we provide specific examples of green infrastructure and resilience that we want to achieve? Environmental stewardship is about more than mitigating effects of climate change. This goal should also encompass maintaining a healthy, attractive, natural environment. Objectives would include - minimize the presence of harmful substances in local air, water, and soil; -preserve local tree canopy and urban forest land; -reduce frequency and severity of flooding -safeguard habitat to support wildlife.

Economic & Financial Sustainability Goal Area

Feedback Summary

- Several respondents shared that there is a need to see how this goal connects with other Town goals. This suggestion will be incorporated when Town staff develop a goal matrix for the strategic plan document that illustrates connections across goal areas. Specific examples pointed out include:
 - Comment 5 connects 'Economic & Financial Sustainability' and 'Connected Community'
 - Comment 6 connects 'Economic & Financial Sustainability' and 'Vibrant & Inclusive Community'
 - Comment 8 connects 'Economic & Financial Sustainability' and 'Vibrant & Inclusive Community'
 - Comment 13 connects 'Economic & Financial Sustainability' and 'Vibrant & Inclusive Community'
 - Comment 16 connects 'Economic & Financial Sustainability' and 'Environmental Stewardship'
- Comment 20 suggests a grammatical change to the goal statement: To steward public assets and support a vibrant economy where there is opportunity for jobs and entrepreneurship that positions Chapel Hill for the future.
- Comment 15 suggests a change supported by staff to improve measurement:
 - Objective 3. Create a ~~long-term~~ budget strategy that balances revenues and expenditures ~~over the long-term~~

Individual Survey Responses to "Is there anything missing from this goal area?"

1.	Lead development of a fund to encourage entrepreneurial start ups to come to Chapel Hill. Have a business development team ready to aid start ups with advice, seed money and guidance in securing funding Offer a welcoming persona for biotech companies so that they don't spin out to RTP but stay within the town limits. Develop an incubator for tech and biotech start ups. I have consulted with 32 startups in RTP, Durham and Raleigh and would be happy to work (pro bono) on developing something for Chapel Hill.
2.	not just jobs but living wages jobs not only downtown but areas that are in the town jurisdiction as part of the destination with diverse option for work, live, and play
3.	No
4.	No
5.	Continue to create new and better parking opportunities downtown with electronic message boards to tell motorists where they can find parking spaces during peak midday periods.
6.	To think long term in terms of development especially in terms of apartment building (instead of the front end gain of a developer building a structure, selling it and it remaining empty while new buildings go up around town that do not fill a need)
7.	Have an incentive for Government workers to save money. Everyone knows a government job is cushy and workers are inefficient.
8.	Think creatively on this. Economic sustainability does not necessarily mean more buildings. How can we provide more jobs that improve and sustain a quality of life in a growing urban setting? - permeable parking (look at NC Bot Garden parking) - work in concert with OC government including climate change goals in sustainability - continue free bus service and other sustainable transportation options - more renewable energy requirements in housing
9.	Prioritize and budget for revenues and expenditures to provide essential public services. Reduce the provision of elective public services commensurate with budget resources. "Long-range budget strategy as used above in Objective 3 is about as effective a strategy as peeing into the ocean to raise the sea level.
10.	No.
11.	Would be good to have a central gathering place (perhaps with a water feature) in downtown.

12. Not sure why Option 2 is focusing only on Downtown. While I agree that downtown needs some serious attention and strategic thinking, I hope town leadership can focus on the economic and creative vitality of the entire city.
13. The arts is missing from this goal area. Orange County Arts Commission has data on how the arts benefit economic development. Chapel Hill would be remiss if it didn't include the arts (think Katie Ziglar Ackland director, Katie Murray Orange County Arts Commission director and local writers, visual artists, young artists) in this goal area.
14. Love the priority on downtown. Let's see more town resources (MSD funds) go to downtown.
15. I think this goal needs to be clearer, unless it is specified in how the goal is measured what "vibrant economy" and being positioned for the future means. Is the goal, for example, to have economic growth? equitable economic development? more entrepreneurs? I think the objective is creating jobs and that attracting and retaining companies is an intermediate result. Do you want to specify what type of jobs? I think the indicators will need to make it clear what it means for a place to be a "destination" - is it just having diverse options for living, working and playing? I can really geek out on results frameworks, but I think the last one should be "The Town's budget aligns revenues and expenses over the long-term - you could then measure whether this alignment is successful within a certain variance. Creating the budget is an activity.
16. Add an emphasis on future-oriented jobs toward an innovative, green economy aligned with goal 1.
17. Further promote/celebrate/highlight "buy local" "shop local" campaign.
18. Encourage new residential options for empty-nesters and young professionals other than high-rise rental development and student-oriented housing.
19. Incentivize developers to build more office space in order to attract new companies.
20. Overall good. Check the grammar of the goal. Should it be "....that position..." to align with plural "jobs" ?
21. It might be useful to make this specifically mesh with the environmental sustainability and stewardship goals, esp when discussing what sorts of companies to attract/retain. PS, I think you might mean "work, life, and play"
22. We also need a solution for jobs and businesses in the summer months when many cut back hours and/or release workers until the fall.
23. Objective 1 is too general. There are businesses we hope to attract. Rather, we should attract and retain companies that create products, jobs and services in a sustainable and community supportive way.
24. Growing small businesses here, not just importing them.
25. looks good
26. Favor land uses that yield net revenue for the town, that is, land uses that increase government revenues more than they increase government expenses.

Affordable Housing Goal Area

Feedback Summary

- Some respondents suggested that objective 1 be more narrowly defined and specifically target housing for low incomes, rather than "all incomes". Another respondent encouraged a diversity of housing types. Since these suggestions did not emerge as a broadly supported theme, no changes have been proposed to objective 1.

Individual Survey Responses to "Is there anything missing from this goal area?"

1.	I served one + terms on the housing and community development advisory board and I believe the 360+ units are still at the same level when I served in the 90's. We need more units in public housing. The clients need to realize that public housing is not a generational thing and have to accept the fact that when the units population goes down the primary tenant will be downsized to make space for other tenants. There needs to be social and development programs in place to allow tenants to develop the financial basis that allows them to move out of public housing, but we need to require new developments to set aside a percentage of their units for subsidized housing. There should be no cash exemptions for allowing a developer to forego affordable housing because they made a cash donation to whatever.
2.	create affordable housing for ownership for all incomes .
3.	No
4.	Balancing the availability the affordable housing in stead of increasing
5.	Use Town bond funds to negotiate master leasing arrangements , especially as new apartment developments come on stream.
6.	As real people what sort of housing they need. There are too many hoops to jump through to get affordable housing. Has anyone in Chapel Hill government tried it?
7.	I wonder why affordable housing hasn't been included more faithfully with ALL the new housing in CH. So sorry about that. Seems we have peppered a few affordable housing options around town but have allowed development to run amuck without much insistence on affordable housing. There is more behind these decisions I am sure but still...
8.	Recognize and support the affordable housing opportunities traditionally available in Chapel Hill's existing housing stock, such as the apartments in homes in the historic districts, and the remaining small cottages which are, sadly, being torn down and replaced by larger and more expensive homes without rental opportunities.
9.	Work with public-private partnerships to increase the amount of affordable housing.
10.	It is not clear you need to worry about availability of housing for higher incomes.
11.	Does this goal area include increasing rentals for low income people? That should be a priority.
12.	Incentivize density to increase affordability and mitigate environmental pressures. E.g. don't build in floodplains because it's cheap--build density in resource-rich areas. Don't give in to the pressures of a few who want to preserve "the village" at the cost of affordability.
13.	looks good!
14.	Proactively design for integrated communities, avoiding concentration of affordable housing in spatially marginalized locations. I am aware that "market forces" may drive such concentration of affordable housing on affordable sites; however, this is not socially constructive, leads to unequal distribution of populations into schools which is counterproductive for successful role-modeling and integration. Park Apartments are a good example of gentrification, while there are no valid alternatives for the majority of the displaced population.
15.	Develop a fund from payment-in lieu funds to create a focused, deliberate option for new affordable housing. That fund could also be used to purchase existing older homes for re-purposed use.
16.	Use a density bonus to incentivize developers to produce affordable housing.
17.	Encourage a diversity of housing types.
18.	No

19. Educate town council on issues related to affordable housing to make meeting either of the 2 goals possible. Understand the size of the population that is moving from someone's couch to another. Acknowledge # people / families with 3-4 jobs trying to meet the needs of their children
20. Again, how does this mesh with Environmental goals? We don't nec want to build new housing and new office/job buildings throughout Chapel Hill. We need to preserve greenspace, the charm of CH, and not glut/oversaturate the market.
21. The University is constantly building, but not student housing. It should be a priority because mostly of the affordable spaces go to students...which could be for more families. I think because of the guaranteed income from students a blind eye is turned on the families and lower income singles.
22. Given that objective 1 can likely be achieved only through increased density of housing, which nearly everyone in town is opposed to, seems like it would be good to include density as part of the objective.
23. I would add that we need to focus on both rental and ownership affordable housing opportunities
24. Reduce reliance on residential property tax to fund government.

Connected Community Goal Area

Feedback Summary

- Multiple respondents offered some suggestions to the draft objective related to traffic. Generally these suggestions are consistent with Council discussion at the June 5 work session, so no changes are proposed based on this feedback.

Individual Survey Responses to "Is there anything missing from this goal area?"

1.	include a goal that will put full service into all communities to create connection for services
2.	No
3.	No
4.	Complete the unfinished sections of the Bowlin Creek Trail
5.	Lets have specific goals. For example have a gold for Chapel Hill to be a Gold Designated Bike Friendly City. Adopt Vision Zero for not deaths and fatalities regarding transportation in Chapel Hill.
6.	Keep the buses free and continue making better bike trails and sidewalks on well traveled roads. I appreciate the parking lots down town -- even better when they are free.
7.	No thought at all seems to have been given to avoid the inevitable bottlenecks and traffic jams that will necessarily result from eliminating traditional automobile travel lanes. Just forcing people out of cars will not serve those who want to come to this community from elsewhere to work or to shop or to visit our amenities. It is a fine goal to have more folks riding bikes, but ignoring the use of cars will not make them go away; rather, you all are about to create mass congestion and confusion, to the detriment of those of us whose clients and customers have to drive to our offices and stores.
8.	No.
9.	Looks good. I hope this goal includes looking at creating a road diet for Franklin Street to increase bike lanes and improve loading zones.
10.	For objective 2, the objective is to reduce the amount of driving; increasing connectivity is an intermediate result (along with, I imagine, getting people to use these networks).
11.	Work toward reversing the priority of traffic modes: pedestrians first (walkable neighborhoods!), bicycles next, vehicles last. Here is what it would look like just for bicycles over cars --extrapolate from here to pedestrian predominance: https://twitter.com/fietsprofessor/status/1060206289412915201/photo/1
12.	Encourage developers to build off-road bike/ped trails and community pocket parks in return for more residential units per acre.
13.	No
14.	I would like to see the above goals accomplished with a minimum amount of contiguous pavement. Break up travel ways with landscaping, including rows of shade trees and other pedestrian amenities.
15.	No

Vibrant & Inclusive Community Goal Area

Feedback Summary

- A few respondents offered some suggestions related to objective 3 and historic districts. This suggestion does not appear as an overarching theme, so no changes are proposed based on this feedback. Staff suggest incorporating this feedback in the work plan for the quarterly report of this goal in the fall.

Individual Survey Responses to "Is there anything missing from this goal area?"

1. Subsidize public, free programs that offer cultural exchange similar to the International Expo in Raleigh.
2. Create jobs skill center for development for needed skill for jobs opportunities engage future companies
3. No
4. No
5. Do a better job of connecting with residential and business property tax payers about where Town revenue comes from and exactly how is it spent?
6. Love the murals. Would like even more. The murals could celebrate sustainability, literacy, children, sports, scholarship, the arts ... all values we support in this community. When tourists come, they would see our value system in full display through the murals. Let's talk!
7. Protect neighborhood conservation districts, historical districts as well as other neighborhoods so that they maintain their unique character as well as their sense of community.
8. Protect and require the preservation of the historic character of our Historic Districts, and empower our Boards and Commissions to protect the existing housing stock and open spaces over the constant pressure to tear down, over-enlarge, and otherwise destroy the nature and fabric of our historic neighborhoods by subdivision and re-development.
9. Celebrate diverse community groups and the rich history of our town
10. Ensure the accessibility of all spaces to all populations.
11. Make access to "hands-on" art more centralized (instead of on Plant Road or moved to to very north most part of Chapel Hill).
12. Work with experts on the best way to be inclusive in the big picture (not just thinking about development projects, monuments, plaques, etc.)
13. The expression of a vibrant community very often requires locations where these expressions may occur. Where do we express in our goals and how do we achieve also the place-making needed for the vibrant and inclusive community to meet and express itself in all its richness?
14. Encourage developers to include public venue areas in their plans (gathering places to hear live music, etc., etc) in return for denser units per acre.
15. No
16. Create a variety of opportunities for recreation and informal gatherings throughout the public realm.
17. No
18. for object 2, we need to do more than improve connections - we need to embrace, grow and accommodate our disengaged and marginalized populations, predominately around housing and jobs. Connections and partnerships is not enough!
19. Promote opportunities for healthful recreation, artistic expression, and civic engagement.

Safe Community Goal Area

Feedback Summary

- A theme from these comments relate to increasing internet infrastructure throughout Town (e.g. public wi-fi). This suggestion will be incorporated when Town staff develop a goal matrix for the strategic plan document that illustrates connections across goal areas.
- Several respondents suggested that objective 1 of this goal area lacks specificity. Based on this feedback, staff recommend the following change to the objective:
 - Objective 1. Invest in ~~public~~ facilities and infrastructure **that support public safety**

Individual Survey Responses to "Is there anything missing from this goal area?"

1.	Publicize how Town services work so that folks know what the process is. You Tube videos saying how pot holes get fixed, etc.
2.	Invest in equitable policing practices across jurisdictions
3.	No
4.	No
5.	Reduce Chronic high speeding on Fordham Boulevard.
6.	Do something other than give the homeless visible vests on MLK. Too many people have died here.
7.	I am pleased with our Town services -- recycling, garbage, police, fire, UNC/CH relations, land fill, library. Only wish we had a bus route to the library so ALL could have access.
8.	No.
9.	Pretty generic objectives. Does this include access to public wi-fi, 5G support, etc.?
10.	I think this item is OK.
11.	No
12.	Improve the community's internet services, so that all areas of town have reliable and affordable access through several providers.
13.	No
14.	I understand you need a short statement, but does this "public facilities and infrastructure" cover everything from Parks and Rec to new fire stations and police substations? It might be useful to be more specific about the type of public facilities and infrastructure this is meant to address.
15.	Not clear what Objective 1 has to do with the goal
16.	Obj 1 - I think we should identify what some of the priorities are - we can't do it all, so lets start with what town council believes are the most important. For me its bikes and storm water. Obj 2 and 3 are too vague

Collaborative & Innovative Organization Goal Area

Feedback Summary

- A few respondents suggested that objective 3 of this goal area lacks specificity. Based on this feedback, staff recommend the following change to the objective:
 - Objective 3. Increase **public** transparency and information sharing

Individual Survey Responses to “Is there anything missing from this goal area?”

1. Increase salaries to allow town employees to live in this community that they serve.
2. No
3. No
4. Push decision making to the lowest possible level in the Town organization.
5. Council doesn't listen to boards. That's why it is a struggle to find board members.
6. Bring the CHCCS into more conversations. Food for the Summer is a terrific example of Town and schools working together. Needs more bridges like that. An orientation of the Town for new CHCCS employees, especially administration, would go a long way in understanding each other. It could include a ride through neighborhoods, what services the Town provides, demographics, and a look at the various non-profits. Let's talk!
7. No.
8. This goal needs to include ways to measure whether town employees are helping or hindering progress in CH. CH has a reputation for creating obstacles for beneficial changes. What metrics can employees be measured by that would identify when someone, say a building inspector, is being overly rigid in his/her interpretation of policy.
9. Reflecting upon all the goals, I am missing quality of education for our children, or in general goal-setting that is oriented toward our younger residents, and perhaps also for our aging population?
10. Increase communication between Town Council and Town Planning dept, so that staff can be more helpful in steering potential developers and builders in directions the Council would be likely to endorse.
11. Encourage Town Staff to listen to and act on community complaints and suggestions.
12. Make it simpler and faster to access information and communicate with town staff about town requirements. Improve the town website.
13. Overall good. Consider adding "among employees" to objective 1. Consider a similar addition to objective 3 with "between employees".
14. Add: Maintain and enhance communication and exchange between Town and UNC
15. Would like Objective 3 to specify that transparency and info sharing will be increased with residents (as opposed to simply among town staff/elected officials) and that decision-making processes outside of public hearings are transparent.
16. Objectives are too broad and too vague. Again, let's highlight to priorities, such as improving the permitting process. Also should add about creating opportunities for housing for town employees who want to live in Chapel Hill



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 15., File #: [19-0633], Version: 1

Meeting Date: 6/26/2019

Approve a Framework for Chapel Hill's Participation in the Orange County Intergovernmental Work Group, Convey this Framework and Designate the Town's Representatives. (Reissued from June 19, 2019)

Staff:

Pam Hemminger, Mayor
Jeanne Brown, Mayor's Aide

Department:

Mayor's Office

Overview: There is a desire to improve collaboration and cooperation with the municipalities within the County. The Orange County Board of Commissioners had several discussions and approved a framework for a pilot program to create an Intergovernmental Work Group with two representatives from each jurisdiction within the County. The Town is proposing some additional considerations.



Recommendation(s):

That the Council designate representatives to the Orange County Intergovernmental Collaborative Work Group, agree to a framework for participation and convey requests for several additions to the group's workflow to the Board of County Commissioners as well as the Carrboro and Hillsborough boards.

BACKGROUND: During the Orange County Board of County Commission's annual retreat, one of the themes that emerged was a desire to improve collaboration and cooperation with the municipalities within the County. This type of intergovernmental collaboration has historically been facilitated through a joint meeting process. However, some feedback to staff suggested that some elected officials felt the joint meeting framework lacked a clear purpose and few deliverables.

At the April 9, 2019 budget work session, the Board of Commissioners discussed using a new framework for intergovernmental collaboration that relies on smaller work group meetings rather than full joint meeting sessions. Based on this discussion, the Board resolved to proceed with an alternative, work group framework as a pilot project that would be evaluated for its effectiveness at the end of the pilot period.

On [May 2, 2019, the Board of County Commissioners voted to approve a framework <http://server3.co.orange.nc.us:8088/weblink8/0/doc/58491/Page1.aspx>](http://server3.co.orange.nc.us:8088/weblink8/0/doc/58491/Page1.aspx) for these meetings which outlined opportunities for the Board to give input on agenda items, review meeting notes and participate in an assessment of the pilot program.

To ensure that all members of the Chapel Hill Town Council are given similar opportunities, the following framework is proposed:

1. The pilot project will continue for a twelve (12) month period starting in September, 2019.
2. The County will contract with a professional facilitator to coordinate and facilitate agendas and meetings, prepare meeting notes, and help conduct an evaluation of the new framework.
3. The County will be represented by the Chair and Vice Chair of the Board of Commissioners.

4. The Town will designate the Mayor and Mayor Pro Tem as their representatives to the Work Group.
5. A minimum of two weeks prior to the Work Group Meeting, an item will be added to the Town Council agenda or, in off-meeting months, an email will be sent to solicit input from member of the council.
6. Meetings will be posted to the Town calendar along with links to the meeting agenda and materials at least 48 hours prior to the meeting.
7. Following each work group meeting, the work group meeting notes will be included as an information item on the Town Council's regular meeting agenda. The Mayor and/or Mayor Pro Tem may also report on the outcomes of each meeting.
8. Prior to the end of the twelve month pilot, the members of the Town Council will provide input to the Mayor and Mayor Pro Team relating to the effectiveness of the process and whether the Work Group framework should continue, be modified or be replaced.

**Attachments:**

- Resolution
- June 19, 2019 Draft Letter to BOCC Regarding Pilot Program Framework Requests

A RESOLUTION DESIGNATING REPRESENTATIVES TO THE ORANGE COUNTY INTERGOVERNMENTAL COLLABORATIVE WORK GROUP AND AGREEING TO A FRAMEWORK FOR PARTICIPATION (2019-06-26/R-11)

WHEREAS, there is a desire to improve collaboration and cooperation with the municipalities within the County. This type of intergovernmental collaboration has historically been facilitated through a joint meeting process. However, some feedback to staff suggested that some elected officials felt the joint meeting framework lacked a clear purpose and few deliverable; and

WHEREAS, at the April 9, 2019 budget work session, the Board of Commissioners discussed using a new framework for intergovernmental collaboration that relies on smaller work group meetings rather than full joint meeting sessions. Based on this discussion, the Board resolved to proceed with an alternative, work group framework as a pilot project that would be evaluated for its effectiveness at the end of the pilot period; and

WHEREAS, on [May 2, 2019, the Board of County Commissioners voted to approve a framework <http://server3.co.orange.nc.us:8088/weblink8/0/doc/58491/Page1.aspx>](http://server3.co.orange.nc.us:8088/weblink8/0/doc/58491/Page1.aspx) for these meetings which outlined opportunities for the Board to give input on agenda items, review meeting notes and participate in an assessment of the pilot program; and

WHEREAS, the Council has a desire to ensure that all members of the Chapel Hill Town Council are given similar opportunities.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council agrees to the following framework for participation:

1. The pilot project will continue for a twelve (12) month period starting in September, 2019.
2. The County will contract with a professional facilitator to coordinate and facilitate agendas and meetings, prepare meeting notes, and help conduct an evaluation of the new framework.
3. The County will be represented by the Chair and Vice Chair of the Board of Commissioners.
4. The Town will designate the Mayor and Mayor Pro Tem as their representatives to the Work Group.
5. A minimum of two weeks prior to the Work Group Meeting, an item will be added to the Town Council agenda or, in off-meeting months, an email will be sent to solicit input from member of the council.
6. Meetings will be posted to the Town calendar along with links to the meeting agenda and materials at least 48 hours prior to the meeting.
7. Following each work group meeting, the work group meeting notes will be included as an information item on the Town Council's regular meeting agenda. The Mayor and/or Mayor Pro Tem may also report on the outcomes of each meeting.
8. Prior to the end of the twelve month pilot, the members of the Town Council will provide input to the Mayor and Mayor Pro Team relating to the effectiveness of the process and whether the Work Group framework should continue, be modified or be replaced.

BE IT FURTHER RESOLVED that the Council designates the Mayor and Mayor Pro Tem as their representatives to the Orange County Intergovernmental Collaborative Work Group.

Item #: 15., File #: [19-0633], Version: 1**Meeting Date: 6/26/2019**

BE IT FURTHER RESOLVED that the Mayor will send the attached letter to the Orange County Board of County Commissioners Regarding the Pilot Program Framework Requests.

This the 26^h day of June, 2019.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Pam Hemminger, Mayor

RECOMMENDATION: That the Council designate representatives to the Orange County Intergovernmental Collaborative Work Group, agree to a framework for participation and convey requests for several additions to the group's workflow to the Board of County Commissioners as well as the Carrboro and Hillsborough boards.

June 19, 2019

Dear Orange County Board of County Commissioners:

Thank you for your interest in improving collaboration and cooperation with and between the various municipalities in Orange County.

At your request, the Chapel Hill Town Council has designated the Mayor and Mayor Pro Tem to be our representatives in the Intergovernmental Collaboration Work Group pilot program which is set to begin meeting in September 2019.

Following your lead, we have outlined a similar framework for Chapel Hill participation which outlines ways that all members of the Chapel Hill Town Council will have opportunities to give input on agenda items and topics prior to meetings, review meeting notes and give feedback on the effectiveness of the pilot program.

Also, to help make sure we are all on the same page, we request that the BOCC and other municipal Boards consider including the following as part of the group's work flow:

- 1) Identify a timeframe, in advance of each meeting, by which municipalities should submit suggestions for agenda items.
- 2) Have the facilitator circulate the meeting notes within a prescribed timeframe for review by the Work Group prior to releasing them to the Boards.
- 3) Include all Work Group participants in the assessment of the pilot program at the end of the 1 year process.

We look forward to participating in the first meetings in the Fall and appreciate your consideration of these requests.

Sincerely,

Pam Hemminger



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 16., File #: [19-0634], Version: 1

Meeting Date: 6/26/2019

Appointments to the Cultural Arts Commission.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Alisha Cordell, Administrative Assistant

Department:







Communications and Public Affairs
Technology Solutions and CaPA



Recommendation(s):

That the Council make appointments to the Cultural Arts Commission for three (3) seats.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

MEMORANDUM

TO: Mayor and Town Council

FROM: Justin D Haslett, Cultural Arts Commission Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: June 7, 2019

RECOMMENDATION: The Cultural Arts Commission met on May 15, 2019 and by a unanimous vote have made the following recommendations to the Town Council for consideration:

- Peter Bosman, Reappointment, Town Resident
- Janice Farringer, Reappointment, Town Resident
- Mary Norkus, Reappointment, Carrboro Resident

SPECIAL REQUEST(S): No Comment.

BACKGROUND: After considering the excellent service of the expiring term members and reviewing the new applications, the Commission voted unanimously to recommend that Mary Norkus, Peter Bosman, and Janice Farringer be re-appointed by Council to serve additional terms.

Note: Communications and Public Affairs notes that the Cultural Arts Commission reviewed the following applications: Caroline Barnes, Deborah Bender, Peter Bosman, Jackson Bradford, Elizabeth Ellestad, Nathaniel Elliott, Janice Farringer, Michelle Kelts, Marrion Meyer-robboy, Cat Moleski, Rebecca Mormino, Amanda Murray, Mary Norkus, Ryan Phillips, William Rigby, Andrew Ross, Saijun Xue, and Deborah Zions. No additional applications have been received between May 15, 2019 and June 19, 2019 for the Cultural Arts Commission.

BALLOT

CULTURAL ARTS COMMISSION

JUNE 26, 2019

Total Membership: 11 (Ten (10) Town Residents, one (1) Carrboro Resident)

Current Membership: 11 (6 Female, 5 Male; 2 African American, 2 Asian or Pacific Islander, 6 Caucasian, 1 Not Answered; [1] 25-34, [6] 35-54, [4] over 55)

Upcoming Vacancies: 3 (2 Town Resident, 1 Carrboro Resident)

Number of Applicants: 18

Town Resident

Please vote for up to two (2) applicants.

_____ Caroline Barnes	_____ Rebecca Mormino
_____ Deborah Bender	_____ Amanda Murray
_____ Peter Bosman (incumbent)	_____ Ryan Phillips
_____ Nathaniel Elliott*	_____ William Rigby
_____ Janice Farrington (incumbent)	_____ Andrew Ross
_____ Michelle Kelts	_____ Saijun Xue
_____ Marrion Meyer-robboy	_____ Deborah Zions
_____ Cat Moleski	
_____ Other; please list_____	

Carrboro Resident

Please vote for up to one (1) applicant.

_____ Jackson Bradford*	_____ Mary Norkus (incumbent)
_____ Elizabeth Ellestad	
_____ Other; please list_____	

 Council Member Signature

* Applicant(s) noted above are also being considered for another standing board this evening. According to the Advisory Board Membership Policy, an individual may serve on only one standing board or commission..

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Caroline

First Name

L

Middle Initial

Barnes

Last Name

nanaiscool763@ail.com

Email Address

100 Louis Armstrong Ct. Apt. A

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 579-2174

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Community Policing Advisory Committee

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Housing Advisory Board: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

The Ability to communicate my thoughts and actions to almost everyone. I also would like to see the city come together more in terms of education, ethnicity and economic systems.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have practice in nursing for 20 years and then went back to school for social work. I Receive my masters degree from Smith school of social work in 2000. Smith happens to be the second oldest school of Clinical social work. I have my Masters in social work and practice in the mental health system for 16 years. I haven't unique way of meeting people where they are in validating their stories which in turn one earns me their trust.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ African American

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Masters of Socialwork

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

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Public Records Statement

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☒ I Agree

Deborah

First Name

Bender

Last Name

Middle Initial

dbender@email.unc.edu

Email Address

1716 Allard Rd

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 967-6229

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have just returned from the Santa Fe Folk Art Market, where I was reacquainted with my "roots." My primary career has been in public health, but I have always had an abiding interest in artisans and their craft. I believe that art and creativity are necessary collaborators with science and medicine -- even a short visit to NC Memorial Hospitals will remind visitor and patients how art stimulates well-being.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I write well. I sew well. I craft well. I am a serious amateur photographer and I love testing out recipes for global cuisine.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

ESL teacher and Adjunct
Faculty, UNC SPH

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Peter

First Name

Bosman

Middle Initial

Last Name

peter.e.bosman@gmail.com

Email Address

7 Bartram Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 901-7421

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Appointed

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

Am a current member of the board

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a current member of the Chapel Hill Public Arts Commission - this application is being made for the continuation of my service.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a current member of the Chapel Hill Public Arts Commission - this application is being made for the continuation of my service. I'm also an attorney and have a studio art degree from UNC.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Attorney

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Jackson

First Name

D

Middle Initial

Bradford

Last Name

jackson.bradford.305@gmail.com

Email Address

303 Smith Level Road Apt. C-11

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (336) 684-5759

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Environmental Stewardship Advisory Board: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

None Selected

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

long term plans here, I would love to get involved around here!

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Young (post-grad), environmentally conscious, & general humanitarian.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a Bachelor's Degree in Communication from East Carolina University, and now work Full-time for a property management company called H-Co Properties, located just off of Franklin St. I am an AFSP advocate, have lived and worked in the area since August, and have made long term plans to be in the Orange County area for the future.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Prefer not to Answer

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Office Manager/Sales
Consultant

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Elizabeth

First Name

Ellestad

Middle Initial

Last Name

elizabethellestad@gmail.com

Email Address

101

Street Address

101 Buck Taylor Trail

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Community Design Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Community Design Commission: Not Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Carrboro Resident

Question applies to Community Design Commission

Select a Seat Category for the Community Design Commission *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am very interested in preserving the unique local flavor of our little slice of southern heaven. As a locally grown citizen, I have long appreciated the benefits of our green spaces, festive community events, and peacefully free-spirited town vibe.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In years past, I served as a graphic design volunteer for FROGGS, the Friends of Greenville Greenways in Greenville, NC and aided in the planning and development of several projects in Pitt County. I frequently met with town officials to discuss the development of additional connective greenways in the area, designed new maps, logos, and other promotional materials, worked at promotional events for community education, and was the chief instigator for a native wildflower garden along a portion of the greenways. Now that I'm back in my hometown, I would love to continue work in protecting and enhancing my funky little town!

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Medical Office Administrator

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Nathaniel

First Name

J

Middle Initial

Elliott

Last Name

njeunc@outlook.com

Email Address

101 Legacy Ter, Apt 1311

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (336) 500-9250

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Environmental Stewardship Advisory Board: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Greenways Advocate and Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

The perspective I bring to the board (Environmental) and commission (Art) is one of a recently graduated student from UNC-Chapel Hill. I am an individual who has a great drive, a lot of energy, and many, many ideas with realistic plans on how to successfully execute with minimal resources. Though I am only 21 years of age, I have been fully independent and self-sufficient since I moved to Chapel Hill at 17 years old to begin pursuing higher education, a feat which no one in my family has done -- until now! I am extremely aware of the environment around me, and I believe others could be too if they were presented with clear, interactive, while non-obstructive, displays that effectively communicated the relevant goal (ex: encouraging the following of Chapel Hill's ban on smoking in public areas -- trust me, I have ideas for either board/commission where this could apply and would love more than anything to share them with the powers that be). For further context on who I am, I host my own room as an Airbnb (I sleep on a futon in the living room while maintaining a shared bathroom with my guest(s)), and I have been very successful in making connections, learning how to accommodate those of diverse backgrounds, and gaining knowledge that others possess. No one knows everything, but I know that by involving myself with people in seemingly non-traditional ways I am affording myself experiences and knowledge which others are unfortunately missing. I am more than ready to share my cumulative perspective as a student, a host, an LGBTQ+ advocate, a bilingual soccer coach, and all-around passionate guy with either (or both!) the board or commission so that who I am and what I know may transfer to the greater community around me in an impactful, lasting, and positive fashion.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a punctual individual, and I pride myself on being early to commitments and meetings, viewing it as considerate to the others with whom I am involved. I am able to integrate my ideas with others so that everyone is on the same page, using the power behind multiple brains to accomplish a common goal. I am energetic, willing to go above and beyond to fulfill the paths that are laid out. I am a problem-solver, always thinking ahead and aiming for efficiency and seamlessness in all avenues. I am interested in the environment, and I want more than anything for others to care about its well-being as much as I do. I am interested in the arts, and I would love to see a greater understanding of how it is as relevant today as it was thousands of years ago in advancing our culture -- and explaining exactly what culture means. I am skilled, I am able, I am interested, and I am experienced. I hope that you will recognize that I am ready to take on new tasks, and I want to get our community involved in whatever calling they feel is relevant to them. As a Biology (BS) with two minors (Chemistry and Spanish for the Health Professions) who is going on to be a big cat veterinarian, I cover many bases and know that I can work to unlock the potential of others in a way that positively impacts not only the town, but the world.

[NATHANIEL_NATHAN_ELLIOTT_Résumé.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Lab Animal Technician

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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NATHANIEL (NATHAN) ELLIOTT | He/Him/His

 **Linked in** @njeunc

101 Legacy Terrace Apt 1311, Chapel Hill, NC 27516

njeunc@outlook.com | (336)-500-9250

EDUCATION

University of North Carolina at Chapel Hill

Aug 2018

Bachelor of Science in Biology | Minors in Chemistry and Spanish for the Medical Professions

Escuela de Salud Pública de la Universidad de Costa Rica

May 2017 – July 2017

Study Abroad, Spanish for the Medical Professions in Costa Rica

RELATED EXPERIENCE

Department of Comparative Medicine at UNC-Chapel Hill, Chapel Hill, NC

Aug 2017 – May 2018

Diagnostic Lab Assistant

- Assisted in the delivery of euthanasia and the execution of necropsies and surgeries on lab animals including dogs, ferrets, horses, mice, rabbits, and rats
- Cataloged, labeled, and submitted histology slides, tissue blocks and other samples
- Collected environmental samples (housing swabs, PI equipment swabs) for microscopic analysis
- Performed diagnostic tests (heartworm snap tests, fecal and skin parasite screening)

Carolina Wildlife Information and Science Education (WISE), Chapel Hill, NC

Sept 2016 – May 2018

Volunteer

- Cared for animals (reptiles, amphibians, invertebrates) in a laboratory on campus
- Encouraged and represented responsible and safe interactions with local wildlife
- Facilitated interactive programs with local youth, introducing animals (insects and reptiles)

Summerwind Pool & Spa, Chapel Hill, NC

May 2016 – Aug 2016

Assistant Manager

- Scheduled and assigned routes for regular maintenance and repair
- Standardized product displays and recordkeeping
- Tested and evaluated water samples, providing clientele with relevant instruction

Harris Teeter Supermarkets, Inc., Greensboro, Carrboro and Chapel Hill, NC

Jun 2013 – May 2017

Customer Service Clerk, Office Assistant

- Contributed to building a positive team spirit through effective communication
- Oversaw accountability functions and monetary reports to maintain security of funds
- Supplemented front-end operations and led trainings for new hires

ADDITIONAL EXPERIENCE

Biology 291

May 2018 – Jun 2018

Teaching Apprentice In Biology

- Attended and assisted all class meetings, including demonstrations and preparations
- Instructed students outside class, conducting reviews and Q&A sessions

Spanish 293

Jan 2017 – May 2017

Entrenador de Fútbol Isla (Immersion for Spanish Language Acquisition)

- Designed practices to strengthen teamwork between children of different backgrounds
- Promoted bilingualism and fitness by holding practices in Spanish
- Strengthened social confidence in 4 and 5 year olds

SKILLS

- Intermediate written and conversational Spanish
- Proficient in Microsoft and Google software and productivity suites

Profile

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Public Records Statement

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☒ I Agree

Janice

First Name

A

Middle Initial

Farringer

Last Name

jafarringer@gmail.com

Email Address

121 Mallard Court Mailing address: 1289 Fordham Blvd # 211, Chapel
Hill 27514

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (919) 423-9033

Primary Phone

Mobile: (919) 423-9033

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Appointed

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a lifelong interest in the arts. In undergraduate I took many studio and art history courses though it was not my major. I worked as Director of Information for the Tennessee Arts Commission in the early 1970s, publishing a statewide newsletter and promoting the arts and the state museum there. My collecting interest is in modern Japanese woodblock prints. Extensive travel has afforded me exposure to and an appreciation for many types of art and sculpture.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am an oral historian working to save the stories of women in the military. I have practiced law, founded a company to import from China, and worked for a major advertising company. I am retired and 69 years old and that kind of longevity is a skill in itself. I am a current member of the Cultural Arts Commission.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

oral historian and writer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Michelle

First Name

Kelts

Middle Initial

Last Name

michellekelts@gmail.com

Email Address

303 Old Larkspur Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (973) 280-2895

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have always been involved and active in the arts since I was a young child. I believe cultural arts are a critical component for society, including our societies youngest and most disadvantaged members. I believe that it is important that we create policies and fund initiatives that create accessibility to the arts for all.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Arts, advocacy and art advocacy has been interwoven into my entire professional life. I began my career as a professional stage manager while also working with NYC school children as a teaching artist. I later earning my Master's Degree from NYU in Arts Administration, with focus on non-profit arts management. I leveraged these skills serving as a Business Representative for Actors' Equity Association, the union representing Actors and Stage Managers working in the theater, where I advocated for the Off-Broadway community. During my time at the union, I ran and participated in many committees and task forces assigned for different projects, including arts policy. I now work as an Associate Director of Patient Services, where our program mission is built around keeping our patient as the North Star.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Associate Director, Program
Management-Patient Services

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Marion

First Name

E

Middle Initial

Meyer-robboy

Last Name

marionrobboy@gmail.com

Email Address

316 Circle Park Pl

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 968-9773

Primary Phone

Mobile: (919) 225-4293

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- ☒ Advisory Board or Council member
- ☒ Internet
- ☒ Social Media
- ☒ Other (provide additional information below)

Meadowmont listserve

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I grew up in Bern, Switzerland where my parents and my grandfather trained me to critically evaluate and appreciate the fine arts and to understand trends in quality. For many years, my mother owned an art gallery, which is where I learned to have a discerning eye. This skill has proven to be so helpful as I have visited museums and attended museum activities as noted elsewhere in the application.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Please see my resume. I am also interested in classical music, having played the violin and attended numerous concerts in every city where I have lived.

[Biography_Marion_Robboy.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Social worker, retired

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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MARION ROBBOY

Marion has been involved in the religious, cultural and civic fabric of the Triangle since she arrived here in 1992. As a volunteer at Duke University's Medical Center's Emergency Room, Marion initiated a program for patient family advocacy that continues today. For many years, she served as a board member of the Cancer Patient Support Program at Duke, on the Board of Trustees of the historic Carolina Theatre in downtown Durham and the Chamber Orchestra of the Triangle. She is active in the North Carolina Museum of Art, having co-chaired its Humber Society and is a founding member of the Museum's Friends of the Judaica Art Gallery. She is also a member of the International Council of the Israel Museum in Jerusalem. Marion has been a board member of the Freeman Center of Jewish Life at Duke University, the Durham-Chapel Hill Federation, the Chapel Hill Kehillah the Jewish Community Foundation and co-chaired the Durham-Chapel Hill Federation 2008-9 Annual Campaign. . In 2006 Marion and her husband, Stanley were the recipients of the Sarah and Mutt Evans Leadership Award. Marion is currently active in Rotary and on the Advisory Board for UNC's Center of Jewish Studies.

Marion was born in Bern, Switzerland, as the eldest of five children. She graduated from the University of Geneva's School of Social Work where she obtained her MSW. There, she married a Swiss obstetrician-gynecologist, and together shortly thereafter moved from Zurich to New York City. Marion worked as a social worker at the Bronx Municipal Hospital Center of the Albert Einstein College of Medicine in an interdisciplinary teaching program for first year medical students. While in New York, Marion chaired the school board for Temple Israel Center in White Plains and she served for many years as Vice President and as a member of its board of trustees. Following the death of her husband, she married Stanley Robboy, who is Professor and earlier the Vice-Chairman of the Department of Pathology and Professor of Obstetrics and Gynecology at the Duke University Medical Center. He is the Past President of the College of American Pathologists.

Profile

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Public Records Statement

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☒ I Agree

Cat

First Name

Moleski

Middle Initial

Last Name

catmoleski@gmail.com

Email Address

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Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 370-1994

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have long appreciated the public art in and around Chapel Hill. I think it adds a depth to people's experience of Chapel Hill whether they live here, work here or are just visiting. Public art exposes the hidden diversity of our community as well as our cultural roots.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I hold a BFA in studio art from Alfred University and have shown my art in galleries and retail spaces for many years. I served on the Board of Directors for Weaver Street Market for six years (serving as president for two) and have served on two HOA boards as well.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Artist

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Rebecca

First Name

Mormino

Middle Initial

Last Name

rebecca.mormino@gmail.com

Email Address

126 Dixie Dr.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 260-5909

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

Looked up on my own

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Although I have only been a Chapel Hill resident for 9 months, I previously lived in Carrboro since 2000. During my time in the area I have had the pleasure of working for some of the Triangle's most prestigious arts institutions, including the Full Frame Documentary Film Festival, Hopscotch Music Festival, Merge Records and Moogfest. (I was also the first intern at the Cat's Cradle!) I am a lover of all forms of art and am fortunate to call many musicians, artists and filmmakers my friends. I think I can bring experience, passion and fresh eyes to the commission and would love to help residents of all ages learn about and appreciate the arts around them.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In my previous roles at music and film festivals, I worked on both the programming and execution sides of the fence. I have extensive curatorial experience, having served on the selection committee for Full Frame since 2010. I also worked as an events manager and community organizer for many years. This included helping the year-long Merge Records 25th anniversary, which included a 25k race from Chapel Hill to Durham, as well as a large outdoor concert in Cat's Cradle parking lot. For both of those events, we worked closely with the respective towns on permitting and safety measures. Currently, I work for the Kenan Institute at the UNC Business School, as the Assistant Director of External Affairs. This role has helped me further hone my marketing and communications skills.

[Rebecca Mormino Resume 2019.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Affairs, Kenan Institute of
Private Enterprise, UNC -
Chapel Hill

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

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Professional Experience

Assistant Director of External Affairs, Nov. 2018 to Present

UNC Kenan Institute of Private Enterprise, Chapel Hill, NC – *Launched the Kenan Institute events program, adhering to existing vision and strategic framework set forth by director and Kenan Institute mission.*

- Oversee and track progress of all creative projects and events for the external affairs team in various stages of development, helping to drive them towards completion
- Manage communications with the Kenan-Flagler Business School leadership team (Dean Shackelford, Dave Hoffman, Adam Gerdt, Carrie Harbinson, etc.) for external programs and events
- Help to identify participants and build relationships with individuals and organizations who can make meaningful contributions to Kenan Institute programs
- Advocate for diverse participation and greater inclusion of women and minorities in all aspects of Institute programming
- Work to increase revenue streams from events

Events Manager, Oct. 2016 to Nov. 2018

UNC Kenan Institute of Private Enterprise, Chapel Hill, NC – *Launched the Kenan Institute events program, adhering to existing vision and strategic framework set forth by director and Kenan Institute mission.*

- Developed and executed over 40 events per year for students and top business professionals, including conferences, symposiums, the Dean's Speaker Series and Weatherspoon Lecture. Key participants have included Governor Roy Cooper and U.S. Army Chief of Staff General Milley
- Identified and cultivated regional and university partnerships to increase brand awareness and provide programming assistance
- Designed organizational event templates, which include customizable timelines, agendas, production schedules, budgets and programming drafts
- Drafted school-wide event and meeting communication and correspondence on behalf of Institute Director, in partnership with External Affairs

National Events Consultant, Jan. 2015 to Oct. 2016

Freelance, Durham, NC, and New York, NY – *Provided event and programming consulting services for companies including Moogfest, The Durham Hotel, Counter Culture Coffee and ShowCobra productions.*

- Head of strategic partnerships and community activations for Moogfest, including the fabrication of a STEAM exhibit for an educational partnership with RTP
- Created detailed blueprint for the launch of The Durham Hotel event programming, with primary focus on increasing awareness and diverse community involvement
- Presented high-profile event proposals to senior-level corporate executives with companies such as Pepsi, Spotify, Nissan and Swatch
- Provided follow-up metrics and event reports for stakeholders
- Managed junior associates, providing senior oversight on best practices

Festival Director, Oct. 2013 to Oct. 2014

Merge Records, Durham, NC – *Integrated quickly into existing company framework and worked cross-functionally to drive festival-related deadlines throughout the year.*

- Expanded on initial vision for festival programming to include more community-based offerings, including a 25k run, art exhibition at LIGHT gallery and Duke Performances Music in the Gardens summer series
- Crafted first company sponsor deck and secured financial partnerships with local and national companies, totaling over \$50k, ensuring positive cash flow
- Recruited Squarespace as largest festival sponsor and worked with executives to creatively integrate their branding into festival blueprint, including audience lounge with live record pressings of performances
- Co-producer of [GooglePlay documentary](#) focusing on 25 years of Merge Records, featuring over 20,000 views

General Manager, 2012 to 2013

Hopscotch Music Festival, Raleigh, NC – *Co-organized the largest music festival in NC, with 175 bands and 20k attendees.*

- Oversaw complex festival blueprint, including transportation, accommodations, volunteers, vendor relations and guest management
- Worked one-on-one with festival director to brainstorm programming ideas and resolve emerging issues
- Managed annual budget of \$350k with QuickBooks
- Vetted and advanced artist contracts

REBECCA MORMINO534 Edisto Ct. Chapel Hill, NC 27514 | 919.260.5909 | rebecca.mormino@gmail.com

Programming Coordinator, 2010 to 2013**Full Frame Documentary Film Festival, Durham, NC** – *Provided year-round programming and administrative support for internationally recognized, award-winning documentary festival.*

- Managed 1,200+ film submission and screening process, including database and programming committee coordination
- Orchestrated on-site screenings with filmmakers, including the facilitation of staff introductions and AV compliance
- Crafted communication with artists, agents and cross-functional team members
- Supervised production schedule and wrote copy for the annual publication of 100-page festival catalog

Education

Bachelor of Arts, English Literature, University of North Carolina at Chapel Hill, Study Abroad Semester, Florence, Italy

Profile

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Public Records Statement

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☒ I Agree

Amanda

First Name

Murray

Middle Initial

Last Name

amurray0618@gmail.com

Email Address

111 C Howell St.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (336) 971-5723

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Justice in Action Committee: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

☒ Newspaper

☒ Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a grassroots organizer, I have a commitment to creating a community which is equitable and just, by centering folks at the outermost margins of privilege and power. My background in theater has taught me the power of storytelling particularly as a means of empowerment and inclusiveness.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am skilled with excel spreadsheets and creating training on a variety of skills, which would be useful both with internal meetings and community education events.

[Amanda Murray Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Community Organizer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Amanda Murray

111 Howell St. Apt. C, Chapel Hill, NC 27514 | 336-971-5723 | amurray0618@gmail.com

Experience

COMMUNITY ORGANIZER | #FIGHT4HER | FEB 2018 -PRESENT

- Field Organizer for the Research Triangle. Responsible for recruiting volunteer team and training leaders. Gathered 3800+ petitions, trained 127 volunteers, generated media attention in the Daily Tarheel, News and Observer, ABC 11 and La Conexión, manages social media @Fight4HERNC on Instagram and Twitter

FACILITATOR AND WEB COORDINATOR | BREAKING WHITE SILENCE | MAY 2015-JAN 2018

- Organizing member of an “artist,” anti-racist collective. Built the website and maintained Facebook presence for this organization. Coordinated meeting schedule, edited official communications via Google Drive, and confirms duties with other members of the collective.

SERVER | THE STANDARD GRILL | AUG 2015-JAN 2018

- Lead server, training team. Tips captain: responsible for the transparent recording of cash tracking via Microsoft Excel spreadsheets

CO-FOUNDER & ORGANIZER | SOLIDARITY 22 | NOV 2017-JAN 2018

- Helped form a collective to end overuse and abuse of solitary confinement in New Jersey prisons. Contacted state representatives and community groups for support.

SUMMER OF DEFIANCE FELLOW | PLANNED PARENTHOOD ACTION FUND | JUL 2017

- Organizing fellowship designed to give young folks grassroots skills to make a difference on reproductive health and rights. Ran a mini-campaign gathering petitions and planning town hall event to educate the public on the issue.

VENUE PRODUCTION ASSISTANT | NEW YORK INTERNATIONAL FRINGE FESTIVAL | AUG 2015

- Maintained theater spaces, managed technical rehearsals for 10+ companies in 2 venues within 1 month. Point-person for all technical troubleshooting.

Education

BACHELORS OF ARTS | MAY 2014 | UNIVERSITY OF NORTH CAROLINA AT GREENSBORO

- Major: Theater
- Developed skills in all areas of theater creation including performance, technical skills, creative direction, stage management and sales.

UNDOING RACISM WORKSHOP | FEB 2016 | PEOPLE'S INSTITUTE FOR SURVIVAL AND BEYOND

- Comprehensive anti-racist training for community organizers

Profile

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Public Records Statement

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☒ I Agree

Mary

First Name

G

Middle Initial

Norkus

Last Name

marynorkus@gmail.com

Email Address

205 Carol St.

Street Address

Suite or Apt

Carrboro

City

NC

State

27510

Postal Code

Home: (919) 619-9803

Primary Phone

Business: (919) 489-9118

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Appointed

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Carrboro Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

I currently serve on the board as
Carrboro Arts Commission liaison

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I would love to see Carrboro and Chapel Hill communities linked through arts events. The dividing line is apparent at times and outdated. Our 2 communities can serve, support and inform in a highly constructive and creative manner that will further fulfill this area's thirst for the arts.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

*Resident of Carrboro for over 35 years, raising 3 children in the public school system. *Business owner in Chapel Hill for over 20 years 1982-2012 Dancentre Studio, Legion Rd. *Arts Advocacy in our communities: collaborative artistic opportunities ~Co-founder and director of "Carrboro Modern Dance Company" - providing classes, collaborative artistic opportunities, performance space and support for the Triangle dance community. ~"Communities in Schools of Orange County" grant recipient 2014-2015- providing after school dance classes for students at McDouggle , Culbreth, and Philips middle schools, who were otherwise unable to travel to and attend studio based dance classes. ~ Arts Administrator at Durham Academy Middle School- Academic Leader and Curriculum Coordinator. ~ Dance Director Durham Academy Middle School for 24 years and currently teaching. ~Chapel Hill Arts Commission/ Carrboro Liaison for 3 years. ~ Current chair of Carrboro Arts Board

[Mary Norkus bio.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Middle School Dance Teacher

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Ryan

First Name

Phillips

Last Name

Middle Initial

rpPhillips@ncsu.edu

Email Address

1100 West NC Highway 54 Bypass #38B

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (910) 315-3373

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Parks, Greenways & Recreation Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Parks, Greenways and Recreation Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a track record of collaborating with a variety of people in different environments and making improvements to existing processes. I also bring a holistic mindset to the table through my experiences listening to and integrating the needs of clients of various backgrounds while working as a Brokerage Investment Professional for Vanguard in Charlotte. My educational background in finance also supports me in taking a financially practical approach when making recommendations.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am interested in serving on either the Greenways Commission or Arts Commission because they are two areas I have a strong interest in. I am a strong proponent of recreational spaces for the public to enjoy. I worked as a personal trainer for University Recreation while attending NC State and often use greenway trails to run or bike. I have also always had an interest in arts. I obtained a minor in journalism while attending NC State and have experience in journalistic writing for the Flyers Focus newspaper at Sandhills Community College and video/radio presentation for the Broadcast Meteorology Club at NC State. Last year, while I lived in Charlotte, I served on the production crew for Elevation Church's uptown campus. I also have a personal interest in music and am teaching myself piano and guitar. In school, I played the violin and trumpet (marching band) performed in musicals, and sang in youth choir. I have always enjoyed serving the community I live in and I intend on being in Carrboro/Chapel Hill for at the least the next several years, as I currently work at UNC and am contemplating attending grad school at UNC in the next year or so and I am seeking ways to serve this great community.

[Feb_2019_Resume.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Accounting Technician

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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RYAN PHILLIPS

1100 West NC Hwy 54 Byp #38B, Chapel Hill, NC | [linkedin.com/in/ryanpphillips1](https://www.linkedin.com/in/ryanpphillips1)
910.315.3373 | rpphilli@ncsu.edu

EDUCATION

North Carolina State University

B.S. Business Administration, Concentration: Finance

Minors: English, Accounting | Cum. GPA: 3.4 | Major GPA: 3.6

Raleigh, NC

May 2017

Sandhills Community College

A.A. University Studies | Cum. GPA: 3.8

Pinehurst, NC

July 2015

EXPERIENCE

UNC School of Medicine, Accounting Technician, Chapel Hill, NC

Oct. 2018-Present

- Process travel, voucher, and requisition requests for BME, Pathology, ENT, Urology, and Neurosurgery
- Trained in vouchers, p-cards, travel reimbursements, requisitions, journal entries, Infoporte, ConnectCarolina
- Experience training new employee on how to process and track reimbursement requests for BME

Amazon, Sortation Assistant, Durham, NC

Aug. 2018- Dec. 2018

- Ensure accurate sorting of more than 1,000 packages per hour. Promoted to permanent status within first month

Vanguard, PI Brokerage Investment Professional, Charlotte, NC

June 2017-Aug. 2018

- Provided efficient account support and accurate investment guidance for clients with less than \$1 million
- Utilized strong relationship management skills to answer questions for 30+ clients per day via phone

NC State University Recreation, NASM Certified Personal Trainer, Raleigh, NC

Aug. 2016-May 2017

- Organized NC State's Financial Literacy Month events and presented on-campus wellness classes
- Obtained clients; educated them on and motivated them to complete personalized workout regimens

Situs, Due Diligence Intern, Robbins, NC

May 2016-Aug. 2016

- Traveled and performed lease audits and inspections on over 800 apartment units
- Assisted on over 100 Excel tasks, such as rent rolls, financials, market reports and lease reviews

First Health of the Carolinas, Finance Intern, Pinehurst, NC

May 2016-June 2016

- Worked with heads of every department directly supporting finance team of this U.S. Top 100 Hospital
- Departments included revenue cycle management, accounting, finance, and materials management

RECOMMENDATIONS

- "He could be trusted to take on an initiative and run with it with little guidance." – Jake Poysti (LinkedIn)
- "Resourceful, highly motivated, & very organized. He was a pleasure to work with." – Annie Rasheva (LinkedIn)

LEADERSHIP

- **Student Network Group Mentor**, Poole College of Management, NC State University **Aug. 2016-May 2017**
- **President**, NC State Finance Club, NC State University **Aug. 2015-May 2017**
- **NC Senate Page**: Worked on the Senate chamber floor during legislative action **June 2012**
- **Eagle Scout Award**: Raised and donated 13,000+ books to village schools in Africa **Nov. 2011**

COMMUNITY SERVICE

- **Production Team**: Set up, control, and takedown of equipment at Elevation Church **Nov. 2017-Feb. 2018**
- **Election Assistant**: Handled flow of 1,800+ voters on Election Day in Wake County precinct 01-23 **Nov. 2016**
- **VITA volunteer**: Provided free income tax assistance to those in the NC State community **Feb.-April 2016**
- **Great Citizen Award**: Faculty-nominated for stellar attitude, character, academics, spirit, and service **June 2013**

INTERESTS & TRAVEL

- **Interests:** weight training, music, running, disc golf, reading, writing, exploring new ventures, current events
- **Travel:** 49 US states. International: Canada, Mexico, Honduras, Jamaica, Haiti, Grand Cayman

Profile

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☒ I Agree

William

First Name

Rigby

Middle Initial

Last Name

wdr@nc.rr.com

Email Address

616 Sugarberry Rd.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 672-0977

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Parks, Greenways and Recreation Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I'm interested in serving the community in some way. I'd be glad to serve on any board.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I'm a lifelong musician and an activist when I have time. I'm interested in the cultural life of my community.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

musician

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Andrew

First Name

Ross

Middle Initial

Last Name

andrew@andrewross.com

Email Address

140 W. Franklin St.

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Unit 604

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City

NC

State

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Postal Code

Mobile: (919) 260-7537

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

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If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

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Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a photographic artist and former professor of art. I recently returned to Chapel Hill after previously living here from 1996-2005, during which I served on the Chapel Hill Public Arts Commission from 2001-2004. I am now a downtown resident with a strong interest in how the arts can be used to continue to enhance the culture of our community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have worked extensively with organizations and committees related to visual and performing arts, both at universities and in communities. I have ALS, so I will note up front that I anticipate my participation will be more through input and ideas at meetings rather than through extensive time in physical volunteer service.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Prefer not to Answer

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Former university art professor

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Saijun

First Name

Xue

Middle Initial

Last Name

xuesj@hotmail.com

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204 Edgewater Cir

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

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Mobile: (919) 904-8838

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Parks, Greenways and Recreation Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

I attended people's academy
recently

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I grew up in China, then came to U.S. to study and finished my Master or Architecture degree in 2000. Then I worked as architectural / interior designer from 2000. I worked on projects in U.S. and oversea projects, these experiences really enriches my understanding about culture and how different cultures encounter with each other and spark something better. After we moved to Chapel Hill, it is the smallest city i ever stayed. (Seattle is the second smallest city I stayed and has 3 million population.) But it is so interesting in a way, because it is small town with a worldly attitude. Everyone I met with, be friends with all have the "engaging" attitude, then i started to participate more in town's activities, took clay classes, participated in People's academy and gradually I felt the need to part of the community I am in and would like to contribute anyway I can be.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

team player, Self-starter, Design improvements, Mandarin/English bilingual and bi-culture background, Appreciation of Art, Very good with task management (from leading team at work to being room parents for my son's classes), Photography, Watercolor, Clay...

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Asian or Pacific Islander

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Freelance Design Consultant

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Deborah

First Name

Zionts

Middle Initial

Last Name

deborahzionts@gmail.com

Email Address

212 Glenhaven Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (847) 778-5959

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

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If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

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Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I will bring a unique and fresh perspective; for 25 years, I lived in Highland Park, IL, where I was very much involved in its vibrant art scene. I have been a planner of large and medium sized arts events, an art student for many years, and an active board member of the local art center. For 10 years I was a major part of the planning and execution of Focus on the Arts, a renowned three day/four evening high school and community arts festival with over 250 artists and 500 volunteers. Through my volunteer and professional work, and raising four children who love the arts, I understand the importance for a community to have a rich and accessible arts life that reaches all community members, and the meaningfulness of exposure to the arts from a young age.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I was a hands-on and very involved member of the board of directors of The Art Center, where I helped plan their annual gala, Festival of Fine Arts, and Recycled Art Fair. With Focus on the Arts, I helped create large and small scale programs for students and community members, with artists from all genres. As a recent part of Focus, I created the Social Justice in the Arts program; the idea, programming, and found culturally diverse artists with the goal of reaching out to all students. I have used the arts in my professional work to teach people meaningful lessons. I am fortunate to have grown up in a home where art was valued and I was exposed to the arts. I have been on the Highland Park city housing commission, and have taken countless art classes, and created, shown and sold my own art for many years. In the 10 wonderful months I have lived in Chapel Hill, I have been thrilled with the exciting visual, literary and performing arts I have experienced.

[Ziontsresume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

social worker/ community
volunteer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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DEBORAH ZIONTS

212 Glen Haven Drive, Chapel Hill, NC 27516 | deborahzionts@gmail.com | 847-778-5959

PROFESSIONAL EXPERIENCE

SHALVA, Chicago, IL

Community Outreach and Education Coordinator

December 2015-September 2017

Supporting domestic abuse victims through counseling and community education

- Increased awareness and understanding of intimate partner abuse in the Chicago Jewish community
- Maintained, developed, presented, implemented and coordinated programs focused on understanding domestic abuse from a prevention, education and/or intervention approach
- Planned and coordinated all aspects of events: venue, program, marketing, evaluation and follow-up.
- Created education material for multiple types of events for women's groups, synagogue groups, court advocates, high school and middle school students, small private groups and nurses
- Actively pursued new opportunities through networking and relationship building
- Collaborated on programming with other agencies and professionals
- Participated in networking and coalition groups
- Collaborated with development director to create and plan events
- Worked with board members to evaluate and expand initiatives and develop outreach plan
- Oversaw volunteer program

Northshore University Healthsystems, Deerfield, IL

Adult Partial Hospitalization Program Intern

August 2014 - May 2015

Group psychotherapy program for patients experiencing an acute episode of mental illness

- Conducted comprehensive psychosocial intake assessments, developed individual treatment plans and planned patient discharges
- Facilitated group therapy and provided brief individual counseling

Niles Family Services Niles, IL

Case Management Intern

August 2012 - May 2013

- Performed intake interviews
- Provided case management and follow up care; connected clients with community resources

VOLUNTEER EXPERIENCE

Blue Ribbon Mentor – Advocate Chapel Hill, NC May 2018-present

Student Mentor: Advocate for student in school, provide social and cultural enrichment and college and career preparation. Take advantage of community support and identify mentee's potential for growth.

Durham Crisis Response Center Durham, NC January 2018 – present

Crisis Line Advocate: Provide support and assistance to survivors of sexual and domestic violence.

Jewish Coalition Against Sex Trafficking (JCAST) Chicago, IL 2015-2017

Steering Committee: Planned programming and events to raise awareness and engage community in fighting sex trafficking. Spoke at events, facilitated discussions, created presentations.

National Council for Jewish Women Chicago, IL 2015-2017

Board Member: Planned programming and advocacy for initiatives combating violence against women.

Rebecca's Dream Chicago, IL 2015-2016

Board Member: Planned programming and helped fundraise to promote awareness and understanding of depression and bipolar disorder.

Focus on the Arts Highland Park High School, Highland Park, IL 2009-2017

Founder, Social Justice in the Arts: Worked with parents, students and administration to present artists who explore, educate and advocate for social justice issues. (2013-2017) *Parent Coordinator:* Managed all aspects of biennial, three-day, four evening arts event with 250 workshops and 500 volunteers that exposes and encourages students and the community to explore the arts. (2009-2013)

College Bound Opportunities Riverwoods, IL 2007-2013

Mentor: Supported and advised high school students through college to graduation and career.

Pass With Flying Colors Chicago, IL 2010-2012

Founding Board Member: Developed educational programming, coordinated fundraising programs.

The Art Center of Highland Park Highland Park, IL 2005-2011

Board Member: Planned and ran fundraising events.

EDUCATION

Loyola University School of Social Work, Chicago, IL May 2015

Master of Social Work; Specialization in Family and Children

Pine Manor College, Chestnut Hill, MA June 1984

B.A. in Management; Minor in Economics



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 17., File #: [19-0635], Version: 1

Meeting Date: 6/26/2019

Appointments to the Environmental Stewardship Advisory Board.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Alisha Cordell, Administrative Assistant

Department:







Communications and Public Affairs
Technology Solutions and CaPA



Recommendation(s):

That the Council make appointments to the Environmental Stewardship Advisory Board for four Seats.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Recommendations
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

MEMORANDUM

TO: Mayor and Town Council

FROM: Adrienne Tucker, Environmental Stewardship Advisory Board Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: May 29, 2019

RECOMMENDATION: The Environmental Stewardship Advisory Board met on May 28, 2019 and by a unanimous vote have made the following recommendation(s) to the Town Council for consideration:

- Hui Ding, Reappointment, Greenways Advocate
- Bruce Sinclair, Reappointment, Regional Collaboration
- Julie McClintock, Appointment, Stormwater Advocate
- Noel Myers, Appointment, Chapel Hill Resident

SPECIAL REQUEST(S): None

BACKGROUND:

- Resident seat - Noel Myers (preference), Ivan Arrington (first alternate)
 - The Board recommended Noel Myers for his professional expertise in the field of renewable energy, which they also recognize as being an important Town priority. They also valued Noel Myers' commitment to return to the Town after serving previously.
 - The Board recommended Ivan Arrington as first alternate based on his sustainable business experience and passion for the community.
- Regional Collaboration - Bruce Sinclair
 - The Board recommended Bruce Sinclair for his valuable expertise in the field of sustainability and his ability to liaise with Carrboro as a member of their environmental board.
- Greenways Advocate - Hui Ding
 - The Board recommended Hui Ding for her valuable knowledge and passion about tree protection, greenways and service to the community.
- Stormwater Advocate - Julie McClintock
 - The Board recommended Julie McClintock for her experience with Stormwater Management Utility Advisory Board.

Note: Communications and Public Affairs notes that the Environmental Stewardship Advisory Board reviewed the following applications: Ivan Arrington, Jackson Bradford, Hui Ding, Nathaniel Elliott, Selena Friend, Bhavani Iyer, Joshua Levenson, Julie McClintock, Ryan Mcguirt, Marirosa Molina, Noel Myers, Bruce Sinclair, Nancy Sinreich, Clark Slagle, and Elijah Yetter-bowman. One additional application from Elizabeth Losos has been received between May 29, 2019 and June 17, 2019 for the Environmental Stewardship Advisory Board.

BALLOT

ENVIRONMENTAL STEWARDSHIP ADVISORY BOARD

JUNE 26, 2019

Total Membership: 10 (4 Chapel Hill Residents; 2 Regional Collaboration; 1 Greenways Advocate; 1 Chapel Hill Business Owner/Manager; 1 UNC-Chapel Hill Student; 1 Stormwater Advocate)

Current Membership: 9 (4 Female, 5 Male; 2 Asian or Pacific Islander; 7 Caucasian; [1] 18-24, [1] 25-34, [5] 35-54, [2] over 55)

Current Vacancies: 1 (1 Stormwater Advocate)

Upcoming Vacancies: 3 (1 Town Resident; 1 Regional Collaboration; 1 Greenways Advocate)

Number of Applicants: 16

Chapel Hill Resident
Please vote for up to one (1) applicant.

_____ Ivan Arrington	_____ Noel Myers
_____ Selene Friend	_____ Nancy Sinreich
_____ Joshua Levenson	_____ Clark Slagle
_____ Elizabeth Losos	_____ Elijah Yetter-bowman
_____ Ryan Mcguirt	
_____ Other; please list _____	

Regional Collaboration
Please vote for up to one (1) applicant.

_____ Jackson Bradford*	_____ Bruce Sinclair (Incumbent)
_____ Bhavani Iyer	_____ Other; please list _____
_____ Marirosa Molina	

Greenways Advocate
Please vote for up to one (1) applicant.

_____ Hui Ding (Incumbent)	_____ Other; Please list _____
_____ Nathaniel Elliott*	

Stormwater Advocate
Please vote for up to one (1) applicant.

_____ Julie McClintock	_____ Other; please list _____
------------------------	--------------------------------

Council Member Signature

* Applicant(s) noted above are also being considered for another standing board this evening. According to the Advisory Board Membership Policy, an individual may serve on only one standing board or commission.

Profile

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Public Records Statement

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☒ I Agree

Ivan

First Name

P.

Middle Initial

Arrington

Last Name

ivan.arrington@hotmail.com

Email Address

421 Ironwoods Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

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27516

Postal Code

Home: (919) 929-1048

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

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If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

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Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Climate Committee: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Social Media

☒ Other (provide additional information below)

Town's Website

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Town Council: I am applying for both the Chapel Hill Resident seat on the Environmental Stewardship Advisory Board and for the vacant At-Large Town Resident position on the newly formed Climate Committee. My first choice is the Environmental Stewardship board spot, but I am looking for an opportunity to serve. I am a Chapel Hill homeowner and a former Hillsborough resident. In addition, I am a parent to two students in the CHCCS system and an alum of UNC-CH ('96).

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

By trade, I am a market researcher at Burt's Bees in Durham. I have extensive training in data analytics that could be of use to the greater team. I am not a subject matter expert in climate change or environmental science, but a rather a concerned citizen and resident looking to make our community a better place. Professional Profile: <https://www.linkedin.com/in/ivanarrington/>

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Marketing Director

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Jackson

First Name

D

Middle Initial

Bradford

Last Name

jackson.bradford.305@gmail.com

Email Address

303 Smith Level Road Apt. C-11

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (336) 684-5759

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Cultural Arts Commission

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Environmental Stewardship Advisory Board: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

None Selected

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

long term plans here, I would love to get involved around here!

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Young (post-grad), environmentally conscious, & general humanitarian.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a Bachelor's Degree in Communication from East Carolina University, and now work Full-time for a property management company called H-Co Properties, located just off of Franklin St. I am an AFSP advocate, have lived and worked in the area since August, and have made long term plans to be in the Orange County area for the future.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Prefer not to Answer

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Office Manager/Sales
Consultant

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Profile

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☒ I Agree

Hui

First Name

Ding

Middle Initial

Last Name

christina_ding@yahoo.com

Email Address

104 Harrison

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (719) 217-6864

Primary Phone

Home: (719) 217-6864

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Appointed
Planning Commission: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Greenways Advocate and Chapel Hill Resident

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- ☒ Advisory Board or Council member
☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have passion to serve community. Besides my current job of part-time professor, I am serving at different non-profit organizations, such as a vice president of PTA at an elementary school, a group leader of international connect at church, etc. My educational background, work experience, leadership, communication and organization skills are a good fit for this position. I have a doctoral degree of business management, a master degree of science in management, a MBA, and a bachelor degree of economics. Besides these, I have received a postdoc certificate of management in leadership. I completed two graduate level of accounting courses at Harvard University Extension School. Currently I am a part-time professor. I have taught very broad business, accounting and finance courses. I published a few academic articles in peer-reviewed journals in finance field and five books. I have strong leadership and communication skills. For example, I have planned several events including Chinese New Year celebration with college students and I also led an English study group for international students and scholars. It was very successful. The event went well under my leadership and organization. In addition, I am good at computer. I am very interested in this position. I have a heart to serve in community. I hope I can contribute to this community by using my talents and skills. I am looking forward to hearing from you. Thank you, Hui Ding, PhD (719)217-6864 Additional information provided 12/15/2017: Dear Environmental Stewardship Advisory Board, I applied to serve on the board online and would like to provide additional information to address my interest in joining the Environmental Stewardship Advisory Board. My specific interest is in Greenways Advocate Dais Seat: 6. I applied for this position due to the belief that greenways are very important to quality of life. There are several advantages of greenways and trails. First of all, greenways can benefit the environment with cleaner air and reducing pollution. Secondly, greenways can provide healthy recreation opportunities including walking, hiking and bicycling. Thirdly, greenways can provide a good environment for people's health. Finally, having greenways and trails can preserve the natural environment. Therefore, as an advocate for greenways I would like to make contributions. Greenways and trails are a significant unique character of North Carolina. It is a way to promote tourism in Chapel Hill to let the tourists feel relaxed and happy when they walk and hike the trails. What I can do includes helping with marketing of greenways and trails to tourists and fundraising from local businesses. I suggest having some events for educating about the importance of greenways. I would like to take suggestions to attract companies to support the improvement of greenways and trails and getting some funding for supporting greenways and creating trails. Sharing more thoughts about greenways and environmental sustainability will result if given a chance to join the board. Besides advocating greenways, I am also very interested in promoting energy efficiency and renewable energies. Currently, I am a part-time professor. I have taught business and management courses online. In 2011, I led a group project about using renewable energy to encourage Job Creation in Colorado that provided the experience to become a valuable contributor to the board. Becoming part of the Environmental Stewardship Advisory Board to contribute to making Chapel Hill become a more beautiful town and a healthier environment, is a welcomed opportunity. Thank you so much. I look forward to hearing from you. Hui Ding, PhD (719)217-6864 (cell) hding@ctuonline.edu christina_ding@yahoo.com

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a part time professor. I did research on new energy usage.

[Resume-Christina-Ding.doc](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Asian or Pacific Islander

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Part-time professor

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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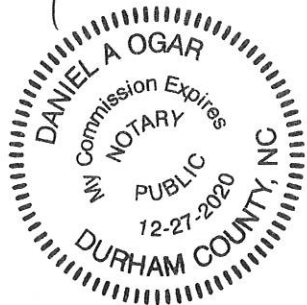
STATE OF NORTH CAROLINA
COUNTY OF ORANGE

OATH OF OFFICE

I, Hui Ding, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Environmental Stewardship ^{Advisory Board}, so help me God.

[Signature]
Signature

The above oaths were subscribed and sworn to before me this the 04 day of May, 2018.



[Signature]
Notary Public

My Commission Expires 12/27/2020

Hui “Christina” Ding, PhD.
hding@ctuonline.edu
 719-217-6864
 927 Saluda CT, Chapel Hill NC 27514

Summary

Strong educational background in business and finance including doctoral degree of Management major in Corporate Finance, MBA, and bachelor degree of Economics major in Finance. 10+ years professional experience in finance and accounting field including 5+ years financial analysis experience in large company. 5 years in retail industry. 6 + years university teaching experience. PC skills in MS Excel, PowerPoint and Access.

Core Competencies

- Analytical Skills
- Reporting
- PC Skills: MS Excel, PowerPoint, Word and Access
- Multi-task Skills
- Problem Solving Skills
- Financial Statements Analysis
- Organizational and Project Management Skills
- Fast-paced working skills
- Teaching skills
- Financial Planning
- Communication Skills
- Cooperation Skills
- Leadership skills

Education

HARVARD UNIVERSITY, Extension School

Accounting Certificate

December, 2017 (Expected)

COLORADO TECHNICAL UNIVERSITY

Post-Doctoral Certificate in Management

September, 2013

NANKAI UNIVERSITY

Doctoral Degree in Business Management, major in Corporate Finance

December, 2006

COLORADO TECHNICAL UNIVERSITY

Master of Science in Management, focus on Information Technology

June, 2002

NANKAI UNIVERSITY

MBA

January, 1999

TIANJIN UNIVERSITY OF FINANCE AND ECONOMICS

Bachelor of Economics, major in Finance

July, 1991

Professional Experience

COLORADO TECHNICAL UNIVERSITY

Professor of Business and Finance

Online

October 2010 - Present

- Taught finance, business and accounting courses of undergraduate and graduate level online and on-campus including following courses:
 - Financial Statement
 - Financial Statement Analysis
 - Managerial Finance
 - Financial Management
 - International Financial Management
 - Foundation of Statistics
 - Managing Information Technology, etc.
- Led research group projects

**UNITED STATES AIR FORCE ACADEMY
INSTRUCTOR**

July 2010 - May 2011
June 2001 – March 2002

- Taught 100 cadets Chinese language and cultures
- Conducted research on educational methodology and the applications of technology to language learning
-

**GREAT MOUNTAIN IMPORTS
CEO**

March 2003-May 2009

- Entrepreneur experience in retail and wholesale industry
- Oversight company's operations and financial management
- Composed and analyzed financial statement of corporate and multiple stores, etc.

**UNITED STATES AIR FORCE ACADEMY
Software developer**

June 2001 – March 2002

- Designed and developed Online Chinese Learning Software
- Improved cadets' scores by using this software

**CHINA CONSTRUCTION BANK
Business Loan Processing Manager**

July 1991 – May 2000

- Supervised and conducted loan processing, includes following:
 - Analyzed financial statements of different organizations
 - Made decisions to approve or deny business loan applications based on analyzing those businesses' financial statements and credits.

Certifications

- Certificate of Online Teaching, Colorado Technical University June, 2013
- Certificate of Completing the Training of Course Director, United State Air Force Academy July, 2010
- Database Administration Certificate, Colorado Technical University June, 2002

Awards

- Employee of the Month Colorado Technical University 2012

- Cash award for Outstanding Performance, United State Air Force Academy 2011
- Award for attending National Academic research project: Study on Operation and Management of Investment and Financing of China's Enterprises. National Natural Science Foundation of China (NSFC), US\$130K funding 2006

Profile

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Public Records Statement

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☒ I Agree

Nathaniel

First Name

J

Middle Initial

Elliott

Last Name

njeunc@outlook.com

Email Address

101 Legacy Ter, Apt 1311

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (336) 500-9250

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Environmental Stewardship Advisory Board: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Greenways Advocate and Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

The perspective I bring to the board (Environmental) and commission (Art) is one of a recently graduated student from UNC-Chapel Hill. I am an individual who has a great drive, a lot of energy, and many, many ideas with realistic plans on how to successfully execute with minimal resources. Though I am only 21 years of age, I have been fully independent and self-sufficient since I moved to Chapel Hill at 17 years old to begin pursuing higher education, a feat which no one in my family has done -- until now! I am extremely aware of the environment around me, and I believe others could be too if they were presented with clear, interactive, while non-obstructive, displays that effectively communicated the relevant goal (ex: encouraging the following of Chapel Hill's ban on smoking in public areas -- trust me, I have ideas for either board/commission where this could apply and would love more than anything to share them with the powers that be). For further context on who I am, I host my own room as an Airbnb (I sleep on a futon in the living room while maintaining a shared bathroom with my guest(s)), and I have been very successful in making connections, learning how to accommodate those of diverse backgrounds, and gaining knowledge that others possess. No one knows everything, but I know that by involving myself with people in seemingly non-traditional ways I am affording myself experiences and knowledge which others are unfortunately missing. I am more than ready to share my cumulative perspective as a student, a host, an LGBTQ+ advocate, a bilingual soccer coach, and all-around passionate guy with either (or both!) the board or commission so that who I am and what I know may transfer to the greater community around me in an impactful, lasting, and positive fashion.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a punctual individual, and I pride myself on being early to commitments and meetings, viewing it as considerate to the others with whom I am involved. I am able to integrate my ideas with others so that everyone is on the same page, using the power behind multiple brains to accomplish a common goal. I am energetic, willing to go above and beyond to fulfill the paths that are laid out. I am a problem-solver, always thinking ahead and aiming for efficiency and seamlessness in all avenues. I am interested in the environment, and I want more than anything for others to care about its well-being as much as I do. I am interested in the arts, and I would love to see a greater understanding of how it is as relevant today as it was thousands of years ago in advancing our culture -- and explaining exactly what culture means. I am skilled, I am able, I am interested, and I am experienced. I hope that you will recognize that I am ready to take on new tasks, and I want to get our community involved in whatever calling they feel is relevant to them. As a Biology (BS) with two minors (Chemistry and Spanish for the Health Professions) who is going on to be a big cat veterinarian, I cover many bases and know that I can work to unlock the potential of others in a way that positively impacts not only the town, but the world.

[NATHANIEL_NATHAN_ELLIOTT_Résumé.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Lab Animal Technician

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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NATHANIEL (NATHAN) ELLIOTT | He/Him/His

 **Linked in** @njeunc

101 Legacy Terrace Apt 1311, Chapel Hill, NC 27516

njeunc@outlook.com | (336)-500-9250

EDUCATION

University of North Carolina at Chapel Hill

Aug 2018

Bachelor of Science in Biology | Minors in Chemistry and Spanish for the Medical Professions

Escuela de Salud Pública de la Universidad de Costa Rica

May 2017 – July 2017

Study Abroad, Spanish for the Medical Professions in Costa Rica

RELATED EXPERIENCE

Department of Comparative Medicine at UNC-Chapel Hill, Chapel Hill, NC

Aug 2017 – May 2018

Diagnostic Lab Assistant

- Assisted in the delivery of euthanasia and the execution of necropsies and surgeries on lab animals including dogs, ferrets, horses, mice, rabbits, and rats
- Cataloged, labeled, and submitted histology slides, tissue blocks and other samples
- Collected environmental samples (housing swabs, PI equipment swabs) for microscopic analysis
- Performed diagnostic tests (heartworm snap tests, fecal and skin parasite screening)

Carolina Wildlife Information and Science Education (WISE), Chapel Hill, NC

Sept 2016 – May 2018

Volunteer

- Cared for animals (reptiles, amphibians, invertebrates) in a laboratory on campus
- Encouraged and represented responsible and safe interactions with local wildlife
- Facilitated interactive programs with local youth, introducing animals (insects and reptiles)

Summerwind Pool & Spa, Chapel Hill, NC

May 2016 – Aug 2016

Assistant Manager

- Scheduled and assigned routes for regular maintenance and repair
- Standardized product displays and recordkeeping
- Tested and evaluated water samples, providing clientele with relevant instruction

Harris Teeter Supermarkets, Inc., Greensboro, Carrboro and Chapel Hill, NC

Jun 2013 – May 2017

Customer Service Clerk, Office Assistant

- Contributed to building a positive team spirit through effective communication
- Oversaw accountability functions and monetary reports to maintain security of funds
- Supplemented front-end operations and led trainings for new hires

ADDITIONAL EXPERIENCE

Biology 291

May 2018 – Jun 2018

Teaching Apprentice In Biology

- Attended and assisted all class meetings, including demonstrations and preparations
- Instructed students outside class, conducting reviews and Q&A sessions

Spanish 293

Jan 2017 – May 2017

Entrenador de Fútbol Isla (Immersion for Spanish Language Acquisition)

- Designed practices to strengthen teamwork between children of different backgrounds
- Promoted bilingualism and fitness by holding practices in Spanish
- Strengthened social confidence in 4 and 5 year olds

SKILLS

- Intermediate written and conversational Spanish
- Proficient in Microsoft and Google software and productivity suites

Profile

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☒ I Agree

Selene

First Name

Chandra

Middle Initial

Friend

Last Name

selene.chandra.friend@gmail.com

Email Address

231 Scarlett Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (510) 393-1559

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Climate Committee: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

☒ Social Media

☒ Other (provide additional information below)

poster at library

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I recently moved to Chapel Hill from Oakland, California, an area with a long history of environmental activism, at the community level as well as through policy and legislation. As a parent and a teacher, I am highly aware of the issues facing our children and future generations.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a veteran high school English teacher, and thus can offer excellent communication, research, and project management skills. (Please note an error in this application: Above, the question "Which Board is your First Choice?" offers a drop-down menu with which to respond, but it omits the newly-formed Climate Committee. That is my first choice!

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

writer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Bhavani

First Name

M

Middle Initial

Iyer

Last Name

iyer.bhavani@gmail.com

Email Address

5000 Highgate Drive

Street Address

Suite or Apt

Durham

City

NC

State

27713

Postal Code

Mobile: (919) 599-5793

Primary Phone

Home: (919) 544-6740

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ or Durham County (not Chapel Hill limits)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Transportation and Connectivity Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible
 Transportation and Connectivity Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a degree in Landscape Architecture and I used to work for city government doing residential and commercial zoning approvals. Recently, I enjoyed participating in volunteer work, for my community, on the Architectural Review Board. Familiarity with zoning, transportation and construction plans will allow me to clearly interact with the board. I would really enjoy being part of the process of making Chapel Hill an even better community in which to live.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My thesis was a comparison study of Seattle and Bellevue Parks access via pedestrian and public transportation. Meeting attendance regarding the local light rail project and keeping up to date on new development in the area provides a greater understanding of overall planning in the area. I have good computer skills and I am well versed in communicating with the public regarding construction and development issues.

[Admin_resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

student/designer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Vani Iyer

919.599.5793 iyer.bhavani@gmail.com 5000 Highgate Dr. Durham NC

Summary of Qualifications

Design professional with background in city, county and federal government.

Proficient in administrative work, research and writing.

Education

Appalachian State University Boone, NC – Bachelors of Psychology, 1994

NC State University Raleigh, NC - Masters in Landscape Architecture, 2000

Technical Skills

Schematic design Document writing/editing Microsoft Office Mac/PC software

Design/Planning skills Photography

Landscape Architecture/Planning Skills

Planning

- Researched project sites in commercial and residential zoned areas for regulations and applicable information
- Utilized G.I.S. to assess home values in relation to neighborhoods and included trail, parks and transportation connections to specific areas.

Communications & Office Management

- Communicated with Architectural Review Board members, contractors and homeowners to approve or deny changes to their residence
- Developed relationships with university officials and scientists in managing grant funding applications.

Design/Research

- Researched project sites in commercial and residential areas for zoning regulations.
- Conducted drainage calculations and cost estimation of projects.
- Communicated with homeowners to design a plan and layout for a residence utilizing site evaluation, photographs, sketches and AutoCAD.
- Created hand drawn illustrations through collage, pen and ink and digital color manipulation for businesses and finalist in Walking for the Wounded.
- Made conceptual drawings, site visits, survey work and photographic documentation of Wake County schools and parks.

Work History

Secretary, Architectural Review Board, Woodcroft Durham NC

Site Review Specialist, City of Raleigh, Raleigh NC

Designer, Envirotek Inc, Raleigh, NC

Profile

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Public Records Statement

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☒ I Agree

Joshua

First Name

J

Middle Initial

Levenson

Last Name

jameslevenson@gmail.com

Email Address

142 Lincoln lane

Street Address

Suite or Apt

Chapel hill

City

NC

State

27516

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible
Parks, Greenways and Recreation Commission: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Speaker at an event

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Living internationally in intentional ecovillage and progressive cities. Where I participated in dozens of environmental and education based service projects. Masters in applied mathematics and volunteer with NC warn NC climate justice summit and several other activism groups.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Generally able to do most tasks, focus/skill in integrative problem solving, interest in green communities, bike lanes/times, zero waste composting community gardens and permaculture, tree houses.

[Academic_history.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Other

Gender

☒ Male

Mixed race small part Pacific
Islander larger part caucasian

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Teacher

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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CV

Western Washington University

Name: Levenson, Joshua J ID: W00497247 Previous ID:

Subj Crse CRN Course Title Cdt Grd Qpts Gmod Gr Date Rpt Attr — — — — —

200330 Cls: 00 Coll: 00 Res: R Fac Actn: Good Standing Site:

Prg1: NM Prg2: Mjr: 0000

MATH 204 30621 Elementary Linear Algebra 4 B 12.0 L 08/21/03

MATH 226 30625 Limits Infinite Series 4 B+ 13.2 L 08/22/03

Quarter: Credits: 8.0 Qpts: 25.20 GPA: 3.15

200340 Cls: 00 Coll: 00 Res: R Fac Actn: Good Standing

Site: Prg1: NM Prg2: Mjr: 0000

MATH 225 40961 Multivrrble Calc Geomtry II 4 A- 14.8 L 12/11/03

Quarter: Credits: 4.0 Qpts: 14.80 GPA: 3.7

200410 Cls: 00 Coll: 00 Res: R Fac Actn: Good Standing

Site: Prg1: NM Prg2: Mjr: 0000

MATH 209 10048 Discrete Mathematics 4 A- 14.8 L 03/22/04

Quarter: Credits: 4.0 Qpts: 14.80 GPA: 3.7

200420 Cls: JR Coll: 00 Res: R Fac Actn: Good Standing

Site: Prg1: IN Prg2: Mjr: NBIN

M/CS 435 22951 Nonlinear Optimization 4 W 0.0 L 05/14/04

MATH 312 20061 Proofs in Elementary Analysis 4 A 16.0 L 06/09/04

MATH 331 20062 Ordinary Differentl Equations 4 B+ 13.2 L 06/11/04

PHYS 123 20650 Electricity and Magnetism 4 A 16.0 L 06/15/04 LSCI

PHYS 133 20660 E and M Lab 1 A 4.0 L 06/08/04

Quarter: Credits: 13.0 Qpts: 49.20 GPA: 3.78

200440 Cls: JR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: BS-ST Prg2: Mjr: NB01

MATH 304 41836 Linear Algebra 4 A 16.0 L 12/13/04

MATH 410 40066 Mathematical Modeling 4 A 16.0 L 12/13/04

MATH 441 40067 Mathematical Statistics 4 A 16.0 L 12/14/04

PE 108 40177 Beginning Weight Training 1 S 0.0 S 12/07/04

PHYS 223 41531 Waves and Optics 3 B 9.0 L 12/13/04

PHYS 233 41534 Waves Optics Laboratory 1 A- 3.7 L 12/13/04

Quarter: Credits: 17.0 Qpts: 60.70 GPA: 3.79

200510 Cls: SR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: BS-ST Prg2: Mjr: NB01

M/CS 375 12465 Numerical Computation 4 A- 14.8 L 03/22/05

MATH 207 10668 Mathematical Computing 3 A- 11.1 L 03/21/05

MATH 400 14678 Qual Exam Prep 2 S 0.0 S 03/18/05

MATH 412 11409 Mathematical Modeling Comp 1 A 4.0 L 03/15/05

MATH 438 11831 Intro to Complex Variables 4 B+ 13.2 L 03/21/05

MATH 442 11411 Mathematical Statistics 4 A- 14.8 L 03/22/05

Quarter: Credits: 18.0 Qpts: 57.90 GPA: 3.61

200520 Cls: SR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: BS-ST Prg2: Mjr: NB01

M/CS 435 22319 Nonlinear Optimization 4 B 12.0 L 06/10/05

MATH 342 20913 Statistical Methods 4 W 0.0 L 05/12/05

MATH 432 21930 Systems of Differntl Equations 4 A 16.0 L 06/10/05

MATH 547 22986 Statistical Design Experiments 3 B+ 9.9 L 06/13/05

PE 175 20452 Windsurfing 1 S 0.0 S 06/08/05

Quarter: Credits: 12.0 Qpts: 37.90 GPA: 3.44

200530 Cls: SR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: BS-ST Prg2: Mjr: NB01

MATH 302 30381 Intro Proofs via Number Theory 4 SW 0.0 L 06/21/05

PE 170 30274 Sailing 1 SW 0.0 S 06/21/05

PHIL 102 31406 Introduction to Logic 3 SW 0.0 L 06/21/05

PHIL 112 31409 Intro: Moral Issues 3 SW 0.0 L 06/21/05

PHIL 114 31413 Intro: Knowledge Reality 3 SW 0.0 L 06/21/05

Quarter: Credits: 0.0 Qpts: 0.00 GPA: 0

200540 Cls: SR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: BS-ST Prg2: Mjr: NB01

MATH 400 44865 Putnam Exam Seminar 2 S 0.0 S 12/13/05 ***

MATH 421 40832 Methods Math Analysis I 4 A- 14.8 L 12/14/05

MATH 430 41424 Fourier Series/Diffntl Eqns 4 B 12.0 L 12/06/05

MATH 504 40908 Abstract Linear Algebra 4 A 16.0 L 12/12/05

Quarter: Credits: 14.0 Qpts: 42.80 GPA: 3.56

200610 Cls: SR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: BS-ST Prg2: Mjr: NB01

MATH 522 11297 Methods of Math Analysis II 4 A- 14.8 L 03/21/06

Quarter: Credits: 4.0 Qpts: 14.80 GPA: 3.7

200620 Cls: SR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: BS-ST Prg2: Mjr: NB01

ENG 302 21706 Technical Writing (WI) 5 B 15.0 L 06/13/06 WP3

MATH 502 23105 Abstract Algebra 4 A 16.0 L 06/09/06

MATH 503 21944 Topics in Abstract Algebra 3 W 0.0 L 05/12/06

MATH 528 22852 Functional Analysis 4 W 0.0 L 05/11/06

Quarter: Credits: 9.0 Qpts: 31.00 GPA: 3.44

200640 Cls: GR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: G-MATHAP Prg2: Mjr: NB91

MATH 533 43808 Adv Ordinary Diffntl Equations 3 A- 11.1 L 12/12/06

MATH 573 41281 Numerical Linear Algebra 4 W 0.0 L 11/13/06

PE 170 40489 Sailing 1 S 0.0 S 12/13/06

Quarter: Credits: 4.0 Qpts: 11.10 GPA: 3.7

200710 Cls: GR Coll: ST Res: R Fac Actn: Good Standing

Site: Prg1: G-MATHAP Prg2: Mjr: NB91

MATH 503 13864 Topics in Abstract Algebra 3 A 12.0 L 03/23/07
 MATH 511 13863 Advanced Modeling 4 A 16.0 L 03/26/07
 MATH 562 13862 Differential Geometry 4 A- 14.8 L 03/26/07
 Quarter: Credits: 11.0 Qpts: 42.80 GPA: 3.89

200720 Cls: GR Coll: ST Res: R Fac Actn: Good Standing
 Site: Prg1: G-MATHAP Prg2: Mjr: NB91
 MATH 527 23043 Real Analysis 4 A 16.0 L 06/19/07
 MATH 564 23042 Graph Theory 3 B+ 9.9 L 06/15/07
 MATH 575 23045 Numerical Analysis 4 W 0.0 L 05/11/07
 MATH 595 21251 Teaching Algebra Precalculus 2 S 0.0 S 06/12/07
 PE 179 20354 Intermediate Sailing 1 S 0.0 S 06/19/07
 Quarter: Credits: 10.0 Qpts: 25.90 GPA: 3.7

200740 Cls: GR Coll: ST Res: R Fac Actn: Good Standing
 Site: Prg1: G-MATHAP Prg2: Mjr: NB91
 MATH 503 43931 Topics in Abstract Algebra 3 SW 0.0 L 09/30/07
 MATH 510 40056 Mathematical Modeling 4 SW 0.0 L 09/30/07
 MATH 530 41704 Fourier Series/Differntl Eqns 4 SW 0.0 L 09/30/07
 MATH 573 41163 Numerical Linear Algebra 4 SW 0.0 L 09/30/07
 Quarter: Credits: 0.0 Qpts: 0.00 GPA: 0

200810 Cls: GR Coll: ST Res: R Fac Actn: Good Standing
 Site: Prg1: G-MATHAP Prg2: Mjr: NB91
 MATH 424 13933 Topics in Analysis 4 W 0.0 L 02/22/08
 MATH 566 13947 Topics in Combinatorics 3 A- 11.1 L 03/24/08
 MATH 577 13946 Topics in Numerical Analysis 4 A 16.0 L 03/24/08
 MATH 691 11058 Required Project 1 S 0.0 S 03/24/08 I
 Quarter: Credits: 8.0 Qpts: 27.10 GPA: 3.87

200820 Cls: GR Coll: ST Res: R Fac Actn: Good Standing
 Site: Prg1: G-MATHAP Prg2: Mjr: NB91
 MATH 525 23114 Topology 3 W 0.0 L 05/16/08
 MATH 560 23115 Topics in Geometry 3 A 12.0 L 06/16/08
 MATH 691 21145 Required Project 1 S 0.0 S 06/12/08 I***
 PE 171 20321 Sailboat Racing I 1 S 0.0 S 06/13/08
 Quarter: Credits: 5.0 Qpts: 12.00 GPA: 4

Academic Summary To Date

1. Whatcom Cmty College (2) Credits: 90 Degree: AA

Total Transfer ——— Western ———

	Crdts	Crdts	Crdts	Hours	Qpnts	GPA
Undergraduate	193.000	90.000	103.00	97.000	349.100	3.59
Graduate	38.000	00.000	38.00	31.000	118.900	3.83

Profile

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Public Records Statement

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☒ I Agree

Elizabeth

First Name

Losos

Middle Initial

Last Name

elizabethlosos@gmail.com

Email Address

505 Lakeshore Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home:

Primary Phone

Mobile:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

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Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am an ecologist and environmental policy specialist. For the last 35 years my primary focus has been conservation, education, and research of tropical biodiversity. I served for a dozen years as the director of the Smithsonian Institution's Center for Tropical Forest Science and then another dozen years as the President and CEO of the Organization for Tropical Studies (a consortium of university and research institutes based at Duke University). I am currently a senior fellow at Duke's Nicholas Institute for Environmental Policy Solutions, working on mitigating the risks to climate and biodiversity from China's infrastructure lending across the globe. I would like to bring these global perspectives to issues we face here in Chapel Hill.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a PhD in ecology and evolutionary biology from Princeton University and a master's degree in public administration from Princeton's Woodrow Wilson School. I have managed organizations with more than 200 employees and multi-million dollar budgets. Personally I have a great love of hiking and spending time in the outdoors and especially in protected areas.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

scientist

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Julie

First Name

Mcclintock

Middle Initial

Last Name

mcclintock.julie@gmail.com

Email Address

614 Beech Tree Court

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 967-3661

Primary Phone

Home: (919) 541-5339

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Stormwater Advocate and Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

n/a

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I firmly believe that local government policy is the most important arena for mitigating environmental damage to the earth by human activities. Town Council members are busy people and are challenged by the amount of information they must absorb. This Board plays an important role focusing and providing in-depth information for desired environmental changes. I am interested in serving as the Stormwater Advocate because I support the Council's goal to see the Environment Stewardship Advisory Board play an active role in stormwater review. If selected, I would assist the Board in making recommendations, while tapping the expertise on the Stormwater Advisory Board and other resources, such as Triangle J and NC State stormwater engineers if needed.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Since I retired as an EPA air quality specialist, I've been interested in improving stormwater management in local communities. I joined the Town's Stormwater Advisory Board and served several terms, one as Chair. In that position I learned that stormwater planning is often an afterthought in the town's planning process with unfortunate consequences for flooding events. The Council asked us to review several important projects, such as Chapel Hill High School, Merlin Road, and Obey Creek. I was proud of the contributions we made to better stormwater management for those projects. Experience: Chair, Stormwater Advisory Board, Former Chair of OWASA, 2 years, Town Council member, 12 years, President, Friends of Bolin Creek.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Retired

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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**PLEDGE TO FOLLOW ETHICS GUIDELINES
FOR
ADVISORY BOARDS AND COMMISSIONS**

Ethics Guidelines for Town Advisory Boards and Commissions

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

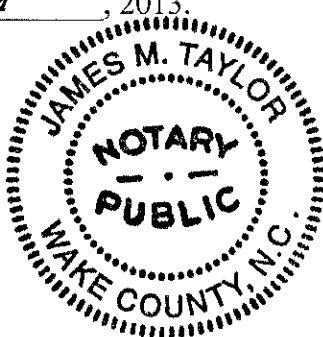
I, Julianne McClintock pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission Stormwater Advisory Bd

Julianne McClintock
Applicant's Signature

8/25/15
Date

The above Ethics statement was subscribed and sworn to before me this the 25 day of August, 2013.



James M. Taylor
Notary Public

My Commission Expires 4/12/16



STATE OF NORTH CAROLINA
COUNTY OF ORANGE

OATH OF OFFICE

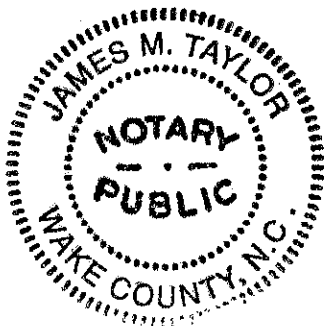
I, Terrence McClintock, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Stormwater Advisory Bd, so help me God.

Terrence McClintock
Signature

The above oaths were subscribed and sworn to before me this the 25 day of August, 2016.

James M. Taylor
Notary Public

My Commission Expires 4/12/16



Profile

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Public Records Statement

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☒ I Agree

Ryan

First Name

S

Middle Initial

Mcguirt

Last Name

ryan_mcguirt@med.unc.edu

Email Address

210 Purefoy Road

Street Address

Apt 4

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (704) 974-5504

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a part of the Environmental Stewardship Advisory Board with the Town of Chapel Hill, I believe I can bring in a fresh and energized perspective that will allow me serve as not only a valuable asset to the board but even more so a valuable asset to the town of Chapel Hill. I'm excited for the potential to contribute within areas I care about very deeply as I will be able to incorporate two major passions I have in my life in Chapel Hill and the environment. . As a younger full time resident of Chapel Hill, I feel that my perspective can provide new ways to look at certain issues or tasks and also aid the advisory board in finding different methods in connecting with new segments of the community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a strong record of of public service having worked in a number of non profits affiliated with various universities across the state of North Carolina. A graduate of Appalachian State University, I have experience around one of the state's leading organizations in promoting sustainability and building a culture focused on conserving the environment and our precious resources. With a professional and educational background that includes communications, business and political science, I believe that I have a well developed skill set that would serve me well to be successful in this role. As a fundraiser by trade, I have a long term vision for myself in promoting the environment and influencing public policy around sustainability. This board position reflects an opportunity to apply myself and my current abilities to effect change right now while also continuing develop and prepare myself for the future. That said, you can be assured that I will be reliable and contribute to best of my ability for the growth of myself and most importantly, Chapel Hill.

[10.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Business Service Coordinator
at UNC Chapel Hill

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

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Ryan Scott McGuirt

ryan.mcguirt@gmail.com / cell: (704) 974-5504

Education

Appalachian State University (Boone, NC)

Spring 2012 - Spring 2016

B.S. Communications, Business & Marketing minor

- Student-Athlete - Varsity Football (2013)

University of Miami (Miami, FL)

Fall 2011 - Fall 2012

Political Science

- Student-Athlete - Varsity Football (2011-2012)

Professional Experience

Business Services Coordinator

UNC Medicine Development at the University of North Carolina at Chapel Hill

November 2017 - Present

- Responsible for providing direct support to major gift officers through prospect research, generating prospect reports, gift & event solicitations, developing written proposals and setting meetings with donors, faculty, staff and all other individuals related to fundraising initiatives.
- Qualification and stewardship calls to new and existing donors as well as cold calls to potential donors provided by external sources. Focused on identifying prospects for annual, major or principal gifts in addition to potential for planned giving.
- Manage monthly, weekly and daily reports related to fund revenue, gift acknowledgements, significant gifts and university/department campaign activity.
- Create various communication assets in graphic design and web development through projects related to donor meetings, events, email, social media and traditional mailings..
- Work within Blackbaud donor management and database systems as well as with software of Adobe Creative Cloud (Photoshop, InDesign, Dreamweaver, Acrobat DC)
- Directly contribute to overall fundraising efforts for the Medical Foundation of NC, UNC School of Medicine, UNC Children's Hospital and UNC Lineberger Cancer (FY2017; \$160 million raised. Currently in university wide \$4.25 Billion campaign)

Development Intern, NC State Wolfpack Club/ North Carolina State University Student Aid Association

August 2016 - November 2017

- Secured more than \$250,000 in capital campaign commitments and annual gifts through multi year pledges and outright gifts related to membership, facilities, scholarships, season tickets and seating rights.
- Responsible for maintaining daily function in working with the major gifts, annual giving, membership and special events departments.
- Provide support in organizational efforts focused on aiding student-athletes in academics and athletics through Wolfpack Club fundraising initiatives (FY2016; \$24 million raised, part of a university wide \$1.25 Billion campaign)
- Primary contact in development of writing and graphics for a range of internal and external communication mediums (social media, email, traditional mail, etc).

Development Intern, Yosef Club/ Appalachian State University Athletics

May 2015 - July 2016

- Calls to existing donors for stewardship as well as solicitation calls for membership and/or season ticket renewals
- Significant use of BANNER database systems and assistance in maintaining records.
- Responsible for assisting in the development and maintenance of donor relationships.
- Contributed to the process of University Advancement annual fundraising campaign efforts (\$6 million raised across FY2015 and FY2016, consecutive years of record totals).
- Maintained internal and external communication resources for development office.
- Extensive work with social media and graphic design (Proficient knowledge of Adobe Suite programs).

Senior Marketing Assistant, Capstone Collegiate Properties LLC**October 2014 - May 2016**

- Consistently a top performer on staff in securing new leasing agreements and renewals with an overall worth of more than \$100,000 in revenue for the company.
- Assisted management in directing and monitoring the general staff as well as in the implementation of marketing plans.
- Required the ability to effectively communicate with coworkers, prospects, and current residents of the property in order to achieve organizational goals.
- Maintained all internal and external communication channels.

Volunteer Work**North Carolina Coastal Federation - Morehead City, NC**

- The North Carolina Coastal Federation works to protect and restore coastal water quality and habitats throughout the North Carolina coast by collaborating with and engaging people from all walks of life who are committed to preserving the coast for current and future generations.

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Marirosa

First Name

Molina

Middle Initial

Last Name

mmolina.1183@gmail.com

Email Address

103 Gracewood Pl

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (706) 247-0372

Primary Phone

Business: (919) 541-4393

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- ☒ Email
☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As an EPA employee, I have been exposed to a variety of environmental issues which I have been challenged to address with an open mind and ample creativity.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

28 yrs of experience working for the U.S. EPA on themes from climate change to water quality As a research Microbiology. Have advised Washington EPA offices on recreational criteria and water contamination. Very familiar with federal government procedures and approaches.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Hispanic**Gender**

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54Research Microbiologist

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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☒ I Agree

Noel

First Name

F

Middle Initial

Myers

Last Name

noel.f.myers@gmail.com

Email Address

259 Summerwalk Circle

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Business: (984) 439-5504

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- ☒ Internet
- ☒ Other (provide additional information below)

I've previously served briefly on the advisory board.

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a highly motivated renewable energy professional who is excited to volunteer and represent my community on the Environmental Stewardship Advisory Board of Chapel Hill. I grew up in Chapel Hill, attended East Chapel Hill High School, and served my community as an AmeriCorps Service Member at the UNC School of Government. Currently, I am leading the Carolina Solar Services' Account Management team to oversee >800 MWs of utility-scale solar assets throughout the Southeast and Oregon. Professionally, I have managed accounts collectively totaling just short of 2 GWs of solar power plants throughout the country. I am incredibly excited at the prospect of serving my community to improve environmental outcomes in Chapel Hill and act as an advocate for environmental stewardship and education in general. I have served briefly on the Board previously, but had to resign due to work conflicts as I transitioned from AmeriCorps to the private sector. With more professional experience under my belt, I believe I would add energy, enthusiasm, and a perspective rooted in the triple-bottom line (social, economic, and environmental well-being) to the Board. My LinkedIn professional page below: <https://www.linkedin.com/in/noel-forhan-myers-a2a2a467>

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Please see my professional CV attached to this application.

[NMyers CV TownofChapelHill.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Sr. Account Manager

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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NOEL FORHAN MYERS

259 Summerwalk Circle, NC 27510

noel.f.myers@gmail.com

(919) 257-8826

Profile: Dedicated sustainable energy professional with 4+ years' cumulative experience in alternative energy, program development, and project management. Currently managing utility-scale solar fleet for third-party clients of Carolina Solar Services, LLC. Seeking to contribute my energy, skills, and expertise to the Town of Chapel Hill by serving on the Environmental Stewardship Advisory Board.

Proven skills: Project management and implementation / Account and asset management / Utility-scale solar analytics and reporting / Customer service / Partnership and stakeholder cultivation and communication / Formal STEM teaching and public presentation / Strong organizational skills / Expert-level written and communication skills / Contractual compliance management / Environmental program evaluation / Demonstrated leadership ability and effective self-starter

EDUCATION

Oberlin College, Oberlin, OH

2010–2014

Bachelor of Arts in Economics; Bachelor of Arts in Environmental Studies

Relevant coursework: Econometrics, Macro- and Microeconomics, Environmental Economics, International Trade, Principles of Finance, Ecological Communication, Social Psychology

RELEVANT EXPERIENCE

Carolina Solar Services, LLC, Durham, NC

November 2018–Present

Senior Account Manager

- Supervisor for the CSS Account Management team
 - Manage portfolio of >810MW utility-scale solar facilities; direct supervisor for CSS' Account Managers
 - Verify CSS meets contractual obligations, track and report financial performance of services offered, and ensure premium-level client service and satisfaction
 - Directly coordinate with Senior Leadership team to identify new business opportunities, facilitate meetings, and manage special projects
 - Oversee and support wide-range of solar O&M activities including Business Development and Project Management
 - Direct report to the President of CSS; work closely with the Chief Executive Officer and Chief Development Officer

Carolina Solar Services, LLC, Durham, NC

February 2018–November 2018

Account Manager

- Lead contact for communication and client relationship management between Carolina Solar Services and key clients
 - Managed portfolio of >450MW utility-scale solar facilities for East Coast and West Coast clients, including Duke Energy, Heelstone Energy, Ecoplexus, Inc. and the Greenbacker Group
 - Fielded client requests, appropriately routed and followed-up on requests internally, and updated clients on job status
 - Verified CSS met contractual obligations, tracked and reported financial performance of services offered, and ensured premium-level client service and satisfaction
 - Collaborated directly with CSS teams and subcontractors to assure efficient onsite/remote operations
 - Assisted with Business Development activities, including quote pricing, proposal writing, warranty management, and selling additional O&M services

Strata Solar Services, LLC, Chapel Hill, NC

February 2017–February 2018

Operations & Maintenance (O&M) Account Manager

- Primary liaison and manager of all aspects of customer relationship for third-party Strata Solar Plant O&M accounts
 - Managed portfolio of >750MW utility-scale solar facilities for Mid-Atlantic-region clients, including Dominion Energy, Fidelity Investments, and General Growth Properties, Inc.
 - Organized and facilitated customer communication (weekly client meetings, daily site alert notifications, regular phone and email correspondence, quarterly on-site visits)
 - Maintained records and perform diverse administrative tasks (analyzed data and compiled bi-weekly/monthly performance reports, managed Power Purchase Agreements, maintained site-specific inventory and warranties)
 - Collaborated directly with Strata stakeholders and teams to assure efficient onsite/remote operations
 - Coordinated integration and onboarding of >400MW utility-scale solar facilities into the Strata Network Operations Center (collaborate to ensure remote telemetry and data-flow, coordinate operations functional testing, maintain NERC-CIP compliance)

- Launched *Literacy in Environment and Finance (LEAF)* program, engaging NC Triangle-area high school (HS) teachers and students to explore environmental issues, water and energy conservation strategies, and environmental finance
 - Identified grant opportunities; co-authored grant proposals requesting \$170,000 funding for LEAF Project
 - Developed environmental finance curricula and taught the 3-class lesson plan to STEM HS students in NC Triangle-area schools, reaching 250+ youth
 - Spearheaded 3 home-conservation workshops to educate community members on how to read their utility bills and ways to reduce home energy/water consumption
 - Cultivated relationships with Triangle-area educational, political, and NGO stakeholders to promote the LEAF project
 - Mentored small teams of HS students and teachers to identify and develop school-based environmental projects, assisting one team to successfully pursue a \$30,000 grant from Duke Power to fund a solar-array installation on campus

Solar experiences in San Diego, CA

February–October 2015

- **Grid Alternatives—Volunteer:** Installed solar panels for low-income San Diego area homeowners
- **Vivint Solar Inc—Solar sales representative:** Direct sales of 20-year Power Purchase Agreements for home solar power systems, consultation on household electric utility bills and energy consumption, and identification of prospective clients

Oberlin College Green EDGE Fund, Oberlin, OH

Fall 2010–May 2014

Board member

- Vetted sustainability project grant applications for student-run revolving loan fund (assets >\$300,000)
- Collaborated to develop and implement >50 alternative energy, energy efficiency, building retrofits and sustainability projects
- Facilitated weekly meetings of 6-person student/faculty board

U.S. Centers for Disease Control and Prevention (CDC), Atlanta, GA

Summer 2013

Climate Change Intern—Collegiate Leaders in Environmental Health (CLEH) Awardee

- Designed survey and conducted evaluation of user-friendliness of federal website for climate and health metadata
- Authored formal report; presented findings to governmental climate change/human health committee in Washington DC, which led to website improvements

HONORS/ACCOMPLISHMENTS

- 2016–17 Community Green Scholars Grant Recipient: Scholarship from Bank of America and U.S. Green Building Council to fund LEED certification studies and examination costs (will take LEED Green Associates test January 2018)

OBERLIN COLLEGE

- Responsible Investment Organization, Co-founder
- Creativity and Leadership Entrepreneurial Awardee
- Doris Baron Student Research Fund Grant Recipient
- 4-year varsity lacrosse defenseman & co-captain (2010–14)

SKILLS/CERTIFICATIONS

- Spanish—advanced language skills
- Portuguese—intermediate language skills
- Proficient in Stata statistical software
- Experienced in Microsoft Office Suite (Excel, Word, PowerPoint, Outlook)
- Adult and Pediatric First Aid/CPR/AED Certification (2016)
- American Red Cross Lifeguard Certification (2016)

OTHER TRAINING

- Solar Energy International (Carbondale, CO)—online certifications (will take Solar PV NABCEP exam May 2019)
- 200-hour Registered Yoga Teacher at Franklin Street Yoga Center (Chapel Hill, NC)
- “Crucial Conversations” Training (2016)

COMMUNITY SERVICE/INTERESTS

- Assistant coach of 5th- and 6th- grade lacrosse teams—Fusion Lacrosse, Chapel Hill, NC
- AmeriCorps Bonner Leader, Oberlin, OH—900 hours served for community non-profits
- Brazilian jiu-jitsu, gardening, yoga, swimming

June 2016–May 2017

August 2012–May 2014

BLOG POSTS FOR ENVIRONMENTAL FINANCE CENTER AT UNC

- **Why (and How) One North Carolina School is Going Solar** (<http://efc.web.unc.edu/2016/02/19/solar-schools/>)
- **Community-Based Social Marketing: Tools for reducing demand through behavior change** (<http://efc.web.unc.edu/2016/07/01/community-based-social-marketing/>)
- **Constructed Wetlands for Wastewater Treatment: A 20-year Success Story in Walnut Cove, NC** (<http://efc.web.unc.edu/2016/09/23/constructed-wetlands-wastewater-treatment-walnut-cove-nc/#more-4812>)

Profile

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Public Records Statement

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☒ I Agree

Bruce

First Name

E

Middle Initial

Sinclair

Last Name

bsinclair@nc.rr.com

Email Address

1530 Pathway Drive

Street Address

Suite or Apt

Carrboro

City

NC

State

27510

Postal Code

Home: (919) 593-7971

Primary Phone

Home: (919) 918-4115

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Appointed

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

Already on the Board

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have served for about 4 years on the Carrboro Environmental Advisory Board and served as the Chair for 2 years. I have served on the Town of Chapel Hill ESAB for 3 years. I believe that the two towns can profit from closer collaboration on Environmental and Sustainability initiatives underway in each town. I have also been involved in other organizations such as Morgan Creek Valley Alliance. I am a founder of Carrboro Community Solar, which placed Solar PV Panels on the roof of the Carrboro Farmer's market in a public-private partnership. I am currently working with the Town and private parties to implement a larger-scale solar installation. I believe that since the town share a border, more cooperation between the two towns in areas of shared interest such as Greenways, stormwater management, traffic management and community development would improve the quality of living for both towns and allow more effective environmental planning and benefits. To that end, for the last 2 years I have been watching developments and initiatives in both Towns and helping to facilitate bringing the best of ideas and practices from one town to the other. As one of many examples, I brought the Climate Change Lobby proposal to both Chapel Hill and Carrboro and brought the proposed EV readiness proposal in Chapel Hill to Carrboro - where it is currently being drafted, and provided knowledge of Carrboro's tree ordinance to the ESAB to help implement the best aspects out of their ordinance for Chapel Hill. As I have been involved in Town government for almost 10 years, I have a strong knowledge of how Town's are run - their governing processes and regulations and how they come to be and function to achieve the Town's goals.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Many year member of Friends of Bolin Creek, serving as treasurer for several years. Member of the Board of Morgan Creek Alliance. Long-term committee member of Troop 845 Carrboro, focusing on coordinating service projects. Over 35 years of experience in engineering in a wide variety of environments and applications - consumer, industrial and R&D. B.A. Mathematics and Political Science, Vanderbilt University M.S. Computer Science, University of Alabama M.B.A. (Finance) Vanderbilt University

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

Engineer/Retired

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Nancy

First Name

Sinreich

Middle Initial

Last Name

nancysinreich@gmail.com

Email Address

55 Cedar Street

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 869-7334

Primary Phone

Mobile: (919) 808-8915

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Having returned to Chapel Hill after 12 years abroad and seeing the variety of changes to the town , I am interested in contributing to it's environmental stewardship.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In March I completed the Climate Reality Leadership Corps training in Atlanta, Georgia.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Project management

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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☒ I Agree

Clark

First Name

Slagle

Middle Initial

Last Name

clark.slagle@gmail.com

Email Address

403A Smith Ave

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (801) 214-4206

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

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☒ 1-3 years

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Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I've long been an advocate for the environment and work hard to reduce my impact on our community. I bring a strong evidence based approach to my thinking and actions as I have a PhD in psychology. I care deeply about making our community as sustainable as possible.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In addition to strong research abilities, I am a creative thinker and enjoy finding novel solutions to difficult problems. I enjoy working with others towards a common goal.

[Slagle_cv.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Psychologist

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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Clark Slagle, PhD
(801) 214-4206
clark.slagle@gmail.com

EDUCATION

Doctor of Philosophy	Counseling Psychology (APA-accredited) University of Utah, Salt Lake City, UT
Master of Science	Counseling Psychology University of Utah, Salt Lake City, UT
Bachelor of Science	Cornell University, Ithaca, NY

LICENSURE

Licensed Psychologist #1234, State of North Carolina

CLINICAL INTERESTS

Non-pathologizing, feminist multicultural and mindfulness-based approaches. Presenting concerns related to gender, attachment, trauma, masculinity, interpersonal style, and relationships.

CLINICAL EXPERIENCE

Staff Psychologist, Counseling Center, North Carolina State University (August, 2016-July, 2017)

Clinical Service

- Provide outpatient individual, couples, and group counseling.
- Deliver campus outreach to promote mental health care and prevention.
- Oversee social media outreach.

Testing Center Coordinator/Staff Psychologist/Practicum Coordinator, University Counseling Center, University of Utah (January 2015 – July, 2016)

Clinical Service

- Provide outpatient individual, couples, and group counseling.
- Deliver campus outreach to promote mental health care and prevention.
- Supervise ADHD testing and writing of integrated reports.

Administrative Service

- *Practicum Coordinator*. Provide support and structure for clinical and counseling psychology doctoral students and departments for their core practicums in CBT, Assessment, and counseling practicums.
- *Training Committee*. Provide leadership in developing ongoing training program especially as it relates to Counseling and Clinical Psychology practicum students.
- *Testing Center Coordinator*. Oversee operations including staff management, operations, and budget. Administer placement, achievement, center for disability services accommodated, in-absentia, and psychological testing.
- *Prometric Testing Management*. Oversee security and compliance with contracted services.

Clinician, Counseling & Wellness Center, University of Florida, Gainesville, FL (2011 - 2013)

Clinical Service

- Provided outpatient individual, couples, and group counseling.
- Delivered campus outreach to promote mental health care and prevention.
- Conducted ADHD, LD, and personality testing and completed integrated reports for disability accommodations.
- Provided individual and group supervision to trainees for counseling and assessment services.
- Co-facilitated bias discussion group for interns.

Administrative Service

- *Website Coordinator*. Leader of website committee. Worked with digital/social media specialist to develop website, Facebook, YouTube, and Twitter presence.
- *Sustainability Committee*. Served within the Center and on the Department of Student Affairs Sustainability committee.
- *Clinical Services Committee*. Worked to enhance processes and protocols.
- *Triage Team*. Conducted initial appointments and coordinated assignments and referrals.

Doctoral Intern, Counseling & Wellness Center, University of Florida, (APA-accredited, 2010 –2011)

- Provided outpatient individual, couples, and group counseling.
- Delivered campus outreach to promote mental health care and prevention.

Advanced Practicum Counselor, Center for Human Potential, Salt Lake City, UT, (2008 – 2010)

- Provided outpatient mental health care in private practice to adults and geriatric clients.

Advanced Practicum Counselor, Counseling and Psychological Services Center, Weber State University, Ogden, UT, (2008 –2009)

Practicum Counselor, Counseling Center, University of Utah, (2007 –2008)

Forensic Substance Abuse Assessment Practicum, Assessment and Referral Services, Salt Lake City, UT, (2007)

TEACHING EXPERIENCE

Graduate Course Instructor

- Theories of Psychotherapy, (University of Utah, 2015)
- Introduction to Counseling Skills, (University of Florida, 2011-2012)
- Meditation, Mindfulness, and Stress, (University of Utah, 2009-2010)
- Adult Lifespan and Development, (University of Utah, 2009-2010)

Undergraduate Course Instructor

- General Psychology, (Western Oregon University, 2013-2014)
- Developmental Psychology, (Western Oregon University, 2013-2014)
- Abnormal Psychology, (Western Oregon University, 2014)
- Lifespan Development, (Westminster College, 2010)
- Meditation, Mindfulness, and Stress, (University of Utah, 2009-2010)
- Learning, Literacy, and Development, (University of Utah, 2009-2010)

RESEARCH

Hoover, S.M. & Slagle, C.P. (2015). A preliminary assessment of ecopsychology education in counseling psychology doctoral training programs. *Ecopsychology*, 7, 160-165.

Burrow-Sanchez, J. J., Lopez, A. L., & Slagle, C. P. (2008). Perceived competence in addressing student substance abuse: A national survey of middle school counselors. *Journal of School Health*, 78, 280-286.

Selected Presentations

Slagle, C. & Hoover, S. M. (2015, March). *Embracing the Mother: The importance of ecopsychology in counseling psychology doctoral training programs for social and restorative justice*. Poster presented at the Association for Women in Psychology Conference, San Francisco, CA.

Slagle, C., Dvorak, T., & Ess, B. (2013). *Promotion and provision: Using digital media to promote and provide university counseling center mental health services*. Lecture presented at Association for University and Counseling Center Outreach Conference, Gainesville, FL.

Slagle, C. (2013, March). *Promotion and provision: Using digital media to promote and provide university counseling center mental health services*. Lecture presented at International Journal of Arts and Sciences Conference, Las Vegas, NV.

Slagle, C. (2012, December). *Online therapy: Ethical, legal, and risk management considerations*. Lecture presented at University of Florida Continuing Education Seminar for Mental Health Professionals, Gainesville, FL.

Slagle, C. (2009, April). *Incorporating meditation and mindfulness into daily living*. Lecture presented at Utah University and College Counseling Centers Conference, Park City, UT.

Profile

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Public Records Statement

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☒ I Agree

Elijah

First Name

Yetter-bowman

Middle Initial

Last Name

ejyetterbowman@gmail.com

Email Address

112 Mallard Court

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (910) 540-6628

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

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Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

Sammy Bauer - Stormwater

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am an eager and avid learner of all things scientific. The current project I am spearheading has me interfacing with a wide range of academic disciplines: epidemiology, toxicology, limnology, environmental engineering, polymer chemistry, nuclear physics, etc. I would like to offer help with communicating interdisciplinary information in forms which are accessible to the general public, a sort of scientific liaison. This is an area often overlooked among academic circles. It would be an honor to do this for my own town.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

For 18 months (and ongoing) I have been the project director for a team of 15 people regarding a national pollution crisis that heavily impacts North Carolina residents. I studied Ethics and Chemistry at UNC Chapel Hill and spend a great deal of time researching primary sources for issues that I invest in. I have also worked in IT for nearly 10 years which has equipped me to do web-based research efficiently, as well as spotting faulty/erroneous sources quickly. Substituting my CV for LinkedIn since it is public record: <https://www.linkedin.com/in/elijah-yetter-bowman-330043139/>

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Nonbinary or third gender

If other, please describe:

Please select your age from the following list. *

☒ 18-24

CEO - Ethereal Films LLC

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 18., File #: [19-0636], Version: 1

Meeting Date: 6/26/2019

Appointments to the Housing Advisory Board.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Alisha Cordell, Admin Assistant

Department:

Communications and Public Affairs

Technology Solutions and CaPA



Recommendation(s):

That the Council make appointments to the Housing Advisory Board for two (2) seats.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Advisory Board Recommendation(s)
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

MEMORANDUM

TO: Mayor and Town Council

FROM: Kayla Prestwood, Housing Advisory Board Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: June 5, 2019

RECOMMENDATION: The Housing Advisory Board met on May 14, 2019 and by a unanimous vote made the following recommendations to the Town Council for consideration:

- Jared Brown-Rabinowitz, Reappointment, Homeowner or Tenant
- Mary Jean Seyda, Reappointment, Non-Profit Housing Provider/Professional

SPECIAL REQUEST(S): The board request to hold recommendations for the For-Profit Developer seat until fall 2019 to allow for more recruitment. None of the current applicants met the requirements for the for the For-Profit Developer seat.

BACKGROUND: Jared Brown-Rabinowitz and Mary Jean Seyda were recommended for reappointment based on their experience and contributions to the Board. Jim Yamin is the current For-Profit Developer member. Jim Yamin did not apply to be reappointed because his workload has increased and he stated that he does not have the time available that is necessary to devote to the Housing Advisory Board as he believes the position deserves.

Note: Communications and Public Affairs notes that the Housing Advisory Board reviewed the following applications: Caroline Barnes, Jared Brown-Rabinowitz, Jack Coon, Jeffrey Hoagland, Susan Humbert, Hannah Olmstead, Wesley Rudd, Mary Jean Seyda, Debra Vestal, and Cynthia Watkins. No additional applications have been received between May 14, 2019 and June 17, 2019 for the Housing Advisory Board.

Caroline Barnes, Susan Humbert, Wesley Rudd, Debra Vestal, and Cynthia Watkins are interested in the Affordable Housing Advocate seat; however, there is no vacancy for that seat.

BALLOT

HOUSING ADVISORY BOARD

JUNE 26, 2019

Total Membership: 9 (1 Non-Market Rate Housing Resident, 3 Homeowner or Tenant, 1 Affordable Housing Advocate, 1 Non-Profit Housing Provider/Professional, 1 For-Profit Developer, 1 Real Estate Broker, and 1 Housing, Planning or Public Policy Expert)

Current Membership: 9 (6 Female, 3 Male; 2 African American, 1 Asian or Pacific Islander, and 6 Caucasian; [1] 18-24, [2] 25-34, [4] 35-54, [2] over 55)

Upcoming Vacancies: 3 (1 Homeowner or Tenant, 1 Non-Profit Housing Provider/Professional, and 1 For-Profit Developer)

Number of Applicants: 5

Homeowner or Tenant
Please vote for up to one (1) applicant

_____ Jared Brown-Rabinowitz (incumbent)
 _____ Jack Coon
 _____ Jeffrey Hoagland
 _____ Hannah Olmstead
 _____ Other; please list _____

Non-Profit Housing Provider/Professional
Please vote for up to one (1) applicant

_____ Mary Jean Seyda (incumbent)
 _____ Other; please list _____

For-Profit Developer
Please vote for up to one (1) applicant

_____ Other; please list _____

Council Member Signature

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Jared

First Name

M

Middle Initial

Brown-rabinowitz

Last Name

jared.brown.tochab@gmail.com

Email Address

154 Ridge Trail

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (520) 820-5876

Primary Phone

Business: (917) 397-6069

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Appointed

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

How did you find out about this opportunity? (select all that apply by holding down the shift key)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am pleased to submit this re-application for a position on the Chapel Hill Housing Advisory Board. I have had a long-term interest in affordable housing as a socio-economic fairness issue since, as an undergraduate living in the San Francisco Bay Area, I participated in a neighborhood improvement initiative intended, in part, to preserve housing for residents of a lower-income community facing rapid gentrification. At that time, and also as a law student, I provided pro bono services to residents in emergency housing. I view service on the Housing Advisory Board as a further expression of my commitment to working on these issues, and an opportunity to gain new and concrete experience in the affordable housing area while contributing to the Town's efforts to create a more equitable community. As an attorney with a general litigation background and experience with lending and housing issues, I can provide significant assistance to the board in connection with the administration of AHDR funds and formulating policy advice to the town council. For example, I have represented clients in mortgage lending disputes, landlord-tenant disputes and co-op litigation. In addition, I have researched and written reports on land-use policy instruments, such as transferable development rights. Also, as a HAB member since 2016, I have reviewed several cycles of AHDR grant applications, participated in discussions with private developers concerning proposed affordable housing project components and helped shape a pending PIL proposal, along with my fellow HAB members. Also, I played a key role in advocating for an AHDR funding increase above the original "Penny For Housing" level. Thank you for considering my application. I look forward to speaking with you about my continuing service on the Housing Advisory Board.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Please see answer to prior question. Thank you.

[2016_03_Jared_Brown-Rabinowitz_Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Attorney

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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LEGAL EXPERIENCE

Law Office of Gregory Smith, New York, NY

Attorney (2013 – Present)

- Represented investment bank in federal litigation concerning \$5 million loan repayment dispute
- Represented client in connection with broker fee dispute relating to \$3 million home loan refinancing
- Represented financial professionals and firms in FINRA arbitration
- Conducted client-development meetings with law firms and investment firms in Beijing, China

Law Office of Michael Harwin, New York, NY; Tucson, AZ

Legal Writer (2009 – Present)

- Researched and advised on state regulation and discipline of title loan industry
- Won reversal of death sentence in Federal appellate case, *Hurles v. Ryan*, 08-99032 (9th Cir. 2011)
- Researched and advised on IRS enforcement actions, FDIC employment regulation and a variety of state forfeiture claims and federal and state criminal matters, including bank fraud prosecutions

New York Legal Aid, New York, NY

Volunteer Attorney (2009)

- Worked on federal class action litigation against mortgage servicers relating to HAMP modification program, including research concerning GSE rules and CDO ownership
- Advise legal aid clients and attorneys on foreclosure defenses and procedure
- Received *Pro Bono Publico* Award for outstanding pro bono service

Department of Justice, Executive Office for Immigration Review, New York, NY

Judicial Law Clerk (2007 – 2008)

- Researched and wrote asylum opinions and advised judges on merits of claims and procedural issues

POLICY EXPERIENCE

Kurzon for Congress, New York, NY

Policy Researcher (2013 – 2014)

- Researched and wrote policy sheets on federal and state housing policy and health care policy

New York City Mayor's Office, New York, NY

Contract Attorney (2012)

- Researched and wrote briefs concerning firearms policy for staff attorneys, and municipal governments and community organizations that participated in gun control coalition

EDUCATION

Stanford University, Stanford, CA

B.A. with Concentration in Religious Ethics, 2000 GPA 3.6/4.0

- Activities included: Homelessness and affordable housing alternative spring break

University of Arizona James E. Rogers College of Law, Tucson, AZ

J.D. Degree, 2007, GPA 3.69/4.0, *Magna Cum Laude*, *Arizona Law Review*

OTHER RELEVANT EXPERIENCE & ABILITIES

- AmeriCorps Member, One East Palo Alto Neighborhood Improvement Initiative
 - Stanford Alumni Association – NYC: organized faculty lectures
 - Highly Proficient in Mandarin Chinese; Working knowledge of Japanese
-

Profile

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Public Records Statement

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☒ I Agree

Jack

First Name

W

Middle Initial

Coon

Last Name

jackwcoon@gmail.com

Email Address

104 Linnaeus Place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (847) 338-2224

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Board of Adjustment: Eligible
Housing Advisory Board: Eligible

Question applies to Board of Adjustment

Select a Seat Category for Board of Adjustment *

☒ Chapel Hill Town Resident

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a very wide range of experience in real estate and housing. I have been a real estate appraiser for over 25 years, real estate broker, and serviced on Plan/Planning commissions and Zoning Board of Appeals for the city of West Chicago, IL. In my capacity as an appraiser I was exposed to a great number of city master planning review commissions, both commercial and residential. In addition, I am a for profit real estate investor and own rental properties and, as such, I am involved daily in real estate market analysis. I also renovate single family, multi-family and condominiums for resale.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As I own and buy and sell real estate I have significant practical knowledge of the housing market and also knowledge of the how municipalities generally operate on a policy making level.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

Real Estate Investor

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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Profile

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Public Records Statement

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☒ I Agree

Jeffrey

First Name

Hoagland

Middle Initial

Last Name

jchoagla@gmail.com

Email Address

220 elizabeth street

Street Address

unit g14

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (910) 612-5282

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

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If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

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Which Board is your First Choice? *

☒ Community Design Commission

Which Boards would you like to apply for?

Community Design Commission: Eligible
Housing Advisory Board: Eligible

Question applies to Community Design Commission

Select a Seat Category for the Community Design Commission *

☒ Chapel Hill Resident

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

facebook article shared by friends

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I can bring in the views of locals who do not work for the university but understands its importance to the town, as well having traveled the country and seen both the poorest town and richest one and am able to show the positives of either.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a physics degree and worked at a national lab which had an amazing town to go with it.

[jeffreyhoaglandresume6.28.2016.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

process tech

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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Jeffrey C. Hoagland

220 Elizabeth street unit G14
Chapel Hill NC, 27514
jchoagla@gmail.com
(910) 612-5282

Education

North Carolina State University, Raleigh, NC
Bachelor of Science in Physics
Graduated: Spring 2009

Work Experience

Cree, Inc. | Durham, NC

Process Technician, May 2013 - Present

- Maintain cleanliness and accuracy of machines and operators that clean and measure silicon carbide wafers
- Received two Green Awards for spotting and applying solutions to problems in production
- Verify that all operators on shift have requisite training and certification
- Draft reports citing errors and issues with procedures, or executions thereof, when necessary
- Update procedures when necessary
- Use JMP software to analyze data and modify spreadsheet information

The American National Red Cross | Durham, NC

Blood Technician, June 2012 - April 2013

- Operated various machines used in the manipulation of blood components
- Handled procedures involving centrifuges and extractors
- Sanitized storage units, including freezers and refrigerators

Los Alamos National Laboratory | Los Alamos, NM

Intern/Contract Scientist, June 2009 - March 2012

- Worked with others in varying experiments, data analysis and presentations
- Coauthored four academic papers on the subject of ultracold neutrons
- Powered 130 kilojoule magnets superconducting with liquid helium
- Tuned an RF generator to allocate and filter neutrons by spin in a magnetic field
- Learned to work safely with various cryogenic materials, including liquid helium, liquid nitrogen and hydrogen
- Maintained and operated standard helium liquefiers, including models L1610 and LR1420
- Operated and maintained multiple logic controller units
- Designed motherboards and chip boards for neutron and electron detectors, as well as voltage differential readouts
- Used and maintained 560 nanometer blue lasers

- Developed auto-fill systems for superconducting magnets

Lab Skills and Training

Cryogenic usage and safety training

High amperage electronics training

High magnetic field training

Familiarity with power tools, oscilloscopes, voltmeters, multimeters and other basic lab tools

Inboard and through-hole soldering

Pneumatic tool usage

Experience using radiation PPE

Language and Software Knowledge

C++ - Visual C++ - Linux (Ubuntu, Debian and Red Hat) - Microsoft Windows (XP, Vista, 7, 8, 8.1) Microsoft Office Suite - Adobe Suite - Maple - MATLAB - SolidWorks
Linux ROOT (data analysis) - SAS Jump - PCP Express - LabVIEW
Open Source Alternatives

Miscellaneous

US citizen - Fluent in English - Security clearance - Highly sophisticated mechanical and electronics expertise - Computer construction, repair and maintenance abilities
Comfortable working on very small devices and projects with fine details - Project management experience - Team leadership background

Profile

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☒ I Agree

Hannah

First Name

Olmstead

Middle Initial

Last Name

hrolm25@live.unc.edu

Email Address

525 Granville Towers Ln, East Tower

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (405) 549-1458

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

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If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

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Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

Select a Seat Category for the Chapel Hill Public Library Advisory Board *

☒ Chapel Hill Resident

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a UNC-Chapel Hill undergraduate student, so I will bring that distinct perspective to any board on which I sit. Further, I did not live in the United States prior to attending UNC-Chapel Hill, so I, by definition, am a pair of fresh eyes when it comes to many local policy concerns. Further, I bring my perspective as someone with relational ties to the refugee community in Chapel Hill and Carrboro. My most meaningful experiences in the town have been those working at Refugee Community Partnership, assisting refugee families but also building relationships with them. This community building work influences the way I see inequity's presence in Chapel Hill but also the way I perceive Chapel Hill's limitless potential.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As an economics and public policy student, I am proficient in data analysis and in interpreting policy briefs. Academically, I am very much steeped in policy literature, particularly education policy, so I would have little trouble coming to a critical understanding of policies brought before the committee. Additionally, I am proficient in both Mandarin and Arabic. I learned the former in my childhood in China, and I have studied the latter since coming to UNC-Chapel Hill.

[HannahOlmstead-Resume-3.27.19.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Student

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Hannah Olmstead

hrolm25@live.unc.edu
+1 (405) 549-1458

525 Granville Towers Drive East
Chapel Hill, NC 27514

Education

University of North Carolina at Chapel Hill

Economics and Public Policy Major, Arabic Studies Minor

Sophomore, Expected Graduation: Spring 2021

GPA: 3.9

Honors Carolina Member, Guest Grant Recipient for the Economics Department of UNC-Chapel Hill

Chengdu ISC (International Schools Consortium) International School Chengdu, Sichuan, China

Graduated June 2017, GPA: 4.15, Salutatorian

Work Experience

RESIDENTIAL ADVISOR, (August 2018-May 2019), Department of Housing and Residential Education, Chapel Hill, NC

- Oversaw hall of thirty-two first years for the 2018-19 school year. Coordinated, budgeted, and executed monthly programming to integrate students into college life. Additionally worked weekly as RA on-duty, successfully responding to residents needs both from the front desk and in crisis response.

SUMMER ACADEMY STAFF, (May 2018-August 2018), Student U, Durham, North Carolina

- 7th Grade Social Studies and Reading teacher, managed and directed the goal of narrowing achievement gaps in Durham Public Schools

ESL TEACHER, (March 2016-June 2017), 敏而好学托管辅导中心 (Clever and Studious Tutoring Center), Chengdu, Sichuan, China

- English as Second Language courses taught for Mainland Chinese kindergarten and elementary students, with class conducted in Mandarin.

Leadership Experience

DIRECTOR GENERAL OF MODEL UNITED NATIONS AT CHAPEL HILL XIX, (April 2018-April 2019), UNC-Chapel Hill, NC

- Responsible for all logistics surrounding North Carolina's premier Model United Nations conference for high school students. Responsibilities included marketing, facilities reservation and management, complying with university policies surrounding protection of minors, budgeting, and client communication
- Increased registration by 250 students and total profit by roughly 10,000 dollars. Total registration reached 800 high school students.

Activities

- Refugee Community Partnership Bridge Builders** (January 2018-Present)
Meets weekly with a Karen/Arakan refugee family, identifying the family's long-term goals, and partnering with them to accomplish them. Additionally supports other refugee families to get to their assorted appointments, attend community events, and tutor their children.
- Refugee Community Partnership Employment Team** (January 2018-Present)
Identifies job openings that meet members of the refugee community's needs, assists them in applying and compiling paperwork
- Carolina International Relations Association Board Member** (April 2018-Present)
Sat on the board of CIRA, a registered 501c(3), in her capacity as Director General of MUNCH XIX. Collaborated to implement first-ever member code of conduct and mandating HAVEN* training for all board members.

Skills

- Proficient in Stata: conducted multiple economic data analysis projects
- Highly functional in Mandarin, placed out of university Mandarin courses
- Completed 4 semesters of Arabic instruction at UNC-Chapel Hill, continuing in the Fall 2018 semester
- Experienced in leading fundraising campaigns, managing inventory, coordinating with local businesses, and managing volunteer workers

*HAVEN training is a UNC-facilitated sexual and interpersonal violence prevention program.

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Mary Jean

First Name

Seyda

Middle Initial

Last Name

mjseyda@casanc.com

Email Address

24 Mt. Bolus Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 593-5648

Primary Phone

Business: (919) 307-3434

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Housing Advisory Board

Which Boards would you like to apply for?

Housing Advisory Board: Appointed

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Non-Profit Housing Provider/Professional

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- ☒ Advisory Board or Council member
☒ Internet
☒ Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am currently on the HAB and would like to continue serving. I have 18 years experience working for a non profit affordable housing developer and property management agency as the COO and recently as the CEO. I bring the perspective of both a developer and property manager of affordable rental apartments for persons who are homeless, have a disability, veterans, families earning minimum wage.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have chaired the Partnership to End Homelessness in both Orange and Wake Counties and serve as a founding member of the Orange County Affordable Housing Coalition, and served 6 years as a CHT board member.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Non profit developer
Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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**PLEDGE TO FOLLOW ETHICS GUIDELINES
FOR
ADVISORY BOARDS AND COMMISSIONS**

Ethics Guidelines for Town Advisory Boards and Commissions

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If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Mary Jean Seyda pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission

Housing Advisory Board

Mary Jean Seyda
Applicant's Signature

31 July 2014
Date

The above Ethics statement was subscribed and sworn to before me this the 31st day of July, 2014

[Signature]
Notary Public

My Commission Expires 9/21/2014

KATHLEEN McHENRY DeRUBIO
NOTARY PUBLIC
Wake County, North Carolina
My Commission Expires
September 21, 2014



STATE OF NORTH CAROLINA
COUNTY OF ORANGE

OATH OF OFFICE

I, Mary Jean Seyda, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Housing Advisory Board, so help me God.

Mary Jean Seyda
Signature

The above oaths were subscribed and sworn to before me this the 31st day of July, 2014.

[Signature]
Notary Public

My Commission Expires 9/21/2014

KATHLEEN McHENRY DeRUBIO
NOTARY PUBLIC
Wake County, North Carolina
My Commission Expires
September 21, 2014



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 19., **File #:** [19-0637], **Version:** 1

Meeting Date: 6/26/2019

Appointments to the Justice in Action Committee.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Alisha Cordell, Administrative Assistant

Department:

Communications and Public Affairs
Technology Solutions and CaPA



Recommendation(s):

That the Council make appointments to the Justice in Action Committee for seven (7) seats.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Advisory Board Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

MEMORANDUM

TO: Mayor and Town Council

FROM: Jaclyn Gilstrap, Justice in Action, Chair

SUBJECT: Recommendation for the vacancies

DATE: June 17, 2019

RECOMMENDATION: The Justice in Action Committee met on June 6, 2019 and by a unanimous vote have made the following recommendations to the Town Council for consideration:

- Robert Campbell, Reappointment, Chapel Hill-Carrboro Planning Seat
- Sarah Cheek, Appointment, Chapel Hill-Carrboro Planning Seat
- Elizabeth Flake, Appointment, Outside Chapel Hill-Carrboro Planning Seat
- Ruby Garcia, Appointment, Chapel Hill-Carrboro Planning Seat
- Jaclyn Gilstrap, Reappointment, Chapel Hill-Carrboro Planning Seat
- Miriam Madison, Appointment, Chapel Hill-Carrboro Planning Seat

SPECIAL REQUEST(S): Holding a vacant seat for Outside Chapel Hill-Carrboro Planning Seat as no additional candidates at time of recommendation. JAIC actively recruiting members who are from outside of the Chapel Hill Carrboro planning jurisdiction. Request to keep seat open and accept recommendation from JIAC in early fall.

BACKGROUND: JIAC is requesting approval for above recommendation of new members. These candidates were recommended to cultivate new board members who can expand the board's collective cultural awareness as they bring a variety of professional expertise, cultural backgrounds, and spectrum of life experiences.

Note: Communications and Public Affairs notes that the Justice in Action Committee reviewed the following applications: Paloma Baca, Robert Campbell, Sarah Cheek, Elizabeth Flake, Ruby Garcia, Jacklyn Gilstrap, Courtney Lewis, Miriam Madison, Aimee Mchale, Amanda Murray, and Morgan Sennhauser. One (1) additional application (Kristine Williams) was received between June 6, 2019 and June 19, 2019 for the Justice in Action Committee.

BALLOT

JUSTICE IN ACTION COMMITTEE

JUNE 26, 2019

Total Membership: 9 (Nine (9) members: One non-voting member from Chapel Hill under the age of 18 appointed by the Chapel Hill Youth Council; seven (7) members who live or work within the Chapel Hill or Carrboro planning jurisdiction, which would include the Town's limits, extraterritorial planning jurisdictions, and joint planning areas; two (2) members from outside of the Chapel Hill or Carrboro planning jurisdictions)

Current Membership: 6 (5 Female, 1 Male; 3 African American and 3 Caucasian; [2] 25-34, [4] over 55)

Current Vacancies: 3 (1 Chapel Hill or Carrboro Planning Jurisdiction, 2 Outside of Chapel Hill or Carrboro JPA)

Upcoming Vacancies: 4 (4 Chapel Hill or Carrboro Planning Jurisdiction)

Number of Applicants: 12

Chapel Hill or Carrboro Planning Jurisdiction
Please vote for up to five (5) applicants.

_____ Paloma Baca	_____ Courtney Lewis
_____ Robert Campbell (incumbent)	_____ Miriam Madison
_____ Sarah Cheek	_____ Aimee Mchale
_____ Ruby Garcia	_____ Amanda Murray*
_____ Jaclyn Gilstap (incumbent)	_____ Morgan Sennhauser*
_____ Other; please list_____	

Outside of Chapel Hill or Carrboro JPA
Please vote for up to two (2) applicants.

_____ Elizabeth Flake	_____ Kristine Williams
_____ Other; please list_____	

Council Member Signature

**Note applicant may serve on a standing advisory board concurrently.*

Profile

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Public Records Statement

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☒ I Agree

Paloma

First Name

I

Middle Initial

Baca

Last Name

palomabaca42@gmail.com

Email Address

403 Manor Ridge Drive

Street Address

Suite or Apt

CARRBORO

City

NC

State

27510

Postal Code

Home: (425) 773-8213

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Climate Committee: Not Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Being both from Carrboro, and attending UNC-Chapel Hill in the fall, I can speak to the injustice that I have seen growing up within my community, such as the achievement gap in action, and I will make the commitment to stay and help resolve it. I firmly believe that the youth perspective is an influential and important voice within town committees, especially those dealing with social justice and equality. Young adult leadership should not only act as a liaison from the town council to youth action groups, but also as a voice to a group of people who are often underrepresented within town committees, courtrooms across North Carolina, and the national voting stage. In a college town, young folks need to be represented in local boards, and I can bring that voice to the table.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

- Orange County Teen Dems Carrboro High Leader; I lead students in debate, phone banking, canvassing, registering voters, etc. (shows organization, timely communication skills, effective leadership).
 - Part-time worker at CocoBean coffeeshop; I take orders from customers and prepare drinks (an accountable member of a team, develops customer service skills to work with different kinds of people, serving with the Chapel Hill community provides much-needed interaction).
 - Two more years of job experience provides a skillset that has helped me navigate both positive and negative working environments, breeding a flexible attitude with regards to problem resolution.

[CH_board_application.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Student/Part-time barista

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☐ I Agree

Robert

First Name

Campbell

Last Name

campbellrobertleerena1@gmail.com

Email Address

1711 Purefoy Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 933-6210

Primary Phone

Business: (919) 918-2822

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Justice in Action Committee: Appointed

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

A Board Member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

To advocate for social justice in a fair and reasonable means and to be the voice and eyes for a community neighborhood that have not always been at the table when issue or conflict is about the area in which we live. To be a vigorous voice for political action.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ African American**Gender**

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

community volunteer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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PLEDGE TO FOLLOW ETHICS GUIDELINES FOR ADVISORY BOARDS AND COMMISSIONS

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Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Robert Lee Campbell pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission

Executive or Action Committee

Robert Lee Campbell
Applicant's Signature

12-03-2016
Date



STATE OF NORTH CAROLINA
COUNTY OF ORANGE

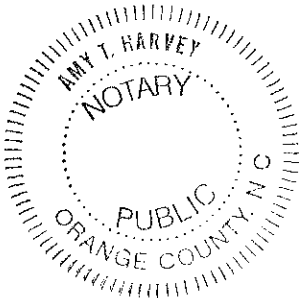
OATH OF OFFICE

I, Robert Lee Campbell, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Sub-Committee on Action Committee, so help me God.

Robert Lee Campbell
Signature

The above oaths were subscribed and sworn to before me this the 3 day of November, 2016.

Amy T. Harvey
Notary Public Amy T. Harvey



My Commission Expires May 15, 2020

Profile

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Public Records Statement

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☒ I Agree

Sarah

First Name

K

Middle Initial

Cheek

Last Name

sarah711@live.unc.edu

Email Address

201 B Carver St.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

Select a Seat Category for the Chapel Hill Public Library Advisory Board *

☒ Chapel Hill Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring a Social Work and History perspective. As an undergraduate student majoring in History at UNC Chapel Hill, and now a graduate student in Social Work at the UNC School of Social Work, my educational background leads me to look at situations from both a historical and social justice perspective. As a resident of Chapel Hill for the past 5 years, I have grown to love the community. During my time here I have taken a local history course on the area, written articles for the Daily Tar Heel, and attended town hall meetings in Carrboro. I am also a member of the Chapel Hill Public Library, a space I frequent 2-3x per week. I currently reside in the Northside neighborhood. As a local UNC student who has studied the history of the neighborhood I live in, I know the gaps that exist in that community. My husband and I enjoy keeping up with Northside news and know our neighbors around us, those who are students and others who are not. My involvement in this community has gone beyond my existence here as a student. I have voted in every local election. I have both worked and volunteered at nonprofits within Chapel Hill. I have been an active participant in rallies and community events. I value knowing what's going on in my community and being an active part of it.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My past experience I bring to the board include my involvement as a court intern at the Compass Center for Women and Families in Chapel Hill. In my role as a court intern, I attend Domestic Violence court every week at the Orange County Courthouse. I sit with clients who are present to obtain protective orders against their abusers or who are present as victims in criminal cases related to domestic violence. My role is to be an advocate for clients, a role that extends beyond Compass and into my core identity as a Social Worker. I enjoy advocating for people, especially those whose voices often aren't heard. I know that as a young person, I have limited experience. I believe that there is a place for people of all ages to serve in their community, and I look forward to bringing my limited experience and also learning from others on the board. My skills and abilities great verbal and written communication, time management, flexibility, integrity, excellent interpersonal skills, and a desire to continuously learn.

[sarahcheekresume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Court Intern at Compass
Center

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Sarah Cheek

201 B Carver St. Chapel Hill NC 27516

919-627-4676

Sarah711@live.unc.edu

Education

University of North Carolina at Chapel Hill

Masters in Social Work, May 2021

B.A. in History, May 2018

Minor in Social and Economic Justice

Study Abroad, McGill University, Quebec, CA (September-December 2017)

Study Abroad, Sorbonne, Paris, France (June-August 2016)

Experience

Court Intern, The Compass Center for Women and Families, Chapel Hill, NC (September 2018-Present)

- Assist clients in filling out legal paperwork to obtain a Domestic Violence Protective Order
- Attend court with clients who have a hearing in domestic violence court in Orange County
- Provide emotional support and legal information to clients

Nanny, Chapel Hill, NC (August 2015-Present)

- Pick up and transport two children from school to extracurricular activities four days per week, aged six and nine

Tour Guide, UNC Chapel Hill Admissions Office, Chapel Hill, NC (October 2016-May 2018)

- Guide tours for prospective students and parents
- Facilitate question and answer panels for admitted students

Staff Writer, The Daily Tar Heel, Chapel Hill, NC (January 2017-May 2017)

- Write weekly articles for the city desk
- Attend town meetings to report on local politics

Marketing Intern, Townhouse Apartments, Chapel Hill, NC (October 2016-May 2017)

- Conduct market research in the community through comparing market prices
- Promote apartment complex on campus at housing fairs

Marketing Intern, Spinal Care Physical Medicine, Avon, Indiana (May 2016-June 2016)

- Provide consultations at health fairs to educate about the benefits of chiropractic care
- Help reorganize and manage online database of current and past patients

Summer Camp Counselor, Lifeway CentriKid Camps (May 2015-July 2015)

- Travelled through camp locations within the South to set up and break down camp
- Taught water games, bible study, and hosted various church groups from around the United States

Volunteer, Greensboro Urban Ministry, Greensboro, NC (January 2014-June 2014)

- Supervise the kitchen and prepared meals for the homeless

Accomplishments

Graduated Southeast Guilford High School as Valedictorian (2014)

Received People Helping People Scholarship from the State Employees' Credit Union (2014)

Received William Whitaker Scholarship from UNC Chapel Hill (2014)

Leadership Experience

Alpha Phi Omega Co-Ed Service Fraternity, UNC Chapel Hill (January 2015-May 2018)

- Participated in various service activities throughout the week with nonprofits in the community
- Coordinated service opportunities between the IFC men's homeless shelter and members of the Rho chapter
- Has completed over sixteen hours of leadership training in Pittsburgh, PA and Washington D.C.
- Travelled to Pittsburgh to represent Rho chapter at the National Convention and advocated for a legislation change to include gender inclusive language
- Served as Vice President (Spring 2017)
 - Planned and executed Rush for over eighty interested students
 - Worked with executive team to plan weekly meetings, socials, and service events

Profile

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Public Records Statement

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☒ I Agree

Elizabeth

First Name

A

Middle Initial

Flake

Last Name

hello@elizabethflake.com

Email Address

315 Ebon Rd

Street Address

Suite or Apt

Durham

City

NC

State

27713

Postal Code

Home: (336) 831-5269

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ or Durham County (not Chapel Hill limits)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Outside of Chapel Hill or Carrboro planning jurisdictions

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a downtown business manager, a young professional, and someone who deeply loves Chapel Hill, I want to see everyone in our town succeed. I hear the various perspectives our residents and visitors have regarding the racial climate in our town and I want to empower those voices while initiating change. Being involved with the students and locals that opposed and fought against Silent Sam has been an eye-opening experience to me. Hearing their thoughts on our town and how it has handled such tension is discouraging and frustrating. Seeing the attitude towards Chapel Hill on social media has revealed to me that not all that is perception is reality, but there is definitely room for improvement and a need for better communication and partnership. As the Vice Chair of the Downtown Partnership, I recognize that Chapel Hill lacks in diversity of business owners as well as on our advisory boards and committees. Speaking to fellow (and powerful) white business/property owners in our town with clear biases and problematic ideologies is of great concern to me for this community. It is important that we are hearing out the Chapel Hill experience from people of color and continuing to educate our community and community leaders on how we can be the best allies. I often say that Chapel Hill is full of leaders that like to speak progressively, but don't actually serve progressively through change or statute. I am aware that homelessness within Chapel Hill disproportionately affects our Black/African American community due to systematic racism. My experiences with the Downtown Partnership have also educated me about the relations with the Northside Neighborhood and how we can better serve that part of our community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I graduated from UNC with a degree in Communications (media studies and production) and a minor in African-American studies. My studies focused on the African American history of North Carolina as well as the black representation in media and how unconscious bias plays a large part in the negative experience of black citizens, even in such "progressive" towns.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Manager, Business Owner

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Ruby

First Name

Garcia

Middle Initial

Last Name

ruby@rubygarcia coaching.com

Email Address

249 BUTLER COURT

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27514

Postal Code

Mobile: (847) 809-0491

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Chapel Hill Downtown Partnership

Which Boards would you like to apply for?

Chapel Hill Downtown Partnership: Eligible

Justice in Action Committee: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

☒ Chapel Hill Town Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

New to the area, want to engage in the area, heart for social justice and community, diverse background

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I bring business experience of 2 years from Fortune 500 companies, a curious and inquisitive nature as can be demonstrated from my leadership and coaching business and a desire to make positive social impact.

[RGarcia_Resume_1.10.19.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Leadership Trainer & Life
Coach

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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RUBY GARCIA

249 BUTLER COURT CHAPEL HILL, NORTH CAROLINA 27514 • MOBILE: 847-809-0491

EMAIL: RUBYGARCIA23@YAHOO.COM • WWW.LINKEDIN.COM/IN/RUBYGARCIA

PROFESSIONAL SUMMARY

Lifelong, passionate leader with 20 years of corporate knowledge working in a broad-range of roles as an organizational change agent within Fortune 500 companies. Extensive involvement in all levels of face-to-face and virtual relationship building, sales and marketing, and program development. Proven ability to develop profitable and strategic programs and partnerships. Strong capacity for coaching and developing leaders and teams. Innovative, growth-oriented and driven to make positive contributions.

CORE PROFICIENCIES & EXPERTISE

- | | | |
|--------------------------------|-------------------------------------|-------------------------|
| ● Program & Project Management | ● Sales & Marketing | ● Change Management |
| ● Client & Field Engagement | ● Strategic Planning & Partnerships | ● Training & Education |
| ● Sales Support & Operations | ● Communications | ● Leadership & Coaching |

WORK EXPERIENCE

FOUNDER, LEADERSHIP DEVELOPMENT TRAINER & ONTOLOGICAL LIFE COACH

RUBY GARCIA COACHING, CHAPEL HILL, NORTH CAROLINA

2014 - Present

- Built a business and diverse client base, resulting in helping 100+ clients gain clarity, develop plans and achieve goals
- Design and deliver leadership and career management training for high-profile diversity-driven clients including the Target Corporation, Hispanic Alliance for Career Enhancement, Association for Latino Professionals of America and HOY magazine
- Selected as top 4% of candidates and awarded the 2018 Foster America Fellowship, a national program that recruits diverse leaders to transform the child welfare system through short-term reform projects
- Executed a 2-day team building event for a non-profit organization, resulting in collaboration and increased productivity
- Completed 300+ hours of leadership and coach training through Accomplishment Coaching, an accredited ICF program

IMPLEMENTATION

PROJECT

MANAGER

2010 - 2015

W.W. GRAINGER, INC. LAKE FOREST, ILLINOIS

- Orchestrated change management for the University of California's decentralized sourcing network, standardized buying processes to maximize efficiency and reduce costs resulting in a 46% revenue increase and doubling customer interactions
- Generated \$6.8M in incremental sales, exceeding goal at 123% through deploying and implementing government contracts
- Trained and monitored 200 account managers on best practices for the client-onboarding process and selling processes
- Initiated a site level public safety program that produced 18% sales growth and scaled regionally and then nationally

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- Launched risk mitigation program designed to recover at-risk contracts and secure long-term fiscal health of the organization

ACCOUNT

RELATIONSHIP

MANAGER

2005 - 2010

W.W. GRAINGER, INC. NORTHBROOK, ILLINOIS

- Conducted needs analysis for high-net worth B2B clients, driving up to 10-15% year-over-year sales growth annually
- Generated \$2.7M in revenue through multiple product lines and focusing on inventory management and value-add solutions
- Cultivated a new partnership with Seward Marina of Alaska, leading to an initial \$500k sales order and pending future orders
- Created and maintained a pipeline of at least 5 new opportunities per month over \$2k equaling a minimum of 100k
- Maintained daily talk time of 2.5 hours, including 30+ outbound calls to customers and 30 voice to voice customer contacts

TRAINING & DEVELOPMENT SPECIALIST

1998 - 2003

TRANSAMERICA DISTRIBUTION FINANCE, HOFFMAN ESTATES, ILLINOIS

- Produced training videos and playbooks aimed at educating 8,000 financiers within Bombay Company and Toro retail stores
- Developed an online training program to educate 300+ employees on financial products resulting in 90% completion rate
- Negotiated pricing for training video and marketing production; maintained a \$40k budget per project with no discrepancies
- Met with high-profile clients and conducted a needs analysis assessment to determine appropriate training solutions
- Promoted additional grade level and salary band within first year of role as recognition for hard work and achievements

EDUCATION

MASTER OF SCIENCE, PUBLIC POLICY, 2015

NATIONAL-LOUIS UNIVERSITY, CHICAGO, ILLINOIS

BACHELOR OF ARTS, ORGANIZATIONAL LEADERSHIP, 2010

DOMINICAN UNIVERSITY, CHICAGO, ILLINOIS

PROFESSIONAL DEVELOPMENT & COMMUNITY WORK

FELLOW, FOSTER AMERICA/MARKETING & BUSINESS DEVELOPMENT MANAGER AT YOUTH VILLAGES, 2018

- Received cutting edge training focused on results-driven leadership, human-centered design and child welfare context as well as individualized coaching, mentoring and support from Foster America staff and the industry's most innovative leaders
- Designed and implemented a client engagement process to streamline and onboard potential new partners and jurisdictions

RUBY GARCIA

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EMAIL: RUBYGARCIA23@YAHOO.COM • WWW.LINKEDIN.COM/IN/RUBYGARCIA

- Organized a one-day convening to build private-public partnerships with child welfare commissioners interested in implementing and scaling evidence-informed programs within their jurisdictions resulting in four new partnerships

FACILITATOR & COACH, HISPANIC ALLIANCE FOR CAREER DEVELOPMENT (HACE), 2013-PRESENT

- Women's Leadership Program focuses on developing and advancing Latina leaders and professional networking
- Graduated from program, served on alumni board for several years and provided curriculum consultation and content creation for organization. Currently lead the work-life balance sessions and several leadership webinars throughout the year

VICE-PRESIDENT, CHICAGO'S WOMEN'S SUCCESS CIRCLE, 2016-2017

- Led women entrepreneurs through a one-year long mastermind experience focused on developing and growing business
- Facilitated monthly meetings, held the group accountable, and brainstormed with the members to find solutions to thorny problems will enhance the group. Provided individual coaching as necessary.
- Curated content and guest speakers to expand knowledge and enhance professional transformation of the group members

COACH & SUPPORT COACH, ACCOMPLISHMENT COACHING, 2014-2015

- Completed one year of training and graduated from an accredited and highly-esteemed Leadership & Coaching program
- Served as a Support Coach; trained and mentored new coaches entering the field by helping them master complex concepts and tools while also organizing logistics of the program and co-leading the program

CHAPTER LEAD, LATINO BUSINESS RESOURCE GROUP (BRG) AT W.W. GRAINGER, 2012-2015

- Managed strategic communications to engage membership, promote activities and foster an inclusive work environment
- Planned and executed activities to promote the career development of the membership

PUBLISHED CONTRIBUTING AUTHOR, "TODAY'S INSPIRED LATINA: LIFE STORIES OF SUCCESS IN THE FACE OF ADVERSITY" © 2015

- Recognized as a local influencer and selected to be a contributing author in order to inspire Latinas across the nation and help fund leadership programming for young Hispanic students
- Conducted a series of workshops, panels and speaking events across the Chicagoland and Miami area

Profile

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Public Records Statement

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☒ I Agree

Jaclyn

First Name

E

Middle Initial

Gilstrap

Last Name

jaclyn.gilstrap@gmail.com

Email Address

20 S. Circle Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (704) 491-1011

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Justice in Action Committee: Appointed

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Radio

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a white, cis-gendered woman who is actively working with organizations to incorporate an equity lens into the work they're doing. My professional history has been dedicated to connecting youth and women with the resources they need, on a local, national, and international level. I believe I have a duty to use the privilege I experience in this world (town) to exert emotional and physical labor towards the cause of ensuring equity in the policies and practices that exist. I came to Chapel Hill as a student at UNC, and in the 10 years since I graduated, I have lived in Azerbaijan with the Peace Corps, and I've traveled around the U.S. conducting interviews about people who are in relationships across differences for my podcast, *Sitting in the Intersection*, but otherwise, I've spent my time living in Chapel Hill and Carrboro. At this point, it's home. I care deeply about this town and want to see it, simply put, do better for its residents of color and for others who have relatively limited power. Also, I am the current Chair of the Justice in Action Committee :)

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have served on the Orange County Rape Crisis Center's Board of Directors, and I helped start their Racial Equity Task Force. In my job at UNC-Chapel Hill, I worked to revamp a funding program (and the associated resources) to promote equitable policies and practices based on race, sexuality, gender identity/expression, first generation status, etc. I've organized events to raise money for organizations around town that serve and are led by youth and people of color. I'm a person who enjoys public speaking, someone who writes to learn how I feel about a thing, and who cooks to feel at ease and grow community. I'm a painter and artist who believes in the power of art to give voice and representation to those who have historically been silenced and left out. I'm an organizer, a planner, and an advocate to the core.

[Resume.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Independent Consultant

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

jaclyn • elaine • gilstrap

jaclyn.gilstrap@gmail.com
1011

+1-704-491-

WORK EXPERIENCE

Independent Consultant, Local, National & International
Present

Jun. 2016-

Organizational Development Strategist

- Conduct organizational assessments, with internal and external stakeholders, and provide recommendations for action related to equity/diversity, communication, change management, and organizational culture
- Review Development/Fundraising/Philanthropy strategies and materials; provide recommendations for improvement
- Design, Write and Review strategic plans, curriculum, toolkits, blog posts, social media posts and more
- Facilitate groups to get from point A to point B creatively, focusing on adult learning techniques
- Clients include: Swedish Embassy of Tanzania, Ipas, NEXT NC, Orange Country Rape Crisis Center, Youth Forward

Sitting in the Intersection, Travel around the United States
Present

Jun. 2016-

Podcast/Project Creator, Producer, and Host

- Created @SittingInTheX, a podcast to explore the topic of intersectionality and relationships across differences
- Conduct interviews and collect audio from people and events around the United States
- Edit audio and create storyboards to ensure accessible, diverse, easy-to-follow episodes
- Built a website for the overall Sitting in the Intersection project, including the road trip, blog, and podcast
- Write blog posts about observations and experiences on the road

Orange Country Rape Crisis Center, Chapel Hill, NC
Present

Dec. 2016-

Founding Member- Racial Equity Task Force

- Created organization's first Racial Equity Strategic Plan for staff, board, and volunteers
- Alter hiring practices to promote racial equity in the job positing, interviews, and evaluation of candidates
- Re-envision staff training and accountability mechanisms in service of improved equity around race, sexuality, and gender identity and expression
- Work with an intersectional cohort to improve services for underserved clients of the Center (ongoing)

UNC-Chapel Hill Center for Global Initiatives, Chapel Hill, NC
Jun. 2016

Jan. 2015-

Manager- Opening Access Initiative

- Managed global engagement fellowships to link underrepresented students w/ resources to travel internationally
- Cultivated pan-university partnerships with groups from multiple identities and academic focus areas
- Planned and evaluated GO! Global Orientation to prepare students culturally, ethically for global engagement
- Mentored and advised minority students 1:1 on finding opportunities that fit their personal and career goals

- Advocated on students' behalf for equity-based funding access and student presence at decision-making tables
- Authored how-to manual on finding global opportunities; develop training materials for content facilitators

Orange Country Rape Crisis Center, Chapel Hill, NC
Dec. 2016

Aug. 2014-

[Executive Member- Board of Directors \(Volunteer\)](#)

- Grew annual fundraising event to rise above \$100,000; support organization with first-ever Capital Campaign
- Chair Diversity Committee; enhanced community ties, ensure accountability in hiring, programmatic practices
- Lead Executive Director Search Committee to recruit top talent from diverse applicants around the nation
- Developed staff appreciation program and strengthened benefits package to prevent burnout

Ipas, Chapel Hill, NC
2014

Nov. 2012-Dec.

[Associate- Community Access Unit](#)

- Supported program design, implementation, and evaluation in Latin America to increase visibility, attract donors
- Liased with Youth Unit to develop and monitor organization-wide strategic plan for youth integration
- Cultivated partnerships with community-based, youth-led organizations across the globe
- Planned global events with a focus on knowledge sharing and participatory, social justice-based community work
- Managed the development of an internal knowledge-sharing platform; develop and conduct trainings and instructional materials for staff across the 400-person organization
- Inaugural Member: Sexual Orientation and Gender Identity (SOGI) Project Team

[Administrative Assistant-Community Access and Youth Units](#)
2012

Jun. 2011-Nov.

- Planned global collaboration meetings, facilitated communication between NC-based and international staff
- Managed planning, budgetary, translation, and administrative needs of a seven-person team
- Advocated internally to ensure youth integration into Human Resources practices and programmatic areas
- Co-developed "My honor, my body, my health: Fulfilling young people's sexual and reproductive rights" brochure
- Presenter, Civil Liberties and Public Policy (CLPP) conference: "Connecting Local and Global for Change"

Women NC, Raleigh, NC

Aug. 2013-Apr. 2014

[Mentor-United Nations Commission on the Status of Women Fellowship Program](#)

- Mentored 5 students to present on social justice issues related to United Nations Millennium Development Goals
- Helped ensure preparedness and provided tips for maneuvering the UN-CSW conference as a young person

International House, Charlotte, NC
2011

Mar. 2011-Jun.

[Project Manager-Legislative Fellows Program](#)

- Developed partnerships with local human rights, community outreach, and legal aid organizations
- Programmed one-month internship for human rights professionals from Bangladesh, Tajikistan and Kazakhstan

Project Manager- Open World Program

- Designed, implemented, evaluated “Combating Domestic Violence” program for 10 Azerbaijani delegates
- Organized housing, logistics, entertainment, and local cultural exchange for all visiting professionals

United States Peace Corps, Lankaran, Azerbaijan
Dec. 2010

Sept. 2008-

Teaching English as a Foreign Language (TEFL)/Youth Development Volunteer

- Secretary, Volunteer Action Committee (VAC); 1 of 4, elected by fellow volunteers to represent volunteer issues to Peace Corps staff; served as liaison between senior staff and committee
- Taught English to 100+ students and established semester-long clubs for conversation and cultural exchange
- Counseled students on study abroad opportunities including FLEX and the Muskie Graduate Fellowship Program
- Wrote and was awarded the Small Project Assistance grant worth \$2500 funded by USAID
- Served as an Advisor for the Azerbaijani English Teachers Association (AzETA)
- Nominated by US Embassy to participate in a nationally-televised cooking competition

EDUCATION

University of North Carolina at Chapel Hill BA Spanish & Political Science, May 2008
Honors: Dean’s List; Superior on Azerbaijani aptitude test **Study Abroad:** Seville, Spain; Costa Rica Duke TIP

COMMUNITY

Carolina Abortion Fund, Durham, NC **Feb. 2012-Apr. 2016**

Fundraising Volunteer

Community Empowerment Fund, Chapel Hill, NC **Dec. 2013-Jul. 2014**

Latin@ Engagement Volunteer

Hesperian Foundation, Berkeley, CA **Jan. 2012-Feb. 2012**

Health Guide Reviewer (Community Action, Girl’s Health, and Abortion sections)

SKILLS

- Fluent Azerbaijani/Turkish, Spanish • E-learning • Participatory facilitation • Community-led dialogue
- Promoting diversity • Microsoft Office & SharePoint • Skype/Google Hangout • Blackboard Collaborate
- Public speaking • Organizational development/change • Event planning • Social media • Mutual mentorship

Profile

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Public Records Statement

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☒ I Agree

Courtney

First Name

Lewis

Middle Initial

Last Name

ca_lewis@med.unc.edu

Email Address

113 Carolina Ave

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (910) 465-8561

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Human Services Advisory Board

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Other (provide additional information below)

Poster at UNC

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a new resident of Chapel Hill but a life long resident of NC. I am a single mother with a college aged son and work for the university so I have some unique perspectives on education and social equality. I want to help out in my new community and am eager to be a part of any board.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have worked for the NC public school system for over 5 years before moving to Chapel Hill and I currently work at UNC as a program coordinator with the school of medicine. I have a BA in psychology, a BSW in social work, and a MA in educational psychology. I have a great deal of experience in education and social work and would like to help my new community.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Education

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Miriam

First Name

Madison

Middle Initial

Last Name

madisonmiriam@gmail.com

Email Address

2701 Homestead Road

Street Address

Apt. 806 A

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (706) 504-1633

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

The perspective I bring to the board comes from my lived experience as identifying as a working-class, Black woman from the South. My strong in advocating for those who are not able to use their voice and don't know of the resources available to them allows me to bring a perspective that is selfless and compassionate. But I also bring in a mentality that is formed around logic due to my experience with event planning and management.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Skills & Experience: Communication/Outreach, Event Planning, Relationship Building, Knowledgeable of Microsoft Software, Content Creation/Editing, Volunteering with Nonprofit Organizations Interests: Social Justice Work, Helping Marginalized Communities, Black History/Cultural Studies

[Miriam Resume.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ African American**Gender**

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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MIRIAM MADISON
 2701 Homestead Road
 Chapel Hill, NC 27516
 madisonmiriam@gmail.com
 706.504.1633

CLIENT RELATIONS | OFFICE OPERATIONS | TEAM INVOLVEMENT

Performance driven client administrative professional with a few years facilitating support services and working in fast-paced office operations. Strong organizational and communication skills with the ability to concurrently direct multiple business activities. Advanced understanding of customer and client needs with diligent attention to detail resulting in overall coherent flow of the office and strengthening cooperation with team members.

EDUCATION

University of North Carolina at Chapel Hill, Chapel Hill, NC

Undergraduate, May 2020

Bradwell Institute, Hinesville, GA
 High School Diploma, May 2015

EXPERIENCE

Assistant Manager

Fall 2018 to Present

Underground Printing, Chapel Hill, NC

Being the brand ambassador on campus and around the community. Working in the store quoting customers, processing orders, managing customer communications and maintaining store design and appearance. Working outside the store doing on-campus promotions, assistance on customer meetings and marketing event set-up. Researching community and university events for sales opportunities, compiling lists and contacting potential customers about custom apparel for their events. Working independently at the store handling customers and phone calls while the manager is off-site.

Leasing Agent

Spring 2018

Chapel View Apartments, Chapel Hill, NC

Present properties and provided amenities in a positive light to prospective tenants. Advertise available properties using a variety of media and promoting materials. Determine the needs, living standards and economic viability of prospect customers. Confirm rental application data and personal references. Stay knowledgeable of the property market status. Provide information on all aspects of properties (expansion, zoning, crime, etc.). Negotiate leasing terms and conditions and close deals. Ensure proper maintenance and inspect properties periodically.

Office Assistant

Fall 2017 to Spring 2018

African Studies Center, UNC Chapel Hill

Hosted lectures featuring prominent researchers and professors. Prepared and setup the venues for events hosted by the center. Supervised educational programs sponsored by the center. Reported and reviewed federal grants used for the fiscal year. Assisted the Associate Director of the center with academic courses.

Conference Assistant

Summer 2017 to Fall 2018

University Center of Activities and Events, Duke University

Coordinated with campus partners prior to the arrival of summer programs. Worked with specific programs such as Duke Law Pipeline and Duke TIP in preparing arrangements before participants arrived. Multi-tasking with computer software and answering phone calls for clients. Used mail merge and Microsoft excel to organize information neatly and effectively. Develop workshops and trainings to enhance the skill sets of current employees on the team. Coordinate with other University departments about the details of programs. Met the demands of program sponsors and provide adequate, ongoing support throughout the duration of the program.

Office Assistant

Fall 2016

Institute of African American Research, UNC Chapel Hill

Communicated with several departments and acted as a liaison for events hosted by the Institute. Created flyers and distributed them to necessary participants of events or conferences. Arranged menus and schedules that would be used for the conferences.

Legal Assistant

Fall 2014 to Spring 2016

Virginia Pattman, Hinesville, GA

Prepared legal papers and correspondence, including motions and subpoenas utilizing legal terminology, procedures and documents. Assisted client by scheduling appointments and providing requested information. Maintained office supply inventory through effective planning and forecasting.

ACTIVITIES

Sonja Haynes Stone Center, Advisory Board/ Fellowship

Fall 2016 to Spring 2017

Conducted phone interviews with fellowship applicants. Attended board meetings concerned with the development of the Stone Center. Designed my own research project as a part of the Sean Douglas Fellowship spring term.

The Bridge, Head of Content

Fall 2018 to Present

Regulated content uploaded to The Bridge website. Ensured that published works center around the voices of women of color. Helped to facilitate the creation of content. Recruited content creators for The Bridge.

Profile

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☒ I Agree

Aimee

First Name

M

Middle Initial

Mchale

Last Name

ammchale@gmail.com

Email Address

403 Highgrove Dr

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27516

Postal Code

Mobile: (704) 813-6807

Primary Phone

Home: (919) 967-1973

Alternate Phone

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What district do you live in? *

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If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

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Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a longstanding commitment to social justice and racial equity, as a lawyer, a public health practitioner (and now professor) and as a mom. I come to issues of racial equity not only with a firm grounding in how racial and ethnic biases serve to marginalize people and populations, but also as someone who is action-oriented and driven to understand and address problems. I approach problems with a sense of humility as someone who does not come from a marginalized community, and with the aim of working WITH and FOR people to facilitate change that empowers individuals and the communities in which they live.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have worked at various points in my life - both professionally and as a volunteer - to promote change in the way that society allocates its benefits and burdens, recognizing that inequities along racial and ethnic lines are not the result of benign neglect or well-intentioned policies gone awry, but of the affirmative decisions to favor some people and groups at the expense of others. Having worked in the criminal justice and juvenile offense world as a young lawyer, and in public health and higher education later in my life, I see how the interaction of numerous factors like poverty, education, policing and criminal justice, housing, economic development, zoning, and many others can work to the detriment of communities of color. As an educator and someone who has designed courses and educational materials globally, I would contribute skills in that area. As someone who has worked in and teaches about public policy, I have strong skills in taking issues through the process of creating positive policy change, including being sensitive to how the framing of issues can sway people's opinions. I am currently on the development team of a Health Equity Concentration MPH (Master's in Public Health) in UNC's Gillings School of Global Public Health, which further attests to my commitment to and competence in dealing with issues involving racial equity.

[Aimee McHale CV March2019.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

UNC Assistant Professor

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Aimee M. McHale, JD, MSPH

University of North Carolina at Chapel Hill
4101 McGavran-Greenberg Hall, CB#7469
Chapel Hill, North Carolina 27599-7469
Office: (919) 966-3155 Mobile: (704) 813-6807
ammchale@gmail.com

EDUCATION:

University of North Carolina at Chapel Hill , Chapel Hill, North Carolina Master of Science in Public Health, Health Policy and Management Graduate Certificate in Global Health Thesis: "Multi-disciplinary Analysis for Program Implementation Targeting (MAPIT): A Contextual Framework for Planning the Implementation of Public Health Interventions in Resource-Poor Settings" Practicum: World Health Organization, Geneva, Switzerland (June-December 2008)	2009
St. Louis University School of Law , St. Louis, Missouri Juris Doctor (Concentrations in Health Law, Taxation)	1988
College of the Holy Cross , Worcester, Massachusetts Bachelor of Arts, Political Science	1985

TRAININGS:

Carolina Firsts: Training offered by the UNC Office of Undergraduate Retention to enable faculty to better understand and meet the specific needs of first generation undergraduate and graduate students.	2015
Safe Zone: Training offered by the UNC LGBTQ Center to provide faculty with important perspectives on how to be more sensitive to the needs of LGBTQ students.	2016
Green Zone: Training offered by the UNC Student Veterans Resource Center to inform faculty about student veterans' issues and enable faculty to help student veterans adapt to the college and graduate school experience.	2017

ACADEMIC APPOINTMENTS:

Assistant Professor, University of North Carolina Gillings School of Global Public Health Public Health Leadership Program	2017-present
Adjunct Assistant Professor, University of North Carolina Gillings School of Global Public Health, Department of Health Policy and Management	2017-present
Adjunct Instructor, University of North Carolina Gillings School of Global Public Health	2014-2017
Lecturer, University of North Carolina at Chapel Hill, Department of Public Policy	2013-2017

EXPERIENCE:**University of North Carolina at Chapel Hill, Chapel Hill, NC (July 2013- present)***Assistant Professor, Public Health Leadership Program (beginning July 1, 2017)**Lecturer, Department of Public Policy (July 2013-June 2017)**Adjunct Faculty, Department of Health Policy and Management (January 2014-present)**Taught courses, mentored advisees and other students; member of Core Curriculum Development Team to build a new integrated MPH core curriculum to meet new CEPH accreditation standards; developed successful proposal to create an MPH Concentration in Population Health for Clinicians, and co-developed another successful proposal to create an MPH Concentration in Health Equity and Human Rights.**Courses taught:*

- **PLCY 101 (Making American Public Policy) –**
 - Fall 2013, 2014, 2015, 2016 – Co-instructor, recitation leader
 - Spring 2015, 2016 – Course instructor
 - Maymester 2014, 2015, 2016 – Co-instructor
- **PLCY 325 (Public Policy Clinic) –** Fall 2013 - Co-instructor of experiential education course
- **PLCY 361 (Health Policy and Politics) –** Spring 2014, 2015, 2016, 2017- Course instructor
- **PLCY 698 (Public Policy Senior Capstone) –** Spring/Fall 2014, Fall 2015, Fall 2016-Member of faculty team for public policy practicum, responsible for mentoring and oversight of student Capstone teams working on real-world client projects
- **HPM 351 (Policy Issues in Health Services Delivery) –** Spring 2014, 2015, 2016 - Course instructor
- **HPM 600 (Introduction to Health Policy and Management) –** Course instructor (Online public health core course offered in every Fall, Spring and First Summer Session, Fall 2014 – Summer 2017)
- **PUBH 735 (Policy Development in Public Health Practice)-** Course instructor Spring 2018 (online), Fall 2018 (residential), Spring 2019 (online)
- **PUBH 748 (Leadership in Health Policy for Social Justice) –** Course developer and co-instructor for new MPH Leadership Concentration core course. (Course to be taught in AY 2019-2020)
- **SPHG 721 (Conceptualizing Public Health Solutions) –** Course developer and course instructor for Gillings Integrated MPH Core course. (Course to be taught every Spring semester to all incoming MPH students.)

Triangle Global Health Consortium, Inc., Research Triangle Park, NC (2011- 2013)*Program Director for a start-up consortium of academic institutions, NGOs and private sector corporations working in global health.**Responsibilities:*

- Development of programs to grow organization's membership and increase member participation.
- Management of monthly global health breakfast discussion series to highlight global health work of individuals and organizations in North Carolina's Triangle region.
- Coordination of global health working groups for gender, health systems strengthening and human resources for global health.
- Worked as member of Gender Working Group to develop gender education and training modules for use in existing medical, nursing and public health curricula.
- Provide leadership for annual summer Internship Network to provide additional learning, skills-building and mentoring opportunities for interns with member organizations
- Planning and leadership of annual Triangle Global Health Case Competition
- Management of website and social media presence
- Outreach to universities
- Delivery of global health-related lectures at NCSU and UNC-CH, participation in multiple global health events at UNC-CH, Duke, NCSU, Meredith College

Health Strategies International, LLC, Durham, North Carolina (2009-2011)

Program officer and consultant for a woman-owned health finance and economics consultancy working primarily on USAID-funded projects in developing countries.

Responsibilities:

- Work with country office and Ministry of Health (MoH) to identify pilot sites, conduct needs and feasibility assessments and develop implementation protocols for health finance and management capacity building programs
- Work with in-country staff to develop, design, schedule and deliver programs for health finance and health management capacity strengthening trainings
- Screening and hiring of senior health finance consultants to deliver trainings in English and Arabic to hospital and MoH finance and management personnel
- Provide technical backstopping for project office staff on health finance and management issues
- Internal responsibilities for business development, proposal writing and budget development for Health Strategies International

Gaston Family Health Services, Inc., Gastonia, North Carolina (1994-2001)

President of a family practice-based FQHC health and dental clinic for indigent and uninsured patients in Gaston County, North Carolina.

Responsibilities:

- Strategic planning for operational growth and expansion of services
- Stakeholder liaison with public (county government) and private (non-profit hospital) partners who created and funded the corporation
- Financial and operational management, risk management and legal/regulatory oversight
- Program planning, implementation and evaluation

Gaston Residential Services, Inc., Gastonia, North Carolina (1999- 2001)

Director and legal counsel to organization that advocates for and facilitates inclusion in the community of developmentally disabled persons through the maintenance of group homes and assisted employment programs.

Garland and Drum, PA, Gastonia, North Carolina (1997-1999)

Attorney in four-attorney general practice law firm.

Aimee McHale Ness, Esq., Alexandria, Virginia (1992-1994)

Self-employed attorney and guardian ad litem, working primarily in Fairfax County (VA) Juvenile and Domestic Relations Court.

Gimbel, Reilly, Guerin and Brown, PA, Milwaukee, Wisconsin (1989-1991)

Attorney in a twelve-attorney civil and criminal litigation firm.

AWARDS:**Gillings Teaching Innovation Award, 2016**

Recipient of student-nominated award as HPM faculty member who students feel “improve[s] the learning environment at the Gillings School by integrating new technologies, engaging students in interactive activities, employing creative assessment methods, and introducing and incorporating progressive curriculum ideas into the classroom.”

SERVICE:

UNC-Gillings Committee to Enhance the Gillings Environment for Faculty – (November 2017 – present) – Member of a committee to improve the recruitment, retention and satisfaction of Gillings faculty.

UNC-Gillings School of Global Public Health, MPH Core Teaching Team – (August 2017 – present) – Member of the team tasked with teaching and insuring appropriate integration of courses in the newly developed Gillings Integrated Core Curriculum.

UNC-Gillings School of Global Public Health, MPH Core Development Team – (May – August 2017) – Member of the team tasked with developing the curriculum (course syllabi, course materials, deliverables, grading rubrics) for integrated core curriculum.

UNC-Gillings School of Global Public Health, Public Health Leadership Program – (July 2017 - present) – Chair, Curriculum Committee

UNC-Gillings School of Global Public Health, Public Health Leadership Program – (June – August 2017) – Member of the team tasked with revising PHLIP competencies to comply with new CEPH competency framework.

UNC-Gillings School of Global Public Health, Department of Health Policy and Management (HPM)- 2009- present

Mentor and resource for students; Student advising (Fall 2015-present); BSPH Steering Committee (July 2015- present); BSPH Admissions Committee (January 2016 – March 2018); BSPH Diversity Committee (May 2016 – March 2018)

UNC-Gillings School of Global Public Health, 2009-present

Mentor and resource for non-HPM students; panelist for career-focused events, facilitator for global health class session (HPM 601), co-presenter for required class session on travel safety and cultural competence for master's degree students undertaking international *practica*; invited guest lecturer for newly developed "foundations of public health" course on topic of "How to Write a Policy Brief."

University of North Carolina, Carolina Firsts Advocate, Spring 2015-present

Resource and mentor for Carolina Firsts – students who are first generation college students in their families. Received training related to the issues and obstacles Carolina Firsts may encounter, and how best to help the students overcome potential impediments to finishing their Carolina education.

Standardize Carolina, April 2015-August 2018

Faculty advisor for student organization that provides ACT tutoring for public school students in Chapel Hill-Carrboro, Chatham and Durham high schools.

Pacific Islander Student Organization, February 2017- August 2018

Faculty advisor for student organization that promotes fellowship, cultural opportunities for students of Pacific Islander ancestry.

University of North Carolina Athletics, January 2015

Invited speaker for UNC Football recruit orientation to address the importance of building relationships with faculty and avoiding common pitfalls as new UNC student-athletes.

BOOST Global Health Immersion Program, June 2012

Collaborated with the Duke-Durham Neighborhood Partnership to provide a week of global health-related programming for 50 Durham public school students participating in the BOOST (Building Opportunities and Overtures in Science and Technology) and John Hope Franklin Scholars programs.

INVITED TALKS:

University of North Carolina School of Dentistry – November 16, 2017 – Invited to address dental students at a "lunch and learn" about how they can effectively advocate for policies that positively affect their profession and their patients.

Profile

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Public Records Statement

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☒ I Agree

Amanda

First Name

Murray

Middle Initial

Last Name

amurray0618@gmail.com

Email Address

111 C Howell St.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (336) 971-5723

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Justice in Action Committee

Which Boards would you like to apply for?

Cultural Arts Commission: Eligible

Justice in Action Committee: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☒ Chapel Hill Town Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

☒ Newspaper

☒ Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a grassroots organizer, I have a commitment to creating a community which is equitable and just, by centering folks at the outermost margins of privilege and power. My background in theater has taught me the power of storytelling particularly as a means of empowerment and inclusiveness.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am skilled with excel spreadsheets and creating training on a variety of skills, which would be useful both with internal meetings and community education events.

[Amanda Murray Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Community Organizer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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Amanda Murray

111 Howell St. Apt. C, Chapel Hill, NC 27514 | 336-971-5723 | amurray0618@gmail.com

Experience

COMMUNITY ORGANIZER | #FIGHT4HER | FEB 2018 -PRESENT

- Field Organizer for the Research Triangle. Responsible for recruiting volunteer team and training leaders. Gathered 3800+ petitions, trained 127 volunteers, generated media attention in the Daily Tarheel, News and Observer, ABC 11 and La Conexión, manages social media @Fight4HERNC on Instagram and Twitter

FACILITATOR AND WEB COORDINATOR | BREAKING WHITE SILENCE | MAY 2015-JAN 2018

- Organizing member of an “artist,” anti-racist collective. Built the website and maintained Facebook presence for this organization. Coordinated meeting schedule, edited official communications via Google Drive, and confirms duties with other members of the collective.

SERVER | THE STANDARD GRILL | AUG 2015-JAN 2018

- Lead server, training team. Tips captain: responsible for the transparent recording of cash tracking via Microsoft Excel spreadsheets

CO-FOUNDER & ORGANIZER | SOLIDARITY 22 | NOV 2017-JAN 2018

- Helped form a collective to end overuse and abuse of solitary confinement in New Jersey prisons. Contacted state representatives and community groups for support.

SUMMER OF DEFIANCE FELLOW | PLANNED PARENTHOOD ACTION FUND | JUL 2017

- Organizing fellowship designed to give young folks grassroots skills to make a difference on reproductive health and rights. Ran a mini-campaign gathering petitions and planning town hall event to educate the public on the issue.

VENUE PRODUCTION ASSISTANT | NEW YORK INTERNATIONAL FRINGE FESTIVAL | AUG 2015

- Maintained theater spaces, managed technical rehearsals for 10+ companies in 2 venues within 1 month. Point-person for all technical troubleshooting.

Education

BACHELORS OF ARTS | MAY 2014 | UNIVERSITY OF NORTH CAROLINA AT GREENSBORO

- Major: Theater
- Developed skills in all areas of theater creation including performance, technical skills, creative direction, stage management and sales.

UNDOING RACISM WORKSHOP | FEB 2016 | PEOPLE’S INSTITUTE FOR SURVIVAL AND BEYOND

- Comprehensive anti-racist training for community organizers

Profile

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Public Records Statement

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☒ I Agree

Morgan

First Name

A

Middle Initial

Sennhauser

Last Name

emsenn@emsenn.net

Email Address

115 N Merritt Mill Rd.,

Street Address

Unit 104

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (814) 367-3660

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Community Policing Advisory Committee

Which Boards would you like to apply for?

Community Policing Advisory Committee: Not Eligible

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am focused on helping facilitate communication between the town and its more marginalized communities.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Founding member of Sedazad/Nedanet, former contractor for Infragard, LEO liaison for Occupy DC, Occupy Baltimore.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ American Indian/Alaskan Native Aleutian

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Property management,
technical consultancy

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Kristine

First Name

M

Middle Initial

Williams

Last Name

kristine_williams@rocketmail.com

Email Address

460 Sun Forest Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (949) 275-0308

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County-JPA (Light Green)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Community Design Commission

Which Boards would you like to apply for?

Community Design Commission: Submitted

Justice in Action Committee: Submitted

Question applies to Community Design Commission

Select a Seat Category for the Community Design Commission *

☒ Chapel Hill Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Our family is relatively new to the area and we absolutely love it. I would be honored to serve the community in any capacity where there is a need. I selected two committees from the list, but truly I'd be happy to participate wherever there is the greatest need.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I'm interested in contributing to the sustained natural beauty of the area as well as identifying and implementing opportunities for our underserved populations. I'm interested in racial equity, education, fair/affordable housing, as well as a variety of other humanitarian causes. I enjoy communication (both written & verbal) as well as organizational tasks. I am also computer savvy.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

HR Systems Professional

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 20., File #: [19-0638], Version: 1

Meeting Date: 6/26/2019

Appointment to the Orange County Climate Committee.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Alisha Cordell, Administrative Assistant

Department:

Communications and Public Affairs
Technology Solutions and CaPA



Recommendation(s):

That the Council make an appointment to the Orange County Climate Committee for one Town Resident seat.

Background

On April 10 <<https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3911985&GUID=B825EA3C-D39F-4120-9731-3DC6930F6D5A&Options=&Search=>>>, the Council approved the members proposed by the Board of Orange County Commissioners, designated Council Member Gu as the Chapel Hill Town Council appointee, authorized the Town Manager to select a sustainability staff member to the Climate Committee, and deferred the Chapel Hill at-large appointee to a future date.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Ballot
- Applications

BALLOT

CLIMATE COMMITTEE

JUNE 26, 2019

Proposed Membership: 31 (27 Representatives and 4 At-Large members. 1 At-Large appointed by Town of Chapel Hill, 1 At-Large appointed by Town of Carrboro, 1 At-Large appointed by Town of Hillsboro, and 1-At-Large appointed by Orange County)

Current Membership: 27 (Gender, Ethnicity, and Age Range unknown)

Current Vacancies: 1 (At-Large Chapel Hill Resident)

Number of Applicants: 10

Chapel Hill Resident
Please vote for up to 1 applicant.

_____ Ivan Arrington

_____ Kym Hunter

_____ Margaret Brown

_____ Darren Legge

_____ Cathy Cole

_____ Ian Morse

_____ Tyler Felgenhauer

_____ Donna Rubinoff

_____ Selene Friend

_____ Pamela Schultz

_____ Other; please list_____

 Council Member Signature

Note representative may serve on a standing advisory board concurrently.

Profile

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Public Records Statement

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☒ I Agree

Ivan

First Name

P.

Middle Initial

Arrington

Last Name

ivan.arrington@hotmail.com

Email Address

421 Ironwoods Drive

Street Address

Suite or Apt

Chapel Hill

City

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State

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Postal Code

Home: (919) 929-1048

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Climate Committee: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Social Media

☒ Other (provide additional information below)

Town's Website

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Town Council: I am applying for both the Chapel Hill Resident seat on the Environmental Stewardship Advisory Board and for the vacant At-Large Town Resident position on the newly formed Climate Committee. My first choice is the Environmental Stewardship board spot, but I am looking for an opportunity to serve. I am a Chapel Hill homeowner and a former Hillsborough resident. In addition, I am a parent to two students in the CHCCS system and an alum of UNC-CH ('96).

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

By trade, I am a market researcher at Burt's Bees in Durham. I have extensive training in data analytics that could be of use to the greater team. I am not a subject matter expert in climate change or environmental science, but a rather a concerned citizen and resident looking to make our community a better place. Professional Profile: <https://www.linkedin.com/in/ivanarrington/>

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Marketing Director

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

Margaret

First Name

L

Middle Initial

Brown

Last Name

margaret.loubrown@yahoo.com

Email Address

508 Ironwoods Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (919) 448-8467

Primary Phone

Business: (919) 660-3058

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Climate Committee: Eligible

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I'm a social science researcher (cultural anthropology) who began my career studying community resilience in tropical environments. I am currently a community engagement specialist with expertise in effectively evaluating existing research, conducting community-based qualitative research, and convening groups for gathering and disseminating information. I'm a mother, daughter, and concerned community member with a belief that climate change preparedness is our most pressing issue. Preparedness has to take into account the needs of those in our town who are already vulnerable as well as anticipating increased needs by others who may move to our area from more vulnerable regions.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have convened panels at Duke University and in collaboration with Durham County Libraries on climate change and community resilience. A discussion I developed and moderated at Durham County Library with environmental journalist Sara Peach can be viewed online: <https://youtu.be/inmghvc2pmQ>

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Researcher/academic
administrator

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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Profile

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Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Cathy

First Name

Cole

Last Name

Middle Initial

cathycole0@icloud.com

Email Address

113 White Oak Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 360-3071

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Climate Committee: Eligible

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am committed to sound decisions and recommendations made by taking into account factual information as well as the sentiment of the constituencies we serve.....the public, private business, and government. I believe firmly in considering the overall impact of all decisions and to the use of tool such as the Racial Equity Impact Assessment Guide <https://www.raceforward.org>. I approach change from a systems perspective, noting the importance of how change will impact all involved systems. I believe that Chapel Hill can provide leadership in the area of climate responsibility and that we can have an important role in helping the general public be more empowered with this critical issue.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a retired clinical social worker with 42 years of professional experience within institutions. I have provided leadership and public speaking to increase the people's awareness of issues such as military sexual trauma and teen pregnancy. I am the founder and owner of a training/consultation business that addresses the factors that assist a person/system in making change, cathycoletraining.com. I am committed to equity. My current community service involves community building in my neighborhood (Kirkwood), volunteering via Neighbors on Call, Orange Co. Democrats, County to County and You Can Vote; serving on the board of Triangle Insight Meditation Community; moderator for Better-Angels.org; and ongoing volunteer work for my professional organization the Motivational Interviewing Network of Trainers (MINT, Inc). I have served boards in the past. I believe in committees that operate under the guidelines presented in the orientation video.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

retired clinical social worker

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Public Records Statement

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☒ I Agree

Tyler

First Name

N

Middle Initial

Felgenhauer

Last Name

tfelgen@yahoo.com

Email Address

325 Ridgecrest Dr.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 636-5719

Primary Phone

Mobile: (919) 923-1421

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

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☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Climate Committee: Eligible

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have lived in Chapel Hill since 2004, coming to earn my PhD in Public Policy at UNC. I am also raising my two kids here, who are currently a Sophomore and Senior at East Chapel Hill High School. I am a citizen concerned about climate change as the preeminent challenge of our lifetimes, and I believe that in the absence of viable national or state action, local governments and companies will have to take on the leadership role.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Climate change policy has been the focus of my professional life for the past 15 years. After focusing on climate change mitigation and adaptation portfolios while a graduate student at UNC, I served for four years at the EPA's office in RTP, with the Office of Research and Development, where I worked with the Climate and Energy Modeling team. After the EPA I worked with both the North Carolina Institute for Climate Studies (helping with the latest National Climate Assessment report) and IronOak Energy (a clean energy finance firm in town). Since 2017 I have worked at Duke as a researcher focusing on climate change risk reduction approaches. Over this time I also worked on climate change-related work at RTI International, and the International Institute for Applied Systems Analysis (IIASA) in Austria.

[Tyler Felgenhauer CV June 2019.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Tyler N Felgenhauer

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Postdoctoral Associate

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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Tyler N. Felgenhauer

325 Ridgecrest Dr., Chapel Hill, NC 27514

(919) 923-1421 • tyler.felgenhauer@duke.edu • www.linkedin.com/in/climatepolicy/

I am a social scientist working to understand the climate-society system and the options for responding to climate change risk in an integrated way. In answering these questions I apply systems dynamics and analysis; integrated assessment and other modeling; decision, risk, and uncertainty analysis; and other tools of public policy framing and economic analysis. Using these methods I have explored optimal portfolios of mitigation and adaptation, the risks and decision making process for geoengineering, international climate governance, policy options in the face of limited adaptation capacity, water-energy system dynamics, and clean energy policy. I have sixteen years of experience in climate change, clean energy, and related environmental policy issues, and seven years of experience in a prior career in international political development and conflict resolution.

Postdoctoral Associate, and Research and Programming Scholar 2017–present
Interdisciplinary Program in Risk and Resilience Engineering, and the Modeling Environmental Risks and Decisions Group (MERDG), Dept. of Civil and Environmental Engineering, Pratt School of Engineering, Duke University, Durham, NC

- *Deputy Project Manager and Research Team Member* (2018–), “Decisions, Risks, and Governance of Geoengineering,” an interdisciplinary research collaboration among Duke’s Engineering, Policy, Law, and Environment schools seeking to better characterize geoengineering responses to climate change.
- *Program Manager and Research Scholar*, (2018–), The Duke Center on Risk, a new university-wide center researching issues of catastrophic risks, deep uncertainty, learning, and resilience/adaptation.

EDUCATION

Ph.D University of North Carolina at Chapel Hill, Public Policy, 2010
Dissertation: “Prevention and Protection – The Simultaneous Implementation of Climate Change Mitigation and Adaptation Policy Responses,” Committee: Mort Webster (advisor), Richard “Pete” Andrews, Doug Crawford-Brown, Jonathan Wiener, and Gary Yohe

MPA Princeton University, Woodrow Wilson School of Public and International Affairs, Master in Public Affairs, International Relations focus, 1999

BA Cornell University, Government, with International Relations Concentration, 1994

EXPERIENCE

Fellow, Kenan Postdoc Working Group, The Kenan Institute for Ethics at Duke University, Durham, NC 2018

Climate Change Policy Lead, IronOak Energy Brain Trust, Chapel Hill, NC 2017–2018

Climate and Energy Policy Advisor, Ben Stuckart for Congress, 5th Congressional District, Spokane, WA 2017

Climate Science Assessment Writer/Editor, NC Institute for Climate Studies, Asheville, NC 2016–2017

Director, IronOak Energy, Chapel Hill, NC 2015–2017

Expert Member, Energy and Environment Policy Team, [RoadMap 2025 Project](#), Think NC First, Raleigh, NC 2015–2016

Social Scientist, U.S. Environmental Protection Agency, Energy and Climate Assessment Team, Office of Research and Development, Research Triangle Park, NC 2010–2014

Fellow, Economy, Energy, Environment (E3) Foundation, Cambridge University, UK	2010–2013
Researcher, Global Climate Change and Environmental Sciences Division, RTI International, Research Triangle Park, NC	Summer 2009
Young Summer Scientist, International Institute for Applied Systems Analysis (IIASA), dual appointment with the Greenhouse Gas Initiative, and the Risk and Vulnerability Program, Laxenburg, Austria	Summer 2007
Research Assistant, Center for Sustainable Energy, Environment, and Economic Development, UNC	Summer 2006
Research Assistant, U.S. Department of Energy Research Grant, UNC	2005–2006
Research Assistant, Carolina Environmental Program, UNC	Summer 2005
Exchange Coordinator, Pacific Environment, San Francisco, CA	2003–2004
Project Consultant, Institute for Market Transformation, San Francisco & Sacramento, CA	2003
Consultant, Center for Resource Solutions, San Francisco, CA	2003

PUBLICATIONS

Peer-Reviewed Articles

- Grieger K.D., **Felgenhauer T.**, Renn O., Wiener J., and Borsuk M.E. (2019). “Emerging risk governance for stratospheric aerosol injection as a climate management technology,” *Environment Systems and Decisions* doi:[10.1007/s10669-019-09730-6](https://doi.org/10.1007/s10669-019-09730-6)
- Felgenhauer T.** (2015). “Addressing the limits to adaptation across four damage-response systems,” *Environmental Science & Policy* 50: 214–224. doi:[10.1016/j.envsci.2015.03.003](https://doi.org/10.1016/j.envsci.2015.03.003)
- Felgenhauer T.** and Webster M. (2014). “Modeling adaptation as a flow and stock decision with mitigation,” *Climatic Change* 122(4): 665–679. doi:[10.1007/s10584-013-1016-9](https://doi.org/10.1007/s10584-013-1016-9)
- Felgenhauer T.** and Webster M. (2013). “Multiple Adaptation Types with Mitigation: A Framework for Policy Analysis,” *Global Environmental Change* 23(6): 1556–1565. doi:[10.1016/j.gloenvcha.2013.09.018](https://doi.org/10.1016/j.gloenvcha.2013.09.018)
- Dodder R., **Felgenhauer T.**, Yelverton W., and King C. (2011). [“Water and Greenhouse Gas Tradeoffs Associated with a Transition to a Low Carbon Transportation System,”](#) ASME 2011 International Mechanical Engineering Congress and Exposition IMECE2011, American Society of Mechanical Engineers (ASME), Denver, CO (Nov 11–17): 531–547.
- Felgenhauer T.** and de Bruin K.C. (2009). “The Optimal Paths of Climate Change Mitigation and Adaptation Under Certainty and Uncertainty,” *The International Journal of Global Warming* 1(1–3): 66–88. doi:[10.1504/IJGW.2009.027082](https://doi.org/10.1504/IJGW.2009.027082)

In Progress

- Felgenhauer T.**, Borsuk M.E., and Wiener J.B., “Risk Trade-offs Between Climate Change, Mitigation, and Solar Radiation Management.”
- Felgenhauer T.** and Mallampalli V., “Moral Hazard vs. Risk Compensation for Geoengineering.”

Short Analyses

- [“When an adaptation effort no longer suffices,”](#) Yale Climate Connections (July 5, 2017).
- [“What does the U.S. energy storage project pipeline look like?”](#) IronOak Energy Executive Briefing (Mar 25, 2016).
- “Financing Energy Storage – Capturing its Benefits,” IronOak Energy Insights (Mar 1, 2016).
- “Of all the cost savings of behind-the-meter energy storage, peak demand charge management may be the highest,” IronOak Energy Executive Briefing (Jan 24, 2016).

- “Understanding renewable energy and energy efficiency under the Clean Power Plan -- what role for the Clean Energy Incentive Program?” IronOak Energy Executive Briefing (Dec 9, 2015).
- “Wind Market Trend Report: A snapshot of wind power in the United Kingdom – growth despite policy uncertainty,” IronOak Energy Insights (Nov 12, 2015).
- “Market Trends Report: Wind Power,” IronOak Energy Insights (Oct 14, 2015).
- “The Clean Power Plan will create large changes in the U.S. electricity generation mix, and large opportunities,” g-bit (Green Business Informatics Tools)/IronOak Energy Exec. Briefing (Sept 21, 2015).
- “Building a clean tech company from the employee up,” g-bit blog (Sept 1, 2015).
- “The risks of climate change can face your organization in many ways; what matters is how you manage these risks,” g-bit/IronOak Energy Executive Briefing (Aug 27, 2015).
- “The Clean Power Plan – What do we now know?” g-bit blog (Aug 3, 2015).
- “Can we prepay for future climate damages with climate risk bonds?” g-bit blog (July 30, 2015).
- “Climate risk management as an iterative approach,” g-bit blog (July 28, 2015).
- “Clean Power Plan: SIP vs FIP,” g-bit blog (July 21, 2015).
- “Climate derivatives and adaptation financing,” g-bit blog (July 14, 2015).
- “Uncertainty and the Clean Power Plan,” g-bit blog (July 6, 2015).

Datasets

- Crawford-Brown D., and **Felgenhauer T.** (2005). “Carolina Climate Impacts: An Application of the Carbon Reduction Project (CRED) Methodology to the UNC-Chapel Hill Campus,” Carolina Environmental Program, UNC.

PRESENTATIONS & TALKS

Conference Presentations

- “Risk Trade-offs Between Climate Change, Mitigation, and Solar Radiation Management,” with Mark E. Borsuk and Jonathan B. Wiener, Society for Risk Analysis (SRA) Annual Meeting, New Orleans, LA (Dec 4, 2018).
- “Emerging Risk Governance for Solar Radiation Management,” with Khara D. Grieger, 6th Annual Governance of Emerging Technologies and Science (GETS) Conference, Sandra Day O’Connor College of Law, Arizona State University, Phoenix, AZ (May 17, 2018).
- “Modeling Adaptation as a Flow and Stock Decision with Mitigation,” Climate Adaptation Futures: Second International Climate Change Adaptation Conference 2012, University of Arizona, Tucson, AZ (May 30, 2012).
- “Multiple Adaptation Types with Mitigation: A Framework for Policy Analysis,” American Meteorological Society Conference on Adaptation, Asheville, NC (July 18, 2011).
- “International Adaptation Financing as Part of the Evolving Climate Change Regime: Tradeoffs in Participation and Compliance to Achieve Mitigation Goals,” Association for Public Policy Analysis and Management (APPAM), 31st Annual Research Conference, Washington, DC (Nov 6, 2009).
- “Optimal Paths of Climate Change Mitigation and Adaptation Under Certainty and Uncertainty,” Global Conference on Global Warming, Istanbul, Turkey (July, 2008).
- , International Energy Workshop, International Energy Agency, Paris, France (July, 2008).
 - , 16th Annual Conference of the European Association of Environmental and Resource Economists, Gothenburg, Sweden (June, 2008).

“Modeling the Optimal Portfolio of Climate Change Mitigation and Adaptation,” 16th PhD Workshop on International Climate Policy, Centre for European Economic Research (ZEW), Mannheim, Germany (May, 2008).

—, 4th Annual University Research Day, UNC (Mar, 2008).

—, Progress Energy Fellows Lunch, UNC (Oct 15, 2007).

—, International Institute for Applied Systems Analysis, Final Summer Report, Laxenburg, Austria (Aug, 2007).

“The Optimal Portfolio of Mitigation and Adaptation as Climate Change Risk Management Strategies,” 2nd International Young Scientists’ Global Change Conference, Beijing, China (Nov, 2006).

Posters

Felgenhauer T., M.E. Borsuk M.E., Wiener J.B., “Risk Trade-offs Between Climate Change, Mitigation, and Solar Radiation Management,” American Geophysical Union (AGU) Annual Meeting, Washington, DC (Dec 12, 2018).

Borsuk M., Burns K.M., Calder R., Capobianco C., **Felgenhauer T.**, Gerbode C., Hendren C.O., Hunsaker E., Kehl F.M., Kendall S., Lee J.Y., Nayem T., Ren H., Shindell D., Turner A., Unda M., Wald P., Wang A., Wiener J.B. (2018). “DeCIPHER: The Saga of CFCs, Ozone Depletion, and Climate Change – Decisions on Complex Interdisciplinary Problems of Health and Environmental Risk,” Bass Connections in Energy & Environment, Bass Connections Showcase, Duke University, Durham, NC (Apr 18, 2018).

Felgenhauer T. (2015). “Addressing the limits to adaptation across four damage-response systems,” 3rd Workshop for the Engineering for Climate Extremes Partnership (ECEP), NCAR – National Center for Climate Research, Boulder, CO (Aug 19–20, 2015).

Johnson E., Yates A., Andrews R., Arunachalam S., Lenox C., **Felgenhauer T.**, “Quantifying and Disaggregating Consumer Purchasing Behavior for Energy Systems Modeling,” Community Modeling and Analysis System (CMAS) Conference, UNC (presented in absentia, Oct 27–29, 2014).

Felgenhauer T., “The Limits to Adaptation: A Systems Approach” American Geophysical Union (AGU) Annual Meeting, San Francisco, CA (Dec, 2013).

Felgenhauer T., “Mitigation and Adaptation within a Climate Policy Portfolio: A Research Program,” Joint U.S. EPA and NCSU Interactive Collaboration Forum & Poster Session for EPA and NCSU Researchers, EPA, RTP, NC (Mar 28, 2013).

—, Annual Poster Competition, Networking & Leadership Training Organization, U.S. Environmental Protection Agency, RTP, NC (June 14, 2012).

—, U.S. Environmental Protection Agency and North Carolina State University Poster Session for EPA and NCSU Researchers, North Carolina State University, Raleigh, NC (May 15, 2012).

Dodder R., Gage C., Johnson T., Kaplan O., Lenox C., Loughlin D., Wu T., Yelverton W., Deshpande B., **Felgenhauer T.**, Schultz P., Cameron C., Lu A., “Energy, Environment, and Climate Assessment Using the MARKAL Energy Model,” U.S. Environmental Protection Agency and North Carolina State University Poster Session for EPA and NCSU Researchers, North Carolina State University, Raleigh, NC (May 15, 2012).

Felgenhauer T., “Multiple Adaptation Types with Mitigation: A Framework for Policy Analysis,” Annual Poster Competition, Networking and Leadership Training Organization, EPA, RTP, NC (May 24, 2011).

—, Putting Solar Energy in Its Place: A Public Dialog on Renewable Energy Issues and Needs, Solar Energy Research Center (SERC), UNC (Jan 14, 2011).

Felgenhauer T., “Placing Climate Change Mitigation and Adaptation Policy Decisions Within an Applied Theoretical Framework,” Solar Fuels and Energy Storage: The Unmet Needs, Solar Energy Research Center (SERC), UNC (presented in absentia, Jan 14–16, 2010).

—, RTI Fellows Symposium: Integrating Basic and Applied Research, Chapel Hill, NC (Nov 2, 2009).

Felgenhauer T., “Optimal Paths of Climate Change Mitigation and Adaptation Under Certainty and Uncertainty,” Research Triangle Energy Consortium (RTEC) Sustainable Energy Symposium, RTP, NC (Nov, 2007).

Felgenhauer T., “The Optimal Portfolio of Mitigation and Adaptation as Climate Change Risk Management Strategies,” 3rd Annual University Research Day, UNC (Mar, 2007).

—, Global Environmental Change: Regional Challenges, Open Science Conference, Beijing, China (Nov, 2006).

Felgenhauer T., “Prevention or Adaptation: What is the Best Way to Respond to Climate Change?” The 10th Anniversary Celebration of the Royster Society of Fellows, UNC, presented in absentia (Sept, 2006).

Seminar, Class, and Panel Talks

“Real Options Analysis,” EGR 305: Engineering Systems Optimization and Economics, Duke University, Durham, NC (Oct 18, 2018).

“Things I Learned Along the Way,” Early Start Research Immersion Program, Duke University Center of Exemplary Mentoring, Duke University, Durham, NC (Aug 3, 2018).

“Risk Lightning Talk,” Risk Watering Hole, Risk@Duke Interdisciplinary Community Planning Project, Duke University, Durham, NC (Apr 23, 2018).

“Paying Attention to the Ethics of Geoengineering,” Kenan Postdoc Working Group, The Kenan Institute for Ethics at Duke University, Durham, NC (Apr 23, 2018).

“Mitigation and Adaptation Responses to a Changing Climate,” RTI International, Economics Group, RTP, NC (Oct 28, 2016).

—, Environment and Energy Seminar Series, The World Bank and the International Monetary Fund, Washington, DC (Feb 12, 2014).

“Addressing the Limits to Adaptation Across Four Damage-Response Systems,” Air, Climate, and Energy biweekly leadership call, U.S. EPA, Office of Research and Development, RTP, NC (Oct 15, 2014).

“Responses to Climate Change: Mitigation, Adaptation, and Geoengineering,” EPA Climate Change Workshop for High School Students, EPA, RTP, NC (June 14, 2013).

“Climate Change Adaptation and Mitigation Role Play,” EPA-NIEHS Climate Change Workshop for High School Students, EPA, RTP, NC (June 14, 2012 and June 16, 2011).

“Modeling Adaptation as a Flow and Stock Decision with Mitigation,” Computing and Systems Colloquium, North Carolina State University, Raleigh, NC (Mar 30, 2012).

“Water Requirements for a Transition to a Low Carbon Transportation System,” RTI International, Global Climate Change and Environmental Sciences Group, RTP, NC (Nov 21, 2011).

“Adaptation: The Other Response to Climate Change,” EPA Apprenticeship for Citizens Schools, Lowe’s Grove Middle School, Durham, NC (May 3, 2011).

“Climate Change,” class session for 3rd graders, The Lerner School, Durham, NC (May 29, 2019).

—, presentations for all 4th graders at the EPA Science Day at Bethesda Elementary School, Durham, NC (April 29, 2011).

“Prevention and Protection: The Simultaneous Implementation of Climate Change Mitigation and Adaptation Policy Responses,” Post-Doc talk at U.S. EPA, Air Pollution Prevention and Control Division, Office of Research and Development, RTP, NC (Feb 23, 2011).

“Perspectives on Environmental Policy,” English Composition and Rhetoric (ENG 102), UNC (Feb 17, 2011).

- “Prevention and Protection: The Simultaneous Implementation of Climate Change Mitigation and Adaptation and the Implications for International Policy,” U.S. EPA, Energy and Climate Assessment Team, Office of Research and Development, RTP, NC (Feb 11, 2010).
- , RTI International, Global Climate Change & Environmental Sciences Group, RTP, NC (April 16, 2009).
 - , Royster Society of Fellows Graduate Lunch, UNC (Jan, 2009).
 - , Progress Energy Fellows Lunch, UNC (Oct, 2008).
- “Mitigation and Adaptation for Climate Change: Framing of Flexible and Committed Responses,” Engineering Systems Division, Massachusetts Institute of Technology, Cambridge, MA (Jan 15, 2010).
- “Conceptualizing Climate Change,” Global Climate Change: Science, Impacts, Solutions (ENVR 890), UNC (April 21, 2009).
- “Climate Change and International Policy,” Energy Policy, UNC (April 2, 2009).
- “Exploring Mitigation and Adaptation Policies Together,” UNC Student Exchange Program at Cambridge University, Cambridge, UK (July 4, 2008).
- “PhD Employee Self-Evaluation Report,” UNC Dept. of Public Policy PhD Seminar (PLCY 810), (April 14, 2008).
- “Game Theoretic Modeling of a Two-Period International Climate Change Mitigation and Adaptation Choice,” Progress Energy Fellows Lunch, UNC (Jan, 2008).
- “Nuclear Power in North Carolina,” The Royster Society of Fellows Graduate Seminar, UNC (Feb, 2006).

Paper Discussant

- Löschel R. “On Discriminatory Allocations of EU CO₂ Allowances,” 16th Ph.D Workshop on International Climate Policy, Centre for European Economic Research (ZEW), Mannheim, Germany (May, 2008).
- Dieckmann U. “Evolutionarily Sustainable Harvesting of Living Marine Resources,” Evolution and Ecology Program, International Institute for Applied Systems Analysis, Laxenburg, Austria (July, 2007).

INVITED WORKSHOP PARTICIPATION

- 30th Anniversary Colloquium of the Liechtenstein Colloquium on European and International Affairs, Triesenberg, Liechtenstein (to be rescheduled, 2019).
- 3rd Workshop for the Engineering for Climate Extremes Partnership (ECEP), NCAR – National Center for Climate Research, Boulder, CO (Aug 19–20, 2015).
- Managing the Environmental Impacts of Growth Under Climate Change: A Workshop for State and Local Decision Makers, RTP, NC (Nov 8–9, 2011).
- Coastal and Waterfront Smart Growth and Hazard Mitigation Roundtable, National Oceanographic and Atmospheric Administration, Silver Spring, MD (Aug 24–25, 2011).
- Health Effects of Global Climate Change Workshop, RTI International, RTP, NC (Dec 17–18, 2009).
- Water, Climate, and Development Issues in the Amu Darya Basin, Environmental and Societal Impacts Group, National Center for Atmospheric Research (NCAR), Philadelphia, PA (June 18–19, 2002).
- Flashpoints Informal Planning Meeting, Environmental and Societal Impacts Group, National Center for Atmospheric Research (NCAR), Columbia University, New York, NY (April 4–5, 2002).

FUNDING FOR RESEARCH & TEACHING

Current

“Decisions, Risks, and Governance of Geoengineering,” Duke Collaboratory (\$84,100), *Deputy Project Manager and Research Team Member*, PI Mark Borsuk; 4/1/18–9/30/19.

“Duke Center on Risk, in Science & Society,” Duke Initiative for Science & Society (\$40,000), *Program Manager and Research Scholar*, Co-Directors Mark Borsuk and Jonathan Wiener; 2018–2019.

“Decisions on the Risks and Benefits of Geoengineering the Climate – DECIPHER Part III,” Bass Connections in Energy and Environment project, Duke University (\$16,042), *Project Manager*; 2019–2020.

Proposal Under Review

“Quick Fixes to Collective-Risk Social Dilemmas,” National Science Foundation, Decision, Risk and Management Sciences (DRMS) (\$929,388), *Post Doctoral Associate*, PI Mark Borsuk; submitted Jan 2019, revise and resubmit Aug 2019.

Previous

“Duke Course Design Institute,” Learning Innovation, Duke University (\$500), *Accepted Attendee*; May 20–22, 2019.

“Duke Center on Risk and Resilience,” Intellectual Community Planning Grant, Duke University (\$4,500), *Project Team Member*, PI Mark Borsuk; 2018.

AWARDS, FELLOWSHIPS, & GRANTS

Nominated for the 2018 Outstanding Post Doc at Duke University	2018
Bronze Medal for Commendable Service, U.S. Environmental Protection Agency, as a member of the MARKAL Development and Application Team	2013
Joseph L. Fisher Doctoral Dissertation Fellowship, Resources for the Future (\$18,000)	2009–2010
Conference Best Paper Award, Global Conference on Global Warming, Istanbul, Turkey, for “Optimal Paths of Climate Change Mitigation and Adaptation Under Certainty and Uncertainty”	2008
UNC Graduate School Transportation Grant (\$1,000)	2008
UNC Graduate School Special Opportunities Fund (\$1,000)	2008
Doctoral Student Conference Grant, UNC Dept. of Public Policy (\$500)	2008
Progress Energy Graduate Fellow, UNC Institute for the Environment, Center for Sustainable Energy, Environment, and Economic Development	2007–2009
Royster Society Fellow, UNC (full tuition, \$18,000 annual stipend & \$1,000 travel)	2004–2009
Award for best exam score in graduating class in the international relations field, Woodrow Wilson School of Public and International Affairs, Princeton University	1999
Sasakawa Fellow, The Ryochi Sasakawa Young Leaders Fellowship Fund, Woodrow Wilson School, Princeton University (full tuition & \$10,000 annual stipend)	1997–1999
Dean’s List, College of Arts and Sciences, Cornell University	1994

TEACHING

Project Manager, *Decisions on the Risks and Benefits of Geoengineering the Climate – DECIPHER Part III*, Bass Connections in Energy and Environment class, Duke University; scheduled for 2019–2020.

Class Advisor, [*Decisions on Complex Interdisciplinary Problems of Health and Environmental Risk \(DECIPHER\)*](#), Bass Connections in Energy and Environment class, Duke University (2017–2018).

Workshop Facilitator, “Fishbanks” Renewable Resource Management Simulation, *Introduction to Public Policy Analysis* (2006 and 2007) and *Environmental Decision Making*, UNC (Spring 2006).

Preceptor, *The Theory and Practice of International Diplomacy*, Princeton University (Fall 2001).

Instructor, *Intermediate English*, Sunny English Language School, Moscow, Russia (Spring 1995).

MENTORING & ADVISING

Celine Robinson, first year graduate student in the Dept. of Civil and Environmental Engineering, Modeling Environmental Risks and Decisions Group (MERDG), Duke University (Summer 2018).

Spencer Perkins, rising junior in the Dept. of Civil and Environmental Engineering, Geoengineering Collaboratory Project, Duke University (Summer 2018).

Ria Chheda, rising high school senior at the North Carolina School of Science and Math (NCSSM), Geoengineering Collaboratory Project, Duke University (Summer 2018).

SKILLS

Software: GAMS, Stella, @Risk, Stata, Excel modeling and tools

Models: DICE (climate & economy integrated assessment, user); MARKAL (energy systems, familiar)

Languages: Russian (intermediate)

SERVICE & ENGAGEMENT

Referee

5th Assessment Report of the Intergovernmental Panel on Climate Change, Working Group II, 2013 (U.S. Federal Government reviewing team): “Adaptation Opportunities, Constraints, and Limits” (ch. 16), “Economics of Adaptation” (ch. 17), and “Climate-Resilient Pathways: Adaptation, Mitigation, and Sustainable Development” (ch. 20)

3rd U.S. National Climate Assessment, adaptation chapter, U.S. Federal Government reviewing team (2013)

American Society of Mechanical Engineers (ASME), International Mechanical Engineering Congress & Exposition IMECE2011

Elsevier Publishers, book proposal (2014)

journals: *Sustainability* (2018–), *International Journal of Environmental Research and Public Health* (2018); *Ecological Economics* (2016–); *Environmental Science & Policy* (2015–); *Climate Policy* (2011); Earthscan Publishing (2009–10); *International Journal of Global Warming* (2008)

Scientific Editing

4th National Climate Assessment (NCA4) – multiple chapters and Glossary; and *Climate Science Special Report (CSSR)* – State Summaries and Glossary, with the North Carolina Institute for Climate Studies, Asheville, NC (2016–17)

Multiple journal article submissions in environmental science and economics, as a Scientific Editor with American Journal Experts, Durham, NC (2014–16)

Several social science book manuscripts as proofreader with Lynne Rienner Publishers, Inc., Boulder, CO (2002–05)

Funding Review and Judging

Austrian Climate Research Programme, project funding judge/reviewer, 2011–12, 2014, 2016–17, 2019.

Centennial Campus Magnet School Science Fair, judge, Raleigh, NC, 2012 and 2014.

12th Annual Research Symposium in Water Resources and Engineering, poster session judge, Dept. of Civil, Construction, and Environmental Engineering, North Carolina State University, Raleigh, NC, 2013.

Tokyo Foundation, member of the Research Funding Selection Committee, Joint Research and Exchange Program, Tokyo, Japan, 1999 and 2000.

Professional Memberships

Society for Risk Analysis (SRA)

American Geophysical Union (AGU)

American Association for the Advancement of Science (AAAS)

Heterodox Academy (HxA)

Other Service and Volunteering

Merit Badge Counsellor, Boy Scout Troop 39, Chapel Hill	2016–2017
Member, Cutting Edge Speakers Series organizational committee, U.S. EPA	2013–2014
Member, U.S. EPA Environmental Speakers Bureau	2010–2014
Campaign Volunteer, Barack Obama for President, South Carolina Primary	Jan, 2008
Classroom and PTA Volunteer, Estes Hills Elementary School, Chapel Hill	2006–2008
Student Representative to the Faculty, UNC Dept. of Public Policy	2006–2007
Faculty Search Committee Member, UNC Dept. of Public Policy	2005–2006
Assistant Editor, <i>Journal of Public and International Affairs</i> , Princeton University	1997–1998
Interview Editor, <i>Cornell Political Forum</i> , Cornell University	1993–1994

PREVIOUS CAREER IN INTERNATIONAL AFFAIRS & POLITICS

Research Associate and Program Manager for Eurasia, Liechtenstein Institute on Self Determination (LISD), Princeton University, Princeton, NJ	1999–2002
Political Section Intern, U.S. Department of State, U.S. Embassy, Bangkok, Thailand	Summer 1998
Program Assistant, National Democratic Institute for International Affairs, Baku, Azerbaijan, and Washington, DC	1996–1997
Staff Assistant, Global Environment Facility, World Bank, Washington, DC	Spring 1996
Senior Copy Editor, <i>Moscow News Weekly</i> , Moscow, Russia	1995
Copy Editor, Baltic News Service/ <i>The Baltic Observer</i> , Moscow, Russia	1995
Language Editor, Interperiodica, Russian Academy of Sciences, Moscow, Russia	1994–1995
Campaign Staffer, Tom Foley for Congress, 1994 Campaign, Spokane, WA	1994
Intern, Speaker of the House Thomas Foley, U.S. Capitol, Washington, DC	Summer 1993
Intern, Center for Strategic and International Studies (CSIS), Political/Military Prog., WA, DC	Fall 1992
Intern, Spokane County Superior Court, Office of the Judicial Administrator, Spokane, WA	Summer 1992

PREVIOUS PUBLICATIONS IN INTERNATIONAL AFFAIRS

Felgenhauer T. and Wohlforth W. (2001). "Self-Determination and the Stability of the Russian Federation," ch. 9 in Wolfgang Danspeckgruber, ed., [*The Self-Determination of Peoples: Community, Nation, and State in an Interdependent World*](#), Boulder, CO: Lynne Rienner.

Danspeckgruber W. and **Felgenhauer T.** (2001). [*"Minorities in the Former Soviet Union: Some Fundamental Legal and Political Issues,"*](#) in Sabina A.-M. Crisen, ed., "Minorities and Tolerance in Central and Eastern Europe & the NIS," conference proceedings (April 24), Woodrow Wilson International Center for Scholars, Washington, DC.

Felgenhauer T. (1999). [*"Ukraine, Russia, and the Negotiations for the Black Sea Fleet Accords,"*](#) Woodrow Wilson School of Public and International Affairs, Princeton, NJ.

Borbely M., Carlsson H., Chastenay C., **Felgenhauer T.**, Fung C., Hykl R., Pentony P., Sachs N., Sieber-Messick M. (1999). ["Project Report on the Role of Foreign Aid for Legal Reform Programs in the Russian Federation,"](#) Wilson School Policy Workshop on Legal Development Projects After Communism (Jan).

Felgenhauer T. (1995). "Russian TV Journalist Brutally Murdered in Moscow," *The Baltic Observer* (Mar): 1.

INTERNATIONAL EXPERIENCE

Lived and worked in Russia (1 year), Azerbaijan (six months), Thailand (3 months), and Austria (3 months). Additional travel experience throughout 26 other countries in Europe, Asia, and the Former Soviet Union.

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

Selene

First Name

Chandra

Middle Initial

Friend

Last Name

selene.chandra.friend@gmail.com

Email Address

231 Scarlett Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (510) 393-1559

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Climate Committee: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

☒ Social Media

☒ Other (provide additional information below)

poster at library

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I recently moved to Chapel Hill from Oakland, California, an area with a long history of environmental activism, at the community level as well as through policy and legislation. As a parent and a teacher, I am highly aware of the issues facing our children and future generations.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a veteran high school English teacher, and thus can offer excellent communication, research, and project management skills. (Please note an error in this application: Above, the question "Which Board is your First Choice?" offers a drop-down menu with which to respond, but it omits the newly-formed Climate Committee. That is my first choice!

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

writer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

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Public Records Statement

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☒ I Agree

Kym

First Name

C

Middle Initial

Hunter

Last Name

kymhunter@gmail.com

Email Address

815 Churchill Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (703) 859-1226

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Climate Committee: Eligible

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have worked on and advocated for climate change issues my entire adult life. I earned a First Class Honors undergraduate degree in Environmental Science from the University of East Anglia in England where I focused on climate change and wrote a dissertation on public perceptions of climate change. During college and afterwards I worked for a non-profit group that helped families achieve climate causing GHG reductions in their day-to-day lives. I then went to Law School at Georgetown where I focused on environmental law and was the inaugural intern at the Georgetown Climate Center- a center that focuses on helping states reduce climate change emissions and adapt to climate change. During this time I developed expertise in the field of transportation and climate change. After graduating law school I began work at the Southern Environmental Law Center where I have been for the past 9 years. I am currently a Senior Attorney at SELC and lead our transportation work throughout the state - with a focus on reducing vehicle-related climate change emissions, as well as adapting our transportation infrastructure to climate change. As part of that job I am a registered lobbyist in the North Carolina General Assembly, as well as a litigator in State and Federal Courts. I have long-standing relationships with most groups working on climate change in North Carolina, and especially advocates and groups in Orange County. In June, I will be hosting North Carolina's first conversation about transportation and climate change. I have worked actively with Governor Roy Cooper's office on the implementation of Executive Order 80, on climate change. I frequently attend and am invited to speak at a variety of climate change policy events throughout the state. My personal aim is to help people better understand the linkages between climate change, transportation, and land use. I believe change is needed at all levels of government, and feel strongly that there is a great deal the Town of Chapel Hill, and Orange County can do to set ourselves up as an example for the rest of our State.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

BSc in Environmental Science Juris Doctris (cum laude) Strong knowledge of climate science Strong knowledge of climate policy in North Carolina, and policies being attempted in other states Relationships with climate scientists, advocates, and other leaders throughout NC Highly experienced in public speaking, running coalitions, consensus based decisionmaking, and advocacy at all levels of government.

[Kym_Hunter_Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Attorney

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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PROFESSIONAL EXPERIENCE:**Southern Environmental Law Center - Chapel Hill, NC - 09/10 - present***Senior Attorney*

Represent non-profit organizations as lead attorney in complex civil litigation under a variety of federal and state environmental laws. Lead initiatives on transportation policy and government transparency.

- Brief and argue cases before the Fourth Circuit, U.S. District Courts in North Carolina, Virginia, and New York, the N.C. Office of Administrative Hearings, N.C. Superior Courts, and N.C. Court of Appeals.
- Conduct discovery, take depositions, argue discovery motions.
- Negotiate and settle high profile cases in North Carolina.
- Manage a number of attorneys, interns, and administrative staff.
- Registered lobbyist in the North Carolina General Assembly, focused on transportation issues.
- Lead SELC's N.C. transportation initiative, including managing a statewide coalition of non-profit groups. Work with range of partners inside state, federal and local government, as well as external stakeholders.
- Lead SELC's region-wide government transparency program. Manage a range of litigation under the Freedom of Information Act. Work in coalition with other transparency groups on reform initiatives nationwide.
- Represented NAACP and Clean Air Carolina in challenge to proposed constitutional amendments, including argument before North Carolina Three Judge Panel for facial constitutional challenges.

Georgetown State-Federal Climate Resource Center – Law Clerk – 01/09- 05/10.

Researched climate change-related legal issues at the state and federal level including adaptation, sectoral approaches, preemption and the Clean Air Act. Compiled reports answering discreet legal inquiries related to climate change law.

Earthjustice – Law Clerk – 05/09-08/09

Researched and analyzed legal questions for a Supreme Court petition for *certiorari*. Researched and wrote memoranda on state and federal case law, statutes, and legislative history on range of issues including climate change.

Environmental Law Institute – Legal Intern – 05/08-11/08

Co-authored feasibility study on marine spatial management in Alaska.

San Diego River Park Foundation – Community Organizer – 05/08-11/08

Managed staff and hundreds of community volunteers to protect the San Diego River and create a park system.

EDUCATION:**Georgetown University Law Center - Washington DC**

Juris Doctor – 2010, *cum laude* (3.61 GPA)

Honors:

Reynolds Scholarship

Dean's List 1L, 2L, 3L years

Outstanding Public Service Student of the Year (2008), (2009), (2010)

Activities:

Georgetown International Environmental Law Review – Editor-in-Chief

Environmental Law Society – President

Professor Lisa Heinzerling - Research Assistant

University of East Anglia - Norwich, England

Bachelor of Sciences in Environmental Sciences, 2005 (First Class Honors)

Dissertation: Public Perceptions of Climate Change in the State of Washington

Sophomore year abroad at the University of British Columbia, Canada

BAR MEMBERSHIPS AND PROFESSIONAL ASSOCIATIONS:

Admitted to practice in North Carolina, the Eastern and Western District U.S. District Courts, and the Fourth Circuit.

Board Member – North Carolina Open Government Coalition.

Member - N.C. Department of Transportation Bicycle and Pedestrian Stakeholder Committee.

Member - Section Council for Environmental Section of the North Carolina Bar Association.

Profile

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☒ I Agree

Darren

First Name

L

Middle Initial

Legge

Last Name

darren_legge@uncbusiness.net

Email Address

305 Spruce St

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

Which Boards would you like to apply for?

Climate Committee: Eligible

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- ☒ Email
☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have worked as a solar installer, an energy auditor, a green building inspector, an independent clean tech consultant, and a seller of "internet of things" technologies such as software for building energy efficiency. I have interned at the National Renewable Energy Lab, the Boulder City Council, DIRECTV, and Sensus (a smart metering company now owned by Xylem), all working on energy and sustainability-related projects. I also served as a Natural Resource Management volunteer in the Peace Corps. These experiences have given me a wide-ranging set of skills and perspectives on how organizations can profitably or cost-effectively reduce carbon emissions.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I hold an Bachelor's degree in Environmental Studies with a self-designed specialization in Energy and Sustainability, along with an MBA in Sustainable Enterprise and a Master's in Environmental Management with a concentration in Environmental Economics and Policy. I was awarded a Udall Scholarship for my environmental leadership work in college and later served as president of the Udall Alumni Association. I consider it my life's work to help guide our society through the transition to a low-carbon economy and to mitigate the effects of climate change. *NOTE: I am only applying to the Climate Committee. This was not an option in the drop-down list so I selected the Environmental Stewardship Advisory Board under "Which Board is your First Choice?".

[Darren_Legge_Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Watson IoT Solutions
Specialist, IBM

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

DARREN L. LEGGE

Darren_Legge@uncbusiness.net
www.linkedin.com/in/darrenlegge

EDUCATION

UNIVERSITY OF NORTH CAROLINA, Kenan-Flagler Business School – Chapel Hill, NC May 2016
Master of Business Administration (MBA), Full-Time Program

- Concentration in Sustainable Enterprise; Kenan-Flagler Merit Fellowship

DUKE UNIVERSITY, Nicholas School of the Environment – Durham, NC May 2016
Master of Environmental Management (MEM), Full-Time Program

- Concentration in Environmental Economics and Policy; Nicholas School Merit Scholarship

UNIVERSITY OF COLORADO at Boulder – Boulder, CO December 2007
Bachelor of Arts, Environmental Studies

- Udall Scholar; Truman Scholarship Finalist; 2x NCWA Wrestling National Qualifier; Phi Beta Kappa
-

EXPERIENCE

IBM – Research Triangle Park, NC June 2017-Present
Watson IoT Solutions Specialist

- Led new market development effort for Industrial IoT solutions including client-facing business development, Business Partner & internal enablement, and select industry group partnerships

Summit Trainee

- Selected from 20,000+ applicants for an immersive, six-month training program in consultative sales

REGENERATE STRATEGY CONSULTING – Durham, NC September 2016-June 2017
Co-Founder and CEO

- Provided management consulting services for the clean tech & impact investing industries

SENSUS METERING SYSTEMS – Morrisville, NC Summer 2015
Product Marketing Intern

- Analyzed 4 smart grid adjacent markets to inform North American new product introduction strategy

DIRECTV – Englewood, CO Summer 2014
EDF Climate Corps Fellow

- Led home energy management market research effort to grow revenue tens of millions of dollars annually while reducing customer emissions by an amount greater than DIRECTV's carbon footprint

ENERGYLOGIC, INC March 2010-June 2013
Quality Assurance Specialist (2012-2013) – Carrboro, NC

- Oversaw the work of 100+ home energy efficiency professionals across 30+ states
- Managed and executed company's largest quality assurance contract

Energy Rater/Energy Auditor (2010-2012) – Denver, CO

- Conducted 1,500+ home energy performance assessments and 300+ LEED for Homes inspections
 - Consulted for a top-5 national builder to create a Net Zero Energy home upsell option
-

ADDITIONAL

- Board Member, Listen First Project
- Past President, Udall Alumni Association
- Returned Peace Corps Volunteer
- Proficient in French, Spanish, Thai, and Ewé

Profile

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Public Records Statement

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☒ I Agree

Ian

First Name

M

Middle Initial

Morse

Last Name

imatmor@protonmail.com

Email Address

601 S. Merritt Mill Rd

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (919) 967-1545

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Board of Adjustment

Which Boards would you like to apply for?

Board of Adjustment: Eligible

Climate Committee: Eligible

Question applies to Board of Adjustment

Select a Seat Category for Board of Adjustment *

☒ Chapel Hill Town Resident

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I try to be non-ideological. A perspective I strive for is to look for common interests that benefit and unite people. I believe a town must represent all its citizens, and that effective government is a moving target. Although I am from the South, I have lived in several parts of the country and in different types of municipalities. This opportunity instilled the belief that there is more than one way to structure a town and that different communities can respond to their citizenry in many ways. I am also fortunate to have traveled abroad and to have developed an appreciation for other cultures.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My advanced education gave me an understanding of the many ways climate change and sustainability issues can be understood and addressed. Working at an affordable housing non-profit has helped me understand that when a town wants to take on an issue, locally-based expertise is essential. If I am able to help the town address climate change, it will be by trying to maximize the palette of resources available. Should I get the opportunity to participate on the Board of Adjustment, I would seek the advice of local experts, and I would work to leverage my own education and experience.

[Ian Morse Resume 5.24.2019.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Property Manager

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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IAN M. MORSE

601 S. Merritt Mill Rd, Chapel Hill NC 27516

Cell: (919) 914-3009 • Email: iamatmor@protonmail.com

A solution oriented, performance driven professional with thorough knowledge of the laws, ordinances and best-practices needed to increase homeowner value and community engagement. Successfully manages multiple projects that require someone with a broad skillset and diversified experience. Exceeds employment expectations with a proven successful track record of monitoring, promoting, supporting organization initiatives and metrics reporting. A self-directed learner that responds rapidly and effectively to fast changing priorities with superior interpersonal and communication skills.

AREAS OF KEY STRENGTHS & EXPERTISE:

- Environmental Issues & Project Management
- Strategic Sustainability Principles (Long & Short Term)
- Research, Collecting Data & Problem Solving
- Training Programs & High Impact Presentations
- Strong Analytical Skills
- Refining Processes and Results
- Personnel & Performance Management
- Outstanding Communications & Teamwork

ACADEMICS & TRAINING:

- **Harvard University Extension School, Cambridge, MA** 2005-2009
M.A. Degree in Sustainability & Environmental Management
- **Portland State University, Portland, OR** 1999-2009
B.A. Degree Science Philosophy
- **Duke University, Durham, NC (2015-2016)** 2015-2016
Certificate in Non-Profit Management

PROFESSIONAL WORK EXPERIENCE:

Community Home Trust, Chapel Hill, NC 2014-Present
Property Manager

- Enthusiastically provides construction and remodeling expertise to homeowners and prospective buyers.
- Uses modern principles and practices of sustainable design, applied to the construction and maintenance of homes.
- Ensures compliance with the required construction details in framing, insulation, air barrier and HVAC.
- Utilizes outstanding communication skills in working closely with inspectors, contractors, and homeowners, providing onsite technical assistance with means and methods for achieving specifications and desired results.
- Demonstrates ability to translate complex technical information to be comprehended by non-technical audiences and collaborates with the company's internal groups (Sales, Outreach, Management) to achieve organizational goals.

Southern Energy Management, Morrisville, North Carolina

Building Performance Analyst

2011 - 2014

- Innovative problem solver that collected field data for residential new and existing single family and multifamily housing such as timely visual inspections and performance testing.
- Accurately tested new buildings for energy efficiency performance factors including whole house air leakage and duct leakage.
- Strategically improved the reporting metrics on field data collected with mathematical calculations and faster analytics.
- Supervised and successfully assisted in training new employees.

IAN M. MORSE**Resume (Page 2)****(PH) 919-914-3009 • Email: ianmorse75@gmail.com**

OTHER APPLICABLE EXPERIENCES:

Harvard University, Cambridge, MA

2009**Master's Thesis, "A Partnership with Nature"**

- A case study comparing Ecological Engineering with Environmental Engineering, researched a new field "Ecological Engineering" and its potential for pollution mitigation and wastewater treatment.

Town of Carrboro Environmental Advisory Board, Carrboro, NC

2011 - 2012**Board Member**

- Chosen to review plans for new commercial buildings and residential subdivisions with 8 other Board Members to assist with the consensus on sustainability recommendations for the Planning Board.
- Researched and reviewed architectural plans, impact studies and met with builders and developers to ensure their plans are on sustainability track.
- Advised and attended all EAB and "Joint Review" meetings.

Central Carolina Community College, Pittsboro, NC

2011**Tutor**

- Managed schedule coordination and utilized critical reasoning skills when tutoring for developmental math and science.
- Used objectives and procedures that empowered students to successfully work on their own, as well as taught them to adhere to time management schedules that incorporated online resources and activities.
- Volunteered as consultant. Reviewed and planned sustainability management, data tracking analyst and Greenhouse Gasses Inventory.

Organization for the Assabet River (OAR), Concord, MA

2010**Research Intern**

- Carefully researched Corporate Social Responsibility programs of area companies and created a new methodology for OAR to examine possible expansion.

Not Another Child

2016-Present**President. Board of Directors**

- Oversees quarterly meetings for 501c3 non-profit dedicated to feeding children under 14 worldwide.
- Administers program funding.
- Oversight of program expansion

TECHNICAL EXPERTISE:

- Database Management
- MS Office Programs

Profile

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Public Records Statement

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☒ I Agree

Donna

First Name

D

Middle Initial

Rubinoff Phd

Last Name

donna.rubinoff@colorado.edu

Email Address

102 Kirkwood Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (720) 421-7385

Primary Phone

Home:

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board — First Choice is Climate Committee

Which Boards would you like to apply for?

Climate Committee: Eligible

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

ONLY applying for the Climate Committee.

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My perspectives on Climate Action emanate from my personal, community-oriented, and professional engagement with the global climate crisis. As a mother of two grown children and an extended global family, I am deeply concerned about the looming impacts of climate change on them and our future generations. Like many people, I am personally committed to helping shape solutions to the climate crisis. But I don't think individual action alone will solve the crisis. From a civic perspective, I believe that collective community and governmental action is vital to leveraging individual action. As a resident of Chapel Hill for almost 4 years, I have been involved with local progressive political and climate-related groups, including activism on public transit, citizen participation, sustainable urban design, and climate action planning. I petitioned the Chapel Hill Environmental Stewardship Advisory Board to undertake a Climate Action Plan, (recently adopted by the Town Council). I've advised Town and County officials on principles of sustainable/climate-oriented urbanism. I helped establish the Orange County Dems Listening Group to enhance the civic engagement of local citizenry around their priority issues. I organized the Chapel Hill Pickleball Association to "Adopt A Highway". These perspectives intertwine with my professional background: over 35 years of experience in sustainable urbanism and international development in the US, Africa and Europe. While there are multiple valid entry points into the climate crisis, one of the most important (and least understood) challenges is to reduce GHG emissions and enhance resilience by proper shaping our regions, cities, land use, and mobility. My experience in African cities over the last decade is particularly relevant, as they have all been on the forefront of climate related planning. Successful climate-friendly planning of our evolving geographies necessitates both correct urban/land use design *and* the institutional frameworks that can achieve them: intentional, integrated and harmonized approach to collective civic urban decision-making/monitoring. I can bring valuable relevant experience on both these elements into the Orange County Climate Committee.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Please see my attached CV.

[RubinoffMay2019.CHClimateCommittee.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Consultant in Sustainable
Urbanism

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Profile

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☒ I Agree

Pamela

First Name

B

Middle Initial

Schultz

Last Name

pamela.b.schultz@gmail.com

Email Address

104 Eastridge Place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

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If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Stormwater Management Utility Advisory Board

Which Boards would you like to apply for?

Stormwater Management Utility Advisory Board: Appointed
Climate Committee: Eligible

Question applies to Stormwater Management Utility Advisory Board

Select a Seat Category for the Stormwater Management Utility Advisory Board *

☒ Owners of Single-Family Residential Property within Chapel Hill

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Internet

something for First Choice and it was not listed.

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring the perspective of a concerned citizen (and scientist) that is trying to alter my own individual actions to reduce my personal footprint on the climate. I have been an avid user of public transit since I moved to Chapel Hill in about 2004, riding the TTA bus to work from my house off of Highway 54. I currently work in downtown Chapel Hill and often bike or take the bus around town. I drive an electric car and compost all of my organic waste with Compost Now. I think education and reaching out to friends and neighbors is something that can make an impact. For example, my neighborhood of Ironwoods had a community party recently. I asked our HOA board whether or not they would support composting all of the organic waste from this event. Composting is a way to have an immediate impact on reducing methane production, which is a more potent greenhouse gas than carbon dioxide. Everyone was very supportive. Prior to the party, I met with representatives from Orange County and borrowed containers to gather our waste (e.g., compostable plates, napkins, and food waste). I also borrowed utensils from the counties "Fork it Over" program. The effort was a huge success. Though this was a small amount of waste, several neighbors indicated they would try something similar for events they were helping to organize. I take these issues seriously and am willing to put in the effort to make an impact. I applaud Orange County and Town of Chapel Hill for forming this committee and I would be honored to serve as the town's representative.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a chemist and environmental engineer. I have a bachelors degree in Chemistry. I have a masters degree in Environmental Systems Engineering from Clemson University. I worked at RTI International from 1999 to 2005, as a consultant for the U.S. EPA. I earned a doctoral degree from the UNC School of Public Health in 2011 in Environmental Science and Engineering. After my Ph.D. program, I had a post-doctoral positional at EPA conducting energy system modeling of the biofuels industry. Energy System Modeling is a way to examine the flow of energy from production to utilization. The models I used at EPA take into account not only the use of energy but the emissions that are produced as a consequence. Thus, these models allow users to apply constraints, such as goals for minimizing our emissions, using the least cost options. During my time at EPA, I examined data from the U.S. Energy Information Administration to better understand energy usage patterns (EIA, <https://www.eia.gov>). I believe the goals we set as a committee should target projects that have the biggest reduction in greenhouse gases for the least cost. Tools such as energy system modeling may be more ambitious than what we need to do at a local level, but understanding the quantitative impact of actions we can start to do now, is an important component of prioritizing goals that we set. In addition to my research on the energy system, I also have a strong background in data analysis and visualization. Currently, I run a scientific software start-up in downtown Chapel Hill, Visual Data Tools. My quantitative skills could be an asset to this effort.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Environmental
Engineer/Entrepreneur

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 21., File #: [19-0639], Version: 1

Meeting Date: 6/26/2019

Appointments to the Stormwater Management Utility Advisory Board.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council make appointments to the Stormwater Management Utility Advisory Board for three seats.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Advisory Board Recommendation(s)
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

EMORANDUM

TO: Mayor and Town Council

FROM: Pamela Schultz, Chair, Stormwater Management Utility Advisory Board

SUBJECT: Recommendation for Stormwater Management Utility Advisory Board vacancies

DATE: June 4, 2019

RECOMMENDATION: The Stormwater Management Utility Advisory Board met on May 28, 2019 and by a unanimous vote (8-0) made the following recommendations to the Town Council for consideration:

- Steve Bevington, Reappointment, Residential
- Stefan Klakovich, Reappointment, Residential
- Phil Post, Reappointment, Commercial Property Member

SPECIAL REQUEST(S): None

BACKGROUND: Mr. Post, Mr. Klakovich, and Mr. Bevington - a professional engineer, an educator, and an environmental restoration manager, respectively - are active Board members and are strong advocates for the Town's stormwater management program. Their experience and continuity as Board members are valued assets to the Stormwater Management Utility Advisory Board.

Note: Communications and Public Affairs notes that the Stormwater Management Utility Advisory Board reviewed the following applications: Steve Bevington, Stefan Klakovich, and Phil Post. No additional applications have been received between May 28, 2019 and June 19, 2019 for the Stormwater Management Utility Advisory Board.

BALLOT

STORMWATER MANAGEMENT UTILITY ADVISORY BOARD

JUNE 26, 2019

Total Membership: 9 (Nine (9) members appointed by the Town Council. Board representation shall include five (5) members who are owners of single-family residential property within Chapel Hill, three (3) members who are owners or employees of companies owning property within Chapel Hill used for multi-family, business, commercial, or non-profit purposes, and one (1) member employed by the University of North Carolina at Chapel Hill.)

Current Membership: 9 (3 Female, 6 Male; 1 Asian or Pacific Islander and 8 Caucasian; [1] 25-34, [4] 35-54, [4] over 55)

Upcoming Vacancies: 3 (1 Commercial Property Member and 2 Residential Property Owners)

Number of Applicants: 3

Commercial Business Owner
Please vote for up to one (1) applicant.

_____ Phil Post (incumbent)
_____ Other; please list _____

Residential Property Owner
Please vote for up to two (2) applicants.

_____ Stephen Bevington (incumbent) _____ Stefan Klakovich (incumbent)
_____ Other; please list _____

Council Member Signature

Profile

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Public Records Statement

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☒ I Agree

Stephen

First Name

Bevington

Last Name

Middle Initial

steve.bevington@gmail.com

Email Address

632 Kensington Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 638-6250

Primary Phone

Home:

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Stormwater Management Utility Advisory Board

Which Boards would you like to apply for?

Stormwater Management Utility Advisory Board: Appointed

Question applies to Stormwater Management Utility Advisory Board

Select a Seat Category for the Stormwater Management Utility Advisory Board *

☒ Owners of Single-Family Residential Property within Chapel Hill

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- ☒ Advisory Board or Council member
☒ Other (provide additional information below)

I am an existing Board Member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have been on the Board for over two years and greatly enjoyed the opportunity to help protect the health, beauty and environment of Chapel Hill

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Program Director Clean Water Management Trust Fund

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

Scientist

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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PLEDGE TO FOLLOW ETHICS GUIDELINES FOR ADVISORY BOARDS AND COMMISSIONS

Ethics Guidelines for Town Advisory Boards and Commissions

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

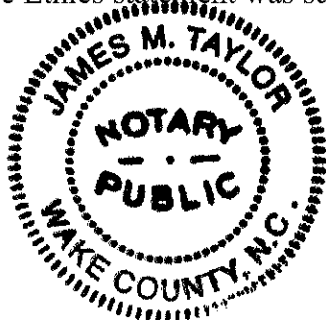
I, Stephen Bevington pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission: Stormwater Management Utility Advisory Board


Applicant's Signature

Aug 26 2014
Date

The above Ethics statement was subscribed and sworn to before me this the 26 day of August, 2014.



James M. Taylor
Notary Public

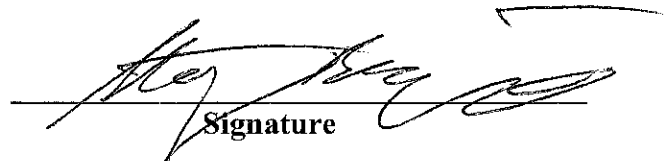
My Commission Expires April 12, 2016



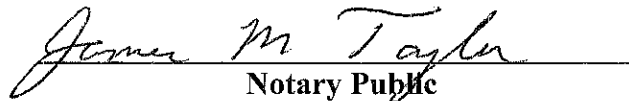
STATE OF NORTH CAROLINA
COUNTY OF ORANGE

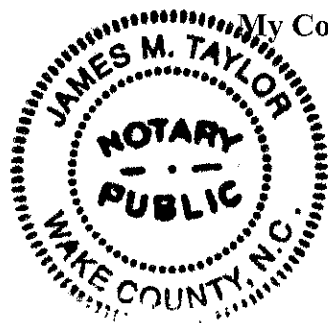
OATH OF OFFICE

I, Stephen R. Bevington do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Chapel Hill Stormwater Management Utility Advisory Board, so help me God.


Signature

The above oaths were subscribed and sworn to before me this the 26 day of August, 2014.


Notary Public



My Commission Expires April 12, 2016

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Stefan

First Name

Klakovich

Middle Initial

Last Name

klakovichs@gmail.com

Email Address

103 porter place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 260-1302

Primary Phone

Business: (919) 918-2200

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Stormwater Management Utility Advisory Board

Which Boards would you like to apply for?

Stormwater Management Utility Advisory Board: Appointed

Question applies to Stormwater Management Utility Advisory Board

Select a Seat Category for the Stormwater Management Utility Advisory Board *

☒ Owners of Single-Family Residential Property within Chapel Hill

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As an environmental educator, I am dedicated to sustainable practices as well as getting our young citizens involved in civic projects and learning to become advocates for what they believe in. It has been an honor to serve on the board for the last several years and I feel that I have learned much about how the board and our town operates. In my next term, I will use what I have learned to be a more effective board member

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have been a public school teacher for over 20 years. for the last 15 years, I have taught environmental science and have been very interested in water issues.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

Public School Teacher

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

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STATE OF NORTH CAROLINA
COUNTY OF ORANGE

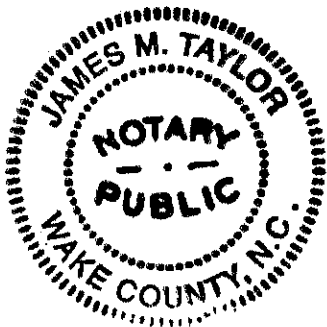
OATH OF OFFICE

I, Stefan Klakovich do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Chapel Hill Stormwater Management Utility Advisory Board, so help me God.

Signature

The above oaths were subscribed and sworn to before me this the 26 day of August, 2014.

Notary Public



My Commission Expires April 12, 2016

**PLEDGE TO FOLLOW ETHICS GUIDELINES
FOR
ADVISORY BOARDS AND COMMISSIONS**

Ethics Guidelines for Town Advisory Boards and Commissions

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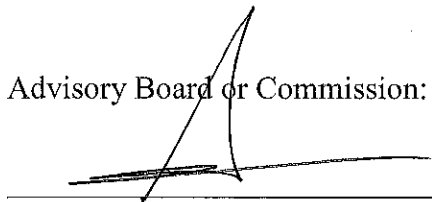
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Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Stefan Klakovich pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission: Stormwater Management Utility Advisory Board

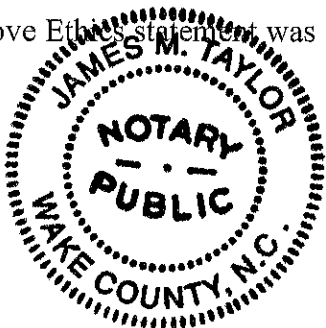


Applicant's Signature

8/26/14

Date

The above Ethics statement was subscribed and sworn to before me this the 26 day of August, 2014.



James M. Taylor
Notary Public

My Commission Expires April 12, 2016

Profile

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Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

Philip

First Name

N

Middle Initial

Post

Last Name

philip.n.post@gmail.com

Email Address

104 St Andrews Place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 818-7862

Primary Phone

Home: (919) 818-7862

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Board is your First Choice? *

☒ Stormwater Management Utility Advisory Board

Which Boards would you like to apply for?

Stormwater Management Utility Advisory Board: Eligible

Question applies to Stormwater Management Utility Advisory Board

Select a Seat Category for the Stormwater Management Utility Advisory Board *

☒ Owners or Employees of companies owning property within Chapel Hill used for multi-family, business, commercial, or non-profit purposes

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have been a Board member and a participant in the activities that led to the creation of this Board. I would like to continue my involvement with Stormwater

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Civil Engineer and I own a local consulting engineering firm in Chapel Hill

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

Civil Engineer

Occupation

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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