



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 16., **File #:** [23-0413], **Version:** 1

Meeting Date: 5/10/2023

Open the Legislative Hearing: Conditional Zoning Application for Starpoint Refuel at 1950 U.S. 15 501.

See the Staff Report on the next page.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Corey Liles, Planning Manager

- a. Without objection, the preliminary report and any other materials submitted at the hearing for consideration by the Council will be entered into the record
- b. Introduction and preliminary recommendation
- c. Presentation by the applicant
- d. Recommendation of the Planning Commission
- e. Recommendations of other boards and commissions
- f. Comments from the public
- g. Comments and questions from the Mayor and Town Council
- h. Referral to the Manager and Attorney.
- i. Motion to recess the Hearing to June 14, 2023.

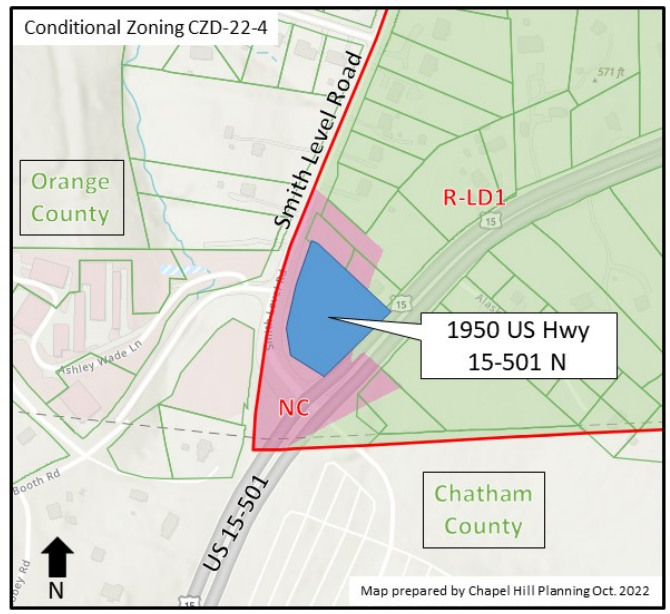
RECOMMENDATION: That the Council open the legislative hearing, receive and provide comments on the proposed Conditional Zoning, and continue the legislative hearing to June 14, 2023.



OPEN THE LEGISLATIVE HEARING: CONDITIONAL ZONING APPLICATION FOR STARPOINT REFUEL LOCATED AT 1950 U.S. 15-501 (PROJECT #CZD-22-4)

SUMMARY REPORT

TOWN OF CHAPEL HILL PLANNING DEPARTMENT
 Britany Waddell, Director
 Judy Johnson, Assistant Director
 Jacob Hunt, Planner II

PROPERTY ADDRESS	MEETING DATE	APPLICANT
1950 U.S. 15-501	May 10, 2023	McAdams on behalf of Refuel Operating Company, LLC
STAFF RECOMMENDATION <p>That the Council: 1) open the legislative hearing, 2) receive and provide comments on the Conditional Zoning application, and 3) continue the hearing to June 14, 2023.</p>		
ZONING <p><i>Existing:</i> Neighborhood Commercial (NC) and Residential - Low Density 1 (R-LD1)</p> <p><i>Proposed:</i> Neighborhood Commercial-Conditional Zoning District (NC-CZD)</p>	PROJECT OVERVIEW <p>This proposed redevelopment of an existing gas station on approximately 1.14 acres of land includes:</p> <ul style="list-style-type: none"> • 3,270 sq. ft. of commercial floor area • New covered pump station • Surface parking • Turn lane realignment on Smith Level Road <p>A Transportation Impact Analysis was not required for this application.</p>	
PROCESS <p>Conditional Zoning is a legislative process that allows Town Council to review the rezoning application for consistency with the Land Use Plan in the Comprehensive Plan and establish standards that address any impacts on surrounding properties.</p>	PROJECT LOCATION 	
DECISION POINTS <p><u>Modifications to Regulations:</u> The applicant is requesting modifications to:</p> <ul style="list-style-type: none"> • Street setback • Landscape buffers • Remove a requirement to provide sidewalks along street frontages <p><u>Other Considerations:</u></p> <ul style="list-style-type: none"> • Providing sidewalks will require the construction of pedestrian crossing facilities at the intersection of Smith Level Road and U.S. 15-501 		
ATTACHMENTS	<ol style="list-style-type: none"> 1. Technical Report & Project Fact Sheet 2. Draft Staff Presentation 3. Resolution A, Resolution of Reasonableness and Consistency 4. Ordinance A, Approving the Application 5. Resolution B, Denying the Application 6. Advisory Board Recommendations 7. Draft Applicant Presentation 8. Modifications to Regulations (Applicant Request) 9. Applicant Materials 	



TECHNICAL REPORT

PROPOSED ZONING

The application proposes applying a Neighborhood Commercial-Conditional Zoning District (NC-CZD) to the site to accommodate the proposed project.

The Land Use Management Ordinance (LUMO) states the intent of Neighborhood Commercial-Conditional Zoning District (NC-CZD) is *“to provide for the development of low-intensity commercial and service centers that are accessible by pedestrians from the surrounding neighborhoods, serve the daily convenience and personal service needs of the surrounding neighborhoods, and are of such a nature as to minimize conflicts with surrounding residential uses.”* (LUMO Section 3.3.3)

The applicant has submitted a Conditional Zoning application, which allows review of the development proposal in conjunction with the rezoning, and which allows site-specific standards to be formulated and applied as conditions through a legislative process.

Conditions are typically used to:

- Address conformance of the development with Town regulations and adopted plans.
- Modify use, intensity, and development standards to be more restrictive when addressing impacts reasonably expected to be generated by development.
- Modify intensity and development standards to be less restrictive when accommodating the applicant’s proposed site plan (Modifications to Regulations).

SITE CONTEXT

Staff has identified the following physical and regulatory characteristics of the land which are relevant to consideration of a Zoning Atlas Amendment:

- The property is currently occupied by an existing gas station and small retail spaces.
- The applicant is pursuing a Conditional Zoning for two reasons. The first is that the extent of the land disturbance on-site requires either Conditional Zoning or a Special Use Permit under LUMO 3.7. The second is to allow the applicant to request modifications to LUMO standards.
- The site fronts on US Highway 15-501 and Smith Level Road, both of which are North Carolina Department of Transportation (NCDOT) maintained arterial streets and major travel corridors in southern Chapel Hill.
- The site is adjacent to the following zoning districts and uses:
 - North and East: Single family homes in the Residential-Low Density 1 (R-LD1) zoning district.
 - West: Town of Carrboro and Orange County zoning jurisdictions
 - South: Chatham County zoning jurisdiction
- The site does not contain any notable hydrological features.
- The site is in the Watershed Protection District.

PROPOSED MODIFICATIONS TO REGULATIONS

- 1) Section 3.8.2: Dimensional standards: Setbacks.** The applicant proposes reducing the minimum street setback along Smith Level Road from 24 ft. to 16 ft.

Staff Comment: Setbacks are a tool to separate a proposed development from adjacent major streets and different adjacent land uses. Staff believes that the Council could find a public purpose for the decrease in setbacks as they will allow for the building of the entirety of the proposed commercial space on a relatively small site. The proposed modification also allows a retaining wall inside of the Smith Level Road street setback to support the applicant's grading plan.

Further justification is provided in the applicant's statement on Modifications to Regulations.

- 2) Section 5.6.6: Landscaping, screening and buffering: Required Buffers**
The table below shows the required and proposed buffers for this development.

Location	Required	Proposed
Eastern Buffer (single-family)	Type 'C' 20 ft.	Variable width, 12-20 ft. Type 'C'
Eastern Buffer (15-501)	Type 'D' 30 ft.	0 ft., with street trees planted per district-specific plan
Western Buffer (Smith Level Rd)	Type 'D' 30 ft.	Variable width, 0-30 ft., planted per district-specific plan

Staff Comment: Buffers are required to separate a proposed development from adjacent major streets and different adjacent land uses or zoning designations to minimize potential nuisances like noise, dust, odor, litter, and glare of lights. Buffers are also intended to reduce the visual impact of unsightly aspects of adjacent development, provide for the separation of spaces, and to establish a sense of privacy. Staff believes that the Council could find a public purpose for buffer standards reduction as current buffers fronting 15-501 and Smith Level Road do not meet LUMO standards. Modified buffers may improve adjacent site conditions. LUMO-compliant buffers would limit developable area but could also provide more protection from potential nuisances.

Further justification is provided in the applicant's statement on Modifications to Regulations.

- 3) Section 5.8.1: Access and Circulation: External Circulation.** The applicant requests to waive a requirement for sidewalks along US 15-501 and Smith Level Road.

Staff Comment: LUMO requires bicycle, pedestrian and transit improvements to be installed along all public streets within and on the external street frontage of the development, to the extent practicable, in accordance with provisions in the Chapel Hill Design Manual. On this site, those improvements include sidewalks on both street frontages based on the street classifications. Staff agrees with the applicant that sidewalks should not be required on US 15-501. This is due to the presence of a historic cemetery on the site that would be negatively impacted by the construction of a sidewalk, as well as the lack of connection opportunity to any existing infrastructure along US 15-501. Staff recommends that sidewalks be provided on Smith Level Road. Given possible pedestrian connectivity opportunities with surrounding properties, staff do not support a modification to LUMO standards for the Smith Level Road frontage.

Further justification is provided in the applicant's statement on Modifications to Regulations.

OTHER CONSIDERATIONS

Sidewalks and Crossing of US 15-501. The Town's Design Manual and the Mobility and Connectivity Plan support the provision of sidewalks on abutting public streets for new developments, subdivisions, and redevelopment. LUMO section 5.8.1(e) states: "Bicycle and pedestrian systems in the vicinity of the development site shall be extended to the site to the extent practicable. Access to the site shall be in compliance with and coordinate to existing and future town bicycle and pedestrian systems and the systems of adjacent developments. Bicycle, pedestrian and transit improvements shall be installed along all public streets within and on the external street frontage of the development, to the extent practicable, in accordance with provisions in the Chapel Hill Design Manual." To meet this requirement, standard sidewalks will need to be provided along Smith Level Road that connect to existing pedestrian facilities at the intersection of Smith Level Road and US 15-501. NCDOT has stated that the following will be necessary improvements if a sidewalk is installed.

- Crosswalks on US 15-501 and the Walmart entrance road for connectivity
- Appropriate ramps meeting ADA and NCDOT standards to accommodate crosswalks and connectivity including installation of sidewalk on the northeast corner of the Walmart entrance road
- Pedestrian signals for the crosswalks meeting NCDOT design standards.

Staff is recommending that the applicant hold further conversations with NCDOT and seek their approval for the sidewalk as required by LUMO. This is recommended as a condition of approval.

CONSISTENCY WITH THE COMPREHENSIVE PLAN AND OTHER DOCUMENTS

North Carolina General Statute 160D-605 requires the Town Council to consider a statement of Plan consistency when reviewing any Zoning Atlas Amendment. Town staff has reviewed this application for compliance with the themes from the [2020 Comprehensive Plan](http://www.townofchapelhill.org/home/showdocument?id=15001)¹, the standards of the [Land Use Management Ordinance](https://www.municode.com/library/#!/nc/chapel_hill/codes/code_of_ordinances?nodeId=CO_APXALAUSMA)², and the [Town of Chapel Hill, NC : Design Manual and Standard Details](http://www.townofchapelhill.org/town-hall/departments-services/public-works/engineering/design-manual-and-standard-details)³ and provides the following evaluation of consistency:

	Description of Plan Element	Staff Evaluation
Land Use Category	<p>The Future Land Use Map (FLUM) designation of the site is Commercial/Office, reflecting the current use of the site for a service station, truck rental facility, and retail space.</p> <p>The site falls outside of FLUM Focus Areas.</p> <p>The purpose of Commercial/Office use areas is to provide for a wide range of businesses,</p>	<p>The proposed rezoning is consistent with the uses envisioned by the FLUM because the proposed zoning district allows commercial establishments.</p>

¹ <http://www.townofchapelhill.org/home/showdocument?id=15001>

² https://www.municode.com/library/#!/nc/chapel_hill/codes/code_of_ordinances?nodeId=CO_APXALAUSMA

³ <http://www.townofchapelhill.org/town-hall/departments-services/public-works/engineering/design-manual-and-standard-details>

	retail/restaurant establishments, institutions, services, medical/health services, auxiliary hospitals, and offices. They are generally located near concentrations of existing or planned residences with access to major transportation/multi-modal corridors. Where possible, sidewalks and other pedestrian spaces should be activated as places to gather or otherwise spend time, such as sidewalk cafes and plazas. Off-street parking should be behind buildings.	Zoning conditions can require the pedestrian infrastructure envisioned by the FLUM to connect surrounding neighborhoods with retail opportunities.
Mobility And Connectivity	The Mobility and Connectivity Plan does not propose any facilities or crossing opportunities in this area of US 15 501.	The applicant is requesting a modification to sidewalk requirements. If that is granted, they would need to construct a crossing.
Climate Action and Response	<p>One of the top goals of the Climate Action and Response Plan is a reduction of Greenhouse Gas emissions by 50% by 2030 and to eventually become carbon neutral.</p> <p>The Plan also identifies transportation and land use actions that should be taken to reach these goals. Those include “create a town-wide electric vehicle (EV) charging station network” and “create walkable, bikeable, transit-served neighborhoods.”</p>	<p>The applicant is proposing a use that will not work towards the Town’s goal of a reduction of greenhouse gas emissions or other Plan goals. The proposed use encourages increased dependence on auto-oriented development and fossil fuels.</p> <p>By not providing sidewalks connections, the proposed development does not contribute to a walkable neighborhood in the area.</p>

Chapel Hill 2020 Goals	<p>Opportunities for this application to support goals of Chapel Hill 2020 include:</p> <ul style="list-style-type: none"> • Redevelopment of the site would allow for greater economic development on site (<i>Community Prosperity and Engagement.2</i>) • Reductions in impervious surface along with improved spill and cleanup requirements on the site could result in more positive environmental outcomes for this area of Town. (<i>Nurturing Our Community.2</i>) • A redeveloped service station would “recognize the importance of automobiles” in the overall transportation system. This is stated goal of Chapel Hill 2020. (<i>Getting Around.1</i>) • The proposed zoning would support suburban development in appropriate locations. (<i>Getting Around.4</i>) <p>Staff believes this application does not support the following goals of Chapel Hill 2020:</p> <ul style="list-style-type: none"> • Without providing connection for pedestrians, the development will not promote a safe, connected community (<i>Community Prosperity and Engagement.3</i>) • The development as proposed does not encourage the growth of alternative forms of transportation including bicycling and walking. (<i>Getting Around.1</i>) • The proposed use of a service station/convenience store does not work towards mitigating congestion or improving air quality. It will likely have some negative impacts on each by encouraging automobile dependence. (<i>Getting Around.6</i>)
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REASONABLENESS OF THE ZONING ATLAS AMENDMENT

Reasonableness is determined by comparing the scale of permissible development under the proposed zoning district to the scale permitted under existing zoning, and by considering characteristics of the site and its surroundings. North Carolina General Statute 160D-605 requires the Town Council to consider a statement of reasonableness when reviewing any Zoning Atlas Amendment.

The factors listed below considers the applicant’s proposed zoning district and overall proposed use program. Specific characteristics of the development proposal, compliance with regulations, and appropriate conditions to address potential impacts of the development are evaluated elsewhere.

Supporting Factors

- The proposed zoning is the parallel Conditional Zoning District of the existing zoning district.
- The proposed Conditional Zoning District would reduce the amount of impervious surface on the site and be required to meet current LUMO stormwater standards.
- The proposed zoning district allows conditions to be incorporated that could limit intensity and establish standards to address any impacts on surrounding properties.

Other Considerations

- The proposed Conditional Zoning District does not include the provision of sidewalks to address pedestrian needs in the area.

FINDINGS OF FACT

Staff provides the following evaluation of the application under the three Findings of Fact identified in LUMO Section 4.4. LUMO states that the Zoning Atlas shall not be amended unless at least one of the Findings are made.

FINDING #1: The proposed zoning amendment is necessary to correct a manifest error.	
Arguments	To date, no arguments in support or in opposition have been submitted or identified by staff.
Staff Evaluation	There appears to be no manifest error in the Town's Zoning Atlas.

FINDING #2: The proposed zoning amendment is necessary because of changed or changing conditions in a particular area or in the jurisdiction generally.	
Arguments	<p>Staff notes that the existing building may have reached the end of its lifespan and redevelopment of the site may be needed to allow the current use to continue.</p> <p>To date, no arguments in opposition have been submitted or identified by staff.</p>
Staff Evaluation	The Council could make the finding that the proposed zoning amendment is necessary because of changing conditions in Chapel Hill.

FINDING #3: The proposed zoning amendment is necessary to achieve the purposes of the comprehensive plan.	
Arguments	<p>Staff notes that the Conditional Zoning application could contribute to the purposes of the Comprehensive Plan through the following:</p> <ul style="list-style-type: none"> • Facilitating development that implements the Land Use Category designated on the Future Land Use Map. • Supporting goals of Chapel Hill 2020 including <i>Community Prosperity and Engagement</i>, <i>Good Places-New Spaces</i>, and <i>Nurturing Our Community</i>. <p>Staff notes that the Conditional Zoning application may not contribute to the purposes of the Comprehensive Plan through the following:</p> <ul style="list-style-type: none"> • Does not support a connected community; <i>Community Prosperity and Engagement</i>. • Does not encourage the growth of alternative forms of transportation including bicycling and walking; <i>Getting Around</i>.
Staff Evaluation	The Council could or could not make the finding that the proposed zoning amendment is necessary to achieve the purposes of the Comprehensive Plan.









PROJECT FACT SHEET

Project Details

Site Description	
Project Name	Starpoint Refuel
Address	1950 US 15-501 S
Property Size (NLA)	49,876 (1.14 acres)
Gross Land Area (GLA)	54,864 sq. ft. (1.26 acres)
Orange County Parcel Identifier Numbers	9776-68-0129
Existing Zoning	Neighborhood Commercial (NC) and Residential-Low Density 1 (R-LD1)
Proposed Zoning	Neighborhood Commercial-Conditional Zoning District (NC-CZD)


Site Development Standards

Topic	Comment				Status
Development Intensity					
Use (Sec. 3.7)	Proposed Use: Service station/convenience store				
Density (Sec. 3.8)	Not applicable for nonresidential development				NA
Dimensional Standards (Sec. 3.8)	Setbacks: 24 ft. street, 8 ft. interior, 11 ft. solar – all minimums Proposed: 16 ft. street setback proposed, others will comply Setback (primary) height: 34 ft. maximum Core (secondary) height: 60 ft. maximum Proposed: Building heights will comply				M
Floor area (Sec. 3.8)	Maximum Floor Area Ratio (FAR): .264 (14,484 Sq. Ft.) Proposed: .06 (3,270 Sq. Ft.)				
Landscape					
Buffers (Sec. 5.6.2)		<u>Adjacent Use/Zoning</u>	<u>Required</u>	<u>Proposed</u>	M
	North:	Single-family/ Vacant Land	20 ft. Type C/ 10 ft. Type B	12-20 ft. Type C / 10 ft. Type B	
	East:	US 15-501 (arterial)	30 ft. Type D	0 ft. with modified plantings	
	West:	Smith Level Road (arterial)	30 ft. Type D	0-30 ft. with modified plantings	
Tree Canopy (Sec. 5.7)	Minimum required: 14,962 sq. ft. (30% of NLA) Proposed: Final Plans application must comply				FP
Parking Landscape Standards (Sec. 5.9.6)	Final Plans application must comply				FP

Environment		
RCD Dimensional Standards (Sec. 3.6.3)	Final Plans application must comply	FP
Erosion Control (Sec. 5.3.1)	Orange County Erosion Control permit required	FP
Steep Slopes Land Disturbance (Sec. 5.3.2)	<i>Maximum Disturbance allowed:</i> 25% of areas with existing 4:1 slopes or greater <i>Proposed:</i> 0 sq. ft.	FP
Stormwater Management (Sec. 5.4)	Meet or exceed LUMO standards	FP
Land Disturbance	<i>Proposed:</i> 48,600 sq. ft.	
Impervious Surface	<i>Existing:</i> 38,747 sq. ft. (70.6%) <i>Maximum allowed:</i> 38,405 sq. ft. (70%) <i>Proposed:</i> 29,619 sq. ft. (54%)	
Solid Waste & Recycling (Sec. 5.13)	Application must comply	FP
Jordan Riparian Buffer (Sec. 5.18)	Application must comply	FP
Access & Circulation		
Traffic Impact Analysis (Sec. 5.8)	TIA exempt	NA
Road Improvements (Sec. 5.8)	The developer proposes improvements to Smith Level Road to accommodate the proposed vehicular access points.	FP
Vehicular Access (Sec. 5.8)	Access points proposed on US 15-501 and the intersection of Smith Level Rd and Booth Rd. NCDOT is supportive of right in/right out access on US 15 501 and a full access at Smith Level Road.	FP
Bicycle & Pedestrian Improvements (Sec. 5.8)	The developer is requesting a modification to sidewalk requirements.	M
Transit Improvements (Sec. 5.8)	None	FP
Off-street Vehicular Parking (Sec. 5.9)	<i>Minimum parking required:</i> 9 plus 1 accessible space <i>Maximum parking allowed:</i> 14 spaces <i>Proposed:</i> 9 plus 1 accessible space	
Bicycle Parking (Sec. 5.9)	<i>Minimum required:</i> 6 spaces <i>Proposed:</i> 8 spaces	
Electric Vehicle Parking	None Provided	NA
Parking Design Standards (Sec. 5.9)	Application must comply	FP
Loading (Sec 5.9)	Application must comply	FP
Technical		
Fire	Built to Town Standards	FP

Recreation Area (Sec. 5.5)	Not applicable for nonresidential development	NA
Lighting Plan (Sec. 5.11)	Built to Town Standards; not to exceed 0.3 footcandles at property line	FP
Signage (Sec. 5.14)	Built to Town Standards	FP

Project Summary Legend

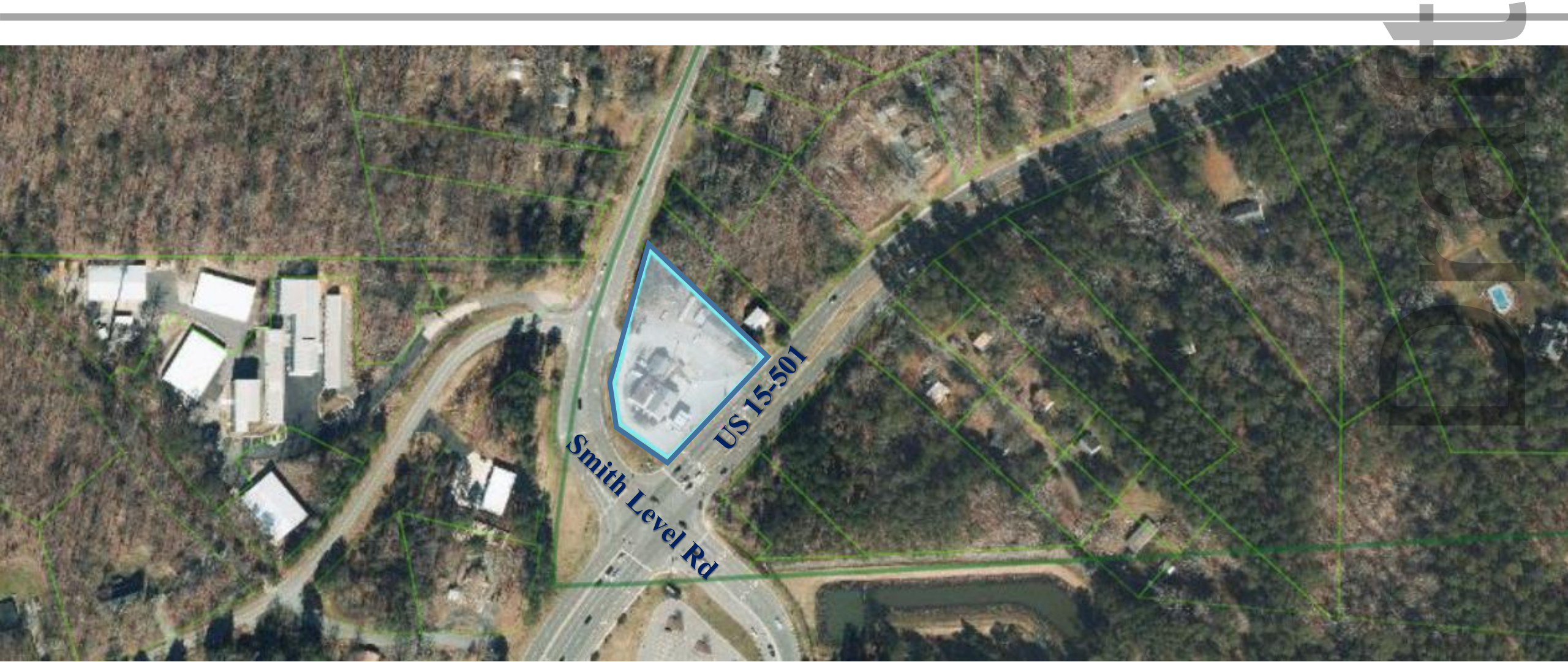
Symbol	Meaning
	Meets Requirements
M	Seeking Modification
C	Requires Council Endorsement
FP	Required at Final Plans
NA	Not Applicable



CONDITIONAL ZONING

Starpoint Refuel

May 10, 2023





RECOMMENDATION

Open the Legislative Hearing

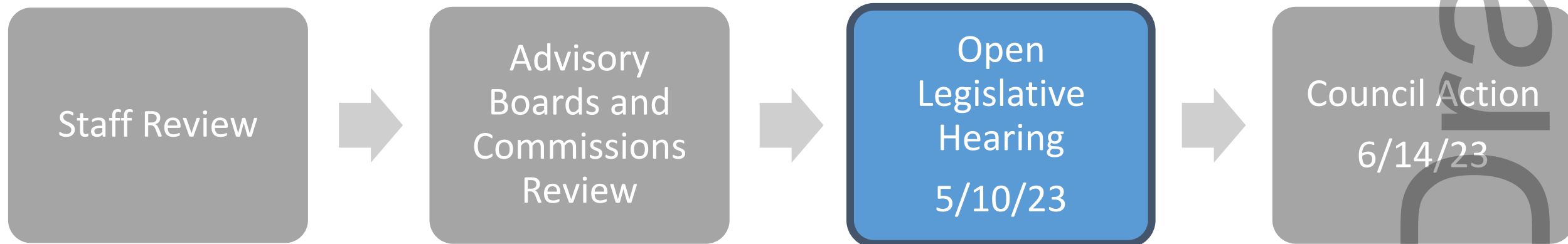
Receive and provide comments on the proposed Conditional Zoning

Continue the hearing to June 14, 2023





PROCESS





TIMELINE OF REVIEW

Date	Review Body
JAN 24	Community Design Commission (CDC)
FEB 28	Transportation & Connectivity Advisory Board (TCAB) Environmental Stewardship Advisory Board (ESAB)
MAY 2	Planning Commission
MAY 10	Town Council Public Hearing
JUNE 14	Town Council Action Hearing

Draft



PROJECT SUMMARY

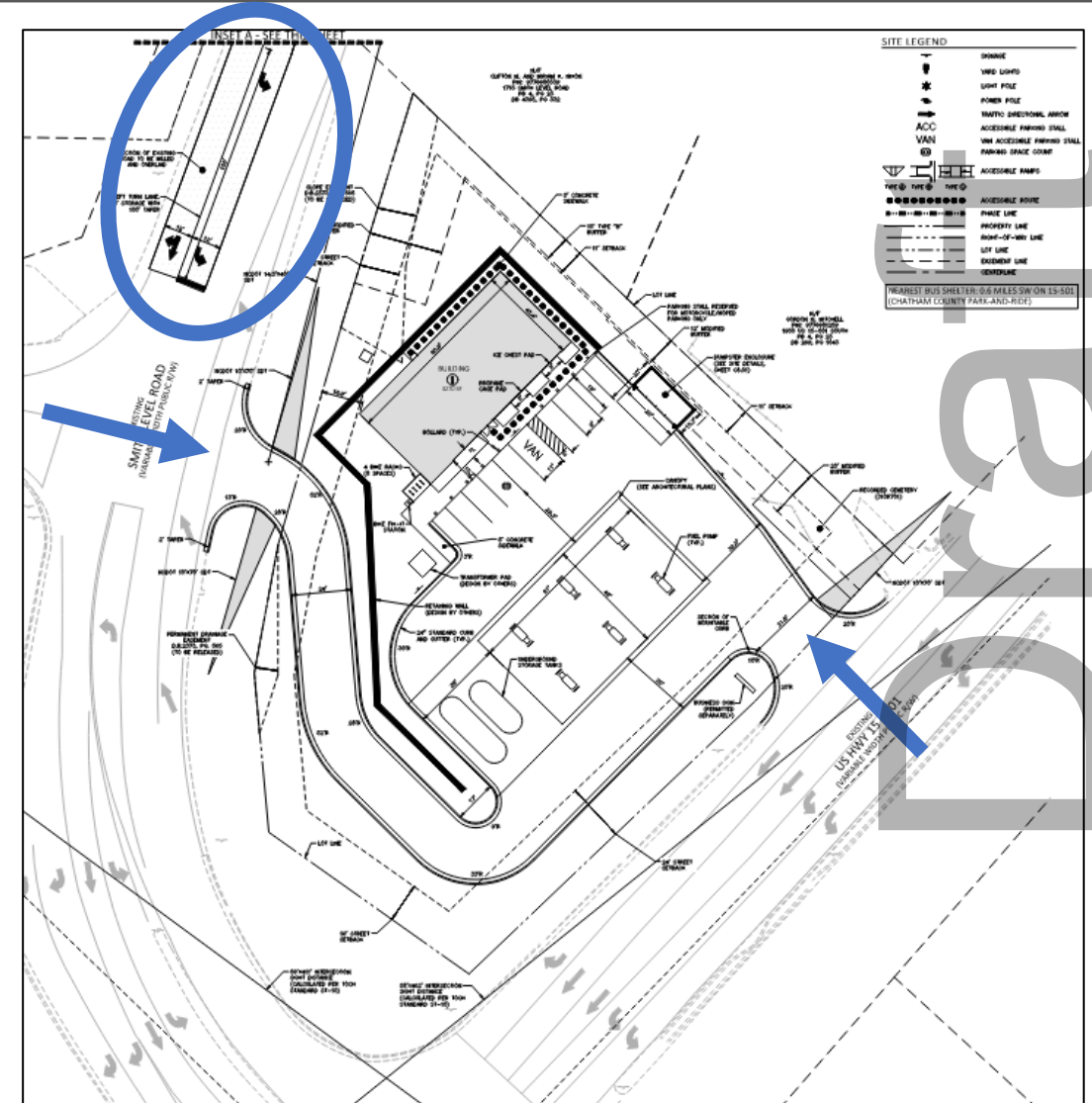
- ☐ 1.26 acre site
- ☐ Existing Zoning:
Neighborhood Commercial (NC) and
Residential Low Density (RLD-1)
- ☐ Proposed Zoning:
Neighborhood Commercial –
Conditional Zoning District (NC-CZD)
- ☐ Existing Gas Station and Retail
- ☐ Proposed Gas Station and
Convenience Store





Proposed Site Plan

- ❑ 3,270 sq. ft. of commercial floor area
- ❑ New covered pump station
- ❑ Entrances on Smith Level Road and US 15-501
- ❑ Turn-lane realignment of Smith Level Road





PROPOSED MODIFICATIONS

Requesting modification to regulations for:

	Required:	Requested:
LUMO 3.8.2: Setbacks	24 ft. Street Setback	16 ft. along Smith Level Rd
LUMO 5.6.6: East – single-family Landscape Buffers	Type 'C' 20 ft.	Type 'C' 12-20 ft.
East – 15-501	Type 'D' 30 ft.	Street trees, 0 ft.
West	Type 'D' 30 ft.	Modified plantings, 0-30 ft.
LUMO 5.8.1: Sidewalks	Street improvements including sidewalks along both frontages	For sidewalks to be provided on site

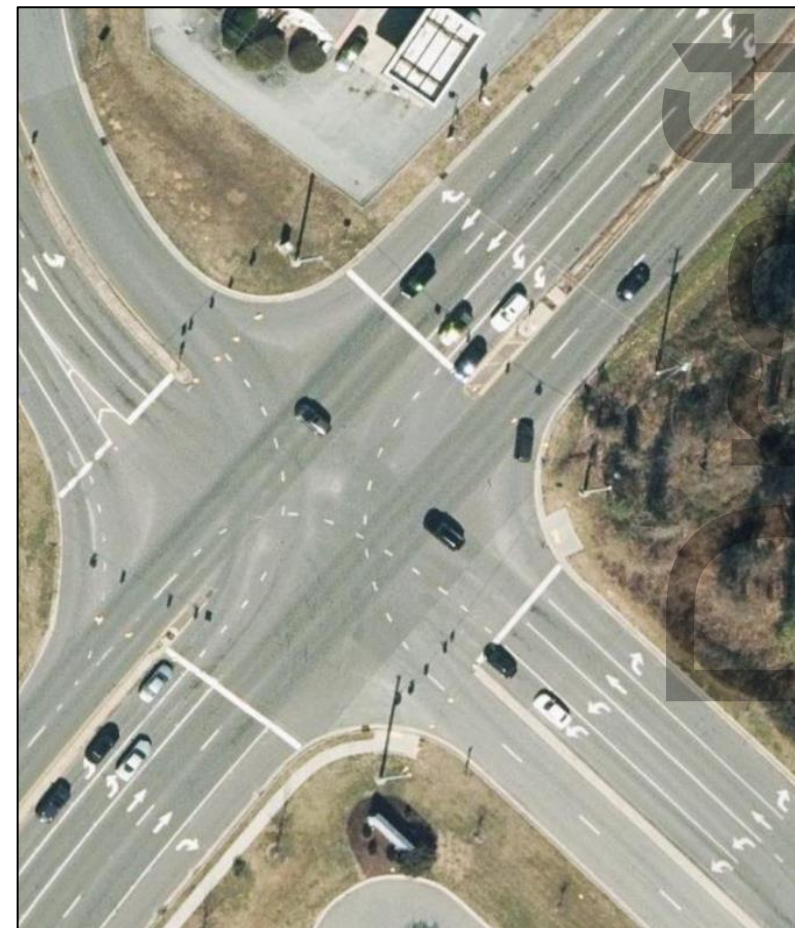


OTHER CONSIDERATIONS

Sidewalks and Roadway Improvements

If sidewalks are provided NCDOT will require:

- Crosswalks on US 15-501 and the Walmart entrance
- Ramps meeting ADA and NCDOT standards to accommodate crosswalks
- Pedestrian signals, pedestals, and associated improvements.





ADVISORY BOARD RECOMMENDATIONS

ADVISORY BOARD	RECOMMENDATION:	SUMMARY OF COMMENTS:
Community Design Commission	None	<ul style="list-style-type: none">• Consider improved architectural features• Reduce retaining wall• Provide sidewalks• Install EV Chargers
Environmental Stewardship Advisory Board	Approved w/conditions	<ul style="list-style-type: none">• Electric heat pump for HVAC• Rooftop solar system, minimize light pollution• Native plants only• Remediation required by the State• Provide sidewalks
Transportation and Connectivity Advisory Board	Denied	Denied due to lack of sidewalk on Smith Level Road without sufficient hardship



ADVISORY BOARD RECOMMENDATIONS

ADVISORY BOARD RECOMMENDATION: SUMMARY OF COMMENTS:		
Planning Commission	Denial of Resolution of Consistency	<ul style="list-style-type: none">• No sidewalk provided• No EV charging stations
Planning Commission	Approval w/comments of Ordinance A	<ul style="list-style-type: none">• Approval conditional on construction of sidewalks on Smith Level Road• Understands that this may render the project uneconomic



RECOMMENDATION

Open the Legislative
Hearing

Receive and provide
comments on the proposed
Conditional Zoning

Continue the hearing to
June 14, 2023



RESOLUTION A
Resolution of Reasonableness and Consistency

A RESOLUTION REGARDING THE REASONABLENESS AND CONSISTENCY WITH THE COMPREHENSIVE PLAN OF THE APPLICATION FOR A CONDITIONAL ZONING ATLAS AMENDMENT FOR THE PROPERTY LOCATED AT 1950 US 15-501 FROM NEIGHBORHOOD COMMERCIAL (NC) AND RESIDENTIAL-LOW DENSITY 1 (R-LD1) TO NEIGHBORHOOD COMMERCIAL-CONDITIONAL ZONING DISTRICT (NC-CZD) (2023-[MO-DAY]/R-#)

WHEREAS, the Council of the Town of Chapel Hill has considered the application for Conditional Zoning submitted by McAdams on behalf of owners Refuel Operating Company, LLC to rezone a 1.14-acre site located at 1950 US 15-501 on a parcel identified as Orange County Parcel Identifier Number (PIN) 9776-68-0129 to allow a service station and associated convenience store; and

WHEREAS, the Council finds that the amendment, if enacted, is reasonable and in the public's interest, as explained by, but not limited to, the following considerations:

- The proposed zoning is the parallel Conditional Zoning District of the existing zoning district.
- The proposed Conditional Zoning district would reduce the amount of impervious surface on the site and be required to meet current LUMO stormwater standards.
- The proposed zoning district allows conditions to be incorporated that could limit intensity and establish standards to address any impacts on surrounding properties.

WHEREAS, the Council finds that the amendment, if enacted, is consistent with the Town's Comprehensive Plan, as explained by, but not limited to, the following elements of the Comprehensive Plan:

- Facilitating development that implements the Land Use Category designated on the Future Land Use Map.
- Redevelopment of the site would allow for greater economic development on site (Community Prosperity and Engagement.2)
- Reductions in impervious surface along with improved spill and cleanup requirements on the site could result in more positive environmental outcomes for this area of Town. (Nurturing Our Community.2)
- A redeveloped service station would "recognize the importance of automobiles" in the overall transportation system. This is stated goal of Chapel Hill 2020. (Getting Around.1)
- The proposed zoning would support suburban development in appropriate locations. (Getting Around.4)

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby finds the proposed Conditional Zoning Atlas Amendment to be reasonable and consistent with the Town Comprehensive Plan.

This the Xth day of XX, 2023.

ORDINANCE A

(Approving the Conditional Zoning Application)

AN ORDINANCE AMENDING THE CHAPEL HILL ZONING ATLAS TO REZONE THE PROPERTY LOCATED AT 1950 US 15-501 FROM NEIGHBORHOOD COMMERCIAL (NC) AND RESIDENTIAL-LOW DENSITY 1 (R-LD1) TO NEIGHBORHOOD COMMERCIAL-CONDITIONAL ZONING DISTRICT (NC-CZD)(PROJECT #CZD-22-4) (2023-XX-XX/O-#)

WHEREAS, the Council of the Town of Chapel Hill has considered the application for Conditional Zoning submitted by McAdams on behalf of owners Refuel Operating Company, LLC to rezone a 1.14-acre site located at 1950 US 15-501 on a parcel identified as Orange County Parcel Identifier Number (PIN) 9776-68-0129 to allow a service station and associated convenience store and finds that the amendment to the Zoning Atlas is:

- Consistent with the Town's Comprehensive Plan, per NCGS 160D-605; and
- Reasonable and in the public's interest, per NCGS 160D-605; and
- Warranted because of changing conditions and warranted to achieve the purposes of the Comprehensive Plan, per LUMO 4.4

WHEREAS, the application, if rezoned according to the district-specific plan dated September 23, 2022 and last revised March 24, 2023 and the conditions listed below would, per LUMO 4.4.3(f):

- 1) Conform with the applicable provisions of the Land Use Management Ordinance (LUMO) and Town Code
- 2) Conform with the Comprehensive Plan
- 3) Be compatible with adjoining uses
- 4) Mitigate impacts on surrounding properties and the Town as a whole
- 5) Be harmonious with existing and proposed built systems including utility infrastructure, transportation facilities, police and fire coverage, and other public services and facilities
- 6) Be harmonious with natural systems such as hydrology, topography, and other environmental constraints

MODIFICATIONS TO REGULATIONS

WHEREAS, the Council of the Town of Chapel Hill finds, in this case, that the proposed development with the following requested modifications to regulations satisfies public purposes to an equivalent or greater degree:

1) Section 3.8.2: Dimensional standards: Setbacks

Reduce the minimum street setback along Smith Level Road from 24 ft. to 16 ft.

This finding is based on a determination that the public purposes are satisfied to an equivalent or greater degree because the setbacks will allow for the building of the entirety of the proposed commercial space and allow a for retaining wall to improve grading on the site.

2) Section 5.6.6: Landscaping, screening and buffering: Required Buffers

Modify required buffer widths, types, and planting counts as shown below, and with no modified buffers being eligible for an alternative buffer request:

Location	Proposed
Eastern Buffer (single-family)	Variable width, 12-20 ft. Type 'C'
Eastern Buffer (15-501)	0 ft., with street trees planted per district-specific plan
Western Buffer (Smith Level Rd)	Variable width, 0-30 ft., planted per district-specific plan

This finding is based on a determination that the public purposes are satisfied to an equivalent or greater degree because compliant buffers do not currently exist along 15-501 and Smith Level Road and because the buffers are appropriate for the nature of the proposed commercial operation.

3) Section 5.8.1: Access and Circulation: External Circulation

Waive the requirement to install sidewalks at the development street frontage along US 15-501 in accordance with the Engineering Design Manual.

This finding is based on a determination that the public purposes are satisfied to an equivalent or greater degree because omitting the required sidewalk along US 15-501 avoids impact to a historic cemetery.

CONDITIONAL ZONING DISTRICT

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Chapel Hill that the Council finds, in this case, the proposed rezoning with the following uses, subject to the conditions below, satisfies the intent and purposes of the Neighborhood Commercial – Conditional Zoning District (NC-CZD).

BE IT FURTHER ORDAINED by the Council of the Town of Chapel Hill that the Chapel Hill Zoning Atlas be amended as follows:

SECTION I

The following Orange County parcel(s) and portions thereof identified by Parcel Identifier Number (PIN) 9776-68-0129, described below, along with the area extending to the centerline of the adjoining US 15-501 and Smith Level Road rights-of-way, shall be rezoned to Neighborhood Commercial – Conditional Zoning District (NC-CZD):

BEGINNING AT AN EXISTING IRON PIPE IN THE WESTERN MARGIN OF THE RIGHT OF WAY OF U.S. HIGHWAY 15-501, THE SOUTHEAST CORNER OF GORDON MITCHELL; RUNNING THENCE WITH THE WESTERN MARGIN OF THE RIGHT OF WAY OF U.S. HIGHWAY 15-501 SOUTH 46° 59' 00" WEST 240.80 FEET TO A RAILROAD SPIKE, THE NORTHEAST CORNER OF THE ABC STORE LOT; RUNNING THENCE WITH THE NORTHERN LINE OF THE ABC STORE LOT NORTH 50° 51' 00" WEST 162.34 FEET TO A RAILROAD SPIKE SET IN THE EASTERN MARGIN OF THE RIGHT OF WAY OF SMITH LEVEL ROAD (S.R. 1919); RUNNING THENCE ALONG AND WITH THE EASTERN MARGIN OF THE RIGHT OF WAY OF SMITH LEVEL ROAD THE FOLLOWING COURSES AND DISTANTS: NORTH 14 ° 34' 15" EAST 51.57 FEET TO AN IRON; THENCE NORTH 16° 26' 09" EAST 47.93 FEET TO AN IRON; THENCE NORTH 18° 37' 18" EAST 52.26 FEET TO AN IRON; THENCE NORTH 20° 45' 35" EAST 51.16 FEET TO AN IRON; THENCE NORTH 23° 28' 41" EAST 50.20 FEET TO AN IRON; THENCE NORTH 25° 39' 29" EAST 47.32 FEET TO A HOLE PUNCHED IN THE NORTHWEST SIDE OF A LARGE ROCK, THE SOUTHWEST CORNER OF MARJORIE FERRELL; RUNNING THENCE WITH FERRELL'S SOUTHERN LINE

SOUTH 42° 16' 07" EAST 148.49 FEET TO AN EXISTING IRON PIPE, THE SOUTHEAST CORNER OF FARRELL AND THE SOUTHWEST CORNER OF GORDON MITCHELL; RUNNING THENCE WJTH MITCHELL'S LINE SOUTH 42° 16' 07" EAST 149.02 FEET TO AN EXISTING IRON PIPE IN THE WESTERN MARGIN OF THE RIGHT OF WAY OF U.S. HIGHWAY 15-501, THE POINT AND PLACE OF BEGINNING, CONTAINING 1.389 ACRES, ACCORDING TO THE PLAT AND SURVEY OF VAN R FINCH, DATED JUNE 1, 1981, AND BEING ALL OF THAT REAL PROPERTY CONVEYED BY DEED OF W. W. JOHNSON AND WIFE, ELSIE MAE JOHNSON TO JEFFERSON LAND COMPANY, INC., RECORDED IN BOOK 225,PAGE 1019,ORANGE COUNTY REGISTRY.

Having an area of 49,876 square feet, 1.14 acres.

SECTION II

BE IT FURTHER ORDAINED by the Council of the Town of Chapel Hill that the following conditions are hereby incorporated by reference:

1. Expiration of Conditional Zoning Atlas Amendment: An application for Zoning Compliance Permit must be filed by a date precisely 2 years from the date of this approval or the land shall automatically revert to its previous zoning designation.
2. Consent to Conditions: This approval is not effective until the property owner(s) provides written consent to the approval. Written consent must be provided within ten (10) business days of enactment by the Town Council.
3. Land Use Intensity: This Conditional Zoning Atlas Amendment authorizes the following:

Land Use Intensity: Service Station/Convenience Store	
Gross Land Area (GLA)	54,864 sq. ft.
Maximum Floor Area	3,270 sq. ft.
Minimum and Maximum Off-Street Vehicular Parking	Per LUMO
Minimum Bicycle Parking	8 spaces
Maximum Total Impervious Surface	Per LUMO (70%)
Maximum Land Disturbance	48,600 sq. ft.
Steep Slopes Maximum Land Disturbance	Per LUMO
Minimum Tree Canopy Coverage	Per LUMO (30%)

4. Impervious Surfaces and Land Disturbance: The approval limits the amount of impervious area and land disturbance as indicated in the above Land Use Intensity Table. These limits apply to the entire project site, including areas within the Resource Conservation District areas containing steep slopes, and areas within Zone 1 and Zone 2 of the Jordan Riparian Buffer. Any changes to the maximum impervious area and land disturbance indicated above shall constitute a major modification and require additional review by Council.
5. Community Design Commission Review: The Community Design Commission shall review building elevations, including the location and screening of all HVAC equipment, and site lighting prior to the issuance of a Zoning Compliance Permit.

Transportation

6. Transportation Management Plan: The developer shall submit a Transportation Management Plan, subject to Town Manager approval, prior to the issuance of a Zoning Compliance Permit. This plan shall include monitoring of electric vehicle parking spaces usage.
7. Road Improvements: The developer shall construct road improvements that are supported by the Town and North Carolina Department of Transportation, including:
 - a. Sidewalks along the Smith Level Road frontage and accompanying TOD crosswalk improvements including:
 - i. Crosswalks on US 15-501 and the Walmart entrance for connectivity
 - ii. Appropriate ramps meeting ADA and NCDOT standards to accommodate crosswalks and connectivity including installation of sidewalk on the northeast corner of the Walmart entrance
 - iii. The crosswalks will be required to have pedestrian signals and pedestals.

Sustainability

8. Sustainability: The developer shall provide a finalized Energy Management Plan that addresses items listed below for each phase. The Energy Management Plan may be phased but must be approved prior to issuance of a Zoning Compliance Permit. After construction of all buildings is completed, an update to the plan may be requested for subsequent changes that require a Zoning Compliance Permit.
 - a. The plan shall:
 - i. Demonstrate how the developer utilizes sustainable energy, currently defined as solar, wind, geothermal, biofuels, and hydroelectric power
 - ii. State that the developer will consider the purchase of carbon offset credits and green power production through coordination with the NC GreenPower program; Demonstrate how the developer will make a good faith effort to incorporate a "20% more energy efficient" feature relative to the energy efficiency standard of the American Society of Heating, Refrigeration, and Air Conditioning Engineers (ASHRAE), as amended and in effect at the time of this Conditional Zoning approval (e.g., ASHRAE 90.1 2019). The developer may use comparable standards generally recognized as applicable to building energy consumption, as amended and in effect at the time of building permit issuance.
 - b. If requested, the developer agrees to provide a report of the actual energy performance of the plan, as implemented, during the period ending one year after issuance of the final certificate of occupancy.

TOWN OF CHAPEL HILL – CONDITIONAL ZONING STANDARD CONDITIONS

The following standard conditions are supplemental to site-specific conditions as set by Town Council-approved ordinance. Unless modified by the site-specific conditions noted above, these standards apply to all development permitted by Conditional Zoning.

Access

9. Accessibility Requirements: Prior to issuance of a Certificate of Occupancy, the developer shall provide the minimum required handicapped infrastructure according to the Americans with Disabilities Act and associated codes and standards.

Transportation

10. Bicycle Parking: Prior to issuance of a Zoning Compliance Permit, the developer shall provide dimensioned details that comply with the Town parking standards for required and/or proposed bicycle parking spaces. Bicycle parking spaces should be placed near building entrances. The spaces must comply with the Spring 2010 Association of Pedestrian and Bicycle Professionals Guidelines and the Class I and Class II bicycle parking standards required by the Town Design Manual. [LUMO 5.9.7]
11. Parking Lot: Any newly proposed parking lots, including additions to existing parking lots, shall be constructed to Town standards for dimensions and pavement design. [LUMO 5.9.5]
12. Parking Lot Landscape and Screening: The parking lot landscape design shall adhere to the standards of the Chapel Hill Land Use Management Ordinance. [LUMO 5.9.6]
13. Lighting: Prior to issuance of a Zoning Compliance Permit, the developer shall design street lighting along the site frontage. Design and construction details must be approved by the Town Manager and the North Carolina Department of Transportation (NCDOT). Lighting shall be installed prior to issuance of a Zoning Final Inspection.
14. Driveway Permit: The developer must obtain an approved driveway permit and/or encroachment agreement(s) prior to beginning any proposed work within the NCDOT right-of-way. As a condition of the permit, the permittee shall be responsible for the design and construction of stipulated improvements in accordance with NCDOT requirements. An approved permit will be issued upon receipt of approved roadway and signal construction plans, inspection fees, and any necessary performance and indemnity bonds.
15. Pavement Markings: Any pavement markings proposed within the public street rights-of-way shall be thermoplastic. New pavement markers shall be installed if they previously existed on the roadways.
16. Off-Site Construction Easements: Prior to any development associated land disturbance on abutting properties, the developer shall provide documentation of approval from the affected property owner(s), if any. [LUMO 5.8.1]
17. Sight Distance Triangles: Prior to issuance of a Certificate of Occupancy, the developer shall provide the Town of Chapel Hill with standard sight distance triangles at the proposed driveway locations. [Town Design Manual]
18. Low Vision Design Features: Any proposed pedestrian facilities should incorporate low vision design features as practicable.
19. Repairs in Public Right-of-Way: Prior to issuance of a Certificate of Occupancy, the developer shall repair all damage for work in the public right-of-way related to the construction of this project, which may include pavement milling and overlay. The design of such repairs must be reviewed and approved by the Town Manager and NCDOT prior to issuance of a Zoning Final Inspection. [Town Code 17-40]
20. Street Closure Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a street closure plan, subject to Town Manager and NCDOT approval, for any work requiring street, sidewalk, or lane closure(s). [Town Code 21-7.1]

21. Work Zone Traffic Control Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a Work Zone Traffic Control Plan and a Construction Management Plan for approval by the Town Manager and NCDOT. The Work Zone Traffic Control Plan shall comply with the U.S. Department of Transportation Manual on Uniform Traffic Control Devices. The Construction Management Plan shall provide staging, construction worker parking, construction vehicle routes, and hours of construction. [Town Code 17-47]

Landscaping and Building Elevations

22. Invasive Exotic Vegetation: Prior to issuance of a Zoning Compliance Permit, the developer shall identify on the planting plan any known invasive exotic species of vegetation, as defined by the Southeast Exotic Pest Plant Council (SE-EPPC), and provide notes indicating removal of these species from the landscape buffer areas prior to planting. [Town Design Manual]
23. Alternate Buffer: Prior to issuance of a Zoning Compliance Permit, review shall be required from the Community Design Commission for any proposed alternate buffer. [LUMO 5.6.8]
24. Landscape Protection: Prior to issuance of a Zoning Compliance Permit, a detailed Landscape Protection Plan shall be approved. The plan shall include a complete and currently updated tree survey showing critical root zones of all rare and specimen trees and labeled according to size and species. The plan shall also indicate which trees will be removed and which will remain. The plan shall also include standard notes, fencing details, and location of fencing. [LUMO 5.7.3]
25. Tree Protection Fencing: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a detail of a tree protection fence and a note on the Final Plans indicating that tree protection fencing will be installed prior to land-disturbing activity on the site. The plans shall include continuous tree protection fencing around construction limits and indicated construction parking and materials staging/storage areas, and Town standard landscaping protection notes, subject to Town Manager approval. [LUMO 5.7.3]
26. Landscape Planting Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a detailed Landscape Planting Plan with a detailed planting list, subject to Town Manager approval. [LUMO 4.4.5]
27. Tree Canopy: A minimum of tree canopy coverage shall be provided through a combination of retained and replanted trees unless a modification to regulations is approved. Calculations demonstrating compliance with Chapel Hill Land Use Management Ordinance Section 5.7.2 shall be included. [LUMO 5.7.2]
28. Retaining Wall Construction: If applicable, the final design and location of all retaining walls shall be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.
29. Demolition Plan: Prior to beginning any proposed demolition activity, the developer must obtain demolition permits from both the Planning and Inspections departments. While the demolition component may be submitted to Planning in tandem with the Zoning Compliance Permit for new construction, a separate stand-alone demolition permit shall be issued prior to an Inspection's Demolition permit. Further, prior to the issuance of a demolition permit for all existing structures 500 square feet or larger, Orange County

Solid Waste staff shall conduct a deconstruction assessment pursuant to the County's Regulated Recyclable Materials Ordinance (RRMO).

30. Lighting Plan Approval: Prior to issuance of a Zoning Compliance Permit, the Community Design Commission shall review a lighting plan and shall take additional care during review to ensure that the proposed lighting plan will minimize upward light pollution and off-site spillage of light. [LUMO 8.5.5]

Environment

31. Stormwater Management Plan: Development projects must comply with *Section 5.4 Stormwater Management* of the Chapel Hill Land Use Management Ordinance. [LUMO 5.4]
32. Erosion Control Bond: If one acre or more is to be uncovered by land-disturbing activities for the project, then a performance guarantee in accordance with *Section 5-97.1 Bonds* of the Town Code of Ordinances shall be required prior to final authorization to begin land-disturbing activities. [Town Code 5-98]
33. Sediment Control: The developer shall take appropriate measures to prevent and remove the deposit of wet or dry sediments on adjacent roadways. [Town Code 5-86]
34. Erosion Control Inspections: In addition to the requirement during construction for inspection after every rainfall, the developer shall inspect the erosion and sediment control devices daily, make any necessary repairs or adjustments to the devices, and maintain inspection logs documenting the daily inspections and any necessary repairs. [Orange County Erosion Control]
35. Erosion Control: The developer shall provide a copy of the approved erosion and sediment control permit from Orange County Erosion Control Division prior to receiving a Zoning Compliance Permit. During the construction phase, additional erosion and sediment controls may be required if the proposed measures do not contain the sediment. Sediment leaving the property is a violation of the Town's Erosion and Sediment Control Ordinance. [Town Code 5-98]
36. Stormwater Control Measure: The proposed stormwater control measures for the site shall be designed to meet the current North Carolina Division of Environmental Quality Design Manual and Town of Chapel Hill Public Works Engineering Design Manual. [LUMO 5.4.3]
37. Storm Drain Inlets: The developer shall provide pre-cast inlet hoods and covers stating, "Dump No Waste! Drains to Jordan Lake", in accordance with the specifications of the Town Standard Detail SD-4A, SD-5A, SD-5C include all applicable details*, for all new inlets for private, Town and State rights-of-way. [Town of Chapel Hill Design Manual]
38. On-Site/Adjacent Stormwater Features: The final plans shall locate and identify existing site conditions, including all on-site and adjacent stormwater drainage features, prior to issuance of a Zoning Compliance Permit. The final plans must provide proper inlet protection for the stormwater drainage inlets on or adjacent to the site to ensure the stormwater drainage system will not be obstructed with construction debris. [Town of Chapel Hill Design Manual]

39. Repair/Replacement of Damaged Stormwater Infrastructure: Existing stormwater infrastructure, if any, that is damaged as a result of the project demolition or construction must be repaired or replaced, as specified by the Stormwater Management Engineer, prior to requesting a Certificate of Occupancy. [Town of Chapel Hill Design Manual]
40. Performance Guarantee: A performance and maintenance guarantee in an amount satisfiable to the Town Manager shall be provided to meet the requirement of Section 4.9.3 of the Land Use Management Ordinance prior to the approval of Constructional plans. The performance guarantees and maintenance guarantees shall be satisfactory as to their form and manner of execution, and as to the sufficiency of their amount in securing the satisfactory construction, installation, or maintenance of the required stormwater control measure. The performance surety shall be an amount equal to one hundred and twenty-five percent (125%) of the total cost of uncompleted stormwater control measure(s) and conveyances prior to final plat recordation. The total cost of the storm water control measure(s) and conveyance(s) shall include the value of all materials, piping, and other structures, seeding and soil stabilization, design and engineering, grading, excavation, fill, and other work. The developer shall submit unit cost information pertaining to all storm water control measure(s) and/or bids from the grading contractor hired to perform the work and any change orders related thereto as a method to determine the basis for cost of the work. The final cost determination shall be made by the Stormwater Management Division, taking into consideration any additional costs as deemed necessary for completion of the stormwater control measure(s) and conveyance(s).

Upon completion of the storm water control measures(s) and other improvements and acceptance by the Town after final site inspection, the one hundred and twenty-five percent (125%) of the performance surety shall be released to the developer and a maintenance bond in an amount of twenty-five (25) percent of the construction cost estimate shall submitted by the developer prior to the issuance of certificate of occupancy. No sooner than one year after the recording date of the deed(s), easements and maintenance agreement, the owner may request release of the remainder of the maintenance bond. Upon request by the owner, the Stormwater Management Division shall inspect the storm water control structure(s) to determine that the storm water measure(s) are performing as required by this Ordinance. The Stormwater Management Division, upon determining that the storm water control(s) are performing as required by this Ordinance, and after any repairs to the storm water control structure(s) are made by the owner, shall release the remaining maintenance bond. [LUMO 4.9.3]

Water, Sewer, and Other Utilities

41. Utility/Lighting Plan Approval: The final utility/lighting plan shall be approved by Orange Water and Sewer Authority (OWASA), Duke Energy Company, other applicable local utility service providers, and the Town Manager as applicable before issuance of a Zoning Compliance Permit. The developer shall be responsible for assuring that these utilities can continue to serve the development. In addition, detailed construction drawings shall be submitted to OWASA for review/approval prior to issuance of a Zoning Compliance Permit. [LUMO 4.4.5]
42. Lighting Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall submit site plans, sealed by a Professional Engineer, for Town Manager approval, as well as other required documents to satisfy the lighting requirements of Section 5.11 of the Land Use Management Ordinance including: submission of a lighting plan; providing for

adequate lighting on public sidewalks, including driveway crossings; and demonstrating compliance with Town standards. [LUMO 5.11]

43. Water/Sewer Line Construction: All public water and sewer plans shall be approved by and constructed according to OWASA standards. Where sewer lines are located beneath drive aisles and parking areas, construction methods approved by OWASA shall be employed to ensure that sewer lines will not be damaged by heavy service vehicles. [LUMO 5.12.1]
44. OWASA Approval: Prior to issuance of a Zoning Compliance Permit, any easement plats and documentation as required by OWASA and the Town Manager shall be recorded. [LUMO 5.12]
45. Irrigation: If permanent irrigation is proposed to support landscaping, an irrigation plan shall be submitted which includes the use of smart technologies to conserve water and energy.

Fire Safety

46. Fire Sprinklers: The developer shall install sprinklers as required by the North Carolina Fire Protection Code (NC FPC) prior to issuance of a Certificate of Occupancy. Prior to issuance of a Zoning Compliance Permit, the plans shall show all proposed fire department connections to such systems. [TOWN CODE 7-56]
47. Gates and Barricades: Where required or authorized by the fire code official and permanent or temporary (construction), any gates across fire apparatus access roads shall be a minimum width of 20 feet, be of swinging or sliding type, have an emergency means of operation, shall be openable by either forcible entry or keyed, capable of being operated by one person, and shall be installed and maintained according to UL 325 and ASTM F 2200. [NC FPC 2018, 503.5, 503.6, D103.5]
48. Grade and Approach: Fire apparatus access roads shall not exceed 10 percent in grade unless approved by the fire chief, and all approach and departure angles shall be within the limits established based on the Fire Department's apparatus. [NC FPC -2018, 503.2.7, 503.2.8 and D103.2]
49. Fire Protection and Utility Plan: A fire flow report for hydrants within 500 feet of each building shall be provided and demonstrate the calculated gallons per minute with a residual pressure of 20 pounds per square inch. The calculations should be sealed by a professional engineer licensed in the State of North Carolina and accompanied by a water supply flow test conducted within one year of the submittal. Refer to the Town Design Manual for required gallons per minute.
50. Fire Department Connections and Standpipes: When the building being constructed requires standpipes, a temporary standpipe connection will be constructed with ready Fire Department Access when the building is not more than 40 feet in height. Such standpipes shall provide usable connections adjacent to the stairs and shall continue with building progression always being not more than one floor below the highest floor of the building. [NC FPC 912 & NC FPC 2018 3313]
51. Fire Command Center: Where required in the North Carolina Fire Protection Code and in all high-rise buildings, a fire command center must be constructed in accordance with Section 508, NC FPC 2018.

52. Aerials: Where a building exceeds 30 feet in height OR 3 stories above the lowest level of Fire Department Access, overhead power and utility lines shall not be allowed within the aerial apparatus access roadway and the roadway shall have an unobstructed width of 26 feet exclusive of the shoulders. At least one of the apparatus access roadways shall be located within a minimum of 15 feet and maximum of 30 feet from one complete side of the building. [NC FPC 2018 D105.1, D105.2, D105.3, D105.4]
53. Fire Apparatus Access Road: Any fire apparatus access roads (any public/private street, parking lot access, fire lanes and access roadways) used for fire department access shall be all-weather and designed to carry the imposed load of fire apparatus weighing at least 80,000 lbs. Fire apparatus access roads shall have a minimum width of 20 feet exclusive of shoulders with an overhead clearance of at least 13 feet 6 inches for structures not exceeding 30 feet in height and shall provide access to within 150 feet of all exterior portions of the building. Structures exceeding 30 feet in height shall be provided with an aerial apparatus access road 26 feet in width in the immediate vicinity of the building or portion thereof and shall provide at least one of the required access roads to be located not less than 15 feet and not more than 30 feet from the structure parallel to one entire side of the structure. [NC FPC 2018 502.1, 503.1.1, 503.2.1, D102.1 SECOND ACCESS DEPENDENT UPON NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVAL]
54. Dead End Access Roads: Dead end fire apparatus access roads exceeding 150 feet shall have a designated turn around. The turnaround shall meet one of the design standards of NC FPC 2018, Appendix D table D 103.4.
55. Building Height: Buildings exceeding 30 feet or three stories in height must have at least two means of fire apparatus access separated by at least one half the diagonal distance of the building. [NC FPC 2018, D104.1, D104.3 DEPENDENT UPON NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVAL]
56. Fire Access: Prior to issuance of a Certificate of Occupancy, fire access shall be reviewed and approved by the Town of Chapel Hill.
57. Fire Apparatus Access Road Authority: The fire code official shall have the authority to increase the minimum access widths where they are deemed inadequate for fire and rescue operations. [NC FPC 2018 503.2.2]
58. Hydrants Active: The developer shall provide active fire hydrant coverage, acceptable to the Fire Department, for any areas where combustible construction materials will be stored or installed, prior to having such materials delivered to the site. All required fire hydrants must be installed, active, and accessible for the Fire Department use prior to the arrival of combustible materials on site. Fire protection systems shall be installed according to Town Ordinance, the NC Fire Protection Code, and National Fire Protection Association Standard #13. [NC Fire Protection Code 2018 Section 501.1 & 3312]
59. Fire Hydrant and FDC Locations: The Final Plans shall indicate the locations of existing and proposed fire hydrants and Fire Department Connections (FDC). Fire Department Connections shall be located on the street side of the building within 100 feet of a hydrant. Hydrant spacing shall comply with the Town Design Manual. Design shall be reviewed and approved by the Town Manager prior to issuance of a Zoning Compliance Permit. [NC FPC 2018 Section 501.5.1.1]

60. Firefighting Access During Construction: Vehicle access for firefighting shall be provided to all construction or demolition sites including vehicle access to within 100 feet of temporary or permanent fire department connections and hydrants. Vehicle access shall be provided by either temporary or permanent roads capable of supporting vehicle loading under all weather conditions. [NC FPC 2018, Section 3310.1]
61. Premise Identification: Approved building address numbers, placed in a position acceptable to the fire code official, shall be required on all new buildings. [NC FPC 2018, 505.1]
62. Key Boxes: Where required by the fire code official, a secure key box, mounted on the address side of the building, near the main entrance, shall be provided to ensure adequate access to the building based on life safety and/or fire protection needs. [NC FPC 2018, 506]
63. Automatic Fire Sprinkler System Required: An automatic fire sprinkler system meeting the requirements of NFPA Standard #13 and Town Code 7-56 is required to be installed in non-residential construction.
64. Fire Department Connections, Locations: Any required FDCs for any buildings shall meet the design and installation requirements for the current, approved edition of NFPA 13, 13D, 13R, or 14 of the NC FPC 2018 and Town Code 7-38 for location. FDCs shall be installed within 100 feet of a hydrant or unless otherwise approved by the fire code official and shall not be obstructed or hindered by parking or landscaping. FDCs shall be equipped with National Standard Thread (NST) and be a 2.5" siamese.
65. Fire Department Connections, Installation: A working space of not less than 36 inches in width and depth and a working space of 78 inches in height shall be provided on all sides with the exception of wall mounted FDCs unless otherwise approved by the fire code official. The FDCs where required must be physically protected from impacts by an approved barrier. [NC FPC 2018, 912.1, 912.2 912.2.1, 312]
66. Fire Apparatus Access for Chapel Hill Fire Department: All fire department access determinations shall be based upon Chapel Hill Fire Department apparatus specifications (data specifications provided by Office of the Fire Marshal/Life Safety Division) and field verification. All proposed fire department access designs shall be reviewed and shall also pass field inspection.
67. Fire Flow Report: The Final Plan application shall include a fire flow report sealed by an Engineer registered in the State of North Carolina. An OWASA flow test must be provided with the report. Fire flow shall meet the 20 psi or exceed the requirements set forth in the Town Design Manual. The Fire Flow Report shall be reviewed and approved by the Town Manager prior to issuance of a Zoning Compliance Permit. [Town Design Manual]
68. Fire Lane: Prior to issuance of a Certificate of Occupancy, any fire lane shall be marked and signed in accordance with Town standards, with the associated plans approved by the Town Manager prior to issuance of a Zoning Compliance Permit. [NC FPC, Sections 2018 503.3, D103.6, D103.6.1, D103.2]
69. Emergency Responder Radio Coverage in New Buildings: All new buildings shall have approved radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems of the jurisdiction at

the exterior of the building. This section shall not require improvement of the existing public safety communication systems. [NC FPC 2018 Section 510.1]

Solid Waste Management and Recycling

70. Solid Waste Management Plan: Prior to issuance of a Zoning Compliance Permit, a detailed Solid Waste Management Plan, including a recycling plan and a plan for managing and minimizing construction debris, shall be approved by the Town Manager and Orange County Solid Waste (OCSW). The plan shall include dimensioned, scaled details of any proposed refuse/recycling collection areas, associated screening, and protective bollards, if applicable. Each bulk waste container shall be labeled as to type of material to be collected. If a refuse compactor is proposed or if the collection enclosure is not accessible by Town vehicles, the developer shall provide documentation of an agreement for solid waste collection by a private provider prior to issuance of a Zoning Compliance Permit. [Orange County Solid Waste]
71. Construction Waste: Clean wood waste, scrap metal and corrugated cardboard (Regulated Recyclable Materials), all present in construction waste, must be recycled. All haulers of construction waste containing Regulated Recyclable Materials must be properly licensed with Orange County Solid Waste. The developer shall provide the name of the permitted waste disposal facility to which any land clearing or demolition waste will be delivered. [Orange County Solid Waste]
72. Deconstruction Assessment: For any existing structure 500 square feet or larger a deconstruction assessment shall be conducted by OCSW staff prior to the issuance of a demolition permit pursuant to the County's Regulated Recyclable Materials Ordinance (RRMO). Prior to any demolition or construction activity on the site, the developer shall hold a pre-demolition/pre-construction conference with Solid Waste staff. This may be held at the same pre-construction meeting held with other development/enforcement officials.

State and Federal Approvals

73. State or Federal Approvals: Any required State or federal permits or encroachment agreements (e.g., 401 water quality certification, 404 permit) shall be approved and copies of the approved permits and agreements be submitted to the Town of Chapel Hill prior to the issuance of a Zoning Compliance Permit. [NC State; Federal Permits]
74. North Carolina Department of Transportation Approvals: Prior to issuance of a Zoning Compliance Permit, plans for any improvements to State-maintained roads or in associated rights-of-way shall be approved by NCDOT. [NC Department of Transportation]

Miscellaneous

75. Construction Management Plan: A Construction Management Plan shall be approved by the Town Manager prior to issuance of a Zoning Compliance Permit. The construction management plan shall: 1) indicate how construction vehicle traffic will be managed, 2) identify parking areas for on-site construction workers including plans to prohibit parking in residential neighborhoods, 3) indicate construction staging and material storage areas, 4) identify construction trailers and other associated temporary construction management structures, and 5) indicate how the project construction will comply with the Town's Noise Ordinance. [Town Design Manual Chapter 10]

76. Traffic and Pedestrian Control Plan: The developer shall provide a Work Zone Traffic Control Plan for movement of motorized and non-motorized vehicles on any public street that will be disrupted during construction. The plan must include a pedestrian management plan indicating how pedestrian movements will be safely maintained. The plan must be reviewed and approved by the Town Manager prior to the issuance of a Zoning Compliance Permit. At least 5 working days prior to any proposed lane or street closure the developer must apply to the Town Manager for a lane or street closure permit. [Town Code 17-42]
77. Construction Sign Required: The developer shall post a construction sign at the development site that lists the property owner's representative and telephone number, the contractor's representative and telephone number, and a telephone number for regulatory information at the time of issuance of a Building Permit, prior to the commencement of any land disturbing activities. The construction sign may have a maximum of 32 square feet of display area and maximum height of 8 feet. The sign shall be non-illuminated and shall consist of light letters on a dark background. Prior to the issuance of a Zoning Compliance Permit, a detail of the sign shall be reviewed and approved by the Town Manager. [LUMO 5.14.4]
78. Open Burning: The open burning of trees, limbs, stumps, and construction debris associated with site development is prohibited. [Town Code 7-7]
79. Detailed Plans: Prior to the issuance of a Zoning Compliance Permit, final detailed site plans, grading plans, utility/lighting plans, stormwater management plans (with hydrologic calculations), landscape plans, and landscape protection plans shall be approved by the Town Manager in accordance with the terms and provisions hereof. Such plans shall conform to plans approved by this ordinance and demonstrate compliance with all applicable regulations and the design standards of the Chapel Hill Land Use Management Ordinance and the Design Manual. [LUMO 4.4.7]
80. Phasing Plan: If phasing of the project is proposed, then the developer shall provide a Phasing Plan as part of the Zoning Compliance Permit. The Phasing Plan also shall detail which public improvements and stormwater management structures will be completed in each phase prior to requesting a Certificate of Occupancy. Construction for any phase shall not begin until all public improvements in previous phases have been completed, and a note to this effect shall be provided on the final plans. [LUMO 4.4.7]
81. Certificates of Occupancy: No Certificates of Occupancy shall be issued until all required public improvements are complete. A note to this effect shall be placed on the final plats.
- If the Town Manager approves a phasing plan, no Certificates of Occupancy shall be issued for a phase until all required public improvements for that phase are complete, and no Building Permits for any phase shall be issued until all public improvements required in previous phases are completed to a point adjacent to the new phase. A note to this effect shall be placed on the final plats.
82. Traffic Signs: The developer shall be responsible for placement and maintenance of temporary regulatory signs before issuance of any Certificates of Occupancy.

83. New Street Names and Numbers: The name of the development and its streets and house/building numbers shall be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.
84. As-Built Plans: Prior to the issuance of a Certificate of Occupancy, the developer shall provide certified as-built plans for building footprints, parking lots, street improvements, storm drainage systems and stormwater management structures, and all other impervious surfaces, and a tally of the constructed impervious area. The as-built plans should be in DXF binary format using State plane coordinates and NAVD 88. [Town Design Manual Chapter 10]
85. Vested Right: This Conditional Zoning or Conditional Zoning modification constitutes a site-specific vesting plan (and is defined as such in the Chapel Hill Land Use Management Ordinance) establishing a vested right as provided by N.C.G.S. Section 160D-108.1 and the Chapel Hill Land Use Management Ordinance. During the period of vesting this permit may be subject to subsequent changes to Town regulations to the extent such regulations have been enacted under authority other than the Town's zoning authority.
86. Continued Validity: Continued validity and effectiveness of this approval shall be expressly conditioned on the continued compliance with the plans and conditions listed above.
87. Non-Severability: If any of the above conditions is held to be invalid, approval in its entirety shall be void.
88. Not-Comprehensive: The listing of these standard stipulations, and the specific stipulations applicable to this Permit, is not intended to be comprehensive and does not exclude other state and local laws and regulations which may be applicable to this Permit and development project.

BE IT FURTHER RESOLVED that the Council hereby approves the application for Conditional Zoning for Starpoint Refuel at 1950 US 15-501.

This the ____ day of _____, 2023.

RESOLUTION B

(Denying the Conditional Zoning Application)

A RESOLUTION DENYING AN AMENDMENT TO THE CHAPEL HILL ZONING ATLAS FOR THE PROPERTY LOCATED AT 1950 US 15 501 FROM NEIGHBORHOOD COMMERCIAL (NC) AND RESIDENTIAL-LOW DENSITY 1 (R-LD1) TO NEIGHBORHOOD COMMERCIAL-CONDITIONAL ZONING DISTRICT (NC-CZD) (2023-X-X/R-X)

BE IT RESOLVED by the Council of the Town of Chapel Hill that it finds that a Conditional Zoning application submitted by McAdams on behalf of owners Refuel Operating Company, LLC to rezone a 1.14-acre site located at 1950 US 15 501 on a parcel identified as Orange County Parcel Identifier Number (PIN) 9776-68-0129 to Neighborhood Commercial-Conditional Zoning District (NC-CZD) would not:

- a) Conform with the applicable provisions of the Land Use Management Ordinance and Town Code. Specifically, the intent of Neighborhood Commercial-Conditional Zoning District (NC-CZD) to "provide for the development of low-intensity commercial and service centers that are accessible by pedestrians from the surrounding neighborhoods".
- b) Conform with the Comprehensive Plan
- c) Be compatible with adjoining uses
- d) Mitigate impacts on surrounding properties and the Town as a whole
- e) Be harmonious with existing and proposed built systems including utility infrastructure, transportation facilities, police and fire coverage, and other public services and facilities
- f) Be harmonious with natural systems such as hydrology, topography, and other environmental constraints

BE IT FURTHER RESOLVED that the Council hereby denies the application for an amendment of the Chapel Hill Zoning Atlas to rezone the property located at 1950 US 15 501 to Neighborhood Commercial-Conditional Zoning District (NC-CZD).

This the Xth day of XX, 2023.

COMMUNITY DESIGN COMMISSION
CONDITIONAL ZONING COMMENTS
- Starpoint Refuel Center -

January 24, 2023

The Community Design Commission (“CDC”) conducted a review of the Conditional Zoning application for the Starpoint Refuel Center at their meeting on January 24, 2023. With the consent of the Town Planning Department, the Conditional Zoning application was submitted to the CDC prior to the conclusion of staff technical review. The CDC has significant concerns regarding the design of the proposed project. However, rather than recommending that the Town Council deny the proposed project, the CDC chose to share comments with the applicant, the Planning Commission and the Town Council. The CDC will request that the Planning Commission review their comments and consider the extent to which they are addressed by the applicant. Below is a summary of comments made and concerns of the Commission:

1. Located at the southernmost point of Chapel Hill, the project site sits at a significant gateway to the Town as well as the more rural area via Smith Level Road to the west. Any development on this site should be designed with a level of architectural quality and interest that reflects the site’s prominent location and that is sensitive to the context of surrounding properties. As presented to the CDC, the proposed project does not meet this expectation. The applicant should consider improvements to the building design that (1) provides visual interest to the east, west, and south faces; (2) includes sloping roof forms; (3) includes visually open facades; and (4) incorporates materials that reflect the visual character of Chapel Hill.
2. The retaining wall to the southwest of the proposed building should be reduced in height or eliminated. The applicant should consider a modified grading plan for the site that reduces the need for the proposed retaining wall and ramp along the front of the property. This would provide much more flexibility for appropriately siting the improvements on the land related to this prominent corner. Regardless of the height of the retaining wall, the applicant should also consider options for reducing the wall’s visual impact by considering other façade materials for the wall such as brick and by adding mature landscape materials.
3. Sidewalks should be added to the site in order to accommodate future growth in the area.
4. Electric vehicle charging stations should be installed on the site.

ENVIRONMENTAL STEWARDSHIP ADVISORY BOARD

The charge of the environmental stewardship advisory board will be to assist the Chapel Hill Town Council in strengthening environmentally responsible practices that protect, promote and nurture our community and the natural world through advice and program support.

RECOMMENDATION FOR A CONDITIONAL ZONING DISTRICT FOR STARPOINT REFUEL MARKET DEVELOPMENT

February 28, 2023

Recommendation to Council: Approval ☐ Approval with Conditions/Considerations ☒
Denial ☐ Motion was Defeated ☐

Motion: Stefan Klakovich moved and Marirosa Molina seconded a motion to recommend that the Council approve the conditional zoning district application for the Starpoint Refuel Market development located at 1950 US Highway 15-501 N if the following conditions and special considerations are met:

Vote: 7-0

Aye: Chair Tom Henkel, Ella Feathers, Marirosa Molina, Judy Gaitens-Arneson, Stefan Klakovich, Adrienne Tucker, Lucy Vanderkamp

Nay:

Conditions:

- Use an electric heat pump for HVAC
- Design this commercial building to include a rooftop solar system
- Minimize light pollution
- Use native plants only
- Developer will take responsibility for any remediation required by the state for removal of the underground storage tanks

Special Considerations:

- Add sidewalk to the property for enhanced connectivity
- Design plantings to help mitigate light pollution over time/at maturity

Prepared by: Tom Henkel, Chair, Environmental Stewardship Advisory Board
Anthony Henage, Vice-Chair, Environmental Stewardship Advisory Board
John Richardson, Community Sustainability Manager, Staff Liaison to ESAB

TRANSPORTATION AND CONNECTIVITY ADVISORY BOARD

To assist the Chapel Hill Town Council in creating an inclusive connected community by recommending, advocating and planning for comprehensive, safe, effective and sustainable multi-modal transportation and connectivity

RECOMMENDATION FOR CONDITIONAL ZONING APPLICATION FOR 1950 SOUTH US 15- 501 CONDITIONAL ZONING

February 28, 2023

Recommendation: Approval ☐ Approval with Conditions ☐ Denial ☒

Motion: Bevington, seconded by Hageman, recommended denial with the following comment:

- Denial is solely because there is no planned sidewalk on the Smith Level Road frontage and the developer did not provide sufficient information demonstrating hardship from constructing the sidewalk

Vote: 4 – 0

Yeas: 4 - Chair Denise Matthews, Stephen Bevington, Heather Brutz, and Brian Hageman

Nays:

Prepared by: Josh Mayo, Transportation Planner I

PLANNING COMMISSION

The charge of the Planning Commission is to assist the Council in achieving the Town's Comprehensive Plan for orderly growth and development by analyzing, evaluating, and recommending responsible town policies, ordinances, and planning standards that manage land use and involving the community in long-range planning.

RECOMMENDATION FOR CONDITIONAL ZONING APPLICATION FOR COLUMBIA STREET ANNEX CZD MODIFICATION

May 2, 2023

Recommendation: Approval ☐ Approval ☐ Denial with Comments ☒

Motion: Theodore Nollert moved, John Rees seconded, a motion to recommend that the Council deny Resolution A (Resolution of Consistency) with the following comments as supplements to their recommendation:

“The Planning Commission voted 6-0 that the project is not consistent with the Comprehensive Plan, on the basis that: (a) the project as proposed by the developer does not include a sidewalk along Smith Level Road, and (b) the project does not include fully built-out and operational EV charging stations. The Planning Commission notes that the Climate Action and Response Plan calls for dramatic reductions in carbon emissions and creation of a town-wide EV charging station network. We understand that Refuel does not currently have EV charging stations at any of its properties nationally but that it is actively exploring EV charging stations for a small number of its properties.”

Vote: 6 – 0

Yeas: Jonathan Mitchell (Chair), Wesley McMahon, Chuck Mills, Theodore Nollert, John Rees, and Erik Valera

Nays:

Recommendation: Approval ☐ Approval with Comments ☒ Denial ☐

Motion: Wesley McMahon moved, Erik Valera seconded, a motion to recommend that the Council adopt Resolution A (Approving the Application) with the following comments as supplements to their review:

“The Planning Commission voted 6-0 to recommend staff's proposed conditional rezoning ordinance, which specifies construction of a sidewalk along Smith Level Road and NCDOT-required crosswalks at the Smith Level/15-501 intersection. The Planning Commission's support for the rezoning is contingent on construction of the Smith Level sidewalk. The Planning Commission fully understands that this contingency may render the project uneconomic for the

developer.”

Vote: 6 – 0

Yeas: Jonathan Mitchell (Chair), Wesley McMahon, Chuck Mills, Theodore Nollert, John Rees, and Erik Valera

Nays:

Prepared by: Jacob Hunt, Planner II

STARPOINT REFUEL

CHAPEL HILL, NORTH CAROLINA
COUNCIL HEARING
MAY 10, 2023



AGENDA

1 REFUEL INTRODUCTION

2 EXISTING CONDITIONS

3 PROPOSED PLAN

4 QUESTIONS

ABOUT REFUEL



BACKGROUND

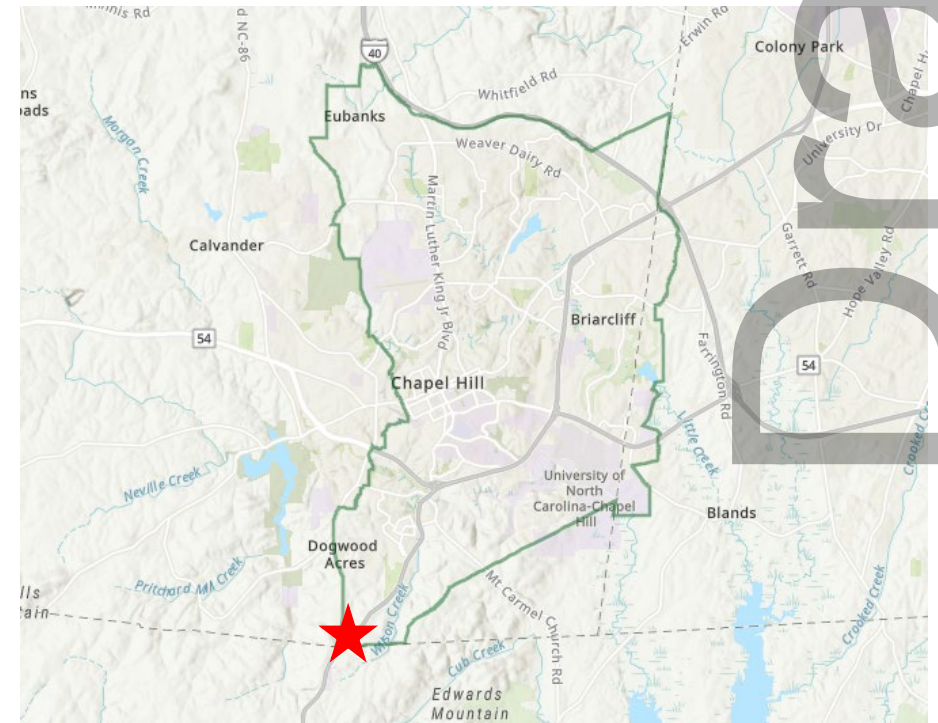
- Founded in 2008
- Locations in North Carolina, South Carolina, Mississippi, Texas, and Arkansas
- Focused on high quality fuel, exceptional service, and providing an attractive setting inside and out.



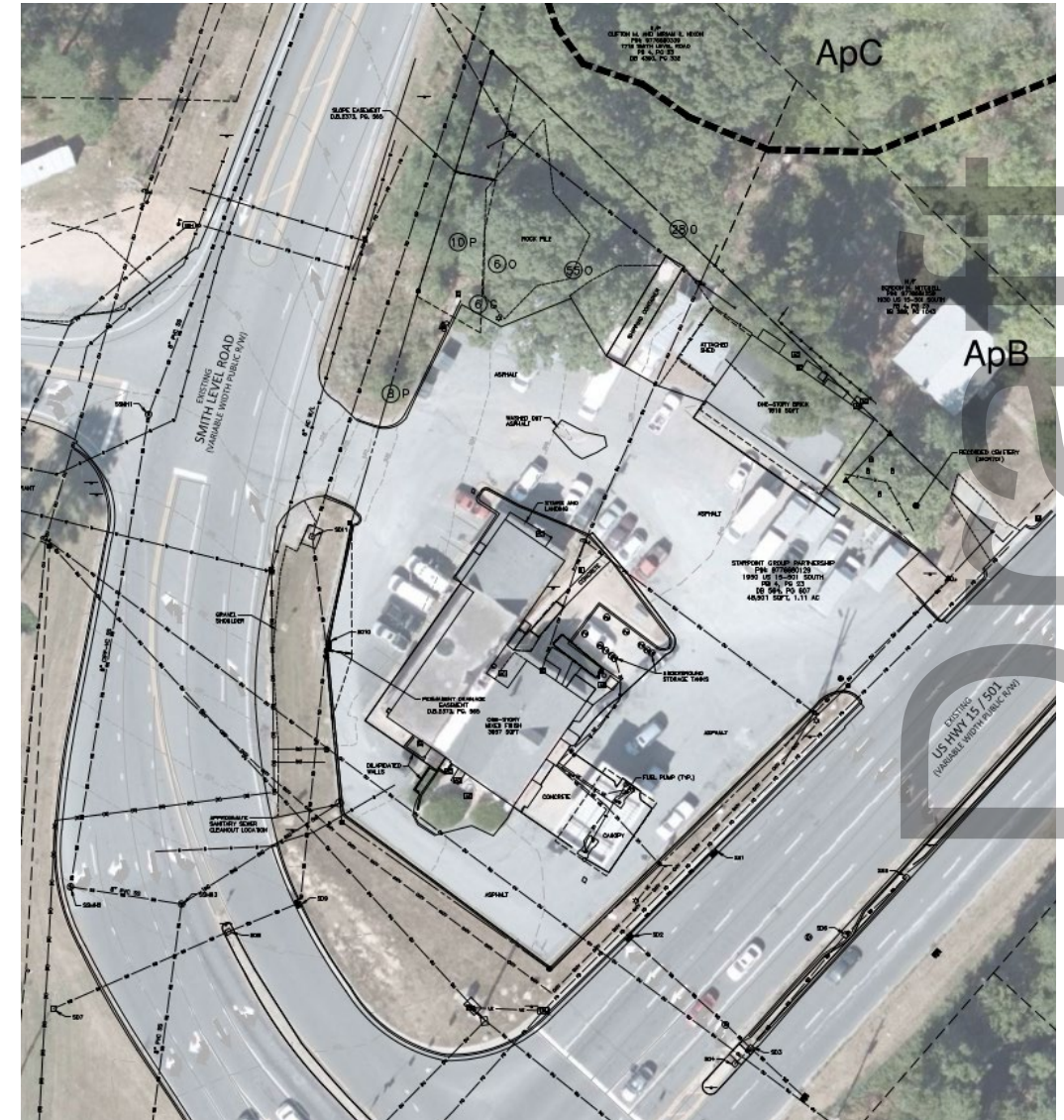
PROJECT LOCATION



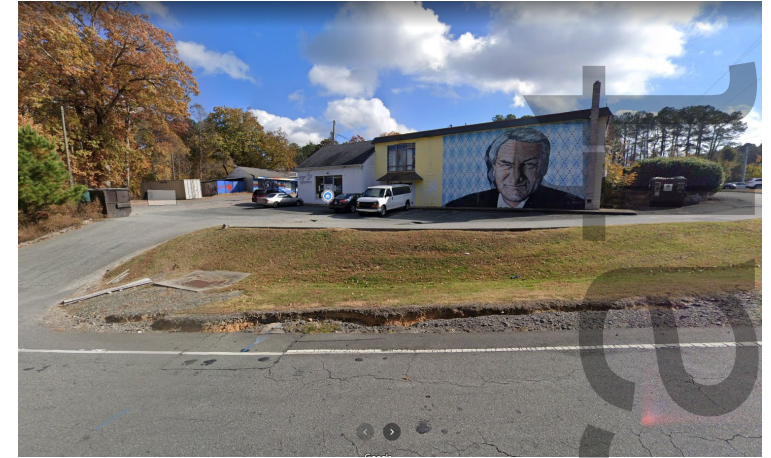
- Intersection of 15-501 and Smith Level Rd
- Zoned Neighborhood Commercial (NC)
- Existing Uses:
 - Gas station + Convenience Store
 - Truck Rentals
 - Upholstery Business



419 2 EXISTING CONDITIONS SITE CONDITIONS



420
2 EXISTING CONDITIONS
SITE CONDITIONS



CONCEPT PLAN RENDERING



Draft

EVOLUTION OF PROJECT



- > CDC Feedback:
 - Update design to reflect Carraway Refuel design
 - Brick façade
 - Additional windows
 - Address retaining wall
- > EV Ready Parking
- > Bicycle Parking and FIXIT Station

Draft

CONCEPT PLAN PERSPECTIVES



Draft

SUSTAINABILITY



- > 25% Impervious Area Reduction
 - Reduces Stormwater Runoff
 - Match Existing Drainage Patterns
- > Energy Efficient Building Design
 - 20% More Efficient than ASHRAE Standards
- > EV Ready Parking
- > Bicycle Parking
 - (8) Stalls Proposed
 - New FIXIT Station
- > Drought tolerant vegetation and a majority native species
- > LED lighting within store

QUESTIONS



Draft

September 23, 2022

Judy Johnson
Town of Chapel Hill Planning Department
405 Martin Luther King Jr Boulevard
Chapel Hill, North Carolina 27514

Re: Starpoint Refuel Modifications to Regulations

Due to site constraints and peculiarities of the Land Use Management Ordinance, modifications to required standards are necessary to redevelop a convenience store and gas station at the US 15-501 and Longview Street intersection that meets the Town's goals and needs of the developer. The requested modifications are necessary to allow for a functional, safe commercial property. Specifically, modifications requested include perimeter buffer and setback requirements as described below.

BUFFERS – LUMO Article 5.6.6

LOCATION OF BUFFER	EXISTING BUFFER	REQUIRED BUFFER	PROPOSED BUFFER
Northeast Buffer (vacant land)	Natural vegetation	10' Type B	10' Type B
Eastern Buffer (single-family)	None	20' Type C	12-20' Type C
Eastern Buffer (15-501)	None	30' Type D	None (street trees)
Western Buffer (Smith Level Rd)	None	30' Type D	0-30' Type D

Buffer modifications are requested as a result of site constraints and visibility needs for the development. Gas stations require visibility to operate successfully, and a 30-foot, dense Type D buffer would hinder that on each street frontage. The site exists as a gas station and convenience store today, along with other uses, where there are no buffers along either US 51-501 or Smith Level Road. Redevelopment of the site will enhance the exterior appearance so visibility from the adjacent frontages will have a positive impact on the area. Plantings are proposed at the frontages as shown on the Landscape Plan; however, these are to enhance the overall appearance of the site rather than buffer it from the adjacent streets.

Existing topography and easements limit the placement of the building and fuel canopy while still allowing for vehicular circulation. Specifically, the entrance from Smith Level Road had to be significantly reconfigured to decrease the slope from approximately 20% to 8%. Consequently, the building had to shift to the north from its current location. To allow for all necessary components such as parking, trash, circulation, etc., it became necessary that the buffer on the northeast side of the property be variable. At no point will the buffer adjacent to single family be less than 12 feet and will be kept to a Type C opacity as required by the LUMO regardless of the width.

Currently, the truck rental building and associated storage shed sit right on the property line adjacent to the single-family property to the northeast. Redevelopment of the property will improve this condition by complying with the setbacks along this property boundary and replanting a buffer between the two uses.

SETBACKS – LUMO Article 3.8.2

LOCATION OF SETBACK	EXISTING SETBACK	REQUIRED SETBACK	PROPOSED SETBACK
Street Setback (15-501)	11.5'	24'	24'
Street Setback (Smith Level Rd)	21'	24'	16'
Solar	0'	11'	11'
Interior	n/a	n/a	n/a

Due to site constraints, a setback reduction is requested from Smith Level Road. All other setbacks will comply with LUMO requirements. Similar to the buffer modification request, a setback modification is requested due to the site constraints and the necessary reconfiguration. Existing topography and easements limit the placement of the building and fueling canopy while still allowing for vehicular circulation. Consequently, the convenience store would fall within the required 24-foot building setback from Smith Level Road, and a 16-foot setback is needed. A majority of the building will be well within this setback, and within 24 feet as well, but because a small portion of the building does not comply, the reduction is needed.

As a part of this reduction, it is also requested that a retaining wall be permitted within the 16-foot setback along Smith Level Road. A retaining wall will be necessary to allow for a gradual 8% slope (as compared to the existing 20% slope) at the entrance from Smith Level Road. Provided the other constraints mentioned for the site, a retaining wall is necessary to allow for safe circulation through the site.

The site as a whole will be brought into greater compliance with the LUMO. Currently, the existing convenience store encroaches into the Smith Level Road setback, the fueling canopy is within the US 15-501 setback, and the truck rental building is within the interior lot setback. Redevelopment of the site will pull the fueling canopy outside of the US 15-501 setback and will remove any buildings from the interior/solar setbacks adjacent to the single-family parcel.

CONCLUSION

In conclusion, the requested modifications remain in the spirit of the goals of Chapel Hill and align with the future land use of the Comprehensive Plan. Redevelopment of the site will ultimately allow it to be in greater conformance with the LUMO. It will provide more appropriate setbacks and buffers, specifically to the adjacent single-family



STARPOINT REFUEL > MODIFICATIONS TO REGULATIONS

home, and create a more visually pleasing commercial parcel. In order to redevelop the site, modifications to buffers and setbacks will be necessary.

Thank you for your consideration of these requested modifications for the NC zoning district as a part of the Starpoint Refuel CZP application.

Sincerely,

MCADAMS

A handwritten signature in cursive script that reads 'Jessie Hardesty'.

Jessie Hardesty
Planner II, Planning + Design

September 19, 2022

Judy Johnson
Town of Chapel Hill Planning Department
405 Martin Luther King Jr Boulevard
Chapel Hill, North Carolina 27514

RE: Starpoint Refuel Market Statement of Justification and Statements of Compliance with the Comprehensive Plan and Design Guidelines

STATEMENT OF JUSTIFICATION

The proposed zoning request is in conformance with the Town's Comprehensive Plan. The Town's Future Land Use Map calls for commercial development on the subject parcel, and the intent of the Conditional Zoning Permit (CZP) request is to redevelop the existing commercial site as a new and improved gas station. While this could be done through a Special Use Permit, at the suggestion of the mayor, the applicant team has decided to pursue a CZP to allow for transparency and communication throughout the process. Statements below further support the case for the requested NC-CZ zoning district.

STATEMENT OF COMPLIANCE WITH COMPREHENSIVE PLAN

Refuel is proposing a new gas station and convenience store located off 15-501 and Smith Level Rd in accordance with the CH2020 Comprehensive Plan. The proposed plan addresses the Comprehensive Plan goals, with an emphasis on the following themes: Community Prosperity and Engagement, Getting Around, and Nurturing our Community. Similarly, it aligns with the commercial future land use map designation for the parcel.

THEME 2: COMMUNITY PROSPERITY AND ENGAGEMENT

Refuel plans to redevelop the site located at the intersection of 15-501 and Smith Level Rd that currently exists as a gas station, convenient store, truck rental business, and upholstery business. The future development will limit uses to a gas station and convenient store and will update the site to be more visually pleasing for its visitors. Enhancing the appearance and layout of the site will contribute to the safer and more vibrant community that Chapel Hill describes specifically in Theme 2 of the Comprehensive Plan. Similarly, the redevelopment presents an opportunity to improve economic vitality in the area.

THEME 3: GETTING AROUND

Given the location along 15-501, a major corridor leading into the Town, redevelopment as a gas station and convenient store is an appropriate use of the site and becomes a part of the holistic transportation system that Chapel Hill strives towards. Located at the southern boundary of Chapel Hill, the site will serve as a link for those headed into or out of the community with an updated design to fuel your car along the way.

THEME 5: NURTURING OUR COMMUNITY

Redeveloping the subject property will reduce impervious area by over 9,000 square feet, which will lessen stormwater runoff from the site. Furthermore, stormwater management practices will be in compliance with the LUMO and best practices.

A cemetery was identified in the eastern corner of the site and will be left entirely undisturbed in accordance with best practices, as advised by the Office of State Archaeology. Coordination with the Office of State Archaeology has already occurred to notify and officially record the plat with their office.

STATEMENT OF COMPLIANCE WITH DESIGN GUIDELINES

Refuel's redevelopment project will be built in compliance with the Town's Design Guidelines.

The architecture will be designed to upgrade the site and fit within its surroundings. Landscaping will be provided throughout the property to soften the appearance and create an inviting space. Appropriate buffers will be maintained and/or planted adjacent to single family properties, while reductions in landscape buffers along the road frontages will be requested given the nature of gas station and its required visibility from the street.

Vehicular connectivity will be provided to both 15-501 and Smith Level Road. Stormwater management facilities, water, sewer, and other utilities will be provided in accordance with the applicable guidelines, standards, and regulations.

Sincerely,

MCADAMS



Jessie Hardesty
Planner II, Planning + Design

CONDITIONAL ZONING APPLICATION



TOWN OF CHAPEL HILL
Planning Department
 405 Martin Luther King Jr. Blvd.
 (919) 968-2728 fax (919) 969-2014
 www.townofchapelhill.org

Parcel Identifier Number (PIN): 9776-68-0129

Date: 9/20/2022

Section A: Project Information

Project Name: Starpoint - Refuel Market

Property Address: 1950 US Hwy 15-501 N

Zip Code: 27516

Use Groups (A, B, and/or C): C

Existing Zoning District: NC and R-LD1

Project Description: Redevelopment of gas station and convenience store

Section B: Applicant, Owner, and/or Contract Purchaser Information

Applicant Information (to whom correspondence will be mailed):

Name: McAdams - Spencer Christiansen

Address: 621 Hillsborough Street, Suite 500

City: Raleigh

State: NC

Zip Code: 27603

Phone: 919-287-0722

Email: christiansen@mcadamsco.com

The undersigned applicant hereby certifies that, to the best of their knowledge and belief, all information supplied with this application and accurate.

Signature: _____

Date: 9/20/2022

Owner/Contract Purchaser Information:

☒ **Owner**

☐ **Contract Purchaser**

Name: Refuel Operating Company, LLC

Address: 547 Long Point Rd, Suite 103

City: Mt. Pleasant

State: SC

Zip Code: 29464

Phone: 865-337-9372

Email: rrobinson@refuelmarket.com

The undersigned applicant hereby certifies that, to the best of their knowledge and belief, all information supplied with this application and accurate.

Signature: _____

Date: 9/21/2022

Click [here](#) for application submittal instructions.



CONDITIONAL ZONING

TOWN OF CHAPEL HILL
Planning Department

Conditional Rezoning applications are reviewed by staff, Planning Commission, and Town Council. The application is part of an open public process that enables Town Council to discuss and decide on the key issues of a rezoning proposal. If a rezoning is approved, the applicant may then submit a detailed final plan application to staff for compliance review with the technical development standards and with the Council rezoning approval.

The establishment of a Conditional Zoning District shall be consistent with the Land Use Plan in the Comprehensive Plan. A proposed Conditional Zoning District is deemed consistent if the proposed District will be located in conformance with an adopted small area plan and/or in one of the following Land Use Categories:

- Medium Residential
- High Residential
- Commercial
- Mixed Use, Office/Commercial Emphasis
- Mixed Use, Office Emphasis
- Town/Village Center
- Institutional
- Office
- University
- Development Opportunity Area
- Light Industrial Opportunity Area

If the proposed conditional zoning districts is located in a Low Residential or a Rural Residential Land Use Category, the Town Council must approve a Land Use Plan amendment prior to proceeding.

SIGNED CONDITIONS: All conditions shall be in writing, prepared by the owner of the property or an attorney and must be signed by all property owners and contract purchasers, if applicable. The Town Attorney may require additional signatures if necessary and will determine whether or not the conditions statement is legally sufficient. Within thirty (30) days after receipt of the conditions the Planning Division Manager will notify the applicant of any deficiencies in the conditions statement or if any additional information is needed. The applicant may make changes to the written conditions statement provided it is submitted at least thirty (30) prior to Planning Commission meeting or thirty (30) days prior to Town Council public hearing.

RECORDATION OF CONDITIONS: After a rezoning has been approved by the Town Council, the conditions statement shall be recorded with the Register of Deeds Office. After a rezoning has been approved by Town Council and recorded by the Register of Deeds Office, the conditions may not be amended except through a new rezoning application.

**PROJECT FACT SHEET**

TOWN OF CHAPEL HILL

Planning Department

Section A: Project Information**Use Type:** (check/list all that apply)
☐ Office/Institutional ☐ Residential ☐ Mixed-Use ☒ Other: _____
Overlay District: (check all that apply)
☐ Historic District ☐ Neighborhood Conservation District ☐ Airport Hazard Zone
Section B: Land Area

Net Land Area (NLA): Area within zoning lot boundaries		NLA=	49,876	sq. ft.
Choose one, or both, of the following (a or b), not to exceed 10% of NLA	a) Credited Street Area (total adjacent frontage) x ½ width of public right-of-way	CSA=	4,988	sq. ft.
	b) Credited Permanent Open Space (total adjacent frontage) x ½ public or dedicated open space	COS=		sq. ft.
TOTAL: NLA + CSA and/or COS = Gross Land Area (not to exceed NLA + 10%)		GLA=	54,864	sq. ft.

Section C: Special Protection Areas, Land Disturbance, and Impervious Area**Special Protection Areas:** (check all those that apply)
☐ Jordan Buffer ☐ Resource Conservation District ☐ 100 Year Floodplain ☐ Watershed Protection District

Land Disturbance	Total (sq. ft.)
Area of Land Disturbance (Includes: Footprint of proposed activity plus work area envelope, staging area for materials, access/equipment paths, and all grading, including off-site clearing)	48,600
Area of Land Disturbance within RCD	0
Area of Land Disturbance within Jordan Buffer	0

Impervious Areas	Existing (sq. ft.)	Demolition (sq. ft.)	Proposed (sq. ft.)	Total (sq. ft.)
Impervious Surface Area (ISA)	38,747	38,747	29,619	29,619
Impervious Surface Ratio: Percent Impervious Surface Area of Gross Land Area (ISA/GLA)%	70.6	70.6	54.0	54.0
If located in Watershed Protection District, % of impervious surface on 7/1/1993	N/A	N/A	N/A	N/A



PROJECT FACT SHEET

TOWN OF CHAPEL HILL

Planning Department

Section D: Dimensions

Dimensional Unit (sq. ft.)	Existing (sq. ft.)	Demolition (sq. ft.)	Proposed (sq. ft.)	Total (sq. ft.)
Number of Buildings	2	2	1	1
Number of Floors	1	1	1	1
Recreational Space	0	0	0	0

Residential Space				
Dimensional Unit (sq. ft.)	Existing (sq. ft.)	Demolition (sq. ft.)	Proposed (sq. ft.)	Total (sq. ft.)
Floor Area (all floors – heated and unheated)	0	0	0	0
Total Square Footage of All Units	0	0	0	0
Total Square Footage of Affordable Units	0	0	0	0
Total Residential Density	0	0	0	0
Number of Dwelling Units	0	0	0	0
Number of Affordable Dwelling Units	0	0	0	0
Number of Single Bedroom Units	0	0	0	0
Number of Two Bedroom Units	0	0	0	0
Number of Three Bedroom Units	0	0	0	0

Non-Residential Space (Gross Floor Area in Square Feet)					
Use Type	Existing	Proposed	Uses	Existing	Proposed
Commercial	5,773	3,270			
Restaurant	0	0	# of Seats	0	0
Government	0	0			
Institutional	0	0			
Medical	0	0			
Office	0	0			
Hotel	0	0	# of Rooms	0	0
Industrial	0	0			
Place of Worship	0	0	# of Seats	0	0
Other	0	0			

Dimensional Requirements		Required by Ordinance	Existing	Proposed
Setbacks (minimum)	Street	24'	N/A	Varies
	Interior (neighboring property lines)	8'	N/A	8'
	Solar (northern property line)	11'	N/A	11'
Height (maximum)	Primary	60'	17'	27'
	Secondary	N/A	17'	N/A
Streets	Frontages	40'	~650'	~650'
	Widths	40'	~200'	~200'



PROJECT FACT SHEET

TOWN OF CHAPEL HILL

Planning Department

Section F: Adjoining or Connecting Streets and Sidewalks

Note: For approval of proposed street names, contact the Engineering Department.

Street Name	Right-of-Way Width	Pavement Width	Number of Lanes	Existing Sidewalk*	Existing Curb/Gutter
US HWY 15-501 N	Varies	80'	6	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
Smith Level Road	Varies	Varies 24'-80'	2	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes

List Proposed Points of Access (Ex: Number, Street Name):

*If existing sidewalks do not exist and the applicant is adding sidewalks, please provide the following information:

Sidewalk Information			
Street Names	Dimensions	Surface	Handicapped Ramps
US HWY 15-501	N/A	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
Smith Level Road	N/A	N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A

Section G: Parking Information

Parking Spaces	Minimum	Maximum	Proposed
Regular Spaces	9	14	9
Handicap Spaces	1	N/A	1
Total Spaces	10	14	10
Loading Spaces	0	0	0
Bicycle Spaces	4	N/A	8
Surface Type	Asphalt		

Section H: Landscape Buffers

Location (North, South, Street, Etc.)	Minimum Width	Proposed Width	Alternate Buffer	Modify Buffer
Northeast (vacant land)	10'	10'	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
East (single family)	20'	12'-20'	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
East (15-501)	30'	0'	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
West (Smith Level Rd)	30'	0'-30'	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes



PROJECT FACT SHEET

TOWN OF CHAPEL HILL

Planning Department

Section I: Land Use Intensity

Existing Zoning District: NC

Proposed Zoning Change (if any): NC-CZ

Zoning – Area – Ratio			Impervious Surface Thresholds			Minimum and Maximum Limitations	
Zoning District(s)	Floor Area Ratio (FAR)	Recreation Space Ratio (RSR)	Low Density Residential (0.24)	High Density Residential (0.50)	Non-Residential (0.70)	Maximum Floor Area (MFA) = FAR x GLA	Minimum Recreation Space (MSR) = RSR x GLA
NC	0.264	N/A			0.70	14,484	N/A
TOTAL	0.264				0.70	14,484	N/A
RCD Streamside		0.01					
RCD Managed		0.019					
RCD Upland							

Section J: Utility Service

Check all that apply:

Water	<input checked="" type="checkbox"/> OWASA	<input type="checkbox"/> Individual Well	<input type="checkbox"/> Community Well	<input type="checkbox"/> Other
Sewer	<input checked="" type="checkbox"/> OWASA	<input type="checkbox"/> Individual Septic Tank	<input type="checkbox"/> Community Package Plant	<input type="checkbox"/> Other
Electrical	<input type="checkbox"/> Underground	<input checked="" type="checkbox"/> Above Ground		
Telephone	<input type="checkbox"/> Underground	<input checked="" type="checkbox"/> Above Ground		
Solid Waste	<input type="checkbox"/> Town	<input checked="" type="checkbox"/> Private		



**CONDITIONAL ZONING APPLICATION
SUBMITTAL REQUIREMENTS**
TOWN OF CHAPEL HILL
Planning Department

The following must accompany your application. Failure to do so will result in your application being considered incomplete. For assistance with this application, please contact the Chapel Hill Planning Department (Planning) at (919) 968-2728 or at planning@townofchapelhill.org.

x	Application fee (including Engineering Review fee) (refer to fee schedule)	Amount Paid \$	<input type="text"/>
x	Pre-application meeting –with appropriate staff		
x	Digital Files – provide digital files of all plans and documents		
x	Recorded Plat or Deed of Property		
x	Project Fact Sheet		
	Traffic Impact Statement – completed by Town’s consultant (or exemption)		
n/a	Description of Public Art Proposal , if applicable		
x	Statement of Justification		
x	Response to Community Design Commission and Town Council Concept Plan comments , if applicable		
n/a	Affordable Housing Proposal , if applicable		
x	Statement of Consistency with Comprehensive Plan or request to amend Comprehensive Plan		
x	Mailing list of owners of property within 1,000 feet perimeter of subject property (see GIS notification tool)		
x	Mailing fee for above mailing list (mailing fee is double due to 2 mailings)	Amount Paid \$	<input type="text" value="138.00"/>
x	Written Narrative describing the proposal , including proposed land uses and proposed conditions		
x	Resource Conservation District, Floodplain, & Jordan Buffers Determination – necessary for all submittals		
n/a	Jurisdictional Wetland Determination – if applicable		
n/a	Resource Conservation District Encroachment Exemption or Variance (determined by Planning)		
n/a	Jordan Buffer Authorization Certificate or Mitigation Plan Approval (determined by Planning)		
n/a	Reduced Site Plan Set (reduced to 8.5" x 11")		

Stormwater Impact Statement (1 copy to be submitted)

- a) Written narrative describing existing & proposed conditions, anticipated stormwater impacts and management structures and strategies to mitigate impacts
- b) Description of land uses and area (in square footage)
- c) Existing and proposed impervious surface area in square feet for all subareas and project area
- d) Ground cover and uses information
- e) Soil information (classification, infiltration rates, depth to groundwater and bedrock)
- f) Time of concentration calculations and assumptions
- g) Topography (2-foot contours)
- h) Pertinent on-site and off-site drainage conditions
- i) Upstream and/or downstream volumes
- j) Discharges and velocities
- k) Backwater elevations and effects on existing drainage conveyance facilities
- l) Location of jurisdictional wetlands and regulatory FEMA Special Flood Hazard Areas
- m) Water quality volume calculations
- n) Drainage areas and sub-areas delineated
- o) Peak discharge calculations and rates (1, 2, and 25-year storms)
- p) Hydrographs for pre- & post-development without mitigation, post-development with mitigation
- q) Volume calculations and documentation of retention for 2-year storm



CONDITIONAL ZONING APPLICATION
SUBMITTAL REQUIREMENTS
TOWN OF CHAPEL HILL
Planning and Development Services

- r) 85% TSS removal for post-development stormwater runoff
- s) Nutrient loading calculations
- t) BMP sizing calculations
- u) Pipe sizing calculations and schedule (include HGL & EGL calculations and profiles)

Plan Sets (10 copies to be submitted no larger than 24" x 36")

Plans should be legible and clearly drawn. All plan set sheets should include the following:

- Project Name
- Legend
- Labels
- North Arrow (North oriented toward top of page)
- Property boundaries with bearing and distances
- Scale (Engineering), denoted graphically and numerically
- Setbacks
- Streams, RCD Boundary, Jordan Riparian Buffer Boundary, Floodplain, and Wetlands Boundary, where applicable
- Revision dates and professional seals and signatures, as applicable

Cover Sheet

- a) Include Project Name, Project fact information, PIN, and Design Team

Area Map

- a) Project name, applicant, contact information, location, PIN, & legend
- b) Dedicated open space, parks, greenways
- c) Overlay Districts, if applicable
- d) Property lines, zoning district boundaries, land uses, project names of site and surrounding properties, significant buildings, corporate limit lines
- e) Existing roads (public & private), rights-of-way, sidewalks, driveways, vehicular parking areas, bicycle parking, handicapped parking, street names
- f) 1,000' notification boundary

Existing Conditions Plan

- a) Slopes, soils, environmental constraints, existing vegetation, and any existing land features
- b) Location of all existing structures and uses
- c) Existing property line and right-of-way lines
- d) Existing utilities & easements including location & sizes of water, sewer, electrical, & drainage lines
- e) Nearest fire hydrants
- f) Nearest bus shelters and transit facilities
- g) Existing topography at minimum 2-foot intervals and finished grade
- h) Natural drainage features & water bodies, floodways, floodplain, RCD, Jordan Buffers & Watershed boundaries



CONDITIONAL ZONING APPLICATION
SUBMITTAL REQUIREMENTS
TOWN OF CHAPEL HILL
Planning and Development Services

Detailed Site Plan

- a) Existing and proposed building locations
- b) Description & analysis of adjacent land uses, roads, topography, soils, drainage patterns, environmental constraints, features, existing vegetation, vistas (on and off-site)
- c) Location, arrangement, & dimension of vehicular parking, width of aisles and bays, angle of parking, number of spaces, handicapped parking, bicycle parking. Typical pavement sections & surface type.
- d) Location of existing and proposed fire hydrants
- e) Location and dimension of all vehicle entrances, exits, and drives
- f) Dimensioned street cross-sections and rights-of-way widths
- g) Pavement and curb & gutter construction details
- h) Dimensioned sidewalk and tree lawn cross sections
- i) Proposed transit improvements including bus pull-off and/or bus shelter
- j) Required landscape buffers (or proposed alternate/modified buffers)
- k) Required recreation area/space (including written statement of recreation plans)
- l) Refuse collection facilities (existing and proposed) or shared dumpster agreement
- m) Construction parking, staging, storage area, and construction trailer location
- n) Sight distance triangles at intersections
- o) Proposed location of street lights and underground utility lines and/or conduit lines to be installed
- p) Easements
- q) Clearing and construction limits
- r) Traffic Calming Plan – detailed construction designs of devices proposed & associated sign & marking plan

Stormwater Management Plan

- a) Topography (2-foot contours)
- b) Existing drainage conditions
- c) RCD and Jordan Riparian Buffer delineation and boundary (perennial & intermittent streams; note ephemeral streams on site)
- d) Proposed drainage and stormwater conditions
- e) Drainage conveyance system (piping)
- f) Roof drains
- g) Easements
- h) BMP plans, dimensions, details, and cross-sections
- i) Planting and stabilization plans and specifications

Landscape Protection Plan

- a) Rare, specimen, and significant tree survey within 50 feet of construction area
- b) Rare and specimen tree critical root zones
- c) Rare and specimen trees proposed to be removed
- d) Certified arborist tree evaluation, if applicable
- e) Significant tree stand survey
- f) Clearing limit line
- g) Proposed tree protection/silt fence location
- h) Pre-construction/demolition conference note
- i) Landscape protection supervisor note
- j) Existing and proposed tree canopy calculations, if applicable



**CONDITIONAL ZONING APPLICATION
SUBMITTAL REQUIREMENTS
TOWN OF CHAPEL HILL
Planning and Development Services**

Planting Plan

- a) Dimensioned and labeled perimeter buffers
- b) Off-site buffer easement, if applicable
- c) Landscape buffer and parking lot planting plan (including planting strip between parking and building, entryway planting, and 35% shading requirement)

Steep Slope Plan

- a) Classify and quantify slopes 0-10%, 10-15%, 15-25%, and 25% and greater
- b) Show and quantify areas of disturbance in each slope category
- c) Provide/show specialized site design and construction techniques

Grading and Erosion Control Plan

- a) Topography (2-foot contours)
- b) Limits of Disturbance
- c) Pertinent off-site drainage features
- d) Existing and proposed impervious surface tallies

Streetscape Plan, if applicable

- a) Public right-of-way existing conditions plan
- b) Streetscape demolition plan
- c) Streetscape proposed improvement plan
- d) Streetscape proposed utility plan and details
- e) Streetscape proposed pavement/sidewalk details
- f) Streetscape proposed furnishing details
- g) Streetscape proposed lighting detail

Solid Waste Plan

- a) Preliminary Solid Waste Management Plan
- b) Existing and proposed dumpster pads
- c) Proposed dumpster pad layout design
- d) Proposed heavy duty pavement locations and pavement construction detail
- e) Preliminary shared dumpster agreement, if applicable



**CONDITIONAL ZONING APPLICATION
SUBMITTAL REQUIREMENTS
TOWN OF CHAPEL HILL
Planning and Development Services**

Construction Management Plan

- a) Construction trailer location
- b) Location of construction personnel parking and construction equipment parking
- c) Location and size of staging and materials storage area
- d) Description of emergency vehicle access to and around project site during construction
- e) Delivery truck routes shown or noted on plan sheets

Energy Management Plan

- a) Description of how project will be 20% more energy efficient than ASHRAE standards
- b) Description of utilization of sustainable forms of energy (Solar, Wind, Hydroelectric, and Biofuels)
- c) Participation in NC GreenPower program
- d) Description of how project will ensure indoor air quality, adequate access to natural lighting, and allow for proposed utilization of sustainable energy
- e) Description of how project will maintain commitment to energy efficiency and reduced carbon footprint over time
- f) Description of how the project's Transportation Management Plan will support efforts to reduce energy consumption as it affects the community

Exterior Elevations

- a) An outline of each elevation of the building, including the finished grade line along the foundation (height of building measured from mean natural grade)

STARPOINT - REFUEL MARKET

1950 US HWY 15-501 N
CHAPEL HILL, NC 27516

CONDITIONAL ZONING PERMIT

PROJECT NUMBER: RFM-21002

DATE: 09. 23. 2022

REVISED: 03.24.2023



VICINITY MAP
1" = 300'



SITE DATA		
PIN	9776-68-0129	
SITE AREA	49,876 SF / 1.14 AC	
GROSS LAND AREA	49,876 SF + 10%(49,876) = 54,864 SF / 1.26 AC	
ZONING	EXISTING	NC, R-LD1
	PROPOSED	NC
RIVER BASIN	CAPE FEAR	
WATERSHED	JORDAN LAKE - UPPER NEW HOPE	
WATERSHED PROTECTION	N/A	
EXISTING USE	COMMERCIAL	
PROPOSED USE	COMMERCIAL	
IMPERVIOUS SURFACE AREA & RATIO (ISA/GLA)	EXISTING	0.89 AC (38,747 SF) (70.6%)
	MAX ALLOWED	0.88 AC (38,405 SF) (70.0%)
	PROPOSED	0.68 AC (29,467 SF) (53.7%)
BUILDING HEIGHT	ALLOWED	34' AT SETBACK, 60' AT CORE
	PROPOSED	+/- 27'
PARKING	REQUIRED	9 SPACES (1 PER 375 GSF)
	PROPOSED	9 SPACES (INCLUDING 1 MOTORCYCLE/MOPED STALL)
ACCESSIBLE PARKING	REQUIRED	1 SPACE (1 PER 25 TOTAL SPACES)
	PROPOSED	1 SPACE
BICYCLE PARKING	REQUIRED	4 SPACES (MIN 4; 1 PER 2,500 SF OF FLOOR AREA)
	PROPOSED	8 SPACES
SETBACKS	REQUIRED	STREET (15-501) = 24' STREET (SMITH LEVEL RD) = 24' INTERIOR = 8' SOLAR = 11'
	PROPOSED	STREET (15-501) = 24' STREET (SMITH LEVEL RD) = 16' INTERIOR = 8' SOLAR = 11'
BUFFERS	REQUIRED	NORTHEAST (VACANT LAND) = 10' TYPE B EAST (SINGLE FAMILY) = 20' TYPE C EAST (15-501) = 30' TYPE D WEST (SMITH LEVEL RD) = 30' TYPE D
	PROPOSED	NORTHEAST (VACANT LAND) = 10' TYPE B EAST (SINGLE FAMILY) = 12'-20' MODIFIED EAST (15-501) = MODIFIED - STREET TREES WEST (SMITH LEVEL RD) = MODIFIED - STREET TREES
DISTURBED AREA	1.12 AC (48,735 SF)	

SHEET INDEX

C0.00	PROJECT NOTES
C0.01	AREA MAP
C1.00	EXISTING CONDITIONS
C1.01	EXISTING VEGETATION
C1.02	STEEP SLOPES PLAN
C2.00	SITE PLAN
C2.01	SOLID WASTE PLAN
C2.02	FIRE PROTECTION PLAN
C3.00	GRADING PLAN
C4.00	UTILITY PLAN
C5.00	PLAN AND PROFILE - SMITH LEVEL SDT
C7.00	CONSTRUCTION MANAGEMENT PLAN
C8.00	SITE DETAILS
C8.01	SITE DETAILS
L1.00	LANDSCAPE PROTECTION & TREE COVERAGE PLAN
L5.00	LANDSCAPE PLAN
L5.01	LANDSCAPE NOTES AND CALCULATIONS

ADDITIONAL SHEETS

A-1.0	EXTERIOR ELEVATIONS
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McADAMS
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Durham, NC 27713

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CONTACT

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CLIENT

REFUEL OPERATING COMPANY, LLC
547 LONG POINT RS, SUITE 103
MT. PLEASANT, SC 29464
Ryan Robinson, PMP
PHONE: 843. 388. 4966



PROJECT DIRECTORY

ARCHITECT
RRMM ARCHITECTS
1317 EXECUTIVE BOULEVARD, SUITE 200
CHESAPEAKE, VIRGINIA 23320
PHONE: 757. 622. 2828

MEP ENGINEER
DUNHAM
50 SOUTH SIXTH STREET, SUITE 1100
MINNEAPOLIS, MINNESOTA
PHONE: 612. 465. 7550



REVISIONS

NO.	DATE	
1	12.13.2022	REVISED PER 1ST CZP COMMENTS
2	03.24.2023	REVISED PER 2ND CZP COMMENTS
3		
4		
5		
6		

CONDITIONAL ZONING PERMIT FOR:

STARPOINT - REFUEL MARKET
1950 US HWY 15-501 N
CHAPEL HILL, NC 27516
PROJECT NUMBER: RFM-21002

ORANGE COUNTY SOLID WASTE STANDARD PLAN
NOTES (CONSTRUCTION WASTE):

- 1. ALL EXISTING STRUCTURES 500 SQUARE FEET AND LARGER SHALL BE ASSESSED PRIOR TO THE ISSUANCE OF A DEMOLITION PERMIT TO ENSURE COMPLIANCE WITH THE COUNTY'S REGULATED RECYCLABLE MATERIALS ORDINANCE (RRMO) AND TO ASSESS THE POTENTIAL FOR DECONSTRUCTION AND/OR THE REUSE OF SALVAGEABLE MATERIALS. CONTACT THE ORANGE COUNTY SW ENFORCEMENT OFFICER AT 919-968-2788 TO ARRANGE FOR THE ASSESSMENT.
- 2. PURSUANT TO THE COUNTY'S RRMO, CLEAN WOOD WASTE, SCRAP METAL, AND CORRUGATED CARDBOARD PRESENT IN CONSTRUCTION OR DEMOLITION WASTE MUST BE RECYCLED.
- 3. PURSUANT TO THE COUNTY'S RRMO, ALL HAULERS OF MIXED CONSTRUCTION AND DEMOLITION WASTE WHICH INCLUDES ANY REGULATED RECYCLABLE MATERIALS SHALL BE LICENSED BY ORANGE COUNTY.
- 4. PRIOR TO ANY DEMOLITION OR CONSTRUCTION ACTIVITY ON THE SITE, THE APPLICANT SHALL HOLD A PRE-DEMOLITION/PRE-CONSTRUCTION CONFERENCE WITH SOLID WASTE STAFF. THIS MAY BE THE SAME PRE-CONSTRUCTION MEETING HELD WITH OTHER DEVELOPMENT/ENFORCEMENT OFFICIALS.
- 5. THE PRESENCE OF ANY ASBESTOS CONTAINING MATERIALS (ACM) AND/OR OTHER HAZARDOUS MATERIALS SHALL BE HANDLED IN ACCORDANCE WITH ANY AND ALL LOCAL, STATE, AND FEDERAL REGULATIONS AND GUIDELINES.

PAVEMENT MARKING/SIGNAGE NOTES:

- 1. ALL SIGNAGE SHALL BE COORDINATED WITH THE TOWN OF CHAPEL HILL.
- 2. ALL SIGNAGE SHALL MEET MUTCD STANDARDS AND SPECIFICATIONS.
- 3. ALL SIGNAGE SHALL MEET NCDOT PEDESTRIAN SAFETY SPECIFICATIONS.
- 4. ALL CONSTRUCTION SHALL CONFORM TO THE LATEST NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT) AND/OR TOWN OF CHAPEL HILL STANDARDS AND SPECIFICATIONS.
- 5. ALL SIGNS SHALL BE PRISMATIC AND ADHERE TO THE MINIMAL RETROREFLECTIVITY STANDARDS FOUND IN THE LATEST VERSION OF THE MUTCD.
- 6. ALL PAVEMENT MARKINGS ON PUBLIC STREETS SHALL BE THERMOPLASTIC AND ARE TO BE PLACED PER NCDOT STANDARDS (REFERENCE 2012 NCDOT DETAILS (1205.01-1205.12)
- 7. SIGN DESIGNS FOR STREET NAME SIGNS SHALL BE APPROVED BY TRANSPORTATION/ENGINEERING DEPARTMENT STAFF TO ENSURE COMPLIANCE WITH MUTCD SPECIFICATIONS. DESIGNS MUST BE APPROVED BY TOWN STAFF PRIOR TO ACCEPTANCE OF STREETS OR ISSUANCE OF 1ST CO.
- 8. ALL STREET NAME SIGNS SHALL CONFORM TO THE LATEST EDITION OF THE MUTCD INCLUDING MIXED CASE LETTERING, PROPER LETTER HEIGHTS, AND RETROREFLECTIVITY.

RETAINING WALL NOTES

- 1. THE RETAINING WALL ALIGNMENT SHOWN ON THESE PLANS DEPICTS THE LOCATION OF THE FRONT FACE OF THE RETAINING WALL AT THE TOP OF THE WALL. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING RETAINING WALLS AND ASSOCIATED FOOTERS ARE NOT LOCATED IN ANY STREAM BUFFERS, AND THEIR CONSTRUCTION DOES NOT ENCROACH INTO ANY ADJACENT PROPERTIES DUE TO ANY BATTER INCORPORATED IN THE DESIGN OF THE WALLS.
- 2. RETAINING WALLS ARE TO BE DESIGN-BUILD PROJECTS BY THE CONTRACTOR. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN FINAL CONSTRUCTION DRAWINGS FROM A REGISTERED ENGINEER AND GAIN ALL REQUIRED PERMITS NECESSARY PRIOR TO CONSTRUCTION OF THE RETAINING WALLS.
- 3. RETAINING WALLS SHALL BE ASSUMED TO BE BACKFILLED WITH OFF-SITE BORROW MATERIAL OR PROCESSED FILL, UNLESS THE CONTRACTOR CAN PROVIDE TO THE OWNER WITH CONFIRMATION FROM THE GEOTECHNICAL ENGINEER AND THE RETAINING WALL DESIGNER, THAT READILY AVAILABLE ON-SITE SOILS CAN BE USED.
- 4. THE TOP AND BOTTOM OF WALL ELEVATIONS SHOWN ON THESE PLANS IDENTIFY FINISHED GRADE ELEVATIONS ONLY. THE EXTENT THAT THE RETAINING WALL WILL BE EXTENDED BELOW GRADE TO THE FOOTING OR ABOVE GRADE TO THE TOP OF THE CAP BLOCK COURSE SHALL BE IDENTIFIED ON THE RETAINING WALL CONSTRUCTION DRAWINGS.
- 5. ALL RETAINING WALLS OVER 30" HIGH SHALL HAVE A SAFETY FENCE (DESIGN BY OTHERS).
- 6. ANY PART OF ANY RETAINING WALL THAT EXTENDS INTO THE RIGHT-OF-WAY WILL REQUIRE AN ENCROACHMENT AGREEMENT. ENCROACHMENT AGREEMENTS FOR RETAINING WALLS SHALL BE APPROVED PRIOR TO CONSTRUCTION DRAWING APPROVAL.
- 7. ANY TIEBACK SYSTEMS FOR THE RETAINING WALLS SHALL NOT BE ALLOWED WITHIN PUBLIC RIGHT-OF-WAY.
- 8. STORMWATER RUN-OFF SHALL BE DIRECTED AWAY FROM RETAINING WALLS. ANY RUN-OFF FLOWING TO AND OVER A RETAINING WALL SHALL BE KEPT TO AN ABSOLUTE MINIMUM AND BROUGHT TO THE ATTENTION OF THE WALL DESIGNER PRIOR TO THEIR DESIGN.

GENERAL NOTES:

- 1. CONTRACTOR TO NOTIFY SURROUNDING PROPERTIES 7 DAYS PRIOR TO STARTING CONSTRUCTION.
- 2. CONTRACTOR TO PROVIDE NOTICE TO THE TOWN OF CHAPEL HILL REGARDING SPECIFIC DATES FOR ANY NECESSARY ROAD CLOSURES AND LANE REDUCTIONS.
- 3. GENERAL CONTRACTOR TO COORDINATE WITH SPECIFIC PROPERTIES AFFECTED BY THE PROPOSED ROAD CLOSURES IF REQUIRED TO ENSURE CONTINUOUS ACCESS TO THE AFFECTED PROPERTIES.
- 4. ALL PARKING SPACE MARKINGS SHOWN SHALL BE PER THE TOWN OF CHAPEL HILL CODE FOR PARKING LOTS.
- 5. MINIMUM CORNER CLEARANCES FROM THE CURBLINE OF INTERSECTING STREETS SHALL BE AT LEAST 20' FROM THE POINT OF TANGENCY. NO DRIVEWAYS OR PARKING SPACES SHALL ENCRACH ON THIS MINIMUM CORNER CLEARANCE.
- 6. WITHIN THE SIGHT DISTANCE TRIANGLES SHOWN, NO OBSTRUCTION BETWEEN 2' AND 8' IN HEIGHT ABOVE THE CURB LINE ELEVATION SHALL BE LOCATED IN WHOLE OR IN PART. OBSTRUCTIONS INCLUDE BUT ARE NOT LIMITED TO ANY BERM, FOLIAGE, FENCE, WALL, SIGN, OR PARKED VEHICLE.
- 7. ALL CONSTRUCTION SHALL CONFORM TO THE LATEST TOWN OF CHAPEL HILL, NCDOT AND OWASA STANDARDS AND SPECIFICATIONS.
- 8. ALL DIMENSIONS SHOWN ON SITE PLAN ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.
- 9. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) STANDARDS FOR EXCAVATIONS; FINAL RULE 29CFR PART 1926, SUBPART "P" APPLIES TO ALL EXCAVATIONS EXCEEDING FIVE (5) FEET IN DEPTH. EXCAVATION EXCEEDING TWENTY (20) FEET IN DEPTH REQUIRES THE DESIGN OF A TRENCH SAFETY SYSTEM BY A REGISTERED PROFESSIONAL ENGINEER, PROVIDED BY CONTRACTOR RESPONSIBLE FOR EXCAVATION.
- 10. EQUIPMENT AND PRODUCTS OTHER THAN THOSE SPECIFIED MAY BE USED PROVIDED APPROVAL HAS BEEN OBTAINED FROM THE OWNER IN WRITING PRIOR TO ORDERING OR INSTALLATION. THE CONTRACTOR SHALL WAIVE ANY CLAIM FOR ADDITIONAL COST RELATED TO THE SUBSTITUTION OF ALTERNATE EQUIPMENT.
- 11. CONTRACTOR SHALL MAINTAIN AN "AS-BUILT" SET OF DRAWINGS TO RECORD THE EXACT LOCATION OF ALL PIPING PRIOR TO CONCEALMENT. DRAWINGS SHALL BE GIVEN TO THE OWNER UPON COMPLETION OF THE PROJECT WITH A COPY OF THE TRANSMITTAL LETTER TO THE ENGINEER.
- 12. CONTRACTOR IS RESPONSIBLE FOR COORDINATING CONSTRUCTION ACTIVITIES WITH THE APPROPRIATE UTILITY COMPANIES FOR ANY REQUIRED RELOCATION (I.E. POWER POLES, TELEPHONE PEDESTALS, WATER METERS, ETC.).
- 13. PRIOR TO STARTING CONSTRUCTION, THE GENERAL CONTRACTOR SHALL SCHEDULE AND HOLD A PRE-CONSTRUCTION CONFERENCE WITH THE TOWN OF CHAPEL HILL ENGINEERING DEPARTMENT, ORANGE COUNTY SOIL AND EROSION DEPARTMENT, ENGINEER, AND OWNER/REPRESENTATIVE.
- 14. ALL DIMENSIONS AND GRADES SHOWN ON THE PLANS SHALL BE FIELD VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. CONTRACTOR SHALL NOTIFY THE ENGINEER IF ANY DISCREPANCIES EXIST PRIOR TO PROCEEDING WITH CONSTRUCTION FOR NECESSARY PLAN OR GRADE CHANGES. NO EXTRA COMPENSATION SHALL BE PAID TO CONTRACTOR FOR ANY WORK DONE DUE TO DIMENSIONS OR GRADES SHOWN INCORRECTLY ON THESE PLANS IF SUCH NOTIFICATION HAS NOT BEEN GIVEN.
- 15. ALL STREET NAME SIGNS SHALL CONFORM TO THE LATEST EDITION OF THE MUTCD INCLUDING MIXED CASE LETTERING, PROPER LETTER HEIGHTS, AND RETROREFLECTIVITY.
- 16. ALL ASPHALT EDGES SHALL BE SAW CUT TO PROVIDE A GOOD LONGITUDINAL JOINT. MILL 1.5 FEET AT 1.5 INCHES DEEP MINIMUM TO PROVIDE A LONGITUDINAL LAP JOINT FOR FINAL SURFACE LAYER. NO MILLING SHALL BE LEFT FOR A PERIOD OF TIME GREATER THAN 48 HOURS BEFORE A STREET IS TO BE REPAVED/RESURFACED.
- 17. SEPARATE BUILDING PERMITS ARE REQUIRED FOR RETAINING WALLS, DUMPSTER ENCLOSURES, MONUMENTS, SIGNS, OR OTHER ACCESSORY STRUCTURES OR ELEMENTS.
- 18. EXISTING UTILITIES AND STRUCTURES SHOWN, BOTH UNDERGROUND AND ABOVE GROUND, ARE BASED ON A FIELD SURVEY AND THE BEST AVAILABLE RECORD DRAWINGS. THE CONTRACTOR SHALL VERIFY FIELD CONDITIONS PRIOR TO BEGINNING RELATED CONSTRUCTION. ANY DISCREPANCIES SHALL BE REPORTED TO THE OWNER'S REPRESENTATIVE IMMEDIATELY.
- 19. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION AND/OR RELOCATION OF ALL EXISTING UTILITIES IN COORDINATION WITH THE APPROPRIATE UTILITY, AGENCY, OR COMPANY.
- 20. EXISTING CONTOURS ARE BASED ON SURVEY COMPLETED BY MCADAMS. EXISTING UTILITIES SHOWN ARE BASED ON SURVEY AND THE BEST AVAILABLE RECORDS. THE CONTRACTOR, HOWEVER, SHALL VERIFY CONDITIONS PRIOR TO BEGINNING CONSTRUCTION. ANY DISCREPANCIES BETWEEN ACTUAL FIELD CONDITIONS AND THE PLANS SHALL BE REPORTED TO THE ENGINEER IMMEDIATELY. FOR NECESSARY PLAN OR GRADE CHANGES, NO EXTRA COMPENSATION SHALL BE PAID TO CONTRACTOR FOR ANY WORK DONE DUE TO DIMENSIONS OR GRADES SHOWN INCORRECTLY ON THESE PLANS IF SUCH NOTIFICATION HAS NOT BEEN GIVEN.
- 21. EXISTING IMPROVEMENTS DAMAGED DURING CONSTRUCTION SHALL BE REPLACED/RESTORED TO THEIR ORIGINAL CONDITION OR TO THE SATISFACTION OF THE OWNER BY THE CONTRACTOR RESPONSIBLE FOR THE DAMAGE.
- 22. A ZONE FOR FIRE DEPARTMENT LADDERS AND FIREFIGHTING OPERATIONS MUST BE PROVIDED, REQUIRING ALL LINES TO BE BURIED SURROUNDING STRUCTURES.
- 23. CONTRACTOR TO CONTACT THE CHAPEL HILL STORMWATER MANAGEMENT DIVISION AT 919-969-7246 TO SCHEDULE SITE INSPECTION AT LEAST TEN (10) DAYS IN ADVANCE OF REQUESTING THE CERTIFICATE OF OCCUPANCY.
- 24. IMPROVEMENTS, STRUCTURES, FIXTURES, SIGNS, TABLES, CHAIRS, PLANTERS, OR ANY OTHER OBJECT SHALL NOT BE PLACED IN SIDEWALK AREAS FOR ANY PERIOD OF TIME.
- 25. ANY ROOF DRAINS OR OTHER PLUMBING INTENDED TO DISCHARGE TO THE STORM SEWER SYSTEM NOT SHOWN ON THE APPROVED PLANS ARE NOT APPROVED. ANY DISCHARGE DIRECTED TO THE STORM SEWER SYSTEM THAT IS NOT APPROVED WILL NEED TO APPROVAL FROM THE TOWN OF CHAPEL HILL STORMWATER MANAGEMENT DIVISION.
- 26. THE NORTH CAROLINA DEPARTMENT OF INSURANCE SHALL REVIEW AND APPROVE ANY PROJECTS LISTED IN TABLE 104.1 OF THE NORTH CAROLINA ADMINISTRATION AND POLICIES CODE BEFORE THE TOWN OF CHAPEL HILL WILL BEGIN ITS BUILDING PERMIT REVIEW.
- 27. PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY, THE APPLICANT SHALL PROVIDE THE MINIMUM REQUIRED HANDICAPPED PARKING SPACES AND DESIGN ALL HANDICAPPED PARKING SPACES, RAMPS, CROSSWALKS, AND ASSOCIATED INFRASTRUCTURE ACCORDING TO THE AMERICANS WITH DISABILITIES ACT STANDARDS, NORTH CAROLINA BUILDING CODE, AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI) CODE, AND TOWN STANDARD.
 - A. THE NUMBER OF PARKING SPACES SHALL COMPLY WITH NCBC 2018 SECTION 1106.1, 1 PER 6 COMPLIANT SPACES OR PORTION THEREOF MUST BE VAN ACCESSIBLE. NO SLOPE SHALL EXCEED 2% IN ANY DIRECTION. SIGNAGE SHALL BE PLACES IN ACCORDANCE WITH NCBC 2018 REQUIREMENTS, MUTCD AND ACC A 117.1.
 - B. CURB CUTS AND ACCESSIBLE ROUTES PER ICC A117.1 2009 EDITION. CROSS SLOPES LIMITED TO 2%. CALL TOWN OF CHAPEL HILL BUILDING INSPECTIONS OFFICE FOR INSPECTION PRIOR TO PLACEMENT OF CONCRETE.
 - C. SLOPES GREATER THAN 5% REQUIRES CONSTRUCTION AS A RAMP.
- 28. AS-BUILT PLANS: PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY, THE DEVELOPER SHALL PROVIDE CERTIFIED AS-BUILT PLANS FOR BUILDING FOOTPRINTS, PARKING LOTS, STREET IMPROVEMENTS, STORM DRAINAGE SYSTEMS AND STORMWATER MANAGEMENT STRUCTURES, AND ALL OTHER IMPERVIOUS SURFACES, AND A TALLY OF THE CONSTRUCTED IMPERVIOUS AREA. THE AS-BUILT PLANS SHOULD BE IN DXF BINARY FORMAT USING STATE PLANE COORDINATES AND NAVD 88 (TOWN OF CHAPEL HILL DESIGN MANUAL).

GRADING & STORM DRAINAGE NOTES:

- 1. CONTRACTOR SHALL NOTIFY NC 811 (1-800-632-4949) AT LEAST 3 FULL BUSINESS DAYS PRIOR TO BEGINNING CONSTRUCTION OR EXCAVATION TO HAVE EXISTING UTILITIES LOCATED. CONTRACTOR TO CONTACT ANY LOCAL UTILITIES THAT PROVIDE THEIR OWN LOCATOR SERVICES INDEPENDENT OF NC 811. REPORT ANY DISCREPANCIES TO THE ENGINEER IMMEDIATELY.
- 2. PRIOR TO STARTING CONSTRUCTION, THE CONTRACTOR SHALL HOLD A PRE-CONSTRUCTION CONFERENCE WITH THE ORANGE COUNTY SOIL AND EROSION CONTROL OFFICER, TOWN OF CHAPEL HILL STORM WATER MANAGEMENT DIVISION, AND OWNER'S REP/ENGINEER.
- 3. CONTRACTOR TO CONTACT ERNEST ODEI-LARBI WITH THE TOWN OF CHAPEL HILL AT 919-969-5084 TO POST EROSION CONTROL BOND, ALONG WITH A PERFORMANCE GUARANTEE PER, PRIOR TO ANY LAND DISTURBANCE.
- 4. GRADING AND CONTOURS ARE BASED ON NORTH AMERICAN VERTICAL DATUM 88 (NAVD88).
- 5. SOIL UNDER BUILDINGS AND PAVED AREAS SHALL BE APPROVED, PLACED AND COMPACTED AS RECOMMENDED BY THE GEOTECHNICAL ENGINEER AND SHOULD MEET OR EXCEED TOWN OF CHAPEL HILL STANDARDS.
- 6. GRADING IN AREAS DESIGNATED AS "ACCESSIBLE" SHALL COMPLY WITH ALL FEDERAL AND LOCAL ACCESSIBILITY RULES AND GUIDELINES. EVEN THOUGH PLANS MAY NOT SHOW ALL SPOT ELEVATIONS IN THESE REGIONS, IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ASSURE THAT THE AREAS ARE GRADED TO AMERICAN DISABILITY ACT (ADA) COMPLIANT SPECIFICATIONS.
- 7. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO IDENTIFY AREAS WHERE SPILL CURB IS NECESSARY TO CONVEY RUNOFF TO THE NEAREST CATCH BASIN OR DROP INLET. THE OWNER AND/OR ENGINEER SHALL NOT BE HELD RESPONSIBLE FOR CURBING INSTALLED PRIOR TO PAVING THAT DOES NOT DRAIN PROPERLY.
- 8. ALL PROPOSED INLETS, CATCH BASINS, AND DROP INLETS SHALL BE PROTECTED BY EROSION CONTROL MEASURES AS SHOWN AND SPECIFIED ON THE EROSION CONTROL PLAN.
- 9. THE CURB INLETS AND YARD INLETS SHALL BE CONSTRUCTED IN THE LOCATIONS SHOWN UNLESS OTHERWISE DIRECTED BY THE ENGINEER. THE CONTRACTOR IS RESPONSIBLE FOR REPORTING ANY DISCREPANCIES IN THE CATCH BASIN ELEVATIONS OR THE PROPOSED PIPE SLOPES TO THE ENGINEER. THE CONTRACTOR IS ALSO RESPONSIBLE TO REPORT ANY CONFLICTS BETWEEN ANY UTILITY, STORM DRAIN LINE, WATER LINE, SEWER LINE OR ANY OTHER PROPOSED OR EXISTING STRUCTURE TO THE ENGINEER.
- 10. THE CONTRACTOR SHALL PROVIDE POSITIVE DRAINAGE AWAY FROM ALL BUILDING FOUNDATIONS. THE CONTRACTOR SHALL FIELD VERIFY GRADES SURROUNDING ALL BUILDINGS PRIOR TO GRADING ACTIVITIES AND REPORT ANY DISCREPANCIES TO THE ENGINEER IMMEDIATELY.
- 11. PIPE SPECIFIED AS RCP MAY BE SUBSTITUTED IF APPROVED BY THE TOWN OF CHAPEL HILL WITH APPROVED MATERIALS PER THE TOWN OF CHAPEL HILL STANDARDS AND SPECIFICATIONS OUTSIDE OF PUBLIC RIGHT OF WAY AND EASEMENTS. ALL BEDDING FOR ALTERNATE MATERIALS SHALL CONFORM TO NCDOT, AASHTO AND ASTM SPECIFICATIONS.
- 12. THE MINIMUM PIPE SIZE WITHIN A PUBLIC RIGHT-OF-WAY IS 15".
- 13. FOR ALL PIPE OUTLETS 60" AND GREATER (SINGLE) AND 36" (MULTIPLE) HEADWALLS/ENDWALLS SHALL BE USED AND A 4" HIGH BLACK POLY COATED CHAIN LINK FENCE PLACED OVER THE WALL.
- 14. FOR NPDES PERMIT COMPLIANCE: ALL SLOPES 3:1 AND STEEPER MUST BE STABILIZED WITHIN 7 DAYS, ALL OTHER AREAS MUST BE STABILIZED WITHIN 14 DAYS.
- 15. ALL STORM PIPE SPECIFIED AS REINFORCED CONCRETE (RCP) SHALL BE MINIMUM CLASS III PIPE.
- 16. ALL STORM PIPE SHALL BE LAID AT LEAST 10' HORIZONTALLY OR 18" VERTICALLY FROM ANY WATER MAIN AND 24" VERTICALLY FROM ANY SEWER MAIN. REFER TO NCA COT RULES FOR EXEMPTIONS.
- 17. GEOTEXTILE FABRIC OR APPROVED EQUIVALENT ARE REQUIRED AT ALL DISSIPATOR PADS.

FIRE DEPARTMENT NOTES:

- 1. SITE SHALL COMPLY WITH THE LATEST NATIONAL BUILDING AND FIRE CODES.
- 2. FUNCTIONAL FIRE PROTECTION SHALL BE PROVIDED PRIOR TO THE ARRIVAL OF COMBUSTIBLE MATERIALS ON THE SITE.
- 3. FIRE ACCESS ROUTE SHALL HAVE A MINIMUM RADIUS OF 28' (FACE OF CURB) TO ALLOW FIRE APPARATUS ACCESS THROUGH SITE (IFC 503.2.4).
- 4. ANY GATES ACROSS FIRE APPARATUS ACCESS ROADS SHALL BE A MINIMUM WIDTH OF 20', BE OF SWINGING OR SLIDING TYPE AND HAVE AN EMERGENCY MEANS OF OPERATION. ALL GATES IN FIRE TRUCK APPARATUS ACCESS ROUTES SHALL BE OPERABLE BY EITHER FORCIBLE ENTRY OR KEYS AND MUST BE CAPABLE OF BEING OPERATED BY ONE PERSON. ALL GATES IN FIRE TRUCK APPARATUS ACCESS ROUTES SHALL BE INSTALLED AND MAINTAINED ACCORDING TO UL375 AND ASTM F2200.
- 5. ALL PORTIONS OF THE FIRST FLOOR OF THE BUILDING MUST BE WITHIN 150' OF THE FIRE ACCESS ROUTE (IFC 503.1.1), UNLESS OTHERWISE APPROVED BY THE FIRE MARSHALL.
- 6. BUILDING ADDRESSES SHALL BE PLACED ON BOTH SIDES OF THE BUILDING ON A CLEARLY VISIBLE PLACARD FOR LOCATION PURPOSES.
- 7. ALL FIRE TRUCK ACCESSIBLE ROUTES SHALL BE RATED FOR 80,000 LB AND HAVE A MINIMUM CLEAR WIDTH OF 26' (IFC 503.2.1) UNLESS OTHERWISE APPROVED BY THE FIRE MARSHALL.
- 8. PRIVATE FIRE SERVICE MAINS AND APPURTENANCES SHALL BE INSTALLED IN ACCORDANCE WITH NFPA 24, NC FPC 507.2.1.
- 9. ALL CONSTRUCTION AND DEMOLITION CONDUCTED SHALL BE IN COMPLIANCE WITH THE CURRENT EDITION OF 2018 NC FIRE CODE CHAPTER 33.
- 10. OPEN BURNING OF TREES, LIMBS, STUMPS, AND CONSTRUCTION DEBRIS ASSOCIATED WITH THIS DEVELOPMENT IS PROHIBITED.
- 11. DURING CONSTRUCTION, VEHICLE ACCESS FOR FIRE FIGHTING SHALL BE PROVIDED. TEMPORARY STREET SIGNS SHALL BE INSTALLED AT EACH STREET INTERSECTION WHEN CONSTRUCTION ALLOWS PASSAGE OF VEHICLES. SIGNS SHALL BE OF AN APPROVED SIZE, WEATHER RESISTANCE AND MAINTAINED UNTIL REPLACED BY PERMANENT SIGNS.
- 12. THE OWNER/DEVELOPER SHALL DESIGNATE ONE PERSON TO BE THE FIRE PREVENTION PROGRAM SUPERINTENDENT WHO SHALL BE RESPONSIBLE FOR ENFORCING CHAPTER 14 OF THE NCFPC AND THE ON-SITE FIRE PREVENTION PROGRAM AND ENSURE THAT IT IS CARRIED OUT THROUGH COMPLETION OF THE PROJECT.
- 13. A WORKING SPACE OF NOT LESS THAN 36" IN WIDTH AND DEPTH AND 78" IN HEIGHT SHALL BE PROVIDED ON ALL SIDES EXCEPT FOR WALL MOUNTED FDC'S UNLESS OTHERWISE APPROVED BY THE FIRE CODE OFFICIAL. THE FDC'S WHERE REQUIRED MUST BE PHYSICALLY PROTECTED BY AN APPROVES BARRIER FROM IMPACTS.
- 14. ANY REQUIRED FDC'S FOR ANY BUILDING SHALL MEET THE DESIGN AND INSTALLATION REQUIREMENTS FOR THE CURRENT, APPROVED EDITION OF NFPA 13, 130, 13R, OR 14 OF THE NCFPC 2018 AND TOWN ORDINANCES; 7-38 FOR LOCATIONS. FDC'S SHALL BE INSTALLED ON THE STREET/ADDRESS SIDE OF THE BUILDING AND WITHIN 100' OF A HYDRANT OR UNLESS OTHERWISE APPROVED BY THE FIRE CODE OFFICIAL AND SHALL NOT BE OBSTRUCTED OR HINDERED BY PARKING OR LANDSCAPING.
- 15. WHERE A FIRE HYDRANT IS LOCATED ON A FIRE APPARATUS ACCESS ROAD, THE MINIMUM ROAD WIDTH SHALL BE 26 FEET (7925 mm), EXCLUSIVE OF SHOULDERS (SEE FIGURE D103.1).
- 16. FIRE APPARATUS ACCESS ROADS SHALL NOT BE OBSTRUCTED IN ANY MANNER, INCLUDING THE PARKING OF VEHICLES. THE MINIMUM WIDTHS AND CLEARANCES ESTABLISHED IN SECTIONS 503.2.1 AND 503.2.2 SHALL BE MAINTAINED AT ALL TIMES. 2018 NCFC 503.4 (FIRE)
- 17. WHERE REQUIRED BY THE FIRE CODE OFFICIAL, APPROVED SIGNS OR OTHER APPROVED NOTICES OR MARKINGS THAT INCLUDE THE WORDS NO PARKING-FIRE LANE SHALL BE PROVIDED FOR FIRE APPARATUS ACCESS ROADS TO IDENTIFY SUCH ROADS OR PROHIBIT THE OBSTRUCTION THEREOF. THE MEANS BY WHICH FIRE LANES ARE DESIGNATED SHALL BE MAINTAINED IN A CLEAN AND LEGIBLE CONDITION AT ALL TIMES AND BE REPLACED OR REPAIRED WHEN NECESSARY TO PROVIDE ADEQUATE VISIBILITY. 2018 NCFC SECTION 503.3 AND APPENDIX D D 103.6, D 103.6.1, D 103.6.2.
- 18. THE FIRE CODE OFFICIAL IS AUTHORIZED TO REQUIRE THE INSTALLATION AND MAINTENANCE OF GATES OR OTHER APPROVED BARRICADES ACROSS FIRE APPARATUS ACCESS ROADS, TRAILS, OR OTHER ACCESSWAYS; NOT INCLUDING PUBLIC STREETS, ALLEYS, OR HIGHWAYS. ELECTRIC GATE OPERATORS, WHERE PROVIDED, SHALL BE LISTED IN ACCORDANCE WITH UL 325. GATES INTENDED FOR AUTOMATIC OPERATION SHALL BE DESIGNED, CONSTRUCTED, AND INSTALLED TO COMPLY WITH THE REQUIREMENTS OF ASTM F2200. 2018 NCFC SECTION 503 AND APPENDIX D103.
- 19. THE GRADE OF THE FIRE APPARATUS ACCESS ROAD SHALL BE WITHIN THE LIMITS ESTABLISHED BY THE FIRE CODE OFFICIAL BASED ON THE FIRE DEPARTMENT'S APPARATUS. 503.2.8 ANGLES OF APPROACH AND DEPARTURE. THE ANGLES OF APPROACH AND DEPARTURE FOR FIRE APPARATUS ACCESS ROADS SHALL BE WITHIN THE LIMITS ESTABLISHED BY THE FIRE CODE OFFICIAL BASED ON THE FIRE DEPARTMENT'S APPARATUS. D 103.2 GRADE. FIRE APPARATUS ACCESS ROADS SHALL NOT EXCEED 10 PERCENT IN GRADE. EXCEPTION: GRADES STEEPER THAN 10 PERCENT AS APPROVED BY THE FIRE CHIEF. 2018 NCFC SECTION 503 AND APPENDIX D.

ORANGE WATER AND SEWER AUTHORITY UTILITY
NOTES:

- 1. STANDARDS AND SPECIFICATIONS - ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH OWASA STANDARDS AND SPECIFICATIONS LATEST REVISED EDITION.
- 2. PRECONSTRUCTION CONFERENCE - A PRECONSTRUCTION CONFERENCE WITH THE OWASA CONSTRUCTION INSPECTOR IS REQUIRED BEFORE BEGINNING ANY UTILITY CONSTRUCTION.
- 3. PROJECT ACCEPTANCE - IN ADDITION TO A FINAL INSPECTION APPROVED BY THE OWASA CONSTRUCTION INSPECTOR, THE FOLLOWING DOCUMENTS MUST BE RECEIVED AND APPROVED BY OWASA BEFORE ACCEPTANCE OF THE PROJECT AND THE SETTING OF METERS:
 - ENGINEER'S CERTIFICATION OF PUBLIC SEWER - ORIGINAL DOCUMENT
 - ENGINEER'S CERTIFICATION OF PUBLIC WATER - ORIGINAL DOCUMENT
 - ASSET LETTER - ORIGINAL DOCUMENT
 - LETTER OF DEDICATION - ORIGINAL DOCUMENT
 - AS BUILT DRAWINGS (INCLUDING 1"=100' SCALE SITE PLAN) AS BUILTS OF SEWER CONSTRUCTION SUBJECT TO REVIEW AND APPROVAL BY NCDENR DIVISION OF WATER QUALITY.
 - MANHOLE DATA SHEETS
 - RECORDED PLAT
 - ORIGINAL RECORDED WATER AND SEWER DEEDS OF EASEMENT - PREPARED USING OWASA'S STANDARD FORM.
- 4. SEWER STATEMENT - SEWER LINES UNDER CONSTRUCTION SHALL BE PLUGGED WITH A MECHANICAL PLUG AT THE FIRST MANHOLE UPSTREAM FROM THE POINT OF CONNECTION. PLUG SHALL BE PLACED IN THE OUTLET CONNECTION AND SECURED WITH STEEL CABLE. PLUG SHALL REMAIN IN PLACE UNTIL ACCEPTANCE OF LINES BY OWASA. WATER, STONE, DIRT, OR ANY OTHER DEBRIS SHALL NOT BE ALLOWED TO ENTER THE OWASA SANITARY SEWER SYSTEM DURING FLUSHING OPERATIONS OR AT ANY OTHER TIME. CONSTRUCTION TAKING PLACE IN THE VICINITY OF ANY EXISTING OWASA SEWER LINES OR MANHOLES SHALL NOT CAUSE ANY INFLOW OF SURFACE WATER OR DEBRIS TO ENTER THE REMAIN ACCESSIBLE AT ALL TIMES. THE OWNER AND/OR CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGES INCURRED TO THE OWASA SANITARY SEWER SYSTEM AND FINES IMPOSED BY THE STATE OF NORTH CAROLINA DIVISION OF WATER QUALITY DUE TO SEWER SPILLS OR OVERFLOWS.
- 5. SEWER SERVICES - SEWER SERVICES LOCATED WITHIN PUBLIC RIGHT-OF-WAY OR OWASA SEWER EASEMENTS MUST BE CONSTRUCTED OF DUCTILE IRON PIPE FROM THE TAP UP TO AND INCLUDING THE FIRST CLEAN-OUT. EXCEPT FOR DEAD END MANHOLES, ALL 4" INCH SEWER SERVICES MUST BE TAPPED INTO THE SEWER MAIN. ALL 6" SERVICES MUST BE CONNECTED TO A MANHOLE. CLEANOUTS SHALL BE SPACED NO MORE THAN 75 FEET APART. CLEANOUTS LOCATED IN PAVEMENT AREAS SHALL BE HEAVY DUTY TRAFFIC RATED CONSTRUCTION.
- 6. BLOCKING AND RODDING - RETAINER GLANDS TO BE USED ON ALL MECHANICAL JOINTS IN ADDITION TO RODDING AND BLOCKING.
- 7. EXISTING VALVES - CONTRACTOR RESPONSIBLE FOR VERIFYING THAT EXISTING VALVE AT THE POINT OF CONNECTION TO THE OWASA SYSTEM IS ADEQUATE FOR PERFORMING AND PASSING HYDROSTATIC PRESSURE AND LEAKAGE TEST. CONTRACTOR, AT HIS EXPENSE, MAY OPTIONALLY REPLACE VALVE OR INSTALL A NEW VALVE FOR THE PURPOSE OF PERFORMING A PRESSURE TEST FOR NEW MAIN INSTALLATION. IF CONTRACTOR ELECTS TO PRESSURE TEST AGAINST EXISTING VALVE, CONTRACTOR ACCEPTS RESPONSIBILITY FOR ENSURING PASSING PRESSURE TEST IN ACCORDANCE WITH OWASA REQUIREMENTS. IN ANY CASE, NO CLAIM WHATSOEVER SHALL BE MADE AGAINST OWASA FOR FAILURE OF PRESSURE TEST. EXISTING WATER VALVES SHALL BE OPERATED BY OWASA PERSONNEL ONLY. VALVES THAT SEPARATE PURITY APPROVED WATER AND UNAPPROVED WATER ARE TO REMAIN CLOSED AT ALL TIMES. VALVES MAY BE TEMPORARILY OPENED FOR LOADING AND FLUSHING BY THE OWASA INSPECTOR ONLY.
- 8. DECHLORINATION REQUIREMENTS - THE CONTRACTOR SHALL BE RESPONSIBLE FOR NEUTRALIZATION OF CHLORINATED WATER AT THE POINT OF DISCHARGE FROM THE MAIN BEING TESTED. THIS SHALL OCCUR FOLLOWING CHLORINATED TO DISINFECT A MAIN OR ANY OTHER TIME WHEN ELEVATED LEVELS OF CHLORINE COULD POTENTIALLY BE DISCHARGED INTO THE ENVIRONMENT BY THE CONTRACTOR. AT THE TIME THE DISINFECTION AND PURITY TESTING PROCEDURES ARE DISCUSSED WITH THE OWASA CONSTRUCTION INSPECTOR, THE PROCEDURE FOR DECHLORINATION WILL BE COVERED. ABSOLUTELY NO FLUSHING, DISINFECTION, OR PURITY SAMPLING IS TO TAKE PLACE WITHOUT PRIOR APPROVAL OF A SAMPLING PLAN BY THE OWASA INSPECTOR.
- 9. PLEASE BE ADVISED THAT OWASA APPROVAL OF THIS PROJECT IS FOR COMPLIANCE WITH OWASA POLICIES, STANDARDS, AND SPECIFICATIONS ONLY. ALL OTHER MATTERS PERTAINING TO THIS PROJECT ARE THE RESPONSIBILITY OF THE DESIGN ENGINEER. OWASA APPROVAL DOES NOT PRECLUDE THE DEVELOPER, PROJECT ENGINEER, CONTRACTOR, OR OTHER AGENTS OR PARTIES ACTING ON THEIR BEHALF FROM FULL COMPLIANCE WITH OWASA CURRENT STANDARDS, SPECIFICATIONS, AND PROCEDURES OR FROM COMPLYING WITH ANY AND ALL STATUTES, RULES, REGULATIONS, AND ORDINANCES WHICH MAY BE IMPOSED BY OTHER GOVERNMENT AGENCIES (LOCAL, STATE, AND FEDERAL) WHICH MAY HAVE JURISDICTION. VIOLATIONS WILL RESULT IN THE OWASA PROJECT APPROVAL BEING RESCINDED.
- 10. CONTACT NC 811 (811 OR 1-800-632-4949) AND OWASA (919-968-4421) AT LEAST 3 FULL BUSINESS DAYS PRIOR TO ANY EXCAVATION OR CONSTRUCTION TO HAVE EXISTING UTILITIES LOCATED.
- 11. DISCHARGE FROM THIS PROJECT MUST BE IN COMPLIANCE WITH THE OWASA SEWER USE ORDINANCE. A GREASE INTERCEPTOR SHALL BE PROVIDED WHEN IN THE OPINION OF OWASA IT IS NECESSARY FOR THE PROPER HANDLING OF WASTEWATER CONTAINING EXCESSIVE AMOUNTS OF GREASE. ALL INTERCEPTION UNITS MUST BE OF THE TYPE AND CAPACITY WHICH IS CERTIFIED BY THE PROJECT ENGINEER AS MEETING THE REQUIREMENTS OF OWASA.
- 12. BACKFLOW PREVENTION WILL BE REQUIRED IN ACCORDANCE WITH OWASA CROSS-CONNECTION CONTROL ORDINANCE AND MANUAL.
- 13. DOMESTIC SERVICE TO INCLUDE REDUCED PRESSURE BACKFLOW PREVENTION ASSEMBLY.
- 14. REMOTE READ-OUT DEVICES - RPDA AND RP2 DEVICES LOCATED INSIDE BUILDINGS MUST BE EQUIPPED WITH AN AMR METER TO BE PURCHASED FROM OWASA AND INSTALLED BY THE CONTRACTOR. CONTACT THE OWASA CONSTRUCTION INSPECTOR FOR DETAILS OF THIS INSTALLATION.
- 15. FOR IRRIGATION SERVICE BACKFLOW DEVICE, USE A REDUCED PRESSURE ZONE ASSEMBLY MEETING THE STANDARDS OF THE OWASA CROSS CONNECTION CONTROL ORDINANCE AND MANUAL. INSTALL THE IRRIGATION DEVICE INSIDE AN ABOVE GROUND HOT BOX.
- 16. UNDERGROUND VAULTS FOR METERS SHALL BE DRAINED BY PVC SCHEDULE 40 DRAINS TO DAYLIGHT INTO SLOPES. CONNECTION TO STORM STRUCTURES IS ONLY ALLOWED WITH THE CONSENT OF OWASA. DRAIN SIZES SHALL BE 2" DIAMETER FOR METERS OR DEVICES LESS THAN 2" AND SHALL BE 4" DIAMETER FOR DEVICES OVER 2".
- 17. CONNECTION OF SANITARY SEWER SERVICE TO AN EXISTING MANHOLE SHALL COMPLY WITH OWASA STANDARDS, INCLUDING: CORE DRILL FOR OPENING INTO MANHOLE AND INSTALL WITH FLEXIBLE BOOT. IF PAVEMENT CUT IS REQUIRED, CONTRACTOR SHALL PATCH PAVEMENT IN ACCORDANCE WITH TOWN OF CHAPEL HILL STANDARDS AND PROPER GEOTECHNICAL INFORMATION FOR SOIL LOADING.
- 18. FIRE HYDRANTS MUST BE FULLY FUNCTIONAL AND PHYSICALLY APPROVED BY OWASA BEFORE COMBUSTIBLE MATERIALS CAN BE BROUGHT ON TO THE SITE.



McADAMS

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STARPOINT - REFUEL MARKET

CONDITIONAL ZONING PERMIT

1950 US HWY 15-501 N

CHAPEL HILL, NC 27516



REVISIONS

NO.	DATE	
12.13.2022	REVISED PER 1ST CZP COMMENTS	
03.24.2023	REVISED PER 2ND CZP COMMENTS	

PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-N1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	N/A
DATE	09. 23. 2022

SHEET

PROJECT NOTES

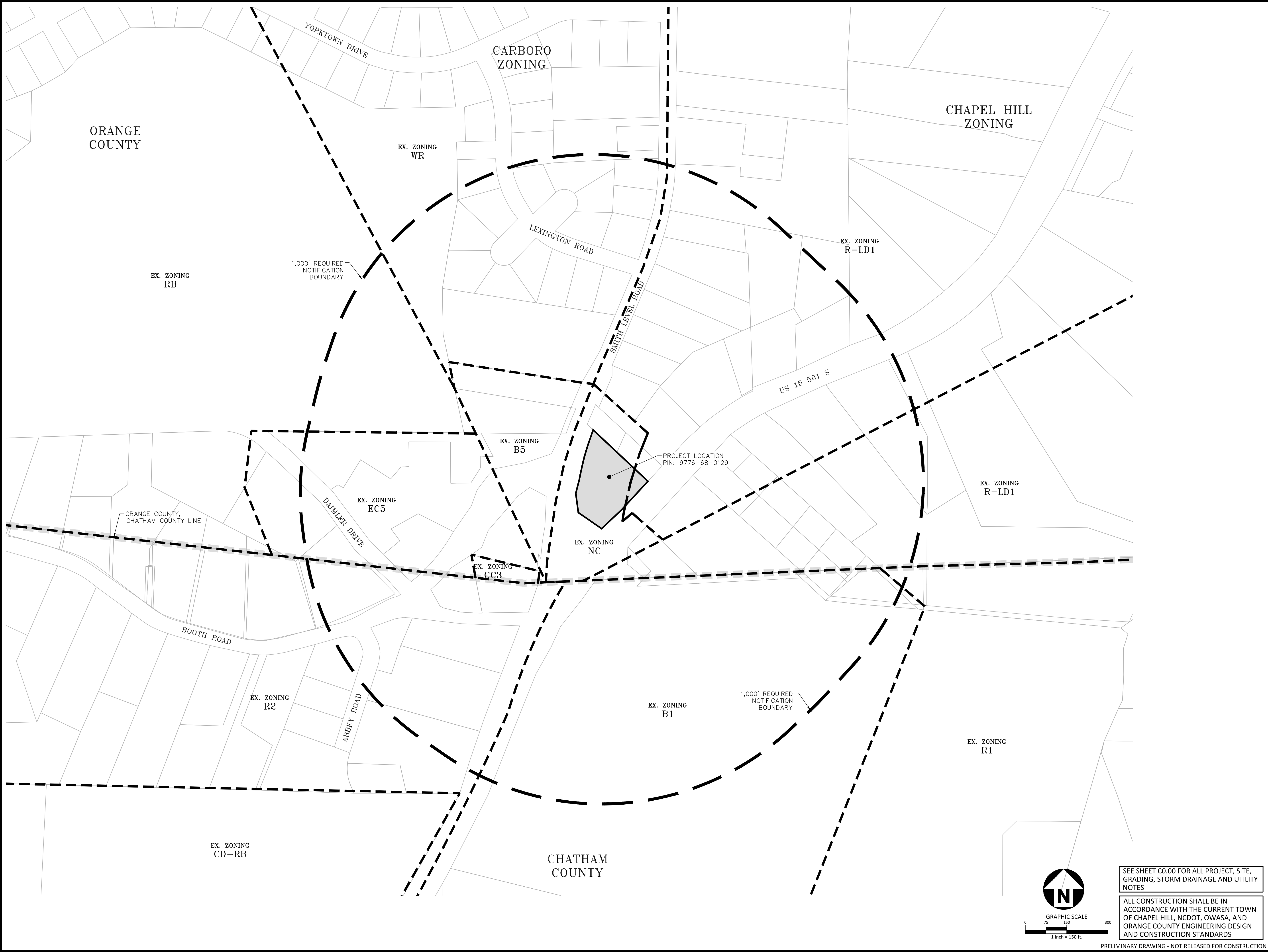
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ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CURRENT TOWN OF CHAPEL HILL, NCDOT, OWASA, AND ORANGE COUNTY ENGINEERING DESIGN AND CONSTRUCTION STANDARDS



Know what's below.
Call before you dig.

CONTRACTOR SHALL NOTIFY "NC811" (811) OR (1-800-632-4949) AT LEAST 3 FULL BUSINESS DAYS PRIOR TO BEGINNING CONSTRUCTION OR EXCAVATION TO HAVE EXISTING UTILITIES LOCATED. CONTRACTOR SHALL CONTACT ANY LOCAL UTILITIES THAT PROVIDE THEIR OWN LOCATOR SERVICES INDEPENDENT OF "NC811". REPORT ANY DISCREPANCIES TO THE ENGINEER IMMEDIATELY.



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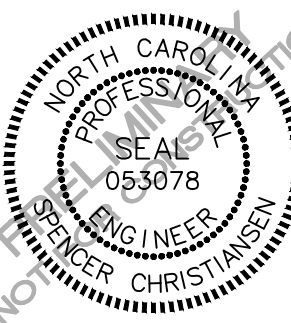
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**STARPOINT - REFUEL MARKET
CONDITIONAL ZONING PERMIT
1950 US HWY 15-501 N
CHAPEL HILL, NC 27516**



REVISIONS

NO.	DATE	
12.13.2022		REVISED PER 1ST CZP COMMENTS
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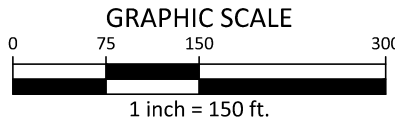
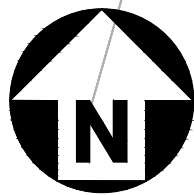
PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-AM1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	1" = 150'
DATE	09. 23. 2022

SHEET

AREA MAP

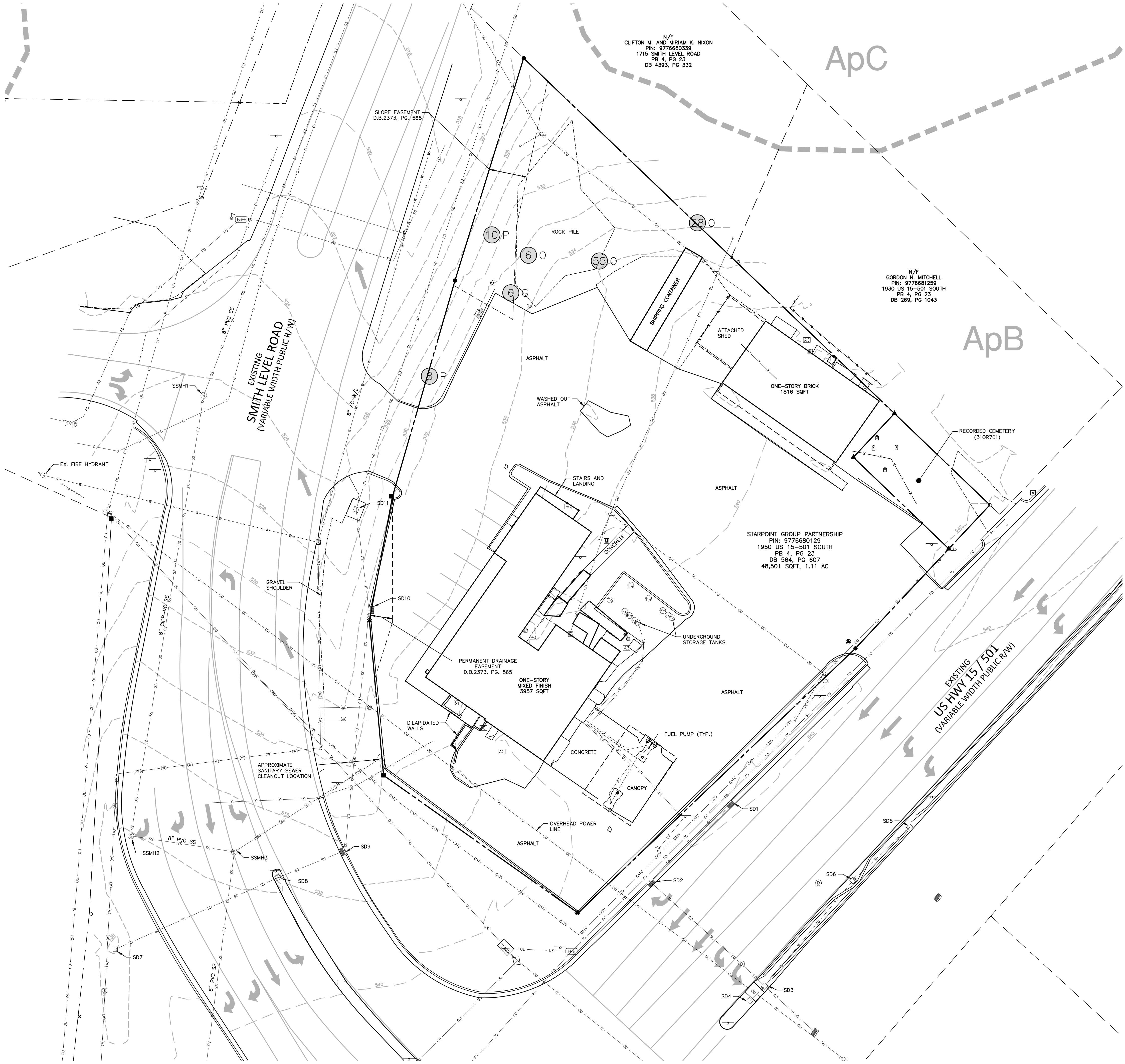
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SEE SHEET C0.00 FOR ALL PROJECT, SITE,
GRADING, STORM DRAINAGE AND UTILITY
NOTES

ALL CONSTRUCTION SHALL BE IN
ACCORDANCE WITH THE CURRENT TOWN
OF CHAPEL HILL, NCDOT, OWASA, AND
ORANGE COUNTY ENGINEERING DESIGN
AND CONSTRUCTION STANDARDS

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION



LEGEND

CONCRETE MONUMENT

EXISTING IRON PIPE

IRON PIPE SET

CALCULATED POINT

RW DISC

REBAR

RIGHT-OF-WAY MONUMENT

FIRE HYDRANT

WATER METER

BACKFLOW PREVENTER

WATER MANHOLE

WATER VALVE

BLOW OFF VALVE

HOSEBIB

FIRE DEPT. CONNECTION

SPRINKLER HEAD

DRAINAGE INLET/YARD INLET

CL CATCH BASIN AT BC

STORM DRAIN MANHOLE

FES

ELECTRIC MANHOLE

ELECTRIC METER

ELECTRIC TRANSFORMER

ELECTRIC PEDESTAL

ELECTRIC HANDHOLE

ELECTRIC BOX

GUY WIRE

LIGHT POLE

TOWER

POWER/UTILITY POLE

GREASE TRAP MANHOLE

CLEAN OUT

SEWER MANHOLE

GAS SERVICE METER

GAS MARKER

GUY POLE

GAS REGULATOR

GAS TEST STATION

GAS VALVE

CABLE TV BOX

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CATV HANDHOLE

TELEPHONE HANDHOLE

TELEPHONE BOX

TELEPHONE MANHOLE

TELEPHONE PEDESTAL

FIBER OPTIC MARKER

FIBER OPTIC HANDHOLE

UNKNOWN MANHOLE

UNKNOWN UTILITY PEDESTAL

BURIED CABLE WARNING POST

TRAFFIC SIGNAL BOX

SIGNAL POLE

TRAFFIC HANDHOLE

BOLLARD

AIR CONDITIONER

SIGN

MAILBOX

UNDERGROUND FUEL TANK ACCESS

GRAVESTONE

SWEET GUM

OAK

PINE

GAS LINE

WATER LINE

SEWER LINE

STORM LINE

FENCE

HANDRAIL

CANOPY/BUILDING OVERHANG

UNDERGROUND TV CABLE

UNDERGROUND ELECTRIC LINE

UNDERGROUND FIBER OPTIC CABLE

WOOD LINE/LANDSCAPING

SD1-CB TOP=539.5' INV IN=FULL OF DEBRIS INV OUT (SW)=537.4' (12" RCP)	SD6-DI TOP=540.7' INV IN (NE)=537.8' (15" RCP) INV OUT (SW)=537.8' (15" RCP)	SSMH1 TOP=526.21' INV=COULD NOT OBTAIN
SD2-CB TOP=541.1' INV IN (NE)=535.0' (12" RCP) INV OUT (SE)=535.1' (15" RCP)	SD7-DI TOP=536.4' INV IN (NW)=532.5' (18" RCP)	SSMH2 TOP=538.11' INV=526.30'
SD3-DI TOP=540.8' INV IN (NW)=536.6' (15" RCP) INV IN (SW)=536.8' (15" RCP) INV IN (NE)=536.6' (15" RCP) INV OUT (SE)=536.6' (18" RCP)	SD8-DI TOP=537.6' BOTTOM OF BOX=531.6' FULL OF DEBRIS AT TIME OF SURVEY	SSMH3 TOP=537.28' INV=524.74'
SD4-DI TOP=540.9' INV OUT (NE)=538.0' (15" RCP)	SD9-CB TOP=536.8' INV IN (SW)=531.1' (15" RCP) INV OUT (N)=531.1' (15" DIP)	
SD5-DI TOP=541.1' INV OUT (SW)=538.3' (15" RCP)	SD10-CB TOP=533.1' INV IN (S)=523.5' (15" DIP) INV OUT (NW)=523.5' (15" DIP)	
	SD11-DI TOP=526.8' INV IN (S)=519.2' (15" DIP) INV OUT=519.1' (15" DIP)	

SOIL TYPE CLASSIFICATION

ApC: APPLYING SANDY LOAM, 6 TO 10 PERCENT SLOPE

ApB: APPLYING SANDY LOAM, 2 TO 6 PERCENT SLOPE

SEE SHEET C0.00 FOR ALL PROJECT, SITE, GRADING, STORM DRAINAGE AND UTILITY NOTES

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GRAPHIC SCALE

1 inch = 20 ft.

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

McADAMS

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www.mcadamsco.com

CLIENT

REFUEL OPERATING COMPANY, LLC
547 LONG POINT RS, SUITE 103
MT. PLEASANT, SC 29464
Ryan Robinson, PMP
PHONE: 843. 388. 4966

refuel

STARPOINT - REFUEL MARKET
CONDITIONAL ZONING PERMIT
1950 US HWY 15-501 N
CHAPEL HILL, NC 27516

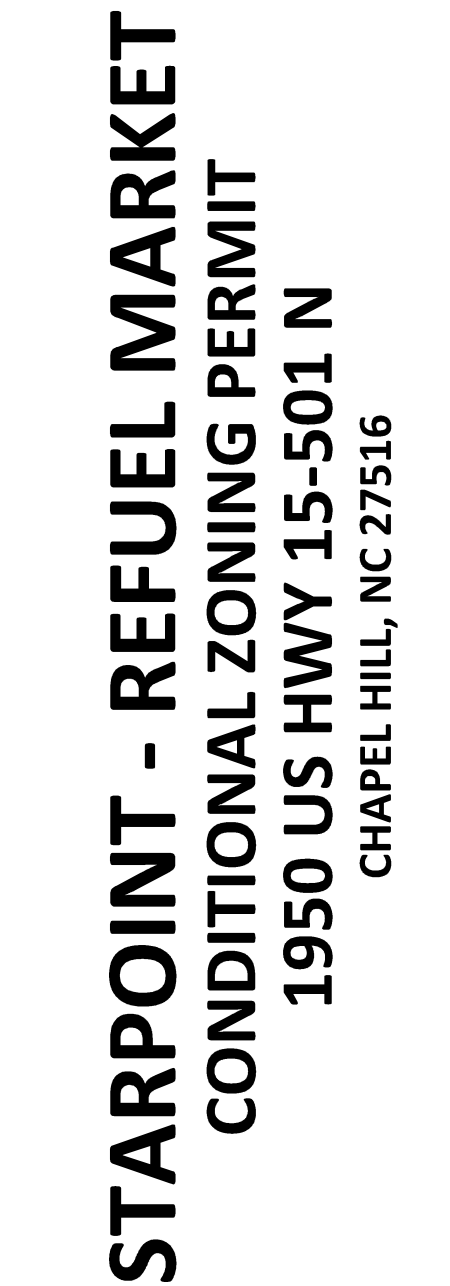
REVISIONS		
NO.	DATE	
12.13.2022	REVISED PER 1ST CZP COMMENTS	
03.24.2023	REVISED PER 2ND CZP COMMENTS	

PLAN INFORMATION	
PROJECT NO.	RFM-21002
FILENAME	RFM21002-KC1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	1" = 20'
DATE	09. 23. 2022

SHEET	
EXISTING CONDITIONS	

C1.00

FUEL OPERATING COMPANY, LLC
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an Robinson, PMP
ONE: 843. 388. 4966

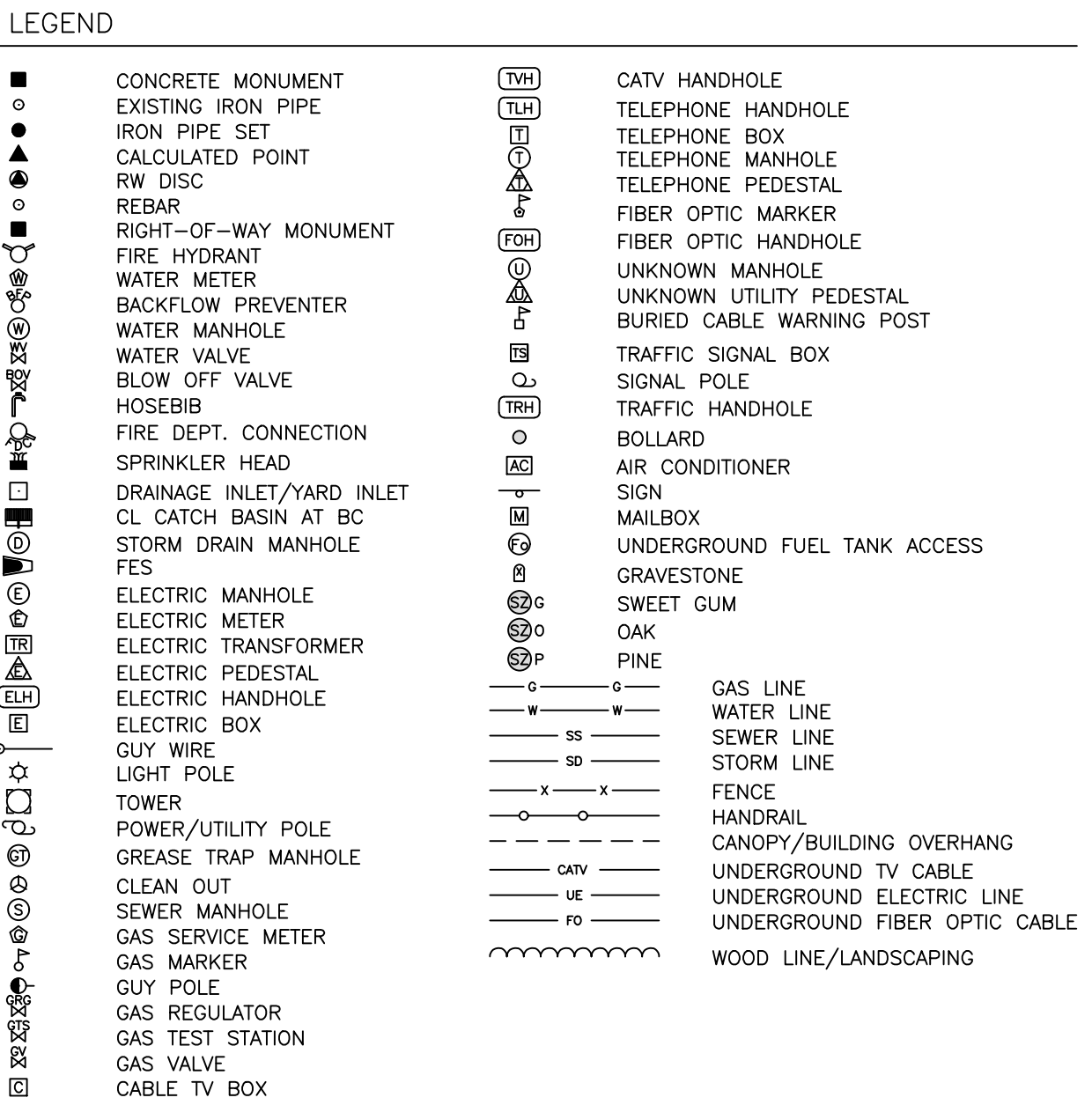


DATE	
12.13.2022	REVISED PER 1ST CZP COMMENTS
03.24.2023	REVISED PER 2ND CZP COMMENTS

OBJECT NO.	RFM-21002
FILENAME	RFM21002-XC1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	1" = 20'
DATE	09. 23. 2022

EXISTING VEGETATION

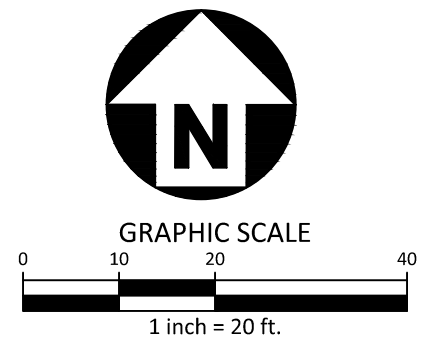
C1.01



SOIL CLASSIFICATION LINE

APC: APPLING SANDY LOAM, 6 TO 10 PERCENT SLOPE

APB: APPLING SANDY LOAM, 2 TO 6 PERCENT SLOPE



SEE SHEET C0.00 FOR ALL PROJECT, SITE,
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NOTES

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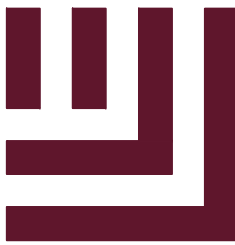


STEEP SLOPE LEGEND

- SLOPES 0% - 10% (1.02 AC) (44,438 SF)
- SLOPES 10% - 15% (0.05 AC) (2,108 SF)
- SLOPES 15% - 25% (0.03 AC) (1,385 SF)
- SLOPES >25% (0.00 AC) (0 SF)
- MANMADE SLOPES >25% (0.04 AC) (1,945 SF)

GENERAL NOTES:

1. THERE WILL BE NO DISTURBANCE OF STEEP SLOPES REQUIRING A MODIFICATION REQUEST ON THIS PROJECT.



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PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-SS1
CHECKED BY	SJC
DRAWN BY	LJL
SCALE	1" = 20'
DATE	09. 23. 2022

SHEET

STEEP SLOPES PLAN

C1.02

SEE SHEET C0.00 FOR ALL PROJECT, SITE, GRADING, STORM DRAINAGE AND UTILITY NOTES

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ONE: 843. 388. 4966



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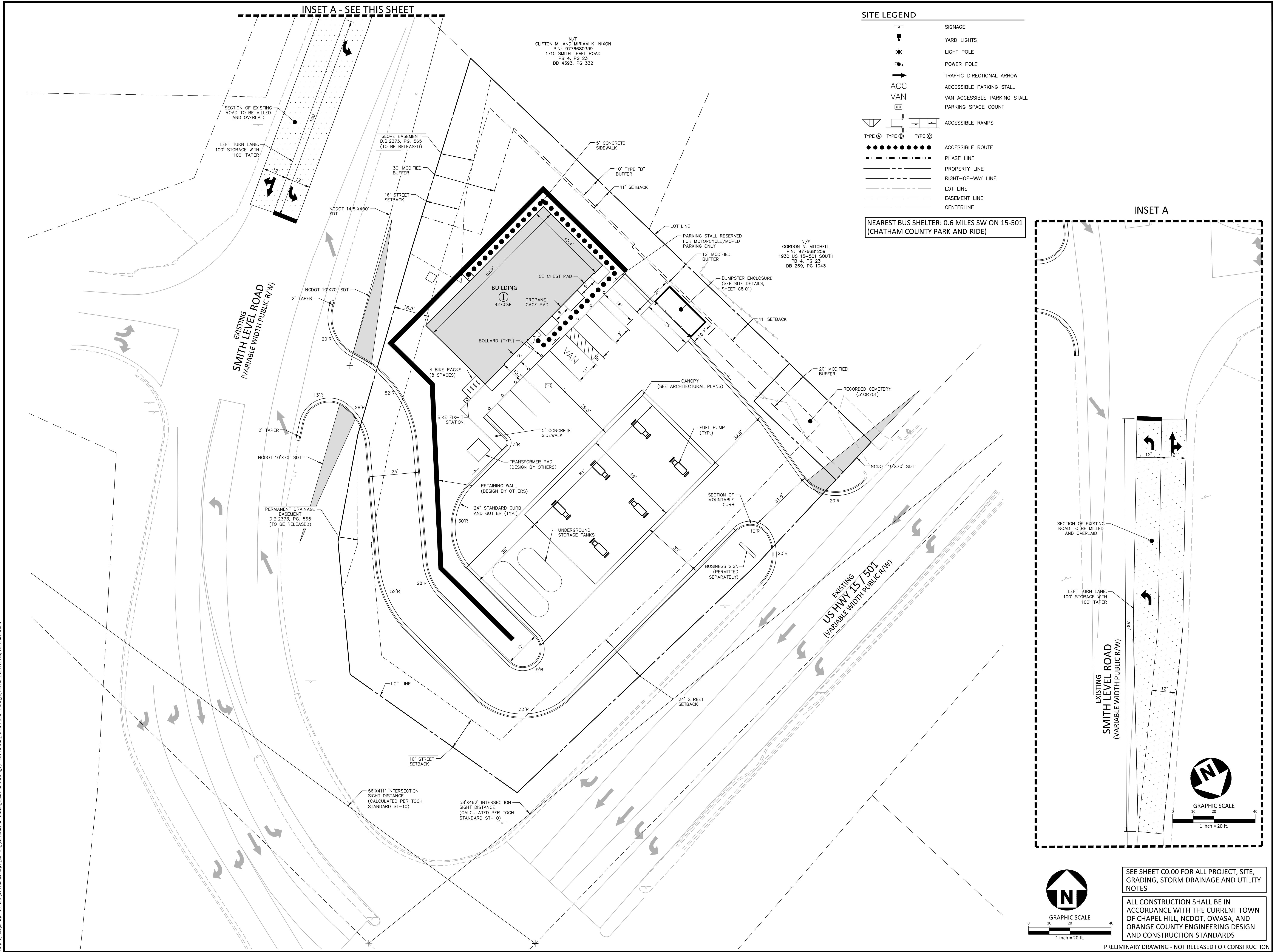
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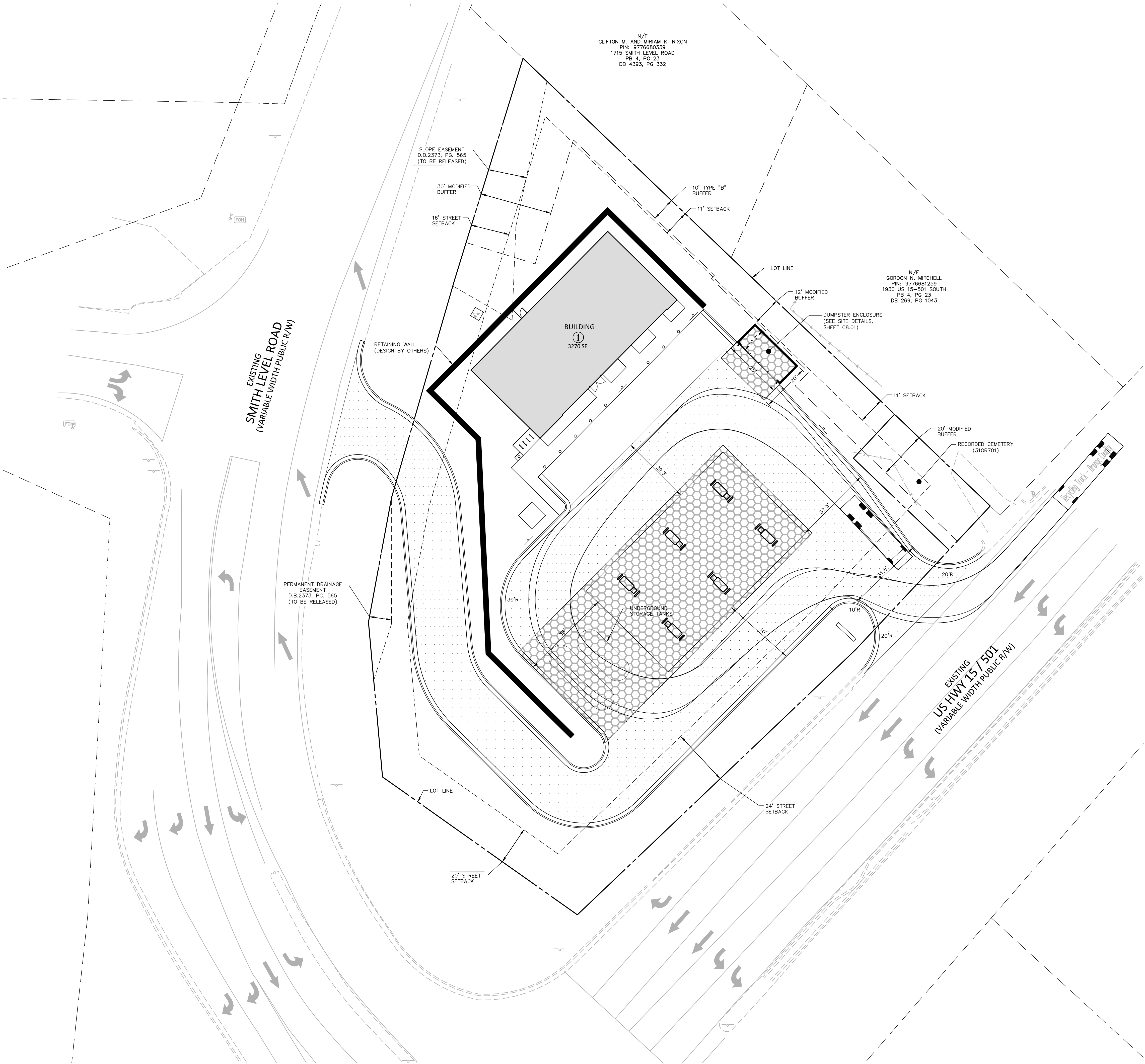
OBJECT NO.	RFM-21002
ENAME	RFM21002-S1
CHECKED BY	SJC
PAWBY	WHM
SCALE	1" = 20'
DATE	09. 23. 2022

SHEET

TE PLAN

C2.00

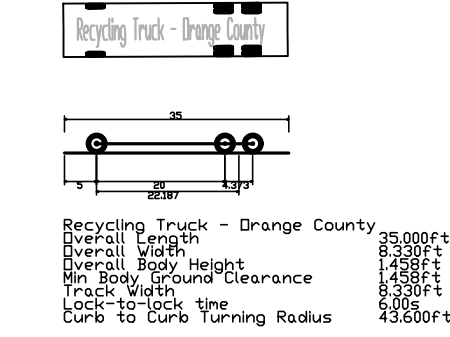




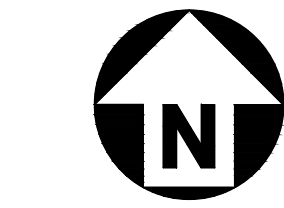
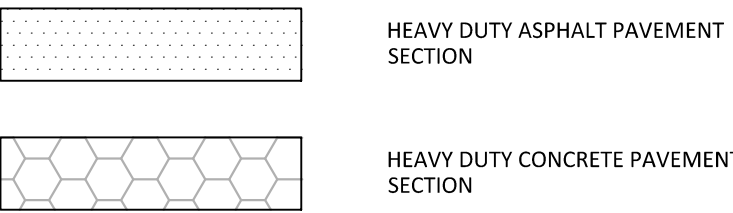
GENERAL SOLID WASTE AND RECYCLING NOTES:

- ALL EXISTING STRUCTURES 500 SQUARE FEET AND LARGER IN SIZE SHALL BE ASSESSED PRIOR TO DEMOLITION TO ENSURE COMPLIANCE WITH THE COUNTY'S REGULATED RECYCLABLE MATERIALS ORDINANCE (RRMO) AND TO ASSESS THE POTENTIAL FOR DE-CONSTRUCTION AND/OR THE RE-USE OF SALVAGEABLE MATERIALS.
- BY ORANGE COUNTY ORDINANCE, CLEAN WOOD WASTE, SCRAP METAL, AND CORRUGATED CARDBOARD PRESENT IN CONSTRUCTION OR DEMOLITION WASTE MUST BE RECYCLED.
- BY ORANGE COUNTY ORDINANCE, ALL HAULERS OF MIXED CONSTRUCTION AND DEMOLITION WASTE THAT INCLUDES ANY REGULATED RECYCLABLE MATERIALS SHALL BE LICENSED BY ORANGE COUNTY.
- PRIOR TO ANY DEMOLITION OR CONSTRUCTION ACTIVITY ON THE SITE THE APPLICANT SHALL HOLD A PRE-DEMOLITION/PRE-CONSTRUCTION CONFERENCE WITH THE SOLID WASTE STAFF (919-968-2788). THIS MAY BE THE SAME PRE-CONSTRUCTION MEETING HELD WITH OTHER DEVELOPMENT/ENFORCEMENT OFFICIALS.
- THE PRESENCE OF ANY ASBESTOS CONTAINING MATERIALS ('ACM') AND/OR OTHER HAZARDOUS MATERIALS IN CONSTRUCTION AND DEMOLITION WASTE SHALL BE HANDLED IN ACCORDANCE WITH ANY AND ALL LOCAL, STATE, AND FEDERAL REGULATIONS AND GUIDELINES.
- IF ANY VEHICLES ARE PARKED IN THE REFUSE OR RECYCLABLES COLLECTION VEHICLE ACCESS AREA, THE CONTAINERS WILL NOT RECEIVE SERVICE UNTIL THE NEXT SCHEDULED COLLECTION DAY.
- THE OWNER, OR THEIR DESIGNEE, SHALL BE RESPONSIBLE FOR MAINTAINING A FIRE WATCH DURING CONSTRUCTION AND DEMOLITION WHERE MATERIALS SUBJECT TO SPONTANEOUS COMBUSTION OR OTHER HAZARDOUS CONSTRUCTION OR DEMOLITION IS OCCURRING.
- ALL CONSTRUCTION AND DEMOLITION SHALL BE CONDUCTED IN COMPLIANCE WITH THE CURRENT EDITION OF CHAPTER 14 OF THE NC FPC.
- ITEMS TO BE RECYCLED WILL INCLUDE ALL MATERIALS ACCEPTED BY ORANGE COUNTY SOLID WASTE (INCLUDED BUT NOT LIMITED TO:)
 - 9.1.1. GLASS (CLEAR, BROWN AND GREEN)
 - 9.1.2. PLASTIC
 - 9.1.3. NEWSPAPERS, MAGAZINES AND OTHER PAPER
 - 9.1.4. METAL CANS
 - 9.1.5. CARDBOARD
- ADEQUATE SITE LIGHTING SHALL BE PROVIDED IN/AROUND THE SOLID WASTE AND RECYCLING STORAGE AREAS.
- HEAVY DUTY ASPHALT AND CONCRETE SECTIONS ARE PROVIDED ON SHEET C2.01. THESE SECTIONS APPLY UNLESS OTHERWISE INSTRUCTED BY THE GEOTECHNICAL ENGINEER.

TRUCK DIMENSIONS:



PAVEMENT LEGEND:

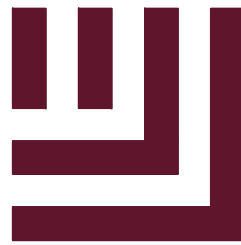


GRAPHIC SCALE
1 inch = 20 ft.

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PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION



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Ryan Robinson, PMP
PHONE: 843. 388. 4966



STARPOINT - REFUEL MARKET
CONDITIONAL ZONING PERMIT
1950 US HWY 15-501 N
CHAPEL HILL, NC 27516



REVISIONS

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PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-SWST1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	1" = 20'
DATE	09.23.2022

SHEET

SOLID WASTE PLAN

C2.01

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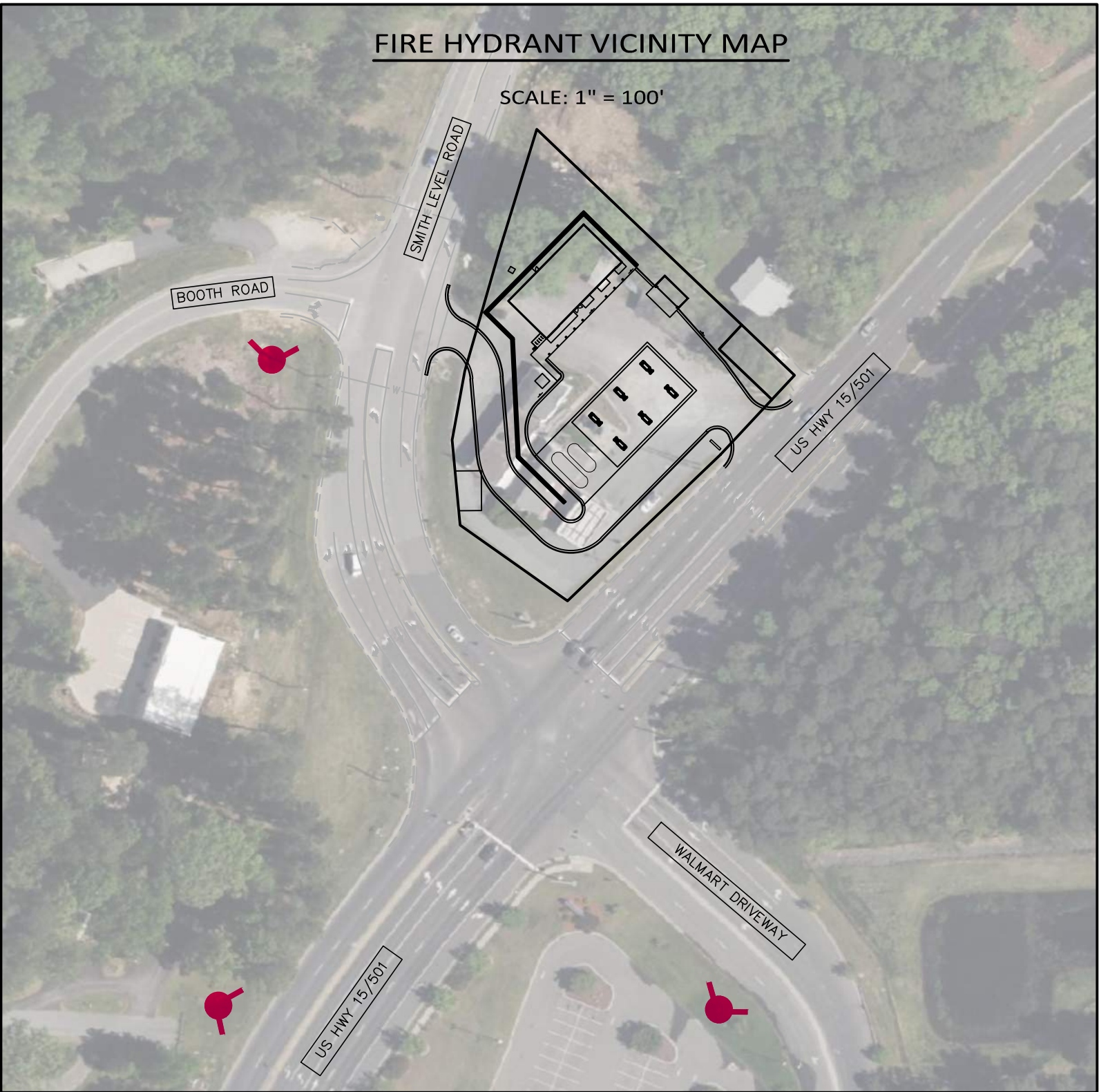
PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-FP2
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	1" = 20'
DATE	09. 23. 2022

SHEET

FIRE PROTECTION PLAN

C2.02



GENERAL NOTES:

1. OUTER PATH IS TRUCK OVERHANG, INNER PATH IS TIRE TRACKING
2. ABANDON/REMOVE EXISTING TANKS PER NCFC. CHFD PERMIT REQUIRED.
3. DEMOLITION OF EXISTING SITE/STRUCTURES PER NCFC. TOCH DEMOLITION PERMIT REQUIRED

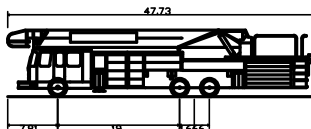


12"x18"

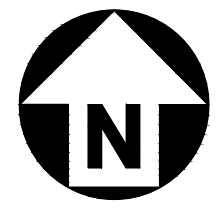
PAVEMENT LEGEND:

HEAVY DUTY ASPHALT PAVEMENT
SECTION

TRUCK DIMENSIONS:



Overall Length	47.730ft
Overall Width	8.333ft
Overall Body Height	10.432ft
Min Body Ground Clearance	0.862ft
Track Width	8.000ft
Lock-to-lock time	4.00s
Curb to Curb Turning Radius	41.500ft



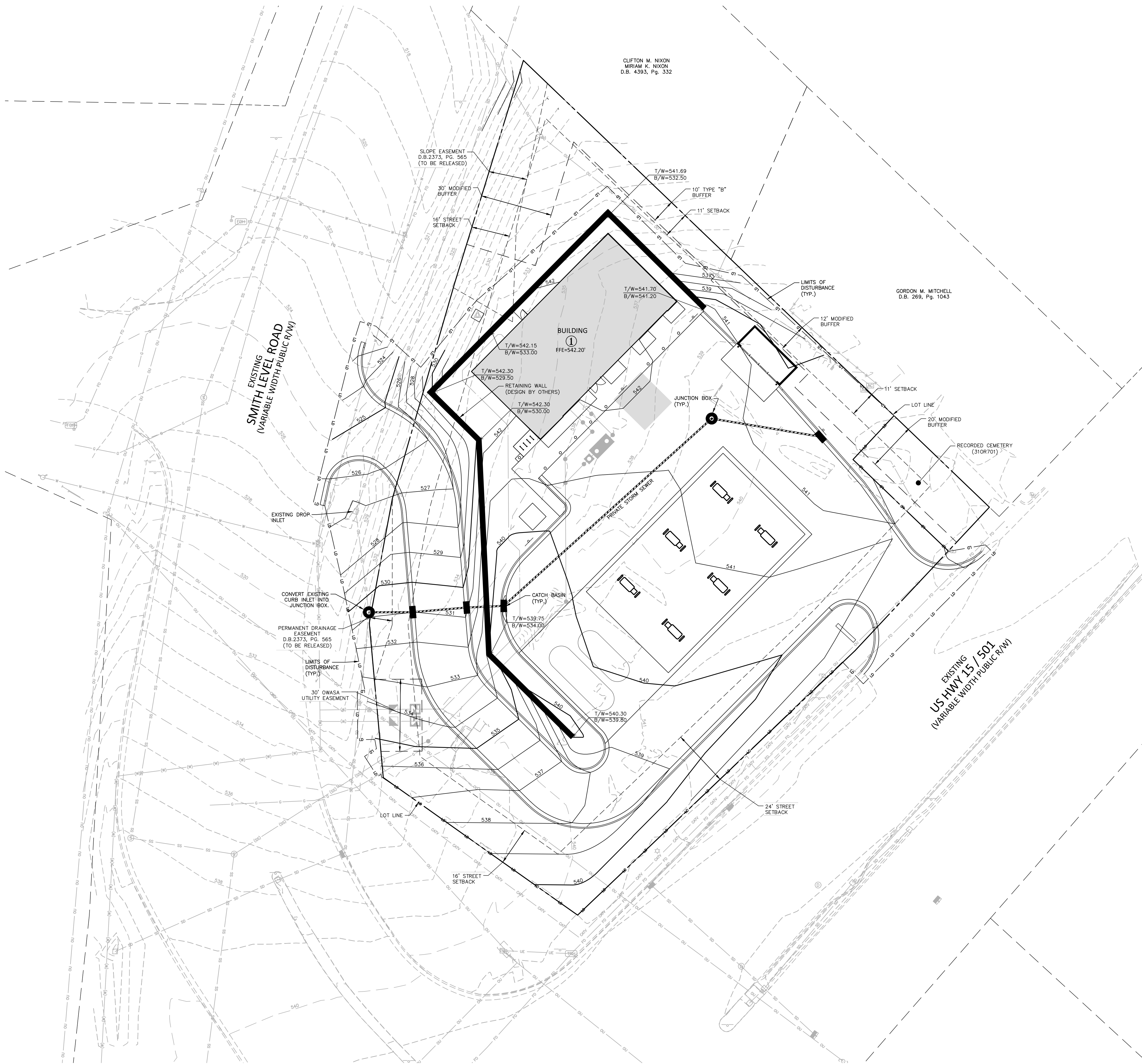
GRAPHIC SCALE

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NOTES

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PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION



GRADING LEGEND

	FLARED END SECTION
	ENDWALL SECTION
	CATCH BASIN
	DROP INLET
	STORM SERVICE INLET
	STORM SERVICE ROOF-RAIN
	JUNCTION BOX
	DRAINAGE FLOW ARROW
	LINE BREAK SYMBOL
	TOP & BOTTOM CURB ELEVATIONS
	TOP OF WALL ELEVATION
	BOTTOM OF WALL ELEVATION (NOTE: BOTTOM OF WALL IS GROUND ELEVATION NOT WALL FOUNDATION)
	SPOT ELEVATION
	STORM DRAINAGE
	STORM SERVICE LINE
	TREE PROTECTION FENCE
	LIMITS OF DISTURBANCE
	WOODED AREA
	MAJOR CONTOUR
	MINOR CONTOUR
	EXISTING MAJOR CONTOUR
	EXISTING MINOR CONTOUR
	EASEMENT LINE
	ACCESSIBLE PARKING AREA (2% MAX. SLOPE IN ALL DIRECTIONS)

POLLUTION PREVENTION NOTES:

1. PREPARE AN EMERGENCY SPILL RESPONSE AND CLEANUP PLAN.
2. ENSURE THAT EMPLOYEES ARE TRAINED ON THE ELEMENTS OF THE PLAN.
3. HAVE AVAILABLE TRAINED PERSONNEL ACCESSIBLE AT ALL TIMES TO PROMPTLY IMPLEMENT CLEANUP.
4. INFORMATION ON WHAT TO DO IN RESPONSE TO A SPILL MUST BE VISIBLE TO ALL CUSTOMERS AND EMPLOYEES.

SPILL KIT REQUIREMENTS:

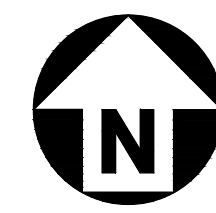
1. HAVE A SPILL KIT ONSITE, FULLY STOCKED WITH CONTENTS SUITABLE FOR THE PRODUCT SPILLED, ACCESSIBLE.
2. KEEP SUITABLE CLEANUP MATERIALS SUCH AS DRY ABSORBENT PAD AND GRANULAR MATERIALS, SAFETY GLASSES, NITRILE GLOVES, AND DRAIN COVERS.

FUELING AREA MAINTENANCE REQUIREMENTS:

1. HAVE A SPILL KIT ONSITE, FULLY STOCKED WITH CONTENTS SUITABLE FOR THE PRODUCT SPILLED, ACCESSIBLE.
2. KEEP SUITABLE CLEANUP MATERIALS SUCH AS DRY ABSORBENT PAD AND GRANULAR MATERIALS, SAFETY GLASSES, NITRILE GLOVES, AND DRAIN COVERS.

FUELING DISPENSING REQUIREMENTS:

1. POST SIGNS PROHIBITING "TOPPING OFF" OF VEHICLE TANKS DURING FILLING, TOPPING OFF MAY CAUSE SPILLAGE.
2. ENSURE AUTOMATIC SHUT-OFF ON DISPENSER FUEL NOZZLES ARE FUNCTIONING PROPERLY.

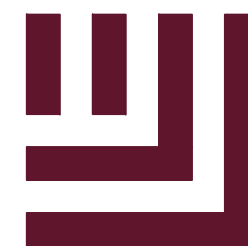


GRAPHIC SCALE
1 inch = 20 ft.

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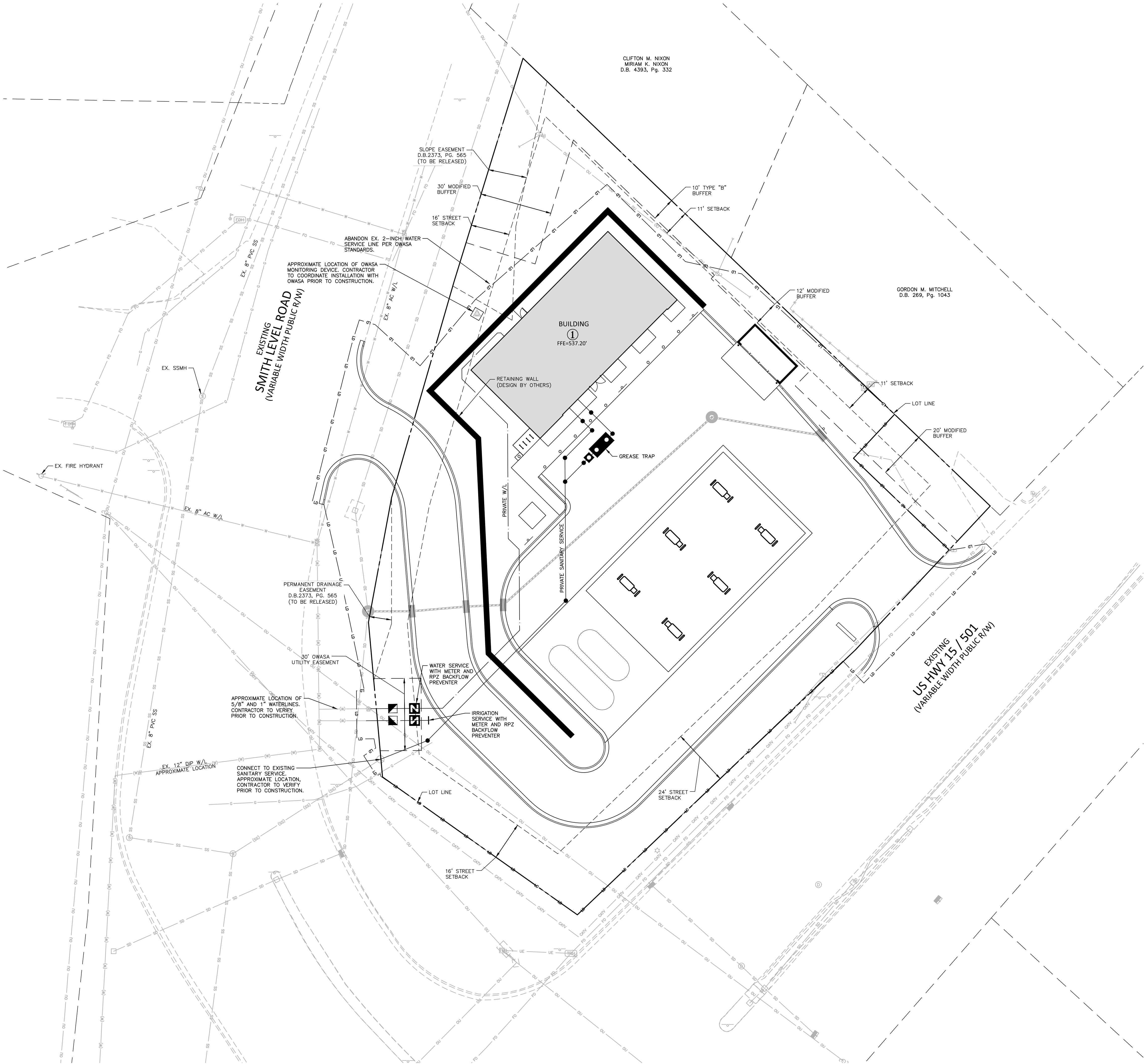
PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-G1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	1" = 20'
DATE	09.23.2022

SHEET

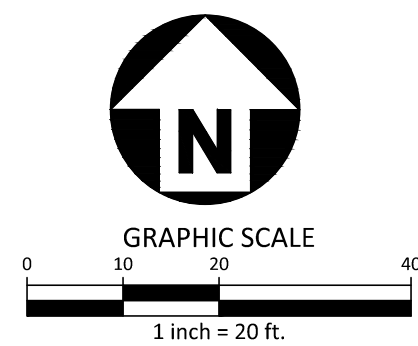
GRADING PLAN

C3.00



UTILITY LEGEND

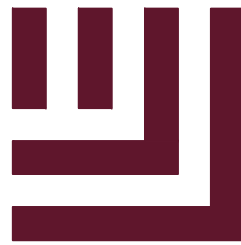
- WATER VALVE
- METER & VAULT
- BACKFLOW PREVENTER
- SEWER CLEAN-OUT
- GREASE TRAP
- WATER SERVICE LINE
- SEWER SERVICE LINE
- EASEMENT LINE



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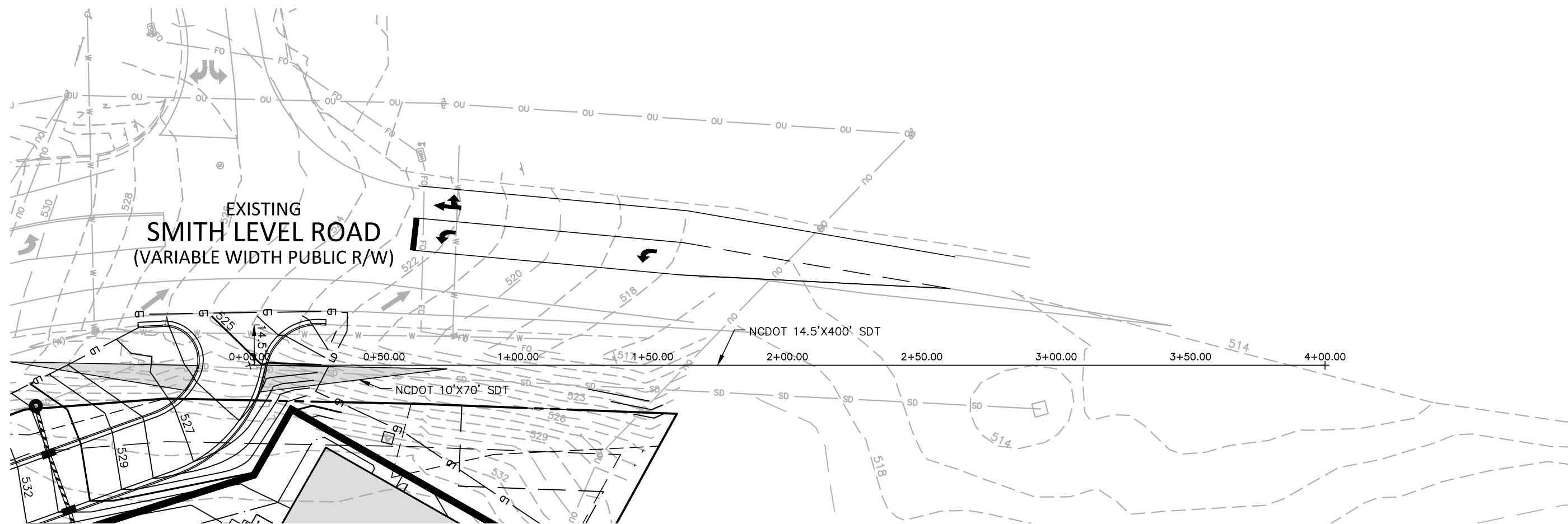
PLAN INFORMATION

PROJECT NO. RFM-21002
FILENAME RFM21002-U1
CHECKED BY SJC
DRAWN BY WHM
SCALE 1" = 20'
DATE 09.23.2022

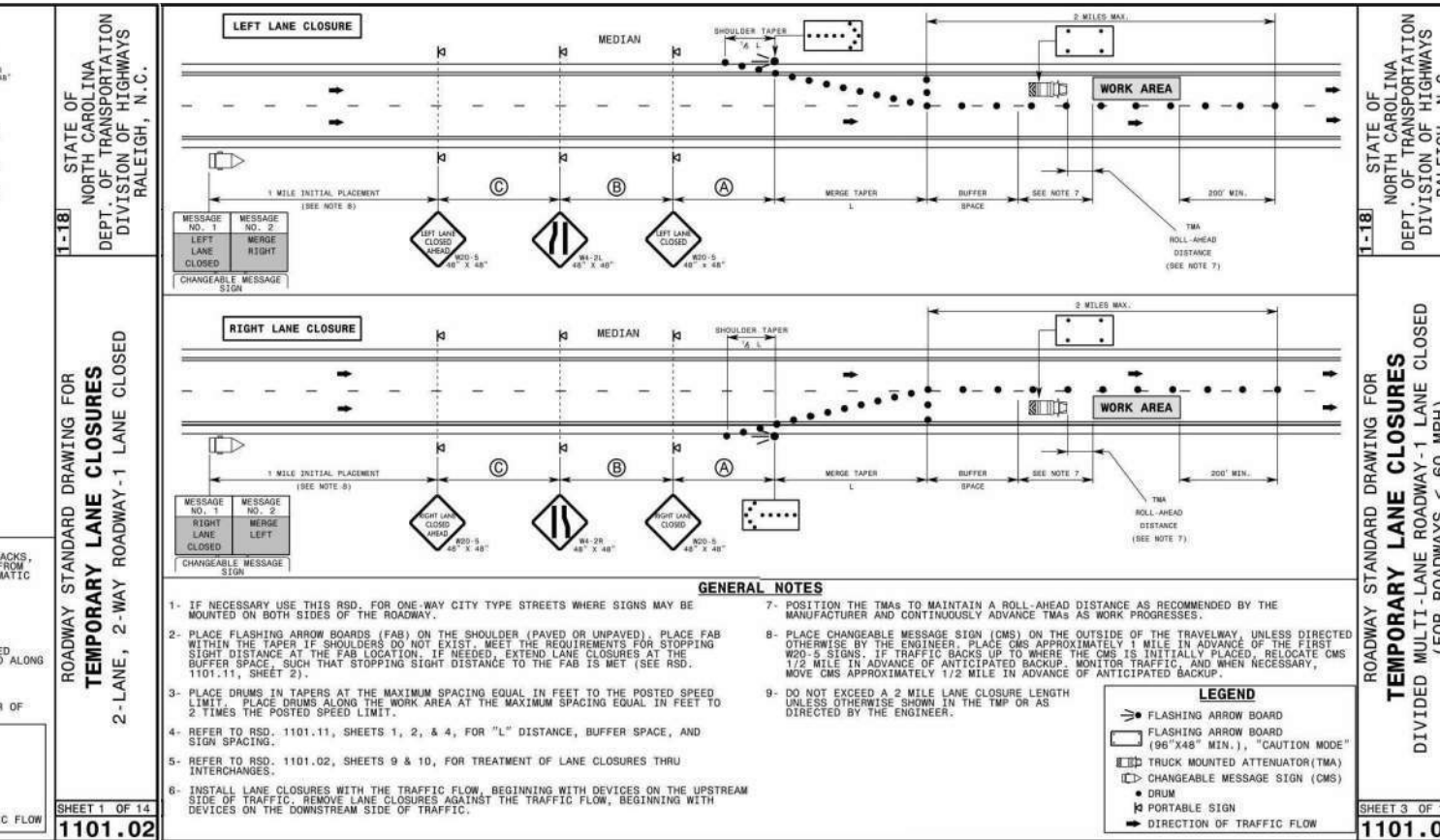
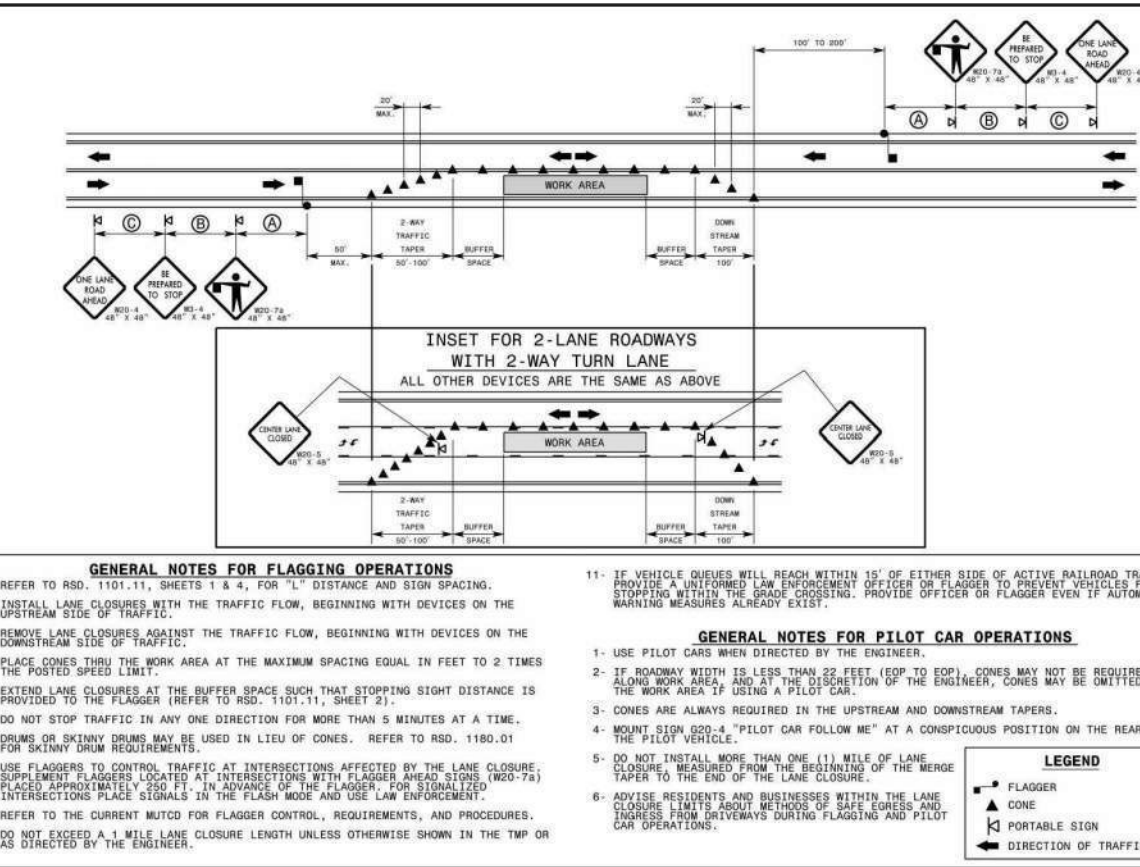
SHEET

UTILITY PLAN

C4.00

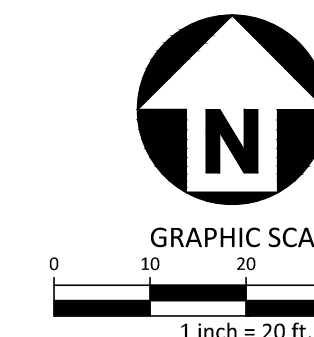


N/F
CLIFTON M. AND MIRIAM K. NIXON
PIN: 977660339
1715 SMITH LEVEL ROAD
PB 4, PG 23
DB 4393, PG 332



CONSTRUCTION MANAGEMENT NOTES:

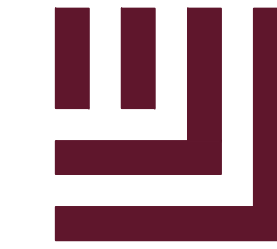
- ALL LARGE TRUCKS AS RELATED TO VEHICULAR CONSTRUCTION TRAFFIC SHALL ENTER/LEAVE THE SITE THROUGH THE TEMPORARY CONSTRUCTION ENTRANCES & EXITS AS SHOWN ON THIS PLAN UNLESS OTHERWISE NOTED ON THE EROSION CONTROL PLANS. LANE CLOSURES SHALL BE ESTABLISHED AS SHOWN ON THIS PLAN AND CONSTRUCTION PERSONNEL SHALL BE IN ATTENDANCE TO MANAGE AND DIRECT VEHICULAR AND PEDESTRIAN TRAFFIC.
- ENTRANCE AND EXIT GATES SHALL BE CLOSED UNLESS CONSTRUCTION OR DELIVERY VEHICLES ARE ENTERING OR EXITING THE CONSTRUCTION SITE.
- THE CONTRACTOR SHALL PROVIDE WORK ZONE TRAFFIC CONTROL DEVICES IN ACCORDANCE WITH ALL APPLICABLE NCDOT STANDARDS. REFER TO THE TRAFFIC AND PEDESTRIAN CONTROL PLAN FOR SPECIFIC NOTES AND DETAILS.
- NO OPEN BURNING SHALL BE PERMITTED.
- THE APPLICANT SHALL POST A CONSTRUCTION SIGN ON THE DEVELOPMENT SITE THAT LISTS THE FOLLOWING:
 - PROPERTY OWNER'S REPRESENTATIVE & TELEPHONE NUMBER
 - CONTRACTOR'S REPRESENTATIVE & TELEPHONE NUMBER
 - TELEPHONE NUMBER FOR REGULATORY INFO AT TIME OF BUILDING PERMIT
 - SIGN MAY BE A MAXIMUM OF 32 SF AND A MAXIMUM HEIGHT OF 8 FT.
- FENCING AROUND PROJECT SHALL INCLUDE ACCESS GATES WITH A 20-FOOT SWING OR SLIDE MOTION.
- CONSTRUCTION FENCE SHALL BE MODIFIED AS REQUIRED DURING CONSTRUCTION PHASING FOR PEDESTRIAN CIRCULATION.
- PRIOR TO ANY TRAFFIC LANE AND/OR SIDEWALK CLOSURES, THE APPLICANT SHALL CONTACT THE CHAPEL HILL TRAFFIC ENGINEERING OFFICE (919-969-5096 OR 919-969-5100) AT LEAST 5 WORKING DAYS BEFORE THE PROPOSED WORK TO APPLY FOR A LAND CLOSURE PERMIT.
- ROAD CLOSURES ON PUBLIC STREETS WILL BE PERMITTED BETWEEN MUST BE COORDINATED WITH AND APPROVED BY THE TOWN OF CHAPEL HILL.
- TEMPORARY STREET ROAD SIGNS ARE REQUIRED AT EACH STREET INTERSECTION WHEN CONSTRUCTION OF NEW ROADS ALLOWS FOR THE PASSAGE OF VEHICLES. SIGNS SHALL BE OF APPROVED SIZE, WEATHER RESISTANT AND BE MAINTAINED UNTIL REPLACED BY PERMANENT SIGNS.
- CONTRACTOR TO PROVIDE DEDICATED ONSITE PARKING SPACES FOR INSPECTORS AT EACH BUILDING AND NEAR THE JOB TRAILER FOR THE DURATION OF CONSTRUCTION.
- ROADS WITH CURB AND GUTTER AND THE FIRST LIFT OF ASPHALT WILL NEED TO BE CONSTRUCTED BEFORE COMBUSTIBLES ARE ON SITE IN ORDER TO MEET REQUIREMENTS FROM FIRE CODE, STORMWATER, AND OWASA. HYDRANTS SHALL BE ACTIVE IN THE AREAS FOR CONSTRUCTION.
- CONSTRUCTION OPERATIONS FROM 7:00 AM TO 9:00 PM ON WEEKDAYS AND 8:00 AM TO 9:00 PM ON THE WEEKENDS FOR WHICH BUILDING PERMITS HAVE BEEN ISSUED, OR CONSTRUCTION OPERATIONS NOT REQUIRING PERMITS DUE TO OWNERSHIP OF THE PROJECT BY AN AGENCY OF GOVERNMENT, PROVIDING ALL EQUIPMENT IS OPERATED IN ACCORD WITH THE MANUFACTURER'S SPECIFICATIONS, AND WITH ALL STANDARD EQUIPMENT, AND WITH MANUFACTURER'S MUFFLERS AND NOISE-REDUCING EQUIPMENT IN USE, AND IN PROPER OPERATING CONDITION.
- CONSTRUCTION PARKING IN RESIDENTIAL NEIGHBORHOODS IS PROHIBITED.



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PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION



McADAMS

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Raleigh, NC 27603
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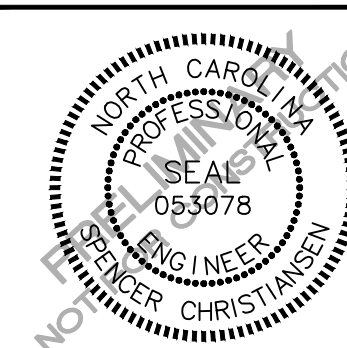
www.mcadamsco.com

CLIENT

REFUEL OPERATING COMPANY, LLC
547 LONG POINT RS, SUITE 103
MT. PLEASANT, SC 29464
Ryan Robinson, PMP
PHONE: 843. 388. 4966



STARPOINT - REFUEL MARKET
CONDITIONAL ZONING PERMIT
1950 US HWY 15-501 N
CHAPEL HILL, NC 27516



REVISIONS

NO.	DATE	REVISION
12.13.2022	REVISED PER 1ST CZP COMMENTS	
03.24.2023	REVISED PER 2ND CZP COMMENTS	

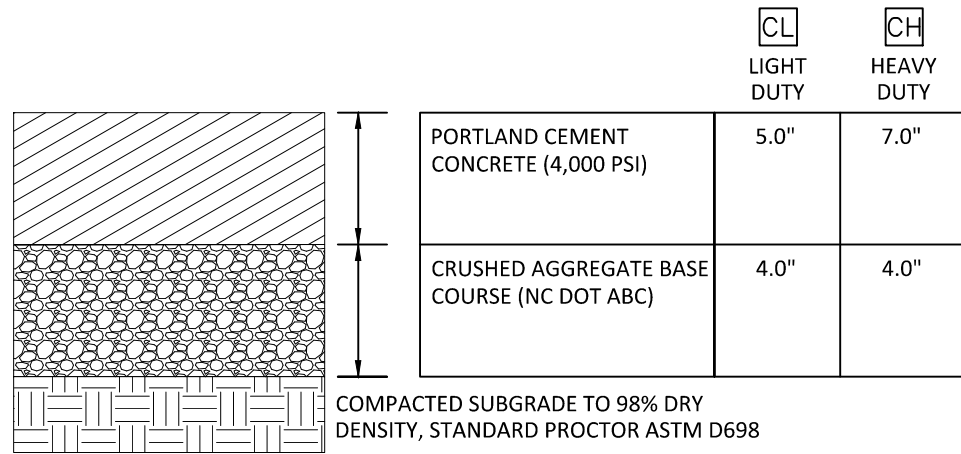
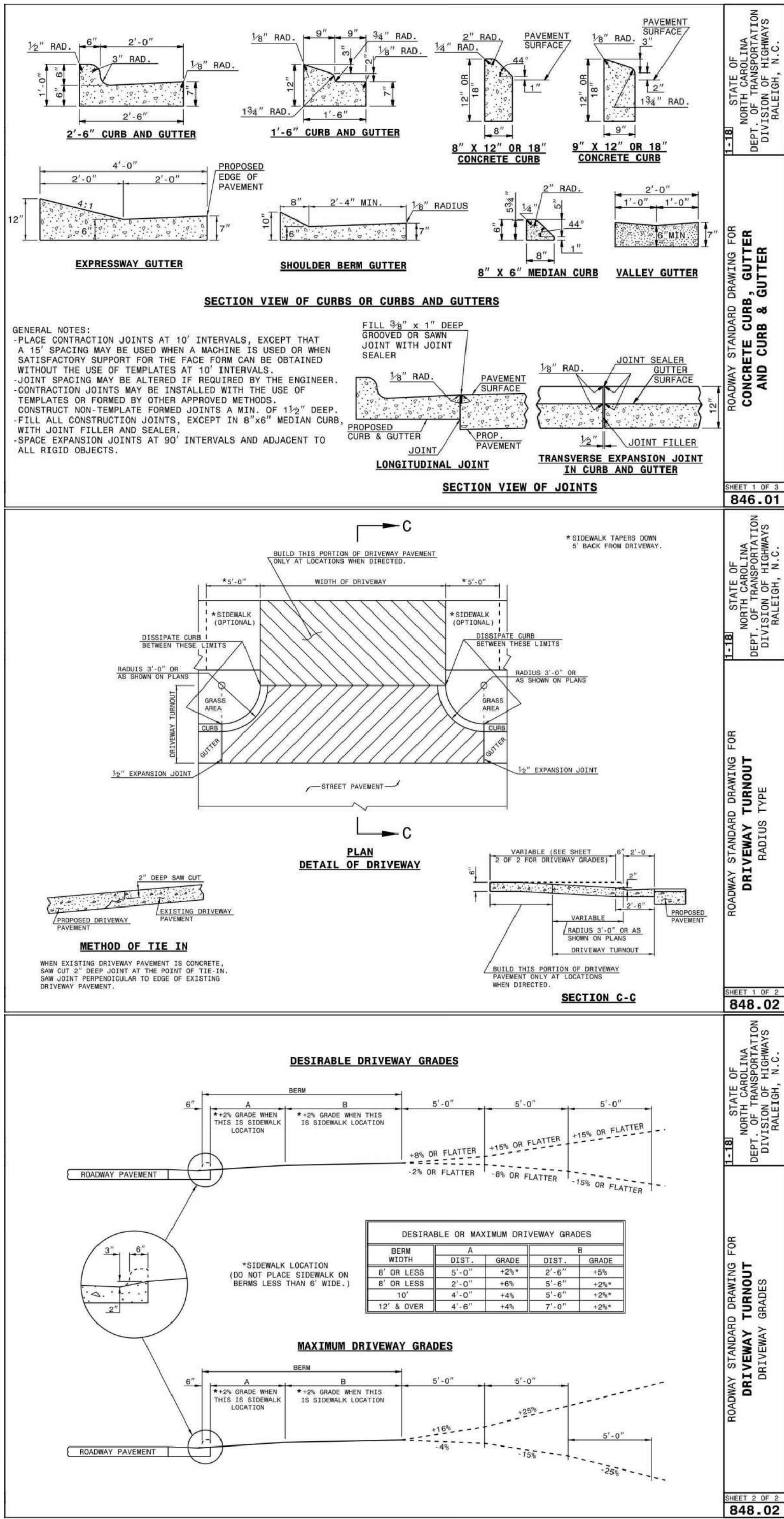
PLAN INFORMATION

PROJECT NO. RFM-21002
FILENAME RFM21002-CM1
CHECKED BY SJC
DRAWN BY WHM
SCALE 1" = 20'
DATE 09.23.2022

SHEET

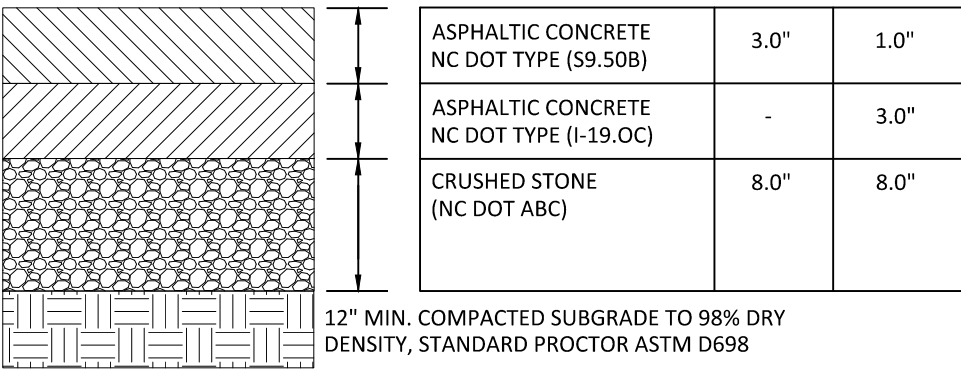
CONSTRUCTION
MANAGEMENT PLAN

C7.00



RIGID PAVEMENT SECTIONS

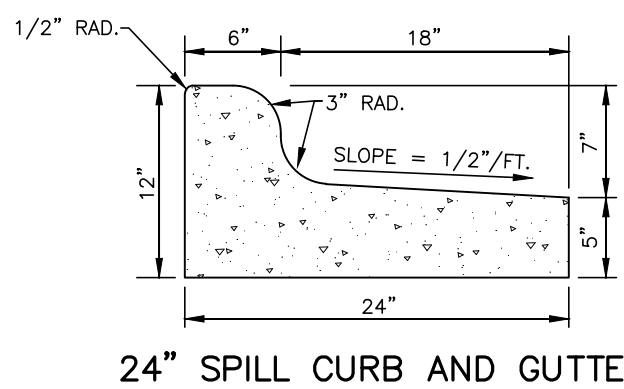
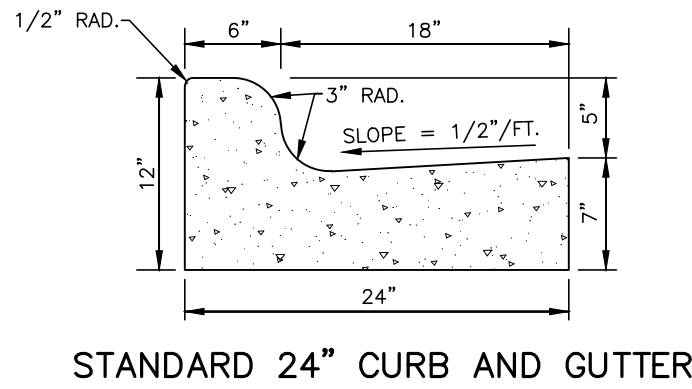
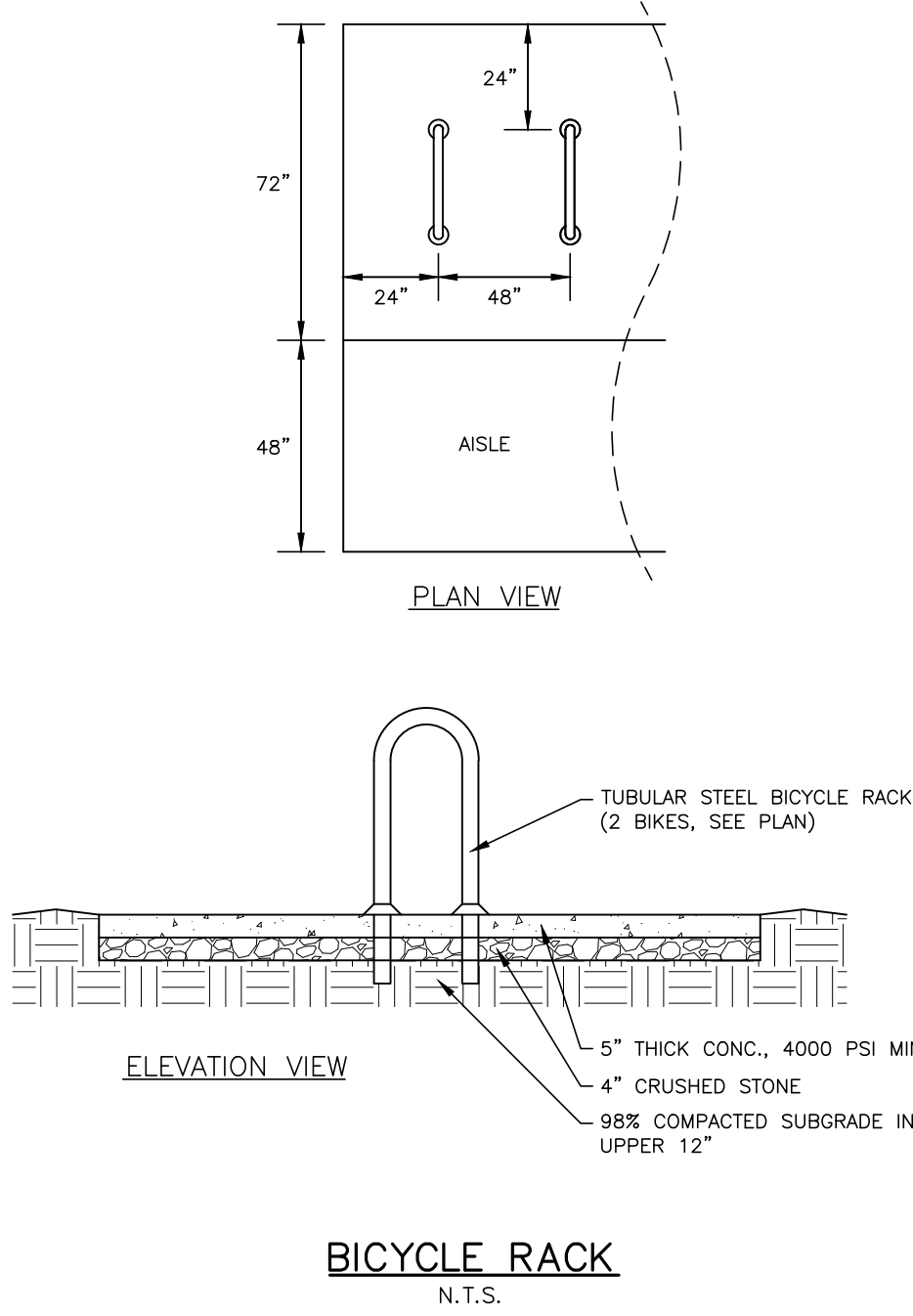
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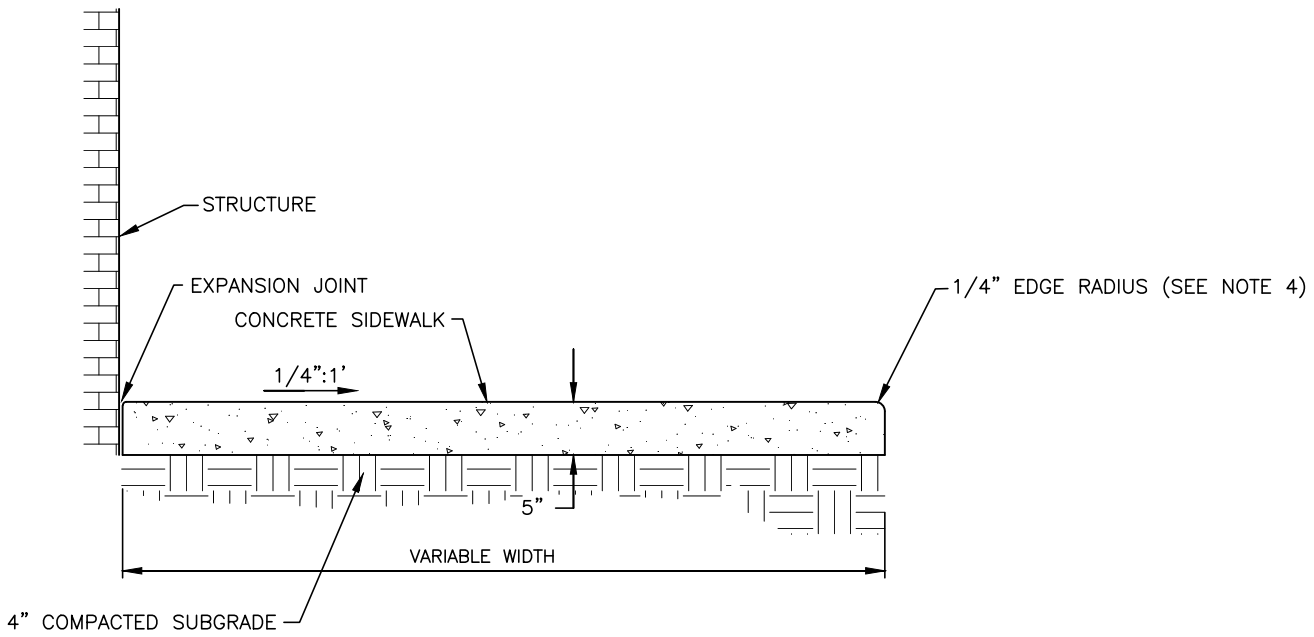
FLEXIBLE PAVEMENT SECTIONS

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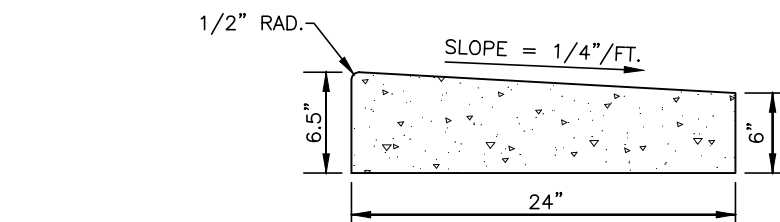
NOTE:
THE PAVEMENT SECTIONS SHOWN ARE PRELIMINARY. THE CONTRACTOR SHALL VERIFY PAVEMENT DESIGN WITH THE GEOTECHNICAL ENGINEER PRIOR TO PROCEEDING WITH CONSTRUCTION.



- NOTES:
1. 10' MAXIMUM BETWEEN DUMMY JOINTS. 15' MAXIMUM BETWEEN DUMMY JOINTS ON MACHINE POURS.
 2. 1/2" EXPANSION JOINT EVERY 50'.
 3. 3000 PSI CONCRETE MINIMUM, 4" SLUMP MAXIMUM.
 4. LIQUID MEMBRANE CURING COMPOUND SHALL MEET THE REQUIREMENTS OF SECTION 1026-2 OF NCDOT STANDARDS AND SPECIFICATIONS FOR ROADS AND STRUCTURES.
 5. ALL CONSTRUCTION JOINTS SHALL BE FILLED WITH FILLER AND SEALER IN ACCORDANCE WITH NCDOT ROADWAY STANDARD DETAIL 846.01. THE JOINT MATERIAL SHALL CONFORM TO SECTION 1028-2 OF THE NCDOT STANDARDS AND SPECIFICATIONS FOR ROADS AND STRUCTURES.
 6. REFER TO NCDOT DETAIL 846.01 FOR CURB AND GUTTER SUPERELEVATION RATES.



- NOTES:
1. ALL CONCRETE 4000 PSI.
 2. EXPANSION JOINTS 30' APART MAXIMUM.
 3. CONTROL JOINT EVERY 5 FEET.
 4. ALL SIDEWALKS SHALL BE CONSTRUCTED WITH TOOLED 1/4" EDGE RADIUS.



- NOTES:
1. 10' MAXIMUM BETWEEN DUMMY JOINTS. 15' MAXIMUM BETWEEN DUMMY JOINTS ON MACHINE POURS.
 2. 1/2" EXPANSION JOINT EVERY 50'.
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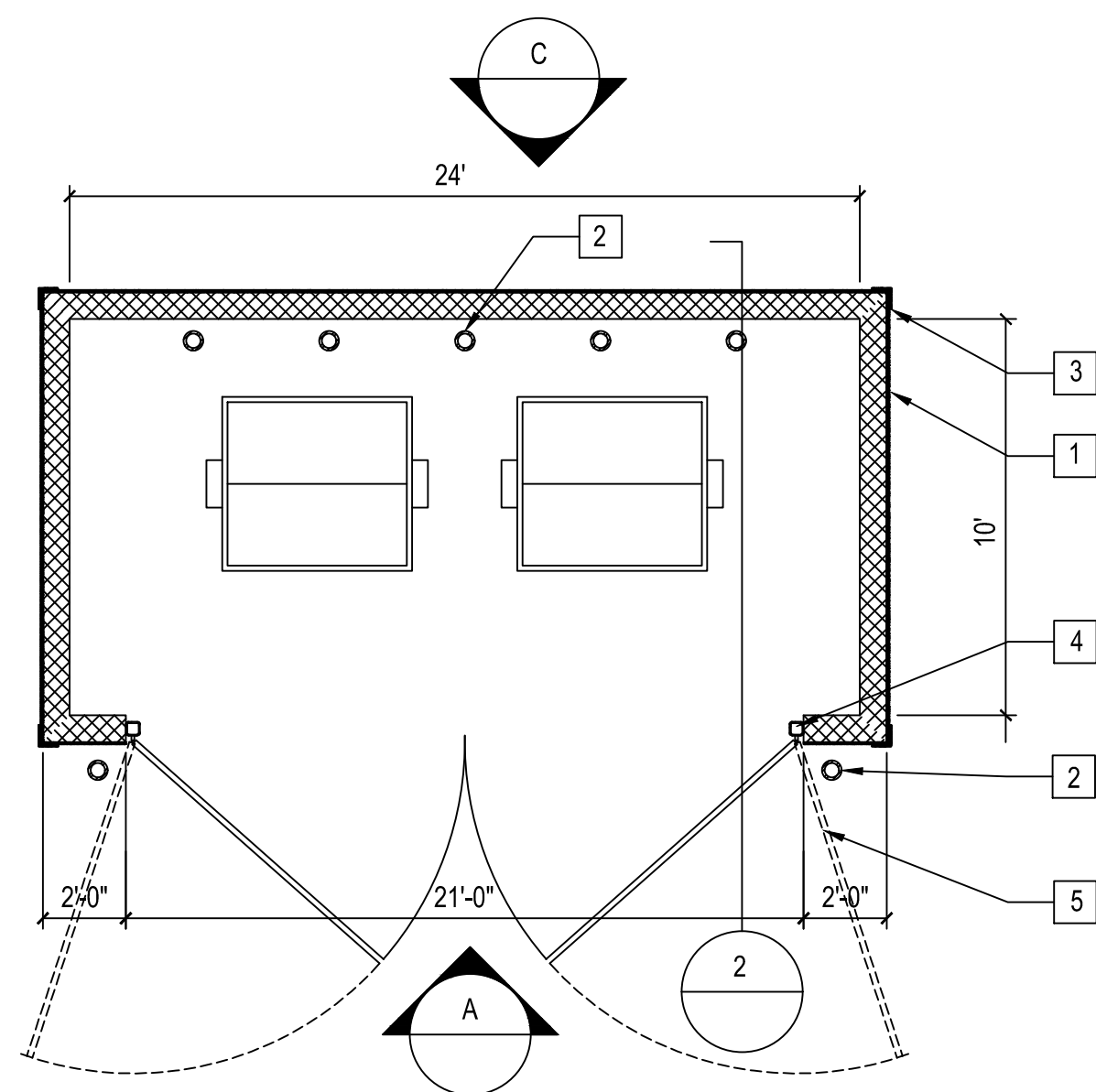
PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-D1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	N/A
DATE	09.23.2022

SHEET

SITE DETAILS

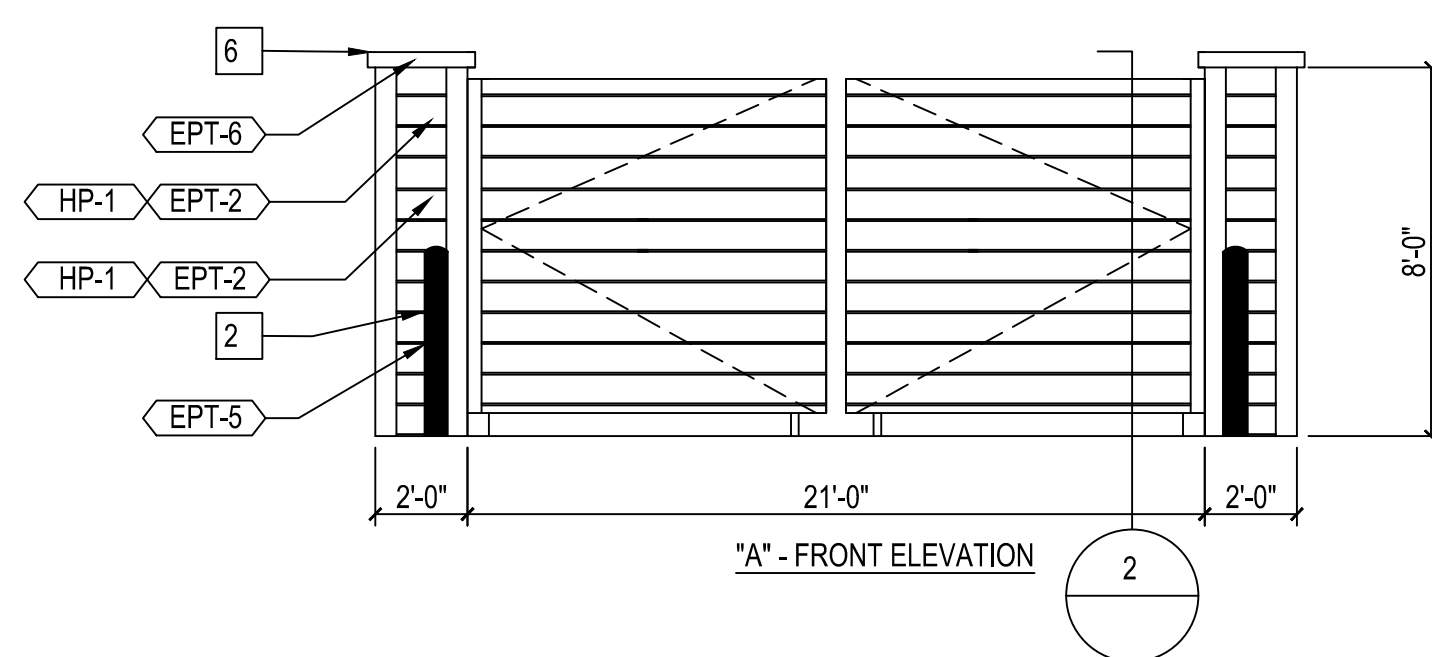
C8.00



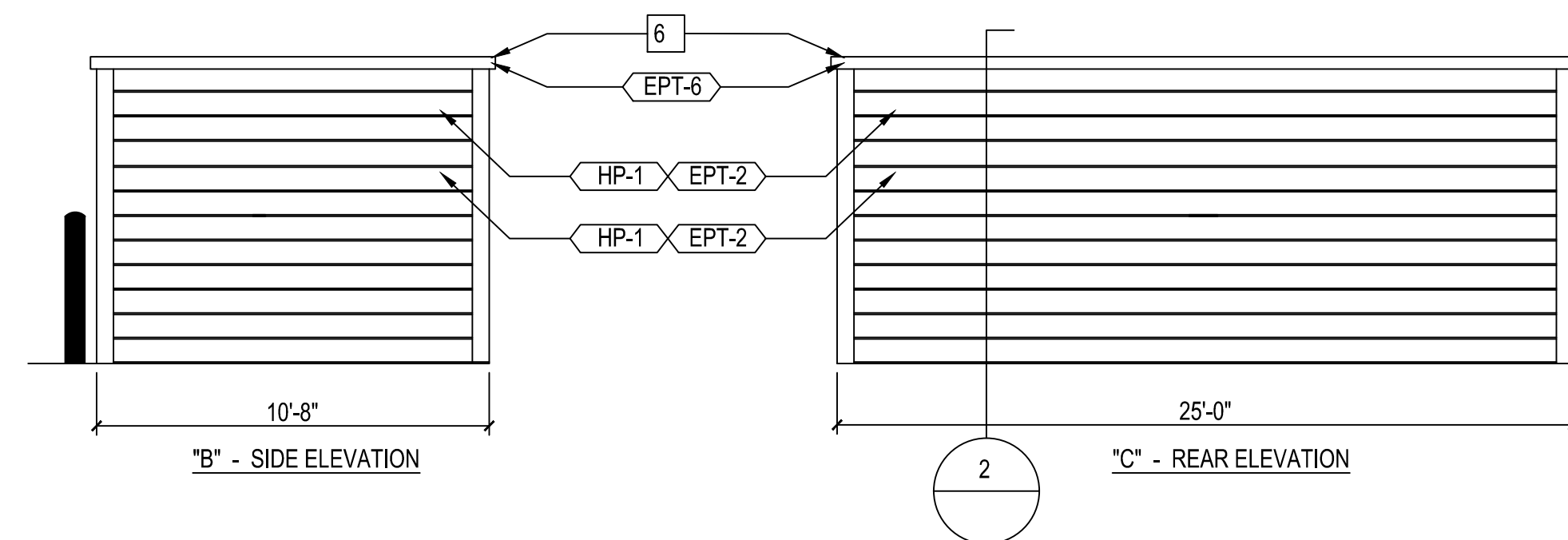
KEY NOTES

- 1 HARDI-PLANK SIDING ATTACHED TO 8" CMU WALL - REFER TO FINISH SCHEDULE.
- 2 6" CONCRETE FILLED BOLLARD. REFER TO STRUCTURAL SHEETS.
- 3 HARDI-TRIM - REFER TO FINISH SCHEDULE.
- 4 5" STEEL TUBE STEEL - SEE DETAIL 2/A-4.2 AND STRUCTURAL SHEETS.
- 5 HARDI-SIDING ATTACHED TO 2X4 FRAMING TO 2" METAL TUBE STEEL. SEE DETAIL 2/A-4.2.
- 6 CONCRETE CAP. REFER SECTION AND STRUCTURAL

1 DUMPSTER FLOOR PLAN
NOT TO SCALE

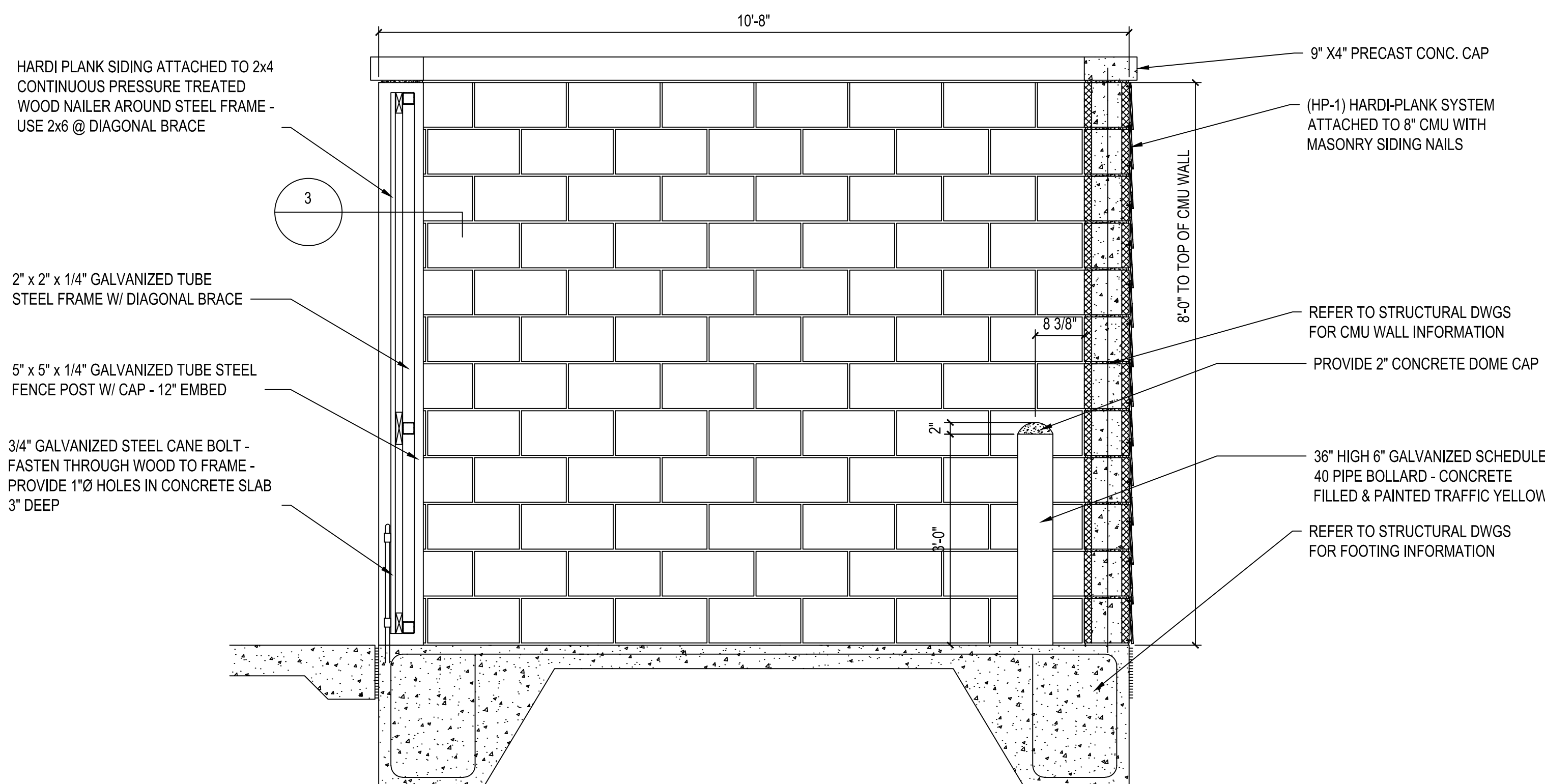


A DUMPSTER ELEVATION
NOT TO SCALE

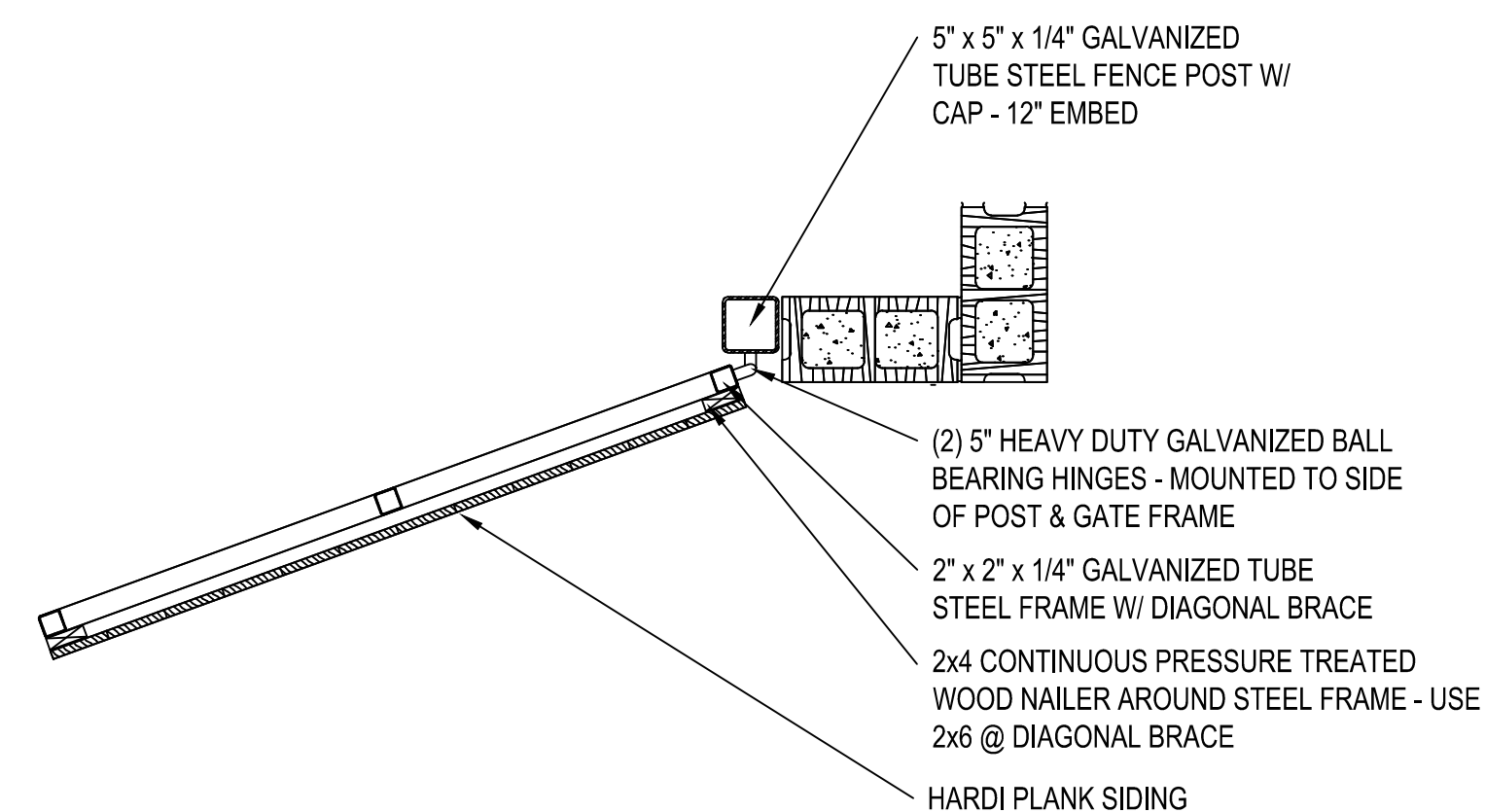


B DUMPSTER ELEVATION
NOT TO SCALE

C DUMPSTER ELEVATION
NOT TO SCALE



2 DUMPSTER WALL SECTION
NOT TO SCALE



3 DUMPSTER WALL SECTION
NOT TO SCALE

SEE SHEET C0.00 FOR ALL PROJECT, SITE,
GRADING, STORM DRAINAGE AND UTILITY
NOTES

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PLAN INFORMATION

PROJECT NO.	RFM-21002
FILENAME	RFM21002-D1
CHECKED BY	SJC
DRAWN BY	WHM
SCALE	N/A
DATE	09. 23. 2022

SHEET

SITE DETAILS

C8.01

TREE PROTECTION NOTES:

1. THE CRITICAL ROOT ZONE OF A TREE IS DEFINED AS: A CIRCULAR AREA, THE RADIUS OF WHICH IS TWELVE (12) TIMES THE DIAMETER OF THE TREE AT BREAST HEIGHT, MEASURED FROM THE TRUNK OF THE TREE.
2. A PRE-CONSTRUCTION CONFERENCE WILL BE HELD WITH THE TOWN'S URBAN FORESTER PRIOR TO BEGINNING SITE WORK.
3. ANY TREE ROOTS EXPOSED BY CONSTRUCTION WILL BE SEVERED CLEANLY WITH AN APPROPRIATE PRUNING TOOL.
4. THE SOIL WITHIN THE CRITICAL ROOT ZONES OF EXISTING TREES WILL NOT BE DRIVEN ON OR OTHERWISE DISTURBED DURING THE INSTALLATION OF LANDSCAPING.
5. A LANDSCAPE PROTECTION SUPERVISOR WHO IS REGISTERED WITH THE TOWN OF CHAPEL HILL WILL BE PRESENT ON SITE AT ALL TIMES WHEN THE FOLLOWING ACTIVITIES ARE TAKING PLACE: CLEARING, GRUBBING, EXCAVATION, GRADING, TRENCHING, MOVING OF SOIL, INSTALLATION AND REMOVAL OF TREE PROTECTION FENCING, AND THE DELIVERY TRANSPORTING AND PLACEMENT OF CONSTRUCTION MATERIALS AND EQUIPMENT.
6. TO PROPERLY PROTECT AND ENSURE THE HEALTH OF EXISTING TREES TO REMAIN, PROTECTIVE FENCING SHOULD BE INSTALLED TO PROTECT NO LESS THAN 75% OF A TREE'S CRITICAL ROOT ZONE. WHEN ERECTING FENCING NEAR TREES THAT ARE NOT INDIVIDUALLY IDENTIFIED ON THE LANDSCAPE PROTECTION PLAN, THE FENCING LOCATION SHOULD BE SHIFTED, WHERE POSSIBLE, OR A TREE REMOVED IF ITS CRITICAL ROOT ZONE IS NOT ADEQUATELY PROTECTED. ALL LAND DISTURBING ACTIVITY, STORAGE OF EQUIPMENT, BUILDING MATERIAL, SOIL AND OTHER DEBRIS SHOULD BE KEPT WITHIN THE AREA OF DEVELOPMENT ACTIVITY AND OUTSIDE OF THE PROTECTIVE FENCING.
7. THE TOWN'S STANDARD FOR TREE PROTECTION FENCING IS ORANGE WOVEN PLASTIC OR FABRIC WITH A HEIGHT OF FOUR (4) FEET INSTALLED ON METAL POSTS SET A MAXIMUM OF TEN (10) FEET APART AS SHOWN IN THE FOLLOWING TYPICAL DETAIL.
8. IN SOME SITUATIONS, WHERE SILT FENCE IS REQUIRED TO BE INSTALLED ALONG THE CONSTRUCTION LIMIT LINES, THE SILT FENCE IS CONSIDERED TO FUNCTION IN LIEU OF THE STANDARD TREE PROTECTION FENCING AND THEREFORE THE STANDARD TREE PROTECTION FENCING IS NOT REQUIRED. IN OTHER LIMITED SITUATIONS, WHERE CONSTRUCTION IMPACT IS ANTICIPATED TO BE MINIMAL, A CONTINUOUS LINE OF SURVEY FLAGGING MAY BE ACCEPTABLE TO DELINEATE THE CONSTRUCTION LIMIT LINES. DEVELOPERS SHOULD CONTACT THE PUBLIC WORKS DEPARTMENT IF THERE ARE QUESTIONS ABOUT WHEN THESE TREE PROTECTION FENCE ALTERNATIVES CAN BE UTILIZED.

TREE CANOPY COVERAGE LEGEND

— SF / TP — SF / TP — SILT / TREE PROTECTION FENCE
— LD — LD — LIMITS OF DISTURBANCE

EXISTING CLEARED AREAS (EASEMENTS)

EXISTING EASEMENTS 0.05 AC

AREAS TO BE CLEARED AND GRADED

AREA TO BE REMOVED (ONSITE) 0.99 AC
LIMIT OF DISTURBANCE (INCLUDING OFFSITE) TBD

AREA TO REMAIN

PRESERVED AREA 0.11 AC

TREE CANOPY COVERAGE

REQUIREMENT:
(30% MINIMUM TREE CANOPY COVERAGE OF NET LAND AREA)

NET LAND AREA

GROSS LAND AREA: 1.14 ACRES
EXISTING EASEMENTS: -0.05 ACRES
NET LAND AREA: 1.09 ACRES

30% TREE CANOPY COVERAGE

NET LAND AREA: 1.09 ACRES
30%: X0.30
TREE CANOPY COVERAGE REQUIREMENT: 0.33 ACRES

TREE CANOPY COVERAGE DEFICIT

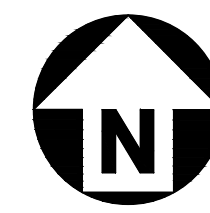
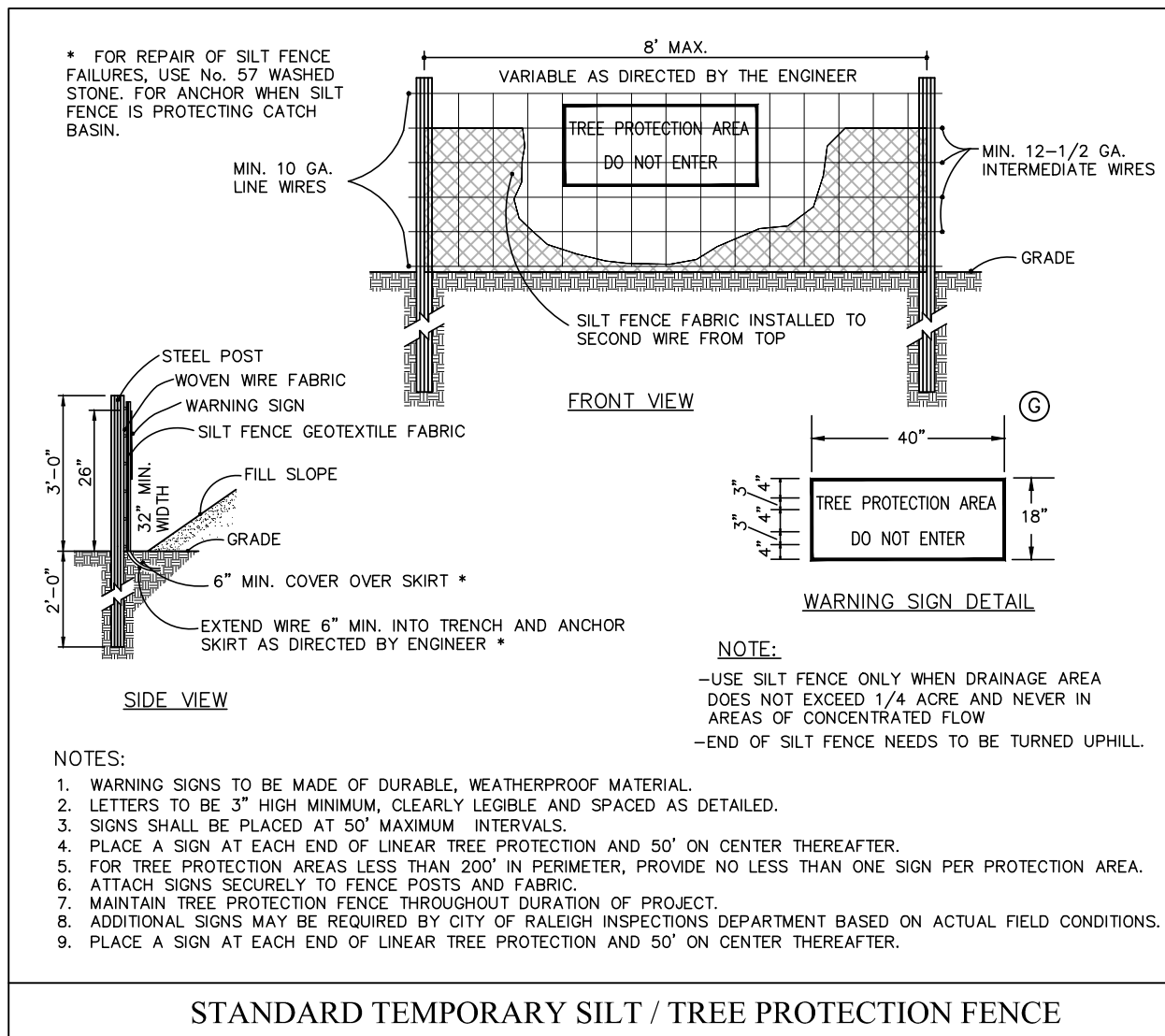
TREE CANOPY COVERAGE REQUIREMENT: 0.33 ACRES (30.27 %)
EXISTING AREA TO REMAIN: -0.11 ACRES (6.14 %)
TREE CANOPY COVERAGE DEFICIT: 0.22 ACRES

CANOPY REPLACEMENT CALCULATIONS
REQUIREMENT:
(ONE LARGE TREE PER 500 SF OF TREE CANOPY COVERAGE DEFICIT)

TREE CANOPY COVERAGE DEFICIT: 0.22 ACRES (9,583 SF)
LARGE TREE REPLACEMENT REQUIRED: 20 TREES
LARGE TREE REPLACEMENT PROVIDED: 23 TREES (SEE SHEET L5.00)

LANDSCAPE NOTES:

1. TREE CANOPY CALCULATIONS ARE SUBJECT TO CHANGE, FINAL TREE REPLACEMENT REQUIREMENT TO BE DETERMINED WITH FINAL SIGNED PLANS.
2. TREE REPLACEMENT TO BE PROVIDED VIA TREE PLANTING, RESERVE AREA, PAYMENT-IN-LIEU, OR A COMBINATION OF THOSE OPTIONS.
3. A LANDSCAPE PROTECTION SUPERVISOR WHO IS REGISTERED WITH THE TOWN OF CHAPEL HILL WILL BE PRESENT ON SITE AT ALL TIMES WHEN THE FOLLOWING ACTIVITIES ARE TAKING PLACE: CLEARING, GRUBBING, EXCAVATION, GRADING, TRENCHING, MOVING OF SOIL, INSTALLATION AND REMOVAL OF TREE PROTECTION FENCING, AND THE DELIVERY TRANSPORTING AND PLACEMENT OF CONSTRUCTION MATERIALS AND EQUIPMENT.
4. PRIOR TO ANY SITE DISTURBANCE A TREE PROTECTION SEMINAR MUST BE ATTENDED BY THE CONTRACTOR W/ THE TOWN'S URBAN FORESTER. PLEASE CALL ADAM NICHOLSON AT 919.969.5006 FOR DETAILS.
5. ALL INVASIVE AND UNHEALTHY PLANT MATERIAL TO BE REMOVED FROM THE BUFFERS AND PRESERVED AREA. CONTRACTOR TO ENSURE NO DAMAGE IS DONE TO EXISTING HEALTHY PLANT MATERIAL. ANY DAMAGED HEALTHY PLANT MATERIAL THAT REQUIRES REMOVAL SHALL BE REPLACED.



GRAPHIC SCALE
0 10 20 40
1 inch = 20 ft.

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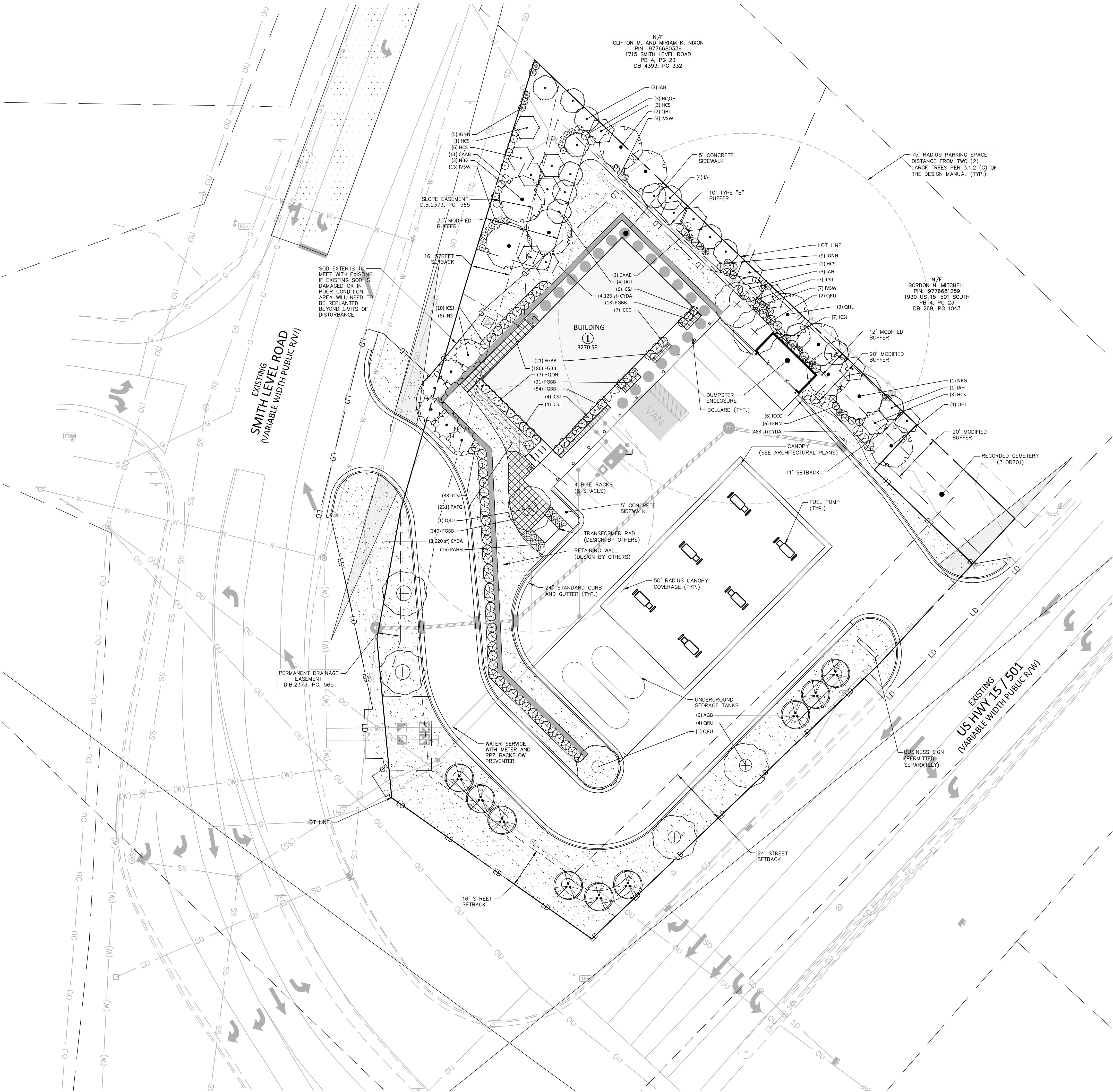
PLAN INFORMATION

PROJECT NO. RFM-21002
FILENAME RFM21002-TC1
CHECKED BY JAD
DRAWN BY CTM
SCALE 1" = 20'
DATE 09.23.2022

SHEET


















LANDSCAPE PROTECTION & TREE COVERAGE PLAN

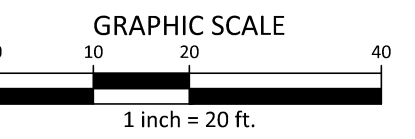
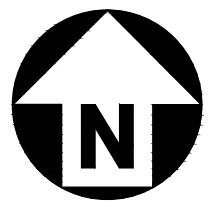
L1.00



SITE LEGEND	
	SIGNAGE
	YARD LIGHTS
	LIGHT POLE
	POWER POLE
	TRAFFIC DIRECTIONAL ARROW
	ACCESSIBLE PARKING STALL
	VAN ACCESSIBLE PARKING STALL
	PARKING SPACE COUNT
	ACCESSIBLE RAMPS
	TYPE A
	TYPE B
	TYPE C
	ACCESSIBLE ROUTE
	PHASE LINE
	PROPERTY LINE
	RIGHT-OF-WAY LINE
	LOT LINE
	EASEMENT LINE
	CENTERLINE

PLANT_SCHEDULE_OVERALL_LANDSCAPE_PLAN

LARGE TREES		CODE	QTY	COMMON NAME	BOTANICAL NAME
	NBG	4		Black Gum	Nyssa sylvatica
	QHL	6		Laurel Oak	Quercus hemisphaerica
	QRU	8		Red Oak	Quercus rubra
SMALL TREES		CODE	QTY	COMMON NAME	BOTANICAL NAME
	HCS	15		Silverbell	Halesia carolina
	IAH	15		American Holly	Ilex opaca
	INS	6		Nellie Stevens Holly	Ilex x 'Nellie R Stevens'
UNDERSTORY TREES		CODE	QTY	COMMON NAME	BOTANICAL NAME
	AGB	9		'Autumn Brilliance' Serviceberry	Amelanchier x grandiflora 'Autumn Brilliance'
SHRUBS		CODE	QTY	COMMON NAME	BOTANICAL NAME
	CAAB	14		American Beautyberry	Callicarpa americana
	HQOH	10		Oakleaf Hydrangea	Hydrangea quercifolia
	ICCC	13		Carissa Holly	Ilex cornuta 'Carissa'
	ICSJ	76		Steeds Japanese Holly	Ilex crenata 'Steeds'
	IGNN	20		Nigra Inkberry	Ilex glabra 'Nigra'
	IVSW	23		Virginia Sweetspire	Itea virginica
GRASSES		CODE	QTY	COMMON NAME	BOTANICAL NAME
	PAHH	16		Hamel Dwarf Fountain Grass	Pennisetum alopecuroides 'Hamel'
GROUND COVERS		CODE	QTY	COMMON NAME	BOTANICAL NAME
	CYDA	13,427 sf		Bermuda Sod	Cynodon dactylon
	FGBB	640		Beyond Blue Fescue	Festuca glauca 'Beyond Blue'
	PAFG	231		Cassian Fountain Grass	Pennisetum alopecuroides 'Cassian'



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PROJECT NO.	RFM-21002
FILENAME	RFM21002-LS1
CHECKED BY	JAD
DRAWN BY	CMXY
SCALE	1" = 20'
DATE	09.23.2022

SHEET

LANDSCAPE PLAN

L5.00

GENERAL LANDSCAPE NOTES:

1. ALL MATERIALS AND METHODS OF CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF CHAPEL HILL AND THE STATE OF NORTH CAROLINA STANDARDS AND SPECIFICATIONS.
2. CONTRACTOR IS RESPONSIBLE FOR THE SITE INSPECTION BEFORE LANDSCAPE CONSTRUCTION AND INSTALLATION IN ORDER TO BECOME FAMILIAR WITH THE EXISTING CONDITIONS.
3. LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR LOCATING ALL UNDERGROUND UTILITIES BEFORE BEGINNING DEMOLITION OR INSTALLATION.
4. CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES BETWEEN THE NOTES, SPECIFICATIONS, DRAWINGS OR SITE CONDITIONS FOR RESOLUTION PRIOR TO INSTALLATION.
5. ANY DAMAGE TO UTILITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
6. THIS PLAN IS FOR PLANTING PURPOSES ONLY. FOR INFORMATION REGARDING BUILDINGS, GRADING, WALLS, ETC., REFER TO ARCHITECTURE, SITE AND GRADING PLANS.
7. VERIFICATION OF TOTAL PLANT QUANTITIES AS SHOWN IN THE PLANT SCHEDULE SHALL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT.
8. CONTRACTOR TO ENSURE PROPER STABILIZATION AND SEEDING OF THE SITE IN ACCORDANCE WITH APPLICABLE REGULATIONS.
9. LANDSCAPE MATERIAL SHALL BE WELL FORMED, VIGOROUS, GROWING SPECIMENS WITH GROWTH TYPICAL OF VARIETIES SPECIFIED AND SHALL BE FREE FROM DAMAGE, INSECTS AND DISEASES. MATERIAL SHALL EQUAL OR SURPASS #1 QUALITY AS DEFINED IN THE CURRENT ISSUE OF "AMERICAN STANDARD FOR NURSERY STOCK" AS PUBLISHED BY THE AMERICAN NURSERY & LANDSCAPE ASSOCIATION.
10. ALL PLANT MATERIAL IS TO BE CAREFULLY HANDLED BY THE ROOT BALL, NOT THE TRUNK, BRANCHES AND/OR FOLIAGE OF THE PLANT. MISHANDLED PLANT MATERIAL MAY BE REJECTED BY THE LANDSCAPE ARCHITECT.
11. ALL PLANT MATERIAL IS TO BE WELL ROOTED, NOT ROOT BOUND, SUCH THAT THE ROOT BALL REMAINS INTACT THROUGHOUT THE PLANTING PROCESS. DEFICIENT PLANT MATERIAL MAY BE REJECTED BY THE LANDSCAPE ARCHITECT OR OWNER.
12. ALL PLANTS TO BE A MINIMUM OF WHAT IS SPECIFIED IN THE PLANT SCHEDULE. ANY CHANGES OR SUBSTITUTIONS SHALL BE APPROVED BY THE LANDSCAPE ARCHITECT AND GOVERNING JURISDICTION PRIOR TO ANY HOLE BEING DUG.
13. CONTRACTOR TO COORDINATE WITH OWNER'S REPRESENTATIVE AND LANDSCAPE ARCHITECT TO ESTABLISH THE EXTENTS OF MULCH/SEED/SOD IF NOT SPECIFICALLY SHOWN ON PLANS.
14. CONTRACTOR SHALL PROVIDE POSITIVE DRAINAGE IN ALL PLANTING AREAS.
15. PROPOSED TREES TO BE PLANTED A MINIMUM 10 FEET FROM ANY LIGHT POLE AS MEASURED FROM TRUNK OF THE TREE TO THE POLE.
16. PROPOSED TREES TO BE PLANTED A MINIMUM 5 FEET FROM ANY FIRE HYDRANT AS MEASURED FROM TRUNK OF THE TREE TO THE HYDRANT.
17. CONTRACTOR SHALL COMPLETE SOIL TEST IN ALL PLANTING AREAS TO DETERMINE SOIL AMENDMENT REQUIREMENTS UNLESS WAIVED BY OWNER'S REPRESENTATIVE. CONTRACTOR SHALL ADJUST PH AND FERTILITY BASED UPON THE SOIL TEST RESULTS.
18. TOPSOIL SHALL BE FREE OF MATERIAL LARGER THAN 1.0 INCH IN DIAMETER OR LENGTH AND SHALL NOT CONTAIN SLAG, CINDERS, STONES, LUMPS OF SOIL, STICKS, ROOTS, TRASH, OR OTHER EXTRANEIOUS MATERIAL.
19. LOOSEN SUBGRADE / SURFACE SOIL TO A MINIMUM DEPTH OF 6 INCHES. APPLY SOIL AMENDMENTS AND FERTILIZERS AS REQUIRED BY THE SOIL TEST RESULTS TO ACHIEVE A HEALTHY GROWING MEDIA AND MIX THOROUGHLY INTO TOP 4 INCHES OF SOIL. SPREAD PLANTING SOIL MIX TO A DEPTH OF 6 INCHES BUT NOT LESS THAN REQUIRED TO MEET FINISH GRADES AFTER NATURAL SETTLEMENT. DO NOT SPREAD IF PLANTING SOIL OR SUBGRADE IS FROZEN, MUDDY, OR EXCESSIVELY WET.
20. IF IMPORTED TOPSOIL IS REQUIRED, THE SUBGRADE SHALL BE SCARIFIED OR TILLED TO A DEPTH OF AT LEAST 6 INCHES PRIOR TO INSTALLATION OF IMPORTED TOPSOIL, FOLLOWING INSTALLATION OF IMPORTED TOPSOIL, THE TOPSOIL SHALL BE TILLED TO INTEGRATE THE SOIL PROFILES.
21. PLANT MATERIALS ARE TO BE GUARANTEED FOR A PERIOD OF 12 MONTHS. PLANT MATERIALS WHICH REMAIN UNHEALTHY WILL BE REPLACED BY THE LANDSCAPE CONTRACTOR BEFORE THE EXPIRATION OF THE GUARANTEE PERIOD OR IMMEDIATELY IF SO DIRECTED BY THE OWNER'S REPRESENTATIVE OR LANDSCAPE ARCHITECT.
22. ALL TREE PLANTINGS SHALL BE MULCHED TO A DEPTH OF 3 INCHES, AND WITH A MINIMUM 3 FOOT RADIUS FROM BASE OF TREE OR TO DRILLPINE. MULCH SHALL BE FREE OF TRASH AND MAINTAINED WEED FREE. MULCH SHALL NOT COVER THE ROOT FLARE. CONFIRM MULCH SPECIFICATIONS WITH OWNER'S REPRESENTATIVE OR LANDSCAPE ARCHITECT.
23. DO NOT PRUNE TREES AND SHRUBS BEFORE DELIVERY. PROTECT BARK, BRANCHES, AND ROOT SYSTEMS FROM SUN SCALD, DRYING, SWEATING, WHIPPING, AND OTHER HANDLING AND THING DAMAGE. DO NOT BEND OR BIND-TIE TREES OR SHRUBS IN SUCH A MANNER AS TO DESTROY THEIR NATURAL SHAPE. PROVIDE PROTECTIVE COVERING OF EXTERIOR PLANTS DURING DELIVERY. DO NOT DROP EXTERIOR PLANTS DURING DELIVERY AND HANDLING.
24. DELIVER EXTERIOR PLANTS AFTER PREPARATIONS FOR PLANTING HAVE BEEN COMPLETED AND INSTALL IMMEDIATELY. IMMEDIATELY AFTER UNLOADING, STAND THE TREES UP TO REDUCE THE RISK OF SUN SCALD. PROPERLY STAGED TREES ARE STANDING, UNTIED AND SPACED. UNLESS IMMEDIATELY INSTALLED, SET EXTERIOR PLANTS AND TREES IN SHADE, PROTECT FROM WEATHER AND MECHANICAL DAMAGE, AND KEEP ROOTS MOIST.
25. SEE LANDSCAPE DETAILS FOR TREE STAKING REQUIREMENTS.
26. EXCAVATE EDGES OF ALL PLANTING BEDS TO 2 INCH DEPTH TO FORM A NEAT AND CRISP DEFINITION.
27. CONTRACTOR SHALL REMOVE DEBRIS AND FINE GRADE ALL PLANTING AREAS PRIOR TO INSTALLATION.
28. REMOVE GUY WIRES AND STAKES AT END OF WARRANTY PERIOD OR ESTABLISHMENT.
29. FINISH GRADING: GRADE PLANTING AREAS TO A SMOOTH, UNIFORM SURFACE PLANE WITH LOOSE, UNIFORMLY FINE TEXTURE. GRADE TO WITHIN PLUS OR MINUS 1/2 INCH OF FINISH ELEVATION. ROLL AND RAKE, REMOVE RIDGES, AND FILL DEPRESSIONS TO MEET FINISH GRADES. LIMIT FINISHED GRADING TO AREAS THAT CAN BE PLANTED IN THE IMMEDIATE FUTURE.

WARRANTY & MAINTENANCE:

1. WARRANTY: INSTALLER SHALL REPAIR OR REPLACE ANY PLANTINGS THAT FAIL IN MATERIALS, WORKMANSHIP, OR GROWTH WITHIN ONE YEAR AFTER THE DATE OF SUBSTANTIAL COMPLETION. FAILURES INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:
- DEATH AND UNSATISFACTORY GROWTH, EXCEPT FOR DEFECTS RESULTING FROM LACK OF ADEQUATE MAINTENANCE, NEGLIGENCE, ABUSE BY OWNER, OR INCIDENTS THAT ARE BEYOND CONTRACTOR'S CONTROL.
 - STRUCTURAL FAILURES INCLUDING PLANTINGS FALLING OR BLOWING OVER.
2. MAINTENANCE: INITIAL MAINTENANCE SHALL BE PROVIDED IMMEDIATELY AFTER EACH AREA IS PLANTED AND CONTINUE UNTIL SUBSTANTIAL COMPLETION. UPON SUBSTANTIAL COMPLETION, MAINTENANCE FOR ALL PLANT MATERIAL SHALL BE PROVIDED FOR ONE YEAR AT A MINIMUM SHALL INCLUDE:
- TREE AND SHRUB MAINTENANCE: MAINTAIN PLANTINGS BY PRUNING, CULTIVATING, WATERING, WEEDING, FERTILIZING, RESTORING PLANTING SAUCERS, AND RESETTING TO PROPER GRADES OR VERTICAL POSITION, AS REQUIRED TO ESTABLISH HEALTHY, VIABLE PLANTINGS. SPRAY OR TREAT AS REQUIRED TO KEEP TREES AND SHRUBS FREE OF INSECTS AND DISEASE.
 - GROUND COVER AND PLANT MAINTENANCE: MAINTAIN AND ESTABLISH PLANTINGS BY WATERING, WEEDING, FERTILIZING, MULCHING, AND OTHER OPERATIONS AS REQUIRED TO ESTABLISH HEALTHY, VIABLE PLANTINGS.
 - PROTECT EXTERIOR PLANTS FROM DAMAGE DUE TO LANDSCAPE OPERATIONS, OPERATIONS BY OTHER CONTRACTORS AND TRADES, AND OTHERS. MAINTAIN PROTECTION DURING INSTALLATION AND MAINTENANCE PERIODS. TREAT, REPAIR, OR REPLACE DAMAGED PLANTINGS.

LANDSCAPE CALCULATIONS

PERIMETER BUFFERS

10' TYPE 'B'	100 LF
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LARGE TREES REQUIRED: PROVIDED:	4 (4/100 LF) 4*
SMALL TREES REQUIRED: PROVIDED:	7 (7/100 LF) 7
SHRUBS REQUIRED: PROVIDED:	12 (12/100 LF) 12

12' TYPE 'C'	56 LF
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LARGE TREES REQUIRED: PROVIDED:	3 (4/100 LF) 3
SMALL TREES REQUIRED: PROVIDED:	5 (8/100 LF) 5
SHRUBS REQUIRED: PROVIDED:	17 (30/100 LF) 17

20' TYPE 'C'	38 LF
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LARGE TREES REQUIRED: PROVIDED:	2 (4/100 LF) 2
SMALL TREES REQUIRED: PROVIDED:	4 (8/100 LF) 4
SHRUBS REQUIRED: PROVIDED:	12 (30/100 LF) 12

30' TYPE 'D'	71 LF
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LARGE TREES REQUIRED: PROVIDED:	5 (6/100 LF) 5*
SMALL TREES REQUIRED: PROVIDED:	10 (12/100 LF) 10
SHRUBS REQUIRED: PROVIDED:	29 (40/100 LF) 29
















VEHICLE USE AREAS:

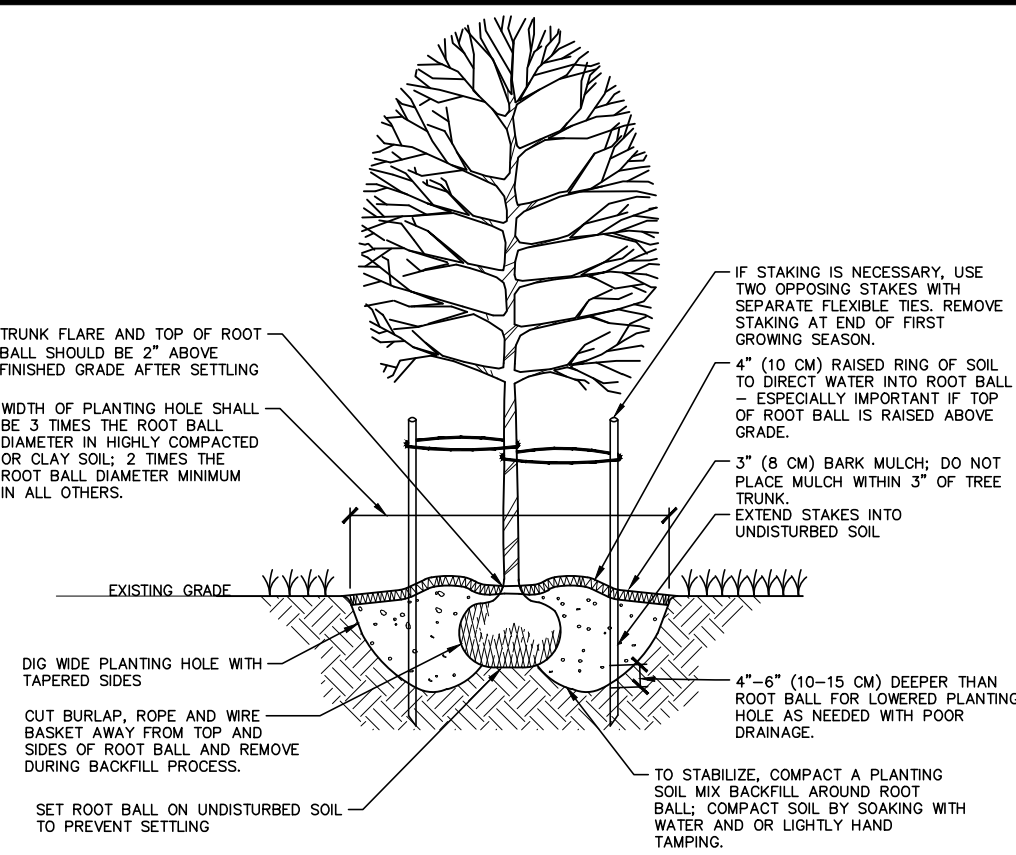
PARKING AREAS:	1741 SF
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UPPERSTORY TREES: REQUIRED: PROVIDED:	= 1 [1 LARGE TREE PER 2000 SF] = 3
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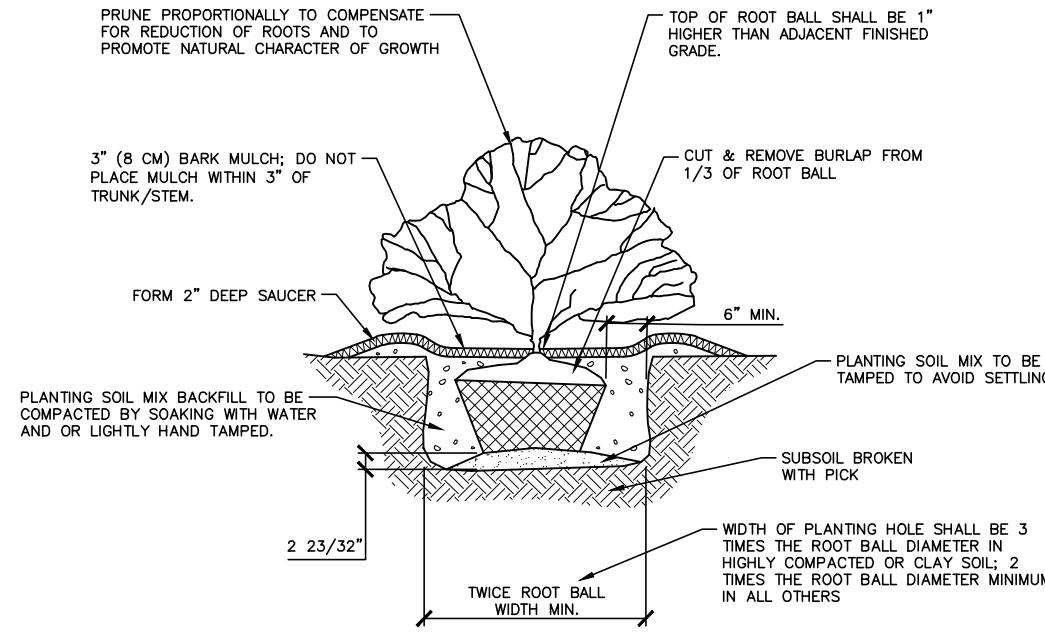
- * IN AREAS WHERE OVERHEAD POWER LINES ARE PRESENT THROUGH THE BUFFERS, SMALL MATURING TREES WERE USED TO SATISFY WHERE BUFFER STANDARDS WERE CALLING FOR LARGE MATURING SPECIES.

PLANT_SCHEDULE_OVERALL_LANDSCAPE_PLAN

LARGE TREES	CODE	QTY	COMMON NAME	BOTANICAL NAME	CAL	HEIGHT	
	NBG	4	Black Gum	Nyssa sylvatica	2"	min	
	QHL	6	Laurel Oak	Quercus hemisphaerica	2"	min	
	QRU	8	Red Oak	Quercus rubra	2"	min	
SMALL TREES	CODE	QTY	COMMON NAME	BOTANICAL NAME	CAL	HEIGHT	
	HCS	15	Silverbell	Halesia carolina	2.5"		
	IAH	15	American Holly	Ilex opaca	-	6' min	
	INS	6	Nellie Stevens Holly	Ilex x 'Nellie R Stevens'	-	6'	
UNDERSTORY TREES	CODE	QTY	COMMON NAME	BOTANICAL NAME	CAL	HEIGHT	
	AGB	9	'Autumn Brilliance' Serviceberry	Amelanchier x grandiflora 'Autumn Brilliance'	-	8'	
SHRUBS	CODE	QTY	COMMON NAME	BOTANICAL NAME	CONT	HEIGHT	
	CAAB	14	American Beautyberry	Callicarpa americana	-	24" min	
	HQOH	10	Oakleaf Hydrangea	Hydrangea quercifolia	-	24" min	
	ICCC	13	Carissa Holly	Ilex cornuta 'Carissa'	-	24" min	
	ICSJ	76	Steeds Japanese Holly	Ilex crenata 'Steeds'	-	30" min	
	IGNN	20	Nigra Inkberry	Ilex glabra 'Nigra'	-	24" min	
	IVSW	23	Virginia Sweetspire	Itea virginica	-	24" min	
GRASSES	CODE	QTY	COMMON NAME	BOTANICAL NAME	CONT	HEIGHT	
	PAHH	16	Hamel Dwarf Fountain Grass	Pennisetum alopecuroides 'Hamel'	-	3 gal	
GROUND COVERS	CODE	QTY	COMMON NAME	BOTANICAL NAME	CONT	HEIGHT	SPACING
	CYDA	13,427 sf	Bermuda Sod	Cynodon dactylon	Sod		
	FGBB	640	Beyond Blue Fescue	Festuca glauca 'Beyond Blue'	4" pot		12" o.c.
	PAFG	231	Cassian Fountain Grass	Pennisetum alopecuroides 'Cassian'	4" pot		12" o.c.



- NOTES:
1. SELECT TREES THAT HAVE: STRONG CENTRAL LEADING CROWN WITH FULL FOLIAGE, ARE GROWN IN HEAVY CLAY SOIL WITH DRIP BROADCAST.
 2. BEFORE INSTALLING PLANTING SOIL MIX BACKFILL AROUND ROOT BALL, BE SURE TO SOAK HOLE TO CONFIRM WATER FILTERS THROUGH UNDISTURBED SOIL. DESIGN ALTERNATIVE DRAINAGE SYSTEM IF REQUIRED.
 3. A SOIL EXPERT CAN BE CONSULTED TO HELP MODIFY AND FERTILIZE TOPSOIL TO CREATE AN ACCEPTABLE PLANTING SOIL MIX FOR THE SITE CONDITIONS AND SPECIFIC TREE SPECIES.
 4. IF USING CONTAINER GROWN TREES, USE FINGERS OF SMALL HAND TOOLS TO PULL ROOTS OUT OF THE OUTER LAYER OF POTTING SOIL. THEN CUT OR PULL APART ANY ROOTS EXCEEDING THE PERIMETER OF THE CONTAINER.
 5. THOROUGHLY SOAK THE TREE ROOT BALL AND ADJACENT PREPARED SOIL SEVERAL TIMES DURING THE FIRST MONTH AFTER PLANTING AND DURING DRY PERIODS.



01 TREE INSTALLATION
SCALE: 3/8"=1'-0"

02 SHRUB INSTALLATION
SCALE: 3/8"=1'-0"

TREE PROTECTION NOTES:

1. THE CRITICAL ROOT ZONE OF A TREE IS DEFINED AS: A CIRCULAR AREA, THE RADIUS OF WHICH IS TWELVE (12) TIMES THE DIAMETER OF THE TREE AT BREAST HEIGHT, MEASURED FROM THE TRUNK OF THE TREE.
2. A PRE-CONSTRUCTION CONFERENCE WILL BE HELD WITH THE TOWN'S URBAN FORESTER PRIOR TO BEGINNING SITE WORK.
3. ANY TREE ROOTS EXPOSED BY CONSTRUCTION WILL BE SEVERED CLEANLY WITH AN APPROPRIATE PRUNING TOOL.
4. THE SOIL WITHIN THE CRITICAL ROOT ZONES OF EXISTING TREES WILL NOT BE DRIVEN ON OR OTHERWISE DISTURBED DURING THE INSTALLATION OF LANDSCAPING.
5. A LANDSCAPE PROTECTION SUPERVISOR WHO IS REGISTERED WITH THE TOWN OF CHAPEL HILL WILL BE PRESENT ON SITE AT ALL TIMES WHEN THE FOLLOWING ACTIVITIES ARE TAKING PLACE: CLEARING, GRUBBING, EXCAVATION, GRADING, TRENCHING, MOVING OF SOIL, INSTALLATION AND REMOVAL OF TREE PROTECTION FENCING, AND THE DELIVERY TRANSPORTING AND PLACEMENT OF CONSTRUCTION MATERIALS AND EQUIPMENT.
6. TO PROPERLY PROTECT AND ENSURE THE HEALTH OF EXISTING TREES TO REMAIN, PROTECTIVE FENCING SHOULD BE INSTALLED TO PROTECT NO LESS THAN 75% OF A TREE'S CRITICAL ROOT ZONE. WHEN ERECTING FENCING NEAR TREES THAT ARE NOT INDIVIDUALLY IDENTIFIED ON THE LANDSCAPE PROTECTION PLAN, THE FENCING LOCATION SHOULD BE SHIFTED, WHERE POSSIBLE, OR A TREE REMOVED IF ITS CRITICAL ROOT ZONE IS NOT ADEQUATELY PROTECTED. ALL LAND DISTURBING ACTIVITY, STORAGE OF EQUIPMENT, BUILDING MATERIAL, SOIL AND OTHER DEBRIS SHOULD BE KEPT WITHIN THE AREA OF DEVELOPMENT ACTIVITY AND OUTSIDE OF THE PROTECTIVE FENCING.
7. THE TOWN'S STANDARD FOR TREE PROTECTION FENCING IS ORANGE WOVEN PLASTIC OR FABRIC WITH A HEIGHT OF FOUR (4) FEET INSTALLED ON METAL POSTS SET A MAXIMUM OF TEN (10) FEET APART AS SHOWN IN THE FOLLOWING TYPICAL DETAIL.
8. IN SOME SITUATIONS, WHERE SILT FENCE IS REQUIRED TO BE INSTALLED ALONG THE CONSTRUCTION LIMIT LINES, THE SILT FENCE IS CONSIDERED TO FUNCTION IN LIEU OF THE STANDARD TREE PROTECTION FENCING AND THEREFORE THE STANDARD TREE PROTECTION FENCING IS NOT REQUIRED. IN OTHER LIMITED SITUATIONS, WHERE CONSTRUCTION IMPACT IS ANTICIPATED TO BE MINIMAL, A CONTINUOUS LINE OF SURVEY FLAGGING MAY BE ACCEPTABLE TO DELINEATE THE CONSTRUCTION LIMIT LINES. DEVELOPERS SHOULD CONTACT THE PUBLIC WORKS DEPARTMENT IF THERE ARE QUESTIONS ABOUT WHEN THESE TREE PROTECTION FENCE ALTERNATIVES CAN BE UTILIZED.



McAdams

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CLIENT

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547 LONG POINT RS, SUITE 103
MT. PLEASANT, SC 29464
Ryan Robinson, PMP
PHONE: 843. 388. 4966



STARPOINT - REFUEL MARKET
CONDITIONAL ZONING PERMIT
1950 US HWY 15-501 N
CHAPEL HILL, NC 27516



REVISIONS

NO.	DATE	REVISION
12.13.2022	REVISED PER 1ST CZP COMMENTS	
03.24.2023	REVISED PER 2ND CZP COMMENTS	

PLAN INFORMATION

PROJECT NO. RFM-21002
FILENAME RFM21002-L51
CHECKED BY JAD
DRAWN BY CMXY
SCALE N/A
DATE 09.23.2022

SHEET

LANDSCAPE NOTES AND
CALCULATIONS

L5.01

SEE SHEET C0.00 FOR ALL PROJECT, SITE,
GRADING, STORM DRAINAGE AND UTILITY
NOTES

ALL CONSTRUCTION SHALL BE IN
ACCORDANCE WITH THE CURRENT TOWN
OF CHAPEL HILL, NCDOT, OWASA, AND
ORANGE COUNTY ENGINEERING DESIGN
AND CONSTRUCTION STANDARDS



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 17., **File #:** [23-0414], **Version:** 1

Meeting Date: 5/10/2023

Appointments to the Environmental Stewardship Advisory Board.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Brenton Hodge, Assistant Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council make appointments to the Environmental Stewardship Advisory Board for three seats.



Attachments:

- Recommendation
- Ballot
- Applications

MEMORANDUM

TO: Mayor and Town Council

FROM: Environmental Stewardship Advisory Board

SUBJECT: Recommendation for vacancies

DATE: April 11, 2023

RECOMMENDATION: The Environmental Stewardship Advisory Board met on Tuesday, April 11, 2023 and by a unanimous 8-0 vote made the following recommendations to the Town Council for consideration:

- Marirosa Molina, Reappointment, Regional Collaboration
- Brian Sanders, Appointment, Town Resident
- Boone Williams, Appointment, Town Resident

SPECIAL REQUEST(s): None.

BACKGROUND: The Board's recommendations included the following details and reasoning about each candidate:

- Marirosa Molina - Marirosa speaks truth to power, is unafraid, and consistently asks the right questions.
- Brian Sanders - Brian's 10+ years of residency in Chapel Hill and professional experience, including water, will be an asset to the board.
- Boone Williams - Boone has interesting and informed ideas about energy solutions for the cogeneration plant; Boone's real estate perspective will add diversity to the board.

While it seems that Ella Feathers will be able to continue for a second year in the UNC Student Representative seat, and although this seat is appointed by UNC Student Government, the Board wanted to recognize Ella's contributions and has asked staff to share the following with UNC Student Government: Ella provides an important viewpoint and always keeps the Board well-informed about campus matters.

Note: Communications and Public Affairs notes that Board reviewed the following applications: Pamela Cooper, John Dimos, Sara Harrington, Kunal Khaware, Marirosa Molina, Brian Sanders, Tyshunn Steele, and Boone Williams. One additional application for Robert Aris was received between April 11, 2023 and May 3, 2023 for the Environmental Stewardship Advisory Board.

BALLOT**ENVIRONMENTAL STEWARDSHIP ADVISORY BOARD****MAY 10, 2023**

Total Membership: 10 (4 Chapel Hill Residents; 2 Regional Collaboration; 1 Greenways Advocate; 1 Chapel Hill Business Owner/Manager; 1 UNC-Chapel Hill Student; 1 Stormwater Advocate)

Current Membership: 10 (6 Female, 1 Male, 3 Prefer to self-describe/unknown; 6 Caucasian, 1 Hispanic, 3 Other; [4] 35-54, [4] over 55, [2] unknown)

Current Vacancies: 0

Upcoming Vacancies: 3 (1 Regional Collaboration, 2 Town Resident)

Number of Applicants: 9

Regional Collaboration Seat
Please vote for up to one (1) applicant.

_____ John Dimos

_____ Marirosa Molina (incumbent)

_____ Tyshunn Steele

Town Resident
Please vote for up to two (2) applicants.

_____ Robert Aris

_____ Pam Cooper

_____ Sara Harrington

_____ Kunal Khaware

_____ Brian Sanders

_____ Boone Williams

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

aris@med.unc.edu

Email Address

Robert

First Name

Aris

Last Name

401 Rhododendron Dr.

Street Address

na

Suite or Apt

CHAPEL HILL

City

NC

State

27517

Postal Code

Home: (919) 260-1974

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

mailed a card

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

u probably wont find many with more environmental interests than me. tenured prof of medicine UNC, biology and chemistry majors in college. lifelong environmentalist. supported NC bot gardens, fund raising for Still house bottoms, Parker rd property, orange Co. Lands Legacy Program, TNC, NRDC, the sierra club, Tree Hill Nature Center Jax, FL

[Aris_academic_CV_9.1.22_doc.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

professor, MD

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

*CURRICULUM VITAE***ROBERT M. ARIS, M.D.**

Academic Position Professor of Medicine with full tenure
University of North Carolina at Chapel Hill

Business Address Division of Pulmonary and Critical Care Medicine, CB# 7020
Room 4131, Bioinformatics Building
130 Mason Farm Rd
The University of North Carolina at Chapel Hill
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Home Address 401 Rhododendron Dr.
Chapel Hill, NC 27517

Education

8/1976-5/1980	Jacksonville University, B.A., Biology and Chemistry Valedictorian (straight A's for all classes)
9/1980-5/1984	Vanderbilt University, M.D.
7/1984-6/1987	University of Colorado, Denver Resident, Internal Medicine
7/1987-6/1990	University of California, San Francisco: Fellowships, Pulmonary and Critical Care Medicine and the Cardiovascular Research Institute

USMLE NBME: Part I 06/08/1982, Part II 04/03/1984, Part III 03/06/1985

Awards President's Scholarship (full academic scholarship), JU, 1976-80; given to one graduating senior from each high school in Jacksonville FL based on academic performance
Phi Kappa Phi (academic) Scholarship, Jacksonville University, 1980
Biology Student of the Year, Jacksonville University 1979
Chemistry Student of the Year, Jacksonville University 1980
American Tae Kwon Do Association Black Belt, 1st degree, decided, 1980
Alpha Omega Alpha Medical Honor Society, 1983; eligible to graduates in the top 15% of the class after an affirmative vote by our peers.
Listed in "Guide to America's Top Physicians" by Consumers' Research Council of America, 2005, 2011, 2013, 2014
Madison's Who's Who, 2003-present
Covington's Who's Who 2014
2018, 2019 Albert Nelson Marquis Lifetime Achievement Award. Marquis Who's Who
Marquis Who'sWho 2019

License North Carolina 93-00412

Board Certification Internal Medicine 1987
Pulmonary Medicine 1990

Critical Care Medicine 1991

Professional Experience

2020-7/2022	Pulmonary consultant, UNCPN, Pittsboro, NC
2013 to 2019	Pulmonary Consultant, Central Carolina Hospital Sanford, NC
2011-present	Professor of Medicine with full tenure
2011-2014	Pulmonary Consultant, Rex Hospital, Raleigh, NC
2002-2012	Co-Director, Pulmonary Hypertension Program UNC
2000-2010	Director, Lung Transplantation Immunology Laboratory
2005	Pulmonary Consultant, Ad Hoc (Drug and Device Development and Positioning, Health Effects of Ambient, Residential and Industrial Air Toxins and/or Allergens, Health-related Causes and Impacts of Motor Vehicle Crashes, Drug-induced Lung Injury, Personal Injury related to the Lungs, Prison litigation related to Health Outcomes, etc.)
1999-2010	Associate Professor of Medicine (with tenure), University of North Carolina
1998-2004	Medical Director, Lung Transplantation Program, UNC
1994-2004	Director, Inpatient Pulmonary Medicine Service, UNC
1993-1999	Assistant Professor of Medicine, The University of North Carolina
1990-1993	Assistant Professor of Medicine, University of California, San Francisco, Chief, Chest Clinic, San Francisco General Hospital, UCSF

Society Memberships

(past and present)

American Thoracic Society
 North Carolina Thoracic Society
 American Society of Transplantation
 International Society of Heart and Lung Transplantation
 Alpha Omega Alpha

Philanthropy: “The Aris Family Scholarship” is for “Academically Deserving but Financially Underprivileged Young Adults” at Jacksonville University, my undergraduate alma mater is almost finalized for \$0.6M. This scholarship honors my parents, who were, due to no fault of their own, too poor to attend college. My parents were both immigrants; my father being a first and my mother being a second, generation American. This recurring, permanent full scholarship will be for individuals of exceptional accomplishment but who are too financially disadvantaged to attend a university. This scholarship has an expected date of initiation of 2025-2030. Patrick, my son will head the selection committee if I am not able to.

My revocable trust will transfer (a bequeathment) \$1M to the Nature Conservancy for the preservation of precious mountain habitat in the area of North Carolina and or Virginia and or Tennessee (The Appalachian and or Blue Ridge Mountains). This will be called the “Aris Family Grant to Protect Vital Mountain Habitat”. I received a letter of thanks from Mark Tercek, the President and CEO of the Nature Conservancy on December 2 2016 confirming in writing our agreement.

The Aris Pre-K School Project is designed to build a pre-K school for underprivileged children in rural America. This school is designed to give them a head start on life and prepare them to enter the public school system confident of their evolving education and with a love for learning. Discussions are ongoing with the charity, Save The Children. The proposed budget is ~\$1.25 M.

Additional charities include at the \$10K+ level: Save the Children, The American Red Cross, the Natural Resources Defense Council, Jacksonville University, Vanderbilt Medical School, The Cystic Fibrosis Foundation, NC Botanical Gardens (Chapel Hill), the Sweet Melissa Lung Transplantation Foundation (Chapel Hill), Tree Hill Nature Center (Jacksonville FL), St. Junes Childrens’ Research Hospital, The Nature Conservancy, the Orange County Lands Legacy Program (Chapel Hill). At the \$3K+ level: Doctors Without Borders, Care, Project Hope.

Grants and Contracts (bold indicates active)

Effects of pamidronate on bone mineral density in patients with cystic fibrosis. The Cystic Fibrosis Foundation. August 1995 to October 2000. RM Aris, P.I. Total costs: \$160,256. 5% effort.

Cellular Mechanisms of Obliterative Bronchiolitis. American Lung Association of North Carolina. July 1, 1997 to June 30, 1998. RM Aris, P.I. Total costs: \$10,000. 0% effort.

Effects of Fosamax in Patients with Cystic Fibrosis. Medical School Grants Program, Merck and Co., Inc. November 1996- October 2000. RM Aris, P.I., Total costs: \$30,000. 5% effort.

Obliterative Bronchiolitis: Role of the Airway Epithelium. American Lung Association of North Carolina. July 1, 1999 to June 30, 2002. RM Aris, P.I. Total costs: \$12,500. 0% effort.

SDZ/RAD Lung: Multicenter, double-blind, parallel group study of the efficacy and safety of SDZ-RAD versus azathioprine as adjunctive immunosuppressant therapy to inhibit the decline in lung function in lung or heart/lung transplant recipients at risk for developing bronchiolitis obliterans syndrome. Novartis Pharmaceuticals. July 1998-2004. Robert Aris, Center PI, Total costs: \$171,806.40. 5% effort.

Alendronate in the Treatment of Osteoporosis in Cystic Fibrosis. Orphan Products Development, FDA. September 1998-September 2001. RM Aris, PI. Total costs: \$423,888. 20% effort.

Efficacy of the leukotriene receptor antagonist, Singulair, in Cystic Fibrosis. Medical School Grants Program, Merck & Co., Inc. 3/1999 – 8/2002. RM Aris, P.I., Total costs: \$30,000. 2.5% effort.

Parenteral Vitamin D for Bone Loss in Cystic Fibrosis. RM Aris, P.I., Direct costs: \$60,000. Subproject of Core grant: UNC Clinical Nutrition Research Unit, Steven Zeisel, M.D. Ph.D., PI. NIH (DK 56350). Direct Costs: \$530, 000. October 1, 1999- September 30, 2001. 5% effort.

Vitamin D Supplementation in Children and Adolescents with Cystic Fibrosis. Improving Use of Therapeutics in Children and Adolescents (CERTs) Program, NIH, William Campbell, MD, PI. David Ontjes, Subproject PI. RM Aris, Subproject Co-PI. Direct costs \$99,652. 0% effort.

Protocol #3001K1-912-US: A randomized, open-label, pilot assessment of the effects of Protonix IV on gastric pH in ICU patients. Wyeth-Ayerst, CRO: Medex. Total costs: \$108,000. 5% effort.

Vitamin D for Bone Disease in CF. RM Aris, PI. Cystic Fibrosis Foundation. October 2000-2003. Total costs \$259,200. 15% effort.

PX3.102, a Novel Immunosuppressant, for the Treatment of Chronic Airway Rejection Using the Mouse Model. RM Aris, PI. 5% effort. Total costs: \$62500. October 18, 2001-September, 2002. PanPacific Pharmaceuticals.

Prospective, Randomized, Open Label, Multicenter Comparison of the Efficacy and Safety of Sequential Treatment with Intravenous (IV)/Oral (PO) Moxifloxacin 400/400mg Versus Ceftriaxone 2gm IV +/- IV/PO Azithromycin +/- IV/PO Metronidazole Followed by Cefuroxime axetil PO +/- PO Azithromycin +/-PO Metronidazole in Patients with Community or Nursing Home Acquired Pneumonia. Aris PI. Total costs: \$94,000. 5% effort.

A Phase III, 28 week, multicenter, Double-blind, Placebo-controlled Study to Assess the Efficacy, Safety, and Tolerability of Subcutaneous Moabizumab Initiated Post Hospitalization or Emergency Room Admission in Adolescent and Adult Allergic Asthmatics with a History of Significant Asthma Exacerbations. Novartis. RM Aris PI. Total costs: \$104,000. 5% effort.

The Airway Epithelium: Target Tissue for Allorecognition and Injury in Obliterative Bronchiolitis. RM Aris, PI. 7.5% effort. Cystic Fibrosis Foundation. 7/1/02-6/30/04. Total costs: \$84,000.

Chronic Lung Rejection: The Contribution of the Airway Epithelium. National American Lung Association. Aris0210. RM Aris, PI. W. Chalermkulrat, research fellow. Total costs \$65,000.

A phase III, randomized, double-blind comparison of oral valganciclovir and placebo for prevention of CMV disease after lung transplantation. RM Aris, Center PI. 5% effort. Total costs: \$70,000. Duke Clinical Research Institute. August 2003 to July 2004.

A Study of Avelox For Treatment of Elderly Patients with Community Acquired Pneumonia (The SAFE CAP Study). Bayer. PI: Robert Aris. 5% effort. . August 2003 to July 2004.

A Multinational, Multicenter, Randomised, Double-Blind Study to Assess the Efficacy and Safety of Oral Sildenafil 20 mg tid or Placebo tid when Added to Bosentan in the Treatment of Subjects, Aged 18 Years and Above, with Pulmonary Arterial Hypertension. Aris PI. 5% \$79,603 6/1/07-5/30/10.

A Multinational, multi-center, randomized, parallel group, double-blind study to assess the efficacy and safety of 1 mg, 5 mg, and 20 mg TID of oral sildenafil in the treatment of subjects aged 18 years and over with pulmonary arterial hypertension (PAH). Aris PI 5%. \$113,965 6/1/06-5/30/09

Cholecalciferol Supplementation in Cystic Fibrosis. CF Foundation. ARIS08A0. Total costs \$216,000. Aris PI 10%. 6/1/08-5/31/13.

Modeling the Effects of Inhaled Cyclosporine in a Differentiated Human Airway Epithelial Culture System. APT Pharmaceuticals. Total costs \$63,563. Aris PI 5%. 10/1/08-9/30/10.

ATHENA-1: A Randomized, Multicenter Study of Ambrisentan and Sildenafil Combination Therapy in Subjects with Pulmonary Arterial Hypertension who have Demonstrated a Sub-Optimal Response to Sildenafil. Total costs \$94,400. Aris PI. 5% Gilead.

A Phase 2, Randomized, Double-blind, Placebo-controlled, Multicenter, Dose-ranging Study of Cicletanine in Subjects with Pulmonary Arterial Hypertension. Total costs \$155,900. Aris PI. 5% Gilead.

TDE-PH-308 FREEDOM-C

A 16-Week, Multicenter, Double-Blind, Randomized, Placebo-Controlled Study of the Efficacy and Safety of Oral UT-15C Sustained Release Tablets in Subjects with Pulmonary Arterial Hypertension (Patients with ERA and/or PDE-5i as background therapy). Total costs \$. Aris PI. 5% Untied therapeutics

TDE-PH-302 FREEDOM-M

A 12-Week, International, Multicenter, Double-Blind, Randomized, Placebo-Controlled Comparison of the Efficacy and Safety of Oral UT-15C Sustained Release Tablets in Subjects with Pulmonary Arterial Hypertension (Naïve to Treatment Patients). Total costs \$. Aris PI. 5% Untied therapeutics

TDE-PH-304 FREEDOM-EXT

An Open-label Extension Trial of UT-15C SR in Subjects with Pulmonary Arterial Hypertension (for 302 and 308 subjects). Total costs \$. Aris PI. 5% Untied therapeutics

Re: GS-US-300-0140

AMBITION: A Randomised, Multicenter Study of First-Line Ambrisentan and Tadalafil Combination Therapy in Subjects with Pulmonary Arterial Hypertension

Vitamin D for enhancing the immune system in cystic fibrosis. Cystic Fibrosis Foundation Vin Tangpricha PI, Robert Aris UNC site PI 5% effort 6/1/13-5/30/15

Publications

Abstracts Presented as Posters at National Meetings

More than 100

Journal Articles [the italicized manuscripts, 18 in all, have been cited more than 100 times (these are considered “highly cited” manuscripts; 3 manuscripts have been cited >300 times)]

1. **Aris RM**, Christian D, Sheppard D, Balmes J. Acid induced bronchoconstriction: the role of hydroxymethanesulfonic acid. *Am Rev of Respir Dis* 1990; 141: 546-51.
2. **Aris RM**, Christian D, Sheppard D, Balmes J. The effects of sequential exposure to acidic fog and ozone on pulmonary function in exercising subjects. *Am Rev of Resp Dis* 1991; 143: 85-91.
3. **Aris RM**, Christian D, Sheppard D, Balmes J. Lack of bronchoconstrictor response to sulfuric acid aerosols and fogs. *Am Rev Resp Dis* 1991; 143: 744-50.
4. **Aris RM**, Christian D, Finkbeiner W, Balmes J R. The effects of nitric acid vapor alone, and in combination with ozone, on healthy volunteers. *Am Rev Resp Dis* 1993; 148: 965-73.
5. **Aris RM**, Christian D, Hearne PQ, Kerr K, Finkbeiner W, Balmes J R. *Ozone-induced airway inflammation in human subjects as assessed by airway lavage and biopsy. Am Rev Resp Dis* 1993; 148: 1363-72.
6. Erle DJ, Brown T, Christian D, **Aris RM**. Lung epithelial lining fluid T cell subsets have distinct patterns of β_7 and β_1 integrin expression. *Am J Respir Cell Mol Bio* 1994; 10: 237-42.
7. **Aris RM**, Christian D, Hearne PQ, Chen L, Finkbeiner W, Tager I, and Balmes JR. Methacholine responsiveness is not associated with ozone-induced decrements in FEV1. *Chest* 1995; 107: 621-7.
8. Egan TM, Thompson JT, Detterbeck FC, Lackner R, Mill MR, Ogden WD, **Aris RM**, and Paradowski L. Effect of size (mis)matching in clinical double-lung transplantation. *Transplantation* 1995; 59: 707-13.
9. Balmes JR, Chen LL, Scannell CH, Tager I, Christian D, Hearne PQ, Kelly T, and **Aris RM**. *Ozone-induced decrements in FEV1 and FVC do not correlate with airway inflammation in human subjects. Am J Resp Crit Care Med* 1996;153: 904-9.
10. **Aris RM**, Neuringer IP, Egan TM, Weiner M, Ontjes D. *Severe osteoporosis before and after lung transplantation. Chest* 1996; 109: 1176-83.
11. Scannell C, Chen LL, **Aris RM**, Tager I, Christian D, Ferrando R, Welch W, Kelly T, Balmes JR. *Greater ozone-induced inflammatory responses in subjects with asthma. Am J Respir Crit Care Med* 1996;154: 24-9.
12. Donaldson S, Novotony D, Paradowski L and **Aris RM**. Acute and chronic lung allograft rejection during pregnancy. *Chest* 1996 110: 293-6.
13. **Aris RM**, Maia D, Neuringer I, Gott K, Gertis K, Kiley S, and Handy J. *Post-transplantation lymphoproliferative disorder (PTLD) in the EBV-naive lung transplant recipient. Am J Respir Crit Care Med* 1996, 154: 1712-17.
14. Stang M, Hinderliter A, Gott K, Paradowski L, and **Aris RM**. Atrial anastomotic thrombus causing reversible neurologic deficits after lung transplantation. *Transplantation*, 1996; 62: 693-5.
15. **Aris RM**. Osteoporosis in patients undergoing lung transplantation. *Chest* 1997; 111: 257-8.
16. **Aris RM**, Gilligan P, Neuringer I, Gott K, Rea J, Yankaskas JR. *The effects of panresistant bacteria in cystic fibrosis patients on lung transplant outcome. Am J Respir Crit Care Med* 1997; 155:1699-1704.
17. Fitzsimons E, **Aris RM**, and Patterson R. Recurrence of ABPA in the post-transplant lungs of a cystic fibrosis patient. *Chest* 1997; 112, 281-3.
18. Balmes JR, **Aris RM**, Chen L, Scannell C, Tager I, Finkbeiner W, Christian D, Kelly T, Hearne P, Ferrando R, Welch W. Effects of ozone on normal and potentially sensitive subjects. Part I: airway inflammation and responsiveness to ozone in normal and asthmatic subjects. *Research Report-Health Effects Institute* 1997;78:1-37.
19. **Aris RM**, Renner JB, Winders AD, Riggs DB, Buell H, Lester G, Ontjes DA. *Increased fractures and severe kyphosis: sequelae of living into adulthood with cystic fibrosis. Ann Int Med* 1998; 128:186-93.
20. **Aris RM**, Barbers RG, Barst R et al. *International guidelines for the selection of lung transplant candidates. Am J Respir Crit Care Med* 1998; 158: 335-9. *Joint Statement of the ASTP/ATS/ERS/ISHLT.*
21. Neuringer I, Mannon R, Coffman T, Burns K, Yankaskas J, **Aris RM**. Immune cells in the mouse airway model of obliterative bronchiolitis. *Am J Respir Cell Mol Bio* 1998,19:379-86.
22. Egan TM, Detterbeck F, Mill M, Gott KK, Rea J, McSweeney J, **Aris RM**, and Paradowski LJ. Lung transplantation for cystic fibrosis: effective and durable therapy in a high-risk group. *Ann Thorac Surg* 1998; 66: 337-46.
23. **Aris RM**, Lester G, Ontjes D. Bone loss physiology in the chronically critically ill. *Chest* 1998;114:954-5.
24. **Aris RM**, Lester G, Dingman S, Ontjes DA. Altered calcium homeostasis in adults with cystic fibrosis. *Osteoporosis International* 1999; 10 (2):102-8.

25. Neuringer IP, Walsh S, Mannon R, Gabriel S, and **Aris RM**. Enhanced T-cell cytokine gene expression in mouse airway obliterative bronchiolitis. *Transplantation* 2000; 69: 399-405.
26. **Aris RM**, Lester GE, Renner JB, Winders AW, Blackwood AD, Lark RK, and Ontjes DA. Efficacy of pamidronate for osteoporosis in cystic fibrosis patients following lung transplantation. *Am J Respir Crit Care Med*, 2000, 162: 941-6.
27. **Aris RM**, Stevens A, Ontjes DA, Blackwood AD, Lark RK, Hensler M, Neuringer IP, Lester GE. Adverse alterations in bone metabolism are associated with lung infection in adults with cystic fibrosis. *Am J Respir Crit Care Med*, 2000, 162(5):1674-1678.
28. Yankaskas JR and **Aris RM**. Outpatient Care of Cystic Fibrosis Patient after Lung Transplantation. *Curr Opin in Pulm Med*. 2000 Nov;6(6):551-7.
29. Gilbey JG, Chalermkulrat W, and **Aris RM**. Aspergillus endocarditis in a lung transplant recipient: case report and review of the transplant literature. *Annals of Transplantation* 2000;5(3):48-53.
30. Lark RK, Lester GE, Ontjes DA, Blackwood AD, Hollis BW, Hensler MM, **Aris RM**. Diminished and erratic absorption of ergocalciferol in adult cystic fibrosis patients. *Am J Clin Nutr*. 2001 Mar;73(3):602-606.
31. **Aris RM**, Routh JC, LiPuma J, Heath D, Gilligan PH. Lung transplantation for cystic fibrosis patients with *Burkholderia cepacia* complex: survival linked to genomovar type. *Am J Respir Crit Care Med*. 2001;164:2102-6.
32. **Aris RM**, Ontjes DA, Buell HE, Blackwood AD, Lark RK, Brown SA, Caminiti M, Chalermkulrat W, Renner JB, Lester GE. Abnormal bone turnover in cystic fibrosis adults. *Osteoporosis Int* 2002;13(2):151-7.
33. Heath DG, Hohnaker K, Curriker C, Smith K, Routh J, LiPuma JJ, **Aris RM**, Weber D, Gilligan PH. A six-year molecular analysis of *Burkholderia cepacia* isolates among cystic fibrosis patients at a referral center for lung transplantation. *J Clin Microbiol*. 2002 Apr;40(4):1188-1193.
34. Neuringer IP, **Aris RM**, Burns K, Bartolotta TL, Chalermkulrat W, and Randell, SH. Epithelial Cell Kinetics in Mouse Tracheal Allografts. *Am J Transplantation*. 2002; 2: 410-9.
35. **Aris RM**, Walsh SP, Chalermkulrat W, Hathwar VS and Neuringer IP. Growth factor upregulation during obliterative bronchiolitis in the mouse model. *Am J Respir Crit Care Med* 2002 Aug 1;166(3):417-22.
36. **Aris RM**. Pathogenesis of CF bone disease. *Ped Pulmonol* 2002; suppl 24; 177-8.
37. Egan T, Detterbeck F, Mill M, Bleiweis M, **Aris R**, Paradowski L, Retsch-Bogart G, Mueller B. Long term results of lung transplantation for cystic fibrosis . *Eur J Cardiothorac Surg* 2002 Oct;22(4):602.
38. **Aris RM**. Complications after lung transplantation: clues to diagnosis. *J Crit Illness*. 2003;18(2):52-53.
39. Chalermkulrat W, Neuringer IP, Brickey J, Randell SH, Felix N, Ting JP, **Aris RM**. Hierarchical Contributions of Allorecognition Pathways in Chronic Lung Rejection. *Am J Respir Crit Care Med* 2003;167:999-1007.
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41. Brown SA, Ontjes DA, Lark RK, Blackwood AD, Hensler M, Caminiti M, **Aris RM**. Short-term calcitriol administration improves calcium homeostasis in adults with CF. *Osteoporosis Int* 2003 Jun;14(5):442-9.
42. **Aris RM**, Brown SA, Ontjes DA, Chalermkulrat W, Neuringer IP, Lester GE. Reduced Carboxylated Osteocalcin Levels in Cystic Fibrosis. *Am J Respir Crit Care Med* 2003 Nov 1;168(9):1129.
43. **Aris RM**, Lester GE, Camaniti M, Blackwood AD, Hensler M, Lark RK, Hecker TM, Renner JB, Guillen U, Brown SA, Neuringer IP, Chalermkulrat W, Ontjes DA. Efficacy of Alendronate in Cystic Fibrosis Adults with Low Bone Density. *Am J Respir Crit Care Med* 2004; 169: 77-82.
44. Hecker TM, **Aris RM**. Management of osteoporosis in adults with cystic fibrosis. *Drugs* 2004; 64 (2): 133-147.
45. Chalermkulrat W, Neuringer IP, Park RCW, Brickey WJ, Braekman R, Randell SH, **Aris RM**. PX3.102, a Novel Chinese Herb Extract, Diminishes Chronic Airway Allograft Rejection. *Transplantation* 2004 Jul 15;78(1):158-161.
46. Tullis E, **Aris R**. Timing of Referral for Lung Transplant: Coordination Between the CF Center and Lung Transplantation Centers. *Ped Pulmonol* 2004; Supplement September 27; 176-7.
47. **Aris RM**, Lester GE, Ontjes DA. Treatment of bone disease in cystic fibrosis. *Curr Opin in Pulm Med*. 2004 Nov;10(6):524-30.
48. **Aris RM**, Donohue JF, Ontjes DA. Inhaled corticosteroids and fracture risk: Having our cake and eating it too. *Chest* 2005; 127(1): 5-7.
49. **Aris RM**, Guise TA. Cystic Fibrosis and Bone Disease: Are We Missing a Genetic Link? *Eur Respir J*. 2005 Jan;25(1):9-11.

50. **Aris RM**, Merkel PA, Bachrach LK, Borowitz DS, Boyle MP, Elkin SL, Guise TA, Hardin DS, Haworth CS, Holick MF, Joseph PM, O'Brien K, Tullis E, Watts NB, White TB. Review of a consensus conference report: Guide to Bone Health and Disease in Cystic Fibrosis. *J Clin Endocrinol Metab* 2005 Mar;90(3):1888-96 .
51. Neuringer IP, Chalermkulrat W, **Aris RM**. Obliterative Bronchiolitis: Basic mechanisms of chronic lung rejection. *J Heart Lung Transplant* 2005; 24:3-19.
52. Van Deventer HW, O'Connor W, Brickey WJ, **Aris RM**, Ting JPY, Serody JS. Chemokine Receptor 5 (CCR5) Promotes Pulmonary Metastasis. *Cancer Res* 2005. Apr 15;65(8):3374-9.
53. Neuringer IP, Chalermkulrat W, **Aris RM**. Special problems in long-term survivors of lung transplantation. *Pulmonary and Critical Care Update (PCCU) volume 19, lesson 11*, <http://www.chestnet.org/education/online/>.
54. Neuringer, IP, Sloan J, Chalermkulrat W, Stonebraker JR, O'Neal WK, **Aris RM**, and Randell SH. Calcineurin Inhibitor Effects on Growth and Phenotype of Human Airway Epithelial Cells In Vitro. *Am J Transplant*. 2005 Nov;5(11):2660-2670.
55. Chalermkulrat W, McKinnon K, Brickey WJ, Neuringer IP, Park RCW, Sterka DG, Long B, McNeillie P, Noelle RJ, Ting JP, **Aris RM**. Combined donor specific transfusion and anti-CD154 achieves airway allograft tolerance. *Thorax*. 2006 Jan;61(1):61-7. Epub 2005 Oct 27.
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57. Dua S, Chalermkulrat W, Miller MB, Landers M, **Aris RM**. Bilateral Pseudomonas endophthalmitis after lung transplantation. *Am J Transplant*, 2006; 6; 219-224.
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59. Chalermkulrat W, Sood N, Neuringer IP, Hecker TM, Chang L, Rivera MP, Paradowski LJ, **Aris RM**. Nontuberculous Mycobacteria in End-Stage Cystic Fibrosis: Implications for Lung Transplantation. *Thorax*. 2006 Jun;61(6):507-13.
60. Dellon ES, Morgan DR, Mohanty SP, Davis K, **Aris RM**. High Incidence of Bezoars in Cystic Fibrosis Patients after Lung Transplantation. 2007 Transplantation Apr 27;81(8):1141-6.
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63. Neuringer IP, Medaiyese A, McNeillie P, Budd, S, **Aris RM**. New Insights into Lung Allograft Rejection. *Curr Resp Med Rev* 2008, 4; 40-51.
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65. **Aris RM**. Update on Bone Mineralization in CF. *Pediatric Pumonol* 2008 supplement 31; 173-5.
66. Ford HJ, Andreoni K, **Aris RM**. Screening for Portopulmonary Hypertension with Transthoracic Echocardiography: Implications for Early Mortality Associated with Liver Transplantation. *Am J Respir Crit Care Med*. Letter to Editor 2009 Aug 15;180(4):378.
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68. Neuringer IP, Noone PG, Cicale RK, Davis K, **Aris RM**. Managing complications following lung transplantation. *Expert Reviews in Respiratory Medicine*. 2009; 3 (4). 403-423
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71. Hall WB, Sparks AA, **Aris RM**. Vitamin D Deficiency in Cystic Fibrosis. *Int J Endocrinol*. 2010;2010:218691. Epub 2010 Jan 28.
72. Palmer SM, Limaye A, Banks M, Gallup D, Chapman J, Lawrence C, Dunitz J, Milstone A, Reynolds J, Yung G, Chan K, **Aris R**, Garrity E, Valentine V, McCall J, Chow S, Davis D, Avery R. Extended Valganciclovir Prophylaxis

To Prevent Cytomegalovirus After Lung Transplantation: A Randomized Controlled Trial. Ann Int Med 2010 Jun 15;152(12):761-9.

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90. Ford HJ, Donohue JF, Aris RM, et al. Tadalafil Therapy for Sarcoidosis-Associated Pulmonary Hypertension. Pulmonary Circulation 2016 Dec;6(4):557-562.

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93. Pathak V, Aris RM, Jensen BC, Ford HJ. Effect of six minute walk test on pro-BNP Levels in Pulmonary Arterial Hypertension. *Lung*. 2018 Jun;196(3):315-319

Medical Textbook Chapters

1. **Aris RM** and Balmes J.R. Airway responsiveness. *Air Quality for Ozone and Related Photochemical Oxidants*; 1993; 7-80 to 7-87.
2. Ontjes D.A., Lark R.K., Lester G.E., Hollis B.W., Hensler M.B., and **Aris R.M.** Vitamin D Depletion and Replacement in Patients with Cystic Fibrosis. In *Vitamin D Endocrine System: Structural, Biological, Genetic and Clinical Aspects*, Eds: A.W. Norman, R. Bouillon and M. Thomasset. University of California, Riverside, CA; 2000, pp. 893-896.
3. **Aris RM.** "Chronic cough" in *Netter's Internal Medicine*, eds. Greganti and Runge. Icon Learning Systems, Tetteboro, NJ 2003, 798-803.
4. **Aris RM**, Sue A. Brown and David A. Ontjes. "Metabolic Bone Disease, Endocrine Problems, and Hypogonadism". In *Management of Non-neoplastic Advanced Lung Disease*, Janet Maurer, book editor; "Lung Biology in Health and Disease", C. Lenfant, series editor; vol 176; Marcel Dekker, NY, NY; 2003, p 607-635.
5. Chalermkulrat W, Neuringer IP and **Aris RM.** "The Immunity of Graft Rejection" in *Immunobiology of Organ Transplantation*. DS Wilkes and WJ Burlingham, editors. Kluwer Academic/Plenum, NY, NY; 2004, 7-27.
6. **Aris RM**, Ontjes DA. "Transplantation for Cystic Fibrosis: Effect on the Skeleton" in *Bone Disease of Organ Transplantation*. E Shane and J Compston, eds; Elsevier Academic Press; 2005; 319-337.
7. **Aris RM**, Belperio J, Palmer SM. The Role of alloimmune and nonalloimmune injury and cytokine responses in the pathogenesis of Bronchiolitis Obliterans Syndrome. In *Lung and Heart-Lung Transplantation*. Guest Editors, Joseph P. Lynch, III, M.D and David Ross, M.D. for Lung Health and Biology in Disease, Marcel Dekker, Inc. 2006, 753-88.
8. **Aris RM.** "Cough" in *Netter's Internal Medicine*, second edition, eds. Greganti and Runge. Elsevier Medical Publishers, Philadelphia 2009, 95-100.
9. Morales P, Santos M, Hadjiliadis D, **Aris RM.** Mycobacterial infections in lung and heart transplantation. *ISHLT Monograph Series, Diagnosis and Management of Infectious Diseases in Cardiothoracic Transplantation and Mechanical Circulatory Support*. Eds ML Mooney, MM Hannan, S Husain, JK Kirklin vol 5, Elsevier Philadelphia PA 2011, 161-74.
10. Goralski J and **Aris RM.** CF Bone Disease in Hodson and Geddes's *Cystic Fibrosis*, fourth edition. CRC Press, Taylor and Francis Group, LLC. Boca Raton FL. 2016, 360-371.

Consensus Documents and Published Newsletters

1. **Aris RM.** Air pollution: health effects. *California Thoracic Society News* 1992; 7: 1-4.
2. Yankaskas JR, Marshall BC, Sufian B, Simon RH, Rodman D. Cystic fibrosis adult care: consensus conference report. *Chest*. 2004 Jan;125(1 Suppl):1S-39S. RM Aris participant.
3. **Aris RM** and Merkel PM for the consensus conference committee. *Cystic Fibrosis Foundation Consensus Conference: Concepts in Care: Guide to Bone Health and Disease in Cystic Fibrosis*, Vol. X, Sec. 4, June 2002. Bethesda MD: Cystic Fibrosis Foundation.
4. **Aris RM.** Bone Disease in Cystic Fibrosis. *Cystic Fibrosis Worldwide Newsletter* (webmaster@cfww.org). (CFW is an international non-profit organization that works with the WHO and the European Cystic Fibrosis Society to promote access to appropriate care and education to those people living with the disease in developing countries and to improve the knowledge of CF among medical professionals and governments worldwide.)

National Conferences

Symposia Chaired

1. North American Cystic Fibrosis Meeting 1999. Symposium chair: Bone Disease in CF.
2. American Thoracic Society Meeting 2001 (May) RM Aris, Symposium chair: Lung Allograft Rejection
3. North American Cystic Fibrosis Meeting 2001 (October) RM Aris. Symposium chair: Bone Health, Remodeling and Repair in CF
4. North American Cystic Fibrosis Meeting 2002 (October). RM Aris, Course chair: Caring for the Lung Transplant Patient: From Referral Through Surgery & Beyond.

5. North American Cystic Fibrosis Meeting 2002 (October). RM Aris, Symposium chair, Consensus Report on CF Bone Disease.
6. North American Cystic Fibrosis Meeting 2003 (October) RM Aris, Symposium co-chair: Endocrine Problems in CF.
7. American Thoracic Society Meeting 2004 (May) RM Aris and Janet Maurer, co-chairs: Post Graduate Symposium: Lung Transplantation: Taking Basic Science Into Clinical Practice
8. American Thoracic Society Meeting 2005 (May). RM Aris and Scott Palmer, symposium co-chairs Lung Transplantation: Humors, Regulation, Tolerance and Survival
9. North American Cystic Fibrosis Meeting 2007 (October). RM Aris, Symposium co-chair: Bone Disease: Pathophysiology and Measurements
10. North American Cystic Fibrosis Meeting 2009 (October). RM Aris, symposium chair: The CF Bone Health Guidelines Revisited: What was right and what wasn't
11. North American Cystic Fibrosis Meeting 2015 (October). RM Aris, symposium chair: Update on Lung Transplantation in CF.

Oral Presentations at National Conferences (>60 total)

North American Cystic Fibrosis Meeting 2017

RM Aris, The Importance of Bone Health

North American Cystic Fibrosis Meeting 2015

RM Aris, cochair Lung Transplantation symposium

American Transplantation Congress (June 2012)

RM Aris, slide presentation. The Latest in our Understanding and Treatment of BOS.

North American Cystic Fibrosis Meeting 2011 November)

RM Aris, Does transplantation alter vitamin D management?

International Society of Heart and Lung Transplantation (April 2011)

RM Aris, slide presentation. BOS: Putting it All Together; Implications for Future Therapies

National Irish Cystic Fibrosis Conference, Killarney Ireland (February 2011)

RM Aris, co chair. Management of Evolving Bone Disease in Cystic Fibrosis
slide presentation: Adult CF Bone Health: Stop Thinking and Start Doing

North American Cystic Fibrosis Meeting 2010 (October)

RM Aris, Optimizing Bone Health in CF, Short course presentation in "Advanced Medical Management for Adults with CF"

American Association of Clinical Chemistry Annual meeting in Anaheim, CA (July 2010)

RM Aris, slide presentation. Inhaled Immunosuppressants: What's New Behind the Scenes and on the Frontline?

North American Cystic Fibrosis Meeting 2009 (October)

RM Aris, symposium chair: The Bone Health Guidelines Revisited: What was right and what wasn't

National Irish Cystic Fibrosis Conference, Killarney Ireland (January 2009)

RM Aris, slide presentation: Bone Health in CF

North American Cystic Fibrosis Meeting 2008 (October)

RM Aris, slide presentation: Update on Bone Mineralization in CF

RM Aris, slide presentation: Physicians' Grand Rounds: Discussion: A 34-Year-Old Patient with CF and Rash, Fever and Arthralgias

American Transplantation Congress 2008 (May)

RM Aris, slide presentation: Cyclosporine Alters Cytokine Secretion From Airway Epithelial Cells: A Potential Mechanism to Explain the Action of Inhaled Cyclosporine.

IP Neuringer, AA Medaiyese, WK Funkhouser, **RM Aris**. slide presentation. Mannose Binding Lectin within the Lung Allograft and Peripheral Blood after Lung Transplantation.

Ford HJ, **Aris RM**, Andreoni K: slide presentation. Relationship Between Preoperative Echocardiographic Estimate of Tricuspid Regurgitant Jet and Survival After Orthotopic Liver Transplantation.

American Thoracic Society Meeting 2008 (May)

Post Graduate Course: MANAGING CYSTIC FIBROSIS IN THE ERA OF GENOMIC MEDICINE

RM Aris Slide Presentation: Practical Management of Bone Disease in CF

International Society of Heart and Lung Transplantation (April 2008)

RM Aris, slide presentation: Cyclosporine Alters Airway Epithelial Cell Cytokine Secretion In Vitro: A Potential Mechanism To Explain the Efficacy of Inhaled Cyclosporine

American Thoracic Society Meeting 2007 (May)

Article presented at "Year in Review: Lung Transplantation" (One of the most important manuscripts from 2006)

Chalermkulrat W, Sood N, Neuringer IP, Hecker TM, Chang L, Rivera MP, Paradowski LJ, **Aris RM**.

Nontuberculous Mycobacteria in End-Stage Cystic Fibrosis: Implications for Lung Transplantation. Thorax. 2006 Jun;61(6):507-13.

International Society of Heart and Lung Transplantation (April 2007)

RM Aris, slide presentation: Cyclosporine does not penetrate, but accumulates at high concentrations within, differentiated human airway epithelial cells in vitro: Possible implications for the use of inhaled cyclosporine.

United States and Canadian Academy of Pathology Annual Meeting (Pulmonary Pathology Society Section) (March 2007)

RM Aris, slide presentation: Clinical Approaches to Lung Transplantation and Other Transplanted Organs

North American Cystic Fibrosis Meeting 2006 (November)

RM Aris, slide presentation: Murine calvarial osteoblasts express CFTR mRNA in an amount similar to the pancreas.

RM Aris, slide presentation: Vitamin D: How Much is Enough?

American College of Chest Physicians National Conference (October 2006)

A Medaiyese, LA Parker, **RM Aris**, slide presentation. Papillary Cancer of Ovarian origin presenting as large right sided pleural effusion without discernible pelvic disease.

Thaw Sint, Isabel Neuringer, **RM Aris**, slide presentation. Reversible Posterior Leukoencephalopathy Syndrome in a Double-lung Transplant Patient Treated With Tacrolimus

World Transplant Congress (July 2006)

RM Aris, slide presentation. Cyclosporine is very poorly transported across differentiated human airway epithelial cells: Implications for the use of inhaled cyclosporine.

Societe Francaise de la Mucoviscidose (French Cystic Fibrosis Society Conference 2005 (December)

RM Aris, Plenary Speaker: Minéralisation osseuse et Mucoviscidose (in English, of course)

International Society of Heart and Lung Transplantation (April 2005)

RM Aris, slide presentation: Donor specific transfusion and antiCD154 induce airway allograft tolerance through peripheral deletion and regulatory T cells.

North American Cystic Fibrosis Meeting 2004 (October)

RM Aris, slide presentation: Timing of Referral for Lung Transplantation, Preparing the CF Patient for Lung Transplantation and Optimizing Communication Between the CF and Lung Transplantation Centers.

RM Aris: The Use of Alendronate for Adults with CF and Low Bone Density. Roundtable moderator.

American Thoracic Society Meeting 2004 (May)

RM Aris: Slide presentations. 1. Post Transplantation Lymphoproliferative Disorder (PTLD) and EBV PCR: How Important Is It and What Do We Do With the Information?
2. Tolerance Induction to Achieve Long Term Survival After Lung Transplantation

North American Cystic Fibrosis Meeting 2003 (October)

RM Aris: Slide presentation: Efficacy of Alendronate for CF Adults with Low Bone Density

American Thoracic Society Meeting 2003 (May)

Talks: 1. Immature Dendritic Cells (iDCs) Inhibit Airway Rejection in the Absence of CD40-CD40L Interaction
2. Donor Specific Transfusion (DST) with Anti-CD40L: A Possible Model of Tolerance for Airway Graft Rejection.

North American Cystic Fibrosis Meeting 2002 (October)

RM Aris, Slide presentation. Expecting the Unexpected: Medical Management of the Lung Transplant Recipient.

RM Aris, Slide Presentation: A Day in the Life of a Lung Transplant Coordinator. (Substitute speaker)

Slide Presentation: The Pathogenesis of CF Bone Disease

American Thoracic Society Meeting 2002 (May)

1. **RM Aris**, thematic poster session facilitator: The Lung in Transplantation Medicine.
2. IP Neuringer, W. Chalermkulrat, **RM Aris**, SH Randell. slide presentation: Immunosuppression inhibits donor airway epithelial cell growth and alters IL-8 production in-vitro.

American College of Gastroenterology Meeting 2001 (October)

RM Aris: slide presentation: "Intermittent intravenous Pantoprazole achieves a similar onset time to pH > 4.0 in ICU patients as continuous infusion of H2 receptor antagonist without tolerance."

North American Cystic Fibrosis Meeting 2001 (October)

RM Aris. Slide presentation: *Burkholderia cepacia* Complex Infection After Lung Transplantation: Survival Linked to Genomovar Type

Sue A. Brown, DA Ontjes, GE Lester, **RM Aris**. Slide presentation: Calcitriol improves short-term measures of calcium homeostasis in adults with CF.

American Thoracic Society Meeting 2001 (May)

Talk: Obliterative Bronchiolitis: Clinical overview and the role of the respiratory epithelium

Article presented at "Year in Review: Lung Transplantation" (One of the 6 most important manuscripts from 2000)
Aris RM, Lester GE, Renner JB, Winders AW, Blackwood AD, Lark RK, and Ontjes DA. Efficacy of pamidronate for osteoporosis in cystic fibrosis patients following lung transplantation. Am J Respir Crit Care Med, 2000, 162: 941-6.

North American Cystic Fibrosis Meeting 2000

1. Invited Talk: Bone Disease in CF: An Update.
2. CF Osteoporosis. Roundtable moderator.

American Society of Transplantation Meeting, 2000

Chalermkulrat W, Neuringer IP, Wilson CR, Schmitz JL, Randell SH, McSweeney JL, Egan TM, and **Aris RM**. Mismatches at HLA loci are risk factors for developing obliterative bronchiolitis in lung transplant recipients. Slide presentation.

American Thoracic Society Meeting 2000

Invited Talk: Osteoporosis in Pulmonary Patients.

North American Cystic Fibrosis Meeting 1999

1. Invited talk: Bone metabolism: Relevance to Clinical Disease.
2. Slide presentation: R.K. Lark, A.D. Blackwood, G.E. Lester, D.A. Ontjes, R.M. Aris. Decreased and highly variable absorption of ergocalciferol in adult cystic fibrosis patients.

American Thoracic Society Meeting 1999

Invited Talk: The prevention and management of corticosteroid-induced osteoporosis.

North American Cystic Fibrosis Meeting 1998

Prevention of osteoporosis. Roundtable moderator.

American Thoracic Society Meeting 1998

Articles presented at "Year in Review: Lung Transplantation" (Two of the 5 most important manuscripts published in 1998.)

Aris RM, Maia D, Neuringer I, Gott K, Gertis K, Kiley S, and Handy J. Post-transplantation lymphoproliferative disorder (PTLD) in the EBV-naïve lung transplant recipient. *Am J Respir Crit Care Med* 1996, 154: 1712-17.

Aris RM, Gilligan P, Neuringer IP, Gott K, Rea J, Yankaskas JR. The effects of panresistant bacteria in cystic fibrosis patients on lung transplant outcome. *Am J Respir Crit Care Med* 1997; 155: 1699-1704.

American Thoracic Society Meeting 1997

Article presented at "Year in Review: Lung Transplantation" (One of the 5 most important manuscripts published in 1997)

Aris RM, Neuringer IP, Egan TM, Weiner M, Ontjes D. Slide Presentation: Severe osteoporosis before and after lung transplantation. *Chest* 1996; 109: 1176-83.

North American Cystic Fibrosis Meeting 1997

1. **Aris RM** et al. The effects of panresistant bacteria infection in cystic fibrosis patients on lung transplant outcomes. Slide presentation.
2. **Aris RM** et al. Osteoporosis in cystic fibrosis: Role of Calcium malabsorption. Slide presentation. Neuringer IP, Walsh S, Fenstermacher D, Parsons M, Gabreil S and **Aris RM**. Cytokine expression in a mouse airway model of obliterative bronchiolitis using RT-PCR. Slide presentation.
3. Dupuis RE, Gott KK, Smith AW, Paradowski L, Egan TM, and **Aris RM**. Conversion of Sandimmune to Neoral in lung transplant recipients with cystic fibrosis. Slide presentation.
4. **Aris RM**. Osteoporosis in cystic fibrosis. Roundtable moderator.

North American Cystic Fibrosis Meeting 1996

Aris RM et al. Severe osteoporosis, increased fractures, and kyphosis in adults with late-stage cystic fibrosis. Slide presentation.

American Thoracic Society Meeting 1996

Aris RM and Schulman L. Lung transplantation: infections and other complications. Poster discussion moderators.

North American Cystic Fibrosis Meeting 1995

1. **Aris RM** et al. Osteoporosis in cystic fibrosis patients before and after lung transplantation. Slide presentation.
2. **Aris RM**. Lung transplantation. Roundtable moderator.

Ad Hoc Journal Reviewer (406 manuscript reviews to date all performed by me, ~2/3 required secondary reviews)

1. American Journal of Respiratory and Critical Care Medicine (NYC): 1994-2018
2. CHEST (Chicago): 1997-present.
3. Journal of Heart and Lung Transplantation (NYC): 1997- present
4. Experimental Lung Research: 1999, 2008
5. Thorax (London): 1999-present.
6. Pediatrics (Burlington, VT): 1999-present.
7. American Journal of Transplantation (Oxford, UK): 2000-present.
8. Journal of Clinical Endocrinology and Metabolism (NYC) 2001-present.
9. Transplantation (NYC) 2001-present.
10. European Respiratory Journal (Leiden, The Netherlands): 4/2002- present.
11. American Journal of Clinical Nutrition (Sacramento, CA): 5/2002 – present
12. Journal of Pediatric Gastroenterology and Nutrition (Paris), 10/2002, 4/2005.
13. Acta Paediatrica (Stockholm), 10/2002
14. Journal of Applied Physiology (Bethesda, MD): 11/2002
15. MC Musculoskeletal Disorders, 1/2003.
16. American Journal of Pathology (Bethesda, MD): 1/20004, 10/2005, 2013-present
17. Current Respiratory Medicine Reviews (San Francisco): 2004-present.
18. Nephron (London): 2005
19. Lung 5/2005. 2/2015
20. Bone (Washington DC) 8/2005, 12/2016, 11/5/19, 1/13/23
21. The Lancet (London) 4/2006.
22. Journal of Cystic Fibrosis (Amsterdam) 7/2006-present
23. Clinical and Experimental Pharmacology and Physiology (Oxford, UK): 3/2007
24. The Open Respiratory Medicine Journal 6/2007 to present.
25. The Journal of Pediatrics (Cincinnati, OH) 2007 to present.
26. Clinical Endocrinology (Glasgow UK) 4/2008, 3/2012.
27. Pediatric Research. (The Woodlands, Texas) 7/2008 to present.
28. Pediatric Pulmonology (Winnepeg, Canada) 12/2008 to present.
29. Clinical Transplantation 10/2009 to present.
30. European Journal of Cystic Fibrosis (Kurup, Denmark). April 2010 to present.
31. Mucosal Immunity (Milwaukee, WI) 2011.
32. Osteoporosis International 2011-present
33. African Journal of Microbiology Research 2011
34. American Journal Experts 2012
35. Expert Opinion on Therapeutic Targets 2012.
36. Transplant immunology (Leiden, Netherlands) 2012 to present
37. Cardiovascular & Hematological Agents in Medicinal Chemistry 2013
38. British Journal of Medicine and Medical Research 12/2013-present
39. The Open Critical Care Medical Journal 2/2014
40. International Journal of Rheumatology 5/2014
41. International Journal of Tropical Disease and Health 11/2014
42. Annals of the American Thoracic Society May 2015 to 2016
43. JCI Insights June 2016
44. Nutrients August 2016
45. Journal of Immunology Research November 2016
46. PLOS ONE 12/2016, 8/2017
47. International Journal of Endocrinology 2017
48. European Journal of Clinical Investigation August 2020.
49. Coronaviruses Sept 2020.

Journal Editorial Boards:

1. CHEST 2001-2006.
2. Current Respiratory Medicine Reviews: 2004-present.
3. American Journal of Respiratory and Critical Care Medicine: 2005-2008.
4. The Open Respiratory Medicine Journal 3/2007 to present.
5. The Open Critical Medicine Journal 8/2007 to present.
6. World Journal of Transplantation 1/2011 to present
7. Journal of Heart and Lung Transplantation 6/2012-5/2017
8. Pulmonary Research and Respiratory – Open Journal 9/2014 to present

Grant Reviews and Study Sections:

1. Cystic Fibrosis Foundation, Clinical Grants section, Bethesda, MD, 1996, 2002, 2003, 2011.
2. Cystic Fibrosis Trust, Clinical Grants section, Bromley, Great Britain, 1997, 1999, 2001, 2005, 2015.
3. NIH/NIAMS Special Review Committee, December 2000
4. Canadian Foundation for Innovation: 1/2001
5. Canadian Institute on Health Research (CIHR): 5/2001, 10/2001, 6/2005.
6. NIH/NIAMS. Chair, Special Review Committee, November 2001.
7. NIH, National Center for Research Resources Site visit at Jackson State University, Jackson, MI. Feb 26, 2003. Primary Review: Molecular mechanisms underlying the interaction of airway cells and particulates and ozone.
8. Arthritis Research Campaign. Derbyshire, UK. 8/03.
9. Canadian Cystic Fibrosis Foundation: 11/03, 11/05, 11/06, 11/07, 10/2011, 11/2013, 11/2014
10. Clinical Nutrition Research Center. Pilot and Feasibility grant review. UNC. February 6, 2005.
11. International Society of Heart and Lung Transplantation. Multiple Grants (n = 5-20 each year). 2005, 2006, 2008-2017
12. Swiss National Science Foundation, Berne, Switzerland. Hepatocyte Growth Factor Gene Therapy for Posttransplant Bronchiolitis Obliterans. November 2006.
13. Swiss National Science Foundation, Berne, Switzerland. Hepatocyte Growth Factor Gene Therapy for Pulmonary Fibrosis. December 2007.
14. Prince Charles Hospital Foundation (Australia). The regulatory role of VEGF as determinant of lung transplant outcome. May 21 2010
15. Italian Cystic Fibrosis Research Foundation (Verona). Evaluation of Bone Health in adult patients with Cystic Fibrosis. 2011, 2012
16. The Dutch Organisation for Health Research and Development (ZonMw) RI-TURN study (Ribavirin for paramyxovirus infections To Prevent BOS in Lung Transplant Recipients March 2017
17. TARGETING THE RANK/RANKL/OPG PATHWAY FOR TREATMENT OF OSTEOPOROSIS IN CYSTIC FIBROSIS. The Cystic Fibrosis Foundation August 2020.

Consensus Conferences

1. Listing Criteria for Lung Transplantation. Slide presentation: The Impact of Mycobacteria on Lung Transplant Recipients. NIH, Bethesda, MD 1/97; Sponsor: United Network of Organ Sharing (UNOS) and the American Society of Transplant Physicians (ASTP).
2. Society of Transplant Physicians (ASTP).
3. Adult CF Care Conference, Bethesda, MD. Slide presentation: Bone Disease in Cystic Fibrosis. Participant. July 1999. Sponsor: The Cystic Fibrosis Foundation.
4. Bone Health and Disease in CF. RM Aris, Chair. June 11, 12 2002. Bethesda, MD. Sponsor: The Cystic Fibrosis Foundation.
5. Bone Disease and Cystic Fibrosis. Slide presentation: Overview of CF Bone Disease. The Canadian Cystic Fibrosis Foundation. Toronto; September 12, 2003.

Data Safety and Monitoring Boards

Cystic Fibrosis Foundation July 1 2020 to present

Invited Talks (selected; excluding National Conferences)

1. Lung Transplantation. Medical Grand Rounds. Wake Medical Center. May, 1996.
2. Selection Criteria for Lung Transplantation in “What’s New in Thoracic Surgery”. UNC. September 1997.

3. Clinical Research in Lung Transplantation. University of Cincinnati, Cincinnati, OH. September, 1997.
4. ARDS: What's new? Medical Grand Rounds. East Carolina University Hospital. February 25, 1998.
5. Bone Mineral Density and Bone Biomarkers in CF Patients after Lung Transplantation. Triangle Bone Society. Durham, NC. September 1998.
6. Management of Osteoporosis in Pulmonary Patients. North Central and SE Health Sciences Group, Merck and Co. Charleston, SC. October 1998.
7. Acute Lung Injury. Medical Grand Rounds. Highpoint Hospital. November, 1998.
8. Lung Transplantation for Cystic Fibrosis. Vanderbilt University. Nashville, TN. November 1998.
9. Clinical Research in Lung Transplantation. Stanford University. Palo Alto, CA. December 1998.
10. Bone Disease in Cystic Fibrosis. SE CF Caregivers Conference. Chapel Hill, NC. March 1999.
11. Resistant Pathogens in CF: Impact on Lung Transplantation. University of British Columbia, Vancouver. September 1999.
12. Mechanical Ventilation. "Walter Reed Symposium", Womack Army Base, Fayetteville, NC. October 1999.
13. Cystic Fibrosis and Its Impact on the Skeleton. Keynote address. Gothenburg University, Gothenburg, Sweden, November, 1999.
14. Osteoporosis in Cystic Fibrosis, US Association for Cystic Fibrosis Adults. Houston, TX, November 1999.
15. Community Acquired Pneumonia. Medical Grand Rounds. February 19, 2000. Nash General Hospital. Rocky Mount, NC.
16. Community Acquired Pneumonia. April 13, 2000. Roanoke Rapids, VA.
17. An Internist's Approach to Interstitial Lung Disease. UNC Annual Internal Medicine Update. April 2000.
18. Bone Metabolism and Disease in CF. University of Toronto. May 8, 2000.
19. Bone Disease in Cystic Fibrosis: An Ounce of Prevention is Worth a Pound of Cure. University of Colorado at Denver. May 17, 2000.
20. Current Trends in Pneumonia. September 9, 2000. Raleigh, NC.
21. Pneumonia: Antibiotic Update. November 8, 2000. Wilson, NC.
22. Optimal Management of Asthma. February 13, 2001. Chapel Hill, NC. Health Science Associates Group, Merck.
23. Osteoporosis Treatment. February 13, 2001. NC Health Science Associates Group, Merck and Co.
24. Glucocorticoid-induced Osteoporosis, Clark Medical Clinic, Fort Bragg, NC. March 7, 2001
25. Asthma Management: What's New? Clark Medical Clinic, Fort Bragg, NC. March 7, 2001.
26. New Generation Quinolones for the Treatment of CAP. March 30, 2001. Raleigh, NC.
27. Community Acquired Pneumonia. Medical Grand Rounds. Granville Medical Center, Oxford, NC. May 1, 2001.
28. Lung Transplantation for α -1 Antitrypsin Deficiency. Symposium on α -1 Antitrypsin Deficiency. Chapel Hill, NC. May 5, 2001.
29. Lung Transplantation: Translational Research. July 31, 2001. University of Pittsburgh, Pittsburgh, PA.
30. Community Acquired Pneumonia: An Update. Annual North Carolina Academy of Physician Assistants. August 22, 2001. Myrtle Beach, SC.
31. Flouroquinolone Use for CAP. Fayetteville, NC. November 16, 2001.
32. Stress ulcer prophylaxis in the ICU. Pantoprazole Investigators' meeting. Napa Valley. November 10, 2001.
33. Cystic Fibrosis: Adulthood Brings on New Problems Including Osteoporosis. Medical Grand Rounds. University of Texas at San Antonio. January 9, 2002.
34. Community Acquired Pneumonia: New treatment Guidelines. March 14, 2002. Fayetteville, NC.
35. Michigan CF Caregivers Conference, Detroit, MI; 5/2/02; Bone Disease in CF.
36. Pediatric Grand Rounds, Wayne State University, Detroit, MI. 5/3/02. Pediatric Lung Transplantation: For the Young at Heart.
37. Additional Controller Therapy for Uncontrolled Asthma. June 26, 2002. Washington DC.
38. Medical Grand Rounds. UNC. The UNC Lung Transplantation Program. July 9, 2002.
39. Lung Transplantation: An Update. Medical Grand Rounds. Moses Cone Hospital. Aug 9, 2002.
40. Controller Therapy for Asthma. Detroit, MI. September 5, 2002.
41. Community Acquired Pneumonia: Treatment Guidelines. Fort Bragg Army Hospital. Sept 25, 2002. Fayetteville, NC.
42. Asthma: Combined Anti-inflammatory Therapy. Sept 26, 2002. Rocky Mount, NC.
43. Pulmonary Hypertension. UNC Morbidity and Mortality Conference. Oct 1, 2002.
44. Clinical and Basic Research in Lung Transplantation. Pulmonary Grand Rounds. LSU. October 4, 2002.
45. Combined Anti-inflammatory Therapy for Asthma. Baton Rouge, LA. Oct 9, 2002.

46. Controller Therapy for Asthma. Wilmington, DE. October 22, 2002.
47. Anti-inflammatory Therapy for Asthma. Tarrboro Clinic, NC. October 25, 2002.
48. Asthma: New Approaches to Treatment. NY, NY. October 29, 2002.
49. Community Acquired Pneumonia: New Guidelines. Fayetteville, NC. November 6, 2002.
50. Role of Leukotriene Modifiers in Asthma. LaBeur Clinic in Greensboro, North Carolina, 11/11/02.
51. The New ATS Guidelines for Community Acquired Pneumonia. Medical Grand Rounds. New Hanover Regional Medical Center. Wilmington, NC. 11/20/02.
52. Scientific Insights on Cell Regulation from Two Over-the-Hill Alumni. Given with my brother who is an Associate Professor of Anatomy and Cell Biology at the University of FL at Gainesville. Talk was given at our alma mater Jacksonville University, Jacksonville, FL. 11/22/02.
53. The Biologic Consequences of Leukotrienes in Asthma. Lanham, MD. 11/25/02.
54. Basic and clinical research in lung transplantation. Baylor University Medical Center. Dec 13, 2002
55. Lung Transplantation: Clinical Overview and Research Possibilities. Medical Grand Rounds. Robert Wood Johnson Medical School. Newark, NJ; January 14, 2003.
56. Asthma: Anti-inflammatory and Combination Therapy. Medical Grand Rounds. Hackensack Medical University. Hackensack, NJ. January 15, 2003.
57. Asthma: Role of Leukotrienes. West Orange, NJ. January 15, 2003.
58. Asthma: combination therapy. Memorial Hospital Medical Residency Program. Savannah, GA. February 5, 2003
59. Asthma: The NHLBI clinical guidelines. Vienna, VA, February 11, 2003.
60. The Role of Combination Therapy in Asthma. Blowing Rock, NC. February 13, 2003.
61. Leukotriene Antagonism in Asthma. Alexandria, VA. March 20, 2003.
62. New Approaches to CAP. At: Changing Tides: The Future of NP Practice", the 2003 Nurse Practitioners Spring Symposium. April 30, 2003. Sunset Beach, NC.
63. Consensus Guidelines on the Diagnosis and Management of CF Bone Disease. Seattle Children's Hospital. May 16, 2003.
64. Obliterative Bronchiolitis: Trying to Understand Immune Loyalty. Pulmonary Research talk, UNC; 6/24/03.
65. The ATS Guidelines for Community Acquired Pneumonia: Application to Practice. Greensboro, NC; 6/5/03.
66. Monotherapy vs Dual Therapy in CAP. Wilmington, NC; June 26, 2003.
67. New Treatment Options for Acute Exacerbations of Chronic Bronchitis. Virginia Beach, VA. August 7, 2003.
68. CF: Beyond the Lung. Pulmonary Conference Research talk, UNC; 9/2/03.
69. Chronic Lung Allograft Rejection after Lung Transplantation. Symposium: Frontiers in Medicine: Immunologic Insights. Chapel Hill, NC. September 10, 2003.
70. CF Bone Disease: An Update and Review of the CFF Bone Consensus document. The Canadian CF Foundation/Canadian Institutes of Health Research. Toronto, Canada. September 12, 2003.
71. Medical Management of the Lung Transplant Recipient. UNC; Chapel Hill, NC. October 7, 2003.
72. CAP: clinical practice guidelines. Medical Grand Rounds. Wake Medical Center, Raleigh, NC; October 14, 2003.
73. Pneumonia Management: What's new? Medical Grand Rounds. Dorethea Dix Hospital; Raleigh, NC; October 14, 2003.
74. *Burkholderia cepacia* Infection: Influence on Lung Transplant Outcomes. December 1, 2003. UNC, Chapel Hill.
75. CAP: practice guidelines. Managed Care Clinical Pharmacists Conference. Highpoint, NC. December 2, 2003.
76. Use of rhPTH for Treatment of Bone Disease in CF. CF Clinical Research Conference, UNC. April 13, 2004.
77. Community Acquired Respiratory Infections. Medical Grand Rounds. Rex Hospital, Raleigh NC. June 16, 2004.
78. Acute Exacerbations of Chronic Bronchitis. Greenville, SC. July 13, 2004.
79. Management of Exacerbations of COPD. Burlington, NC. August 19, 2004.
80. Update on the Treatment of Pulmonary Hypertension. Medical Grand Rounds. Franklin Regional Medical Center. Louisburg, NC. Sept 14, 2004. An AHEC program
81. Lung Transplantation for α -1 Antitrypsin Deficiency: Update 2004. COPD/ α -1 Antitrypsin Deficiency Symposium. Chapel Hill, NC. November 13, 2004.
82. The Role of the Airway Epithelium in Obliterative Bronchiolitis. Scottsdale, AZ. Symposium on the Use of Aerosolized Immunosuppressants. Chiron Corp. Feb 5, 2005.
83. Asthma: An Update. Medical Grand Rounds. Fayetteville VA Hospital, June 15, 2005. Fayetteville, NC.
84. Pulmonary Hypertension: An Update. Medical Grand Rounds. Hanover Regional Medical Center, Wilmington, NC, July 20, 2005.

85. Improving Patient Outcomes in the Asthmatic Patient. Rocky Mount, NC, January 4, 2005.
86. Pulmonary Hypertension: New Therapeutics. Medical Grand Rounds. Fayetteville VA Hospital, Fayetteville, NC. February 15, 2006.
87. Osteoporosis in CF. Northern New England CF Consortium annual meeting. Plenary speaker. Portland, ME. March 24, 2006.
88. Pulmonary Hypertension. UNC Lung Health Day. Chapel Hill, NC. April 29, 2006.
89. CAP. UNC 12/19/06.
90. Pulmonary Hypertension. Medical Grand Rounds. Franklin Regional Medical Center. Louisburg, NC. 4/10/07.
91. Bone Disease in Patients with Lung Disease: Pathogenesis, Recognition, Screening & Management. UNC. 4/17/07.
92. Pulmonary Hypertension: Facts you need to know. Greenville PAH Support Group, Greenville NC 5/24/07.
93. Pulmonary Hypertension: An Update. Wilmington NC 9/17/07
94. The New Horizon of Cystic Fibrosis in the Emerging Adult Population: An Interactive CME program. NY, NY 9/19/07.
95. The New Horizon of Cystic Fibrosis in the Emerging Adult Population: An Interactive CME program. Cleveland OH. 9/24/07.
96. CF Bone Disease: Intertwining Clinical and Translational Research. UNC Pulmonary Research Conference. 11/3/07.
97. Pulmonary Arterial Hypertension: An Update. November 27, 2007 Morehead City NC.
98. Pulmonary Arterial Hypertension: An Update. UNC Medical Resident's Conference 3/25/08. Chapel Hill NC.
99. PAH: How Far have we come? March 27, 2008. ECU Pulmonary Division, Greenville NC.
100. Pulmonary Hypertension: New Drugs, New Ideas. Greenville PAH Support Group, Greenville NC 3/27/08.
101. Pulmonary Hypertension: An Update. North Carolina Society of the American College of Osteopathic Family Physicians' Spring Conference. Greensboro NC April 26, 2008.
102. Pulmonary Hypertension: How Far Have We Come? University of Alabama, Montgomery. Medicine Grand Rounds. May 1, 2008
103. Cholecalciferol Supplementation in CF. UNC CF Center clinical conference. 5/13/08.
104. Management of Low Bone Density in CF: Views from the Front Line. Combined adult CF programs from Akron and Cleveland CF Centers, Hudson OH 6/18/08
105. CF Grand Rounds, Rainbow and Babies Hospital, Case Western Reserve. Improving Care in CF Bone Disease. 6/19/08. Cleveland OH.
106. What is the Value of Epstein Barr Virus DNA Levels in Diagnosing Post-transplantation Lymphoproliferative Disease? UNC Pulmonary Research Conference 10/10/08.
107. Update in Pulmonary Hypertension. Orlando FL 10/22/08.
108. Pulmonary Arterial Hypertension. Kinston NC 11/19/08
109. EBV Monitoring in PTLN. Virology in Progress Seminar: UNC Lineberger Cancer Center 1/16/09
110. Pulmonary Hypertension in the 21st Century: New Remedies for an Old Foe. WakeMed Raleigh NC 2/24/09. An AHEC program
111. Update on PAH, Burlington NC 3/24/09.
112. CF Conference Emory University. April 28, 2009. New Research in CF Bone Disease.
113. Update in Pulmonary Hypertension. Atlanta GA. April 27, 2009.
114. Pulmonary Grand Rounds. Emory University. April 28, 2009. Research Vignettes in Lung Transplant.
115. Pulmonary Hypertension: Recent Advances. Emory University. April 29, 2009.
116. Transplantation Grand Rounds. Emory University. April 29, 2009. Lung Transplantation for CF.
117. Bisphosphonate Therapy After Lung Transplant for CF. Paris June 29 2009. Part of a conference updating the bone health guidelines for CF from the EU.
118. Pulmonary Hypertension: New Drugs, Renewed Promise. September 23, 2009. Grand Rounds New Hanover Regional Medical Center Wilmington NC
119. Pulmonary Hypertension: An Update. Goldsboro NC. September 22, 2009.
120. Pulmonary Hypertension: An Overview. 1st Annual Duke/UNC/Research Triangle PAH Symposium. 11/6/09
121. Lesson Learned in PAH and CF. Jacksonville FL November 19 2009
122. PAH: what's new? Asheboro NC. January 27 2010.
123. An update on PAH: Issues Relevant to Practice. Highpoint NC June 8 2010
124. Inhaled Cyclosporine: Mechanisms of Action. APT Pharmaceuticals. Burlingame CA Aug 2, 2010

125. New Controller Treatments in Asthma, Atlanta GA. August 25, 2010.
126. Pulmonary Hypertension. Cardiology Teaching Conference UNC. August 26 2010.
127. Perceptions and Realities in the Treatment of Asthma. Ft Meyers FL September 23 2010.
128. Treatment of Pulmonary Hypertension in Sickle Cell Disease. 2nd Annual Duke/UNC/Research Triangle PAH Symposium. 10/22/10
129. Perceptions and Realities in the Treatment of Asthma Savannah GA October 28 2010.
130. Pulmonary Arterial Hypertension: New treatments Create New Opportunities, Highpoint NC. Nov 1 2010
131. Perceptions and Realities in the Treatment of Asthma Asheville NC November 16 2010
132. Pulmonary Arterial Hypertension: An Update. Moses Cone Hospital Greensboro NC. An AHEC program February 25 2011
133. Asthma: Combinations, Control and Controversy March 4 2011 Richmond VA
134. Pulmonary Arterial Hypertension, Highpoint NC. March 10 2011
135. Asthma: Combinations, Control and Controversy. Family practice GR ECU April 7 2011
136. Background Therapies for Pulmonary Hypertension. 3rd Annual Duke/UNC/Research Triangle PAH Symposium. 11/9/11
137. 6 MWT and other diagnostics in PH: 3rd Annual Duke/UNC/Research Triangle PAH Symposium. 11/9/11
138. BNP and other biomarkers in PH: 3rd Annual Duke/UNC/Research Triangle PAH Symposium. 11/9/11
139. Background Therapy in PAH: 3rd Annual Duke/UNC/Research Triangle PAH Symposium. 11/9/11
140. Evaluation of Impairment and Risk in the Management of Patients with Asthma. San Juan PR 5/16/12
141. Evaluation of Impairment and Risk in the Management of Patients with Asthma Mayaguez PR 5/17/12
142. Asthma: Combinations, Controversies and the Future. UNC Residents conference. June 18, 2012.
143. Rarer Causes of PAH, 4th Annual Duke/UNC/Research Triangle PAH Symposium. 10/26/12
144. Anticoagulation in PAH, 4th Annual Duke/UNC/Research Triangle PAH Symposium. 10/26/12
145. Morbidity and Mortality conference, Dept of Medicine, UNC. Amiodarone pulmonary toxicity. 2/7/13

Teaching Responsibilities

Course Director (1994-1999): Respiratory Section, Mechanisms of Disease, 2nd year Medical School.

Lecturer: Respiratory Section, Mechanisms of Disease, 2nd year Medical School (1994-present).

Lecturer: Critical Care Selectives for 4th yr medical students (1994-present).

Lung Transplant Syllabus Editor 1997-2000: collection of core articles on the management of lung transplant patients developed for fellow and faculty reference.

Lecturer: Pulmonary Fellows' Didactic Conference: 1993-present. 2 talks per year

Lecturer: MICU Core Curriculum to the Residents: 1998-present: ~25 lectures/year.

Organizer, Pulmonary Grand Rounds, Weekly Pulmonary Division Research and Didactic Conference

Clinical Responsibilities

~80% time spent in clinical medicine (long-term average)

Mentored Post-doctoral Fellows and Students

1. Isabel P. Neuringer, M.D., Fellow, Pulmonary & Critical Care Medicine, 1995-9. Instructor: 1999-2002. Assistant Professor of Medicine, 2002-2011. Assistant professor Harvard Medical school 2012-present
2. Sean Walsh, 7/96-7/97; matriculated to Notre Dame Graduate School, PhD in religious studies.
3. Stephen Dingman, 2nd year medical student, 1996-1997.
4. Corey Berlin, M.D., Fellow, Endocrinology, 1996-7/98.
5. Josh Cisco, 2nd year medical student, 6/98-10/98.
6. Sam Sejpal, 2nd year medical student, 6/98-10/98.
7. Worakij Chalermkulrat, M.D., Fellow, Pulmonary & Critical Care Medicine, 7/98-7/02; Instructor: 2002-04.
8. Ashley Stevens, 2nd year medical student, 6/99-10/99.
9. Sue Brown, MD, Fellow, Endocrinology, 10/99-2005. Assistant Professor of Medicine at UVA 2005.
10. Dana Backlund, 2nd year medical student, 6/00-10/00.
11. Robert K. Lark, 8/00 to 7/02, matriculated to UNC Medical School, Residency at Duke in Orthopedics.
12. Margaret Hensler, 8/00 to 9/01, matriculated to UNC Medical School, Residency in Emergency Medicine at ECU.
13. Melissa Caminiti, 4/00-7/01, matriculated to UNC School of Public Health and completed a master's degree.

14. Vasantha Hathwar, MD, Fellow, Pulmonary and Critical Care Medicine, 1999-2002. Private practice in Norfolk.
15. Ursula Guillen, 1st year medical student, 6/01 to 9/01.
16. Sandra Henao, 2nd year undergraduate, 6/01 to 6/02.
17. Anastassia Doutova, 1st year Medical student. 6/02-9/02, medical residency at UNC at Chapel Hill.
18. Richard Park, senior undergraduate student. 6/02-7/03, matriculated to UNC Medical School. Kuno award winner for best basic science poster presentation at UNC Research Day 1/20/05. ENT residency at UNC.
19. David Sterka, senior undergraduate. 6/02-7/03, matriculated to UNC-Charlotte for PhD studies.
20. Travis Hecker, BS, 6/02-7/03, matriculated to ECU School of Medicine and then went to anesthesia residency.
21. Michelle McCrain, Holderness fellow and 1st year medical student, 6/03 to 9/03. Surgery residency at UNC.
22. Kevin Greer, Holderness fellow and 1st year medical student, 6/03 to 9/03.
23. Patrick McNellie, 5/04-present, worked with me as an undergraduate and then matriculated to UNC School of Medicine. Oral presentation of basic science project at Medical Student Research Day at UNC 2007.
24. Hanni Goodman, 1st year medical student, 6/04 to 9/04.
25. George Whitener, 1st year medical student, 6/04 to 9/04.
26. Megan Iverson, 1st year medical student, 6/05 to 9/05. Matriculated to Univ of Minnesota for IM residency
27. Olusegun Olusesi, 1st year medical student, Holderness Fellowship, 6/05 to 9/05. Matriculated to Yale for Medical Residency.
28. Sarah Thomas, 1st year medical student, 6/06 to 9/06.
29. Stephen Wheless, 1st year medical student, 6/07 to 1/09. Oral presentation of clinical research project at Student Research Day at UNC 2008.
30. Jimmy Ford, Pulmonary Fellow. 2006-2008. Instructor in Medicine, UNC. 7/2008-present.
31. Carmen Korham. 1st year medical student, 6/09 to 9/09.
32. Jenn Smith 1st year medical student, 6/09 to 9/09.
33. Vishal Dhanda. 1st year medical student, 6/09 to 9/09
34. Rachel Blasiak, 1st year medical student, 6/09 to 9/09
35. Wassim Fares MD, pulmonary fellow, 2008-2011.
36. Sarah Blanchard, 1st year medical student, 6/10-03-11
37. Jason Lobo MD, pulmonary fellow July 1 2011 – June 30 2012
38. Vikas Pathak MD, pulmonary fellow July 1 2012 – June 30 2014
39. Dom Roma MD, pulmonary fellow July 1 2012 – June 30 2014

Letters of External Support Written for Promotion

1. Mark Robbins, MD to Assistant Professor, UVA 1995.
2. Michael Larj, MD to Assistant Professor, Wake Forest University 2001.
3. Larry Schulman, MD to Professor, Columbia University 2002.
4. Dwight Look, MD to Associate Professor, Iowa University 2002.
5. Doug Conrad, MD to Associate Professor, UCSD 2002.
6. Aruna Sannuti, MD to Assistant Professor, Indiana University 2003.
7. Dave Nunley, MD to Associate Professor, The OSU, 2005.
8. Amy Pope-Harman MD to Associate Professor of Clinical Medicine, The OSU 8/2/06.
9. Steven R Duncan MD to Associate Professor of Medicine, University of Pittsburgh 11/06.

Letters of Recommendation written for faculty, fellows, residents, students, nurses, pharmaceutical reps, medical liaisons etc

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National Committees

Member, Program Committee, ATS Assembly of Allergy, Immunology and Inflammation, 2001-2004
 Member, ATS Assembly of Allergy, Immunology and Inflammation, 1999-present
 Member, Clinical Problems Assembly, ATS, 2003-2004.
 Member, Pulmonary Council, ISHLT, 2000-present
 Member, Training & Workforce Committee, AST 2005-2006
 Member, Thoracic Transplantation Committee, AST 2006.
 TDN Publications and Presentations Committee, Cystic Fibrosis Foundation 2012 to present

State Committees

Member, Thoracic Committee of the Carolina Donor Services 1998-2000

Institutional Committees

1. Service Chiefs: Pulmonary Medicine, 1994 to 2004
2. Clinical Practice Guidelines: Tuberculosis Clinical Pathway, 1996.
3. Chair, Search Committee, PhD Immunologist for the Lung Transplantation Program 2002-2003.
4. Medical Donor Resource Team 2006-present
5. Publications Committee, Department of Medicine 6/08 to 2010.
6. Transplant Collaborative Team 2007-2009
7. Chairman of the Ad Hoc Committee for promotion of Dr William Kim to Associate Professor of Medicine (Haematology Oncology) at UNC 9/2012
8. Ad Hoc Committee member for the promotion of Dr. Hans Herfarth to Professor of Medicine (GI Division) 2014
9. Chairman of the Ad Hoc Committee for promotion of Dr Jonathan Juliano to Associate Professor of Medicine (Infectious Diseases) at UNC 1/2016
10. Promotion Committee member for Dr Seth Crockett, 9/2017.

References

James F. Donohue, M.D., Professor of Medicine, University of North Carolina, 919-966-2531 (W), 966-7013 (Fax).
 John R Balmes, M.D., Professor of Medicine, University of California, San Francisco, 415-206-8953 (W).

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

pcooper@email.unc.edu

Email Address

Pamela

First Name

A

Middle Initial

Cooper

Last Name

75 Fernwood Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (919) 619-1596

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Community Design Commission Champion

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Email

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am interested in serving on these Boards primarily because I have lived in Chapel Hill for 33 years and want to promote the well-being and prosperity of the place I love and have come to call home. I would like to participate in Town discussions of planning, environmental strategy, community design, and housing. These four areas are crucially important to the growth, thriving, and future of Chapel Hill and I would like to share in decisions affecting them. I raised my daughter here and care deeply about public issues like green space, education, parks and recreation, and livability. Having worked at UNC for 33 years as a professor of English literature and language, I will approach public service with an educated, experienced, humanist outlook. I know Chapel Hill intimately, care about its people, and have been a part of its workforce for a long time. Issues of livability, conservation, and progress are deeply meaningful to me. Originally from South Africa and long resident in the United States, I believe I have much to offer as a woman, a mother, a teacher, and a writer. I lack direct professional experience but am eager to learn and can bring to the position the benefits of long work/life experience and a cosmopolitan education.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a humanist education, acquired in Johannesburg and Toronto, which has given me skills in analysis, logic, critical thinking, effective writing, and various aspects of aesthetics. My Ph.D is in English literature, a field in which I have published. I have over forty years of college teaching experience in three countries. As a professor at UNC I'm familiar with the workings of a great institution and have spent many years working with people -- as a colleague, administrator, teacher and mentor. I'm deeply interested in town planning, environmental issues, and housing and continue to read widely about community building, place-making, and design.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

Environmental studies is one of my professional interests -- including the study of town planning and design.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic**Gender ***

☒ Female**If other, please describe:**

Please select your age from the following list. *

☒ over 55**University Professor**

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No**Have you participated in the Peoples Academy?**

☐ Yes ☒ No**Are you a Town of Chapel Hill employee?**

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

jpdimos@gmail.com

Email Address

John

First Name

P

Middle Initial

Dimos

Last Name

329 Azalea Dr

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27517

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Mobile: (919) 259-1130

Primary Phone

Business: (919) 968-7955

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

☒ Chapel Hill Downtown Property Owner

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Which Board is your First Choice? *

☒ Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

☒ Brochure

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

30 year business experience in area in retail and property

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

MA degree from NYU, Greek, Portuguese, Spanish, French international experience

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

owner Capt Johns Dockside,
Inc

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

sarawharrington@gmail.com

Email Address

Sara

First Name

Whitley

Middle Initial

Harrington

Last Name

158 St Andrews Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (919) 270-0923

Primary Phone

Business: (910) 315-0378

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I lived in Chapel Hill from 1990-1997 and moved here again in 2019, so I have a long history with Chapel Hill. I also have a life long interest in environmental protection, starting with my Girl Scout Gold Award in 1990. In the 2010s I was living in Sanford and was a board member of Sustainable Sandhills. I also manage a Facebook page called "Idea Garden: Cultivating Ideas of Local Economies" where I share ideas with positive environmental impact as well as other ideas to promote and improve local economies. I've recently attended the NCSEA Making Energy Work seminar and the 2022 Appalachian Clean Energy CLE.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a lawyer of 20 years with strong communications and marketing skills. My top strength finder qualities are empathy, adaptability, communication, belief and woo (winning others over). My Myers Briggs personality type is I/ENFP. I think these qualities will help me work well with the committee.

[Sara Harrington general resume.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

lawyer

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Sara W. Harrington

158 St. Andrews Lane, Chapel Hill, NC 27517 919-270-0923

Email: sarawharrington@gmail.com

- **Licensed to Practice Law in North Carolina in August 2002**
- **Admitted to US Supreme Court and Eastern, Middle and Western Districts of North Carolina Federal Courts.**

QUALIFICATION HIGHLIGHTS:

- Use sound judgment to assess clients' financial situation and the best legal avenue for them to follow
- Used knowledge of business planning, promotion, market analysis and financial management to start a small business
- Assisted clients from varied backgrounds during incredibly stressful times of life including loss of loved one and financial distress
- Developed and sustained quality, trusting relationships with clients, other attorneys, other small businesspeople
- Gathered large amounts of data from clients, analyzed, evaluated, and incorporated it into a debt consolidation or debt elimination plan for clients
- Communicated difficult legal issues to clients in a succinct and effective manner
- Created unique business model designed to put potential clients at ease, educate them, and entice them to choose my office over more established offices
- Counseled clients of Pre-Paid Legal Services in the areas of education law, consumer finance, bankruptcy, collections, foreclosure, etc.
- Detail-orientated with the ability to effectively multi-task in a fast-paced, high-volume setting
- Ability to independently work on daily tasks, proactively and without supervision.
- Strong analytical, problem-solving, and time management skills
- Skilled at communicating with people from varied age, cultural, socioeconomic, and educational backgrounds
- Self-motivated team player able to identify challenges and coordinate response
- Gather, analyze, evaluate, and incorporate large amounts of data
- Quickly learn new concepts
- Handled media and internal relations for Girl Scouts in 20 central North Carolina counties
- Assisted with the development and implementation of a strategic development and annual work plans of Girl Scout Council

WORK HISTORY:

Attorney – <i>Law Office of Sara Harrington</i> , Chapel Hill, NC	2022-present
Attorney Advisor – SBA, ODA, Post Compliance Review	2021-2022
Attorney – <i>Law Office of Sara Harrington</i> , Chapel Hill, NC	2019-2021
Attorney – <i>Averett Family Law</i> , Chapel Hill, NC	2018-2019
Attorney – <i>Law Office of Sara Harrington</i> , Sanford, NC	2015-2018

Attorney - *Harrington, Gilleland, Winstead, Feindel & Lucas, LLP*, Sanford, NC 2012-2015

Attorney - *Law Office of Sara Harrington*, Sanford, NC 2010-2012

Attorney - *AB Harrington III Law Firm*, Sanford, NC 2006-2010

Attorney - *Merritt Webb*, Durham, NC 2005-2006

Attorney and principal - *Harrington Law Firm, PLLC* - Raleigh, NC 2003-2005

Law Clerk - *Edmisten & Webb Law Firm* - Raleigh, NC 2000-2003

Director of Communication - Pines of Carolina Girl Scout Council, Raleigh, NC 1997-1999

EDUCATION:

Juris Doctor - Campbell University School of Law, Buies Creek, NC
May 2002

B.A., English; Minor, Art - Wake Forest University, Winston-Salem, NC May 1994

VOLUNTEER WORK

- Work in Circle of Welcome with Lutheran Services to sponsor a refugee family from Afghanistan since January 2022
- Caramore Community, Secretary of the Board and Marketing Coordinator, Carrboro, NC 2019-2022
- District Bar of the 18th Judicial District NC Mentorship Committee, member and Facebook Group Manager, 2019-present
- Chapel Hill Women in Networking, Membership Chair 2019-2022
- North Carolina Bar Association Estate Planning Committee, 2019-2022
- North Carolina Bar Association Membership Committee, 2019-2022
- Sanford Business and Professional Women, Social Media Chair, 2013-2018
- Sanford Jobseekers, volunteer and Facebook page administrator, 2010-present
- LCI Board Member, 2011- 2017
- Kiwanis Club of Lee County, program and promotion chair 2011- 2015
- Volunteer presenter to 4H Young Commissioners on social media safety and etiquette 2016-2019
- North Carolina Bar Association Lawyer Referral Service Committee Member, 2014-2016
- The Women's Exchange, Planning Committee Member, 2013-2017
- United Way Community Investment team member 2012-2016
- 4H speech contest judge 2011-2016
- Lee County Bar Association, President, 2012-2013, member 2010-2018
- Lee County Boys and Girls Club Mentor 2012-2013
- Member of Mayor's Task Force on Homelessness which founded Family Promise of Lee County 2010-2011
- Sanford Area Chamber of Commerce Leadership Program 2010
- Sanford Area Chamber of Commerce Ambassador 2008-2011
- Jobseekers of Sanford, volunteer 2010-present
- Sustainable Sandhills board member and marketing committee member

AWARDS AND AFFILIATIONS:

- Sanford Boys and Girls Club Mentor of the Month September 2012
- Business and Professional Women, 1997-present (Durham, Raleigh and Sanford chapters)
- Raleigh Business and Professional Women Young Careerist 2004

- Founder, Jane S. Barringer Girl Scout Gold Award Scholarship
- Earned Girl Scout Gold Award in 1990 for promoting environmental awareness including a town festival in conjunction with Sanford Downtown Revitalization

Profile

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☒ I Agree

kunalkhaware@gmail.com

Email Address

Kunal

First Name

R

Middle Initial

Khaware

Last Name

411 Skipper Bowles Dr, RM 416

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (925) 413-9668

Primary Phone

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

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Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ UNC Chapel Hill Student

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a Robertson Scholar at UNC-Chapel Hill, my goal is to create an environment of inclusive and respectful conversation by listening to my peers, and distributing that information or demands to other committee members and propose viable solutions that can help our beloved community. Formerly, I have participated in my city council's (Dublin, CA) official Youth Commission, acquainting me with committee standards, rules, and procedures. In addition, as an activist and community organizer, I have worked with a range of elected officials in fields of transportation, housing-advocacy, and environmental advocacy to help impact my community in the Bay Area, CA. It is imperative that as I assimilate within this environment, I listen, observe, and learn from others patiently, then begin the work. If appointed to the Environmental Stewardship Advisory Board, I'd hope to deepen my understanding of the issues the Carolina community face on a day-to-day short-term basis and implement long-term solutions to them. Primarily through outreach, I'd like to schedule meetings with the staff and ask my fellow committee members as well as constituents what their needs are that need to be addressed.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Throughout my career in public service, I have focused on building a portfolio of leadership management and developments in the roles I've pursued. For example, I was involved in SGA all four years of high school serving as Vice-President of my class, filling several officer roles, culminating in becoming/creating an Elections Chair position and reconstructing the electoral process at my school. Moreover, I have emphasized community engagement and partaken in numerous political campaigns and organizing in the Bay Area, California. This ranged from national campaigns to local/regional races that truly informed me about the nuances government processes in municipalities similar to Chapel Hill. Further, I also advocated for the environment through organizations such as 350.org, Sunrise Bay Area, and the Sierra Club. Currently, I am getting involved with the SGA at UNC-Chapel Hill and the Campus Y that help promote civic engagement and help accomplish policy changes for Carolina students. Ultimately, I look forward to working in the Environmental Stewardship Advisory Board and producing true substantive achievements that benefit our beloved Carolina community!

[Resume-----Kunal_Khaware.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Asian or Pacific Islander

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Student

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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EDUCATION

UNC-Chapel Hill | B.A., Political Science | **Honors Carolina** Class of 2026
[Robertson Scholars Program](#) - Dual Enrollment with **Duke University**

The Quarry Lane School - High School Diploma | International Baccalaureate Certificate Class of 2022
 GPA: 4.3 | Dean's List

EXPERIENCE

Host & Political Journalist | [The New Voting Project](#) 2020 - present
 • 65+ interviews of leading voting/civil rights leaders: NAACP, ACLU, activists, and political candidates

Intern at Junior Achievement NorCal | **Bank of America Student Leaders Program**, Walnut Creek, CA Summer 2022
 • 1/300 chosen nationally
 • Collaborated with CNBC mentors to design DEI metaverse, winning regional Social Innovation Challenge
 • Shadowed executive teams at Salesforce, Youtube HQs, and San Francisco BoFA market
 • Participated in virtual National Student Leaders Summit hosted by BoFA

Deputy Campaign Manager | **Pamela Price for Alameda County District Attorney 2022** 2020 - 2022
 • Formerly acted as the Director of Community Outreach; fundraised \$8000+
 • Worked directly with the candidate and campaign managers on endorsements and community events

Poll Clerk/Worker | **Alameda County Registrar of Voters**, Dublin, CA 2020
 • Assisted voters in casting their ballots for the 2020 Democratic Primary and General elections

Director of Youth Outreach and Campaigning | **Tri-Valley Democratic Club**, Dublin, CA 2021 - 2022
 • Led membership of 85+ by hosting numerous public forums/debates with political candidates
 • Assembled legislative committee for regional issues incl. housing, transportation, and political campaigns

Youth Advisory Committee | **City of Dublin**, Dublin, CA 2020 - 2021
 • Appointed by Mayor to represent the City of Dublin on official Youth Commission
 • Authorized city grants up to \$1600, volunteered 20+ hours at city-sponsored events

Campaign Intern | **U.S. Congressional Campaign for Honorable Ro Khanna (CA-17)** 2020 - 2021
 • Achieved fundraising goals by prospecting, working on donor research projects, and hosting community events

Deputy Campaign Manager | **Arun Goel for Dublin Mayor 2020**, Dublin, CA 2020
 • Managed 25+ volunteers for digital media, outreach, and policy teams; fundraised \$5000+
 • Oversaw policy positions regarding housing, transportation, and environmental legislation

Campaign Advisor | **Vinnie Bacon for Alameda County Supervisor, District 1** 2020
 • Served as phonebank/textbank lead using Callfire, CallHub, Thrutext
 • Communicated w/ grassroots orgs. (Indivisible, Sunrise, 350, etc.) and The Next Generation Consultants (Oakland, CA) on strategic planning and planning events

Volunteer | **Tri-Valley Sierra Club Member** 2020 - 2021
 • Participated in monthly meetings regarding political endorsements and advocacy on regional issues
 • Mediated dialogue with Pleasanton City Council (CA) and 50+ residents for Bicentennial Park renovation

Volunteer - Victory Captain | **Bernie Sanders 2020 Presidential Campaign** 2019 - 2020
 • Hosted 20+ canvassing | 5+ phone banking events
 • Used Political Data Inc (PDI), VoteBuilder, and Google Sheets to organize campaign activities and events

SKILLS

- Mental Health First Aid Certified (2021)
- Proficient in Microsoft Office Suite & G-Suite
- Fluent in Hindi

Profile

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☒ I Agree

mmolina.1183@gmail.com

Email Address

Marirosa

First Name

Molina

Middle Initial

Last Name

1544 Pathway Dr

Street Address

Suite or Apt

Carrboro

City

NC

State

27510

Postal Code

Home: (706) 247-0372

Primary Phone

Business: (919) 541-4393

Alternate Phone

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What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Email
☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As an EPA employee, I have been exposed to a variety of environmental issues, which include but are not limited to contamination of recreational waters, microbial risk assessment, environmental justice, and citizen science. In my work, I am challenged to address environmental problems with an open mind and ample creativity.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have over 30 yrs of experience as a Research microbiologist working for the U.S. EPA on themes from climate change to water quality. In my capacity as a microbial water quality expert, I have advised EPA Headquarter offices in Washington DC on policies related to recreational criteria and water contamination. Very familiar with federal government procedures and approaches.

[Molina-CV23_short.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Research Microbiologist

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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Marirosa Molina **Curriculum Vitae**

United States Environmental Protection
Office of Research and Development
molina.marirosa@epa.gov

EDUCATION/TRAINING

Ph.D. 2001, Ecology, University of Georgia

M.S. 1994, Microbiology, University of Georgia

B.S. 1989, Industrial Microbiology, University of Puerto Rico

PROFESSIONAL EXPERIENCE

Research 1Microbiologist, U.S. Environmental Protection Agency, Office of Research and Development, Center for Environmental Measurement and Modeling, RTP, NC, September 1990 – present.

Microbiologist, MOVA Pharmaceutical, Caguas, Puerto Rico, January 2– September 1990.

Laboratory technician I, Syntex FP Inc., Humacao, Puerto Rico, November,3 1989 – January 1990.

RESEARCH INTERESTS

My research interests include: (1) Temporal and spatial assessment of microbial DNA-based tools to identify the sources of fecal contamination and presence of fecal pathogens in freshwaters and marine ecosystems; (2) Understanding the fate and transport of microbial contaminants from point and non-point sources in surface waters through the combination of field, laboratory, and modeling approaches; and (3) Response of stream microbiomes to land use and anthropogenic stressors, including the impact of extreme storm and drought events on agricultural and urban ecosystems.

SELECTED AWARDS AND HONORS

2017 National exposure Research Laboratory Excellence in Mentorship Award

2017 Scientific and Technological Achievement Award Level 1 for “Understanding the fate and transport of human adenovirus in environmental matrices”.

2014 Science and Technological Achievement Award Honorable Mention for: “Application of enteric viruses for fecal pollution source tracking in environmental waters”.

2012 ORD Honor Award, Bronze Medal for Recreational Water Quality Criteria Research Team
“Recognizing outstanding research contributions of the Recreational Water Quality Criteria Research Team for providing a firm scientific basis for revised recreational water quality criteria

2004 STAA Honorable Mention for “Stable Carbon Isotope Ratio and Composition of Microbial Fatty Acids in Tropical Soils”. *Journal of Environmental Quality* 32:198-206. (2003).

2003 Diversity Award for ORD Employees-Individual Award

2002 Diversity Award for ORD Employees- Group Award

2002 ORD Honor Award, Bronze Medal for commendable *Service for the Advancement of US-Brazilian scientific cooperation and creative research on ecological impacts of global change on central Brazilian savannas.*

SELECTED PUBLICATIONS

1. Sowah, R.A.; Molina, M.; Georgacopoulos, O.; Snyder, B.; Cyterski, M. Sources and Drivers of ARGs in Urban Streams in Atlanta, Georgia, USA. *Microorganisms* 2022, 10, 1804. <https://doi.org/10.3390/microorganisms10091804>
2. McKee, A.M., Bradley, P.M., Shelley, D. *et al.* Feral swine as sources of fecal contamination in recreational waters. *Sci Rep* **11**, 4212 (2021). <https://doi.org/10.1038/s41598-021-83798-6>
3. McKee, A., Molina, M., Cyterski, M., and A. Couch. 2020. Microbial source tracking (MST) in Chattahoochee River National Recreation Area: Seasonal and precipitation trends in MST marker concentrations, and associations with *E. coli* levels, pathogenic marker presence, and land use. *Water Res*, 171, <https://doi.org/10.1016/j.watres.2019.115435>
4. Oladeinde, A., Lipp, E., Chen, CY, Muirhead, R., Glenn, T., Cook, K., and M. Molina. 2018. Transcriptome Changes of *Escherichia coli*, *Enterococcus faecalis*, and *Escherichia coli* O157:H7 Laboratory Strains in Response to Photo-Degraded DOM. *Front. Microbiol.*, 08 May 2018 | <https://doi.org/10.3389/fmicb.2018.00882>
5. Wong K, Shaw TI, Oladeinde A, Glenn TC, Oakley B and M. Molina. 2016. Rapid Microbiome Changes in Freshly Deposited Cow Feces under Field Conditions. *Front. Microbiol.* 7:500. doi: 10.3389/fmicb.2016.00500
6. Bradshaw, J. K., Snyder, B., Oladeinde, A., Spidle, D., Berrang, M.E., Meinersmann, R.J., Oakley, B., Sidle, R.C., Sullivan, K., and M. Molina. 2016. Characterizing Fecal Indicator Bacteria, Microbial Source Tracking Markers, and Associated Waterborne Pathogen Occurrence in Stream Water and Sediments in a Mixed Land Use Watershed. *Water Research* 101:498-509.
7. Wong, K., Bouchard, D., and M Molina. 2014. Relative transport of human adenovirus and MS2 in porous media. *Colloids and Surfaces B: Biointerfaces* 122: 778-784.

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

77bsanders@gmail.com

Email Address

Brian

First Name

Sanders

Last Name

Middle Initial

412 Clayton Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 260-2286

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Orange Water and Sewer Authority (OWASA) Board of Directors

How did you find out about this opportunity? (select all that apply)

☒ Speaker at an event

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am interested in maintaining the environmental health of our community and the safety of our water. For the Water Board - I have been interested in water throughout my life, from visiting my grandparents who's house had a cistern, to co-authoring a paper on urban water catchment ponds in grad school, to helping a friend design a 27,000 gallon cistern for their house in the Texas hill country - I have been interested and concerned with our lack of respect for water. For the Environmental Board - My wife and I pick up trash through our neighborhood just about every morning, to date we have collected over 680 large bags of trash. This has made me come to realize that if that much trash is on just the streets we walk in the morning, how much more is out there and what more can we do to clean up the greater Chapel Hill. I would hope to bring a pragmatic approach to the board based on my engineering background and my general business acumen.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have read extensively on water - from conservation to treatment. I am interested in water conservation, treatment, use, catchment, storage, and water pollution. Water is an important part of our environment, but only one part, helping keep all our environment clean is very important for not only our health, the health of the animals and plants we share it with, but I believe keeping Chapel Hill an attractive place to live and work is important for the health of our community.

[Advisory Boards -
Brian Sanders.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Other

Gender *

☒ Male

If other, please describe:

Two Races - Caucasian/Native American

Please select your age from the following list. *

☒ over 55

Marketing Director

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Brian O. Sanders

412 Clayton Road, Chapel Hill, NC, 27514

77bsanders@gmail.com | 919-260-2286 | www.linkedin.com/in/brian-o-sanders

September 25, 2022

Subject: Orange Water and Sewer Authority Board of Directors & Environmental Stewardship Advisory Board

Thank you for the opportunity to submit my application for this advisory position.

I am interested in working with either the environmental or water/sewer board – to me both are essential to help maintain the appeal of living in Chapel Hill.

I have been interested in water since I was a child. Visiting my grandparents, who's house still had a cistern under their back porch, using a bucket in the shower to capture extra water during many droughts in Texas, helping a friend design a cistern and water filtration for their house in the Texas hill country have all contributed to my interest and concern for the public's general lack of respect for clean water.

Watching the news about major water infrastructure failures, the lead content in many of the pipes transporting our water, major contamination scandals – I am becoming concerned that we must get much more serious about our water infrastructure.

I would hope to bring a passionate as well as a pragmatic approach to working on the water board. And like everyone else I want to feel confident every time I turn on my tap the water will flow and it will be safe.

Water is a critical element of our environment, but only one element, and I am interested in supporting the health of our entire environment. My wife and I collect trash in our neighborhood most mornings and during the pandemic we have collected over 680 large plastic bags of trash. This amount of trash has made me realize there is a significant challenge in Chapel Hill with pollution.

I have an engineering degree as well as two business degrees. I have worked as a software developer, systems engineer, technology consultant, product manager, integration executive, and in multiple marketing positions across the technology industry.

Thank you for your consideration.

Sincerely, Brian Sanders

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

tyshunnsteele@yahoo.com

Email Address

Tyshunn

First Name

Steele

Last Name

400 Durant Street

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (251) 622-2360

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chatham County

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Outside of Chapel Hill or Carrboro planning jurisdictions

Which Board is your First Choice? *

☒ Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- ☒ Internet
☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

I researched for the position through a search engine.

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

The perspective that I bring to the committee is one of passionate understanding. My previous work experience afforded me the opportunity to be on the front lines of promoting diversity. This has developed my knowledge of different cultures, perspectives, and the bias associated with them. Equity among people is the foundation of a prospering community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Additional relevant experience, about six years in mental health (elderly, adolescent, incarceration, and other marginalized groups) rehabilitating, developing life skills, and advocating for additional programs for clients.

[Analyst Resume N.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ African American

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Operation Analyst

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

TYSHUNN STEELE



tyshunnsteele@yahoo.com



+1-2516222360



Chapel Hill, NC 27517



[Bold Profile](#)

PROFESSIONAL SUMMARY

An analyst with advanced mathematical and analytical skills and a track record of identifying complex issues, collecting information, and developing practical solutions to problems. Strong written and oral communication skills useful in summarizing and presenting findings to decision-makers and developing strategic recommendations. Self-motivated with a desire to advance professionally as evidenced by continuing education in Biochemistry and Management Information Systems.

SKILLS

- Microsoft Office
- Cyber Security
- Salesforce
- Epic
- Information Management
- SQL
- Tableau
- Python
- Data Modeling
- Critical Thinking
- Big Data Analysis
- Report Generation

EDUCATION

University of South Alabama
Mobile, AL

Bachelor of Science: Biology

Pensacola State College
Pensacola, FL • Expected in
05/2024

Associate of Arts:
Biochemistry

WORK HISTORY

VIGILINT - Operations Analyst

Morrisville, NC • 01/2023 - Current

- Management of VIGILINT's mission-critical telemedicine operations during assigned shifts, including compliance and competence in established processes and procedures, direct interface with customers, coordination of Level 1 physician contractors, liaison to level 2 physician-contractor institutions, and contract compliance oversight of all encounter-related deliverables
- Management of VIGILINT's International Health Protection program during assigned shifts, including: providing real-time crisis support for travelers, including the authority to execute an evacuation or medical transportation (in conjunction with the appropriate vendor) mission-critical information gathering and analysis & intelligence distribution (according to defined procedures), with primary programmatic responsibility for one or more areas of the world, including: briefing senior executives on mission-critical medically-related elements of client's operations and/or potential operational sites.
- Prepared maintenance and compliance reports for executive summaries and presentations.

CERTIFICATIONS

- Certified Operational Intelligence Specialist, United States Navy - 2017 to Current
- Certified Expeditionary Intelligence Specialist, United States Navy - 2019 to Current

- Developed and updated tracking spreadsheets using Excel and Flight-Aware.
- Generated reports of findings to help management with making key decisions.
- Collected, arranged, and inputted information into a database system.
- Analyzed and resolved alerts, conducted queries, and culled records to assist with maintenance and problem resolution.
- Generated CRM reports to maintain client records on customer activity and personal data.
- Assisted data aggregation, billing, and transactions for data and account aggregation.
- Investigated and resolved alerts, conducted queries, and culled records to assist with maintenance and problem resolution.
- Developed written documents and reports related to programs and operations.
- Designed plans to improve operations and suggested changes to systems for the overall organization.
- Researching & supporting staging and Forward Operating Bases for VIGILINT Remote Surgical Solutions teams serving as a central coordinator for all company operational & intelligence activities on a day-to-day basis and other duties, as assigned.
- Creating medical contingency briefs assessing hospitals and staff for high-profile businesses and people.
- Scheduling, adjusting, and management of patients in Epic.
- Management (creating, editing, and upkeep of patients' data) of Salesforce records.

United States Navy - Intelligence Analyst

Pensacola, FL • 02/2017 - Current

- Track, manage, and report all modes of travel for Command.
- Brainstorm and develop survey topics for assessing the effectiveness of the Command.
- Mentor and sponsor new members regarding their duties, responsibilities, and familiarization with the Command structure.
- Performed Tasking, Collection, Processing, Exploitation, and Dissemination (TCPED) of information to produce

relevant and timely intelligence in support of operations, provide Indications and Warnings (I&W), perform OPINTEL watch standing, and conduct human information collection.

- Regularly reviewed data for accuracy and reliability of sources, use and protect.
- Command, Control, Communications, Computers, Collection, Intelligence, Surveillance, and Reconnaissance (C5ISR) systems, and maintain an all-source intelligence plot.
- In addition, Operational Intelligence Analysts conduct threat assessments, generate intelligence reports, briefs, assessments, and summaries, perform Joint Intelligence Preparation of the Operational Environment (JIPOE) and all-source fusion analysis, and perform predictive analysis.
- Generate daily threat briefings.
- Navigate a variety of records, reports, miscellaneous communications, case files, and other sources to support research and analysis.
- Initiate, establish, and maintain effective working relationships inside and outside the USG.
- Experience with briefing senior leadership, including high-ranking government officials, conducting peer reviews, and editing draft papers.
- Developed recommendations to assist clients and agencies with efforts to advance intelligence gathering and interpretation in multiple theaters of operation.
- Created useful and timely intelligence products to support field operations.
- Supervised gathering, review, and dissemination of intelligence information from human sources, electronic sources, and counter-intelligence.
- Applied new and advanced tools and techniques to the intelligence cycle, addressing complex challenges with an emphasis on big data analytics and data visualization.
- Screened and interpreted all-source intelligence information.
- Used critical thinking to break down problems, evaluate solutions and make decisions.
- Collected information about enemy strengths, movements, and activities.

United States Navy - Expeditionary Intelligence Specialist
Gulfport, MS • 01/2018 - 12/2020

- Establishes methodology for problems that do not appear to be susceptible to treatment by generally accepted methods.
- Developed recommendations to assist clients and agencies with efforts to advance intelligence gathering and interpretation in multiple theaters of operation.
- Screened and interpreted all-source intelligence information.
- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
- Verified visitor security clearances and eligibility for access to SCIFs.
- Reviews and evaluates incoming intelligence reports and information, collection plans, and programs.
- Develops and projects data, draws conclusions, and estimates probabilities based on knowledge of current and past intelligence situations, and an understanding of the significance of conditions and trends.
- Provides specialized intelligence and threat analysis and production support.
- Accesses and performs research on designated automated intelligence databases to identify information of interest to the customer, downloading the identified information to an appropriate medium, and editing the information into format(s) to be specified by the customer.
- Provides intelligence and threat analysis of the information that is tailored to the customer's requirements.
- Develops information and technical support documents, summaries, reports, presentations, and other designated products in support of the customer's information and technical support requirements.
- Identify and extract essential information from intelligence products and investigations, analyze the data, and synthesize the information into reports that can be disseminated.
- Develop specific expertise, discern patterns of complex behavior, and provide an accurate understanding of present and future threats.

- Apply highly developed inductive reasoning skills to provide a proactive approach to potential threats
- Created useful and timely intelligence products to support field operations.
- Supervised gathering, review, and dissemination of intelligence information from human sources, electronic sources, and counter-intelligence.

AWARDS

- Awards & Recognition-President's Merit Award
- US Naval War College-September 2018 - Awarded for outstanding performance during the 23rd International Sea-power Symposium acting as an ambassador/delegate to the Foreign Chief of Naval Operations.

LANGUAGES

English



Native or Bilingual

French



Limited Working

Profile

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Public Records Statement

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☒ I Agree

boonewilliams@gmail.com

Email Address

Boone

First Name

M

Middle Initial

Williams

Last Name

425 Hillsborough St

Street Address

APT 1-009

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 819-3616

Primary Phone

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Environmental Stewardship Advisory Board: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ UNC Chapel Hill Student

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ For-Profit Developer

Which Board is your First Choice? *

☒ Environmental Stewardship Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Environmental Stewardship Advisory Board: As a third year student at UNC and an active resident of Chapel Hill, I have seen first hand the external effects of a community that holds environmental stewardship to such high regard. With the introduction of so much new commercial development and a constant influx of new students at the university who may not be aware of the goals of this community, I would bring a unique perspective from local development interests and student advocacy. Housing Advisory Board: When it comes to housing, I offer a very unique perspective of the landscape here in Chapel Hill. As a student, I have lived in student oriented apartment complexes since 2020. I have personally investigated the commercial student housing developers in the area (most notably Greystar) and I am incredibly in tune to the leasing market for both single and multi-family properties. From egregious environmental pitfalls to overly aggressive pricing, I am very aware of how the multi-national commercialization of student housing negatively affects the community at large. Aside from my time here as a student, I manage a portfolio of over 20 short term rentals within Chapel Hill town limits. While the future of short term rentals in the area is not looking good at the moment, I am an advocate for proper rental regulation for both STRs and long term student rentals.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

- Experience in Clayton, NC working with local downtown development groups, the Clayton Chamber of Commerce, and Town officials on a wide range of projects. - Working knowledge of the policies and procedures related to historic districts, stormwater management, planning, affordable housing in Chapel Hill. - Great relationship with and deep understanding of greek and other student organizations at UNC. - Close working relationships with local businesses in the restaurant and entertainment industry - <https://www.linkedin.com/in/boonew/>

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 18., **File #:** [23-0415], **Version:** 1

Meeting Date: 5/10/2023

Appointments to the Grievance Hearing Board.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Brenton Hodge, Assistant Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council make appointments to the Grievance Hearing Board for three seats.



Attachments:

- Ballot
- Applications

BALLOT**GRIEVANCE HEARING BOARD****MAY 10, 2023**

Total Membership: 8 (The Committee consists of eight (8) residents of the Town, appointed by the Council. No employee or officer of the Town shall be eligible to serve on the Committee.)

Current Membership: 8 (5 Female, 3 Male; 6 Caucasian, 1 American Indian/Alaskan Native Aleutian, 1 Hispanic; [1] 18-24, [0] 25-34, [4] 35-54, [3] over 55)

Upcoming Vacancies: 3 (Town Resident)

Number of Applicants: 3

Grievance Hearing Board
Please vote for up to three (3) applicants.

_____ Michael Delafield
_____ William Talley
_____ Matthew Tulchin (Incumbent)

The Grievance Hearing Board does not meet to make board appointment recommendations.

Profile

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Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

mikedelafield@gmail.com

Email Address

Michael

First Name

R

Middle Initial

Delafield

Last Name

102 Saddle Ridge Rd.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 616-3471

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Grievance Hearing Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

Select a Seat Category for the Chapel Hill Public Library Advisory Board *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Grievance Hearing Board (former Personnel Appeals Committee)

How did you find out about this opportunity? (select all that apply)

☒ Social Media

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I'm an attorney who has worked in the area of public education law for the past 20 years, at both the K-12 and higher education levels. I have been involved in all manner of employee disputes and have advised my clients on navigating such situations, always with an eye towards fairness to all parties, appropriately addressing wrongdoing when it occurs, and maintaining productive and healthy employee/employer relationships throughout the process and beyond.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am familiar with relevant state and federal employment laws and regulations, including laws pertaining to discrimination. I have served on several committees and boards as part of my employment with the UNC System Office, including the committee tasked with providing human resources guidance to the UNC constituent institutions throughout the COVID pandemic.

[MRD Resume 2022.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Attorney

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

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Michael R. Delafield

102 Saddle Ridge Rd. | Chapel Hill, NC 27514
mikedelafield@gmail.com | 919.616.3471

WORK EXPERIENCE

University of North Carolina System Office | Chapel Hill, NC | 2012-present
 Senior Associate General Counsel (2019-present) & Chief Legal Counsel, NCSSM (2012-present)
 Associate General Counsel (2016-2019)
 Assistant General Counsel (2012-2016)

System Office Primary Responsibilities

- Counsel and support the Board of Governors Committees on Educational Planning, Policies and Programs; Strategic Initiatives; Military and Veterans Affairs; and the Subcommittee on Laboratory Schools
 - Advise System Office staff on committee governance and compliance issues
 - Advise on and draft relevant policy amendments
 - Ensure compliance with the North Carolina Open Meetings Law, the North Carolina Public Records Law, and Board of Governors policy with regard to the conduct of committee meetings
- Responsible for providing a broad range of legal services as needed for all divisions at the System Office, including Finance and Administration, Human Resources, Government Relations, and Strategy and Policy
- Primary responsibility for the Division of Academic Affairs, including the following departments: Academic Programs, Faculty, and Research (program approvals and discontinuations, international programs); Student Affairs (civil rights, admissions, mental health, financial aid, campus safety and security, post-secondary education complaints); Digital Learning; Data and Analytics (FERPA, data sharing agreements, data security); and Academic and Regulatory Affairs (encompassing the North Carolina State Approving Agency and the State Authorization unit)
- Participate in or serve as legal counsel to working groups and committees, both at the System Office and systemwide, to address policy needs and strategic goals, including but not limited to:
 - Applicant Community Standards Questions Policy
 - Revision of Tuition and Fees Policies
 - System Office COVID Response
 - Return to On-Site Operations
 - Disciplinary Appeals
 - Interagency working group to facilitate COVID-19 vaccination sites at constituent institutions, including drafting amendment to interagency Mutual Aid Agreement to facilitate on-campus vaccination sites
- Co-chaired State Residency Committee from 2013 until its discontinuation in 2019. Advised SEAA and CFI in the transition of the residency function from the institutions to the centralized Residency Determination System (RDS). Currently serve on Higher Education Collaborative Advisory Committee (HECAC), the cross-sector RDS advisory committee
- Provide legal advice and counsel for various UNC K-12 initiatives including lab schools, Cooperative Innovative High Schools, and teacher and principal preparation programs
- Advise the State Government Relations team on strategies to protect and advance university interests with regard to General Assembly proposals, actions, and information requests, including meeting with state legislators to discuss legislative matters
- Advise associated and affiliated entities of the System office, including the UNC Foundation, UNC Gift Planning, LLC, and the North Carolina Arboretum. Serve as System Office Legal Affairs liaison to PBS NC
- Perform outreach and support for constituent institutions, including:
 - Convening and participating in periodic systemwide calls with staff and with general counsel to discuss topics or issues of common concern, including regular calls with

- the Vice Chancellors for Student Affairs and with the attorneys handling lab school matters
- o Responding to inquiries from campus counsel regarding interpretations of Board of Governors policy, specific campus-related issues, or other legal, compliance or policy matters that may have systemwide implications
- o Assisting in the organization of and presenting at systemwide attorney meetings
- Manage and mentor assistant attorneys, legal fellows, and legal externs and interns

North Carolina School of Science and Mathematics (NCSSM) Primary Responsibilities

- Advise and support the board of trustees, chancellor, and senior administrators in all aspects of the enterprise, including academic affairs, associated entities, campus safety and security, compliance and risk management, contracts and procurement, counseling, development and advancement, facilities, governance issues, human resources, information technology, public records including FERPA and the North Carolina Public Records Act, strategic initiatives and outreach including distance education and summer programs, and student affairs including housing, student conduct, and Title IX
- Serve on or as counsel for working groups and committees as needed, including but not limited to:
 - o NCSSM-Morganton Campus Operation Steering Team
 - o Protection of Minors on Campus Implementation Team
 - o Enterprise Risk Management Team
 - o Student Risk Assessment Team
- Draft policies and maintain policy manual
- Serve as State Ethics Liaison

Schwartz and Shaw, PLLC | Raleigh, NC | 2003-2012 Associate Attorney

- Represented boards of education across the State of North Carolina, including a number of retainer clients
- Conducted investigations into employee and student misconduct
- Represented clients in all phases of litigation, including administrative hearings, mediations, and in state and federal court, at trial and appellate levels
- Drafted and revised board policies and regulations
- Advised superintendents and local boards of education on a broad array of governance, compliance, policy, and legal matters, including but not limited to personnel matters, student conduct matters, civil rights, board governance, mandatory reporting requirements, and risk management

The Law Offices of John T. Orcutt | Raleigh, NC | 1999-2003 Associate Attorney

- Represented debtor clients in all aspects of Chapter 7 and Chapter 13 bankruptcy proceedings

EDUCATION

University of Maine School of Law

- Juris Doctor, 1999; Articles Editor, *Maine Law Review*

Princeton University

- Bachelor of Arts in History, 1993

Memberships

- National Association of College and University Attorneys (NACUA)
- North Carolina Bar Association (Education Law Section Chair, 2009-10)

Bar Admissions

- North Carolina, 1999
- Eastern and Middle Districts of North Carolina, 1999

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

bjtalley2@gmail.com

Email Address

William

First Name

Talley

Last Name

Middle Initial

107 Gardner Circle

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (703) 727-5043

Primary Phone

Home: (703) 727-5043

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Grievance Hearing Board: Eligible

Which Board is your First Choice? *

☒ Community Policing Advisory Committee

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a native North Carolinian and UNC grad who recently brought my family back to the state after living in DC, Colorado, NY and Philadelphia. With a daughter starting kindergarten, we plan to make Chapel Hill our home for the long-term, and I'd like to do whatever I can to help keep the Town moving forward to create a great place to live for our family and every other person that calls Chapel Hill home.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have 20 years of experience and expertise in strategic communications, stakeholder engagement, crisis communications and organizational diplomacy.

[Talley Resume 2020 Aug VP.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Communications Consultancy
Owner

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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William (B.J.) Talley

703.727.5043
bjtalley2@gmail.com

<https://www.linkedin.com/in/b-j-talley-73b96a1/>

Chief Communications Officer/VP, Communications

18+ years' success leading & innovating communications for diverse global organizations

Strategic communications professional with a depth and breadth of knowledge, experience, education, and entrepreneurial spirit coupled with a rich aptitude for corporate finance, strategy, and operations.

Highlights of Expertise

- Communication Strategy
- Digital Stakeholder Engagement
- Corporate Communications
- Executive Coaching and Counsel
- Change Management and Crisis
- Reputation Management/Public Affairs
- Employee Communications
- Team Building and Leadership

Career Experience

Gladius Communications, Chapel Hill, NC

Founder & Principal (October 2019 to present)

Helping communicators, marketers and business leaders build communications - and communications teams that catalyze growth, manage change, engage employees, establish functional excellence and protect what they've earned.

TE Connectivity, Philadelphia, Pennsylvania

Global Head of Communications (July 2016 to September 2019)

Executed marketing and communications initiatives, building brand resonance through strategic communication strategies, and enhancing the organization's reputation among all stakeholders, investors, partners, prospects, and customers.

- ◆ Spearheaded all internal and external communications in partnership with the CEO, Operating Committee & business unit leadership.
- ◆ Conceptualized strategy implementation for corporate and brand communications, contributing to \$2 billion in revenue growth for a global \$14 billion technology hardware leader.
- ◆ Built and led a world-class, global communications team to position TE Connectivity as an industry-leading, purpose-driven industrial technology leader, securing the company's first-ever positions on Fortune's lists of Most Admired Companies & Companies Changing the World.
- ◆ Led communications around major successful corporate transactions including CEO transition, launch of new purpose & strategy, divestiture of large business unit and several major acquisitions

continued...

American University, Washington, D.C.

Visiting Professorial Lecturer (July 2015 to July 2016 – one-year term)

Held the position of a full-term, visiting faculty member in the School of Communication.

- ◆ Increased student engagement in courses that taught a diverse range of applied and theoretical communications to students, focused on bridging the gap between theory and practical applications.
- ◆ Supported the design of graduate curriculum in the professional application of public relations.
- ◆ Earned positive student feedback and exceptional student evaluation scores.

Exelis Corporation (spinoff of ITT) Washington, D.C.

Director of Corporate Communications (November 2011 to June 2015)

Drove, implemented, and guided communications strategies, plans and activities that supported strategic objectives across a Fortune 500 aerospace and government solutions company from its spinoff until its acquisition by Harris Corporation.

- ◆ Transitional communications leader during the establishment of Exelis as an independent public company, the spinoff of the company's \$1.5B services business, and Exelis' acquisition by Harris
- ◆ Partnered with the Human Resources, Marketing, Legal and Information Technology functions to maximize employee engagement across the globe among more than 17,000 global employees

ITT Corporation, White Plains, New York

Global PR Manager/Division Communications Lead (August 2009 to October 2011)

Built awareness and understanding of ITT's brand and the remarkable work of the 40,000+ employees of a Fortune 500 company with \$11B annual sales. Transferred to new spinoff company, Exelis, after 2011 ITT de-merger.

- ◆ Served as the communications project manager of ITT's 2011 spinoff into three separate, publicly traded companies, establishing new communications teams, brands and agency relationships at each
- ◆ Pioneered and launched employee engagement programming, community relations initiatives, and external communications efforts for employees at 150 ITT locations on five continents.
- ◆ Led executive communication counsel, event management, and marketing communications for \$1.5B services division of ITT.

continued...

Maersk Line Limited, Arlington, VA

General Manager, Marketing & Communications (August 2006 to August 2009)

Established U.S. strategic communications & marketing program for a subsidiary of the world's largest ocean transportation company and served as the crisis lead during the 2009 Maersk Alabama piracy crisis.

Booz Allen Hamilton, Washington, DC

Senior Strategic Communications Consultant (March 2004 to August 2006)

Supported government and private clients through strategic communications counsel including public outreach, change management, reputation management, social media, and crisis communications.

United States Navy Military Sealift Command, Washington, DC

Public Affairs Specialist (May 2002 to March 2004)

Served as internal communications editor, executive communications advisor and public media spokesperson for the transportation branch of the U.S. Navy during high operational tempo preceding Operation Iraqi Freedom.

Education & Credentials

Master of Art in Communications - *George Mason University, Fairfax, Virginia*

Bachelor of Art in History and Communications - *University of North Carolina, Chapel Hill, North Carolina*

Skills & Recognition

- PR Week, IPRA and SABRE awards for "Best Investor/Financial Communications Campaign"
- Arthur W. Page Society Member (graduate of Page UP and Future Leaders Experience)
- Graduate of World 50 "Next 50" leadership program

Profile

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☒ I Agree

matthewtulchin@gmail.com

Email Address

Matthew

First Name

Tulchin

Last Name

Middle Initial

3 Sutton Pl

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (347) 922-4369

Primary Phone

Mobile: (347) 922-4369

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Grievance Hearing Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

Select a Seat Category for the Chapel Hill Public Library Advisory Board *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Grievance Hearing Board (former Personnel Appeals Committee)

How did you find out about this opportunity? (select all that apply)

☒ Advisory Board or Council member

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I was born and raised in Chapel Hill, graduated CHHS in 1991, and then left for many years before moving back with my wife and 2 sons in 2011. Thus, I have good understanding of how much the town has changed over the years. In addition, my children attend CHCCS, our family frequents the town's parks, and we are all members of the public library. Finally, I have experience with employment law and employee grievances, including having served on the Town's grievance hearing board the past 3 years.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I grew up going to the public library, am currently a member, and value and believe in what the public library offers the town of Chapel Hill. I am a lawyer who has worked in both the private and public sector and I have experience with employment law and employee grievances.

[Nikki Abija TCAB Oath.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Attorney

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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STATE OF NORTH CAROLINA
COUNTY OF ORANGE

OATH OF OFFICE

I, Adrienne-Nicole (Nikki) Abiza, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Transportation and Connectivity, so help me God.
Advisory Board

A. Abiza
Signature

The above oaths were subscribed and sworn to before me this the 25 day of January, 2021.



Christie J. Whitby
Notary Public

My Commission Expires

10/8/2025



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 19., **File #:** [23-0416], **Version:** 1

Meeting Date: 5/10/2023

Appointments to the Human Services Advisory Board.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Brenton Hodge, Assistant Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council make appointments to the Human Services Advisory Board for four seats.



Attachments:

- Recommendation
- Ballot
- Applications

MEMORANDUM

TO: Mayor and Town Council

FROM: Josh Ravitch, Chairperson

SUBJECT: Recommendation for the Human Services Advisory Board vacancy(s)

DATE: May 4, 2023

RECOMMENDATION: The Human Services Advisory Board met on Monday, May 1, 2023, and by a unanimous vote have made the following recommendation(s) to the Town Council for consideration:

- Bethany Parrish, Appointment, Town Resident Seat
- Pamela Ryan, Appointment, Town Resident Seat
- John LaHaye, Appointment, Town Resident Seat

SPECIAL REQUEST(s): The Human Services Advisory Board would like to recommend three applicants and leave one seat available to recruit a person of diverse cultural or ethnic background

BACKGROUND: Each of the three nominated board candidates bring valuable, relevant, career and life experiences and skill sets to the Human Services Advisory Board role.

Note: Communications and Public Affairs notes that the Human Services Advisory Board reviewed the following applications: Virginia D Bright, Liliane S Komlos, John LaHaye, Bethany Parrish, Pamela G Ryan, and Riley D Sullivan. One additional application from Megan Williams was received between May 1, 2023 and May 3, 2023 for the Human Services Advisory Board.

BALLOT**HUMAN SERVICES ADVISORY BOARD****MAY 10, 2023**

- Total Membership: 7 (The ordinance specifies that seven (7) members shall "be representative of the entire Chapel Hill community, its needs, aspirations, and values. The Board shall not be an advocacy group to lobby for or represent special interests. Members of the Human Services Advisory Board may serve as a board member or as paid or non-paid staff of a human service agency only if that agency does not apply for or receive funding from the Town.)
- Current Membership: 6 (3 Female, 3 Male; 1 African American, 0-Asian or Pacific Islander, and 5 Caucasian; [1] 18-24, [1] 25-34, [1] 35-54, [3] over 55)
- Upcoming Vacancies: 3 (Seat Category)
- Current Vacancies: 1
- Number of Applicants: 6

Human Services Advisory Board
Please vote for up to four (4) applicants.

_____ Virginia Bright
 _____ John LaHaye
 _____ Bethany Parrish
 _____ Pamela Ryan

_____ Riley Sullivan
 _____ Megan Williams

Profile

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Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

gbright4@gmail.com

Email Address

Virginia

First Name

D

Middle Initial

Bright

Last Name

601 W. Rosemary Street

Street Address

#504

Suite or Apt

Chapel Hill

City

NC

State

27510

Postal Code

Mobile: (919) 357-7619

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Which Board is your First Choice? *

☒ Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

- ☒ Brochure
☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Empowerment Inc. Executive Director

Interests & Experiences
What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a strong interest in increasing housing options for people of limited means.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

please see attached resume

[vdb_resume_NEWEST_copy_word.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Geriatric Social Worker, retired

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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VIRGINIA DODDS BRIGHT, MSW

601 West Rosemary Street, Unit 504

Chapel Hill, North Carolina 27516

(919) 357-7619 email: gbright4@gmail.com

Advocacy
Geriatric Issues
Program
Evaluation
Teaching /
Counseling
Empathic
Communication

STRENGTHS**RELATED
EXPERIENCE**

Organization

**Social Work/
Care
Management-
Carolina
Meadows, Inc.**

August 2014-
March 2016
Member of a
clinical
interdisciplinary
team. Engaged,
facilitated and
coordinated an
individualized
resident transition
to an increased
level of care.
Counseled and
advocated for
residents and
family members
to assure
comprehensive
psychosocial
support.
Proficient
documentation
and
.communication

**Social Work-
Piedmont Health
SeniorCare -
PACE** March
2010 - July 2014

Virginia Dodds Bright, MSW

Member of interdisciplinary team. Performed biopsychosocial assessments to create and monitor care plans. Conducted home visits and family meetings, led caregiver support groups, provided staff training, counseled on end of life issues.

Service Coordinator, United Church Homes and Services – April 2007-February 2010

Advocated for resident's independence by linking them to essential services. Educate the community to promote the preservation of affordable housing.

Regional Long Term Care Ombudsman - Triangle J Council of Governments

April 2006-November 2006

Advocated on behalf of residents in long term care facilities. Resolved complaints through mediation. Promoted community involvement with facilities.

Clinical Trials Interventionist, Project ASSIST

July 2005-April 2006

Duke University School of Nursing, TRAC Center for Aging Research – Data collection and skill training for unpaid caregivers of family members with Parkinson's or Alzheimer's disease for a community based clinical trial.

Social Work Intern

August 2004 - May 2005

UNC Geriatrics Evaluation Clinic –UNC Chapel Hill - Provided assistance within an interdisciplinary healthcare team to older adults with complex health issues. *Hubbard Team – UNC Chapel Hill* –With an interdisciplinary team, conducted in home evaluations of older adults in crisis or transition. *Carol Woods Retirement Community* – Provided support for Assisted Living residents with functional and social issues. Co-facilitated the Parkinson's and bereavement support groups.

Social Work Intern

January 2004 - May 2004

SeniorPHARMAssist – Durham, NC – Completed with participant, part of the six-month medication review, assessing financial situation, physical and emotional wellbeing and needs for community resources.

Social Work Intern

August 2003 - December 2003

A Helping Hand, Chapel Hill, NC - Conducted intake assessments and re-assessments for clients, completed Care Team leadership training.

Virginia Dodds Bright, MSW

PRESENTATIONS

HONORS

**PAST
EMPLOYMENT**

EDUCATION

Virginia Dodds Bright, MSW

Research Assistant

February 2002 - June 2005

Cancer Genetics Network - Lineberger Cancer Center - UNC-Chapel Hill, - Interview and collect data for nationwide cancer genetics registry in collaboration with Duke and Emory Universities.

Southern Gerontological Society Conference, April 2004, Atlanta, GA- "The Team Approach to Volunteer Caregiving"- Workshop Presentation

UNC School of Medicine Program on Aging – Challenges in Geriatric Practice Conference, February 2005, Chapel Hill, NC. – "Complementary and Alternative Therapies in Parkinson's Disease"- Poster Presentation.

The Jane Curtis Parker Award – UNC School of Social Work, 2004-2005

Research Assistant

March 2001 – June 2001

Child Care Services Association - Chapel Hill, NC - Mailing, data collection, and telephone interviewing for large statewide childcare provider survey.

Tutor Coordinator/Supervisor

August 1997 – June 1999

Joe's Tutoring Service - Chapel Hill, NC- Interviewed parents, students, and tutors to determine need and match. Supervised tutor/student pairs, payroll, organized workshops, advertising promotion, and grant writing.

Private Practice Childbirth Educator

September 1990 - present

Cary, North Carolina; Houston, Texas; Morris, Illinois and Chapel Hill. Lamaze International Certified Childbirth classes, refresher classes, labor support in hospital and lactation counseling.

VISTA Volunteer/ Affiliate Coordinator

June 1985 – February 1986

Literacy Volunteers of New York - Niagara Falls, NY-- Initiated program from ground level, established Board of Directors and set-up office. Responsible for public relations, grant writing, tutor-training workshops, organizing committees, student interviews and student/tutor matching.

University of North at Carolina at Chapel Hill – Masters in Social Work, Aging Concentration, Direct Practice, May 2005

Eastern Washington University- Cheney, WA - BA Social Work, 1974

Minor in Latin American History including one-year study abroad at Instituto Cultural, Guadalajara, Mexico. Six months at Gonzaga-in-Florence, Italy

Duke University Certification Program for Non-Profit Management - 2001

Ohio State University Professional Service Coordinator Certification - 2009

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

lahaye.john@gmail.com

Email Address

John

First Name

Lahaye

Last Name

Middle Initial

212 W Barbee Chapel Rd

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (973) 477-9703

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Which Board is your First Choice? *

☒ Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Business Strategy Executive/Consultant/Advisor with proven track record of success in delivering global strategic and financial growth objectives with public and PE/VC portfolio companies in Life Sciences, Biopharma, and High-Tech Enterprise industries. Leverages exemplary leadership, organizational, and communication skills to maximize companies' profitability and efficiency, while maintaining industry-leading standards of excellence.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Very interested in Healthcare Accountability Office for Chapel Hill.

[John LaHaye Resume JAN 2023 JLH v F .pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *
☒ Caucasian/Non-Hispanic

Gender *
☒ Male

If other, please describe:
Please select your age from the following list. *
☒ over 55

Business Strategy Consultant
Occupation
Are you a caregiver for or identify with a disability?
☐ Yes ☒ No

Have you participated in the Peoples Academy?
☐ Yes ☒ No

Are you a Town of Chapel Hill employee?
☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

JOHN LAHAYE

Chapel Hill, North Carolina • (973) 477-9703

lahaye.john@gmail.com • www.linkedin.com/in/jlahaye

PROFILE SUMMARY

Business Strategy Executive/Consultant/Advisor with proven track record of success in delivering global strategic and financial growth objectives with public and PE/VC portfolio companies in Life Sciences, Biopharma, and High Tech Enterprise industries. Leverages exemplary leadership, organizational, and communication skills to maximize companies' profitability and efficiency, while maintaining industry-leading standards of excellence. Multifaceted experience:

M&A Integration	Commercial and Business Development	Process Improvement
Transformational Leadership	Global Strategic Accounts	Change Management
Cross-Enterprise/Cross-Functional	Partnership/Alliance Management	International Supply Chain
Advisory Board Member		

EXPERIENCE

GLOBAL BUSINESS DEVELOPMENT CONSULTING GROUP

Chapel Hill, North Carolina

Business Strategy Consultant/Advisor – Contract and Full Time Engagements.....2020-2023

- Served as independent consultant advising private equity and venture-capital-backed companies on commercial strategic initiatives.
- Conceptualized and implemented innovative revenue growth initiatives with existing and new customers.
- Structured, negotiated, and executed complex solution-oriented commercial transactions.
- Identified key target markets and associated service lines/offerings.

CAMBREX

Durham, North Carolina

Head of Commercial Strategy and Operations, Drug Development and Testing..... 2021-2022

Permira Portfolio Company, [Cambrex](#) | [Permira](#)

- Established commercial operations strategic initiatives for Drug Development and Testing (DDT) \$100M Business Unit.
- Developed DDT service lines positioning, including process improvements for costing, pricing, proposal, and contract management standards.
- Worked with marketing on service lines messaging and content development for key target markets.
- Delivered 20% CAGR over 18 months.

BUSHU PHARMA

Kawagoe, Saitama, Japan

Head of US/EU commercial Strategy – Contract Based 2021

Baring Private Equity Asia (BPEA) Portfolio Company, [BPEA](#) | [Private Equity](#) | [Portfolio \(bpeasia.com\)](#)

- Developed Gateway to Asia services concept to optimize supply chain in APAC.
- Launched Gateway to Asia service offering in U.S. and Europe.
- Implemented sales agent network to effectively promote Gateway to Asia services in U.S. and Europe.

TERGUS PHARMA

Durham, North Carolina

Head of Global Commercial Strategy – Contract Based.....2020-2021

Great Point Partner (GPP) Portfolio Company, [Private Equity Portfolio - Great Point Partners \(gppfunds.com\)](#)

- Managed New Business sales and marketing to effectively promote specialty pharma-contract research/development and manufacturing organization (CRO/CDMO) in Topicals.
- Implemented Quote/Proposal/Pricing/Costing functional group and Contract Management department.

THERMO FISHER SCIENTIFIC - PHARMA SERVICES GROUP (PSG) Durham, North Carolina
PSG Global Strategic Account Leader2018-2020
 Publicly Traded Company NYSE: TMO

- Served as member of team of three executives managing nine global strategic accounts with revenue in excess of \$2.4B for Thermo Fisher/\$1.3B for Pharma Services Group (PSG).
- Held responsibility for client P&L and new business strategic initiatives.
- Negotiated a five-year Master Services Agreement with Total Contract Value (TCV) of \$1B for one global strategic account.
- Formed corporate partnerships/joint governance committees, and instituted Customer Excellence programs.

PATHEON Durham, North Carolina
Vice President, Global Business Development2015-2018
 JLL Partners Portfolio Company, [Patheon | jll-partners](#)

- Served as Head of Global Contract Management, Quote/Proposal/Pricing Services Group for New Business Sales for industry leading \$3B Contract Development and Manufacturing Outsourcing (CDMO) firm.
- Managed development and delivery of 1,800 new business sales quotes/proposals amounting \$3.6B in FY17.
 - KPI'S: 95% On Time Delivery (OTD), 30% reduction in Cycle Time (CT), and Win Rate of 25%.
- Implemented contract management database system with over 1,100 active client agreements.
- Directed Quote to Win (QTW) corporate strategic initiative to improve key performance metrics, drive change management, and achieve continuous improvement/sustainability with business process owners.

GLOBAL BUSINESS DEVELOPMENT CONSULTING GROUP Morristown, New Jersey
Business Strategy Consultant/Advisor – Contract Based2014-2015

- Served as independent consultant advising private equity and venture-capital-backed companies on sales and commercial strategies.
- Conceptualized and implemented innovative revenue growth initiatives with existing and new customers.
- Structured, negotiated, and executed complex solution-oriented commercial transactions.
- Designed sales incentive compensation plans for business development functions, resulting in high-performing teams.

CHOICE LOGISTICS, INC. New York, New York
Senior Vice President, Account Management and Business Development2011-2014
 Privately Owned Company

- Served as head of account services/management, business development, and marketing for leading solutions provider of service supply chain logistics aimed at high-tech equipment manufacturers (OEMs).
- Developed strategic growth Initiatives for business to reach \$100M in revenue and \$10M EBITDA.
- Led Customer Excellence program to revamp management of strategic accounts.
- Grew FY11 and FY12 revenue +10% and EBITDA +40% Y/Y.

CATALENT PHARMA SOLUTIONS Somerset, New Jersey
Senior Vice President, Account Management and Business Development2009-2011
 Publicly Traded Company NYSE: CTLT

- Served as head of account management, business development and marketing for the \$160M Packaging Services division; part of the Medication Delivery Solutions (MDS) Business Unit.
- Restructured the account assignments and sales territories in US and Europe based on market segmentation
- Led the development and implementation of the Strategic Growth Plan for the Business Unit w/McKinsey and Co.
- Implemented a Customer Excellence and Innovation program w/ZS Associates, Inc. to include; customer contracting process, strategic sales, sales competencies model and customer experience team.
- Trained and deployed Miller Heiman and SPIN Strategic Selling methodologies.
- Managed Operations Excellence and Value Pricing initiatives to deliver profit +45% over target.

ADDITIONAL EXPERIENCE

GLOBAL SAFETY SURVEILLANCE, INC., D/B/A SENTRX Little Falls, New Jersey
Executive Vice President, Strategic Alliances and Business Development2002 to 2009
 Edison Partners Portfolio Company, [Portfolio | Edison Partners](#)
 Served as head of strategic partners, sales, and marketing for Edison Venture Portfolio Company, providing drug safety outsourcing services solutions (SaaS) to pharmaceutical and medical devices industries.
 Advisory Board Member.

INNAPHASE CORPORATION, INC. Philadelphia, Pennsylvania
President.....2001 to 2002
 Edison Partners Portfolio Company, [Portfolio | Edison Partners](#)
 Led software firm which provided Laboratory Information Management Software (LIMS) solutions to global biopharmaceutical research organizations.
 Negotiated and finalized the acquisition term sheet of InnaPhase by Thermo Fisher Scientific.

DENDRITE INTERNATIONAL, INC Morristown, New Jersey
President – SalesPlus Division.....1999-2001
 Led mid-tier division of Dendrite as result of board-approved Cornet acquisition. Developed and executed integration plan, including identification of synergies and growing revenue in targeted market segment.
Senior Vice President, Corporate Development.....1996-1999
 Served as head of Mergers & Acquisitions (M&A) department as well as Advisory Board Member.
Vice President, Software Development and Technical Services.....1993-1996
 Publicly Traded Company NYSE: DRTE
 Served as head of Software Product Development. Instrumental in bringing the company public (IPO) in June 1995.
Group Business Director.....1990-1993
 Edison Partners Portfolio Company, [Portfolio | Edison Partners](#)
 Managed strategic accounts and worldwide implementations of Sales Territory Management software across large pharmaceutical customers.

AMERICAN CYANAMID, INC Wayne, New Jersey
Business Director.....1986-1990
 Publicly Traded Company NYSE: ACY
 Managed global strategic materials sourcing initiatives for the pharmaceuticals and medical devices divisions.

EDUCATION

MONTREAL UNIVERSITY POLYTECHNIC INSTITUTE • Montreal
B. Sc. • Engineering, Operations Research & International Business

PROFESSIONAL DEVELOPMENT

Executive Development Program - York University Business Graduate Program, Toronto
 Executive Development Program - McGill Graduate School of Business, Montreal

Profile

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☒ I Agree

bnicoll93@gmail.com

Email Address

Bethany

First Name

Parrish

Last Name

Middle Initial

203 Kousa Tr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (919) 619-1930

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Which Board is your First Choice? *

☒ Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I believe that I bring the unique perspective of someone who has spent the past 25 years growing up in Chapel Hill and seeing firsthand the many ways that human services impact this community. I attended CHCCS from pre-K/Kindergarten through my senior year of high school, went to college at Appalachian State University, and returned home to Chapel Hill where I now live with my husband, who is a true Chapel Hill native. As a child I saw the significance of the support provided for children through non-profits such as the Hill Center and Boomerang (YMCA). As a teenager, I served food at Freedom House and participated in Meals on Wheels. As a young adult my family and I received support from Duke HomeCare & Hospice at the end of my father's battle with cancer. I am very aware of the broad income spectrum that exists in this town and even more aware of the many ways that human services provide support for people across that spectrum. I now work at a non-profit organization (RTI International) in the world of public health research and spend my days working on projects aimed at supporting underserved communities. I've received various equity, diversity, and inclusion-focused trainings at work, which also contribute to the perspective I would bring to this Human Services Advisory Board. I'm incredibly proud of the contribution I'm able to make through the work I do at RTI, and would be honored to have the opportunity to serve and give back to my local community here in the town of Chapel Hill.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Most recent relevant experience: Public health analyst/project manager at RTI International from 2020-present; Volunteer volleyball coach at ECHHS 2022; Head basketball + Asst. volleyball and soccer coach at Duke School (Erwin Rd) from 2015-2019; Program Consultant for Brookridge Soccer, LLC from 2015-2016 (worked with various athletic programs to generate funding, identify marketing opportunities, and support program development; and researched/analyzed client needs in order to align them with appropriate services).

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Public Health Analyst/Project
Manager

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

pryan0425@gmail.com

Email Address

Pamela

First Name

G

Middle Initial

Ryan

Last Name

101 Bay Colony Ct.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (703) 795-1494

Primary Phone

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

☒ Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring the perspective of someone who has worked in the human services field - specifically with low income populations facing food insecurity and homelessness - for over 20 years.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have experience with all federal nutrition assistance programs, both from a policy and implementation standpoint. I have worked extensively with Feeding America's network of food banks, and have written and managed grants supporting both emergency food program and homelessness prevention programs.

[PRyan_Resume_June_2022.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Business Analyst

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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PAMELA G. RYAN

101 Bay Colony Ct., Chapel Hill, NC 27517 ♦ (703) 795-1494 ♦ pryan0425@gmail.com

EXPERIENCE AND QUALIFICATIONS

Dynamic, knowledgeable and results-driven development professional with 20+ years of experience defining and managing the execution of strategic business processes for non-profit organizations. Particular strengths in relationship building, management, grant writing, and outreach, with a track-record of moving programs forward. Expert at engaging diverse groups of stakeholders, community leaders, and thought partners around specific issues and goals.

AREAS OF EXPERTISE

Strategic Planning • Business Analysis • Grant Writing • Collaboration & Engagement
Change Management • Fundraising and Event Management • Staff Development
Community Outreach • Fiscal Oversight

PROFESSIONAL EXPERIENCE

SMD Corporation, Manassas, VA

Senior Business Analyst, May 2019 – present

Part of an Agile team tasked to define, design, and plan the transition to automated Human Capital (HC) capabilities within the Department of Homeland Security.

Key Accomplishments

- Consolidated business requirements across all DHS Components to identify HC policy gaps
- Provided Subject Matter Expertise to guide others through business rules development
- Collaborated to drive solution strategy and support the review and approval of automated solutions
- Lead analyst for the design and launch of an Enterprise-wide Credential Management application

CASA CHILDREN'S INTERVENTION SERVICES (CASA CIS), Manassas, VA

Executive Director, Aug. 2016 – May 2019

Ensure ongoing programmatic excellence, rigorous program evaluation, and consistent quality of finance, administration, fundraising, communications and systems to support the organization's mission of providing advocate services to abused and neglected children in the court system across a four-county area.

Key Accomplishments:

- Successfully executed agency's highest grossing fundraising event.
- Created new Policy and Procedures Manuals for both Staff and Volunteers.
- Restructured finance department at a significant savings to the agency.
- Recruited, hired and trained five new staff members.
- Opened new offices serving the Fauquier and Warren County communities.
- Engaged CASA for the first time with other stakeholder workgroups and coalitions in four counties.
- Elected to represent the Prince William County Coalition for Human Services as a Board Member
- Recruited four new members to CASA's Board of Trustees

NORTHERN VIRGINIA FAMILY SERVICE (NVFS), Oakton, VA

Director of Anti-Hunger Programs, Dec. 2014 – Aug. 2016

Tasked with the creation of the Anti-Hunger Programs service area, and incorporating a wide range of anti-hunger strategies and nutrition education into the emergency food assistance program being administered on NVFS' SERVE campus in Manassas, VA, with a focus on combatting childhood hunger.

Key Accomplishments:

- Successfully managed a program budget of \$3.2 million.
- In 18 months, raised over \$405,000 in new grant funding to support program activities, including advocacy and outreach efforts at 19 Title 1 Prince William County Schools.
- Advocated for anti-hunger policies to benefit low-income families at both the state and local levels.

PAMELA G. RYAN, PAGE 2

▪ PROFESSIONAL EXPERIENCE (CONTINUED)

- Invited to meet with First Lady McAuliffe's Chief-of-Staff on numerous occasions to advocate for the expansion of federal nutrition programs in Greater Prince William County schools.
- Instituted programmatic changes that led to NVFS being named Capital Area Food Bank's 2016 Partner of the Year.
- Created a SNAP Outreach program to connect eligible families and individuals to SNAP benefits (formerly known as food stamps), which led to a staff member receiving PWC's Coalition for Human Services' 2016 Labor of Love award.
- Participated as a panelist at the 2016 Live Well! Community Connection Breakfast to share the impact food insecurity has on children and their development.
- Restructured existing 8,800 sq. ft. emergency food distribution center to a client-choice model serving over 3,000 clients each month, and incorporated nutrition education for children and their parents.

Director of Development, Feb. 2012-Nov. 2014

Oversee the successful execution of all fundraising appeals, giving programs, events, volunteer and internship programs, community outreach efforts and in-kind drives to meet the targeted fiscal and organizational goals of the agency's strategic plan. FY15 budget was \$33M.

Key Accomplishments:

- Exceeded unrestricted revenue goals in three consecutive fiscal years.
- Streamlined appeal process and developed a monthly, targeted appeal strategy to reach all categories of constituents contained in Raiser's Edge database.
- Successfully solicited major donor sponsorship of key events which realized \$550K net revenue
- Re-structured the development department to capitalize on individual employee strengths, growing the team to a total of six full-time professional exempt staff, two part-time staff, and an AmeriCorps VISTA.

GREATER PRINCE WILLIAM FOOD COUNCIL (GPWFC), Manassas, VA

Founder and Board President, April 2014 – December 2019

Founder of new community-based organization whose mission is to engage the residents of Greater Prince William County in the fight against hunger through education, collaboration, and the vision of a hunger-free community.

Key Accomplishments:

- Received funding through AARP's Virginia State Office to help increase participation in afterschool meals, school breakfast, as well as connect more low-income families to SNAP.
- Advocated for bringing Breakfast in the Classroom and alternative breakfast models to all three Prince William County school districts, culminating in an invitation to meet with First Lady Dorothy McAuliffe's Chief-of-Staff to discuss ways to increase breakfast participation in Prince William County.
- Connected Manassas Park Public Schools to the resources that enabled them to bring afterschool meals, as well as the Capital Area Food Bank's Family Market Program, to their campuses and community centers.
- June 2015 recipient of Leadership Prince William's *Kathy Ellington Leadership Award*, which recognizes an alumnus who used their leadership, skills and talents to accomplish something notable that has positively affected the Greater Prince William community.

FOOD RESEARCH AND ACTION CENTER (FRAC), Washington, DC

Development Associate, Sept. 2010 – Feb. 2012

Developed proactive strategies for maximizing giving among existing and prospective donors, including strengthening relationships with current donors, conducting prospect research, and laying the groundwork for cultivation of new foundation, corporate, and major gift prospects.

PAMELA G. RYAN, PAGE 3

PROFESSIONAL EXPERIENCE (CONTINUED)

Key Accomplishments:

- Wrote and submitted funding proposals that helped FRAC's state initiatives, D.C. Hunger Solutions and Maryland Hunger Solutions, meet established fundraising goals for both 2010 and 2011
- Assisted in the design and execution of year-end appeal campaigns that brought in financial gifts in excess of projections.
- Established strong relationships with local foundation staff to maximize giving in support of state initiative programs, whose focus is on ending childhood hunger in their respective jurisdictions.

WESTERN FAIRFAX CHRISTIAN MINISTRIES (WFCM), Chantilly, VA

Director of Development, Feb. 2008 – Sept. 2010

Designed and enacted the agency's first full-time development program with a robust grant writing focus. Duties included identifying funding sources, securing government and foundation funding, identification and stewardship of major donors, and cultivation of new donors through a variety of giving programs to support programming focused on ending hunger and homelessness in Fairfax County.

Key Accomplishments:

- Exceeded fiscal year 2010 budget objectives by 100 percent in only six months.
- Submitted successful application for inclusion in The Catalogue for Philanthropy, D.C. Metro Area.
- Gave community outreach presentations throughout the agency's six zip-code service area resulting in significant increases in both financial and in-kind donors.

SEER TECHNOLOGIES, Cary, NC

Worldwide Procurement Manager, Oct. 1991 – Oct. 1995

Overall procurement responsibility for SEER locations throughout the United States, Europe and South America, including management of the proposal process, evaluation of competitive bids, award and negotiation of contracts. Managed all internal audits, including software license compliance, as company was getting ready for its Initial Public Offering (IPO).

IBM CORPORATION, Armonk, NY

Senior Contract Administrator, Jan. 1982 – Sept. 1989 and Jun. 1996 – Sept. 2001

Ten years of management experience, including management of an internal audit function responsible for auditing the divisions' worldwide procurement operations. Final assignment included responsibility for writing and negotiating multi-million dollar outsourcing agreements and contracts. Authored and edited technical manuals to support internal education programs.

EDUCATION / AWARDS

- The Ohio State University, Columbus, OH, BA in History
- Voted one of Prince William Living's *Influential Women of 2017*
- Leadership Prince William's *Kathy Ellington Leadership Award* - 2015
- Leadership Prince William Alumnus- Class of 2014
- Tante Marie School of Cookery, Woking, Surrey, England, Cordon Bleu Diploma

PAST PROFESSIONAL AFFILIATIONS

- Board President, Greater Prince William Food Council, Manassas, VA
- Board Member, Prince William County Coalition for Human Services, Woodbridge, VA
- Member, Board of Regents, Leadership Prince William, Manassas, VA
- Member, Board of Trustees, CASA Children's Intervention Services
- Member, D.C. Hunger Solutions Leadership Council, Washington, DC

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

rileysullivan35@gmail.com

Email Address

Riley

First Name

D

Middle Initial

Sullivan

Last Name

304 Copperline Dr

Street Address

Apt. R

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (734) 276-7898

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Which Board is your First Choice? *

☒ Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

What I love most about Chapel Hill is its diversity of backgrounds. And as a young adult in our community, I feel a responsibility to represent the wants, needs, and perspectives of younger residents of Chapel Hill. As a student at UNC, I feel a disconnect between us and the rest of the town. My philosophy is that if I am not part of the solution to our problems, I am reinforcing them. If I serve on one of the boards I am interested in serving on, I will use my position to attempt to make our city an even better place for everyone. Across the United States, young people are dealing with a mental health and overdose epidemic. As a sociology major and young adult, I bring two perspectives to this board. First, from an academic sense and how policy and broader influences impact these issues. But also, from the position of a young adult, I actively see the need for more resources, and it gives me a pulse on what types are warranted. As for the housing advisory board, I bring the experience of having worked in maintenance at an apartment complex. While that may not initially seem too relevant, maintenance staff have experience working on the ground in the housing market. To put it in simple terms, we understand how housing works from a regulatory, business, and operational perspective. I do not work in the industry anymore, but having worked in it, I have seen many problems.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a junior sociology major at UNC, plan on enrolling in a dual law degree/Ph.D. in sociology program after graduating. My research interest is analyzing the relationship between ideological tensions, social problems, and law/policy. Outside of school, I have experience working on political campaigns, interning in a state-level legislative position, and working in non-profit administration. I am also a member of the Teach Initiative, a coalition of students at UNC who educate youth about substance use and mental health from a harm reduction, resource-based, and expert-backed perspective. On the side, I sometimes write for the Triangle Blog Blog.

[Spring_2023.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Sociology Student

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

RILEY D. SULLIVAN

(734) 276-7898 – rileysullivan35@gmail.com – 304 Copperline Dr., Apt. R, Chapel Hill, NC

Education

Bachelor of Arts, The University of North Carolina Chapel Hill, May 2024

Major: Sociology

GPA: 3.82/4.00

Work Experience

Substance Use Committee Member, TEACH initiative, Chapel Hill, NC September 2022-Present

- Researched current trends in substance use and best harm reduction practices
- Developed age-appropriate substance use curriculum for high school aged students
- Presented the organizations substance use curriculum to high school classes and community organizations

Legislative Intern, State Rep. Regina Weiss, Lansing, MI, January 2022-April 2022

- Independently research issues and legislation the legislator's needs.
- Drafted materials to legislative committee.
- Compose letters to members of congress and others who influence policy related to the constituency.
- Facilitated responses to constituent mail.
- Consolidated unemployment system feedback

Office Coordinator, Camp Mendocino/ Boys and Girls Club of San Francisco, Fort Bragg, CA, June 2022-August 2022

- Facilitated responses to camper's parent's email.
- Organized camper daily schedules for the camp leadership team.
- Consolidated unemployment system feedback

Campaign Staff, Tom Wells for Congress, Remote, April 2021-August 2022

- Managed a team of two graphic designers developing social media content
- Managed technical aspects of the campaigns phone banking systems
- Researched policies and helped the candidate their stance on them

Volunteer Experience

- Triangle Blog Blog, Contributing Writer, 2023-Present

- Guilford for All, 2020-Present

Profile

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Public Records Statement

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☒ I Agree

mpwilliams@unc.edu

Email Address

Megan

First Name

P

Middle Initial

Williams

Last Name

205 Westside Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 623-3767

Primary Phone

Home: (919) 623-3767

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

Select a Seat Category for the Chapel Hill Public Library Advisory Board *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Chapel Hill Library Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am interested in serving to support the Library's "creating connections" mission. As a nurse, I find that community outreach is at the heart of health promotion, and I would be honored to serve the Chapel Hill community in this role.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I bring board leadership and service experience as Past-president of the North Carolina Nurses Association.

[MPWilliams UNC CV.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Faculty

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree *

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**THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
SCHOOL OF NURSING**

CURRICULUM VITAE

NAME: Megan Parpart Williams **PHONE:** (919) 623-3767

HOME ADDRESS: 205 Westside Drive, Chapel Hill, NC 27516

EMAIL: mpwilliams@unc.edu

LICENSURES and CERTIFICATIONS:

Licensure:

Registered Nurse {North Carolina}
License Number: 161638
Status: Active
Compact Status: Multi State
Original Date of Licensure: 9/22/1998
Expiration: 9/30/2023

Family Nurse Practitioner {North Carolina}
License Number: 201693
Status: Inactive
Initial Approval Date: 12/19/2002
Expiration:

Certifications:

Family Nurse Practitioner (FNP-BC) by the American Nurses
Credentialing Center (AACN)
Certification #0372453
Expiration: 10/15/2022

BLS for Healthcare Providers by the American Heart Association (AHA)
Expiration: 8/2024

EDUCATION:

Degree	Institution & Location	Dates	Major
EdD	UNC-Chapel Hill, Chapel Hill, NC	2010-2017	Education/Curriculum & Instruction
MSN	Duke University, Durham, NC	1999-2002	Nursing/Family Nurse Practitioner
BSN	UNC-Wilmington, Wilmington, NC	1995-1998	Nursing

AS	William Peace University, Raleigh, NC	1993-1995	Biology
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PROFESSIONAL EXPERIENCE:**ACADEMIC EMPLOYMENT:**

Institution or Firm	Position/Rank	Dates
UNC-Chapel Hill	Associate Professor	2019-
UNC-Chapel Hill	Assistant Professor	2018-2019
UNC-Chapel Hill	Assistant Professor: Lead Faculty Undergraduate Division	2017-2018
UNC-Chapel Hill	Assistant Professor	2008-2017
UNC-Chapel Hill	Clinical Instructor	2003-2008

OTHER EMPLOYMENT:

Institution or Firm	Position/Rank	Dates
UNC-Chapel Hill Campus Health Services (CHS)	Family Nurse Practitioner (fall/spring; weekends prn)	2018-
UNC-Chapel Hill Campus Health Services (CHS)	Family Nurse Practitioner (fall/spring; weekends; 8 hrs/month)	2011-2017
Targetcare, Inc	Family Nurse Practitioner (per diem)	2010-2017
MinuteClinic	Family Nurse Practitioner (per diem)	2008-2010
Duke University Medical Center	Family Nurse Practitioner	2004-2006
Oxford Family Physicians	Family Nurse Practitioner	2002-2004
Duke University Medical Center	Clinical Nurse	1998-2006

HONORS

Date	Honor
February 2015	UNC-CH School of Nursing Alumni Association Honorary Alumni Award
May 2012	2012 UNC-Wilmington School of Nursing Outstanding Alumni Award
October 2010	NCNA Outstanding Service Award
January 2009	Johnson and Progue Scholarships Faculty Mentor
August 2007	UNC-CH School of Nursing Outstanding Clinical Teaching Award ABSN program

BIBLIOGRAPHY AND PRODUCTS OF SCHOLARSHIP (as applicable):**Invited Presentations**

October 26, 2018 Title: The Meaning and Importance of Curriculum Development for the 21st Century. Nurse Educator Update, Center for Lifelong Learning, Chapel Hill, North Carolina.

May 24, 2018 Title: Simulation: Bringing Reality to the Virtual World. Excellence in Teaching for Nurse Educators, Center for Lifelong Learning, Chapel Hill, North Carolina.

March 23, 2018, Title: Mentoring, Growing Leaders and Planning for Succession. Center for Lifelong Learning (CLL) Excellence in Nursing Leadership, Chapel Hill, North Carolina.

May 24, 2017 Title: Simulation: Bringing Reality to the Virtual World. Excellence in Teaching for Nurse Educators, Center for Lifelong Learning, Chapel Hill, North Carolina.

May 7, 2016 UNC-CH School of Nursing Graduation Speaker, Chapel Hill, North Carolina.

April 7, 2016, Title: Annual Nursing Professions Panel. Alpha Epsilon Delta pre-health honor society, Chapel Hill, North Carolina.

April 21, 2014, Title: Nursing Forward. Davidson Community College, Association of Nursing Students, Davidson, North Carolina.

Nursing Notes. "North Carolina Nursing Student Reaches Out In Food Bank Program". *Nursing Notes Live*. N.p., 2013. Web. 21 Apr. 2016. <http://mediccast.com/nursingnotes/2013/12/north-carolina-nursing-student-reaches-out-in-food-bank-program/>

November 16, 2013 Title: Pediatric Nursing, North Carolina Area Health Education Center,

April 4, 2013, Title: Invest in Nursing. NC Area Health Education Center, Rex Healthcare, Raleigh, North Carolina.

August 14, 2007, Title: Communication Skills: Using SBAR in the Clinical Setting. Clinical Faculty Workshop, UNC-CH School of Nursing, Chapel Hill, North Carolina.

August 14, 2007, Title: Clinical Guidelines: "Just what is your style?" Clinical Faculty Workshop, UNC-CH School of Nursing, Chapel Hill, North Carolina.

August 22, 2008, Title: Developing Clinical Relationships, Clinical Faculty Workshop, UNC-CH School of Nursing, Chapel Hill, North Carolina.

October 3, 2008, Title: Communication Skills: Do You Speak SBAR? NCANS Conference, Durham, North Carolina.

Refereed

September 15, 2022, Title: Academic-Practice Partnerships to Strengthen the Nursing Workforce, North Carolina Nurses Association Annual Convention, Raleigh, North Carolina

April 4, 2016, Title: Advanced Practice Nurses Interested in Careers in Academia, North Carolina Nurses Association, Nurse Practitioner Spring Symposium; Wilmington, North Carolina.

April 7, 2008, Title: Unfolding Case Study: An Integrative Approach, 5th Annual Education Summit 2008, UNC Friday Center, presented by the NC Board of Nursing, Chapel Hill, NC

Poster Presentations:

September 2022, Williams, M.P. Lessons Learned: Photo Elicitation as a Tool for Program Evaluation. National League for Nursing, Las Vegas, NV.

October 2019, Williams, M.P., Brisky, C. & Rimmner, S. Transforming the Future of Nursing Education through a Nurse Faculty Fellowship Program. American Association Colleges of Nursing, Orlando, FL.

September 2019, Williams, M.P. & Li, Y. North Carolina nurse leader project: A replication study to assess nurse leadership capacity. North Carolina Nurses Association, Winston-Salem, NC.

April 2017, Williams, M. P. Defining Nurse Leadership: Nurses' Perceptions of Nurse Leadership and the Conditions that Influence Its Development. Sigma Theta Tau Alpha Alpha Chapter, Chapel Hill, NC.

Publications:

Williams, M. P., & Li, Y. (2019). North Carolina nurse leader project: A replication study to assess nurse leadership capacity. *JONA: The Journal of Nursing Administration*, 49(5), 256-259. doi:10.1097/NNA.0000000000000747

Fleming, L., Lorenzen, R., Stanek, J., Williams, M., & Mendel, H. (2019). Transitions in care model for a senior-level clinical immersion experience. *Nurse Educator*, 1. doi:10.1097/NNE.0000000000000657

Williams, M. (2015). Proud to be an NCNA member. *Tar Heel Nurse*, 77(5), 11.

Williams, M. (2015). President's message: The pursuit of nursing excellence. *Tar Heel Nurse*, 77(5), 4.

Williams, M. (2015). President's message: Road Construction Ahead. *Tar Heel Nurse*, 77(4), 4.

Williams, M. (2015). President's message: Happy Nurses Week 2015!. *Tar Heel Nurse*, 77(3), 4.

Williams, M. (2015). President's message: Expert power. *Tar Heel Nurse*, 77(2), 3.

Williams, M. (2015). President's message: How will you make a difference in 2015?. *Tar Heel Nurse*, 77(1), 4.

Williams, M. (2014). President's message: Lean forward. *Tar Heel Nurse*, 76(4), 4.
 Williams, M. (2014). President's message: Are you invested in NCNA?. *Tar Heel Nurse*, 76(3), 4.
 Williams, M. (2014). President's message: Our shared responsibility. *Tar Heel Nurse*, 76(2), 4.
 Williams, M. (2013). President's message: Bringing the vision to life. *Tar Heel Nurse*, 75(4),

Dissertation

Williams, M. P. (2017). Defining nurse leadership: Nurses' perceptions of nurse leadership and the conditions that influence its development (Doctoral dissertation). Retrieved from [ProQuest Dissertations Publishing](#).

RESEARCH ACTIVITIES:

Research Grants:

01/01/16 - 12/31/16 (PI)
 "North Carolina Nurse Leaders Project"
 Junior Faculty Development Award
 Annual Direct Costs: \$7500
 Total Direct Costs: \$7500

TEACHING ACTIVITIES:

Training Grants:

07/01/18-06/30/22 (PI)
 "Invest in Nursing: An Educational Redesign to Strengthen the Primary Care Workforce" Health Resources Services Administration Nurse Education, Practice, Quality and Retention-Registered Nurses in Primary Care Award (NEPQ-RNPC)
 Total Funding: \$2,396,978.00

PROFESSIONAL SERVICE:

Memberships and Positions Held in Professional Organizations

Organization	Role	Dates
North Carolina Foundation for Nursing	Board Member, President	2020-present
Piedmont Health Board Quality Committee	Member	2019-present
North Carolina Nurses Association	Member	1998-present
North Carolina Nurses Association	President	2013-2015
North Carolina Nurses Association	President-elect	2011-2013
North Carolina League for Nursing	Member	2008-present
North Carolina League for Nursing	Board member	2008-2013
American Nurses Association House of Delegates	NCNA Delegate	2010 & 2012
American Nurses Association Congress on Nursing Practice and Economics	Elected member	2010-2012

North Carolina Nurses Association	Triangle Region President	2009-2010
North Carolina Nurses Association	Triangle Region Secretary	2008-2009
UNC-Wilmington Alumni Board	School of Nursing Representative	1999-2003

UNIVERSITY SERVICE

University Committees

Committee	Role	Dates
Faculty Assembly Delegation	Chair	2018-2021
Faculty Assembly Delegation	Alternate	2016-2018
College of Arts and Sciences Curriculum 2019	Member Experiential Education Taskforce	2016-2017
Faculty Council	Elected SON Representative	2014-2017
Carolina Leadership Mentor	Mentor	2009-2012

School of Nursing Committees

Committee	Role	Dates
Faculty Executive Committee	BEC Chair	2019-
Baccalaureate Executive Committee	Chair	2019-
SON Curriculum Implementation Team	Team Lead	2018-2019
Student Health Action Coalition (SHAC)	Faculty Advisor	Fall 2018
SON Curriculum 2019 Steering Committee	BSN Chair	2017-2018
Appointment, promotion and reappointment (SON APR)	Elected member	2016-2019
SON Quality & Safety Series	Member	2016-2018
SON Executive Dean/Associate Dean for Academics	Search Committee Member	2017
vSim & Coursepoint+ task force	Task force member	2016-2018
Baccalaureate Executive Committee	At-large member	2015-; 2007-2012
SON Workload Task force	Member	2016-2017
BEC Philosophy and Conceptual Framework	Task force chair	2016-2017
SON Interprofessional Education Committee	Member	2015-2017
Association of Nursing Students	Faculty Advisor	2007-2017
UNC Academic-Practice Partnership Workgroup	Appointed member	2016
BEC Program Objectives revision	Task force	2016
Faculty Development Committee	Member	2006-2011



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 20., **File #:** [23-0417], **Version:** 1

Meeting Date: 5/10/2023

Appointments to the Planning Commission.

Staff:

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Brenton Hodge, Assistant Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council make appointments to the Planning Commission for four seats.



Attachments:

- Council Interview Committee Recommendation
- Board Recommendation
- Ballot
- Applications

MEMORANDUM

TO: Mayor and Town Council

FROM: Council Committee: Planning Commission Interviews
(Council Members Anderson, Berry & Stegman)

SUBJECT: Recommendation for the vacancy(s) and upcoming vacancy(s)

DATE: April 28, 2023

RECOMMENDATION: The Council Committee: Planning Commission interviews met on Friday, April 28, 2023 at 2 PM and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Jonathan Mitchell, Reappointment, Town Resident
- Elizabeth Losos, Reappointment, Community Design Commission Champion
- Geoffrey Green, Appointment, Transportation and Connectivity Advisory Board Champion
- E. Strother Murray-ndinga, Appointment, Town Resident

SPECIAL REQUEST(s): None

BACKGROUND: The Council Committee interviewed Pamela Cooper, Ken Faulkner, Geoffrey Green, Cecelia Greenbarr, Ashok Lamichhane, Elizabeth Losos, Jonathan Mitchell, E. Strother Murray-ndinga, and Aaron Shah. Kent Earnhardt, Emanuel Kearney, and Gabriel Scott confirmed their interest in the Commission but were unable to attend the interview committee meeting.

The Committee Recommends Jonathan Mitchell, Elizabeth Losos, Geoffrey Green, and E. Strother Murray-ndinga by unanimous vote. Council members would like to see incumbents Jonathan Mitchell and Elizabeth Losos continue to do a great job. Geoffrey Green's expertise and background will help with the LUMO rewrite. E. Strother Murray-ndinga has overall good experience, a former diplomat so good at working with others, and understands and supports town vision/complete community objectives.

Note: Communications and Public Affairs notes that the Council Committee: Planning Commission Interviews reviewed the following applications: Pamela Cooper, Kent Earnhardt, Ken Faulkner, Geoffrey Green, Cecelia Greenbarr, Emanuel Kearney, Ashok Lamichhane, Elizabeth Losos, Jonathan Mitchell, E. Strother Murray-ndinga, Gabriel Scott, and Aaron Shah. No additional applications were received.

MEMORANDUM

TO: Mayor and Town Council
TO: Mayor and Town Council
FROM: Jon Michell, Chair
SUBJECT: Recommendation for the vacancy(s)
DATE: April 18, 2023

RECOMMENDATION: The Planning Commission met on Tuesday, April 18, 2023 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

The current board would be happy to serve with any of the applicants.

SPECIAL REQUEST(s): No Comment

BACKGROUND:

Geoffrey Green: Is knowledgeable in planning and code writing. Has professional planning expertise and education. Could be valuable for the LUMO rewrite.

Cecelia Greenebarr: Clearly has a deep tie to community. An interest in serving the community. Has gone above and beyond.

Ashok Lamichhane: Provides insight from an immigrant community in the Town. Could reflect first generation residents. Background could reflect challenges to newcomer to Town. May be less familiar with Chapel Hill.

Note: Communications and Public Affairs notes that the Planning Commission reviewed the following applications: Pamela Cooper, Kent Earnhardt, Ken Faulkner, Geoffrey Green, Cecelia Greenebarr, Emanuel Kearney, Ashok Lamichhane, Elizabeth Losos (incumbent) Jonathan Mitchell (incumbent), E Strother Murray-ndinga, Gabriel Scott, and Aaron Shah. No additional applications were received between April 18, 2023 and May 3, 2023 for the Planning Commission.

BALLOT**PLANNING COMMISSION****MAY 10, 2023**

Total Membership:	10	(The Planning Commission is composed of ten (10) members. Eight (8) members, appointed by the Council, shall reside within the corporate limits of Chapel Hill. One (1) member, appointed by the Orange County Board of Commissioners, shall reside within the Town's extraterritorial planning jurisdiction (ETJ). One (1) member, appointed by the Orange County Board of Commissioners, shall reside within the Town's ETJ or Joint Planning Transition Area (JPA)).
Current Membership:	9	(1 Females, 8 Males; [2] African American, [6] Caucasian/Non-Hispanic [1] Hispanic; [1] 25-34, [6] 35-54, [2] over 55)
Current Vacancies:	1	(1 ETJ Resident)
Upcoming Vacancies:	3	(3 Town Resident)
Number of Applicants:	12	

Please vote for up to four (4) Town Residents.**

_____ Pamela Cooper	_____ Elizabeth Losos (incumbent)
_____ Kent Earnhardt	_____ Jonathan Mitchell (Incumbent)
_____ Ken Faulkner	_____ E Strother Murray-ndinga
_____ Geoffrey Green	_____ Gabriel Scott(ETJ)
_____ Cecelia Greenbarr	_____ Aaron Shah
_____ Emanuel Kearney	
_____ Ashok Lamichane	

**** Orange County did not fill their seat by June 3, 2022, so the Council may appoint a Town Resident or ETJ Resident.**

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

pcooper@email.unc.edu

Email Address

Pamela

First Name

A

Middle Initial

Cooper

Last Name

75 Fernwood Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (919) 619-1596

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☒ Chapel Hill Resident

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Community Design Commission Champion

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Email

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am interested in serving on these Boards primarily because I have lived in Chapel Hill for 33 years and want to promote the well-being and prosperity of the place I love and have come to call home. I would like to participate in Town discussions of planning, environmental strategy, community design, and housing. These four areas are crucially important to the growth, thriving, and future of Chapel Hill and I would like to share in decisions affecting them. I raised my daughter here and care deeply about public issues like green space, education, parks and recreation, and livability. Having worked at UNC for 33 years as a professor of English literature and language, I will approach public service with an educated, experienced, humanist outlook. I know Chapel Hill intimately, care about its people, and have been a part of its workforce for a long time. Issues of livability, conservation, and progress are deeply meaningful to me. Originally from South Africa and long resident in the United States, I believe I have much to offer as a woman, a mother, a teacher, and a writer. I lack direct professional experience but am eager to learn and can bring to the position the benefits of long work/life experience and a cosmopolitan education.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a humanist education, acquired in Johannesburg and Toronto, which has given me skills in analysis, logic, critical thinking, effective writing, and various aspects of aesthetics. My Ph.D is in English literature, a field in which I have published. I have over forty years of college teaching experience in three countries. As a professor at UNC I'm familiar with the workings of a great institution and have spent many years working with people -- as a colleague, administrator, teacher and mentor. I'm deeply interested in town planning, environmental issues, and housing and continue to read widely about community building, place-making, and design.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

Environmental studies is one of my professional interests -- including the study of town planning and design.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *☒ Caucasian/Non-Hispanic**Gender ***☒ Female**If other, please describe:****Please select your age from the following list. ***☒ over 55University Professor

Occupation

Are you a caregiver for or identify with a disability?☐ Yes ☒ No**Have you participated in the Peoples Academy?**☐ Yes ☒ No**Are you a Town of Chapel Hill employee?**☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

earnhardtkent@aol.com

Email Address

Kent

First Name

Earnhardt

Middle Initial

Last Name

500 Formosa Lane

Street Address

5317

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 231-8530

Primary Phone

Mobile: (919) 607-2500

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Email
☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Long relevant life experience in lower-income and affordable housing, due to disability and poverty. Lifelong interest in anti-poverty programs and work -- including: 1964 North Carolina Fund Volunteers "First 100 College Students" for volunteer antipoverty program; working in US "War on Poverty" in 1965-68 as Summer Intern in Research, Policy, Programming, and Evaluation, and in Community Action Program; volunteer outreach work in black voter registration prior to 1964 US election.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

A long life of diverse and relevant experience -- including: birth and growing up in/returning to North Carolina (41 years), living in DC (1 year), (US territory of) Puerto Rico (14 years), California (2 years), upstate New York (1 year), and Georgia (21 years). Due to my diverse experience of living in Puerto Rico, I experienced and enjoyed substantial acculturation (often as a minority of one); and evaluate, consider and self-classify myself as bicultural/biethnic North American/Hispanic Latino. Speak Spanish.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

BA in Sociology (Duke), M. of Planning Degree (U-Puerto Rico), PhD in City and Regional Planning (UC-Berkeley), JD Degree (Georgia State). Specialized education in socio-economic demography and social programs and policies planning --which I have taught in Cornell University and U. of Puerto Rico schools of planning, and in which I worked for Puerto Rico Planning Board. Drafted US agency report on "Social Conditions and Human Services Programs in Puerto Rico" for US Economic Study of PR.

[2022-](#)

[Summary Resume for Chapel Hill Boards and Commissions.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Other

Gender *

☒ Male

If other, please describe:

Biethnic North American/Hispanic

Please select your age from the following list. *

☒ over 55

Advocate: Disability, Senior,
Affordable Housing,
Hispanic/Latino

Occupation

Are you a caregiver for or identify with a disability?

☒ Yes ☐ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Kent Earnhardt, JD,
PhD

Summary Resume for Chapel Hill Boards and Commissions

Education: Duke University; Durham, NC: BA in Sociology --- Univ. of Puerto Rico; San Juan, PR: Master of Planning (Urban, Regional, Social, Economic) --- UC-Berkeley; Berkeley, California; PhD in City and Regional Planning --- Georgia State University College of Law; Atlanta, Georgia: Juris Doctorate (JD).

Work Experience: My work experience extends over fifty-seven years, since I graduated from Duke University in 1965 -- when I first went to work in DC in the think tank of the "War on Poverty". I learned from and still consider relevant all my work experience. Due to a lifelong disability of mental illness of depression, first diagnosed at Duke University in 1962; my extended education; and going on Social Security Disability Insurance in 1992 -- most of my work experience has transitioned over time from past paid employment work to diverse and ongoing volunteer work over a period of thirty years. I also consider all of my Lived Life Experience quite relevant. Detailed resumes of my employment and volunteer work are available.

Publications/Presentations: My publications relate to my past fifteen-year academic and professional residence and work in Puerto Rico --where I learned Spanish, and experienced acculturation, such that I now consider myself bicultural/biethnic. Those publications include Politics and Population in the Caribbean, and Development Planning and Population Policy in Puerto Rico (my PhD dissertation for UC-Berkeley). My presentations include a long list about Social Security Disability Work Incentives presented at many Disability Advocacy Conferences (detailed list available).

Honors: My honors are primarily volunteer service on multiple boards, etc. including: Wake County Human Services Board to represent persons with mental illness -- until services divested under Mental Health Medicaid Waiver to Alliance. Then served maximum of two terms on Wake County Consumer and Family Advisory Committee (CFAC). (Pending member of Orange County CFAC.) Member of NAMI-NC Board of Directors (several years).

Have served on three NC Protection and Advocacy (P&A) Boards, and also on their Protection and Advocacy for Persons with Mental Illness (PAIMI) Advisory Councils: (1) Governor's Advocacy Council for Persons with Disabilities (GACPD), (2) Carolina Legal Services (CLA). and (3) Disability Rights North Carolina (DRNC). Current Member of Monarch NC Board of Directors (several years).

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☒ I Agree

kgfaulkner@gmail.com

Email Address

Ken

First Name

Faulkner

Last Name

Middle Initial

519 Dogwood Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 748-0510

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

☒ Bicycle Advocate and Chapel Hill Resident

Which Board is your First Choice? *

☒ Transportation and Connectivity Advisory Board

How did you find out about this opportunity? (select all that apply)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am an avid walker and cyclist that routinely bicycles throughout Chapel Hill. I can bring the perspective of the non-driver and also help generate ideas to reach the goal of no pedestrian/cyclist accidents to our area.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Road and mountain cyclist (2000 miles per year).

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

My interest is to promote growth but in a way that preserves the historic nature of our community.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

Adjunct Faculty at UNC,
Retired Executive

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

geoff@stuebegreen.com

Email Address

Geoffrey

First Name

Green

Last Name

Middle Initial

111 Simerville Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (617) 308-1576

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Board of Adjustment

Select a Seat Category for Board of Adjustment *

☒ Chapel Hill Town Resident

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Transportation and Connectivity Advisory Board Champion

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a masters' degree in City and Regional Planning from UNC Chapel Hill and have worked as a professional planner since 2013. In my current job, which is located in Chapel Hill I have held since July 2019, I work with local governments throughout the country to help them plan their communities and make comprehensive revisions to their development codes. That has proven very helpful during my service on the Board of Adjustment, and I think will be a very helpful perspective on the Planning Commission, especially as the town undertakes its own development code rewrite. In addition, my primary means of transportation is my electric bike and I perform most of my regular errands such as grocery shopping via bike. Relying on my bike for transportation gives me a good perspective into how and where Chapel Hill succeeds in making it easy to live, work, and play without relying on a car, as well as where the Town falls short. In light of the growing threat of climate change and our desire to increase the Town's commercial tax base, relieving residents of some of the Town's relatively high property tax burden, I think my perspective using very low-carbon means of transportation would be useful as the town considers its future development patterns.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As discussed above, I am a professional planner. I have a law degree (I am not admitted to practice in the North Carolina), which helps me understand the legal limitations around the types of zoning regulations that the Town can implement and enforce, as well as the role of the Board of Adjustment in adjudicating appeals from decisions of the Planning Commission and the Historic District Commission, among others, and the Planning Commission's role as a decision-making body and as an advisory body. In addition, I have served as chair of the Board of Adjustment where adherence to procedure is critical, due to the quasi-judicial nature of our proceedings, and have become comfortable with running a meeting and using Robert's Rules of Order.

Question applies to Board of Adjustment

Do you have special interest, experience, or education/training in city planning or related fields? If yes, please explain.

Yes. As discussed above, I have a master's degree in City and Regional Planning from UNC and have worked as a professional planner for nearly ten years, and an important part of my current job is drafting zoning ordinances, including procedures for boards of adjustment and drafting the standards that apply to the boards' decisionmaking. I have served as chair of the Board of Adjustment since last summer and am familiar with the rules of adjudicating meetings, both in my role as chair and from my professional work.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

Yes. As discussed above, I have a master's degree in City and Regional Planning from UNC and have worked as a professional planner for nearly ten years. For five years I worked at GoTriangle on various regional transit-related transportation planning projects, and since that time I have worked for a local private consulting forms on planning projects throughout the southeast and the nation, primarily involving updates to zoning and subdivision ordinances.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Planner

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

greenebarr@ceceliagreenebarr.com

Email Address

Cecelia

First Name

E

Middle Initial

Greenebarr

Last Name

355 Abbot Place

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 537-8677

Primary Phone

Mobile: (919) 972-8851

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

I'm a participant in The Chamber for a Greater Chapel Hill-Carrboro Leadership 2022 Cohort. Part of our program includes getting involved. Chapel Hill is my hometown. I have moved back home after living outside of the state since graduating from college, hence my years as a resident is split between childhood and recent return.

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a native Chapel Hill resident, whose family is connected for several generations, I see the changes and understand the need for harmony between historical charm and economic development. In my 29+ years of ministry and pastoral work in northern and midwestern states, I've always contended that Chapel Hill is a unique and special place to live. It is my desire to ensure our growth while maintaining our integrity.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My interest in serving on this board is based upon my love and loyalty to Chapel Hill life! As a child, we knew experienced our hometown in two distinct sects; the campus life and the residential life. Downtown Chapel Hill was the place where the two towns intersected with greater ease. From my careers in public school education, financial management, government contracting, and community engagement via the pastoral ministry my skills and abilities are multi-faceted.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

I have not worked in these departments, but having served as a pastor for many years in Detroit, I've assisted congregants as they have navigated the impact of planning commission decisions. However, as a native of Chapel Hill, my most significant interest is in the future of my hometown.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ African American

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

Book Publisher

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☒ Yes ☐ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

plemanuel@yahoo.com

Email Address

Emanuel

First Name

A

Middle Initial

Kearney

Last Name

96 Hamilton Rd

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (919) 797-7436

Primary Phone

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

☒ Chapel Hill Town Resident

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

- ☒ Open House Event
☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Peoples Academy

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Life Experience

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Prior HSAC member in Durham NC.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

Participated in and supported efforts to promote the short lived Master Leasing program

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Other

Gender *

☒ Male

If other, please describe:

Black American

Please select your age from the following list. *

☒ over 55

Retired

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☒ Yes ☐ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

alamichh@yahoo.com

Email Address

Ashok

First Name

Lamichhane

Last Name

Middle Initial

101 Overlook Point

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Chapel Hill

City

NC

State

27514

Postal Code

Home: (646) 591-6107

Primary Phone

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

☒ Chapel Hill Town Resident

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Chapel Hill Downtown Partnership

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Face book

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am an Accountant with 20 years of experiences

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am an Accountant with 20 years of experiences

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

I am an Accountant with 20 years of experiences

[Ashok_Lamichhane-RResume_2_.docx](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

☒ Asian or Pacific Islander

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Accountant

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Ashok Lamichhane
101 Overlook Point, Chapel Hill NC 27514
Cell: 646 591 6107: E-mail alamichh@yahoo.com

PROFESSIONAL EXPERIENCE:**Summit CPA Group-A Division of Andrs CPA's and Advisors -Tax Manager****11/15/2022-Present6/2022**

- Manage all aspects of CFO Level services and clients to small and midsized companies.
- Directly manage a team of senior accountants.
- Tax preparation review and preparation in timely manner
- Identify tax savings opportunities through internally crafted strategies and coordinate with third-party credit provider
- Coordinate the tax planning and projections with corporate and partnership clients.

Compass Tax Services LLC- Triangle Area-NC**11/2021-6/2022**

Manage all financial areas and oversee operational aspects of five area locations.

- Administer daily operations to ensure policies were adhered to and understood by sales team
- Direct training workshops for franchisees and managers in customer service, company policies and sales growth.
- Create innovative marketing campaigns to drive business to all stores.
- .

LANDMARK MANAGEMENT INC. -MULTI-FAMILY OFFICE**8/7/13-11/15/2021**

- Prepared numerous tax returns (1040, 1041, 1065, 1120, 1120S) as assigned which include reviewing the books and records and supporting documentation as needed.
- Keeping up with latest the changes in laws and filing requirements at the Federal and State levels.
- Reviewed and responded to tax notices including follow-up, as necessary.
- Obtained and maintain sufficient knowledge of all the unusual tax issues that occur with various types of investments such as Hedge Funds, Private Equity, Oil & Gas etc., since the investments in the office are in numerous types of assets classes.
- Maintained the integrity and inputting tax information into the tax allocation worksheets including using and devising numerous checks and balances within the sheets to assure maintain the integrity of the results.
- Developed processes to enhance tax return preparation and estimates.
- Researched issues and present the results in a logical way along with a conclusion or opinion.
- Complete knowledge of how the office investment vehicles operate including family ownership at all levels.
- Maintained financial security and integrity by following established internal controls
- Maintained effective communication with tax authorities and office personnel.
- Prepared of other schedules & analyses as requested and perform other duties as assigned or required.

PER DIEM/CONSULTING-PIXELFIX NY INC/SONZOGNI, BOTTITTO & FINGERHUT LLC**1/1/13-8/1/13****Pixelfix NY Inc.-Controller**

- Maintained a documented system of accounting policies and procedures.
- Managed outsourced functions
- Overseed the operation of accounting department, including the design of an organizational structure adequate for achieving the department's goal and objectives
- Issued timely and complete financial statements
- Recommend benchmarks against which to measure the performance of company operations
- Complied with local, state, and federal government reporting requirements and tax filings

Sonzogni, Bottitto & Fingerhut LLC-Tax Senior Associates

- Prepared federal and state returns for multi-state partnerships, corporations, high net worth individuals, trusts and family partnerships

- Handled correspondence with federal, state and local authorities regarding inquiries, notices and deficiencies for various entities and supported federal and state tax audits
- Responsible for tax planning and estimates for various entities

STEINBERG SHEBAIRO LLP (recruited by Mr. Steinberg for whom I worked at Lutz and Carr)
Supervisory Senior Accountant and Manager of Bookkeeping and Accounting Department

2/1/10-01/13

- Prepared/Reviewed and filed annual federal, state, and local income tax returns, quarterly estimated payment vouchers, and extension requests for corporations, partnerships, LLCs, trusts (simple and complex) and individuals
- Managed high-end entertainment professional producers, writers, actors and musicians
- Managed and reviewed personal holding corporations' ongoing concern operations
- Performed extensive research on tax issues, discussed related findings with clients as well as partners
- Handled correspondence with federal, state and local authorities regarding inquiries, notices and deficiencies for various entities and supported federal and state tax audits
- Responsible for tax planning and estimates for various entities
- Monthly reviews of G/L and financial statements issued
- Reviewed prepared payroll tax quarterly reporting
- Supervised staff of 2 Junior Tax Accountants and 2 full time bookkeepers
- Maintained industry exposure includes: Retail, transportation, wholesale, publishing company, real estates, entertainment and professional industries
- Serve as client's trusted advisor, demonstrates knowledge of industry trends, identify client issues and conflicts; proactively communicate solution options to client and team

LUTZ AND CARR CPAs, LLP

6/08-1/10

Senior Tax Accountant

- Prepared federal and state tax returns for high net worth individuals with yearly income in excess of 3-20 million dollars, corporations, partnerships, trusts and family partnerships
- Managed and Reviewed personal holding corporations' ongoing concern operations
- Performed extensive research on tax issues, discussed related findings with managers and partners
- Correspond with federal, state and local authorities regarding inquiries, notices and deficiencies for various entities and supported on federal and state tax audit
- Responsible for tax planning and estimates for various entities
- Prepared federal & state estimated tax payments
- Main industry exposure includes: retail, transportation, wholesale, publishing company, real estate, entertainment and professional industries

UHY Advisors Inc

06/07-6/08

Senior Tax Accountant

- Prepared federal and state returns for high net worth individuals, corporations (c-corp. and s-corp.), partnerships and trusts
- Performed extensive research on tax issues, discuss related findings with managers and partners
- Correspond with federal, state and local authorities regarding inquiries, notices and deficiencies for various entities
- Responsible for tax planning and estimates for various entities
- Main industry exposure includes: Retail, transportation, wholesale, publishing company and real estates

EDUCATION:

Oswego State University of New York
 BS—Business Administration-Finance

Profile

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Public Records Statement

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☒ I Agree

elizabethlosos@gmail.com

Email Address

Elizabeth

First Name

Losos

Middle Initial

Last Name

505 Lakeshore Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 357-0127

Primary Phone

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Community Design Commission Champion

Which Board is your First Choice? *

None Selected

How did you find out about this opportunity? (select all that apply)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am an ecologist and environmental policy specialist. For the last 35 years my primary focus has been conservation, education, and research of tropical biodiversity. I served for a dozen years as the director of the Smithsonian Institution's Center for Tropical Forest Science and then another dozen years as the President and CEO of the Organization for Tropical Studies (a consortium of university and research institutes based at Duke University). I am currently an Executive in Residence at Duke's Nicholas Institute for Energy, Environment & Sustainability, working on sustainable infrastructure development. I would like to bring a global perspectives to issues we face here in Chapel Hill.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a PhD in ecology and evolutionary biology from Princeton University and a master's degree in public administration from Princeton's Woodrow Wilson School. I have managed organizations with more than 200 employees and multi-million dollar budgets. Personally I have a great love of hiking and spending time in the outdoors and especially in protected areas.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ over 55

scientist

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☐ No

Have you participated in the Peoples Academy?

☐ Yes ☐ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

capt.jdm@gmail.com

Email Address

Jonathan

First Name

Mitchell

Middle Initial

Last Name

216 Huntington Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

In spring 2021, the Council appointed me to fill a pre-existing vacancy on the Planning Commission. I am currently serving a two-year partial term. For the past year, I have served as chair. If re-appointed, I would like to help implement the Council's "complete community" vision and framework. I participated in the development of this framework as a stakeholder/interviewee and have been a vocal supporter. My general approach to service on the Planning Commission entails listening and learning, collaboration, and proactive engagement.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a bank regulatory lawyer by trade. Urban planning is a significant side interest for me. I have lived in Chapel Hill for seven years.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

bank regulatory consultant

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

e.strother.murray@gmail.com

Email Address

E. Strother

First Name

Murray-ndinga

Middle Initial

Last Name

143 Old Forest Creek Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 338-9468

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Which Board is your First Choice? *

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- ☒ Email
- ☒ Internet
- ☒ Social Media
- ☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

personal outreach from contacts

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I love living in Chapel Hill! And I am immensely grateful that as a federal retiree and parent of school-aged children, I was able to move here, where I spent my early childhood, with my hardworking husband and our immigrant family. At the same time, I know many newcomers and/or those whose labor ensure our comfort and wellbeing cannot afford to be our neighbors. Through my parish's support with rental assistance to an Afghan family, as well as other outreach work, and based on my review of ARPA grant applications after completing the 2022 Peoples Academy, I am aware of the great income disparity in our community and additional complicating factors including food insecurity that further widen the gap. With ongoing development, I would like to be a voice for more truly affordable and workforce housing in Chapel Hill. Though I am white, my husband and our children aged 8, 11, 14, and 20 are originally from Congo; so I would also bring their perspective (and experiences with school authorities and law enforcement) as recently arrived immigrants of color to any assignment.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In my 23 years as a U.S. diplomat, I led large, small, and culturally diverse teams in seven countries and in Washington, DC. Prior to my Foreign Service career, I worked in local economic development in the State of Indiana, so I also understand the need to attract investment and create jobs. I speak Spanish and French fluently.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

[Strother Murray-Ndinga_resume_2023_.doc](#)

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Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Retired

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☒ Yes ☐ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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E. STROTHER MURRAY-NDINGA

Chapel Hill, North Carolina

Cell/WhatsApp: +1 (919) 338-9468

e.strother.murray@gmail.com

Executive Summary

Dynamic, culturally fluent connector with over two decades of public service representing the United States overseas in seven countries, primarily in Africa and Latin America. Proven mission leadership, program management, inter-office and inter-departmental collaboration, and demonstrated political and public affairs acumen. Adept at bringing out the best in diverse, multi-cultural, and physically dispersed teams to deliver tangible results within tight timeframes. Re-establishing Chapel Hill roots and seeking to contribute to mutual understanding in North Carolina while maintaining a global reach. Homeowner and parent of students in Chapel Hill Carrboro City Schools, committed to promoting access to quality education to the full diversity of community residents and ensuring housing options meet the needs of all who serve this town.

Professional Experience

U.S. Department of State, Foreign Service Officer, 1998-2021

Overseas Assignments:

Honduras: Deputy Director, Office of International Narcotics and Law Enforcement (INL), Embassy Tegucigalpa (2018-2021)

- Co-led one of the three most robust civilian security and judicial assistance operations in the Western Hemisphere, directing the performance of a team of 50+ managing approximately \$40 million annually in security sector assistance programming including a wide range of anti-corruption, anti-gang, and law enforcement programs to protect the U.S. homeland by strengthening Honduran partner institutions.
- Converted COVID crisis to pandemic opportunity by investing in digital learning platforms and providing certification in virtual instruction to trusted trainers, allowing INL and its implementing partners to reach exponentially more and geographically more diverse justice sector actors.
- Collaborated with the Department of Homeland Security, Embassy colleagues, Honduran National Police, local elected officials, community partners, and retired professional U.S. sports envoys and coaches to conduct successful beach volleyball program for at-risk youth in the Bay Islands.

Democratic Republic of the Congo: Deputy Political Counselor, Embassy Kinshasa (2015-2018)

- Served stints of up to six weeks as Acting Deputy Chief of Mission, working closely with the Ambassador and Chargé to manage overall mission goals and resources, including 176 Americans and 564 Locally Employed (LE) Staff representing four agencies, with an annual operating budget of \$24.5 million.
- Managed a large section with a reputation for outstanding reporting and analysis, supervising four Americans and three local hires. Founded and convened a donor coordination working group of like-minded diplomatic partners to strategize around electoral concerns.
- Led a team of colleagues as overall control officer for a sizable congressional delegation's successful 3-day visit to one of the world's most complicated diplomatic posts. Secured high-level engagements with DRC government counterparts and American parent groups resulting in increased visibility for the plight of adoptive families and breaking a logjam of exit permits for over 400 stalled adoption cases, allowing family reunification.

Republic of the Congo: Deputy Chief of Mission, Embassy Brazzaville (2013-2014)

- Responsible for the day-to-day management of embassy resources and personnel, a total of 220 U.S. and local staff, at a post with an operating budget of \$8.5 million and programs valued at \$15 million per year.
- Oversaw reactivation of Marine Security Guard (MSG) detachment 16 years after MSGs evacuated during Congo's civil war, doubling our workforce and positively impacting both morale and security. Leveraged celebratory occasion to strengthen bilateral partnership by bringing back a former Marine and including host nation officials.

Afghanistan: Human Rights Unit Chief, Political Section, Embassy Kabul (2011-2012)

- Served regularly as Acting Deputy Counselor of 15-member political section in a high-threat environment, managing and fostering the resilience of a team of American and Afghan professionals while overcoming the structural constraints of short assignments, inexperienced staff, and security restrictions on movement.
- Worked closely with inter-agency, foreign diplomatic partners to develop programming to promote democracy and good governance and civil society engagement. Escorted 32-member delegation of civil society leaders to international donor conference in Tokyo, where they made the case for increased investment in Afghan-led initiatives.

Spain: Political-Military Officer, Embassy Madrid (2007-2010)

- Led Post's team of senior U.S. military officers and Spanish counterparts in developing robust defense relationship, resulting in significant increase in Spanish deployment in Afghanistan. Coordinated with Ministry of Defense to host Afghan officials for public donor conference highlighting progress in Badghis Province.
- Identified a cohort of Spanish policy makers and influencers and accompanied them to Brussels for a U.S. NATO exchange program that bore policy fruit. Deployed as a Mission speaker to thinktanks and universities in Madrid, Mallorca, and Barcelona.

Madagascar: Assistant Public Affairs Officer, Embassy Antananarivo (2000-2003)

- Led large team responsible for media outreach and press training programs, overhaul of Mission website, and re-formation of Information Resource Center (IRC) following closure of traditional American library. Designed and implemented high-tech press center for journalists on the site of the Direct English Teaching Program (DETP).
- Deployed to the World Summit for Sustainable Development (WSSD), staffing press control rooms and acting as press officer for visiting head of U.S. delegation.

Mexico: Vice Consul, Consulate General Guadalajara (1999-2000)

- Adjudicated hundreds of non-immigrant visa cases daily during a period of unprecedented growth in applications. Mastered and applied U.S. regulations with compassion while providing superior customer service. Delivered anti-fraud messages in Spanish on local radio in cooperation with the branch PAO.

Washington, DC, Assignments:

Outreach Officer, **Nigeria** Policy & Operations Group (2014-2015)

Senior **Democratic Republic of the Congo** Desk Officer (2012-2013)

American Political Science Association (APSA) Congressional Fellow (2006-2007)

- Foreign policy advisor to Senator Bill Nelson (D-FL), then serving on Foreign Relations, Armed Services, and Intelligence Committees. Represented the Senator's Office in regular meetings with Cuban/Caribbean constituent groups, NGOs, inter-agency actors.

Country Officer for **Paraguay** and **Uruguay** (2004-2006)

Senior Watch Officer/Watch Officer (WO/SWO), Operations Center (2003-2004)

- Led teams to gather information, brief Department principals on breaking developments in foreign policy initiatives. Ensured Secretary of State Powell's smooth communications with foreign counterparts in context of multilateral diplomatic support for early

U.S. efforts in Iraq; political fall-out from Madrid train bombings; evacuation of Haitian President Aristide to the Central African Republic.

Additional Professional Experience

State of Indiana, 1995-1998

- Indiana Department of Commerce - Business Development/European Foreign Direct Investment Attraction manager
- Governor's Fellow, Office of then-Governor Evan Bayh

Teach for America, 1993-1995

- TFA Corps Member / Elementary School French Teacher, Hertford County (NC) Schools
Developed engaging, age-appropriate curriculum and taught French language and francophone culture and cuisine to more than 200 fourth and fifth grade students in rural, under-resourced schools.

William and Mary Office of Admission, 1991-1993

- Senior Intern and Administrative Assistant

Education

The College of William & Mary in
Williamsburg, Virginia

- Bachelor of Arts in History,
minor in French

L'Université de Sciences Humaines
in Strasbourg, France

- *Diplôme du Deuxième Degré*,
Institute of French Studies

Other Attributes, Leadership, and Activities

- **Languages:** Fluent in Spanish and French. Limited conversational knowledge of Dutch, German, Dari, and Lingala.
- Town of Chapel Hill Peoples Academy graduate, 2022.
- The Chapel of the Cross, Chapel Hill, NC
 - o Lay Delegate to 2022 Diocesan Convention.
 - o Member, Afghan refugee family resettlement committee.
- Past Vestry Member, St. Thomas's Parish Episcopal (Washington, DC).
- Former member of the Young Guard Council, William & Mary Alumni Society.
- Contralto, *Coro de la Universidad Complutense de Madrid* and church choirs.
- Avid tennis player and yoga practitioner.
- Volleyball, swim team, and basketball mom and soccer spouse.
- Chapel Hill-Carrboro YMCA "Top Scanner," 2022.
- Old Forest Creek Book Club.
- Carolina Friends of the Foreign Service.

Profile

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Public Records Statement

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☒ I Agree

gabrielscott7@gmail.com

Email Address

Gabriel

First Name

T

Middle Initial

Scott

Last Name

1313 Arboretum Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Business: (919) 466-1263

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Orange County-Extra Territorial Jurisdiction Resident (ETJ)

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I'm interested in serving on the Planning Commission because I love living in Chapel Hill and hope to offer my perspectives in a manner that results in positive and useful contributions to the Commission and the Town. In particular, I'm interested in working to find solutions that balance the growth of this region while preserving the qualities that make this place special. As a husband and father of two biracial children - both of whom were born at UNC Medical Center - I'm interested in working collaboratively with others to make Chapel Hill a place that welcomes people of all races, ethnicities, religions, orientations, and backgrounds — and that opportunities remain available to all. I believe diversity/equity/inclusion should be a foundational aspect of any decision-making body, including the Planning Commission, and would seek to promote that view if offered an opportunity to serve on the Commission. Finally, I care deeply about the environment and believe efforts should be made to protect it. Our family loves to spend time together outside - we regularly enjoy activities such as walking through Hunt Arboretum, fishing along Morgan Creek, and taking our kids to the playground at Umstead Park. I strongly believe that Chapel Hill's natural spaces not only increase quality of life, but provide financial value to the Town and its residents, and as such, projects that drastically impact or reduce natural spaces should be considered carefully.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As a regulatory lawyer, I tend to approach issues with an eye toward understanding the key issues, the applicable rules and regulations, and the goals of the interested parties. I frequently assist clients with complex legal issues, and am well-versed in statutory interpretation. One common aspect of my work is to ask questions to find clarity and understanding. I believe that my legal background could be a useful resource for the Planning Commission. Likewise, working with clients often requires patience and humility, and I would bring those qualities to my work on the Planning Commission. Lastly, as a former federal employee, I believe public service is important, and that such service can offer meaningful opportunities to shape the communities we live in.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

Yes - I am very interested in working with stakeholders to promote environmental sustainability, identify potential solutions related to housing availability and food insecurity, and encourage growth that aligns with the natural beauty of this area.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Attorney

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree

aaron.shah@gmail.com

Email Address

Aaron

First Name

D

Middle Initial

Shah

Last Name

605 Nunn Street

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 338-9734

Primary Phone

Alternate Phone

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Planning Commission: Eligible

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Community Design Commission Champion

Which Board is your First Choice? *

☒ Planning Commission

How did you find out about this opportunity? (select all that apply)

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

I have serviced in the past with the sustainability committee.

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring experience and earnest to serve my town. I'm the first black elder of upcch.org. Thus adding a unique perspective to our committee

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I've served on the Sustainability committee in the past.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

When I came to Chapel Hill it was through public housing. I was able to fight my way through and become habit home ownership.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ African American

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ over 55

IT computers

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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