



# TOWN OF CHAPEL HILL

## Town Council Meeting Agenda

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Mayor Pam Hemminger  
Mayor pro tem Jessica Anderson  
Council Member Donna Bell  
Council Member Allen Buansi  
Council Member Hongbin Gu

Council Member Nancy Oates  
Council Member Michael Parker  
Council Member Rachel Schaevitz  
Council Member Karen Stegman

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**Wednesday, April 25, 2018**

**5:00 PM**

**RM 102 | First Floor**

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### AGENDA ITEMS

**1. Community Design Commission Applicant Interviews. [\[18-0361\]](#)**

The purpose of this item is for Community Design Commission candidates to meet Council Members. Candidates will speak for up to three (3) minutes regarding why they believe they should be considered for the board as well as answer one to two follow-up questions if time permits.

**2. Planning Commission Applicant Interviews. [\[18-0362\]](#)**

The purpose of this item is for Planning Commission candidates to meet Council Members. Candidates will speak for up to three (3) minutes regarding why they believe they should be considered for the board as well as answer one to two follow-up questions if time permits.

# TOWN OF CHAPEL HILL

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514



## Item Overview

Item #: 1., File #: [18-0361], Version: 1

Meeting Date: 4/25/2018

### Community Design Commission Applicant Interviews.

**Staff:**

Sabrina Oliver, Director/Town Clerk  
Beth Vazquez, Ombuds

**Department:**

Communications and Public Affairs  
Ombuds Office



**Recommendation(s):**

That the Council interview Community Design Commission applicants in advance of scheduled appointments on May 2, 2018.

**Key Points:**

- Council is scheduled to hear from applicants to the Community Design Commission.
- At the Council's meeting on May 2, 2018, the Council will consider the vacancies and may make appointment(s) to fill the seats on the Community Design Commission.

**Council Goals:**

|                                     |  |                              |                                     |  |                                  |
|-------------------------------------|--|------------------------------|-------------------------------------|--|----------------------------------|
| <input checked="" type="checkbox"/> |  | Create a Place for Everyone  | <input checked="" type="checkbox"/> |  | Develop Good Places, New Spaces  |
| <input checked="" type="checkbox"/> |  | Support Community Prosperity | <input checked="" type="checkbox"/> |  | Nurture Our Community            |
| <input checked="" type="checkbox"/> |  | Facilitate Getting Around    | <input type="checkbox"/>            |  | Grow Town and Gown Collaboration |



**Attachments:**

- Draft Ballot
- Applications

**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

The purpose of this item is for Community Design Commission candidates to meet Council Members. Candidates will speak for up to three (3) minutes regarding why they believe they should be considered for the board as well as answer one to two follow-up questions if time permits.

BALLOT

COMMUNITY DESIGN COMMISSION

MAY 2, 2018

Total Membership: 9 (8 Chapel Hill Residents; 1 Chapel Hill Historic District Resident)  
 Current Membership: 9 (6 Females, 3 Males; 9 Caucasians)  
 Number of Vacancies: 5 (4 Chapel Hill Residents to be appointed by Council, 1 Chapel Hill Historic District Resident)  
 Number of Applicants: 5

APPLICANTS

Chapel Hill Resident

You may vote for up to four (4) applicants. Please sign your ballot.

- \_\_\_\_\_ Christine S. Berndt (incumbent)
- \_\_\_\_\_ Bennett T. Dansby\*
- \_\_\_\_\_ Forrest T. Heath, III
- \_\_\_\_\_ E. Thomas Henkel
- \_\_\_\_\_ Volker Mueller (incumbent)
- \_\_\_\_\_ Other; Please list \_\_\_\_\_

Chapel Hill Historic District Resident

You may vote for up to one (1) applicant. Please sign your ballot.

- \_\_\_\_\_ Other; Please list \_\_\_\_\_

Not Applicable  
 Council Member Signature

\*Applicants noted above are also being considered for another standing board this evening. According to the Council Procedures Manual an individual may serve on only one standing board or commission.

## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Christine

First Name

S

Middle Initial

Berndt

Last Name

bberndt500@aol.com

Email Address

621 Rock Creek Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 942-4560

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

Community Design Commission

**Which Boards would you like to apply for?**

---

Community Design Commission: Eligible

Question applies to Community Design Commission

**Select a Seat Category for the Community Design Commission \***

---

Chapel Hill Resident

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

Other (provide additional information below)

Design Commission, and am applying for an additional term

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I completed a one-year term on the Community Design Commission in 2014-15, and I am finishing a three-year term ending 6/30/18. I have served as Vice-Chair for the past two years. I hope to put my four years experience on the Commission to work to further improve the effectiveness of the Commission and its communication with other Boards and the Council. I am committed to achieving excellence in design in Chapel Hill. I am particularly interested in applying the proposed urban design guidelines in the Blue Hill District, and possibly developing similar guidelines for downtown. I would continue to advocate for building design which uses the best of modern design principles and incorporates sustainable development/green building practices, while also respecting the context of Chapel Hill's environment and history. I am an advocate of environmentally-based planning which balances appropriate site design with ecological principles.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have a Master of Regional Planning from the University of North Carolina at Chapel Hill, with concentrations in urban design and housing. I am a retired city planner with 28 years experience in local planning issues. I previously served for seven years on the former Greenways Commission, including five years as Chair. I have a good working knowledge of Town processes and ordinances. I work hard to review the materials and prepare for meetings. I hope to build upon what I have learned in my advisory board experiences and to continue to serve the community.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

Please select your age from the following list. \*

---

over 55

retired planner \_\_\_\_\_

Occupation

Are you a Town of Chapel Hill employee?

---

Yes  No

---

## Ethics Statement

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*





STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

OATH OF OFFICE

I, Christina S. Berndt, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Community Design Commission, so help me God.

Christina S. Berndt  
Signature

The above oaths were subscribed and sworn to before me this the 10 day of August, 2014.

Jeanette Coffin  
Notary Public

Jeanette Coffin  
Notary Public  
Chatham County, State of North Carolina  
My Comm. Exp. 3-12-17

My Commission Expires 3-12-17

**PLEDGE TO FOLLOW ETHICS GUIDELINES  
FOR  
ADVISORY BOARDS AND COMMISSIONS**

**Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Christine S. Berndt pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission Community Design Commission

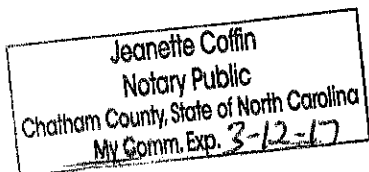
Christine S. Berndt  
Applicant's Signature

8/18/14  
Date

The above Ethics statement was subscribed and sworn to before me this the 18 day of August, 2014

Jeanette Coffin  
Notary Public

My Commission Expires 3-12-17



## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Bennett

First Name

T

Middle Initial

Dansby

Last Name

tbcdansby@gmail.com

Email Address

906 Roosevelt Dr.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (510) 435-1551

Primary Phone

Mobile: (510) 435-3645

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

4-9 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

Planning Commission

**Which Boards would you like to apply for?**

---

Community Design Commission: Eligible

Planning Commission: Eligible

Question applies to Community Design Commission

**Select a Seat Category for the Community Design Commission \***

---

Chapel Hill Resident

Question applies to Planning Commission

**Select a Seat Category for the Planning Commission \***

---

Chapel Hill Resident

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

Advisory Board or Council member

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

My desire to serve on the Planning Commission comes from the observation that the developers that come before the town tend to have an advantage in presenting their building priorities. Growing up in Chapel Hill as the son of an Architect who focused on restoration I was exposed to many of the parameters that once guided the panning of our town. I have spent thirty years of my life understanding material, labor, and costs associated with the built environment. Locally I have worked with builders such as Cam Ward, craftsmen like Scott Bertram, and property owners such as CHCPS. Nationally I spent three years in California restoring, remodeling, and retrofitting historic homes in Berkeley and another five years at Yale serving on the faculty of the Architecture School. I am certainly capable of deciphering the priorities of developers in relation to those of our town and communicating them in a way that is logical and fair. I am also capable of understanding and communicating what expectations are feasible, reasonable and achievable for a developer in our community.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

[bTd Resume 1 .pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Male

If other, please describe:

**Please select your age from the following list. \***

35-54

General Manager of a Retail  
Store

Occupation

Are you a Town of Chapel Hill employee?

Yes  No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

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## Professional Profile

I am an effective collaborator who excels at delivering high-pressure, time-sensitive projects. Every task is approached with care, value and competence. My career includes a faculty position at Yale, consultancies with a diverse network of clientele, and being the recipient of prestigious commissions, grants and awards.

## Experience

General Manager 2016-Present     **Townsend Bertram & Company** Carrboro, NC

- Management of personnel, buying, marketing, budgets, accounting, and strategy

Consultant                     1998-Present     Chapel Hill, NC

- Chapel Hill Cooperative Preschool as the buyer's agent and developer of design and site plan approval
- Event technology solutions for Janssen, Emergent, and the American Astronomical Society
- Program and facilities design for Yale, UNC and NCSU
- CMS development and training for Yale Schools of Forestry, Nursing, and Architecture
- CRM software training for 3M, Sepracor, Endo, Innovex, King, and Novo Nordisk

Lecturer                     2008-2013     **Yale School of Architecture** New Haven, CT

- Co-author of University-wide safety protocols
- Co-author of SPE Foundation Grant
- Designer of website and marketing materials
- Responsible for teaching students how to design, render, model and construct their work
- Co-developer of databases built for material sales, scheduling, and equipment management
- Advisor to successful student entry for the International Contemporary Furniture Fair
- Advisor to student-designed pavilions for the New Haven Arts and Ideas Festival
- Developer of 3d models and re-creations for University carvings, castings, and sculptures
- Co-designer of modifications to existing machines for improved efficiency and safety

Web Designer                 2007-2008     **Yale School of Nursing** New Haven, CT

- Developer of new technology resources for faculty, students, and staff

Photographer                2005-2006     **Patrick McMullan Co** New York, NY

- Event photographer and production assistant for website and publications

Production Manager         2006-2007     **Accolade Furniture** Wallingford, CT

- Developer of production models leading to better efficiency and sustainability
- Manager of several large-scale mill projects, budgets, and sales
- Designer of website, marketing materials, furniture and custom projects

Instructor                    2004-2006     **University of California ASUC Art Studio** Berkeley, CA

- Developer of classes in photography, printing, and digital technology

Logistics Manager          2003-2005     **Terry Contractors Inc** Berkeley, CA

- Manage ordering, purchasing and delivery of building materials and hardware to job sites
- Carpentry, demolition, permitting, and estimates

## Education

BFA Studio Art               2002             **University of North Carolina** Chapel Hill

- *John Hope Franklin Award*, Duke Center for Documentary Studies
- *Alexander Julian Prize*, UNC Chancellor's Award
- *St. Andrews Society Award*, UNC Distinguished Scholarship



## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Forrest

First Name

T.

Middle Initial

Heath Iii

Last Name

forrest@pareto-design.com

Email Address

4514 Environ Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (202) 352-2475

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

- Greater than 10 years
- 

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

- Community Design Commission

**Which Boards would you like to apply for?**

---

Community Design Commission: Eligible

Question applies to Community Design Commission

**Select a Seat Category for the Community Design Commission \***

---

- Chapel Hill Resident

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

- Advisory Board or Council member
- Other (provide additional information below)

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

I've lived in and around Chapel Hill for the greater part of my life. I am exceedingly grateful to have had many an opportunity to travel thanks to my work. In the last few years I've spent extensive time in South America, Eastern and Western Europe and all up and down the US East coast. No matter how far I go, I found myself missing Chapel Hill, the beautifully unique place we are lucky enough to call home. I've worked on a diverse range of projects but have slowly become more and more enamored with the development, evolution, and stewardship of our urban spaces. I want to apply this passion to the place I call home and do so in a meaningful way. Over the last few years, I have developed into a successful young business owner and serial entrepreneur with a background in design and community building. These experiences compounded with my age, confer a unique perspective and voice that I believe would add value to the CDC. Further, I think that the cohort that ultimately bears the long term outcomes of design decisions made by the CDC should have a hand in their creation. I would be honored to serve the Town of Chapel Hill and use my unique perspective to help it navigate the increasingly complex world of today while working to create a city that my generation, and many after, may prosper in tomorrow. Attached you will find an overview of my experience:

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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[Forrest T. Heath III Experience.compressed.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

---

Caucasian/Non-Hispanic

### Gender

---

Male

---

If other, please describe:

Please select your age from the following list. \*

---

18-24

Partner Pareto Design \_\_\_\_\_

Occupation

Are you a Town of Chapel Hill employee?

---

Yes  No

---

## Ethics Statement

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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I Agree \*

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TEDxAsheville

# A Brief Overview of My Experience & Cool stuff I've Worked On

Submitted By:

Forrest T. Heath III

# Forrest T. Heath III

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f. Building Leading Blog on Squarespace hacks

g. Pareto Retail Labs

h. AOG/NDIA

i. Duke Central Campus RFQ

j. Southrail

k. Joining the EU Press Pool

## Contact Information

**Forrest T. Heath III**, Pareto

4514 Environ Way

Chapel Hill, NC 27517

202-352-2475 | [forrest@pareto-design.com](mailto:forrest@pareto-design.com)



# Design Operations for Placemakers

[SEE OUR WORK](#) Pareto

Pareto works in industries that are building the future and redefining the urban landscape. Real Estate Development. Infrastructure. Transportation. We are driven by bold endeavors, thrive in complex environments, and operate at the intersection of design and technology.

We are a multi disciplinary design consultancy working across print, digital, and experiential mediums. We work globally with particular focus in Chapel Hill, Washington DC, Shenzhen, Medellin, and Tallinn





# Bowtie Company

In my first real foray into business, I created a cotton bowtie company targeting college student by employing crazy, over-the-top Americana branding like the shorts brand Chubbies. This was even emblemized in the name, Trickle Down Apparel. The best part was my production staff: a group of local grandmas who loved to sew and were eager to earn a little money on the side.



Stand with the Displaced: Victims of the Boko Haram Insurgency in north-eastern Nigeria



Filipino President Fuels Vigilante Violence over War on Drugs



Political Power Play in India, 2004-2014.

# Policy Pear

Policy pear was a project I worked on with some college friends that strove to make foreign policy news digestible. We broke articles down into three sections: The Players, The Background, and The Story so that a reader, even with nascent knowledge of the particular region, could get the necessary perspective. I created the structure and designed the branding and interface.

<https://policypear.com>



# Electric Vehicle TED Talk

I had always been fascinated by Tesla and the mystique of electric vehicles. At the time, I was taking a public speaking class taught by an accomplished public speaking coach. I made him a bet that if I could convince someone to let me give a TED Talk, he would coach me pro bono. After a significant amount of cold calls and unanswered dm's on twitter, I finagled my way into TEDxAsheville. I road into the talk on a Power Wheels car from my childhood and highlighted to necessity of marketing EVs as sexy to young people.

<https://www.youtube.com/watch?v=IMgvMEtWloo>



# Art Project with a Diplomat

After moving to DC, I often found myself at random government and think tank events. At a USIP event on scaling peacetechnology, I met my adoptive grandpa and mentor, Rick Barton. In the cloak room, I accidentally grabbed his scarf instead of my own, this incited a conversation. We ended up headed to the same metro, talking the entire way. Interestingly, his mom had been a world-renowned tapestry artist and he was in the process of setting up a memorial retrospective to honour her life. Approaching our stop, I offered to take point of the project and design everything. He was excited about the idea and we set up a time to meet again. It was only later that I found out that Rick was a former Under Secretary of State amongst other things. Since, I've become closer friends with him and his family. Through him, I have been exposed to a wonderfully diverse assortment of people (and I still haven't let him pay me!).

<http://www.nancyhemewaybarton.com>



# Vema Couture

Help create, run, and market a social enterprise weave and wig company based in Washington DC with my friend and celebrity hairdresser, Vernon Martin. We worked to create a model where a portion of proceed went to organizations supporting minority women entrepreneurs. Through the project, I've had the pleasure of working with everyone from Erica Campbell to Kerry Washington to the Williams Sisters. On top of the fulfilling work, I now know way more about indian remy hair than I ever thought I would.

<https://www.vemacouturehair.com>



## Squarespace -Hacks-

# Built Leading Squarespace Blog

Discovered various novel things on the website platform Squarespace and, on a whim, created a few blog post with walkthroughs and tutorials. Much to my surprise, they took on a life of their own and now I have a devoted following of Squarespace hackers and the blog generates over 10,000 readers a month

<https://www.pareto-design.com/squarespace-hacks>



# Pareto Retail Labs

Created a series of pop-up events here in Chapel Hill in under-utilised commercial space. After convincing a couple large property owners to let us use their un-leased space, we created innovative retail experiences. Our team has worked on events including an underground art gallery and installation exhibit, a fashion show, and a Tequila bar in the back of a semi truck.

<https://www.pareto-design.com/pareto-retail-labs>



# AOG & NDIA

Helped establish the Asymmetric Operations Group(AOG): a project providing support & purpose for Special Operations and Special Law Enforcement Veterans to tackle the most pressing global asymmetric challenges. We rehabilitate retired operators and field them in the global fight against human trafficking, poaching and illegal trafficking of wildlife, and other counter-network operations

My role at AOG led to a seat on the National Defence Industries Association's Special Operations and Low Intensity Conflict board. Additionally I was invited to the U.S. Army John F. Kennedy Special Warfare Center and School to present a seminar on Hybrid Value Chains and social enterprise with my friend and former A Team Delta, Jared Ross.

<https://www.asymmetricoperations.org/>





# Duke Central Campus RFQ

Duke University issued an Request for Qualifications on a 57-acre parcel in downtown Durham, NC. Duke wants to develop the site into a dense, mixed-use community. Three firms came together, forming a development group that would pursue this opportunity. The owner of the local firm, East West Partners, brought my team in to help craft their response. We researched, wrote, and designed a 50 page document that showed why the development team was uniquely qualified to pursue the project. This is to be multi-billion dollar project.

<https://www.pareto-design.com/s/Duke-Central-Campus-RFQ-Response-Redactedcompressed.pdf>



# Southrail

Southrail is a public private partnership to create a 125 mph higher-speed rail service between Charlotte and Raleigh, NC. Inspired by the privately funded Brightline, a project in Florida that will begin passenger service Q1 2018, we are creating a combined entity that be comprised of a rail operator and a master development group.

We have two of the fastest growing metro areas in the county and no good options to travel between them. Driving is close to 4 hours, when you add in security ect...flying is close to the same and current trains are slow and infrequent. We will fill that demand by selling not just two hour trips, but two hours of productivity unmatched productivity.

<https://www.pareto-design.com/southrail>



# Joining the EU Press Pool

I spent about a month in Estonia this past fall. As a networking mechanism, we went to any event we could find on Facebook and Eventbrite. One day, on a bus back to Tallinn after a spending a few days in Lithuania, I stumbled across the Tallinn Digital Summit on Facebook. For the life of me I couldn't find where you were to sign-up. Finally, I found a spot to apply for a press pass and on a whim, entered my design firms info.

Turns out, this wasn't just a random event but an official EU summit with 27 out of the 28 EU heads of state in attendance. We showed up only to find out we were now officially accredited EU journalists and that there would be a full agenda of events as Estonia held the EU presidency for the remainder of the year. Over the course of the next week: we befriended journalists from NY Times, France 24, and Xinhua (Chinese State Media); met Emmanuel Macron and a core cadre of EU people; attended a few state dinners; and got super tight with the diplomatic community there in Tallinn. Today, we're still technically a part of the EU press pool.

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Mar 13, 2018  
COMMITTEE OR TASK FORCE

---

## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

E. Thomas

First Name

Henkel

Middle Initial

Last Name

thenkel1@nc.rr.com

Email Address

3 Mt. Bolus Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Business: (919) 960-2589

Primary Phone

Mobile: (919) 593-5510

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

Community Design Commission

**Which Boards would you like to apply for?**

---

Environmental Stewardship Advisory Board: Eligible

Community Design Commission: Eligible

Question applies to Community Design Commission

**Select a Seat Category for the Community Design Commission \***

---

Chapel Hill Resident

Question applies to Environmental Stewardship Advisory Board

**Select a Seat Category for the Environmental Stewardship Advisory Board \***

---

Chapel Hill Resident

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

Advisory Board or Council member

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

I am a sustainable energy professional with over 40-years experience in solar energy and in energy efficient buildings. My experience includes performing energy audits for the New York State Energy Office from 1988 to 1994, managing an energy audit program for Consolidated Edison of NY from 1996 to 1998, and performing energy audits and other building energy projects from Lockheed Martin Energy Services from 2008 to 2016. I have performed and reported on approximately 650 energy audits of commercial, industrial, and institutional buildings. My solar energy experience includes managing or consulting to ten solar/gas absorption chiller HVAC projects, solar hot water projects including the UNC Morrison Dorm project, and I am currently under contract to the Veterans Administration to perform third-party commissioning of solar PV electric plants being installed at VA Medical Centers nation-wide. Among other responsibilities, the CDC is charged with reviewing building envelopes for new construction projects brought to the Town for review and approval. With climate change probably the most important issue facing the world today, it is important that the Town of Chapel Hill do all that it can to reduce the carbon footprints of all buildings within its borders over which it has any regulatory authority. Almost half of all energy use in the US today is for the heating and cooling of buildings and for the production of hot water. A properly-designed building envelope using state-of-the-art techniques is the first place to start to insure that this building will be energy efficient in order to reduce its carbon footprint. I am very familiar with most of these sustainable energy building design techniques through my energy audit and building-integrated solar energy work, and through working with one of the leading sustainable building architects in the US to design low carbon-footprint buildings. Therefore, I will add this unique sustainable energy experience to the CDC to enable it to better carry out its responsibilities. I was a charter member of the Million Solar Roofs Committee and the Sustainability Committee, and I currently serving on the Environmental Stewardship Advisory Board.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

My leadership skills have enabled me to lead a successful effort to form a nonprofit corporation (Chelsea Art Theater, Inc.) as its President, to pull together a team of professionals, and to raise sufficient funds to purchase the Chelsea Theater from the owners Bruce and Mary Jo Stone. We will begin our ownership and management of the Theater on March 30, 2018.

[HenkelResume112513.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

---

Caucasian/Non-Hispanic

**Gender**

---

Male

---

If other, please describe:

**Please select your age from the following list. \***

---

over 55

President, Henkel Solar inc. \_\_\_\_\_

Occupation

**Are you a Town of Chapel Hill employee?**

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Yes  No

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**Ethics Statement**

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*



**E. Thomas Henkel, Ph.D**  
**Henkel Solar Incorporated**  
**3 Mount Bolus Rd., Chapel Hill, NC 27514**  
**Telephone/Fax: 919-960-2589**  
**E-Mail: [thenkel1@nc.rr.com](mailto:thenkel1@nc.rr.com)**

---

### **General Background and Skills Highlights**

Over 40 years of experience with scientific education, energy conservation, renewable energy systems, and personnel management. Previous experience includes the design, development and management of commercial solar energy heating and cooling installations and management of energy audit programs.

### **Relevant Experience**

- ◆ Managed the Consolidated Edison Company Energy Audit Program for Lockheed Martin Energy Services. This project involved comprehensive energy audits with full building simulations and analysis.
- ◆ Concept design and energy performance studies of solar electric, solar thermal CHP, and solar thermal systems.
- ◆ Energy Advisor for the New York State Energy Advisory Service to Industry. Performed and wrote reports on 320 energy audits of commercial and industrial buildings.
- ◆ Designed, developed and implemented four commercial solar energy heating and cooling installations.
- ◆ Consultant for Solar Enterprises International and Solargenix Energy in the design and marketing of solar energy systems including solar thermal electric, solar thermal CHP, and solar absorption HVAC.
- ◆ Collaborated with Dr. Richard Christensen of the Ohio State University in the design, fabrication, and testing of a dual fuel/hot fluid heat exchanger for absorption cycle heat pumps, chillers, heat engines, and refrigeration equipment. Patent issued in June, 2006.
- ◆ Independent commissioning of solar PV systems for the Veterans Administration.

### **Education**

Ph.D, Physics Education, The University of Toledo, Toledo, Ohio, 1965  
 M.S., Physics, The University of Toledo, Toledo, Ohio, 1965.  
 M.Ed, Science Education, The University of Toledo, Toledo, Ohio, 1963  
 A.B., Pre-Engineering, Columbia College, New York, New York, June, 1958

### **Solar Projects Managed or Consultancy**

1978: Manager, Wagner College solar-driven 320-ton 1E absorption chiller HVAC. \$1,100,000.  
 1997: Co-manager, Sacramento CA solar-driven 20-ton 2E absorption chiller HVAC. \$650,000.  
 2002: Consulted to Austin TX solar-driven 30-ton 1E absorption chiller HVAC. \$350,000.  
 2003: Consulted to Raleigh NC solar-driven 50-ton 2E absorption chiller HVAC. \$900,000.  
 2006: Consulted to Carnegie Mellon University solar-driven 4.6-ton 2E absorption chiller HVAC. \$85,000.  
 2008: Consulted to Steinway & Sons, New York, NY solar/gas-driven 83/99-ton 2E absorption

- space cooling and LP steam system. \$900,000.
- 2010: Consulted to SunQuest Energy, Orlando FL, solar-driven 40-ton 1E absorption chiller HVAC. \$880,000
- 2011: Consulted to Synergy California, 75-ton solar-driven 75-ton 1E absorption chiller HVAC in Hermosillo Mexico.

### ***Selected Job History***

**Lockheed Martin Energy Services**  
Rockville, Maryland

**1996 to present**

**Project Manager. 1996 to 1998** — Managed the Lockheed Martin New York City office. Principle activities included administering the Consolidated Edison Company Energy Audit Program which involved personally performing 130 comprehensive energy audits with full building simulations and analysis. This project included the management of field engineers along with supervision of preparation, printing, and mailing of reports to Consolidated Edison. Additional work involves projects for the New York Energy Research & Development Authority FexTech Program and Energy audits for New York commercial, industrial, and institutional customers. Management responsibilities included payroll, budget administration, revenue/costs forecasting, personnel evaluation, and project reporting.

**Project Engineer. 1998 to Present** — Works on a variety of projects involving building energy systems analysis and technical application studies for manufacturers, utilities, and others including solar electric and solar thermal applications.

**Solar Enterprise International, LLC**  
Chicago, Illinois  
**Solargenix Energy, LLC**  
Sanford, NC

**1994 to 2010**

**Consultant.** He designed and co-managed a project in Sacramento, CA to demonstrate new higher temperature solar energy technology for commercial HVAC systems. This \$600,000 project, finished in 1997 and funded primarily by the California Energy Commission, installed a 1200 sq.ft. array of Integrated Compound Parabolic Concentrator evacuated tube collectors which powers a 20-ton double-effect absorption water chiller as part of a complete HVAC system for an 8,000 sq.ft. commercial building. This is the first time that a non-tracking solar thermal collector array is successfully powering a double-effect absorption water chiller to meet the air conditioning needs of a building. He collaborated with the Mechanical Engineering Department of The Ohio State University in the design, fabrication and testing of an integrated solar and natural gas fired 2E absorption chiller. A patent on this technology was issued in June, 2006. He now assists Solargenix in designing and marketing solar hot water and solar absorption and other HVAC systems. These include a 50-ton 2E absorption chiller in Raleigh, NC, a 30-ton 1E absorption chiller in Austin, TX, and a 172 collector solar hot water system for UNC Chapel Hill. A 1000 collector solar hot water plant is under design for a NC industrial plant. He consulted to Carnegie Mellon University for the installation and commissioning of a solar-driven Broad 4.6-ton dual-fired 2E absorption chiller. He prepared concept plans for Duke Energy Carolinas for a metered solar hot water program. Dr. Henkel is presently consulting to ERS, Inc. for the design, installation and commissioning of a solar-driven 99-ton 2E absorption chiller project in New York City partially funded by NYSERDA, to SunQuest Energy of

Orlando FL for a 40-ton solar 1E absorption chiller system at Fort Bliss, El Paso TX, and to Synergy California for a solar-driven 75-ton 1E absorption chiller system in Hermosillo Mexico.

**Facility Strategies Group, LLC**  
Fort Mill, SC

**2008 – 2011**

Performed energy audits of 20 government buildings in Montgomery County, Maryland. Prepared solar feasibility studies.

**Wagner College**  
Staten Island, New York

**1967-1996**

**Professor of Physics and Chairman of the Physical Sciences Department, 1967 to 1996—** Taught courses in Physics, other Physical Sciences, Mathematics, and the History of Science. Responsibilities included the management of the department budget, supervision of faculty, and maintenance of chemistry and physics laboratories, equipment, and chemical stockrooms, curriculum development, and coordination of grant proposals.

**Solar Energy Demonstration Project Director, 1977 to 1986 —** Developed the project concept, raised \$1.1 million in funding, organized and administered the Project Management Team consisting of representatives from the Brooklyn Union Gas Co., Consolidated Edison of New York, Owens-Illinois Inc., Carrier Corporation, New York State Energy Research and Development Authority and a large New York City architectural firm. Responsibilities included the development of financial plans, the project accounting system, negotiating and administering construction contracts, supervision of the construction of the solar energy system, direction and monitoring of the operation of the system which heated and cooled two campus buildings.

**BEEAH Architects, Planners, & Engineers**  
Riyadh, Saudi Arabia

**1994 to 1996**

**Consultant, 1994 to 1996—** Designed a 1600-ton solar energy absorption cooling project.

**Parsons-Brinckerhoff, Inc**  
New York, New York

**1992 to 1993**

**Consultant. 1992 to 1993—** Prepared technical assistance studies for the New York State Institutional Conservation program

**VTEC Laboratories, Inc**  
Bronx, New York

**1988 to 1992**

**Energy Advisor for New York State Energy Advisory Service to Industry, 1988 to 1992—** Performed and wrote reports for 320 energy audits of commercial and industrial buildings.

**Electrides Corporation**  
Staten Island, New York

**1975 to 1978**

**Consultant. 1975 to 1978—** Researched and developed an electronic fluorescent lamp ballast.

**U.S. Naval Reserve**

**1958 to 1996**

**Engineering Officer 1958 to 1996**— Experience includes naval steam systems, engineering casualty control, damage control, fire fighting, and nuclear biological-chemical warfare defense. Includes active duty from 1958 to 1960 and retirement after 20 years of satisfactory service with the rank of Commander.

### ***Selected Studies***

- ◆ “Residential Solar CHPC System: Technical and Market Analyses”. New York State Energy Research and Development Authority. February, 2004
- ◆ “Solar Cooling for a District Chiller Plant”. Jacksonville Electric Authority. November, 2004. Comparison of a solar PV-driven VP chiller and solar thermally-driven 1E and 2E absorption chillers.
- ◆ “Design and Performance of a Building-Integrated Solar Thermal Combined Heat, Power, and Cooling Plant”. Solargenix Energy, June, 2005
- ◆ “Feasibility Study with Pricing for a Solar-Driven 200-ton 2E Absorption Chiller HVAC System for Honolulu, HI”, ARUP consulting engineers, San Francisco, 2007.
- ◆ “Feasibility Study with Pricing for a Solar-Driven 600-ton 2E Absorption Chiller HVAC System for Florence, SC”, Roche Carolina Inc., 2007.
- ◆ “Feasibility Study and Design with Pricing for a Solar-Driven 200-ton 1E Absorption Chiller HVAC System for Wilmington, NC”, UNC Wilmington.
- ◆ “Feasibility Study for Using Tracking Trough Collectors in New York City for Solar Water Heating”, New York State Energy Research & Development Authority. 2008.
- ◆ “Short Feasibility Study for Exelon Peach Bottom Nuclear Plant for Installation of a Solar PV Generating System and a Solar Hot Water System”, Lockheed Martin, October, 2008.
- ◆ “Solar Electric Power for Base Camp Djibouti Al Noor Bridge”, Lockheed Martin, October, 2008. Feasibility study for solar PV and solar thermal electric systems including costs and performance.
- ◆ “Feasibility Study for Solar Heating System at Lockheed Martin Sunnyvale Plant”, including costs and performance. Lockheed Martin, June, 2010.
- ◆ “Feasibility Study for Solar 2E Absorption Chiller Plant at Lockheed Martin Palmdale Plant, including costs and performance. Lockheed Martin, July, 2010.

### ***Specialized Training/Certifications***

- ◆ Certification as Energy Auditor by New York State Energy Department, 1982.
- ◆ Certification as Boiler Efficiency Auditor by Boiler Efficiency Institute, 1990.
- ◆ Energy systems performance modeling.

### ***Professional Affiliations***

- ◆ American Solar Energy Society, 1978 to present
- ◆ International Solar Energy Society, 1978 to present
- ◆ North Carolina Sustainable Energy Association, 1998 to present. Past member, Board of Directors

### ***Selected Presentations***

- ◆ “The Principles of Solar Energy-Driven Absorption Water Chillers”. Department of Physics Graduate Seminar, University of Chicago, February 1999.
- ◆ “Advances in Renewable Energy Technologies”. Net Impact 2001 Conference, University of North Carolina at Chapel Hill Keenan-Flagner School of Business, November 2001.
- ◆ “Solar HVAC Using ICPC Solar Energy Collectors”. Building as Power Plant Ascending Strategies Workshop, Carnegie-Mellon University, December 2001.
- ◆ “Today’s Solar Thermal Technologies”. Air Conditioning Contractors of America 2002 Conference, February, 2002.
- ◆ “New Solar Thermal Energy Applications for Commercial, Industrial, and Government Facilities” World Energy Engineering Congress. November, 2003.
- ◆ “Solar Energy Applications for Non-Imaging Optics”. Enrico Fermi Institute Symposium, University of Chicago. May, 2003.
- ◆ “Design, Installation and Early Operation of a Roof-Integrated Solar Cooling and Heating System”. American Solar Energy Society conference. July, 2003.
- ◆ “Recent Advances in Solar Thermal Electric Power”. North Carolina Energy Conference. March, 2004.
- ◆ “New Developments in Building-Integrated Solar Thermal HVAC and CHP Systems”. Electric Power 2004. March, 2004.
- ◆ “Solar Energy Applications for the Southeast United States”. Southeast Student Renewable Energy Conference, University of North Carolina – Chapel Hill. April, 2004
- ◆ “New Possibilities for Solar Thermal HVAC: Solar Absorption Cooling”. American Solar Energy Society conference. July, 2006.
- ◆ “Appropriate Solar Technologies for Afghanistan”. Meeting of the Afghan-American Chamber of Commerce; Washington, DC. October, 2006.
- ◆ “New Jobs and New Opportunities in Solar Thermal Applications”. 2007 North Carolina Sustainable Energy Conference; North Carolina State University, Raleigh, NC, March, 2007.
- ◆ “A Solar-Driven 2E Absorption Chiller Cooling and Low Pressure Steam Project in New York City”. American Solar Energy Society conference. May, 2009.
- ◆ “The Steinway & Sons Solar 2E Absorption Cooling and Low Pressure Steam System”. IEA Solar Cooling Workshop, Las Vegas, NV. February, 2011.
- ◆ Presentations about the Steinway & Sons Solar 2E Absorption Cooling and Low Pressure Steam System to the American Solar Energy Society Solar 2011, Raleigh NC, May 2011 and Solar 2012, Denver CO, May 2012.

### ***Awards and Prizes***

October, 2009: North Carolina Sustainable Energy Association 2009 Hall of Fame award

**PLEDGE TO FOLLOW ETHICS GUIDELINES  
FOR  
ADVISORY BOARDS AND COMMISSIONS**

**Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

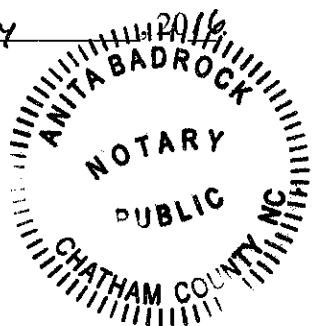
I, E. Thomas Henkel pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission: Environmental Stewardship Advisory Board

E. Thomas Henkel  
Applicant's Signature

7/7/2016  
Date

The above Ethics statement was subscribed and sworn to before me this the 7<sup>th</sup> day of July



Anita Badrock  
Notary Public

My Commission Expires April 1, 2019



STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

OATH OF OFFICE

I, E. Thomas Henkel, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Environmental Stewardship Advisory Board, so help me God.

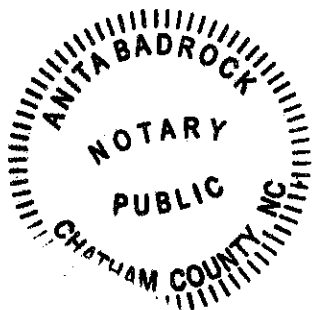
*E. Thomas Henkel*

Signature

The above oaths were subscribed and sworn to before me this the 7<sup>th</sup> day of July, 2016.

*Anita Badrock*

Notary Public



My Commission Expires April 1, 2019

## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Volker

First Name

Mueller

Last Name

Middle Initial

volker.mueller@sbcglobal.net

Email Address

724 Tinkerbell Rd.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 942-1337

Primary Phone

Mobile: (919) 360-0915

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)



## If you are a Chapel Hill Resident, How long have you lived here?

---

4-9 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

---

Community Design Commission

## Which Boards would you like to apply for?

---

Community Design Commission: Eligible

Question applies to Community Design Commission

## Select a Seat Category for the Community Design Commission \*

---

Chapel Hill Resident

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

- Advisory Board or Council member
- Email
- Other (provide additional information below)

Application for continuing  
membership after partial term

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

Herewith, I, Volker Mueller, Chapel Hill town resident since August 2010 at 724 Tinkerbell Rd., after completion of a partial term on the Community Design Commission (CDC), apply for my first full term on this commission. As a Chapel Hill resident, I have seen our town develop rapidly over the past seven and a half years. The past one and a half years I have been a member of the Community Design Commission and believe to have contributed to improving the quality of this community by encouraging applicants to improve their applications presented to the CDC through my own feedback to applicants and by supporting feedback provided by fellow commissioners. This is an important contribution because the CDC is concerned with the effects of town development on town residents along several dimensions, not least aesthetics, but also general quality of life, walkability, impact on traffic, storm water, the environment in general, immediate neighbors, and the larger context. Having undergone extensive training as an architect earning professional degrees in architecture in Germany and the United States, and considerable exposure to architectural practice during my professional career (see attached CV), I am deeply interested in how the built environment affects people and what remains of the natural environment. This interest spans the entire spectrum of aesthetic, socio-cultural, economic, and environmental aspects. My interest in the effects of urban and building development on our environment led me to obtaining accreditation as a LEED professional and later updating my accreditation to LEED AP BD+C (Building Design and Construction), which I actively maintain. While I have spent most parts of my professional career in non-traditional architectural roles like my current role guiding the development of architectural design software while also conducting research in computational design, I have always maintained active observation of the effects that urban design including traffic planning and architectural design exert on me as a human whose activities are accommodated, supported, or inhibited in varying degrees. This includes experiences as inhabitant or visitor, as pedestrian, bicyclist, user of public transport, or as motorist in many locations across Europe and the United States, and a few locations in Asia and Latin America. In applying for an additional term as a Chapel Hill Resident member of the Community Design Commission, I believe that I can continue to contribute to the future of Chapel Hill by advising Town Council with the Community Design Commission's charge as basis. Development has numerous intended and unintended effects beyond the commonly considered health/safety/welfare and environmental impacts. Therefore, maintaining and evolving a strong vision for the future of Chapel Hill at large and specific development areas is required to provide necessary guidance with the overall benefit of our community in mind. My desire is to reduce negative impacts of development on our community and to seek maximization of positive effects wherever reasonably possible. I am looking forward to continuing with my contributions to the Town of Chapel Hill's future development for the benefit of our community.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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For several years I have attended the Urban Design Conference organized by NC State Design, often with contributions by UNC's Department of City and Regional Planning, which provides up-to-date perspectives on urban planning issues with a special focus on the Triangle's specific challenges and opportunities. Recently, I have started chairing the Design Award sub-committee of the CDC.

[CV\\_2018.03.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

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Caucasian/Non-Hispanic

### Gender

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Male

If other, please describe:

**Please select your age from the following list. \***

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over 55

Senior Product Manager

Occupation

**Are you a Town of Chapel Hill employee?**

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Yes  No

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## Ethics Statement

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

Dipl.-Ing. Volker Mueller, M.Arch., LEED AP BD+C, Assoc. AIA, CDT  
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 Chapel Hill, NC 27517  
 USA

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 m: +1-919-360-0915  
 volker.mueller@sbcglobal.net  
 mueller.8@osu.edu

## Curriculum Vitae

Volker Mueller joined Bentley Systems as Research Director for Computational Design in January 2008, oversaw the prototype development and an early access program combining GenerativeComponents with Multi-Disciplinary Optimization from 2011 to 2014, integrating computational design with structural design and analysis and with energy analysis. He took over GenerativeComponents' product management in November 2012. Since September 2016 he is Senior Product Manager in charge of GenerativeComponents. While furthering GenerativeComponents as an advanced computational design tool, part of his role remains identification and pursuit of opportunities for long-range innovation through collaboration with researchers and innovators in academia and practice. His mission is to find solutions for the emerging challenges of forward-looking, ever-evolving design practices.

Volker has explored parametric design through project related investigations like rationalization of design surfaces into constructible systems. Since 2004 he has been a tutor and senior tutor at innumerable parametric design workshops as well as SmartGeometry events, including workshops at MIT, Columbia University, University of Pennsylvania, Georgia Institute of Technology, Ball State University, Clemson University, Ohio State University, University of Michigan, University of Arkansas, National University of Singapore, University of Montreal, Istanbul Bilgi University, CEPT University in Ahmedabad, Royal Danish Academy of Fine Arts in Copenhagen, TU Delft, and TU Graz. He has presented papers, talks, and lectures at various institutions, events, and conferences. He has contributed book chapters about use of technology in architectural practice and has been published in conference proceedings. He is continuing to advise and support practitioners solve their design challenges using computational design.

Prior to joining Bentley Systems, Volker was for about ten years NBBJ's Design Technology Manager developing and implementing NBBJ's design technology strategy, based on BIM technology, with concurrent, collaborative design and Integrated Project Delivery of sustainable projects as guiding principles. Before working for NBBJ, Volker contributed for five years as software developer to a 3D modeling package and transitioned for two years design professionals from manual to digital practice. He earned a Dipl.-Ing. der Architektur from Technische Universität Berlin in 1988, and as a Fulbright Grantee a Master of Architecture degree from the Ohio State University in 1991.

### EXPERIENCE

|                    |   |
|--------------------|---|
| since 09-2016      | Senior Product Manager at Bentley Systems, Incorporated   |
| since 11-2012      | Product Manager for GenerativeComponents at Bentley Systems, Incorporated   |
| 10-2011 to 04-2014 | Project Manager for GenerativeComponents with Multi-Disciplinary Optimization project   |
| 08-2010 to 08-2016 | Research Director for Computational Design at Bentley Systems, Incorporated   |
| 08-2009 to 08-2010 | Research Director for Computational Design at Bentley Systems Germany GmbH  |
| 01-2008 to 08-2009 | Research Director for Computational Design at Bentley Systems, Incorporated   |
| 10-1998 to 01-2008 | Design Technology Manager at NBBJ, Inc. in Columbus, Ohio. Main responsibility was the firm wide management of the Design Technology Group supporting the effective use of software and hardware in all work flows from schematic design to construction administration. Primary goal was the transition from a split between design modeling and two-dimensional digital drafting to an integrated three-dimensional, model-centric, and object oriented design process, and further into BIM-based integrated project delivery. |
| 03-2003            | Promotion to Senior Associate   |
| 03-2000            | Promotion to Associate  |
| 08-1993 to 09-1998 | Software Developer at auto•des•sys, Inc. in Columbus, Ohio. Responsibilities included full vertical development from specifications to coding, documentation, and user support of features and tools like dimensioning, WYSIWYG high-fidelity line styles, tangent snapping to up to three points, lines, or circles, as well as substantive rework of the sun position calculator.   |
| 04-1991 to 06-1993 | Postgraduate Associate at the Computer Graphics Research Center in Darmstadt, Germany.  |
| 09-1989 to 12-1990 | Graduate Associate at the Ohio State University Department of Architecture in Columbus, Ohio.   |

### ACCREDITATIONS/CERTIFICATIONS

|            |  |
|------------|--|
| 10-27-2013 | LEED AP BD+C accreditation by GBCI                     |
| 06-27-2009 | LEED AP accreditation by GBCI for LEED-NC              |
| 2002       | Construction Document Technologist (CDT) certification |

### EDUCATION

|         |   |
|---------|---|
| 03-1991 | Master of Architecture with CAAD Certificate, The Ohio State University, Columbus, OH |
| 08-1988 | Diplom-Ingenieur der Architektur, Technical University Berlin, Germany.               |

**PUBLICATIONS**

- 2017 "Interactive Design Galleries: A general approach to interacting with design alternatives", main authors Robert Woodbury, Arefin Mohiuddin, Mark Cichy, in Design Studies, In Press, Corrected Proof at <https://doi.org/10.1016/j.destud.2017.05.001>; Elsevier, August 2017
- 2015 "Learning about Parametric Model Behavior through Multi-Objective Optimization", in Project Information for Interaction, SIGraDi 2015 Proceedings, November 23-27, 2015, Florianópolis, Santa Catarina, Brazil, pp. 405-413
- 2014 "Second Generation Prototype of a Design Performance Optimization Framework", in Digital Crafting – Virtualizing architecture and delivering real built environment, Proceedings of the 7th ASCAAD Conference; Sidawi, Bhzad and Mallasi, Zaki, eds.; March 31-April 3, The Arab Society for Computer Aided Architectural Design, Jeddah, Kingdom of Saudi Arabia, 2014, pp. 199-209
- 2013 "Cloud-Based Design Analysis and Optimization Framework" with Tiemen Strobbe, in Computation and Performance, 31st eCAADe Conference Proceedings; Stouffs, Rudi and Sariyildiz, Sevil, eds.; September 18-20, 2013, Delft, The Netherlands, pp. 185-194
- 2013 "Inductive Aerodynamics", main author Samuel Wilkinson, in Computation and Performance, 31st eCAADe Conference Proceedings; Stouffs, Rudi and Sariyildiz, Sevil, eds.; September 18-20, 2013, Delft, The Netherlands, pp. 39-48
- 2013 "Second Iteration of Cloud-Based Analysis and Optimization Framework", with Dru Crawley and Pratik Deb, Building Simulation 2013 Conference Proceedings (electronic, ISBN 978-2-7466-6294-0), IBPSA 2013
- 2013 "Prototype Implementation of a Loosely Coupled Design Performance Optimisation Framework" with Dru Crawley and Xun Zhou, in Open Systems, 18th CAADRIA Conference Proceedings; R. Stouffs, P. Janssen, S. Roudavski, B. Tunçer, eds.; Singapore, May 15-18, 2013, pp. 675-684
- 2013 "Generative Components and Smart Geometry: Situated Software Development" with Makai Smith, in Inside Smart Geometry: Expanding the Architectural Possibilities of Computational Design; Brady Peters and Terry Peters, eds.; Wiley, Chichester, Sussex, UK, 2013, pp. 142-153
- 2012 "Visual Narratives of Parametric Design History", main authors Halil I. Erhan, Rodolfo Sanchez, Robert F. Woodbury, in Digital Physicality, 30th eCAADe Conference Proceedings; H. Achten, J. Pavliček, J. Hulín, D. Matějovská, eds.; Prague, Czech Republic, Sept. 12-14, 2012, pp. 259-268
- 2012 "Multi-Disciplinary Design Refinement" poster at Advances in Architectural Geometry 2012 conference, Paris, France
- 2011 "Rethinking Concept Design Tools: High-level requirements for concept design tools" with Ivanka Jordanova in Circuit Bending, Breaking and Mending, 16th CAADRIA Conference Proceedings; C. M. Herr, N. Gu, S. Roudavski, M. A. Schnabel, eds.; Newcastle, New South Wales, Australia, April 27-29, 2011, pp. 409-418
- 2011 "Distributed Perspectives for Intelligent Conceptual Design" in Distributed Intelligence in Design, Tuba Kocaturk, Benachir Medjdoub, eds.; John Wiley & Sons Ltd. London, 2011, pp. 16-26
- 2010 "Collaboration in Parametric Design: Analyzing User Interaction During Information sharing", main author Vinu Subashini Rajus, in ACADIA 10: LIFE in:formation, On Responsive Information and Variations in Architecture, pp. 320-326
- 2010 Foreword for "Elements of Parametric Design" by Prof. Dr. Robert Woodbury, Routledge, Abingdon, UK and New York, NY
- 2009 "Ontology for Computational Design: Computational methods versus cultural processes, in Computation: The new realm of architectural design, 27th eCAADe Conference Proceedings; Gülen Çağdaş and Birgül Çolakoğlu, eds. Istanbul, Turkey, September 16-19, 2009, pp. 441-448
- 2009 "Conceptual Design Tools: Establishing a framework for specification of concept design tools", in Digitizing Architecture: Formalization and Content, 4th International Conference Proceedings of the Arab Society for Computer Aided Architectural Design, Manama, Kingdom of Bahrain, 11-12 May 2009, pp. 103-120
- 2006 "i21: Virtual Reality based design processes as catalysts for innovation", in Design Computing and Cognition '06 - Poster Abstracts; Key Center of Design Computing and Cognition, University of Sydney, Australia, 2006
- 2006 "Designing Architecture Using a CAD System", in Blurring the Lines: Computer-Aided Design and Manufacturing in Contemporary Architecture; André Chaszar, ed. John Wiley & Sons Ltd. London, UK 2006
- 2004 "Learning to Acquire Knowledge and to Apply Knowledge Collaboratively", in Fabrication: Education Summit White Papers for the 2004 AIA/ACADIA Conference; Aron Temkin, ed. University of Waterloo School of Architecture Press; Waterloo, Canada 2004
- 2003 "Architectural Design Methods with Commercial Computer Aided Design Systems", in Digital Design [21st eCAADe Conference Proceedings] with Kyle Talbott; Graz, Austria 2003
- 2000 "Binary Oppositions: Are Computers Yet Aids For Design", in ACADIA Quarterly, 2000 Vol 19 No 3; Wassim Jabi and Shailesh Jain, eds. ACADIA 2000
- 1993 "Introducing CAD to a Big Corporation", in CAAD Futures '93: Proceedings of the Fifth International Conference on Computer-Aided Architectural Design Futures, 1993; Ulrich Flemming and Skip Van Wyk, eds. Elsevier Science Publishers B.V., Amsterdam 1993
- 1992 "Reint-Ops: A Tool Supporting Conceptual Design", in Computer supported design in architecture: mission, method, madness; Karen M. Kensek and Douglas Noble, eds. ACADIA 1992

**PROJECT PARTICIPATION****Research Collaboration Projects**

- since 2008 Bentley - Simon Fraser University Parametric Design Research Collaboration (Prof. Dr. Robert Woodbury)
- 2012 - 2014 RegBIM project with BRE Wales, BRE UK, Cardiff University et al.
- 2011 - 2015 Bentley - University College London EngD student sponsorship (Samuel Wilkinson; supervisor: Prof. Sean Hanna)
- 2010 - 2011 CloudBIM project with Cardiff University
- 2009 - 2012 SCriPt project with Cardiff University

**Architectural Projects**

- 2007 Al Farabi, Almaty, Kazakhstan
- 2007 Dostyk, Almaty, Kazakhstan
- 2006 - 2008 Massachusetts General Hospital, Boston, MA
- 2006 Constellation XXL, Los Angeles, CA
- 2005 - 2008 Palo Alto Medical Facility, Palo Alto, CA
- 2005 - 2006 i21 - Intervention Suite for the 21st Century
- 2005 - 2008 Cleveland Clinic Foundation Glickman Tower, Cleveland, OH
- 2005 Abu Dhabi Mixed Use Development
- 2005 Al Babbain, Kuwait
- 2004 - 2008 Providence Park Hospital, Novi, MI
- 2003 - 2004 Moscow Medical Center, Moscow, Russia
- 2003 Hamad Medical Center and Pan Asian Olympic Village, Qatar
- 2001 - 2008 Cleveland Clinic Foundation Heart Center, Cleveland, OH
- 2001 - 2003 Medical University of South Carolina Hospital, Charleston, SC
- 1999 - 2001 Public Employees Retirement System, Columbus, OH
- 1985 - 1987 Dietrich-Bonhoeffer-Haus, Berlin, Germany
- 1984 Residential Refurbishment, Berlin, Germany

**PRESENTATIONS AND LECTURES**

- 2017 "What is Computational Design?" at the Association for Computing Machinery local meet-up, Raleigh, NC
- 2015 "Visual Programming with GenerativeComponents" presentation at University of Southern California BIM Symposium, Los Angeles, CA
- 2015 "Parametric Design Workshop Results" presentation at CAAD Futures 2015 Conference, MASP, Sao Paulo, Brazil
- 2015 German-language technical keynote co-presenter at Bentley CONNECTION Event, Wiesbaden, Germany
- 2015 "Implementation of Technologies for Optimization" presentation at TU Berlin Alumni Workshop 2015, Boston, MA
- 2015 "Shapes of Logic and Computational Design" Keynote presentation at Shapes of Logic Conference 2015, Wroclaw, Poland
- 2014 "Second Generation Prototype of a Design Performance Optimization Framework", ASCAAD 2014 Conference peer-reviewed paper, Jeddah, Saudi Arabia
- 2013 "Computational Design", lecture at Pontificia Universidad Catolica de Chile, Santiago, Chile
- 2013 "Design Analysis and Optimization", workshop presentation at SIGraDi 2013 Conference, Valparaiso, Chile
- 2013 "Design Analysis and Optimization: Analytical Cloud Services for Design Optimization", presentation at Swedish Bentley User Group meeting, Stockholm, Sweden
- 2013 "Cloud-Based Design Analysis and Optimization Framework", peer-reviewed paper presentation at eCAADe 2013 Conference, Delft, The Netherlands
- 2013 "Second Iteration of Cloud-Based Analysis and Optimization Framework", poster presentation at Building Simulation Conference, Chambéry, France
- 2013 "Cloud Solution for the Analysis and Design of Offshore Wind Turbine Platforms" at EWRI CloudWEES Conference, Cincinnati, Ohio
- 2013 "BD3LC5 - Analytical Cloud Services for Design", presentation at Bentley LEARNing Conference, Philadelphia, PA
- 2013 "GenerativeComponents", presentation at Bentley UKI, London, UK; repeated at Foster + Partners and Rogers Stirk Harbour + Partners
- 2012 "GC + R&D in 15 minutes or so - stop me if you can ;-)", presentation at Belgian Bentley User Group meeting, Brussels, Belgium
- 2012 "Parametrischer Entwurf und Multidisziplinäres Optimieren unter Nutzung von Cloud Services", at Bentley Kundentage, Wiesloch, Germany
- 2012 "Visual Narratives of Parametric Design History", peer-reviewed paper presentation at eCAADe 2012, Prague, Czech Republic
- 2012 "New Possibilities Through Generative Design: Sustainable Parametric Design", presentation at Bentley LEARNing Conference, Philadelphia, PA
- 2012 "Challenges and Expectations in Applied Research", presentation at KAUST GMSV summit, Jeddah, Saudi Arabia
- 2012 "Parametric Design", lecture at North Carolina State University, Raleigh, NC.
- 2011 "Sustainable Parametric Design", seminar presentation at Eocbuild America 2011 in Washington, D.C.
- 2011 "Developing Open Systems and Methods for Collaborative Modeling", presentation at AIA-TAP/Build Boston in Boston, MA.
- 2011 "Integrative Parametrics" panelist at ACADIA 2011, Banff, AB, Canada
- 2011 "Design Thinking" panelist at Design Thinking unConference 2011, Vancouver, BC, Canada
- 2011 "Digital Tools for Conceptual Design", presentation at Computing for Spatial Design, Architecture, and Construction Informatics, Schloss Etelsen, Germany
- 2011 "Rethinking Concept Design Tools", peer-reviewed paper presentation at CAADRIA 2011 in Newcastle, NSW, Australia
- 2010 "Smarter Cities", presentation at Smarter Cities workshop, eCAADe 2010, ETH Zurich, Switzerland
- 2010 "Parametric Design in Research and Practice", lecture at CEPT, Ahmedabad, India
- 2010 "Parametric Design", presentation at Zaha Hadid Architects, London, UK
- 2010 "Applied Research Group & GenerativeComponents", remote lecture for Pune workshop, India
- 2010 "Parametric Design Knowledge", KA Connect 2010 Conference, Chicago, IL
- 2010 "Research and Visions Update", SmartGeometry 2010 event, IAAC/Petit Palau, Barcelona, Spain
- 2009 "Smarter Geometry", Open Platform SmartGeometry event, TU Delft, The Netherlands
- 2009 "Applied Research for Sustainable Design", Airport Roundtable, Bremen, Germany
- 2009 "Layers of Intelligence in Design: a Cross-Section", recorded lecture for virtual BE Connected Conference
- 2009 "Change Design with Parametric Models", AIA Changing Times | Time for Change Conference, Chicago, IL
- 2009 "Ontology for Computational Design", eCAADe 2009 Conference peer-reviewed paper presentation, Istanbul, Turkey
- 2009 "GenerativeComponents", remote lecture, Anahuac University, Huixquilucan, Mexico
- 2009 "Rethinking Concept Design Tools" poster at CAAD Futures 2009 Conference, Université de Montréal, Montreal, Canada
- 2009 "Computation in Architectural Practice", Form Follows Technology symposium, RWTH Aachen, Germany
- 2009 "Conceptual Design Tools", ASCAAD 2009 Conference peer-reviewed paper presentation, University of Bahrain, Bahrain
- 2009 "Distributed Perspectives for Intelligent Conceptual Design", invited paper, Distributed Intelligence in Design symposium, University of Salford, Manchester, UK
- 2009 "Intelligent Parametric Design", remote lecture, Virginia Polytechnic Institute and State University (Virginia Tech)
- 2008 "Using IT to 'What If' Your Designs", AEC-ST Ecobuild 2008, Washington, DC
- 2008 Presentation and panelist at "Practice report: digital design strategies and the sustainable agenda", CITA, Copenhagen, Denmark
- 2008 "Future of Software" panelist at ACADIA 2008 Conference, Minneapolis, MN
- 2008 "Generative Design", Hamburg Academic Day at Bothe Richter Teherani, Hamburg, Germany
- 2008 "GenerativeComponents", BE Conference, Baltimore, MD
- 2008 "Early Design Feedback", Applied Research Seminar, BE Conference, Baltimore, MD
- 2008 "Computational Design", Applied Research Seminar, BE Conference, Baltimore, MD
- 2008 "GenerativeComponents", University of Kentucky, Lexington, KY
- 2007 "GenerativeComponents", Bentley BIM Summit, Tokyo, Japan
- 2007 "Building Information Modeling and Integrated Project Delivery", Bentley BIM Summit, Tokyo, Japan
- 2007 "BIM: Bridging the Gap between Airport Planning and Design", Airport Seminar, BE London, UK
- 2007 "Design Realisation (a search in progress)" Research Seminar, BE Conference London, UK
- 2007 "BIM Based Integrated Practice" BE Conference Los Angeles, CA
- 2007 "BIM & Sustainability in NBBJ's Practice" presentation at the BIM Executive Forum, New York, NY
- 2006 "BIM Project Delivery: Beyond the Surface" co-presenter, at the joint AIA Kentucky and AIA Indiana regional conference, Covington, KY
- 2006 "BIM Update" continuing education presentation to AIA Columbus Chapter meeting, Columbus, OH
- 2006 "I21: Virtual Reality based design processes as catalysts for innovation" DCC '06 Conference, Eindhoven, The Netherlands
- 2006 "Structural Engineering Best Practices" co-presentation with Korda/Nemeth at the Bentley International User Conference (BE 2006)
- 2005 "BIM Practice Report" continuing education presentation to AIA Columbus Chapter meeting, Columbus, OH
- 2005 "NBBJ's use of BIM" presentation to BIM Committee of the AIA CIO LFRT, Dallas, TX (with Carl Tully)
- 2005 "NBBJ's use of BIM in Architectural Practice" presentation at the German Automobile Makers Roundtable, Sindelfingen, Germany
- 2005 "Build As One At NBBJ - Practicing BIM" presentations in Minneapolis, MN, Columbus, OH, and New York, NY
- 2004 "Practicing BIM" presentation at the Bentley International User Conference (BE 2004)
- 2003 "Commercial CAD System As Design Tool", eCAADe 2003 Conference paper presentation, Technical University Graz, Austria
- 2003 "MicroStation TriForma with Bentley Architecture As Design Tool", Bentley International User Conference (BIUC 2003)
- 2002 "Concurrent Collaborative Design for Greater Productivity and Competitiveness", Bentley International User Conference
- 2002 "Objekt-orientiertes CAD-Entwerfen im Architekturbuero NBBJ", Fachhochschule Bochum, Germany
- 1993 "Introducing CAD to a Big Corporation", CAAD Futures '93 Conference peer-reviewed paper presentation, Carnegie Mellon University, Pittsburgh, PA
- 1992 "Reint-Ops: A Tool Supporting Conceptual Design", ACADIA '92 Conference peer-reviewed paper presentation, Clemson University, Charleston, SC
- 1992 "CAD and Visualization", CAMP-Conference, Leipzig, Germany
- 1992 "CAAD in early design stages", CAD & Graphics in Architecture and Construction workshop, Darmstadt, Germany

**TEACHING EXPERIENCE, WORKSHOPS, SEMINARS**

|              |   |
|--------------|---|
| 2017         | Parametric Rail and Tunneling workshop at Bentley Systems China, Beijing  |
| 2016         | SmartGeometry workshop cluster "Parallel Parametrics" with Robert Woodbury et al., Chalmers University, Gothenburg, Sweden  |
| 2015         | Scripting for Parametric Design Workshop at University College London, London, UK   |
| 2015         | Parametric Design Workshop at Clemson University, Clemson, NC   |
| 2015         | Parametric Design Workshop at University of Southern California BIM Symposium, Los Angeles, CA  |
| 2015         | Parametric Design Workshop at CAAD Futures 2015 Conference, Sao Paulo, Brazil   |
| 2015         | Parametric Design Workshop at Shapes of Logic Conference, Wroclaw, Poland   |
| 2014         | Computational Design Workshop with GenerativeComponents, at Georgia Institute of Technology, Atlanta, GA  |
| 2014         | Parametric Design, Analysis, and Multi-Objective Optimization – FUSION workshop with GC at eCAADe 2014 at Northumbria University, Newcastle, UK   |
| 2014         | Parametric Design Workshop with GenerativeComponents, at Technical University Graz, Graz, Austria   |
| 2014         | GenerativeComponents Design Analysis and Optimization Workshop in London, UK  |
| 2013         | Design Analysis and Multi-Disciplinary Optimization Workshop at SIGraDi 2013 Conference, Valparaiso, Chile  |
| 2013         | Design Analysis and Multi-Disciplinary Optimization Workshop at ACADIA 2013 Conference, Waterloo, Ontario, Canada   |
| 2013         | GenerativeComponents workshop (3 days) for faculty, students, and practitioners at CITA, Copenhagen, Denmark  |
| 2013         | Hands-on GenerativeComponents quick workshop (1.5 hours) with Mary Chip, Bentley LEARNING Conference, Philadelphia, PA  |
| 2013         | GenerativeComponents Usability Lab at Bentley LEARNING Conference, Philadelphia, PA   |
| 2013         | SmartGeometry workshop cluster "Transformational Strategies" with Benamy Turkienicz et al., University College London, London, UK   |
| 2013         | GenerativeComponents workshops (2 times 2 days, basic, advanced) as preparation for sg2013 participants, University College London, London, UK  |
| 2013         | Parametric Design workshop (4 days) with GenerativeComponents at University of Cincinnati, Cincinnati, OH   |
| 2012         | GenerativeComponents workshop (3 days) at John Portman Architects with other practitioners and Georgia Tech participants, Atlanta, GA   |
| 2012         | Parametric Design workshop (5 days) with GenerativeComponents at Universidade do Rio Grande do Sul, Porto Alegre, Brazil  |
| 2012         | Parametric Design workshop (5 days) with GenerativeComponents at SIGraDi 2012 Conference, Fortaleza, Brazil   |
| 2012         | Design Refinement with Conflicting Objectives workshop (1/2 day) at eCAADe 2012, Prague, Czech Republic   |
| 2012         | Open Systems and Methods for Built Environment Modeling workshop (1/2 day) co-organizer at eCAADe 2012, Prague, Czech Republic  |
| 2012         | SmartGeometry workshop cluster "Material Conflicts" cluster champion, Rensselaer Polytechnic Institute (RPI), Troy, NY  |
| 2012         | GenerativeComponents workshop in Atlanta, GA  |
| 2011         | Final Project Review Critic at Pratt Institute, Brooklyn, NY.   |
| 2011         | SmartGeometry workshop cluster "Use the Force" co-champion, CITA, Copenhagen, Denmark   |
| 2010         | GenerativeComponents workshop at CEPT, Ahmedabad, India   |
| 2010         | "Conceptual Computational Design Tools: bridging the gap between abstract requirements and concrete implementation strategies", DCC 2010 Conference workshop, Universität Stuttgart, Stuttgart, Germany |
| 2010         | GenerativeComponents workshop at Bilgi University, Istanbul, Turkey   |
| 2009         | Parametric Design with GenerativeComponents workshop at Open Platform SmartGeometry event, TU Delft, The Netherlands  |
| 2009         | GenerativeComponents workshop at ACADIA 2009 Conference, School of the Art Institute of Chicago (SAIC), Chicago, IL   |
| 2009         | GenerativeComponents workshops in Mumbai, India   |
| 2009         | "Parametric modeling for exploration of design options and adaptability to change", CAAD Futures 2009 Conference workshop, Université de Montréal, Montreal, Canada                                     |
| 2009         | Parametric Design Exploration workshop at University of Salford, Manchester, UK   |
| 2009         | SmartGeometry workshop senior tutor in San Francisco, CA  |
| 2009         | Parametric Design with GenerativeComponents workshop at National University of Singapore, Singapore   |
| 2009         | Parametric Design with GenerativeComponents workshop at Georgia Institute of Technology (Georgia Tech), Atlanta, GA   |
| 2008         | Workshop "Exploring Design Options with Generative Components" at Ecobuild 2008, Washington, DC   |
| 2008         | Parametric Design workshop (6 days) at CITA, Royal Academy of Fine Arts, Copenhagen, Denmark  |
| 2008         | GenerativeComponents workshop at the University of Michigan, Ann Arbor, MI  |
| 2008         | GenerativeComponents workshop at the Ohio State University, Columbus, OH  |
| 2008         | GenerativeComponents workshop at the University of Arkansas, Fayetteville, AR   |
| 2008         | SmartGeometry workshop senior tutor in Munich, Germany  |
| 2008         | GenerativeComponents workshop at the University of Pennsylvania, Philadelphia, PA   |
| 2007         | GenerativeComponents tutor at the BE Conference in London, UK   |
| 2007         | SmartGeometry workshop senior tutor at the BE Conference in Los Angeles, CA   |
| 2007         | GenerativeComponents tutor at Ball State University Indianapolis, Indianapolis, IN  |
| 2006         | GenerativeComponents workshop senior tutor in Charlotte, NC   |
| 2006         | SmartGeometry workshop senior tutor in Cambridge, UK  |
| 2005         | SmartGeometry workshop tutor at Columbia University, New York NY  |
| 2005         | SmartGeometry workshop tutor at MIT, Cambridge, MA  |
| 2004         | SmartGeometry workshop tutor at University of Waterloo / University of Toronto, Canada  |
| 1998 to 2008 | Professional level training of design technology tools to staff members at architecture firm NBBJ   |
| 1991 to 1993 | Post-graduate researcher at the CGRG, Darmstadt, Germany; professional level training CAD and 3D Modeling tools   |
| 1989 to 1991 | Graduate Associate at the Ohio State University Department of Architecture  |

**CIVIC AND PROFESSIONAL ACTIVITIES**

|              |   |
|--------------|---|
| 2018         | CDC Design Awards sub-committee chair   |
| since 2017   | USA Archery Level 2 Instructor  |
| since 2016   | Town of Chapel Hill, NC, Community Design Commission (CDC) member                             |
| since 2016   | Local ACM co-organizer  |
| since 2009   | Fulbright Academy of Science and Technology lifetime member                                   |
| since 2008   | Association for Computing Machinery (ACM)   |
| since 2000   | American Fulbright Alumni Association lifetime member   |
| since 1999   | Associate member of the American Institute of Architects                                      |
| since 1997   | Knowlton School of Architecture Alumni Society lifetime member                                |
| since 1993   | Ohio State University Alumni Association lifetime member                                      |
| since 1991   | German Fulbright Alumni Association   |
| since 1990   | Association for Computer Aided Design in Architecture (ACADIA)                                |
| since 1982   | Akademischer Verein Huette e. V., editors of technical and scientific literature since 1846   |
| 2010 to 2017 | National Institute of Building Sciences National BIM Standard Project Committee member        |
| 2007, 2008   | National Institute of Building Sciences National CAD Standard Steering Committee              |
| 2006 to 2008 | National Institute of Building Sciences National CAD Standard Project Committee               |
| 2004 to 2008 | Treasurer, Association for Computer Aided Design in Architecture                              |
| 2001 to 2003 | Board of Directors, Knowlton School of Architecture Alumni Society, The Ohio State University |
| 2000 to 2008 | Steering Committee, Association for Computer Aided Design in Architecture                     |
| 2000 to 2008 | AEC/IS Roundtable   |



**REVIEWS** (year is the conference or final competition year):

American Institute of Architects Conference on Architecture proposal reviews:  
2018

International Journal of Architectural Construction (IJAC) paper reviews:  
2017, 2014 (for 2015 CAADRIA issue), 2012, 2007, 2004.

Artificial Intelligence for Engineering Design, Analysis and Manufacturing (AIEDAM) journal article reviews:  
2014, 2012.

Automation in Construction journal article review:  
2011.

CAAD Futures Conference abstract reviews:  
2017.

CAAD Futures Conference full paper reviews:  
2017, 2015, 2013, 2007.

Association for Computer Aided Design in Architecture (ACADIA) full paper reviews:  
2017, 2016, 2014, 2013, 2012, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002.

Association for Computer-Aided Architectural Design Research in Asia (CAADRIA) full paper reviews:  
2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011.  
CAADRIA 2011 best presentation jury member

education and research for Computer Aided Architectural Design in europe (eCAADe) extended abstract reviews:  
2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004.

education and research for Computer Aided Architectural Design in europe (eCAADe) Regional Conference full paper review:  
2013.

Sociedad Iberoamericana de Gráfica Digital (SIGraDi) extended abstract reviews:  
2016, 2015, 2014, 2013, 2005.

CAADence in Architecture paper reviews:  
2016.

National Center for Women & Information Technology (NCWIT) Collegiate Award reviews:  
2018, 2017, 2016.

National Center for Women & Information Technology (NCWIT) Aspirations in Computing Award reviews:  
2017, 2016, 2015, 2014, 2013, 2012, 2010.

Future City North Carolina competition preliminary round presentation and model judge:  
2018, 2016, 2015, 2014.

Future City North Carolina city description and virtual city judge:  
2018, 2017, 2016.

Future City North Carolina essay and abstract judge:  
2015, 2014, 2013, 2012.

Future City Competition Ohio preliminary round presentation judge:  
2008.

Future City Competition Ohio essay and abstract judge:  
2009, 2008, 2007, 2006, 2005, 2004.

Future City Competition Ohio Region special awards jury:  
2004.

SmartGeometry applicants reviews:  
2013, 2012, 2011.

Katholieke Universiteit Leuven research proposal review:  
2010.

Cornell University generative design seminar midterm critic:  
2008.

Biennale Miami + Beach design competition semi-finalist jury:  
2003.

**HONORS**

2007 NBBJ Partners' Award as member of the Sustainability Champions group

2006 Bentley Systems BE Award for BIM in Architecture (Providence Park Hospital)

2006 Bentley Systems BE Award for BIM for Visualization and Simulation (i21)

2004 Bentley Systems BE Award for BIM in Architecture (Moscow Medical Center)

2003 NBBJ Partners' Award as member of the Cleveland Clinic Foundation Heart Center project team

2002 NBBJ Design Award as member of the Cleveland Clinic Foundation Heart Center project team

2002 NBBJ Partners' Award as member of the One Firm Alignment team

2002 NBBJ Individual Achievement Award

2000 NBBJ Effort Award as member of the IS department

1999 NBBJ Technical Award as member of the IS department

1990 Mary-Ann-Trapp Scholarship.

1990 Construction Specification Institute Scholarship.

1989/90 Fulbright Sponsorship, German Fulbright-Commission.

1988/89 Fulbright Stipend, German Fulbright-Commission.

1987 Arnold-Knoblach-Stipend.

**COMPETITIONS**

1993 2nd round: Buchenwald Concentration Camp Memorial Competition.

1990 one of two 2nd places: Specifications Writing Competition, Construction Standardization Institute, Ohio Chapter, 1990.

**PLEDGE TO FOLLOW ETHICS GUIDELINES  
FOR  
ADVISORY BOARDS AND COMMISSIONS**

**Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, VOLKER MUELLER pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

*Volker Mueller*  
Applicant's Signature

02/10/2017  
Date

(Please Print)  
Name VOLKER MUELLER

Address 724 TINKERBELL RD. CHAPEL HILL, NC. 27517

Phone # 919 942 1337

Advisory Board or Commission COMMUNITY DESIGN COMMISSION





Item Overview

Item #: 2., File #: [18-0362], Version: 1

Meeting Date: 4/25/2018

**Planning Commission Applicant Interviews.**

**Staff:**

Sabrina Oliver, Director/Town Clerk  
Beth Vazquez, Ombuds

**Department:**

Communications and Public Affairs  
Ombuds Office



**Recommendation(s):**

That the Council interview Planning Commission applicants in advance of scheduled appointments on May 2, 2018.

**Key Points:**

- Council is scheduled to hear from applicants to the Planning Commission.
- At the Council's meeting on May 2, 2018, the Council will consider the vacancies and may make appointment(s) to fill the seats on the Planning Commission.

**Council Goals:**

|                                     |  |                              |                                     |  |                                  |
|-------------------------------------|--|------------------------------|-------------------------------------|--|----------------------------------|
| <input checked="" type="checkbox"/> |  | Create a Place for Everyone  | <input checked="" type="checkbox"/> |  | Develop Good Places, New Spaces  |
| <input checked="" type="checkbox"/> |  | Support Community Prosperity | <input checked="" type="checkbox"/> |  | Nurture Our Community            |
| <input checked="" type="checkbox"/> |  | Facilitate Getting Around    | <input type="checkbox"/>            |  | Grow Town and Gown Collaboration |



**Attachments:**

- Draft Ballot
- Applications

**The Agenda will reflect the text below and/or the motion text will be used during the meeting.**

The purpose of this item is for Planning Commission candidates to meet Council Members. Candidates will speak for up to three (3) minutes regarding why they believe they should be considered for the board as well as answer one to two follow-up questions if time permits.

**BALLOT**  
**PLANNING COMMISSION**

**MAY 2, 2018**

Total Membership: 10 (8 Chapel Hill Residents; 1 ETJ Resident; 1 Town, ETJ or JPA Resident)  
Current Membership: 9 (4 Females, 5 Males; 8 Caucasians, 1 No Response provided)  
Current Vacancies: 1 (1 Town Resident to be appointed by Council)  
Vacancies occurring July 1: 3 (1 Environmental Stewardship Advisory Board Champion; 1 Housing Advisory Board Champion; 1 Town Resident)  
Number of Applicants: 13

**APPLICANTS**

Environmental Stewardship Advisory Board Champion

You may vote for up to one (1) applicant.

\_\_\_\_\_ Melissa McCullough (incumbent)  
\_\_\_\_\_ Other; Please list \_\_\_\_\_

Chapel Hill Resident

You may vote for up to two (2) applicants.

\_\_\_\_\_ James A. Bartow  
\_\_\_\_\_ Jeffrey M. Charles  
\_\_\_\_\_ Bennett T. Dansby\*  
\_\_\_\_\_ Hui Ding  
\_\_\_\_\_ Kimberly P. Hoppin  
\_\_\_\_\_ Hoi Ning Ngai  
\_\_\_\_\_ Louie Rivers III (incumbent)  
\_\_\_\_\_ David Schwartz  
\_\_\_\_\_ Renuka V. Soll  
\_\_\_\_\_ Stacey L. Wooden  
\_\_\_\_\_ Other; Please list \_\_\_\_\_

Housing Advisory Board Champion

You may vote for up to one (1) applicant. Please sign your ballot.

\_\_\_\_\_ Buffie Webber (incumbent)  
\_\_\_\_\_ Stephen Whitlow  
\_\_\_\_\_ Other; Please list \_\_\_\_\_

Not Applicable  
Council Member Signature

\*Applicants noted above are also being considered for another standing board this evening. According to the Council Procedures Manual an individual may serve on only one standing board or commission.

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Feb 24, 2018  
COMMITTEE OR TASK FORCE

---

## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

James

First Name

A

Middle Initial

Bartow

Last Name

jmsbartow@gmail.com

Email Address

1002 Willow Dr.

Street Address

Apt. 40

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 360-1374

Primary Phone

Home: (919) 360-1374

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

Board of Adjustment

**Which Boards would you like to apply for?**

---

Board of Adjustment: Eligible  
Planning Commission: Eligible

Question applies to Board of Adjustment

**Select a Seat Category for Board of Adjustment \***

---

Chapel Hill Town Resident

Question applies to Planning Commission

**Select a Seat Category for the Planning Commission \***

---

Chapel Hill Resident

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

Advisory Board or Council member

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I have been a Chapel Hill resident most of my life. After graduation from UNC law School and bar passage I applied for and have served on the Orange County Adult Care Home Community Advisory Committee, the Chapel Hill Board of Adjustment and was the Democratic Party State Executive Committee. The reason why I have selected this boards is my experience at UNC law where I studied state and local government under Judith Wegner and my experiences with town boards and commissions. These experiences helped me realize not just how much of an impact local government has on our day to day lives, but also how much we have an impact upon our local government here in Chapel Hill. As such it is important to have someone with a background of both academic experience and consensus building. I have developed these skills working as both an attorney in the Orange County area, with the Orange County Register of Deeds and as a paid field organizer working with dozens of volunteers on a recent major political campaign. As such, I look forward to continuing to be involved with my community.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

Current chair of Chapel Hill Board of Adjustment applying for a second term.

[Resume\\_2016.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Male

If other, please describe:

**Please select your age from the following list. \***

25-34

Attorney/Project Coordinator \_\_\_\_\_

Occupation

Are you a Town of Chapel Hill employee?

---

Yes  No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*



## James A. Bartow

118 Collums Road Chapel Hill NC 27514

Home: (919)-932-2682 Cell: (919)-360-1374 Email: [jmsbartow@gmail.com](mailto:jmsbartow@gmail.com)

### Certification

Bar Admission in North Carolina Oct. 28, 2013

### Education

**University of North Carolina School of Law**, Chapel Hill, North Carolina

J.D. May 2013, GPA 3.14

### Honors and Activities

*Pro Bono* work with UNC Center for Civil Rights

UNC Wills Project, March, 2011, October, 2011, March 2012, March 2013. Prepared numerous wills and advance care directives, took independent study on Medicaid and long term care planning.

**Guilford College**, Greensboro, North Carolina

B.A. in Political Science, Minor in Economics, May 2009

### Experience

**Project Coordinator Orange County Register of Deeds** *June 2016-Present*

**Deputy Orange County Register of Deeds II** *June 2015-June 2016*

- Establish and maintain retention schedules and manage document retention policies in accordance with statutes and NC State Archives schedules. Write legal memos, prepare legal research, and answer law related questions when needed. Review documents for indexing and chain of title.

**Contract Attorney** *March 2015-June 2015*

- Document Review work.

**Attorney, Solo/Collaborative Practice** *December 2013-June 2015*

- Wills and Estates, civil rights work, and District Court criminal practice

**North Carolina Coordinated Committee** *July-November 2014*

- Organized over 100 volunteers over a three-month period to implement extensive senate campaign operations in Northern Orange County, including canvassing, voter registration, phone banking; also recruited volunteers for special events such as VIP visits and press events

**18th Prosecutorial District, High Point Office, High Point, North Carolina** *Summer Intern June-August 2012*

- Assisted in prosecuting cases for the state in Criminal District Court; conducted misdemeanor criminal trials for the state with supervision in District Court; prepared briefs for Superior Court trials

**Research Assistant for Professor Alfred Brophy, UNC School of Law, Chapel Hill, North Carolina**

*Summer Research Assistant May-June 2012*

- Did extensive research into early 20<sup>th</sup> century cases and laws regarding sterilization
- Reviewed 19<sup>th</sup> century historical documents

**Legal Aid of North Carolina, Pittsboro Office, Pittsboro, North Carolina**

*Summer Law Clerk May-August 2011*

- Assisted in preparing and filing statutory exemption claims, drafting wills, interviewing clients, and preparing outreach materials for highly successful Richmond County Wills Project
- Represented client in a successful unemployment appeals hearing
- Interviewed clients for 50B protective orders and observed related litigation

*Volunteer/Intern September 2009-August 2010*

- Assisted with other volunteers, answered phones, helped compile email lists and performed receptionist duties; sorted, stamped and dated mail; assisted in preparing mailings and applications for services; general office work including filing, scanning, submitting invoices, and light typing

**Office of Emily Thornberry, Member of Parliament (MP) for Islington South and Finsbury, London, United Kingdom**, *Intern October-December 2008*

- Responsible for constituent contact and office upkeep

### Community Work

**Town of Chapel Hill Board of Adjustment** *Appointed July 2015*

- Hear and adjudicate zoning variance cases as well as appeals on permitting from town staff and the Chapel Hill historic district commission.

**Orange County Adult Care Home Advisory Committee** *Appointed February 2014*

- Visit adult care homes, speak with residents and ensure their rights are being protected

**Other Campaign and Democratic Party Work** *March 2010-Present*

- Democratic State Executive Committee Member representing Orange County (2015)

- Campaign work experience, varied depending on campaign: staging location director, hosted and participated in phone banks and canvasses, voter protection research, precinct greeter, data entry, literature distribution, persuasion, campaign event staffing including fundraisers, and voter registration

## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Jeffrey

First Name

M

Middle Initial

Charles

Last Name

jmc51@ix.netcom.com

Email Address

213 Greenway Landing

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (919) 949-0713

Primary Phone

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

0-12 months

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

Planning Commission

**Which Boards would you like to apply for?**

---

Planning Commission: Eligible

Question applies to Planning Commission

**Select a Seat Category for the Planning Commission \***

---

None Selected

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

Internet

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

**Interests & Experiences**

## What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

QUESTION: Please provide a brief statement outlining why you wish to serve on the Advisory Board(s), Commission(s), Committee(s) or Task Force(s) to which you are applying. \* As an Orange County resident for over 30 years, we have been Chapel Hill centric. I was the chairman of the CH Transportation and Connectivity Board from 2014 to February 2017, when I stepped down due to illness. I am a current member of the Orange County Outboard. I would now like to resume my volunteer activities in CH. I was a citizen advisor for the CH Bicycle Plan. As Chairman of the Transportation Board I was asked by the mayor to serve on the Ephesus-Fordham planning group in 2016. As chairman I also was a representative on the Transportation, Bus System Partner Group of UNC, CH and Carrboro. I feel that my experience serves me well to be a member of the Planning Commission. In addition, as a recent stroke victim, I can provide insight into the needs of handicapped citizens.

## Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Male

If other, please describe:

## Please select your age from the following list. \*

over 55

Retired

Occupation

Are you a Town of Chapel Hill employee?

Yes  No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

# PLEDGE TO FOLLOW ETHICS GUIDELINES FOR ADVISORY BOARDS AND COMMISSIONS

## Ethics Guidelines for Town Advisory Boards and Commissions

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If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

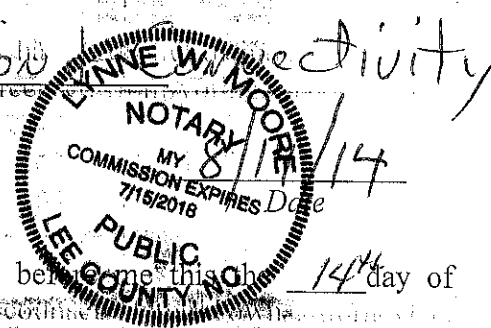
Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Jeffrey Charles pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission Transportation Connectivity

Jeffrey Charles  
Applicant's Signature



The above Ethics statement was subscribed and sworn to before me this 14<sup>th</sup> day of August, 2014.

Lynne W. Moore  
Notary Public

My Commission Expires 7/15/2018

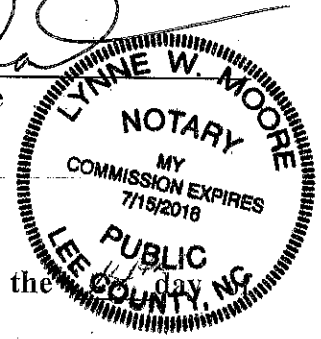


STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

OATH OF OFFICE

I, Jeffrey Charles do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Transportation and Connectivity Board, so help me God.

Jeffrey Charles  
Signature



The above oaths were subscribed and sworn to before me this the August, 2014.

Lynne W. Moore  
Notary Public

My Commission Expires 7/15/2018



APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Jan 15, 2018  
COMMITTEE OR TASK FORCE

---

## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Bennett

First Name

T

Middle Initial

Dansby

Last Name

tbcdansby@gmail.com

Email Address

906 Roosevelt Dr.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (510) 435-1551

Primary Phone

Mobile: (510) 435-3645

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

4-9 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

---

Planning Commission

## Which Boards would you like to apply for?

---

Community Design Commission: Eligible

Planning Commission: Eligible

Question applies to Community Design Commission

## Select a Seat Category for the Community Design Commission \*

---

Chapel Hill Resident

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Chapel Hill Resident

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

My desire to serve on the Planning Commission comes from the observation that the developers that come before the town tend to have an advantage in presenting their building priorities. Growing up in Chapel Hill as the son of an Architect who focused on restoration I was exposed to many of the parameters that once guided the panning of our town. I have spent thirty years of my life understanding material, labor, and costs associated with the built environment. Locally I have worked with builders such as Cam Ward, craftsmen like Scott Bertram, and property owners such as CHCPS. Nationally I spent three years in California restoring, remodeling, and retrofitting historic homes in Berkeley and another five years at Yale serving on the faculty of the Architecture School. I am certainly capable of deciphering the priorities of developers in relation to those of our town and communicating them in a way that is logical and fair. I am also capable of understanding and communicating what expectations are feasible, reasonable and achievable for a developer in our community.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

[bTd Resume 1 .pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Male

If other, please describe:

**Please select your age from the following list. \***

35-54

General Manager of a Retail Store

Occupation

Are you a Town of Chapel Hill employee?

Yes  No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

## Professional Profile

I am an effective collaborator who excels at delivering high-pressure, time-sensitive projects. Every task is approached with care, value and competence. My career includes a faculty position at Yale, consultancies with a diverse network of clientele, and being the recipient of prestigious commissions, grants and awards.

## Experience

General Manager 2016-Present     **Townsend Bertram & Company** Carrboro, NC

- Management of personnel, buying, marketing, budgets, accounting, and strategy

Consultant                             1998-Present     Chapel Hill, NC

- Chapel Hill Cooperative Preschool as the buyer's agent and developer of design and site plan approval
- Event technology solutions for Janssen, Emergent, and the American Astronomical Society
- Program and facilities design for Yale, UNC and NCSU
- CMS development and training for Yale Schools of Forestry, Nursing, and Architecture
- CRM software training for 3M, Sepracor, Endo, Innovex, King, and Novo Nordisk

Lecturer                             2008-2013     **Yale School of Architecture** New Haven, CT

- Co-author of University-wide safety protocols
- Co-author of SPE Foundation Grant
- Designer of website and marketing materials
- Responsible for teaching students how to design, render, model and construct their work
- Co-developer of databases built for material sales, scheduling, and equipment management
- Advisor to successful student entry for the International Contemporary Furniture Fair
- Advisor to student-designed pavilions for the New Haven Arts and Ideas Festival
- Developer of 3d models and re-creations for University carvings, castings, and sculptures
- Co-designer of modifications to existing machines for improved efficiency and safety

Web Designer                         2007-2008     **Yale School of Nursing** New Haven, CT

- Developer of new technology resources for faculty, students, and staff

Photographer                         2005-2006     **Patrick McMullan Co** New York, NY

- Event photographer and production assistant for website and publications

Production Manager                 2006-2007     **Accolade Furniture** Wallingford, CT

- Developer of production models leading to better efficiency and sustainability
- Manager of several large-scale mill projects, budgets, and sales
- Designer of website, marketing materials, furniture and custom projects

Instructor                             2004-2006     **University of California ASUC Art Studio** Berkeley, CA

- Developer of classes in photography, printing, and digital technology

Logistics Manager                     2003-2005     **Terry Contractors Inc** Berkeley, CA

- Manage ordering, purchasing and delivery of building materials and hardware to job sites
- Carpentry, demolition, permitting, and estimates

## Education

BFA Studio Art                         2002             **University of North Carolina** Chapel Hill

- *John Hope Franklin Award*, Duke Center for Documentary Studies
- *Alexander Julian Prize*, UNC Chancellor's Award
- *St. Andrews Society Award*, UNC Distinguished Scholarship

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**Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

**Public Records Statement**

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

 I Agree

Hui

First Name

Ding

Last Name

Middle Initial

christina\_ding@yahoo.com

Email Address

927 Saluda Ct

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (719) 217-6864

Primary Phone

Home: (919) 695-2351

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

 Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

1-3 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

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Environmental Stewardship Advisory Board

## Which Boards would you like to apply for?

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Planning Commission: Eligible

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

## Select a Seat Category for the Environmental Stewardship Advisory Board \*

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Greenways Advocate and Chapel Hill Resident

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Chapel Hill Resident

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I have passion to serve community. Besides my current job of part-time professor, I am serving at different non-profit organizations, such as a vice president of PTA at an elementary school, a group leader of international connect at church, etc. My educational background, work experience, leadership, communication and organization skills are a good fit for this position. I have a doctoral degree of business management, a master degree of science in management, a MBA, and a bachelor degree of economics. Besides these, I have received a postdoc certificate of management in leadership. I completed two graduate level of accounting courses at Harvard University Extension School. Currently I am a part-time professor. I have taught very broad business, accounting and finance courses. I published a few academic articles in peer-reviewed journals in finance field and five books. I have strong leadership and communication skills. For example, I have planned several events including Chinese New Year celebration with college students and I also led an English study group for international students and scholars. It was very successful. The event went well under my leadership and organization. In addition, I am good at computer. I am very interested in this position. I have a heart to serve in community. I hope I can contribute to this community by using my talents and skills. I am looking forward to hearing from you. Thank you, Hui Ding, PhD (719)217-6864 Additional information provided 12/15/2017: Dear Environmental Stewardship Advisory Board, I applied to serve on the board online and would like to provide additional information to address my interest in joining the Environmental Stewardship Advisory Board. My specific interest is in Greenways Advocate Dais Seat: 6. I applied for this position due to the belief that greenways are very important to quality of life. There are several advantages of greenways and trails. First of all, greenways can benefit the environment with cleaner air and reducing pollution. Secondly, greenways can provide healthy recreation opportunities including walking, hiking and bicycling. Thirdly, greenways can provide a good environment for people's health. Finally, having greenways and trails can preserve the natural environment. Therefore, as an advocate for greenways I would like to make contributions. Greenways and trails are a significant unique character of North Carolina. It is a way to promote tourism in Chapel Hill to let the tourists feel relaxed and happy when they walk and hike the trails. What I can do includes helping with marketing of greenways and trails to tourists and fundraising from local businesses. I suggest having some events for educating about the importance of greenways. I would like to take suggestions to attract companies to support the improvement of greenways and trails and getting some funding for supporting greenways and creating trails. Sharing more thoughts about greenways and environmental sustainability will result if given a chance to join the board. Besides advocating greenways, I am also very interested in promoting energy efficiency and renewable energies. Currently, I am a part-time professor. I have taught business and management courses online. In 2011, I led a group project about using renewable energy to encourage Job Creation in Colorado that provided the experience to become a valuable contributor to the board. Becoming part of the Environmental Stewardship Advisory Board to contribute to making Chapel Hill become a more beautiful town and a healthier environment, is a welcomed opportunity. Thank you so much. I look forward to hearing from you. Hui Ding, PhD (719)217-6864 (cell) hding@ctuonline.edu christina\_ding@yahoo.com

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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[Resume-Christina-Ding.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

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Asian or Pacific Islander

### Gender

---

Female

If other, please describe:

**Please select your age from the following list. \***

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35-54

Part-time professor

Occupation

**Are you a Town of Chapel Hill employee?**

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Yes  No

---

## Ethics Statement

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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I Agree \*

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**Hui “Christina” Ding, PhD.**  
[hding@ctuonline.edu](mailto:hding@ctuonline.edu)  
 719-217-6864  
 927 Saluda CT, Chapel Hill NC 27514

### **Summary**

Strong educational background in business and finance including doctoral degree of Management major in Corporate Finance, MBA, and bachelor degree of Economics major in Finance. 10+ years professional experience in finance and accounting field including 5+ years financial analysis experience in large company. 5 years in retail industry. 6 + years university teaching experience. PC skills in MS Excel, PowerPoint and Access.

### **Core Competencies**

- Analytical Skills
- Reporting
- PC Skills: MS Excel, PowerPoint, Word and Access
- Multi-task Skills
- Problem Solving Skills
- Financial Statements Analysis
- Organizational and Project Management Skills
- Fast-paced working skills
- Teaching skills
- Financial Planning
- Communication Skills
- Cooperation Skills
- Leadership skills

### **Education**

|  |                           |
|--|---------------------------|
| <b>HARVARD UNIVERSITY, Extension School</b><br>Accounting Certificate                                    | December, 2017 (Expected) |
| <b>COLORADO TECHNICAL UNIVERSITY</b><br>Post-Doctoral Certificate in Management                          | September, 2013           |
| <b>NANKAI UNIVERSITY</b><br>Doctoral Degree in Business Management, major in Corporate Finance           | December, 2006            |
| <b>COLORADO TECHNICAL UNIVERSITY</b><br>Master of Science in Management, focus on Information Technology | June, 2002                |
| <b>NANKAI UNIVERSITY</b><br>MBA  | January, 1999             |
| <b>TIANJIN UNIVERSITY OF FINANCE AND ECONOMICS</b><br>Bachelor of Economics, major in Finance            | July, 1991                |

### **Professional Experience**

|   |                                  |
|---|----------------------------------|
| <b>COLORADO TECHNICAL UNIVERSITY</b><br>Professor of Business and Finance | Online<br>October 2010 - Present |
|---|----------------------------------|

- Taught finance, business and accounting courses of undergraduate and graduate level online and on-campus including following courses:
  - Financial Statement
  - Financial Statement Analysis
  - Managerial Finance
  - Financial Management
  - International Financial Management
  - Foundation of Statistics
  - Managing Information Technology, etc.
- Led research group projects

UNITED STATES AIR FORCE ACADEMY  
INSTRUCTOR

July 2010 - May 2011  
June 2001 – March 2002

- Taught 100 cadets Chinese language and cultures
- Conducted research on educational methodology and the applications of technology to language learning
- 

GREAT MOUNTAIN IMPORTS  
CEO

March 2003-May 2009

- Entrepreneur experience in retail and wholesale industry
- Oversight company's operations and financial management
- Composed and analyzed financial statement of corporate and multiple stores, etc.

UNITED STATES AIR FORCE ACADEMY  
Software developer

June 2001 – March 2002

- Designed and developed Online Chinese Learning Software
- Improved cadets' scores by using this software

CHINA CONSTRUCTION BANK  
Business Loan Processing Manager

July 1991 – May 2000

- Supervised and conducted loan processing, includes following:
  - Analyzed financial statements of different organizations
  - Made decisions to approve or deny business loan applications based on analyzing those businesses' financial statements and credits.

### **Certifications**

- Certificate of Online Teaching, Colorado Technical University June, 2013
- Certificate of Completing the Training of Course Director, United State Air Force Academy July, 2010
- Database Administration Certificate, Colorado Technical University June, 2002

### **Awards**

- Employee of the Month Colorado Technical University 2012

- Cash award for Outstanding Performance, United State Air Force Academy 2011
- Award for attending National Academic research project: Study on Operation and Management of Investment and Financing of China's Enterprises. National Natural Science Foundation of China (NSFC), US\$130K funding 2006

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Jul 10, 2017  
COMMITTEE OR TASK FORCE

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## Profile

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## Public Records Statement

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---

I Agree

Kimberly

First Name

P

Middle Initial

Hoppin

Last Name

kimberlystein@yahoo.com

Email Address

207 Short Street

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 933-7854

Primary Phone

Home:

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

Planning Commission

**Which Boards would you like to apply for?**

---

Planning Commission: Eligible

Question applies to Planning Commission

**Select a Seat Category for the Planning Commission \***

---

Chapel Hill Resident

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I came to Chapel Hill as a student more than 30 years ago (for both undergraduate studies and law school) and fell in love with the town and have made it my home. I live in the Northside neighborhood, moving in as a student renter in 1992 and purchasing my home in 2000. I have participated in many of the discussions about this neighborhood over the years (becoming a conservation district, permitting the development of various projects along Rosemary Street, for example). I am a self-employed attorney working from home and have the time and flexibility to serve on this board. I have maintained a professional office in the past and I am also a single parent of a rising 6th grader in our city schools. These varied roles have allowed me the opportunity to experience our town from many perspectives and I believe that this would make me an asset on the Planning Commission.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

[Resume-1.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

35-54



Attorney \_\_\_\_\_

Occupation

Are you a Town of Chapel Hill employee?

Yes  No

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I Agree \*

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**KIMBERLY PAIGE (STEIN) HOPPIN**  
**207 Short Street**  
**Chapel Hill, NC 27516**  
**(919) 933-7854**  
**kimberlystein@yahoo.com**

**ADMITTED TO THE NORTH CAROLINA BAR, AUGUST 24, 1996**

**CURRENT  
EMPLOYMENT**

- On Roster at Office of the Appellate Defender to Handle Indigent Criminal Appeals***, March 2007 – Present
- Appointed to represent indigent clients in their direct appeals to the North Carolina Appellate Courts.
  - Research legal issues and draft briefs in the North Carolina Appellate Courts.
  - Argue cases orally before the North Carolina Supreme Court and the North Carolina Court of Appeals.

**PROFESSIONAL  
EXPERIENCE**

- Instructor, Durham Technical Community College***, Criminal Justice Program, Spring and Fall 2007
- Taught classes on Criminal Justice, Court Procedure and Evidence.

***Assistant Public Defender***, August 2000 – September 2005

- Represented indigent clients in criminal matters in both District and Superior Courts.
- Courthouse Focus Committee – Met bi-monthly to discuss issues of administration of justice.
- Drug Treatment Court Management Team – Developed and implemented drug treatment court
- Annual Public Defender Conference Planning Committee.

***Law Clerk, North Carolina Court of Appeals***, May – June 2000

- Researched legal issues.
- Drafted briefs.

***Solo Practitioner: Kimberly P. Stein, Attorney at Law***, August 1997 – April 2000

- Operated general law practice, handling criminal and traffic matters, small business matters, property closings and uncontested divorces.
- Served as appointed counsel in indigent criminal matters and on a direct appeal.

***Law Clerk, Massengale and Ozer, Attorneys at Law***, July 1995- March 1997

- Researched issues in criminal cases.
- Interviewed inmates on death row.

***Legal Intern, Attorney General's Office***, North Carolina Department of Justice – Citizen's Rights Division,  
August 1994

- Participated in writing the updated *Guidelines for Responding to Child Sexual Assault: Recommendations for Professionals*.
- Assisted in implementing Attorney General's Safe Neighborhoods Strategy.
- Researched and responded to citizen complaints.

***Legislative Aide, North Carolina General Assembly***, February – July 1993

- Assisted Representative David Diamont, Appropriations Committee Co-Chair, in preparing for House sessions and committee meetings.
- Researched legislative issues and constituent concerns.

***Researcher, The Sinsheimer Group***, December 1991 – January 1993

- Researched court and legislative documents.
- Developed methods of survey tabulation and presentation.

**EDUCATION**

**UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL**

***School of Law***

Juris Doctor, May 1996

Activities:

- Judicial Sentencing Seminar (Spring 1996)
- SBA Student/Faculty Relations Committee (Chairperson, 1995-96)
- Public Interest Law Fund (Organized fund raiser)

Semester abroad at the University of Nijmegen, The Netherlands (Spring 1995)

***College of Arts and Sciences***

Bachelor of Arts in International Studies, May 1990

Graduated with honors and distinction (Thesis: "The Danish National Health Care System and its Cross National Relevance")

Honors Program Participant

Semester abroad in Copenhagen, Denmark (Fall 1988)

**ADDITIONAL  
EXPERIENCE**

- Public Housing Advisory Board***, Chapel Hill, North Carolina, June 2007 – July 2012  
 (Chairperson, February 2012 – July 2012)

### Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

### Public Records Statement

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---

I Agree

Melissa

First Name

McCullough

Last Name

Middle Initial

melissamccnc@gmail.com

Email Address

6 Cobb Terrace

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: 919-357-0333

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

### What district do you live in? \*

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

4-9 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

---

Planning Commission

## Which Boards would you like to apply for?

---

Planning Commission: Eligible

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Environmental Stewardship Advisory Board Champion

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I have a Community Sustainability specialty at my job in a large governmental environmental agency, the expertise of which coincides well with the priorities of the town as shown in the various plans and outreach efforts for Chapel Hill. My perspective reflects that expertise, and the knowledge that a community designed for sustainability will be cleaner, will be more financially efficient, and will foster the health, happiness and social capital of our residents.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

In addition to community sustainability expertise, I have a number of years serving on the planning board here in CH, which I find very rewarding. I have been to many conferences, like EcoDistricts and New Partners for Smart Growth, and enjoy thinking about the success stories that I see and how they might apply here.

[Melissa McCullough planning commission.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

over 55

Environmental Scientist

Occupation

Are you a Town of Chapel Hill employee?

Yes  No

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I Agree \*

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STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

OATH OF OFFICE

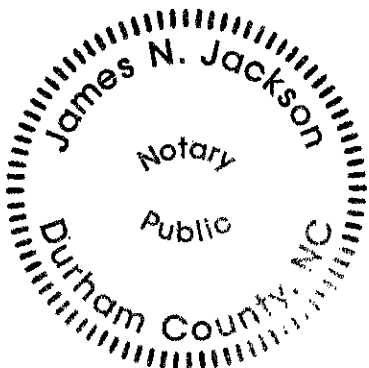
I, Melissa Wilson McCullough do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Planning Board, so help me God.

Melissa W. McCullough  
Signature

The above oaths were subscribed and sworn to before me this the 31<sup>st</sup> day of July, 2012.

James N. Jackson  
Notary Public

My Commission Expires 5.20.2017



**PLEDGE TO FOLLOW ETHICS GUIDELINES  
FOR  
ADVISORY BOARDS AND COMMISSIONS**

**Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Melissa McCullough pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission Planning Board

Melissa M. McCullough  
Applicant's Signature

1/15/13  
Date



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**Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

**Public Records Statement**

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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 I Agree

Hoi Ning

First Name

Ngai

Last Name

Middle Initial

hngai@ucla.edu

Email Address

201 S ELLIOTT RD 430

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27514

Postal Code

Home: (347) 526-5250

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

 Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

0-12 months

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

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Planning Commission

## Which Boards would you like to apply for?

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Planning Commission: Eligible

Library Board of Trustees: Eligible

Question applies to Library Board of Trustees

## Select a Seat Category for the Library Board of Trustees \*

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Chapel Hill Resident

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Chapel Hill Resident

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Email

Social Media

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I recently moved to Chapel Hill from Columbus, Ohio about a month ago to start a new job as the Associate Dean of Student Affairs at The Graduate School. I've been exploring more ways to get involved in the community and I noticed your recruitment efforts on Facebook, so I thought I'd reach out and inquire about the best ways to get involved as a new transplant to the area. I'm from New York originally, so I'm a big supporter of public transportation efforts and initiatives. I'm also very much inclined towards diversity issues (as a Chinese-American, I just had a microaggression on the bus last Wednesday, which was sad but unsurprising) and education issues (with many friends in the area who are parents with young children, and with my attachments to undergraduate and graduate students at UNC) -- particularly as these issues relate to building and supporting communities. I'd love your advice on community engagement as I'm happy to serve in the ways that I can based on your needs and my availability. I'm especially interested in urban planning and community development, and public transportation and housing development, given that I grew up first-generation and low-incoming, but got to see so much of the city because of its commitment to bringing individuals together across all walks of life. My interest in contributing to the library similarly revolves around the value of the library as a source and place of community, allowing individuals to access a world they might not ever have considered beyond their immediate surroundings. If I can provide any additional information about my background and experiences, please let me know. I wasn't inclined to submit my resume for public consumption, but I'm happy to share it as appropriate and needed for review of my application.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

---

Asian or Pacific Islander

**Gender**

---

Female

---

If other, please describe:

**Please select your age from the following list. \***

---

35-54

Dean

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

---

**Ethics Statement**

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

### Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

### Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Louie

First Name

Rivers Iii

Last Name

Middle Initial

lriversiii@gmail.com

Email Address

#200

Street Address

609 Craig St.

Suite or Apt

Chape Hill

City

NC

State

27516

Postal Code

Mobile: (571) 226-0533

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

### What district do you live in? \*

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

4-9 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

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Planning Commission

## Which Boards would you like to apply for?

---

Planning Commission: Eligible

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Chapel Hill Resident

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I have several primary interests in serving on the planning commission. 1) I am a five year resident of Chapel Hill and my time in the town has provided my family and I with a high quality of life. I see service on the commission as a way of saying thank you to the town, which has given us so much. 2) I am interested in the status of affordable housing in Chapel Hill. This concern is directly, linked to my first point. I would like to examine the opportunities to provide a high quality of life to individuals that have traditionally been unable to find housing in Chapel Hill due to limited housing stock and a somewhat high cost of living. 3) Finally and somewhat paradoxically, I am interested in maintaining the small town aesthetic of Chapel Hill while expanding that accessibility to more people.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I have served on the Planning Commission in a partial term for the past year. Over this time I have learned quite a bit about the responsibilities of the commission and it's role in town governance. I would like to continue to serve to make use of this limited experience and to learn more. Additionally, I am interested in continuing my participation in the processes involved in rewriting the town's LUMO. Specifically, I am focused on the inclusion of underrepresented voices in this process. I also believe that my professional experience with examining environmental justice issues, and the inclusion of minority populations in the management of risky environmental issues provides useful insights into many of the issues that face the commission.

[Rivers.CV.2018.FEBUARY.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

---

African American

### Gender

---

Male

---

If other, please describe:



Please select your age from the following list. \*

---

35-54

Assistant Professor \_\_\_\_\_

Occupation

Are you a Town of Chapel Hill employee?

---

Yes  No

---

## Ethics Statement

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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I Agree \*

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---

**LOUIE RIVERS III**

*<http://cnr.ncsu.edu/fer/directory/rivers.php>*

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Department of Forestry and Environmental  
Resources  
North Carolina State University

T: 919.513.2516  
F: 919.515.6193  
E: lrivers@ncsu.edu

## **APPOINTMENTS**

- 2013-present **Assistant Professor.** Department of Forestry and Environmental Resources, North Carolina State University  
 2008-2013 **Assistant Professor.** Environmental Science & Policy Program / Criminal Justice, Michigan State University  
 2006-2008 **Science Assistant.** Economic, Decision, and Management Sciences Cluster, National Science Foundation

## **PROFESSIONAL PREPARATION**

- B.Sc.** Biology, Kentucky State University, 2001  
*Minor in Chemistry*  
**M.Sc.** Natural Resources, The Ohio State University, 2003  
*Concentration in Human Dimensions*  
**PhD** Natural Resources, The Ohio State University, 2006  
*Concentration in Risk Perception and Decision-Making*

## **AREAS OF EXPERTISE**

Risk, Judgement and Decision Process in Minority and Marginalized Communities; Environmental Justice

## **RESEARCH INTERESTS**

My research focuses on the examination of risk and judgment and decision process in minority and marginalized communities, particularly in regards to the natural environment

## **PEER REVIEWED PUBLICATIONS**

Hubbell, Bryan J., Amanda Kaufman, Louie Rivers, Kayla Schulte, Gayle Hagler, Jane Clougherty, Wayne Cascio, and Dan Costa. "Understanding social and behavioral drivers and impacts of air quality sensor use." *Science of The Total Environment* 621 (2018): 886-894.

Rivers III, Louie, Udit Sanga, Amadou Sidibe, Alexa Wood, Rajiv Paudel, Sandra T. Marquart-Pyatt, Arika Ligmann-Zielinska, Laura Schmitt Olabisi, Eric Jing Du, and Saweda Liverpool-Tasie. "Mental models of food security in rural Mali." *Environment Systems and Decisions* (2017): 1-19.

Olabisi, Laura Schmitt, Saweda Liverpool-Tasie, Louie Rivers, Arika Ligmann-Zielinska, Jing Du, Riva Denny, Sandra Marquart-Pyatt, and Amadou Sidibé. "Using participatory modeling processes to identify sources of climate risk in West Africa." *Environment Systems and Decisions* (2017): 1-10.

Denny, Riva CH, Sandra T. Marquart-Pyatt, Arika Ligmann-Zielinska, Laura Schmitt Olabisi, Louie Rivers, Jing Du, and Lenis Saweda O. Liverpool-Tasie. "Food security in Africa: a cross-scale, empirical investigation using structural equation modeling." *Environment Systems and Decisions* (2017): 1-17.

Beiglou, Pouyan Hatami Bahman, Carole Gibbs, Louie Rivers, Umesh Adhikari, and Jade Mitchell. "Applicability of Benford's Law to Compliance Assessment of Self-Reported Wastewater Treatment Plant Discharge Data." *Journal of Environmental Assessment Policy and Management* (2017): 1750017.

Whitley, Cameron Thomas, Louie Rivers III, Seven Mattes, Sandra T. Marquart-Pyatt, Arika Ligmann-Zielinska, Laura Schmitt Olabisi, and Jing Du. "Climate-induced migration: using mental models to explore aggregate and individual decision-making." *Journal of Risk Research* (2017): 1-17.

Rivers III, Louie, Carole Gibbs, and Raymond Paternoster. "Integrating criminological and decision research theory: implications for understanding and addressing crime in marginalized communities." *Deviant behavior* 38, no. 1 (2017): 74-93.

Rivers III, Louie, Carole Gibbs, and Raymond Paternoster. "Integrating criminological and decision research theory: implications for understanding and addressing crime in marginalized communities." *Deviant behavior* 38, no. 1 (2017): 74-93.

Whitley, Cameron Thomas, Louie Rivers III, Seven Mattes, Sandra T. Marquart-Pyatt, Arika Ligmann-Zielinska, Laura Schmitt Olabisi, and Jing Du. "Climate-induced migration: using mental models to explore aggregate and individual decision-making." *Journal of Risk Research* (2017): 1-17.

Rivers, Louie, Tamara Dempsey, Jade Mitchell, and Carole Gibbs. "Environmental regulation and enforcement: Structures, processes and the use of data for fraud detection." *Journal of Environmental Assessment Policy and Management* 17, no. 04 (2015): 1550033.

McHale, Melissa R., Steward TA Pickett, Olga Barbosa, David N. Bunn, Mary L. Cadenasso, Daniel L. Childers, Meredith Gartin, Louie Rivers III et al. "The new global urban realm: complex, connected, diffuse, and diverse social-ecological systems." *Sustainability* 7, no. 5 (2015): 5211-5240.

Tyler, Shakara S., Louie Rivers III, Eddie A. Moore, and Rene Rosenbaum. "Michigan Black Farm Owners' Perceptions About Farm Ownership Credit Acquisition: A Critical Race Analysis." *Race, Gender & Class* (2014): 232-251.

Gibbs, Carole, Michael B. Cassidy, and Louie Rivers. "A Routine Activities Analysis of White-Collar Crime in Carbon Markets." *Law & Policy* 35, no. 4 (2013): 341-374.

Larkins, Michelle. "Carole Gibbs and Louie Rivers III (2013). Toward advancing research on the social and environmental impacts of confined animal feeding operations." *Journal of Social Criminology* (2013): 10-63.

Rivers, Louie, Alexis Norris, and Edmund F. McGarrell. "Mental model of the drug market intervention." *Journal of drug issues* 42, no. 1 (2012): 59-81.

Jacques, Michelle Larkins, Carole Gibbs, Louie Rivers, and Tracy Dobson. "Expanding environmental justice: A case study of community risk and benefit perceptions of industrial animal farming operations." *Race, Gender & Class* (2012): 218-243.

Parker, Jason S., Robyn S. Wilson, Jeffrey T. LeJeune, Louie Rivers III, and Douglas Doohan. "An expert guide to understanding grower decisions related to fresh fruit and vegetable contamination prevention and control." *Food Control* 26, no. 1 (2012): 107-116.

Rivers III, Louie, and Carole Gibbs. "Applying a conservation-criminology framework to common-pool natural-resource issues." *International Journal of Comparative and Applied Criminal Justice* 35, no. 4 (2011): 327-346.

Gibbs, Carole, Edmund F. McGarrell, Mark Axelrod, and Louie Rivers III. "Conservation criminology and the global trade in electronic waste: Applying a multi-disciplinary research framework." *International Journal of Comparative and Applied Criminal Justice* 35, no. 4 (2011): 269-291.

Rivers, Louie, Joseph Arvai, and Paul Slovic. "Beyond a simple case of black and white: Searching for the white male effect in the African-American community." *Risk analysis* 30, no. 1 (2010): 65-77.

Gibbs, Carole, Meredith L. Gore, Edmund F. McGarrell, and Louie Rivers III. "Introducing conservation criminology: Towards interdisciplinary scholarship on environmental crimes and risks." *The British Journal of Criminology* 50, no. 1 (2009): 124-144.

Rivers III, Louie, Robyn Wilson, and Joseph L. Arvai. "More Than Just a Message: Risk Communication and the Decisionmaking Process." *Fire Social Science Research From the Pacific Southwest Research Station: Studies Supported by National Fire Plan Funds* (2008): 105.

Rivers, Louie, and Joseph Arvai. "Win some, lose some: The effect of chronic losses on decision making under risk." *Journal of Risk Research* 10, no. 8 (2007): 1085-1099.

Rivers, Louie. "A post-Katrina call to action for the risk analysis community." *Risk analysis* 26, no. 1 (2006): 1-2.

Arvai, Joseph L., Victoria EA Campbell, Anne Baird, and Louie Rivers. "Teaching students to make better decisions about the environment: Lessons from the decision sciences." *The Journal of Environmental Education* 36, no. 1 (2004): 33-44.

## **BOOKS**

Eds. Arvai, J. & Rivers, L. 2013. *Effective Risk Communication*. Earthscan, London.

## **PEER REVIEWED BOOK CHAPTERS**

"Conservation Criminology" Gibbs, Zwickle, **Rivers**, Hamm and Gore. Brisman, Avi, Eamonn Carrabine, and Nigel South, eds. *The Routledge Companion to Criminological Theory and Concepts*. Routledge, 2017.

Book: Innovations in Collaborative Modeling (In press)

"Principles of Participatory Ensemble Modeling to Study Complex Socioecological Systems"

Arika Ligmann-Zielinska\*, Eric Jing Du, **Louie Rivers III**, Saweda Liverpool-Tasie, Riva C. H. Denny, Alexa L. Wood, Udita Sanga, Sandy Marquart-Pyatt, Victoria Breeze, Rajiv Paudel, and Laura Schmitt Olabisi

## **GRANTS**

\$335,000 – The Conservation Fund, "Growing Green Foundations Through Parks with Purpose: Walnut Creek Wetland Community Partners" Co-Principal Investigators: Christy Perrin, Louie Rivers 01/2018

\$10,000 - American Rivers Foundation, "Building Community Capacity around the Walnut Creek Wetlands in SE Raleigh" Co-Principal Investigators: Christy Perrin, Louie Rivers 09/2017

\$10,000 - American Rivers Foundation, "Building a Foundation for Green Infrastructure in the Community Around Walnut Creek Wetlands in Southeast Raleigh" Co-Principal Investigators: Christy Perrin, Louie Rivers 09/2016

\$291,974.00 – NSF Title: Responsible Innovation with Genetically Modified American Chestnut Trees; Award Number: 1632670; \$291,974.00; Principal Investigator: Jason Delborne; Co-Principal Investigators: Louie Rivers, Andrew Binder; 08/15/2016

\$999,793.00 - NSF IBSS: Participatory-Ensemble Modeling to Study the Multiscale Social and Behavioral Dynamics of Food Security; Award Number:1416730; Principal Investigator:Arika Ligmann-Zielinska; Co-Principal Investigator:Laura Schmitt Olabisi, Sandra Marquart-Pyatt, Jing Du, Louie Rivers; 08/01/2014

\$3,500 - Environmental Faculty Fellow, Michigan State University (2010-2011) Rivers, L. Research Theme: Climate change and coupled human and natural systems (2010)

\$218,042 - "Lansing Neighborhood Stabilization and Youth Violence Initiative." Awarding agency: US Dept of Justice, Bureau of Justice Assistance. Edmund McGarrell (PI), Christopher Melde (co-PI), Jesenia Pizarro Terrill (co-PI) and Louie Rivers (co-PI) (2009)

\$131,166 - "Chasing Sustainable Well-Being: New Methods and Measures for Sustainability Research." SMEP, internal MSU grant, Michigan State University. Joe Arvai (PI), Louie Rivers (co-PI) and Rich Grogan (co-PI). (2009)

\$19,000 - Dissertation Enhancement Grant (SBE-0519551), National Science Foundation (NSF) (2005), Joe Arvai (PI), Louie Rivers (co-PI) and Robyn Wilson (co-PI)

\$4,000 - Dissertation Enhancement Grant, Environmental Policy Initiative (EPI), The Ohio State University (2004) Louie Rivers III (PI)

### **PROFESSIONAL SERVICE**

- Member of EPA Board of Scientific Counselors Air, Climate, and Energy Subcommittee (2017-2020)
- Member of Story Collider Board of Directors (2016-2019)
- Invited member of the Technical Advisory Committee for the Consortium for Resilient Gulf Communities, link to the consortium website: <http://www.rand.org/gulf-states/resilient-communities.html>
- Review panel member for the National Science Foundation (NSF) Science and Technology Centers (STC) Preliminary Panel (2015)
- Review panel member for the NSF 2015 Graduate Research Fellowship Program (GRFP), Economics (2014)
- Mail Reviewer. Economics Program. *National Science Foundation* (2009, 2014)
- Participant in Conservation Criminology research network at Michigan State University (2008-Present)
- Member of the Urban Sustainability research coordination network (RCN) (2013-Present)
- Member of the Walnut Creek Wetland Community Project (2013-Present)
- Invited Participant. Workshop for the 2013 National Climate Assessment Technical Input Report on Rural Communities (Charleston, SC, 2/13-14/2012)
- Reviewer for Environment, Systems and Decisions (2014)
- Reviewer for the National Research Council (NRC) workshop summary Public Engagement on Genetically Modified Organisms produced by the National Academy of Sciences (NAS) (2015)
- Reviewer for the Journal of Risk Research (2014)
- Reviewer for International Journal of Risk Assessment and Management (2014)
- Reviewer. *Climate Change Education: Goals, Audiences, and Strategies, A workshop Summary* by the National Research Council
- Mail Reviewer. Decision, Risk and Management Sciences. *National Science Foundation* (2010)
- Member. *Society for Risk Analysis*, Publications committee (2010)
- Member. *Society for Risk Analysis*, Program committee for the 2010 annual meeting (2010)
- Environmental Faculty Fellow. *Michigan State University* (2010-2011)  
Research Theme: Climate change and coupled human and natural systems

- Ad Hoc Reviewer. *International Journal of Environmental Health Research* (2010)
- Ad Hoc Reviewer. *Human Ecology Review* (2010)
- Chair. Risk Communication Specialty Group Executive Board. *Society of Risk Analysis* (2009-2010)
- Chair-Elect. Risk Communication Specialty Group Executive Board. *Society of Risk Analysis* (2008-2009)
- Ad Hoc Reviewer. *Risk Analysis* (2007, 2014, 2015)
- Member. Risk Communication Specialty Group Executive Board. *Society of Risk Analysis* (2003-2008)
- Member. Selection Committee. *Dissertation Initiative for the Advancement of Climate Change Research (DISCCRS)* (Portland, OR, November 2009) Selected recent Ph.D. graduates for symposium fostering interdisciplinary research in climate change
- Panel Member. Urban Long-Term Research Area Exploratory (ULTRA-Ex). *National Science Foundation* (Arlington, VA, July 2009)
- Selected Participant in Dissertation Initiative for the Advancement of Climate Change Research (DISCCRS) (Oahu, Hawaii, September 2007)
- Chair. Values & Risk Communication Oral Presentation Session. Annual Meeting of the *Society for Risk Analysis* (December 2007)

#### **PROFESSIONAL SOCIETY MEMBERSHIPS**

- Society for Risk Analysis
- Minorities in Agriculture, Natural Resources and Related Sciences (MANRRS)
- Alpha Kappa Mu Honor Society (AKM). Inducted 1999



APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Apr 11, 2018  
COMMITTEE OR TASK FORCE

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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

David

First Name

Schwartz

Last Name

Middle Initial

dschwartz1965@mac.com

Email Address

415 Ridgefield Rd.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 933-6809

Primary Phone

Mobile: (919) 619-7112

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

---

Planning Commission

## Which Boards would you like to apply for?

---

Planning Commission: Eligible

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Chapel Hill Resident

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Other (provide additional information below)

From someone who was previously  
a board member

---

If you chose "Other" from the advertising opportunity listed above, please specify:

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## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I wish to serve on the Town's Planning Commission to help inform Town government decisions about Chapel Hill's future growth and development. I am a life-long Chapel Hill resident; I grew up in Chapel Hill and graduated from CHHS, attended UNC as an undergraduate, and am now raising my own family here. As a result of my experience living in Chapel Hill as a child, as a college student, and as a parent and working professional, I will be able to represent the interests and concerns of many different segments of the Town's population. Over the past ten years, I have participated in a variety of efforts to improve the quality of local land-use decision-making. For example, beginning in 2010, I led my neighborhood's years-long effort to obtain designation as a Neighborhood Conservation District in order to help preserve one of the Town's few remaining neighborhoods of modestly-priced single-family housing. More recently, I helped organize a series of public lectures to inform the community about various town planning-related issues, including improving bicycle and pedestrian facilities, sustainable building design, local economic development, urban stream restoration, streetscape design for traditional downtowns, and nurturing high-tech businesses. I continue to be interested in these as well as other land-use planning topics and would contribute my knowledge in these areas to the work of the Planning Commission. Finally, I would contribute to the Planning Commission my ability to quickly digest large amounts of complex information, to collaborate effectively with individuals from differing backgrounds who hold differing points of view, and a commitment to ensuring that all Chapel Hill stakeholders have a voice in the government decisions that will shape our collective future.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

See above.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Male

---

If other, please describe:

**Please select your age from the following list. \***

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35-54

**Editor**

---

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

---

**Ethics Statement**

**ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Mar 24, 2018  
COMMITTEE OR TASK FORCE

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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Renuka

First Name

V

Middle Initial

Soll

Last Name

renukes@gmail.com

Email Address

302 Old Larkspur Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 969-1454

Primary Phone

Home: (919) 619-6051

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

---

Planning Commission

## Which Boards would you like to apply for?

---

Planning Commission: Eligible

Chapel Hill Downtown Partnership: Eligible

Question applies to Chapel Hill Downtown Partnership

## Select a Seat Category for the Chapel Hill Downtown Partnership \*

---

Chapel Hill Town Resident

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Chapel Hill Resident

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I have been an active member of the Chapel Hill community for close to 14 years by volunteering in the school system and community and by using the parks and greenways almost daily. I care about Chapel Hill and would like to be involved in how the town is changing.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have both worked in and led committees (such as the PTSA, my neighborhood's HOA and Duke's Campus Club). I mostly shop, eat in, and use the recreational facilities in Chapel Hill. I love my community and want to see it continue to develop,

[Renuka\\_s\\_resume.v3.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Asian or Pacific Islander

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

35-54

Homemaker/Volunteer

Occupation



Are you a Town of Chapel Hill employee?

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Yes  No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

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**Renuka V. Soll**  
302 Old Larkspur Way  
Chapel Hill, NC 27516

## Experience

### **Volunteer work**

August 1998-present

- Parent-Teacher-Student Association (PTSA)
  - Treasurer and Secretary of the PTSA at Seawell Elementary School
  - President and Secretary of the PTSA at Smith Middle School
  - Treasurer of the PTSA at Chapel Hill High School
  - Received \$5,000 grant from Lowe's to improve the car pick up area at Seawell Elementary
- Schools
  - Battle of the Books coach, math and reading volunteer, art helper, and chaperone at Seawell Elementary school
  - Class Mother at Seawell Elementary School, Smith Middle School, and Belmont Hills Elementary School (PA)
  - Parent Coach for Chapel Hill High School's Mountain Biking Team
- Neighborhood
  - Treasurer of the HOA Board for the Larkspur neighborhood in Chapel Hill
  - Worked on committee and presented to Town Council information on why there shouldn't be a second road entrance in the Larkspur neighborhood
  - Cookie Mom for Girl Scouts
- Community organizations
  - Leader of 2 clubs for Duke's Campus Club
  - Webmaster and Social Committee board member for Duke's Campus Club
  - Alumni admissions representative at College Fairs for Wellesley College

**Assistant Product Manager, INSEAD, Fontainebleau, France**  
1998

September 1996-August 1998

- Targeted and recruited students for Marketing and Technology Management Executive Education programs
- Created promotional brochures and mailings
- Reduced the number of targeted mailings by half, saving departmental costs

**Marketing MBA Rotational Program, G.D. Searle, Skokie, IL**

May 1994-August 1996

Three year rotational program designed to provide a broad range of knowledge and experience in pharmaceutical marketing and sales.

*Associate Product Manager, Arthritis Therapeutic Team*

March-August 1996

- Planned Arthrotec product launch
- Developed and implemented promotional programs
- Forecasted sample allocation, market shares, and sales

*Medical Sales Representative, Midwestern Geographic Customer Unit*

July 1995-March 1996

- Promoted prescription drugs to physicians and pharmacists to achieve territory budgets
- Won the Cytotec Team Product Performance award --- POA 2, 1995

- Market Research Analyst, female health care therapeutic team* May 1994-July 1995
- Defined, planned, analyzed, implemented, and presented results of qualitative and quantitative studies
  - Tracked and evaluated market conditions
- New Product Laboratory Consultant**, *University of Chicago, Chicago, IL* October-March 1994
- Member of team that developed product life cycle strategy for Sandoz Pharmaceuticals
  - Conducted qualitative and quantitative analyses to identify and characterize distinct market segments
- Marketing Internship**, *Lotus Corporation, Cambridge, MA* Summer 1993
- Developed strategy to position Lotus Notes in vertical markets
  - Constructed data set to analyze buying patterns and help formulate strategy
  - Evaluated customer needs for groupware
- Education**
- M.B.A (Marketing)**, *University of Chicago, Graduate School of Business, Chicago, IL* March 1994  
University of Chicago Fellowship, Dean's List, Marketing Group
- M.S. (Computer Information Systems, High Distinction)**, *Bentley College, Waltham, MA* June 1991  
Beta Gamma Sigma, Honors Society in Business
- B.A. (Chemistry)**, *Wellesley College, Wellesley, MA* May 1989
- Publications**
- Butaney, G.T., R.V. Chand [Soll] & D.R. Chand, "Examining the Role of Innovation Attributes in Positive Opinion Leadership: An Empirical Study in the Diffusion of Upper CASE Tools," *Journal of Management Systems*, Vol. 6, No.2, 1994. pp.15-30.
- Chand [Soll], R.V., D.R. Chand & G.T. Butaney, "Champions' Perceptions of Upper CASE Tools," Proceedings of Association of Management Meeting, Atlantic City, NJ, August 6-9, 1991. pp.IT 88-92.

## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Buffie

First Name

Webber

Last Name

Middle Initial

buffie.webber@gmail.com

Email Address

104 Cherokee Circle

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 428-3218

Primary Phone

Home:

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

---

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

---

Planning Commission

**Which Boards would you like to apply for?**

---

Planning Commission: Eligible

Question applies to Planning Commission

**Select a Seat Category for the Planning Commission \***

---

Housing Advisory Board Champion

---

**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

---

Advisory Board or Council member

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

Currently Housing Champion on Planning Commission. Currently local residential real estate agent with commercial experience. Engaged in issues related to access to housing for over 40 years.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

Previously engaged in US Agency for International Development housing projections, urban planning and urban development. Provided financial oversight and planning of multi-million dollar commercial projects. Volunteered at Suburban Maryland Fair Housing in the late 60s and 70s, focusing on access to housing including affordable housing. Previous member of local Central West Steering Committee and Transportation Board. Member of Empowerment Board and have conferred with Town Attorney to ensure no conflict of interest.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

over 55

Real Estate Broker

Occupation

Are you a Town of Chapel Hill employee?

Yes  No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

**PLEDGE TO FOLLOW ETHICS GUIDELINES  
FOR  
ADVISORY BOARDS AND COMMISSIONS**

**Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

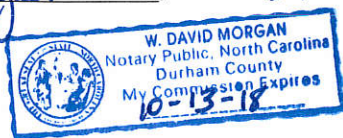
I, Elizabeth Webber pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission Planning

EW  
Applicant's Signature

7/18/2015  
Date

The above Ethics statement was subscribed and sworn to before me this the 18<sup>th</sup> day of August, 2013-15.



W. Morgan  
Notary Public

My Commission Expires 10-13-18





STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

OATH OF OFFICE

I, Elizabeth Webber, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Planning Commission, so help me God.

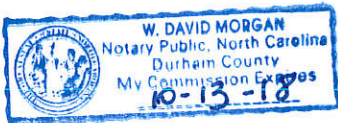
Elizabeth Webber

Signature

The above oaths were subscribed and sworn to before me this the 18<sup>th</sup> day of August, 2015.

W. David Morgan

Notary Public



My Commission Expires 10-13-18

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Mar 30, 2018  
COMMITTEE OR TASK FORCE

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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Stephen

First Name

Whitlow

Last Name

Middle Initial

sbwhitlow@gmail.com

Email Address

428 Whitehead Circle

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 260-0809

Primary Phone

Home:

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

---

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

1-3 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

---

Housing Advisory Board

## Which Boards would you like to apply for?

---

Housing Advisory Board: Eligible

Planning Commission: Eligible

Question applies to Housing Advisory Board

## Select a Seat Category for the Housing Advisory Board \*

---

Affordable Housing Advocate

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Housing Advisory Board Champion

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

Having previously served on several town boards in Hillsborough, I am eager to return to public service in Chapel Hill. I am particularly interested in exploring avenues through which Chapel Hill can retain a high quality of life and ensure equity for residents in the face of development and affordability pressures. Please see my attached resume for information about my training in regional planning and work experience in fair housing and community development.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have training in city and regional planning, previously served on the planning board in Hillsborough, and have a broad interest in and professional experience in neighborhood revitalization, housing, and economic and community development. I also served on a transportation committee in Hillsborough and am an avid proponent of connectivity, especially for pedestrians and cyclists.

[Stephen Whitlow 2017.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Male

If other, please describe:

**Please select your age from the following list. \***

35-54

Researcher and technical  
assistance provider

Occupation

Are you a Town of Chapel Hill employee?

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Yes  No

---

## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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---

I Agree \*

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# STEPHEN WHITLOW

428 Whitehead Circle Chapel Hill NC 27514  
919.260.0809

[sbwhitlow@gmail.com](mailto:sbwhitlow@gmail.com)

---

## *Education*

### **University of North Carolina at Chapel Hill**

Department of City and Regional Planning: Master of Regional Planning, May 2007

Department of Sociology: Master of Arts in Sociology, December 2005

### **University of North Carolina at Charlotte**

Bachelor of Arts in Sociology, Magna Cum Laude, May 2001

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## *Work Experience*

### **Abt Associates (2010 - present)**

**Project Director, Evaluation of Bloomberg Philanthropies' Innovation Team Initiative (2016 - present).** Abt Associates is working with Bloomberg Philanthropies to assess the impact of their Innovation Team (i-team) initiative. The i-team initiative provides grants to U.S. and Israeli cities to hire expert, in-house consultants to help address longstanding challenges affecting local governments and community residents. The Abt team is evaluating the impact of the i-teams on how cities address complex challenges and the extent to which i-teams contribute to a culture of innovation in their host cities. Responsibilities have included overall project management, including development of the evaluation's research design, development of surveys and interview protocols, leading site visits, authoring reports, managing client relations, and overseeing project quality, budget, and schedule. (Client: Bloomberg Philanthropies)

**Technical Assistance Provider, Affirmatively Furthering Fair Housing Training and Guidance (2015 - present).** Abt Associates, in partnership with Enterprise Community Partners, is the primary provider of training and

technical assistance to recipients of federal funds that are required to submit an Assessment of Fair Housing (AFH) to HUD. The AFH is a data-driven approach to understanding and removing barriers to fair housing choice and improving access to opportunity for members of protected class groups. Responsibilities have included development of training materials to orient governments and public housing authorities to the requirements and goals of the fair housing rule released by HUD in 2015, presenting at AFH group trainings across the U.S., and leading one-on-one technical assistance engagements to aid individual communities in preparing and submitting their AFH. (Client: U.S. Department of Housing and Urban Development)

**Technical Assistance Provider, Online Resource Development for the Community Development Block Grant Program (2013 - present).** As a member of a technical assistance team with expertise in community development and housing strategies for local governments, develops digital technical assistance products and materials for HUD's OneCPD model in order to build the capacity of community development organizations that receive CPD funds. Regularly collaborates with HUD on content development and creative techniques for conveying information, and managers Abt's creative staff throughout product development. (Client: U.S. Department of Housing and Urban Development)

**Task Lead, Evaluation of the Transitional Living Program (2015-present).** Under contract with the U.S. Department of Health and Human Services, Abt Associates is evaluating the Transitional Living Program. The program provides supervised shelter and services to older homeless youth (ages 16-22). The shelter can take several forms—including group homes, host family homes, and supervised apartments—and the program provides an array of services to improve youth housing, education, employment, social, and emotional outcomes. The evaluation includes site visits to TLP programs nationwide to describe program models and a randomized control trial to measure program impacts. The impact analysis will randomly assign 1,250 youth to treatment and control groups and will focus on key youth outcomes related to youth safety, permanent connections, self-sufficiency, and well-being. Responsible for developing survey instruments and monitoring random assignment and data collection. (Client: U.S. Department of Health and Human Services)

**Task Lead, The Pre-Purchase Homeownership Counseling Demonstration and Impact Evaluation. (2013-present).** The Pre-Purchase Homeownership Counseling Demonstration and Impact Evaluation is examining the impact that different types of pre-purchase counseling have on mortgage preparedness, homeowner outcomes, and loan performance for

prospective low-to moderate income, first time FHA homebuyers. Specifically, this evaluation will determine the impact of two different pre-purchase and counseling interventions through a randomized experimental design. The study has recruited approximately 6,000 individuals in 28 jurisdictions across the country who have pre-qualified for a home loan. Responsibilities include data collection, tracking remote treatment study participants, report writing, and serving as liaison to counseling agencies participating in the study. (Client: U.S. Department of Housing and Urban Development)

**Senior Analyst, Evaluation of the Strong Cities, Strong Communities Initiative (SC2) (2012-2014).** The Strong Cities, Strong Communities Initiative (SC2) is a White House sponsored effort focused on encouraging the economic stabilization and recovery in six economically distressed cities in the U.S. Abt is evaluating a core component of the SC2, the Community Solutions Teams (CST). The CSTs are teams of agency staff from across the federal government working to improve how between federal and local government systems interact, increasing the coordination of federal resources, and assisting local leaders and institutions with economic development. Responsibilities included leading site visits, conducting cross-site analysis, and authoring the final report. (Client: U.S. Department of Health and Human Services.)

**Senior Analyst, Neighborhood Stabilization Program (NSP) Tracking Panel (2012-2014).** This study evaluates the impacts of the second round of the Neighborhood Stabilization Program (NSP2). The project involves (1) an implementation assessment of NSP2 grantees; (2) a descriptive analysis of neighborhood outcomes over time; (3) an impact analysis of the effectiveness of NSP2 activities on neighborhood stability outcomes; and (4) a cross-site analysis of the factors that moderate NSP2 effectiveness. (Client: U.S. Department of Housing and Urban Development, Office of Policy Development and Research.) Responsible for leading site visits and property-level data collection across 19 jurisdictions. (Client: U.S. Department of Housing and Urban Development)

**Senior Analyst, Cities of Service Evaluation (2012-2013).** Abt conducted a six month outcomes and process study of the Cities of Service Leadership Grants program, jointly funded by Bloomberg Philanthropies and the Rockefeller Foundation. The study documented the outcomes achieved by 20 leadership grantee cities and identified factors contributing to strong outcomes and other lessons learned. (Client: Bloomberg Philanthropies.)

**Senior Analyst, Office of University Partnerships University Program Evaluation (2010-2012).** In collaboration with Econometrica and ACKCO,



Abt Associates completed the first outcomes evaluation of the HUD's Office of University Partnerships (OUP) university programs. The evaluation assessed the projects undertaken, the outcomes of those projects on the participating universities and the populations and communities they serve, and the effects partnership structure, grant purpose and program design on outcomes. The study featured telephone interviews with a representative sample of OUP grantees, site visits to nine grantees, and analysis of OUP administrative data. (Client: U.S. Department of Housing and Urban Development).

**Senior Analyst, Evaluation of the Sustainable Employment in a Green Economy (SEGUE) Initiative (2012).** Abt Associates received a grant from the Rockefeller Foundation to conduct a six-month developmental evaluation to assess the relevance, efficiency, and effectiveness of the Foundation's SEGUE initiative. The Foundation seeks assistance in refining the definition of the original problem, developing a theory of change, testing the potential for innovative interventions, engaging a broad range of stakeholders, and shaping a longer-term strategy for the initiative, currently in the "Development" stage. Responsibilities involve developing a Theory of Change framework to document previous tacit assumptions about how change will occur, and leading a collaborative approach to articulate, document and provide feedback about the learning gained from SEGUE's development phase. This process will inform decision making about the future of the initiative, and those aspects of the initiative that are most relevant and have the most potential and viability for carrying forward or adapting into the "Execution" stage. (Client: The Rockefeller Foundation)

**Senior Analyst, Case Studies to Illustrate CNCS' Four Strategic Priorities and the Return on Investment in National Service (2010-present).** Abt is developing case studies of CNCS grantees that illustrate CNCS's four strategic priorities and six focus areas. The grantees selected for the case studies are to be representative of the CNCS's portfolio of programs (AmeriCorps, Senior Corps, Learn and Serve America). Associated tasks include the development of case studies using the Harvard Business School case study method to describe one or a combination of CNCS grantees and their processes and outcomes in relation to the CNCS's four Strategic Priorities and six Focus Areas, and the development of preliminary return-on-investment (ROI) analyses for programs based on information acquired during those case studies.

**Senior Analyst, Office of University Partnerships University Program Evaluation (2010-present).** In collaboration with Econometrica and ACKCO, Abt Associates is completing the first outcomes evaluation of the HUD's Office of University Partnerships (OUP) university programs. Using a mixed-methods approach to data collection, the evaluation will assess projects undertaken, the outcomes of those projects on the participating universities

and the populations and communities they serve, and the effects partnership structure, grant purpose and program design have on accomplished outcomes. Our research design relies heavily on telephone interviews with a representative sample of OUP grantees, and site visits to nine grantees in order to provide a deeper understanding of both the effects of OUP-funded projects on their sponsor institution and the surrounding community, and the nature of partnerships formed over the course of the project. (Client: U.S. Department of Housing and Urban Development).

**Senior Analyst, Homelessness Pulse Project (2010).** This project collects data on sheltered homeless persons on a quarterly basis from a sample of communities nationwide. The data include quarterly point-in-time counts of shelter users and counts of the newly homeless. The data are used to describe current trends in shelter use and assess the potential impacts of the economic and foreclosure crisis on homelessness. (Client: U.S. Department of Housing and Urban Development).

**Senior Analyst, Serve America Act Evaluation Plan (2010).** The Serve America Act requires a significant number of changes in programs and regulations, authorizes significant expansion of the Corporation for National and Community Service's core programs, and includes several new initiatives. This project involves assisting CNCS in developing and implementing the research and evaluation requirements of the Serve America Act, including organizing and analyzing public input on the agency's new strategic plan, gathered from a series of public dialogues and webinars. The analysis will result in production of a public report that reflects the breadth and depth of public comment across all six CNCS focus areas. Responsibilities including analytic coding of qualitative data and report writing. (Client: Corporation for National and Community Service)

## **Southern Growth Policies Board (2007-2010)**

**Senior Policy Analyst** for a regional public policy think tank charged with promoting economic growth and enhancing quality of life in thirteen southern states.

- Initiated the development of a publicly-available databank of southern economic, demographic, and social trends and statistics
- Originated a new research focus on the role geography plays in economic development problems and solutions
- Participated in the writing and editing of annual reports, policy briefs, guidebooks, and grants
- Participated in analyses of economic and community development policies and practices

- Prepared data presentations and maps for publication and online distribution
- Worked with a team to introduce new-media communication strategies to broaden the organization's reach and effectiveness

### **SJF Advisory Services (2007-2007)**

**Research assistant** for short-term assignment promoting the expansion of social entrepreneurship in Appalachia. Co-authored a summary report of findings and resource guide from a series of interviews with technical assistance providers in nine states

### **Center for Urban and Regional Studies (2005-2007)**

**Research assistant** for study examining home rehabilitation and energy usage patterns in impoverished neighborhoods. Managed the distribution and collection of survey instruments, and created and maintained a database management system for data collection.

### **North Carolina Metropolitan Coalition (2005-2005)**

**Research assistant** for academic credit in the Department of City and Regional Planning at UNC Chapel Hill. Co-authored *The State of North Carolina Urban Distressed Communities*. The report, an analysis of urban and rural poverty in North Carolina, was distributed to the North Carolina General Assembly and was instrumental in the inclusion of Urban Progress Zones in the 2006 renewal of the William S. Lee Tax Act.

### **Math/Science Equity Project (2002-2003)**

Research assistant for a study examining racial disparities in the academic trajectories of high school students in the Charlotte-Mecklenburg school system.

- Prepared an in-depth analysis comparing factors commonly seen as affecting the race gap among middle-class students, including residential segregation, student anti-achievement attitudes, teacher expectations, and school effects
- Conducted field interviews with students, parents, teachers, counselors, and school administrators
- Participated in coding and qualitative analysis of interview data

## *Selected Publications and Papers*

- 2016 *Interim Report, Bloomberg Philanthropies i-Teams Evaluation*, by Stephen Whitlow, David Robinson, Elizabeth Giardino, Porsha Cropper, Madeline Colety, and Galen Savidge.
- 2014 *Evaluation of the Strong Cities, Strong Communities Community Solutions Team Pilot Initiative*, by Stephen Whitlow, Amy Minzner, Elizabeth Giordano, Gabe Schwartz, Beth Seigel, Devon Winey, and Alyssa Rosen.
- 2014 *Neighborhood Stabilization Program Tracking Panel*, by Jonathan Spader, Alvaro Cortes, Christian Redfearn, Jenny Schuetz, Kimberly Burnett, Larry Buron, Michael DiDomenico, Anna Jefferson, Stephen Whitlow, Jennifer Lewis Buell.
- 2013 *Challenges and Opportunities in Community Development: A Framing Paper*, by Jeffrey Lubell, Stephen Whitlow, and Sophia Heller.
- 2013 *Evaluation of the Sustainable Employment in a Green US Economy (SEGUE) Initiative in Development*, by Carlos Martin, Jennifer Bagnell-Stuart, Kimberly Burnett, and Stephen Whitlow.
- 2012 *The State of the Residential Construction Industry*, by Carlos Martin and Stephen Whitlow.
- 2012 *Evaluation of Cities of Service Leadership Grants*, by Jennifer Turnham, Amy Minzner, Stephen Whitlow, and Anna Jefferson.
- 2012 *Evaluation of HUD's Office of University Partnerships' University Programs: Universities Investing in Communities*, by Amy Minzner, Jennifer Turnham, Elizabeth Copson, Stephen Whitlow, and Scott Brown.
- 2011 *Serving Communities: How Four Organizations are Using National Service to Solve Community Problems*, by JoAnn Jastrzaab, Glen Schneider, Stephen Whitlow, Michael DiDominico, Sophia Heller, and Mary Joel Holin.
- 2010 *Summary of Public Input on the CNCS Strategic Plan*, by Diana Epstein, Katie Spaenburg, and Stephen Whitlow
- 2009 *A Conversation on Southern Energy: The 2009 Report on the Future of the South*, by Scott Doron, Charity Pennock, Linda Hoke, Stephen Whitlow, and Ted Abernathy

- 2008 *Brave New South: The 2008 Report on the Future of the South*, by Linda Hoke, Jim Clinton, Stephen Whitlow, Scott Doron, Charity Pennock, and Ray Taylor
- 2008 *Building Tomorrow's Civic Actors: The Roles of Civic Education, Leadership Development, & Service-Learning Programming*, by Stephen Whitlow
- 2007 *Technical Assistance Providers for Social Enterprise in Appalachia*, by Stephen Whitlow and Tina Prevatte
- 2005 *The State of North Carolina Urban Distressed Communities*, by Stephen Whitlow and Allen Serkin
- 

## *Honors and Awards*

**2007 Impact Award recipient** for research benefiting North Carolina citizens. Awarded for *The State of North Carolina Urban Distressed Communities*.

## *Volunteer Experience*

**Planning Board Member**, Hillsborough, NC(2008 - 2010)

**Park & Recreation Board Member**, Hillsborough, NC(2007 - 2010)

**Rail Station Task Force Member**, Hillsborough, NC (task force concerned with establishment and siting of multi-modal transit station in Hillsborough, 2008 - 2009)

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, Submit Date: Mar 31, 2018  
COMMITTEE OR TASK FORCE

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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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I Agree

Stacey

First Name

L

Middle Initial

Wooden

Last Name

staceylwooden@yahoo.com

Email Address

107 Cottonwood Ct

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (410) 905-3732

Primary Phone

Home: (919) 869-7488

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

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Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

---

4-9 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Board is your First Choice? \*

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Environmental Stewardship Advisory Board

## Which Boards would you like to apply for?

---

Environmental Stewardship Advisory Board: Eligible

Planning Commission: Eligible

Question applies to Environmental Stewardship Advisory Board

## Select a Seat Category for the Environmental Stewardship Advisory Board \*

---

Chapel Hill Resident

Question applies to Planning Commission

## Select a Seat Category for the Planning Commission \*

---

Chapel Hill Resident

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## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I am a global public health researcher who has lived and worked in many US cities and countries around the world. I would bring a broad background of experience and perspective with regard to the overall public health needs of our city, with an emphasis on environmental sustainability, education, social justice, and cross-cultural sensitivity to meet the current and future needs of our citizens.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have a lifelong commitment to public service, as a Peace Corps volunteer, Fulbright Scholar, Unicef consultant, and have been a Orange Literacy volunteer at the women's shelter (Project Homestart) and as a literacy tutor. Now that my 2 sons are off to college, I have the time and interest in becoming more involved with the Chapel Hill community at the municipal level. Also, I am flexible with regard to board service, and I am very willing serve on any board or committee where my expertise and viewpoints would be most useful or needed.

[SWooden.CV18.4.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

over 55



Vaccine scientist

Occupation

Are you a Town of Chapel Hill employee?

Yes  No

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## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

**Stacey L. Wooden, Ph.D., MPH**  
 Chapel Hill, NC  
**staceylwooden@yahoo.com**

## **Work Experience**

**Principal Scientist** - The Human Vaccines Project, Inc., NY, NY April 2017 - present (remote w/travel) <http://www.humanvaccinesproject.org/>

- Develops and implements the sponsored research funding opportunities, interacts with HVP scientists and HVP leadership in the development of funding proposals and oversees proposal development, drafting and submission.
- Serves as Scientific Review Coordinator for the Michelson Prizes, responsible for all aspects of the Michelson Prizes for Human Immunology and Vaccine Research award program.
- Serves as Project's Principal Scientist on the clinical research teams associated with the Human Immunome and Rules of Immunity programs, including the Universal Influenza Vaccine Initiative.
- Works closely with HVP leadership on strategic planning and initiation of projects/programs to achieve overall organizational goals and objectives.
- Represents HVP and its programs at various scientific meetings, forums, and internal meetings throughout the year.

**Scientific Review Officer (SRO)** – CSRA, Inc., Chantilly, VA Mar 2010 – present (part-time, remote w/travel)

- Senior scientific review officer responsible for all aspects of peer review of large award biomedical research applications submitted to Congressionally Directed Medical Research Program (CDMRP), U.S. Department of Defense, and the Military Infectious Diseases Research Program (MIDRP). Major focus on emerging infections, vaccine development for malaria, dengue, Zika, HIV, TB, enteric diarrheal pathogens, and global multi-center infectious disease clinical trials.
- Responsible for identifying, recruiting and collaborating with scientists, clinicians, biostatisticians, technology transfer specialists, bioethicists and community members. Assign grant applications to panel members, monitor critiques, lead panel meetings, steer application discussions and final scoring.
- Compose summary statements for programmatic-level funding decisions; Develop policies in conjunction with CSRA and CDMRP leadership for process improvement; Responsible for training new scientific review officers and program managers.

**Chief Scientific Officer/Project Manager** – UNC School of Medicine, Translational and Clinical Sciences Institute (NC TraCS) Collaboratory of AIDS Researchers for Eradication (CARE).

[www.delaneycare.org](http://www.delaneycare.org) Dec. 2011 – July 2013

- Project manager and scientific advisor for a large NIAID/DAIDS-funded HIV cure collaboratory, working in conjunction with industry partner Merck.
- Responsible for providing strategic direction and scientific support to 18 individual projects/cores and maintaining frequent and productive communications to facilitate research progress across 9 different U.S. research centers.
- Responsible for administrative core budget, annual progress reports, supplement grants, consortium agreements and reports to NIH and scientific advisory panel.
- Designed and maintained website, organized annual fundraising dinner in conjunction with UNC development staff, organized annual meeting, national collaboratory meetings, and hired/supervised UNC-based collaboratory staff.

**Lecturer** – School of Pharmacy, Notre Dame of Maryland University, Baltimore, MD. 2010 – 2014

- Course taught: PHRD309 - Immunology – Vaccines and Vaccine Development and the Global Health Impact of the HIV/AIDS Pandemic.

**Adjunct Professor** – Department of Biology, Stevenson University, MD. 2009 – 2011

- Course taught: BIO203 – Microbiology. Public health emphasis of microbiology for undergraduate pre-medical and nursing students. Major emphasis on global infectious disease: HIV, TB, and malaria.

**Postdoctoral Fellow** - Center for Vaccine Development, Univ. of Maryland School of Medicine, Department of Pediatrics, Division of Tropical Infectious Disease. 2003 – 2007

- Research Focus: Evaluation of human immune responses to live oral *Shigella flexneri* vaccines for use in pediatric populations in developing countries (Phase I trial in Chile).

**Doctoral Research** – The Johns Hopkins University School of Medicine, Division of Experimental Rheumatology, The Johns Hopkins Bloomberg School of Public Health, Dept. of Molecular Microbiology and Immunology. 1995 – 2003

**UNICEF Consultant** - Southern Africa Initiative for HIV/AIDS Prevention, Mbabane, Swaziland. Michel Sidibe and Peggy Bide, Supervisors. 1994

- Developed culturally appropriate HIV prevention communication materials for primary schools, rural clinics and antenatal health centers in collaboration with the Ministry of Health, United Nations Development Programme (UNDP), and Family Life Association of Swaziland.
- Prepared recommendations for substantial modifications to national HIV prevention program by integrating key socio-cultural issues into the plan, with a specific a focus on women’s health and the need for gender equalization.

**Fulbright Scholar** - Swaziland, Africa. 1993 – 1994

- Conducted countrywide clinic-based ethnographic research of socio-cultural factors influencing the spread of HIV in Swazi women and urban adolescent males.
- Trained and supervised a team of host country research assistants in data collection, data analysis and qualitative research methodology.

**Clinical Research Associate** - Univ. of Utah School of Medicine, Dept. of Pediatrics, Division of Infectious Disease, Andrew T. Pavia, M.D., MPH Preceptor. 1992 – 1993

- Principal Investigator of qualitative research study designed to assess culturally appropriate communication strategies to prevent pregnancy and HIV transmission in teen mothers in Northern Utah (pilot project for Swaziland research).

**Peace Corps Volunteer** - Swaziland, Africa. 1988 – 1990

- Secondary School Health Science Teacher - Human and Social Biology (Forms 1-4)– Cambridge O-level syllabus. Obtained USAID grant funding for improved sanitation facilities at the local school and surrounding community.

**Research Laboratory Technician** – Univ. of Utah - School of Medicine & Dept. of Biology. 1983-1991

### Consultant and Other Activities

**Educate Girls Globally, Fremont, CA - Health Program Consultant - 2016**

- Created 2-yr pilot School-Based Health Education Program (SHEP) for 50 secondary schools in Uttarakhand, India, focused on WASH, menstrual hygiene management (MHM) and nutrition.
- Responsible for overall project design, program development, creation of monitoring and evaluation plan, survey tools, implementation plan and compliance with international IRB regulations.
- Supervised in-country Program Officer, Area Coordinators and School Coordinators. Developed reporting methods for monthly monitoring, data collection tools, conducted data analysis of baseline and endline program assessments, and budget analysis.
- Established partnerships with Himalayan Institute Hospital Trust (HIHT) Rural Development Institute (RDI), WaterAid, India, and London School of Hygiene and Tropical Medicine.
- Drafted concept papers and preliminary grant proposals

**Vaccine Ambassadors** [www.vaccineambassadors.org](http://www.vaccineambassadors.org)

- Board of Directors – Founding Chair 2014-2015. Provided overall strategic direction, partnership and business development, drafting of business plan, creation of fundraising plan, and preparation of grant applications and submissions to potential corporate and foundation sponsors.

**Gillings School of Global Public Health, UNC Chapel Hill, Gillings Global Gateway**

- **Partnership Consultant** - 2013 Drafted strategic partnerships whitepaper for UNC Gillings Global Gateway, identifying key academic global partners for UNC-Gillings School of Public Health and defining the institutional processes for UNC-SPH to establish and maintain international partnerships.

**Education**

**Ph.D. – Human Immunology** - The Johns Hopkins University School of Medicine, Dept. of Medicine, Division of Experimental Rheumatology, The Johns Hopkins Bloomberg School of Public Health, Dept. of Molecular Microbiology & Immunology, Baltimore, MD

**MPH – International Health** - Univ. of Utah, School of Medicine, Dept. of Family & Preventive Medicine, Salt Lake City, UT

**BS – Biology** – Univ. of Utah, College of Science, Dept. of Biology, Salt Lake City, UT

**Publications**

Spina CA, Anderson J, Archin NM, Bosque A, Chan J, Famiglietti M, Greene WC, Kashuba A, Lewin SR, Margolis DM, Mau M, Ruelas D, Saleh S, Shirakawa K, Siliciano RF, Singhanian A, Soto PC, Terry VH, Verdin E, Woelk C, Wooden S, Xing S, Planelles V. An in-depth comparison of latent HIV-1 reactivation in multiple cell model systems and resting CD4+ T cells from aviremic patients. *PLoS Pathog.* 2013 Dec;9(12):e1003834.

Kotloff, K., J. K. Simon, M. Pasetti, M.B. Sztein, S.L. Wooden, J.P. Nataro, E.M. Barry, W.C. Blackwelder and M.M. Levine. Phase 1 study to assess CVD 1208S, a live, oral delta *guaBA*, *sen*, and *set* *Shigella flexneri 2a* vaccine grown on animal-free media. *Human Vaccines*, 2007 Jul 15;3(6).

Wooden, S.L., S.R. Kalb, R.J. Cotter and M.J. Soloski. 2005. HLA-E binds a peptide derived from the ATP-binding cassette transporter multidrug resistance-associated protein 7 and inhibits NK cell-mediated lysis. *Cutting Edge: J Immunol.* 2005 Aug 1;175(3):1383-7

“Pride, Pleasure and Polygamy – Understanding the HIV epidemic in Southern Africa. Reflections on ethnographic field research in Swaziland from 1993-1994.” Proceedings of the Institute for International Education, Washington. DC, v2003.

Soloski, M.J., M.E. Szperka, A.H. Davies and S.L. Wooden. 2000. Host Immune Response to Intracellular Bacteria; A Role for MHC-linked Class Ib Antigen Presenting Molecules. *Proc Soc Exp Biol Med.* Sept; 224(4) 231-239

Goldenberg, D.P., Berger, J.M., Laheru, D.A., Wooden, S., Zhang, J.X., Genetic Dissection of a Pancreatic Trypsin Inhibitor, *Proc Natl Acad Sci USA* 1992 Jun 1; 89(11):5083-5087

Kuby, S.A., Fleming, G., Wooden, S. ATP-Creatine Transphosphorylase (Creatine Kinase) From Rabbit Muscle: A Peptide Fragment with Nucleotide Binding Properties, *FASEB, Vol 2, Number 5, A996;4066 1988*

**Major Invited Speeches**

**Sustainable Business and Social Impact Conference (SBSI) – Duke University Fuqua School of Business**  
Invited Panel Member: “Global Health: How to Reach the Bottom of the Pyramid.”

**Frontiers in Vaccinology, Baltimore, MD** Center for Vaccine Development Symposium

“Gamma delta T cells as a measure of enteric vaccine immunogenicity.”

**American Association of Immunologists, Denver, CO**

Block symposium speaker, “HLA-E binds a peptide derived from the ABC transporter MRP7 and inhibits NK cell-mediated lysis.”

**U.S. Information Agency Cultural Center, Mbabane, Swaziland** “Why HIV, why women, and why a vaccine will never be enough - Understanding how Swazi culture and the lack of gender equity influences the spread of HIV.”

**USAID - HIV/AIDS Strategic Planning Initiative, Maputo, Mozambique** “The Need for Culturally Appropriate HIV Prevention Strategies in Southern Africa – A Report from the Front Lines.”