TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr. Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 20., **File #:** [21-0600], **Version:** 1 **Meeting Date:** 6/23/2021

Open the Public Hearing for Conditional Zoning - Residence Inn and Summit Place Townhomes, 101-111 Erwin Road, Mixed Use-Village-Conditional Zoning District.

See Summary Report on next page.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Judy Johnson, Assistant Planning Director

a. Without objection, the preliminary report and any other materials submitted at the hearing for consideration by the Council will be entered into the record
b. Introduction and preliminary recommendation
c. Presentation by the applicant
d. Recommendation of the Planning Commission
e. Recommendations of other boards and commissions
f. Comments from the public
g. Comments and questions from the Mayor and Town Council
h. Motion to close the Public Hearing and receive written public comments for 24 hours following the closed public hearing
i. Consider approving the Conditional Zoning application at the September 1, 2021 meeting.

RECOMMENDATION: That the Council open the Public Hearing, receive comment, close the Public Hearing, receive written comment for 24 hours following the closed public hearing and make a motion to schedule consideration of the item on September 1, 2021.

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OPEN THE PUBLIC HEARING: CONDITIONAL ZONING APPLICATION FOR RESIDENCE INN AND SUMMIT PLACE LOCATED AT 101-111 ERWIN ROAD (PROJECT #20-082)

SUMMARY REPORT

TOWN OF CHAPEL HILL PLANNING DEPARTMENT
Colleen Willger, Director
Judy Johnson, Assistant Director
Becky McDonnell, Planner II

PROPERTY ADDRESS	**MEETING DATE**	**APPLICANT**
101-111 Erwin Road	June 23, 2021	Scott Radway, Radway Design on behalf of Summit Hospitality Group, LLC and Chapel Hill R I, LLC

STAFF RECOMMENDATION

Staff recommends that the Council 1) open the public hearing 2) receive comment on the Conditional Zoning Ordinance, and 3) continue the public hearing to September 1, 2021. Please see the attached Advisory Board recommendations.

PROCESS

Conditional Zoning is a legislative process that allows Town Council to review the rezoning application for consistency with the Land Use Plan in the Comprehensive Plan.

DECISION POINTS

The proposed development requests a Modification to Regulations for the following:

- Off-street parking
- Steep slope disturbance limitations
- Recreation standards

ZONING

Existing: Residential–3-Conditional Zoning District (R-3-CZD)
Proposed: Mixed-Use Village-Conditional Zoning District (MU-V-CZD)

PROJECT OVERVIEW

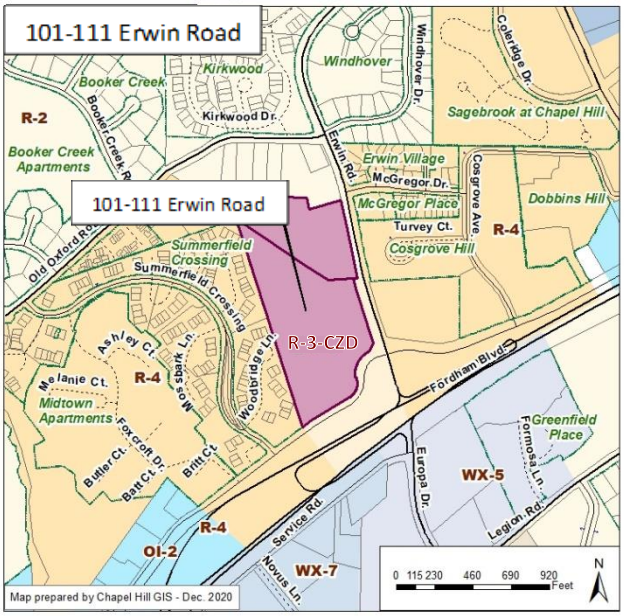
The applicant proposes developing a townhouse condominium neighborhood with 52 dwelling units, including seven affordable units. The applicant also proposes constructing an additional 54 hotel rooms for the existing Residence Inn Hotel.

The Residence Inn Hotel has a Special Use Permit, approved in 2003. The applicant proposes abandoning this SUP and applying a Mixed-Use Village Conditional Zoning District (MU-V-CZD) to the entire site.

The site currently consists of two parcels; the northern 6.1-acre parcel will accommodate the Summit Place Townhomes and contains an existing farm pond. The southern 11.6-acre parcel contains the existing Residence Inn Hotel with 108 existing hotel rooms, and a two-story office/residential building that will be replaced by a four-story building with the 54 new hotel rooms.

Total Site: 771,371 sq. ft. (17.71 acres)

PROJECT LOCATION



ATTACHMENTS

1. Technical Report and Project Details
2. Draft Staff Presentation
3. Resolution A (Resolution of Consistency)
4. Resolution B (Revocation of the SUP)
5. Ordinance A (Approving the Application)
6. Resolution C (Denying the Application)
7. Advisory Board Recommendations
8. Applicant Materials

TECHNICAL REPORT

PROJECT OVERVIEW

September 12, 2018	Town Council reviewed a concept plan for 150,000 sq. ft. of floor area for 2 three-story buildings with 140 dwelling units.
December 29, 2020	Applicant submitted a Conditional Zoning District Permit Application for a hotel addition and development of a 52-unit townhouse condominium neighborhood.

The application proposes a Mixed-Use Village–Conditional Zoning District (MU-V-CZD) for the site to accommodate a 52-unit townhouse condominium neighborhood development, as well as the addition of 54 hotel rooms to the existing Residence Inn Hotel. The project seeks to develop two (2) contiguous parcels on the west side of Erwin Road, north of Dobbins Drive and Fordham Boulevard. More details about the proposed development can be found in the applicant's narrative and statement of justification.

Information about the site and proposed zoning districts can be found below, as well as a list of proposed Modifications to Regulations, other important considerations that staff has identified, and an analysis of the project's consistency with the Comprehensive Plan and relevant Findings of Fact.

SITE CONTEXT

Staff have identified the following physical and regulatory characteristics of the land which are relevant to consideration of a Zoning Atlas Amendment:

- The site is adjacent to the following uses and zoning districts
    - The Residential–2 (R-2) zoning district to the north contains single-family homes.
    - The Residential-4 (R-4) zoning district to the east and west, including across Erwin Road, contains multifamily developments.
    - Dobbins Drive and Fordham Boulevard are located to the south, with Walkable Mixed-Use–5 (WX-5) and Walkable Mixed-Use–7 (WX-7) zoning districts, part of the Blue Hill Form District, located to the south of Fordham Boulevard, containing various commercial uses.

- The southern parcel is zoned Residential–3–Conditional Zoning District (R-3-CZD) and contains the existing Residence Inn Hotel.

- The northern parcel is zoned Residential–2 (R-2) and contains a farm pond that is proposed to be drained and removed. A new stormwater basin will be constructed to serve both the hotel and the townhome development, as well as stormwater from the Christ Community Church site to the north.

- Areas of manmade steep slopes have been identified around the pond. The applicant describes the site as "sloped away from Erwin Road in a fairly uniform 8-10 percent slope from the northeast corner to the southwest corner".

- The site fronts on Erwin Road, north of its intersection with Dobbins Drive and Fordham Boulevard, and various improvements are proposed in accordance with the Traffic Impact Assessment.

PROPOSED ZONING

The applicant has submitted a Conditional Zoning application, which allows review of the development proposal in conjunction with the rezoning, and which allows site-specific standards to be formulated and applied as conditions through a legislative process. The Conditional Zoning application provides an opportunity to establish conditions that modify use, intensity, and development standards in order to address impacts reasonably expected to be generated by development. Conditions can also address conformance of the development with town regulations and adopted plans. A –CZD suffix would be added to the zoning district designation to incorporate the approved conditions. The applicant has proposed a Conditional Zoning district for the site, as shown on the site plan: Mixed-Use Village–Conditional Zoning District (MU-V-CZD).

> The intent of the Mixed-Use Village – Conditional Zoning District (MU-V-CZD) is "*to provide for the coordinated development of office, commercial, and residential uses and their necessary support functions in the vicinity of key highway intersections and transit corridors in Chapel Hill. The district is designed to facilitate stated public policies to encourage design which emphasizes lively, people-oriented environments and compatible, visually interesting development. This district provides areas where moderate scale mixed use centers can locate with an emphasis on development of a balance of residential, office and commercial uses.*
>
> *It is further intended that the mixed-use districts shall encourage development within which mutually supporting residential, commercial and office uses are scaled, balanced and located to reduce general traffic congestion by providing housing close to principal destinations, and convenient pedestrian and bicycle circulation systems and mass transit to further reduce the need for private automobile usage. Mixed-use districts are intended to encourage development that allows multiple destinations to be achieved with a single trip. These standards encourage a design such that uses within a mixed-use district are arranged in a manner that encourages internal vehicular trip capture and the development patterns that encourage walking, transit and bicycling as alternatives to automotive travel.*
>
> *When such districts adjoin residential development or residential zoning districts, it is intended that arrangement of buildings, uses, open space, and vehicular or pedestrian and bicycle access shall be such as to provide appropriate transition and reduce potentially adverse effects."*[1]

[1] LUMO 3.4.6 (https://library.municode.com/nc/chapel_hill/codes/code_of_ordinances?nodeId=CO_APXALAUSMA_ART3ZODIUSDIST_3.4CODI)

PROPOSED MODIFICATIONS TO REGULATIONS

1) **Section 5.9 Parking and Loading:** The applicant proposes modifying the maximum parking requirement for the Summit Place parcel. The maximum number of parking spaces, based on the number of units proposed, is 101 spaces. The applicant proposes 117 parking spaces.

   Staff Comment: Staff believes the Council could find a public purpose for allowing additional parking as it will reduce the amount of spillover parking in adjacent residential neighborhoods and streets.

2) **Section 5.3.2(f) – Steep Slopes – Disturbance limitations:** The applicant proposes modifying the maximum disturbance area of steep slopes from 25 percent to 89 percent. The site contains 11,366 square feet of steep slopes that are subject to a disturbance limitation of 25 percent. The maximum disturbance allowed is 2,841 square feet. The applicant proposes to disturb 10,133 square feet, which is approximately 89 percent of this area, and exceeds the limit by 7,291 square feet.

   Staff Comment: Staff believes the Council could find a public purpose for the increased disturbance of steep slopes, as some of the existing steep slopes are due to an existing stormwater control facility and a farm pond, and the intent is to provide additional residential dwelling units, including affordable dwelling units.

3) **Section 5.5.2(g): Minimum Recreation Area and Recreation Space:** The applicant proposes to meet the active recreation area requirements with a combination of a payment-in-lieu, internal site walking paths, and 50 percent of the common areas.

   Staff Comment: The applicant has requested this modification because the intent is to create infill development to align with the surrounding residential neighborhoods. Staff believes that active recreation space is an integral part of the Town's residential communities. The Land Use Management Ordinance allows developers to provide a payment-in-lieu for part, or all, of the required active recreation space.

Council Findings and Public Purpose: The Council has the ability to modify the regulations according to Section 4.5.6 of the Land Use Management Ordinance. Staff believes that the Council could modify the regulations if it makes a finding in this particular case that public purposes are satisfied to an equivalent or greater degree. If the Council chooses to deny a request for modifications to regulations, the developer's alternative is to revise the proposal to comply with the regulations.

For additonal information on the proposed modifications, please refer to the applicant's attached materials.

KEY CONSIDERATIONS

Planning Commission: At their June 15, 2021 meeting, the Planning Commission recommended approval of the application with the following condition:

- That the modification to regulations related to parking spaces be removed from Ordinance A.

Staff Response: Section 3.4.6(e)(4) of the Land Use Management Ordinance states that Mixed Use Development "off-street parking requirements shall be fifty (50) percent of the minimum parking requirements listed in the parking and loading standards (section 5.9 of this appendix)." Typically, mixed use developments have varied uses with offset parking demands and thus, lower overall parking demands. The applicant is proposing residential and hotel uses, whose peak parking demands coincide.

Applicant Response: The applicant believes that the proposed modification is reasonable and realistic. The design provides 1.9 parking spaces per dwelling unit for residents. It provides 1 visitor parking space for each 3 townhomes. Overall, this is 2.25 spaces per unit, the maximum number for 3 BR dwelling units.

Eleven of the 18 spaces for which the modification is sought serve a dual purpose. They are used one day per week for Orange County recycling curbside pickup service – and we hope one other day per week for Town of Chapel Hill Solid Waste Curbside service

Transportation and Connectivity Advisory Board: At their May 25, 2021 meeting, the Transportation and Connectivity Advisory Board recommended approval of the application with the following condition:

- That the applicant and Town staff work to establish a 30-foot easement along the Dobbins Road frontage of the property to support a future sidepath.

Staff Response: Applicant has agreed to a "possible" 15-foot easement at this time, dependent on provision of additional information on the construction, landscaping, and final appearance of the sidepath from the Town.

Applicant Response: As written, the goal is to achieve a 30 feet wide easement on the applicant's property. The applicant does not intend to grant a 30 feet wide blanket easement that would permit the town to construct a multi-purpose paved path in lands protected by Town, State, and Federal environmental regulations.

As the applicant has repeatedly said to town staff and advisory boards, if the town can develop a plan to design, fund, and construct such a path without severely damaging these sensitive lands within the existing Dobbins Drive Right of Way, a limited impact easement for construction could be considered. It is important to note that this portion of Dobbins Drive was deeded to NCDOT by this applicant twenty years ago for realignment of the intersection with Erwin Road prior to the application for the current Residence Inn Hotel. In addition, the applicant funded a significant portion of those improvements.

Community Design Commission: At their June 14, 2021 meeting, the Community Design Commission recommended approval of the application with the following conditions:

- That the proposed stipulations be modified to read that the Commission review *and approve* building elevations, site lighting plans, and the landscape plan.

Staff Response: Stipulation has been revised to reflect the language above.

Applicant Response: The applicant fully appreciates and endorses the importance of a review of these items by the CDC. However, the applicant believes the stipulations/ conditions as presented in Ordinance A reflect the LUMO requirements and supports the Ordinance A conditions as written.

Environmental Stewardship Advisory Board: At their June 8, 2021 meeting, the Environmental Stewardship Advisory Board recommended approval of the application with the following conditions:

- That the applicant return to the Stormwater Management and Utility Advisory Board and review the currently proposed solutions, as well as the modifications proposed

Staff Response: The applicant is returning to the Stormwater Management and Utility Advisory Board's June 22, 2021 meeting.

Applicant Response: The applicant is returning to the SMUAB on June 22, 2021. The May 25, 2021 Stormwater Management and Utility Advisory Board meeting was cancelled for lack of quorum.

- Regarding the stormwater management plan for the construction phase, ask Orange County to consider a storm event greater than 100 years for the erosion control permit.

Staff Response: Erosion control ponds used during construction are generally converted to the stormwater control devices at the completion of construction. Therefore, these erosion control devices are generally sized for the same storm events as the stormwater control measures. Designing an erosion control pond for a larger storm would be dependent on space constraints and may increase the amount of disturbed area for a project.

Applicant Response: The applicant will explore the feasibility of this request with Orange County and the Town of Chapel Hill during the development of the on-site construction plan.

- For analysis point #2, reduce stormwater peak flow rate to no less than 50 percent for all storm events <u>without</u> Christ Community Church and for no less than 85 percent <u>with</u> Christ Community Church's discharge.

Staff Response: This recommendation would require the applicant to exceed Ordinance standards. The LUMO requires an applicant to demonstrate that post-development flows do not exceed pre-development flows. This recommendation is requesting that post-development flows would be less than pre-development flows.

Applicant Response: <u>The applicant's current plan exceeds the Town requirements for management of all storm events.</u>

With Christ Community Church constructed, the current stormwater management plan provides for the reduction of peak flow rate at analysis point #2 by 83 percent for the 1-year storm and 83 percent for a 100-year storm. For the 2, 10, & 25-year storms the reduction is 82 percent.

Without Christ Community Church being constructed the applicant is receiving the full flow of water from Christ Community Church. For the 1, 2, 10 and 25-year storms the peak flow rate is reduced by 79–53 percent. For the 100-year storm the current design reduces the peak flow by 42 percent.

The peak stormwater flow reduction of 81-83 percent when both the Church and Townhomes are developed is the current design condition.

The peak stormwater flow reduction without construction of the Church is reduced by over 50 percent for all storm event periods up to the 100-year storm, which has a 42 percent reduction.

The applicant will analyze the stormwater management system to see what can be modified to achieve a 50 percent reduction in peak flow for the 100-year storm in the period before the Church is developed.

Housing Advisory Board: At their June 8, 2021 meeting, the Housing Advisory Board recommended approval of the application with the following condition:

- That four dwelling units be provided at 80% of the area median income (AMI) and three units at 65 percent AMI.

Staff Response: The applicant has agreed to the HAB's recommendation.

Applicant Response: The applicant agrees with these provisions for the development of affordable housing on site.

Stormwater Management and Utility Advisory Board: The project will be reviewed at the June 22, 2021 meeting. Any recommendations or conditions will be shared at the Town Council Public Hearing on June 23, 2021.

CONSISTENCY WITH THE COMPREHENSIVE PLAN AND OTHER DOCUMENTS

Town staff has reviewed this application for compliance with the themes from the 2020 Comprehensive Plan[2], the standards of the Land Use Management Ordinance[3], and the Town of Chapel Hill, NC : Design Manual and Standard Details[4] and believes the proposal complies with several themes of the 2020 Comprehensive Plan:

Comprehensive Plan Themes: The applicant has indicated that this project meets the following themes from the 2020 Comprehensive Plan, adopted June 25, 2012:

☒		Create a Place for Everyone	☒		Develop Good Places, New Spaces
☒		Support Community Prosperity	☒		Nurture Our Community
☒		Facilitate Getting Around	☐		Grow Town and Gown Collaboration

Future Land Use Map: The Future Land Use Map (FLUM) envisions the 15-501 North Focus Area as a dynamic mix of higher-intensity uses, including places to shop and reside. The FLUM indicates a range of appropriate Primary and Secondary uses for the Sub-Area C where this site is located. Townhouses and Residences is considered a Primary Use, with Commercial/Office being a Secondary Use. The proposed townhouse community falls within the Townhouse and Residences category, and the existing hotel and proposed expansion

[2] http://www.townofchapelhill.org/home/showdocument?id=15001
[3] https://www.municode.com/library/#!/nc/chapel_hill/codes/code_of_ordinances?nodeId=CO_APXALAUSMA
[4] http://www.townofchapelhill.org/town-hall/departments-services/public-works/engineering/design-manual-and-standard-details

falls within the Commercial/Office category, and the proposed rezoning aligns with the character envisioned by the FLUM. The FLUM also calls for:

- ACTIVATED STREET FRONTAGES. Activated street frontages are encouraged to create vibrancy and ensure pedestrian activity over time. The 15-501 North Focus Area calls for activated street frontages along 15-501. While the site does not front 15-501, the applicant proposes locating the townhouses close to Erwin Road with no off-street parking in between the street frontage and the townhouses.
- TRANSITIONAL AREA. Along the northern site boundary, the 15-501 North Focus Area strives for harmonious transitions to adjacent neighborhoods. Transitions can include less-intense uses, reduced height, landscape buffers, and other measures.

Staff Evaluation: North Carolina General Statute Section 160A-383 requires the Council to approve a statement describing whether its action is consistent with an adopted comprehensive plan and any other applicable officially adopted plan when adopting or rejecting any zoning amendment.

Staff provides the following evaluation of this application's consistency with the 2020 Comprehensive Plan and other adopted plans:

- The proposed rezoning aligns with the character envisioned by the FLUM. The MU-V-CZD district would allow all of the uses that the FLUM indicates are appropriate. The Conditional Zoning application proposes townhouses and a hotel expansion that would fall within the 'Townhouse and Residences' and 'Commercial/ Office' categories.
- Zoning conditions would be useful to ensure that development follows FLUM guidance for the Transitional Area. Current proposal indicates two-story townhouses in the Transitional Area.

FINDINGS OF FACT

In order to establish and maintain sound, stable, and desirable development within the planning jurisdiction of the Town, it is intended that the Land Use Management Ordinance (as stated in Section 4.4) shall not be amended except:

1) To correct a manifest error in the chapter; or
2) Because of changed or changing conditions in a particular area or in the jurisdiction generally; or
3) To achieve the purposes of the Comprehensive Plan.

All information submitted at the public hearing will be included in the record of the hearing.

1) Finding #1: The proposed zoning amendment is necessary to correct a manifest error.

Arguments in Support: To date, no arguments in support have been submitted or identified by staff.

Arguments in Opposition: To date, no arguments in opposition have been submitted or identified by staff.

Staff Response: We believe, based on the information entered into the record to date, that there is no manifest error in the Town's Zoning Atlas Amendment related to the project site.

2) **Finding #2:** The proposed zoning amendment is necessary because of changed or changing conditions in a particular area or in the jurisdiction generally.

Arguments in Support: The applicant states that the proposed townhouse and hotel expansion "and their relationship to the surrounding existing townhome development match precisely the adopted FLUM."

Arguments in Opposition: To date, no arguments in opposition have been submitted or identified by staff.

Staff Response: We believe, based on the information entered into the record to date, that the Council could make the finding that the proposed zoning amendment is necessary because of changing conditions in the 15-501 North Focus Area.

3) **Finding #3:** The proposed zoning amendment is necessary to achieve the purposes of the comprehensive plan.

Arguments in Support: The applicant's Statement of Consistency states that the application is in accordance with the following elements of the 2020 Comprehensive Plan:

- A range of housing options for current and future residents (A Place for Everyone.3)
- Promote a safe, vibrant, and connected (physical and in-person) community (Community Prosperity and Engagement.3)
- A connected community that links neighborhoods, businesses, and schools through the provision of greenways, sidewalks, bike facilities, and public transportation (Getting Around.2)
- Connect to a comprehensive regional transportation system (Getting Around.3)
- A transportation system that accommodates transportation needs and demands while mitigating congestion and promoting air quality, sustainability, and energy conservation (Getting Around.6)
- Low density, green Rural Buffers that exclude urban development and minimize sprawl (Good Places New Spaces.1)
- A range of neighborhood types that addresses residential, commercial, social, and cultural needs and uses while building and evolving Chapel Hill's character for residents, visitors, and students (Good Places New Spaces.5)
- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Nurturing Our Community.2)
- Support the Parks and Recreation Master Plan and the Greenways Master Plan to provide recreation opportunities and ensure safe pedestrian and bicycle connections (Nurturing Our Community.4)
- Protect neighborhoods from the impact of development such as stormwater runoff, light and noise pollution, and traffic (Nurturing Our Community.8)

Arguments in Opposition: To date, no arguments in opposition have been submitted or identified by staff.

Staff Response: We believe, based on the information entered into the record to date, that the Council could make the finding that the proposed zoning amendment is necessary to achieve the purposes of the Comprehensive Plan.

PROJECT FACT SHEET

Overview

Site Description	
Project Name	Residence Inn – Summit Place Townhomes
Address	101-111 Erwin Road
Property Size (GLA)	771,371 sq. ft. (17.71 acres)
Existing	Existing Residence Inn hotel on southern parcel, existing farm pond on northern parcel
Orange County Parcel Identifier Numbers	9799-48-1814 and 9799-48-0252
Existing Zoning	Residential-3-Conditional Zoning District (R-3-CZD) and Residential-2 (R-2)
Proposed Zoning	Mixed-Use Village-Conditional Zoning District (MU-V-CZD)

Site Design

Topic	Comment	Status
Use/Density (Sec 3.7)	52 townhouse condominiums and 54 hotel rooms	✓
Dimensional Standards (Sec. 3.8)	Comply with LUMO Section 3.8	✓
Floor area (Sec. 3.8)	*Maximum:* 855,187 sq. ft. *Proposed:* 211,913 sq. ft.	✓
Inclusionary Zoning (Sec. 3.10)	7 affordable dwelling units proposed (13% of total units)	✓
Landscape		
Buffer – North (Sec. 5.6.2)	*Required:* 20' Type "C" and 10' Type "B" *Proposed:* 35' Type "C" and shared 10' Type "C"	✓
Buffer – East (Sec. 5.6.2)	*Required:* 30' Type "D" *Proposed:* 20' Type "C" (reduced intensity along street frontage) and 50' Type "D"	✓
Buffer – South (Sec. 5.6.2)	*Required:* 30' Type "D" *Proposed:* 30' Type "D"	✓
Buffer - West (Sec. 5.6.2)	*Required:* 20' Type "C" *Proposed:* 45' Type "B" and variable width (up to 100') Type "D"	✓
Tree Canopy (Sec. 5.7)	*Required:* 30% *Proposed:* 30%	✓
Landscape Standards (Sec. 5.9.6)	Application must comply	✓

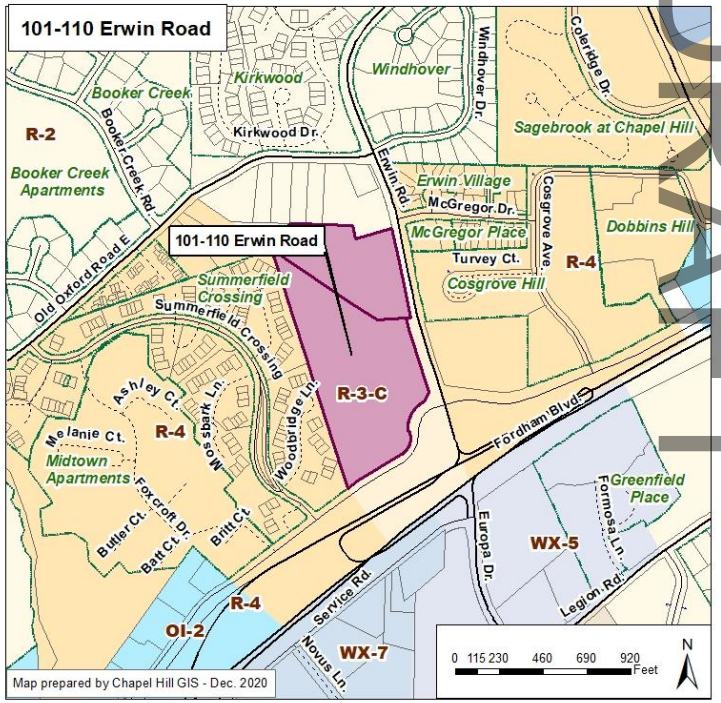
Environment		
Resource Conservation District (Sec. 3.6)	Perennial stream located on southern portion of site; no disturbance proposed	✓
Erosion Control (Sec. 5.3.1)	Orange County Erosion Control permit required	✓
Steep Slopes (Sec. 5.3.2)	*Required:* Disturb < 25% of slopes greater than 25% slope *Proposed:* 26.7% (7,271 sq. ft. total)	**M**
Stormwater Management (Sec. 5.4)	1 acre stormwater management facility to treat both parcels, as well as runoff from Christ Community Church site to the north	✓
Land Disturbance	386,100 sq. ft. (8.8 acres)	✓
Impervious Surface (Sec. 3.8)	275,950 sq. ft. (35.4% of gross land area)	✓
Solid Waste & Recycling	Applicant requests curbside solid waste collection	✓
Jordan Riparian Buffer (Sec. 5.18)	No disturbance proposed	✓
Access and Circulation		
Road Improvements (Sec. 5.8)	Improvements in accordance with TIA findings including: • New primary entrance between existing hotel entrance and McGregor Drive • Existing hotel entrance to become right-in/right-out • Internal vehicular and pedestrian connections	✓
Vehicular Access (Sec. 5.8)	Primary access will be a new entrance on Erwin Road between the existing hotel entrance and McGregor Drive	✓
Bicycle Improvements (Sec. 5.8)	Bicycle lanes proposed along Erwin Road frontage	✓
Pedestrian Improvements (Sec. 5.8)	Internal sidewalk connections throughout the site, as well as along connection to Christ Community Church site to the north	✓
Traffic Impact Analysis (Sec. 5.9)	TIA Executive Summary attached	✓
Transit (Sec. 5.8)	Bus shelter pad to be installed for future bus shelter construction	✓
Bicycle Parking (Sec. 5.9)	*Required:* 12 spaces *Proposed:* 13 spaces	✓
Parking Lot Standards (Sec. 5.9)	Applicant requests 117 parking spaces for Summit Place Townhomes and 149 parking spaces for Residence Inn Hotel	**M**
Technical		
Fire	Meet Town Standards	✓
Site Improvements	54 hotel rooms and 52 townhomes with associated parking	✓
Recreation Area	*Required:* 12,224 sq. ft.	**M**

(**Sec. 5.5**)	*Proposed:* 13,356 sq. ft. (comprised of a payment-in-lieu, internal site walking paths, and 50% of common areas)	
Lighting Plan (**Sec. 5.11**)	Maximum of 0.3 foot-candles at property line	✓
Homeowners Association (**Sec. 4.6**)	Required at Final Plans	**FP**
Adequate Public Schools (**Sec. 5.16**)	Certificate of Adequacy of Public Schools (CAPS) required at Final Plans	**FP**

Project Summary Legend

Symbol	Meaning
✓	Meets Requirements
M	Seeking Modification
C	Requires Council Endorsement
FP	Required at Final Plan
NA	NA

101-111 Erwin Road Conditional Zoning



Town Council
Public Hearing
June 23, 2021

DRAFT

101-111 Erwin Road – Recommendation

- Open the public hearing
- Receive comments in this meeting and up to 24 hours after via email at: planning@townofchapelhill.org
- Move to close the public hearing at that point
- Enact the Ordinance on September 1, 2021

DRAFT

101-111 Erwin Road – Process

Town Evaluation of Application **According to Standards**

→

Report Presented to Advisory Boards and Commissions

→

Open + Close Public Hearing: **Report and Recommendation Presented to Town Council**

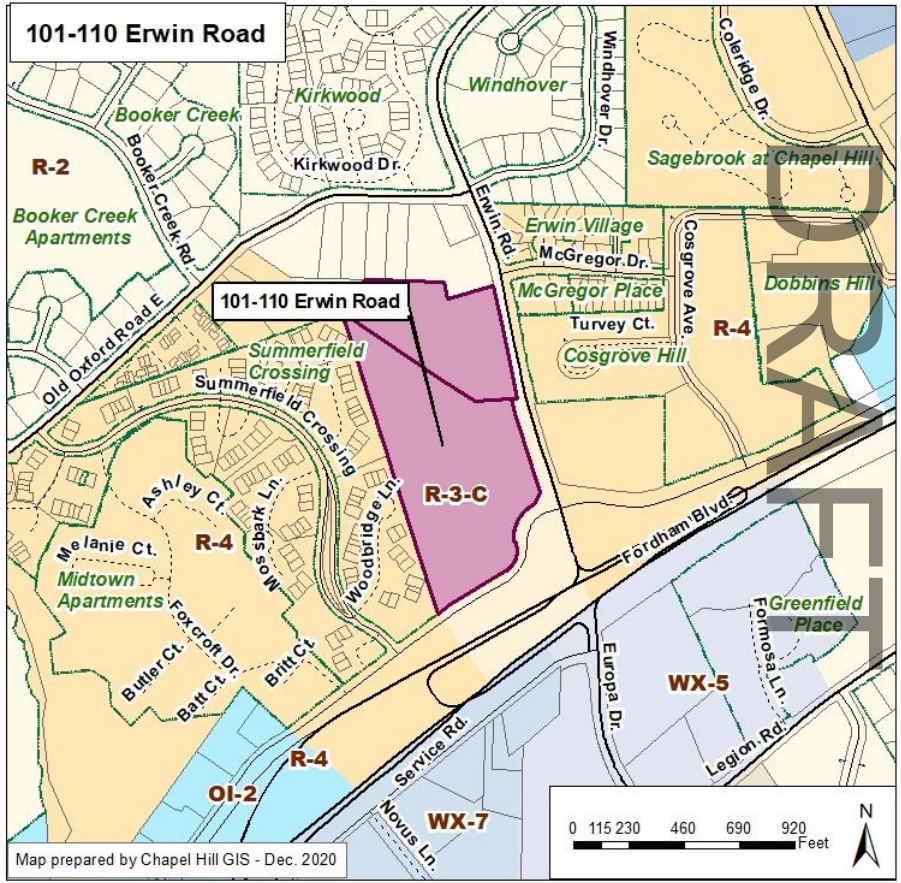
→

Council Action

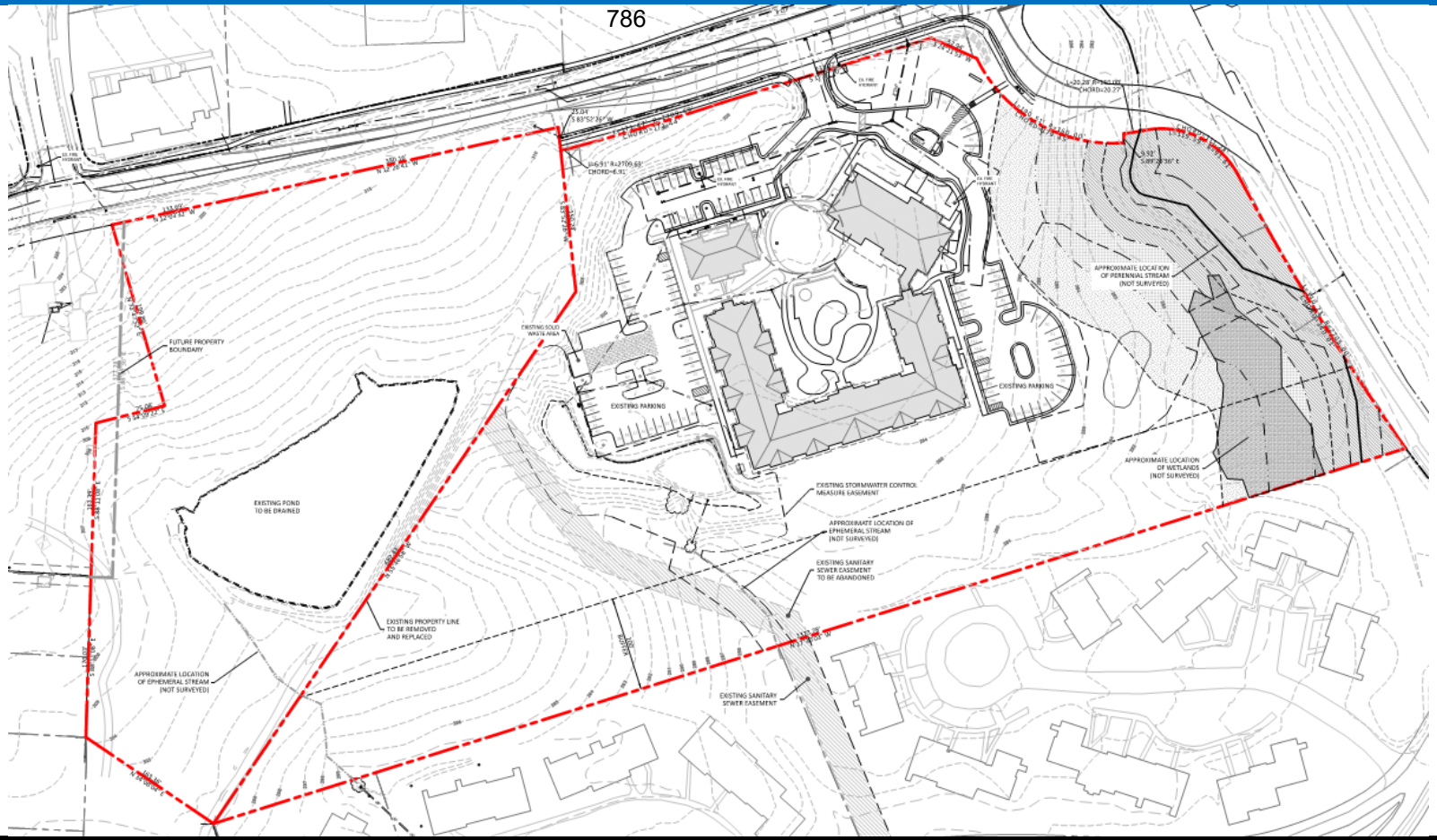
DRAFT

101-111 Erwin Road – Project Summary

- 17.71 acre site
- Conditional Zoning
  - Currently R-3-CZD and R-2
  - Proposing MU-V-CZD
- Existing Residence Inn
- Construct additional 54 hotel rooms and 52 condominiums



101-111 Erwin Road – Existing Conditions



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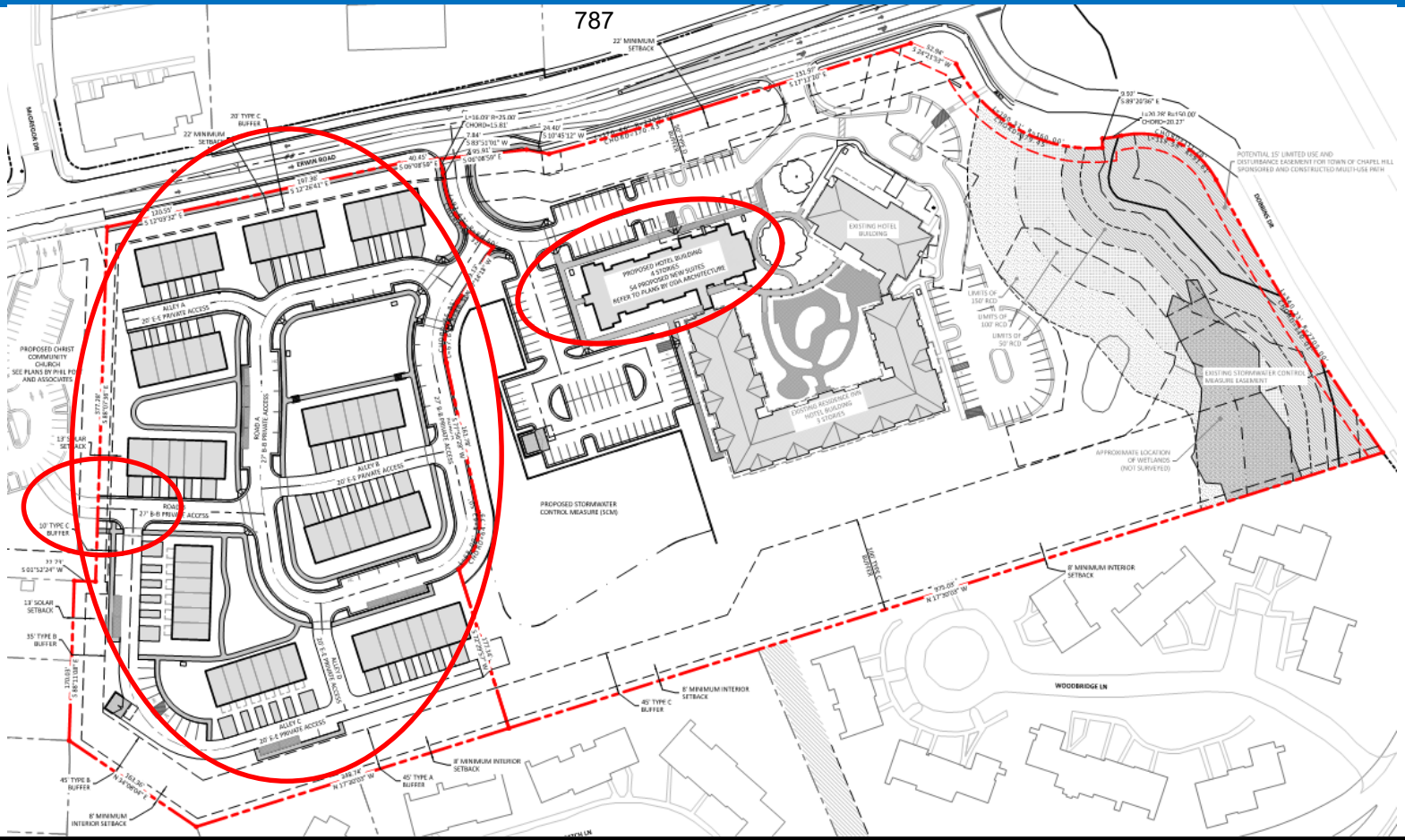
101-111 Erwin Road – Site Plan



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101-111 Erwin Road – Proposed Modifications

- The applicant is requesting modifications to regulations:
  - Modify maximum parking spaces from 101 to 117 spaces
  - Increased disturbance of steep slopes
  - Meet active recreation area requirements with a combination of PIL, walking paths, and 50% of condominium village common areas

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101-111 Erwin Road – Advisory Boards

Boards/Commissions	Recommendation
Community Design Commission	Approval with conditions
Transportation and Connectivity Board	Approval with conditions
Housing Advisory Board	Approval with conditions
Environmental Stewardship	Approval with conditions
Stormwater Board	Meeting scheduled 6/22

DRAFT

101-111 Erwin Road – Recommendation

- Open the public hearing
- Receive comments in this meeting and up to 24 hours after via email at: planning@townofchapelhill.org
- Move to close the public hearing at that point
- Enact the Ordinance on September 1, 2021

DRAFT

Resolution A
(Resolution of Consistency)

A RESOLUTION REGARDING THE APPLICATION FOR CONDITIONAL ZONING ATLAS AMENDMENT AT THE PROPERTY LOCATED AT 101-111 ERWIN ROAD TO MIXED–USE VILLAGE-CONDITIONAL ZONING DISTRICT (MU-V-CZD) AND CONSISTENCY WITH THE COMPREHENSIVE PLAN (2021-X-X/R-X)

WHEREAS, Scott Radway, Radway Design, has filed an application for Conditional Zoning Atlas Amendment on behalf of Summit Hospitality Group, LLC and Chapel Hill R I, LLC, to rezone a 17.71-acre site located at 101-111 Erwin Road and identified as Orange County Parcel Identifier Numbers 9799-48-1814 and 9799-48-0252 to Mixed-Use Village - Conditional Zoning District (MU-V-CZD) to allow an expansion to the existing Residence Inn and development of a condominium community; and

WHEREAS, the Town staff have completed a review of the application for compliance with the Land Use Management Ordinance, Town Code, and for Consistency with the Comprehensive Plan; and

WHEREAS, the Planning Commission reviewed the application on June 15, 2021 and recommended that the Council enact the Zoning Atlas Amendment rezoning the property; and

WHEREAS, the Council of the Town of Chapel Hill has considered the application for Conditional Zoning Atlas Amendment on behalf of Habitat for Humanity of Orange County to rezone and finds that the amendment if enacted, is reasonable and in the public's interest and is warranted to achieve the purposes of the Comprehensive Plan, as explained by, but not limited to, the following goals of the Comprehensive Plan:

- A range of housing options for current and future residents (A Place for Everyone.3)
- Promote a safe, vibrant, and connected (physical and in-person) community (Community Prosperity and Engagement.3)
- A connected community that links neighborhoods, businesses, and schools through the provision of greenways, sidewalks, bike facilities, and public transportation (Getting Around.2)
- Connect to a comprehensive regional transportation system (Getting Around.3)
- A transportation system that accommodates transportation needs and demands while mitigating congestion and promoting air quality, sustainability, and energy conservation (Getting Around.6)
- Low density, green Rural Buffers that exclude urban development and minimize sprawl (Good Places New Spaces.1)
- A range of neighborhood types that addresses residential, commercial, social, and cultural needs and uses while building and evolving Chapel Hill's character for residents, visitors, and students (Good Places New Spaces.5)
- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Nurturing Our Community.2)
- Support the Parks and Recreation Master Plan and the Greenways Master Plan to provide recreation opportunities and ensure safe pedestrian and bicycle connections (Nurturing Our Community.4)
- Protect neighborhoods from the impact of development such as stormwater runoff, light and noise pollution, and traffic (Nurturing Our Community.8)

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby finds the proposed Conditional Zoning Atlas Amendment to be reasonable and consistent with the Town Comprehensive Plan.

This the ___ day of _____, 2021.

RESOLUTION B
(Revocation of Special Use Permit)

A RESOLUTION APPROVING A REVOCATION OF THE 101 ERWIN ROAD SITE FROM THE EXISTING MARRIOT RESIDENCE INN SPECIAL USE PERMIT (2021-XX-XX/R-X)

WHEREAS, on March 24, 2003, the Chapel Hill Town Council approved a Special Use Permit for a three-story hotel building containing 108 lodging units, known as the Marriott Residence Inn Hotel, encumbering 578,935 square feet and approximately 13.3 acres, which was recorded at the Orange County Register of Deeds in Deed Book _____, identified as Orange County Parcel Identifier Number 9799-48-0252; and

WHEREAS, Section 4.5.5(f)(2) of the Land Use Management Ordinance has been met as the request for revocation has been made in conjunction with an application for approval of a development other than that authorized by the Marriot Residence Inn Hotel Special Use Permit; and

WHEREAS, on October 17, 2018, the Town Council reviewed a concept plan for 101-111 Erwin Road Mixed-Use Development for a multifamily residential development and expansion to the Residence Inn Hotel; and

WHEREAS, on December 23, 2020 the applicant requested to replace the Special Use Permit, with a Conditional Zoning permit application and requested a revocation of the existing 2003 Special Use Permit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby revokes the 2003 Special Use Permit for 101 Erwin Road, known as the Marriott Residence Inn Hotel, as it pertains to the 13.3-acre parcel, for which the Residence Inn and Summit Place Townhomes Conditional Zoning Permit is currently proposed. The revocation of the Special Use Permit would be such that the subject parcel for the Residence Inn and Summit Place Townhomes Conditional Zoning (PIN 9799-48-0252), would no longer be encumbered by the Special Use Permit.

BE IT FURTHER RESOLVED that the applicant shall record the affidavit for revocation for the parcel identified as Orange County Parcel Identifier Number 9799-48-0250, for the Marriott Residence Inn Hotel Special Use Permit, dated March 24, 2003.

This the ___ day of ___, 2021.

ORDINANCE A
(Approving the Conditional Zoning Application)

AN ORDINANCE AMENDING THE CHAPEL HILL ZONING ATLAS TO REZONE THE RESIDENCE INN – SUMMIT PLACE PROPERTY LOCATED AT 101-111 ERWIN ROAD FROM RESIDENTIAL-2 (R-2) AND RESIDENTIAL-3-CONDITIONAL ZONING DISTRICT (R-3-CZD) TO MIXED–USE VILLAGE-CONDITIONAL ZONING DISTRICT (MU-V-CZD) (PROJECT #20-082) (2021-X-X/O-X)

WHEREAS, the Council of the Town of Chapel Hill has considered the application for Conditional Zoning submitted by Scott Radway, Radway Design, on behalf of owners Summit Hospitality Group, LLC and Chapel Hill R I, LLC, to rezone a 17.71 acre parcel located at 101-111 Erwin Road and identified as Orange County Parcel Identifier Numbers 9799-48-1814 and 9799-48-0252 to Mixed-Use Village - Conditional Zoning District (MU-V-CZD) to allow an expansion to the existing Residence Inn and development of a townhouse community and finds that the amendment if enacted, is reasonable and in the public's interest and is warranted to achieve the purposes of the Comprehensive Plan, as explained by, but not limited to, the following goals of the Comprehensive Plan:

- A range of housing options for current and future residents (A Place for Everyone.3)
- Promote a safe, vibrant, and connected (physical and in-person) community (Community Prosperity and Engagement.3)
- A connected community that links neighborhoods, businesses, and schools through the provision of greenways, sidewalks, bike facilities, and public transportation (Getting Around.2)
- Connect to a comprehensive regional transportation system (Getting Around.3)
- A transportation system that accommodates transportation needs and demands while mitigating congestion and promoting air quality, sustainability, and energy conservation (Getting Around.6)
- Low density, green Rural Buffers that exclude urban development and minimize sprawl (Good Places New Spaces.1)
- A range of neighborhood types that addresses residential, commercial, social, and cultural needs and uses while building and evolving Chapel Hill's character for residents, visitors, and students (Good Places New Spaces.5)
- Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (Nurturing Our Community.2)
- Support the Parks and Recreation Master Plan and the Greenways Master Plan to provide recreation opportunities and ensure safe pedestrian and bicycle connections (Nurturing Our Community.4)
- Protect neighborhoods from the impact of development such as stormwater runoff, light and noise pollution, and traffic (Nurturing Our Community.8)

WHEREAS, the application, if rezoned to Mixed-Use Village - Conditional Zoning District (MU-V-CZD) according to the district-specific plan last revised May 10, 2021, would address the impacts reasonably expected to be generated by the development or use of the site and the conditions listed below would:

1) Conform with the applicable provisions of the Land Use Management Ordinance and Town Code
2) Conform with the Comprehensive Plan

3) Be compatible with adjoining uses
4) Mitigate impacts on surrounding properties and the Town as a whole
5) Be harmonious with existing and proposed built systems including utility infrastructure, transportation facilities, police and fire coverage, and other public services and facilities
6) Be harmonious with natural systems such as hydrology, topography, and other environmental constraints

MODIFICATIONS TO REGULATIONS

WHEREAS, the Council of the Town of Chapel Hill finds, in this particular case, that the proposed development with the following requested modifications to regulations satisfies public purposes to an equivalent or greater degree:

1. **Section 5.9 Parking and Loading:**
   The applicant proposes modifying the maximum parking requirement for the Summit Place parcel. The maximum number of parking spaces, based on the number of units proposed, is 101 spaces. The applicant proposes 117 parking spaces.

   This finding is based on a determination that the public purposes are satisfied to an equivalent or greater degree as the additional parking will reduce any spillover parking onto nearby streets or neighborhoods.

2. **Section 5.3.2(f) – Steep Slopes – Disturbance limitations:**
   The applicant proposes modifying the maximum disturbance area of steep slopes from 25 percent to 89 percent. The site contains 11,366 square feet of steep slopes that are subject to a disturbance limitation of 25 percent. The maximum disturbance allowed is 2,841 square feet. The applicant proposes to disturb 10,133 square feet, which is approximately 89 percent of this area, and exceeds the limit by 7,291 square feet.

   This finding is based on a determination that the public purposes are satisfied to an equivalent or greater degree as some of the existing steep slopes are due to existing stormwater control facilities and a farm pond, and the intent of disturbing these areas is to provide additional residential units, including affordable housing units.

3. **Section 5.5.2(g): Minimum Recreation Area and Recreation Space:**
   The applicant proposes meeting the active recreation area requirements with a combination of a payment-in-lieu, internal site walking paths, and 50 percent of the common areas.

   This finding is based on a determination that the public purposes are satisfied to an equivalent or greater degree as the intent of the modification is to align better with the nature of the proposed townhouse development, which is to create infill development similar to the surrounding neighborhoods.

CONDITIONAL ZONING DISTRICT

BE IT ORDAINED by the Council of the Town of Chapel Hill finds, in this particular case, the proposed rezoning with the following uses, subject to the conditions below, satisfies the purposes of Mixed-Use Village–Conditional Zoning District (MU-V-CZD).

BE IT FURTHER ORDAINED by the Council of the Town of Chapel Hill that the Chapel Hill Zoning Atlas be amended as follows:

SECTION I

The following Orange County parcels identified by Parcel Identifier Numbers (PIN) 9799-48-1814 and 9799-48-0252, described below, shall be rezoned to Mixed-Use Village – Conditional Zoning District (MU-V-CZD):

Beginning at a rebar set on the western right of way of Erwin Road (S.R. 1734) (Variable Width Public Right of Way), said rebar set being South 53°38'02" West 62.27 feet from an existing spike in the concrete sidewalk near the southern right of way intersection of McGregor Drive (Public Right of Way) and the eastern right of way of Erwin Road (S.R. 1734) (Variable Width Public Right of Way), said spike having N.C. Grid Coordinates (NAD83/2011) of N=799,116.07, E=1,994,256.42, thence from said Beginning point and leaving said right of way South 88°07'36" East 30.91 feet to a point on the centerline of Erwin Road (S.R. 1734) (Variable Width Public Right of Way), thence with said centerline South 12°03'32" East 113.01 feet to a point, thence South 12°26'41" East 353.38 feet to a point, thence leaving said centerline South 83°52'26" West 30.19 feet to an existing spike on the western right of way of Erwin Road (S.R. 1734) (Variable Width Public Right of Way), thence continuing along said right of way South 83°52'26" West 25.04 feet to an existing right of way disk on the western right of way of Erwin Road (S.R. 1734) (Variable Width Public Right of Way), thence with said right of way along a curve to the left, having an arc length of 178.38 feet, a radius of 2,709.69 feet, and a chord bearing and distance of South 16°37'37" East 178.35 feet to a rebar set, thence South 17°12'20" East 231.97 feet to a rebar set at the turnout right of way intersection of Dobbins Drive (S.R. 1740) (Variable Width Public Right of Way) and Erwin Road (S.R. 1734) (Variable Width Public Right of Way), thence continuing along Erwin Road (S.R. 1734) (Variable Width Public Right of Way) South 24°21'53" West 52.94 feet to an existing iron pipe on the northern right of way of Dobbins Drive (S.R. 1740) (Variable Width Public Right of Way), thence with said right of way along a curve to the left, having an arc length of 190.51 feet, a radius of 160.00 feet, and a chord bearing and distance of South 29°50'50" West 179.45 feet to an existing iron pipe, thence South 89°20'36" East 9.92 feet to a rebar set, thence with a curve to the left, having an arc length of 20.28 feet, a radius of 150.00 feet, and a chord bearing and distance of South 08°33'23" East 20.28 feet to a rebar set, thence with a curve to the right, having an arc length of 119.59 feet, a radius of 91.61 feet, and a chord bearing and distance of South 24°58'04" West 111.28 feet to a rebar set, thence with a curve to the left, having an arc length of 340.23 feet, a radius of 2,705.00 feet, and a chord bearing and distance of South 58°33'04" West 340.01 feet to an existing disturbed iron pipe, thence leaving Dobbins Drive (S.R. 1740) (Variable Width Public Right of Way) North 17°30'03" West 1,323.78 feet to an existing concrete monument, thence North 34°08'04" East 163.36 feet to an existing concrete monument, thence South 88°11'08" East 170.03' to an existing concrete monument, thence South 01°52'24" West 22.73' to a rebar set, thence South 88°07'36" East 377.28' to the point and place of Beginning containing 16.742 Acres more or less.

SECTION II

BE IT FURTHER ORDAINED by the Council of the Town of Chapel Hill that the following conditions are hereby incorporated by reference:

1. Expiration of Conditional Zoning Atlas Amendment: An application for Zoning Compliance Permit must be filed by _____ (2 years from the date of this approval) or the land shall revert to its previous zoning designation. [LUMO 4.4.5(f)]

2. Consent to Conditions: This approval is not effective until the property owners provide written consent to the approval. Written consent must be provided within ten (10) days of enactment by the Town Council.

3. Land Use Intensity: This Conditional Zoning Atlas Amendment authorizes the following:

Land Use Intensity Hotel Development and Residential Dwelling Units	
Gross Land Area	771,371 sf (17.71 acres)
Maximum Floor Area	211,913 sf
Hotel Rooms	54 new rooms (162 total)
Residential Units	52 townhouse units
Affordable Residential Units	7 townhouse units
Total Impervious Surface	275,950 sf
Maximum Land Disturbance	386,100 sf

Affordable Housing

4. Affordable Housing Plan/Performance Agreement: Prior to the issuance of a Zoning Compliance Permit, the developer must submit an Affordable Housing Plan to be incorporated into an Affordable Housing Performance Agreement to be executed by the developer and the Town Manager (or designee). The Affordable Housing Plan will contain the following information:

   General information about the nature and scope of the covered development, including:
   a. Seven (7) affordable for sale dwelling units for households earning 80 percent of AMI
   b. The Plan will include information on:
      i. The total number of market rate units and Affordable Dwelling Units in the development.
      ii. The number of bedrooms and bathrooms in each Affordable Dwelling Unit.
      iii. The approximate square footage of each Affordable Dwelling Unit.
      iv. Documentation and plans regarding the exterior appearance, materials and finishes of the development for each of the Affordable Dwelling Units.
   c. Half of the affordable dwelling units by shall be completed prior to Zoning Final Inspection of half of the market rate dwelling units. The remaining affordable dwelling units shall be completed prior to Zoning Final Inspection of 90 percent of the market rate dwelling units.
   d. The affordable dwelling units shall be substantially indistinguishable from the market-rate units on the exterior.
   e. Any and all other information that the Town Manager may require that is needed to demonstrate compliance with the Council's Affordable Housing Policies.

5. Landscape Bufferyards: The following landscape bufferyards shall be provided:

Location	**Required Buffer**
North	35' Type "C" and shared 10' Type "C"
East	20' Type "C" (reduced intensity along street frontage) and 50' Type "D"
South	30' Type "D"
West	45' Type "B" and variable width Type "D"

6. Dam Breach/Removal: Prior to any dam breach/removal, the developer shall provide

receipt from the following agencies regarding notification of the dam removal: NC Division of Energy, Mineral, and Land Resources, North Carolina Floodplain Mapping Program of the Department of Public Safety, and the North Carolina Department of Transportation. This is the procedure laid out for dams identified as a low or intermediate hazard dam in the North Carolina Dam Safety Law of 1967 per §143-215.27(c).

7. Stormwater Runoff Agreement: Prior to the issuance of a Zoning Compliance Permit, the developer will provide a binding agreement with the legal property owner at 141 Erwin Road to accept stormwater from that site via connecting infrastructure. Due to the unsure timelines of these projects, this site will provide a grading plan to capture the runoff from the property at 141 Erwin for sheet flow conditions in case the development at 141 Erwin does not get built as intended.

8. Stormwater Facility Management: Prior to issuance of a Zoning Compliance Permit, the developer will provide a draft agreement regarding the shared costs and management for the stormwater facility between the Residence Inn Hotel and the Townhomes.

9. ADA Accommodations: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing ADA accommodations at all driveways or street intersections. Final design and construction details must be approved by the Town Manager.

10. Signing System: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing a signing system, which may include sharrow markings, on all internal access streets. The developer shall include the specs and dimensions of all signage on the site details sheets.

11. Electric Vehicle Parking Spaces: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing the installation a minimum of four (4) electric vehicle charging stations including additional spaces to be made electric vehicle ready with dedicated electric circuits and underground conduits at the Hotel expansion site. In addition, the developer shall include a minimum of two (2) electric vehicle charging stations behind Building 9 and Building 10 including the installation of necessary circuitry for electric vehicle charging stations for each townhouse. Final design and construction details must be approved by the Town Manager.

12. Electric Vehicle Charging Stations: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing the specs and dimensions of the electric vehicle charging stations. The developer shall include the specs and dimensions of the electric vehicle charging signage on the site details sheets. Final design and construction details must be approved by the Town Manager.

13. Bicycle Fix-It Stations: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing the location of the bicycle fix-it station at the Hotel site. The developer shall include the specs and dimension on the site details sheets.

14. Transportation Management Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall submit a Transportation Management Plan (TMP). The developer shall continue to coordinate with Town staff for all TMP requirements.

15. Energy Efficiency Plan: Prior to issuance of a Zoning Compliance Permit, an energy efficiency plan shall incorporate a “20 percent more energy efficient” feature relative to

the 90.1 energy efficiency standard of the American Society of Heating, Refrigeration, and Air Conditioning Engineers (ASHRAE), as amended and in effect at the time of Conditional Zoning District approval. Comparable standards generally recognized as applicable to building energy consumption, as amended and in effect at the time of building permit issuance, may be used by the applicant when incorporating the "20 percent more energy efficient" feature into the final plans. An energy model or prescriptive calculation method should be used to demonstrate that the design will meet the aforementioned energy performance target. [Town Policy April 2007]

TOWN OF CHAPEL HILL – CONDITIONAL ZONING STANDARD STIPULATIONS

The following standard conditions are supplemental to site-specific conditions as set by Town Council-approved ordinance. Unless modified by the site-specific conditions noted above, these standards apply to all development permitted by Conditional Zoning.

Access

16. Accessibility Requirements: Prior to issuance of a Certificate of Occupancy, the developer shall provide the minimum required handicapped infrastructure according to the Americans with Disabilities Act and associated codes and standards.

Transportation

17. Transportation Management Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall submit a Transportation Management Plan, subject to Town Manager approval. The Transportation Management Plan shall include monitoring of electric vehicle parking spaces usage. [LUMO 4.5.2]

18. Bicycle Parking: Prior to issuance of a Zoning Compliance Permit, the developer shall provide dimensioned details that comply with the Town parking standards for required and/or proposed bicycle parking spaces. Bicycle parking spaces should be placed near building entrances. The spaces must comply with the Spring 2010 Association of Pedestrian and Bicycle Professionals Guidelines and the Class I and Class II bicycle parking standards required by the Town Design Manual. [LUMO 4.5.2]

19. Lighting: Prior to issuance of a Zoning Compliance Permit, the developer shall design and install street lighting along the site frontage. Design and construction details must be approved by the Town Manager and the North Carolina Department of Transportation (NCDOT).

20. Driveway Permit: The developer must obtain an approved driveway permit and/or encroachment agreement(s) prior to beginning any proposed work within the NCDOT right-of-way. As a condition of the permit, the permittee shall be responsible for the design and construction of stipulated improvements in accordance with NCDOT requirements. An approved permit will be issued upon receipt of approved roadway and signal construction plans, inspection fees, and any necessary performance and indemnity bonds.

21. Pavement Markings: Any pavement markings proposed within the public street rights-of-way shall be long life thermoplastic. Pavement markers shall be installed if they previously existed on the roadways.

22. Off-Site Construction Easements: Prior to any development associated land disturbance on abutting properties, the developer shall provide documentation of approval from the affected property owner(s). [LUMO 5.8.1]

23. Sight Distance Triangles: Prior to issuance of a Certificate of Occupancy, the developer shall provide the Town of Chapel Hill with standard sight distance triangles at the proposed driveway locations. [Town Design Manual]

24. Low Vision Design Features: Any proposed pedestrian facilities should be incorporate low vision design features as feasible. [LUMO 4.5.2]

25. Repairs in Public Right-of-Way: Prior to issuance of a Certificate of Occupancy, the developer shall repair all damage for work in the public right-of-way related to the construction of this project, which may include pavement milling and overlay. The design of such repairs must be reviewed and approved by the Town Manager and NCDOT prior to issuance of a Zoning Compliance Permit. [Town Code 17-40]

26. Street Closure Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a street closure plan, subject to Town Manager and NCDOT approval, for any work requiring street, sidewalk, or lane closure(s). [Town Code 21-7.1]

27. Work Zone Traffic Control Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a Work Zone Traffic Control Plan and a Construction Management Plan for approval by the Town Manager and NCDOT. The Work Zone Traffic Control Plan shall comply with the U.S. Department of Transportation Manual on Uniform Traffic Control Devices. The Construction Management Plan shall provide staging, construction worker parking, construction vehicle routes, and hours of construction. [Town Code 17-47]

Landscaping and Building Elevations

28. Invasive Exotic Vegetation: Prior to issuance of a Zoning Compliance Permit, the developer shall identify on the planting plan any known invasive exotic species of vegetation, as defined by the Southeast Exotic Pest Plant Council (SE-EPPC), and provide notes indicating removal of these species from the landscape buffer areas prior to planting. [Town Design Manual]

29. Alternate Buffer: Prior to issuance of a Zoning Compliance Permit, review shall be required from the Community Design Commission for any proposed alternate buffer. [LUMO 5.6.8]

30. Landscape Protection: Prior to issuance of a Zoning Compliance Permit, a detailed Landscape Protection Plan shall be approved. The plan shall include a complete and currently updated tree survey showing critical root zones of all rare and specimen trees and labeled according to size and species. The plan shall also indicate which trees will be removed and which will remain. The plan shall also include standard notes, fencing details, and location of fencing. [LUMO 5.7.3]

31. Tree Protection Fencing: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a detail of a tree protection fence and a note on the Final Plans indicating that tree protection fencing will be installed prior to land-disturbing activity on the site. The plans shall include continuous tree protection fencing around construction limits and indicated construction parking and materials staging/storage

areas, and Town standard landscaping protection notes, subject to Town Manager approval. [LUMO 5.7.3]

32. Landscape Planting Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall provide a detailed Landscape Planting Plan with a detailed planting list, subject to Town Manager approval. [LUMO 4.5.3]

33. Tree Canopy: A minimum of tree canopy coverage shall be provided through a combination of retained and replanted trees, unless a modification to regulations is approved. Calculations demonstrating compliance with Chapel Hill Land Use Management Ordinance Section 5.7.2 shall be included. [LUMO 5.7.2]

34. Demolition Plan: Prior to beginning any proposed demolition activity, the developer must obtain demolition permits from both the Planning and Inspections departments. While the demolition component may be submitted to Planning in tandem with the Zoning Compliance Permit for new construction, a separate stand-alone demolition permit shall be issued prior to an Inspection's Demolition permit. Further, prior to the issuance of a demolition permit for all existing structures 500 square feet or larger, Orange County Solid Waste staff shall conduct a deconstruction assessment pursuant to the County's Regulated Recyclable Materials Ordinance (RRMO).

35. Lighting Plan Approval: Prior to issuance of a Zoning Compliance Permit, the Community Design Commission shall review a lighting plan and shall take additional care during review to ensure that the proposed lighting plan will minimize upward light pollution and off-site spillage of light. [LUMO 8.5.5]

36. Community Design Commission Review: The Community Design Commission shall review the building elevations, including the location and screening of all HVAC/Air Handling Units for the site, prior to issuance of a Zoning Compliance Permit. [LUMO 8.5.5] Within the Town's historic districts, the Historic District Commission will act in place of the Community Design Commission. [LUMO 8.4.6]

Affordable Housing

37. Affordable Housing Plan/Performance Agreement: Prior to the issuance of a Zoning Compliance Permit for any residential uses, the developer must submit an Affordable Housing Plan to be incorporated into an Affordable Housing Performance Agreement to be executed by the developer, the Town Manager (or designee), and the non-profit agency that will administer the affordable housing units that will contain the following information:

    General information about the nature and scope of the covered development, including:

    a. All affordable dwelling units within residential uses designated as "for sale" shall be subject to the requirements of Section 3.10 (LUMO).
    b. 15 percent of the rental dwelling units to be designated as affordable units
    c. The developer will construct 15 percent of the rental affordable unit(s) on-site, available to households earning 80 percent of the AMI.
    d. If the project is age-restricted (55 plus), the affordable housing requirements shall not apply as long as the units remain age-restricted.
    e. The Plan will include information on:

i. The total number of market rate units and Affordable Dwelling Units in the development.
ii. The number of bedrooms and bathrooms in each Affordable Dwelling Unit.
iii. The approximate square footage of each Affordable Dwelling Unit.
iv. The pricing for each Affordable Dwelling Unit. The pricing of each unit or lot shall be determined prior to issuing a Zoning Compliance Permit. At the time of sale, this price may be adjusted if there has been a change in the median income or a change in the formulas used in this ordinance.
v. Documentation and plans regarding the exterior appearance, materials and finishes of the development for each of the Affordable Dwelling Units.

f. Any and all other information that the Town Manager may require that is needed to demonstrate compliance with the Council's Affordable Housing Policies.

The Affordable Housing Plan and Performance Agreement shall be reviewed and approved by the Town Manager prior to issuance of a Zoning Compliance Permit.

38. Housing Plan: The developer shall provide the following:
    a. 15 percent of the rental rate homes will be affordable and available to those making 80% of the median income.
    b. Size of the affordable rental units shall meet or exceed the minimum size requirements found in Table 3.10-2 of the Land Use Management Ordinance.
    c. The affordable units shall be placed within an organization ensuring their continued affordability for at least thirty years.
    d. The affordable dwelling units shall be integrated into the community. Preference is to intersperse the affordable dwelling units throughout the development.
    e. The affordable dwelling units shall be finished with exterior trim and finishes used on the market-rate homes.

39. Homeowners' Association: If necessary, a Homeowners' Association shall be created that has the capacity to place a lien on the property of a member who does not pay the annual charges for maintenance of all common areas, however designated. The Homeowners' Association documents shall be approved by the Town Manager prior to recordation at the Orange County Register of Deeds Office and shall be cross-referenced on the final plat. The Homeowners' Association documents shall comply with *Section 4.6.7 Neighborhood or Homeowners' Associations* of the Land Use Management Ordinance. The Homeowners' Association covenants shall not exclude home occupation businesses as regulated by the Town of Chapel Hill. The Homeowners' Association covenants or other applicable covenants and restrictions shall prohibit short-term rentals of 30 days or less.

40. Affordable Housing: At least forty percent of the affordable housing units shall be completed prior to Zoning Final Inspection of half of the market rate dwelling units. The remaining affordable dwelling units shall be completed prior to Zoning Final Inspection of 90 percent of the market rate dwelling units.

41. Affordable Housing Homeowners' Association Dues: The affordable housing owners

shall contribute one-third (1/3) of the dues amount expected of the master association home owners.

Environment

42. Stormwater Management Plan: Development projects must comply with *Section 5.4 Stormwater Management* of the Chapel Hill Land Use Management Ordinance. [LUMO 5.4]

43. Phasing Plan: If phasing of the project is proposed, then the applicant shall provide a Phasing Plan as part of the Zoning Compliance Permit. The Phasing Plan also shall detail which public improvements and stormwater management structures will be completed in each phase prior to requesting a Certificate of Occupancy. Construction for any phase shall not begin until all public improvements in previous phases have been completed, and a note to this effect shall be provided on the final plans. [LUMO 4.5.3]

44. Erosion Control Bond: If one acre or more is to be uncovered by land-disturbing activities for the project, then a performance guarantee in accordance with *Section 5-97.1 Bonds* of the Town Code of Ordinances shall be required prior to final authorization to begin land-disturbing activities. [Town Code 5-98]

45. Sediment Control: The developer shall take appropriate measures to prevent and remove the deposit of wet or dry sediments on adjacent roadways. [Town Code 5-86]

46. Erosion Control Inspections: In addition to the requirement during construction for inspection after every rainfall, the developer shall inspect the erosion and sediment control devices daily, make any necessary repairs or adjustments to the devices, and maintain inspection logs documenting the daily inspections and any necessary repairs. [Orange County Erosion Control]

47. Erosion Control: The developer shall provide a copy of the approved erosion and sediment control permit from Orange County Erosion Control Division prior to receiving a Zoning Compliance Permit. During the construction phase, additional erosion and sediment controls may be required if the proposed measures do not contain the sediment. Sediment leaving the property is a violation of the Town's Erosion and Sediment Control Ordinance. [Town Code 5-98]

48. Stormwater Control Measure: The proposed stormwater control measures for the site shall be designed to meet the current North Carolina Division of Environmental Quality Design Manual and Town of Chapel Hill Public Works Engineering Design Manual. [LUMO 5.4.3]

49. Storm Drain Inlets: The developer shall provide pre-cast inlet hoods and covers stating, "Dump No Waste! Drains to Jordan Lake", in accordance with the specifications of the Town Standard Detail SD-4A, SD-5A, SD-5C include all applicable details*, for all new inlets for private, Town and State rights-of-way. [Town of Chapel Hill Design Manual]

50. On-Site/Adjacent Stormwater Features: The final plans shall locate and identify existing site conditions, including all on-site and adjacent stormwater drainage features, prior to issuance of a Zoning Compliance Permit. The final plans must provide proper inlet protection for the stormwater drainage inlets on or adjacent to the site to ensure the stormwater drainage system will not be obstructed with construction debris. [Town of Chapel Hill Design Manual]

51. Repair/Replacement of Damaged Stormwater Infrastructure: Existing stormwater infrastructure that is damaged as a result of the project demolition or construction must be repaired or replaced, as specified by the Stormwater Management Engineer, prior to requesting a Certificate of Occupancy. [Town of Chapel Hill Design Manual]

52. Performance Guarantee: A performance and maintenance guarantee in an amount satisfiable to the Town Manager shall be provided to meet the requirement of Section 4.9.3 of the Land Use Management Ordinance prior to the approval of final plat recordation. The performance guarantees and maintenance guarantees shall be satisfactory as to their form and manner of execution, and as to the sufficiency of their amount in securing the satisfactory construction, installation, or maintenance of the required stormwater control measure. The performance surety shall be an amount equal to one hundred and twenty-five percent (125%) of the total cost of uncompleted stormwater control measure(s) and conveyances prior to final plat recordation. The total cost of the storm water control measure(s) and conveyance(s) shall include the value of all materials, piping with size at least 12 inches and other structures, seeding and soil stabilization, design and engineering, grading, excavation, fill, and other work. The applicant shall submit unit cost information pertaining to all storm water control measure(s) and/or bids from the grading contractor hired to perform the work and any change orders related thereto as a method to determine the basis for cost of the work. The final cost determination shall be made by the Stormwater Management Division, taking into consideration any additional costs as deemed necessary for completion of the stormwater control measure(s) and conveyance(s).

    Upon completion of the storm water control measures(s) and related stormwater improvements and acceptance by the Town after final site inspection, the one hundred and twenty-five percent (125%) of the performance surety shall be released to the developer and a maintenance bond in an amount of twenty-five (25) percent of the construction cost estimate shall submitted by the developer prior to the issuance of certificate of occupancy. No sooner than one year after the recording date of the deed(s), easements and maintenance agreement, the owner may request release of the remainder of the maintenance bond. Upon request by the owner, the Stormwater Management Division shall inspect the stormwater control measures and conveyance to determine that they are performing as required by this Ordinance. The Stormwater Management Division, upon determining that the storm water control measures(s) and conveyances are performing as required by this Ordinance, and after any repairs to the storm water infrastructures are made by the owner, shall release the remaining maintenance bond.

    Following the release of the maintenance bond, the developer and/or Homeowners Association shall continue to have a responsibility and obligation to inspect and maintain the stormwater infrastructure as required by the Town's Land Use Management Ordinance.

53. Energy Management Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall submit an Energy Management Plan (EMP) for Town approval. The plan shall: a) consider utilizing sustainable energy, currently defined as solar, wind, geothermal, biofuels, hydroelectric power; b) consider purchase of carbon offset credits and green power production through coordination with the NC GreenPower program; c) provide for 20 percent more efficiency that also ensures indoor air quality and adequate access to natural lighting, and allows for the proposed utilization of sustainable energy in the project; and (d) if requested, provide for the property owner to report to the Town of Chapel Hill the actual energy performance of the plan, as implemented, during the period ending one year after occupancy. [Town Policy April 2007]

Water, Sewer, and Other Utilities

54. Utility/Lighting Plan Approval: The final utility/lighting plan shall be approved by Orange Water and Sewer Authority (OWASA), Duke Energy Company, other applicable local utility service providers, and the Town Manager before issuance of a Zoning Compliance Permit. The developer shall be responsible for assuring that these utilities can continue to serve the development. In addition, detailed construction drawings shall be submitted to OWASA for review/approval prior to issuance of a Zoning Compliance Permit. [LUMO 4.5.3]

55. Lighting Plan: Prior to issuance of a Zoning Compliance Permit, the developer shall submit site plans, sealed by a Professional Engineer, for Town Manager approval, as well as other required documents to satisfy the lighting requirements of Section 5.11 of the Land Use Management Ordinance including: submission of a lighting plan; providing for adequate lighting on public sidewalks, including driveway crossings; and demonstrating compliance with Town standards. [LUMO 5.11]

56. Water/Sewer Line Construction: All public water and sewer plans shall be approved by and constructed according to OWASA standards. Where sewer lines are located beneath drive aisles and parking areas, construction methods approved by OWASA shall be employed to ensure that sewer lines will not be damaged by heavy service vehicles. [LUMO 5.12.1]

57. OWASA Approval: Prior to issuance of a Zoning Compliance Permit, any easement plats and documentation as required by OWASA and the Town Manager shall be recorded. [LUMO 5.12]

58. Irrigation: If permanent irrigation is proposed to support landscaping, an irrigation plan shall be submitted which includes the use of smart technologies to conserve water and energy.

Fire Safety

59. Fire Sprinklers: The developer shall install sprinklers under the North Carolina Fire Protection Code (NC FPC) prior to issuance of a Certificate of Occupancy. Prior to issuance of a Zoning Compliance Permit, the plans shall show all proposed fire department connections to such systems. [TOWN CODE 7-56]

60. Gates and Barricades: Where required or authorized by the fire code official and permanent or temporary (construction), any gates across fire apparatus access roads shall be a minimum width of 20 feet, be of swinging or sliding type, have an

emergency means of operation, shall be openable by either forcible entry or keyed, capable of being operated by one person, and shall be installed and maintained according to UL 325 and ASTM F 2200. [NC FPC 2018, 503.5, 503.6, D103.5]

61. Grade and Approach: Fire apparatus access roads shall not exceed 10 percent in grade unless approved by the fire chief, and all approach and departure angles shall be within the limits established based on the Fire Department's apparatus. [NC FPC 2018, 503.2.7, 503.2.8 and D103.2]

62. Fire Protection and Utility Plan: A fire flow report for hydrants within 500 feet of each building shall be provided and demonstrate the calculated gallons per minute with a residual pressure of 20 pounds per square inch. The calculations should be sealed by a professional engineer licensed in the State of North Carolina and accompanied by a water supply flow test conducted within one year of the submittal. Refer to the Town Design Manual for required gallons per minute.

63. Fire Department Connections and Standpipes: When the building being constructed requires standpipes, a temporary standpipe connection will be constructed with ready Fire Department Access when the building is not more than 40 feet in height. Such standpipes shall provide usable connections adjacent to the stairs and shall continue with building progression always being not more than one floor below the highest floor of the building. [NC FPC 912 & NC FPC 2018 3313]

64. Fire Command Center: Where required in the North Carolina Fire Protection Code and in all high rise buildings, a fire command center must be constructed in accordance with Section 508, NC FPC 2018.

65. Aerials: Where a building exceeds 30 feet in height OR 3 stories above the lowest level of Fire Department Access, overhead power and utility lines shall not be allowed within the aerial apparatus access roadway and the roadway shall have an unobstructed width of 26 feet exclusive of the shoulders. At least one of the apparatus access roadways shall be located within a minimum of 15 feet and maximum of 30 feet from one complete side of the building. [NC FPC 2018 D105.1, D105.2, D105.3, D105.4]

66. Fire Apparatus Access Road: Any fire apparatus access roads (any public/private street, parking lot access, fire lanes and access roadways) used for fire department access shall be all-weather and designed to carry the imposed load of fire apparatus weighing at least 80,000 lbs. Fire apparatus access roads shall have a minimum width of 20 feet exclusive of shoulders with an overhead clearance of at least 13 feet 6 inches for structures not exceeding 30 feet in height and shall provide access to within 150 feet of all exterior portions of the building. Structures exceeding 30 feet in height shall be provided with an aerial apparatus access road 26 feet in width in the immediate vicinity of the building or portion thereof and shall provide at least one of the required access roads to be located not less than 15 feet and not more than 30 feet from the structure parallel to one entire side of the structure. [NC FPC 2018 502.1,503.1.1, 503.2.1, D102.1 SECOND ACCESS DEPENDENT UPON NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVAL]

67. Dead End Access Roads: Dead end fire apparatus access roads exceeding 150 feet shall have a designated turn around. The turnaround shall meet one of the design standards of NC FPC 2018, Appendix D table D 103.4.

68. Building Height: Buildings exceeding 30 feet or three stories in height must have at least two means of fire apparatus access separated by at least one half the diagonal distance of the building. [NC FPC 2018, D104.1, D104.3 DEPENDENT UPON NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVAL]

69. Fire Access: Prior to issuance of a Certificate of Occupancy, fire access shall be reviewed and approved by the Town of Chapel Hill.

70. Fire Apparatus Access Road Authority: The fire code official shall have the authority to increase the minimum access widths where they are deemed inadequate for fire and rescue operations. [NC FPC 2018 503.2.2]

71. Hydrants Active: The developer shall provide active fire hydrant coverage, acceptable to the Fire Department, for any areas where combustible construction materials will be stored or installed, prior to having such materials delivered to the site. All required fire hydrants must be installed, active, and accessible for the Fire Department use prior to the arrival of combustible materials on site. Fire protection systems shall be installed according to Town Ordinance, the NC Fire Protection Code, and National Fire Protection Association Standard #13. [NC Fire Protection Code 2018 Section 501.1 & 3312]

72. Fire Hydrant and FDC Locations: The Final Plans shall indicate the locations of existing and proposed fire hydrants and Fire Department Connections (FDC). Fire Department Connections shall be located on the street side of the building within 100 feet of a hydrant. Hydrant spacing shall comply with the Town Design Manual. Design shall be reviewed and approved by the Town Manager prior to issuance of a Zoning Compliance Permit. [NC FPC 2018 Section 501.5.1.1]

73. Firefighting Access During Construction: Vehicle access for firefighting shall be provided to all construction or demolition sites including vehicle access to within 100 feet of temporary or permanent fire department connections and hydrants. Vehicle access shall be provided by either temporary or permanent roads capable of supporting vehicle loading under all weather conditions. [NC FPC 2018, Section 3310.1]

74. Premise Identification: Approved building address numbers, placed in a position acceptable to the fire code official, shall be required on all new buildings. [NC FPC 2018, 505.1]

75. Key Boxes: Where required by the fire code official, a secure key box, mounted on the address side of the building, near the main entrance, shall be provided to ensure adequate access to the building based on life safety and/or fire protection needs. [NC FPC 2018, 506]

76. Automatic Fire Sprinkler System Required: An automatic fire sprinkler system meeting the requirements of NFPA Standard #13 and Town Code 7-56 is required to be installed in non-residential construction.

77. Fire Department Connections, Locations: Any required FDCs for any buildings shall meet the design and installation requirements for the current, approved edition of NFPA 13, 13D, 13R, or 14 of the NC FPC 2018 and Town Code 7-38 for location. FDCs shall be installed within 100 feet of a hydrant or unless otherwise approved by the fire code official and shall not be obstructed or hindered by parking or landscaping. FDCs shall be equipped with National Standard Thread (NST) and be a 2.5” siamese.

78. Fire Department Connections, Installation: A working space of not less than 36 inches in width and depth and a working space of 78 inches in height shall be provided on all sides with the exception of wall mounted FDCs unless otherwise approved by the fire code official. The FDCs where required must be physically protected from impacts by an approved barrier. [NC FPC 2018, 912.1, 912.2 912.2.1, 312]

79. Fire Apparatus Access for Chapel Hill Fire Department: All fire department access determinations shall be based upon Chapel Hill Fire Department apparatus specifications (data specifications provided by Office of the Fire Marshal/Life Safety Division) and field verification. All proposed fire department access designs shall be reviewed and shall also pass field inspection.

80. Fire Flow Report: The Final Plan application shall include a fire flow report sealed by an Engineer registered in the State of North Carolina. An OWASA flow test must be provided with the report. Fire flow shall meet the 20 psi or exceed the requirements set forth in the Town Design Manual. The Fire Flow Report shall be reviewed and approved by the Town Manager prior to issuance of a Zoning Compliance Permit. [Town Design Manual]

81. Fire Lane: Prior to issuance of a Certificate of Occupancy, any fire lane shall be marked and signed in accordance with Town standards, with the associated plans approved by the Town Manager prior to issuance of a Zoning Compliance Permit. [NC FPC, Sections 2018 503.3, D103.6, D103.6.1, D103.2]

82. Emergency Responder Radio Coverage in New Buildings: All new buildings shall have approved radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems of the jurisdiction at the exterior of the building. This section shall not require improvement of the existing public safety communication systems. [NC FPC 2018 Section 510.1]

Solid Waste Management and Recycling

83. Solid Waste Management Plan: Prior to issuance of a Zoning Compliance Permit, a detailed Solid Waste Management Plan, including a recycling plan and a plan for managing and minimizing construction debris, shall be approved by the Town Manager and Orange County Solid Waste (OCSW). The plan shall include dimensioned, scaled details of any proposed refuse/recycling collection areas, associated screening, and protective bollards, if applicable. Each bulk waste container shall be labeled as to type of material to be collected. If a refuse compactor is proposed or if the collection enclosure is not accessible by Town vehicles, the developer shall provide documentation of an agreement for solid waste collection by a private provider prior to issuance of a Zoning Compliance Permit. [Orange County Solid Waste]

84. Construction Waste: Clean wood waste, scrap metal and corrugated cardboard (Regulated Recyclable Materials), all present in construction waste, must be recycled. All haulers of construction waste containing Regulated Recyclable Materials must be properly licensed with Orange County Solid Waste. The developer shall provide the name of the permitted waste disposal facility to which any land clearing or demolition waste will be delivered. [Orange County Solid Waste]

85. Deconstruction Assessment: For any existing structure 500 square feet or larger a deconstruction assessment shall be conducted by OCSW staff prior to the issuance of a

demolition permit pursuant to the County's Regulated Recyclable Materials Ordinance (RRMO). Prior to any demolition or construction activity on the site, the developer shall hold a pre-demolition/pre-construction conference with Solid Waste staff. This may be held at the same pre-construction meeting held with other development/enforcement officials.

State and Federal Approvals

86. State or Federal Approvals: Any required State or federal permits or encroachment agreements (e.g., 401 water quality certification, 404 permit) shall be approved and copies of the approved permits and agreements be submitted to the Town of Chapel Hill prior to the issuance of a Zoning Compliance Permit. [NC State; Federal Permits]

87. North Carolina Department of Transportation Approvals: Prior to issuance of a Zoning Compliance Permit, plans for any improvements to State-maintained roads or in associated rights-of-way shall be approved by NCDOT. [NC Department of Transportation]

Miscellaneous

88. Construction Management Plan: A Construction Management Plan shall be approved by the Town Manager prior to issuance of a Zoning Compliance Permit. The construction management plan shall: 1) indicate how construction vehicle traffic will be managed, 2) identify parking areas for on-site construction workers including plans to prohibit parking in residential neighborhoods, 3) indicate construction staging and material storage areas, 4) identify construction trailers and other associated temporary construction management structures, and 5) indicate how the project construction will comply with the Town's Noise Ordinance. [Town Design Manual Chapter 10]

89. Traffic and Pedestrian Control Plan: The developer shall provide a Work Zone Traffic Control Plan for movement of motorized and non-motorized vehicles on any public street that will be disrupted during construction. The plan must include a pedestrian management plan indicating how pedestrian movements will be safely maintained. The plan must be reviewed and approved by the Town Manager prior to the issuance of a Zoning Compliance Permit. At least 5 working days prior to any proposed lane or street closure the developer must apply to the Town Manager for a lane or street closure permit. [Town Code 17-42]

90. Construction Sign Required: The developer shall post a construction sign at the development site that lists the property owner's representative and telephone number, the contractor's representative and telephone number, and a telephone number for regulatory information at the time of issuance of a Building Permit, prior to the commencement of any land disturbing activities. The construction sign may have a maximum of 32 square feet of display area and maximum height of 8 feet. The sign shall be non-illuminated, and shall consist of light letters on a dark background. Prior to the issuance of a Zoning Compliance Permit, a detail of the sign shall be reviewed and approved by the Town Manager. [LUMO 5.14.4]

91. Schools Adequate Public Facilities Ordinance: If applicable, the developer shall provide the necessary Certificates of Adequacy of Public Schools or an exemption prior to issuance of a Zoning Compliance Permit. [LUMO 5.16]

92. Open Burning: The open burning of trees, limbs, stumps, and construction debris associated with site development is prohibited. [Town Code 7-7]

93. Detailed Plans: Prior to the issuance of a Zoning Compliance Permit, final detailed site plans, grading plans, utility/lighting plans, stormwater management plans (with hydrologic calculations), landscape plans, and landscape maintenance plans shall be approved by the Town Manager. Such plans shall conform to plans approved by this application and demonstrate compliance with all applicable regulations and the design standards of the Chapel Hill Land Use Management Ordinance and the Design Manual. [LUMO 4.5.3]

94. Certificates of Occupancy: No Certificates of Occupancy shall be issued until all required public improvements are complete. A note to this effect shall be placed on the final plats.

    If the Town Manager approves a phasing plan, no Certificates of Occupancy shall be issued for a phase until all required public improvements for that phase are complete, and no Building Permits for any phase shall be issued until all public improvements required in previous phases are completed to a point adjacent to the new phase. A note to this effect shall be placed on the final plats.

95. Traffic Signs: The developer shall be responsible for placement and maintenance of temporary regulatory signs before issuance of any Certificates of Occupancy.

96. New Street Names and Numbers: The name of the development and its streets and house/building numbers shall be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.

97. As-Built Plans: Prior to the issuance of a Certificate of Occupancy, the developer shall provide certified as-built plans for building footprints, parking lots, street improvements, storm drainage systems and stormwater management structures, and all other impervious surfaces, and a tally of the constructed impervious area. The as-built plans should be in DXF binary format using State plane coordinates and NAVD 88. [Town Design Manual Chapter 10]

98. Vested Right: Approval of a Conditional Zoning District and the associated district specific plan constitutes a site specific development plan establishing a vested right. During the period of vesting, this permit may be subject to subsequent changes to Town regulations to the extent such regulations have been enacted under authority other than the Town's zoning authority.

99. Continued Validity: Continued validity and effectiveness of this approval shall be expressly conditioned on the continued compliance with the plans and conditions listed above.

100. Non-Severability: If any of the above conditions is held to be invalid, approval in its entirety shall be void.

101. Not-Comprehensive: The listing of these standard stipulations, and the specific stipulations applicable to this Permit, is not intended to be comprehensive and does not exclude other state and local laws and regulations which may be applicable to this Permit and development project.

BE IT FURTHER RESOLVED that the Council hereby approves the application for a Conditional Zoning at the Residence Inn – Summit Place property located at 101-111 Erwin Road.

This the ___day of ___, 2021.

RESOLUTION C
(Denying the Conditional Zoning Application)

A RESOLUTION DENYING AN AMENDMENT OF THE CHAPEL HILL ZONING ATLAS TO REZONE THE RESIDENCE INN – SUMMIT PLACE PROPERTY LOCATED AT 101-111 ERWIN ROAD FROM RESIDENTIAL-3-CONDITIONAL ZONING DISTRICT (R-3-CZD) TO MIXED USE-VILLAGE-CONDITIONAL ZONING DISTRICT (MU-V-CZD) (PROJECT #20-082)

BE IT RESOLVED by the Council of the Town of Chapel Hill that it finds that a Conditional Zoning application, submitted by Scott Radway, Radway Design, on behalf of owners Summit Hospitality Group, LLC and Chapel Hill R I, LLC, to rezone a 17.71 acre parcel located at 101-111 Erwin Road and identified as Orange County Parcel Identifier Numbers 9799-48-1814 and 9799-48-0252 to Mixed Use-Village - Conditional Zoning District (MU-V-CZD) according to the rezoning plan dated October 29, 2020 and last revised May 10, 2021, and the conditions listed below would not:

a) Conform with the applicable provisions of the Land Use Management Ordinance and Town Code

b) Conform with the Comprehensive Plan

c) Be compatible with adjoining uses

d) Mitigate impacts on surrounding properties and the Town as a whole

e) Be harmonious with existing and proposed built systems including utility infrastructure, transportation facilities, police and fire coverage, and other public services and facilities

f) Be harmonious with natural systems such as hydrology, topography, and other environmental constraints

BE IT FURTHER RESOLVED that the Council hereby denies the application for an amendment of the Chapel Hill Zoning Atlas to rezone the property located at 101-111 Erwin Road to Mixed Use-Village - Conditional Zoning District (MU-V-CZD).

This the ___ day of _____, 2021.

PLANNING COMMISSION

The charge of the Planning Commission is to assist the Council in achieving the Town's Comprehensive Plan for orderly growth and development by analyzing, evaluating, and recommending responsible town policies, ordinances, and planning standards that manage land use and involving the community in long-range planning.

RECOMMENDATION
FOR CONDITIONAL ZONING APPLICATION FOR 101-111 ERWIN ROAD

June 15, 2021

Recommendation: **Approval ☑** **Approval with Conditions ☐** **Denial ☐**

Motion: Melissa McCullough moved and Jon Mitchell seconded a motion to recommend that the Council adopt Resolution A (Resolution of Consistency).

Vote: 7 – 0

Yeas: James Baxter (Vice-Chair), Neal Bench, Elizabeth Losos, Melissa McCullough, Jon Mitchell, John Rees, Elizabeth Webber

Nays:

Recommendation: **Approval ☐** **Approval with Conditions ☑** **Denial ☐**

Motion: Melissa McCullough moved and Elizabeth Losos seconded a motion to recommend that the Council approve the Conditional Rezoning, with conditions.

Vote: 7 – 0

Yeas: James Baxter (Vice-Chair), Neal Bench, Elizabeth Losos, Melissa McCullough, Jon Mitchell, John Rees, Elizabeth Webber

Nays:

Conditions:

- That the modification to regulations related to parking spaces be removed from Ordinance A.

Prepared by: James Baxter, Vice Chair
Becky McDonnell, Planner II

COMMUNITY DESIGN COMMISSION

The charge of the Community Design Commission is to assist the Council in guiding the Town's vision on aesthetics, character, and function to focus community growth through advice, advocacy and implementation of the Council's policies and review of proposed development in key areas of the community.

RECOMMENDATION FOR CONDITIONAL ZONING PERMIT AT 100-111 ERWIN ROAD

June 14, 2021

Recommendation: **Approval** ☐ **Approval with Conditions** ☑ **Denial** ☐

Motion: Ted Hoskins moved and John Weis seconded a motion to recommend approval of the project presented by the applicant, with the following conditions:

1. That the proposed stipulations be modified to read that the Commission review *and approve* building elevations, site lighting plans, and the landscape plan.

Vote: 7-0

Yeas: Ted Hoskins
Susan Lyons
Scott Levitan
Megan Patnaik
John Weis
Christine Berndt
Susana Dancy

Nays: NA

Prepared by: Adam Nicholson, Senior Planner

HOUSING ADVISORY BOARD
June 8, 2021

The charge of the Housing Advisory Board is to assist the Chapel Hill Town Council in promoting and developing a full spectrum of housing opportunities that meet the needs of the Chapel Hill community.

RECOMMENDATION
SUMMIT PLACE TOWNHOMES DEVELOPMENT APPLICATION
100-101 ERWIN ROAD

Recommendation: **Approval** ☐ **Approval with Conditions** ■ **Denial** ☐

Motion: A motion was made by Mary Jean Seyda seconded by Anne Hoole, that the 101-111 Erwin Road Development (Summit Place Townhomes) Application be recommended for approval by the Town Council with the condition that the applicant provide the affordability levels presented at the HAB meeting: 4 units at 80% AMI and 3 units at 65% AMI.

Vote: 6-0

Ayes: Sue Hunter (Chair), Dustin Mills (Vice-Chair), Jared Brown-Rabinowitz, Laura Cowen, Anne Hoole, Mary Jean Seyda

Nays: NA

Prepared by: Sue Hunter, Housing Advisory Board Chair
Emily Holt, Staff

TRANSPORTATION AND CONNECTIVITY ADVISORY BOARD

To assist the Chapel Hill Town Council in creating an inclusive connected community by recommending, advocating and planning for comprehensive, safe, effective and sustainable multi-modal transportation and connectivity

RECOMMENDATION
100-110 Erwin Road
(Project # 20-082)
May 25, 2021

Recommendation: **Approved** ☐ **Approval with Conditions** ■ **Denied** ☐

Motion: Brian Hageman moved, and Denise Matthews seconded, to recommend approval of the conditional zoning application with the following condition:

- That the applicant and Town staff work to establish a 30 foot easement along the Dobbins Road frontage of the property to support a future sidepath.

Vote: 7-1

Ayes: Heather Brutz, Nikki Abija, Eric Allman, Mary Breeden, Brian Hageman, Katie Huge, Denise Matthews

Nays: Rudy Juliano

Prepared by:
Josh Mayo, Transportation Planner I

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) Residence Inn Hotel – Summit Place Townhomes • PIN 9799-48-1814 & 9799-48-0252

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Scott Radway for SHG LLC

TOWN OF CHAPEL HILL
Planning Department

405 Martin Luther King Jr. Blvd.
Chapel Hill, NC 27514-5705

phone (919) 969-5066 *fax* (919) 969-2014
www.townofchapelhill.org

May 7, 2021
APPLICANT RESPONSES TO TRT APRIL 15 COMMENTS

April 15, 2021

Chapel Hill R I LLC
3141 John Humphries Wynd Ste 200
Raleigh, NC 27612

RE: Project 101-110 Erwin Rd (Project #20-082)

Dear Chapel Hill R I LLC:

The following comments were generated from the review of the submitted plans and documents for the referenced project. For the next submittal, please provide a disposition of comments, revised plans, and/or other information as requested for further review. The disposition of comments needs to include both the original comment and the appropriate response. If desired, these comments can be emailed. Re-submitted plans that do not include the disposition of comments document will not be reviewed and will be returned to you.

Current Development

1. If possible, when you resubmit, please try to include all of the updated plans in one file. It makes it easier for us to keep track of the materials and it is easier for us to share the updated plans online. ***The revised materials are all in one large pdf.***
2. Please be sure to include a key on your utility plan for the residential units (including the overall utility plan). ***Resolved with town staff as not necessary.*** As a reminder, your utility plans should address gas, water, sewer, and electrical. ***Gas, Electric, and other dry utilities will be part of final plans at ZCP stage for both site preparation and construction.***
3. Please address the phasing of the lot line adjustment between this property and Christ Community Church. ***A draft recombination plat to accomplish the lot line adjustment is included with the submission. We anticipate that this final plat will be recorded before the Town Council public hearing for this application.***

Transportation/Long-Range Planning

4. The vehicle parking spaces indicated on the plans (142 spaces) and listed project fact sheet (138 spaces) do not align for the hotel portion. Please indicate the number of parking spaces planned for the hotel portion of the project. ***149 parking spaces (7 ADA, 4 EV, 138 standard) are shown on the plans and the fact sheets.***

5. In the Town's Mobility and Connectivity Plan (2020), a multi-use path is proposed along Dobbins Drive. Staff recommends that the applicant provide a minimum 30' wide easement along Dobbins Drive that will support the future construction of a 12' wide multi-use path, regardless of whether the applicant thinks the facility is constructable. ***The revised plans show a "Potential 15' limited use and disturbance easement for Town of Chapel Hill sponsored and constructed multi-use path."***

6. The Town's Design Manual states hotels must provide 80% Class II (short-term) and 20% Class I (long-term) bicycle parking spaces. Please show the location, dimensions, and specifications of all Class I and Class II bicycle parking spaces. ***12 spaces total required, 13 spaces are provided. The locations for Ten (10) Class II spaces are shown on Plan Sheet C2.1 in rectangular form equal to the space that inverted U bike racks with bikes would occupy. Details for these 10 spaces will be provided at final plan submission.***

   Three (3) Class I bicycle spaces will be located in the new hotel addition. Details for these 3 spaces will be provided at final plan submission with the hotel building plans.

7. Please show crosswalks on all internal street/driveway crossings where there are sidewalks and handicap ramps on both sides. ***Shown as requested.***

8. Reminder: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing a signing system, which may include sharrow markings, on all internal access streets, the developer shall include the specs and dimensions of all signage on the site details sheets. ***Noted and agreed.***

9. Reminder: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing the location of the bicycle fix-it station at the Hotel site. The developer shall include the specs and dimension on the site details sheets. ***Noted and agreed.***

10. Reminder: Prior to issuance of a Zoning Compliance Permit, the developer shall submit plans showing the specs and dimensions of the electric vehicle charging stations. ***Agreed to and Noted on Plan Sheet C2.1.***

Transit

11. In discussion with the developer, A PIL was issued in 2005 for the shelter. Transit asks that the developer locate a proper shelter location near the current bus stop and provide the concrete pad (6 x 9 feet, with proper ADA access to the sidewalk). Transit will purchase and install shelter once site is prepared. ***A note added to Plan Sheets C2.0 & C2.1 shows the approximate location for a bus shelter pad to be installed by the applicant and a bus shelter to be paid for and installed by the Town of Chapel Hill. This will need to be coordinated with the multi-purpose path referred to in Item #5 above.***

Parks + Rec

12. All amenities that are counting towards recreation space requirements should be illustrated and labeled on the plans to indicate what is being provided for active recreation. Sheet C2.5 under Recreation Area Data references Common Area "A." Is Common Area "A" the same as the Open Recreation, shown in green on Sheet C2.5? If so, what are you providing in this location for active recreation (playground, sports fields, etc.)? An open lawn area should not be counted towards the recreation area requirements. ***The applicant proposes an alternative type of community design and recreation areas. A request for modification of regulations is included in this set of plan updates.***

OC Solid Waste

13. Plan Sheet C2.0 (Overall Layout Plan) – Delete the dumpster enclosure shown along Alley "C" in the townhome section. The townhome residences will receive public curb-side solid waste & recycling collection through the use of roll-carts. ***Comment no longer applicable. Dumpster is for town solid waste collection – unless Town Council approves curbside collection for the townhomes in the same location that Orange County recycling collection will take place.***

14. Plan Sheet C2.1 (Hotel Layout Plan) – The final ZCP plans will have to have a scaled and dimensioned detail of the dumpster enclosure in the plan set. ***Noted and agreed***

15. Plan Sheet C2.2 (Residential Layout) – Delete the dumpster enclosure shown along Alley "C" in the townhome section. The townhome residences will receive public curb-side solid waste & recycling collection through the use of roll-carts. ***Answer to #13 applies here also.***

16. General Comment – A 'Will Serve' letter from GFL Environmental (OC's Urban Routes recycling collection vendor) will be required during the final ZCP plan stage and shall be on their company letterhead and shall reference the most current set of plans and state that they have reviewed the plans and can serve the residential units as depicted on the plans. ***Note added to Plan Sheet C2.2. GFL has provided verbal approval and approval by email, but not yet by letterhead communication to Orange County or the Town.***

Fire

17. DEAD END ACCESS ROADS; D103.4 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45720 mm) shall be provided with width and turnaround provisions in accordance with Table D 103.4 2018 NCFC Appendix D D103.4. ***The only dead-end road segment on the plan is 140' in length and the buildings it serves will have sprinkler systems.***

18. SPRINKLERS: Any building with more than 6000 sf of floor space is required to have a sprinkler system. Town Ordinance 7-56. ***All ten new townhome buildings, the hotel suites addition and the existing hotel buildings will all have conforming sprinkler systems.***

Urban Forestry

19. Urban Forestry will continue to monitor the landscape plan to ensure invasive species are not proposed. This comment will remain until final staff approval. ***Noted***

20. Please provide a landscape protection plan consistent w/ LUMO section 5.7.3. Please ensure that all trees within 50' of the LOD are mapped in accordance w/ the section noted. Noted applicant response, comment will remain until adjoining properties trees are shown. ***Access to adjoining properties for permission to identify these trees has not yet been granted to the applicant.***

Stormwater

21. C2:3 – Please indicate the access route to the SCM embankment necessary requirement for maintenance. The required maintenance access easement should be outside of the dedicated with for the vegetated shelf around the proposed SCM and no proposed trees should be within the access path. Follow-up comment to SCM maintenance and easement requirement in reference to the NCDEQ Stormwater Design Manual general MDC 8 entitled Maintenance Access. Please provide a width of 25 feet for maintenance access and extend the easement a minimum of 10 feet around the SCM footprint to prove room for maintenance tasks. The SCM footprint includes side slopes, forebays, basin outlet, and emergency spillway. Please address the proposed planting in the maintenance access easements as depicted on the proposed landscaping plan on L501 specifically the atlas cedar on the north side, shrubbery on the south side, and the plantings along the forebay. ***Plans have been modified to address these comments. A note has been added to Sheet C2.0. The turnaround and bollards are shown on Sheets C2.1 & C2.2.***

22. SIA – Follow-up question to the land coverage determination from last comment review, please provide a map supporting your delineation of impervious, grass, and woods for the post development condition. ***Sheet C2.1.1 Is added to the report that shows the land cover types.***

23. SIA - Please provide support for the stage-storage information modeled for the existing SCM on the hotel site. Per email exchange between Ernest Odei-Larbi and Andrew Kosydar of Dragonfly Pond Works dated October 16, 2020, a survey and as-built plan with new elevation would be provided by the client to the Town once the pond was retrofitted to come into compliance. Please provide the survey and as-built for drainage basin 2 as identified on the former Hotel plan set. Follow-up comment, please explain the source for informing the existing SCM stage-storage and also provide an update for the completion of the repairs.

The completion of the retrofitting of the SCM facilities is scheduled for the week of May 17, 2021 and is expected to take about 2 weeks. Once completed and then inspected and approved by the town, the as-built survey and engineers verification will be undertaken. The survey work is scheduled for the first week of June.

24. Conditional Zoning Application: In Section C for the combined and hotel fact sheet, please mark that a Jordan Buffer applies on the property per the stream determination for parcel 9799-48-0252. ***Note added to Sheet C.1.1 and Fact Sheet Updated.***

25. Conditional Zoning Application: In Section C for the townhome fact sheet, please revise total impervious surface area to be equivalent to the proposed area (i.e. 143,240 sf). ***Minor modifications resulted in an impervious surface amount of 143,080 SF. This amount is correct in Fact Sheets on data on Plan Sheets.***

26. Please provide the jurisdictional determination for the wetland determination on parcel 9799-48-0252. ***Provided as part of revised submission materials. Note #6 on Sheet C1.1 Existing Conditions Plan.***

27. Plan Set: Please explain the depiction of the riparian buffers for the perennial stream because the buffers to not appear to be offset from the stream as shown on C1.1, C1.2, C2.0, C3.40, C4.0. Please add a note that Jordan riparian buffer applies to the perennial stream on the south side of the lot. ***My oversight completely. Thank you for discovering this. The drafting error has been corrected and these sheets now show the correct perennial stream location. A note has been added identifying that the Jordan riparian buffer applies. The 20' and 30' Jordan Buffer Zones have been added to these plans.***

28. Plan Set C1.1: This comment has not been addressed through several rounds. Please identify the irrigation pump west of the existing SCM on the existing conditions map and note that the realignment and replacement with be provided with the ZCP permit plans. ***The existing "irrigation pump housing" no longer contains an irrigation pump. The current hotel manager knows it has not been in place for the past 7 years. An irrigation pump is not part of the existing plans for the new SCM in this location. Thus, it will not be replaced as part of new SCM.***

29. Plan Set C1.2: Exempted steep slope per LUMO 5.3.2(c)(3) applies to existing roads, parking lots, or driveways. Please identify language referencing man made ponds and stormwater basins in the LUMO. ***Sheet C1.2 has been modified. Please see applicant's statement of proposed modifications of regulations for discussion of this comment/item.***

30. SIA: Within the results under runoff volume, the table identified 32,674 CF as the required water quality volume, but calculations indicate it is the 2-year 24-hour runoff volume. Please confirm. ***The correct volume is the change in 2-year runoff volume from pre-development to post development. This has been updated in the SIA***

31. SIA DA1.0: Please correct the units for DA1 area to square feet. ***Changed***

32. SIA Post Development Drainage Area Data: Explain and justify the recalculation of the time of concentration for the Pre-Development DA1 and Post-Development DA1 and DA2 for condition 2 between the last submission and this recent one. ***The times of concentration did not change, but the identification of the drainage areas did change.***

33. SIA Total Suspended Solids: Water quality requirements need to meet the NCDEQ Stormwater Design Manual requirements. For consistency with the manual, please refer to the SCM as a wet pond not a retention basin. Please calculate the volume of water that is required for water quality treatment. ***This calculation is included as appendix D in the SIA report.***

34. SIA Nutrient Loading: To note, the nutrient loading will require the submission of the SNAP tool spreadsheet. ***The SNAP tool requirement was added to the text of the SIA report.***

Sustainability

35. It sounds like you are planning to provide two energy management plans as part of Final Plans, one for each building type. It would be good to see at least a working draft with as much detail as possible at this stage (even if things are uncertain/qualified). Once we get a working draft, we can resolve the remaining comments from the previous round of review. ***One plan for the townhome portion of the proposed development and one plan for the hotel portion of the development are currently being prepared. Energy management issues addressed by the site plan are included in this resubmission.***

Housing

36. Any affordable townhome owners shall contribute one-third (1/3) of the Homeowner Association dues amount expected of the master association home-owners. ***Noted for inclusion in the final condominium/homeowners documents and the final approved affordable housing plan.***

Inspections

37. Building to be demolished must have asbestos testing/abatement per state law. ***Noted and agreed. This will be part of demolition plan for the 2-story building.***
38. New Hotel and common areas for townhomes must be accessible. ***Noted and agreed.***
39. The new hotel must have sprinkler protection. ***Noted and part of plans.***
    Notes have been added to Sheet 2.0 for each of these items.

Engineering

40. Roads with curb and gutter and the first lift of asphalt will need to be constructed before combustibles are on site in order to meet requirements from fire code, stormwater, and OWASA. Hydrants shall be active in the areas for construction. This condition should be added to a construction plan and reviewed in the preconstruction meeting. ***We understand this requirement. A note will be added to all ZCP construction and site preparation plans and will meet these requirements.***

If you have any comments or questions, please contact me at bmcdonnell@townofchapelhill.org or 919-969-5054.

Sincerely,

Rebecca McDonnell
Planner II
Cc: File: Development - Project 101-110 Erwin Rd

OWASA Review – We have received no additional comments from OWASA.

NCDOT Review Comments – These were received separately from the TRT review comments in this letter. They are addressed on the next page.

NCDOT Comments - Permitting

The listed submittals are required for permitting and execution prior to construction:

- A NCDOT Driveway Permit (Form TEB65-04) accompanied with detailed design plans and a $50.00 inspection fee in the form of check.
- A Three-Party Encroachment Agreement (Form EA 16.6) along with utility plans for utility connection within right of way. OWASA will need to sign as third party.
- A Three-Party Encroachment Agreement (Form EA 16.6) along with detailed plans for sidewalk installation. The Town of Chapel Hill will need to sign as third party.

Noted for inclusion at construction plan review and permit phase.

NCDOT Comments - Plan Review

Prior to forwarding the submittals mentioned above please provide response and/or incorporate the following comments into the detailed construction plans.

- Please indicate road widening limits including overlay of road section.
- Please provide cross section(s) along road widening limits.
- It will be required to mill and overlay road section where restriping is shown. Please show limits of required overlay limits for restriping on plans.
    - Please provide detailed pavement marking and signing plans when detailed constructions drawings are required.
- Identify and/or provide driveway typical section.

Above items noted for inclusion at construction plan review and permit phase.

- The proposed widening tapers create an abrupt shift that does not meet minimum standards. Tapers for widening should comply with NCDOT requirements for design speed.

The applicant's engineer and NCDOT have reviewed the proposed tapers. The existing roadway, roadway drainage on the east side of Erwin road, and utility locations do not create a symmetrical road widening condition. Modifications to the taper lengths and deflection angles have been made as the result of discussions and exchanges of potential solution options between the applicant's engineer and NCDOT.

CONDITIONAL ZONING APPLICATION

TOWN OF CHAPEL HILL
Planning Department
405 Martin Luther King Jr. Blvd.
(919) 968-2728 *fax* (919) 969-2014
www.townofchapelhill.org

Parcel Identifier Number (PIN): 9799-48-1814 & 9799-48-0252 Date: 12/23/2020

Section A: Project Information

Project Name: Residence Inn - Summit Place

Property Address: 101-111 Erwin Road Zip Code: 27514

Use Groups (A, B, and/or C): A & B Existing Zoning District: R-2 & R-3C

Project Description: Addition to Hotel and development of 52 townhomes

Section B: Applicant, Owner, and/or Contract Purchaser Information

Applicant Information (to whom correspondence will be mailed):

Name: Scott Radway, Radway Design

Address: 2627 Meacham Avenue

City: Chapel Hill State: NC Zip Code: 27516

Phone: 919-880-5579 Email: scott@radwaydesign.com

The undersigned applicant hereby certifies that, to the best of their knowledge and belief, all information supplied with this application and accurate.

Signature: Scott Radway Date: 12/23/2020

Owner/Contract Purchaser Information:

☒ **Owner** ☐ **Contract Purchaser**

Name: SHG LLC.

Address: 3141 John Humphries Wynd, #200

City: Raleigh State: NC Zip Code: 27612

Phone: 919-576-2822 Email: ceick@shgltd.com

The undersigned applicant hereby certifies that, to the best of their knowledge and belief, all information supplied with this application and accurate.

Signature: Date: 12/23/2020

Click here for application submittal instructions.

CONDITIONAL ZONING APPLICATION SUBMITTAL REQUIREMENTS

TOWN OF CHAPEL HILL
Planning Department

The following must accompany your application. Failure to do so will result in your application being considered incomplete. For assistance with this application, please contact the Chapel Hill Planning Department (Planning) at (919) 968-2728 or at planning@townofchapelhill.org.

X	**Application fee** (including Engineering Review fee) (refer to fee schedule)	Amount Paid $ $ 52,644.87
X	**Pre-application meeting** –with appropriate staff	
X	**Digital Files –** provide digital files of all plans and documents	
X	**Recorded Plat or Deed of Property**	
X	**Project Fact Sheet**	
X	**Traffic Impact Statement** – completed by Town's consultant (or exemption)	
N/A	**Description of Public Art Proposal,** if applicable	
X	**Statement of Justification**	
X	**Response to Community Design Commission and Town Council Concept Plan comments, if applicable**	
X	**Affordable Housing Proposal, if applicable**	
X	**Statement of Consistency with Comprehensive Plan or request to amend Comprehensive Plan**	
X	**Mailing list of owners of property within 1,000 feet perimeter of subject property** (see GIS notification tool)	
X	**Mailing fee for above mailing list (mailing fee is double due to 2 mailings)**	Amount Paid $ In Above Fee
X	**Written Narrative describing the proposal, including proposed land uses and proposed conditions**	
√	**Resource Conservation District, Floodplain, & Jordan Buffers Determination** – necessary for all submittals	
X	**Jurisdictional Wetland Determination – if applicable**	
N/A	**Resource Conservation District Encroachment Exemption or Variance (determined by Planning)**	
N/A	**Jordan Buffer Authorization Certificate or Mitigation Plan Approval (determined by Planning)**	
N/A	**Reduced Site Plan Set (reduced to 8.5" x 11")**	

a) Written narrative describing existing & proposed conditions, anticipated stormwater impacts and management structures and strategies to mitigate impacts
b) Description of land uses and area (in square footage)
c) Existing and proposed impervious surface area in square feet for all subareas and project area
d) Ground cover and uses information
e) Soil information (classification, infiltration rates, depth to groundwater and bedrock)
f) Time of concentration calculations and assumptions
g) Topography (2-foot contours)
h) Pertinent on-site and off-site drainage conditions
i) Upstream and/or downstream volumes
j) Discharges and velocities
k) Backwater elevations and effects on existing drainage conveyance facilities
l) Location of jurisdictional wetlands and regulatory FEMA Special Flood Hazard Areas
m) Water quality volume calculations
n) Drainage areas and sub-areas delineated
o) Peak discharge calculations and rates (1, 2, and 25-year storms)
p) Hydrographs for pre- & post-development without mitigation, post-development with mitigation
q) Volume calculations and documentation of retention for 2-year storm

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Residence Inn Hotel & Summit Place Townhomes - Combined Fact Sheet Data (Revised 5/7/2021)

Section A: Project Information

Use Type:	Office/Institutional		
	Residential	X	
	Mixed-Use		
	Hotel	**X**	

Overlay District:	Historic District		
	Neighborhood Conservation		
	Airport Hazard Zone		

FLUM Corridor Designation	**North 15-501 Sub Area C**	**X**	**Permitted Primary & Secondary Use Types - Townhomes and Hospitality/Commercial**

Section B: Land Area

			SQ. FT.	ACRES
Net Land Area (NLA): Area within zoning lot boundary		**NLA =**	713,630	16.38
Chose one or both of the following (a or b), not to exceed 10% of NLA	a) Credited Street Area (total adjacent street frontage) x 1/2 width of public right of way	CSA =	57,731	1.33
	b) Credited Permanent Open Space (total adjacent frontage x 1/2 public or dedicated open space	COS =	0	0.00
TOTAL: NLA + CSA and/or COS = Gross Land Area (Not to exceed NLA + 10%)		**GLA =**	**771,361**	17.71

Section C: Special Protection Areas, Land Disturbance, and Impervious Area

Special Protection Areas (Check All That Apply)	**Jordan Buffer**	**X**	Southern portion of site per LUMO & Perennial Stream Designation
	Resource Conservation District	**X**	
	100 Year Floodplain		
	Watershed Protection District		

Land Disturbance		**Total (SF)**
Area of Land Disturbance: (Includes: Footprint of proposed activity plus work area envelope, staging area for materials, access/equipment paths, and all off-site clearing)		386,100
Area of Land Disturbance within RCD		0
Area of Land Disturbance within Jordan Buffer.		0

Impervious Areas	Existing SF	Demolition SF	Proposed SF	Total SF
Impervious Surface Area (ISA)	111,700	0	161,250	272,950
Impervious Surface Ratio: Percent of Impervious Surface Area of Gross Land Area (ISA/GLA)%				35.4%
If located in Watershed Protection District, % of impervious surface on 7/1/1993	N/A	N/A	N/A	N/A

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Residence Inn Hotel (Updated 5/7/2021)

Section A: Project Information

Use Type:	Office/Institutional		
	Residential		
	Mixed-Use		
	Hotel	**X**	

Overlay District:	Historic District		
	Neighborhood Conservation		
	Airport Hazard Zone		

FLUM Corridor Designation	**North 15-501 Sub Area C**	**X**	**Permitted Secondary Use Type - Commercial/Office**

Section B: Land Area

			SQ. FT.	ACRES
Net Land Area (NLA): Area within zoning lot boundary		**NLA =**	459,666	10.55
Chose one or both of the following (a or b), not to exceed 10% of NLA	a) Credited Street Area (total adjacent street frontage) x 1/2 width of public right of way	CSA =	45,966	1.06
	b) Credited Permanent Open Space (total adjacent frontage x 1/2 public or dedicated open space	COS =	0	0.00
TOTAL: NLA + CSA and/or COS = Gross Land Area (Not to exceed NLA + 10%)		**GLA =**	**505,633**	**11.61**

Section C: Special Protection Areas, Land Disturbance, and Impervious Area

Special Protection Areas (Check All That Apply)	Jordan Buffer	**X**	
	Resource Conservation District	**X**	
	100 Year Floodplain		
	Watershed Protection District		

Land Disturbance		**Total (SF)**
Area of Land Disturbance: (Includes: Footprint of proposed activity plus work area envelope, staging area for materials, access/equipment paths, and all off-site clearing)	Does not include work in Erwin Rd. Right of Way	143,350
Area of Land Disturbance within RCD		0
Area of Land Disturbance within Jordan Buffer.		0

Impervious Areas	Existing SF	Demolition SF	Proposed SF	Total SF
Impervious Surface Area (ISA)	111,700	0	18,170	129,870
Impervious Surface Ratio: Percent of Impervious Surface Area of Gross Land Area (ISA/GLA)%				25.7%
If located in Watershed Protection District, % of impervious surface on 7/1/1993	N/A	N/A	N/A	N/A

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Residence Inn Hotel. (Updated 5/7/2021)

Section D: DIMENSIONS

Dimensional Units (SF)		Existing SF	Demolition SF	Proposed SF	Total SF
Existing Building / Proposed Buildings	3/3	79,120	(6,000)	40,493	113,613
Number of Floors	2, 3, & 4				
Recreational Space		7,000			7,000

Section D: Dimensions - RESIDENTIAL DEVELOPMENT

Dimensional Units (SF)		Studio	1BR	2BR	3BR+
Proposed Building(s)					
Total Number Dwelling Units					
Number Market Rate Units					
Number Affordable Units					

Dimensional Units (SF)		Studio	1BR	2BR	3BR+
Floor Area Heated (All Units)					
Floor Area Unheated (All Units)					
Total SF All Units					
Total SF Affordable Units					

Section D: Dimensions - NON-RESIDENTIAL DEVELOPMENT

Use Type	Existing SF	Demolition SF	Proposed SF	Total SF	
Commercial					
Restaurant					
Government					
Institutional					
Medical					
Office	**3,000**	**(3,000)**			
Hotel	**73,120**	**0**	**40,493**	**113,613**	
Industrial					
Place of Worship					
Other/(Residential in Mixed Use)	**3,000**	**(3,000)**			
TOTAL	**79,120**	**(6,000)**	**40,493**	**113,613**	

Section D: Dimensions - BUILDING HEIGHT & SETBACKS - Assumes Non-Residential Transitional Standards LUMO § 3.8.4(b)

Requirement _ LUMO		Required	Existing SUP	Existing	Proposed
Setbacks - Minimum	Street	22'	100'	108'	108'
Shared with Summerfield Crossing	Interior P/L	8'	175'	182'	182'
Shared with Summit Townhomes	Solar (North)	9'	N/A	N/A	65'
Height - Maximum	Primary - Perimeter	35'	N/A	N/A	N/A
	Secondary	114'	45'	42'	49'
Street	Frontage	80'	40'	410'	520"
	Width	62'	50'	500'	580'

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Residence Inn Hotel (Updated 5/7/2021)

Section F: ADJOINING OR CONNECTING STREETS AND SIDEWALKS

Street Name	Right-of-Way Width	Pavement Width	Number of Lanes	Existing Sidewalk*	Existing Curb/Gutter
Erwin Road	65'	52± Variable	2	Partial	Partial
Dobbins Drive	200' Plus	26'	2	YES	YES

Proposed Points of Access
New Entrance Road on Erwin Road that will serve both Summit Place Townhomes and Residence Inn Hotel

* If existing siedwalks do not exist and/or applicant is adding sidewalks, please provide the following information

Sidewalk Information					
Street Name	**Dimensions**	**Surface**		**Handicapped Ramps**	
Erwin Road - New Sidewalk	5' x 80 '	Concrete		YES	

Section G: PARKING INFORMATION

Parking Spaces	Minimum	Maximum	Proposed	Comment
Regular Spaces	146	203	138	14 of these will be EV Ready
EV Spaces			4	Ready at CO
ADA Spaces	5	7	7	
Total Vehicular Spaces	**141**	**196**	**149**	
Bicycle Spaces	12		13	
Pavement Surface(s)	Asphalt			
Loading Spaces	Provided from Parking Space Allocation During Non-Peak Parking Hours			

Section H: LANDSCAPE BUFFERS

Location	Minimum Width LUMO	Existing SUP Required	Existing	Proposed	Alternate or Modified Buffer
North - Summit Place Townhomes	0	N/A	N/A	15'	NO
West - Summerfield Crossing	20'	100'	100'	45' - 100'	NO
South - Dobbins Drive	20'	30'	30 - 120'	30 - 120'	N/A
East - Erwin Road	30'	50'	52'	50'	NO

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Residence Inn Hotel. (Updated 5/7/2021)

Section I: LAND USE INTENSITY

Zoning - Area - Ratio			Impervious Surface Thresholds			Minimum & Maximum Limitations	
Zoning District	Floor Area Ratio (FAR)	Recreation Space Ratio (RSR)	Low Density Residential (0.24)	High Density Residential (0.50)	Non-Residential (0.70)	Maximum Floor Area (MFA) = FAR x GLA	Minimum Recreation Space (MRS) = RSR x GLA
MU-V Arterial	1.2				353,943	499,463	
RCD Streamside	0.01					384	
RCD Managed	0.19					4,664	
RCD Upland	1.2					31,801	
TOTAL					353,943	536,312	

Section J: UTILITY SERVICE

Identify Provider

Water	**Owasa**		
Sewer	**Owasa**		
Electrical	**Duke Energy**		
Telephone	**Underground**		
Other Communication	**Underground Satellite**		
Solid Waste	**TOCH**		
Recycling	**Orange CO**		
Gas	**Dominion Energy**		

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Summit Place Townhomes (Updated 5/72021)

Section A: Project Information

Use Type:	Office/Institutional		
	Residential	**X**	
	Mixed-Use		
	Other		

Overlay District:	Historic District		
	Neighborhood Conservation		
	Airport Hazard Zone		

FLUM Designation	**FLUM Corridor**	**X**	**15-501 C Predominate Use Type - Residential Townhomes**

Section B: Land Area

			SQ. FT.	ACRES
Net Land Area (NLA): Area within zoning lot boundary		**NLA =**	253,964	5.83
Chose one or both of the following (a or b), not to exceed 10% of NLA	a) Credited Street Area (total adjacent street frontage) x 1/2 width of public right of way	CSA =	11,765	0.27
	b) Credited Permanent Open Space (total adjacent frontage x 1/2 public or dedicated open space	COS =	0	0.00
TOTAL: NLA + CSA and/or COS = Gross Land Area (Not to exceed NLA + 10%)		**GLA =**	**265,729**	**6.10**

Section C: Special Protection Areas, Land Disturbance, and Impervious Area

Special Protection Areas (Check All That Apply)	Jordan Buffer		
	Resource Conservation District		
	100 Year Floodplain		
	Watershed Protection District		

Land Disturbance	**Total (SF)**
Area of Land Disturbance: (Includes: Footprint of proposed activity plus work area envelope, staging area for materials, access/equipment paths, and all off-site clearing)	242,750
Area of Land Disturbance within RCD	0
Area of Land Disturbance within Jordan Buffer.	0

Impervious Areas	Existing SF	Demolition SF	Proposed SF	Total SF
Impervious Surface Area (ISA)	0	0	143,080	143,080
Impervious Surface Ratio: Percent of Impervious Surface Area of Gross Land Area (ISA/GLA)%				53.8%
If located in Watershed Protection District, % of impervious surface on 7/1/1993	N/A	N/A	N/A	N/A

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Summit Place Townhomes. (Updated 5/7/2021)

Section D: Dimensions - RESIDENTIAL DEVELOPMENT

Residential Density Proposed

Dimensional Units (SF)		Existing SF	Demolition SF	Proposed SF	Total SF
Existing Building(s)	0	0	0		
Proposed Building(s)	10			98,300	98,300
Number of Floors	2 & 3				
Recreational Space					

Dimensional Units (SF)		Studio	1BR	2BR	3BR+
Proposed Building(s)					
Total Number Dwelling Units	52			36	16
Number Market Rate Units	45			29	16
Number Affordable Units	7			7	

Dimensional Units (SF)		Studio	1BR	2BR	3BR+
Floor Area Heated (All Units)				56,804	32,560
Floor Area Unheated (All Units)				-	-
Total SF All Units				56,804	32,560
Total SF Affordable Units				9,820	-

Section D: Dimensions - NON-RESIDENTIAL DEVELOPMENT

Use Type	Existing SF	Demolishion SF	Proposed SF	Total SF	
Commercial					
Restaurant					
Government					
Institutional					
Medical					
Office					
Hotel					
Industrial					
Place of Worship					
Other/Residential					
TOTAL					

Section D: Dimensions - BUILDING HEIGHT & SETBACKS

Requirement _ LUMO	R-4 District Standards		Required	Existing	Proposed
Setbacks - Minimum	Street		22'	n/a	30'
	Interior P/L	Residence Inn	8'	n/a	50'
	Interior P/L	Summerfield Crossing	8'	n/a	100'
	Solar (North)	Church/1F Lots	9'	n/a	30'
Height - Maximum	Primary		35'	n/a	n/a
	Secondary		114'	n/a	36'
Street	Frontage		80'	n/a	362'
	Width		62'	n/a	362'

Section E: ***DOES NOT EXIST IN APPLICATION***

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Summit Place Townhomes (Updated 5/7/2021)

Section F: ADJOINING OR CONNECTING STREETS AND SIDEWALKS

Street Name	Right-of-Way Width	Pavement Width	Number of Lanes	Existing Sidewalk*	Existing Curb/Gutter
Erwin Road	65'	22' - 33'	2	NO	NO

Proposed Points of Access
New Entrance Road on Erwin Road that will serve both Summit Place Townhomes and Residence Inn Hotel

* If existing siedwalks do not exist and applicant is adding sidewalks, please provide the following information

Sidewalk Information					
Street Name	Dimensions	Surface		Handicapped Ramps	
Erwin Road	5' x 360±'	Concrete		YES	

Section G: PARKING INFORMATION

Parking Spaces	Minimum	Maximum	Proposed	Comment
Regular Spaces	79	97	111	
EV Spaces	-	-	2	
Handicap Spaces	2	-	4	
Total Residential Parking Spaces	**81**	**101**	**117**	
Bicycle Spaces	14		58	
Short Term	2		6	
Long Term	12		52	
Loading Spaces	N/A		NA	Not Necessary

Section H: LANDSCAPE BUFFERS

Location		Minimum Width	Proposed Width	Alternate Buffer	Modified Buffer
North - Christ Community Church	"B"	10'	10'	NO	NO
North - Single Family Home	"B"	10'	35'	NO	NO
West - Summerfield Crossing	"B"	10'	45'	NO	NO
South - Hotel	NA	-	N/A	N/A	N/A
East - Erwin Road	"C"	20'	20'	NO	NO

PROJECT FACT SHEET

TOWN OF CHAPEL HILL, NC
Planning Department

Summit Place Townhomes (Updated 6/7/2021)

Section I: LAND USE INTENSITY

Zoning - Area - Ratio			Impervious Surface Thresholds			Minimum & Maximum Limitations	
Zoning District	Floor Area Ratio (FAR)	Recreation Space Ratio (RSR)	Low Density Residential (0.24)	High Density Residential (0.50)	Non-Residential (0.70)	Maximum Floor Area (MFA) = FAR x GLA	Minimum Recreation Space (MRS) = RSR x GLA
MU-V Collector	1.2				186,010	318,875	12,224

Section J: UTILITY SERVICE

Check all that apply:

Water	**Owasa**		
Sewer	**Owasa**		
Electrical	**Duke Energy**		
Telephone	**Underground**		
Other Communication	**Underground Satellite**		
Solid Waste	**TOCH**		
Recycling	**Orange CO**		
Gas	**Dominion Energy**		

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) Residence Inn Hotel – Summit Place Townhomes • PIN 9799-48-1814 & 9799-48-0252

The following materials are submitted in this PDF document. Each Section Starts with a contents page.

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9) Geotechnical Report 367
10) Stormwater Impact Report 401

Scott Radway for SHG LLC

Applicant Statement & Program

Residence Inn Hotel - Summit Place Townhomes
101 & 111 Erwin Road
Chapel Hill, North Carolina

Updated – May 7, 2021

Proposal Location

The applicant, Summit Hospitality LLC, is the owner of two adjoining land parcels totaling 17.7 acres. Each lot faces onto and has vehicular access to Erwin Road. Both lots also share a property line with the Summerfield Crossing Townhome Neighborhood. These properties and many of the surrounding properties were part of the McFarling family farm and land holdings and have been developed primarily with apartments and townhomes over the past 60 years.

Development Overview

The applicant proposes the development of Summit Place Townhomes, a condominium neighborhood of 52 dwelling units and the addition of 54 hotel suites to the existing Residence Inn Hotel opened in 2007 pursuant to a Special Use Permit approved in 2003.

Both proposed uses are consistent in building heights and intensity with the proposed Future Land Use Map [FLUM] for the 15-501 North Corridor adopted in December 2020.

The two existing parcels, irregularly shaped with a shared diagonal property line due to an estate division of land many years ago, will be recombined into two parcels with shapes more suited for the uses proposed.

1) Summit Place Townhomes is proposed for the 6.1-acre northern lot. With 52 dwelling units, including 7 affordable housing units, this is a medium residential density of 8.5 DU/Acre.
2) Residence Inn Hotel proposes to replace an existing 2-story building facing Erwin Road with a 4-story building facing Erwin Road. After this addition the hotel will increase its ability to serve past and future visitors to Chapel Hill by 50%. Since the approval of the Residence Inn Hotel in 2003 and its opening in 2007, Chapel Hill, UNC-Chapel Hill, and UNC Health Care have all grown and the demand for additional visitor accommodations in Chapel Hill has increased.
3) Stormwater Management capture and water quality treatment is proposed for an area of approximately 1-acre that lies between these two uses and will serve both properties. In addition, the plan accommodates stormwater discharge from the Christ Community Church that abuts the proposed townhomes.
4) Access, Circulation, and Erwin Road Improvements are proposed in accordance with the Traffic Impact Assessment Study undertaken by the Town of Chapel Hill and incorporate the recommendations of the Town of Chapel Hill and North Carolina Department of Transportation.
    a. One new primary entrance located approximately halfway between the existing hotel entrance to Erwin Road and the Erwin Road intersection with McGregor Drive. The entrance will be first used as the construction entrance to the site so as not to disrupt any of the surrounding properties.
    b. The existing hotel entrance will become a right-in/right-out [RI-RO] entrance upon the completion of construction and thereby improve the safety and functioning of the Dobbins Drive – Erwin Road jug-handle intersection.

c. The hotel & townhomes will have internal vehicular and pedestrian connections. The adjoining church and the townhome development will be connected internally by a vehicular drive. The applicant has proposed a sidewalk connection along this drive, although no pedestrian connection was required in the church's SUP. All three properties will be provided with 2 or more means of emergency vehicle access.

5) Timing of Development -

A Conditional Zoning review and approval by the end of summer 2021 would lead to final construction plans in Fall 2021 – early Spring 2022 and site preparation in Spring/Summer 2022. Construction of townhomes would be in Fall 2022 and throughout 2023. Hotel Construction would follow the development of the townhomes.

Construction will be in three (3) primary phases.

Phase I includes: Hotel Construction Entrance, Stormwater Management Basin, all erosion control management facilities for construction of the townhomes and the extended parking lot area for the new hotel building.

Phase I includes: Erwin Road Improvements and the extension of Utilities to serve the Summit Place Townhomes.

Construction of the Summit Place Townhomes and the internal drive connection to Christ Community Church required by the Town Council.

Phase III includes: Replacement of the existing two-story building with the new 54 suite hotel building and the completion of the reconfiguring of the Erwin Road – Dobbins Drive intersection.

§3.5.1 Mixed Use Village- Arterial - Conditional Zoning (MU-V Arterial CZ) Proposed Zoning District

The applicant requests a rezoning for the combined properties. The hotel property is currently governed by a Planned Development – Mixed Use Special Use Permit. The applicant proposes to abandon the existing Special Use Permit and have all 18 acres governed by a Conditional Zoning approved plan with two compatible activities on property that is sized to fit the uses.

The MU-V Arterial CZ process provides an open and transparent way for the town to review the proposal.

The development proposes to provide:

1) A successful stormwater management plan that will exceed town standards and reduce storm event impacts on Summerfield Crossing.
2) Ownership townhomes adjacent to ownership townhomes to achieve the land use goals of the FLUM and to provide "missing middle" ownership housing and ownership affordable housing,
3) An expansion of a very successful hotel,
4) Improvements to Erwin Road including needed turning safety improvements at the intersection of Erwin Road and Dobbins Drive,
5) The extension of utilities from the current hotel site to the townhome site to eliminate the need for sanitary sewer extension through Summerfield Crossing to the "pond" property.

Overall Site Information

The accompanying project Fact Sheet information is organized into three primary components.

1) Pertinent Site data for the entire site

a.	Total Gross Lot/Land Area	771,371 SF	[17.71 Acres]
b.	Total Area in RCD	89,414 SF	[2.05 Acres]
c.	Total Permitted Floor Area	855,187 SF	
d.	Proposed Floor Area	211,913 SF	[25% of permitted Floor Area]
e.	Maximum Impervious Surface	539,952 SF	[70% of Site]
f.	Proposed Impervious Surface	272,950 SF	[35.4% of Site]

2) Residence Inn Hotel Site Data
   a. 11.61 Acres GLA
   b. 162 Suites [108 Existing + 54 Proposed]
   c. Existing 2 Story Office/Residential building to be replaced by new 4 story building.
   d. No building will be located closer to Erwin Road or Summerfield Crossing than the current buildings on the property.

3) Summit Townhome Site Data
   a. 6.1 Acres GLA
   b. 45 Market Rate Townhomes
   c. 7 Price Restricted Affordable Townhomes
   d. Condominium Ownership Neighborhood

Summit Place Townhomes

Forty-Five (45) market rate townhomes and seven (7) affordable townhomes are proposed on 6.1-acres with stormwater management provided jointly with the Residence Inn Hotel site. The neighborhood design is arranged to achieve a number of goals.

1) Provide Street Facing & Townhome -Townhome relationships (Erwin Road and internally) to create neighborly and formal relationships.

2) Provide two-and three-story townhomes in smaller building groupings.

3) Provide parking/garage access at the rear, not the front of dwelling units.

4) Provide a welcoming, commons open area at the entrance to the neighborhood that can serve as a neighborhood gathering & active/informal recreation area that is adaptable over time as resident population changes. Provide smaller more intimate commons areas in other areas of the neighborhood.

5) Create an "urban-ish" neighborhood texture by sheltering parking along streets by the use of extensive street tree islands, and formal front entrance designs for the townhomes.

6) Create sidewalk/walking/exercise paths internal to the site that allow good walking loops for all ages of resident AND at the same time arrange the paths so that they take residents past the fronts and street sides of townhomes – not the back yards or perimeter areas of the site that are to be left as heavily landscaped buffers.

7) Provide a shared stormwater management facility with the Residence Inn Hotel and share in the costs of development and management of this facility via a contract agreement with the owners of the Residence Inn.

Townhome Makeup

Summit Place proposes a mix of three-bedroom (16) and two-bedroom (36) townhomes with a range of size from 1,275 SF (2BR) to 2,170 SF (3BR). Forty of the townhomes will have ground floor garage parking. Twelve (9 market rate and 7 affordable units) will have driveway/apron parking.

This arrangement of dwelling unit types, sizes and parking accommodations provides a range of choices and prices.

Affordable Housing

The applicant proposes to provide 7 affordable townhomes in the Summit Place neighborhood.

These are proposed to be two-bedroom dwelling units of 1,275± SF, exceeding the LUMO minimum dwelling unit size [850 SF] for this type of dwelling by 50%.

Recreation

A neighborhood that provides for interaction between residents, a strong sense of place, and one that is sustainable over the many changes in the makeup of the households living there over time is one of the applicant's goals.

As described above, one of the goals of the neighborhood design is to *"Create sidewalk/walking/exercise paths internal to the site that allow good walking loops for all ages of resident AND at the same time arrange the paths so that they take residents past the fronts and street sides of townhomes."*

Another goal is the provision of a significant *". . . commons open area at the entrance to the neighborhood that can serve as a neighborhood gathering/activity center."*

The applicant believes that the design accomplishes these purposes and provides the type of recreation opportunities that will be used by the many varied residents over time. The recreation proposed for Summit Place consist of:

• Internal Walking Paths – 1,100 Linear Feet @ 5'	=	5,500 SF
• Open Recreation Set Aside – 50% of Commons Area A	=	4,800 SF
• Payment in Lieu of $36,675 - at $12 per SF	=	3,056 SF
Total Recreation Area = .050 Recreation Space Ratio	=	13,356 SF
MU-V Recreation Ratio = .046 = Required Recreation	=	12,224 SF

Residence Inn Hotel

The existing Residence Inn Hotel was approved by the Town Council in 2003 with development timing conditions tied to Fordham Boulevard improvements finished by NCDOT in late 2007. The hotel opened in Spring 2007. The hotel owner contributed over $400,000 to the re-alignment of Dobbins Drive by the North Carolina Department of Transportation as well as provided other needed roadway improvements to Erwin Road at its intersection with Dobbins Drive.

The hotel has been successful as it has provided accommodations to friends and relatives of Chapel Hill residents and businesses along with providing for visitors to UNC-Chapel Hill and UNC Health Care. Additionally, the hotel has hosted numerous Town government and Chamber of Commerce gatherings during times when meeting space in other facilities was limited.

The applicant proposes to expand the hotel by approximately 34,000 SF and increase the number of suites from 108 to 162. This added capacity is proposed to be located in a new four floor building that will replace the existing 2-story office/residential building at the northeast corner of the current hotel site.

The existing architectural style will be continued and will be no closer to neighboring properties than the three current hotel buildings. Likewise, the building will be no closer to Erwin Road than the existing buildings.

The following table shows the types of existing and proposed suites and reflects the continued desire by visitors and travelers to have choices of suite size that fits their need.

Type of Suite	***Existing***	***Proposed***	***Total***
Studio - K	66	35	101
1 BR – K	12	-	12
1 BR - QQ	24	19	43
2 BR	6		6
Total	108	54	162

Site Development Considerations

1) Existing Hotel Property to Remain in Current Condition: The southern portion of the existing Residence Inn property will remain the same as can be seen in the development plans submitted.
2) Existing Hotel Property to be Changed: The northern portion of the existing hotel site, including the existing sanitary sewer easement to be abandoned, will become an expanded stormwater management facility.
3) The existing parking in this area will be extended to the north, but not westward toward Summerfield Crossing or east toward Erwin Road.
4) Vegetation Buffers

   For the hotel site, the existing buffers of 50 feet along Erwin Road, 30 feet along Dobbins Drive will be retained. The existing buffer adjoining Summerfield Crossing is 100′ in depth. The applicant proposes to maintain this buffer depth for the southern portion of the site and transition to a 45′ depth for the northern portion of the site where Summit Place townhomes and Summerfield Crossing townhomes share a property line.

   At this location, the Summerfield Crossing townhome buildings are approximately 45′ from the shared property line and the proposed Summit Place townhomes are approximately 105′ from the shared property line.

Residence Inn Hotel Economic Impact Information

The hotel opened in early January 2007, 13 years ago, and has steadily contributed to the taxes of several types that go to Town, School District, County, and State government. During those 13

years, the economy has fluctuated. First during the 2008-2012 period and most recently and more drastically since March 2020.

For this reason, and the uncertainty of the next year with COVID-19 economic recovery conditions not yet complete, a projection of tax incomes and outside visitor spending in Chapel Hill is difficult at best.

For the present, the applicant offers some of the information about taxes that would be used in that type of analysis for the most recent fully healthy economic years.

	2017	2018	2019	3 Year Total
Real Estate Tax	$177,908	$ 181,594	$ 185,686	$ 545,189
Personal Property Tax	$ 18,173	$ 17,759	$ 16,277	$ 52,123
NC State Sales Tax	$ 268,649	$ 234,691	$ 264,536	$ 767,877
Orange Co. Occupancy Tax	$ 107,485	$ 99,796	$ 105,664	$ 312,945
Chapel Hill Occupancy Tax	$ 107,485	$ 99,796	$ 105,664	$ 312,945
Total Tax by Year	$ 679,665	$ 663,637	$ 677,777	$ 1,991,079

The taxes paid by the hotel, primarily from the business of serving visitors to Chapel Hill, UNC-Chapel Hill, UNC Health Facilities, sporting events and to visit friends and relatives is significant, regardless of the precise distribution of those funds among the governments and services.

It is reasonable to expect that the COVID-19 virus economic affects will be significantly moderated [if not largely gone] by 2024-2025 when the hotel addition is constructed and in full operation. It is also reasonable to expect that the tax revenues from the new hotel with 54 additional suites will provide approximately 50% higher than past tax revenues.

Summit Place Townhomes- Affordable Housing Proposal

Chapel Hill, North Carolina
May 7, 2021

Summit Place Townhomes

Forty-Five (45) market rate townhomes and seven (7) affordable townhomes are proposed.

Townhome Makeup

Summit Place proposes a mix of three-bedroom (16) and two-bedroom (36) townhomes with a range of size from 1,275 SF (2BR) to 2,170 SF (3BR). Thirty-six of the townhomes will have ground floor garage parking. Sixteen (9 market rate and 7 affordable units) will have driveway/apron parking.

This arrangement of dwelling unit types, sizes and parking accommodations provides a range of choices and prices.

Affordable Housing

The applicant proposes to provide 7 affordable townhomes in the Summit Place neighborhood.

Dwelling Unit Design

All seven on-site units are proposed to be 2-bedroom, 2½ bathroom homes and approximately 1,275 SF.

All townhomes, affordable and market rated, will have:

- Front entrances facing on streets – with rear parking and access
- Exterior design and materials that provide similar feel and texture.
- Exterior decks or porches with direct kitchen access elevated above ground.
- Washer/Dryer locations on primary bedroom floor
- Main floor open plan special arrangements with powder rooms.

Pricing/Cost

The applicant proposes that the seven affordable unit(s) be priced such that in the year these dwelling units become available [estimated to be 2022-2023]:

1. Three of the units are available to households earning 65% of the AMI,
2. Three of the units are available to households earning 80% of the AMI, and
3. One of the units is available to households earning 100 percent of the AMI.

Timing of Availability

A schedule of proportional completion and sale coordinated with market rate townhomes will be part of the final affordable housing plan.

Affordable Housing Homeowner Association Dues

Owners of affordable townhomes shall have HOA dues that comply with Town of Chapel Hill and Home Trust requirements.

Applicant Statement of Justification
& Compliance with Town of Chapel Hill Comprehensive Plan

Residence Inn Hotel - Summit Place Townhomes
Chapel Hill, North Carolina
May 7, 2021

The Chapel Hill Town Council adopted new components for the Comprehensive Plan at its December 9, 2020 meeting. Referred to as FLUM, the Future Land Use Map addressed a number of the roadway entry corridors and transit corridors and provides the framework for the development of Chapel Hill for the next 30 years and is to be the driving vision for revisions to the Land Use Management Ordinance that governs Zoning, Subdivision, Design, and Development Intensity during this period.

The 17.8-acre Summit Place Townhome and Residence Inn property is located in Sub-Area C of the North 15-501 Corridor. According to the FLUM designations for this corridor, higher densities are anticipated for both residential and non-residential uses. In the past several years portions of the corridor have already been approved for and developed with higher intensity residential and medical office/clinic uses.

As one of several guiding principle for this corridor, especially where lower density residential uses are located adjacent to but just outside these sub-areas, the FLUM states:

> *"Townhomes should be encouraged to provide a transition between higher densities in the Focus Area and the single-family residential neighborhoods on the periphery."*

In 2018, about the time the FLUM process was beginning the applicant had initially proposed the expansion for the hotel and the development of an ownership multi-family development of about 135 condominium dwelling units in 3 buildings of 3 floors. The Town Council, the Community Design Commission, and many nearby residents urged the applicant to pursue a townhome residential development and to limit any new hotel expansion building to one of 4 stories, not 5 stories.

Following the applicant's concept plan review by the Council in 2018, the applicant followed the progress of the FLUM on a regular basis, attended Council and Public Input meetings and during 2020 followed the progress of this planning effort via remote meetings held by the town.

In this process the applicant observed neighbors of this Erwin Road property petition the town to limit development of the pond property to townhome development, the designation that now is included in the Comprehensive Plan via the adoption of the FLUM. <u>The applicant took no position and was satisfied to wait on submitting a new plan until it was clear what the Town Council was going to adopt for Sub-Area C.</u>

<u>SUB AREA C – Proposed Development and FLUM ADOPTED USES</u>

- The FLUM designates Townhouses and Residences as ***Primary*** use in this sub-area.
- The FLUM designates Commercial/Office use as ***Secondary*** Use in this sub-area.
- The applicant's proposed development is a medium density Townhome neighborhood and the expansion of the hotel, an existing Commercial use. These uses and their relationship to surrounding existing townhome development match precisely the adopted FLUM.

In addition to the match cited above, the proposed development addresses many of the other principles and goals of the Comprehensive Plan.

CHAPEL HILL 2020 COMPREHENSIVE PLAN

The Chapel Hill 2020 Comprehensive Plan sets forth in *Chapter 3: Themes and Goals*, principal values that are important to the community. The proposed townhome and hotel expansion plan by Summit Hospitality LLC responds to these as described below:

A Place for everyone: A range of housing options for current and future residents (PFE.3)

- *The existing Residence Inn Hotel provides housing for those visiting family and friends that are Chapel Hill residents; for those in Chapel Hill for business associated with UNC and UNC Hospital; and for those who visit Chapel Hill for vacation and pleasure. The hotel, opened in 2007, has been a good neighbor to the Summerfield Crossing Residents.*
- *The expanded Residence Inn Hotel will provide for additional visitors to UNC Health, UNC, and town residents in the future.*
- *Summit Place Townhomes will provide "missing middle" housing along with affordable housing in a neighborhood with a range of housing prices.*

Community Prosperity and engagement: Promote a safe, vibrant, and connected (physical and in person) community (CPE.3)

- *The proposed residential development provides for internal and external pedestrian connections to uses to its north and south. Provided that the residents of Summerfield Crossing will allow it, pedestrian connections from Summit Place to Summerfield can be included in this design.*

Getting Around: A connected community that links neighborhoods, businesses, and schools through the provision of greenways, sidewalks, bike facilities, and public transportation (GA.2); Connect to a comprehensive regional transportation system (GA.3); A transportation system that accommodates transportation needs and demands while mitigating congestion and promoting air quality, sustainability, and energy conservation (GA.6)

Chapel Hill Transit Service – Prior to the adjustments to Chapel Hill Transit service as the result of the Covid 19 conditions, three existing routes served the proposed development. (1) The CL Route provides service on Old Oxford Road at the north property line of the site. (2&3) The D and DX Routes provide service Dobbins Drive at the intersection with Erwin Road, a five (5) minute walk from the site. In combination these routes serve downtown, the UNC Campus and the NC Hospital complex.

The construction of the townhomes and hotel expansion will take place the 2022-2024 period. While it is not possible to predict the Chapel Hill Transit route system in those years, it is almost certain that the additional residential, office and UNC Health development in the corridor combined with existing uses and the Summit development will provide and expanded ridership base for the bus system.

The applicant provided a bus stop location and a payment-in-lieu for the existing stop on Dobbins Drive. The applicant will work with the town to create a new pad for the placement of a bus shelter put in by the town using the previous PIL funds.

Applicant Statement of Justification. & Compliance
with Town of Chapel Hill Comprehensive Plan

Residence Inn Hotel - Summit Place Townhomes

Good Places, New spaces: Low density, green Rural Buffers that exclude urban development and minimize sprawl (GPNS.1); A range of neighborhood types that addresses residential, commercial, social, and cultural needs and uses while building and evolving Chapel Hill's character for residents, visitors, and students (GPNS.5)

Prior to the adoption of FLUM, The Town's 2020 Comprehensive Plan identified the northern five acres of the proposed development site as Medium Density Residential and the hotel property as developed, which it is. The FLUM more specifically identifies Townhomes as a more preferred type of neighborhood residential design and also establishes a building height of four stories as preferred for all types of development in Sub Area C. The proposed development is designed to match these use/design standards.

Internally, both developments have substantial internal open space and recreation areas that create gathering and meeting spaces for their respective populations. Creating community thru design, when no external community is available is a part of the design goal. The overall impervious surface area of the proposed development is 35.4% - almost exactly half of the impervious permitted in the MU-V Arterial CZ district.

Nurturing Our Community: Maintain and improve air quality and water quality, and manage stormwater to heal local waterways and conserve biological ecosystems within the town boundaries and the Extra Territorial Jurisdiction (NOC.2); Support the Parks and Recreation Master Plan and the Greenways Master Plan to provide recreation opportunities and ensure safe pedestrian and bicycle connections (NOC.4); Protect neighborhoods from the impact of development such as stormwater runoff, light and noise pollution, and traffic (NOC.8)

Stormwater Management - The site plan includes provisions needed to satisfy all stormwater management requirements to detain stormwater on-site and via filtering to cleanse stormwater runoff before release from the stormwater management facilities. The pond located on the existing 5-acre parcel currently overflows to the north with water moving across the Residence Inn site an onto the Summerfield Crossing property. The proposed design will dramatically reduce the impacts of stormwater on Summerfield Crossing.

Recreation – Both the Summit Townhome Neighborhood and the Residence Inn Hotel will provide on-site recreation. In addition, the applicant will provide a payment-in- lieu for town recreation facilities. At present there are no existing public recreation facilities within walking distance of the site. If the American Legion property is developed with recreation facilities, they will be within walking distance of both the new residences and the hotel.

Streetscape Appearance and Safety - Because the site has a lengthy border with Erwin Road, the street landscaping, canopy trees, sidewalks, and lighting are designed to add create a roadway edge that has safe bicycle lanes, sidewalks separated from vehicular travel lanes and a street tree and buffer edge that is attractive and seasonal in vegetation.

Applicant Design Guideline Statement
Residence Inn Hotel - Summit Place Townhomes
Chapel Hill, North Carolina
May 7, 2021

The Town of Chapel Hill design guidelines cover the principles of good community design for livability, best development practices for environmental protection, and minimum standards to assure that well designed and functioning new additions are added to the community.

The following Statement of Compliance identifies areas where these principles are integral in the proposed plan. Statements in bold come from the town's design guidelines.

GENERAL GUIDELINES

- **Livability: Buildings and outdoor spaces should be designed to fit human scale, harmonize with design of streets and accommodate pedestrian traffic.**

  The existing Residence Inn Hotel meets or exceeds the goals of human scale design, compatibility with the street system, and the provision of sidewalks that connect to nearby properties and bus route/shelter locations. The townhomes are proposed to be 2 and 3-stories and in scale with adjoining townhome and single-family homes.

  Roadway and pedestrian improvements to Erwin Road are part of the plan. Both the hotel buildings and the townhomes cluster around courtyards that provide for recreation and social interaction.

- **Visual Impact: New public and private projects should be visually appealing, and compatible with other development in the surrounding area.**

  The proposed new hotel wing will be in the same architectural style as the existing hotel buildings. The proposed townhomes will provide ownership housing and be in scale with its adjoining neighborhood of Summerfield Crossing.

  Townhomes are designed to present a front face to Erwin Road and to provide front to front townhome relationships within the development.

- **Vegetation: Landscape design concepts should preserve existing trees and incorporate native new trees and shrubbery. The landscape theme should be aesthetically compatible with that of the surrounding neighborhood.**

  In large part, the existing vegetation on the eastern edge of the townhome site will be removed for the construction of Erwin Road improvements and to provide access to the residential portion of the property. New street and canopy trees will be planted along the Erwin Road frontage to be compatible with the street and landscaping buffer in front of the hotel and in front of Christ Community Church.

  A buffer of existing vegetation will be maintained along the Summerfield Crossing shared property line. It will range between 45 feet and 100 feet in width.

- **Mobility: Land design concepts should provide a network of roads, bicycle paths and lanes, and sidewalks that give strong consideration to the safety of motorists, cyclists, joggers, and walkers.**

  The internal circulation network will provide safe and convenient connections to the greater street & sidewalk network nearby, thereby encouraging interaction among the households in the proposed development as well as access to the nearby neighborhoods.

- **Views: Streets, buildings, and parking lots should enhance the urban environment by providing pleasant vistas and geographic orientations.**

  A heavily landscaped Erwin Road Edge with heavily landscaped entrances is proposed for the hotel. For the townhomes, all internal parking will be screened from Erwin Road by the 12 townhomes fronting on Erwin. Internally, all parking for residents is provided at the rear of their homes. On street parking for visitors is tucked-in between tree islands planted with canopy trees providing shade for sidewalks & adding to the character of the neighborhood.

SITE DEVELOPMENT

Open Space Multi-Family and Planned Development Housing Neighborhoods

- **Provide open space and recreation amenities are easily accessible to residents, including the handicapped.**

- **Design and locate recreation amenities so that they provide service without disturbing residents.**

  The proposed major commons and recreation area of the townhome neighborhood is centrally located and accessible by ADA sidewalks. It has been designed and located in a manner to create the least disruption to the residents of the townhomes and any nearby residential neighborhoods.

PRESERVATION OF NATURAL DRAINAGE PATTERNS

- **Capitalize on natural drainage ways through innovative building and site design that transforms steep slopes and edges into major site amenities.**
- **Preserve natural drainage patterns where practical.**
- **Design so as to prevent stormwater from flowing over sidewalks and paths.**

  Stormwater management facilities now located in the southern and lower portion of the site are being renovated.

  The natural drainage pattern on the proposed residential portion of the site was altered over 50 years ago by the creation of the now very problematic pond. The design & function goal for stormwater management is no longer to preserve old drainage flows that are not "natural" and which routinely damage the property of adjoining Summerfield Crossing neighbors.

The shared and centrally located proposed stormwater management basin will serve the townhomes and the northern portion of the hotel site and will remedy the longstanding flooding problems created by the many years of pond maintenance neglect by that property's prior owner.

SITE DESIGN

- **Isolated pockets of existing trees should be protected and used to enhance the site's visual impact.**

  Because the 5-acre portion of the development proposal is an infill site and has been unmanaged for many years, the vegetation is a mix of tree species with varying degrees of health. The healthier trees are along the western edge of the site where a 45 – 100 feet wide buffer is proposed; one that is proposed to be maintained and managed professionally, rather than being left "untouchable" to provide a safe visual and environmental buffer between the townhomes and Summerfield Crossing. A thirty-five feet wide buffer is proposed along the property lines of the single-family homes that face onto Old Oxford Road.

GRADING

- **Buildings should be designed to harmonize with existing topography, thereby minimizing land disruption.**
- **Grading should be held to a minimum and should complement natural landforms.**
- **"Stepping-back"-terracing of buildings on hillsides-should follow the slope in order to complement natural contours.**

  The site in its natural form, before the creation of the pond, sloped away from Erwin Road in a fairly uniform 8-10 % slope from the northeast corner to the southwest corner of the 17.8-acre site.

  The removal of the pond and the creation of a functioning stormwater basin to serve both the hotel and the townhome developments results in the terracing of buildings along Erwin Road and internally from east to west on the site.

SITING OF BUILDINGS

- **Buildings should harmonize with neighboring areas; this is achieved through careful attention to elements such as size, style, form, color, and materials.**

  From within the townhouse or hotel portions of the proposal there are a limited number of visible, neighboring residential buildings. Likewise, the proposed development will have limited visibility from adjoining townhomes and single-family homes. The proposed development will work with materials & building forms suited for today's emphasis on energy efficiency, durable & long- lasting exterior materials, and coherency of style within the development as well as to those traveling on Erwin Road.

- **Building placement should ensure privacy, as well as individual site and architectural identity.**

  The existing hotel buildings and the proposed residential buildings have been sited to create a very minimal visual impact on adjoining neighbors. Internally the townhomes are arranged and designed so the traditional face to face relationship of homes is created.

STREETS, PARKING AND CIRCULATION

Internal Circulation: Streets and Driveways

- **Safety and convenience of automobile, bicycle and pedestrian movements are critical considerations.**

- **Roads and other internal driveways should be designed to accommodate a variety of vehicles in addition to passenger cars, including delivery trucks, sanitation trucks, and emergency vehicles.**

  The internal design of the proposed residential development accomplishes these goals.

STORMWATER MANAGEMENT

- **Detention ponds for run-off and sedimentation should be located where a natural holding pond already exists.**

  To eliminate the off-site drainage problems created by the farm pond and the slope of property a stormwater management system that exceeds town standards has been designed as part of the proposed development.

UTILITIES

- **Underground installation of all lines is encouraged.**

- **Landscaping in the vicinity of surface mounted transformers and switching boxes should allow for sufficient distance to perform routine maintenance of these facilities.**

- **Combining Utilities Easements with Site Access Drives**

  Soft utilities (power, telephone, communications, etc.) will be brought into the site in easements that provide for underground lines.

  Water will be provided by connecting to the existing water line in Erwin Road and the existing public line on the hotel site to create a loop system for the provision of two service lines to the site.

  Sanitary Sewer service for the residential portion of the development proposal is proposed to connect to the existing manhole and OWASA easement in the northeast corner of the hotel property. OWASA has indicated that they would abandon the existing sanitary sewer

easement on both the Residence Inn site and on Summerfield Crossing if the plans approved by the Town include the use of the existing line on the Residence Inn site.

ARCHITECTURAL CHARACTER

- Residence Inn Hotel – The hotel's existing style will be extended to the proposed new building.

- Summit Place Townhomes – The architectural character of the townhomes will be of contemporary design and in scale with nearby townhomes and single-family homes.

LIGHTING

- **Exterior lighting and site furniture should be architecturally integrated with the building's style, material, and color.**

  Street lighting according to the requirements of the Town and NCDOT will be provided along Erwin Road. For the drives and parking internal to the development, the applicant will use a "pedestrian urban street" type fixture that provide for safe movement, but which will not spill from the site to adjoining properties.

INTERNAL LANDSCAPE CHARACTER

- **A landscape theme should foster unity of design and reinforce existing vegetation with compatible plantings.**

- **Landscaping should be massed or clustered-not spread out in thin, linear patterns.**

  The proposed landscape plan for both the buffer (see below) and interior of the site will achieve these objectives.

PERIMETER BUFFERS

- **Developers are encouraged to provide street tree plantings that establish an attractive and consistent streetscape and scale.**

  Perimeter landscape plantings will be provided in the required buffers along the streets and adjoining properties to augment existing trees that can be preserved and provide these areas with "infill" young vegetation that will mature and provide for the appropriate succession of vegetation over the next 25 years.

- **Plant Selection and Maintenance - Indigenous and/or regionally grown plants are preferred.**

  Both native and regionally adapted plant material will be used for the landscaping of both the hotel and townhome developments.

- **Tree and shrub plantings should be grouped together to create strong accent points.**

  Where it will be effective, the landscape plan groups shrubs & ornamental trees.

- **Landscaping should be of sufficient size so that mature appearance will be achieved within three to five years of planting.**

  Plant material will be sized to provide a maturing form within 5 years of planting with the exception of street trees, which by their nature take longer to mature.

  The street trees and street buffer trees for the existing hotel were planted in 2007–2008. They have matured nicely since planting and this type of growth period is expected for the new canopy trees on both the hotel and townhome sites.

May 10, 2021
Applicant Responses to

SUMMARY OF CONCEPT PLAN REVIEW COMMENTS
101 ERWIN ROAD MIXED USE DEVELOPMENT
COMMUNITY DESIGN COMMISSION & CHAPEL HILL TOWN COUNCIL
May and October 2018 Public Meetings

The Town of Chapel Hill was in the early stages of the FLUM planning process at the time the concept plan for these properties was reviewed by the CDC and then the Town Council. Subsequent to that review, the CDC and Council also saw the concept plan for the recently approved Christ Community Church on a site that abuts this applicant's property. The key points made by members of the Community Design Commission and the Town Council during their review of the concept plan are addressed below. Several of those comments addressed the proposal for a multi-family development of approximately 130 dwelling units in 3 buildings as well as the location of the proposed expansion of the hotel.

The current proposal has taken to heart the strong suggestions of the Town Council and CDC that the 5 acres of the Mildred McFarling Scott property [now owned by the applicant] be developed as ownership townhome residences and that the townhomes and any hotel expansion eliminate the stormwater flooding problems that currently exist on the Summerfield Crossing property from the natural flow of stormwater across the properties in the areas north of the Residence Inn Hotel.

Following that advice and the Council adoption of the FLUM, the applicant now proposes a townhome residential development of 52 homes and a hotel expansion that would replace one building facing Erwin Road with a new building in that location.

APPLICANT'S RESPONSE COMMENTS ORGANIZED BY THEME OF CDC-COUNCIL COMMENTS
[All CDC-Council comments are shown in black; *all applicant responses are in blue italics*.]

1. ***Erwin Road improvements, external pedestrian and vehicular access***.

- There should be two points of road access for this project.

  NCDOT and the Town have agreed to the provision of one new entrance to Erwin Road, thereby creating two entrances to serve this site. Pedestrian and vehicular linkages exist within the site to link the proposed development and the Christ Community Church.

- There appears to be a lack of pedestrian activity.

  The proposed development plan has multiple pedestrian connections and a pedestrian oriented townhome development.

- Confirm that the proposed project would not need more right-of-way along Erwin Road. (The map shows more existing right-of-way for the Residence Inn project along Erwin Road; confirm this profile does not need to be continued north along the proposed project's property line.) The answer would affect density, building location, and buffers.

  NCDOT acquired the needed right of way for the improvements that will be required on Erwin Road many years ago. The property line for the Residence Inn site and the right of way width in front of the hotel was a "guess" by NCDOT & the town in 2003 when Summit Hospitality and Marriott volunteered to provide the needed right of way for the realignment of Dobbins Drive

and widening of Erwin Road. NCDOT has been a key part of the pre-application and formal application review and has not requested additional right of way.

If NCDOT and the town determine that they need additional right of way, that right of way will be provided and the plans adjusted accordingly.

2. ***Disposition of Existing 70± Year Old "Watering Hole"***

- Consider retaining and improving the pond as a stormwater control measure. This could also provide a visual amenity.
- Commend the efforts to resolve stormwater issues in this area.

The pond, a long-time problem creating flooding and insect conditions, will be removed and the proposed new stormwater management system will reduce water flow and potential flooding for the residents of Summerfield Crossing.

3. ***Relationship to Adjoining Properties/Neighborhoods – Buffering Considerations***

- The transitions to surrounding neighborhoods are not sufficient. The buffers proposed need to be better. In particular, the proposed buffer to single-family homes on Old Oxford Road is not enough.

The Summerfield Crossing neighborhood and the Residence Inn site share a common property line. The Mildred Scott lot of five acres does not abut any Summerfield Crossing property. It does abut the Christ Community Church property to the north and three single family lots, one of which is currently vacant. Of the two occupied homes, one is 125± feet from the Mildred Scott property line, the other about 175′ from the property line. Aerial photography shows that each of these lots has about 75± feet of treed back yard between the homes and the Mildred Scott property line.

The Residence Inn Special Use Permit stipulates a 100-feet "undisturbed existing vegetation buffer" between it and Summerfield Crossing. A deed restriction for this 100′ wide buffer was recorded per the SUP stipulations.

The applicant's proposal will provide buffers in excess of those required by LUMO standards where the hotel abuts Summerfield Crossing <u>and</u> where the proposed townhomes abut Summerfield Crossing and neighbors whose lots face Old Oxford Road.

4. ***Stormwater Relationship to Adjoining Properties***

- *The applicant agreed to the above-described buffer and has lived by all of the stipulations in the approval granted in 2003. Continued periodic flooding along the property lines shared with Summerfield Crossing and several single-family neighbors. The applicant's proposed Stormwater Management System will reduce significantly the rate of water flow onto Summerfield Crossing. Some select intervention in the 100′ buffer to divert flow away from Summerfield Crossing Townhomes could provide additional relief from natural water flow in the "undisturbed buffer."*

5. ***Proposed Residential Density, Scale, and Form***

- Consider townhouses and/or a single-family mix for the site.
- Several neighbors in attendance, had concerns about the density proposed.

The applicant's residential proposal is for 45 market rate townhomes, 7 affordable townhomes and a neighborhood that is consistent with the adopted FLUM plan and is compatible in scale with nearby and adjoining residential properties.

- Would like more information on the building articulation. When this comes back, provide measurements and a height comparison.

  Building bulk, height, and form sections showing the relationship of the proposed buildings is presented in the application materials. Proposed building elevations and form will be provided during project review.

- There is no successful urban gesture to encourage a sense of community in the area and to form better relationships to neighbors. There is not a relationship established for future residents to enjoy green space.

  These comments are about the prior multi-family concept plans. The applicant did not agree with this characterization. The applicant's townhome proposal remedies this perceived situation.

  All previous proposals for the development of the Mildred Scott property [or any of the properties facing Erwin Road and before that the Residence Inn were met with the desire by neighbors to have a significant buffer with no pedestrian connectivity. Should the residents of Summerfield Crossing and/or the Council wish to have pedestrian connectivity, that will be added to the plan.

6. Combined Application Information and Plans

- Please provide the previous Special Use Permit stipulations now in place for the Residence Inn property since a recombination with part of its lot is being proposed.

  This is part of the Town files and has been included by the applicant as part of the MU-V CZ request. The applicant proposes that many, but not all stipulations from that approved SUP continue in an approved MU-V CZ approval.

- Suggest view the Residence Inn and the proposed site as a whole in planning the development.

  The entire 17.8 acres of the two properties are part of the current application as they are now in the same ownership and qualify to be part of a Development Agreement Zoning District.

- Would the OWASA easement be abandoned? ***YES***!

  Following the CDC meeting on May 22, 2018, the applicant again met with OWASA to confirm the circumstances needed for them to abandon both the easement on the Residence Inn site and the Summerfield Crossing property.

  As of that June 18, 2018 meeting, OWASA would abandon both easements provided that the Mildred Scott property and the McFarling property immediately north of it can be served by the existing sanitary sewer line in the front parking aisle of the Residence Inn Hotel.

Proposed Modification of Regulations

Residence Inn Hotel - Summit Place Townhomes
101 & 111 Erwin Road
Chapel Hill, North Carolina

May 7, 2021
Updated

The applicant proposes four modifications of regulations with this proposal.

§ 3.5.1(d)(4) Mixed Use Village Off Street Parking

§ 5.3.2(f) Steep Slope Disturbance Limitations

§ 5.5.2(g) Multifamily Dwelling Units [Recreation Standards]

Design Manual – Solid Waste Management Collection Standards

§ 3.5.1(d)(4) Mixed Use Village Off Street Parking

The applicant proposes a modification of the parking requirement that is exactly "…50% of the minimum parking requirements in the parking and loading standards …" §5.9. This concept reflects the situation where the types of uses in a mixed-use development have differing peak utilization. Most often this is when Residential uses (nighttime peak uses) are paired in a development with office/commercial uses (daytime peak uses). In these situations, a reduction of parking has often proved to be successful.

The applicant's proposal is Mixed-Use, but contains two uses that have the same peak overnight parking demand periods. The shared parking concept is not practical in this situation, in the applicant's opinion.

The tables below show the minimum and maximum parking that would be permitted for each use as free-standing development proposals (§5.9.7), the 50% MU-V standard, and the number of spaces proposed.

1. For the Residence Inn Hotel, the applicant proposes 149 spaces (4-EV, 7-HC, 138 Standard).

   In addition to the 4-EV stations that will be available at the time of occupancy for the added 54 suites, an additional 14 spaces will be EV ready for the placement of bollard style charging stations as demand increases. [Which we expect will be the case over the next 10 years.]

   The applicant believes a modification of the MU-V parking standard provides for a reasonable balance between the goals of minimizing parking, providing for a transition over time to EV parking spaces, and market needs.

Residence Inn Hotel Parking Space Table
Total Spaces (EV and ADA spaces are a subcomponent of these total numbers)

Use	#	Section 5.9 Minimum .9/Suite	Section 5.9 Maximum 1.25/Suite	MU-V 50% of § 5.9 Minimum Standard	Proposed By Applicant
Hotel Suites	162	145	203	72.5	149

The applicant is proposing 4 parking spaces more than the minimum required if the hotel were not part of a mixed-use development.

2. For the Summit Place Townhomes, the applicant proposes 86 spaces directly associated with the 52 townhomes (1.65 spaces per dwelling unit0.

   In addition to the parking directly associated with the townhomes and for the use of these property owners, the applicant proposes an additional 17 spaces which we refer to as curbside spaces. These parking locations would not be counted as parking spaces in a traditional subdivision design. We have chosen to pull these traditional parallel spaces to the side of the access drive [constructed to horizontal and vertical town standards to fully accommodate fire and solid waste vehicles]. A number of these spaces will be reserved and signed for ADA spaces and locations for recycling and solid waste containers for curbside collection. The applicant believes this design for the townhome development provides a solid balance of parking for residents and their friends and visitors – particularly as parking for visitors is not available on Erwin Road and one of the important goals of town planning is not to have parking spill over to adjoining streets or neighborhoods.

Summit Place Parking Space Table
Total Spaces (EV and ADA spaces are a subcomponent of these total numbers)

Use	#	Section 5.9 Minimum	Section 5.9 Maximum	MU-V 50% of § 5.9 Minimum Standard	Proposed By Applicant
2 BR TH	36	50	63		
3 BR TH	10	20	23		
4 BR TH	6	12	15		
Sub-Total	***52***	***72***	***101***		***72***
Common Parking					10
Curbside Parking					35
Total Spaces	***52***			***39***	***117***

§ 5.3.2(f) Steep Slope Disturbance Limitations

STEEP SLOPES - MEASURED IN SQUARE FEET								
	SLOPES CREATED BY DRIVES, PARKING, MAN MADE POND AND STORMWATER BASINS			FREE STANDING STEEP SLOPED AREAS				TOTALS
Category of Slope	Area 1	Area 2	Area 3	Area A	Area B	Area C	Area D	Total
Area 15 - 25%	5,322	8,788	2,627	0	0	1,147	487	18,371
Area > 25%	3,047	4,972	7,502	581	481	1,549	1,253	19,385
Total Steep Slope	8,369	13,760	10,129	581	481	2,696	1,740	37,756
EXEMPT FROM STEEP SLOPE PER LUMO §5.3.2[c]3	8,369	13,760	0	0	0	0	0	22,129
AREA SUBJECT TO 25% SLOPE DISTURBANCE LIMITATION			7,502	581	481	1,549	1,253	11,366
PROPOSED STEEP SLOPE DISTURBANCE			7,502	581	481	1,549	0	10,133
AMOUNT OF MODIFICATION OF STANDARDS REQUEST								***7,271***

The applicant proposes to disturb a total of 10,133 SF of land with slopes exceeding 25%. See Plan Sheet C1.2 Steep Slope (Following on page 5) for the location of these areas.

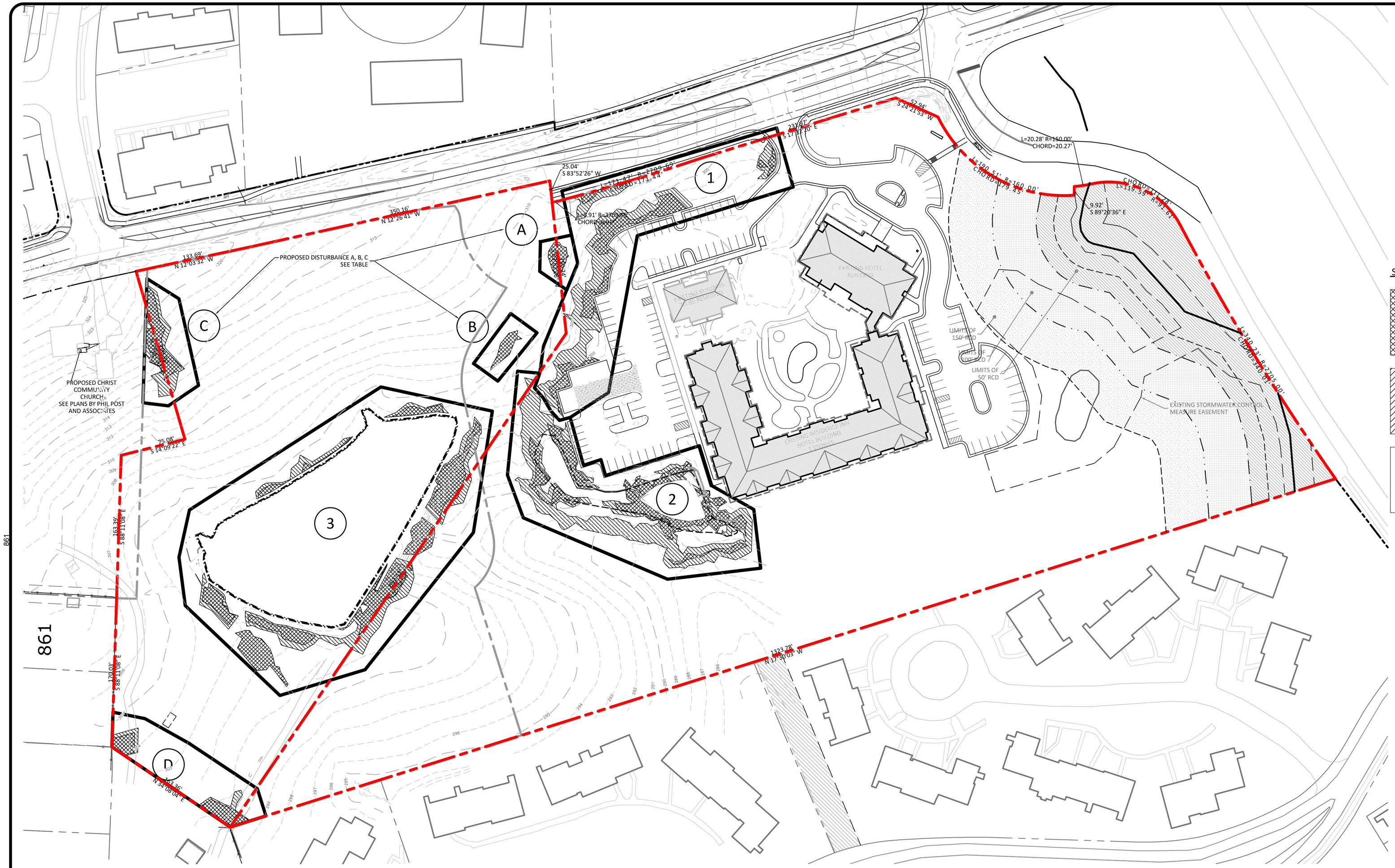
LUMO §5.3.2(c)(3) Provides exemptions of the 25% disturbance standard that apply to existing slopes created for roadway, driveways, and parking lots.

- Area 1 contains land with slopes greater than 25%, a result of the construction of parking lots for the existing hotel. *For this Area we claim an exemption*.
- Area 2 contains land with slopes greater than 25%, a result of the construction of a parking lot combined with the location of a stormwater management system. *For this Area we claim an exemption*.
- Areas A, B, C, & D are all small freestanding sloped areas that were created when this property was still farmland for farm vehicle and personal vehicle access to portions of the larger McFarling family land holdings before the creation of E. Old Oxford Road. Remnants of these roads are evident on the property. *We could, but do not claim an exemption for these small free-standing areas*.

LUMO §5.3.2©(3) ***Does not provide*** an exemption from the 25% disturbance standard for: 1) existing free standing stormwater control facilities or 2) for existing farm ponds.

- The applicant believes that an exemption for these types of man-made conditions should be included in the LUMO rewrite to be undertaken by the town in the next several years. As more infill and selective redevelopment occurs the need to address this missing exemption will become more apparent.
- The applicant believes that a modification of the regulations is appropriate in this case for Area 3.

Applicant Request – That the Council approve a Modification of Regulations to permit the disturbance of 10,113 SF of land with slope in excess of 25%. Of this, 7,271 SF is the area of disturbance greater than allowed by the LUMO without a modification of regulations by the Council.



STEEP SLOPE LEGEND

- >25% SLOPES
- 15%-25% SLOPES
- <15%

STEEP SLOPE NOTES

1. STEEP SLOPES IN AREAS A, B, C & D WERE CREATED BY FARM ROADS
2. STEEP SLOPES IN AREA 3 WERE CREATED WHEN THE FARM POND WAS CREATED
3. STEEP SLOPES IN AREAS 1 & 2 ARE THE RESULT OF PARKING LOT AND STORMWATER MANAGEMENT FACILITY CONSTRUCITON FOR THE EXISTING RESIDENCE IN HOTEL

STEEP SLOPES DATA

	SLOPES AT DRIVES, PARKING, MAN MADE POND AND STORMWATER BASINS			FREE STANDING STEEP SLOPED AREAS				
CATEGORY OF SLOPE	AREA 1	AREA 2	AREA 3	AREA A	AREA B	AREA C	AREA D	TOTAL
AREA 15% TO 25%	5,322	8,788	2,627	0	0	1,147	487	18,371
AREA >25%	3,047	4,972	7,502	581	481	1,549	1,253	19,385
TOTAL STEEP SLOPE	8,369	13,760	10,129	581	481	2,696	1,740	37,756
EXEMPT STEEP SLOPE PER LUMO 5.3.2(c)(3)	8,369	13,760	0	0	0	0	0	22,129
AREA SUBJECT TO 25% SLOPE DISTURBANCE LIMITATION			7,502	581	481	1,549	1,253	11,366
PROPOSED STEEP SLOPE DISTURBANCE			7,502	581	481	1,549	0	10,113
DISTURBANCE IN EXCESS OF 25%								7,271
* ALL AREAS IN SQUARE FEET								

60 0 30 60 120

SCALE: 1"=60'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

1	2021-02-04	REVISIONS PER TOWN AND NCDOT COMMENTS
2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS
3	2021-05-06	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

SLOPE ANALYSIS PLAN

PROJECT NO: ---

DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=60'

DATE: 2020-10-29

SHEET NO: C1.2

§ 5.5.2(g) Multifamily Dwelling Units [Recreation Standards]

The applicant proposes to meet the recreation requirement of 12,224 SF of active recreation in the following manner. Plan Sheet C2.5 Recreation Exhibit follows this page.

Recreation Area Allocation		
Payment-in-Lieu Credit	25% of 12,224 SF = 3,056 SF 3,056 SF x $12/SF = $36,675	3,056 SF
Internal Site Walking Paths	1,100 LF @ 5' width	5,500 SF
50 % of Commons Area	50% of 9,600 SF = 4,800 SF	4,800 SF
Proposed Recreation		***13,356 SF***
Required Recreation		12,224 SF

For many years the town standards for multi-family recreation have been geared to larger apartment or condominium development types.

Boutique neighborhoods that meet the infill and good neighbor goals of the LUMO and the FLUM can provide a different "recreation" solution much more suited to the goals of creating active healthy exercise and the promotion of social interaction within a neighborhood.

Walking Paths

The applicant proposes a pedestrian friendly and safe inner and outer loop walking path system that promotes safe and shaded walking at the front and the ends of townhomes, not intruding upon the privacy of the rear of the townhomes.

- It promotes the opportunity for contact with neighbors and access to the Commons.
- It has the advantage of multi-use of the path/sidewalk system that also serves visitors or gatherings at the Commons.

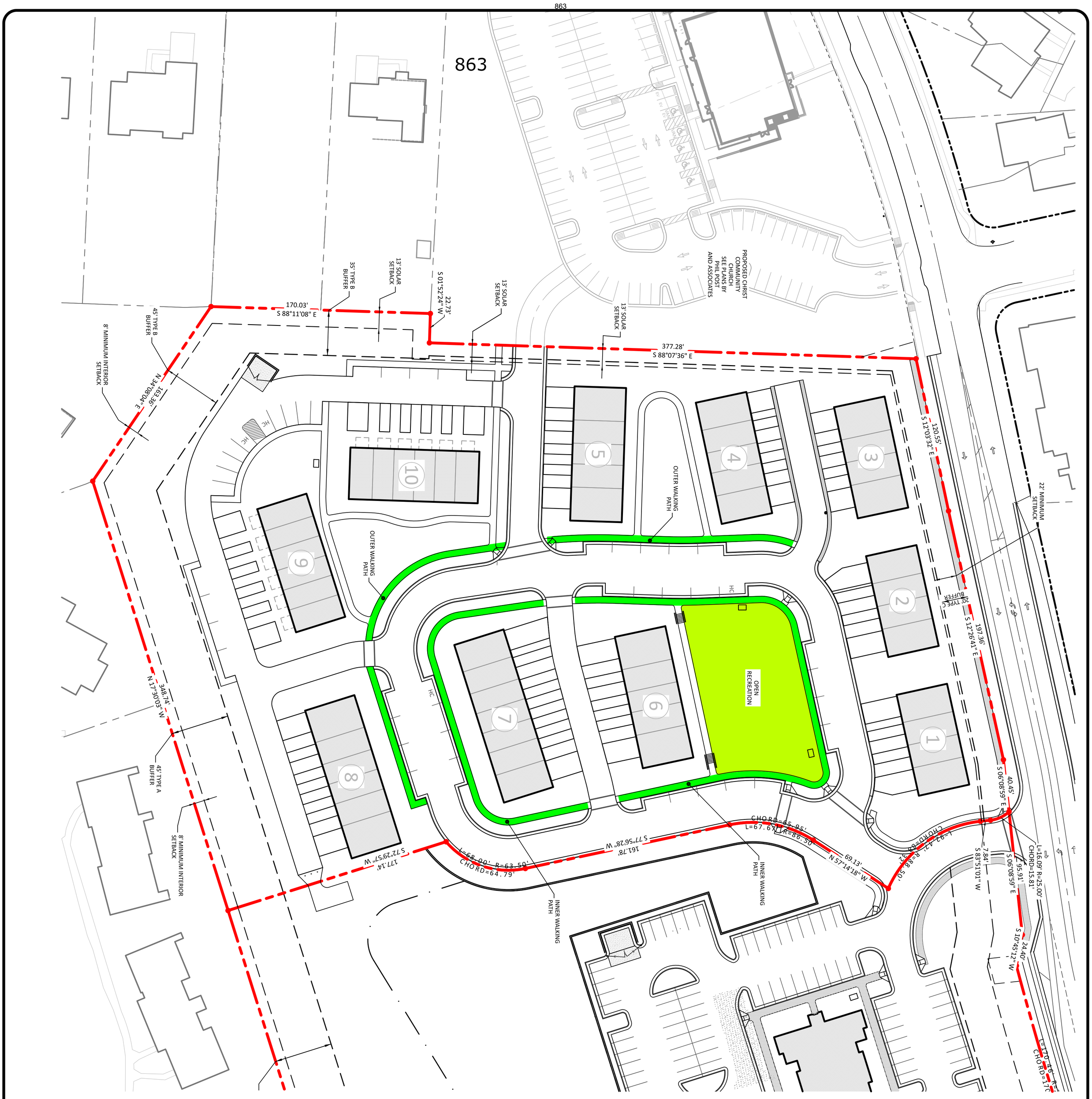
Commons

Many residential developments hide their amenities in the center or rear of the neighborhood. The applicant has chosen to provide the community space at the entrance to the neighborhood.

- The applicant is proposing that half of the Commons area be credited toward recreation.
- The applicant believes that the residents' desires and needs will evolve and change over time and therefore no specific active recreation design is proposed.

The applicant strongly believes the proposed design is a better way to create a neighborhood than many of the townhome communities developed in Chapel Hill. Meadowmont and Southern Village are the best examples of larger neighborhoods with alley/rear garage access and parking. The applicant's proposal shows that a small neighborhood can achieve the same urban, low density feel.

Applicant Request – The applicant does not believe that the Council needs to approve a Modification of Regulations to permit the applicant's proposed recreation proposal. However, if the Council believes such a modification is needed, the applicant requests this modification.



RECREATION AREA DATA

REQUIRED RECREATION AREA 265,729 GLA x 0.046)	12,224 SF
INTERNAL WALKING PATHS INNER LOOP AND OUTER LOOP - 1,100 LF @ 5' WIDE	5,500 SF
COMMONS AREA "A" 50% OF 9,600 SF	4,800 SF
PAYMENT-IN-LIEU AREA CREDIT 25% OF 12,224 SF = 3,056 SF 3,056 SF x $12/SF = $36,675	3,056 SF
PROPOSED RECTEATION AREA FOR SUMMIT PLACE	13,356 SF

SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

SHEET NO: C2.5

DATE: 2020-10-29

SCALE: 1"=40'

DRAWN BY: JPE

DESIGN BY: JPE

PROJECT NO: ---

5/6/2021

NORTH CAROLINA PROFESSIONAL SEAL 24642 ENGINEER JONATHAN P. EAKINS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

RECREATION EXHIBIT

REVISIONS

1	2021-02-04	REVISIONS PER TOWN AND NCDOT COMMENTS
2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS
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NCBELS License P-0751

Design Manual – Solid Waste Management Collection Standards

Summit Place, a townhome development, is designed to meet the Orange County Recycling Collection requirements and the Town of Chapel Hill Solid Waste Collection requirements.

- Orange County requires curbside pickup for the townhomes and has approved the applicant's plan for the collection locations for individual recycling containers.
- Chapel Hill requires that multi-family developments with more than 6 dwelling units provide for collective solid waste dumpster service. The applicant's plan provides for this required service.
- The applicant believes that this site can be served by curbside solid waste pick-up similar to the collection now provided to single-family homes.

Applicant Request - The applicant requests that the Town Council approve curbside solid waste collection for this development. If the curbside pickup does not prove to be adequate, a switch to a conventional solid waste dumpster and collection location will be easy to install because the design contains a dumpster location and design that meets the town's requirements.

Draft Sustainability & Energy Management Plan

Residence Inn Hotel - Summit Place Townhomes
Chapel Hill, North Carolina
May 7, 2021

Sustainability and Energy Management Plan

The applicant is in the process of developing the architectural plans and details for both the townhome portion of the proposal and the hotel portion of the proposal. Separate Energy Management Plans will be prepared for each portion.

Many of the items listed below will be address in these plans which will be provided at the time of building plan and final plan review.

Specific responses are provided below for items that can be addressed at this level of project design.

The applicant should provide an Energy Management Plan that addresses all of the specific comments above, indicating how they will be addressed within the project or not. *(Sustainability)*

1. The energy management plan should indicate whether or not a green building standard is being used and whether or not the applicant is pursuing a particular level of certification for that standard (e.g., LEED Gold, SB 668 for State Buildings, EarthCraft House). *(Sustainability)*
2. The energy management plan should describe the expected savings (as a percentage) from both building and site related water conservation measures (e.g., WasterSense fixtures and toilets, xeriscaping, cisterns, graywater reuse, constructed wetland, rain garden, soil and moisture irrigation sensors) *(Sustainability)*
3. The energy management plan should indicate how the project will meet the Council's policy expectation of an energy performance that is 20% better than ASHRAE 90.1 (e.g., pre and post construction energy models will be used to verify performance). The Council policy notes that the performance should be relative to the latest version of ASHRAE 90.1. Today, this is the 2019 standard. *(Sustainability).* ***The applicant will meet these goals/standards.***
4. The energy management plan should indicate what forms of sustainable energy are being utilized in this project (e.g., solar hot water, geothermal, solar photovoltaics, radiant heating/cooling, thermal energy storage). *(Sustainability)*
5. The energy management plan should indicate what types of carbon offsets or credits are being utilized in this project (e.g., project will purchase carbon offsets from NC GreenPower for common area lighting). *(Sustainability)*
6. The energy management plan should describe how the project aims to lower transportation-related energy consumption or carbon reduction (e.g., project will build a bus shelter with solar-powered LED lighting; install electric vehicle charging stations and run conduit and install paneling for future installations). *(Sustainability)* ***The existing hotel, the proposed hotel addition, and the proposed townhomes are within the Fordham Blvd.-15-501 North Corridor. Most consumer services needed on a regular basis are nearby. There is an existing bus stop located on Dobbins Drive that the hotel owner/applicant installed in 2007. The applicant made a payment-in-lieu for a bus shelter that the town has never installed. Electric vehicle stations are proposed for both hotel and townhome developments and conduit to add additional stations for use as demand increases will be installed.***
7. The energy management plan should describe how the design aims to mitigate the urban heat-island effect (e.g., project will include a vegetative roof). *(Sustainability).* ***Heat retention***

on site is addressed in several ways – visible on the site plan. The total amount of impervious surface for this site is 35.4% - approximately 50% of the 70% amount permitted by the LUMO. The total canopy tree coverage for the site exceeds the 40% minimum standard. All parking areas are provided with significant canopy tree islands to reduce pavement heat absorption.

8. The energy management plan should indicate how the site design will enhance water and/or energy conservation (e.g., xeriscaping, tree shading, solar orientation). *(Sustainability)*

9. The energy management plan should indicate if the site is reducing life-cycle and transportation related energy consumption based on its location and previous condition (e.g., brownfield redevelopment, gray-field redevelopment, urban infill). *(Sustainability).* ***The site is a classic suburban infill situation. Former farmland held in estate for many years by 2nd & 3rd generation family members as other family and nearby land was developed during the past 30 years. As such, energy efficient and energy management standards and opportunities have increased so that this new development will be far more efficient than at any prior time.***

10. The energy management plan should describe how the design of the project demonstrates a commitment to long term energy efficiency and reduced greenhouse gas emissions (e.g., durable materials, high-efficiency equipment, xeriscaping). *(Sustainability)*

11. The energy management plan should describe how the lighting design will reduce energy consumption (e.g., high efficiency interior/exterior lighting, clerestory, passive solar, photocells, occupancy sensors, automated shades). *(Sustainability)*

12. The energy management plan should indicate what percentage of the occupied rooms/office will have direct access to a reasonable amount of natural light. *(Sustainability).* ***With the exception of some interior bathrooms/closets in the hotel and townhomes, all rooms in the hotel and townhomes will have natural daylight.***

13. The energy management plan should describe how the building envelope will reduce energy consumption (e.g., low-e glazing, R-38 insulation in the attic, north-south glazing orientation, thermal massing). *(Sustainability)*

14. The energy management plan should describe how the building materials reduce life-cycle energy costs by their sourcing location/condition (e.g., recycled, locally sourced, certified sustainable, low VOC paints) *(Sustainability)*

15. The energy management plan should indicate how the mechanical equipment will offer better energy performance than the minimum allowed by code (e.g., high SEER-rated HVAC unit). *(Sustainability)*

16. The energy management plan should describe the various health and safety features that complement the energy efficient design (e.g., carbon dioxide monitors, frequency of air exchanges, access to natural light, low VOC building materials). *(Sustainability)*

17. The energy management plan should describe what construction-phase steps will be taken to assure the building will perform as specified (e.g., envelope/duct air leakage test at dried in but unfinished phase, commissioning, etc.) Will the project include enhanced commissioning? *(Sustainability)*

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) Residence Inn Hotel – Summit Place Townhomes • PIN 9799-48-1814 & 9799-48-0252

The following materials are submitted in this PDF document. Each Section Starts with a contents page.

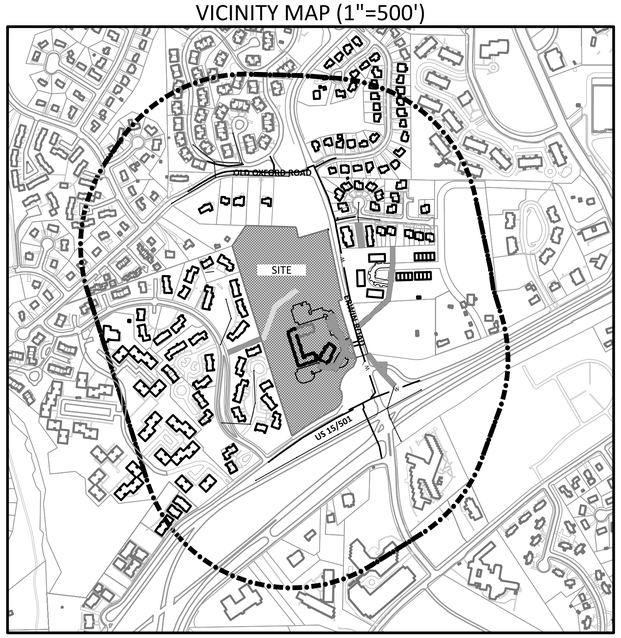
1) Response to April 15, 2021 TRT Comments 2
2) Conditional Zoning Application & Project Fact Sheet 10
3) Written Narratives in Support of Proposed MU-V Arterial CZ application 21
   a) Written Narrative of Proposed Townhome and Hotel Development Proposal 22
   b) Affordable Housing Proposal 28
   c) Consistency Statement with Comprehensive Plan & Statement of Justification 29
   d) Design Guideline Statement 32
   e) Response to Concept Plan Comments by Council and CDC 38
   f) Modification of Regulations 41
   g) Sustainability & Energy Management 49
4) Proposed Development Drawings 51
   a) Civil Engineering Plans 52
   b) Landscape and Planting Plans 82
   c) Building Bulk, Height, Setback Sections 92
5) Stream, Buffer and Wetlands Information 94
   a) 2021 Stream Determination for PIN 9799-48-0252 96
   b) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-0252 107
   c) 2016 Stream Determination for PIN 9799-48-1814 109
   d) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-1814 119
   e) Dam Notice of Exemption 133
6) 2003 Special Use Permit for Residence Inn Hotel 135
7) Plats – Deeds 141
   a) Land Exchange Plat for SHG & Christ Community Church 142
   b) Rezoning Boundary Description 145
   c) Recorded Plats and Deeds of Property 146
8) Traffic Impact Assessment Report 164
   a) Executive Summary 165
   b) Full TIA Report 175
9) Geotechnical Report 367
10) Stormwater Impact Report 401

Scott Radway for SHG LLC

868

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES

VICINITY MAP (1"=500')



101-111 ERWIN ROAD
CHAPEL HILL, NC
PARCEL PINs:
9799-48-1814
9799-48-0252

OCTOBER 29, 2020
REVISED FEBRUARY 4, 2021
REVISED MARCH 26, 2021
REVISED MAY 10, 2021

APPLICANT/PROPERTY OWNER

SUMMIT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

SHEET INDEX

SHEET NO.	SHEET NAME	MOST CURRENT REVISION DATE
C1.0	AREA PLAN	3/26/2021
C1.1	EXISTING CONDITIONS PLAN	5/10/2021
C1.2	SLOPE ANALYSIS PLAN	5/10/2021
C2.0	OVERALL LAYOUT PLAN	5/10/2021
C2.1	HOTEL LAYOUT PLAN	5/10/2021
C2.2	RESIDENTIAL LAYOUT PLAN	5/10/2021
C2.3	HOTEL EASEMENT PLAN	5/10/2021
C2.4	RESIDENTIAL EASEMENT PLAN	5/10/2021
C2.5	RECREATION EXHIBIT	5/10/2021
C3.0	OVERALL UTLITY PLAN	5/10/2021
C3.1	HOTEL UTILITY PLAN	5/10/2021
C3.2	RESIDENTIAL UTILITY PLAN	5/10/2021
C4.0	OVERALL GRADING-DRAINAGE PLAN	5/10/2021
C4.1	HOTEL GRADING PLAN	5/10/2021
C4.2	RESIDENTIAL GRADING PLAN	5/10/2021
C4.3	HOTEL DRAINAGE PLAN	5/10/2021
C4.4	RESIDENTIAL DRAINAGE PLAN	5/10/2021
C5.1	EROSION CONTROL PLAN	5/10/2021
C6.0	ROAD WIDENING PLAN	5/10/2021
C7.1	CONSTRUCTION SEQUENCING PLAN	5/10/2021
C8.0	POND GRADING AND DETAILS	5/10/2021
DA1.0	PRE-DEVELOPMENT DRAINAGE AREA PLAN	5/10/2021
DA2.1	POST-DEVELOPMENT CONDITION 1 DRAINAGE AREA PLAN	5/10/2021
DA2.2	POST-DEVELOPMENT CONDITION 2 DRAINAGE AREA PLAN	5/10/2021
D1.1	SITE DETAILS	10/29/2020
D2.1	STORM DRAINAGE DETAILS	10/29/2020
D3.1	EROSION CONTROL DETAILS	10/29/2020
D4.1	OWASA WATER DETAILS	10/29/2020
D5.1	OWASA SEWER DETAILS	10/29/2020

PLANS BY SITE COLLABORATIVE

SHEET NO.	SHEET NAME	MOST CURRENT REVISION DATE
L400	LANDSCAPE PROTECTION PLAN	---
L401	LANDSCAPE PROTECTION PLAN	---
L402	EASEMENT EXHIBIT	---
L403	LANDSCAPE PROTECTION PLAN (RESIDENTIAL)	---
L404	LANDSCAPE PROTECTION PLAN (HOTEL)	---
L500	LANDSCAPE PLAN (RESIDENTIAL)	---
L501	LANDSCAPE PLAN (HOTEL)	---
L502	LANDSCAPE DETAILS AND NOTES	---

PLANS BY J DAVIS ARCHITECTS

SHEET NO.	SHEET NAME	MOST CURRENT REVISION DATE
A1.01	TOWNHOME HEIGHT/BULK SECTIONS	2/4/2021
A1.02	TOWNHOME AND HOTEL HEIGHT/BULK SECTIONS	2/4/2021

NORTH CAROLINA PROFESSIONAL SEAL 24042 ENGINEER JONATHAN P. EAKINS

5/10/2021

JDAVIS

SITE COLLABORATIVE
analysis + engagement + planning + design
www.sitecollaborative.com

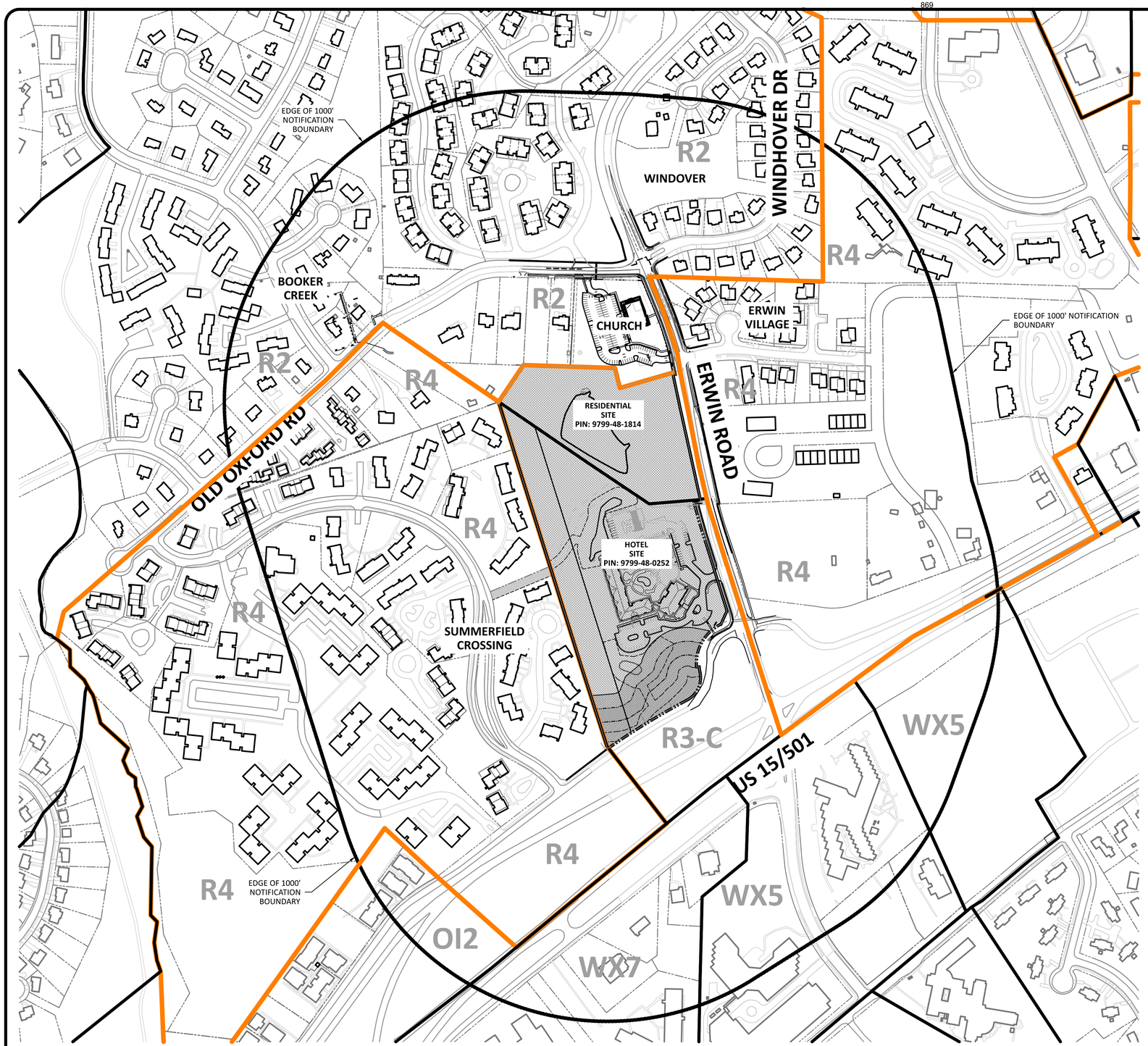
RADWAY DESIGN ASSOCIATES, PA
City Planning and Land Development Consultants

2627 Meacham Road
Chapel Hill NC 27516

The Nau Company
Consulting Civil Engineers
PO Box 810 | Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

RESIDENCE INN - SUMMIT PLACE TOWNHOMES
CHAPEL HILL, NC
MARCH 26, 2021



869

N

200 0 100 200 400

SCALE: 1"=200'

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CLIENT:
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3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

1	2021-02-04	REVISIONS PER TOWN AND NCDOT COMMENTS
2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

AREA MAP

PROJECT NO: ---

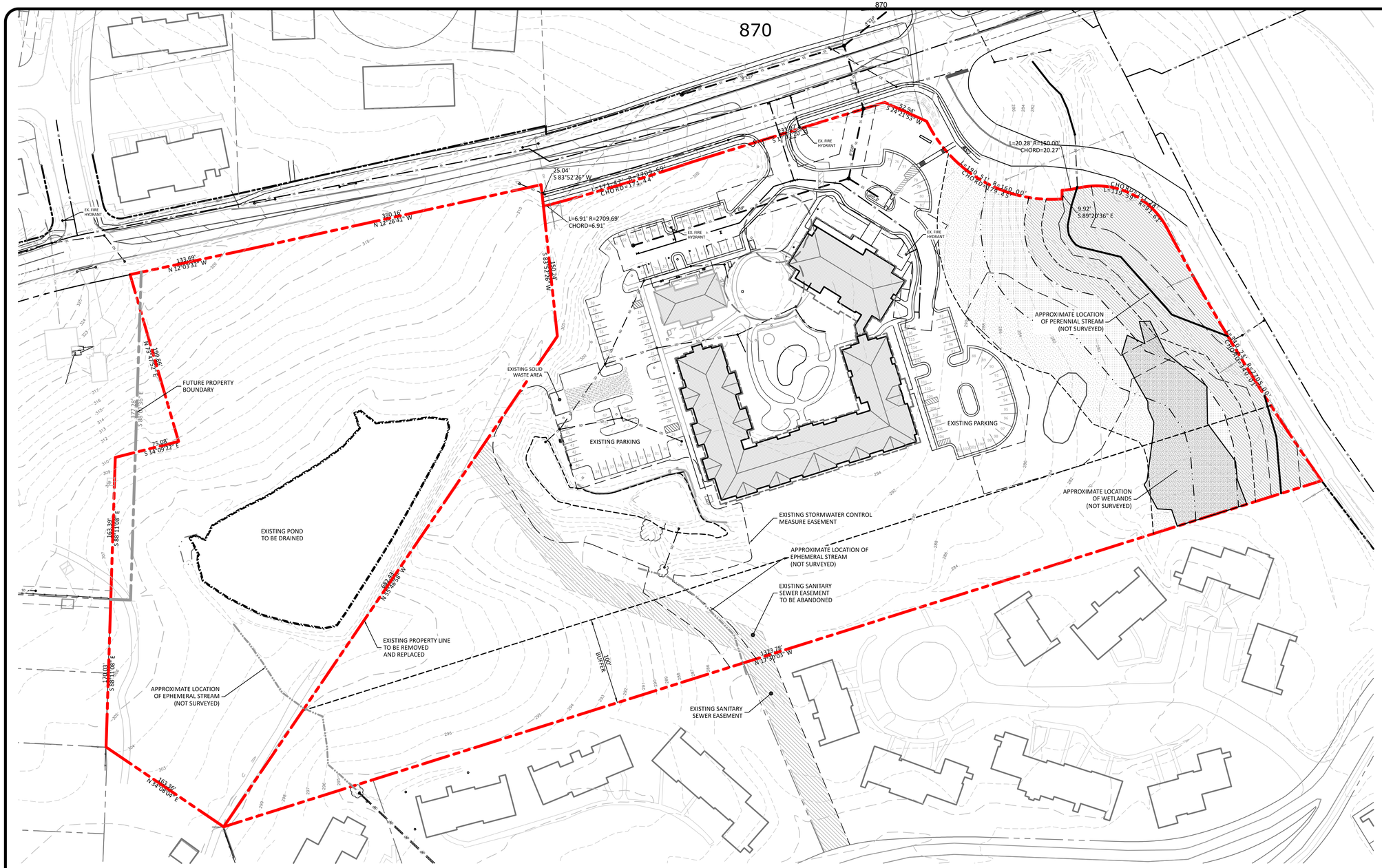
DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=200'

DATE: 2020-10-29

SHEET NO: C1.0



EXISTING CONDITIONS SOURCES

1. THE PROPERTY BOUNDARY WAS TAKEN FROM AN ELECTRONIC CAD FILE PROVIDED BY: ROBINSON AND PLANTE LAND SURVEYING
2. EXISTING TOPOGRAPHY WAS TAKEN FROM AN ELECTRONIC CAD FILE PROVIDED BY: ROBINSON AND PLANTE LAND SURVEYING. TOPOGRAPHY OUTSIDE THE LIMITS OF THE FIELD SURVEY HAVE BEEN SUPPLEMENTED WITH GIS TOPOGRAPHY WITH A 2 FOOT CONTOUR INTERVAL.
3. EXISTING STORM DRAINAGE AND SANITARY SEWER LOCATIONS AND INVERTS WERE TAKEN FROM A CAD FILE PROVIDED BY: ROBINSON AND PLANTE LAND SURVEYING
4. EXISTING BUILDINGS, PARKING AREAS, SIDEWALKS AND OTHER SIMILAR SITE FEATURES WERE TAKEN FROM CAD FILES PROVIDED BY ROBINSON AND PLANTE LAND SURVEYING AS WELL AS DESIGN FILES AND AS-BUILT FILES FOR THE EXISTING RESIDENCE INN SITE PROVIDED BY OTHERS

ENVIRONMENTAL CONDITIONS NOTES

1. PARCEL 9799-48-1814 EPHEMERAL STREAM DETERMINATION BY TOWN OF CHAPEL HILL, NC. 9/19/2016 - LETTER SUBMITTED WITH APPLICATION
2. PARCEL 9799-48-1814 THERE ARE NO WATERS OF THE US INCLUDING WETLANDS PRESENT ON THIS PARCEL BASED ON THE US ARMY CORPS OF ENGINEERS NOTICE OF JURISDICTIONAL DETERMINATION ACTION ID SAW-2016-01347 DATED NOVEMBER 8, 2016
3. FOR PARCEL 9799-48-0252, THE EPHEMERAL STREAM & PERENNIAL STREAMS ARE SUBJECT TO JORDAN LAKE BUFFER RULES AS DETERMED BY THE TOWN OF CHAPEL HILL, NC IN LETTER DATED 2/9/2021. THIS LETTER WAS SUBMITTED WITH THE APPLICATION
4. STREAM LOCATIONS ARE APPROXIMATE AND BASED UPON TOWN OF CHAPEL HILL MAPPING
5. THIS PROPERTY IS NOT LOCATED IN A FLOODPLAIN PER FEMA MAP # 3710979900L DATED JANUARY 19, 2019
6. WETLANDS AS DETERMINED BY U.S. ARMY CORPS OF ENGINEERS (USACE), VERIFIED BY DELINEATION IN A MAY 5, 2021 EMAIL TO BOB ZARZECKI, SOIL & ENVIRONMENTAL CONSULTANTS, PA. A DETERMINATION MADE PURSUANT TO A REQUEST BY THE PROPERTY OWNER FOR A WETLANDS DETERMINATION AND JURISDICTIONAL DETERMINATION FOLLOWING THE RECEIPT OF A TOWN OF CHAPEL HILL STREAM DETERMINATION AS DETAILED IN NOTE #3 ABOVE. THE WETLAND BOUNDARY IS STAKED AND FLAGGED. A SURVEY IS SCHEDULE FOR THE END OF MAY TO COINCIDE WITH THE COMPLETION OF AND INSPECTION OF THE IMPROVEMENTS TO EXISTING STORMWATER BASIN #2.

60 0 30 60 120

SCALE: 1"=60'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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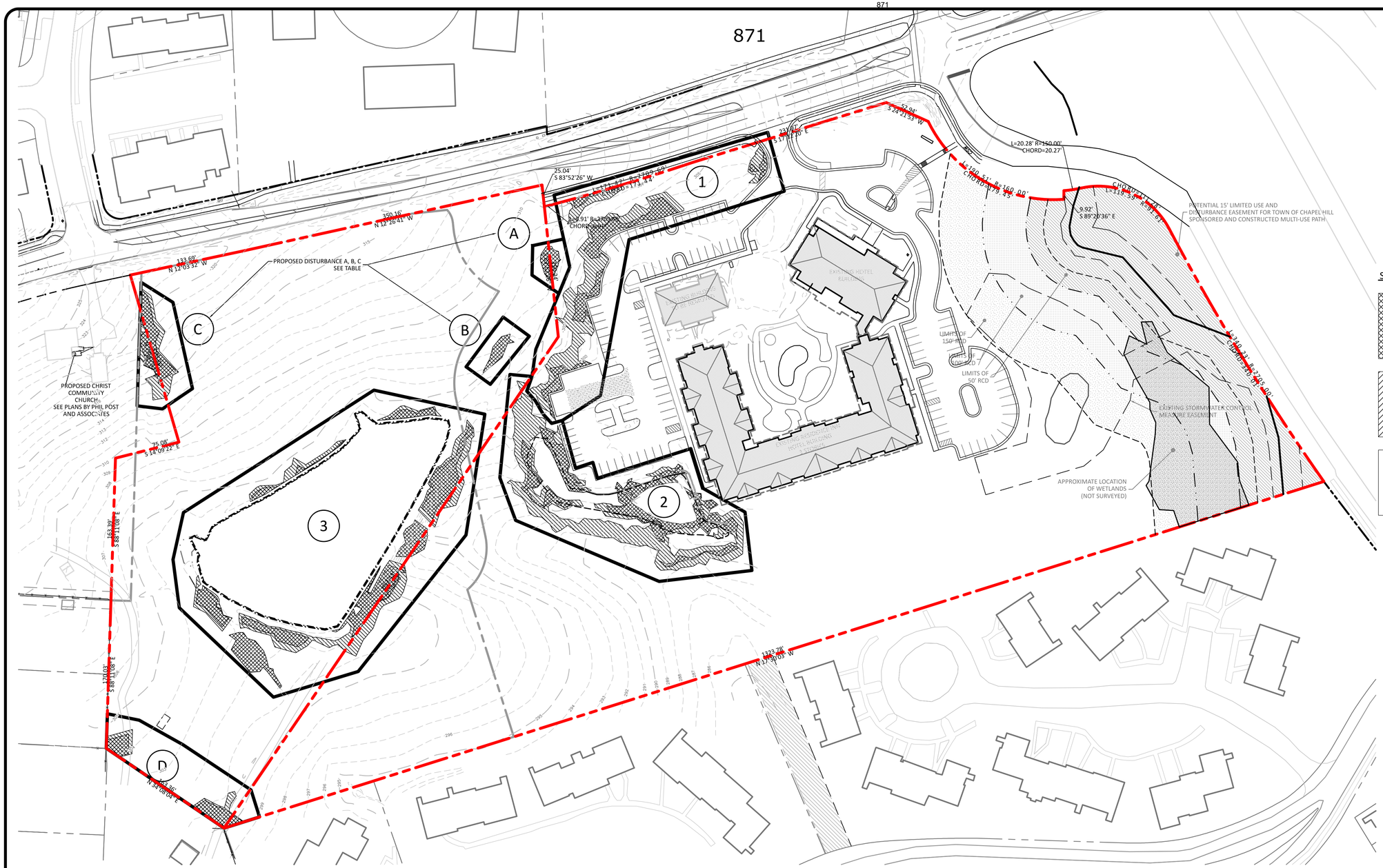
RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

EXISTING CONDITIONS PLAN

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=60'
DATE: 2020-10-29
SHEET NO: C1.1



STEEP SLOPE LEGEND

- >25% SLOPES
- 15%-25% SLOPES
- <15%

STEEP SLOPE NOTES

1. STEEP SLOPES IN AREAS A, B, C & D WERE CREATED BY FARM ROADS
2. STEEP SLOPES IN AREA 3 WERE CREATED WHEN THE FARM POND WAS CREATED
3. STEEP SLOPES IN AREAS 1 & 2 ARE THE RESULT OF PARKING LOT AND STORMWATER MANAGEMENT FACILITY CONSTRUCITON FOR THE EXISTING RESIDENCE IN HOTEL

STEEP SLOPES DATA

	SLOPES AT DRIVES, PARKING, MAN MADE POND AND STORMWATER BASINS			FREE STANDING STEEP SLOPED AREAS				
CATEGORY OF SLOPE	AREA 1	AREA 2	AREA 3	AREA A	AREA B	AREA C	AREA D	TOTAL
AREA 15% TO 25%	5,322	8,788	2,627	0	0	1,147	487	18,371
AREA >25%	3,047	4,972	7,502	581	481	1,549	1,253	19,385
TOTAL STEEP SLOPE	8,369	13,760	10,129	581	481	2,696	1,740	37,756
EXEMPT STEEP SLOPE PER LUMO 5.3.2(c)(3)	8,369	13,760	0	0	0	0	0	22,129
AREA SUBJECT TO 25% SLOPE DISTURBANCE LIMITATION			7,502	581	481	1,549	1,253	11,366
PROPOSED STEEP SLOPE DISTURBANCE			7,502	581	481	1,549	0	10,113
DISTURBANCE IN EXCESS OF 25%								7,271

* ALL AREAS IN SQUARE FEET

60 0 30 60 120

SCALE: 1"=60'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

1	2021-02-04	REVISIONS PER TOWN AND NCDOT COMMENTS
2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS
3	2021-05-10	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

SLOPE ANALYSIS PLAN

PROJECT NO: ---

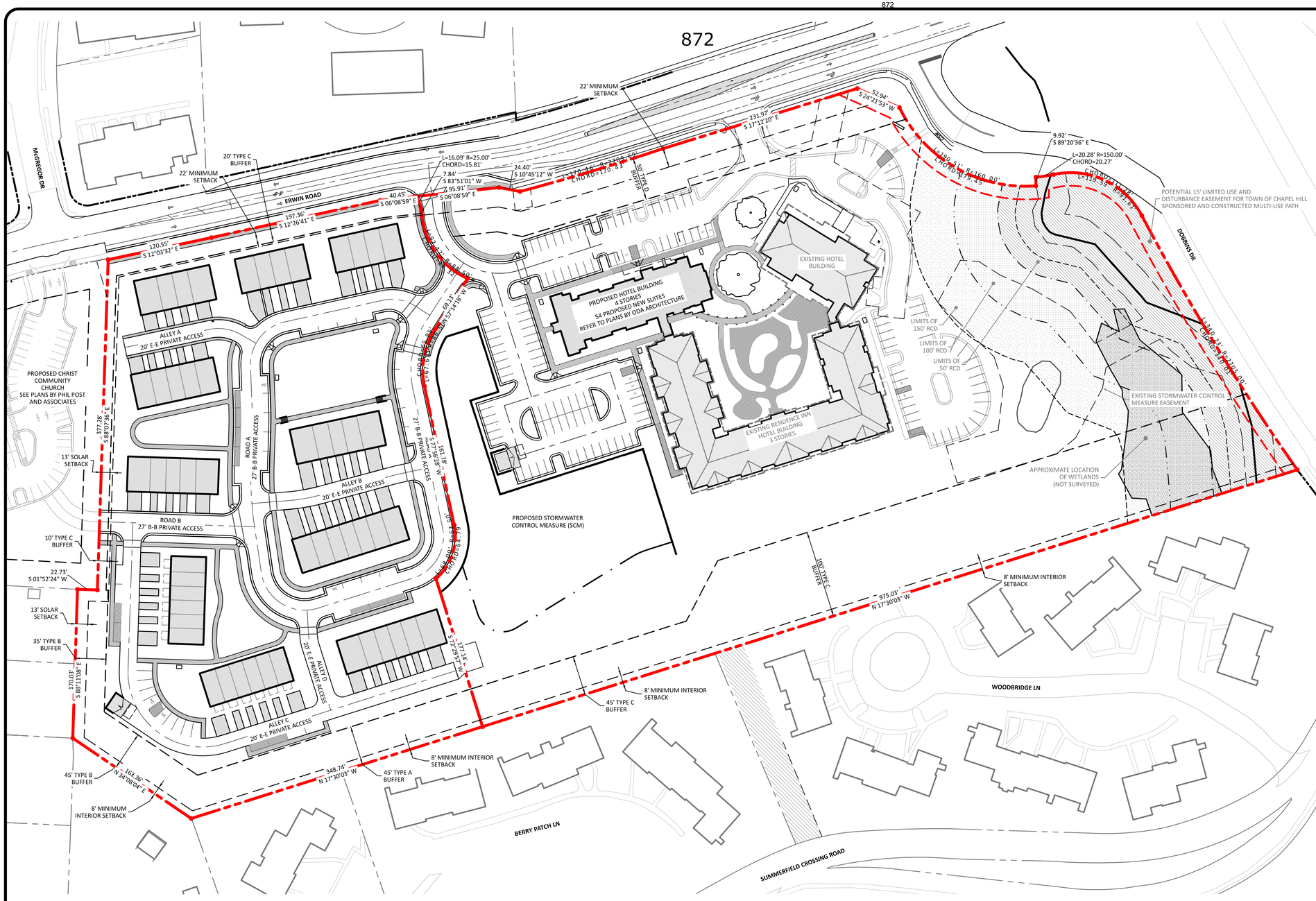
DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=60'

DATE: 2020-10-29

SHEET NO: C1.2



GENERAL NOTES

1. THE BUILDING FOOTPRINT FOR THE HOTEL BUILDING WAS TAKEN FROM A CAD FILE PROVIDED BY ODA ARCHITECTURE
2. THE BUILDING FOOTPRINTS FOR THE RESIDENTAIL BUILDINGS WERE TAKEN FROM INFORMATION PROVIDED BY JDAVIS ARCHITECTS
3. THE LAYOUT FOR THE CHRIST COMMUNITY CHURCH PARCEL WAS TAKEN FROM A CAD FILE PROVIDED BY PHIL POST AND ASSOCIATES

TOWN INSPECTION NOTES

1. A FIRE HYDRANT WILL BE REQUIRED WITHIN 100 FEET OF THE FIRE DEPARTMENT CONNECTION (FDC) ON THE NEW BUILDING. THE LOCATION OF THE FDC WILL BE DETERMINED AS ARCHITECTURE IS DEVELOPED FOR THE NEW HOTEL BUILDING.
2. WRITTEN APPROVAL FROM OWASA WILL BE REQUIRED FOR THE INSTALLATION OF BACKFLOW PREVENTERS, GREASE TRAPS, OIL/WATER SEPARATORS, WATER METERS, OR ELEVATOR SUMP PUMPS.
3. ANY RETAINING WALLS OVER 5 FEET HIGH SHALL BE PERMITTED SEPARATELY FROM THE BUILDINGS AND MUST BE SIGNED BY A QUALIFIED DESIGN PROFESSIONAL
4. ONSITE PARKING FOR INSPECTORS WILL BE REQUIRED FOR THE DURATION OF THE CONSTRUCTION PROJECT.
5. A TIRE WASH FOR TRUCKS WILL BE PROVIDED DURING CONSTRUCTION.
6. CURB AND GUTTER AND THE FIRST LIFT OF ASPHALT WILL BE INSTALLED BEFORE BUILDING CONSTRUCTION.
7. PRIOR TO AN ISSUANCE OF A CERTIFICATE OF OCCUPANCY, HANDICAP PARKING SPACES, RAMPS, CROSSWALKS AND ASSOCIATED INFRASTRUCTURE DESIGNED IN ACCORDANCE WITH ADA STANDARDS WILL BE PROVIDED.
8. A SEPARATE SUBMITTAL AND PERMIT ARE REQUIRED FOR A CONSTRUCTION TRAILER
9. THE NEW HOTEL BUILDING MUST HAVE SPRINKLER PROTECTION
10. AN EXTERIOR DOOR WILL BE REQUIRED FOR ACCESS TO THE FIRE SPRINKLER RISER ROOM.
11. A FIRE SPRINKLER SYSTEM WILL BE INSTALLED IN EACH NEW BUILDING
12. A FIRE DEPARTMENT KEY BOX WILL BE REQUIRED IN EACH RISER ROOM
13. THE BUILDING TO BE DEMOLISHED SHALL HAVE ASBESTOS TETSING/ABATEMENT PER NORTH CAROLINA STATE LAW
14. THE NEW HOTELS AND COMMON AREAS FOR TOWNHOMES MUST BE ACCESSIBLE

TOWN ENGINEERING DEPARTMENT NOTES

1. ROADS WITHCURB AND GUTTER AND THE FIRST LIFT OF ASPHALT SHALL BE IN PLACE BEFORE CONBUSTUBLES ARE ON SITE IN ORDER TO MEET REQUIREMENTS FROM FIRE CODE, STORMWATER AND OWASA
2. AREAS WITH ACTIVE CONSTRUCTION SHALL HAVE WORKING FIRE HYDRANTS

STORMWATER ACCESS NOTE

ACCESS TO THE BERM FOR THE STORMWATER CONTROL MEASURE WILL BE THROUGH THE RESIDENTIAL AREA AT THE SOUTH END OF ALLEY C

DEVELOPMENT DATA

	TOTAL	HOTEL	TH
EXISTING ZONING	--	R-3 C	R-2
PROPOSED ZONING	MU-V CZ ARTERIAL	MU-V CZ ARTERIAL	MU-V CZ ARTERIAL
NET LAND AREA	713,630	459,666	253,964
GROSS LAND AREA	771,361	505,632	265,729
CURRENT LAND USE	--	HOTEL	--
CURRENT LAND USE GROUP	B	B	--
PROPOSED LAND USE GROUP	A&B	B	A
EXISTING FLOOR AREA	79,120 SF	79,120 SF	0
FLOOR AREA TO BE DEMOLISHED	6,000 SF	6,000 SF	0
PROPOSED TOTAL FLOOR AREA	211,913 SF	113,613 SF	98,300 SF
PROPOSED HOTEL SUITES	162	162	--
PROPOSED TOWNHOMES	52	--	52
PROPOSED PARKING SPACES	266	149	117
REGULAR	251	138	111
ADA	9	7	4
EV STATIONS AT CO	6	4	2
HOTEL: 12 "REGULAR" AND 2 ADA SPACES WILL BE PREPARED WITH CONDUIT FOR EV			
ALL 52 TOWNHOMES WILL BE EV STATION READY AT CO			
REQUIRED BICYCLE PARKING	25	12	13
PROPOSED BICYCLE PARKING	71	13	58
CLASS 1 - PROVIDED (REQ)	16 (11)	10 (9)	6 (2)
CLASS 2 - PROVIDED (REQ)	55 (15)	3 (3)	52 (12)
EXISTING IMPERVIOUS	111,700 SF	111,700 SF	--
PROPOSED IMPERVIOUS	272,950 SF	129,870 SF	143,080 SF
PERCENT OF SITE IMPERVIOUS	35.4%	25.7%	53.8%
TOTAL DISTURBED AREA ONSITE	386,100 SF	143,350 SF	242,750 SF
TOTAL DISTURBED AREA IN R/W FOR ROAD IMPROVEMENTS	51,600 SF	--	--

BUILDING SETBACK STANDARDS AND PROPOSED SETBACKS

FROM	TO	MINIMUM	PROPOSED
RESIDENCE INN HOTEL	DOBBINS DR	0'	135'
RESIDENCE INN HOTEL	SUMMERFIELD CROSSING	8'	182'
RESIDENCE INN HOTEL	ERWIN ROAD	22'	108'
SUMMIT TOWNHOMES	SUMMERFIELD CROSSING	8'	100'
SUMMIT TOWNHOMES	OLD OXFORD SF HOMES	13'	105'
SUMMIT TOWNHOMES	CHRIST COMMUNITY CHURCH	13'	30'
SUMMIT TOWNHOMES	ERWIN ROAD	22'	30'

BUFFER STANDARDS - TYPE AND WIDTHS

FROM	TO	TYPE	MINIMUM	PROPOSED
RESIDENCE INN HOTEL	DOBBINS DR/FORDHAM	D	30'	35'-250'
RESIDENCE INN HOTEL	SUMMERFIELD CROSSING	C	20'	45'-100'
RESIDENCE INN HOTEL	ERWIN ROAD	D	30'	50'
SUMMIT TOWNHOMES	SUMMERFIELD CROSSING	B	10'	45'
SUMMIT TOWNHOMES	OLD OXFORD SF HOMES	B	10'	35'
SUMMIT TOWNHOMES	CHRIST COMMUNITY CHURCH	C	10' **	10'
SUMMIT TOWNHOMES	ERWIN ROAD	C	20'	20'
** PER LUMO 5.6.5 - RESPONSIBILITY FOR BUFFER				

60 0 30 60 120

SCALE: 1"=60'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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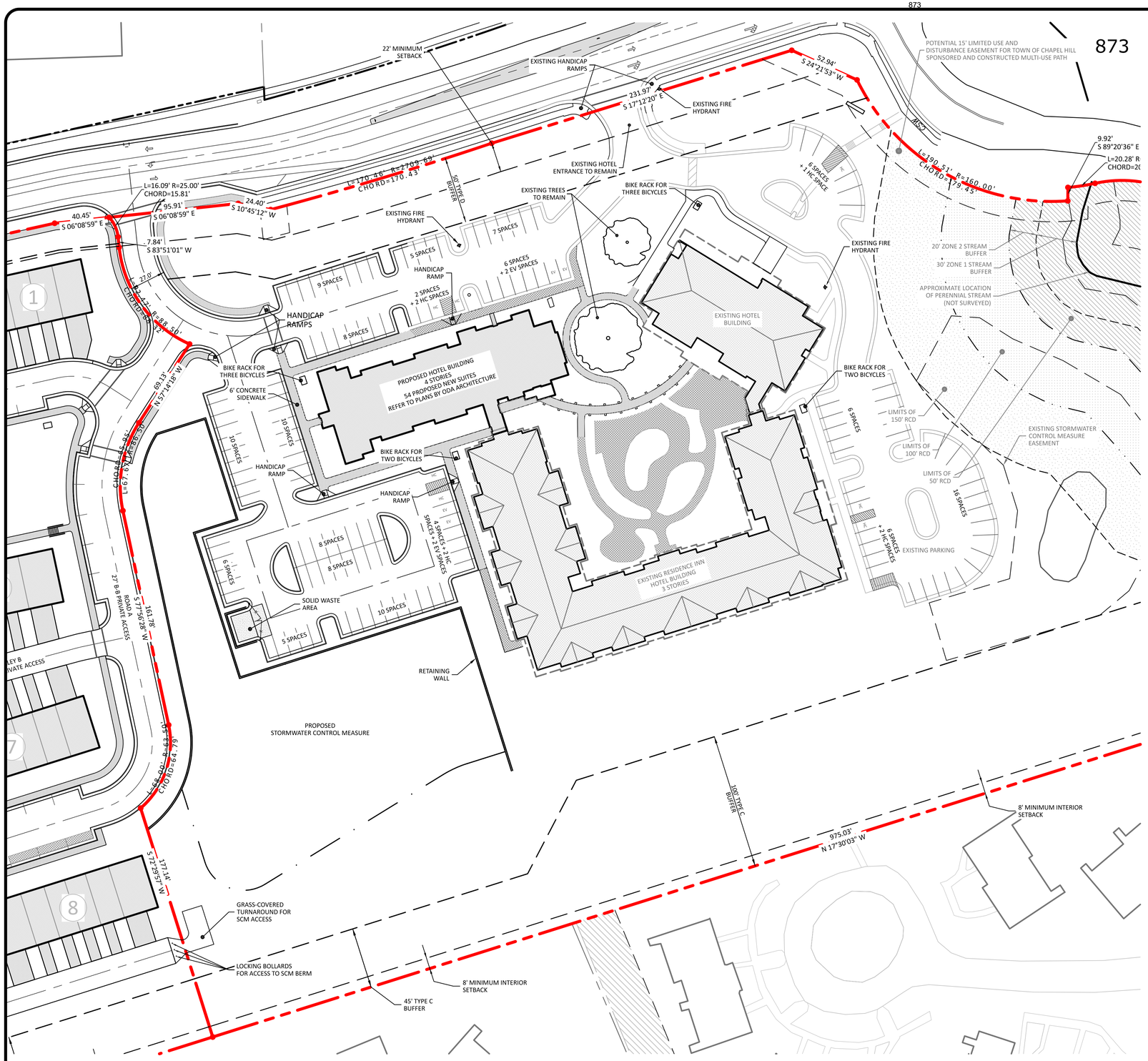
RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

OVERALL LAYOUT PLAN

NORTH CAROLINA PROFESSIONAL SEAL 042472 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=60'
DATE: 2020-10-29
SHEET NO: C2.0



SITE PLAN LEGEND

PROPERTY BOUNDARY
PERIMETER BUFFER
PARKING LOT CENTERLINE

GENERAL NOTES

1. THE BUILDING FOOTPRINT FOR THE HOTEL BUILDING WAS TAKEN FROM A CAD FILE PROVIDED BY ODA ARCHITECTURE
2. THE BUILDING FOOTPRINTS FOR THE RESIDENTAIL BUILDINGS WAS TAKEN FROM A CAD FILE PROVIDED BY JDAVIS ARCHITECTS
3. THE LAYOUT FOR THE CHRIST COMMUNITY CHURCH PARCEL WAS TAKEN FROM A CAD FILE PROVIDED BY PHIL POST AND ASSOCIATES

ELECTRIC VEHICLE NOTES

DUE TO THE RAPIDLY CHANGING TECHNOLOGY FOR ELECTRIC VEHICLE CHARGING, MODELS AND SPECIFICATIONS FOR CHARGING STATIONS WILL BE PROVIDED AT A DATE CLOSER TO THE INSTALLATION OF THE CHARGING STATIONS.

DEVELOPMENT DATA

	TOTAL	HOTEL	TH
EXISTING ZONING	--	R-3 C	R-2
PROPOSED ZONING	MU-V CZ ARTERIAL	MU-V CZ ARTERIAL	MU-V CZ ARTERIAL
NET LAND AREA	713,630	459,666	253,964
GROSS LAND AREA	771,361	505,632	265,729
CURRENT LAND USE	--	HOTEL	--
CURRENT LAND USE GROUP	B	B	--
PROPOSED LAND USE GROUP	A&B	B	A
EXISTING FLOOR AREA	79,120 SF	79,120 SF	0
FLOOR AREA TO BE DEMOLISHED	6,000 SF	6,000 SF	0
PROPOSED TOTAL FLOOR AREA	211,913 SF	113,613 SF	98,300 SF
PROPOSED HOTEL SUITES	162	162	--
PROPOSED TOWNHOMES	52	--	52
PROPOSED PARKING SPACES	266	149	117
REGULAR	251	138	111
ADA	9	7	4
EV STATIONS AT CO	6	4	2
HOTEL: 12 "REGULAR" AND 2 ADA SPACES WILL BE PREPARED WITH CONDUIT FOR EV			
ALL 52 TOWNHOMES WILL BE EV STATION READY AT CO			
REQUIRED BICYCLE PARKING	25	12	13
PROPOSED BICYCLE PARKING	71	13	58
CLASS 1 - PROVIDED (REQ)	16 (11)	10 (9)	6 (2)
CLASS 2 - PROVIDED (REQ)	55 (15)	3 (3)	52 (12)
EXISTING IMPERVIOUS	111,700 SF	111,700 SF	--
PROPOSED IMPERVIOUS	272,950 SF	129,870 SF	143,080 SF
PERCENT OF SITE IMPERVIOUS	35.4%	25.7%	53.8%
TOTAL DISTURBED AREA ONSITE	386,100 SF	143,350 SF	242,750 SF
TOTAL DISTURBED AREA IN R/W FOR ROAD IMPROVEMENTS	51,600 SF	--	--

BUILDING SETBACK STANDARDS AND PROPOSED SETBACKS

FROM	TO	MINIMUM	PROPOSED
RESIDENCE INN HOTEL	DOBBINS DR	0'	135'
RESIDENCE INN HOTEL	SUMMERFIELD CROSSING	8'	182'
RESIDENCE INN HOTEL	ERWIN ROAD	22'	108'
SUMMIT TOWNHOMES	SUMMERFIELD CROSSING	8'	100'
SUMMIT TOWNHOMES	OLD OXFORD SF HOMES	13'	105'
SUMMIT TOWNHOMES	CHRIST COMMUNITY CHURCH	13'	30'
SUMMIT TOWNHOMES	ERWIN ROAD	22'	30'

BUFFER STANDARDS - TYPE AND WIDTHS

FROM	TO	TYPE	MINIMUM	PROPOSED
RESIDENCE INN HOTEL	DOBBINS DR/FORDHAM	D	30'	35'-250'
RESIDENCE INN HOTEL	SUMMERFIELD CROSSING	C	20'	45'-100'
RESIDENCE INN HOTEL	ERWIN ROAD	D	30'	50'
SUMMIT TOWNHOMES	SUMMERFIELD CROSSING	B	10'	45'
SUMMIT TOWNHOMES	OLD OXFORD SF HOMES	B	10'	35'
SUMMIT TOWNHOMES	CHRIST COMMUNITY CHURCH	C	10' **	10'
SUMMIT TOWNHOMES	ERWIN ROAD	C	20'	20'
** PER LUMO 5.6.5 - RESPONSIBILITY FOR BUFFER				

40 0 20 40 80
SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

The Nau Company
Consulting Civil Engineers
PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

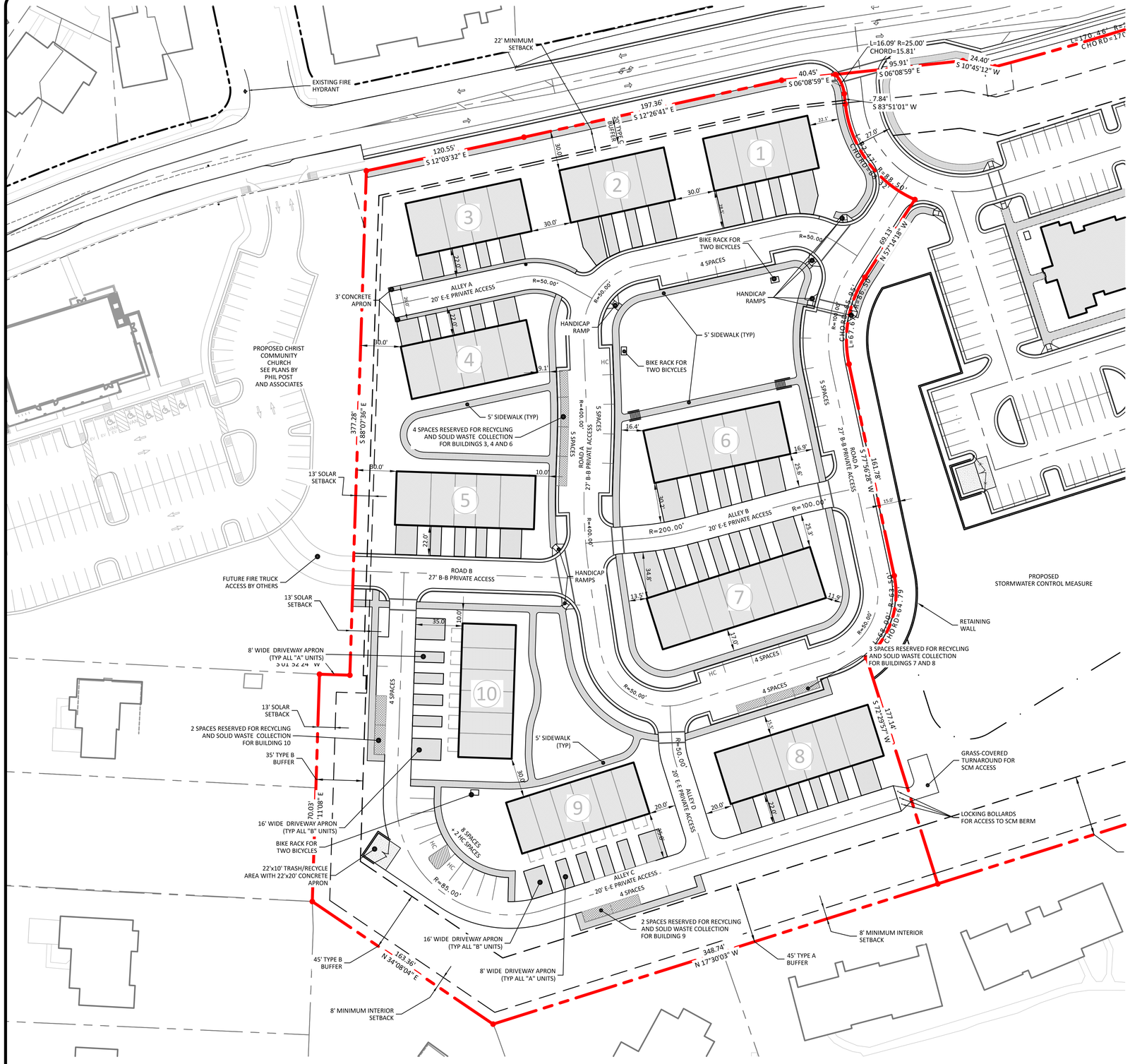
1	2021-02-04	REVISIONS PER TOWN AND NCDOT COMMENTS
2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS
3	2021-05-10	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

HOTEL LAYOUT PLAN

NORTH CAROLINA PROFESSIONAL SEAL 042412 ENGINEER JONATHAN P. ERKING
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=40'
DATE: 2020-10-29
SHEET NO: C2.1



SITE PLAN LEGEND

PROPERTY BOUNDARY
PERIMETER BUFFER
ROAD CENTERLINE

GENERAL NOTES

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** PER LUMO 5.6.5 - RESPONSIBILITY FOR BUFFER				

40 0 20 40 80
SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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CLIENT:
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3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

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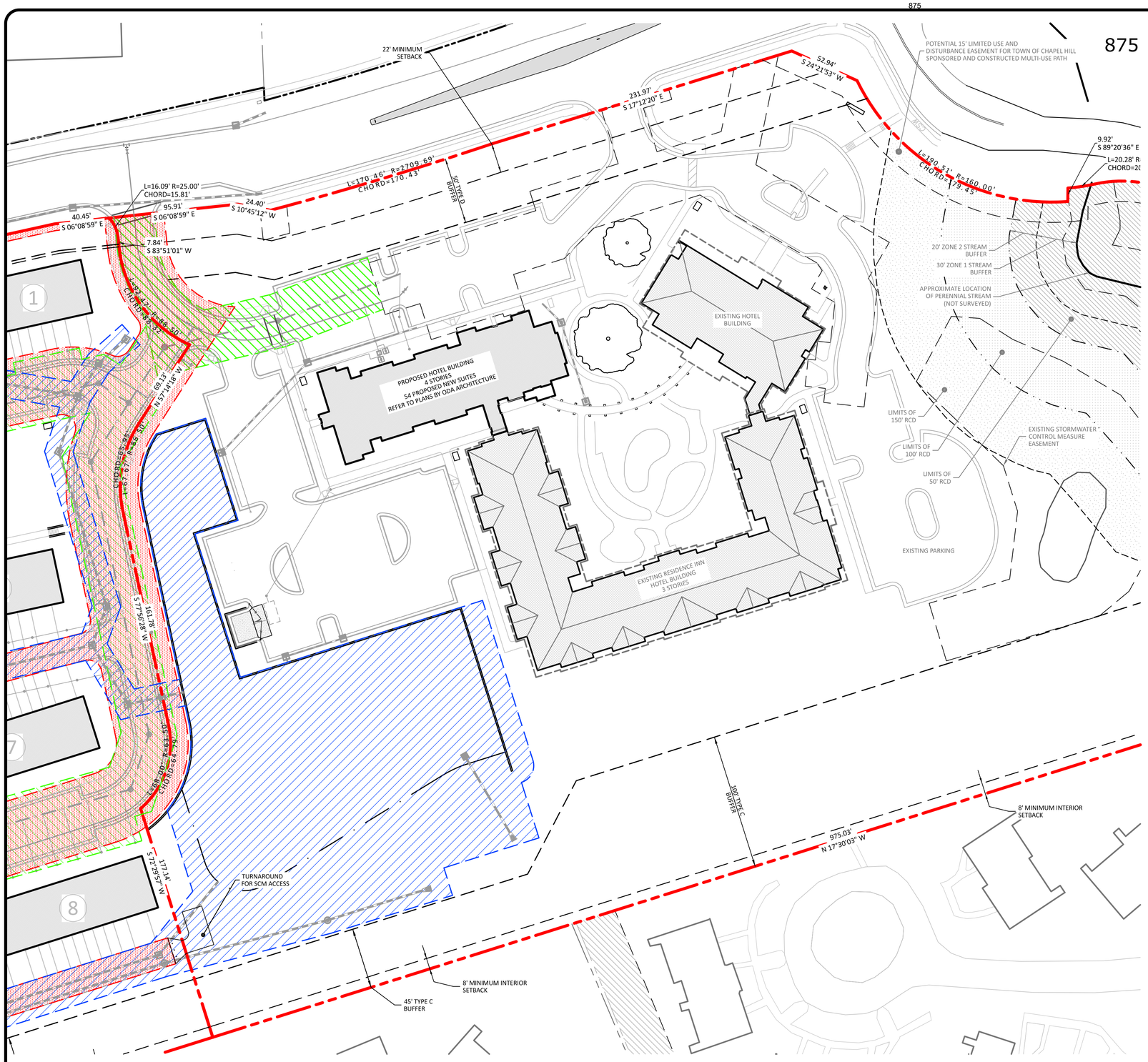
RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

RESIDENTIAL LAYOUT PLAN

NORTH CAROLINA PROFESSIONAL SEAL ENGINEER JONATHAN P. EPKINS
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=40'
DATE: 2020-10-29
SHEET NO: C2.2



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SITE PLAN LEGEND

PROPERTY BOUNDARY
PERIMETER BUFFER

EASEMENT LEGEND

ACCESS EASEMENT

OWASA EASEMENT

STORM DRAINAGE/SCM EASEMENT

40 0 20 40 80

SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

HOTEL EASEMENT PLAN

NORTH CAROLINA PROFESSIONAL SEAL 24642 ENGINEER JONATHAN P. EAKINS

5/10/2021

PROJECT NO: ---

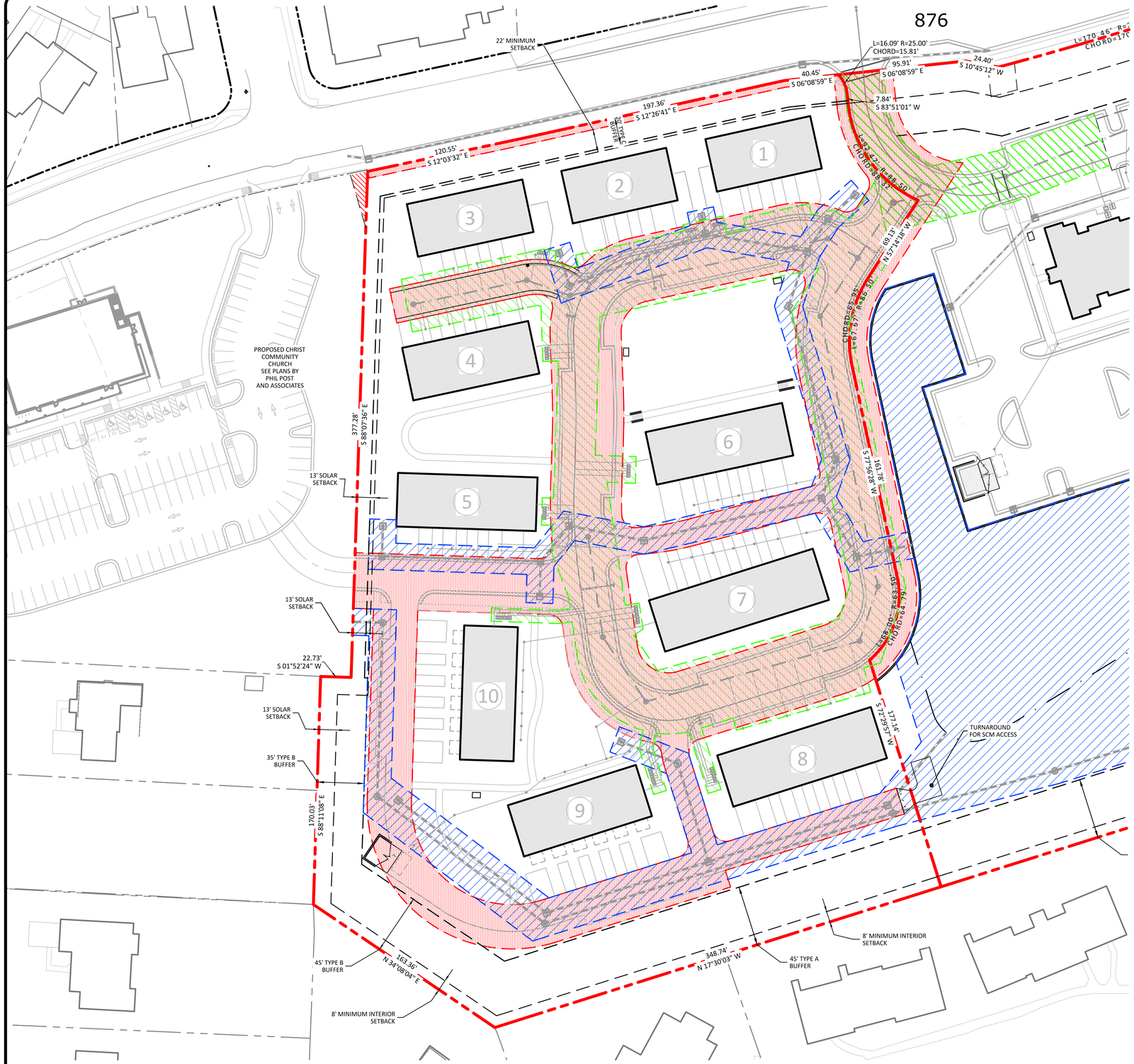
DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=40'

DATE: 2020-10-29

SHEET NO: C2.3



N

SITE PLAN LEGEND

PROPERTY BOUNDARY
PERIMETER BUFFER

EASEMENT LEGEND

ACCESS EASEMENT

OWASA EASEMENT

STORM DRAINAGE/SCM EASEMENT

40 0 20 40 80

SCALE: 1"=40'

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CLIENT:
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3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

RESIDENTIAL EASEMENT PLAN

NORTH CAROLINA PROFESSIONAL SEAL 042642 ENGINEER JEFFREY P. EAKINS

5/10/2021

PROJECT NO: ---

DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=40'

DATE: 2020-10-29

SHEET NO: C2.4

877

RECREATION AREA DATA	
REQUIRED RECREATION AREA 265,729 GLA x 0.046)	12,224 SF
INTERNAL WALKING PATHS INNER LOOP AND OUTER LOOP - 1,100 LF @ 5' WIDE	5,500 SF
COMMONS AREA "A" 50% OF 9,600 SF	4,800 SF
PAYMENT-IN-LIEU AREA CREDIT 25% OF 12,224 SF = 3,056 SF 3,056 SF x $12/SF = $36,675	3,056 SF
PROPOSED RECTEATION AREA FOR SUMMIT PLACE	13,356 SF

40 0 20 40 80

SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

The Nau Company
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CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

RECREATION EXHIBIT

NORTH CAROLINA PROFESSIONAL SEAL 24642 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---

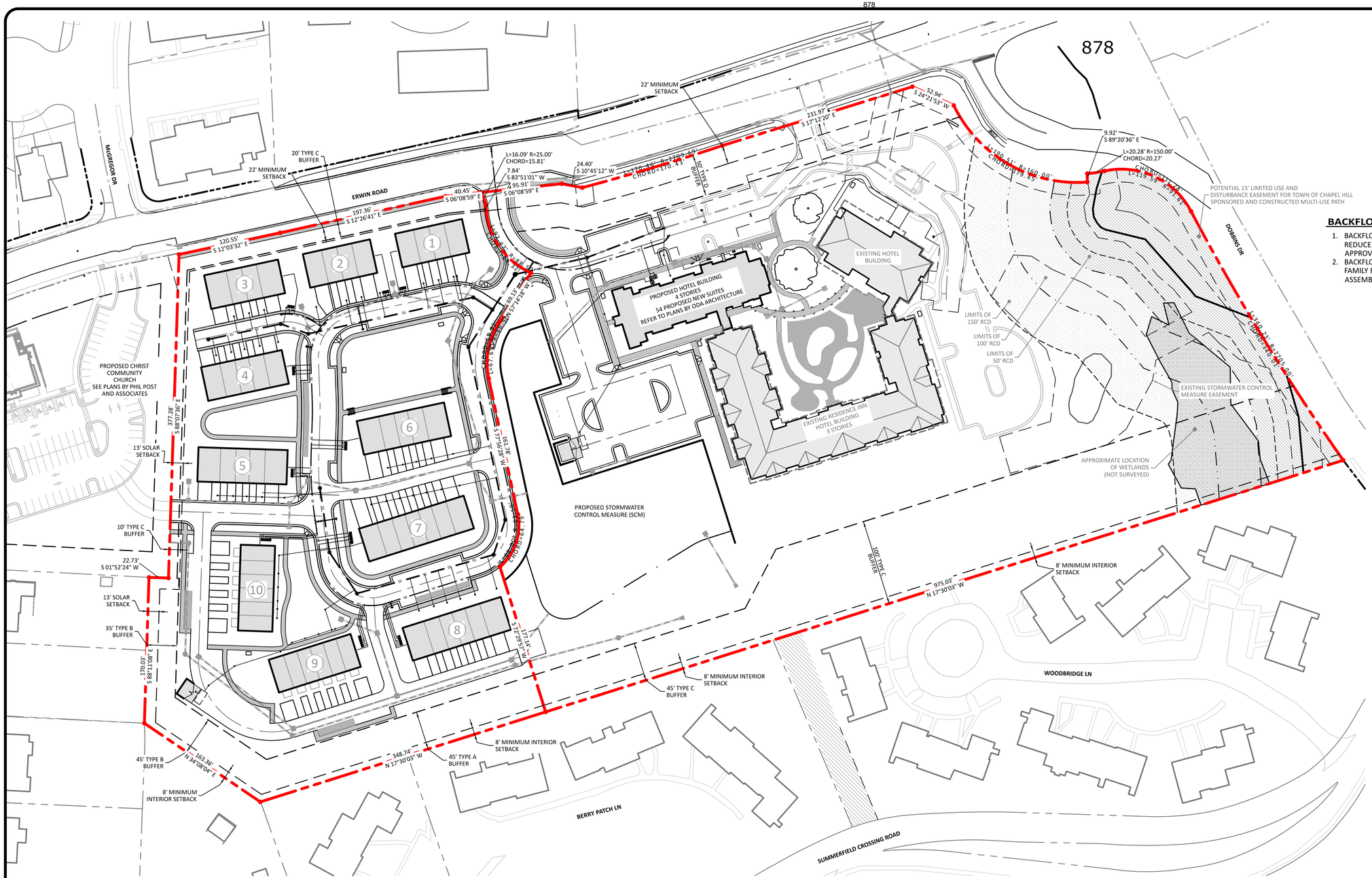
DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=40'

DATE: 2020-10-29

SHEET NO: C2.5



BACKFLOW PREVENTION NOTES

1. BACKFLOW PREVENTERS FOR DOMESTIC LINES FOR THE HOTEL WILL BE REDUCED PRESSURE PRINCIPLE ASSEMBLY (RP) WATTS LF909 OR APPROVED EQUAL
2. BACKFLOW PREVENTERS FOR FIRE LINES FOR THE HOTEL AND SINGLE FAMILY RESIDENTAIL WILL BE REDUCED PRESSURE PRINCIPLE DETECTOR ASSEMBLY (RPDA) WATTS 909RPDA OR APPROVED EQUAL

60 0 30 60 120

SCALE: 1"=60'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

OVERALL UTILITY PLAN

NORTH CAROLINA PROFESSIONAL SEAL 042 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---

DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=60'

DATE: 2020-10-29

SHEET NO: C3.0

879

N

CONNECT TO EXISTING WATER PIPE AND CONNECT TO EXISTING PIPE ON HOTEL SITE
22' MINIMUM SETBACK
POTENTIAL 15' LIMITED USE AND DISTURBANCE EASEMENT FOR TOWN OF CHAPEL HILL SPONSORED AND CONSTRUCTED MULTI-USE PATH
52.94' S 24°21'53" W
231.97' S 17°12'20" E
EXISTING FIRE HYDRANT
L=190.51' R=160.00' CHORD=179.43'
9.92' S 89°20'36" E
L=20.28' R
CHORD=20
L=16.09' R=25.00' CHORD=15.81'
95.91' S 06°08'59" E
24.40' S 10°45'12" W
L=170.46' R=2709.63' CHORD=170.43'
EXISTING FIRE HYDRANT
45' TYPE D BUFFER
EXISTING SANITARY SEWER PIPE
40.45' S 06°08'59" E
7.84' S 83°51'01" W
CONNECT TO EXISTING SANITARY SEWER MANHOLE
EXISTING WATER PIPE
CONNECT TO AND EXTEND EXISTING WATER PIPE
6" SANITARY SEWER SERVICE
FIRE LINE AND BACKFLOW PREVENTER
SANITARY CLEANOUT
DOMESTIC WATER METER AND BACKFLOW PREVENTER
L=83.41' R=88.50' CHORD=80.35'
PROPOSED HOTEL BUILDING
4 STORIES
54 PROPOSED NEW SUITES
REFER TO PLANS BY ODA ARCHITECTURE
EXISTING HOTEL BUILDING
EXISTING FIRE HYDRANT
20' ZONE 2 STREAM BUFFER
30' ZONE 1 STREAM BUFFER
APPROXIMATE LOCATION OF PERENNIAL STREAM (NOT SURVEYED)
LIMITS OF 150' RCD
LIMITS OF 100' RCD
LIMITS OF 50' RCD
EXISTING STORMWATER CONTROL MEASURE EASEMENT
EXISTING PARKING
69.13' N 57°14'18" W
L=67.93' R=138.50' CHORD=67.24'
WATER SERVICE FOR SPIGOT AT DUMPSTER
WATER SPIGOT
6" SANITARY SEWER SERVICE FOR EX. BUILDING
SANITARY CLEANOUT FOR EX. BUILDING
4" SANITARY SERVICE FOR DUMPSTER AREA
500 GALLON OIL/WATER SEPARATOR AT DUMPSTER
EXISTING RESIDENCE INN HOTEL BUILDING 3 STORIES
161.78' S 77°56'28" W
L=85.70' R=2.50' CHORD=64.79'
177.14' S 72°29'57" W
100' TYPE C BUFFER
975.03' N 17°30'03" W
8' MINIMUM INTERIOR SETBACK
8' MINIMUM INTERIOR SETBACK
45' TYPE C BUFFER

UTILITY PLAN LEGEND

- SANITARY SEWER PIPE
- SANITARY SEWER MANHOLE
- WATER PIPE
- FIRE HYDRANT
- WATER SERVICE/METER
- SAINTARY SEWER SERVICE/CLEANOUT

HOTEL DEVELOPMENT UTILITY NOTES

1. WATER AND FIRE SERVICE LINES FOR THE EXISTING HOTEL BUILDING ARE LOCATED ON THE SOUTH SIDE OF THE BUILDING
2. WATER AND FIRE SERIVCE LINES FOR THE PROPOSED HOTEL WING WILL BE PROVIDED OFF THE WATER LINE BEING EXTENDED TO THE EXISTING WATER MAIN IN ERWIN ROAD
3. SANITARY SEWER SERVICE FOR THE EXISTING HOTEL WING WILL NEED TO BE RELOCATED AROUND THE PROPOSED HOTEL WING

DRY UTILITIES

LOCATIONS OF DRY UTILITIES (ELECTRIC, GAS, CABLE ETC.) WILL BE COORDINATED WITH THE APPROPRIATE UTILITY AS CONSTRUCTION DRAWINGS ARE DEVELOPED.

40 0 20 40 80

SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

HOTEL UTILITY PLAN

NORTH CAROLINA PROFESSIONAL SEAL 042 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=40'
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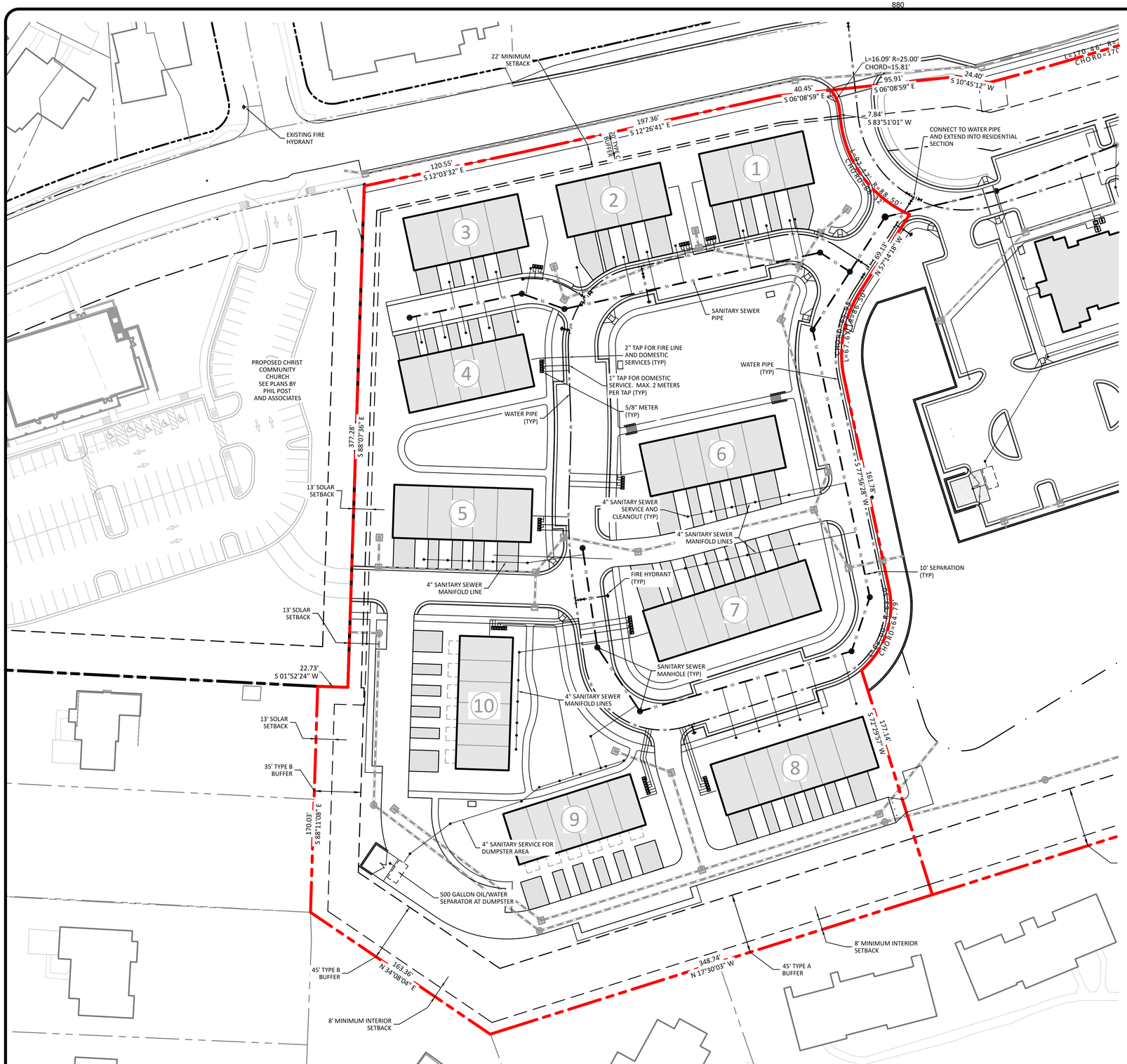

880

UTILITY PLAN LEGEND

- SANITARY SEWER PIPE
- SANITARY SEWER MANHOLE
- WATER PIPE
- FIRE HYDRANT
- WATER SERVICE/METER
- SAINTARY SEWER SERVICE/CLEANOUT

TOWNHOME UTILITY NOTES

1. ONE TAP WILL BE MADE FOR EACH TOWNHOME BUILDING. EACH TAP WILL BE SPLIT FOR A METER FOR EACH UNIT AND ONE BRANCH OF THE TAP WILL TIE TO THE RISER ROOM(S) FOR THE TOWNHOME BUILDING. THE WATER SERVICE/FIRE SERVICE CONFIGURATION VARIES FOR EACH BUILDING BASED ON THE GEOMETRY OF THE SITE.
2. SANITARY SEWER SERVICES FOR BUILDINGS 1-8 WILL TIE DIRECTLY INTO THE SANITARY SEWER MAIN.
3. THREE OF THE SIX SANITARY SERVICES FOR BUILDING 9 WILL TIE DIRECTLY INTO THE SANITARY SEWER MAIN. THE OTHER THREE SERVICES FOR BUILDING 9 WILL TIE INTO A MANIFOLD LINE WHICH WILL CONNECT TO THE MANHOLE.
4. ALL SANITARY SEWER SERVICES FOR BUILDING 10 WILL TIE INTO A MANIFOLD LINE. THE MANIFOLD LINE WILL CONNECT TO THE MANHOLE.

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40 0 20 40 80

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

RESIDENTIAL UTILITY PLAN

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 042642 JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---
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DRAWN BY: JPE
SCALE: 1"=40'
DATE: 2020-10-29
SHEET NO: C3.2

881

881

22' MINIMUM SETBACK
20' TYPE C BUFFER
22' MINIMUM SETBACK
MCGREGOR DR
ERWIN ROAD
L=16.09' R=25.00'
CHORD=15.81'
7.84'
S 83°51'01" W
95.91'
S 06°08'59" E
24.40'
S 10°45'12" W
L=170.45' R=220.00'
CHORD=170.43'
231.97'
S 17°12'20" E
52.94'
S 24°21'53" W
9.92'
S 89°20'36" E
L=20.28' R=150.00'
CHORD=20.27'
L=190.51' R=160.00'
CHORD=179.43'
L=118.34' R=81.91'
CHORD=107.74'
POTENTIAL 15' LIMITED USE AND DISTURBANCE EASEMENT FOR TOWN OF CHAPEL HILL SPONSORED AND CONSTRUCTED MULTI-USE PATH
DOBBINS DR
L=340.23' R=275.00'
CHORD=319.04'
40.45'
S 06°08'59" E
197.36'
S 12°26'41" E
120.55'
S 12°03'32" E
SIGN TYPE D BUFFER
EXISTING HOTEL BUILDING
PROPOSED HOTEL BUILDING
4 STORIES
54 PROPOSED NEW SUITES
REFER TO PLANS BY ODA ARCHITECTURE
EXISTING RESIDENCE INN HOTEL BUILDING 3 STORIES
LIMITS OF 150' RCD
LIMITS OF 100' RCD
LIMITS OF 50' RCD
EXISTING STORMWATER CONTROL MEASURE EASEMENT
APPROXIMATE LOCATION OF WETLANDS (NOT SURVEYED)
PROPOSED CHRIST COMMUNITY CHURCH
SEE PLANS BY PHIL POST AND ASSOCIATES
377.28'
S 88°07'36" E
13' SOLAR SETBACK
69.13'
S 14°14'16" W
CONC. PAVED SIDEWALK
161.78'
S 75°56'28" W
PROPOSED STORMWATER CONTROL MEASURE (SCM)
10' TYPE C BUFFER
22.73'
S 01°52'24" W
13' SOLAR SETBACK
35' TYPE B BUFFER
370.03'
S 30°11'08" E
100' TYPE C BUFFER
975.03'
N 17°30'03" W
8' MINIMUM INTERIOR SETBACK
177.34'
S 72°29'53" W
45' TYPE C BUFFER
8' MINIMUM INTERIOR SETBACK
WOODBRIDGE LN
348.74'
N 17°30'03" W
45' TYPE A BUFFER
8' MINIMUM INTERIOR SETBACK
45' TYPE B BUFFER
163.86'
N 34°08'04" E
8' MINIMUM INTERIOR SETBACK
BERRY PATCH LN
SUMMERFIELD CROSSING ROAD

60 0 30 60 120

SCALE: 1"=60'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

The Nau Company
Consulting Civil Engineers
PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

1	2021-02-04	REVISIONS PER TOWN AND NCDOT COMMENTS
2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS
3	2021-05-10	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

OVERALL GRADING-DRAINAGE PLAN

NORTH CAROLINA PROFESSIONAL SEAL 042 ENGINEER JONATHAN P. EAKINS

5/10/2021

PROJECT NO: ---

DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=60'

DATE: 2020-10-29

SHEET NO: C4.0

882

22' MINIMUM SETBACK

POTENTIAL 15' LIMITED USE AND DISTURBANCE EASEMENT FOR TOWN OF CHAPEL HILL SPONSORED AND CONSTRUCTED MULTI-USE PATH

L=16.09' R=25.00'
CHORD=15.81'
S 95.91'
S 06°08'59" E
40.45'
S 06°08'59" E
24.40'
S 10°45'12" W
7.84'
S 83°51'01" W
L=170.46' R=2709.69'
CHORD=170.43'
231.97'
S 17°12'20" E
52.94'
S 24°21'53" W
L=190.51' R=160.00'
CHORD=179.43'
9.92'
S 89°20'36" E
L=20.28' R
CHORD=20
50' TYPE D BUFFER
20' ZONE 2 STREAM BUFFER
30' ZONE 1 STREAM BUFFER
APPROXIMATE LOCATION OF PERENNIAL STREAM (NOT SURVEYED)
EXISTING HOTEL BUILDING
EXISTING FFE: 299.92
PROPOSED HOTEL BUILDING
4 STORIES
54 PROPOSED NEW SUITES
REFER TO PLANS BY ODA ARCHITECTURE
FFE:300.00
LIMITS OF 150' RCD
LIMITS OF 100' RCD
LIMITS OF 50' RCD
EXISTING STORMWATER CONTROL MEASURE EASEMENT
EXISTING PARKING
EXISTING RESIDENCE INN HOTEL BUILDING 3 STORIES
EXISTING FFE:300.00
INLET (TYP)
L=67.93' R=54.56'
N 57°14'18" W
161.78'
S 77°56'28" W
L=68.70' R=54.56'
CHORD=64.79
177.34'
S 72°29'51" W
TW:299.0
BW:288.0
TW:303.5
BW:288.0
TW:299.5
BW:288.0
TW:303.0
BW:288.0
TW:302.5
BW:288.0
TW:302.5
BW:298.0
TW:298.0
BW:288.0
TW:298.0
BW:298.0
PROPOSED STORMWATER CONTROL MEASURE (SCM)
POND WSEL:292.5
100' TYPE C BUFFER
975.03'
N 17°30'03" W
8' MINIMUM INTERIOR SETBACK
45' TYPE C BUFFER
CCC STORMWATER BYPASS

GRADING-DRAINAGE PLAN LEGEND

MAJOR CONTOUR (5')
MINOR CONTOUR (1')
STORM DRAINAGE PIPE
STORM STRUCTURE

40 0 20 40 80
SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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NCBELS License P-0751

CLIENT:
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RALEIGH, NC 27612

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

HOTEL GRADING PLAN

NORTH CAROLINA PROFESSIONAL SEAL 042472 ENGINEER JONATHAN P. EAKING
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=40'
DATE: 2020-10-29
SHEET NO: C4.1

883

N

GRADING-DRAINAGE PLAN LEGEND

MAJOR CONTOUR (5')
MINOR CONTOUR (1')
STORM DRAINAGE PIPE
STORM STRUCTURE

TOWNHOME NOTES

1. THE GFE REPORTED FOR EACH TOWNHOME BUILDING IS THE GARAGE FLOOR ELEVATION AT THE LOCATION WHERE THE GARAGE ADJOINS THE DRIVEWAY

40 0 20 40 80

SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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Consulting Civil Engineers
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919-435-6395
NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

RESIDENTIAL GRADING PLAN

NORTH CAROLINA PROFESSIONAL SEAL ENGINEER JEFFREY P. EAKINS

5/10/2021

PROJECT NO: ---

DESIGN BY: JPE

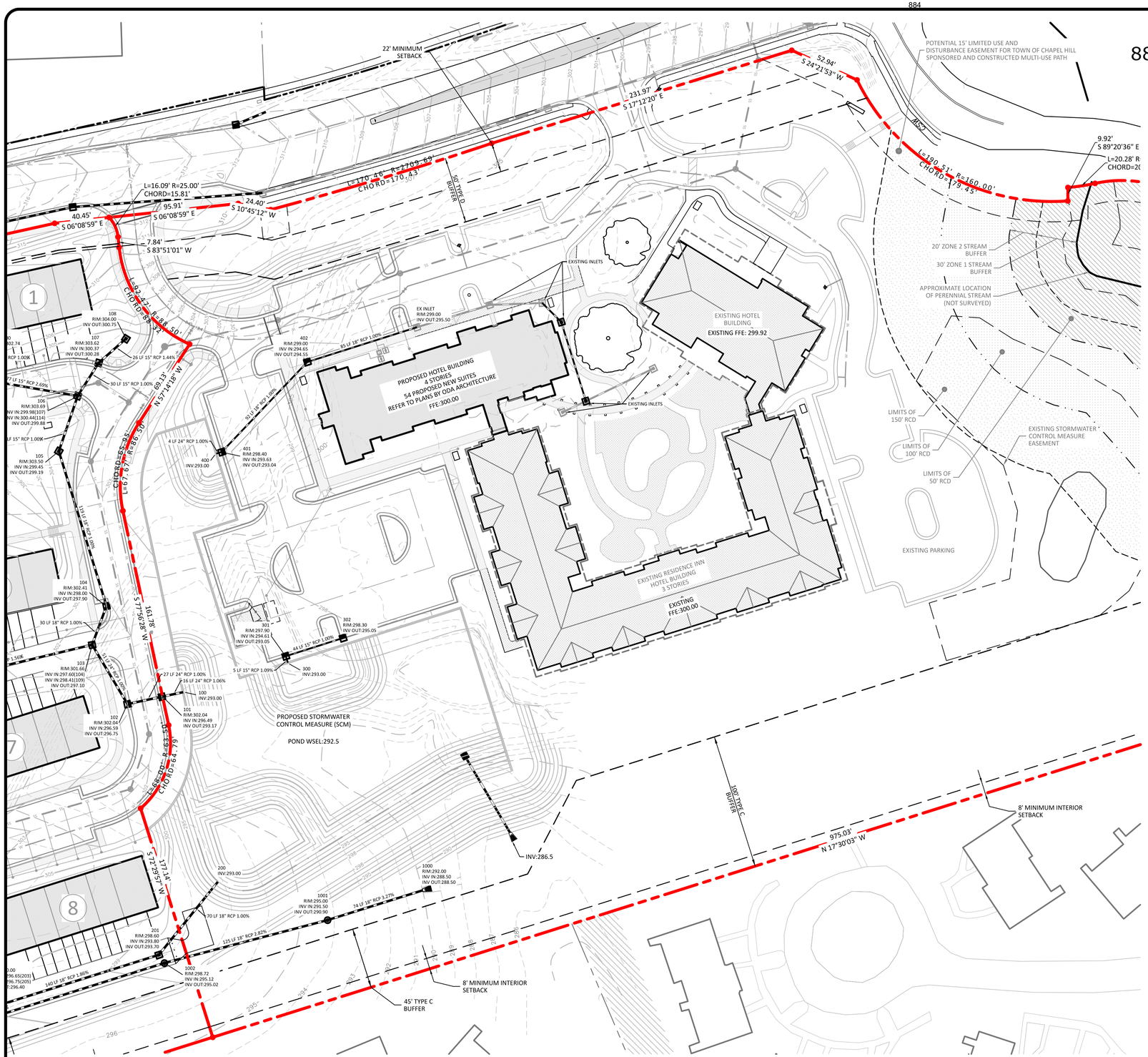
DRAWN BY: JPE

SCALE: 1"=40'

DATE: 2020-10-29

SHEET NO: C4.2

884



884

GRADING-DRAINAGE PLAN LEGEND

- MAJOR CONTOUR (5')
- MINOR CONTOUR (1')
- STORM DRAINAGE PIPE
- STORM STRUCTURE

40 0 20 40 80

SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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CLIENT:
SUMMMIT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS:

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

HOTEL DRAINAGE PLAN

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 045647 JAMES PATRIAN P. EAKINS

5/10/2021

PROJECT NO: ---

DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=40'

DATE: 2020-10-29

SHEET NO: C4.3

885

GRADING-DRAINAGE PLAN LEGEND

MAJOR CONTOUR (5')
MINOR CONTOUR (1')
STORM DRAINAGE PIPE
STORM STRUCTURE

TOWNHOME NOTES

1. THE GFE REPORTED FOR EACH TOWNHOME BUILDING IS THE GARAGE FLOOR ELEVATION AT THE LOCATION WHERE THE GARAGE ADJOINS THE DRIVEWAY

40 0 20 40 80
SCALE: 1"=40'
PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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NCBELS License P-0751

CLIENT:
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3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

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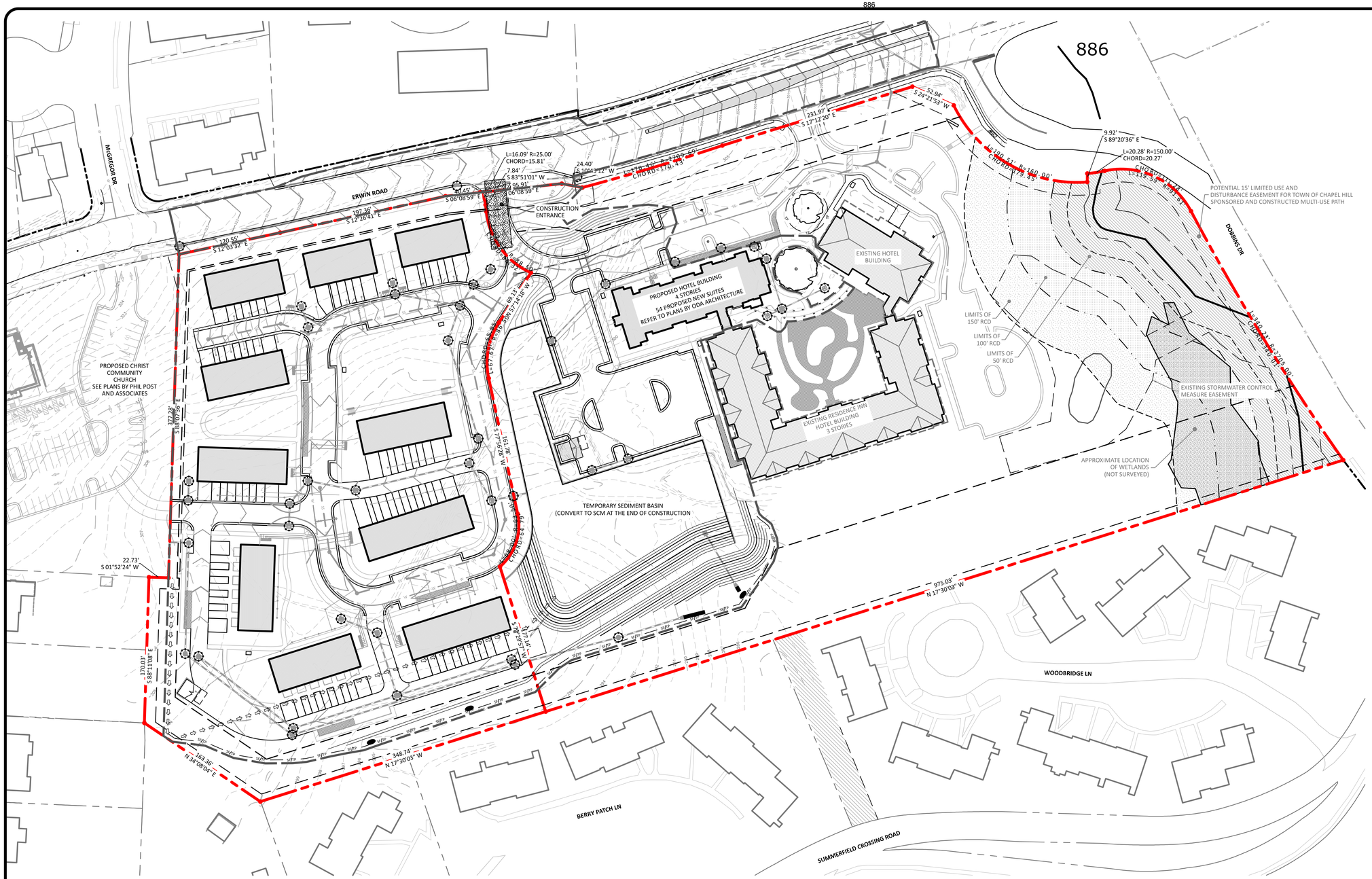
RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

RESIDENTIAL DRAINAGE PLAN

NORTH CAROLINA PROFESSIONAL SEAL 24642 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=40'
DATE: 2020-10-29
SHEET NO: C4.4



EROSION CONTROL LEGEND

LIMITS OF DISTURBANCE	
SILT/TREE PROTECTION FENCE	SF/TP
SILT FENCE	SF
TREE PROTECTION FENCE	TP
DIVERSION DITCH	
INLET PROTECTION	
SILT FENCE OUTLET	
RIPRAP OUTLET PROTECTION	

EROSION CONTROL NOTES

THE EROSION AND SEDIMENT CONTROL SHOW ON THIS PLAN IS SCHEMATIC. INSTALLATION OF SEDIMENT AND EROSION CONTROL DEVICES WILL BE PHASED WITH CONSTRUCTION AND WILL BE ADJUSTED AS CONSTRUCTION PROGRESSES ON THE SITE.

60 0 30 60 120

SCALE: 1"=60'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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CLIENT:
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RALEIGH, NC 27612

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

EROSION CONTROL PLAN

NORTH CAROLINA PROFESSIONAL SEAL 24642 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---

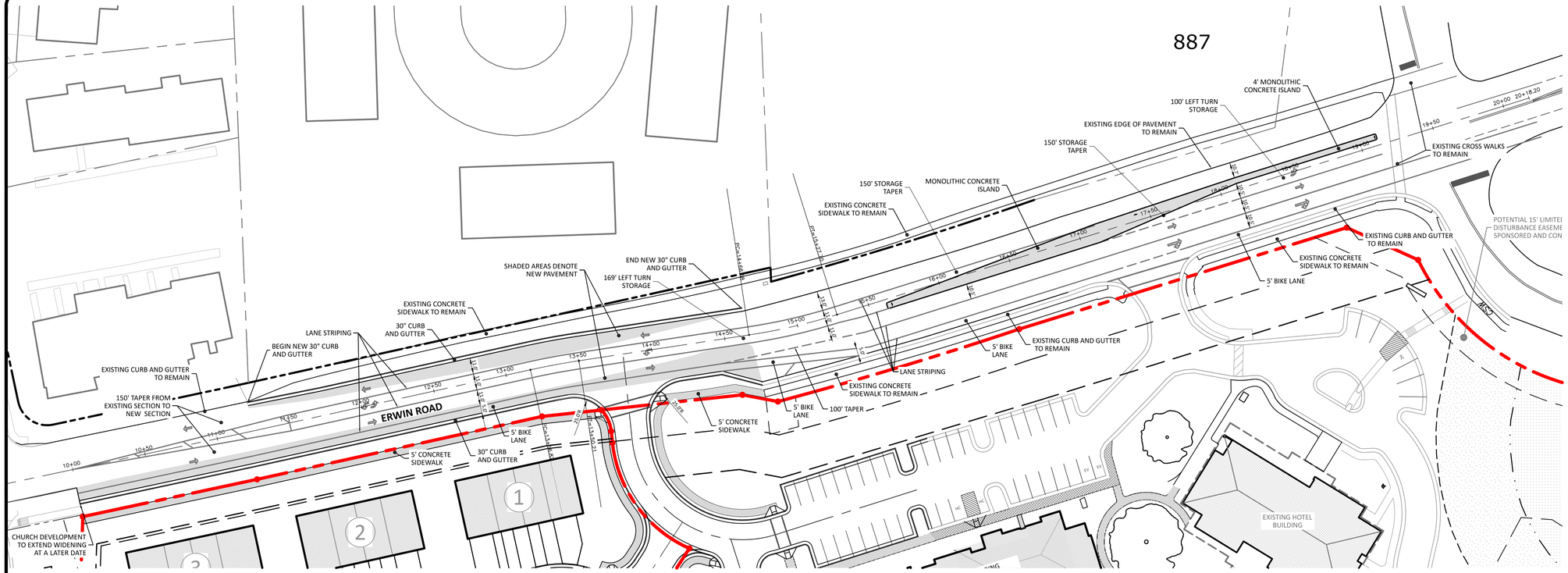
DESIGN BY: JPE

DRAWN BY: JPE

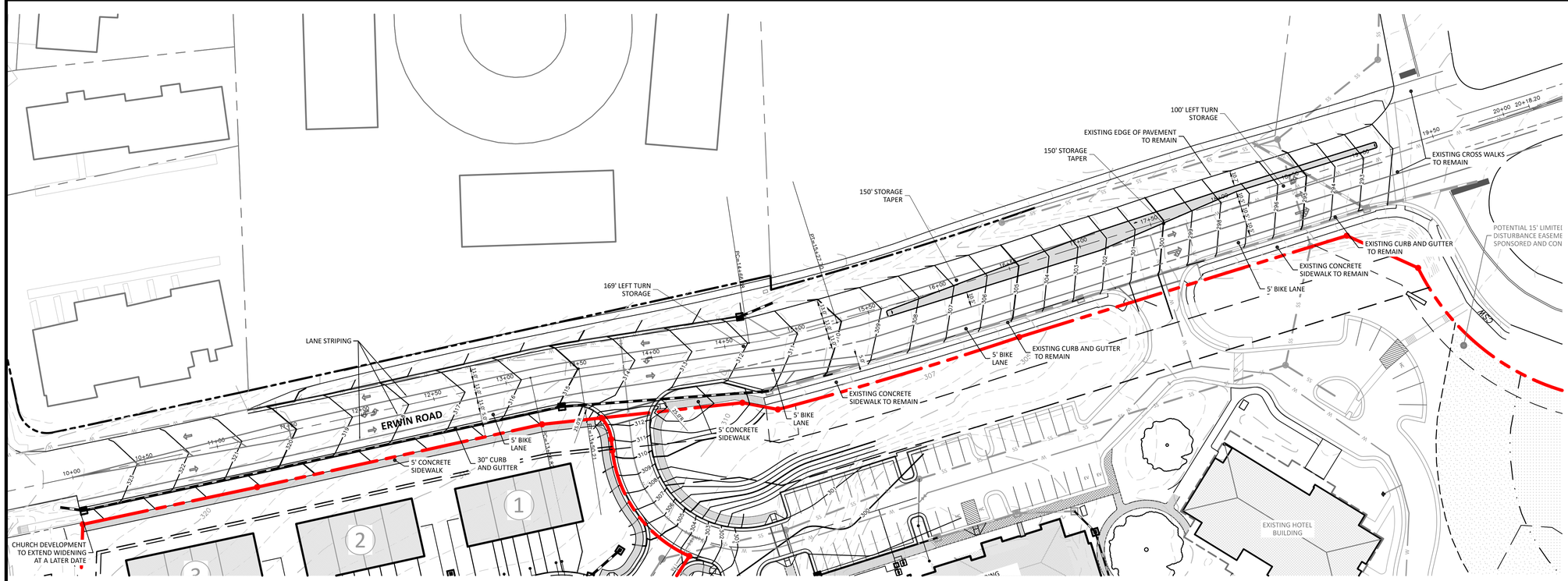
SCALE: 1"=60'

DATE: 2020-10-29

SHEET NO: C5.1



WIDENING LAYOUT PLAN



WIDENING GRADING PLAN

40 0 20 40 80

SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

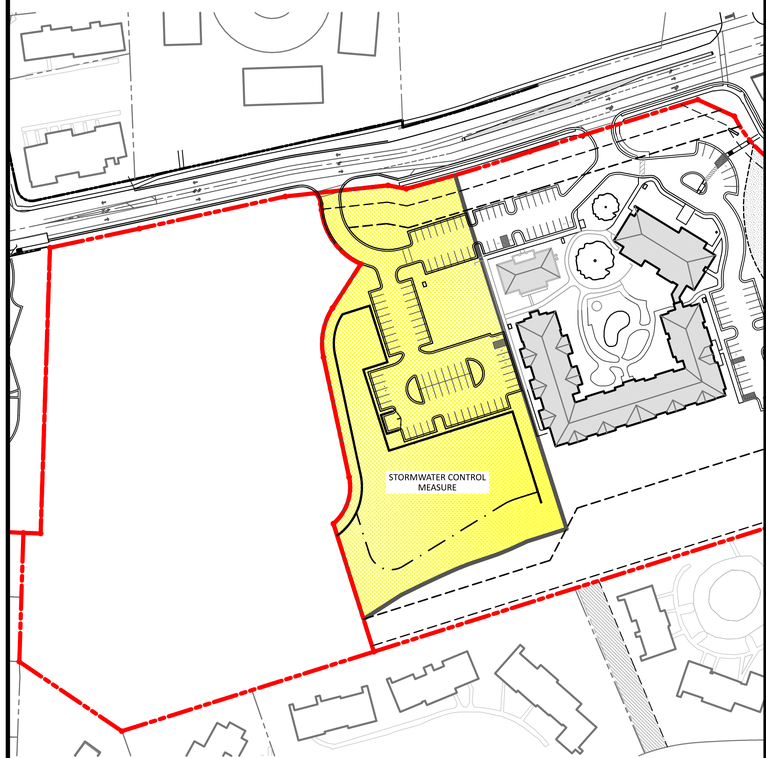
ROAD WIDENING PLAN

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 042642 JONATHAN P. EAKINS

5/10/2021

PROJECT NO:	---
DESIGN BY:	JPE
DRAWN BY:	JPE
SCALE:	1"=40'
DATE:	2020-10-29
SHEET NO:	C6.0

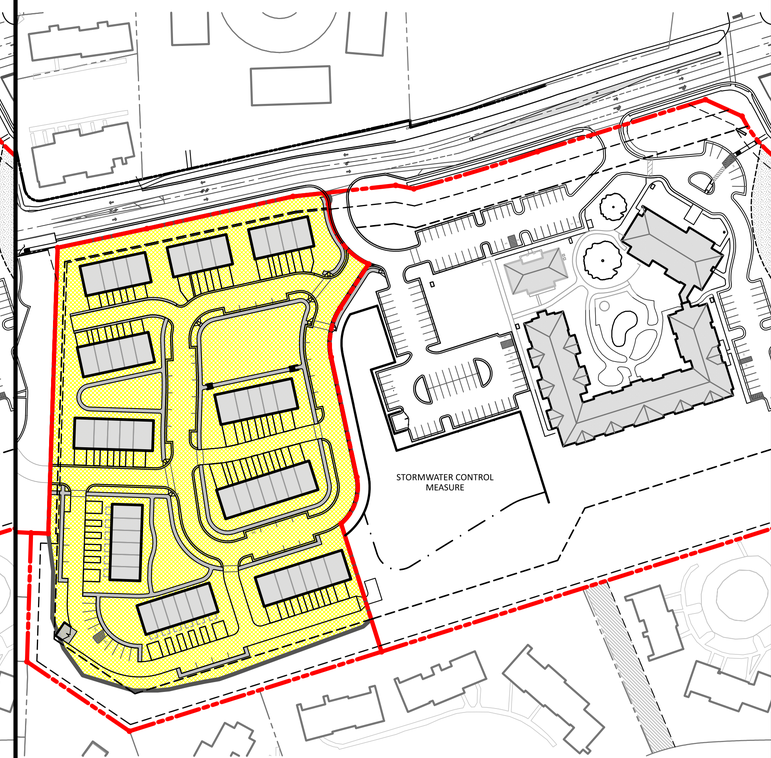
888



CONSTRUCTION SEQUENCE STAGE 1

ELEMENTS OF STAGE 1 CONSTRUCTION

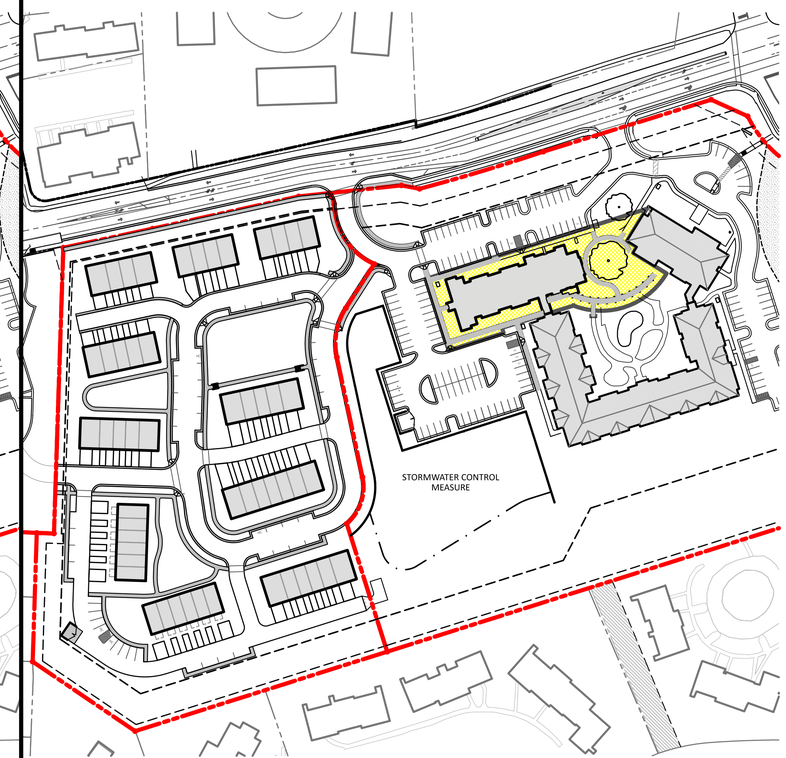
1. BUILD NEW ENTRANCE TO ERWIN ROAD
2. BUILD NEW STORMWATER CONTROL MEASURE AND USE AS A TEMPORARY SEDIMENT AND EROSION CONTROL DEVICE
3. BUILD PARKING FOR HOTEL ADJACENT TO NEW STORMWATER CONTROL MEASURE AND ALONG NEW ENTRANCE TO ERWIN ROAD
4. BEGIN ERWIN ROAD WIDENING



CONSTRUCTION SEQUENCE STAGE 2

ELEMENTS OF STAGE 2 CONSTRUCTION

1. CONNECT RESIDENTIAL STREET TO ERWIN ROAD ENTRANCE
2. BUILD INFRASTRUCTURE FOR TOWNHOME DEVELOPMENT
3. CONTINUE TO USE PROPOSED STORMWATER CONTROL MEASURE AS A SEDIMENT AND EROSION CONTROL DEVICE
4. COMPLETE ERWIN ROAD WIDENING AND LANE REALIGNMENT



CONSTRUCTION SEQUENCE STAGE 3

ELEMENTS OF STAGE 2 CONSTRUCTION

1. REMOVE EXISTING 2 STORY RESIDENTIAL/OFFICE BUILDING
2. CONSTRUCT NEW HOTEL WING AND COVERED CONNECTION TO HOTEL OFFICE AND GUEST ENTRANCE BUILDING
3. CONVERT SCM FACILITY FROM USE AS A TEMPORARY SEDIMENT AND EROSION CONTROL MEASURE TO THE FINAL STORMWATER CONTROL MEASURE

100 0 50 100 200

SCALE: 1"=100'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

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RALEIGH, NC 27612

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RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

DEVELOPMENT SEQUENCE

NORTH CAROLINA PROFESSIONAL SEAL 042 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---

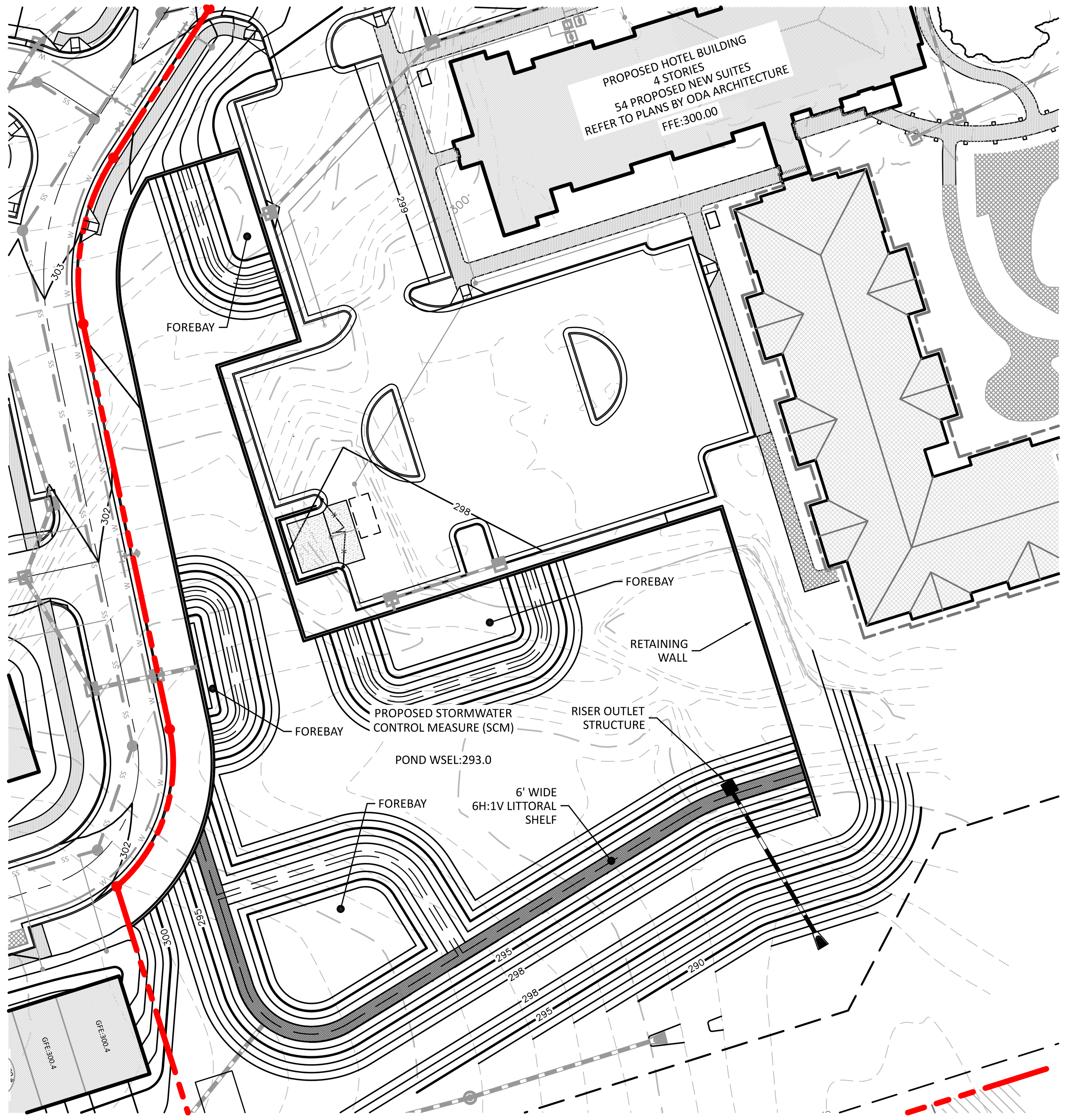
DESIGN BY: JPE

DRAWN BY: JPE

SCALE: 1"=100'

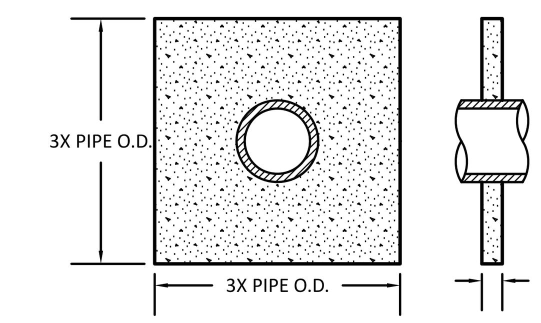
DATE: 2020-10-29

SHEET NO: C7.1



POND GRADING
SCALE: 1"=40'

889



ANTI-SEEPAGE COLLAR
NOT TO SCALE

NOTES
1. THE CONCRETE COLLAR SHALL HAVE A MINIMUM 28-DAY STRENGTH OF 3000 PSI.
2. ANTI-SEEPAGE COLLARS SHALL BE CONNECTED TO THE BARREL PIPE WITH A WATER TIGHT JOINT.
3. INSTALL ANTI-SEEPAGE COLLAR AT THE CENTER OF THE EMBANKMENT.
4. ANTI-SEEPAGE COLLARS SHALL BE INSTALLED AT LEAST 2 FEET FROM ANY PIPE JOINT.

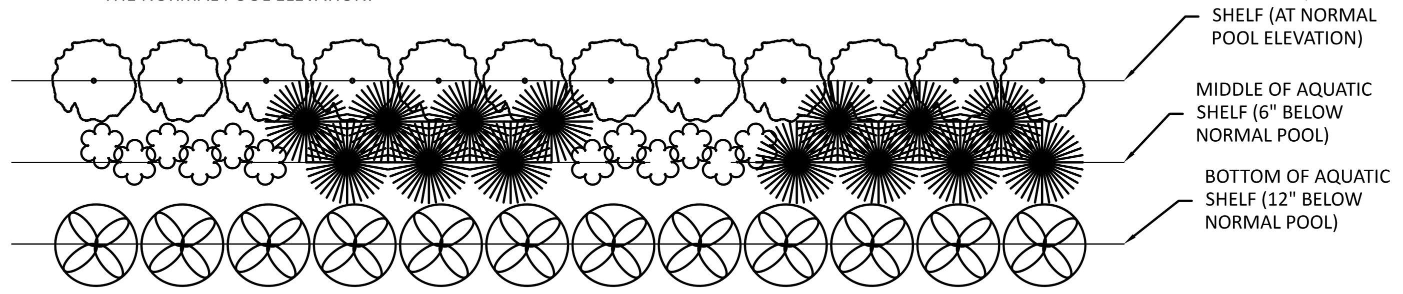
AQUATIC SHELF PLANTINGS

SYMBOL	TOTAL	BOTANICAL NAME	COMMON NAME
	XXX	PONTEDERIA CORDATA	PICKERELWEED
	XXX	IRIS VIRGINICA	BLUE FLAG IRIS
	XXX	JUNCUS EFFUSUS var SOLUTUS	SOFT RUSH
	XXX	HIBISCUS COCCINEUS	SCARLET ROSE MALLOW

NOTES
1. BLUE FLAG IRIS AND SOFT RUSH PERFORM BEST WHEN PLANTED IN 0" TO 2" OF WATER. THEREFORE THESE TWO VARIETIES SHOULD BE PLANTED CLOSE TO THE NORMAL POOL ELEVATION BUT STILL BELOW THE NORMAL POOL ELEVATION.

AQUATIC PLANTING DATA TO BE COMPLETED FOR FINAL DESIGN

AREA OF SHELF	XXX SF
REQUIRED PLANTING RATE	50 PER 200 SF OF SHELF AREA
PLANTINGS REQUIRED	XXX
PLANTINGS PROVIDED	XXX



TYPICAL 200 SQUARE FOOT AQUATIC SHELF PLANTINGS
NOT TO SCALE

SEEDING SPECIFICATIONS
COMPLETE GRADING BEFORE PREPARING SEEDBEDS, AND INSTALL ALL NECESSARY EROSION CONTROL PRACTICES SUCH AS, DIKES, WATERWAYS, AND BASINS. MINIMIZE STEEP SLOPES BECAUSE THEY MAKE SEEDBED PREPARATION DIFFICULT AND INCREASE THE EROSION HAZARD. IF SOILS BECOME COMPACTED DURING GRADING, LOOSEN THEM TO A DEPTH OF 6-8 INCHES USING A RIPPER, HARROW, OR CHISEL PLOW.

SEEDBED PREPARATION
GOOD SEEDBED PREPARATION IS ESSENTIAL TO SUCCESSFUL PLANT ESTABLISHMENT. A GOOD SEEDBED IS WELL-PULVERIZED, LOOSE, AND UNIFORM. WHERE HYDROSEEDING METHODS ARE USED, THE SURFACE MAY BE LEFT WITH A MORE IRREGULAR SURFACE OF LARGE CLODS AND STONES.
- LIMING—APPLY LIME ACCORDING TO SOIL TEST RECOMMENDATIONS. IF THE PH (ACIDITY) OF THE SOIL IS NOT KNOWN, AN APPLICATION OF GROUND AGRICULTURAL LIMESTONE AT THE RATE OF 1 TO 1 1/2 TONS/ACRE ON COARSE-TEXTURED SOILS AND 2-3 TONS/ACRE ON FINETEXTURED SOILS IS USUALLY SUFFICIENT. APPLY LIMESTONE UNIFORMLY AND INCORPORATE INTO THE TOP 4-6 INCHES OF SOIL. SOILS WITH A PH OF 6 OR HIGHER NEED NOT BE LIMED.
- FERTILIZER—BASE APPLICATION RATES ON SOIL TESTS. WHEN THESE ARE NOT POSSIBLE, APPLY A 10-10-10 GRADE FERTILIZER AT 700-1,000 LB/ACRE. BOTH FERTILIZER AND LIME SHOULD BE INCORPORATED INTO THE TOP 4-6 INCHES OF SOIL. IF A HYDRAULIC SEEDER IS USED, DO NOT MIX SEED AND FERTILIZER MORE THAN 30 MINUTES BEFORE APPLICATION.
- SURFACE ROUGHENING—IF RECENT TILLAGE OPERATIONS HAVE RESULTED IN A LOOSE SURFACE, ADDITIONAL ROUGHENING MAY NOT BE REQUIRED, EXCEPT TO BREAK UP LARGE CLODS. IF RAINFALL CAUSES THE SURFACE TO BECOME SEALED OR CRUSTED, LOOSEN IT JUST PRIOR TO SEEDING BY DISKING, RAKING, HARROWING, OR OTHER SUITABLE METHODS. GROOVE OR FURROW SLOPES STEEPER THAN 3:1 ON THE CONTOUR BEFORE SEEDING (PRACTICE 6.03, SURFACE ROUGHENING).

PLANT SELECTION
SELECT AN APPROPRIATE SPECIES OR SPECIES MIXTURE FROM TABLE 6.10A FOR SEEDING IN LATE WINTER AND EARLY SPRING, TABLE 6.10B FOR SUMMER, AND TABLE 6.10C FOR FALL. IN THE MOUNTAINS, DECEMBER AND JANUARY SEEDINGS HAVE POOR CHANCES OF SUCCESS. WHEN IT IS NECESSARY TO PLANT AT THESE TIMES, USE RECOMMENDATIONS FOR FALL AND A SECURELY TACKED MULCH.

SEEDING
EVENLY APPLY SEED USING A CYCLONE SEEDER (BROADCAST), DRILL, CULTIPACKER SEEDER, OR HYDROSEEDER. USE SEEDING RATES GIVEN IN TABLES 6.10A-6.10C. BROADCAST SEEDING AND HYDROSEEDING ARE APPROPRIATE FOR STEEP SLOPES WHERE EQUIPMENT CANNOT BE DRIVEN. HAND BROADCASTING IS NOT RECOMMENDED BECAUSE OF THE DIFFICULTY IN ACHIEVING A UNIFORM DISTRIBUTION. SMALL GRAINS SHOULD BE PLANTED NO MORE THAN 1 INCH DEEP, AND GRASSES AND LEGUMES NO MORE THAN 1/2 INCH. BROADCAST SEED MUST BE COVERED BY RAKING OR CHAIN DRAGGING, AND THEN LIGHTLY FIRMED WITH A ROLLER OR CULTIPACKER. HYDROSEEDED MIXTURES SHOULD INCLUDE A WOOD FIBER (CELLULOSE) MULCH.

MULCHING
THE USE OF AN APPROPRIATE MULCH WILL HELP ENSURE ESTABLISHMENT UNDER NORMAL CONDITIONS, AND IS ESSENTIAL TO SEEDING SUCCESS UNDER HARSH SITE CONDITIONS (PRACTICE 6.14, MULCHING). HARSH SITE CONDITIONS INCLUDE:
- SEEDING IN FALL FOR WINTER COVER (WOOD FIBER MULCHES ARE NOT CONSIDERED ADEQUATE FOR THIS USE),
- SLOPES STEEPER THAN 3:1,
- EXCESSIVELY HOT OR DRY WEATHER,
- ADVERSE SOILS (SHALLOW, ROCKY, OR HIGH IN CLAY OR SAND), AND
- AREAS RECEIVING CONCENTRATED FLOW.

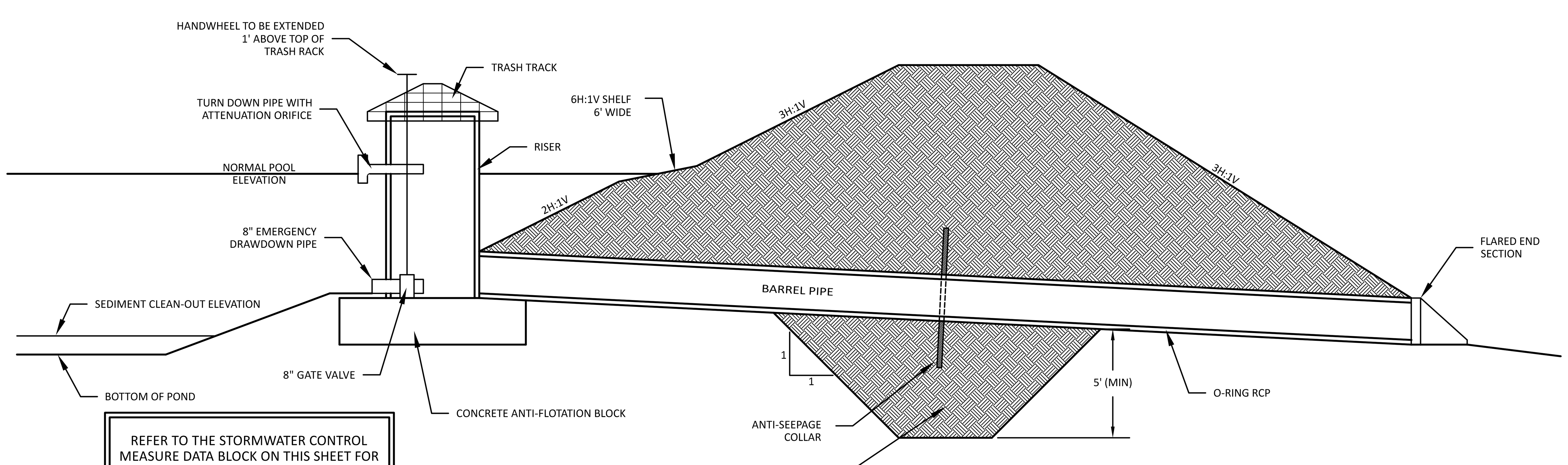
IF THE AREA TO BE MULCHED IS SUBJECT TO CONCENTRATED WATERFLOW, AS IN CHANNELS, ANCHOR MULCH WITH NETTING (PRACTICE 6.14, MULCHING).

FROM: DEMLR EC MANUAL SECTION 6.10 REVISED 5/13

CONSTRUCTION DESIGN DATA

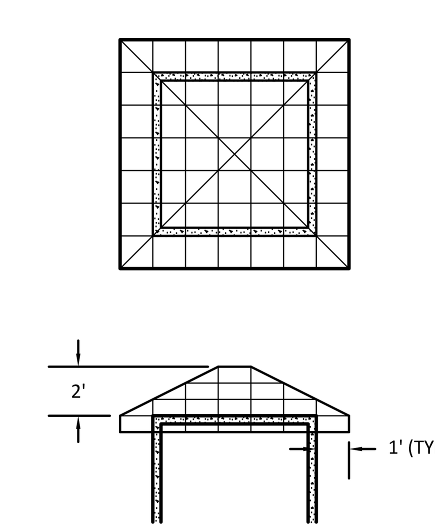
DESIGN PARAMETER	DESIGN VALUE	AS-BUILT VALUE
TOP OF DAM ELEVATION	XXX	XXX
SEDIMENT CLEANOUT ELEV.	XXX	XXX
BOTTOM OF POND ELEVATION	XXX	XXX
RISER CREST ELEV.	XXX	XXX
RISER SIZE	48"x48" I.D SQUARE	XXX
NORMAL POOL ELEVATION	XXX	XXX
ORIFICE ELEVATION	XXX	XXX
BARREL DIAMETER	XXX	XXX
BARREL UPSTREAM INV.	XXX	XXX
BARREL DOWNSTREAM INV.	XXX	XXX
BARREL LENGTH	XXX	XXX
ANTI-FLOTATION BLOCK SIZE	XXX	XXX
ANTI-SEEPAGE COLLAR SIZE	XXX	XXX
CALCULATED POND DATA		
SURFACE AREA REQUIRED	XXX	XXX
SURFACE AREA PROVIDED	XXX	XXX
WQ RAINFALL VOLUME	XXX	XXX
ELEV. AT WQ VOLUME	XXX	XXX
Q(1) DISCHARGE	XXX	XXX
Q(1) ELEV.	XXX	XXX
Q(2) DISCHARGE	XXX	XXX
Q(2) ELEV.	XXX	XXX
Q(10) DISCHARGE	XXX	XXX
Q(10) ELEV.	XXX	XXX
Q(25) DISCHARGE	XXX	XXX
Q(25) ELEV.	XXX	XXX
Q(100) DISCHARGE	XXX	XXX
Q(100) ELEV.	XXX	XXX

POND CONSTRUCTION DATA AND CALCULATED POND DATATO BE COMPLETED FOR FINAL DESIGN



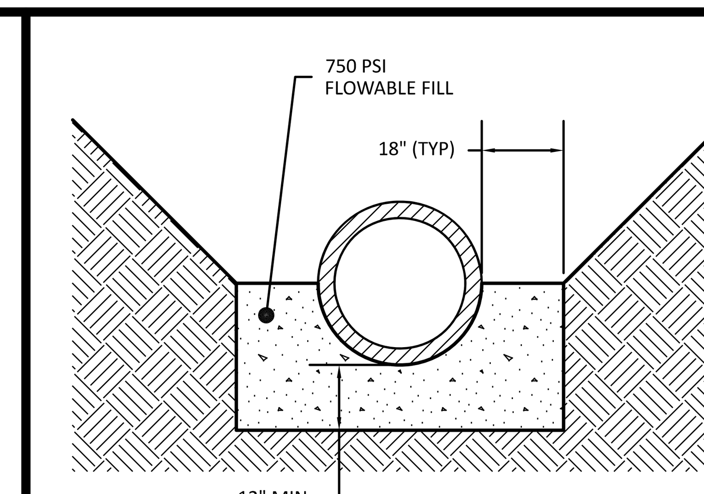
REFER TO THE STORMWATER CONTROL MEASURE DATA BLOCK ON THIS SHEET FOR ELEVATIONS, SIZES AND DIMENSIONS OF THE ELEMENTS SHOWN ON THIS SECTION

TYPICAL DAM CROSS SECTION
NOT TO SCALE



TRASH RACK DETAIL
NOT TO SCALE

NOTES
1. THE TRASH RACK SHALL BE CONSTRUCTED OF #4 REBAR
2. THE TRASH RACK SHALL BE ATTACHED TO THE RISER WITH FOUR EQUALLY SPACED HOT-DIPPED GALVANIZED STEEL CLAMPS.
3. THE TRASH RACK WILL BE PROVIDED WITH A HINGED ACCESS HATCH PROVIDED BY THE FABRICATOR.



CONCRETE CRADLE DETAIL
NOT TO SCALE

CONCRETE CRADLE NOTES
1. EXCAVATE TRENCH FOR THE CONCRETE CRADLE AND BARREL PER THE DIMENSIONS ON THE CONCRETE CRADLE DETAIL.
2. PLACE BARREL PIPE ON CONCRETE BLOCKS TO ACHIEVE SLOPE AND INVERTS NOTED ON THE POND DETAIL SHEET.
3. PLACE 2 FOOT WIDE STRIPS OF FILTER FABRIC OVER PIPE JOINTS BEFORE PLACING FLOWABLE FILL
4. PLACE FLOWABLE FILL AS ONE LIFT UP TO THE SPRINGLINE OF THE PIPE.
5. ALLOW CRADLE TO CURE FOR AT LEAST 7 DAY SBEFORE USING ANY VIBRATING EQUIPMENT IN THE VECINITY OF THE PIPE.

CONCRETE CRADLE ALTERNATE
THE CONTRACTOR MAY CHOOSE TO ELIMINATE THE CONCRETE CRADLE AND USE COMPACTED BACKFILL. IF THE CONCRETE CRADLE IS NOT USED THE COMPACTED BACKFILL MUST BE PLACED PER THE GEOTECHNICAL ENGINER'S RECOMMENDATIONS.

POND CERTIFICATION REQUIREMENTS
THE CONTRACTOR SHALL NOTE THAT THE FOLLOWING DOCUMENTATION IS REQUIRED FOR CERTIFICATION OF THIS POND. ADDITIONAL ITEMS MAY BE REQUIRED DEPENDING ON THE REVIEWING AUTHORITY.

1. AN AS-BUILT SURVEY WITH BARREL PIPE INVERTS AND DIAMETER, RISER DIMENSIONS AND CREST ELEVATION, ORIFICE ELEVATION(S) AND DIAMETER(S)
2. AN AS-BUILT TOPOGRAPHIC SURVEY OF THE POND AT ONE FOOT CONTOUR INTERVALS, INCLUDING THE TOP OF EMBANKMENT AND DOWNSTREAM SLOPE(S) OF THE EMBANKMENT
3. COMPACTION TESTS PERFORMED PER THE GEOTECHNICAL ENGINEER'S RECOMMENDATIONS. THIS SHOULD INCLUDE COMPACTION TESTS OF SOIL UNDER THE BARREL PIPE IF THE CONCRETE CRADLE WAS NOT USED.
4. VERIFICATION OF ANTI-SEEPAGE COLLAR SIZE AND INSTALLATION
5. VERIFICATION OF ANTI-FLOTATION BLOCK DIMENSIONS AND INSTALLATION

40 0 20 40 80
SCALE: 1"=40'

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

The Nau Company
Consulting Civil Engineers
PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

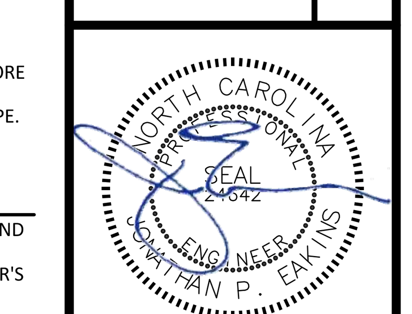
CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

1	2021-02-04	REVISIONS PER TOWN AND NCDOT COMMENTS
2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS
3	2021-05-10	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

POND GRADING AND DETAILS



5/10/2021

PROJECT NO:	---
DESIGN BY:	JPE
DRAWN BY:	JPE
SCALE:	1"=40'
DATE:	2020-10-29
SHEET NO:	C8.0

890

2-YEAR STORMWATER VOLUME SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT
SITE AREA	713,930 SF	
IMPERVIOUS AREA	111,700 SF	272,950 SF
CURVE NUMBER	83	90
2-YR 24-HR RUNOFF VOLUME	110,567 CF	143,241 CF
2-YR 24-HR VOLUME INCREASE	32,764 CF	

ONSITE IMPERVIOUS AREA SUMMARY

AREA TYPE	PRE-DEVELOPMENT	POST-DEVELOPMENT
BUILDINGS	34,200 SF	81,000 SF
ROADS/PARKING	57,600 SF	131,850 SF
SIDEWALK/PATIOS/CONCRETE	19,900 SF	60,100 SF
MISC IMPERVIOUS	0 SF	0 SF
TOTALS	111,700 SF	272,950 SF

DRAINAGE AREA SUMMARY

		PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
DA1	DRAINAGE AREA	5.17 AC	0.49 AC	0.49 AC
	CN	79	81	81
	TIME OF CONCENTRATION	22.8 MIN	5.0 MIN	5.0 MIN
DA2	DRAINAGE AREA	2.74 AC	12.69 AC	---
	CN	84	89	---
	TIME OF CONCENTRATION	13.1 MIN	20.6 MIN	---
DA2.1	DRAINAGE AREA	---	---	1.72 AC
	CN	---	---	94
	TIME OF CONCENTRATION	---	---	10.0 MIN
DA2.2	DRAINAGE AREA	---	---	10.63 AC
	CN	---	---	90
	TIME OF CONCENTRATION	---	---	5.0 MIN
DA3	DRAINAGE AREA	2.90 AC	1.02 AC	0.48 AC
	CN	78	81	80
	TIME OF CONCENTRATION	23.4 MIN	5.0 MIN	5.0 MIN
DA4	DRAINAGE AREA	3.54 AC	---	---
	CN	89	---	---
	TIME OF CONCENTRATION	5.0	---	---

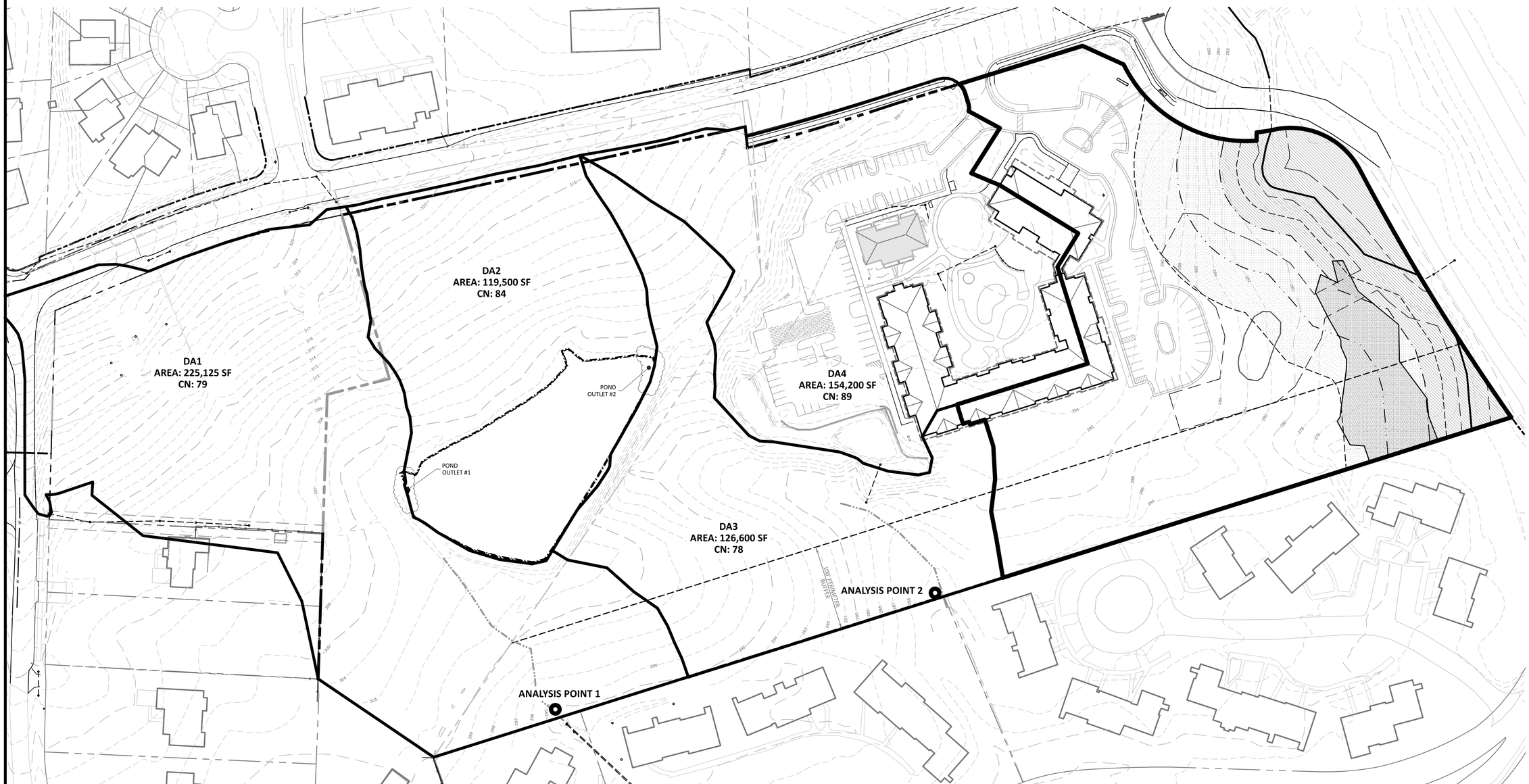
NOTES:
1. THE DRAINAGE AREA, CN AND TIME OF CONCENTRATION FOR DA2.1 WERE TAKEN FROM CALCULATIONS FOR THE CCC SITE DATED FEBRUARY 4, 2020

AP1 DISCHARGE SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
1-YEAR 24-HOUR DISCHARGE (CFS)	7.0	1.1	1.1
2-YEAR 24-HOUR DISCHARGE (CFS)	10.8	1.6	1.6
10-YEAR 24-HOUR DISCHARGE (CFS)	21.2	3.0	3.0
25-YEAR 24-HOUR DISCHARGE (CFS)	27.5	3.7	3.7

AP2 DISCHARGE SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
1-YEAR 24-HOUR DISCHARGE (CFS)	13.6	2.3	2.8
2-YEAR 24-HOUR DISCHARGE (CFS)	19.4	3.4	3.9
10-YEAR 24-HOUR DISCHARGE (CFS)	34.0	6.1	14.1
25-YEAR 24-HOUR DISCHARGE (CFS)	42.7	7.8	20.2



PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

The Nau Company
Consulting Civil Engineers
PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS:

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3	2021-05-10	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

PRE-DEVELOPMENT DRAINAGE AREA PLAN

NORTH CAROLINA PROFESSIONAL SEAL 045642 ENGINEER JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=60'
DATE: 2020-10-29
SHEET NO: DA1.0

2-YEAR STORMWATER VOLUME SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT
SITE AREA	713,930 SF	
IMPERVIOUS AREA	111,700 SF	272,950 SF
CURVE NUMBER	83	90
2-YR 24-HR RUNOFF VOLUME	110,567 CF	143,241 CF
2-YR 24-HR VOLUME INCREASE	32,764 CF	

ONSITE IMPERVIOUS AREA SUMMARY

AREA TYPE	PRE-DEVELOPMENT	POST-DEVELOPMENT
BUILDINGS	34,200 SF	81,000 SF
ROADS/PARKING	57,600 SF	131,850 SF
SIDEWALK/PATIOS/CONCRETE	19,900 SF	60,100 SF
MISC IMPERVIOUS	0 SF	0 SF
TOTALS	111,700 SF	272,950 SF

DRAINAGE AREA SUMMARY

		PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
DA1	DRAINAGE AREA	5.17 AC	0.49 AC	0.49 AC
	CN	79	81	81
	TIME OF CONCENTRATION	22.8 MIN	5.0 MIN	5.0 MIN
DA2	DRAINAGE AREA	2.74 AC	12.69 AC	---
	CN	84	89	---
	TIME OF CONCENTRATION	13.1 MIN	20.6 MIN	---
DA2.1	DRAINAGE AREA	---	---	1.72 AC
	CN	---	---	94
	TIME OF CONCENTRATION	---	---	10.0 MIN
DA2.2	DRAINAGE AREA	---	---	10.63 AC
	CN	---	---	90
	TIME OF CONCENTRATION	---	---	5.0 MIN
DA3	DRAINAGE AREA	2.90 AC	1.02 AC	0.48 AC
	CN	78	81	80
	TIME OF CONCENTRATION	23.4 MIN	5.0 MIN	5.0 MIN
DA4	DRAINAGE AREA	3.54 AC	---	---
	CN	89	---	---
	TIME OF CONCENTRATION	5.0	---	---

NOTES:
1. THE DRAINAGE AREA, CN AND TIME OF CONCENTRATION FOR DA2.1 WERE TAKEN FROM CALCULATIONS FOR THE CCC SITE DATED FEBRUARY 4, 2020

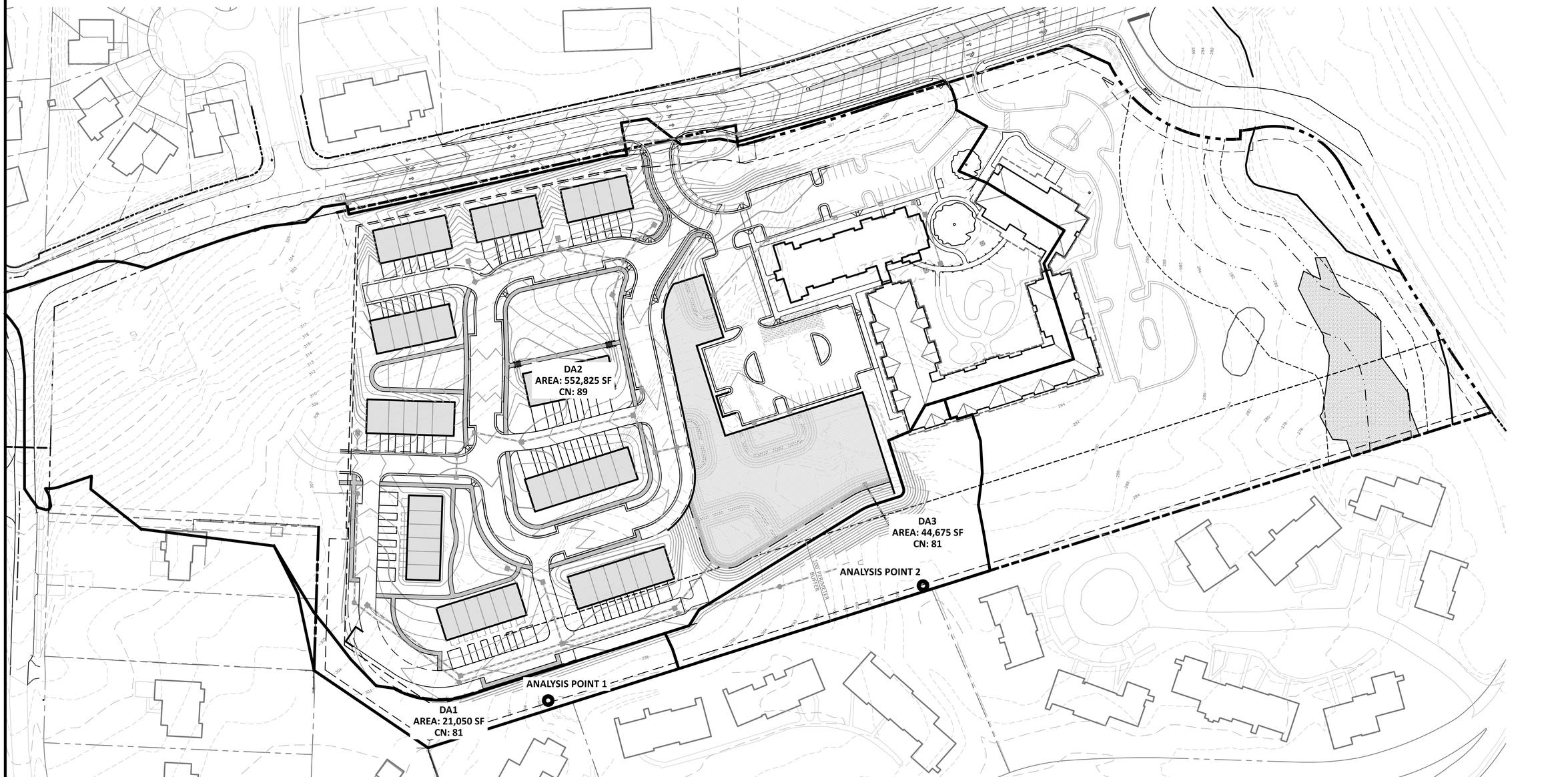
AP1 DISCHARGE SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
1-YEAR 24-HOUR DISCHARGE (CFS)	7.0	1.1	1.1
2-YEAR 24-HOUR DISCHARGE (CFS)	10.8	1.6	1.6
10-YEAR 24-HOUR DISCHARGE (CFS)	21.2	3.0	3.0
25-YEAR 24-HOUR DISCHARGE (CFS)	27.5	3.7	3.7

AP2 DISCHARGE SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
1-YEAR 24-HOUR DISCHARGE (CFS)	13.6	2.3	2.8
2-YEAR 24-HOUR DISCHARGE (CFS)	19.4	3.4	3.9
10-YEAR 24-HOUR DISCHARGE (CFS)	34.0	6.1	14.1
25-YEAR 24-HOUR DISCHARGE (CFS)	42.7	7.8	20.2

891



PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

The Nau Company
Consulting Civil Engineers
PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS:

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2	2021-03-26	REVISIONS PER TOWN AND NCDOT COMMENTS
3	2021-05-10	REVISIONS PER TOWN AND NCDOT COMMENTS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

POST-DEVELOPMENT CONDITION 1 DRAINAGE AREA

NORTH CAROLINA PROFESSIONAL SEAL 042472 ENGINEER JONATHAN P. EAKING
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=60'
DATE: 2020-10-29
SHEET NO: DA2.1

2-YEAR STORMWATER VOLUME SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT
SITE AREA	713,930 SF	
IMPERVIOUS AREA	111,700 SF	272,950 SF
CURVE NUMBER	83	90
2-YR 24-HR RUNOFF VOLUME	110,567 CF	143,241 CF
2-YR 24-HR VOLUME INCREASE	32,764 CF	

ONSITE IMPERVIOUS AREA SUMMARY

AREA TYPE	PRE-DEVELOPMENT	POST-DEVELOPMENT
BUILDINGS	34,200 SF	81,000 SF
ROADS/PARKING	57,600 SF	131,850 SF
SIDEWALK/PATIOS/CONCRETE	19,900 SF	60,100 SF
MISC IMPERVIOUS	0 SF	0 SF
TOTALS	111,700 SF	272,950 SF

DRAINAGE AREA SUMMARY

		PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
DA1	DRAINAGE AREA	5.17 AC	0.49 AC	0.49 AC
	CN	79	81	81
	TIME OF CONCENTRATION	22.8 MIN	5.0 MIN	5.0 MIN
DA2	DRAINAGE AREA	2.74 AC	12.69 AC	---
	CN	84	89	---
	TIME OF CONCENTRATION	13.1 MIN	20.6 MIN	---
DA2.1	DRAINAGE AREA	---	---	1.72 AC
	CN	---	---	94
	TIME OF CONCENTRATION	---	---	10.0 MIN
DA2.2	DRAINAGE AREA	---	---	10.63 AC
	CN	---	---	90
	TIME OF CONCENTRATION	---	---	5.0 MIN
DA3	DRAINAGE AREA	2.90 AC	1.02 AC	0.48 AC
	CN	78	81	80
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DA4	DRAINAGE AREA	3.54 AC	---	---
	CN	89	---	---
	TIME OF CONCENTRATION	5.0	---	---

NOTES:
1. THE DRAINAGE AREA, CN AND TIME OF CONCENTRATION FOR DA2.1 WERE TAKEN FROM CALCULATIONS FOR THE CCC SITE DATED FEBRUARY 4, 2020

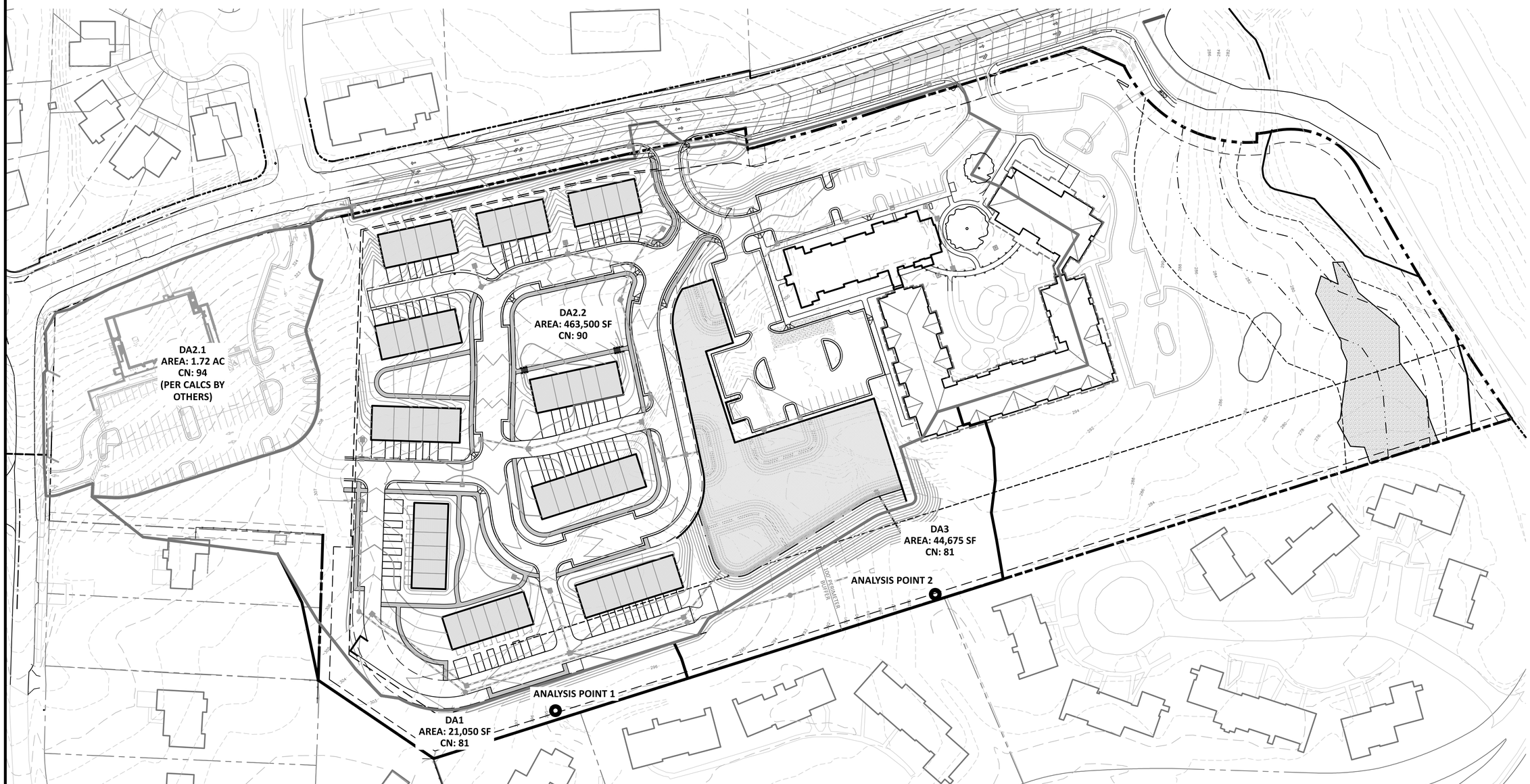
AP1 DISCHARGE SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
1-YEAR 24-HOUR DISCHARGE (CFS)	7.0	1.1	1.1
2-YEAR 24-HOUR DISCHARGE (CFS)	10.8	1.6	1.6
10-YEAR 24-HOUR DISCHARGE (CFS)	21.2	3.0	3.0
25-YEAR 24-HOUR DISCHARGE (CFS)	27.5	3.7	3.7

AP2 DISCHARGE SUMMARY

	PRE-DEVELOPMENT	POST-DEVELOPMENT CONDITION 1	POST-DEVELOPMENT CONDITION 2
1-YEAR 24-HOUR DISCHARGE (CFS)	13.6	2.3	2.8
2-YEAR 24-HOUR DISCHARGE (CFS)	19.4	3.4	3.9
10-YEAR 24-HOUR DISCHARGE (CFS)	34.0	6.1	14.1
25-YEAR 24-HOUR DISCHARGE (CFS)	42.7	7.8	20.2

892



PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

The Nau Company
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PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

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RALEIGH, NC 27612

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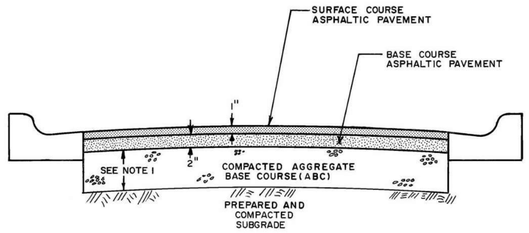
RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

POST-DEVELOPMENT CONDITION 2 DRAINAGE AREA

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 042642 JONATHAN P. EAKINS
5/10/2021

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: 1"=60'
DATE: 2020-10-29
SHEET NO: DA2.2



NOTE:
1. AGGREGATE BASE COURSE THICKNESS SHALL BE 8" IN TYPE I AREA; 10" IN TYPE II AREA. (SEE AREA MAP IN DESIGN MANUAL.)
2. TOWN STREETS SHALL TYPICALLY BE CONSTRUCTED USING TWO-COURSE PAVING IN ACCORDANCE WITH THE DESIGN MANUAL.

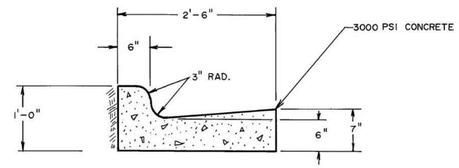
NO SCALE

TITLE: TYPICAL PAVEMENT THICKNESS FOR TYPE I AND TYPE II CONSTRUCTION AREAS

REVISIONS		
NO	DATE	BY

DET.NO. ST-1G SH. 8 of 8

ENGINEERING DEPARTMENT STANDARD DETAILS



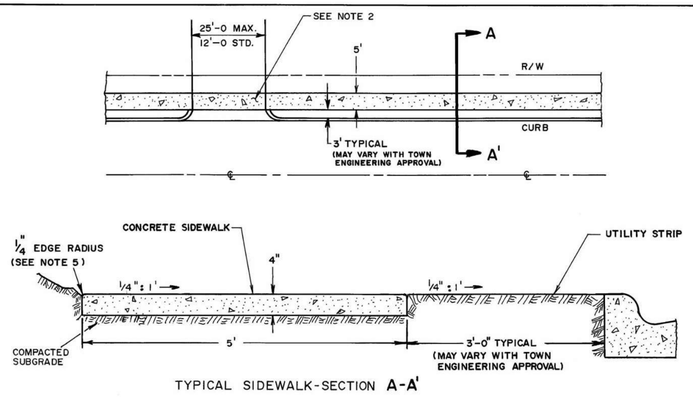
SCALE: 1"=1'-0"

TITLE: CURB & GUTTER SECTION

REVISIONS		
NO	DATE	BY

DET.NO. ST-2

ENGINEERING DEPARTMENT STANDARD DETAILS



TYPICAL SIDEWALK-SECTION A-A'

NOTES:
1. ALL CONCRETE 3000 PSI.
2. SEE STANDARD DETAIL "D-1" FOR THROUGH DRIVEWAY SPECIFICATIONS.
3. EXPANSION JOINTS 60' APART MAXIMUM.
4. CONTROL JOINT EVERY 5 FEET.
5. ALL SIDEWALKS SHALL BE CONSTRUCTED WITH TOOLED 1/4" EDGE RADIUS.
6. IF UTILITY STRIP IS COMPLETELY ELIMINATED, SIDEWALK SHALL BE PLACED DIRECTLY AT BACK-OF-CURB, WITH 1/4" EDGE RADIUS.

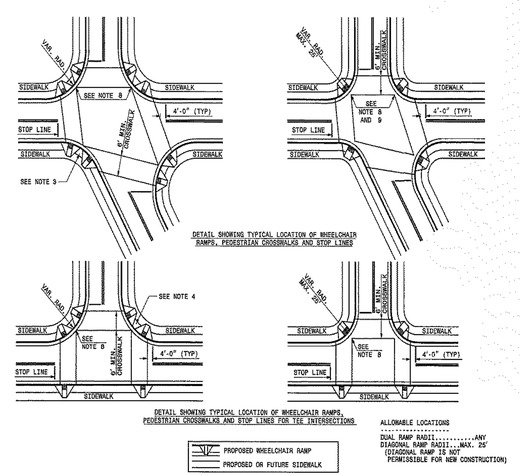
NO SCALE

TITLE: TYPICAL SIDEWALK

REVISIONS		
NO	DATE	BY

DET.NO. ST-4 SH. 1 of 3

ENGINEERING DEPARTMENT STANDARD DETAILS



ALLOWABLE LOCATIONS
DUAL RAMP RADII.....ANY
DIAGONAL RAMP RADII...MAX. 25'
(DIAGONAL RAMP IS NOT PERMISSIBLE FOR NEW CONSTRUCTION)

NOTE: DRAWING NOT TO SCALE
SOURCE: NCDOT STANDARD DRAWINGS

TITLE:	REVISIONS		DET.NO.
ACCESSIBLE RAMP	09/03	JH	ST - 5.2

ENGINEERING DEPARTMENT STANDARD DETAILS

893

RADWAY DESIGN ASSOCIATES, PA
City Planning and Land Development Consultants
2627 Meacham Road
Chapel Hill NC 27516

The Nau Company
Consulting Civil Engineers
PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

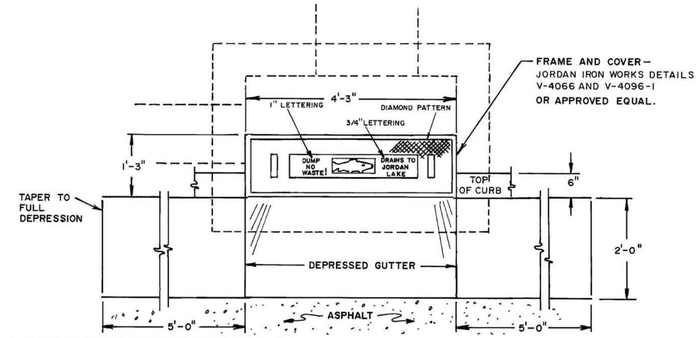
REVISIONS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC
SITE DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 042642 ENGINEER JONATHAN P. EAKINS
10/29/2020

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: NTS
DATE: 2020-10-29
SHEET NO: D1.1

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

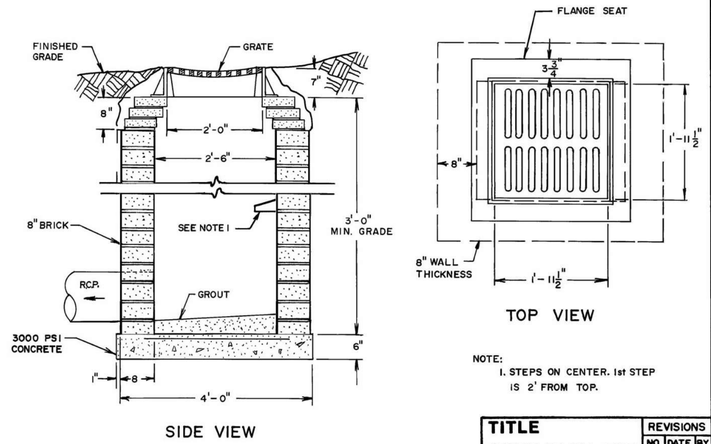


NOTES: ALL STORMDRAIN INLET HOODS AND COVERS INSTALLED OR REPLACED WITHIN THE CHAPEL HILL PLANNING JURISDICTION AFTER JULY 31, 2000 SHALL BE PRE-CAST WITH THE MESSAGE: "DUMP NO WASTE ! DRAINS TO JORDAN LAKE" (INCLUDING THE CAST IMAGE OF A FISH).
PRE-CAST HOODS AND COVERS SHALL BE DESIGNED IN ACCORDANCE WITH EAST JORDAN IRON WORKS DETAILS V-4066 AND V-4096-1, OR EQUAL, AND MUST COMPLY WITH APPLICABLE STATE AND TOWN REQUIREMENTS FOR MATERIALS AND INSTALLATION.
THIS DETAIL SUPERCEDES STORM DRAIN (SD-5C) DETAIL AS OF JULY 31, 2000.

NO SCALE

ENGINEERING DEPARTMENT STANDARD DETAILS

TITLE	REVISIONS NO	DATE	BY	DET.NO.
CURB INLET— TOP VIEW				SD-5A



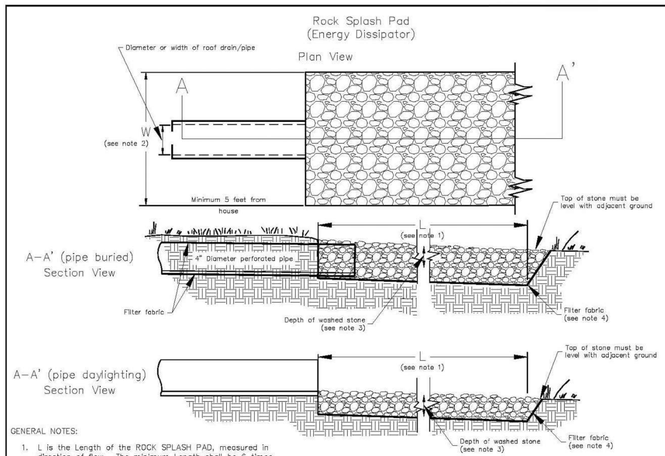
NOTE:
1. STEPS ON CENTER. 1st STEP IS 2' FROM TOP.

NO SCALE

ENGINEERING DEPARTMENT STANDARD DETAILS

TITLE	REVISIONS NO	DATE	BY	DET.NO
CATCH BASIN- TOP VIEW & SIDE VIEW				SD-6

894



GENERAL NOTES:

1. L is the Length of the ROCK SPLASH PAD, measured in direction of flow. The minimum Length shall be 6 times the diameter or width of the roof drain/pipe, but not less than 3 feet.
2. W is the Width of the ROCK SPLASH PAD, measured perpendicular to direction of flow. The minimum Width shall be 3 times the diameter or width of the roof drain/pipe, but not less than 2 feet.
3. For stone with a d_{50}= 4 inches, the stone depth shall be a minimum of 9 inches. For stone with a d_{50}= 6 inches, the stone depth shall be a minimum of 12 inches.
4. Filter fabric must be installed between rock and soil.
5. Stone shall be washed #57 gravel or equivalent.
6. No more than 1000 sq. ft. of roof area may be drained to a single rock splash pad.
7. Minimum depth of #57 stone shall be 6 inches and varies with existing grade conditions.

NOTE: DRAWING NOT TO SCALE

ENGINEERING DEPARTMENT STANDARD DETAILS

TITLE:	REVISIONS		DET. NO.
ROCK SPLASH PAD	08/13	15	SD-12

RADWAY DESIGN ASSOCIATES, PA
2627 Meacham Road
Chapel Hill NC 27516
City Planning and Land Development Consultants

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Consulting Civil Engineers
PO Box 810 Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

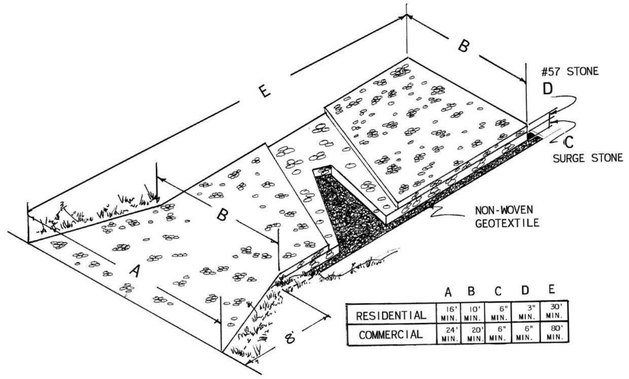
REVISIONS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC
STORM DRAINAGE DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 24642 ENGINEER JONATHAN P. EAKINS
10/29/2020

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: NTS
DATE: 2020-10-29
SHEET NO: D2.1

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION



	A	B	C	D	E
RESIDENTIAL	16' MIN.	10' MIN.	6" MIN.	3" MIN.	30' MIN.
COMMERCIAL	24' MIN.	20' MIN.	6" MIN.	6" MIN.	80' MIN.

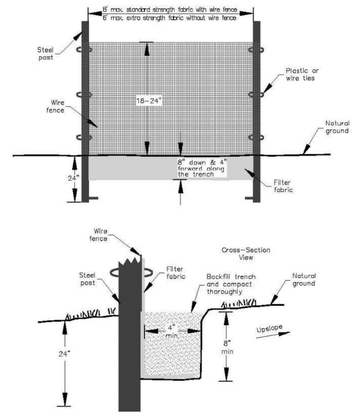
TITLE
GRAVEL CONSTRUCTION ENTRANCE

REVISIONS		
NO	DATE	BY

DET.NO. E-1

TOWN OF CHAPEL HILL
ENGINEERING DEPARTMENT STANDARD DETAILS

SILT FENCE



GENERAL NOTES:

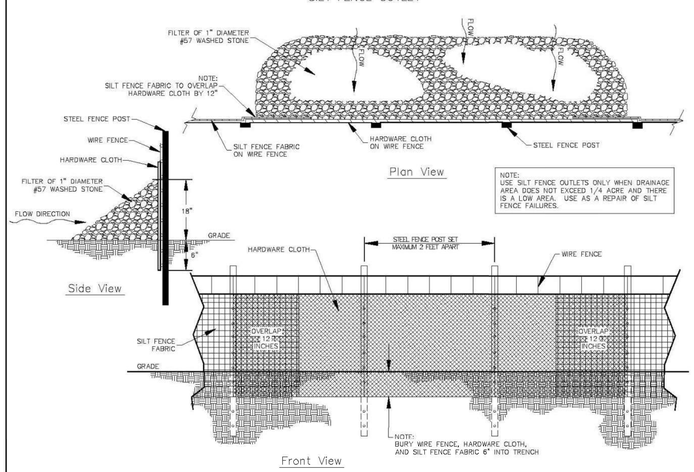
1. Use silt fence only when drainage area does not exceed ¼ acre and never in areas of concentrated flow.
2. Silt fence shall not be removed unless site is stabilized and inspected by Town of Chapel Hill staff.

NOTE: DRAWING NOT TO SCALE

TITLE:	REVISIONS		DET. NO.
SILT FENCE	08/13	15	SD-18

TOWN OF CHAPEL HILL
ENGINEERING DEPARTMENT STANDARD DETAILS

SILT FENCE OUTLET

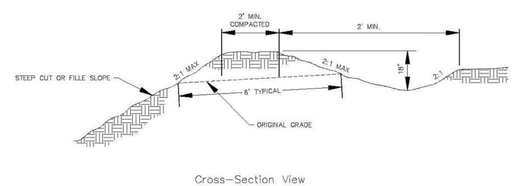


NOTE: DRAWING NOT TO SCALE

TITLE:	REVISIONS		DET. NO.
SILT FENCE OUTLET	08/13	15	SD-19

TOWN OF CHAPEL HILL
ENGINEERING DEPARTMENT STANDARD DETAILS

Diversion Ditch



GENERAL NOTES:

1. At a minimum, seed, straw, & tack required for site inspection approval.
2. Stabilize diversion ditch based on design velocity.

NOTE: DRAWING NOT TO SCALE

TITLE:	REVISIONS		DET. NO.
Diversion Ditch	08/13	15	SD-20

895

RADWAY DESIGN ASSOCIATES, PA
2627 Meacham Road
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City Planning and Land Development Consultants

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919-435-6395
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CLIENT:
SUMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC

EROSION CONTROL DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 042 ENGINEER JONATHAN P. EAKINS
10/29/2020

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: NTS
DATE: 2020-10-29
SHEET NO: D3.1

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

896

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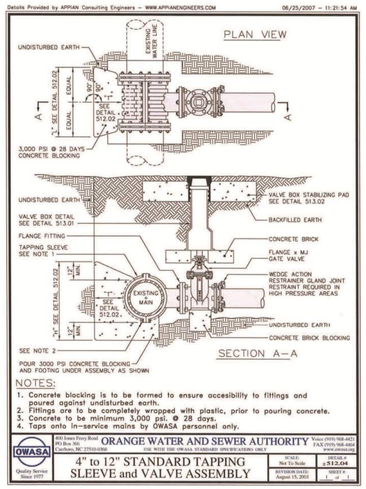

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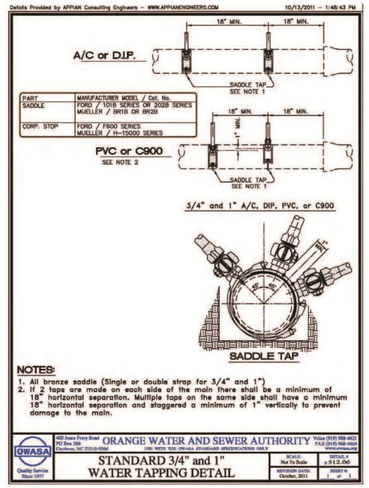

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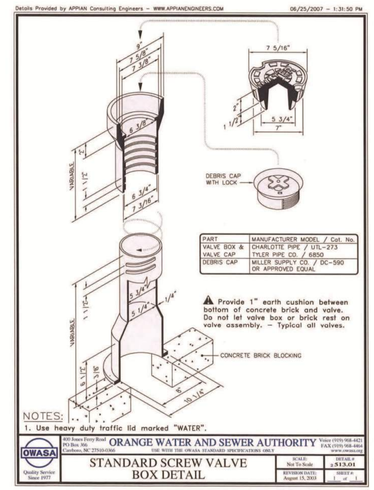

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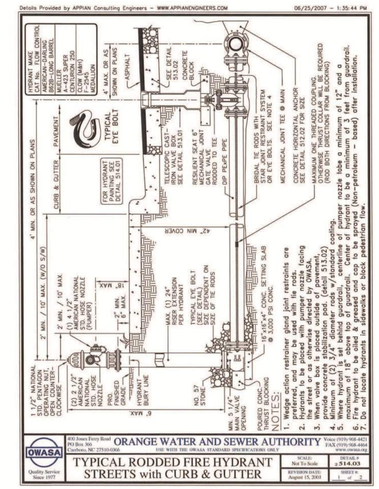

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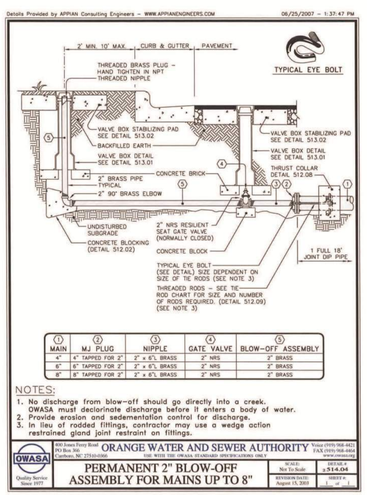
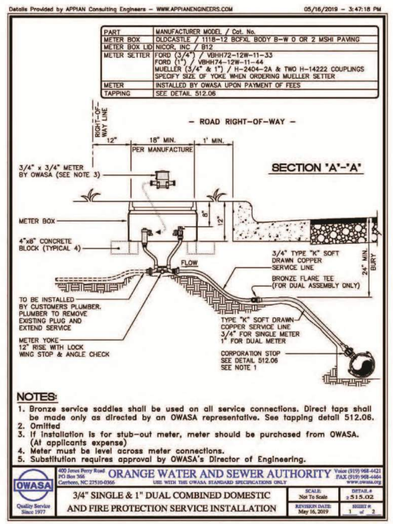


① MAIN	② MJ PLUG	③ NIPPLE	④ GATE VALVE	⑤ BLOW-OFF ASSEMBLY
4"	4" TAPPED FOR 2"	2" x 6", BRASS	2" NRS	2" BRASS
6"	6" TAPPED FOR 2"	2" x 6", BRASS	2" NRS	2" BRASS
8"	8" TAPPED FOR 2"	2" x 6", BRASS	2" NRS	2" BRASS

Return to Table of Details



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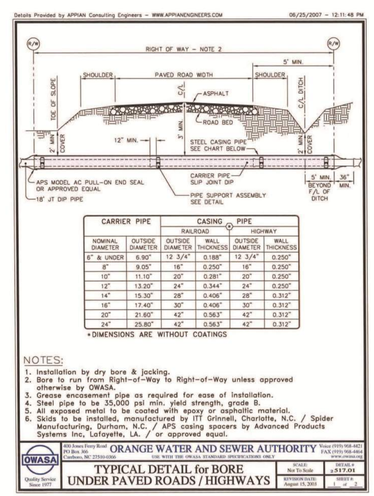

CARRIER PIPE	CASING PIPE			
	RAILROAD		HIGHWAY	
NOMINAL DIAMETER	OUTSIDE DIAMETER	WALL THICKNESS	OUTSIDE DIAMETER	WALL THICKNESS
6" & UNDER	6.90"	12 3/4"	0.188"	12 3/4"	0.250"
8"	9.05"	16"	0.250"	16"	0.250"
10"	11.10"	20"	0.281"	20"	0.250"
12"	13.20"	24"	0.344"	24"	0.250"
14"	15.30"	28"	0.406"	28"	0.312"
16"	17.40"	30"	0.406"	30"	0.312"
20"	21.60"	42"	0.563"	42"	0.312"
24"	25.80"	42"	0.563"	42"	0.312"

+ DIMENSIONS ARE WITHOUT COATINGS

NOTES:
1. Installation by dry bore & jacking.
2. Bore to run from Right-of-Way to Right-of-Way unless approved otherwise by OWASA.
3. Grease encasement pipe as required for ease of installation.
4. Steel pipe to be 35,000 psi min. yield strength, grade B.
5. All exposed metal to be coated with epoxy or asphaltic material.
6. Skids to be installed, manufactured by ITT Grinnell, Charlotte, N.C. / Spider Manufacturing, Durham, N.C. / APS casing spacers by Advanced Products Systems Inc, Lafayette, LA. / or approved equal.

OWASA
Quality Service Since 1977
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Voice (919) 968-4421 FAX (919) 968-4464 www.owasa.org
USE WITH THE OWASA STANDARD SPECIFICATIONS ONLY
ORANGE WATER AND SEWER AUTHORITY
TYPICAL DETAIL for BORE UNDER PAVED ROADS / HIGHWAYS
SCALE: Not To Scale
DETAIL # s517.04
REVISION DATE: August 15, 2003
SHEET # 1 of 2

RADWAY DESIGN ASSOCIATES, PA
2627 Meacham Road
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NCBELS License P-0751

CLIENT:
SUMMMINT HOSPITALITY GROUP, LLC
3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS
CHAPEL HILL, NC
OWASA WATER DETAILS

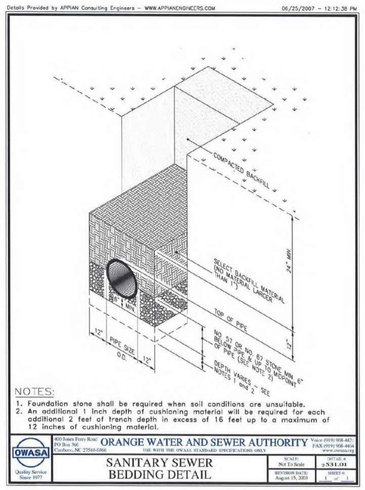
NORTH CAROLINA PROFESSIONAL SEAL 040842 ENGINEER JONATHAN P. EAKING
10/29/2020

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: NTS
DATE: 2020-10-29
SHEET NO: D4.1

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

897

Return to Table of Details



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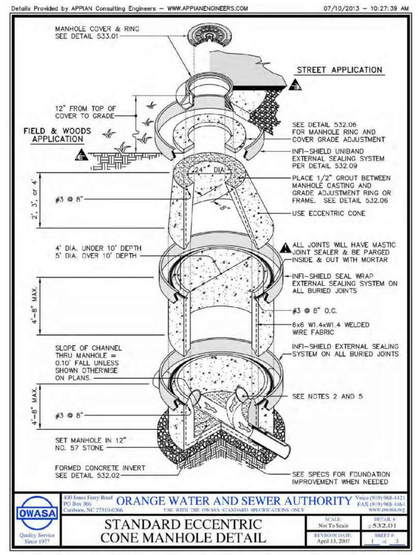

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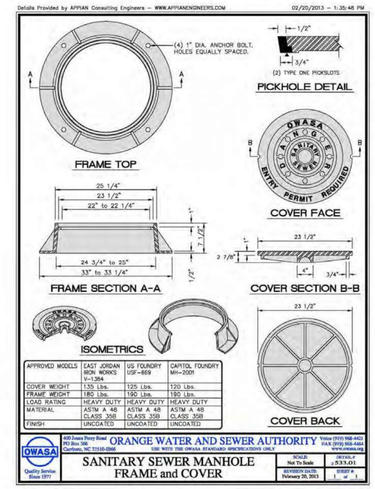

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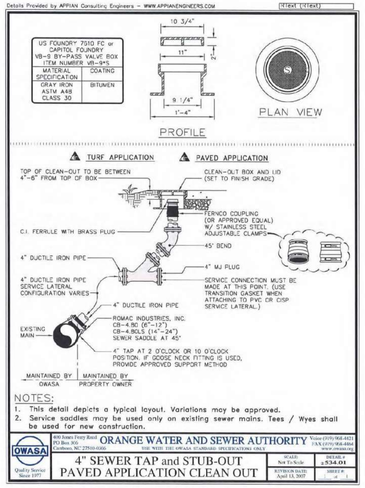

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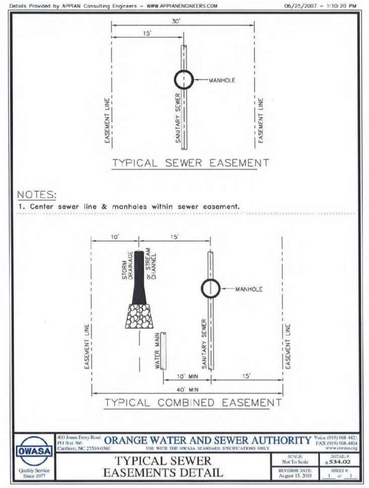

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NCBELS License P-0751

CLIENT:
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3141 JOHN HUMPHRIES WYND #200
RALEIGH, NC 27612

REVISIONS:

RESIDENCE INN HOTEL - SUMMIT PLACE TOWNHOMES
ZONING PLANS

CHAPEL HILL, NC

OWASA SEWER DETAILS

NORTH CAROLINA PROFESSIONAL SEAL 042472 ENGINEER JEFFREY P. EAKINS
10/29/2020

PROJECT NO: ---
DESIGN BY: JPE
DRAWN BY: JPE
SCALE: NTS
DATE: 2020-10-29
SHEET NO: D5.1

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

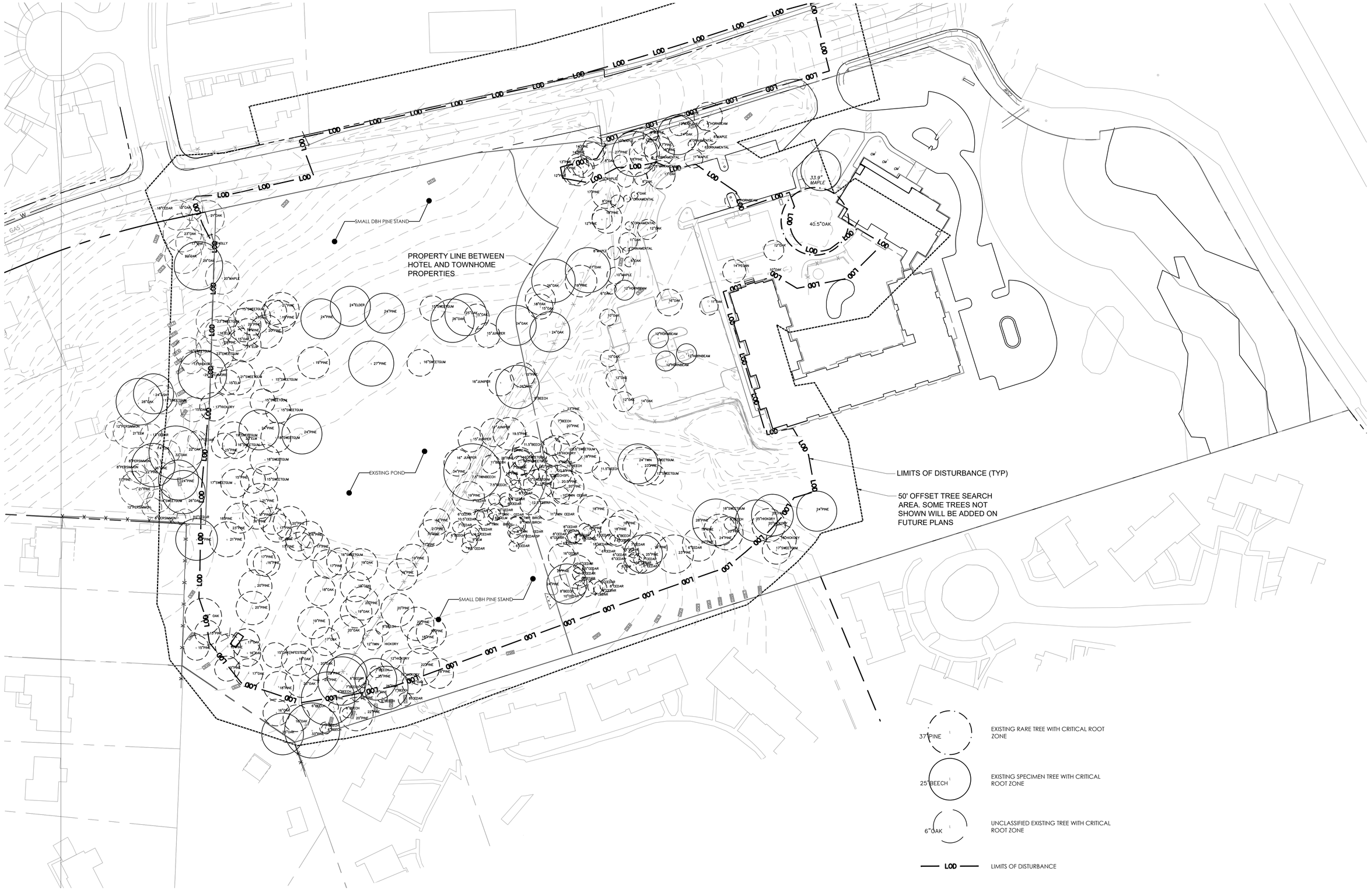
898

SCALE: 1"=50'

0 25 50 100

N

NOTE: SEE L403 AND L404 FOR TREE DETAILS



37"PINE — EXISTING RARE TREE WITH CRITICAL ROOT ZONE

25"BEECH — EXISTING SPECIMEN TREE WITH CRITICAL ROOT ZONE

6"OAK — UNCLASSIFIED EXISTING TREE WITH CRITICAL ROOT ZONE

LOD — LIMITS OF DISTURBANCE

SITE COLLABORATIVE
LANDSCAPE ARCHITECTURE
821 Wake Forest Road
Raleigh, NC 27604 |
919.805.3586

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

PROJECT NUMBER:
Project # 20047

PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
05/10/2021

SHEET TITLE:
EXISTING TREE SURVEY

SHEET NUMBER:
L400

899

TREE CANOPY COVERAGE CALCULATIONS - *Table 1.0*						
	TOWNHOME PROPERTY		HOTEL PROPERTY		COMBINED	
TREE CANOPY COVERAGE REQUIRED	30%		30%		30%	
	ACRE	SF	ACRE	SF	ACRE	SF
NET LAND AREA	5.83	253,964	10.6	459,967	16.4	713,931
EXCLUSION-ACCESS EASEMENTS	1.95	84,788	0.3	13,954	2.3	98,742
EXCLUSION-UTILITY EASEMENTS	0.35	15,037	2.9	125,259	3.2	140,296
TOTAL EXCLUDED AREA	2.29	99,825	3.2	139,213	5.5	239,038
REMAINING APPLICABLE AREA	3.54	154,139	7.4	320,754	10.9	474,893
TREE CANOPY AREA REQUIRED	***1.06***	***46,242***	***2.21***	***96,226***	***3.27***	***142,468***
EXISTING TO REMAIN	0.50	21,984	3.1	136,863	3.6	158,847
NEW CANOPY AREA	0.38	16,421	0.3	13,209	0.7	29,630
REPLACEMENT TREES (1 PER 500 SF)	0.23	10,000	0.1	4,500	0.3	14,500
TOTAL TREE CANOPY PROVIDED	**1.11**	**48,405**	**3.55**	**154,572**	**4.66**	**202,977**
PERCENT CANOPY PROVIDED	**31.4%**	**31.4%**	**48.2%**	**48.2%**	**42.7%**	**42.7%**

CANOPY TO REMAIN (HOTEL) - *Table 1.1*	
26,501	RCD 1 (100'-150')
24,547	RCD 2 (50'-100')
38,366	RCD 3 (buffer and stream)
61,641	West buffer
13,200	East Buffer
5,500	Existing Individual Trees to Remain
32,892	Exclude RCD overlapping pond easement
136,863	TOTAL

NEW TREE CANOPY CALCULATIONS			
	RESIDENTIAL	COMMERCIAL	COMBINED
2.5" CAL REPLACEMENT TREES	20	0	**20**
STREET TREES	0	9	**9**
NON-REQUIRED BUFFER TREES	0	24	**24**
PARKING LOT TREES	0	16	**16**
TOTAL NEW TREES	20	49	**69**

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

PROJECT NUMBER:
Project # 20047

PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
05/10/2021

SHEET TITLE:
CANOPY COVERAGE EXHIBIT

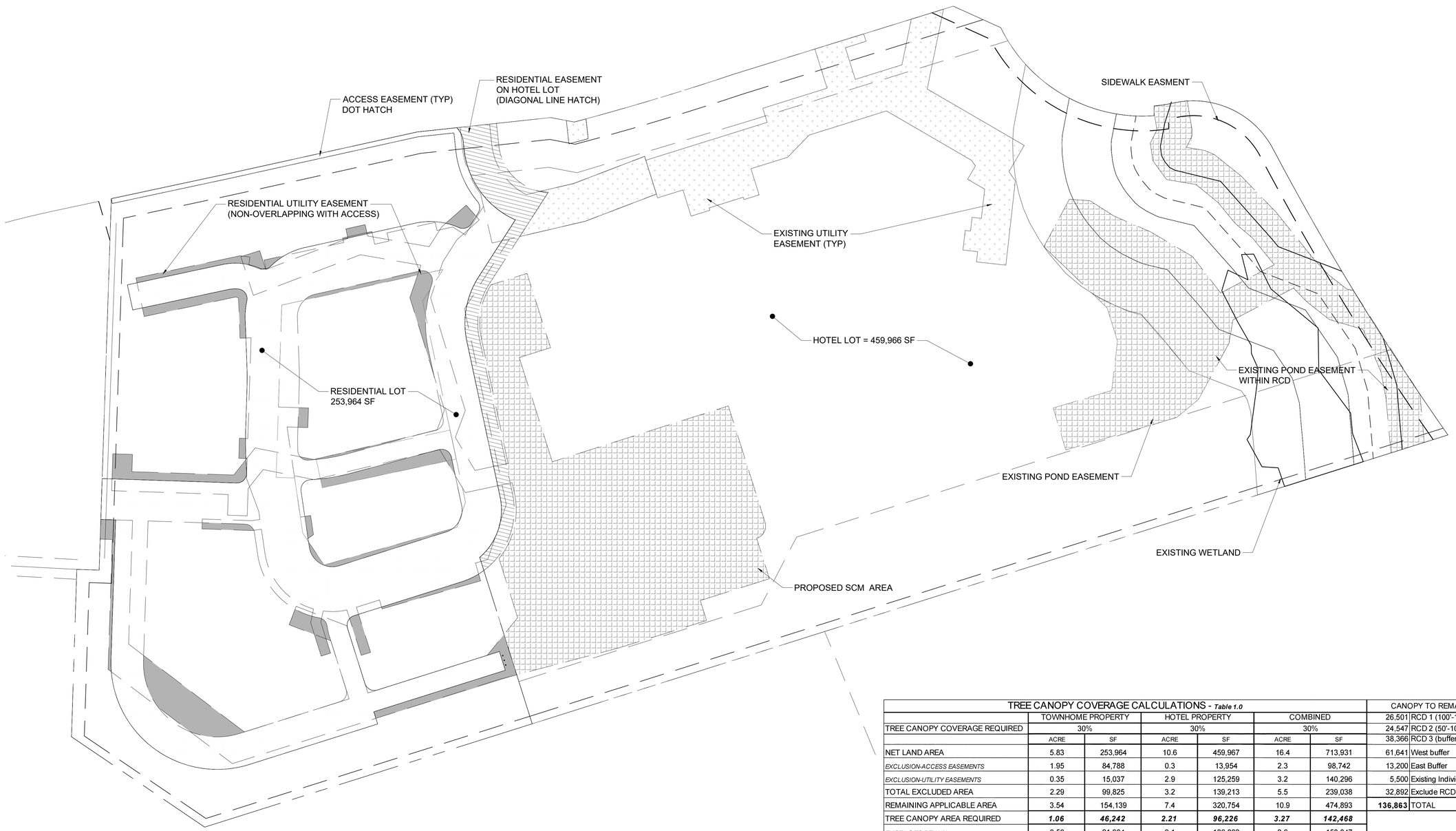
SHEET NUMBER:
L401

900

SCALE: 1"=50'

0 25 50 100

N



TREE CANOPY COVERAGE CALCULATIONS - *Table 1.0*						
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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

PROJECT NUMBER:
Project # 20047

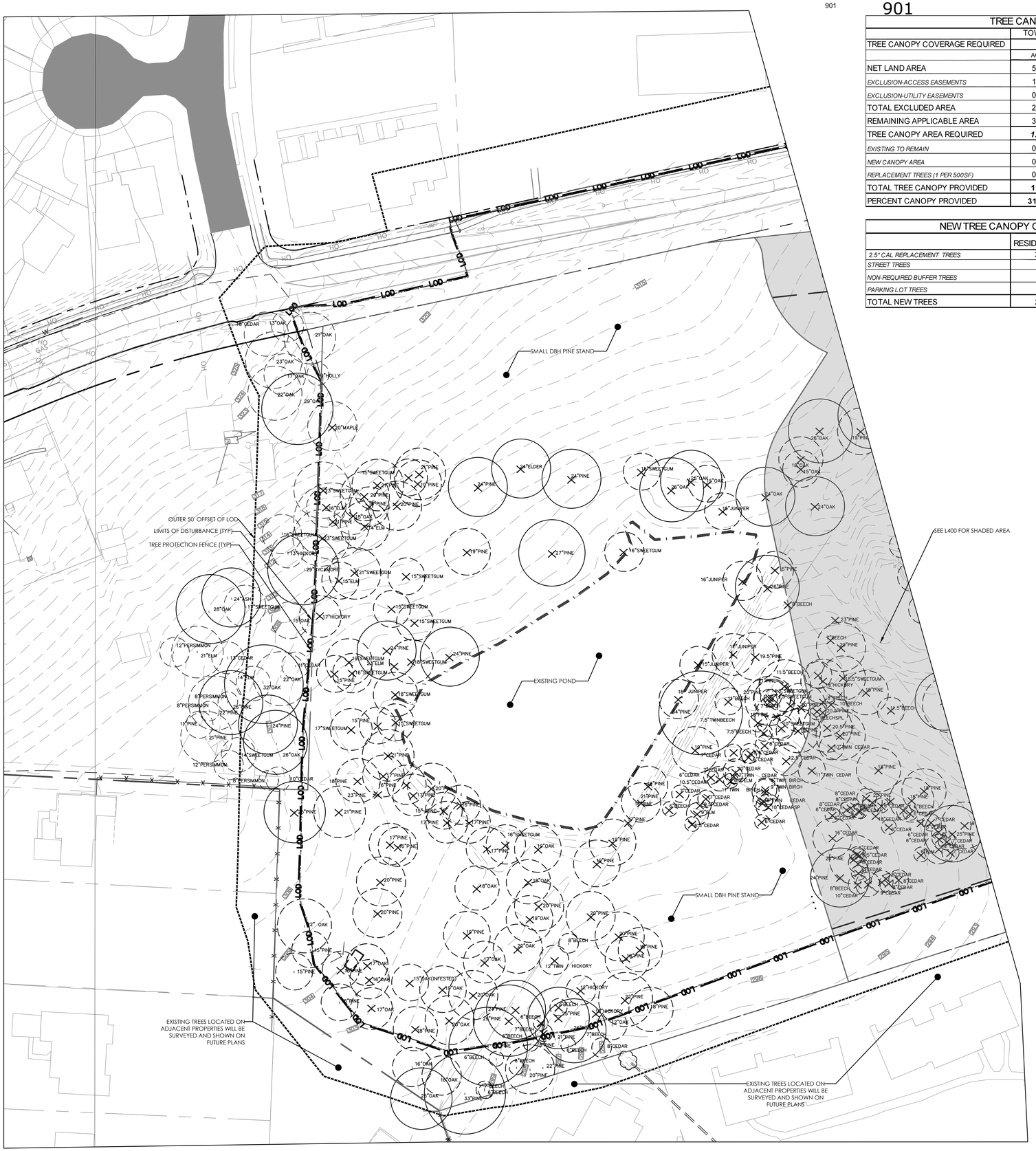
PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
05/10/2021

SHEET TITLE:
EASEMENT EXHIBIT

SHEET NUMBER:
L402

901



901

TREE CANOPY COVERAGE CALCULATIONS - *Table 1.0*						
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NEW CANOPY AREA	0.38	16,421	0.3	13,209	0.7	29,630
REPLACEMENT TREES (1 PER 500SF)	0.23	10,000	0.1	4,500	0.3	14,500
TOTAL TREE CANOPY PROVIDED	**1.11**	**48,405**	**3.55**	**154,572**	**4.66**	**202,977**
PERCENT CANOPY PROVIDED	**31.4%**	**31.4%**	**48.2%**	**48.2%**	**42.7%**	**42.7%**

CANOPY TO REMAIN (HOTEL) - *Table 1.1*	
26,501	RCD 1 (100'-150')
24,547	RCD 2 (50'-100')
38,366	RCD 3 (buffer and stream)
61,641	West buffer
13,200	East Buffer
5,500	Existing Individual Trees to Remain
32,892	Exclude RCD overlapping pond easement
136,863	TOTAL

NEW TREE CANOPY CALCULATIONS			
	RESIDENTIAL	COMMERCIAL	COMBINED
2.5" CAL REPLACEMENT TREES	20	0	**20**
STREET TREES	0	9	**9**
NON-REQUIRED BUFFER TREES	0	24	**24**
PARKING LOT TREES	0	16	**16**
TOTAL NEW TREES	20	49	**69**

37" PINE — EXISTING RARE TREE WITH CRITICAL ROOT ZONE

25" BEECH — EXISTING SPECIMEN TREE WITH CRITICAL ROOT ZONE

6" OAK — UNCLASSIFIED EXISTING TREE WITH CRITICAL ROOT ZONE

× — TREE INDICATED FOR DEMO AND REMOVAL

LOD — LIMITS OF DISTURBANCE

SCALE: 1"=40'

0 20 40 80

N

SiTE COLLABORATIVE
LANDSCAPE ARCHITECTURE
821 Wake Forest Road
Raleigh, NC 27604 |
919.805.3586

NORTH CAROLINA LANDSCAPE ARCHITECTURE 805 SITE COLLABORATIVE, INC. FOR REVIEW ONLY

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

PROJECT NUMBER:
Project # 20047

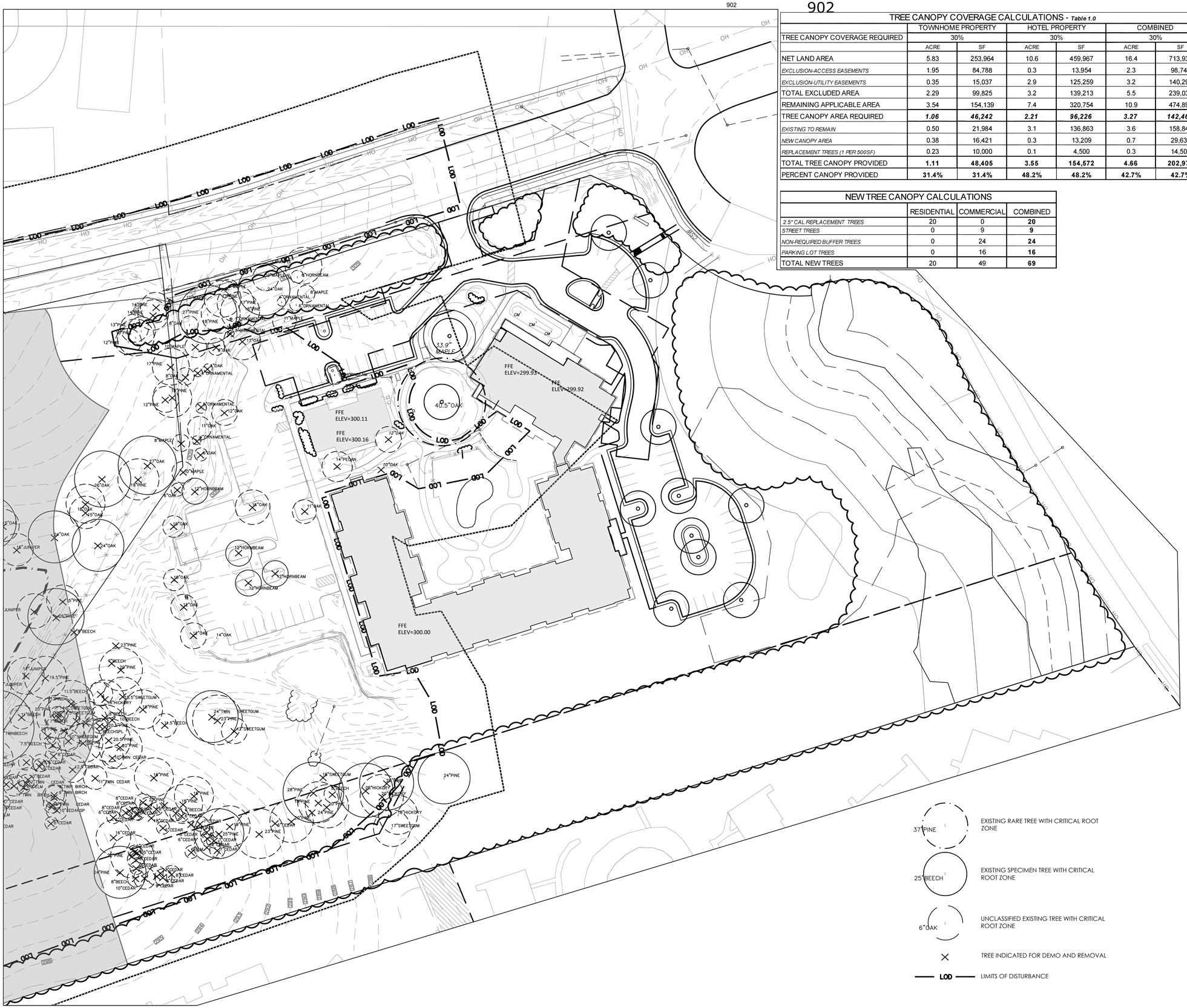
PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
5/10/2021

SHEET TITLE:
LANDSCAPE PROTECTION PLAN (RESIDENTIAL)

SHEET NUMBER:
L403

902



TREE CANOPY COVERAGE CALCULATIONS - *Table 1.0*						
	TOWNHOME PROPERTY		HOTEL PROPERTY		COMBINED	
TREE CANOPY COVERAGE REQUIRED	30%		30%		30%	
	ACRE	SF	ACRE	SF	ACRE	SF
NET LAND AREA	5.83	253,964	10.6	459,967	16.4	713,931
EXCLUSION-ACCESS EASEMENTS	1.95	84,788	0.3	13,954	2.3	98,742
EXCLUSION-UTILITY EASEMENTS	0.35	15,037	2.9	125,259	3.2	140,296
TOTAL EXCLUDED AREA	2.29	99,825	3.2	139,213	5.5	239,038
REMAINING APPLICABLE AREA	3.54	154,139	7.4	320,754	10.9	474,893
TREE CANOPY AREA REQUIRED	***1.06***	***46,242***	***2.21***	***96,226***	***3.27***	***142,468***
EXISTING TO REMAIN	0.50	21,984	3.1	136,863	3.6	158,847
NEW CANOPY AREA	0.38	16,421	0.3	13,209	0.7	29,630
REPLACEMENT TREES (1 PER 500SF)	0.23	10,000	0.1	4,500	0.3	14,500
TOTAL TREE CANOPY PROVIDED	**1.11**	**48,405**	**3.55**	**154,572**	**4.66**	**202,977**
PERCENT CANOPY PROVIDED	**31.4%**	**31.4%**	**48.2%**	**48.2%**	**42.7%**	**42.7%**

NEW TREE CANOPY CALCULATIONS			
	RESIDENTIAL	COMMERCIAL	COMBINED
2.5" CAL REPLACEMENT TREES	20	0	**20**
STREET TREES	0	9	**9**
NON-REQUIRED BUFFER TREES	0	24	**24**
PARKING LOT TREES	0	16	**16**
TOTAL NEW TREES	20	49	**69**

CANOPY TO REMAIN (HOTEL) - *Table 1.1*	
26,501	RCD 1 (100'-150')
24,547	RCD 2 (50'-100')
38,366	RCD 3 (buffer and stream)
61,641	West buffer
13,200	East Buffer
5,500	Existing Individual Trees to Remain
32,892	Exclude RCD overlapping pond easement
136,863	TOTAL

37" PINE — EXISTING RARE TREE WITH CRITICAL ROOT ZONE

25" BEECH — EXISTING SPECIMEN TREE WITH CRITICAL ROOT ZONE

6" OAK — UNCLASSIFIED EXISTING TREE WITH CRITICAL ROOT ZONE

× — TREE INDICATED FOR DEMO AND REMOVAL

LOD — LIMITS OF DISTURBANCE

SCALE: 1"=40'

0 20 40 80

N

SITE COLLABORATIVE
LANDSCAPE ARCHITECTURE
821 Wake Forest Road
Raleigh, NC 27604 |
919.805.3586

NORTH CAROLINA LANDSCAPE ARCHITECTURE 505 SITE COLLABORATIVE, INC. FOR REVIEW ONLY

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

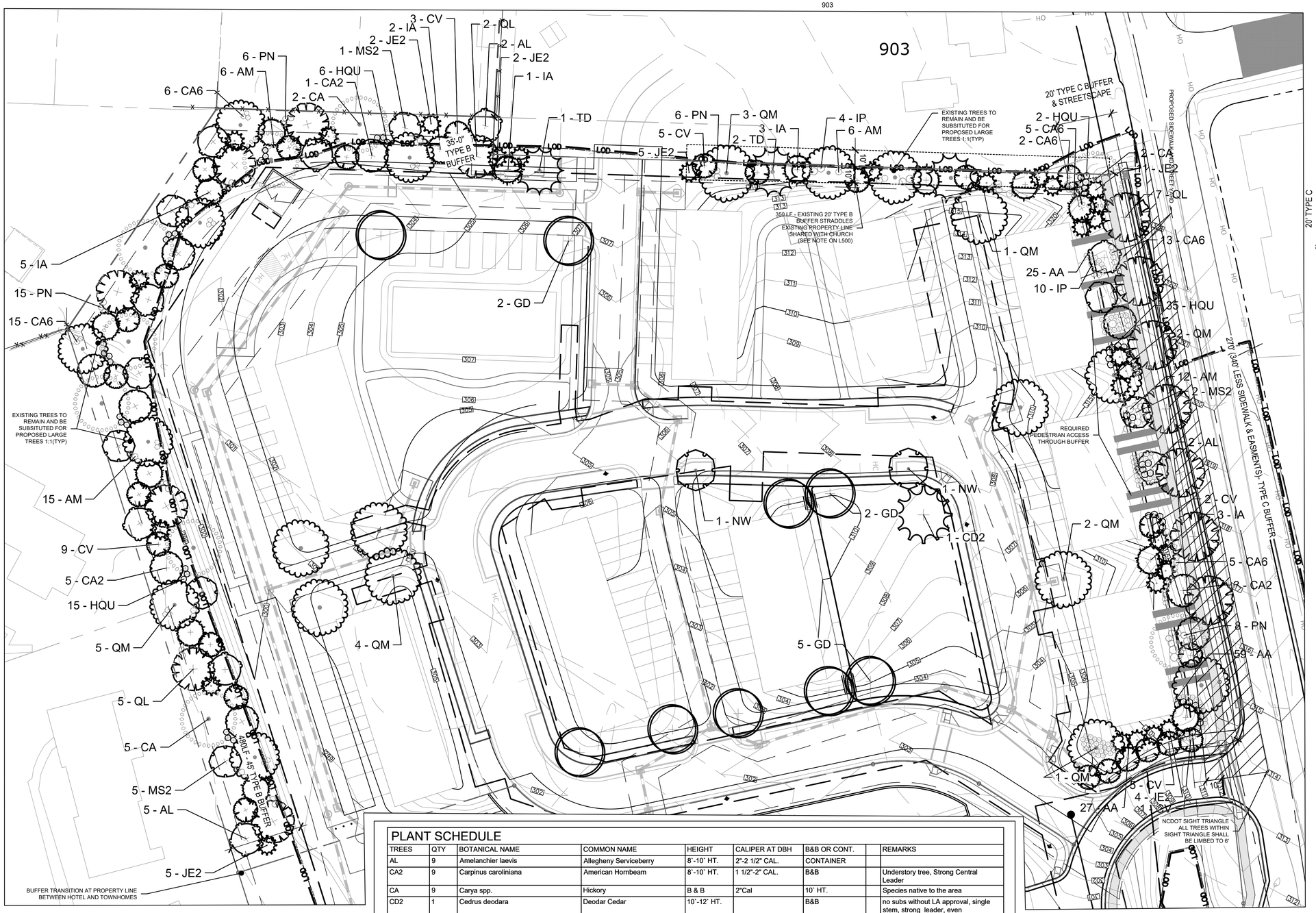
PROJECT NUMBER:
Project # 20047

PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
5/10/2021

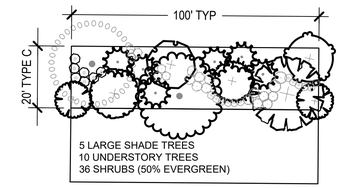
SHEET TITLE:
LANDSCAPE PROTECTION PLAN (HOTEL)

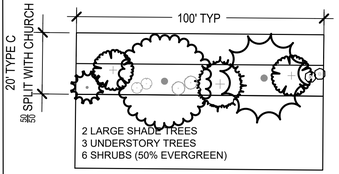
SHEET NUMBER:
L404

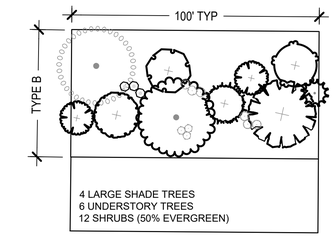


PLANT SCHEDULE

TREES	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	CALIPER AT DBH	B&B OR CONT.		REMARKS
AL	9	Amelanchier laevis	Allegheny Serviceberry	8`-10` HT.	2"-2 1/2" CAL.	CONTAINER		
CA2	9	Carpinus caroliniana	American Hornbeam	8`-10` HT.	1 1/2"-2" CAL.	B&B		Understory tree, Strong Central Leader
CA	9	Carya spp.	Hickory	B & B	2"Cal	10` HT.		Species native to the area
CD2	1	Cedrus deodara	Deodar Cedar	10`-12` HT.		B&B		no subs without LA approval, single stem, strong leader, even branching
CV	25	Chionanthus retusus	Fringetree	8`-10` HT.	2" CAL MIN	B&B		
GD	9	Gymnocladus dioica `Espresso`	Kentucky Coffeetree	10`-12` HT.	2 1/2"-3" CAL.	B&B		
IA	14	Ilex opaca	American Holly	6`-8` HT.	2"-2 1/2" CAL.	CONTAINER		
JE2	29	Juniperus virginiana	Eastern Red Cedar	6`-8` HT.		B&B		
MS2	8	Magnolia virginiana	Sweet Bay	8`-10` HT.	2"-2 1/2" CAL.	CONTAINER		
NW	2	Nyssa sylvatica `Wildfire`	Black Gum	---	2" CAL MIN	B&B		Strong Central Leader up to 10` min
QL	14	Quercus lyrata	Overcup Oak	10`-12` HT.	2"-2 1/2" CAL.	B&B		Strong Central Leader
QM	20	Quercus macrocarpa	Burr Oak	---	3" CAL. MIN	B&B		
TD	3	Taxodium distichum	Bald Cypress	10`-12` HT.	2 1/2"-3" CAL.	B&B		
SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	SPREAD	B&B OR CONT.		REMARKS
AM	39	Aronia melanocarpa	Black Chokeberry	18" MIN.				
AA	111	Azalea Encore `Autumn Chiffon` TM	Encore Azalea	Container	24" HT. MIN.			
CA6	46	Callicarpa americana	American Beautyberry	18" MIN.				
HQU	58	Hydrangea quercifolia `Ellen Huff`	Ellen Huff Oakleaf Hydrangea	Container	24"H			Full, Dense
IP	14	Illicium parviflorum	Anise Tree	24" MIN.		CONTAINER		
NT	3	Nassella tenuissima	Texas Needle Grass	3 gal	18" MIN.			
PN	35	Physocarpus opulifolius	Ninebark	18" MIN.		CONTAINER		







Erwin Road Residential Lot Buffer (Eastern)		
20' Type C - External | 340 LF		
Exclusions = 20' SS Easement | 50' Sidewalks		
270 LF	Required	Provided
Required Large Trees 5 per 100LF	14	14
Required Small Trees 10 per 100LF	27	27
Required Shrubs 36 per 100LF	97	97
Erwin Road Residential Lot Buffer (Northern)		
10' (20' Split) Type C - Internal | 350 LF		
Exclusions = 20' Storm Sewer Easement - 66' of		
264 LF	Required	Provided
Required Large Trees 2 per 100LF	5	6
Required Small Trees 3 per 100LF	8	10
Required Shrubs 6 per 100LF	16	20
Note: required vegetation per 100LF is 50% of Type B		
Erwin Road Residential Lot Buffer (Northern)		
35' Type B - Internal | 150 LF		
150 LF	Required	Provided
Required Large Trees 6 per 100LF	9	9
Required Small Trees 12 per 100LF	18	18
Required Shrubs 40 per 100LF	60	60
Erwin Road Residential Lot Buffer (Western)		
45' Type B - Internal | 480 LF		
480 LF	Required	Provided
Required Large Trees 5 per 100LF	24	24
Required Small Trees 10 per 100LF	48	48
Required Shrubs 30 per 100LF	144	144

Note: The existing 20' Type B Internal Buffer straddled across the property line is a requisite element approved with the Christ Community Church Development Agreement. To maintain clarity, the existing 35' buffer in the Northwestern corner has been extended East to the Erwin Road buffer, this creates a 12' buffer instead of the required 10' buffer.

SCALE: 1"=30'

0 15 30 60

N

SITE COLLABORATIVE
LANDSCAPE ARCHITECTURE
821 Wake Forest Road
Raleigh, NC 27604 |
919.805.3586

NORTH CAROLINA REGISTERED LANDSCAPE ARCHITECT
REID SIMONS
L-2005
SITE COLLABORATIVE, INC.

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

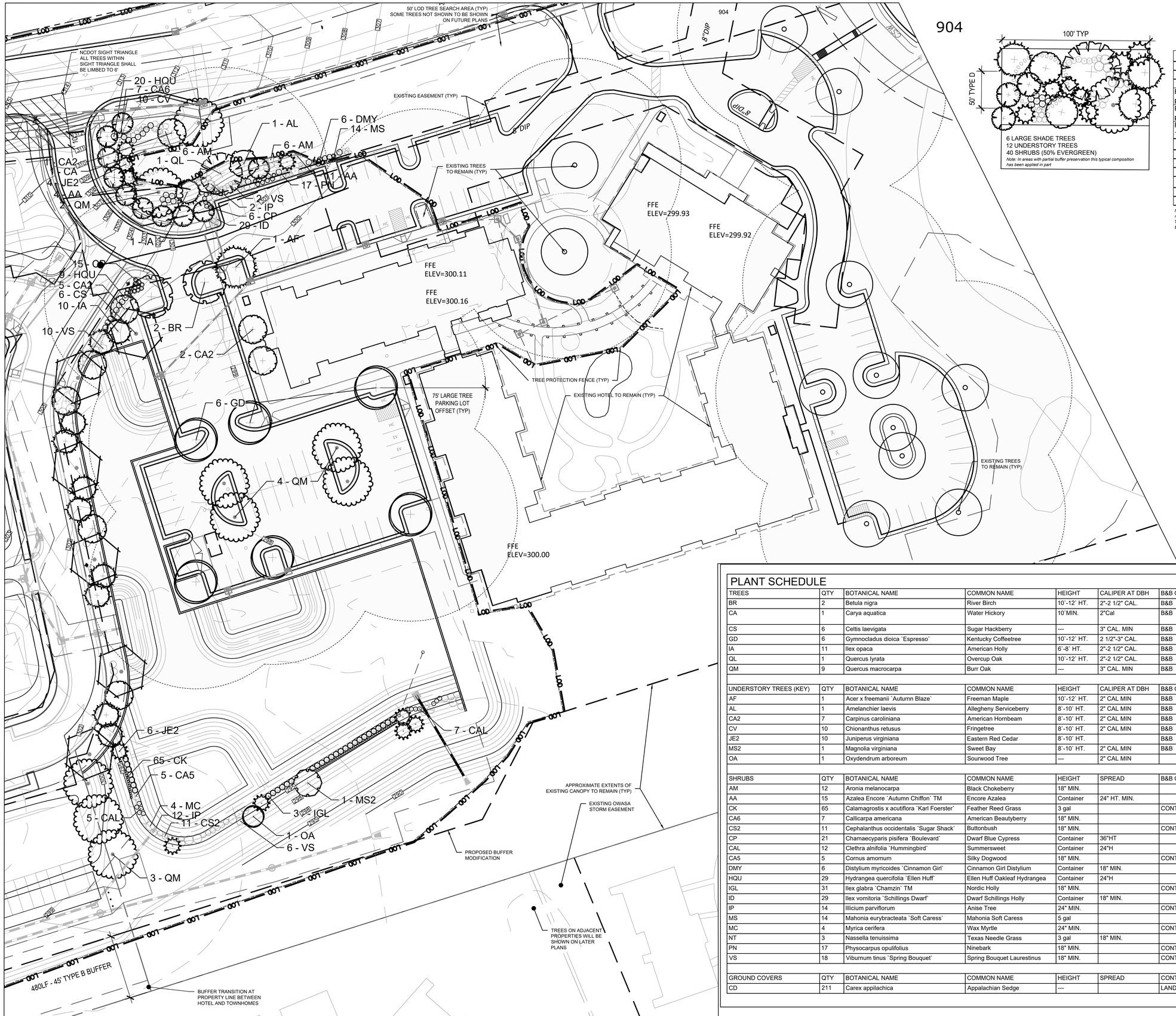
PROJECT NUMBER:
Project # 20047

PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
5/10/2021

SHEET TITLE:
LANDSCAPE PLAN (RESIDENTIAL)

SHEET NUMBER:
L500



Erwin Road Hotel Lot Buffer (Eastern)		
50' Type D - External | 560 LF		
Exclusions = 30' Easement, 50' Drive		
8%	Required	Provided
Required Large Trees 6 per 100LF	2	5
Required Small Trees 12 per 100LF	5	8
Required Shrubs 40 per 100LF	15	30
Erwin Road Hotel Lot Buffer (Southern)		
30' Type D - External | 730 LF		
Exclusions = 6303 SF Storm Sewer Easement		
100% of remaining existing buffer to remain		
Erwin Road Hotel Lot Buffer (Western)		
Variable Width Type D - External | 780 LF		
100% of adjusted buffer to remain		

Note: The existing 20' Type B Internal Buffer straddled across the property line is a requisite element approved with the Christ Community Church Development Agreement. To maintain clarity, the existing 35' buffer in the Northwestern corner has been extended East to the Erwin Road buffer, this creates a 12' buffer instead of the required 10' buffer.

SCALE: 1"=30'

0 15 30 60

N

PLANT SCHEDULE

TREES	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	CALIPER AT DBH	B&B OR CONT.		REMARKS
BR	2	Betula nigra	River Birch	10`-12` HT.	2"-2 1/2" CAL.	B&B		3-5 Trunks
CA	1	Carya aquatica	Water Hickory	10`MIN.	2"Cal	B&B		Approved alt: Any Carya`s native to US
CS	6	Celtis laevigata	Sugar Hackberry	---	3" CAL. MIN	B&B		
GD	6	Gymnocladus dioica `Espresso`	Kentucky Coffeetree	10`-12` HT.	2 1/2"-3" CAL.	B&B		
IA	11	Ilex opaca	American Holly	6`-8` HT.	2"-2 1/2" CAL.	B&B		
QL	1	Quercus lyrata	Overcup Oak	10`-12` HT.	2"-2 1/2" CAL.	B&B		Strong Central Leader
QM	9	Quercus macrocarpa	Burr Oak	---	3" CAL. MIN	B&B		
UNDERSTORY TREES (KEY)	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	CALIPER AT DBH	B&B OR CONT.		REMARKS
AF	1	Acer x freemanii `Autumn Blaze`	Freeman Maple	10`-12` HT.	2" CAL MIN	B&B		Strong Central Leader
AL	1	Amelanchier laevis	Allegheny Serviceberry	8`-10` HT.	2" CAL MIN	B&B		
CA2	7	Carpinus caroliniana	American Hornbeam	8`-10` HT.	2" CAL MIN	B&B		Strong Central Leader
CV	10	Chionanthus retusus	Fringetree	8`-10` HT.	2" CAL MIN	B&B		
JE2	10	Juniperus virginiana	Eastern Red Cedar	8`-10` HT.		B&B		
MS2	1	Magnolia virginiana	Sweet Bay	8`-10` HT.	2" CAL MIN	B&B		Single Stem
OA	1	Oxydendrum arboreum	Sourwood Tree	---	2" CAL MIN			
SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	SPREAD	B&B OR CONT.		REMARKS
AM	12	Aronia melanocarpa	Black Chokeberry	18" MIN.				
AA	15	Azalea Encore `Autumn Chiffon` TM	Encore Azalea	Container	24" HT. MIN.			
CK	65	Calamagrostis x acutiflora `Karl Foerster`	Feather Reed Grass	3 gal		CONTAINER		
CA6	7	Callicarpa americana	American Beautyberry	18" MIN.				
CS2	11	Cephalanthus occidentalis `Sugar Shack`	Buttonbush	18" MIN.		CONTAINER		
CP	21	Chamaecyparis pisifera `Boulevard`	Dwarf Blue Cypress	Container	36"HT			
CAL	12	Clethra alnifolia `Hummingbird`	Summersweet	Container	24"H			Full, Dense
CA5	5	Cornus amomum	Silky Dogwood	18" MIN.		CONTAINER		no subs without LA approval
DMY	6	Distylium myricoides `Cinnamon Girl`	Cinnamon Girl Distylium	Container	18" MIN.			Full, Dense
HQU	29	Hydrangea quercifolia `Ellen Huff`	Ellen Huff Oakleaf Hydrangea	Container	24"H			Full, Dense
IGL	31	Ilex glabra `Chamzin` TM	Nordic Holly	18" MIN.		CONTAINER		Full, Dense
ID	29	Ilex vomitoria `Schillings Dwarf`	Dwarf Schillings Holly	Container	18" MIN.			
IP	14	Illicium parviflorum	Anise Tree	24" MIN.		CONTAINER		
MS	14	Mahonia eurybracteata `Soft Caress`	Mahonia Soft Caress	5 gal				
MC	4	Myrica cerifera	Wax Myrtle	24" MIN.		CONTAINER		
NT	3	Nassella tenuissima	Texas Needle Grass	3 gal	18" MIN.			
PN	17	Physocarpus opulifolius	Ninebark	18" MIN.		CONTAINER		
VS	18	Viburnum tinus `Spring Bouquet`	Spring Bouquet Laurestinus	18" MIN.		CONTAINER		
GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	SPREAD	CONT. SIZE	SPACING	REMARKS
CD	211	Carex appilachica	Appalachian Sedge	---		LANDSCAPE PLUG	12" o.c.	32 Deep Plug

SITE COLLABORATIVE
LANDSCAPE ARCHITECTURE
821 Wake Forest Road
Raleigh, NC 27604 |
919.805.3586

NORTH CAROLINA LICENSED LANDSCAPE ARCHITECT
REVISIONS
1 05/10/21
SITE COLLABORATIVE, INC.

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

PROJECT NUMBER:
Project # 20047

PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
5/10/2021

SHEET TITLE:
LANDSCAPE PLAN (HOTEL)

SHEET NUMBER:
L501

905

SEEDING/SODDING NOTES

1. ROUGH GRADING TO BE COMPLETED PRIOR TO THE START OF PLANT INSTALLATION. SUBSTANTIAL COMPLETION SIGN-OFF BY LANDSCAPE ARCHITECT CONTRACTOR TO ENSURE NO CHANNELIZED FLOWS AROUND THE SITE
2. ALL SEEDED/SODDED AREAS SHALL BE FINISHED GRADE AT THE THICKNESS OF THE SOD.
3. NO SEEDED/SODDED AREAS SHALL BE SODDED UNTIL ALL OTHER CONSTRUCTION ACTIVITIES, INCLUDING PLANTING AND MULCHING HAVE OCCURRED AND LANDSCAPE ARCHITECT HAVE REVIEWED THE FINAL GRADING.
4. SOD AREAS WILL BE ACCEPTED WHEN IN COMPLIANCE WITH ALL THE FOLLOWING CONDITIONS:
   - 4.1. ROOTS ARE THOROUGHLY KNIT TO THE SOIL
   - 4.2. ABSENCE OF VISIBLE JOINTS
   - 4.3. ALL AREAS SHOW A UNIFORM STAND OF SPECIFIED GRASS IN HEALTHY CONDITION
   - 4.4. AT LEAST 30 DAYS HAVE ELAPSED SINCE THE COMPLETION OF WORK UNDER THIS SECTION.
5. QUALITY GUARANTEE:
   - 5.1. SOD SHALL BE UNIFORM IN COLOR, LEAF TEXTURE, LEAF AND ROOD DENSITY, AND FREE FROM WEED, DISEASES, AND OTHER VISIBLE IMPERFECTIONS AT TIME OF FINAL ACCEPTANCE. GUARANTEE DOES NOT COVER DAMAGE AS A RESULT OF FERTILIZERS, PESTICIDES, OR OTHER APPLICATIONS NOT SUPERVISED BY THE CONTRACTOR OR AS A RESULT OF ACTS OF GOD OR VANDALISM.
   - 5.2. SEED SHALL BE UNIFORM IN COLOR, LEAF TEXTURE, LEAF AND ROOD DENSITY, AND FREE FROM WEED, DISEASES, AND OTHER VISIBLE IMPERFECTIONS AT TIME OF FINAL ACCEPTANCE. GUARANTEE DOES NOT COVER DAMAGE AS A RESULT OF FERTILIZERS, PESTICIDES, OR OTHER APPLICATIONS NOT SUPERVISED BY THE CONTRACTOR OR AS A RESULT OF ACTS OF GOD OR VANDALISM.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING THAT THE SEED/SOD IS PROPERLY IRRIGATED DURING THE GROW-IN PERIOD AND SHALL BE RESPONSIBLE IF THE SOD SUFFERS IRREPARABLE HARM.
7. SEED/SOD IS SUBJECT TO INSPECTION AND ACCEPTANCE. LANDSCAPE ARCHITECT AND/OR CLIENT RESERVES THE RIGHT TO REJECT AT ANY TIME OR PLACE PRIOR TO ACCEPTANCE, ANY WORK AND SOD WHICH IN THE LANDSCAPE ARCHITECTS OPINION FAILS TO MEET THESE SPECIFICATIONS REQUIREMENTS.
8. SOD STANDARDS:
   - 8.1. GENERAL: HEALTHY, THICK TURF HAVING UNDERGONE A PROGRAM OF REGULAR FERTILIZATION, MOWING AND WEED CONTROL; FREE OF OBJECTABLE WEEDS; UNIFORM IN GREEN COLOR, LEAF TEXTURE AND DENSITY; HEALTHY, VIGOROUS ROOT SYSTEM; INSPECTED AND FOUND FREE OF DISEASE, NEMATODES, PEST AND PEST LARVAE BY THE ENTOMOLOGIST OF THE STATE DEPARTMENT OF AGRICULTURE.
   - 8.2. EACH PIECE OF SOD: SANDY-LOAM SOIL BASE THAT WILL NOT BREAK, CRUMBLE OR TEAR DURING SOD INSTALLATION.
   - 8.3. THICKNESS: MINIMUM 3/4" THICK, EXCLUDING THE TOP GROWTH THATCH.
   - 8.4. THATCH: NOT TO EXCEED 1/2" UNCOMPRESSED.
   - 8.5. SIZE: CUT IN STRIPS 18" WIDE NO MORE THAN 24 HOURS PRIOR TO DELIVERY.
9. SOD DELIVERY, STORAGE AND HANDLING GUIDELINES ARE AS FOLLOWS:
   - 9.1. SOD SHALL BE DELIVERED ON PALLETS PROPERLY LOADED ON VEHICLES AND WITH ROOT SYSTEM PROTECTED FROM EXPOSURE TO SUN, WIND, AND HEAT IN ACCORDANCE WITH STANDARD PRACTICE AND LABELED WITH BOTANICAL AND COMMON NAME OF EACH GRASS SPECIES IN ACCORDANCE WITH FEDERAL SEED ACT. SOD THAT HAS BEEN DAMAGED BY POOR HANDLING OR IMPROPER STORAGE IS SUBJECT TO REJECTION BY THE LANDSCAPE ARCHITECT OR OWNER.
     - 9.1.1. PROTECT FROM DEHYDRATION, CONTAMINATION, FREEZING AND HEATING AT ALL TIMES. KEEP STORED SOD MOIST AND UNDER SHADE OR COVERED WITH MOISTENED BURLAP.
     - 9.1.2. DO NOT DROP SOD ROLLS FROM CARTS, TRUCKS OR PALLETS.
     - 9.1.3. DO NOT DELIVER MORE SOD THAN CAN BE INSTALLED WITHIN 36 HOURS.
     - 9.1.4. DO NOT STACK SOD MORE THAN 2 FEET DEEP.

PLANTING NOTES

1. ROUGH GRADING TO BE COMPLETED PRIOR TO THE START OF PLANT INSTALLATION. SUBSTANTIAL COMPLETION SIGN-OFF BY LANDSCAPE ARCHITECT CONTRACTOR TO ENSURE NO CHANNELIZED FLOWS AROUND THE SITE.

2. CONTRACTOR RESPONSIBLE FOR LOCATING ALL UTILITIES AND UNDERGROUND IMPEDIMENTS PRIOR TO BEGINNING PLANTING.

3. ALL WEEDS, NON-NATIVE INVASIVE SPECIES, AND EXOTIC SPECIES LOCATED WITHIN THE PROJECT CONTRACTOR LIMITS SHALL BE ELIMINATED PRIOR TO PLANTING BED CREATION,PLANTING, AND SEEDING/SODDING OPERATIONS.

4. PLANTING SHOULD OCCUR IMMEDIATELY AFTER CONSTRUCTION TO STABILIZE AREAS OF BARE SOIL.

5. IT SHALL BE NOTED THAT ALL SECTIONS OF THE SITE THAT ARE SLOPED 3:1 OR HIGHER WILL BE COVERED WITH EROSION CONTROL STABILIZATION COIR FABRIC (WITH 1"SQUARE OPENINGS) PRIOR TO PLANTING TO ENSURE IMMEDIATE STABILIZATION. LANDSCAPE CONTRACTOR SHALL CUT FABRIC AT EACH PLANT LOCATION AND PLACE PLANTS ACCORDING TO PLAN. ALL FABRIC SHALL BE RE-STAKED PER ENGINEERS ORIGINAL DRAWINGS IMMEDIATELY AFTER PLANTING.

6. PLANTS ARE TO BE PURCHASED BY SCIENTIFIC NAMES. THEY SHALL BE REPRESENTATIVE OF THEIR SPECIES, MEET ALL NOTED CONDITIONS OF SPECIFICATIONS, AND SHALL BE IN VIGOROUS GROWING CONDITION MEETING ANSI STANDARD Z60.

7. LANDSCAPE ARCHITECT OR OWNER MAINTAINS RIGHT TO REJECT ANY PLANT DUE TO AESTHETICS OR STRUCTURAL DEFICIENCY AT ANY TIME.

8. CONTRACTOR RESPONSIBLE FOR FURNISHING AND INSTALLING ALL PLANTS SHOWN ON PLANS IN LOCATIONS SHOWN. QUANTITIES GIVEN ON THE PLANT LEGEND ARE FOR CONTRACTOR'S CONVENIENCE ONLY. IF DISCREPANCIES OCCUR, THE PLANS SHALL OVERRULE THE PLANT LEGEND. CONTRACTOR SHALL LOCATE ALL PLANTS AWAY FROM KNOWN PERMANENT FIXTURES. IF CONFLICT ARISES WITH PLAN, CONTRACTOR SHALL NOTIFY PROJECT MANAGER OR DESIGNEE PRIOR TO PROCEEDING.

9. ALL PLANT MATERIAL SHALL CONFORM TO OR EXCEED THE AMERICAN STANDARD FOR NURSERY STOCK (LATEST EDITION) AS PUBLISHED BY THE AMERICAN ASSOCIATION OF NURSERYMEN.

10. ALL PLANT MATERIAL SHALL BE FREE OF ALL PESTS, DISEASES, AND CANKERS, IN HEALTHY CONDITION, AND FREE OF MECHANICAL DAMAGE AT THE TIME OF PLANTING.

11. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ENSURE A HEALTHY AND VIABLE PLANT AND THE PLANT SHALL BE REJECTED IF DEEMED UNHEALTHY OR UNFIT AT ANY TIME DURING THE CONTRACT OR WARRANTY DURATION.

12. IF ANY PLANT/MATERIAL SUBSTITUTIONS ARE REQUESTED BY CONTRACTOR, THEN NOTICE SHALL BE GIVEN TO PROJECT MANAGER OR DESIGNEE AT MINIMUM SEVENTY-TWO (72) HOURS (NOT INCLUDING WEEKENDS) PRIOR TO DESIRED ORDERING DATE/TIME. WHEN SUBSTITUTIONS ARE REQUESTED BY CONTRACTOR, SUGGESTED ACCEPTABLE REPLACEMENTS SHALL ALSO BE PRESENTED AT TIME FOR FULL AND COMPLETE REVIEW BY LANDSCAPE ARCHITECT OR OWNER.

13. BALLED AND BURLAPPED PLANTS/TREES TO BE PLANTED PRIOR TO CONTAINER OR BEDDING PLANTS.

14. BALLED AND BURLAPPED MATERIAL SHALL COMPLY WITH THE FOLLOWING GUIDELINES:
   - 14.1. TREES DESIGNATED B&B SHALL BE PROPERLY DUG WITH FIRM, NATURAL BALLS OF SOIL RETAINING AS MANY FIBROUS ROOTS AS POSSIBLE, IN SIZES AND SHAPES AS SPECIFIED IN THE AMERICAN STANDARD FOR NURSERY STOCK ANSI Z60.1.
   - 14.2. ROOT BALLS SHALL BE FIRMLY WRAPPED WITH NONSYNTHETIC, ROTTABLE BURLAP AND SECURED WITH NAILS AND HEAVY, NONSYNTHETIC TWINE.
   - 14.3. ROOT COLLAR SHALL BE APPARENT AT SURFACE OF BALL, OR THE CONTRACTOR WILL BE RESPONSIBLE FOR REMOVING EXCESS SOIL FROM THE TOP OF THE ROOTBALL.
   - 14.4. REMOVE ALL BURLAP, LACING, AND WIRE BASKET FROM AT LEAST THE TOP 1/2 OF THE ROOTBALL AND DISCARD FROM PLANTING HOLE.
   - 14.5. DO NOT MANEUVER BY TRUNK. HANDLE BY ROOT BALL ONLY.

15. CONTAINERIZED PLANTS SHALL COMPLY WITH THE FOLLOWING GUIDELINES:
   - 15.1. MATERIAL SHALL HAVE FIRM, NATURAL BALLS OF SOIL RETAINING AS MANY FIBROUS ROOTS AS POSSIBLE, IN SIZES AND SHAPES AS SPECIFIED IN THE AMERICAN STANDARD FOR NURSERY STOCK ANSI Z60.1
   - 15.2. ROOT COLLAR SHALL BE APPARENT AT SURFACE OF BALL, OR THE CONTRACTOR WILL BE RESPONSIBLE FOR REMOVING EXCESS SOIL FROM THE TOP OF THE ROOTBALL.
   - 15.3. REMOVE CONTAINER PRIOR TO PLANTING.

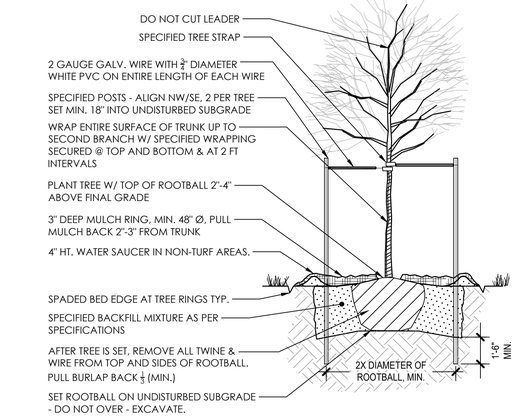
16. TREES TO BE STAKED WILL BE DESIGNATED BY THE LANDSCAPE ARCHITECT. TREE STAKING FOR CANOPY AND LARGE EVERGREEN TREES SHALL NOT EXCEED 90 DAYS.

17. PLANT BED PREPARATION:
   ALL PLANT BEDS ARE TO RECEIVE A MINIMUM OF 4" OF APPROVED TOPSOIL TILLED IN TO A DEPTH OF 8" TO ENSURE INTEGRATION WITH EXISTING SOIL. APPROVED TOPSOIL IS TO BE PREFERABLY FROM ON-SITE STOCKPILE FROM STRIPPING OPERATIONS - SEE EROSION AND SEDIMENT CONTROL PLANS. IF ON-SITE TOPSOIL IS NOT AVAILABLE, CONTRACTOR SHALL PROVIDE TO SITE ACCORDINGLY.

18. ALL MULCH TO BE CERTIFIED TO BE FREE OF WEEDS, NON-NATIVE INVASIVE SPECIES AND THEIR LARVAE. MULCH SAMPLE SUBMITTAL SHALL BE PROVIDED TO LANDSCAPE ARCHITECT BEFORE SITE DELIVERY.

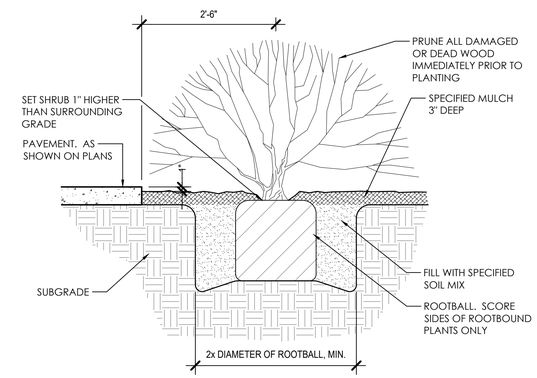
19. SEED/SODDED BED PREPARATION: ALL AREAS TO BE SEEDED/SODDED ARE TO RECEIVE A MINIMUM OF 2" OF APPROVED TOPSOIL SEEDING/SODDING NOTES FILLED INTO
   ALL DEBRIS, ROCKS, ETC. LARGER THAN .5" ARE TO BE REMOVED PRIOR TO SEEDING/SODDING OR PLANTING. A DEPTH OF 4" TO ENSURE INTEGRATION WITH EXISTING SOIL.
   APPROVED TOPSOIL IS TO BE PREFERABLY FROM ON-SITE STOCKPILE FROM STRIPPING OPERATIONS - SEE EROSION AND SEDIMENT CONTROL PLANS. IF ON-SITE TOPSOIL
   IS NOT AVAILABLE, CONTRACTOR SHALL PROVIDE TO SITE ACCORDINGLY.

TREE PROTECTION NOTES:
1. 10' MAXIMUM DISTANCE BETWEEN FENCE POSTS
2. TREE PROTECTION FENCING SHALL BE A MINIMUM OF 4' IN HEIGHT
3. PROJECT IS REQUIRED TO HAVE (2) LANDSCAPE PROTECTION SUPERVISORS CERTIFIED W/ ADAM NICHOLSON AT THE PLANNING DEPT. PLEASE CONTACT HIM AT 919.969.5006.
4. AT LEAST ONE LANDSCAPE SUPERVISOR MUST BE ON-SITE WHEN ANY LAND DISTURBING ACTIVITIES ARE OCCURRING.
5. PLEASE CALL ADAM NICHOLSON TO SCHEDULE A PRE-CON MEETING PRIOR TO TREE PROTECTION FENCE INSTALLATION.



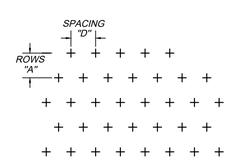
1 TREE PLANTING

SCALE: 1/4" = 1'-0"



2 SHRUB PLANTING

SCALE: 3/4" = 1'-0"

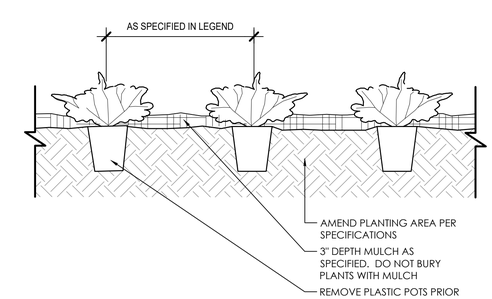


PLANT SPACING CHART

SPACING "D"	ROW "A"	PLANTS /s.f.
6" o.c.	5.20" o.c.	4.61
8" o.c.	6.93" o.c.	2.60
10" o.c.	8.66" o.c.	1.66
12" o.c.	10.40" o.c.	1.00
15" o.c.	13.00" o.c.	0.73
18" o.c.	15.60" o.c.	0.51
24" o.c.	20.80" o.c.	0.29

4 TRIANGULAR SPACING FOR GROUNDCOVERS

SCALE: NTS



3 PERENNIAL GROUNDCOVERS

SCALE: 1" = 1'-0"

SITE COLLABORATIVE
LANDSCAPE ARCHITECTURE
821 Wake Forest Road
Raleigh, NC 27604 |
919.805.3586

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

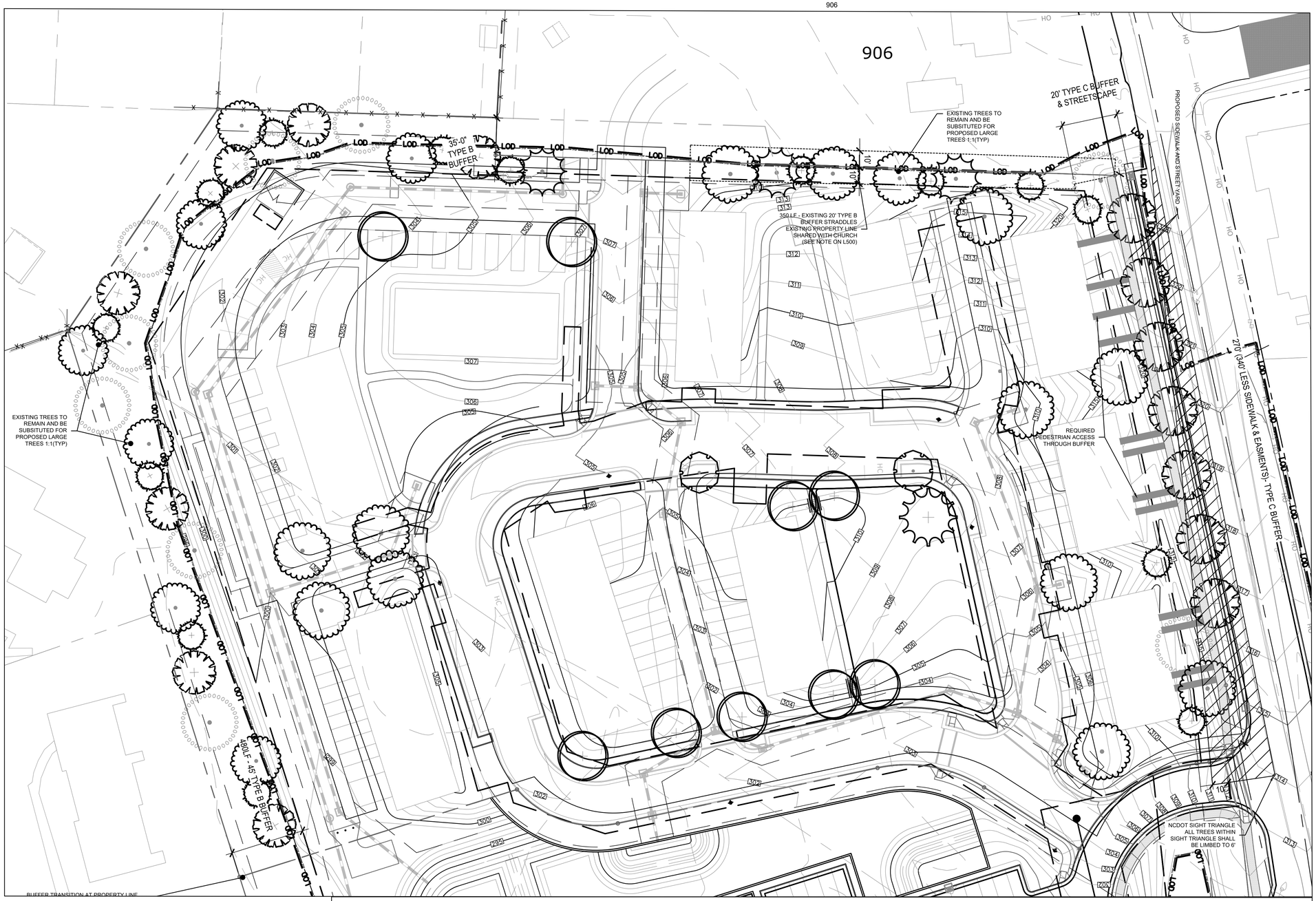
PROJECT NUMBER:
Project # 20047

PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
5/10/2021

SHEET TITLE:
LANDSCAPE DETAILS AND NOTES

SHEET NUMBER:
L502



PLANT SCHEDULE

TREES	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	CALIPER AT DBH	B&B OR CONT.	REMARKS
CA	9	Carya aquatica	Water Hickory	10`MIN.	2"Cal	B&B	Approved alt: Any Carya`s native to SE US
CD2	1	Cedrus deodara	Deodar Cedar	10`-12` HT.		B&B	no subs without LA approval, single stem, strong leader, even branching
GD	9	Gymnocladus dioica `Espresso`	Kentucky Coffeetree	10`-12` HT.	2 1/2"-3" CAL.	B&B	
IA	14	Ilex opaca	American Holly	6`-8` HT.	2"-2 1/2" CAL.	B&B	
NW	2	Nyssa sylvatica `Wildfire`	Black Gum	---	2" CAL MIN	B&B	Strong Central Leader up to 10` min
QL	14	Quercus lyrata	Overcup Oak	10`-12` HT.	2"-2 1/2" CAL.	B&B	Strong Central Leader
QM	20	Quercus macrocarpa	Burr Oak	---	3" CAL. MIN	B&B	
TD	3	Taxodium distichum	Bald Cypress	10`-12` HT.	2 1/2"-3" CAL.	B&B	

SCALE: 1"=30'

0 15 30 60

N

SITE COLLABORATIVE
LANDSCAPE ARCHITECTURE
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Raleigh, NC 27604 |
919.805.3586

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

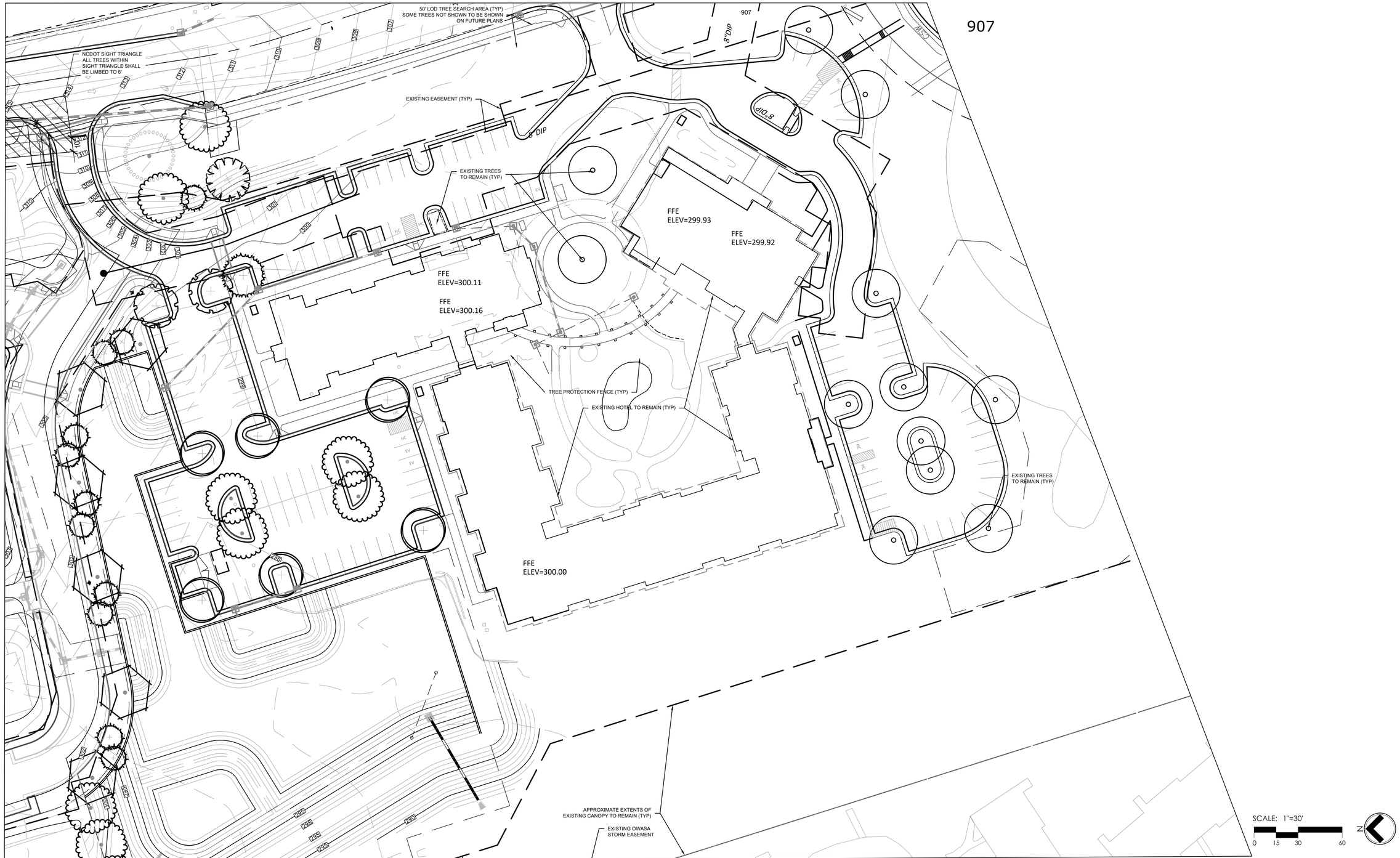
PROJECT NUMBER:
Project # 20047

PROJECT PHASE:
DEVELOPMENT AGREEMENT

DATE:
5/10/2021

SHEET TITLE:
LANDSCAPE PLAN - CANOPY (RESIDENTIAL)

SHEET NUMBER:
L600



PLANT SCHEDULE

TREES	QTY	BOTANICAL NAME	COMMON NAME	HEIGHT	CALIPER AT DBH	B&B OR CONT.	REMARKS
BR	2	Betula nigra	River Birch	10`-12` HT.	2"-2 1/2" CAL.	B&B	3-5 Trunks
CA	1	Carya aquatica	Water Hickory	10`MIN.	2"Cal	B&B	Approved alt: Any Carya`s native to SE US
CS	6	Celtis laevigata	Sugar Hackberry	---	3" CAL. MIN	B&B	
GD	6	Gymnocladus dioica `Espresso`	Kentucky Coffeetree	10`-12` HT.	2 1/2"-3" CAL.	B&B	
IA	11	Ilex opaca	American Holly	6`-8` HT.	2"-2 1/2" CAL.	B&B	
QL	1	Quercus lyrata	Overcup Oak	10`-12` HT.	2"-2 1/2" CAL.	B&B	Strong Central Leader
QM	9	Quercus macrocarpa	Burr Oak	---	3" CAL. MIN	B&B	

SITE COLLABORATIVE
LANDSCAPE ARCHITECTURE
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Raleigh, NC 27604 |
919.805.3586

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RESIDENCE INN HOTEL
SUMMIT PLACE TOWNHOMES
ERWIN ROAD, CHAPEL HILL NC

PROJECT NUMBER:
Project # 20047

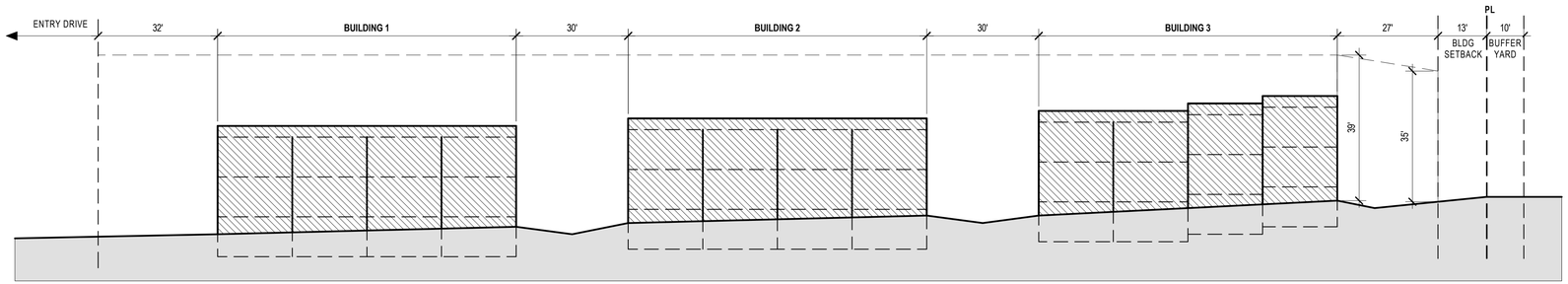
PROJECT PHASE:
DEVELOPMENT AGREEMENT

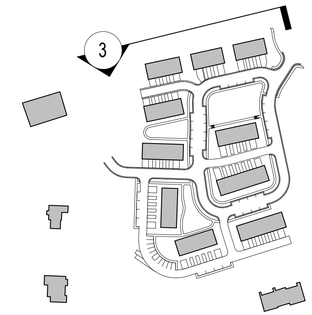
DATE:
5/10/2021

SHEET TITLE:
LANDSCAPE PLAN - CANOPY (HOTEL)

SHEET NUMBER:
L601

908

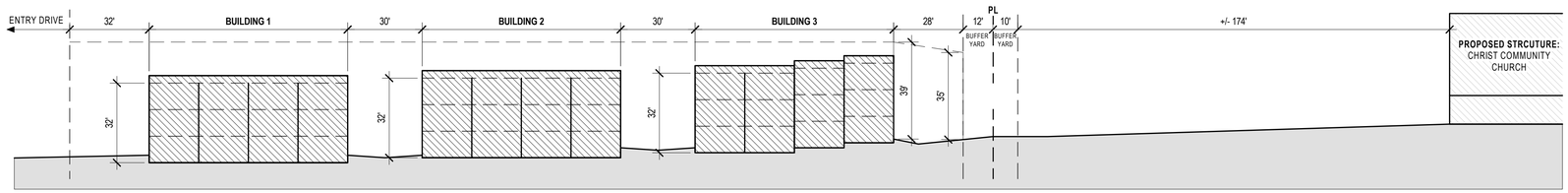


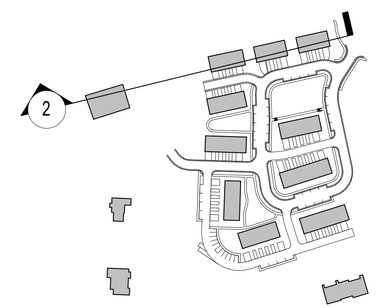


3 ELEVATION AT ERWIN ROAD

SUMMIT PLACE TOWNHOMES

SCALE: 1" = 20'-0"





2 NORTH/SOUTH SECTION AT SUMMIT PLACE TOWNHOMES

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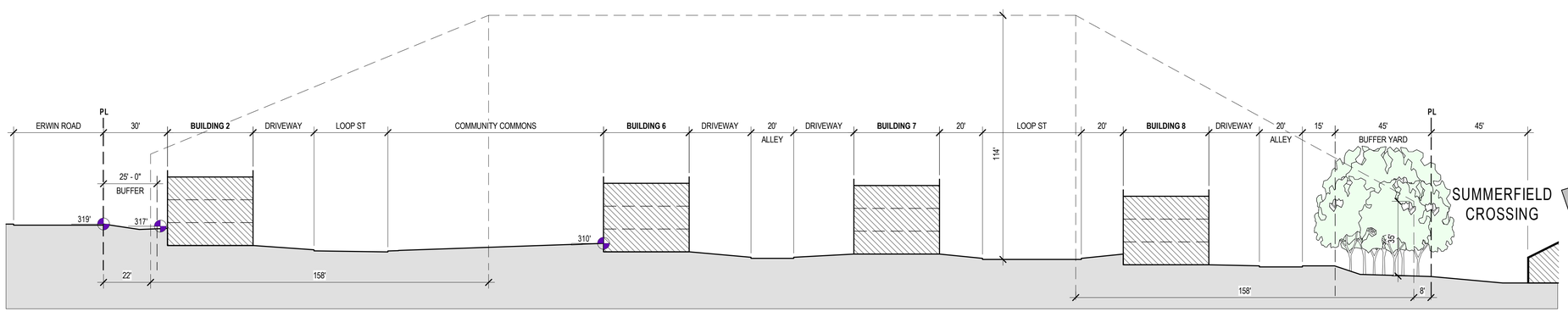

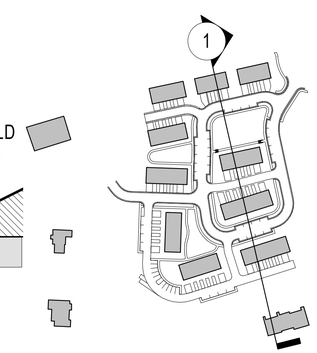

1 EAST/WEST SECTION AT SUMMIT PLACE TOWNHOMES

SCALE: 1" = 30'-0"

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2627 Meacham Road
Chapel Hill NC 27516

RADWAY DESIGN ASSOCIATES, PA
City Planning and Land Development Consultants

The Nau Company
Consulting Civil Engineers
PO Box 810 | Roleville, NC 27571
919-435-6395
NCBELS License P-0751
PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

SUMMIT HOSPITALITY GROUP LLC

RESIDENCE INN HOTEL AND SUMMIT PLACE TOWNHOMES

101-111 ERWIN ROAD, CHAPEL HILL, NC

		DATE
PROJECT:	20086	
ISSUE:	SITE SECTIONS	10/29/2020
DRAWN BY:	TRW	
CHECKED BY:	JTD	
CONTENT:		
	SITE SECTIONS AND ELEVATION	

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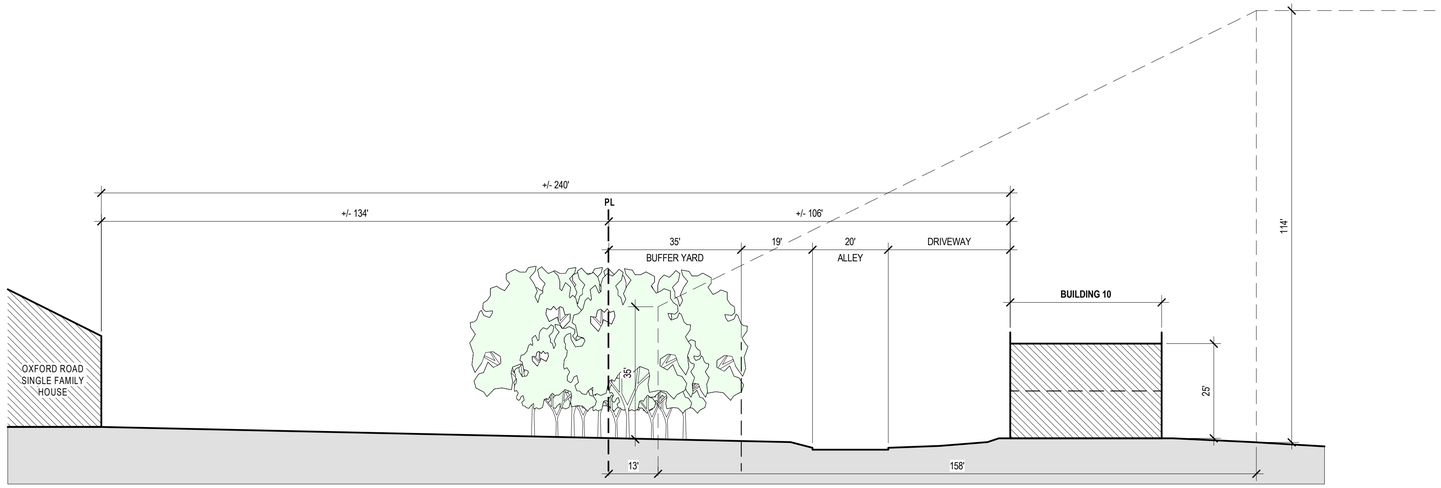

5 NORTH/SOUTH SECTION AT SUMMIT PLACE TOWNHOMES

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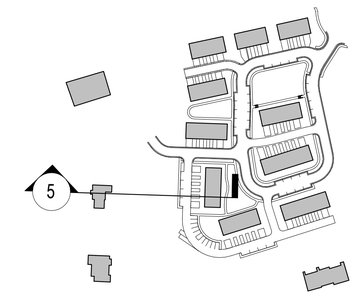
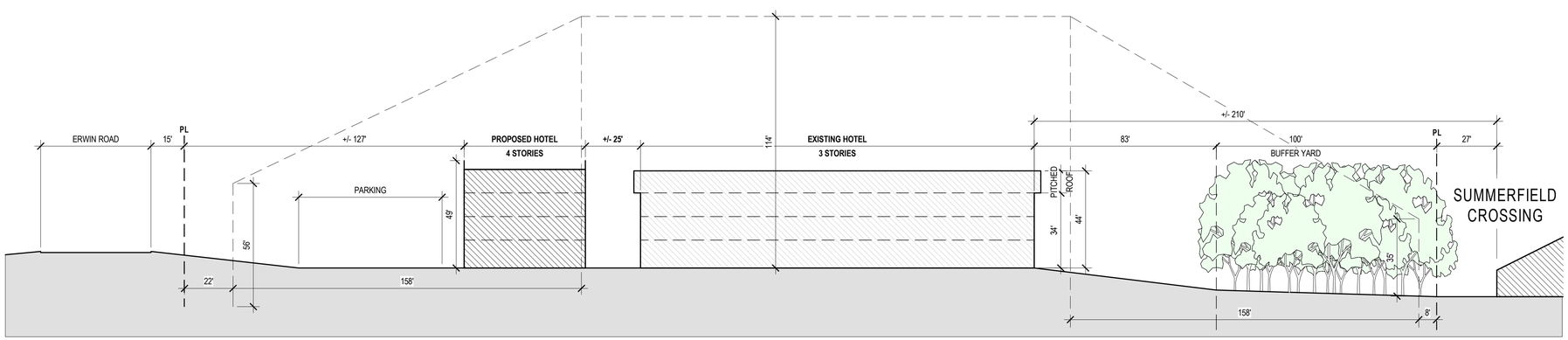
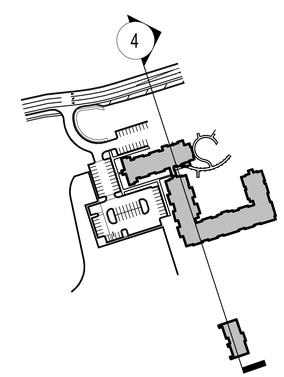




4 EAST/WEST SECTION AT RESIDENCE INN HOTEL

SCALE: 1" = 30'-0"



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City Planning and Land Development Consultants

The Nau Company
Consulting Civil Engineers
PO Box 810 | Rolesville, NC 27571
919-435-6395
NCBELS License P-0751

PRELIMINARY DRAWING - NOT RELEASED FOR CONSTRUCTION

SUMMIT HOSPITALITY GROUP LLC
RESIDENCE INN HOTEL AND SUMMIT PLACE TOWNHOMES
101-111 ERWIN ROAD, CHAPEL HILL, NC

		DATE
PROJECT:	20086	
ISSUE:	SITE SECTIONS	10/29/2020
DRAWN BY:	TRW	
CHECKED BY:	JTD	
CONTENT:		
	HOTEL AND SITE SECTIONS	

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1/27/2021 9:40:46 AM C:\Users\taylorw\Documents\Autodesk\My Projects\20086_Summit Hospitality Townhouses_Central_taylorw.rvt

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) Residence Inn Hotel – Summit Place Townhomes • PIN 9799-48-1814 & 9799-48-0252

The following materials are submitted in this PDF document. Each Section Starts with a contents page.

1) Response to April 15, 2021 TRT Comments 2
2) Conditional Zoning Application & Project Fact Sheet 10
3) Written Narratives in Support of Proposed MU-V Arterial CZ application 21
   a) Written Narrative of Proposed Townhome and Hotel Development Proposal 22
   b) Affordable Housing Proposal 28
   c) Consistency Statement with Comprehensive Plan & Statement of Justification 29
   d) Design Guideline Statement 32
   e) Response to Concept Plan Comments by Council and CDC 38
   f) Modification of Regulations 41
   g) Sustainability & Energy Management 49
4) Proposed Development Drawings 51
   a) Civil Engineering Plans 52
   b) Landscape and Planting Plans 82
   c) Building Bulk, Height, Setback Sections 92
5) Stream, Buffer and Wetlands Information 94
   a) 2021 Stream Determination for PIN 9799-48-0252 96
   b) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-0252 107
   c) 2016 Stream Determination for PIN 9799-48-1814 109
   d) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-1814 119
   e) Dam Notice of Exemption 133
6) 2003 Special Use Permit for Residence Inn Hotel 135
7) Plats – Deeds 141
   a) Land Exchange Plat for SHG & Christ Community Church 142
   b) Rezoning Boundary Description 145
   c) Recorded Plats and Deeds of Property 146
8) Traffic Impact Assessment Report 164
   a) Executive Summary 165
   b) Full TIA Report 175
9) Geotechnical Report 367
10) Stormwater Impact Report 401

Scott Radway for SHG LLC

WETLANDS DETERMINATION FOR PIN 9799-48-0252

Chapel Hill Town Staff completed a stream determination for 101 Erwin Road dated February 9, 2021 (See Item 1). In addition to the identification of streams, the Town Staff also depicted "*Possible Jurisdictional Wetlands*" on their Stream Determination Map.

The applicant hired Soil & Environmental Consultants, PA (S&EC) to perform a delineation of all potentially jurisdictional wetlands, streams and other waters within the project area boundaries. S&EC then submitted a Jurisdictional Determination (JD) request to the U.S. Army Corps of Engineers (USACE).

The USACE verified the delineation in an email dated May 5, 2021 (See Item 2). Their verification agreed with the Town that the possible wetlands along the southern perennial stream were jurisdictional.

The USACE verified that the drainage area below Stormwater Basin #1 [located at the northwest corner of the existing hotel suites building] identified by the Town on their Stream Determination Map as "*Possible Jurisdictional Wetlands*" did not contain wetlands and as such this area was verified by the USACE as uplands not regulated by either the USACE or in turn the N.C. Division of Water Resources (DWR).

PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

February 9, 2021

Mr. Scott Radway
Radway Design
2627 Meacham Road
Chapel Hill, NC 27516
scott@radwaydesign.com

RE: Stream Determination for 101 Erwin Road, Chapel Hill, NC
PIN 9799-48-0252

Dear Mr. Radway:

As requested, the Town Public Works Department has performed a stream determination for the property identified on the attached forms. This determination indicates whether different types of streams (perennial, intermittent, and/or ephemeral) or perennial waterbodies are present on the property in question or on nearby properties. These streams and their classifications are shown on the accompanying area map. Stream segments regulated by the Town's Jordan Lake Watershed Riparian Buffer regulations are highlighted. **Locations of all features on the map are approximate and must be field surveyed for precise location.**

This stream determination information is used to determine the location and extent of the Resource Conservation District (RCD) and Jordan Lake Watershed Riparian Buffers. Specific land use regulations and restrictions apply within the boundaries of these protected areas. If you are considering any kind of work on this property, including clearing vegetation, paving, grading, or building, please consult with the Town's Planning Department to determine the possible extent of the Resource Conservation District (RCD) and Jordan Lake Watershed Riparian Buffer on this property and the applicable corresponding restrictions.

This stream determination will remain in effect for five years from the date of the site visit, after which a new stream determination with site visit will be required.

In accordance with the Town's procedures, you may appeal this administrative decision to the Town Manager. If you wish to do so, you must file your written appeal accompanied by any materials you believe support your appeal, within **30 days** of receipt of this letter.

If you have questions regarding this stream determination, please contact me at (919) 969-7202 or aweakley@townofchapelhill.org. If you have questions about the application of the Town's Resource Conservation District (RCD) or Jordan Watershed Riparian Buffer regulations to this property, please contact the Planning Department at planning@townofchapelhill.org or (919) 968-2728. You may also view information about buffer regulations online at: http://www.townofchapelhill.org/stormwater.

Sincerely,

Allison Weakley

Allison Schwarz Weakley
Stormwater Analyst

913 PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

STREAM DETERMINATION SITE VISIT RESULTS

Property Information	
Parcel ID Number (PIN)	**Address / Location Description**
9799-48-0252	101 Erwin Road, Chapel Hill

These are the results of a site visit to the property(ies) listed above for a stream determination conducted on 2/4/2021 by Town Staff:

☐ No perennial, intermittent, or ephemeral streams or perennial waterbodies were identified on or near the property(ies) in question.

☒ Perennial, intermittent, or ephemeral streams, or perennial waterbodies, were identified on or near the property(ies) in question and are shown on the attached map(s).

A map showing water features, their Town flow classifications, presence of Jordan Watershed Riparian Buffers, and their approximate locations is attached. *Note that Resource Conservation District (RCD) buffers may also apply but are not shown.* Origins or breakpoints that have been flagged in the field are marked on the map. Stream classification forms and additional site visit notes and maps are also attached.

Other conditions exist which may affect the location of the Resource Conservation District (RCD) or Jordan Watershed Riparian Buffer:

☐ FEMA floodzone is mapped in the area. Precise location of the Base Flood Elevation and associated RCD must be determined by a field survey commissioned by the owner or a representative.

☒ Segments of perennial or intermittent stream are piped in the area, as shown on the map. These segments do not have an associated Jordan Watershed Riparian Buffer, but do have an associated buffer if the RCD applies.

☒ Possible Jurisdictional Wetlands have been identified in the area. A formal review by a professional certified in Jurisdictional Wetland Delineation is recommended if impacts to wetlands are anticipated.

Allison Weakley

Town Staff Signature

2/9/2021
Date

914
PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

STREAM DETERMINATION RECORDS REVIEW

Property Information	
Parcel ID Number (PIN)	**Address / Location Description**
9799-48-0252	101 Erwin Road, Chapel Hill

After reviewing Town GIS information, USGS 1:24,000 Topographic maps, and County Soil Survey maps, I have determined:

☐ No unclassified streams or waterbodies, streams or waterbodies identified as requiring a new classification or determination, or unidentified flowlines (possible streams) are shown within 150 feet of the property in question on the Town's GIS, the USGS 1:24,000 Topographic map, or the County Soil Survey map for the area.

☐ A Resource Conservation District boundary was set on a recorded final plat for the property in question, and there are no streams or waterbodies shown on the USGS 1:24,000 Topographic map or County Soil Survey within 150 feet of the property.

☒ A stream determination has been completed for this property, a property uphill or upstream, or a nearby property as of February 4, 2016 or later, and that stream determination applies to this property. A copy of the documentation for the relevant site visit(s) is available upon request. Relevant PIN(s): 9799-48-1814 (site visit 9-15-2016)

A map showing water features, their Town flow classifications, presence of Jordan Watershed Riparian Buffers, and their approximate locations is attached. ***Note that Resource Conservation District (RCD) buffers may also apply but are not shown.*** **Origins or breakpoints that have been flagged in the field are marked on the map.**

Other conditions exist which may affect the location of the Resource Conservation District or Jordan Watershed Riparian Buffer:

☐ FEMA floodzone is mapped in the area. Precise location of the Base Flood Elevation and associated RCD must be determined by a field survey commissioned by the owner or a representative.

☒ Segments of perennial or intermittent stream are piped in the area, as shown on the map. These segments do not have an associated Jordan Watershed Riparian Buffer, but do have an associated buffer if the RCD applies.

☒ Possible Jurisdictional Wetlands have been identified in the area. A formal review by a professional certified in Jurisdictional Wetland Delineation is recommended if impacts to wetlands are anticipated.

Allison Weakley

Town Staff signature

2/9/2021
Date

Stream Determination Area Map

- Unclassified Stream
- Ephemeral Stream
- Perennial Stream
- Possible Jurisdictional Wetlands
- Non-perennial Waterbody
- Culverts
- 2-foot Contours
- 10-foot Contours
- Buildings
- Parcels
- OWASA Easements
- Approximate Jordan Buffer

Subject Property

Address: 101 Erwin Road, Chapel Hill, NC

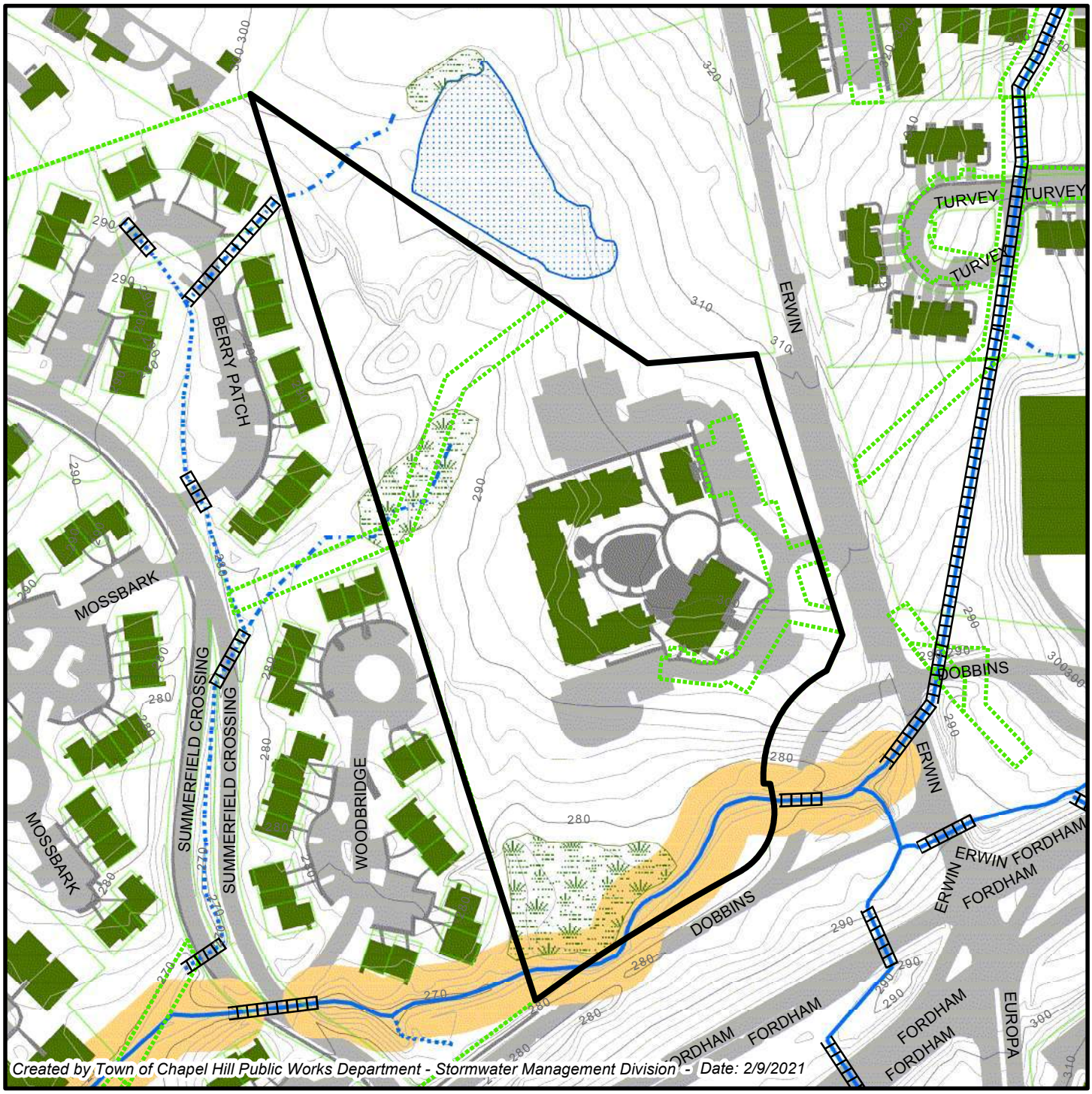
Parcel ID: 9799-48-0252

0 100 200 400 Feet

N

1 inch = 200 feet

Stream locations are approximate and must be verified by survey. Buffers are measured from top of bank. RCD buffers may apply. Please contact the Town of Chapel Hill Planning Department to verify.



Created by Town of Chapel Hill Public Works Department - Stormwater Management Division - Date: 2/9/2021

USGS 24K Topographic / County Soil Survey Maps

Subject Property

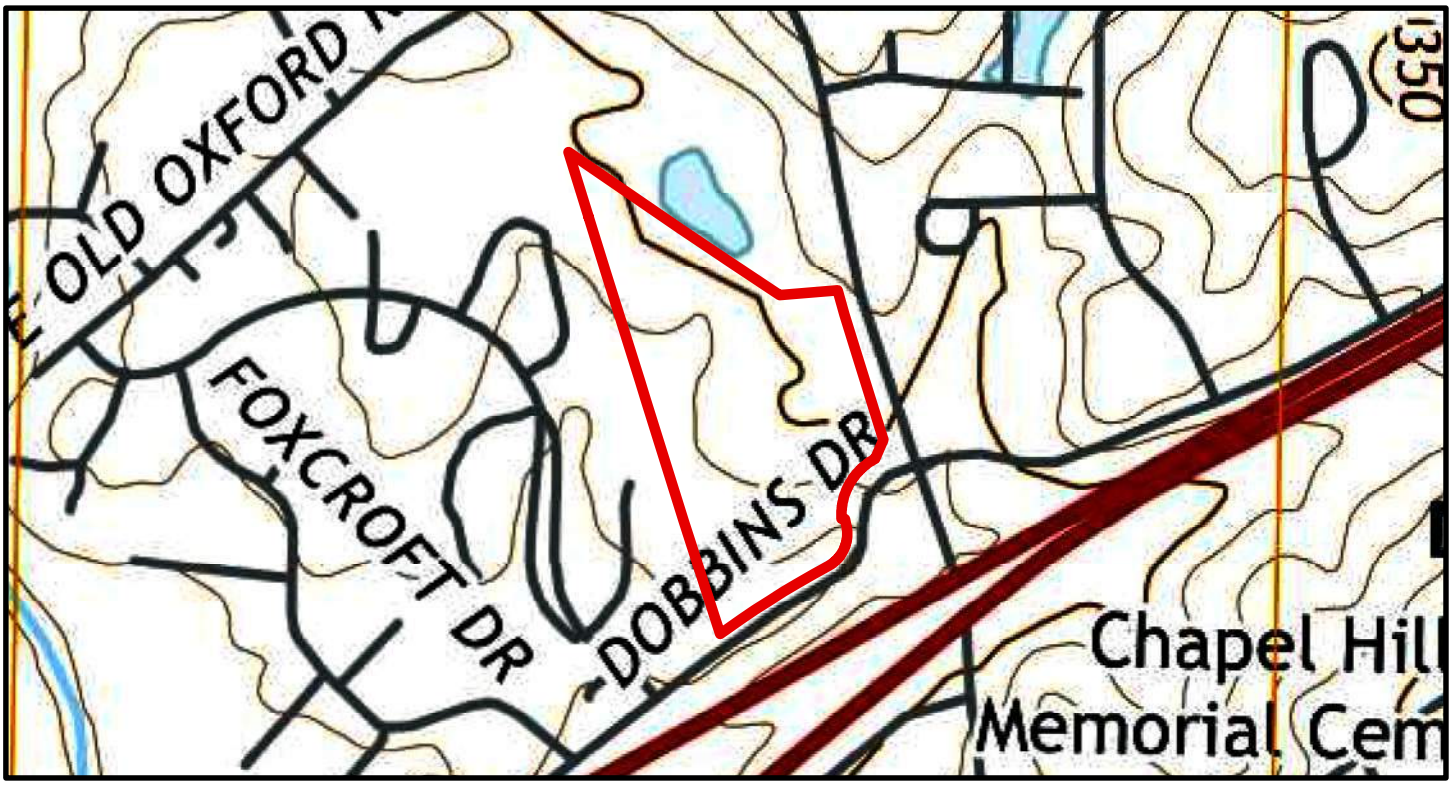
0 150 300 450 600 Feet

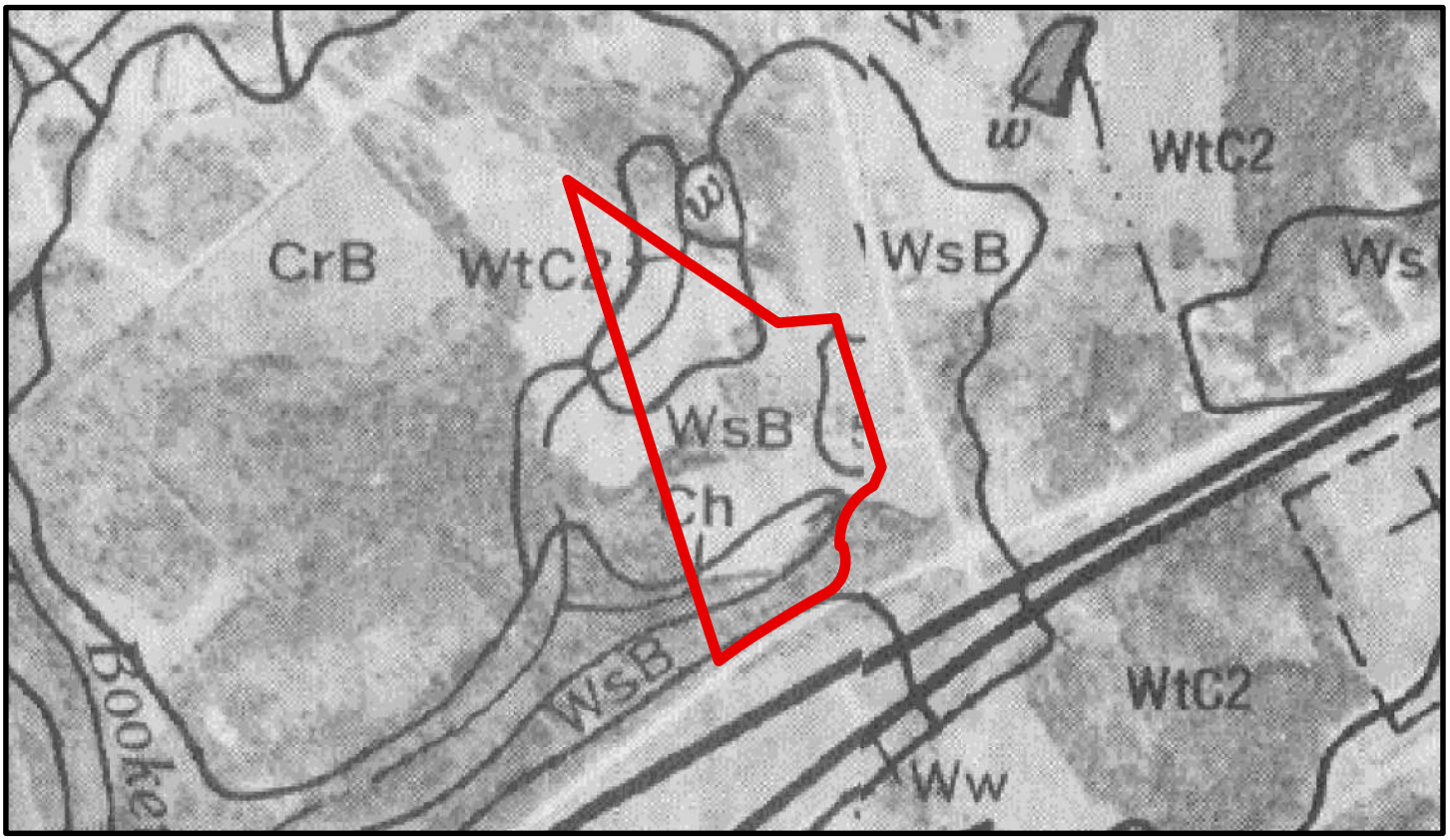
1 inch = 500 feet

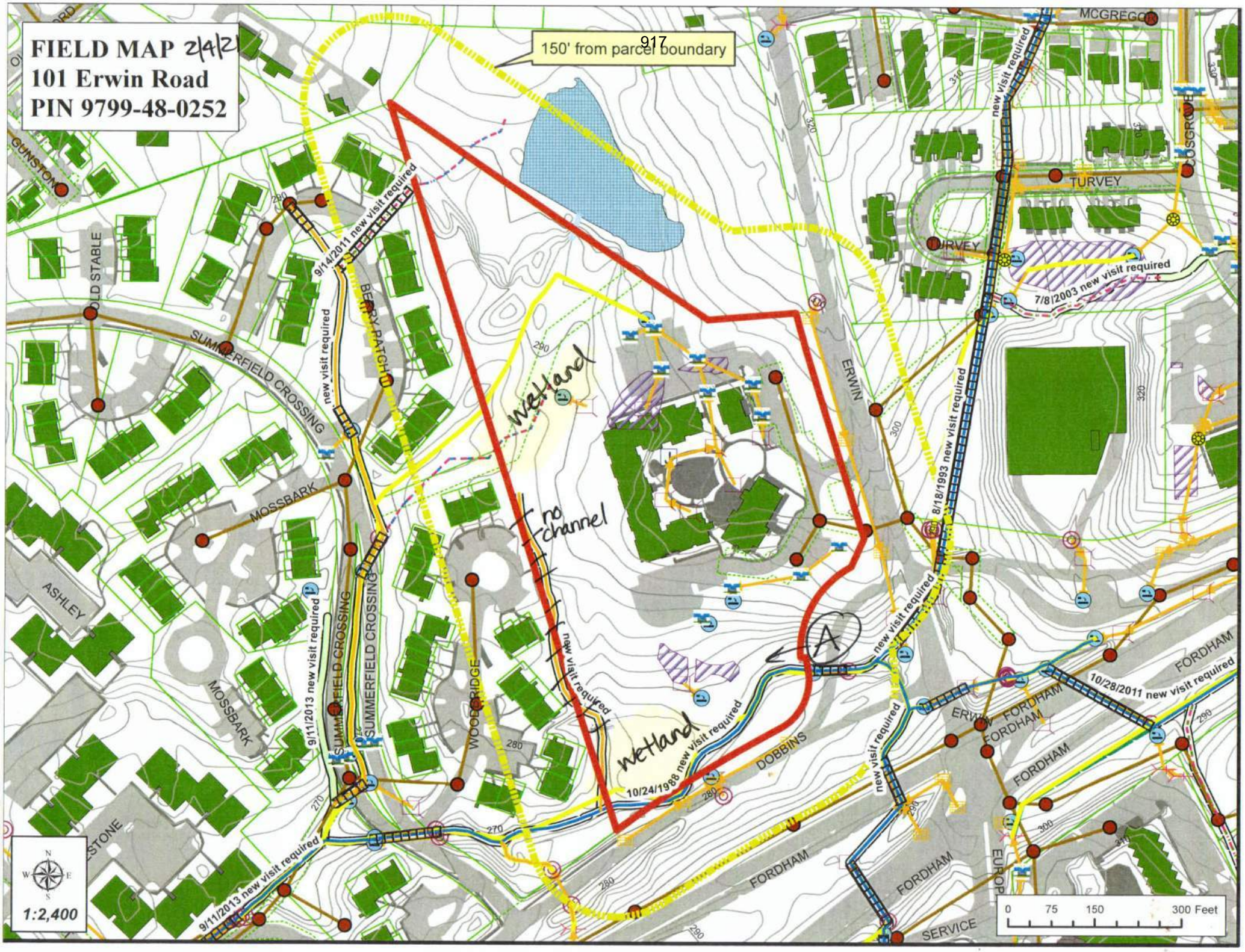
Address: 101 Erwin Road, Chapel Hill, NC

Parcel ID: 9799-48-0252

Created by Town of Chapel Hill Public Works Department - Stormwater Management Division- 1/19/2021






FIELD MAP 2/4/21
101 Erwin Road
PIN 9799-48-0252
150' from parcel boundary
GUNSTON
OLD STABLE
SUMMERFIELD CROSSING
BERRY PATCH
9/14/2011 new visit required
new visit required
MOSSBARK
ASHLEY
MOSSBARK
9/11/2013 new visit required
SUMMERFIELD CROSSING
SUMMERFIELD CROSSING
WOODBRIDGE
9/11/2013 new visit required
STONE
wetland
no channel
new visit required
wetland
10/24/1988 new visit required
DOBBINS
FORDHAM
ERWIN
new visit required
8/18/1993 new visit required
new visit required
new visit required
MCGREGOR
new visit required
TURVEY
TURVEY
7/8/2003 new visit required
COSGROVE
FORDHAM
10/28/2011 new visit required
ERWIN
FORDHAM
FORDHAM
FORDHAM
FORDHAM
FORDHAM
EUROPE
SERVICE
A
1:2,400
0 75 150 300 Feet

202102041202

Feature (A)

NC DWQ Stream Identification Form Version 4.11

Date: 2/4/21	Project/Site: 101 Erwin Road	Latitude: 35.9426
Evaluator: Weakley & Salat	County: Orange	Longitude: -79.0192
Total Points: *Stream is at least intermittent if ≥ 19 or perennial if ≥ 30** 36.5	**Stream Determination (circle one)** Ephemeral Intermittent Perennial	**Other** *e.g. Quad Name:*

A. Geomorphology (Subtotal = 19.5)	Absent	Weak	Moderate	Strong
1[a] Continuity of channel bed and bank	0	1	2	3
2. Sinuosity of channel along thalweg	0	1	2	3
3. In-channel structure: ex. riffle-pool, step-pool, ripple-pool sequence	0	1	2	3
4. Particle size of stream substrate lots of sand, gravel, silt	0	1	2	3
5. Active/relict floodplain	0	1	2	3
6. Depositional bars or benches	0	1	2	3
7. Recent alluvial deposits	0	1	2	3
8. Headcuts	0	1	2	3
9. Grade control	0	0.5	1	1.5
10. Natural valley	0	0.5	1	1.5
11. Second or greater order channel	No = 0		Yes = 3	

[a] artificial ditches are not rated; see discussions in manual

B. Hydrology (Subtotal = 9)				
12. Presence of Baseflow	0	1	2	3
13. Iron oxidizing bacteria	0	1	2	3
14. Leaf litter	1.5	1	0.5	0
15. Sediment on plants or debris	0	0.5	1	1.5
16. Organic debris lines or piles	0	0.5	1	1.5
17. Soil-based evidence of high water table?	No = 0		Yes = 3	

C. Biology (Subtotal = 8)				
18. Fibrous roots in streambed	3	2	1	0
19. Rooted upland plants in streambed	3	2	1	0
20. Macrobenthos (note diversity and abundance)	0	1	2	3
21. Aquatic Mollusks	0	1	2	3
22. Fish	0	0.5	1	1.5
23. Crayfish	0	0.5	1	1.5
24. Amphibians	0	0.5	1	1.5
25. Algae	0	0.5	1	1.5
26. Wetland plants in streambed	FACW = 0.75; OBL = 1.5 Other = 0 none			

*perennial streams may also be identified using other methods. See p. 35 of manual.

Notes: Hydropsychid (caddisfly), Calopterygidae (damselflies) (III) midge

Sketch: See field map

Channel incised, banks covered w/ Elaeagnus

BOOK/FILE # 94 PAGE # 84

2004 MAY 28 P 2:12

JOYCE H. PEARSON
REGISTER OF DEEDS
ORANGE CO. N.C.

TFB 5/18/04

Book 94 Page 84

CURVE	RADIUS	LENGTH	CHORD	BEARING
C1	2799.89'	178.38'	178.35'	S10°39'21"E
C2	150.00'	203.68'	188.39'	S38°32'16"W
C3	91.61'	119.59'	111.28'	N24°59'14"E
C4	2705.00'	340.24'	340.01'	S58°34'16"W
C5	151.53'	61.62'	61.20'	N50°41'38"W
C6	80.00'	126.77'	114.55'	S27°58'30"W
C7	180.00'	190.98'	179.83'	S29°53'14"W
C8	180.00'	235.27'	219.11'	S33°44'32"W

SURVEYOR'S CERTIFICATE

I, Jose L. Torres, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 5218, PAGE 273; THAT THE ERROR OF CLOSURES AS CALCULATED BY LATITUDES AND DEPARTURES IS 1:10,000±; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN REFERENCES AS NOTED; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL THIS 27th DAY OF February, 2004

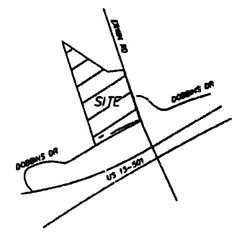
SURVEYOR

L-3771
REGISTRATION NUMBER

NORTH CAROLINA JOSE L. TORRES

I, JOSE L. TORRES, P.L.S. L-3771, FURTHER CERTIFY TO ONE OR MORE OF THE FOLLOWING AS INDICATED BY AN "X":

__ A. THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
__ B. THIS SURVEY IS LOCATED IN SUCH PORTION OF A COUNTY OR MUNICIPALITY THAT IS UNREGULATED AS TO AN ORDINANCE THAT REGULATES PARCELS OF LAND.
__ C. ANY ONE OF THE FOLLOWING:
1. __ THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.
2. __ THAT THE SURVEY IS OF AN EXISTING BUILDING OR OTHER STRUCTURE, OR NATURAL FEATURE, SUCH AS A WATERCOURSE; OR
3. __ THAT THE SURVEY IS A CONTROL SURVEY.
STRUCTURE, OR NATURAL FEATURE, SUCH AS A WATERCOURSE; OR
X D. THIS SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.
__ E. THE INFORMATION AVAILABLE TO THE SURVEYOR IS SUCH THAT THE SURVEYOR IS UNABLE TO MAKE A DETERMINATION TO THE BEST OF HIS OR HER PROFESSIONAL ABILITY AS TO PROVISIONS CONTAINED IN (A) THROUGH (D) ABOVE.



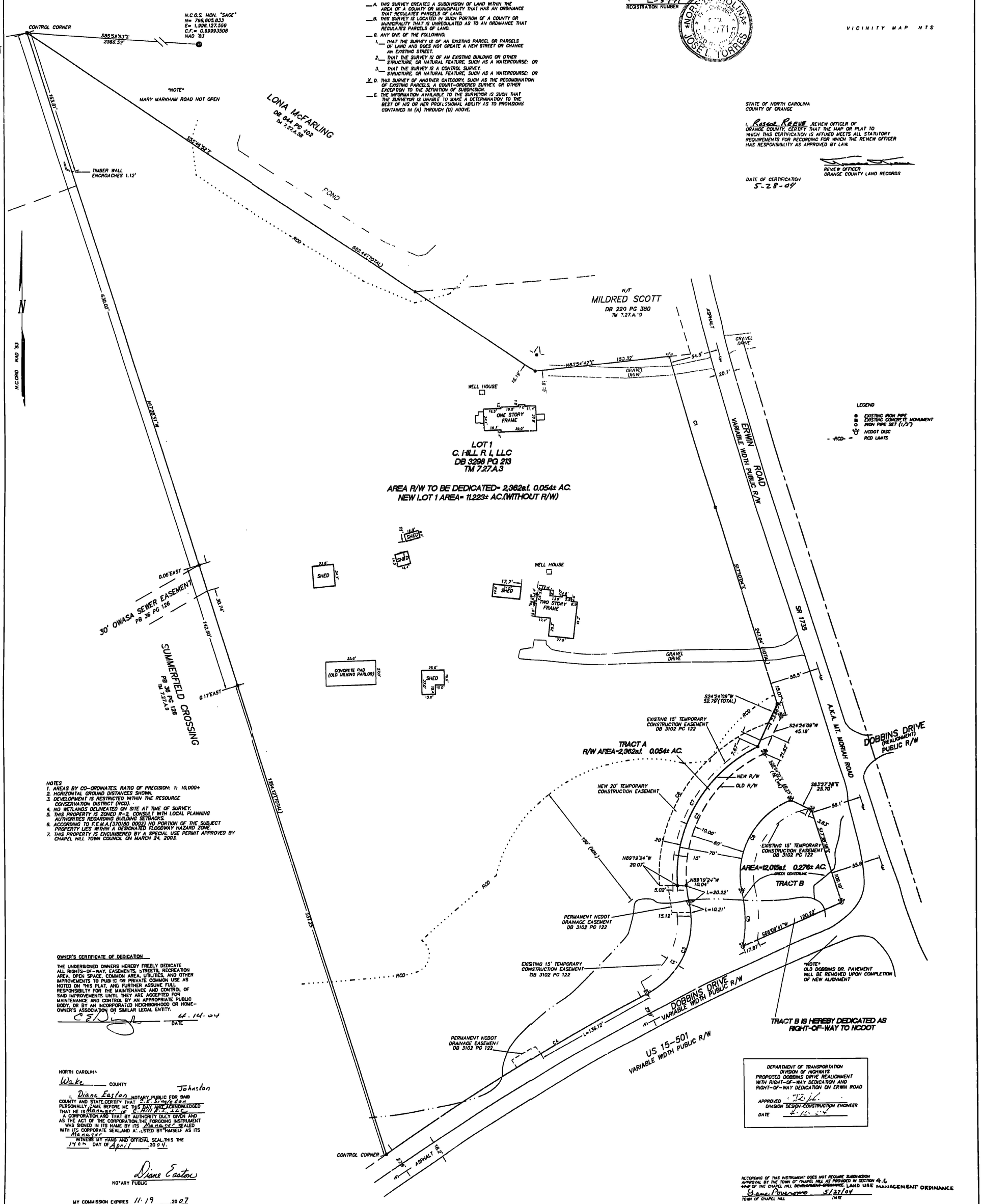
VICINITY MAP NTS

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I, Rasco Reeve, REVIEW OFFICER OF ORANGE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING FOR WHICH THE REVIEW OFFICER HAS RESPONSIBILITY AS APPROVED BY LAW.

REVIEW OFFICER
ORANGE COUNTY LAND RECORDS

DATE OF CERTIFICATION
5-28-04



LEGEND
- EXISTING IRON PIPE
- EXISTING CONCRETE MONUMENT
- IRON PIPE SET (1/2")
- NCDOT DISC
- RCD LIMITS

NOTES
1. AREAS BY CO-ORDINATES. RATIO OF PRECISION: 1: 10,000+
2. HORIZONTAL GROUND DISTANCES SHOWN.
3. DEVELOPMENT IS RESTRICTED WITHIN THE RESOURCE CONSERVATION DISTRICT (RCD).
4. NO WETLANDS DELINEATED ON SITE AT TIME OF SURVEY.
5. THIS PROPERTY IS ZONED R-2. CONSULT WITH LOCAL PLANNING AUTHORITIES REGARDING BUILDING SETBACKS.
6. ACCORDING TO F.E.M.A.(370180 0002) NO PORTION OF THE SUBJECT PROPERTY LIES WITHIN A DESIGNATED FLOODWAY HAZARD ZONE.
7. THIS PROPERTY IS ENCUMBERED BY A SPECIAL USE PERMIT APPROVED BY CHAPEL HILL TOWN COUNCIL ON MARCH 24, 2003.

OWNER'S CERTIFICATE OF DEDICATION

THE UNDERSIGNED OWNERS HEREBY FREELY DEDICATE ALL RIGHTS-OF-WAY, EASEMENTS, STREETS, RECREATION AREA, OPEN SPACE, COMMON AREA, UTILITIES, AND OTHER IMPROVEMENTS TO PUBLIC OR PRIVATE COMMON USE AS NOTED ON THIS PLAT, AND FURTHER ASSUME FULL RESPONSIBILITY FOR THE MAINTENANCE AND CONTROL OF SAID IMPROVEMENTS, UNTIL THEY ARE ACCEPTED FOR MAINTENANCE AND CONTROL BY AN APPROPRIATE PUBLIC BODY, OR BY AN INCORPORATED NEIGHBORHOOD OR HOME-OWNER'S ASSOCIATION OR SIMILAR LEGAL ENTITY.

4.14.04
DATE

NORTH CAROLINA
Wake COUNTY

I, Diane Easton NOTARY PUBLIC FOR SAID COUNTY AND STATE, CERTIFY THAT C.E. Jones Esq. PERSONALLY CAME BEFORE ME THIS DAY AND ACKNOWLEDGED THAT HE IS Manager OF C. Hill R.I., LLC A CORPORATION, AND THAT BY AUTHORITY DULY GIVEN AND AS THE ACT OF THE CORPORATION, THE FORGOING INSTRUMENT WAS SIGNED IN ITS NAME BY ITS Manager SEALED WITH ITS CORPORATE SEAL, AND ATTESTED BY HIMSELF AS ITS Manager.

WITNESS MY HAND AND OFFICIAL SEAL, THIS THE 14th DAY OF April, 2004.

Diane Easton
NOTARY PUBLIC

MY COMMISSION EXPIRES 11-19, 2007

DIANE EASTON NOTARY PUBLIC JOHNSTON COUNTY, N.C.

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PROPOSED DOBBINS DRIVE REALIGNMENT WITH RIGHT-OF-WAY DEDICATION AND RIGHT-OF-WAY DEDICATION ON ERWIN ROAD

APPROVED
DIVISION DESIGN CONSTRUCTION ENGINEER
DATE 4-16-04

RECORDING OF THIS INSTRUMENT DOES NOT REQUIRE SUBDIVISION APPROVAL BY THE TOWN OF CHAPEL HILL AS PROVIDED IN SECTION 4.6 ~~AND~~ OF THE CHAPEL HILL ~~DEVELOPMENT ORDINANCE~~ LAND USE MANAGEMENT ORDINANCE

Gene Poveromo 5/27/04
TOWN OF CHAPEL HILL DATE

9799-48-0252

ADDITIONAL RIGHT-OF-WAY DEDICATION

PROPERTY OF

C. HILL R. I., LLC

2200 SUMMIT PARK LANE, SUITE 2000, RALEIGH, NC 27612

CHAPEL HILL TOWNSHIP,
ORANGE COUNTY, N.C.

TM 7.27.A.3

SCALE: 1"= 50' FEBRUARY 20, 2004 REV 4/14/04

50 25 0 50 100 150
SCALE IN FEET

RILEY SURVEYING, P.A.
636 GARY STREET
DURHAM, N.C. 27703
919-667-0742 FAX 919-667-9284

B.C 94 pg 84

PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
920
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

REQUEST FOR STREAM DETERMINATION

Stream determinations provide information used to determine whether the Town's Resource Conservation District (RCD) or Jordan Watershed Riparian Buffer Protection regulations apply to a property. Town staff will typically conduct a field visit to classify streams on the property(ies) indicated below within two weeks of a request, depending on weather conditions, staff availability, and scope of the request. Please note that stream determinations cannot be conducted within 48 hours of a rain event. There is no fee for stream determinations conducted by Town staff.

A stream determination report indicates the results of a stream classification. Stream classifications expire after five years. If a stream determination has been completed on or near the property(ies) listed below within the last five years, a site visit may not be required unless local hydrology has changed significantly or the stream classification has expired. If a site visit is not required, the stream determination will be based on a records review.

Requests may be emailed (aweakley@townofchapelhill.org), faxed, dropped off at Town Hall or the Stormwater Office, or mailed to the above address in care of the "Stormwater Analyst."

Requestor's Name: Scott Radway, Radway Design

Mailing Address: 2627 Meacham Road

City, State, ZIP: Chapel Hill, NC 27516

Phone / FAX / Email: 919.880.5579 scott@radwaydesign.com

Check method(s) for report to be sent: ☐ US Mail ☒ Email ☐ FAX ☐ Call for pickup

Signature of property owner or designated legal agent granting permission to Town Staff to enter the property(ies) indicated below for purposes of a Stream Determination:

(Signature) January 4, 2021 (Date)

Owner Name(s): R. Dayle Parrish (Please print)

Company Name (if applicable): _____

Property Information

Fill in both columns, *or* fill in Parcel ID Number (PIN) and attach a site map indicating location.

Parcel ID Number (PIN)	Address / Location Description
9799480252	101 Erwin Road

Where the **total area** of the property(ies) to visit is **over 3 acres,** please attach an as-built drawing or a topographic map with current landmarks.

PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

Stream Determination Request
AUTHORIZED AGENT FOR LEGAL REPRESENTATION FORM

PROPERTY LEGAL DESCRIPTION:

PARCEL ID (PIN) 9799480252

STREET ADDRESS: 101 Erwin Road, Chapel Hill, NC

Please print:
Property Owner: R. Doyle Parrish

Property Owner: _____

The undersigned, owner(s) of the above described property, do hereby authorize

Scott Radway, of Radway Design
(Contractor/Agent) (Name of consulting firm if applicable)

to request a stream determination on this property and to act on my/our behalf and take all actions, I/we could have taken if present, necessary for the processing, issuance and acceptance of the stream determination for this property.

Property Owner's Address (if different than property above):
Summit Hospitality Group, 3141 John Humphries Wynd, Ste. 200, Raleigh, NC 27612

Owner Telephone: 919.576-2850 Email: ceick@shgltd.com

We hereby certify the above information submitted is true and accurate to the best of our knowledge.

CG 1.14.21

R. D. [signature] 1.14.21
Owner Authorized Signature Date

_____ _____
Owner Authorized Signature Date

_____ _____
Contractor/Agent Authorized Signature Date

Please return form by email (aweakley@townofchapelhill.org), fax, or mail to the above address in care of the "Stormwater Analyst." The form may also be dropped off at the Stormwater Management office at 208 N. Columbia Street, Chapel Hill, NC. For questions, please call (919) 969-RAIN.

Bob Zarzecki

From: Norton, April R CIV USARMY CESAW (USA) <April.R.Norton@usace.army.mil>
Sent: Wednesday, May 5, 2021 1:31 PM
To: Bob Zarzecki
Subject: 101 Erwin Road in Orange County (SAW-2016-01347) Delineation Concurrence
Attachments: Wetland Sketch Map (SAW-2016-01347).pdf

Hi Bob,

Reference is made to Corps Action ID: SAW-2016-01347. Please reference this number on any correspondence regarding this action.

On April 7, 2021, we received information from you requesting the Wilmington District, Regulatory Division review and concur with the boundaries of an aquatic resource delineation.

We have reviewed the information provided by you concerning the aquatic resources, and by copy of this e-mail, are confirming that the aquatic resources delineation has been verified by the Corps to be a sufficiently accurate and reliable representation of the location and extent of aquatic resources within the identified review area. The location and extent of these aquatic resources are shown on the attached delineation map, entitled "Wetland Sketch Map" and dated March 31, 2021.

Regulatory Guidance Letter (RGL) 16-01 https://usace.contentdm.oclc.org/utils/getfile/collection/p16021coll9/id/1256 provides guidance for Jurisdictional Determinations (JD) and states, "The Corps generally does not issue a JD of any type where no JD has been requested." At this time we are only verifying the delineation. This delineation may be relied upon for use in the permit evaluation process, including determining compensatory mitigation. This verification does not address nor include any consideration for geographic jurisdiction on aquatic resources and shall not be interpreted as such.

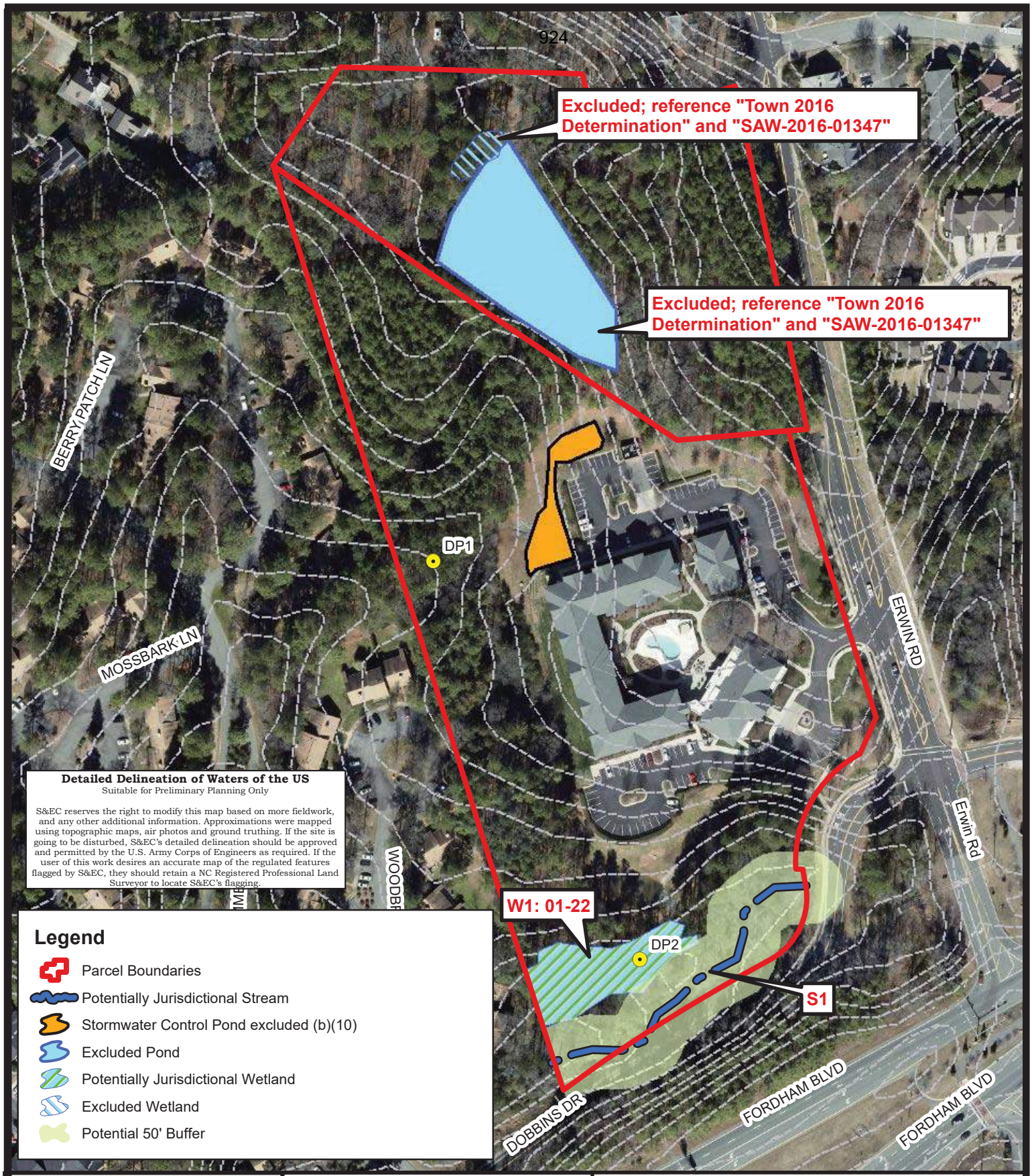
This delineation verification is not an Approved Jurisdictional Determination (AJD) and is not an appealable action under the Regulatory Program Administrative Appeal Process (33 CFR Part 331). However, you may request an AJD, which is an appealable action.

If you wish to receive a Preliminary Jurisdictional Determination (PJD), or an Approved Jurisdictional Determination (AJD) please respond accordingly, otherwise nothing further is required and we will not provide any additional documentation.

**Due to workload volume, it may take 90 - 120 days or more for the issuance of a standalone JD; however, you may use the delineation for planning and permitting purposes.

Thank you,
April Norton

April R. Norton
Regulatory Division
US Army Corps of Engineers
CE-SAW-RG-R
3331 Heritage Trade Drive, Suite 105
Wake Forest, North Carolina 27587



Project Number:	12761.W4
Project Manager:	BZ
Drawn by:	JL
Scale:	1" = 175'
Date:	3/31/2021

Map Title:

Wetland Sketch Map

Erwin Road
Orange County, NC

Source: NC OneMap
Orange County GIS

0 175 350
Feet

N

S&EC

Soil & Environmental Consultants, PA

8412 Falls of Neuse Road, Suite 104, Raleigh, NC 27615 • Phone: (919) 846-5900 • Fax: (919) 846-9467
sandec.com

PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
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www.townofchapelhill.org

9/19/2016

Mr. Ryan Jackson
David Weekley Homes
15401 Weston Parkway, Suite 175
Cary NC, 27513
rjackson@dwhomes.com

RE: Stream Determination for Parcel #9799-48-1814

Dear Mr. Jackson:

As requested, the Town Public Works Department has performed a stream determination on the property identified on the attached forms. This determination indicates whether different types of streams (perennial, intermittent, and/or ephemeral) or perennial waterbodies are present on the property in question or on nearby properties. These streams and their classifications are shown on the accompanying map. Stream segments regulated by the Jordan Lake Stream Buffer ordinance are highlighted. **Locations of all features on the map are approximate and must be field surveyed for precise location.**

This stream determination information is used to determine the location and extent of the Resource Conservation District and the Jordan Lake Watershed Riparian Buffer. Specific land use regulations and restrictions apply within the boundaries of these protected areas. If you are considering any kind of work on your property, including clearing vegetation, paving, grading, or building, please consult with the Town Planning Department to determine the possible extent of the Resource Conservation District and Jordan Lake Watershed Riparian Buffer on your property and corresponding regulations.

This classification will remain in effect for five years from the date of the site visit before a request for reclassification will be considered, unless the stream channel characteristics are significantly altered as a result of watershed changes.

In accordance with the Town's procedures, you may appeal this administrative decision to the Town Manager. If you wish to do so, you must file your written appeal accompanied by any materials you believe support your appeal, within **30** days of receipt of this letter.

If you have questions regarding stream determinations, please contact me at (919) 969-7202. If you have questions regarding the Town's Resource Conservation Districts or the Jordan Watershed Riparian Buffer regulations, please contact the Planning Department at (919) 968-2728, or view information online at http://www.townofchapelhill.org/town-hall/departments-services/public-works/stormwater-management/jordan-lake-rules.

Regards,

Allison Weakley

Allison Schwarz Weakley
Stormwater Analyst

PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
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Chapel Hill, NC 27514-5705
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STREAM DETERMINATION SITE VISIT RESULTS

Property Information	
Parcel ID Number (PIN)	Address / Location Description
9799-48-1814	Erwin Rd near Residence Inn

These are the results of a site visit to the properties listed above for a stream determination conducted on 9/15/2016 by Town Staff:

☐ No perennial, intermittent, or ephemeral streams or perennial waterbodies were identified on or near the property(ies) in question.

☒ Perennial, intermittent, or ephemeral streams, or perennial waterbodies, were identified on or near the property(ies) in question and shown on the attached map(s).

A map showing water features, their Town flow classifications, presence of Jordan Riparian Buffers, and their approximate locations is attached. Origins or breakpoints that have been flagged in the field are marked on the map. Stream classification forms and additional site visit notes and maps are also attached.

Other conditions exist which may affect the location of the Resource Conservation District or Jordan Stream Buffer:

☐ FEMA floodzone is mapped in the area. Precise location of the Base Flood Elevation and associated Resource Conservation District must determined by a field survey commissioned by the owner or a representative.

☐ Segments of perennial or intermittent stream are piped in the area, as shown on the map. These segments do not have an associated Jordan Stream Buffer.

☒ Possible Jurisdictional Wetlands have been identified in the area. A formal review by a professional certified in Jurisdictional Wetland Delineation is recommended.

_____ 9/19/2016
Town Staff signature date

Stream Determination Area Map

- Unclassified Stream
- Ephemeral Stream
- Intermittent Stream
- Perennial Stream
- Culverts
- 2-foot Contours
- 10-foot Contours
- Buildings
- Parcels
- Site visited
- Non-regulated Waterbody
- Non-perennial Waterbody
- Wide Perennial Stream
- Perennial Waterbody
- Approximate Jordan Buffer
- Ephemeral Breakpoint
- Intermittent Breakpoint
- Perennial Breakpoint

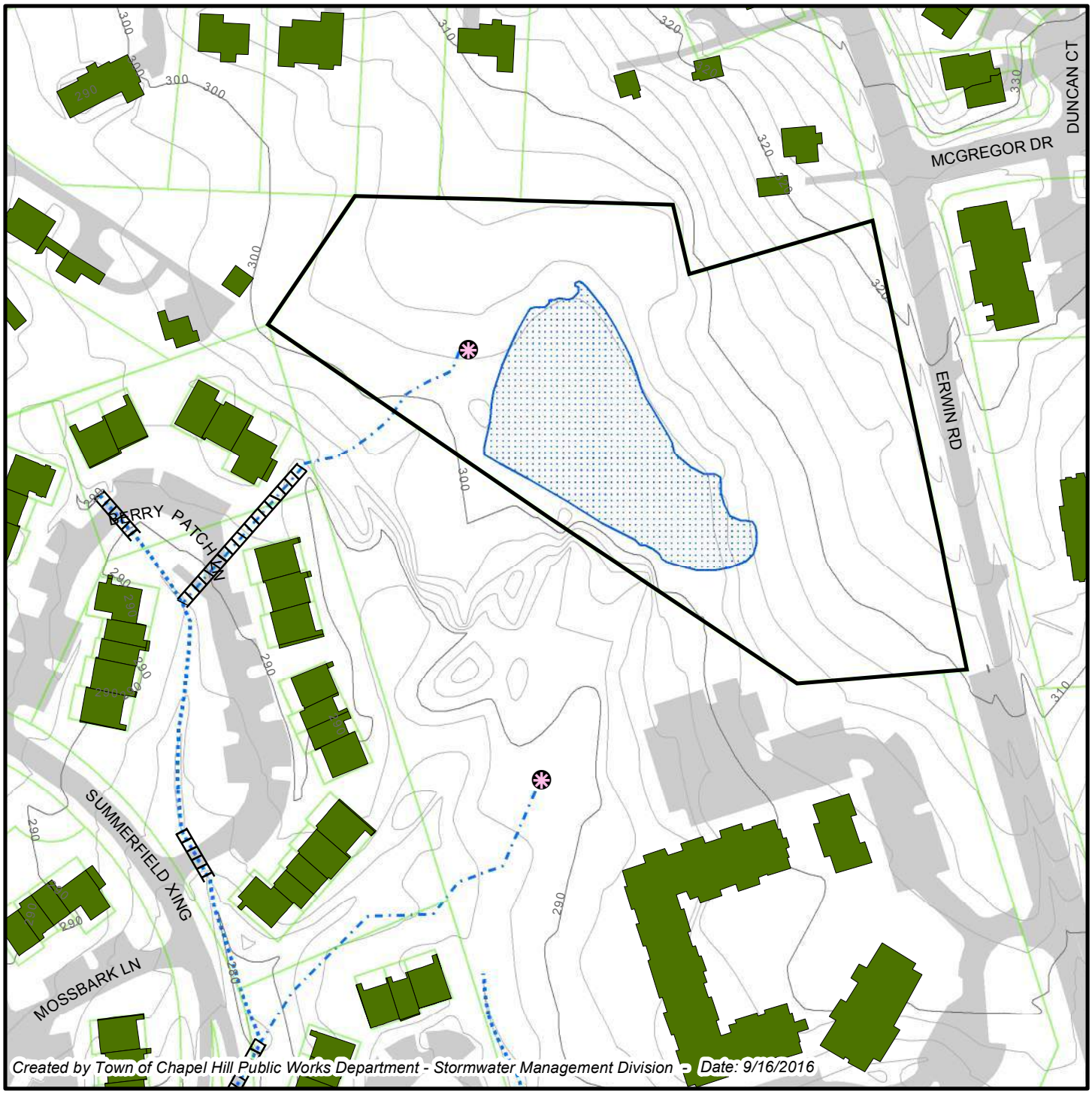
Address: Erwin Rd near Residence Inn

Parcel ID: 9799-48-1814

0 75 150 300 Feet

1 inch = 150 feet

Stream locations are approximate and must be verified by survey.



USGS 24K Topographic / County Soil Survey Maps

Site Parcel Boundary

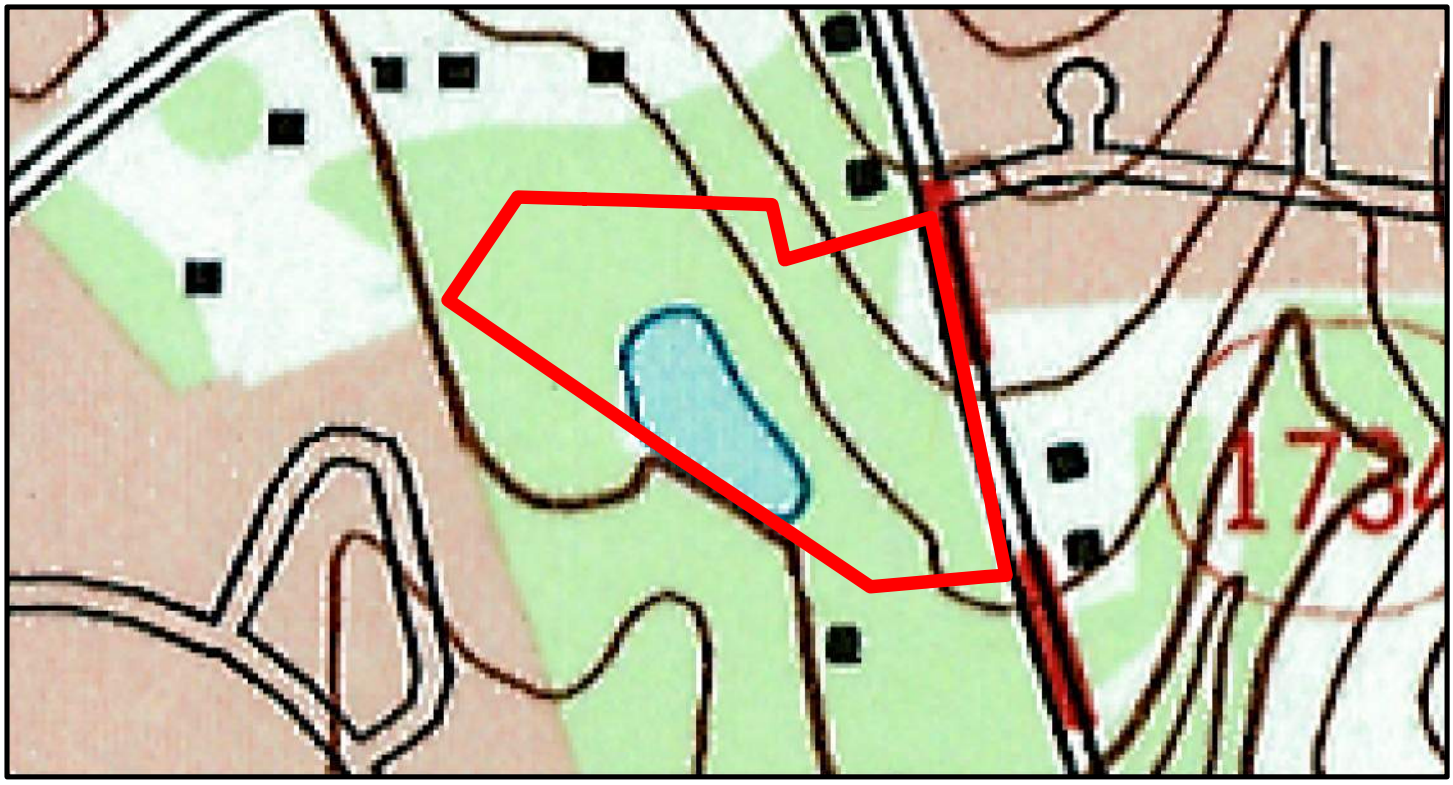
0 75 150 225 300 Feet

1 inch = 250 feet

Address: Erwin Rd near Residence Inn

Parcel ID: 9799-48-1814

Created by Town of Chapel Hill Public Works Department - Stormwater Management Division- 9/16/2016



20160915020 7

(STREAM AT WESTERN MOST CORNER OF FARM POND)

NC DWQ Stream Identification Form Version 4.11

Date: 9/16/2016	Project Site 9799-48-1814	Latitude:
Evaluator: AW + DM	County:	Longitude:
Total Points: Stream is at least intermittent if ≥ 19 or perennial if ≥ 30* 13.25	Stream Determination (circle one) Ephemeral Intermittent Perennial	Other e.g. Quad Name:

A. Geomorphology (Subtotal = 4.5)	Absent	Weak	Moderate	Strong
1[a] Continuity of channel bed and bank	0	1	2	3
2. Sinuosity of channel along thalweg	0	1	2	3
3. In-channel structure: ex. riffle-pool, step-pool, riffle-pool sequence	0	1	2	3
4. Particle size of stream substrate	0	1	2	3
5. Active/relict floodplain	0	1	2	3
6. Depositional bars or benches	0	1	2	3
7. Recent alluvial deposits	0	1	2	3
8. Headcuts	0	1	2	3
9. Grade control	0	0.5	1	1.5
10. Natural valley	0	0.5	1	1.5
11. Second or greater order channel	No = 0		Yes = 3	

[a] artificial ditches are not rated; see discussions in manual

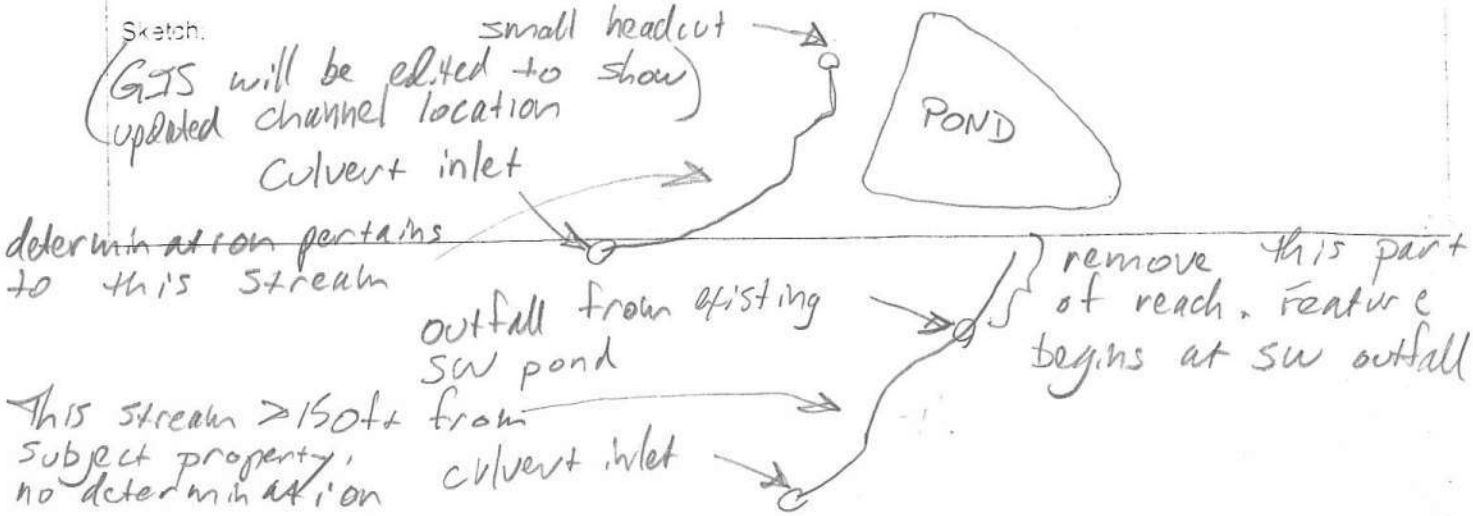
B. Hydrology (Subtotal = 2)				
12. Presence of Baseflow	0	1	2	3
13. Iron oxidizing bacteria	0	1	2	3
14. Leaf litter	1.5	1	0.5	0
15. Sediment on plants or debris	0	0.5	1	1.5
16. Organic debris lines or piles	0	0.5	1	1.5
17. Soil-based evidence of high water table?	No = 0		Yes = 3	

C. Biology (Subtotal = 6.75)				
18. Fibrous roots in streambed	3	2	1	0
19. Rooted upland plants in streambed	3	2	1	0
20. Macrobenthos (note diversity and abundance)	0	1	2	3
21. Aquatic Mollusks	0	1	2	3
22. Fish	0	0.5	1	1.5
23. Crayfish	0	0.5	1	1.5
24. Amphibians	0	0.5	1	1.5
25. Algae	0	0.5	1	1.5
26. Wetland plants in streambed	FACW = 0.75 OBL = 1.5 Other = 0			

*perennial streams may also be identified using other methods. See p. 35 of manual. Green Ash

Notes:

Sketch:



PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

REQUEST FOR STREAM DETERMINATION

Stream determinations provide information used to determine whether the Town's Resource Conservation District (RCD) or Jordan Watershed Riparian Buffer Protection regulations apply to a property. Town staff will typically conduct a field visit to classify streams on the property(ies) indicated below within two weeks of a request, depending on weather conditions, staff availability, and scope of the request. Please note that stream determinations cannot be conducted within 48 hours of a rain event. There is no fee for stream determinations conducted by Town staff.

A stream determination report indicates the results of a stream classification. Stream classifications expire after five years. If a stream determination has been completed on or near the property(ies) listed below within the last five years, a site visit may not be required unless local hydrology has changed significantly or the stream classification has expired. If a site visit is not required, the stream determination will be based on a records review.

Requests may be emailed (dmilkereit@townofchapelhill.org), faxed, dropped off at Town Hall or the Stormwater Office, or mailed to the above address in care of the "Stormwater Specialist."

Requestor's Name: Ryan Jackson, David Weekley Homes

Mailing Address: 15401 Weston Parkway, Suite 175

City, State, ZIP: Cary NC 27513

Phone / FAX / Email: 919-659-1502 / rjackson@dwhomes.com

Check method(s) for report to be sent: ☐ US Mail ☒ Email ☐ FAX ☐ Call for pickup

Signature of property owner or designated legal agent granting permission to Town Staff to enter the property(ies) indicated below for purposes of a Stream Determination:

(Signature) September 13, 2016 (Date)

Owner Name(s): Ryan Jackson for David Weekley Homes, Purchase Contract Owner
(Please print)

Property Information

Fill in both columns, *or* fill in Parcel ID Number (PIN) and attach a site map indicating location.

Parcel ID Number (PIN)	Address / Location Description
9799481814	West side of Erwin Road, Immediately north of Residence Inn Hotel

Where the **total area** of the property(ies) to visit is **over 3 acres,** please attach an as-built drawing or a topographic map with current landmarks.

PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

September 14, 2011

Jim Holland
608 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514

Dear Mr. Holland,

As requested, the Town Public Works Department has performed a stream determination on the property identified on the attached forms. This determination indicates whether different types of streams (perennial, intermittent, and/or ephemeral) or perennial waterbodies are present on the property in question or nearby properties. These streams and their classifications are shown on the accompanying map. Stream segments regulated by the Jordan Lake Stream Buffer ordinance are highlighted. **Locations of all features on the map are approximate and must be field surveyed for precise location.**

This stream determination information is used to determine the location and extent of the Resource Conservation District and Jordan Lake Stream Buffer. Specific land use regulations and restrictions apply within the boundaries of these protected areas. If you are considering any kind of work on your property, including clearing vegetation, paving, grading, or building, please consult with the Town Planning Department to determine the possible extent of the Resource Conservation District and Jordan Lake Stream Buffer on your property and corresponding regulations.

This classification will remain in effect for five years from the date of the site visit before a request for reclassification will be considered, unless the stream channel characteristics are significantly altered as a result of watershed changes.

In accordance with the Town's procedures, you may appeal this administrative decision to the Town Manager. If you wish to do so, you must file your written appeal accompanied by any materials you believe support your appeal, within **30** days of receipt of this letter.

If you have questions regarding stream determinations, please contact me at (919) 969-7202. If you have questions regarding the Town's Resource Conservation Districts or the Jordan Riparian Buffer regulations, please contact the Planning Department at (919) 968-2728, or view information online at http://www.townofchapelhill.org/index.aspx?page=1615.

Regards,

Dave Almond
Water Quality Specialist

PUBLIC WORKS DEPARTMENT
STORMWATER MANAGEMENT DIVISION
405 Martin Luther King, Jr. Blvd.
Chapel Hill, NC 27514-5705
Telephone (919) 969-7246
Fax (919) 969-7276
www.townofchapelhill.org

STREAM DETERMINATION SITE VISIT RESULTS

Property Information	
Parcel ID Number (PIN)	Address / Location Description
9799-38-8976	Erwin Road
9799-48-1512	Erwin Road

These are the results of a site visit to the properties listed above for a stream determination conducted on 9/14/2011 by Town Staff:

☐ No perennial, intermittent, or ephemeral streams or perennial waterbodies were identified on or near the property(ies) in question.

☒ Perennial, intermittent, or ephemeral streams, or perennial waterbodies, were identified on or near the property(ies) in question and shown on the attached map.

A map showing water features, their Town flow classifications, presence of Jordan Riparian Buffers, and their approximate locations is attached. Origins or breakpoints that have been flagged in the field are marked on the map. Stream classification forms and additional site visit notes and maps are also attached.

Other conditions exist which may affect the location of the Resource Conservation District or Jordan Stream Buffer:

☐ FEMA floodzone is mapped in the area. Precise location of the Base Flood Elevation and associated Resource Conservation District must determined by a field survey commissioned by the owner or a representative.

☐ Segments of perennial or intermittent stream are piped in the area, as shown on the map. These segments do not have an associated Jordan Stream Buffer.

☒ Possible Jurisdictional Wetlands have been identified in the area. A formal review by a professional certified in Jurisdictional Wetland Delineation is recommended.

Dave Edmond
Town Staff signature

9/14/2011
date

Stream Determination Area Map

- Unclassified Stream
- Ephemeral Stream
- Intermittent Stream
- Perennial Stream
- Culverts
- 2-foot Contours
- 10-foot Contours
- Buildings
- Parcels
- Site visited
- Non-regulated Waterbody
- Non-perennial Waterbody
- Wide Perennial Stream
- Perennial Waterbody
- Approximate Jordan Buffer
- Ephemeral Breakpoint
- Intermittent Breakpoint
- Perennial Breakpoint

Address: Erwin Road

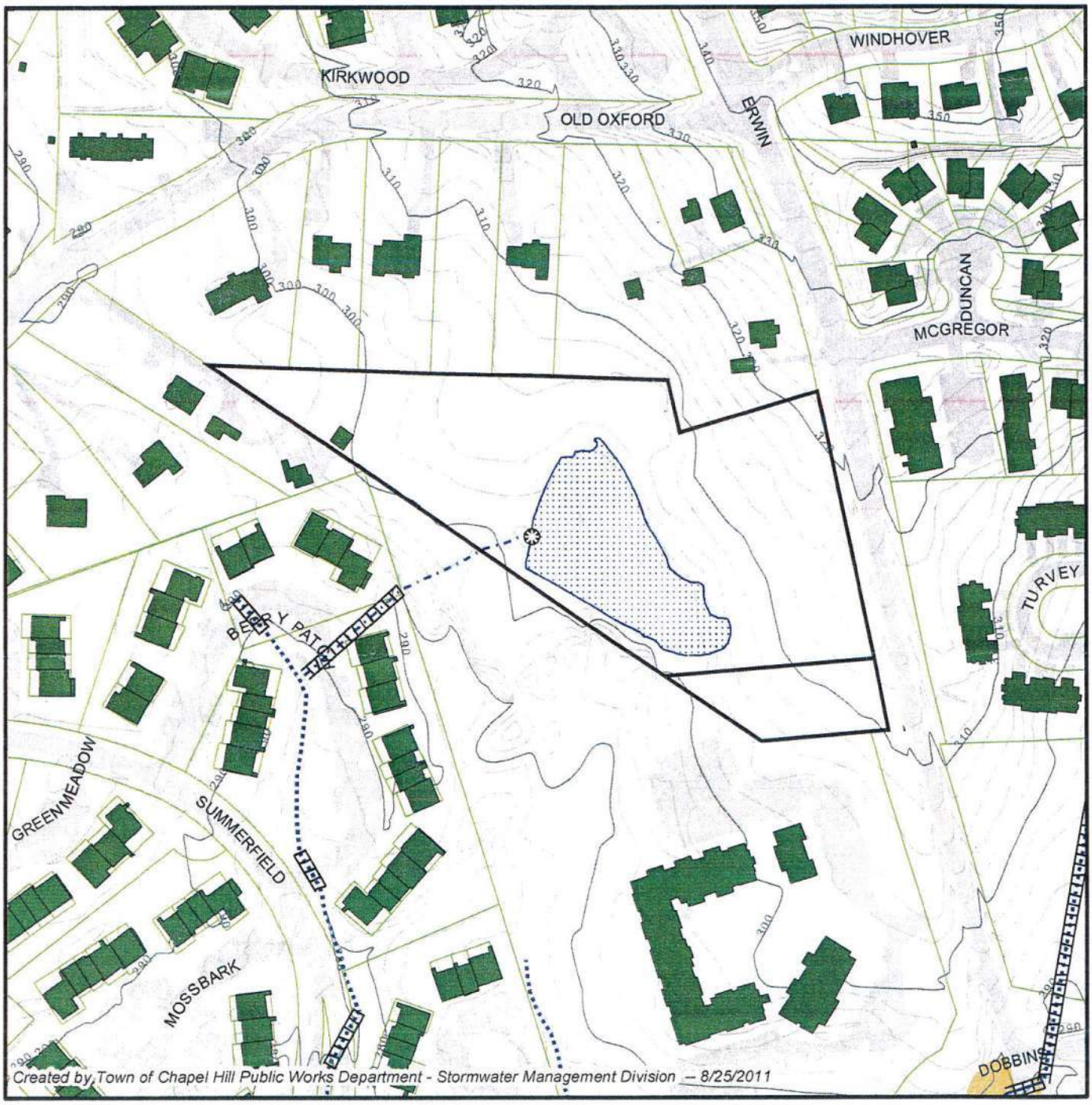
Parcel ID: 9799-38-8976, 9799-48-1512

TMBL: 7.27.A.5B, 7.27.A.10

0 50 100 200 Feet

1 inch = 200 feet

Stream locations are approximate and must be verified by survey.



USGS 24K Topographic / County Soil Survey Maps

Site Parcel Boundary

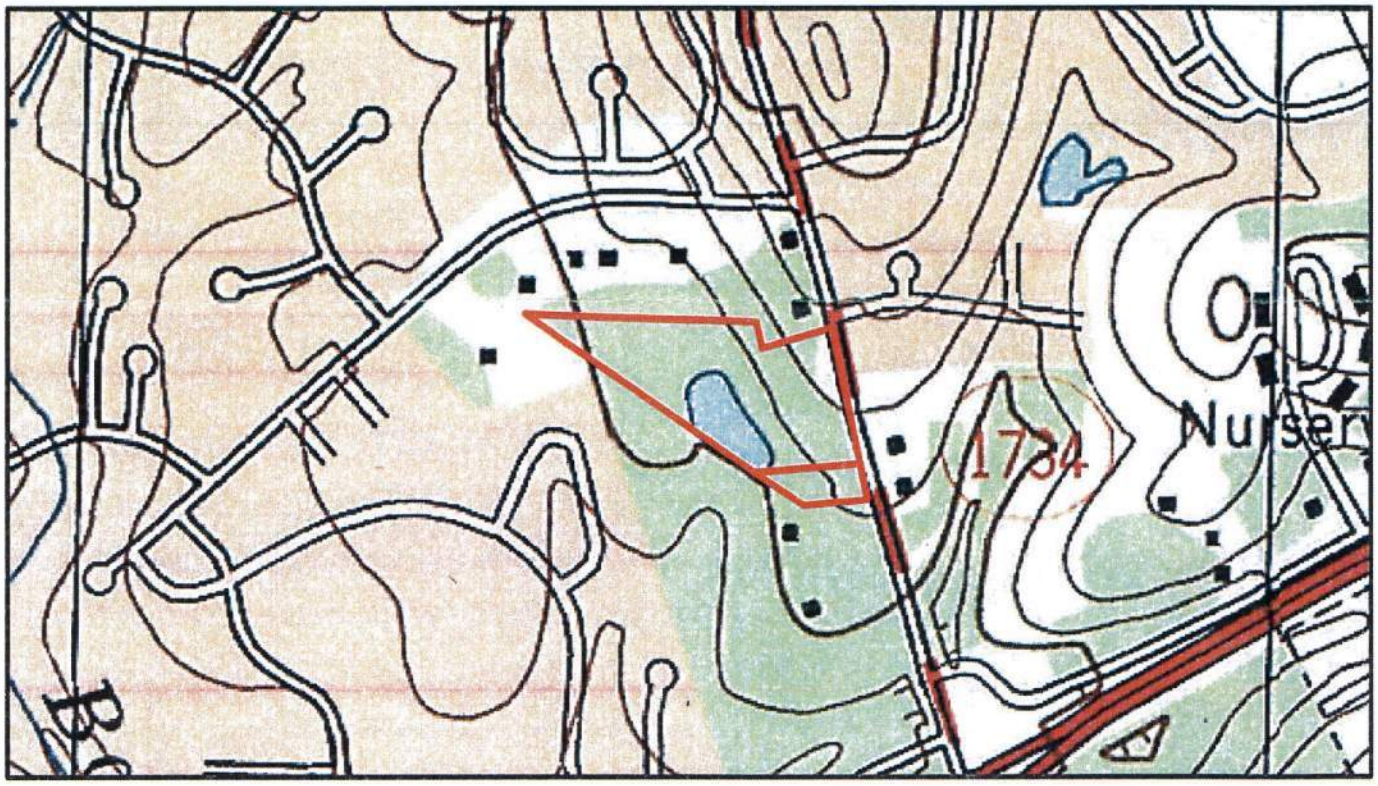
0 150 300 450 600 Feet

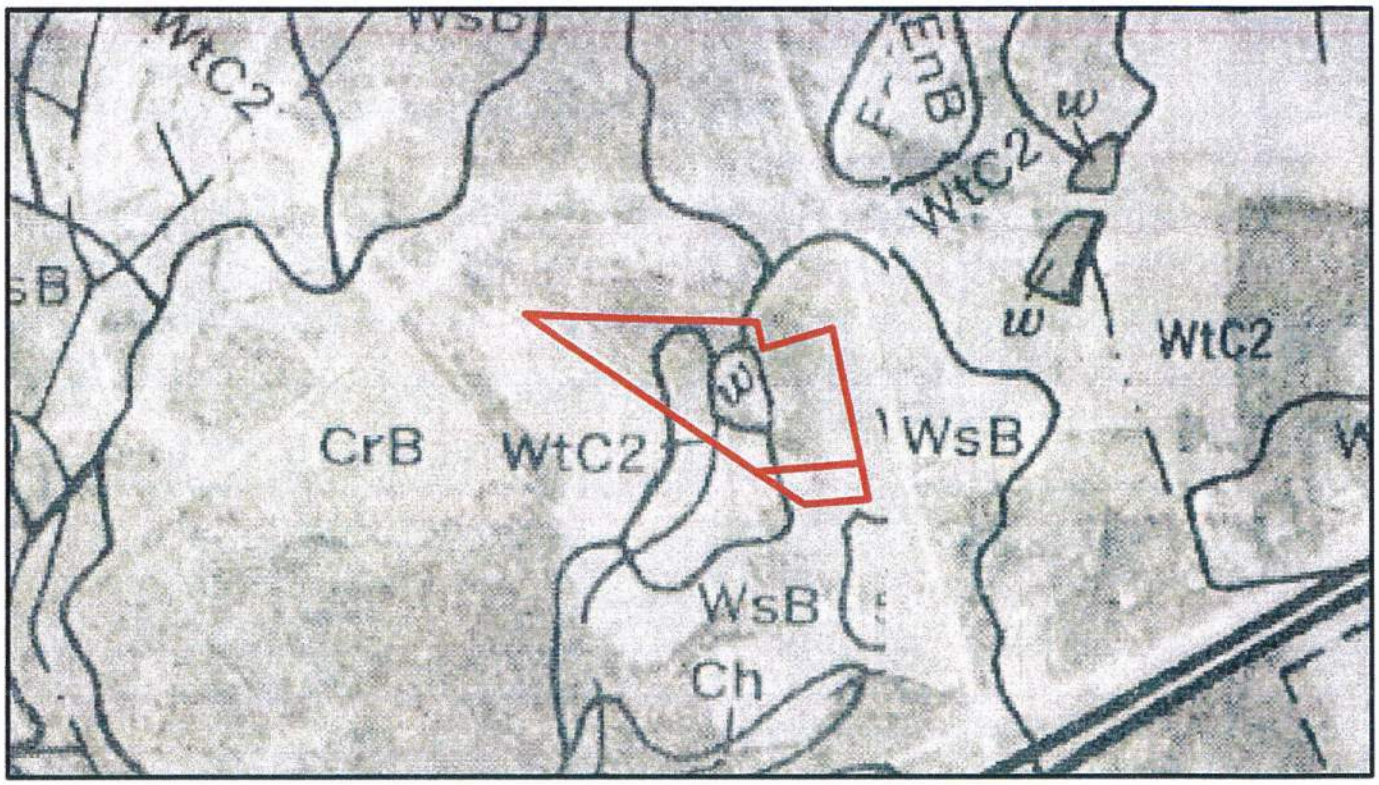
1 inch = 500 feet

Address: Erwin Road

Parcel ID: 9799-38-8976, 9799-48-1512

Created by Town of Chapel Hill Public Works Department - Stormwater Management Division -- 9/14/2011





U.S. ARMY CORPS OF ENGINEERS
WILMINGTON DISTRICT

Action Id. **SAW-2016-01347** County: **Orange** U.S.G.S. Quad: **NC-Chapel Hill**

NOTIFICATION OF JURISDICTIONAL DETERMINATION

Applicant: **Mr. David Weakly Homes**
Address: **15401 Weston Parkway, Suite 175**
Cary, North Carolina 2751327839

Agent: **Soil & Environmental Consultants, PA**
Mr. Bob Zarzecki
Address: **8412 Falls of Neuse Road, Suite 104**
Raleigh, North Carolina 27601

Size (acres)	**7.55**	Nearest Town	**Chapel Hill**
Nearest Waterway	**Booker Creek**	River Basin	**Cape Fear**
USGS HUC	**03030002**	Coordinates	Latitude: **35.94543**
			Longitude: **-79.02094**

Location description: **The project area is located on Orange County, North Carolina Parcel numbers 9799481814, 9799399116, and 9799490235. These parcels are located at the intersection of Old Oxford Road and Erwin Road, Chapel Hill, North Carolina.**

Indicate Which of the Following Apply:

A. Preliminary Determination

_ There are waters, including wetlands, on the above described project area, that may be subject to Section 404 of the Clean Water Act (CWA)(33 USC § 1344) and/or Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403). The waters, including wetlands, have been delineated, and the delineation has been verified by the Corps to be sufficiently accurate and reliable. Therefore this preliminary jurisdiction determination may be used in the permit evaluation process, including determining compensatory mitigation. For purposes of computation of impacts, compensatory mitigation requirements, and other resource protection measures, a permit decision made on the basis of a preliminary JD will treat all waters and wetlands that would be affected in any way by the permitted activity on the site as if they are jurisdictional waters of the U.S. This preliminary determination is not an appealable action under the Regulatory Program Administrative Appeal Process (Reference 33 CFR Part 331). However, you may request an approved JD, which is an appealable action, by contacting the Corps district for further instruction.

_ There are wetlands on the above described property, that may be subject to Section 404 of the Clean Water Act (CWA)(33 USC § 1344) and/or Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403). However, since the waters, including wetlands, have not been properly delineated, this preliminary jurisdiction determination may not be used in the permit evaluation process. Without a verified wetland delineation, this preliminary determination is merely an effective presumption of CWA/RHA jurisdiction over all of the waters, including wetlands, at the project area, which is not sufficiently accurate and reliable to support an enforceable permit decision. We recommend that you have the waters of the U.S. on your property delineated. As the Corps may not be able to accomplish this wetland delineation in a timely manner, you may wish to obtain a consultant to conduct a delineation that can be verified by the Corps.

B. Approved Determination

_ There are Navigable Waters of the United States within the above described property subject to the permit requirements of Section 10 of the Rivers and Harbors Act (RHA) (33 USC § 403) and Section 404 of the Clean Water Act (CWA)(33 USC § 1344). Unless there is a change in law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

_ There are waters of the U.S., including wetlands, on the above described project area subject to the permit requirements of Section 404 of the Clean Water Act (CWA) (33 USC § 1344). Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

_ We recommend you have the waters of the U.S. on your property delineated. As the Corps may not be able to accomplish this wetland delineation in a timely manner, you may wish to obtain a consultant to conduct a delineation that can be verified by the Corps.

_ The waters of the U.S., including wetlands, on your project area have been delineated and the delineation has been verified by the Corps. If you wish to have the delineation surveyed, the Corps can review and verify the survey upon completion. Once verified, this survey will provide an accurate depiction of all areas subject to CWA and/or RHA jurisdiction on your property which, provided there is no change in the law or our published regulations, may be relied upon for a period not to exceed five years.

_ The waters of the U.S., including wetlands, have been delineated and surveyed and are accurately depicted on the plat signed by the Corps Regulatory Official identified below on _____. Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

X There are no waters of the U.S., to include wetlands, present on the above described project area which are subject to the permit requirements of Section 404 of the Clean Water Act (33 USC 1344). Unless there is a change in the law or our published regulations, this determination may be relied upon for a period not to exceed five years from the date of this notification.

_ The property is located in one of the 20 Coastal Counties subject to regulation under the Coastal Area Management Act (CAMA). You should contact the Division of Coastal Management in Morehead City, NC, at (252) 808-2808 to determine their requirements.

Placement of dredged or fill material within waters of the US, including wetlands, without a Department of the Army permit may constitute a violation of Section 301 of the Clean Water Act (33 USC § 1311). Placement of dredged or fill material, construction or placement of structures, or work within navigable waters of the United States without a Department of the Army permit may constitute a violation of Sections 9 and/or 10 of the Rivers and Harbors Act (33 USC § 401 and/or 403). If you have any questions regarding this determination and/or the Corps regulatory program, please contact **Samantha Dailey at (919) 554-4884 ext 22 or Samantha.J.Dailey@usace.army.mil**.

C. Basis For Determination: A single open water feature (approximately 0.69 acres) with a wetland fringe (approximately 0.04 acres) was observed entirely in uplands, with the closest jurisdictional feature located approximately 1,200 linear feet away. There was no evidence of an ordinary high water mark on the upslope or downslope side of the feature (within 1,200 linear feet). Additionally, the areas upslope and downslope of the open water feature did not meet the hydrophytic vegetation, wetland hydrology, or hydric soil criteria of the 1987 Corps of Engineers Wetland Delineation Manual and the Eastern Mountains and Piedmont Regional Supplement. Soil samples were collected within the upslope and downslope areas and did not exhibit any saturation, nor was there any observable evidence that water from the open water/wetland fringe feature contributed any flow, via either surface or subsurface connection, to a downslope receiving stream/lake.

The aforementioned information was coordinated with the U.S. Environmental Protection Agency, Region 4 (USEPA) on September 26, 2016. Mr. Todd Bowers from the USEPA provided an email on October 6, 2016 concurring with the Corps findings (of isolated, non-jurisdictional). Therefore, these features were determined to be isolated, non-jurisdictional features, excavated solely in uplands, and are not subject to the permit requirements of Section 404 of the Clean Water Act (33 USC 1344).

D. Remarks: Refer to the enclosed Figure 3 – Sketch Map and Approved Jurisdictional Determination Form

E. Attention USDA Program Participants

This delineation/determination has been conducted to identify the limits of Corps' Clean Water Act jurisdiction for the particular site identified in this request. The delineation/determination may not be valid for the wetland conservation provisions of the Food Security Act of 1985. If you or your tenant are USDA Program participants, or anticipate participation in USDA programs, you should request a certified wetland determination from the local office of the Natural Resources Conservation Service, prior to starting work.

F. Appeals Information **(This information applies only to approved jurisdictional determinations as indicated in B. above)**

This correspondence constitutes an approved jurisdictional determination for the above described site. If you object to this determination, you may request an administrative appeal under Corps regulations at 33 CFR Part 331. Enclosed you will find a Notification of Appeal Process (NAP) fact sheet and request for appeal (RFA) form. If you request to appeal this determination you must submit a completed RFA form to the following address:

US Army Corps of Engineers
South Atlantic Division
Attn: Jason Steele, Review Officer
60 Forsyth Street SW, Room 10M15
Atlanta, Georgia 30303-8801

In order for an RFA to be accepted by the Corps, the Corps must determine that it is complete, that it meets the criteria for appeal under 33 CFR part 331.5, and that it has been received by the Division Office within 60 days of the date of the NAP. Should you decide to submit an RFA form, it must be received at the above address by_____.
It is not necessary to submit an RFA form to the Division Office if you do not object to the determination in this correspondence.

Corps Regulatory Official: DAILEY.SAMANTHA.J.1387567948 Digitally signed by DAILEY.SAMANTHA.J.1387567948 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USA, cn=DAILEY.SAMANTHA.J.1387567948 Date: 2016.11.08 14:03:33 -05'00'

Date: **November 8, 2016** Expiration Date: **November 8, 2021**

The Wilmington District is committed to providing the highest level of support to the public. To help us ensure we continue to do so, please complete our Customer Satisfaction Survey, located online at http://regulatory.usacesurvey.com/.

NOTIFICATION OF ADMINISTRATIVE APPEAL OPTIONS AND PROCESS AND REQUEST FOR APPEAL

Applicant: **Mr. David Weakly Homes**	File Number: **SAW-2016-01347**	Date: **November 8, 2016**

Attached is:	See Section below
☐ INITIAL PROFFERED PERMIT (Standard Permit or Letter of permission)	A
☐ PROFFERED PERMIT (Standard Permit or Letter of permission)	B
☐ PERMIT DENIAL	C
☒ APPROVED JURISDICTIONAL DETERMINATION	D
☐ PRELIMINARY JURISDICTIONAL DETERMINATION	E

SECTION I - The following identifies your rights and options regarding an administrative appeal of the above decision. Additional information may be found at http://www.usace.army.mil/Missions/CivilWorks/RegulatoryProgramandPermits.aspx or Corps regulations at 33 CFR Part 331.

A: INITIAL PROFFERED PERMIT: You may accept or object to the permit.

- ACCEPT: If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- OBJECT: If you object to the permit (Standard or LOP) because of certain terms and conditions therein, you may request that the permit be modified accordingly. You must complete Section II of this form and return the form to the district engineer. Your objections must be received by the district engineer within 60 days of the date of this notice, or you will forfeit your right to appeal the permit in the future. Upon receipt of your letter, the district engineer will evaluate your objections and may: (a) modify the permit to address all of your concerns, (b) modify the permit to address some of your objections, or (c) not modify the permit having determined that the permit should be issued as previously written. After evaluating your objections, the district engineer will send you a proffered permit for your reconsideration, as indicated in Section B below.

B: PROFFERED PERMIT: You may accept or appeal the permit

- ACCEPT: If you received a Standard Permit, you may sign the permit document and return it to the district engineer for final authorization. If you received a Letter of Permission (LOP), you may accept the LOP and your work is authorized. Your signature on the Standard Permit or acceptance of the LOP means that you accept the permit in its entirety, and waive all rights to appeal the permit, including its terms and conditions, and approved jurisdictional determinations associated with the permit.
- APPEAL: If you choose to decline the proffered permit (Standard or LOP) because of certain terms and conditions therein, you may appeal the declined permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

C: PERMIT DENIAL: You may appeal the denial of a permit under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the division engineer. This form must be received by the division engineer within 60 days of the date of this notice.

D: APPROVED JURISDICTIONAL DETERMINATION: You may accept or appeal the approved JD or provide new information.

- ACCEPT: You do not need to notify the Corps to accept an approved JD. Failure to notify the Corps within 60 days of the date of this notice, means that you accept the approved JD in its entirety, and waive all rights to appeal the approved JD.
- APPEAL: If you disagree with the approved JD, you may appeal the approved JD under the Corps of Engineers Administrative Appeal Process by completing Section II of this form and sending the form to the district engineer. This form must be received by the division engineer within 60 days of the date of this notice.

E: PRELIMINARY JURISDICTIONAL DETERMINATION: You do not need to respond to the Corps regarding the preliminary JD. The Preliminary JD is not appealable. If you wish, you may request an approved JD (which may be appealed), by contacting the Corps district for further instruction. Also you may provide new information for further consideration by the Corps to reevaluate the JD.

SECTION II - REQUEST FOR APPEAL or OBJECTIONS TO AN INITIAL PROFFERED PERMIT

REASONS FOR APPEAL OR OBJECTIONS: (Describe your reasons for appealing the decision or your objections to an initial proffered permit in clear concise statements. You may attach additional information to this form to clarify where your reasons or objections are addressed in the administrative record.)

ADDITIONAL INFORMATION: The appeal is limited to a review of the administrative record, the Corps memorandum for the record of the appeal conference or meeting, and any supplemental information that the review officer has determined is needed to clarify the administrative record. Neither the appellant nor the Corps may add new information or analyses to the record. However, you may provide additional information to clarify the location of information that is already in the administrative record.

POINT OF CONTACT FOR QUESTIONS OR INFORMATION:

If you have questions regarding this decision and/or the appeal process you may contact: **District Engineer, Wilmington Regulatory Division,** **Attn: Samantha Dailey** **3331 Heritage Trade Drive, Suite 105** **Wake Forest, North Carolina 27587**	If you only have questions regarding the appeal process you may also contact: Mr. Jason Steele, Administrative Appeal Review Officer CESAD-PDO U.S. Army Corps of Engineers, South Atlantic Division 60 Forsyth Street, Room 10M15 Atlanta, Georgia 30303-8801 Phone: (404) 562-5137

RIGHT OF ENTRY: Your signature below grants the right of entry to Corps of Engineers personnel, and any government consultants, to conduct investigations of the project site during the course of the appeal process. You will be provided a 15 day notice of any site investigation, and will have the opportunity to participate in all site investigations.

_____ Signature of appellant or agent.	Date:	Telephone number:

For appeals on Initial Proffered Permits send this form to:

District Engineer, Wilmington Regulatory Division, **Samantha Dailey, 3331 Heritage Trade Drive, Suite 105, Wake Forest, North Carolina 27587**

For Permit denials, Proffered Permits and approved Jurisdictional Determinations send this form to:

Division Engineer, Commander, U.S. Army Engineer Division, South Atlantic, Attn: Mr. Jason Steele, Administrative Appeal Officer, CESAD-PDO, 60 Forsyth Street, Room 10M15, Atlanta, Georgia 30303-8801 Phone: (404) 562-5137

APPROVED JURISDICTIONAL DETERMINATION FORM
U.S. Army Corps of Engineers

This form should be completed by following the instructions provided in Section IV of the JD Form Instructional Guidebook.

SECTION I: BACKGROUND INFORMATION

A. REPORT COMPLETION DATE FOR APPROVED JURISDICTIONAL DETERMINATION (JD): June 29, 2016

B. DISTRICT OFFICE, FILE NAME, AND NUMBER: Wilmington District, Oxford Reserve (Erwin Road), Orange County, SAW-2016-01347

C. PROJECT LOCATION AND BACKGROUND INFORMATION:

State: **North Carolina** County/parish/borough: **Orange** City: **Chapel Hill**
Center coordinates of site (lat/long in degree decimal format): Lat. **35.944991° N** , Long. **-79.02060712° W**
Universal Transverse Mercator:
Name of nearest waterbody: **UT to Booker Creek**
Name of nearest Traditional Navigable Water (TNW) into which the aquatic resource flows: **Cape Fear River**
Name of watershed or Hydrologic Unit Code (HUC): **Cape Fear River – 03030002**
☐ Check if map/diagram of review area and/or potential jurisdictional areas is/are available upon request.
☐ Check if other sites (e.g., offsite mitigation sites, disposal sites, etc…) are associated with this action and are recorded on a different JD form:

D. REVIEW PERFORMED FOR SITE EVALUATION (CHECK ALL THAT APPLY):

☒ Office (Desk) Determination. Date: **09/26/2016**
☒ Field Determination. Date(s): **06/23/2016**

SECTION II: SUMMARY OF FINDINGS

A. RHA SECTION 10 DETERMINATION OF JURISDICTION.

There **Are No** "*navigable waters of the U.S.*" within Rivers and Harbors Act (RHA) jurisdiction (as defined by 33 CFR part 329) in the review area. [*Required*]
☐ Waters subject to the ebb and flow of the tide.
☐ Waters are presently used, or have been used in the past, or may be susceptible for use to transport interstate or foreign commerce.
Explain:

B. CWA SECTION 404 DETERMINATION OF JURISDICTION.

There **Are** "*waters of the U.S.*" within Clean Water Act (CWA) jurisdiction (as defined by 33 CFR part 328) in the review area. [*Required*]

1. **Waters of the U.S.**
   a. **Indicate presence of waters of U.S. in review area (check all that apply):** [1]
   ☐ TNWs, including territorial seas
   ☐ Wetlands adjacent to TNWs
   ☐ Relatively permanent waters[2] (RPWs) that flow directly or indirectly into TNWs
   ☐ Non-RPWs that flow directly or indirectly into TNWs
   ☐ Wetlands directly abutting RPWs that flow directly or indirectly into TNWs
   ☐ Wetlands adjacent to but not directly abutting RPWs that flow directly or indirectly into TNWs
   ☐ Wetlands adjacent to non-RPWs that flow directly or indirectly into TNWs
   ☐ Impoundments of jurisdictional waters
   ☐ Isolated (interstate or intrastate) waters, including isolated wetlands

   b. **Identify (estimate) size of waters of the U.S. in the review area:**
   Non-wetland waters: linear feet, wide, and/or acres.
   Wetlands: acres.

   c. **Limits (boundaries) of jurisdiction** based on: **Pick List**
   Elevation of established OHWM (if known):

2. **Non-regulated waters/wetlands (check if applicable):**[3]
   ☒ Potentially jurisdictional waters and/or wetlands were assessed within the review area and determined to be not jurisdictional.
   Explain: **A single open water feature (approximately 0.69 acres) with a wetland fringe (approximately 0.04 acres) was observed entirely in uplands, with the closest jurisdictional feature located approximately 1,200 linear feet away. There was no evidence of an OHWM on the upslope or downslope side of the feature (within 1,200 linear feet). Additionally, the areas upslope and downslope of the open water feature did not meet the hydrophytic vegetation, wetland hydrology, or hydric soil criteria of the 1987 Corps of Engineers Wetland Delineation Manual and the Eastern Mountains and Piedmont Regional Supplement. Soil samples were collected within the upslope and downslope areas and did not exhibit any saturation, nor was there any observable evidence that water from the open**

[1] Boxes checked below shall be supported by completing the appropriate sections in Section III below.
[2] For purposes of this form, an RPW is defined as a tributary that is not a TNW and that typically flows year-round or has continuous flow at least "seasonally" (e.g., typically 3 months).
[3] Supporting documentation is presented in Section III.F.

water/wetland fringe feature contributed any flow, via either surface or subsurface connection, to a downslope receiving stream/lake. Therefore, these features were determined to be isolated, non-jurisdictional features, excavated solely in uplands.

SECTION III: CWA ANALYSIS

A. TNWs AND WETLANDS ADJACENT TO TNWs

The agencies will assert jurisdiction over TNWs and wetlands adjacent to TNWs. If the aquatic resource is a TNW, complete Section III.A.1 and Section III.D.1. only; if the aquatic resource is a wetland adjacent to a TNW, complete Sections III.A.1 and 2 and Section III.D.1.; otherwise, see Section III.B below.

1. TNW
Identify TNW:

Summarize rationale supporting determination:

2. Wetland adjacent to TNW
Summarize rationale supporting conclusion that wetland is "adjacent":

B. CHARACTERISTICS OF TRIBUTARY (THAT IS NOT A TNW) AND ITS ADJACENT WETLANDS (IF ANY):

This section summarizes information regarding characteristics of the tributary and its adjacent wetlands, if any, and it helps determine whether or not the standards for jurisdiction established under *Rapanos* have been met.

The agencies will assert jurisdiction over non-navigable tributaries of TNWs where the tributaries are "relatively permanent waters" (RPWs), i.e. tributaries that typically flow year-round or have continuous flow at least seasonally (e.g., typically 3 months). A wetland that directly abuts an RPW is also jurisdictional. If the aquatic resource is not a TNW, but has year-round (perennial) flow, skip to Section III.D.2. If the aquatic resource is a wetland directly abutting a tributary with perennial flow, skip to Section III.D.4.

A wetland that is adjacent to but that does not directly abut an RPW requires a significant nexus evaluation. Corps districts and EPA regions will include in the record any available information that documents the existence of a significant nexus between a relatively permanent tributary that is not perennial (and its adjacent wetlands if any) and a traditional navigable water, even though a significant nexus finding is not required as a matter of law.

If the waterbody[4] is not an RPW, or a wetland directly abutting an RPW, a JD will require additional data to determine if the waterbody has a significant nexus with a TNW. If the tributary has adjacent wetlands, the significant nexus evaluation must consider the tributary in combination with all of its adjacent wetlands. This significant nexus evaluation that combines, for analytical purposes, the tributary and all of its adjacent wetlands is used whether the review area identified in the JD request is the tributary, or its adjacent wetlands, or both. If the JD covers a tributary with adjacent wetlands, complete Section III.B.1 for the tributary, Section III.B.2 for any onsite wetlands, and Section III.B.3 for all wetlands adjacent to that tributary, both onsite and offsite. The determination whether a significant nexus exists is determined in Section III.C below.

1. Characteristics of non-TNWs that flow directly or indirectly into TNW

(i) General Area Conditions:
Watershed size: **Pick List**
Drainage area: **Pick List**
Average annual rainfall: inches
Average annual snowfall: inches

(ii) Physical Characteristics:
(a) Relationship with TNW:
☐ Tributary flows directly into TNW.
☐ Tributary flows through **Pick List** tributaries before entering TNW.

Project waters are **Pick List** river miles from TNW.
Project waters are **Pick List** river miles from RPW.
Project waters are **Pick List** aerial (straight) miles from TNW.
Project waters are **Pick List** aerial (straight) miles from RPW.
Project waters cross or serve as state boundaries. Explain:

[4] Note that the Instructional Guidebook contains additional information regarding swales, ditches, washes, and erosional features generally and in the arid West.

Identify flow route to TNW[5]:
Tributary stream order, if known:

(b) General Tributary Characteristics (check all that apply):
Tributary is: ☐ Natural
☐ Artificial (man-made). Explain:
☐ Manipulated (man-altered). Explain:

Tributary properties with respect to top of bank (estimate):
Average width: feet
Average depth: feet
Average side slopes: **Pick List.**

Primary tributary substrate composition (check all that apply):
☐ Silts ☐ Sands ☐ Concrete
☐ Cobbles ☐ Gravel ☐ Muck
☐ Bedrock ☐ Vegetation. Type/% cover:
☐ Other. Explain:

Tributary condition/stability [e.g., highly eroding, sloughing banks]. Explain:
Presence of run/riffle/pool complexes. Explain:
Tributary geometry: **Pick List**
Tributary gradient (approximate average slope): %

(c) Flow:
Tributary provides for: **Pick List**
Estimate average number of flow events in review area/year: **Pick List**
Describe flow regime:
Other information on duration and volume:

Surface flow is: **Pick List.** Characteristics:

Subsurface flow: **Pick List**. Explain findings:
☐ Dye (or other) test performed:

Tributary has (check all that apply):
☐ Bed and banks
☐ OHWM[6] (check all indicators that apply):
☐ clear, natural line impressed on the bank
☐ changes in the character of soil
☐ shelving
☐ vegetation matted down, bent, or absent
☐ leaf litter disturbed or washed away
☐ sediment deposition
☐ water staining
☐ other (list):
☐ the presence of litter and debris
☐ destruction of terrestrial vegetation
☐ the presence of wrack line
☐ sediment sorting
☐ scour
☐ multiple observed or predicted flow events
☐ abrupt change in plant community
☐ Discontinuous OHWM.[7] Explain:

If factors other than the OHWM were used to determine lateral extent of CWA jurisdiction (check all that apply):
☐ High Tide Line indicated by:
☐ oil or scum line along shore objects
☐ fine shell or debris deposits (foreshore)
☐ physical markings/characteristics
☐ tidal gauges
☐ other (list):
☐ Mean High Water Mark indicated by:
☐ survey to available datum;
☐ physical markings;
☐ vegetation lines/changes in vegetation types.

(iii) Chemical Characteristics:
Characterize tributary (e.g., water color is clear, discolored, oily film; water quality; general watershed characteristics, etc.). Explain:
Identify specific pollutants, if known:

---

[5] Flow route can be described by identifying, e.g., tributary a, which flows through the review area, to flow into tributary b, which then flows into TNW.
[6] A natural or man-made discontinuity in the OHWM does not necessarily sever jurisdiction (e.g., where the stream temporarily flows underground, or where the OHWM has been removed by development or agricultural practices). Where there is a break in the OHWM that is unrelated to the waterbody's flow regime (e.g., flow over a rock outcrop or through a culvert), the agencies will look for indicators of flow above and below the break.
[7] Ibid.

(iv) Biological Characteristics. Channel supports (check all that apply):
☐ Riparian corridor. Characteristics (type, average width):
☐ Wetland fringe. Characteristics:
☐ Habitat for:
☐ Federally Listed species. Explain findings:
☐ Fish/spawn areas. Explain findings:
☐ Other environmentally-sensitive species. Explain findings:
☐ Aquatic/wildlife diversity. Explain findings:

2. Characteristics of wetlands adjacent to non-TNW that flow directly or indirectly into TNW

(i) Physical Characteristics:
(a) General Wetland Characteristics:
Properties:
Wetland size: acres
Wetland type. Explain:
Wetland quality. Explain:
Project wetlands cross or serve as state boundaries. Explain:

(b) General Flow Relationship with Non-TNW:
Flow is: **Pick List**. Explain:

Surface flow is**:** **Pick List**
Characteristics:

Subsurface flow: **Pick List**. Explain findings:
☐ Dye (or other) test performed:

(c) Wetland Adjacency Determination with Non-TNW:
☐ Directly abutting
☐ Not directly abutting
☐ Discrete wetland hydrologic connection. Explain:
☐ Ecological connection. Explain:
☐ Separated by berm/barrier. Explain:

(d) Proximity (Relationship) to TNW
Project wetlands are **Pick List** river miles from TNW.
Project waters are **Pick List** aerial (straight) miles from TNW.
Flow is from: **Pick List.**
Estimate approximate location of wetland as within the **Pick List** floodplain.

(ii) Chemical Characteristics:
Characterize wetland system (e.g., water color is clear, brown, oil film on surface; water quality; general watershed characteristics; etc.). Explain:
Identify specific pollutants, if known:

(iii) Biological Characteristics. Wetland supports (check all that apply):
☐ Riparian buffer. Characteristics (type, average width):
☐ Vegetation type/percent cover. Explain:
☐ Habitat for:
☐ Federally Listed species. Explain findings:
☐ Fish/spawn areas. Explain findings:
☐ Other environmentally-sensitive species. Explain findings:
☐ Aquatic/wildlife diversity. Explain findings:

3. Characteristics of all wetlands adjacent to the tributary (if any)
All wetland(s) being considered in the cumulative analysis: **Pick List**
Approximately acres in total are being considered in the cumulative analysis.

For each wetland, specify the following:

Directly abuts? (Y/N)	Size (in acres)	Directly abuts? (Y/N)	Size (in acres)

Summarize overall biological, chemical and physical functions being performed:

C. SIGNIFICANT NEXUS DETERMINATION

A significant nexus analysis will assess the flow characteristics and functions of the tributary itself and the functions performed by any wetlands adjacent to the tributary to determine if they significantly affect the chemical, physical, and biological integrity of a TNW. For each of the following situations, a significant nexus exists if the tributary, in combination with all of its adjacent wetlands, has more than a speculative or insubstantial effect on the chemical, physical and/or biological integrity of a TNW. Considerations when evaluating significant nexus include, but are not limited to the volume, duration, and frequency of the flow of water in the tributary and its proximity to a TNW, and the functions performed by the tributary and all its adjacent wetlands. It is not appropriate to determine significant nexus based solely on any specific threshold of distance (e.g. between a tributary and its adjacent wetland or between a tributary and the TNW). Similarly, the fact an adjacent wetland lies within or outside of a floodplain is not solely determinative of significant nexus.

Draw connections between the features documented and the effects on the TNW, as identified in the *Rapanos* Guidance and discussed in the Instructional Guidebook. Factors to consider include, for example:

- Does the tributary, in combination with its adjacent wetlands (if any), have the capacity to carry pollutants or flood waters to TNWs, or to reduce the amount of pollutants or flood waters reaching a TNW?
- Does the tributary, in combination with its adjacent wetlands (if any), provide habitat and lifecycle support functions for fish and other species, such as feeding, nesting, spawning, or rearing young for species that are present in the TNW?
- Does the tributary, in combination with its adjacent wetlands (if any), have the capacity to transfer nutrients and organic carbon that support downstream foodwebs?
- Does the tributary, in combination with its adjacent wetlands (if any), have other relationships to the physical, chemical, or biological integrity of the TNW?

Note: the above list of considerations is not inclusive and other functions observed or known to occur should be documented below:

1. **Significant nexus findings for non-RPW that has no adjacent wetlands and flows directly or indirectly into TNWs.** Explain findings of presence or absence of significant nexus below, based on the tributary itself, then go to Section III.D:

2. **Significant nexus findings for non-RPW and its adjacent wetlands, where the non-RPW flows directly or indirectly into TNWs.** Explain findings of presence or absence of significant nexus below, based on the tributary in combination with all of its adjacent wetlands, then go to Section III.D:

3. **Significant nexus findings for wetlands adjacent to an RPW but that do not directly abut the RPW.** Explain findings of presence or absence of significant nexus below, based on the tributary in combination with all of its adjacent wetlands, then go to Section III.D:

D. DETERMINATIONS OF JURISDICTIONAL FINDINGS. THE SUBJECT WATERS/WETLANDS ARE (CHECK ALL THAT APPLY):

1. **TNWs and Adjacent Wetlands.** Check all that apply and provide size estimates in review area:
   ☐ TNWs: linear feet, wide, Or acres.
   ☐ Wetlands adjacent to TNWs: acres.

2. **RPWs that flow directly or indirectly into TNWs.**
   ☐ Tributaries of TNWs where tributaries typically flow year-round are jurisdictional. Provide data and rationale indicating that tributary is perennial:.
   ☐ Tributaries of TNW where tributaries have continuous flow "seasonally" (e.g., typically three months each year) are jurisdictional. Data supporting this conclusion is provided at Section III.B. Provide rationale indicating that tributary flows seasonally:

   Provide estimates for jurisdictional waters in the review area (check all that apply):
   ☐ Tributary waters: linear feet wide.
   ☐ Other non-wetland waters: acres.
   Identify type(s) of waters:

3. **Non-RPWs[8] that flow directly or indirectly into TNWs.**
   ☐ Waterbody that is not a TNW or an RPW, but flows directly or indirectly into a TNW, and it has a significant nexus with a TNW is jurisdictional. Data supporting this conclusion is provided at Section III.C.

   Provide estimates for jurisdictional waters within the review area (check all that apply):

[8]See Footnote # 3.

☐ Tributary waters: linear feet, wide.
☐ Other non-wetland waters: acres.
Identify type(s) of waters:

4. Wetlands directly abutting an RPW that flow directly or indirectly into TNWs.
☐ Wetlands directly abut RPW and thus are jurisdictional as adjacent wetlands.
☐ Wetlands directly abutting an RPW where tributaries typically flow year-round. Provide data and rationale indicating that tributary is perennial in Section III.D.2, above. Provide rationale indicating that wetland is directly abutting an RPW:

☐ Wetlands directly abutting an RPW where tributaries typically flow "seasonally." Provide data indicating that tributary is seasonal in Section III.B and rationale in Section III.D.2, above. Provide rationale indicating that wetland is directly abutting an RPW:

Provide acreage estimates for jurisdictional wetlands in the review area: acres.

5. Wetlands adjacent to but not directly abutting an RPW that flow directly or indirectly into TNWs.
☐ Wetlands that do not directly abut an RPW, but when considered in combination with the tributary to which they are adjacent and with similarly situated adjacent wetlands, have a significant nexus with a TNW are jurisidictional. Data supporting this conclusion is provided at Section III.C.

Provide acreage estimates for jurisdictional wetlands in the review area: acres.

6. Wetlands adjacent to non-RPWs that flow directly or indirectly into TNWs.
☐ Wetlands adjacent to such waters, and have when considered in combination with the tributary to which they are adjacent and with similarly situated adjacent wetlands, have a significant nexus with a TNW are jurisdictional. Data supporting this conclusion is provided at Section III.C.

Provide estimates for jurisdictional wetlands in the review area: acres.

7. Impoundments of jurisdictional waters.[9]
As a general rule, the impoundment of a jurisdictional tributary remains jurisdictional.
☐ Demonstrate that impoundment was created from "waters of the U.S.," or
☐ Demonstrate that water meets the criteria for one of the categories presented above (1-6), or
☐ Demonstrate that water is isolated with a nexus to commerce (see E below).

E. ISOLATED [INTERSTATE OR INTRA-STATE] WATERS, INCLUDING ISOLATED WETLANDS, THE USE, DEGRADATION OR DESTRUCTION OF WHICH COULD AFFECT INTERSTATE COMMERCE, INCLUDING ANY SUCH WATERS (CHECK ALL THAT APPLY):[10]
☐ which are or could be used by interstate or foreign travelers for recreational or other purposes.
☐ from which fish or shellfish are or could be taken and sold in interstate or foreign commerce.
☐ which are or could be used for industrial purposes by industries in interstate commerce.
☐ Interstate isolated waters. Explain:
☐ Other factors. Explain:

Identify water body and summarize rationale supporting determination:

Provide estimates for jurisdictional waters in the review area (check all that apply):
☐ Tributary waters: linear feet, wide.
☐ Other non-wetland waters: acres.
Identify type(s) of waters:
☐ Wetlands: acres.

F. NON-JURISDICTIONAL WATERS, INCLUDING WETLANDS (CHECK ALL THAT APPLY):
☐ If potential wetlands were assessed within the review area, these areas did not meet the criteria in the 1987 Corps of Engineers Wetland Delineation Manual and/or appropriate Regional Supplements.
☒ Review area included isolated waters with no substantial nexus to interstate (or foreign) commerce.
☒ Prior to the Jan 2001 Supreme Court decision in "*SWANCC*," the review area would have been regulated based solely on the "Migratory Bird Rule" (MBR).

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[9] To complete the analysis refer to the key in Section III.D.6 of the Instructional Guidebook.
[10] Prior to asserting or declining CWA jurisdiction based solely on this category, Corps Districts will elevate the action to Corps and EPA HQ for review consistent with the process described in the Corps/EPA *Memorandum Regarding CWA Act Jurisdiction Following Rapanos.*

☐ Waters do not meet the "Significant Nexus" standard, where such a finding is required for jurisdiction. Explain:
☐ Other: (explain, if not covered above):

Provide acreage estimates for non-jurisdictional waters in the review area, where the sole potential basis of jurisdiction is the MBR factors (i.e., presence of migratory birds, presence of endangered species, use of water for irrigated agriculture), using best professional judgment (check all that apply):
☐ Non-wetland waters (i.e., rivers, streams): linear feet, wide.
☒ Lakes/ponds: **0.69** acres.
☐ Other non-wetland waters: acres. List type of aquatic resource:
☒ Wetlands: **0.04** acres.

Provide acreage estimates for non-jurisdictional waters in the review area that do not meet the "Significant Nexus" standard, where such a finding is required for jurisdiction (check all that apply):
☐ Non-wetland waters (i.e., rivers, streams): linear feet, wide.
☐ Lakes/ponds: acres.
☐ Other non-wetland waters: acres. List type of aquatic resource:
☐ Wetlands: acres.

SECTION IV: DATA SOURCES.

A. SUPPORTING DATA. Data reviewed for JD (check all that apply - checked items shall be included in case file and, where checked and requested, appropriately reference sources below):
☒ Maps, plans, plots or plat submitted by or on behalf of the applicant/consultant: **Soil & Environmental Consultants, PA.**
☒ Data sheets prepared/submitted by or on behalf of the applicant/consultant.
  ☒ Office concurs with data sheets/delineation report.
  ☐ Office does not concur with data sheets/delineation report.
☐ Data sheets prepared by the Corps:
☐ Corps navigable waters' study:
☐ U.S. Geological Survey Hydrologic Atlas:
  ☐ USGS NHD data.
  ☐ USGS 8 and 12 digit HUC maps.
☒ U.S. Geological Survey map(s). Cite scale & quad name: **1:24K; NC-Chapel Hill**
☒ USDA Natural Resources Conservation Service Soil Survey. Citation: **USDA Web Soil Survey accessed September 26, 2016**
☒ National wetlands inventory map(s). Cite name: **USACE SimSuite – September 26, 2016**
☐ State/Local wetland inventory map(s):
☐ FEMA/FIRM maps:
☐ 100-year Floodplain Elevation is: (National Geodectic Vertical Datum of 1929)
☒ Photographs: ☒ Aerial (Name & Date):
  or ☐ Other (Name & Date):
☐ Previous determination(s). File no. and date of response letter:
☐ Applicable/supporting case law:
☐ Applicable/supporting scientific literature:
☐ Other information (please specify):

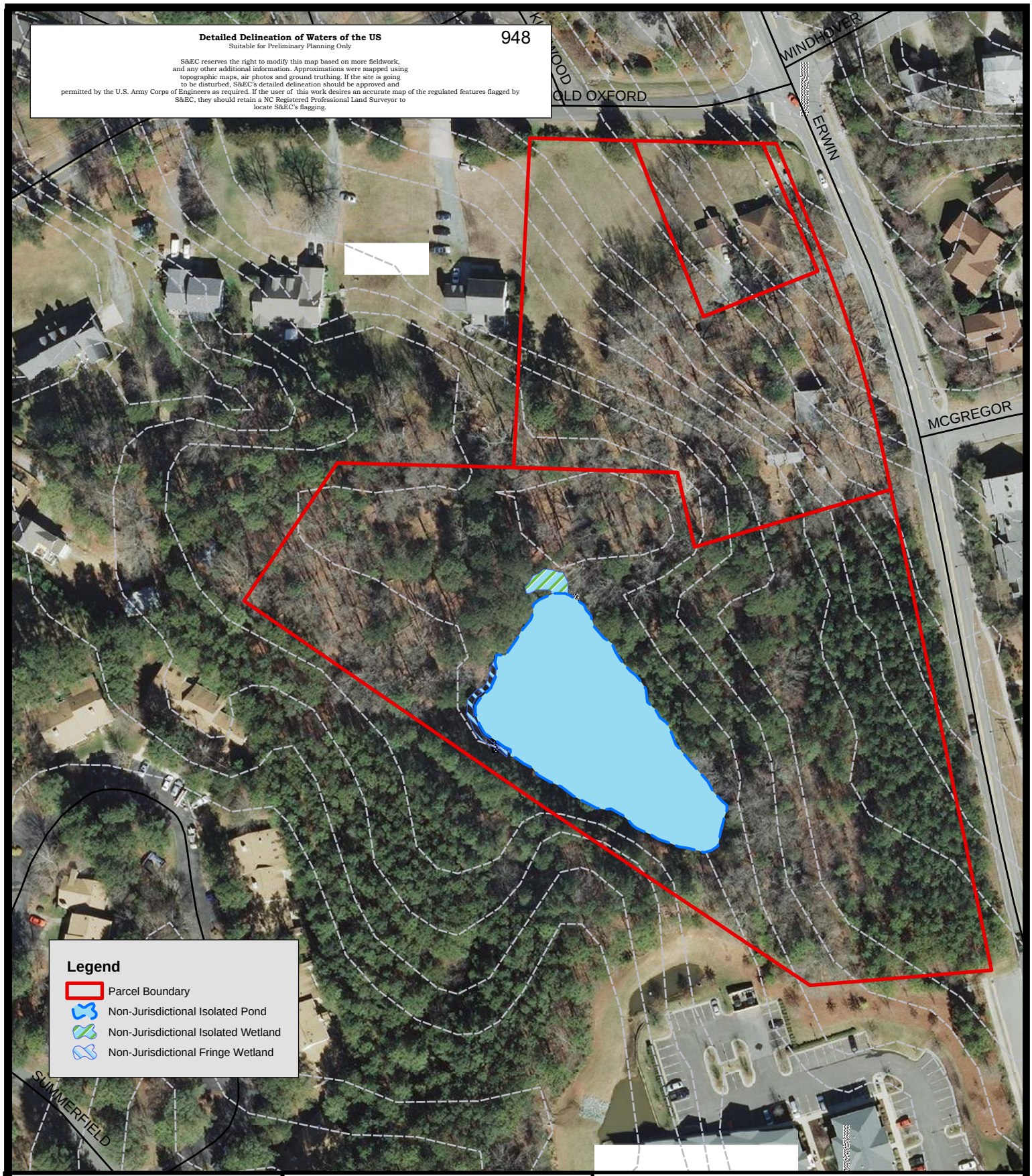
B. ADDITIONAL COMMENTS TO SUPPORT JD: Representatives from the United States Army Corps of Engineers (Corps) and Soil & Environmental Consultants, PA, participated in an on-site field verification on June 23, 2015 to verify the limits of jurisdiction. During this investigation, the Corps requested additional information required to accurately describe and delineate waters within the Oxford Road (Erwin Road) project boundary. Final revisions were received by our office on June 29, 2016.

Corps Regulatory Official: DAILEY.SAMANTHA.J.1387567948
Digitally signed by DAILEY.SAMANTHA.J.1387567948
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USA, cn=DAILEY.SAMANTHA.J.1387567948
Date: 2016.09.26 12:55:00 -04'00'

Date: **09/26/2016** Expiration Date:

Table 1. On-site Aquatic Resources identified within the Oxford Reserve (Erwin Road)
SAW-2016-01347

Site Number	Latitude (°N)	Latitude (°W)	Cowardin Class	Estimated Amount of Aquatic Resources in Review Area		Class of Aquatic Resource
				Linear Feet	Acres	
Open Water	35.94502	79.050263	POW		0.69	Non-Section 10, Non-Wetland
Wetland	35.94487	79.020687	PEM		0.04	Non-Section 10, Wetland



Project Number:	**12761.W2**
Project Manager:	**BZ**
Scale:	**1" = 125'**
Date:	**6/28/16**

Map Title:

Figure 3 - Sketch Map

Weekley Homes
Orange County, NC

Source: Orange County GIS
NC OneMaps

0 125 250
Feet

N

S&EC
Soil & Environmental Consultants, PA
8412 Falls of Neuse Road, Suite 104, Raleigh, NC 27615 • Phone: (919) 846-5900 • Fax: (919) 846-9467
sandec.com

RECEIVED
DEC 28 2016
By: Soil & Environmental Consultants, PA

Energy, Mineral and Land Resources
ENVIRONMENTAL QUALITY

PAT MCCRORY
Governor

DONALD R. VAN DER VAART
Secretary

TRACY DAVIS
Director

Notice of Exemption

December 20, 2016

Ms. Mildred M. Scott
3411 Westover Road
Durham, North Carolina 27705

RE: Erwin Road Pond Dam
Orange County
State Dam ID: ORANG-059

Dear Ms. Scott:

The information received in our office via e-mail attachment on July 11, 2016, under transmittal dated July 7, 2016, regarding the subject dam has been reviewed. Also, Division of Energy, Mineral, and Land Resources (DEMLR) personnel from the Raleigh Central Office conducted an inspection of the dam site and downstream areas on August 23, 2016, to confirm the proposed intermediate hazard classification. Based on the above-referenced information and site inspection, our office concurs that an intermediate hazard classification is warranted based on the current development downstream from the subject dam. As a result of this hazard classification, the dam's approximate height of 9 feet, and impoundment capacity of approximately 5.1 acre-feet, an exemption to the North Carolina Dam Safety Law of 1967 is hereby granted per §143-215.25A(a)(6) of the North Carolina General Statutes (NCGS).

However, the following comments are offered:

1. Our office encourages the owner of any dam to maintain and operate his or her dam to the same standards as if it were under the jurisdiction of the Dam Safety Law of 1967.

2. If the dam is modified such that it is 25 feet in height or greater as measured from the highest point on the crest of the dam to the lowest point on the downstream toe and will impound 50 acre-feet or more at the highest point on the crest of the dam, this dam will not be exempt, and engineering certification, and record drawings and specifications will be required along with application processing fees.

3. If future downstream development occurs which would be impacted by a failure of the dam, then the hazard classification may be reassessed and may change from intermediate to high hazard classification. Please note that in accordance with NCGS §143-215.25A(a)(6), dams which are determined to be high hazard are subject to the provisions of the Dam Safety Law of 1967 regardless of height or impoundment capacity.

The U.S. Army Corps of Engineers and the Division of Water Resources of this Department should be contacted to determine if additional permits are required for work at the dam. Also, the erosion and sediment control program having jurisdiction should be contacted to determine permit requirements. In any case, sediment must be prevented from entering the waters of the state or flowing onto neighboring property.

Please contact Mr. John Holley, PE, DEMLR Regional Supervisor, 3800 Barrett Drive, Raleigh, North Carolina 27609, telephone number (919) 791-4200, or me at telephone number (919) 707-9220 should you have questions concerning this matter.

Sincerely,

William H. Denton, IV

William H. Denton, IV, PE
Assistant State Dam Safety Engineer

cc: Mr. Patrick K. Smith, PE, Soil & Environmental Consultants, PA
ec: Mr. John Holley, PE, DEMLR Regional Supervisor - RRO
Ms. Cherri Smith, NCDEQ DWR - RRO

Filename: ORANG-059_20161220_NOE_Erwin Road Pond Dam

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) Residence Inn Hotel – Summit Place Townhomes • PIN 9799-48-1814 & 9799-48-0252

The following materials are submitted in this PDF document. Each Section Starts with a contents page.

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   d) Design Guideline Statement 32
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Scott Radway for SHG LLC

Prepared by: Judy Johnson, Planning Department

TOWN OF CHAPEL HILL

ORANGE COUNTY NORTH CAROLINA

SPECIAL USE PERMIT/PLANNED DEVELOPMENT-MIXED USE

KNOW ALL PERSONS BY THESE PRESENTS, that the owner of the property, which is identified below, having applied to the Town of Chapel Hill for a Special Use Permit/Planned Development-Mixed Use for the use and development of the property hereinafter described, the same was approved by the Town of Chapel Hill Town Council on March 24, 2003, and has been issued to the current-owner of record, Cameron Company LLC, the terms of which are as follows

NAME OF PROJECT: Marriott Residence Inn Hotel

NAME OF DEVELOPER: Summit Hospitality Group, Ltd.

DESCRIPTION OF PREMISE

LOCATION: Northwest corner of the Erwin Road/Dobbins Drive intersection.

TAX MAP REFERENCE: The site is identified as Chapel Hill Township Tax Map 27, Block A, Lot 3, PIN 9799480252.

DESCRIPTION OF DEVELOPMENT

Net Land Area:	578,935 s.f.	Total # of Buildings:	3
Maximum # of Parking Spaces:	126	Minimum Number of Bicycle Spaces:	13
Maximum Floor Area Total:	79,120 s.f.	Maximum Floor Area (Hotel):	73,120 s.f.
Maximum # of Lodging Units:	108	Minimum Recreation Space:	7,000 s.f.

Stipulation Specific to the Development

1. That construction begin by March 24, 2005 and be completed by August 1, 2006.

2. Land Use Intensity: This Special Use Permit authorizes the construction of a Planned Development - Mixed Use including the following:

   A. A three-story hotel building and associated one-story guest check-in building containing no more than 73,120 square feet of floor area, and a maximum of 108 lodging units. Use of the guest check in building shall include a hearth room, meeting room, exercise room, lobby/vestibule, front desk area, administrative offices, limited food service facilities, housekeeping, maintenance, and associated employee and utility areas.

   B. A two-story building including 3,000 square feet of general office floor area on the ground floor and 3,000 square feet of residential floor area, consisting of four one-bedroom dwelling units on the second floor.

   C. Associated recreational amenities including a pool.

   D. This approval does not authorize a restaurant.

   E. Extended-Stay Facility: The hotel shall be an extended-stay hotel facility containing lodging units which include independent kitchen facilities and which are designed and marketed to the public for occupancy primarily for periods of five nights (one business week) or more. Any change to the use of the hotel facility from an extended-stay facility shall require Town Council approval of a Special Use Permit Modification.

3. Parking: That a maximum of 126 parking spaces shall be provided on the site. All parking lots shall be designed to Town standards.

4. Building Location and Height Limitations: No building shall be placed closer than 175 feet to the joint property line of the Marriott site and Summerfield Crossing, nor closer that 100 feet to any other property line and no building shall exceed 45 feet in height.

5. Taxation: That during any time this property is exempt from ad valorem property taxes, the owner shall make annual payments-in-lieu of property taxes, the amount to be determined based on a valuation determined by the Orange County Tax Supervisor and the applicable year's established city and county tax rate.

Required Improvements

6. U.S. Hwy. 15/501: That no Certificate of Occupancy shall be issued for any part of this development until the Superstreet improvements at the intersection of U.S. 15-501 and Europa Drive/Erwin road, being designed and constructed by N.C. Department of Transportation, are completed and open to traffic, or until August 1, 2006, whichever is sooner.

7. Dobbins Drive Relocation and Reconfiguration: That public right-of-way be dedicated along Dobbins Drive to correspond with the North Carolina Department of Transportation's plans for the relocation and reconfiguration of this roadway, and that the width of this right-of-way dedication be approved by NCDOT and the Town Manager, and the right-of-way dedicated, prior to issuance of a Zoning Compliance Permit.

8. Dobbins Drive Right-of-Way Dedication: That a 60-foot public right-of-way, or one-half of a 60-foot public right-of-way as applicable, be dedicated along Dobbins Drive prior to issuance of a Zoning Compliance Permit.

9. Dobbins Drive Realignment and Reconfiguration: That the portion of Dobbins Drive located west of Erwin Road (and along this property's frontage) be realigned/reconfigured to line up with the eastern intersection of Dobbins Drive and Erwin Road. This realigned/reconfigured portion of Dobbins Drive shall be constructed to include 26 feet of pavement, curb and gutter, and a 5-foot concrete sidewalk along one side of the road. No Certificate of Occupancy would be issued for any part of this development until Superstreet improvements are completed or until August 1, 2006.

10. Dobbins Drive – Existing Portion (No Reconfiguration Needed): That the portion of Dobbins Drive that is not involved in the NCDOT reconfiguration project be improved to include curb and gutter, and a five-foot concrete sidewalk. These improvements shall be constructed prior to the issuance of a Certificate of Occupancy.

11. Bus Stop on Dobbins Drive: That the developer either provide a bus stop including a shelter, bench and 5-foot by 10-foot pad on Dobbins Drive once this road is reconfigured; or, that a payment-in-lieu be provided for this bus stop, at an amount to be approved by the Town Manager, prior to issuance of a Zoning Compliance Permit.

12. Sidewalk from Parking Lot to Dobbins Drive: That a sidewalk be constructed from the southern parking lot to Dobbins Drive, in order to provide a direct pedestrian connection to Dobbins Drive and the required bus stop.

13. Erwin Road Right-of-Way: That one-half of a 110-foot public right-of-way be dedicated along this property's Erwin Road frontage, and that the location of this right-of-way be approved by the North Carolina Department of Transportation and the Town Manager, and the right-of-way dedicated, prior to issuance of a Zoning Compliance Permit.

14. Erwin Road Improvements: That Erwin Road be improved to provide 44 feet of pavement width along this site's frontage, including a bicycle lane, a left turn lane, curb and gutter, a three-foot wide planting strip, and a five-foot wide concrete sidewalk. These improvements shall be constructed prior to the issuance of a Certificate of Occupancy.

15. Construction of Road Improvements/Payment In Lieu: That the applicant shall work with North Carolina Department of Transportation and the Town to construct improvements required by the Town and desired by North Carolina Department of Transportation. In the case of the Dobbins Drive realignment and Erwin Road improvements, the applicant shall provide a payment in lieu to the Town for forwarding to North Carolina Department of Transportation for the Town required improvements that exceed the improvements North Carolina Department of Transportation would otherwise make. For the "remainder of Dobbins Drive (the approximately 340 feet of Dobbins Drive not involved in the realignment) the applicant shall either construct the improvements required by the Town or make a payment in lieu should the Town or North Carolina Department of Transportation wish to construct these improvements.

16. Pedestrian Access: Sidewalks connecting the internal sidewalks on the site to external sidewalks on Erwin Road and Dobbins Road will be provided as well as a sidewalk connecting the parking areas on the southern side of the site directly to Dobbins Drive.

17. Bicycle Parking: That bicycle parking, as required by the Town's Design Manual, will be provided. Three (3) Class I (enclosed) bicycle parking spaces and ten (10) Class II (stationary 'U' rack) bicycle parking spaces be provided on this site. Safe bicycle access to and from the hotel site will be provide.

Stipulations Related to State or Federal Government Approvals

18. Permits: That any required State permits or encroachment agreements be approved and copies of the approved permits and agreements be submitted to the Town of Chapel Hill prior to the issuance of a Zoning Compliance Permit.

Stipulations Related to Landscaping and Architectural Issues

19. Landscape Plan Approval: That a detailed landscape plan, landscape maintenance plan, and lighting plan be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.

20. Landscape Protection Plan: That a Landscape Protection Plan be approved by the Town Manager prior to issuance of a Zoning Compliance Permit; and that the Plan include Town standard notes and details.

21. Required Buffers: That the following landscape bufferyards be provided; and if any existing vegetation is to be used to satisfy the buffer requirements, the vegetation will be protected by fencing from adjacent construction:

- Western Property Line (Summerfield Crossing): Type 'C' landscape bufferyard (minimum width 100 feet);
- Southern Property Line (Dobbins Drive): Type 'D' landscape bufferyard (minimum width 30 feet);
- Northern Property Lines: Type 'C' landscape bufferyard (minimum width 20 feet); and
- Eastern Property Line (along Erwin Road): Type 'D' landscape bufferyard (minimum width 50 feet);

Alternative buffers will not be permitted.

22. Tree Protection Fencing: That tree protection fencing shall be installed a minimum of 15 feet from the interior edge of the required western landscape bufferyard to protect the root systems of the landscape bufferyard vegetation, subject to Town Manager approval.

23. Buffer Adjoining Summerfield Crossing: A permanent deed restricted buffer of existing vegetation, a minimum of 100 feet in width, shall be created along the joint property line with Summerfield Crossing.

24. No Paths/Trails: No connector pedestrian paths or trails shall be permitted in the perimeter landscape bufferyard adjacent to Summerfield Crossing.

25. Preservation of 24-inch Cedar: That the 24-inch Cedar tree located in the southwest corner of the site adjacent to the southern detention basin be preserved.

26. Building Elevations: That the Community Design Commission approve building elevations, including the location and screening of all HVAC/Air Handling Units for this project, prior to issuance of a Zoning Compliance Permit.

27. Lighting Plan: That the Community Design Commission approve a lighting plan for this project prior to issuance of a Zoning Compliance Permit.

28. Building Lighting: No building mounted lighting will be placed on the sides or ends of the guest buildings where those facades face Summerfield Crossing.

29. Parking Lot Lighting: Parking lot lighting shall: a) Be designed to provide for the safe movement of hotel guests and employees; b) Use fixtures not greater than 15 feet in height with high pressure sodium lamps; c) Use cut-off or similar shield devices to prevent light spillage away from the parking lots; and d) Be consistent with the Town of Chapel Hill and Duke Power lighting standards.

Stipulations Related to Environmental Issues

30. Impervious Surface Limits: That the maximum amount of impervious surface area on the site shall not exceed 20% of the gross land area of the site.

31. Stormwater Flow and Site Disturbance-Northern Drainage Swale: The natural drainage swale passing from west to east across the northern portion of the site (and to the north of all proposed site disturbance shown on the accompanying Special Use Permit) shall be protected from encroachment during construction by tree protection fencing and other devices as approve by the Town of Chapel Hill.

32. Parking Lot on Northern Portion of Site: That the parking lot proposed to be located on the northern portion of the development be reduced in size or relocated, subject to Town Manager approval, and that the stormwater management plan include special attention to the stormwater run-off from this portion of the site to protect the northern drainage swale in the vicinity.

33. Land Disturbance in the Resource Conservation District: That land disturbance in the Resource Conservation District is prohibited in accordance with the rules and regulations of Article 5 of the Town's Land Use Management Ordinance.

34. Stormwater Management Plan: That a Stormwater Management Plan shall be approved by the Town Manager prior to issuance of a Zoning Compliance Permit. The plan shall be based on the 1-year, 2-year, and 25-year frequency, 24-hour duration storms, where the post-development stormwater run-off rate shall not exceed the pre-development rate and the post-development stormwater runoff volume shall not exceed the pre-development volume for the local 2-year frequency, 24-hour duration storm event. Engineered stormwater facilities shall also remove 85% total suspended solids and treat the first inch of precipitation utilizing NC Division of Water Quality design standards.

Depending on the development site location, size in area and the condition of the existing conveyance system and associated lands, the Manager may waive or change the peak discharge rate criteria in part or in whole if, based on an approved Stormwater Management Plan, it is demonstrated that detention would intensify existing peak discharges or may cause other problems on abutting or downstream properties. In addition, the plans shall show all storm drainage outlets and address any impact the stormwater from these outlets may have on abutting properties.

35. Stormwater Easements: That the final plans and final plat include an easement titled "Reserved Storm Drainageway." That the easement shall be included on all engineered stormwater features located above and below ground including pipes, streams, and ditches that carry water to and from abutting properties. The easement must be recorded prior to issuance of a Zoning Compliance Permit.

That unless specifically designated by the Town as "Public," drainage features and infrastructure, within the "Reserved Storm Drainageway" shall be considered private and the responsibility of the property owner. That drainage easements are not required for drainage structures and conveyance systems that handle internal stormwater runoff within a single lot or parcel. This detail shall be noted on the final plans.

36. Performance Guarantee: That if more than one acre of land is disturbed, then a performance guarantee in accordance with Section 5-97.1 Bonds of the Town Code of Ordinances shall be required prior to final authorization to begin land-disturbing activities.

37. Erosion Control: That a detailed soil erosion and sedimentation control plan, including provision for a maintenance of facilities and modification of the plan if necessary, be approved by the Orange County Erosion Control Officer, and that a copy of the approval be provided to the Town Manager prior to issuance of a Zoning Compliance Permit.

38. Silt Control: That the applicant take appropriate measures to prevent and remove the deposit of wet or dry silt on adjacent paved roadways.

Stipulations Related to Utility and Service Issues

39. Heating/Air Conditioning System: That the heating/air conditioning system for the facility be a ductless split system unit with rotary compressor and noise abatement, or the equivalent or better system, subject to Town Manager approval, with dense shrubs planted adjacent to each compressor. The system shall comply with the Chapel Hill Noise Ordinance.

40. OWASA Sewer Connection: The hotel shall be developed so that sanitary sewer service shall not require the clearing of and use of the existing OWASA easement crossing Summerfield Crossing.

41. Utility Plan Approval: That the final utility plan be approved by Orange Water and Sewer Authority (OWASA), Duke Power Company, BellSouth, Public Service Company, Time Warner Cable, and the Town Manager before issuance of a Zoning Compliance Permit.

42. Underground Utilities: That all utility lines, other than 3-phase electric power distribution lines, shall be placed underground.

43. Fire Flow: That a fire flow report prepared by a registered professional engineer, showing that flows meet the minimum requirements of the Design Manual, be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.

44. Sprinkler system: That a sprinkler system be provided in the proposed building, and that the Fire Marshal approve the Fire Department's connections to the system prior to issuance of a Zoning Compliance Permit.

45. Fire Prevention: That all Fire Department safeguards and requirements be established and confirmed, and that the Department approve all fire hydrant locations, siamese connections, building evacuation capabilities, and fire truck access to the proposed building, prior to issuance of a Zoning Compliance Permit.

46. Location of Refuse Collection Facilities: That the refuse collection/recycling facility shall be relocated, away from the Summerfield Crossing neighborhood and the northern drainage swale, to a new location on the site subject to Town Manager approval.

47. Refuse Collection Facilities: That a minimum of two bulk refuse dumpsters be provided to service the site; or, alternative refuse collection facilities be proposed and approved by the Town Manager prior to the issuance of a Zoning Compliance Permit.

48. Solid Waste Management Plan: That a detailed solid waste management plan, including a recycling plan and a plan for managing and minimizing construction debris, be approved by the Town Manager prior to the issuance of a Zoning Compliance Permit.

Stipulations Related to Recreation Space

49. Recreation Space for Four One-Bedroom Dwelling Units: That residents of the four one-bedroom dwelling units shall have access to the recreational amenities associated with the hotel. That prior to the issuance of a Zoning Compliance Permit, the applicant shall submit to the Town Manager, for review and approval, a proposed deed guaranteeing use of the recreation facility by residents of the dwelling units. Deed shall include a provision allowing use of the recreation facility free of fees or cost to residents of the dwelling units.

Affordable Housing Stipulations

50. That the developer shall identify and reserve no fewer than one of the four one-bedroom dwelling units as an "affordable unit," in accordance with the following conditions:

A. If the affordable unit(s) is provide for private ownership, such opportunity shall be provided in accordance with the following conditions:

- That the affordable unit shall only be available for private ownership and occupancy.
- That the affordable unit shall be priced so as to be affordable for Qualified Buyers. Qualified Buyers shall be defined as individuals or families with gross incomes equal to 80% or less of the median income for the Raleigh-Durham-Chapel Hill Metropolitan Statistical Area (MSA), as provided by the U.S. Department of Housing and Urban Development (HUD).
- Each Qualified Buyer shall deliver to the Developer written evidence, acknowledged in writing by the

Orange Community Housing Corporation (or alternative organization as approved by the Town Manager), that such buyer has been officially determined to be a Qualified Buyer.

- That mechanisms shall be established to guarantee that the affordable unit shall be permanently affordable and available to Qualified Buyers, subject to the approval of the Town Manager and the Orange Community Housing Corporation (or alternative organization as approved by the Town Manager), prior to the issuance of a Zoning Compliance permit.

- That the affordable unit shall be constructed and available for occupancy, prior to issuance of a Certificate of Occupancy for the hotel.

B. Alternatively, if the affordable unit(s) is provided for rental, such opportunity shall be provided in accordance with the following conditions:

- That eligible renters for affordable dwelling units shall include families earning 80% or less of median 3-person family income for the Raleigh-Durham-Chapel Metropolitan Statistical Area (MSA). Section 8 vouchers will be accepted for these units.

- That rental rates shall not exceed current Section 8 Fair Market rents (including utilities) as published by the U.S. Department of Housing and Urban Development, according to the number of bedrooms in each unit (e.g. 2002 rate: 2 bedroom unit, $777/month).

- That the owner and management company enter into a "good faith" marketing agreement to ensure that the affordable units are rented to eligible low-income renters. The owner shall work with local non-profit low income housing organizations to advertise affordable units and recruit eligible renters. The "good faith" marketing agreement shall be subject to the approval of the Town Manager and the Orange Community Housing Corporation (or alternative organization as approved by the Town Manager) prior to the issuance of a Zoning Compliance Permit.

- That the recorded deed restrictions shall include a provision that if after working with local non-profits, owner/management company are unable to recruit eligible renters, they may rent such units to other renters without restrictions for up to 12 months, if written authorization is provided in advance for such rental units from Orange Community Housing and Land Trust (or alternative organization as approved by the Town Manager) and approved the Town of Chapel Hill.

C. That the applicant shall record deed restrictions to ensure that the affordable units remain affordable in perpetuity to low income owners or renters, subject to approval by the Town Manager and the Orange Community Housing and Land Trust (or alternative organization as approved by the Town Manager), prior to the issuance of a Zoning Compliance Permit.

D. That the affordable unit(s) be constructed and available for occupancy prior to the issuance of a Certificate of Occupancy for the hotel.

Miscellaneous Stipulations

51. Detailed Plans: That final detailed site plan, grading plan, utility/lighting plans, stormwater management plan (with hydraulic calculations), landscape plan and landscape management plan be approved by the Town Manager before issuance of a Zoning Compliance Permit, and that such plans conform to the plans approved by this application and demonstrate compliance with all applicable conditions and the design standards of the Land Use Management Ordinance and the Design Manual.

52. Transportation Management Plan: That prior to issuance of a Zoning Compliance Permit, the applicant prepare a Transportation Management Plan for approval by the Town Manager. The required components of the Transportation Management Plan shall include:

1. Provision for designation of a Transportation Coordinator;
2. Provisions for an annual Transportation Survey and Annual Report to the Town Manager;
3. Quantifiable traffic reduction goals and objectives;
4. Ridesharing incentives;
5. Public transit incentives; and
6. Other measures determined appropriate by the Town Manager.

53. Construction Management Plan: That a Construction Management Plan, indicating how construction vehicle traffic will be managed, shall be approved by the Town Manager prior to the issuance of a Zoning Compliance Permit.

54. Construction Sign Required: That the applicant post a construction sign that lists the property owner's representative, with a telephone number; the contractor's representative, with a telephone number; and a telephone number for regulatory information at the time of issuance of a Building Permit. The construction sign may have a maximum of 32 square feet of display area and may not exceed 8 feet in height. The sign shall be non-illuminated, and shall consist of light letters on a dark background.

55. Continued Validity: That continued validity and effectiveness of this approval is expressly conditioned on the continued compliance with the plans and conditions listed above.

56. Non-severability: That the Council's findings are expressly based on this permit and the approved development being completed in compliance with all of the conditions set out in this permit. Therefore, if any of the above conditions is held to be invalid, approval of this Special Use Permit in its entirety shall be void.

****

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) Residence Inn Hotel – Summit Place Townhomes • PIN 9799-48-1814 & 9799-48-0252

The following materials are submitted in this PDF document. Each Section Starts with a contents page.

1) Response to April 15, 2021 TRT Comments 2
2) Conditional Zoning Application & Project Fact Sheet 10
3) Written Narratives in Support of Proposed MU-V Arterial CZ application 21
   a) Written Narrative of Proposed Townhome and Hotel Development Proposal 22
   b) Affordable Housing Proposal 28
   c) Consistency Statement with Comprehensive Plan & Statement of Justification 29
   d) Design Guideline Statement 32
   e) Response to Concept Plan Comments by Council and CDC 38
   f) Modification of Regulations 41
   g) Sustainability & Energy Management 49
4) Proposed Development Drawings 51
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   b) Landscape and Planting Plans 82
   c) Building Bulk, Height, Setback Sections 92
5) Stream, Buffer and Wetlands Information 94
   a) 2021 Stream Determination for PIN 9799-48-0252 96
   b) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-0252 107
   c) 2016 Stream Determination for PIN 9799-48-1814 109
   d) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-1814 119
   e) Dam Notice of Exemption 133
6) 2003 Special Use Permit for Residence Inn Hotel 135
7) Plats – Deeds 141
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8) Traffic Impact Assessment Report 164
   a) Executive Summary 165
   b) Full TIA Report 175
9) Geotechnical Report 367
10) Stormwater Impact Report 401

Scott Radway for SHG LLC

FINAL PLAT APPLICATION

TOWN OF CHAPEL HILL
Planning Department
405 Martin Luther King Jr. Blvd.
Phone (919) 968-2728 *fax* (919) 969-2014
www.townofchapelhill.org

Parcel Identifier Number (PIN): 9799-48-1814 & 9799-39-9116 Date: 5/10/2021

Section A: Project Information

Project Name: Summit Place Townhomes - Christ Community Church - Land Excange

Property Address: 101 Erwin Road Zip Code: 27514

Existing Zoning District: R-2

Section B: Applicant, Owner, and/or Contract Purchaser Information

Applicant Information (to whom correspondence will be mailed):

Name: Scott Radway, Radway Design

Address: 2627 Meacham Road

City: Chapel Hill State: NC Zip Code: 27516

Phone: 919-880-5579 Email: scott@radwaydesign.com

The undersigned applicant hereby certifies that, to the best of their knowledge and belief, all information supplied with this application is true and accurate.

Signature: SCOTT RADWAY Date: 5/7/2021

Owner/Contract Purchaser Information:

☒ **Owner** ☐ **Contract Purchaser**

Name: SHG LLC

Address: 3141 John Humphries Wynd - #200

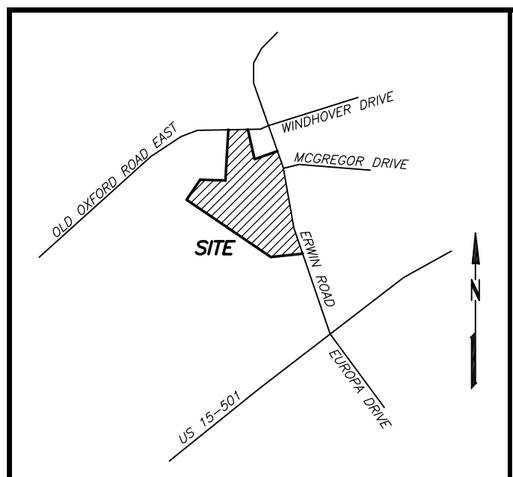
City: Raleigh State: NC Zip Code: 27612

Phone: Email:

The undersigned applicant hereby certifies that, to the best of their knowledge and belief, all information supplied with this application is true and accurate.

Signature: X Date: 5/10/2021

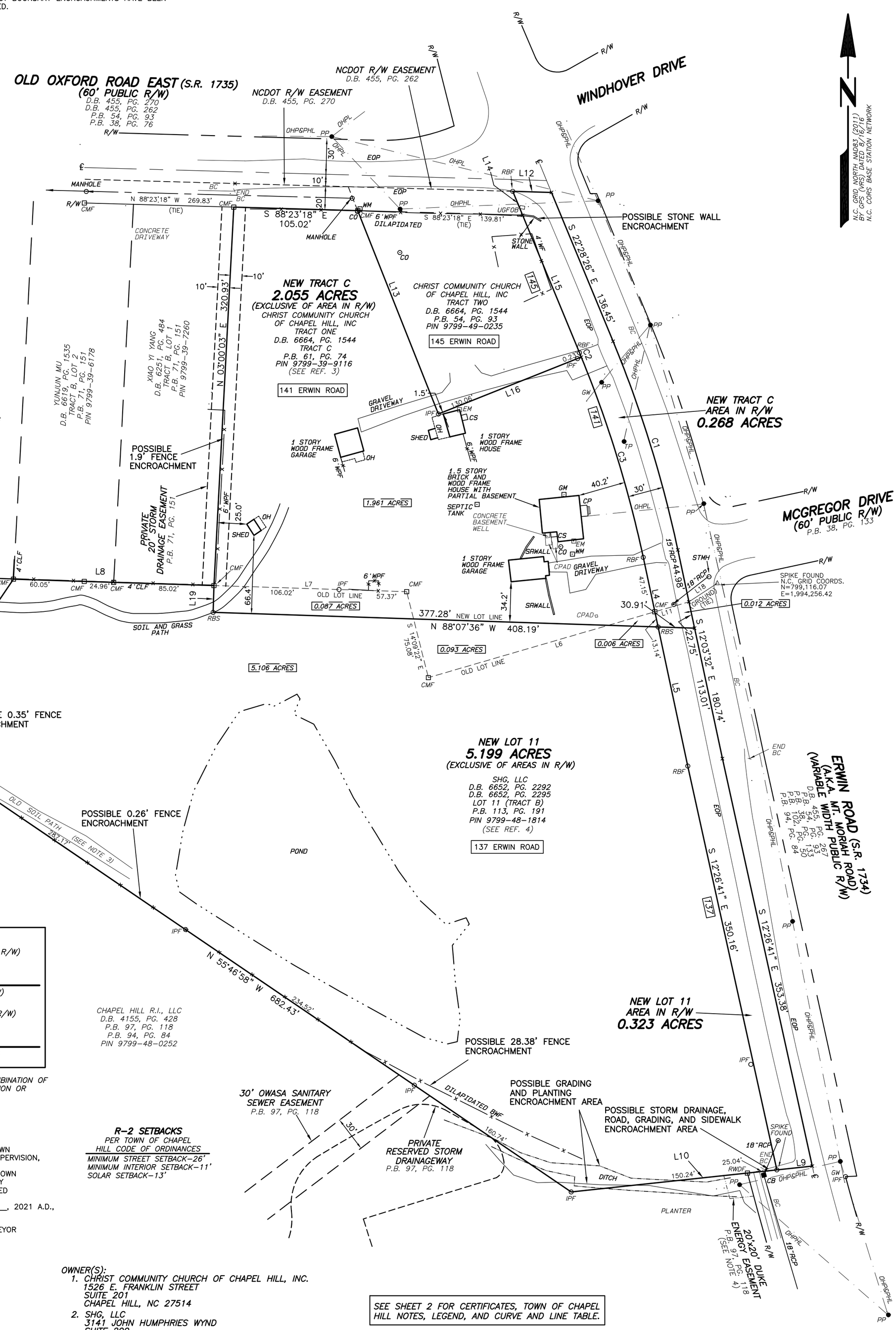
KK 5/11/21



VICINITY MAP NO SCALE

ENCROACHMENTS NOTE:
ENCROACHMENTS SHOWN ARE VISIBLE PHYSICAL CONDITIONS LOCATED DURING THE COURSE OF THE SURVEY AND ARE NOT TO BE INTERPRETED AS A LEGAL DETERMINATION AS TO WHETHER THEY ARE TRUE ENCROACHMENTS. ONLY POSSIBLE EXTERIOR PROJECT BOUNDARY ENCROACHMENTS HAVE BEEN LABELED.

REFERENCES:
1. D.B. 1008, PG. 244
   D.B. 890, PG. 123 (ESTATE FILE 90-E-516)
   P.B. 56, PG. 55
   P.B. 54, PG. 93
   P.B. 58, PG. 63
   P.B. 17, PG. 156
   P.B. 56, PG. 24
   P.B. 61, PG. 74
2. ANNEXATION ORDINANCE (1986-B)
   D.B. 602, PG. 566
3. MAP BY ROBINSON & PLANTE, P.C. ENTITLED "BOUNDARY AND TOPOGRAPHICAL SURVEY SCOTT AND MCFARLING PROPERTIES", AND DATED 8/17/16.
4. MAP BY ROBINSON & PLANTE, P.C. ENTITLED "BOUNDARY SURVEY OF LOT 11 SCOTT PROPERTY", AND DATED 3/30/2020.



RECOMBINATION AREA TOTALS	
2.311 ACRES	(EXISTING TRACT C AREA INCLUSIVE OF AREA IN R/W)
+0.105 ACRES	(AREA TO NEW TRACT C FROM LOT 11)
−0.093 ACRES	(AREA FROM TRACT C TO NEW LOT 11)
2.323 ACRES	(NEW TRACT C AREA INCLUSIVE OF AREA IN R/W)
5.534 ACRES	(EXISTING LOT 11 AREA INCLUSIVE OF AREA IN R/W)
+0.093 ACRES	(AREA FROM TRACT C TO NEW LOT 11)
−0.105 ACRES	(AREA TO NEW TRACT C FROM LOT 11)
5.522 ACRES	(NEW LOT 11 AREA INCLUSIVE OF AREA IN R/W)

☐ D. THAT THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXEMPTION OR EXCEPTION TO THE DEFINITION OF SUBDIVISION.

NORTH CAROLINA
WAKE COUNTY
I STUART E. PLANTE III CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, DESCRIPTION RECORDED IN REFERENCES AS SHOWN, THAT THE BOUNDARIES NOT SURVEYED ARE DRAWN FROM REFERENCES AS SHOWN (SEE NOTE 5); THAT THE RATIO OF PRECISION OR POSITIONAL ACCURACY AS CALCULATED IS 1: 53,898 +; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 21st DAY OF APRIL, 2021 A.D.,

_____ PROFESSIONAL LAND SURVEYOR
LICENSE NO. L-4432

R-2 SETBACKS
PER TOWN OF CHAPEL HILL CODE OF ORDINANCES
MINIMUM STREET SETBACK-26'
MINIMUM INTERIOR SETBACK-11'
SOLAR SETBACK-13'

OWNER(S):
1. CHRIST COMMUNITY CHURCH OF CHAPEL HILL, INC.
   1526 E. FRANKLIN STREET
   SUITE 201
   CHAPEL HILL, NC 27514
2. SHG, LLC
   3141 JOHN HUMPHRIES WYND
   SUITE 200
   RALEIGH, NC 27612

SEE SHEET 2 FOR CERTIFICATES, TOWN OF CHAPEL HILL NOTES, LEGEND, AND CURVE AND LINE TABLE.

PRELIMINARY PLAT- NOT FOR RECORDATION, CONVEYANCE, OR SALE

NOTE:
MISCLOSURE WAS DISTRIBUTED BY THE COMPASS METHOD. THE DISTANCES ON THIS MAP ARE ADJUSTED HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED. ALL AREA CALCULATED BY COORDINATE COMPUTATION.

0' 60' 120' 180'
SCALE IN FEET

REVISIONS	RECOMBINATION MAP FOR SHG, LLC PROPERTY, AND CHRIST COMMUNITY CHURCH OF CHAPEL HILL, INC PROPERTY		ROBINSON & PLANTE, P.C. LAND SURVEYING C-2687 970 TRINITY ROAD RALEIGH, NC 27607 PHONE: (919)859-6030 FAX: (919)859-6032	
	TOWNSHIP: CHAPEL HILL	COUNTY: ORANGE	SURVEY DATE: 4-21-21	SURVEYED BY: RE
	STATE: NORTH CAROLINA		SCALE: 1"=60'	DRAWN BY: HS
	ZONE: R-2	PIN: 9799-39-9116 9799-48-1814	CHECKED & CLOSURE BY: SEP	FILE: OXFORDREC-CALC SHEET: 1 OF 2

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I,_____, REVIEW OFFICER OF ORANGE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

RECORDING THIS PLAT DOES NOT REQUIRE SUBDIVISION APPROVAL OF THE TOWN OF CHAPEL HILL AS PROVIDED IN SECTION 4.6 OF THE CHAPEL HILL LAND USE MANAGEMENT ORDINANCE.

TOWN OF CHAPEL HILL PLANNING DEPARTMENT _____ DATE _____

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I,_____, REVIEW OFFICER OF ORANGE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING FOR WHICH THE REVIEW OFFICER HAS RESPONSIBILITY AS PROVIDED BY LAW.

REVIEW OFFICER _____ DATE _____
ORANGE COUNTY LAND RECORDS/GIS

OWNERS CERTIFICATE

THE UNDERSIGNED PARTY, BEING DULY SWORN, CERTIFIES THAT HE/SHE IS THE OWNER OR DULY AUTHORIZED REPRESENTATIVE OF THE OWNER OF THE PROPERTY DESIGNATED ON THIS PLAT AS DESCRIBED BELOW, AND HE/SHE ADOPTS THIS PLAT OF RECOMBINATION WITH THEIR FREE CONSENT.

PIN: 9799-48-1814 (SHG, LLC)

SIGNATURE _____ DATE _____

NORTH CAROLINA
_____ COUNTY

I,_____ A NOTARY PUBLIC OF SAID COUNTY DO HEREBY CERTIFY THAT

_____
DID PERSONALLY APPEAR BEFORE ME THIS THE_____
DAY OF_____, 2021.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

OWNERS CERTIFICATE

THE UNDERSIGNED PARTY, BEING DULY SWORN, CERTIFIES THAT HE/SHE IS THE OWNER OR DULY AUTHORIZED REPRESENTATIVE OF THE OWNER OF THE PROPERTY DESIGNATED ON THIS PLAT AS DESCRIBED BELOW, AND HE/SHE ADOPTS THIS PLAT OF RECOMBINATION WITH THEIR FREE CONSENT.

PIN: 9799-39-9116 (CHRIST COMMUNITY CHURCH OF CHAPEL HILL, INC)

SIGNATURE: KEVIN MILLER, TRUSTEE _____ DATE _____

SIGNATURE: DAVID BARROW, TRUSTEE _____ DATE _____

SIGNATURE: DAVID STEPP, TRUSTEE _____ DATE _____

NORTH CAROLINA
_____ COUNTY

I,_____ A NOTARY PUBLIC OF SAID COUNTY DO HEREBY CERTIFY THAT

_____
DID PERSONALLY APPEAR BEFORE ME THIS THE_____
DAY OF_____, 2021.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

☐ D. THAT THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXEMPTION OR EXCEPTION TO THE DEFINITION OF SUBDIVISION.

NORTH CAROLINA
WAKE COUNTY
I STUART E. PLANTE III CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, DESCRIPTION RECORDED IN REFERENCES AS SHOWN, THAT THE BOUNDARIES NOT SURVEYED ARE DRAWN FROM REFERENCES AS SHOWN (SEE NOTE 5); THAT THE RATIO OF PRECISION OR POSITIONAL ACCURACY AS CALCULATED IS 1:53,898 +; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 21st DAY OF APRIL, 2021 A.D.,

_____ PROFESSIONAL LAND SURVEYOR
LICENSE NO. L-4432

PRELIMINARY PLAT- NOT FOR RECORDATION, CONVEYANCE, OR SALE

NOTE:
MISCLOSURE WAS DISTRIBUTED BY THE COMPASS METHOD. THE DISTANCES ON THIS MAP ARE ADJUSTED HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED. ALL AREA CALCULATED BY COORDINATE COMPUTATION.

0' 60' 120' 180'

SCALE IN FEET

OWNER(S):
1. CHRIST COMMUNITY CHURCH OF CHAPEL HILL, INC.
   1526 E. FRANKLIN STREET
   SUITE 201
   CHAPEL HILL, NC 27514
2. SHG, LLC
   3141 JOHN HUMPHRIES WYND
   SUITE 200
   RALEIGH, NC 27612

CURVE TABLE

CURVE	DELTA	RADIUS	ARC	CHORD	TANGENT	CHORD BRG
C1	10°24'55"	1019.31'	185.29'	185.03'	92.90'	S 17°15'59" E
C2	0°07'15"	989.31'	2.09'	2.08'	1.04'	S 22°24'49" E
C3	10°17'40"	989.31'	177.75'	177.51'	89.12'	S 17°12'22" E

LINE TABLE

LINE	BEARING	DISTANCE
L4	N 12°03'32" W	60.29'
L5	S 12°03'32" E	120.55'
L6	N 73°47'52" E	199.86'
L7	N 88°11'08" W	163.39'
L8	S 88°11'08" E	170.03'
L9	S 83°52'26" W	30.19'
L10	S 83°52'26" W	175.28'
L11	N 73°47'52" E	30.08'
L12	S 88°23'18" E	32.86'
L13	S 21°39'31" E	185.33'
L14	S 22°28'26" E	21.94'
L15	S 22°28'26" E	127.92'
L16	N 68°17'49" E	130.29'
L17	S 14°14'23" E	100.19'
L18	S 56°50'16" W	28.68'
L19	N 01°52'24" E	22.73'

NORTH CAROLINA
_____ COUNTY

I,_____ A NOTARY PUBLIC OF SAID COUNTY DO HEREBY CERTIFY THAT

_____
DID PERSONALLY APPEAR BEFORE ME THIS THE_____
DAY OF_____, 2021.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

NORTH CAROLINA
_____ COUNTY

I,_____ A NOTARY PUBLIC OF SAID COUNTY DO HEREBY CERTIFY THAT

_____
DID PERSONALLY APPEAR BEFORE ME THIS THE_____
DAY OF_____, 2021.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

LEGEND

(IPF)-IRON PIPE FOUND
(CMF)-CONCRETE MONUMENT FOUND
(RBF)-REBAR FOUND
(RBS)-REBAR SET
(RWDF)-RIGHT OF WAY DISK FOUND
(X)-CALCULATED POINT
(R/W)-RIGHT OF WAY
(C/L)-CENTERLINE
(BC)-BACK OF CURB
(EOP)-EDGE OF PAVEMENT
(RCP)-REINFORCED CONCRETE PIPE
(TP)-TELEPHONE POLE
(PP)-POWERPOLE
(GW)-GUY WIRE
(OHPL)-OVERHEAD POWER LINE
(OHPHL)-OVERHEAD PHONE LINE
(OHP&PHL)-OVERHEAD POWER AND PHONE LINE
(CLF)-CHAIN LINK FENCE
(WPF)-WOOD PRIVACY FENCE
(BWF)-BARBED WIRE FENCE
(SRWALL)-STONE RETAINING WALL
(CPAD)-CONCRETE PAD
(GM)-GAS METER
(EM)-ELECTRIC METER
(WM)-WATER METER
(CO)-CLEANOUT
(OH)-OVERHANG
(CP)-CONCRETE PORCH
(CS)-CONCRETE STOOP
(UGFOB)-UNDERGROUND FIBER OPTIC BOX
—X— FENCE LINE
(STMH)-STORM MANHOLE
XXX -ADDRESS
XXX -OLD AREA OR AREA IN NCDOT R/W AGREEMENT

NOTES:
1. PROPERTY IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. NO TITLE EXAMINATION HAS BEEN DONE BY ROBINSON & PLANTE, P.C.
2. PROPERTY IS IN ZONE X, NOT IN A SPECIAL FLOOD HAZARD AREA, PER FEMA FIRM MAP NO. 3710979900L PANEL 9799. MAP REVISED JANUARY 19, 2019.
3. OLD SOIL PATH DOES NOT APPEAR TO BE IN USE.
4. DUKE ENERGY EASEMENT LOCATION TAKEN FROM P.B. 97, PG. 118. DEED DOES NOT DESCRIBE MAP BUT MAP SHOWS DEED REFERENCE AND IS TITLED NEW OWASA, DUKE ENERGY, RESERVED STORM DRAINAGE AND BUS SHELTER EASEMENTS DEDICATION. DEED DESCRIBES EASEMENT AS BEING CENTERED ON STRUCTURES AND 15' FROM EACH SIDE OF CENTERLINE.
5. SHG, LLC LOT 11 PROPERTY WAS SURVEYED BY ROBINSON & PLANTE, P.C. ON 3/30/2020 AND HAS NOT BEEN RE-SURVEYED FOR THIS SUBDIVISION MAP (SEE REF. 3). CHIRST COMMUNITY CHURCH OF CHAPEL HILL, INC. TRACT C PROPERTY WAS SURVEYED BY ROBINSON & PLANTE, P.C. ON 8/17/16 AND HAS NOT BEEN RE-SURVEYED FOR THIS SUBDIVISION MAP (SEE REF. 4).
SURVEY DATE HEREON REFLECTS THE DAY OF SETTING THE NEW CORNER MONUMENTATION.

REVISIONS	RECOMBINATION MAP FOR SHG, LLC PROPERTY, AND CHRIST COMMUNITY CHURCH OF CHAPEL HILL, INC PROPERTY		ROBINSON & PLANTE, P.C. LAND SURVEYING C-2687 970 TRINITY ROAD RALEIGH, NC 27607 PHONE: (919)859-6030 FAX: (919)859-6032	
	TOWNSHIP: CHAPEL HILL	COUNTY: ORANGE	SURVEY DATE: 4-21-21	SURVEYED BY: RE
	STATE: NORTH CAROLINA			DRAWN BY: HS
	ZONE: R-2	PIN: 9799-39-9116 9799-48-1814	CHECKED & CLOSURE BY: SEP	FILE: OXFORDREC-CALC SHEET: 2 OF 2

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) *Residence Inn Hotel – Summit Place Townhomes*

PIN 9799-48-1814 & 9799-48-0252

The boundary description for the rezoning is currently being reviewed by surveyor and attorney to verify that it coincides with the Final Plat.

It will be provided as soon as possible.

Scott Radway for SHG LLC

BK 6652 PG 2295 - 2296 (2) DOC# 30018995
This Document eRecorded: 04/09/2020 03:21:42 PM
Fee: $26.00 Tax: $0.00
Orange County, North Carolina
MARK CHILTON, Register of Deeds by MOLLY KEMPA

NORTH CAROLINA NON WARRANTY DEED

Excise Tax: $N/A

Parcel Identifier No. 9799481814 Verified by _____ County on the ____ day of_____, 20

By:_____

Mail/Box to: Grantee

This instrument was prepared by: Kennon Craver, PLLC (without benefit of title examination)

Brief description for the Index: 5.5 acres – PB 113 PG 191

THIS DEED made this 8th day of ~~March,~~ April 2020 by and between

GRANTOR	GRANTEE
Beverlee Smith-Fendt and Spouse Jeffrey Fendt	SHG, LLC a North Carolina liability company
ADDRESS: 2146 East Old Oxford Road Chapel Hill, North Carolina 27514	ADDRESS: 3141 John Humphries Wynd, Ste.200 Raleigh, North Carolina 27612 Attn: R. Doyle Parrish

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does remise, release and forever quitclaim unto the Grantee in fee simple, all that certain lot or parcel of land situated in Orange County, North Carolina and more particularly described as follows:

BEING all of that tract located on Erwin Road in Chapel Hill, North Carolina and containing approximately 5.5 acres as shown on that plat recorded in Plat Book 113, Page ~~1961~~, Orange County Registry.
191 pr JD

Submitted electronically by Burns, Day and Presnell, PA in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with the Orange County Register of Deeds.

All or a portion of the property herein conveyed ☐ includes or ☒ does not include the primary residence of a Grantor.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

Beverlee Smith-Fendt (SEAL)
Beverlee Smith-Fendt

Jeffrey D. Fendt (SEAL)
Jeffrey Fendt

State of North Carolina
County of Durham

I, the undersigned Notary Public of the County of Durham and State aforesaid, certify that the following persons personally appeared before me this day, acknowledging to me that (s)he signed the foregoing document: Beverlee Smith-Fendt and Jeffrey Fendt

Witness my hand and Notarial stamp or seal this 26 day of March, 2020.

My Commission Expires: 1/29/2023
(Affix Seal)

DEBORAH L. HOCKMAN NOTARY PUBLIC DURHAM COUNTY, NC

Deborah L. Hockman Notary Public
Deborah L. Hockman
Notary's Printed or Typed Name

964

20061106000259040 DEED
Bk:RB4155 Pg:428
11/06/2006 04:43:13PM 1/4

FILED Joyce H. Pearson
Register of Deeds Orange COUNTY,NC
BY:
Deputy Nancy K. Miller

24

NORTH CAROLINA NON-WARRANTY DEED

Excise Tax $0.00

Tax Lot No. 703613 Parcel Identifier No. 9799480252
mas

Mail after Recording to: Grantee
This instrument was prepared by: Jordan Price Wall Gray Jones & Carlton, PLLC (SCM)

Brief description for the Index: 11.22 ACRES (EXCLUDING ROW), ORANGE COUNTY

THIS NON-WARRANTY DEED, made this the 23rd day of October, 2006 by and between

GRANTOR	GRANTEE
CAMERON COMPANY, L.L.C., a North Carolina limited liability company 1201 Glen Meade Road Wilmington, North Carolina 28401	CHAPEL HILL R.I., LLC, a North Carolina limited liability company 2200 Summit Park Lane, Suite 2000 Raleigh, North Carolina 27612

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in Chapel Hill Township, Orange County, North Carolina and more particularly described as follows:

SEE ATTACHED EXHIBIT A.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the

965

Grantee, its heirs and assigns free and discharged from any right, title, claim, or interest of the said Grantor or anyone claiming by, through, or under them.

20061106000259040 DEED
Bk:RB4155 Pg:429
11/06/2006 04:43:13PM 2/4

Title to the property hereinabove described is subject to the following exceptions:

1. RIGHTS OF WAY, EASEMENTS, COVENANTS, RESTRICTIONS AND ALL OTHER MATTERS OF RECORD.

2. 2005 AD VALOREM TAXES AND SUBSEQUENT YEAR TAXES.

IN WITNESS WHEREOF, the Grantor, by and through its Managers with authority duly given, has executed this Deed under seal the day and year first above written.

GRANTOR:

CAMERON COMPANY, L.L.C.,
a North Carolina limited liability company

_____(SEAL)
By William H. Cameron
Title: Manager

_____(SEAL)
By: JABE D. HARDEE
Title: MANAGER

[ACKNOWLEDGEMENTS ON FOLLOWING PAGE]

20061106000259040 DEED
Bk:RB4155 Pg:430
11/06/2006 04:43:13PM 3/4

SEAL - STAMP

STATE OF NORTH CAROLINA,

COUNTY OF New Hanover.

I, Susan B Vandergriff, a Notary Public of the County and State aforesaid, certify that William H Cameron, Manager of CAMERON COMPANY, L.L.C., a North Carolina limited liability company, to me personally known, personally appeared before me and acknowledged the execution of the foregoing instrument on behalf of the Company by authority duly given. Witness my hand and official stamp or seal, this 23rd day of October, 2006.

SUSAN B. VANDERGRIFF NOTARY PUBLIC NEW HANOVER COUNTY, N.C.

Susan B Vandergriff
NOTARY PUBLIC

My commission expires: 6-2-07

SEAL - STAMP

STATE OF NORTH CAROLINA,

COUNTY OF New Hanover.

I, Susan B Vandergriff, a Notary Public of the County and State aforesaid, certify that Jabe V Hardee, Manager of CAMERON COMPANY, L.L.C., a North Carolina limited liability company, to me personally known, personally appeared before me and acknowledged the execution of the foregoing instrument on behalf of the Company by authority duly given. Witness my hand and official stamp or seal, this 23rd day of October, 2006.

SUSAN B. VANDERGRIFF NOTARY PUBLIC NEW HANOVER COUNTY, N.C.

Susan B Vandergriff
NOTARY PUBLIC

My commission expires: 6-2-07

20061106000259040 DEED
Bk:RB4155 Pg:431
11/06/2006 04:43:13PM 4/4

EXHIBIT A

LEGAL DESCRIPTION

BEGINNING at an existing monument NC Grid NAD '83 located in the southern line of that certain property now or formerly owned by Lona McFarling (see Deed Book 844, Page 402, Orange County Registry); continuing thence along the southern line of the McFarling property South 55° 46' 52" East 682.44 feet to an existing iron pipe, a control corner; continuing thence along the southern property line of that certain property now or formerly owned by Mildred Scott (see Deed Book 220, Page 380, Orange County Registry) North 83° 54' 42" East 150.32 feet to a right of way disk, a control corner, in the Western right of way of Erwin Road (NCSR 1735); continuing thence in a curve (said curve having an arc length of 178.38 feet and a radius of 2709.69 feet) a chord course and distance of South 16° 35' 21" East 178.35 feet; continuing thence along the Western right of way of Erwin Road South 17° 10' 04" East 231.97 feet; continuing thence South 24° 24' 09" West 52.79 feet; continuing thence in a curve (said curve having an arc length of 190.96 feet and a radius of 160.00 feet) a chord course and distance of South 29° 53' 14" West 179.83 feet to a point in the northern line of that certain permanent NCDOT Drainage Easement (see Deed Book 3102, Page 122, Orange County Registry); continuing thence along the northern line of the Permanent NCDOT Drainage Easement South 89° 19' 24" East 10.04 feet to a point in the Northern right of way of Dobbins Drive; continuing thence in a curve (said curve having an arc length of 20.22 and a radius of 150.00 feet) a chord course and distance of South 08° 29' 59" East 20.21 feet; continuing thence in a curve (said curve having an arc length of 10.21 feet and a radius of 91.61 feet) a chord course and distance of South 09° 13' 09" East 10.20 feet; continuing thence in a curve (said curve having an arc length of 109.39 feet and a radius of 91.61 feet) a chord course and distance of South 28° 10' 47" West 103.00 feet; continuing thence in a curve (said curve having an arc length of 340.24 feet and a radius of 2705.00 feet) a chord course and distance of South 58° 34' 16" West 340.01 feet to an existing iron pipe; continuing thence along the Eastern property line of Summerfield Crossing (see Plat Book 36, Page 126, Orange County Registry) to the point and place of BEGINNING and containing 11.22 acres (excluding rights of way) as shown on survey dated September 22, 2006 prepared by Thomas M. Hall, PLS, entitled "Residence Inn, Chapel Hill, North Carolina." See also Plat Book 94, Page 84, Orange County Registry.

BK 6652 PG 2292 - 2294 (3) DOC# 30018994
This Document eRecorded: 04/09/2020 03:21:40 PM
Fee: $26.00 Tax: $2,030.00
Orange County, North Carolina
MARK CHILTON, Register of Deeds by MOLLY KEMPA

10602
mw

Excise Tax: $2,030.00 *PIN: 9799481814*
Instrument Prepared By & Return To: Burns, Day & Presnell, P.A. (JMD), PO Box 10867, Raleigh, NC 27605
Short Description for Index: 5.5 acres - PB 113/191
The property does not include the primary residence of Grantor.

KPC

NORTH CAROLINA
ORANGE COUNTY

NORTH CAROLINA
SPECIAL WARRANTY DEED

THIS DEED is made this April 8, 2020, by and between **Beverlee Smith-Fendt, as Executrix of the Estate of Mildred M. Scott, and as Trustee of the Mildred M. Scott Revocable Trust**, 2146 East Old Chapel Hill Road, Chapel Hill, North Carolina 27514, **GRANTOR**, and **SHG, LLC**, a North Carolina limited liability company, 3141 John Humphries Wynd, Suite 200, Raleigh, NC 27612, Attn.: R. Doyle Parris, **GRANTEE**. *(As used in this instrument, the designation of Grantor and Grantee shall include the named parties, and their heirs, successors and assigns, and shall include the singular or plural number, and the masculine, feminine, or neuter gender, both as the context requires.)*

WITNESSETH:

GRANTOR, for a valuable consideration paid by Grantee, the sufficiency and receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell, and convey unto Grantee, in fee simple, all that certain real property (the "***Real Property***") lying in Orange County and described as follows:

> Being all of that tract located on Erwin Road in Chapel Hill, NC and containing approximately 5.5 acres as shown on that plat recorded at Plat Book 113, Page 191, Orange County Registry

The Real Property was acquired by Grantor by that instrument recorded in Book 13248, Page 634, Orange County Registry.

TO HAVE AND TO HOLD the Real Property and all privileges and appurtenances thereto belonging to Grantee in fee simple.

Grantor covenants with Grantee that Grantor has done nothing to impair such title as Grantor received, and that Grantor will warrant and defend the title to the Real Property against the lawful claims of all persons claiming by, under, or through Grantor, except for the following exceptions:

[See Exhibit A Attached]

Submitted electronically by Burns, Day and Presnell, PA in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with the Orange County Register of Deeds.

IN WITNESS WHEREOF, the undersigned has caused this instrument to be signed, sealed, and delivered as of the date first above written.

GRANTOR:

Beverlee Smith-Fendt [Seal]
Beverlee Smith-Fendt, ~~Individually~~,
as Executrix of the Estate of Mildred M. Scott, and
as Trustee of the Mildred M. Scott Revocable Trust

Durham **COUNTY, NORTH CAROLINA**

The undersigned Notary Public certifies that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacities indicated: **Beverlee Smith Fendt**.

Date: March 26, 2020

(Official Seal)

DEBORAH L. HOCKMAN NOTARY PUBLIC DURHAM COUNTY, NC

Deborah L Hockman
Notary Public
Printed Name: Deborah L. Hockman
My commission expires: 1/29/2023

EXHIBIT A

- Ad valorem taxes for 2020 (which Grantee assumes) and subsequent years.
- Easements, setback lines, and any other matters shown on those plats recorded in Plat Book 56, Page 24; Plat Book 56, Page 55; and Plat Book 113, Page 91, Orange County Registry.
- Matters shown on that survey by Stuart E. Plante, III, PLS, dated April 6, 2020.

BK 97 Pg 118

Book 97 Page 118

GP
5/20/5

FILED
BOOK/FILE# 97 PAGE# 118
2005 MAY 23 P 3: 37:54
JOYCE H. PEARSON
REGISTER OF DEEDS
ORANGE CO. N.C.

CURVE	RADIUS	LENGTH	CHORD	BEARING
C1	2709.69'	178.38'	178.35'	S16°35'21"E
C2	150.00'	203.68'	188.39'	S26°32'16"W
C3	91.61'	119.59'	111.28'	N24°59'14"E
C4	2705.00'	340.24'	340.01'	S58°34'16"W
C5	151.63'	61.62'	61.20'	N00°44'36"W
C6	90.00'	126.77'	116.55'	S27°58'30"W
C7	160.00'	190.96'	179.83'	S29°53'14"W
C8	180.00'	235.57'	219.11'	S33°44'32"W

SURVEYOR'S CERTIFICATE

I, Jose L. Torres, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK As, PAGE Noted) THAT THE ERROR OF CLOSURES AS CALCULATED BY LATITUDES AND DEPARTURES IS 1: 10,000+; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN REFERENCES AS NOTED; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL THIS 27th DAY OF April, 20 05.

SURVEYOR

L-3771
REGISTRATION NUMBER

NORTH CAROLINA PROFESSIONAL SEAL L-3771 LAND SURVEYOR JOSE L. TORRES

I, JOSE L. TORRES, P.L.S. L-3771, FURTHER CERTIFY TO ONE OR MORE OF THE FOLLOWING AS INDICATED BY AN "X":

__A. THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
__B. THIS SURVEY IS LOCATED IN SUCH PORTION OF A COUNTY OR MUNICIPALITY THAT IS UNREGULATED AS TO AN ORDINANCE THAT REGULATES PARCELS OF LAND.
__C. ANY ONE OF THE FOLLOWING:
1.__ THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.
2.__ THAT THE SURVEY IS OF AN EXISTING BUILDING OR OTHER STRUCTURE, OR NATURAL FEATURE, SUCH AS A WATERCOURSE; OR
3.__ THAT THE SURVEY IS A CONTROL SURVEY. STRUCTURE, OR NATURAL FEATURE, SUCH AS A WATERCOURSE; OR
_X_D. THIS SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.
__E. THE INFORMATION AVAILABLE TO THE SURVEYOR IS SUCH THAT THE SURVEYOR IS UNABLE TO MAKE A DETERMINATION TO THE BEST OF HIS OR HER PROFESSIONAL ABILITY AS TO PROVISIONS CONTAINED IN (A) THROUGH (D) ABOVE.

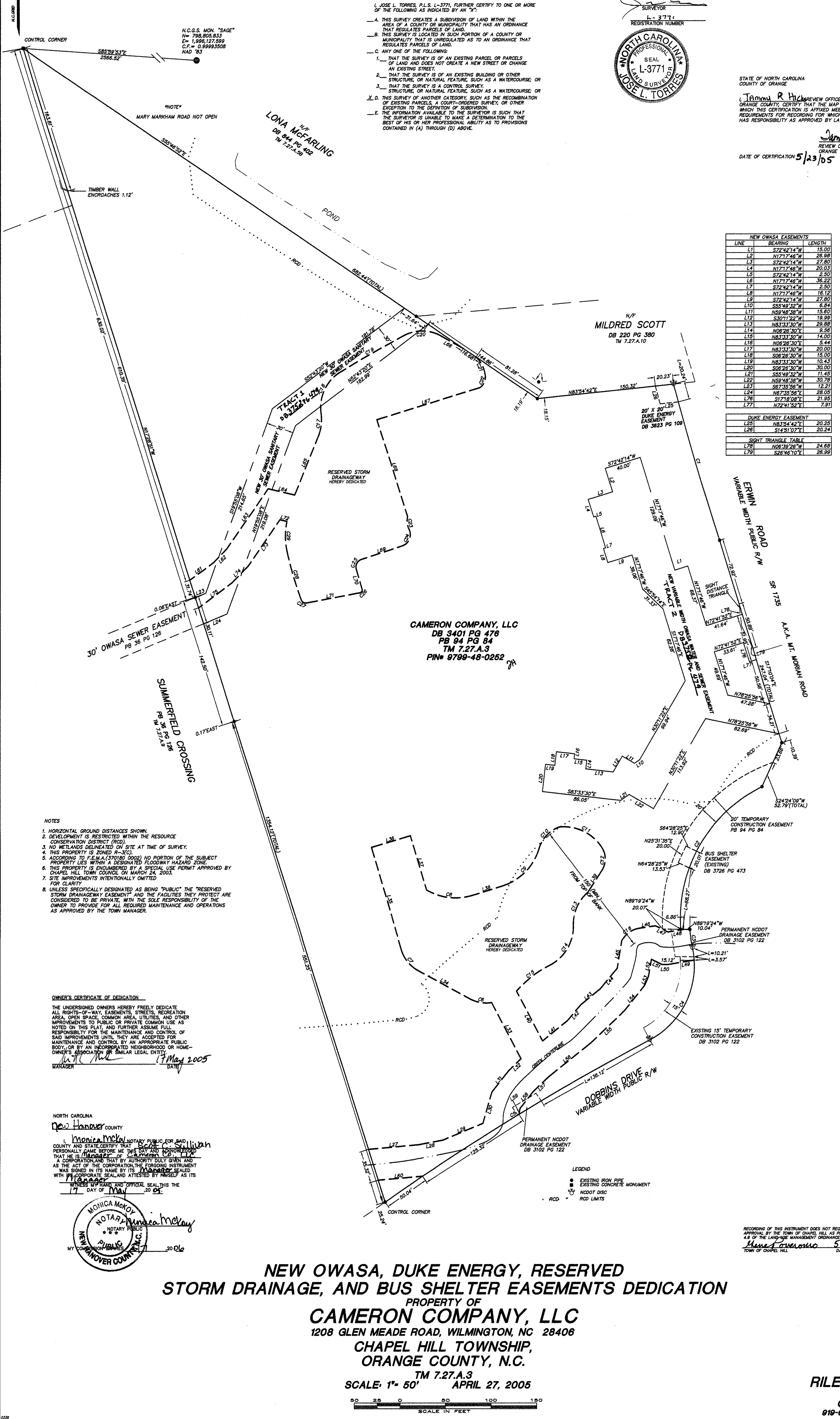
VICINITY MAP NTS

STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I, Tammy R Hicks REVIEW OFFICER OF ORANGE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING FOR WHICH THE REVIEW OFFICER HAS RESPONSIBILITY AS APPROVED BY LAW.

Tammy R Hicks
REVIEW OFFICER
ORANGE COUNTY LAND RECORDS

DATE OF CERTIFICATION 5/23/05



NEW OWASA EASEMENTS		
LINE	BEARING	LENGTH
L1	S72°42'14"W	15.00
L2	N17°17'46"W	26.98
L3	S72°42'14"W	27.80
L4	N17°17'46"W	20.03
L5	S72°42'14"W	2.50
L6	N17°17'46"W	36.22
L7	S72°42'14"W	2.50
L8	N17°17'46"W	16.12
L9	S72°42'14"W	27.80
L10	S55°49'32"W	6.84
L11	N59°48'38"W	15.60
L12	S30°11'22"W	19.99
L13	N83°33'30"W	29.88
L14	N06°26'30"E	9.56
L15	N83°33'30"W	14.00
L16	N06°26'30"E	5.44
L17	N83°33'30"W	20.00
L18	S06°26'30"W	15.00
L19	N83°33'30"W	10.43
L20	S06°26'30"W	30.00
L21	S55°49'32"W	11.45
L22	N59°48'38"W	30.78
L23	S67°35'56"W	12.21
L24	N67°35'56"E	28.05
L76	S17°18'08"E	21.95
L77	N72°41'52"E	7.91

DUKE ENERGY EASEMENT		
L25	N83°54'42"E	20.25
L26	S14°51'07"E	20.24

SIGHT TRIANGLE TABLE		
L78	N06°39'26"W	24.68
L79	S26°46'10"E	26.99

RESERVED STORM DRAINAGE TABLE		
LINE	BEARING	LENGTH
L27	N84°43'26"E	55.41
L28	N79°26'11"E	27.08
L29	N67°10'44"E	47.25
L30	N16°21'34"E	35.72
L31	N38°19'18"E	29.46
L32	N45°50'33"E	19.04
L33	S27°43'43"E	69.43
L34	N61°31'37"W	64.76
L35	N16°16'28"W	117.39
L36	N73°19'39"E	44.40
L37	S16°40'21"E	62.09
L38	N72°42'47"E	35.24
L39	S32°31'37"W	28.90
L40	S27°43'43"E	61.55
L41	S50°51'42"W	34.75
L42	S40°21'10"W	23.60
L43	S50°33'43"W	27.14
L44	S39°18'16"W	28.82
L45	S09°44'13"W	30.41
L46	S81°26'11"W	18.10
L47	N63°30'15"W	15.21
L48	S80°36'04"W	17.65
L49	N80°35'31"E	29.52
L50	N90°00'00"E	6.39
L51	S63°44'25"E	12.82
L52	N09°46'44"E	18.78
L53	N23°13'06"E	10.73
L54	N38°38'42"E	34.83
L55	N46°05'34"E	51.64
L56	N51°16'15"E	59.15
L57	N46°35'50"E	24.04
L58	N37°53'11"E	22.76
L59	N10°58'57"E	6.77
L60	N84°59'30"E	49.01
L61	S53°27'43"W	32.64
L62	S44°10'40"W	20.67
L63	S34°36'06"W	79.98
L64	N76°37'59"W	29.77
L65	N21°57'06"E	71.63
L66	S60°48'08"E	29.72
L67	S72°46'29"W	118.14
L68	S17°43'51"E	111.30
L69	S71°36'47"W	47.63
L70	S16°23'55"E	21.99
L71	S79°09'11"W	58.90
L72	N76°37'59"W	7.76
L73	S34°36'06"W	61.96
L74	S44°10'40"W	25.62
L75	S53°27'43"W	45.44

RESERVED STORM DRAINAGE CURVE TABLE				
CURVE	RADIUS	LENGTH	CHORD	BEARING
C6	37.00	24.34	23.91	S80°22'35"E
C7	39.00	29.66	28.95	S39°44'28"E
C8	63.47	51.88	50.45	S83°19'48"E
C9	61.83	59.46	57.19	N44°12'27"E
C10	35.42	33.49	32.25	S43°44'35"W
C11	48.54	58.11	54.70	N61°42'55"W
C12	23.09	21.77	20.97	N04°03'03"E
C13	47.55	41.73	40.41	S23°24'22"W
C14	46.64	52.29	49.59	N30°27'28"E
C15	116.61	47.01	46.70	S52°22'06"W
C16	25.33	24.34	23.42	S53°53'58"W
C17	50.67	23.18	22.98	N05°05'59"E
C18	45.84	53.35	50.39	S25°20'00"W
C19	1437.23	77.60	77.60	S60°13'13"W
C20	42.54	43.12	41.29	S88°03'17"W
C21	33.04	20.98	20.63	N28°18'20"W
C22	13.54	17.76	16.51	N20°51'45"E
C23	21.55	15.17	14.86	S07°30'14"E
C24	12.82	20.80	18.59	N22°56'24"E
C25	8.78	14.08	12.62	S24°53'30"W
C26	3.11	5.72	4.95	N36°12'10"E
C27	5.34	7.50	6.90	S60°38'03"E
C28	379.48	56.36	56.31	S16°10'00"E
C29	77.16	32.08	31.85	S00°00'12"E

BOUNDARY CURVE TABLE				
CURVE	RADIUS	LENGTH	CHORD	BEARING
C1	2709.69	178.38	178.35	S16°35'21"E
C2	160.00	190.96	179.83	S29°53'14"W
C3	150.00	20.22	20.21	S08°29'59"E
C4	91.61	109.39	103.00	N28°10'47"E
C5	2705.00	340.24	340.01	S58°34'16"W

NOTES

1. HORIZONTAL GROUND DISTANCES SHOWN.
2. DEVELOPMENT IS RESTRICTED WITHIN THE RESOURCE CONSERVATION DISTRICT (RCD).
3. NO WETLANDS DELINEATED ON SITE AT TIME OF SURVEY.
4. THIS PROPERTY IS ZONED R-3(C).
5. ACCORDING TO F.E.M.A.(370180 0002) NO PORTION OF THE SUBJECT PROPERTY LIES WITHIN A DESIGNATED FLOODWAY HAZARD ZONE.
6. THIS PROPERTY IS ENCUMBERED BY A SPECIAL USE PERMIT APPROVED BY CHAPEL HILL TOWN COUNCIL ON MARCH 24, 2003.
7. SITE IMPROVEMENTS INTENTIONALLY OMITTED FOR CLARITY
8. UNLESS SPECIFICALLY DESIGNATED AS BEING "PUBLIC" THE "RESERVED STORM DRAINAGEWAY EASEMENT" AND THE FACILITIES THEY PROTECT ARE CONSIDERED TO BE PRIVATE, WITH THE SOLE RESPONSIBILITY OF THE OWNER TO PROVIDE FOR ALL REQUIRED MAINTENANCE AND OPERATIONS AS APPROVED BY THE TOWN MANAGER.

OWNER'S CERTIFICATE OF DEDICATION

THE UNDERSIGNED OWNERS HEREBY FREELY DEDICATE ALL RIGHTS-OF-WAY, EASEMENTS, STREETS, RECREATION AREA, OPEN SPACE, COMMON AREA, UTILITIES, AND OTHER IMPROVEMENTS TO PUBLIC OR PRIVATE COMMON USE AS NOTED ON THIS PLAT, AND FURTHER ASSUME FULL RESPONSIBILITY FOR THE MAINTENANCE AND CONTROL OF SAID IMPROVEMENTS UNTIL THEY ARE ACCEPTED FOR MAINTENANCE AND CONTROL BY AN APPROPRIATE PUBLIC BODY, OR BY AN INCORPORATED NEIGHBORHOOD OR HOME-OWNER'S ASSOCIATION OR SIMILAR LEGAL ENTITY.

MANAGER 17 May 2005
DATE

NORTH CAROLINA
New Hanover COUNTY

I, Monica McKoy, NOTARY PUBLIC FOR SAID COUNTY AND STATE, CERTIFY THAT Scott C. Sullivan PERSONALLY CAME BEFORE ME THIS DAY AND ACKNOWLEDGED THAT HE IS Manager OF Cameron Co. LLC A CORPORATION, AND THAT BY AUTHORITY DULY GIVEN AND AS THE ACT OF THE CORPORATION, THE FORGOING INSTRUMENT WAS SIGNED IN ITS NAME BY ITS Manager SEALED WITH ITS CORPORATE SEAL, AND ATTESTED BY HIMSELF AS ITS Manager
WITNESS MY HAND AND OFFICIAL SEAL, THIS THE 17 DAY OF May, 20 05.

Monica McKoy
NOTARY PUBLIC
MY COMMISSION EXPIRES 7, 2006

MONICA McKOY NOTARY PUBLIC NEW HANOVER COUNTY, N.C.

RECORDING OF THIS INSTRUMENT DOES NOT REQUIRE SUBDIVISION APPROVAL BY THE TOWN OF CHAPEL HILL AS PROVIDED IN SECTION 4.6 OF THE LAND USE MANAGEMENT ORDINANCE.
5/20/5
TOWN OF CHAPEL HILL DATE

NEW OWASA, DUKE ENERGY, RESERVED STORM DRAINAGE, AND BUS SHELTER EASEMENTS DEDICATION

PROPERTY OF

CAMERON COMPANY, LLC

1208 GLEN MEADE ROAD, WILMINGTON, NC 28406
CHAPEL HILL TOWNSHIP,
ORANGE COUNTY, N.C.
TM 7.27.A.3
SCALE: 1"= 50' APRIL 27, 2005

50 25 0 50 100 150
SCALE IN FEET

RILEY SURVEYING, P.A.
PO BOX 16459
CHAPEL HILL, N.C. 27516
919-667-0742 FAX 919-402-0234

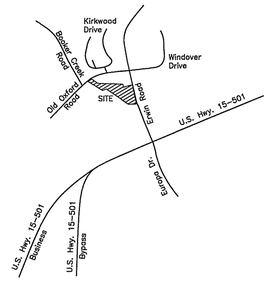
BK 97 Pg 118

20141223000292660
1/1
2014122300292660 PLAT
Bk:PL113 Pg:191
12/23/2014 11:40:26 AM 1/1
FILED Mark Chilton
Register of Deeds, Orange Co,NC
Recording Fee: $21.00
NC Real Estate TX: $.00

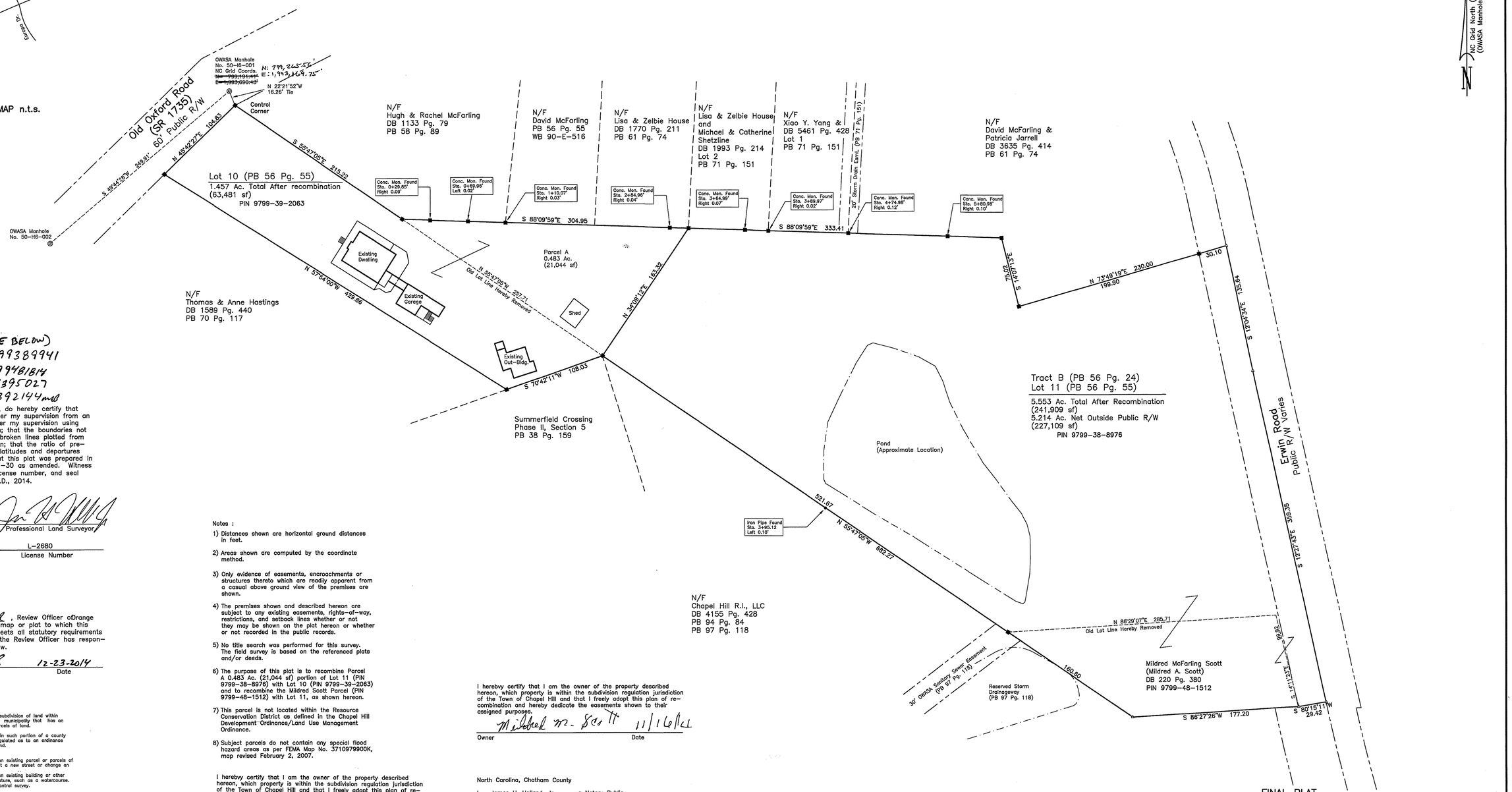
972

Recording of this document does not require subdivision approval of the Town of Chapel Hill as provided in Section 4.3.1 of the Chapel Hill Land Use Management Ordinance.

Town of Chapel Hill — Date 12/23/14



VICINITY MAP n.t.s.



PARENT = (SEE BELOW)
DUMMY MERGE = 9799389941
NEW 55A = 9799481814
DUMMY A = 9799395027
NEW 10 = 9799392144 mab

12/23/14

I, James H. Holland, Jr., do hereby certify that this plat was drawn under my supervision from an actual survey made under my supervision using references shown hereon; that the boundaries not surveyed are shown as broken lines plotted from information shown hereon; that the ratio of precision as calculated by latitudes and departures is 1 : 10,000 + ; that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, license number, and seal this 3rd day of June, A.D., 2014.

NORTH CAROLINA PROFESSIONAL SEAL L-2680 LAND SURVEYOR JAMES H. HOLLAND, JR.

Professional Land Surveyor

L-2680
License Number

State of North Carolina
County of Orange

I, MICHAEL A. LAWTON SR, Review Officer oDrange County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording for which the Review Officer has responsibility as provided by law.

12-23-2014
Review Officer — Date

I, hereby certify :

☐ A- That this survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

☐ B- That this survey is located in such portion of a county or municipality that is unregulated as to an ordinance that regulates parcels of land.

☐ C- Any one of the following :
- ☐ 1- That this survey is of an existing parcel or parcels of land and does not creat a new street or change an existing street.
- ☐ 2- That this survey is of an existing building or other structure, or natural feature, such as a watercourse.
- ☐ 3- That this survey is a control survey.

☒ D- That this survey is of another category, such as the recombination of existing parcels, a court ordered survey, or other exception to the definition of subdivision.

☐ E- That the information available to the surveyor is such that the surveyor is unable to make a determination to the best of his or her professional ability as to the provisions contained in (A) through (D) above.

Professional Land Surveyor

LEGEND :

- ○ Iron Pipe Set (Unless Otherwise Designated)
- ● Existing Iron Pipe or Stake
- △ Computed Corner (Nothing Set)
- ■ Existing Concrete Monument

Tax Parcels & Zonong

Lot 10	: PIN 9799-39-2063	: R-4
Lot 11	: PIN 9799-38-8976	: R-2
Mildred Scott	: PIN 9799-48-1512	: R-2

Recorded : mab

Notes :

1) Distances shown are horizontal ground distances in feet.

2) Areas shown are computed by the coordinate method.

3) Only evidence of easements, encroachments or structures thereto which are readily apparent from a casual above ground view of the premises are shown.

4) The premises shown and described hereon are subject to any existing easements, rights-of-way, restrictions, and setback lines whether or not they may be shown on the plat hereon or whether or not recorded in the public records.

5) No title search was performed for this survey. The field survey is based on the referenced plats and/or deeds.

6) The purpose of this plat is to recombine Parcel A 0.483 Ac. (21,044 sf) portion of Lot 11 (PIN 9799-38-8976) with Lot 10 (PIN 9799-39-2063) and to recombine the Mildred Scott Parcel (PIN 9799-48-1512) with Lot 11, as shown hereon.

7) This parcel is not located within the Resource Conservation District as defined in the Chapel Hill Development Ordinance/Land Use Management Ordinance.

8) Subject parcels do not contain any special flood hazard areas as per FEMA Map No. 3710979900K, map revised February 2, 2007.

I hereby certify that I am the owner of the property described hereon, which property is within the subdivision regulation jurisdiction of the Town of Chapel Hill and that I freely adopt this plan of recombination and hereby dedicate the easements shown to their assigned purposes.

Owner — 12-10-14 Date

Owner — 12-10-14 Date

North Carolina, Chatham County

I, James H. Holland, Jr. a Notary Public for said County and State, do hereby certify that Jeffrey Fendt and Beverlee S. Fendt personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 10th day of December, 2014.

Notary Public

January 10, 2015
My Commission Expires

JAMES H. HOLLAND, JR. NOTARY PUBLIC CHATHAM COUNTY, NC

I hereby certify that I am the owner of the property described hereon, which property is within the subdivision regulation jurisdiction of the Town of Chapel Hill and that I freely adopt this plan of recombination and hereby dedicate the easements shown to their assigned purposes.

Mildred M. Scott 11/16/14
Owner — Date

North Carolina, Chatham County

I, James H. Holland, Jr. a Notary Public for said County and State, do hereby certify that Mildred A. Scott personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 16th day of November, 2014.

Notary Public

January 10, 2015
My Commission Expires

JAMES H. HOLLAND, JR. NOTARY PUBLIC CHATHAM COUNTY, NC

50 25 0 50 100 150
SCALE IN FEET

References :
DB 3994 Pg. 553
PB 56 Pg. 24
PB 56 Pg. 55
PB 94 Pg. 84
PB 97 Pg. 118

Owners :

Lot 10 :
Beverlee & Jeffrey Fendt
2146 East Old Oxford Road
Chapel Hill, NC 27514

Lot 11 (Tract B) :
Mildred McFarling Scott
3411 Westover Road
Durham, NC 27705

FINAL PLAT
RECOMBINATION SURVEY FOR
MILDRED McFARLING SCOTT
and
JEFFREY FENDT &
BEVERLEE S. FENDT
CHAPEL HILL TWP., ORANGE CO., NC
SCALE : 1" = 50'
DATE : JUNE 3, 2014

HOLLAND Land Surveying
608 MLK, Jr. Blvd., Chapel Hill, NC 27514
(919) 942-8401 License No. F-1169

Revisions :
7/9/2014 To correct title name

Project No. 08-058
FENDT2-R.DWG

BOOK/FILE # 94 PAGE # 84

2004 MAY 28 P 2:12

JOYCE H. PEARSON
REGISTER OF DEEDS
ORANGE CO. N.C.

TFB 5/18/04

Book 94 Page 84

CURVE	RADIUS	LENGTH	CHORD	BEARING
C1	2709.69'	178.38'	178.35'	S18°59'21"E
C2	150.00'	203.68'	188.29'	S52°53'16"W
C3	91.61'	119.99'	111.26'	N31°53'14"E
C4	2703.00'	340.24'	340.01'	S59°34'18"W
C5	151.63'	61.93'	61.50'	N00°44'38"W
C6	80.00'	126.17'	116.55'	S27°38'30"W
C7	180.00'	180.98'	173.83'	S33°53'14"W
C8	180.00'	235.57'	219.11'	S33°43'32"W

SURVEYOR'S CERTIFICATE

I, Jose L. Torres, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION

RECORDED IN BOOK 838, PAGE 223; THAT THE ERROR OF CLOSURES AS CALCULATED BY LATITUDES AND

DEPARTURES IS 1:10,000+; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN REFERENCES AS NOTED; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER,

AND SEAL THIS 26TH DAY OF February, AD 2004.

SURVEYOR

L-3771
REGISTRATION NUMBER

NORTH CAROLINA L-3771 JOSE L. TORRES

I, JOSE L. TORRES, P.L.S. L-3771, FURTHER CERTIFY TO ONE OR MORE OF THE FOLLOWING AS INDICATED BY AN "X":

__ A. THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

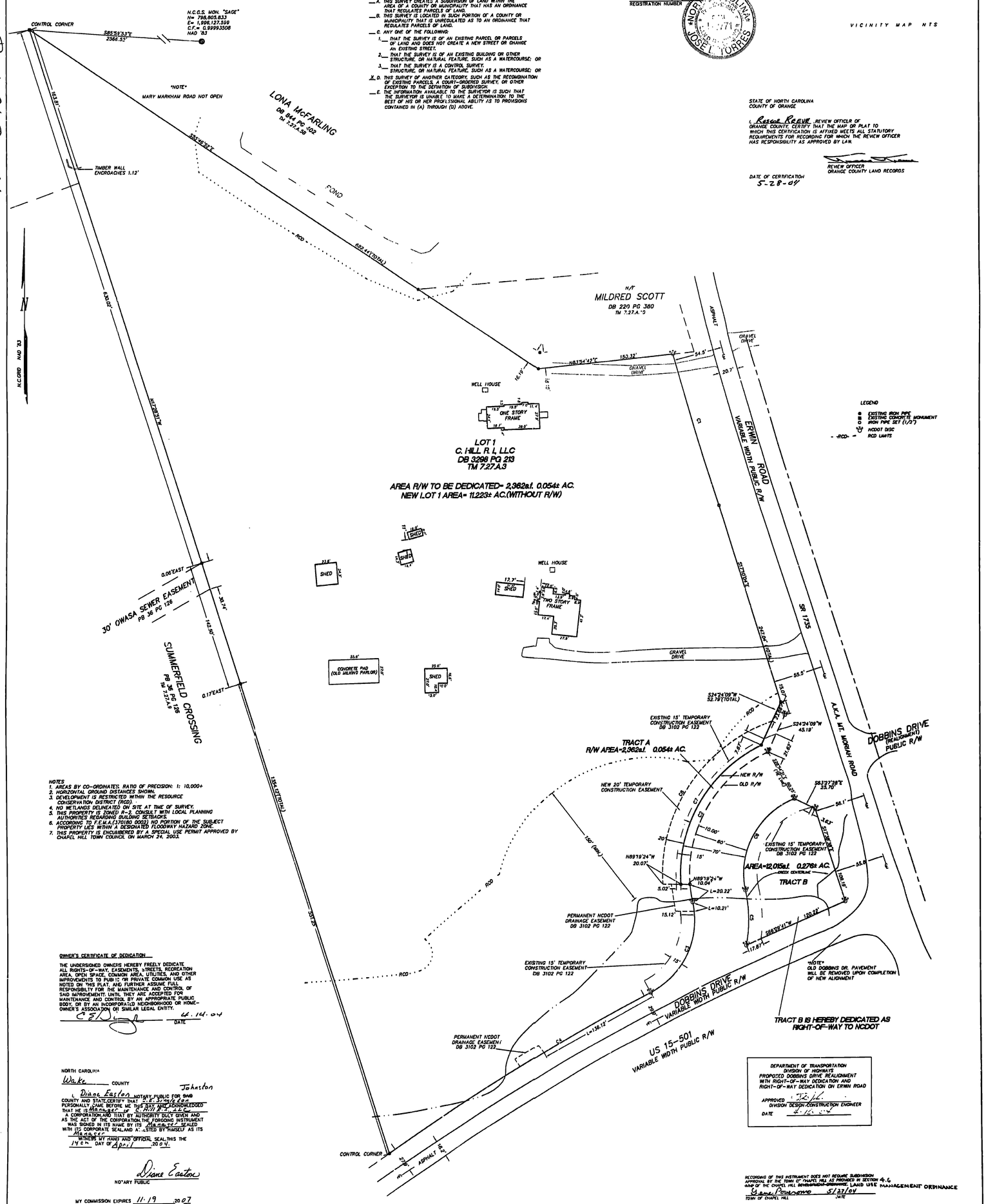
__ B. THIS SURVEY IS LOCATED IN SUCH PORTION OF A COUNTY OR MUNICIPALITY THAT IS UNREGULATED AS TO AN ORDINANCE THAT REGULATES PARCELS OF LAND.

__ C. ANY ONE OF THE FOLLOWING:
1. __ THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.
2. __ THAT THE SURVEY IS OF AN EXISTING BUILDING OR OTHER STRUCTURE, OR NATURAL FEATURE, SUCH AS A WATERCOURSE; OR
3. __ THAT THE SURVEY IS A CONTROL SURVEY.

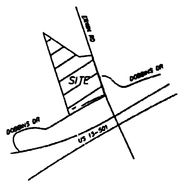
STRUCTURE, OR NATURAL FEATURE, SUCH AS A WATERCOURSE; OR

X D. THIS SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.

__ E. THE INFORMATION AVAILABLE TO THE SURVEYOR IS SUCH THAT THE SURVEYOR IS UNABLE TO MAKE A DETERMINATION TO THE BEST OF HIS OR HER PROFESSIONAL ABILITY AS TO PROVISIONS CONTAINED IN (A) THROUGH (D) ABOVE.



VICINITY MAP NTS



STATE OF NORTH CAROLINA
COUNTY OF ORANGE

I, Rascoe Reeve, REVIEW OFFICER OF ORANGE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING FOR WHICH THE REVIEW OFFICER HAS RESPONSIBILITY AS APPROVED BY LAW.

REVIEW OFFICER
ORANGE COUNTY LAND RECORDS

DATE OF CERTIFICATION
5-28-04

LEGEND
- EXISTING IRON PIPE
- EXISTING CONCRETE MONUMENT
- IRON PIPE SET (1/2")
- NCDOT DISC
- RCD LIMITS

NOTES
1. AREAS BY CO-ORDINATES. RATIO OF PRECISION: 1: 10,000+
2. HORIZONTAL GROUND DISTANCES SHOWN.
3. DEVELOPMENT IS RESTRICTED WITHIN THE RESOURCE CONSERVATION DISTRICT (RCD).
4. NO WETLANDS DELINEATED ON SITE AT TIME OF SURVEY.
5. THIS PROPERTY IS ZONED R-2. CONSULT WITH LOCAL PLANNING AUTHORITIES REGARDING BUILDING SETBACKS.
6. ACCORDING TO F.E.M.A.(370180 0003) NO PORTION OF THE SUBJECT PROPERTY LIES WITHIN A DESIGNATED FLOODWAY HAZARD ZONE.
7. THIS PROPERTY IS ENCUMBERED BY A SPECIAL USE PERMIT APPROVED BY CHAPEL HILL TOWN COUNCIL ON MARCH 24, 2003.

OWNER'S CERTIFICATE OF DEDICATION

THE UNDERSIGNED OWNERS HEREBY FREELY DEDICATE ALL RIGHTS-OF-WAY, EASEMENTS, STREETS, RECREATION AREA, OPEN SPACE, COMMON AREA, UTILITIES, AND OTHER IMPROVEMENTS TO PUBLIC OR PRIVATE COMMON USE AS NOTED ON THIS PLAT, AND FURTHER ASSUME FULL RESPONSIBILITY FOR THE MAINTENANCE AND CONTROL OF SAID IMPROVEMENTS UNTIL THEY ARE ACCEPTED FOR MAINTENANCE AND CONTROL BY AN APPROPRIATE PUBLIC BODY, OR BY AN INCORPORATED NEIGHBORHOOD OR HOME-OWNER'S ASSOCIATION OR SIMILAR LEGAL ENTITY.

4.14.04
DATE

NORTH CAROLINA
Wake COUNTY Johnston

I, Diane Easton NOTARY PUBLIC FOR SAID COUNTY AND STATE, CERTIFY THAT C. HILL R. I, LLC PERSONALLY CAME BEFORE ME THIS DAY AND ACKNOWLEDGED THAT HE IS Manager OF C. HILL R. I, LLC A CORPORATION AND THAT BY AUTHORITY DULY GIVEN AND AS THE ACT OF THE CORPORATION THE FOREGOING INSTRUMENT WAS SIGNED IN ITS NAME BY ITS Manager SEALED WITH ITS CORPORATE SEAL AND ATTESTED BY HIMSELF AS ITS Manager.

WITNESS MY HAND AND OFFICIAL SEAL THIS THE 14TH DAY OF April, 2004.

Diane Easton
NOTARY PUBLIC

MY COMMISSION EXPIRES 11.19, 2007

DIANE EASTON NOTARY PUBLIC JOHNSTON COUNTY, N.C.

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
PROPOSED DOBBINS DRIVE REALIGNMENT WITH RIGHT-OF-WAY DEDICATION AND RIGHT-OF-WAY DEDICATION ON ERWIN ROAD

APPROVED
DIVISION DESIGN-CONSTRUCTION ENGINEER

DATE 5.12.04

RECORDING OF THIS INSTRUMENT DOES NOT REQUIRE SUBDIVISION APPROVAL BY THE TOWN OF CHAPEL HILL AS PROVIDED IN SECTION 4.6 AND OF THE CHAPEL HILL DEVELOPMENT ORDINANCE LAND USE MANAGEMENT ORDINANCE

Grace Pousoulis 5/27/04
TOWN OF CHAPEL HILL DATE

9799-98-0252

ADDITIONAL RIGHT-OF-WAY DEDICATION

PROPERTY OF

C. HILL R. I., LLC

2200 SUMMIT PARK LANE, SUITE 2000, RALEIGH, NC 27612

CHAPEL HILL TOWNSHIP,
ORANGE COUNTY, N.C.

TM 7.27A.3

SCALE: 1"= 50' FEBRUARY 20, 2004 REV 4/14/04

20 25 0 50 100 150
SCALE IN FEET

RILEY SURVEYING, P.A.
636 GARY STREET
DURHAM, N.C. 27703
919-667-0742 FAX 919-667-9264

B.C 94 pg 84

974

20050817000293700 DEED
Bk:RB3840 Pg:314
08/17/2005 09:17:12AM 1/6

FILED Joyce H. Pearson
Register of Deeds Orange COUNTY,NC
BY:
Deputy

20050421000137710 DEED
Bk:RB3726 Pg:467
04/21/2005 04:22:00PM 1/6

FILED Joyce H. Pearson
Register of Deeds Orange COUNTY,NC
BY:
Deputy

NORTH CAROLINA NON-WARRANTY DEED

Excise Tax $0.00

Tax Lot No. 703613 Parcel Identifier No. 9799480252

Mail after Recording to: Sara Carrigan Moesta, P.O. Box 10669, Raleigh, North Carolina 27605
This instrument was prepared by: Sara Carrigan Moesta, Jordan Price Wall Gray Jones & Carlton, PLLC
[NO TITLE EXAMINATION REQUESTED OR PERFORMED]

Brief description for the Index: 13.167 ACRES, ORANGE COUNTY

THIS NON-WARRANTY DEED, made this the 14th day of April, 2005 by and between

GRANTOR	GRANTEE
CAMERON COMPANY, L.L.C., a North Carolina limited liability company 1201 Glen Meade Road Wilmington, North Carolina 28401	CAMERON COMPANY, L.L.C., a North Carolina limited liability company 1201 Glen Meade Road Wilmington, North Carolina 28401

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in Chapel Hill Township, Orange County, North Carolina and more particularly described as follows:

SEE ATTACHED EXHIBIT A.

This document is being re-recorded to delete the word "or" from Exhibit B, Paragraph 2. Sara Moesta, Recording Attorney

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee, its heirs and assigns free and discharged from any right, title, claim, or interest of the said Grantor or anyone claiming by, through, or under them.

Title to the property hereinabove described is subject to the following exceptions:

1. RIGHTS OF WAY, EASEMENTS, COVENANTS, RESTRICTIONS AND ALL OTHER MATTERS OF RECORD.

2. 2005 AD VALOREM TAXES AND SUBSEQUENT YEAR TAXES.

3. THIS CONVEYANCE IS MADE TO RESTRICT THE PROPERTY HEREINABOVE DESRIBED WITH THOSE CERTAIN RESTRICTIONS INCLUDED ON EXHIBIT B, ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE, WHICH RESTRICTIONS SHALL RUN WITH THE LAND.

4. NEITHER THE INDIVIDUAL NOR LAW FIRM PREPARER OF THIS INSTRUMENT PERFORMED ANY TITLE EXAMINATION INVOLVING THIS INSTRUMENT.

IN WITNESS WHEREOF, the Grantor has executed this Deed under seal the day and year first above written.

GRANTOR:

CAMERON COMPANY, L.L.C.,
a North Carolina limited liability company

_____(SEAL)
By: Scott C. Sullivan
Title: Manager

_____(SEAL)
By: William H. Cameron
Title: Manager

20050817000293700 DEED
Bk:RB3840 Pg:316
08/17/2005 09:17:12AM 3/6

20050421000137710 DEED
Bk:RB3726 Pg:469
04/21/2005 04:22:00PM 3/6

SEAL - STAMP

STATE OF NORTH CAROLINA,

COUNTY OF New Hanover.

I, Monica McKoy, a Notary Public of the County and State aforesaid, certify that Scott C. Sullivan Manager of CAMERON COMPANY, L.L.C., a North Carolina limited liability company, personally appeared before me and acknowledged the execution of the foregoing instrument on behalf of the Company by authority duly given. Witness my hand and official stamp or seal, this 14 day of April, 2005.

MONICA McKOY NOTARY PUBLIC NEW HANOVER COUNTY, N.C.

Monica McKoy
NOTARY PUBLIC

My commission expires: 2-7-08

SEAL - STAMP

STATE OF NORTH CAROLINA,

COUNTY OF New Hanover.

I, Monica McKoy, a Notary Public of the County and State aforesaid, certify that William H. Cameron Manager of CAMERON COMPANY, L.L.C., a North Carolina limited liability company, personally appeared before me and acknowledged the execution of the foregoing instrument on behalf of the Company by authority duly given. Witness my hand and official stamp or seal, this 14 day of April, 2005.

MONICA McKOY NOTARY PUBLIC NEW HANOVER COUNTY, N.C.

Monica McKoy
NOTARY PUBLIC

My commission expires: 2-7-08

20050817000293700 DEED
Bk:RB3840 Pg:317
08/17/2005 09:17:12AM 4/6

20050421000137710 DEED
Bk:RB3726 Pg:470
04/21/2005 04:22:00PM 4/6

Joyce H. Pearson
Register of Deeds
Orange County
North Carolina

State of North Carolina, County of Orange

The foregoing certificate(s) of MONICA McKOY, NOTARY PUBLIC for the Designated Governmental units is/are certified to be correct. See filing certificate herein.

This day April 21, 2005.

Joyce H. Pearson, Register of Deeds

BY: Wendy R. Pryor

Deputy / ~~Assistant~~ Register of Deeds

Yellow probate sheet is a vital part of your recorded document. Please retain with original document and submit for recording.

20050817000293700 DEED
Bk:RB3840 Pg:318
08/17/2005 09:17:12AM 5/6

20050421000137710 DEED
Bk:RB3726 Pg:471
04/21/2005 04:22:00PM 5/6

EXHIBIT A

DESCRIPTION OF THE LAND

BEING ALL OF A CERTAIN PARCEL OF LAND SITUATED IN CHAPEL HILL TOWNSHIP, NORTH CAROLINA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A "PK" NAIL SET IN THE CENTERLINE OF ERWIN ROAD, SAID "PK" NAIL BEING LOCATED S 84°10'21" W 1801.77' FROM NC GRID MONUMENT "SAGE" HAVING CO-ORDINATES OF N=798,805.833 E=1,996,127.599; THENCE, WITH THE CENTERLINE OF SAID ROAD THE FOLLOWING 4 CALLS: S 16°15'09" E 124.19' TO A "PK" NAIL SET; S 17°28'39" E 160.17' TO A "PK" NAIL SET; S 17°40'56" E 146.03' TO A "PK" NAIL SET, S 17°27'51" E 231.08' TO A "PK" NAIL SET AT THE INTERSECTION OF DOBBINS DRIVE; THENCE, WITH THE CENTERLINE OF DOBBINS DRIVE THE FOLLOWING 4 CALLS: S 67°44'09" W 79.48' TO A "PK" NAIL SET; WITH THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 2,201.83' (CHORD S 63°30'39" W 324.44') FOR A LENGTH OF 324.73' TO A "PK" NAIL SET: S 59°17'09" W 46.62' TO A "PK" NAIL SET; WITH THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 2,412.61' (CHORD S 57°06'48" W 182.92') FOR A LENGTH OF 182.96' TO A "PK" NAIL SET; THENCE, WITH SUMMERFIELD CROSSINGS EASTERN LINE, N 17°28'51" W 1,354.12' TO AN EXISTING CONCRETE MONUMENT; THENCE, S 55°46'52" E 682.44' TO AN IRON PIPE SET; THENCE, N 83°54'42" E 204.65' TO THE POINT OR PLACE OF BEGINNING AND CONTAINING 13.167 ACRES MORE OR LESS.

SAVE AND EXCEPT THAT LAND DESCRIBED IN DEED FOR HIGHWAY RIGHT OF WAY RECORDED IN BOOK 3102, PAGE 122, ORANGE COUNTY REGISTRY AND BEING A PORTION OF THE PROPERTY ACQUIRED BY MARRIOTT SENIOR LIVING SERVICES, INC. NOW KNOWN AS SUNSET SENIOR LIVING SERVICES, INC. RECORDED IN DEED BOOK 1942, PAGE 192, ORANGE COUNTY REGISTRY.

20050817000293700 DEED
Bk:RB3840 Pg:319
08/17/2005 09:17:12AM 6/6

20050421000137710 DEED
Bk:RB3726 Pg:472
04/21/2005 04:22:00PM 6/6

EXHIBIT B

RESTRICTIONS

1. A buffer of existing vegetation, a minimum of 100 feet in width, shall be maintained along the joint property line of the property hereinabove described and Summerfield Crossing.

2. Residents of the four (4) one-bedroom dwelling units constructed on the property hereinabove described shall have access to the recreational amenities associated with the hotel constructed on such property. Such recreational amenities shall be provided free of charge to the owners and/~~or~~ residents of such dwelling units.

SM

Radway Design
2627 Meacham Road
Chapel Hill, NC 27516

May 10, 2021

Planning Department
Town of Chapel Hill, North Carolina
405 Martin Luther King Jr. Boulevard
Chapel Hill, North Carolina 27514

MU-V CZ (#20-082) Residence Inn Hotel – Summit Place Townhomes • PIN 9799-48-1814 & 9799-48-0252

The following materials are submitted in this PDF document. Each Section Starts with a contents page.

1) Response to April 15, 2021 TRT Comments 2
2) Conditional Zoning Application & Project Fact Sheet 10
3) Written Narratives in Support of Proposed MU-V Arterial CZ application 21
   a) Written Narrative of Proposed Townhome and Hotel Development Proposal 22
   b) Affordable Housing Proposal 28
   c) Consistency Statement with Comprehensive Plan & Statement of Justification 29
   d) Design Guideline Statement 32
   e) Response to Concept Plan Comments by Council and CDC 38
   f) Modification of Regulations 41
   g) Sustainability & Energy Management 49
4) Proposed Development Drawings 51
   a) Civil Engineering Plans 52
   b) Landscape and Planting Plans 82
   c) Building Bulk, Height, Setback Sections 92
5) Stream, Buffer and Wetlands Information 94
   a) 2021 Stream Determination for PIN 9799-48-0252 96
   b) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-0252 107
   c) 2016 Stream Determination for PIN 9799-48-1814 109
   d) U.S. Army Corps of Engineers Wetlands Determination – PIN 9799-48-1814 119
   e) Dam Notice of Exemption 133
6) 2003 Special Use Permit for Residence Inn Hotel 135
7) Plats – Deeds 141
   a) Land Exchange Plat for SHG & Christ Community Church 142
   b) Rezoning Boundary Description 145
   c) Recorded Plats and Deeds of Property 146
8) Traffic Impact Assessment Report 164
   a) Executive Summary 165
   b) Full TIA Report 175
9) Geotechnical Report 367
10) Stormwater Impact Report 401

Scott Radway for SHG LLC

ERWIN ROAD MIXED-USE DEVELOPMENT

TRANSPORTATION IMPACT ANALYSIS - UPDATE

EXECUTIVE SUMMARY

Prepared for:

The Town of Chapel Hill
Public Works Department - Engineering

Prepared by:

HNTB North Carolina, PC

343 East Six Forks Road
Suite 200
Raleigh, NC 27609

NCBELS License #: C-1554

February 2021

ERWIN ROAD MIXED-USE DEVELOPMENT

TRANSPORTATION IMPACT ANALYSIS - UPDATE

EXECUTIVE SUMMARY

Prepared for:

The Town of Chapel Hill
Public Works Department - Engineering

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343 East Six Forks Road
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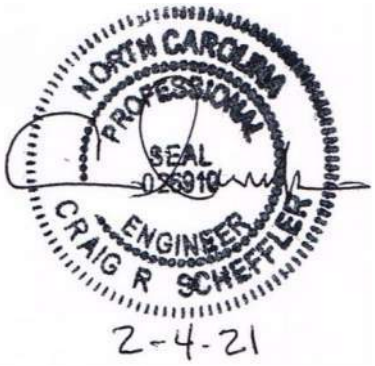
NCBELS License #: C-1554



February 2021

EXECUTIVE SUMMARY

Project Overview

The construction of a new residential multi-family development and addition to the existing Residence Inn by Marriott Hotel, tentatively named Erwin Road Mixed-Use Development, is being proposed in Chapel Hill along Erwin Road near Dobbins Drive. The project proposes to construct 52 multi-family units (condominiums) and add 54 rooms to the existing 108 room hotel. **Figure ES-1** shows the general location of the site. Both elements of the project are anticipated to be fully complete by 2024. This report analyzes the transportation impacts for the build-out scenario for the year 2025 (one year after anticipated completion), the no-build scenario for 2025, as well as 2021 existing year traffic conditions. The impacts of the proposed site at the study area intersections were evaluated during typical weekday AM, noon and PM peak hour.

This transportation impact analysis (TIA) update reflects changes to the site plan and land use redevelopment intensities originally proposed and analyzed in the *Erwin Road Mixed-Use Traffic Impact Study* (June 2019, HNTB). Updates to the base year (2019 to 2021) and site build-out year+1 (2023 originally, now assumed to be 2025) analyses are the focus of this update.

Figure ES-2 displays the preliminary concept plan of the Erwin Road Mixed-Use Development and nearby land uses and roadways. The project is expected to provide on-site parking spaces for the new condominiums and expand the existing parking areas for the hotel for a total of over 200 spaces on the site. This report analyzes and presents the transportation impacts that the Erwin Road Mixed-Use Development will have on the following existing and future intersections in the project study area:

- Erwin Road and Old Oxford Road / Windhover Drive
- Erwin Road and McGregor Drive
- Erwin Road and Proposed Full Access Site Driveway
- Erwin Road and Existing Residence Inn Full Access Driveway / Proposed Future Right-Turn In/Right-Turn Out Only (RIRO) Driveway
- Erwin Road and Dobbins Drive
- Erwin Road / Europa Drive and US 15-501 (Fordham Boulevard)

Existing Conditions

Study Area

The site is located in northern Chapel Hill along Erwin Road just to the north of the US 15-501 (Fordham Boulevard) corridor. The study area contains four signalized intersections and several unsignalized intersections and the two driveway connections from the site to Erwin Road. US 15-501 is a major arterial facility providing connectivity between Chapel Hill, Durham and the I-40 corridor. Remaining study area network roadways are either minor arterial/collector facilities or local neighborhood access streets.

Site Traffic Generation

With the addition of new vehicular trips during the peak hours of a typical weekday, there are potential site traffic impacts to the study area intersections. **Table ES-1** shows the site trip generation details, with generation rates and methodologies taken from the *Institute of Transportation Engineers (ITE) Trip Generation Manual, Version 10* and compared to field collected data from April 2019 study area traffic counts which included a 24 hour count of entering/exiting site traffic from the existing hotel. The table shows the net new trips anticipated from the hotel expansion and development of condominiums on the northern portion of the site.

Table ES-1. Weekday Net Vehicle Trip Generation Summary

Land Use	Units	Daily			AM Peak Hour			Noon Peak Hour*			PM Peak Hour		
		Enter	Exit	Total	Enter	Exit	Total	Enter	Exit	Total	Enter	Exit	Total
Multi-Family Residential	52	158	158	316	5	18	23	10	11	21	19	11	30
Hotel Expansion	54	121	121	242	10	8	18	7	7	14	10	10	20
TOTALS		**279**	**279**	**558**	**15**	**26**	**41**	**17**	**18**	**35**	**29**	**21**	**50**

* - No ITE Data Available, Assumed Average of AM/PM Peak Hour Data X Reduction/Adjustment Factor

Background Traffic
Background traffic growth for the 2025 analysis year is expected to come from two sources - ambient regional traffic growth and specific development-related traffic growth. Based on existing information, several currently proposed or Town-approved development projects in and near the project study area may be expected to contribute to specific background traffic growth by the 2025 analysis year. Three projects – the Wegmans Supermarket, UNC Health Care Eastowne Medical Office Building, and Hillstone (Crown Honda redevelopment) were included as specific background traffic generators. To account for region-wide growth, an ambient area-wide traffic growth percentage of 0.5 percent per year was applied to existing traffic volumes, based on conservative growth projections based on historic daily traffic growth patterns in the project study area (NCDOT and Town of Chapel Hill daily traffic information). This ambient growth rate was also applied to 2019 traffic counts compiled for the original TIA to make estimates for 2021 base year conditions, as current traffic activity has been impacted by the COVID-19 pandemic.

Impact Analysis

Peak Hour Intersection Level-of-Service (LOS)
Study results indicate existing traffic operations at all study area intersections are acceptable during the Sunday AM peak hour. Even with the addition of peak hour site-generated trips to the projected 2025 background traffic volumes, none of the study area intersections are projected to experience deficient traffic operations in the in the 2025 analysis year. A summary of the traffic operations for each intersection, related to vehicular delays (intersection average as a whole if signalized, critical movement if stop-controlled) and the corresponding LOS is shown in **Table ES-2**.

Access Analysis
A review of the proposed updated site plan shows no substantial difference between driveway locations, throat lengths, and driveway separation from the original TIA. Refer to page 16 of the original TIA document for additional details.

Signal Warrant Analysis
Based on projected 2025 traffic volumes, operational LOS/delay results, and current/proposed access plans, no study area intersection would warrant the installation of a traffic signal, based on the methodology found in the *2009 Manual on Uniform Traffic Control Devices (MUTCD)*. The intersection of Erwin Road and Dobbins Drive was specifically analyzed for meeting Peak Hour Warrant thresholds and results indicate that it does not for the 2025 analysis year with site redevelopment traffic volumes.

Other Transportation-Related Analyses
Other transportation-related analyses relevant to the 2001 Town of Chapel Hill Guidelines for the preparation of Traffic Impact Studies were completed as appropriate and generally remain the same from the original TIA documentation. Refer to **Table 7** on pages 11 and 12 of the full TIA report for details.

Table ES-2. Weekday Peak Hour LOS and Delay (Seconds/Vehicle) Summary

Intersections	Peak Hour	2021 Existing		2025 No-Build		2025 Build		2025 Mitigated	
		LOS	Delay	LOS	Delay	LOS	Delay	LOS	Delay
Erwin Road and Old Oxford Road / Windhover Drive#	AM	D	31.8	E	35.1	E	35.5	N/A	N/A
	NOON	B	12.9	B	13.2	B	13.2	N/A	N/A
	PM	D	26.9	D	29.0	D	29.1	N/A	N/A
Erwin Road and McGregor Drive#	AM	B	13.8	B	14.0	B	14.1	N/A	N/A
	NOON	B	10.7	B	10.8	B	10.8	N/A	N/A
	PM	B	13.2	B	13.5	B	13.5	N/A	N/A
Erwin Road and Existing Residence Inn Site Driveway (Future Proposed RIRO) #	AM	B	13.0	B	13.2	B	10.8	N/A	N/A
	NOON	A	9.4	A	9.5	A	9.6	N/A	N/A
	PM	B	12.8	B	13.0	B	10.4	N/A	N/A
Erwin Road and Proposed Full Access Site Driveway#	AM	N/A	N/A	N/A	N/A	C	16.0	C	16.0
	NOON	N/A	N/A	N/A	N/A	B	10.9	B	10.9
	PM	N/A	N/A	N/A	N/A	C	16.2	C	16.1
Erwin Road and Dobbins Drive#	AM	D	30.7	D	33.1	E	36.7	E	36.0
	NOON	C	16.7	C	17.2	C	17.9	C	17.9
	PM	E	48.5	***F***	***57.3***	***F***	***68.1***	***F***	***68.1***
US 15-501 Northbound and Southbound U-Turn / Thru to 15-501 Service Road	AM	A	7.5	A	9.1	A	9.7	N/A	N/A
	NOON	B	11.6	B	13.5	B	14.0	N/A	N/A
	PM	B	10.8	B	17.0	B	18.0	N/A	N/A
US 15-501 Northbound and Europa Drive	AM	B	14.8	B	16.6	B	16.6	N/A	N/A
	NOON	B	10.7	B	10.6	B	10.6	N/A	N/A
	PM	B	10.8	B	11.0	B	10.9	N/A	N/A
US 15-501 Southbound and Northbound U-Turn	AM	B	19.3	C	20.8	C	21.3	N/A	N/A
	NOON	B	19.8	B	19.9	C	20.3	N/A	N/A
	PM	C	23.7	C	24.5	C	25.3	N/A	N/A
US 15-501 Southbound and Erwin Road	AM	C	27.8	C	28.2	C	29.4	C	25.8
	NOON	C	21.1	C	20.7	C	22.0	B	18.3
	PM	C	31.5	C	32.0	D	35.3	C	20.4

N/A – Not Applicable or No Improvements Necessary
BOLD/ITALICS – Critical Movement or Overall Intersection Requires Mitigation Analysis Per Town TIS Guidelines
- Worst-Case LOS/Delay for Two-Way Unsignalized/Stop-Controlled Critical Movement

Mitigation Measures/Recommendations

Planned Improvements

There is one Town of Chapel Hill / North Carolina Department of Transportation improvement project for study area transportation facilities within the analysis year time frame of 2021-2025. NCDOT STIP EB 5998 is expected to provide a multi-use path improvement along the south/east side of the US 15-501 corridor through the project study area, with construction beginning in 2024.

Background Committed Improvements

There are no specific geometric or operational improvements to study area roadway intersections or facilities related to background private development projects that are expected to be completed between 2021 and 2025. The adjacent Christ Community Church development is currently in the Town's planning process and is proposing driveway access adjacent to McGregor Drive north of the Erwin Road Mixed-Use Development site. No specific recommendations from the recent TIA for the Christ Community Church project are assumed to be complete for this study's 2025 analysis year. Projected site-related

traffic from the church are not assumed to occur during the weekday peak hour analyses periods for this study. The recommended access improvements for the Erwin Road Mixed Use Redevelopment should not interfere with any access plans being proposed for the Christ Community Church development.

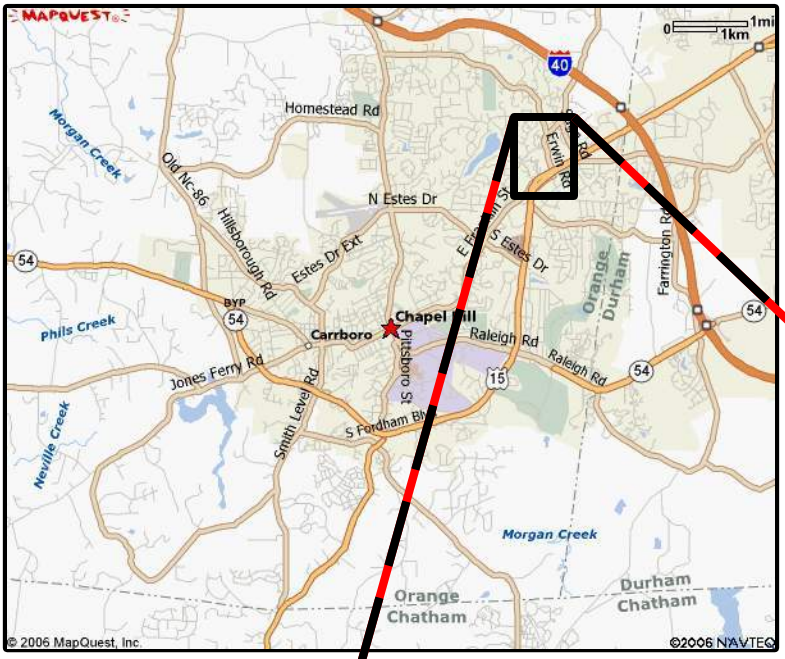
Applicant Committed Improvements
Based on the preliminary site concept plans and supporting development information provided, there are no specific external transportation-related improvements proposed adjacent to the Erwin Road Mixed-Use Development, other than the provision of the two external local street access connections Erwin Road along the site frontage and a possible internal connection to the Christ Community Church development. This connection is not expected to facilitate site traffic between the two development projects and is considered only as an emergency access connection only.

Necessary Improvements
Based on traffic capacity analyses for the 2025 design year, and analyses of existing study area turning bay storage lengths and site access, the following improvements are recommended as being necessary for adequate transportation network operations (see **Figure ES-3**). These improvements remain the same from the original Erwin Road Mixed-Use Redevelopment TIA.

1) Construct northbound left-turn lane with 150 feet of vehicle storage at the proposed full access site driveway connection with Erwin Road and widen Erwin Road to a consistent three-lane cross-section between McGregor Drive and the widened section of Erwin Road adjacent to the Marriott Residence Inn (approximately 500 feet).
2) Install a concrete median in the vicinity of the existing full access driveway for the Residence Inn to prohibit left-turn movements.
3) Repurpose the existing northbound left-turn storage bay at the existing Residence Inn driveway intersection with Erwin Road to create a southbound left-turn lane with 100 feet of vehicle storage at the Dobbins Drive intersection.
4) Widen Erwin Road along the northern portion of the site frontage to extend the short section of bicycle lane just upstream of the Dobbins Drive intersection.
5) Extend sidewalk along the entire site frontage along Erwin Road.
6) Retime the US 15-501 and Erwin Road signal to prevent queue spillback during peak hours past Dobbins Drive. This change will also necessitate the retiming of the upstream superstreet u-turn signal to provide optimal splits and offsets for US 15-501 traffic flow in the southbound direction.

An additional recommended improvement, regardless of whether or not the Erwin Road Mixed-Use Redevelopment project is built, is to monitor the Erwin Road intersection with Dobbins Drive for southbound Erwin Road traffic queue spillback through the intersection and install “Do Not Block Intersection” signage and pavement markings if conditions are causing operational and/or safety issues

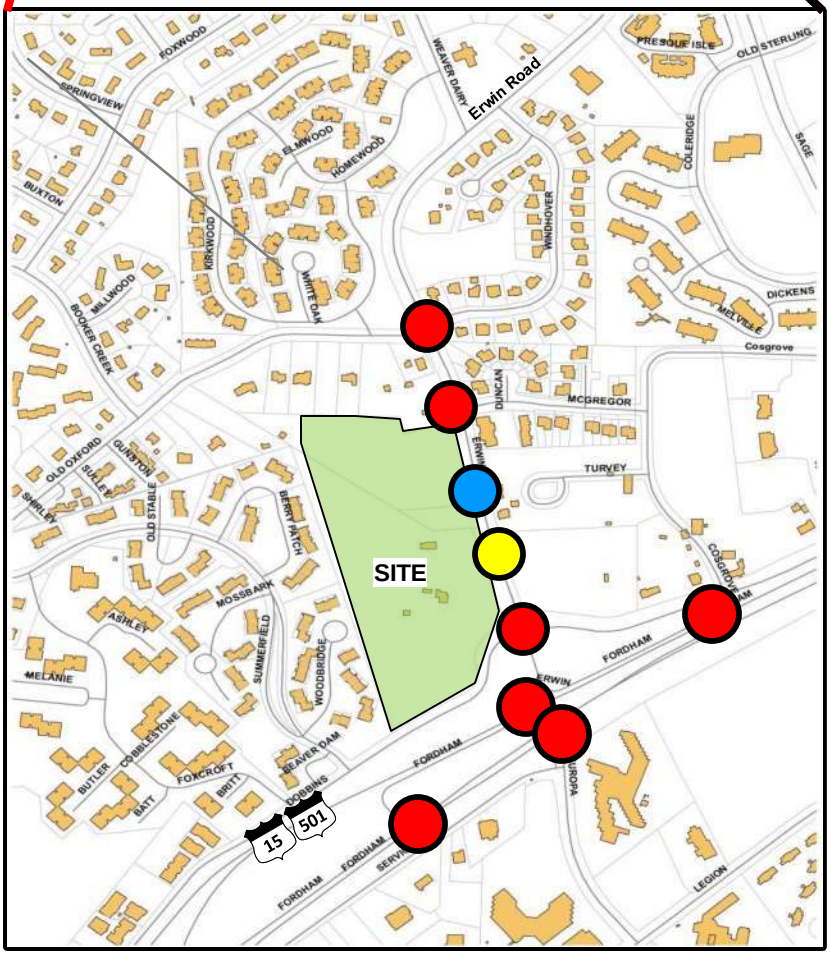
Figure ES-4 shows specific potential pavement and median improvements along the Erwin Road corridor in the vicinity of the project. Additional design refinements will be necessary to provide consistent roadway alignment between the existing two-lane roadway section of Erwin Road along the northern portion of the site and the widened portion along the southern portion.



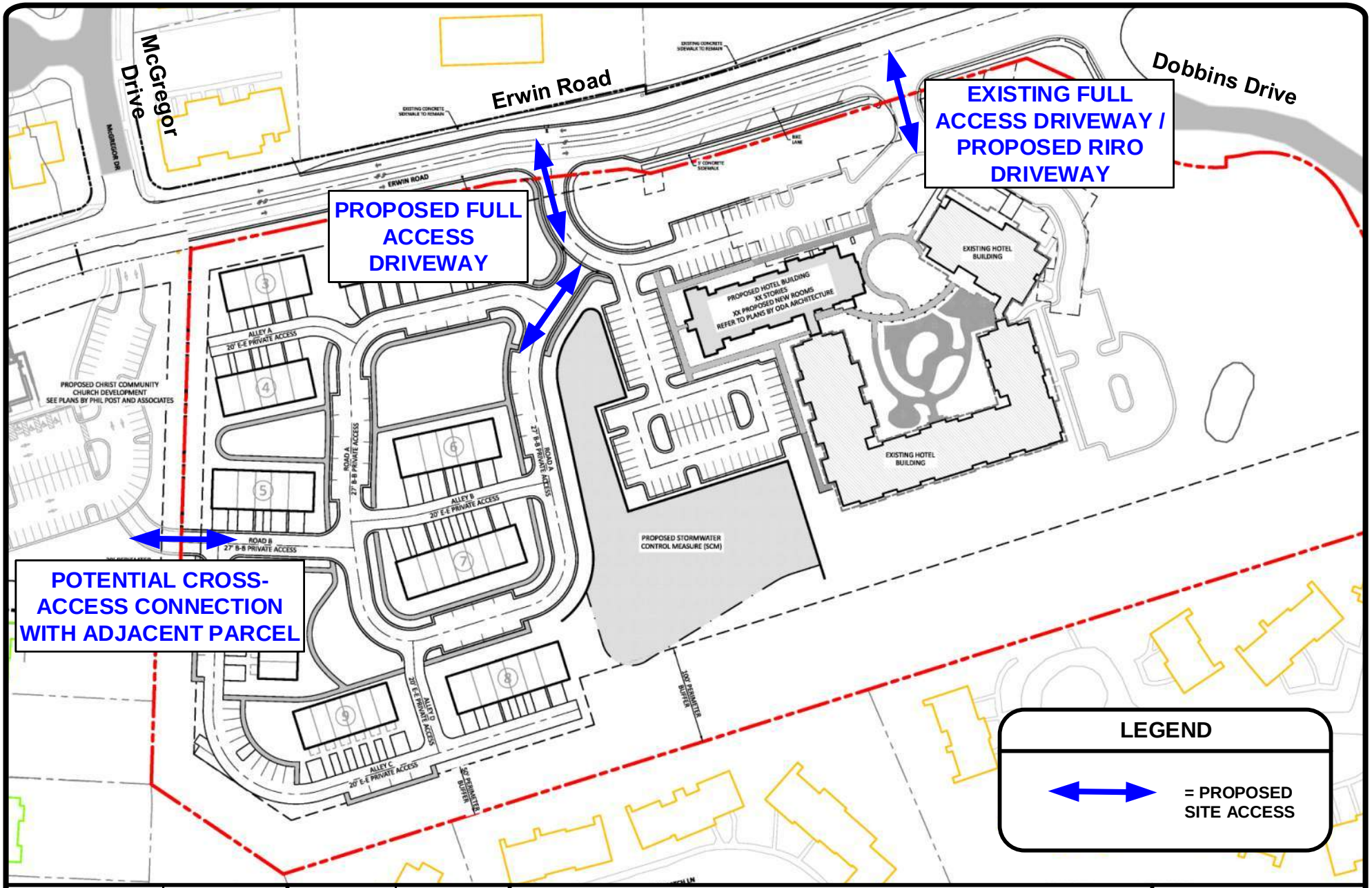
LEGEND

- = Existing Building Footprint
- = Existing Study Area Intersection
- = Proposed New Full Access Site Driveway
- = Existing Full Access Driveway / Proposed Future RIRO Driveway
- = Proposed Site Parcel

NOT TO SCALE



HNTB	**Erwin Road Mixed-Use Development** **Transportation Impact Analysis - Update**	**DATE:** February 2021
	PROJECT STUDY AREA MAP	**FIGURE ES-1**



HNTB

TOWN OF CHAPEL HILL

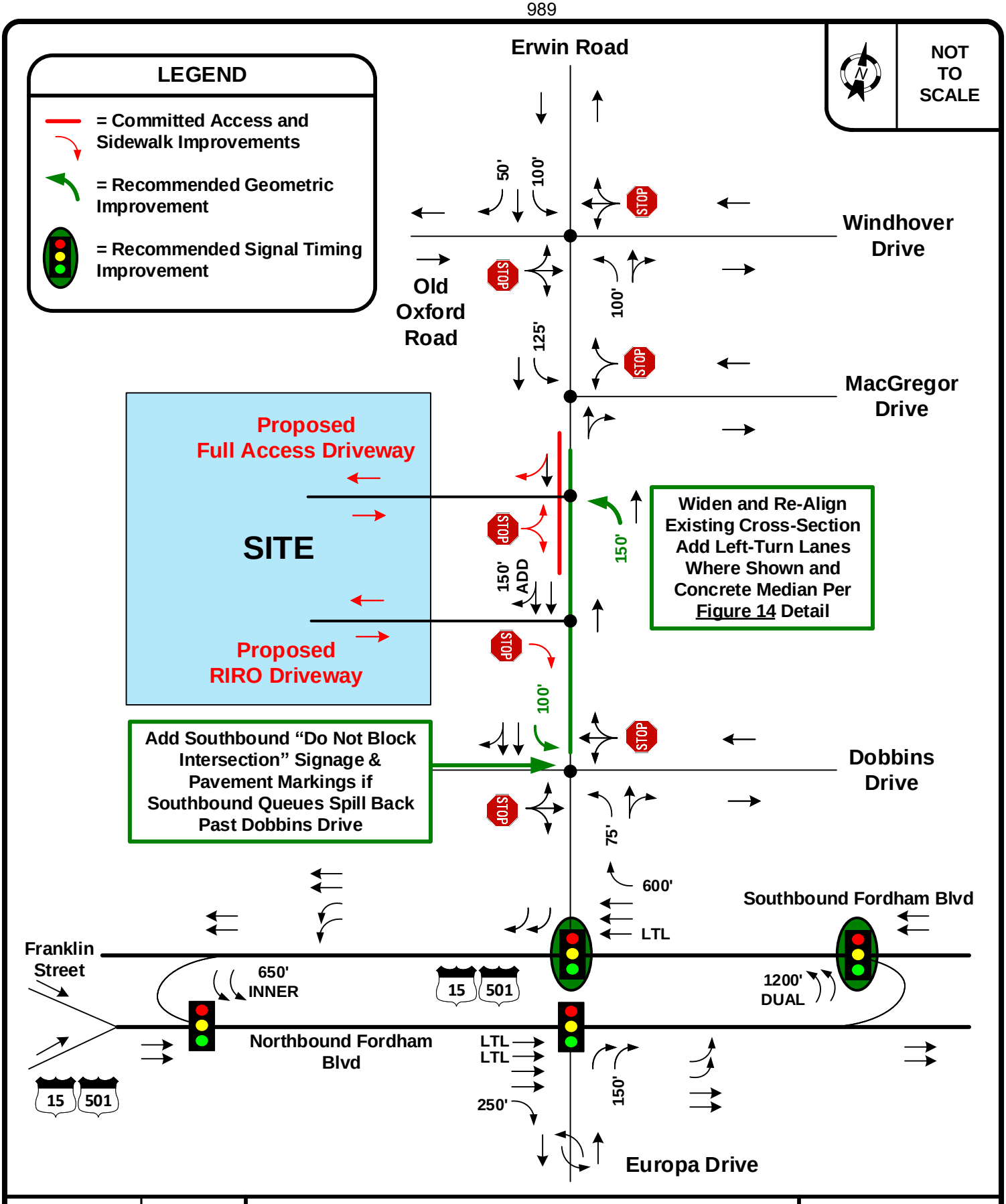
NOT TO SCALE

Erwin Road Mixed-Use Development
Transportation Impact Analysis - Update

SITE CONCEPT PLAN

DATE: February 2021

FIGURE ES-2



HNTB

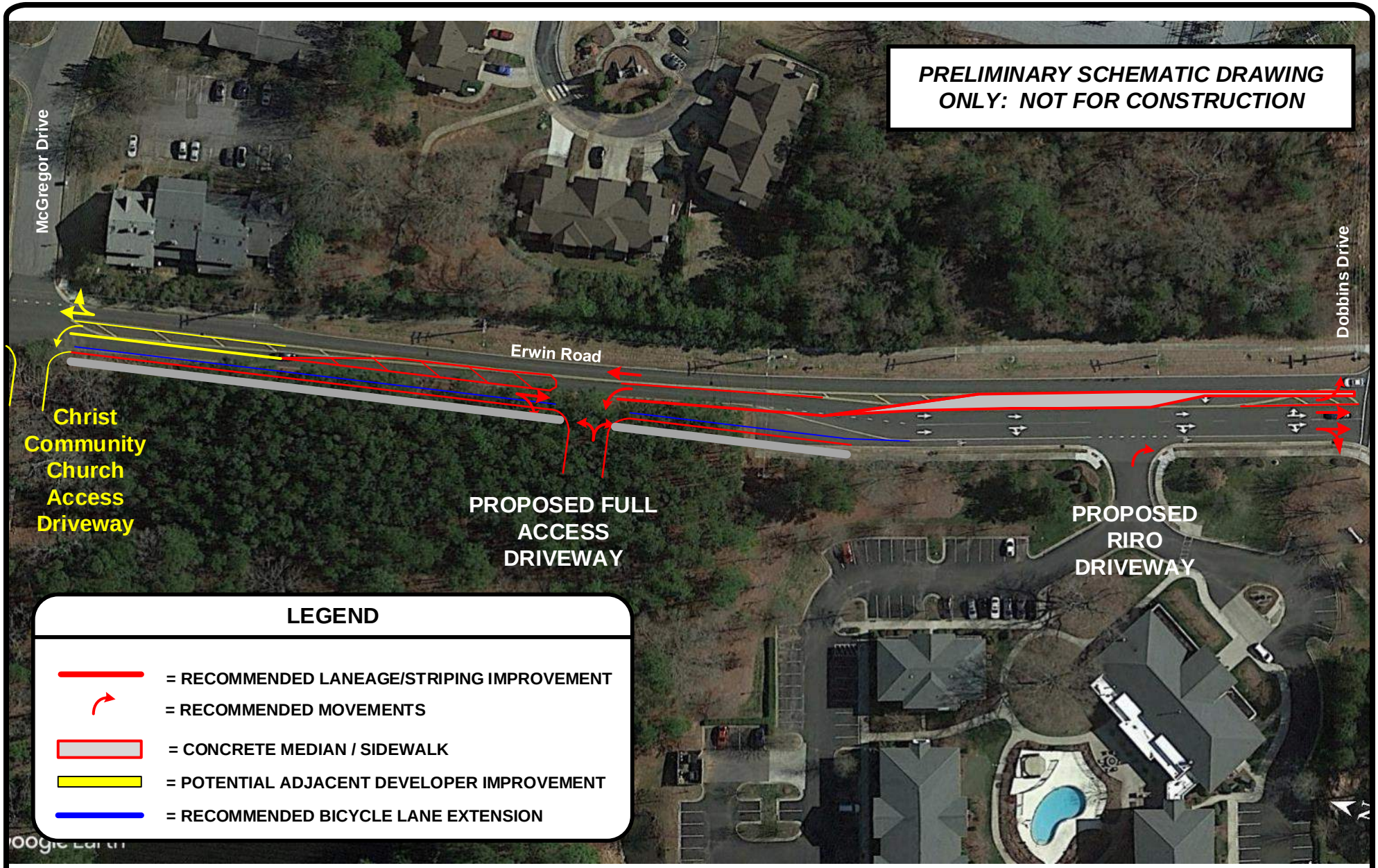
TOWN OF CHAPEL HILL

Erwin Road Mixed-Use Development
Transportation Impact Analysis - Update

COMMITTED & RECOMMENDED IMPROVEMENTS

DATE: February 2021

FIGURE ES-3



HNTB	TOWN OF CHAPEL HILL	N	NOT TO SCALE	**Erwin Road Mixed-Use Development** **Transportation Impact Analysis - Update**	**DATE:** February 2021
				ERWIN ROAD RECOMMENDED IMPROVEMENT SCHEMATIC	**FIGURE ES-4**

TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr. Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 21., **File #:** [21-0601], **Version:** 1 **Meeting Date:** 6/23/2021

Appointments to the Community Policing Advisory Committee.

Staff:	**Department:**
Sabrina Oliver, Director/Town Clerk	Communications and Public Affairs
Amy Harvey, Deputy Town Clerk	
Alisha Cordell, Administrative Assistant	Technology Solutions and CaPA

Recommendation(s):

That the Council make appointments to the Community Policing Advisory Committee for five (5) seats.

Attachments:

- Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

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MEMORANDUM

TO: Mayor and Town Council

FROM: Joshua Romero, Community Policing Advisory Committee Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: June 10, 2021

RECOMMENDATION: The Community Policing Advisory Committee met on Monday, June 7, 2021 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Shiala Baldwin, Reappointment, Town Resident

SPECIAL REQUEST(s): Leave the remaining four (4) seats vacant until September so that the committee can solicit additional applicants.

BACKGROUND: The Community Policing Advisory Committee has 5 upcoming vacancies due to one person who served their maximum terms, one who does not wish to be reappointed, one who served a partial term and is requesting reappointment, and two from members, who resigned. The Community Policing Advisory Committee has recommended the reappointment of Shiala Baldwin, who has served a partial term. The hope is that the remaining four (4) seats will remain vacant over the summer break so that the committee can solicit additional applicants. We hope to fill the remaining four (4) vacancies in September.

Note: Communications and Public Affairs notes that the Community Policing Advisory Committee reviewed the following applications: Shiala Baldwin, Krista Caraway, Andrew Creech, Chase Davenport, Sarah Goldstein, William Talley, and Denise Thompson. No additional applications have been received between June 10, 2021 and June 16, 2021 for the Community Policing Advisory Committee.

BALLOT

COMMUNITY POLICING ADVISORY COMMITTEE

JUNE 23, 2021

Total Membership:	9	(Nine Town Residents)
Current Membership:	9	(5 Female, 4 Male, 1 UNK; 4 African American, 1 American Indian/Alaskan Native Aleutian, 3 Caucasian, 1 Hispanic; [1] 18-24, [7] 35-54, [1] over 55)
Upcoming Vacancies:	5	(5 Town Resident)
Number of Applicants:	7	

Town Resident
Please vote for up to five (5) applicants.

_____ Shiala Baldwin* (incumbent)

_____ Krista Caraway

_____ Andrew Creech

_____ Chase Davenport*

_____ Sarah Goldstein*

_____ William Talley

_____ Denise Thompson

_____ Other; please list_____

_____
Council Member Signature

**Applicants applied to more than one board.*

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Mar 04, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

eternityvision.sb@gmail.com
Email Address

Shiala
First Name

C
Middle Initial

Baldwin
Last Name

425 Formosa In
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Mobile: (919) 971-8977
Primary Phone

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Which Board is your First Choice? *

None Selected

How did you find out about this opportunity? (select all that apply)

- [x] Advisory Board or Council member
- [x] Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Assistant Chief Celisa Lehew

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] African American

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Occupation

Are you a caregiver for or identify with a disability?

(•) Yes ( ) No

Have you participated in the Peoples Academy?

( ) Yes (•) No

Are you a Town of Chapel Hill employee?

( ) Yes (•) No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 29, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

kristazeltcaraway@gmail.com
Email Address

Krista
First Name

Z
Middle Initial

Caraway
Last Name

109 Cabernet Drive
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (910) 554-6681
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 4-9 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Reimagining Community Safety Task Force

How did you find out about this opportunity? (select all that apply)

- [x] Advisory Board or Council member
- [x] Social Media

If you chose "Other" from the advertising opportunity listed above, please specify:

Anita Badrock

Question applies to Reimagining Community Safety Task Force

If chosen to be on the Task Force, what would be the best time of day for you to meet with the group?

- [x] Evening

Question applies to Reimagining Community Safety Task Force

Would you need some level of support from the Town to enable you to participate on the Task Force? For instance, a childcare stipend or access to the internet?

○ Yes ◉ No

Question applies to Reimagining Community Safety Task Force

Describe the support needed from the Town to enable your participation on the Task Force.

Information on existing policies and procedures in place as well as current vision for future.

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring a fresh perspective to any task I'm presented. My motto is: If I don't know the answer, I will find out. I find out by gathering data from the "best" in the industry (right here in Chapel Hill) as I believe data drives progress and wise decisions. While data drives decisions, emotions and feelings do play a role in our personal success. I feel most "excited" when I see equity in our community in action. Equity with race, creed, religion, ability level, age, sexuality / identification, etc. We all live in the same world and need to consider and respect everyone in the community. I am especially passionate about protecting and investing in (time and planning) our most vulnerable populations, which include those with disabilities (mental and physical), children, elderly, individuals in the recovery community, homeless, survivors of domestic violence, LBGT community, etc. I believe it is our job to create and maintain a safe community for everyone; one where everyone is a positive contributor to our community.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

With my experience personally and professionally with differently-abled individuals (many of whom have interactions with our police department), I feel as though my experience and understanding of this population could be a real asset on this task force. This is a great opportunity to influence how policing and community safety will look in our Town's future. I believe in the power of using our own resources to the fullest as well as sustainability. As an educator, I was able to access services for my continuing education training as well as training for my students that exceeded any expectations, thanks to partnerships formed with UNC, TEACCH, FPG Child Institute, Special Olympics Of Orange County / Town of Chapel Hill, Autism Society of NC, and many other agencies in Chapel Hill for FREE. If I / we can do this within the confines of a classroom and school, this is possible town wide. I look forward to working together to continue to grow Chapel Hill, create a space and place for everyone, supporting community prosperity, nurturing our community, and collaborate as a team. * Resume Attached *

Question applies to multiple boards

Resume.Krista.Caraway.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Question applies to Reimagining Community Safety Task Force

Please tell us why you are interested in becoming a member of this Task Force.

I am passionate about equality and inclusion for all members in our community. We need to ensure everyone's safety as well as ensure we are able to meet the needs of every citizen as well as provide opportunities for showcasing diversity and inclusion.

Question applies to Reimagining Community Safety Task Force

Are you affiliated with any community groups or organizations that work on social justice issues or organizations working to achieve racial equality and social justice? If so, please list those organizations.

I am an active activist in the BLM movement; and stand along side other community members every Friday evening at Binkley (until racism ends). I am on the board of directors for the Autism Society of Orange & Chatham as well as serve on the advisory board at UNC / FPG Autism Committee. I also coach Special Olympics of Orange County. These committees and organizations allow me to help serve individuals in our community with different ability levels to create an inclusive community.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☑ Caucasian/Non-Hispanic

Gender *

☑ Female

If other, please describe:

Please select your age from the following list. *

☑ 35-54

Educational Coach, Respite Provider for Individuals with Disabilities

Occupation

Are you a caregiver for or identify with a disability?

◉ Yes ○ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Question applies to Reimagining Community Safety Task Force

You may submit your application online, print your application and mail or bring it to the payment box near the lower entrance of Town of Chapel Hill at 405, Martin Luther King Jr. Blvd, Chapel Hill, NC 27514, or email your application to advisoryboards@townofchapelhill.org.

Mrs. Krista Zelt Caraway

109 Cabernet Drive * Chapel Hill, NC 27516 * (910) 554 – 6681 * kristazeltcaraway@gmail.com

EDUCATION:
Duquesne University ; Pittsburgh, PA
B.S. Special Education with Honors 2001
B.S. Elementary Education with Honors 2001

PROFESSIONAL EXPERIENCE:
Board of Directors for Autism Society of North Carolina - Orange and Chatham Counties
November 5, 2019- Present
ARC of the Triangle - Respite provider for individuals with disabilities in my home and community June 2019-Present
Special Olympics of Orange County, NC - Coach March 2014- Present
University of Chapel Hill – Frank Porter Graham Child Development Institute
Chapel Hill, NC - Autism Researcher, Educational Coach, Contributor June 2017–June'18
Coached teachers across the state to help their students with autism increase positive behavioral outcomes. Contributor to the autism team at UNC's Frank Porter Graham Child Development Institute, dedicated to bringing real-world solutions to children with autism. The purpose of our project was to document the efficacy of a widely used professional development model that promotes program quality, teachers' use of evidence-based practices (EBPs), and outcomes for elementary school-age children with autism spectrum disorder (ASD).
The professional development model serving as the "treatment" variable in this study was developed by the National Professional Development Center on Autism Spectrum Disorder, has been used with agencies in 12 states, and is currently being used to train hundreds of teachers in the U.S. and other countries. The model consists of forming a team at the building level, taking an online course, participating in an intensive summer workshop, assessing program quality, using program quality information for program improvement, developing measurable student goals, linking goals to EBPs, and implementing EBPs to achieve student goals. A significant feature of this model is the coaching and feedback provided by research staff and local district personnel.
View Video of Project on page: https://ncaep.fpg.unc.edu/support-ncaep
Chapel Hill – Carrboro City Schools / Rashkis Elementary School
Chapel Hill, NC August 2015 – December 2016
3-5 Special Education Self-Contained Classroom Teacher ; Taught students in grades 3-5 utilizing the extended common core as well as individualized goals. Worked collaboratively with the PATHSS Program for the "Great Minds Think Alike" mentor program. Planned and implemented multiple community-based instruction trips. Worked collaboratively with the CIDD (Carolina Institute for Developmental Disabilities) to help students grow in all areas. This included attending doctor appointments, hosting CIDD for observations, collecting behavioral tracking data, etc. Worked with Chapel Hill Parks and Recreation to involve all students in the Special Olympics program as well as with TEACCH and The Autism Society to provide support and guidance in the community and home settings.
Chapel Hill – Carrboro City Schools / University of North Carolina
Chapel Hill, NC April1, 2015 – June 12, 2015
PATHSS Program / EC Job Coach
Worked with students aged 18-21 with identified disabilities in providing skills necessary for the workforce. Assessing current skills / aptitudes, teaching new skills, creating resumes, etc. were just a few goals we covered and achieved. Assisting individuals in acquiring the necessary skills necessary for post-graduation and transition into adulthood was also crucial and the bridge

between CHCCS and UNC worked so well to involve all individuals and include everyone in the workforce where everyone has skills to share.

The Hill Center, Durham, NC August, 2011 – February 11, 2015

Faculty / Presenter in Outreach

Taught grades K-12 using The Hill Center's methodology (driven by assessment and based on Orton Gillingham's methodology – multi-sensory education) for Reading, Written Language, and Mathematics - All students have diagnosed disabilities

Created and presented the workshop, "Collaborative Intervention Processes to Maximize Positive Behavior" through The Hill Center's outreach program (Participants learned how to quickly and effectively observe and document behavioral data to increase the potential for desired outcomes by: Analyzing behavioral data using educational and mental health criteria for the development of a comprehensive FBA and collaboratively crafting a BIP, including a Crisis Intervention Plan, that implemented intentional interventions (proactive) - Audience included teachers, teacher assistants, administrators, counselors, and parents)

Chair for The Hill Center's Positive Behavior Intervention and Support Program

In charge of tracking behavioral data using the Woodcock Johnson Behavior Assessment, Functional Behavioral Analysis, and Behavior Intervention Plans to increase positive behaviors

Created and implemented The Hill Center's PBIS program, which includes common verbiage in all classrooms and social stories / social education for all students to maximize positive / appropriate behavior

Carteret County Public Schools Central Services June 10, 2009 – July, 2011

Behavioral and Reading Specialist

Worked with groups of and individual teachers to provide the best reading strategies / programs / practices for their students, driven by assessment and on-going skill tracking

Measured and tracked growth of students within their individualized reading programs and aligned with individualized education plans

Worked in conjunction with the Hill Center as a mentor for the Reading Achievement Program. Observed, provided feedback, and accommodated individual teachers with 1:1 assistance

Ensured sustainability with reading programs within all Carteret County Public Schools regular education as well as special education

Provided observations that drove functional behavioral assessments, behavioral intervention plans, and strategies for students in need of behavioral support

Trained teachers in collecting data, conducting functional behavioral assessments and behavioral intervention plans, driven by data

Taught 4 classes for our alternative / day treatment setting – Hill Center Reading Achievement Program, Literature Circle, Social Skills / Anger Management, and Music / Art

Carteret County Public Schools Central Services June 10, 2008 – June 10, 2009

Behavioral Specialist

Traveled to all 17 public schools within Carteret County to write behavior intervention plans for students having behavioral difficulties - Assisted teachers in implementing plans as well as with instruction

Taught 3 social skills groups (K-5), (6-8), (9-12) for students within the Exceptional Children's Department in different schools and settings throughout Carteret County

Taught the Hill Center's Reading Achievement Program to our Stepping Stones Alternative Program Students with 100% success rate (All students made a year or more in growth and passed the North Carolina End of Grade Tests – 2 years consecutively.

Carteret County Public Schools / Newport Elementary School ; Newport, NC

October 1, 2006 – June 10, 2008

EC Teacher / Behavioral Specialist

Co-Founder of the Stepping Stones Alternative Program (Separate Setting) within Carteret County Schools for students with severe behavioral challenges

Taught NCSCOS Curriculum, all subjects and areas (K-5), for students with Autism, Cerebral Palsy, ADHD, ADD, Turrets Syndrome, ODD, Manic-Depressive, and Other Health Impaired
Grant Recipient from www.donorschoose.org for “Back on Track” project
Co-chair for the Student Assistance Team, In charge of all behavioral referrals and strategies / implementation (Now known as the RTI team)
Carteret County Public Schools / Newport Elementary School, Newport, NC
April 9, 2002 - October 1, 2006
Teacher
Taught Second Grade Academic Curriculum, all subjects and areas, as aligned with the North Carolina Standard Course of Study
Successful in "inclusion" teaching (Differentiation of instruction for students of all ability levels)
Co-chair for the Student Assistance Team (RTI)
Recognized by The Carteret County News-Times (county newspaper) as well as by WPXI Channel 12 (local news channel) for "American Pride" project on 9 – 11 – 03
Step-By-Step, Inc., Pittsburgh, PA January 2, 2000 - April 6, 2002
Residential Advisor
Direct care services for adults with intellectual disability / mental illness and autism
Created and carried out community-based activities for individual client needs/goals
Advocate for 2 clients
Provided educational support for clients in reading and mathematics
The Autism Society of Pittsburgh S.P.E.A.K. Program June 1999 – August 2001
Teacher Assistant
Responsible for 6 children with autism
Planned and Participated in classroom planning and adaptations
Planned and Participated in community-based activities and field trips
Allegheny County Parks and Recreation, Pittsburgh, PA May 1995 – August 2001
Lifeguard
On a team with first responders at all 4 community pools, wave pools, and diving pools. Head lifeguard for annual Pittsburgh Children’s Festival for entire county.

Professional Memberships:
Board of Directors for ASNC O/C (Autism Society of North Carolina Orange & Chatham Counties)
Member of NCAE (North Carolina Association of Educators)
Member of Duquesne University Alumni
Member of CEC (Council for Exceptional Children)
Member of Orange County of NC Special Olympics (Coach)

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 24, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

acreech2@elon.edu
Email Address

Andrew
First Name

Middle Initial

Creech
Last Name

600 MLK Jr BLVD
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 636-8941
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

☑ Community Policing Advisory Committee

How did you find out about this opportunity? (select all that apply)

☑ Radio

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have the unique perspective of being a former law enforcement officer as well as certified instructor of police officer courses while also being a journalist with a healthy distrust of authority that I see doing wrong. I believe that a huge problem in policing is this county is that a large portion of the population that wants to hold law enforcement members responsible for their wrong doings are too quick to jump to conclusions without all the facts, while on the flip side, many people that want to wait for the facts never actually want to hold them accountable. As responsible members of our society, we need to be unbiased and review the facts. When the facts demonstrate improper behavior, we must demand that punishments are levied.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I served in the United States Army, as a police officer, and oversaw one hundred private security officers across the state of North Carolina. I also graduated from Elon University with a Bachelor's Degree in Journalism. I have been been certified to teach courses in less than lethal tools including OC/Pepper Spray, Batons, Handcuffs, and Defensive Flashlight use as well as Laws Governing Self Defense. I have developed and taught courses in de-escalation, entering and clearing a dwelling, and Shoot/No Shoot Scenarios. I am currently conducting research and beginning a draft to submit to our lawmakers to propose changes to the way policing operates across our state and country that I believe will make the job safer for law enforcement members that are actually trying to do their job properly, while also removing a great deal of the motivation that makes the bad cops break the law in the course of their duties.

Question applies to multiple boards

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Bartender and Writer

Occupation

Are you a caregiver for or identify with a disability?

- (•) Yes
- ( ) No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

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☑ I Agree *

Question applies to multiple boards

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jan 19, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

chasedavenport28@gmail.com
Email Address

Chase
First Name

Middle Initial

Davenport
Last Name

1604 FOUNTAIN RIDGE RD
Street Address

Suite or Apt

CHAPEL HILL
City

NC
State

27517
Postal Code

Home: (919) 357-2257
Primary Phone

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

☑ Chapel Hill Town Resident

Which Board is your First Choice? *

☑ Town Council

How did you find out about this opportunity? (select all that apply)

☑ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I would bring a community perspective on police reform. We can reform the police force and provide continued education on Mental Illness. This will aide our men and women in uniform to understand the difference between an arrest and Mental Health Crisis. There have been multiple in the news about police having trouble with the Mentally Ill/Disabled and they have all ended in tragedy.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have worked with Activists and I'm an Activist myself. I have an understanding of what our community needs are and how we can improve our community.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

AMC Theaters Crew Member
Occupation

Are you a caregiver for or identify with a disability?

- (•) Yes ( ) No

Have you participated in the Peoples Academy?

- ( ) Yes (•) No

Are you a Town of Chapel Hill employee?

- ( ) Yes (•) No

Ethics Statement

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☑ I Agree *

Question applies to multiple boards

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 15, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

sarahlogan5@gmail.com
Email Address

Sarah
First Name

Middle Initial

Goldstein
Last Name

604 Copperline Drive
Street Address

206
Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (919) 599-1994
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am an idealistic and civic-minded resident. I recently moved back to Chapel Hill after living in California, and I have a renewed appreciation for this town and our state. The 2016 election and the recent protests have really inspired me to get active and to be a part of the changes I want to see happen in our country. I am optimistic about making those changes at the local level. I will be thirty-four this summer, so I think I would bring a semi-youthful perspective to this committee.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

At the moment, I'm applying for work as an administrative assistant, but previously, I worked as a teacher. Most recently, at a Preschool. Working with children (and especially preschoolers) requires a lot of patience and compassion. I have lots of both! I am trying to teach myself Spanish and computer programming (not sure if the computer programming is relevant). I have exceptional communication skills. I am a great listener and I am solutions-oriented.

chapel_hill_resume.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

unemployed

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to Justice in Action Committee,Transportation and Connectivity Advisory Board,EZ Rider Advisory Committee

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Sarah Goldstein

Hoping to put my compassion and enthusiasm for civics to good use on one of Chapel Hill's committees. I am committed to making the positive changes necessary to ensure an equitable community.

604 Copperline Drive
Unit 206
Chapel Hill, NC 27516
(919) 599 1994
Sarahlogan5@gmail.com

EXPERIENCE

Rainbow Bridge Montessori School, Cotati, CA — Co-teacher

JUNE 2019 - NOVEMBER 2O19

Led and developed a summer program for thirty-two children (ages 3-6). Trained colleagues in classroom management. Prepared instructional materials. Assisted the lead teacher with supervising students. Communicated pertinent information daily to parents.

Redwood Montessori School, Penngrove, CA — Assistant Teacher

NOVEMBER 2018 - JUNE 2019

Prepared instructional materials. Supervised children in the classroom and on the playground. Communicated with parents daily and resolved any issues their children had during the school day.

*Rainbow Bridge and Redwood Montessori Schools were both owned by Ammamma Tati Inc. I was transferred from Redwood to Rainbow Bridge.

Durham Academy, Durham, NC — Afterschool Enrichments Coordinator

August 2010 - May 2018

Organized and scheduled after school classes. Maintained website and registration. Calculated instructor payments and verified student billing. Increased program enrollment and conducted program surveys. Communicated confidential information with parents, instructors and faculty.

Full work history available upon request

EDUCATION

University of North Carolina at Chapel Hill, Chapel Hill, NC — Bachelor of Arts-French

AUGUST 2005 - DECEMBER 2008

University of North Carolina at Asheville, Asheville, NC

AUGUST 2004 - MAY 2005

REFERENCES

SKILLS

Excellent communication skills

Creative

Open-minded

Team-oriented

Highly organized and attentive to detail

Adept at problem solving

Experience with Mac OS X, Windows, Microsoft Office, Google Drive

AWARDS

Phi Sigma Pi Honor Fraternity at UNC Chapel Hill

Enrolled in the Honors Program at UNC Asheville

LANGUAGES

Fluent in French, learning Spanish

Rainbow Bridge Montessori School
Aishwarya Kancharla, CEO Ammamma Tati Inc., (917) 656 - 2985, info@rainbowbridgemontessorischool.com

Redwood Montessori School
Jesse Parish, former Director and Lead Primary Teacher, (707) 322 - 4355, jesselynneparish@gmail.com

Durham Academy
Dan Gilson, Director of Extended Day and Summer Programs, (919) 287 - 1763, dan.gilson@da.org

Additional references available upon request.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 24, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

bjtalley2@gmail.com
Email Address

William
First Name

Middle Initial

Talley
Last Name

107 Gardner Circle
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home: (703) 727-5043
Primary Phone

Home: (703) 727-5043
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Reimagining Community Safety Task Force

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Question applies to Reimagining Community Safety Task Force

If chosen to be on the Task Force, what would be the best time of day for you to meet with the group?

- [x] Morning
- [x] Afternoon

Question applies to Reimagining Community Safety Task Force

Would you need some level of support from the Town to enable you to participate on the Task Force? For instance, a childcare stipend or access to the internet?

○ Yes ◉ No

Question applies to Reimagining Community Safety Task Force

Describe the support needed from the Town to enable your participation on the Task Force.

Stakeholder engagement, organizational communications, crisis communications, media relations & change management

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a native North Carolinian and UNC grad who recently brought my family back to the state after living in DC, Colorado, NY and Philadelphia. With a daughter starting kindergarten, we plan to make Chapel Hill our home for the long-term, and I'd like to do whatever I can to help keep the Town moving forward to create a great place to live for our family and every other person that calls Chapel Hill home.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have 20 years of experience and expertise in strategic communications, stakeholder engagement, crisis communications and organizational diplomacy.

Question applies to multiple boards

Talley_Resume_2020_Aug_VP.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Question applies to Reimagining Community Safety Task Force

Please tell us why you are interested in becoming a member of this Task Force.

I have two decades of extensive experience in communications, change management and stakeholder engagement. I'd like to apply this expertise for the Town and Task Force to help ensure optimal input from Town stakeholders during information gathering activities and that there is an effective communication plan to disseminate the Task Force's recommendation, as well as facilitate the Town's impelementation of Task Force recommendations.

Question applies to Reimagining Community Safety Task Force

Are you affiliated with any community groups or organizations that work on social justice issues or organizations working to achieve racial equality and social justice? If so, please list those organizations.

I am a donot to the NC ACLU and Meals on Wheel of Orange County, and am hoping to get further involved with similar organizations -- it has been a bit challenging having only arrived here in January and with the pandemic limiting interactions.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Communications Consultancy Owner
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

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☑ I Agree *

Question applies to multiple boards

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Question applies to Reimagining Community Safety Task Force

You may submit your application online, print your application and mail or bring it to the payment box near the lower entrance of Town of Chapel Hill at 405, Martin Luther King Jr. Blvd, Chapel Hill, NC 27514, or email your application to advisoryboards@townofchapelhill.org.

William (B.J.) Talley

703.727.5043
bjtalley2@gmail.com
https://www.linkedin.com/in/b-j-talley-73b96a1/

Chief Communications Officer/VP, Communications

18+ years' success leading & innovating communications for diverse global organizations

Strategic communications professional with a depth and breadth of knowledge, experience, education, and entrepreneurial spirit coupled with a rich aptitude for corporate finance, strategy, and operations.

Highlights of Expertise

- Communication Strategy
- Digital Stakeholder Engagement
- Corporate Communications
- Executive Coaching and Counsel
- Change Management and Crisis
- Reputation Management/Public Affairs
- Employee Communications
- Team Building and Leadership

Career Experience

Gladius Communications, Chapel Hill, NC

Founder & Principal (October 2019 to present)

Helping communicators, marketers and business leaders build communications - and communications teams that catalyze growth, manage change, engage employees, establish functional excellence and protect what they've earned.

TE Connectivity, Philadelphia, Pennsylvania

Global Head of Communications (July 2016 to September 2019)

Executed marketing and communications initiatives, building brand resonance through strategic communication strategies, and enhancing the organization's reputation among all stakeholders, investors, partners, prospects, and customers.

- Spearheaded all internal and external communications in partnership with the CEO, Operating Committee & business unit leadership.
- Conceptualized strategy implementation for corporate and brand communications, contributing to $2 billion in revenue growth for a global $14 billion technology hardware leader.
- Built and led a world-class, global communications team to position TE Connectivity as an industry-leading, purpose-driven industrial technology leader, securing the company's first-ever positions on Fortune's lists of Most Admired Companies & Companies Changing the World.
- Led communications around major successful corporate transactions including CEO transition, launch of new purpose & strategy, divestiture of large business unit and several major acquisitions

continued...

American University, Washington, D.C.

Visiting Professorial Lecturer (July 2015 to July 2016 – one-year term)

Held the position of a full-term, visiting faculty member in the School of Communication.

- Increased student engagement in courses that taught a diverse range of applied and theoretical communications to students, focused on bridging the gap between theory and practical applications.
- Supported the design of graduate curriculum in the professional application of public relations.
- Earned positive student feedback and exceptional student evaluation scores.

Exelis Corporation (spinoff of ITT) Washington, D.C.

Director of Corporate Communications (November 2011 to June 2015)

Drove, implemented, and guided communications strategies, plans and activities that supported strategic objectives across a Fortune 500 aerospace and government solutions company from its spinoff until its acquisition by Harris Corporation.

- Transitional communications leader during the establishment of Exelis as an independent public company, the spinoff of the company's $1.5B services business, and Exelis' acquisition by Harris
- Partnered with the Human Resources, Marketing, Legal and Information Technology functions to maximize employee engagement across the globe among more than 17,000 global employees

ITT Corporation, White Plains, New York

Global PR Manager/Division Communications Lead (August 2009 to October 2011)

Built awareness and understanding of ITT's brand and the remarkable work of the 40,000+ employees of a Fortune 500 company with $11B annual sales. Transferred to new spinoff company, Exelis, after 2011 ITT de-merger.

- Served as the communications project manager of ITT's 2011 spinoff into three separate, publicly traded companies, establishing new communications teams, brands and agency relationships at each
- Pioneered and launched employee engagement programming, community relations initiatives, and external communications efforts for employees at 150 ITT locations on five continents.
- Led executive communication counsel, event management, and marketing communications for $1.5B services division of ITT.

continued…

Maersk Line Limited, Arlington, VA

General Manager, Marketing & Communications (August 2006 to August 2009)

Established U.S. strategic communications & marketing program for a subsidiary of the world's largest ocean transportation company and served as the crisis lead during the 2009 Maersk Alabama piracy crisis.

Booz Allen Hamilton, Washington, DC

Senior Strategic Communications Consultant (March 2004 to August 2006)

Supported government and private clients through strategic communications counsel including public outreach, change management, reputation management, social media, and crisis communications.

United States Navy Military Sealift Command, Washington, DC

Public Affairs Specialist (May 2002 to March 2004)

Served as internal communications editor, executive communications advisor and public media spokesperson for the transportation branch of the U.S. Navy during high operational tempo preceding Operation Iraqi Freedom.

Education & Credentials

Master of Art in Communications - *George Mason University, Fairfax, Virginia*

Bachelor of Art in History and Communications - *University of North Carolina, Chapel Hill, North Carolina*

Skills & Recognition

- PR Week, IPRA and SABRE awards for "Best Investor/Financial Communications Campaign"
- Arthur W. Page Society Member (graduate of Page UP and Future Leaders Experience)
- Graduate of World 50 "Next 50" leadership program

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 22, 2020

Profile

Question applies to multiple boards

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Public Records Statement

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☑ I Agree

dthompso@email.unc.edu
Email Address

Denise
First Name

Middle Initial

Thompson
Last Name

815 Saluda Court
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 360-8160
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

- [x] Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Board of Adjustment

How did you find out about this opportunity? (select all that apply)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a longtime resident of Chapel Hill and I would like to be involved in ensuring that safety is a priority for all Chapel Hill residents and action will be taken if any issues arise as well as creating and maintaining areas which residents and visitors can seek solace and enjoyment throughout the town.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As for experience, I have customer service, administrative/office assistant as well as internet research as well as interacting and working with various ethnic groups.

Question applies to multiple boards

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] African American

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Circulation Manager at UNC Law Library

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ○ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

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☑ I Agree *

Question applies to multiple boards

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TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr. Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 22., **File #:** [21-0602], **Version:** 1 **Meeting Date:** 6/23/2021

Appointments to the Housing Advisory Board.

Staff:
Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Alisha Cordell, Administrative Assistant

Department:
Communications and Public Affairs

Technology Solutions and CaPA

Recommendation(s):

That the Council make appointments to the Housing Advisory Board for three (3) seats.

Attachments:

- Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

MEMORANDUM

TO: Mayor and Town Council

FROM: Housing Advisory Board Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: June 8, 2021

RECOMMENDATION: The Housing Advisory Board met on Tuesday, June 8, 2021 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Anthony Parrish, Appointment, Non-Market Rate Housing Resident
- Alice Jacoby, Appointment, Affordable Housing Advocate
- Brandon Morande, Appointment, Homeowner or Tenant

SPECIAL REQUEST(s): No comment

BACKGROUND: Incumbents Laura Cowan, Letitia Davidson, and Dawna Jones, whose terms were ending, decided to step off the board.

Note: Communications and Public Affairs notes that the Housing Advisory Board reviewed the following applications: Erin Carter, Tara Cotton, Julius Coulter, Eleanor Howe, Barbara Hummel, Jamine Ifedi, Alice Jacoby, Karo-d'vera Johnson-el, Alfred Leach, Rex Mercer, Mariana Molina, Brandon Morande, Frank Muraca, Heather Nash, Anthony Parrish, Ehmu Ra, Jenny Schwade, Michael Webb, Anthony Williams, Benjamin Williams. No additional applications have been received between June 8, 2021 and June 16, 2021 for the Housing Advisory Board.

BALLOT

HOUSING ADVISORY BOARD

JUNE 23, 2021

Total Membership:	9	(1 Non-Market Rate Housing Resident, 3 Homeowner or Tenant, 1 Affordable Housing Advocate, 1 Non-Profit Housing Provider/Professional, 1 For-Profit Developer, 1 Real Estate Broker, and 1 Housing, Planning or Public Policy Expert)
Current Membership:	9	(6 Female, 3 Male; 2 African American and 7 Caucasian; [8] 35-54, [1] over 55)
Upcoming Vacancies:	3	(1 Homeowner or Tenant, 1 Non-Market Rate Housing Resident, and 1 Affordable Housing Advocate)
Number of Applicants:	17	

Homeowner or Tenant
Please vote for up to one (1) applicant

___ Erin Carter
___ Tara Cotton*
___ Eleanor Howe*
___ Barbara Hummel
___ Jamine Ifedi
___ Rex Mercer
___ Ehmu Ra
___ Anthony Williams
___ Benjamin Williams

___ Other; please list _____

Non-Market Rate Housing Resident
Please vote for up to one (1) applicant

___ Karo-d'verda Johnson-el*
____ Anthony Parrish*

___ Other; please list _____

Affordable Housing Advocate
Please vote for up to one (1) applicant

___ Julius Coulter*
___ Alice Jacoby
___ Alfred Leach
___ Brandon Morande
___ Heather Nash*
___ Jenny Schwade*

___ Other; please list _____

**Applied to more than one board.*

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Oct 04, 2020

Profile

Question applies to multiple boards

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Public Records Statement

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☑ I Agree

erin.m.carter0@gmail.com
Email Address

Erin
First Name

Middle Initial

Carter
Last Name

520 Williamson Dr
Street Address

CD
Suite or Apt

Chapel Hill
City

NC
State

27539
Postal Code

Home:
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Non-Profit Housing Provider/Professional

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Housing Advisory: I work for Carolina Housing at UNC and have worked for the various Departments of Housing for 7 years. I have a vested interest in providing affordable, fair and safe housing in Chapel Hill and am particularly interested in how UNC students impact the local residents ability to live in Chapel Hill. Justice in Action: I am a member of the MultiCultural Competence Committee for Carolina Housing and professionally as well as personally feel a call to the Justice in Action committee. As a part of my role I advise Social Justice Advocates in a large student organization at UNC.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Skilled at managing and supervising large budgets, assessment of outcomes and learning objectives, and developing and implementing trainings. I have excellent interpersonal skills and collaboration skills. As the advisor to Social Justice Advocates, I develop intersectional curriculum for the students to explore systems of oppression, privilege, power, advocacy and ally-identity development. I work with students facilitate modules on such topics to their peers in the student organization to allow students to experience the impact that social justice mindsets can have on themselves, their community, and the world at large.

Question applies to multiple boards

Erin_Carter_Resume.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Student Affairs Professional

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Erin Carter

(919) 710-1675 | erin.m.carter0@gmail.com | 520 Williamson Dr, Chapel Hill NC

EDUCATION

University of North Carolina Wilmington **Wilmington, NC**
Master of Education in Higher Education *May 2019*

University of North Carolina at Chapel Hill **Chapel Hill, NC**
Bachelor of Art, Exercise and Sport Science *May 2016*

PROFESSIONAL EXPERIENCE

University of North Carolina at Chapel Hill – Carolina Housing **Chapel Hill, NC**
Coordinator for Residential Leadership and Development *August 2019- Present*

- Primary advisor for the Residence Hall Association (RHA) and National Residence Hall Honorary (NRHH)
    - Directly advise 21 student leaders with responsibilities such as large-scale programming, financial management, social justice advocacy, marketing, sustainability, training and development, service and leadership, and data analytics, etc. [Indirectly advise 200+ students in the organization]
    - Employ a coaching model to support students in fulfilling positional duties, make meaning of their leadership experiences, succeeding academically, and applying skills to future pursuits
    - Coordinate training and development opportunities in competency areas such as group dynamics, self-awareness, interpersonal interactions, critical thinking, time and task management, and strategic planning
    - Develop intersectional curriculum for Social Justice Advocates to explore systems of privilege and oppression, power, advocacy, and ally-identity development.
    - Advise conference host and delegation teams for state, regional, and national conferences
    - Facilitate contract negotiations between RHA, Office of University Counsel, and vendors
    - Assess risk and advise on university policy and state law in relation to the organization's activities
    - Ensure compliance with University financial requirements and policies for a $360K budget
    - Create, implement, and evaluate assessment initiatives for student training days, student leadership competencies, and the Social Justice Advocate program
- Supervise 17 Community Directors (CD) in their functional roles as community government advisors
- Develop and implement training and professional development for CDs surrounding their advising capacity
- Create, revise, and implement curriculum based learning outcomes for RHA and NRHH and asses program outcomes

University of North Carolina Wilmington – Department of Housing and Residence Life **Wilmington, NC**
Interim Residence Coordinator *September 2018, April 2019- August 2019*

- Collaborated with Residence Coordinators on summer assignments, including developing the graduate assistantship training, Resident Advisor (RA) evaluation and rehire processes, and creation of the RA professional development series
- Represented Housing at various New Student Orientation events and residence hall tours
- Managed University Apartments and Belk Hall residential community of 600 first year students
- Supervised 12 RAs and maintained an area budget of over $5,000 and coordinated, tracked and assessed area programs using a community based programming model
- Served as primary hearing officer for in-hall conduct cases

Assistant Residence Coordinator *July 2017- March 2019*

- Advised 10 Area Council members in the development and implementation of programming for the hall
- Assisted in supervising 16 RAs and selected, trained, and directly supervised 10 student desk workers
- Accountable for area keys and hall desk operation
- Served on the professional staff on-call duty rotation as a first responder in crisis and conduct situations for 4,000 residential students

University of North Carolina Wilmington – University College **Wilmington, NC**
Seahawk RISE Living Learning Community Intern *July 2018- December 2018*

- Mentored a cohort of 25 students in the Seahawk RISE program

- Developed and implemented monthly educational programs and newsletters for participating students. Program topics included financial literacy, campus leadership retreats, and diversity and inclusion
- Assessed and analyzed data on the pilot year of the RISE program, regarding recruitment of students and developmental programming

University of Arizona – Housing and Residential Life **Tucson, AZ**
ACUHO-i Facilities Operations Intern *May 2018- July 2018*

- Enhanced knowledge of promising practices in residential facilities operations and project management
- Liaison between Residential Facilities, Residential Education, and Summer Conferences to support Housing & Residential Life's missions
- Served as a project manager and benchmarked opening/closing procedures within the PAC12 conference
- Assessed and evaluated closing sustainability initiatives within Housing Sustainability Operations and Initiatives

UNDERGRADUATE EXPERIENCE

University of North Carolina at Chapel Hill – DHRE **Chapel Hill, NC**
Resident Advisor Mentor *August 2015-May 2016*

- Led and advised a staff of 31 Resident Advisors and 17 Community Government members in creating, planning, and budgeting events for residents
- Served on the leadership team for a residential community of over 1,000 students; developed a positive team dynamic on staff, facilitate trainings, and support Resident Advisors in crisis management
- Worked in a partnership with Granville Towers and UNC's DHRE to actualize the mission and philosophy of the residence hall and department

Resident Advisor *August 2014- May 2015*

- Developed, coordinated, and maintained programs within the community to provide a positive intellectual, emotional and social living environment for 43 first-year students
- On-call weekly for the crisis management team of 12 students for resident and facilities concerns.
- Created awareness for and referred students to available campus resources

Orientation Conference Assistant *May 2014-August 2015*

- Represented the university to students and parents attending orientation and staying on-campus
- Served on-call to respond to students, family members, and facilities concerns

Office Assistant *May 2013- May 2014*

- Fostered an inclusive environment in residence halls through desk operations and customer service
- Served as a resource for students in the community and was trained on personal development, citizenship, involvement, diversity and inclusion and leadership

DEPARTMENTAL, INSTITUTIONAL, AND ASSOCIATION SERVICE

UNC Chapel Hill **Chapel Hill, NC**
Chair of Student Learning and Leadership Committee - Carolina Housing *August 2019 - Present*
Member of Student Staff Multicultural Competence Committee – Carolina Housing
Member of Sustainability Committee – Carolina Housing
Member of Last Day of Class Program Planning Committee
Member of Carolina After Dark Committee *August 2020- Present*

UNC Wilmington **Wilmington, NC**
Housing and Academic Advising Team *July 2017 – May 2019*

- identify and strategically intervene students to promote retention and success

Co-chair of Dub Idol Planning Committee- Housing and Residence Life

- Co-chair of the committee for a campus wide singing competition for Homecoming Weekend

Co-Chair of RA Recruitment and Selection Committee – Housing and Residence Life

ACTIVITIES AND LEADERSHIP

Healthy Hawks **Wilmington, NC**
Volunteer *April 2019- Present*

- Promote the collaborative effort of departments in student affairs at UNCW to encourage knowledge of and growth in student wellness through tabling, participating at orientation, and development of educational programs

Chi Sigma Alpha, National Higher Education Honors Society **Wilmington, NC**
Chapter President, Lambda Chapter *April 2018- May 2019*

- Upheld excellence in academics and research of higher education graduate students
- Promoted service through workshops, lectures, professional development, and advocacy on UNCW's campus

North Carolina Associations of Residence Halls Conference **Raleigh, NC**
Graduate Advisor *February 2018 & 2019*

- Co-advised the UNCW delegation of 12 student leaders
- Assisted delegation team in creating bids for Residence Hall Association awards and State Board positions

Good Shepherd Center **Wilmington, NC**
Volunteer *July 2017- April 2019*

- Prepared and served a breakfast, bag lunch, and clean dormitory for 200 individuals staying at the day or night shelter

UNC National Residence Hall Honorary **Chapel Hill, NC**
Member *April 2013-May 2016*

- Organized and coordinated leadership retreats, conferences, and programs on campus and in residence halls
- Promoted and supported fellow proponents of residence halls through recognition, leadership, and service projects

CONFERENCES AND TRAINING

- Association for Student Conduct Administration, Jacksonville, FL *February 2018*
- NC College Personnel Association & NC Housing Officers, Asheville, NC *November 2017*
- Advisor Resource Training, Greensboro, NC *July 2017*

HONORS AND AWARDS

- UNC Department of Housing and Residential Education, Customer Service Award 2013-2014
- UNC Dean of Students, Tar Heel of the Month – Dynamic Learning, August 2015
- NCCPA and NCHO 3rd place Case Study Competition Winner, 2017
- UNCW Housing and Residence Life, ARC of the Year, 2017-2018 & 2018-2019

SKILLS AND EXPERIENCE

- Connect Carolina
- StarRez
- Mercury/ RMS
- Maxient
- Advocate
- MS Office (Outlook, Word, Excel)
- Starfish

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 13, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

tara.parthasarathi@gmail.com
Email Address

Tara
First Name

Middle Initial

Cotton
Last Name

4002 SWEETEN CREEK RD
Street Address

Suite or Apt

CHAPEL HILL
City

NC
State

27514
Postal Code

Home: (158) 594-4315
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Homeowner or Tenant

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a parent, racial minority, certified physician assistant with a background of healthcare experience, transplant from a progressive city in the Northeast, and someone who wants to Chapel Hill to be at the forefront of progress, building toward an equitable and just community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a parent, racial minority, certified physician assistant with a background of healthcare experience, transplant from a progressive city in the Northeast, and someone who wants to Chapel Hill to be at the forefront of progress, building toward an equitable and just community.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Asian or Pacific Islander

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to Justice in Action Committee,Transportation and Connectivity Advisory Board,EZ Rider Advisory Committee

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☑ I Agree *

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 01, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

jucoulter@gmail.com
Email Address

Julius
First Name

A
Middle Initial

Coulter
Last Name

2201 Drew Hill Lane
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 923-1369
Primary Phone

Home: (984) 234-3342
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Affordable Housing Advocate

Which Board is your First Choice? *

None Selected

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As someone who has never served on a local committee before, I believe I can bring a clear yet concise perspective that has not been tainted by politics. As a resident of Chapel Hill for over 10 years, I believe our community has done well with growth but to a certain extent. Affordable housing is an issue in or community especially for our large minority families. Finding a decent home for a family of six is a challenge without having to pay over 500,000 which is not an option for most families. As a new member to this board I believe I can help ensure that this issue will be addressed and hopefully help assure everyone has the opportunity to become a homeowner. With regards to the policing committee, I would like to be a member of this committee to help improve the relationship with the black committee to ensure we have a healthy understanding on the issues that are currently being address all over the world.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Best skill I have is that I try to look at everyone's point of view before making a decision.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] African American

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Medical supply technician
Occupation

Are you a caregiver for or identify with a disability?

○ Yes ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

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☐ I Agree *

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: May 09, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

eleanorhowe@icloud.com
Email Address

Eleanor
First Name

Middle Initial

Howe
Last Name

135 Stateside Drive
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Primary Phone

Alternate Phone

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What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Homeowner or Tenant

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

- [x] Chapel Hill Resident

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Email
- [x] Newspaper

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

HOUSING: I'm a homeowner, a landlord, and an advocate for affordable housing. My husband and I purchased our home in 1992 so my mother could live in the 1-bedroom attached accessory apartment. Some years after she died, my father-in-law also lived there. Between those years and since his death we have rented out the apartment to long-term tenants. The current occupant has lived here eight years without a rent increase. Assisted a Karen refugee family through the process of purchasing a townhome at Rosemary Place, Meadowmont (2000). Board member (2002-2004) & staff member (2004-2006) Orange Community Housing & Land Trust (now Community Home Trust). Advisory Committee member, IFC Good Neighbor Plan (2011) and IFC@SECU Community House (2015). Grantwriter, Inter-Church Council Housing Corporation (InChuCo), for successful Orange County Affordable Housing Bond Program funding (2020). TRANSPORTATION: Carpooled or took NS bus from Stateside Dr to Southern Village office (2006-2015). Chapel Hill Transportation Advisory Board member (2000-2006), chair (2005-2006). Still driving 2004 Prius.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

MS Journalism (Columbia University). Former newspaper staff reporter covering town hall and city planning in CA; freelance journalist, editor & grantwriter in NC. Now over 70, I'm particularly interested in housing and transit facilities that accommodate seniors, especially those with disabilities and limited income.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Retired grantwriter
Occupation

Are you a caregiver for or identify with a disability?

○ Yes ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

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☑ I Agree *

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Mar 06, 2020

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

bhummel99@gmail.com
Email Address

Barbara
First Name

Middle Initial

Hummel
Last Name

604 Copperline Drive #101
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home: (305) 926-1100
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☑ Real Estate Broker

Which Board is your First Choice? *

☑ Chapel Hill Downtown Partnership

How did you find out about this opportunity? (select all that apply)

☑ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Interest in the community

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Presently retired, served on several HO boards and still do. Worked in relocation capacity and as realtor. Don't have and don't want a NC RE license. Manage our family real estate and finances.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Other

Gender *

- [x] Female

If other, please describe:

European

Please select your age from the following list. *

- [x] over 55

Retired
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 24, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

jamine.ifedi@gmail.com
Email Address

Jamine
First Name

Middle Initial

Ifedi
Last Name

500 Umstead Dr.
Street Address

Apt. F 204
Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (704) 301-8398
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Homeowner or Tenant

Question applies to Short Term Rental Task Force

Select a Seat Category for the Short Term Rental Task Force *

- [x] Short Term Rental Operator/Advocate

Question applies to Short Term Rental Task Force

Do you take advantage of STRs when traveling or when hosting guests in town?

- (•) Yes ( ) No

Question applies to Short Term Rental Task Force

Do you rent out property/properties as STRs?

- (•) Yes ( ) No

Question applies to Short Term Rental Task Force

Do you live in a neighborhood or building that has STRs? *

- [x] Yes

Question applies to Short Term Rental Task Force

What time of day are you able to meet?

- [x] Morning
- [x] Afternoon
- [x] Evenings

Question applies to Short Term Rental Task Force

Is there a day(s) of the week that you can NOT meet?

- [x] Fridays

Which Board is your First Choice? *

- [x] Short Term Rental Task Force

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- [x] Advisory Board or Council member
- [x] Email
- [x] Open House Event

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Over the course of the past 9 years the positions that I have held and assignments I've been tasked to perform have prepared me for this task force. I am applying for this position with a multi dimensional perspective and outlook on life. I am an active homeowner within the community and I have years of experience on a variety of task forces and commission so the process and cadence they require are all too familiar to me. I have my Masters of Business Administration (MBA) and I am currently a 3rd year dental school student at UNC-Chapel Hill. With my extensive education in the field of business I can appreciate the give and take compromise driven relationship the city must maintain with its citizens. Fiduciary responsibility is a concept that our MBA program preached to us from the first day of class till the day we received our diplomas. On the task force I will provide an impartial strategic perspective. We are obligated to do what is in the best interest of our stakeholders who are the hardworking, tax paying citizens whom call Chapel Hill home. As a dentist, I also bring a wholistic health approach to the task force. I understand that health is mental just as much as it is physical. This is why providing a safe environment for our children and elderly is a priority. Interacting with hundreds of citizens on a yearly basis as a dental medicine student I have had a unique opportunity to educate them on not only the importance of one's oral health, but also the importance of one's community and surroundings. These are just a few of the perspectives I hope to bring to our City Counsel's Task Force.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As an active member in my present and past communities, I have been privileged with the opportunity to serve on a wide range of action committees and task forces. One of the most impactful experiences took place while completing my undergraduate and graduate studies at East Carolina University. I was able to serve on the Resident Hall Advisory Board from 2011-2014. During this time, I worked on the board with a unique group of hardworking Resident Advisors, consisting of 11 members. As a board we planned and implemented many reforms that have shaped the current landscape of ECU's campus living community. As a task force we were able to oversee the opening of two resident halls and the renovation of 3 outdated residence halls. Here in Chapel Hill I am an active member of my condominium's community homeowners association. Through routine dialogue with my neighbors and remaining visible within my community, I have been able to learn a great amount about the needs and desires of my neighbors. Many of them are not opposed to becoming engaged in Town Hall related matters, many of them just need to be engaged and informed. I will continue to inform them of the progression our city has and will be making and I seek to step into this role so I can begin serving our city in an official capacity. As a 3rd year dental school student at UNC-Chapel Hill I have also taken an active role in the finances and local housing concern of my classmates. I am currently serving my 3rd term as Class of 2021 Treasure, amongst a host of other roles. As treasurer and a homeowner I have been able to host financial workshops for other fellow homeowners in Chapel Hill and those interested in becoming owners soon or upon graduation. Hosting these workshops have motivated me to apply for this current role. I receive an abundance of questions on the direction of Chapel Hill because dozens of my collogues are in the process of deciding if they will stay in the area upon graduation or if they will uproot their family and build their practices in another, nearby community. I love the spirit of Chapel Hill and I believe this is the perfect place to raise my family, so the thought of losing dozens of my collogues and the impact they can create in and around Chapel Hill as practicing dentist or faculty has been weighing on my mind. Professionals in my field operate on facts, so If granted this opportunity to serve in an official capacity I know my classmates will begin to see how interwoven and integral we can become with the future of Chapel Hill. Ultimately they may feel more compelled to stay in the area if it is their calling instead of possibly leaving in an attempt to secure a higher paying position.

Question applies to Short Term Rental Task Force

Please describe your experience with Short Term Rentals (STRs). Discuss how STRs have effected your experience as a resident, property owner, or your business. Address any concerns you may have about STRs or your views on the regulation of STRs. This information is being used in an effort to create a task force that equally represents different stakeholder interests and opinions on this topic.

I have patronized Short Term Rentals (STR) for nearly 10 years now. My experiences have been overall positive. These rentals have allowed me to travel to dozens of cities in North America, Europe, and Africa. STRs have allowed me to live as a local and get a good feel for an area that I would have otherwise left unexplored. When I was applying to dental schools I rented out STRs for full weeks so I could get a better feel for the area and community. Before I chose UNC-Chapel Hill I also visited STR in Greenville, NC, Columbia, SC, Louisville, KY and Nashville, TN. Those week long visits gave me enough time to not only interview and visit the dental schools, they also enabled me to explore the cities to see if each particular city would be a place I could imagine settling down with my fiancé and starting a family. Now as an operator I am able to provide the homestyle feel to visitors of Chapel Hill that helped me fall in love with the city. Now I am an ambassador of Chapel Hill to all my guests. I am able to meet new people from a multitude of backgrounds on a weekly basis learning more and more with each encounter. I feel that I have 5 maybe 6 days to impart each guest with a positive impression of our town in hopes they may one day come back and settle down here like I have and provide value to our community or even simply share positive words of their experience. My views on regulation are in favor of the safety and integrity of our community. This Task Force must help generate a sustainable system to keep track of who is coming in and out. As an operator I believe it is fair to provide means for each host to register their space so communications and updates can be effectively disseminated and received. That is my main concern. How can we get more users and hosts actively involved in this process. The same way Blockbuster was left behind by not adopting to Netflix's instant movies technological breakthrough is the same way STR have swept the nation. I do not want Chapel Hill to be late adaptors. Instead we must be proactive at getting all the shareholders to the table and come to viable resolutions so we can leave more people with positive impressions of Chapel Hill while also maintaining and upholding the integrity of the city for our families.

CV_UNC_9_24.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] African American

Gender

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Occupation

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

CURRICULUM VITAE

Jamine C. Ifedi, MBA

Address: 16725 Winston Oaks Ct. Charlotte, NC 28213
Phone: (704) 301-8398
E-mail: ifedij11@students.ecu.edu

EDUCATION:

2011- 2015	East Carolina University Greenville, NC Accumulative GPA: **3.88/4.00** **BS**: Health Services and Information Management (May 2015)
2015-2017	East Carolina University Greenville, NC Accumulative GPA: **3.87/4.00** **MS**: Masters in Business Administration (May 2017) **CERT**: Marketing (May 2017)
2017-present	University of North Carolina Chapel Hill, NC Accumulative GPA: **3.41/4.00** **DDS:** Doctor of Dental Surgery (Intended May 2021)

CLUBS, SERVICE, & ACTIVITIES:

- Dean of Admission Search Committee (2019-present, UNC)
- Medical Education Development Teaching Assistant (2019, UNC)
- National Pemphigus and Pemphigoid Conference Operator (2019, UNC)
- Barakat Student Ambassador- UNC SoD tour group (2018-present, UCN)
- Graduate Periodontology Assistant (2018-present, UNC)
- DDS Class of 2021 Treasurer (2017-present, UNC)
- Student Health Action Coalition Operator (2017-present, UNC)
- Center for Accessible Affordable Health, Research, and Education Operator (2017-present, UNC)
- Student Research Group (2017-present, UNC)
- American Student Dental Association Publishing Committee- Writer (2017-present, UNC)
- Student National Dental Association (2017-present), Treasurer (2019-2020), UNC
- Graduate Assistant for College of Business (2015-2017, ECU)
- The T.E.A.M., Inc- Non Profit (Talented Empowering Aspiring Men) (Co-Founder and President 2011-present, North Carolina),
- Campus Living Resident Advisory Housing Committee (2011-2014, ECU)
- Health Mission Trips to Nigeria, Africa (2005, 2007, 2009, and 2011)
    - 2007-London, France and Nigeria
    - 2009-Paris, France and Nigeria

- 2011-London, England and Nigeria

RESEARCH EXPERIENCE:

Former Research:

2012-2015	East Carolina University Biology Department
Research Project:	*Porphyra* Conchocelis Cell Wall Deformation
PI:	John Stiller, Ph.D.

Internship:

2013-2014	Summer Biomedical Research Program (SBRP) Brody School of Medicine at East Carolina University
Research Project:	PHAST-Prophylactic Heparin Infusion for Aneurysmal Subarachnoid Hemorrhage Trial: *A Phase II Prospective, Randomized Clinical Trial*
PI:	Keith L. Keene, Ph.D.

Current Research:

2018-Current	UNC School of Dentistry Periodontology
Research Project:	Extracellular matrix structure- Bone and Dentin Biology, Disease and Regeneration
PI:	Dr. Patricia Miguez, DDS, MS, PhD

GRANT SUPPORT:

Undergraduate Research Creative Activities Grant (URCA)

Dr. Stiller (PI) 2013-2014

Porphyra Conchocelis Cell Wall Deformation, Role: Undergraduate Researcher

PUBLICATIONS:

Ifedi, C. Jamine (2014). Affordable Care Act's Effect on Physicians' Workload and Compensation. The Lookout Journal. http://issuu.com/lookout_2014/docs/the_lookout_2/1

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: May 04, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

alicekjacoby@gmail.com
Email Address

Alice
First Name

K
Middle Initial

Jacoby
Last Name

617 Rosswood Road
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home: (515) 210-0272
Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chatham County

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Affordable Housing Advocate

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

For the last decade I have worked for Habitat for Humanity in Orange County, and currently lead organizational efforts to engage supporters in housing policy advocacy. I have significant professional experience working in affordable housing in Chapel Hill/Carrboro and bring a clear understanding of how housing instability impacts every corner of a person's life. Beyond the impact to the individual, a lack of housing opportunity and diversity harms our entire community. For those same 10 years I rented a townhome in Carrboro and have just recently moved to a single family rental home in Chapel Hill. In addition to my professional experience in affordable housing, I bring the perspective of a young working professional in the missing middle, who ultimately cannot afford home prices in Chapel Hill or Carrboro but is over income to quality for programs like Habitat or Community Home Trust. I view the Housing Advisory Board - Affordable Housing Advocate position as a valuable opportunity to champion for housing access at various price points in service to my community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am currently pursuing a Master in Public Policy degree with an emphasis on housing policy, and am midway through my part-time program. I co-chair Orange Habitat's Advocacy Committee and serve on the Orange County Affordable Housing Coalition Advocacy Committee. I also serve on a policy and advocacy advisory group with Habitat for Humanity International that provided feedback to shape the organization's five year national advocacy campaign.

Jacoby_Resume_2021.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Affordable Housing Provider-Fundraising and Advocacy

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

ALICE JACOBY

EXPERIENCE

Habitat for Humanity of Orange County, NC **2012-present**

Associate Director of Engagement (2017-present)
Partnership Manager (2014-2017)
Partnership and Volunteer Manager (2012-2014)

Housing Policy Advocacy

- Lead affiliate advocacy engagement strategy for policy change and funding to support affordable housing
- Direct comprehensive supporter education and mobilization campaigns
- Mobilized supporters in collaboration with coaltion partners to successfully advocate for new local funding, including the Town of Chapel Hill *Penny for Housing* fund and the 2016 Orange County Affordable Housing Bond
- Secured organization's first dedicated funding for advocacy work
- Implemented cross-departmental advocacy program infrastructure and tracking systems
- Develop policy and advocacy content for print and social media

Supporter Acquisition + Mobilization

- 12+ years experience faciliating trainings and presentations to a diverse array of community groups
- Veteran event planner; executed 100+ events
- 10 years of experience mobilizing thousands of volunteers, advocates and funding partnerships to create affordable housing

Resource Development + Relationship Management

- Lead corporate engagement program representing 25% of 1.4M annual fundraising budget
- Manage portfolio of 50+ priority sponsors with annual investment range of $500-$100,000·
- Secured three largest sponsorship donations in affiliate history
- Grew revenue from business sponsored build days by 155% over three years

ADDITONAL EXPERIENCE

Habitat for Humanity of Durham, NC 2011
Volunteer Coordinator, AmeriCorps National Direct

American Civil Liberties Union of Northern California 2009
Community Organizing Intern

Obama for America 2008
Field Organizer

EDUCATION

University of Massachusetts Dartmouth

Master of Public Policy Candidate (expected 2022)

Graduate Certificate
Public Management

Guilford College
Greensboro, NC

BA with Honors
Political Science

Racial Equity Insitute: Phase 1

LEADERSHIP

Habitat for Humanity International

Policy and Advocacy Advisory Group

Orange County Habitat for Humanity

Advocacy Committee Co-Chair

Orange County Affordable Housing Coalition

Advocacy Committee Member

The Chamber for a Greater Chapel Hill-Carrboro

Leadership Chapel Hill-Carrboro Graduate

CONTACT

Chapel Hill, NC

515-210-0272

alicekjacoby@gmail.com

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Nov 13, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

karodverajohnson@gmail.com
Email Address

Karo-d'vera
First Name

Middle Initial

Johnson-el
Last Name

180 BPW Club Rd
Street Address

Suite or Apt

Carrboro
City

NC
State

27510
Postal Code

Mobile: (919) 824-3199
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Carrboro Town limits (Light Pink)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☑ Non-Market Rate Housing Resident

Which Board is your First Choice? *

☑ Orange Water and Sewer Authority (OWASA) Board of Directors

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☑ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Peoples Academy

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

The perspective that I bring to the board is diversity, middle age perspective, with a spice of mom that cares for the future of Orange County. Essentially, I would bring a fierce- ambitious attitude. In the past my ambition has led me to take on roles of leadership when necessary. My last job saw a lot of turnover. I had only been with the company for a month- but I was still one of the workers with the most experience. My supervisor was sick on the day of a big presentation. My coworkers and I were worried about who would take the lead. I willingly stepped in and presented what we had worked on. This and similar experiences- have showed me I thrive on these types of challenges. On the board I would confidently work with the team and willingly take leadership roles when necessary however I would also sit back and listen to others perspectives with out being dogmatic and remember that the main goal is to assist in the growth of the Town and surrounding areas.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Relevant qualifications I bring are soft skills i.e. customer service, communication, technical and organizational skills. I often donate food and volunteer with the great people of Carrboro and Chapel Hill whom are affected by this major issue. I would like to speak for those who may not or cannot speak for themselves due to time constraints, fear, finances or lack of knowledge of this role.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] Other

Gender

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Entrepreneur
Occupation

Are you a Town of Chapel Hill employee?

- ( ) Yes
- (•) No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Apr 29, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

aleach2@yahoo.com
Email Address

Alfred
First Name

Middle Initial

Leach
Last Name

2 Sutton Place
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (293) 722-0923
Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Affordable Housing Advocate

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I served as a Board Member and Board Chair for 4 years at Passage Home, a non-profit based in Southeast Raleigh focused on affordable housing issues to families in need.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a business executive with career experience in marketing & communications, issues management, advocacy, and community affairs. I am well-networked within the Triangle and Chapel Hill business communities to help raise awareness and engagement for affordable housing.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Marketing Consultant
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: May 04, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

rexmercer@live.com
Email Address

Rex
First Name

Middle Initial

Mercer
Last Name

406 New Parkside Drive
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Homeowner or Tenant

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a resident of Chapel Hill for more than 20 years, I am very familiar with the town and have followed closely the local issues that affect our residents. I am particularly interested in the issue of housing and see the need to have adequate and varied housing options for residents of all income levels as well as appropriate student housing availability. I see a critical need for more rental housing options for very low income residents, including housing providers who will accept subsidies (e.g. Housing Choice Vouchers). I believe housing should be planned, constructed, and maintained in ways that help create a high quality of life for all residents. This would include attention to things like housing density, traffic impacts, proximity to retail and services, transportation options, walkable/bike-able access routes, diverse neighborhoods, protection of historic neighborhoods, and appropriate architectural designs.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Past relevant employment, volunteer experience, and education include: - Social Worker, Orange County Department of Social Services. Represented people experiencing or at risk of homelessness who had a disability to the Social Security Administration as they applied for disability income/insurance. The objective was to enable these individuals to secure housing. - HomeStart Program Manager, Inter-Faith Council for Social Service (IFC). Managed operations and social work/case management support at shelter for women and families experiencing homelessness. Also served as case manager and client services rep in previous roles with IFC. - Habilitation Counselor, Alberta Professional Services. Supported residents of a group home for adults with severe and persistent mental illnesses. - Human Services Advisory Board, Town of Chapel Hill. Vice-Chairperson. - Community Development Block Grant Review Board, Town of Chapel Hill. - Personnel Appeals Committee (renamed Grievance Hearing Board), Town of Chapel Hill. - Orange County Partnership to End Homelessness. Project Connect, Point-In-Time Count. - Master of Social Work degree from UNC-Chapel Hill.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Social worker
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes
- ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

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☑ I Agree *

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Apr 30, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

morande.brandon@gmail.com
Email Address

Brandon
First Name

S
Middle Initial

Morande
Last Name

213 McCauley St
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (802) 431-3176
Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Affordable Housing Advocate

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Advisory Board or Council member
- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a local resident with lived experience of homelessness, I feel inspired by the Town of Chapel Hill's commitment to addressing housing insecurity. Rather than simply funding non-profit initiatives, the Town embraces a more active role, directly developing new units and preserving existing homes. Participating on the Housing Advisory Board as an Affordable Housing Advocate represents a unique opportunity to support such efforts and honor my deepest belief that everyone deserves a safe and stable home. I first began critically engaging with housing insecurity while at Bowdoin College, participating on and leading volunteer trips focused on homelessness among chronically-ill patients, immigrants, and LGBTQ youth. After gaining such exposure, I explored these issues academically, examining the causes and effects of homelessness, as well as potential responses to housing crises. For instance, I assessed HUD-funded homeless healthcare initiatives under the McKinney-Vento and HEARTH Acts, compiling literature reviews to ultimately recommend policies and programs. Thereafter, I researched how government agencies, public institutions, and non-profit groups in Argentina facilitate access to shelter. I later published this paper as an Honors thesis in Sociology, further analyzing how these sectors reimagine rights to housing. More essential to this board role, I also possess a professional background in street outreach and housing advocacy. As a Health Guide with Homeless HealthPartners in Maine, I conducted interim social work, helping individuals experiencing or at risk of homelessness connect with primary care providers and apply for Expanded Medicaid. Through this role, I also referred clients to shelters, sober living facilities, and Housing First sites, thus becoming quite familiar with Coordinated Entry, Rapid Rehousing, and Continuum of Care programs. Thereafter, I traveled around various countries as a Thomas J. Watson Fellow, exploring how peer-based initiatives empower people confronting homelessness to share experiences, develop solidarity, and help one another survive the streets. In addition to visiting such projects, I directly interviewed individuals sleeping out, documenting and publishing their stories on social media. This fellowship exposed me to numerous initiatives to not only expand affordable housing, but also construct communities amongst those enduring homelessness. At the onset of the COVID-19 pandemic, I moved to Chapel Hill and began assisting local organizations with linking housing insecure tenants to mutual aid and anti-eviction resources. Since October 2020, I have worked as a Peer Support Navigator with Orange County's new Street Outreach, Harm Reduction, and Deflection (SOHRAD) program. In this role, I connect people experiencing homelessness with permanent housing, transitional shelter, emergency supplies, and other social services. On a daily basis, I witness the difficulties of locating an affordable apartment on a fixed income, especially when few properties accept Housing Choice Vouchers. I regularly assist people whose disabilities have impacted their criminal histories with opposing discrimination and requesting reasonable accommodation. I understand the frustrations of seniors placed on year-long waitlists for subsidized housing because their retirement benefits cannot cover rent. Of course, our Street Outreach program confronts such obstacles creatively, collaborating with other government agencies, non-profit organizations, and local partners to successfully house our unsheltered community members. As the Affordable Housing Advocate, I hope to expand my skills beyond social work, helping directly inform and support solutions to housing inequity. Furthermore, I aim to apply my passions for street outreach by actively incorporating unsheltered and low-income residents in the Town's decisions, empowering community members to voice their own experiences and directly inform future initiatives. Ultimately, I will support the Housing Advisory Board in increasing access to affordable homes, especially among historically underserved populations, thus creating more resilient, inclusive, and vibrant communities.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Through my roles with Homeless HealthPartners, the Watson Fellowship, and SOHRAD, I have acquired ample experience conducting community outreach and amplifying the concerns of various stakeholders. I feel quite comfortable approaching strangers, constructing networks, and mediating relationships between diverse (and even opposing) parties. As a Certified Peer Support Specialist, I furthermore can connect effectively with people in recovery from diverse forms of trauma (including housing insecurity), knowing how to listen attentively and promote hope through positive disclosure of my own personal history. Similarly, I have also completed photo-journalistic projects, in which I interviewed people sleeping unsheltered and humanized social issues via their individual stories. Moreover, through my academic studies, professional experience, and other training, I have continually examined how systemic racism influences housing disparities and, as such, feel confident centering anti-racism in my work. Lastly, due to time spent living in Latin America, I can speak, read, and write Spanish fluently. Altogether, I believe these skills will enable me as the Affordable Housing Advocate to build trusting relationships with local residents and thus more accurately present their concerns to the Town and Advisory Board. I appreciate your time, and thank you for considering my application.

Morande_Resume_HAB.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 18-24

Peer Support / Social Work

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes
- ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

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☑ I Agree *

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213 McCauley St.
Chapel Hill, NC 27516

Brandon S. Morande

morande.brandon@gmail.com
+1 (802) 431-3176

EDUCATION

BOWDOIN COLLEGE, BRUNSWICK, ME — A.B., *summa cum laude*, Sociology & Latin American Studies | 3.988 GPA | 2015-19

Awards: Honors in Sociology, George Wood McArthur Prize, Spirit of Service Award, David I. Kertzer Prize, Distinguished Public Sociology Award, Elbridge Sibley Prize, John Harold Turner Prize (2019); Phi Beta Kappa (2018-19); Grua/O'Connell Fellow, Crandall Fund Award, Denning Fellow (2018); Sarah & James Bowdoin Scholar (2016-17); Preston Public Interest Fellow (2016)

Publications: Morande, Brandon. 2019. "Salud Callejera: Mobilizing Cuidado at the Margins of Neoliberalism; Reimagining Care for People Experiencing Homelessness in Buenos Aires." *Bowdoin Digital Commons*, Honors Projects 113.

Conferences: Morande, Brandon. *Salud Callejera: Reconstructing Care…Homelessness in Buenos Aires*. Paper presented at the Society for Latin American and Caribbean Anthropology Spring Conference. Santo Domingo, DR. April 13, 2019.

UNIVERSIDAD ISALUD, BUENOS AIRES, ARG — SIT Study Abroad, Urban Public Health | 4.0 GPA | Spring 2018

CERTIFICATIONS

NC-H.O.P.E., RALEIGH, NC | *NC Certified Peer Support Specialist* — April 2021

SOLO SCHOOL, CONWAY, NH | *National Registry, Wilderness EMT, AHA Basic Life Support* — August 2015

EMPLOYMENT & RESEARCH EXPERIENCE

ORANGE COUNTY GOVERNMENT, CHAPEL HILL, NC | *Street Outreach Peer Support Navigator* — October 2020 - Present

- Connect people experiencing homelessness with permanent housing, shelter, supplies, and other social services
- Provide intensive case management using person-centered, trauma-informed, and culturally responsive methods
- Mediate relationships between clients and community stakeholders, aiming to deflect law-enforcement involvement

THOMAS J. WATSON FELLOWSHIP, VARIOUS COUNTRIES | *2019-20 Fellow* — July 2019 – August 2020

- Explored how peer-based initiatives around the world empower housing insecure individuals to resist marginalization
- Interviewed people confronting homelessness, documenting and sharing their stories on social media
- Volunteered with local non-profits, preparing meals in soup kitchens and supervising activities at day centers

HOMELESS HEALTHPARTNERS, PORTLAND, ME | *Intern & Health Guide* — June 2018 – July 2019

- Performed interim social work and community outreach to help individuals experiencing or at risk of homelessness:
  - Access Primary Care Providers, out-patient clinics, and on-site family care, dental, and sexual health services; and
  - Apply for either expanded Maine Care or hospital-based Free Care

MAINEHEALTH ACCESS TO CARE, PORTLAND, ME | *Intern & Insurance Coverage Counselor* — June 2018 – March 2019

- Screened low-income consumers for eligibility under financial assistance programs
- Counseled un(der)insured patients on applying for newly expanded MaineCare (Medicaid)

UNIVERSIDAD ISALUD, BUENOS AIRES, ARGENTINA | *Undergraduate Researcher* — March 2018 – June 2018

- Explored how Civil Society networks facilitate primary care access for homeless individuals in Buenos Aires
- Conducted interviews with health and social service providers, as well as housing insecure service users

MONTPELIER FIRE & AMBULANCE, MONTPELIER, VT | *Part-time EMT-B* — December 2015 – August 2017

- Performed patient assessments, offered basic life support, cared for injuries, and assisted AEMTs/Paramedics
- Coordinated response efforts with medical, law enforcement, and fire protection personnel

MANO A MANO BOLIVIA, COCHABAMBA, BOLIVIA | *Health Education Intern* — June 2016 – August 2016

- Instructed law enforcement officers, school teachers, and community members in CPR and First-Aid
- Updated clinical records using government patient information databases

PARTNERS for WORLD HEALTH, SOUTH PORTLAND, ME | *Global Health Intern* — May 2016 – June 2016

- Explored the structure and role of non-profit organizations in international public health initiatives
- Developed volunteer onboarding and researched grant applications to facilitate capacity-building efforts

COMMUNITY SERVICE

BOWDOIN ALTERNATIVE SPRING BREAK PROGRAM, BRUNSWICK, ME — January 2016 – May 2019

McKeen Center Fellow (Fall 2017 – Spring 2019), Brunswick, ME

- Planned and facilitated seminars to train student Alternative Break leaders in topics of service-learning, ally-ship, privilege, and etc.
- Sent recruitment emails, managed social media posts, designed poster advertising, and maintained administrative correspondence

Co-Leader of March 2017 "Hunger & Homelessness" trip, Philadelphia, PA

- Implemented community service activities in coordination with PA non-profit organizations
- Led discussion seminars on issues regarding homelessness, hunger, and youth/LGBTQ+ marginalization

SKILLS & LANGUAGES

English (Native) | *Spanish* (Bilingual Proficiency – ILR Level 5)

Proficient in HMIS and Epic (Electronic Record Systems); Experienced with NVivo and Qualitative Data Analysis

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 12, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

heathnash37@yahoo.com
Email Address

Heather
First Name

D
Middle Initial

Nash
Last Name

103 west main street
Street Address

2d
Suite or Apt

carrboro
City

NC
State

27510
Postal Code

Mobile: (919) 923-3200
Primary Phone

Mobile: (919) 265-3479
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Carrboro Town limits (Light Pink)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☑ Affordable Housing Advocate

Which Board is your First Choice? *

☑ Housing Advisory Board

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☑ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have lived at Club Nova apartments for the last 12 years, these are section 8 apartments. I live on disability, work at open eye cafe, go to school at ACC and getting ready to transfer to NCCU to get my bachelors in social work. I'm involved with and volunteer at CEF , Club nova, and table I have been advocate for affordable housing , people living with mental health issues, HIV, LGBTQ+ for 20 + years. I m a native american woman who is gay, have ptsd , add , HIV + . I come with 2o years of knowledge from being on boards and committees , lived experience. I'm a chapel hill native, lived here all my life. I have friends and family who have or had government assistance.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have been on OPC , CFAC, NCAPSE , and Club Nova boards. I left these to further my education. I'm a mixed media collage artist and have had shows in the area. I have done speeches at numerous conferences on mental health. I'm a peer support specialist. I'm a survivor of trauma and have worked my way through therapy to get to be a product member of our community.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] American Indian/Alaskan Native Aleutian

Gender

- [x] Prefer to self-describe

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

student, artist, work at open eye cafe

Occupation

Are you a Town of Chapel Hill employee?

- ○ Yes
- ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Apr 28, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

parrishanthony85@gmail.com
Email Address

Anthony
First Name

M
Middle Initial

Parrish
Last Name

123 Cole Street Apt. B
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (984) 261-4725
Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Non-Market Rate Housing Resident

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

- [x] Chapel Hill Resident

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

pure coincidence

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

That minorities who are residents of Chapel Hill, have been residents for a specified amount of time (to be determined on a later date), are single parents (man or woman) of at least one child under the age of thirteen, AND are currently enrolled either as a graduate student at an institute of higher education (University of North Carolina at Chapel Hill, North Carolina State University, or Duke University), or are at least a part time students at a community college (online or on campus attendees) in this state should be given the opportunity to apply for a town sponsored grant that mitigates a negotiable (on the second year after approval by the Housing Advisory Board) percentage of their monthly rent to be put toward their permanent (and current) residence to be determined by the sitting members of the Housing Advisory Board. If not the rent, then the utilities (only water and electric) should be negated from the applicants expenses for the duration of the applicants school semesters as long as the applicant continues to attend all classes (online or on-campus) until the next session at which time this grant will be debated. This act will support those who are obviously eager to improve themselves and their ability to contribute to the progress of their community and chosen career field. Without the much needed assistance that the town of Chapel Hill could provide, anyone with less than adequate skills or job experience, or requires a certification and/or degree to enhance their capability to care for their child(ren) will most likely be held hostage by their own deficiencies, which may or may not be, of their own making. The ambition a person can in no way be measured by others, and even those who are currently seated as members of the Housing Advisory Board on this day did not know that they would still be there at this same time last year. If life, and community, and the human experience is able to guarantee us anything, it is the certainty that we will be sure to expire if we do not continuously improve ourselves. Therefore those who are minorities in our community and are already victimized by obvious economic disadvantages, yet are resilient, brave, and inspired to evolve should be given the assistance needed to alleviate the stresses incurred by other responsibilities that must be attended to during their development.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I don't have and relevant qualifications but I do have the experience of growing up in the same duplex I live in now with a single parent who struggled with being able to provide for her only child (me) whom she was ill equipped to care for. Even with eleven different adults that were related to her by virtue of being the nieces, nephews, or siblings of her own father. Even though some of them were Ivy League graduates, and worked for the University of North Carolina at Chapel Hill. It would be a shame if I were not to take advantage of this opportunity to share her story with someone who will surely deny me a seat at the table (because you'd be crazy not to) but would at the very least read this and hopefully understand that many of the children who have the potential to make it out of Chapel Hill and don't were overlooked by teachers, counselors, and other adults because no one thought to ask the child "how can I help you?". I wish I could show you all of the assignments I aced in my first semester of high school before I asked the fateful question "Mom how am I going to pay for college?". The answer caused me to give up on myself and my future. I do not want another child to make that same mistake, so please at least consider this to a warning. That quite literally, this idea could be the difference between a single parent, who is not me, with three children currently living with him (two girls, one boy who is the youngest; all under thirteen) deciding to remain working at Jiffy Lube for ten years before he finally becomes a manager, instead of being able to apply for a grant that will give him a chance to acquire a laptop from Durham Tech to take online business management courses (or something similar to that) to push him toward his goals quicker.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] African American

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Recording Artist
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

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☑ I Agree *

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Nov 17, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

ehmura13@gmail.com
Email Address

Ehmu
First Name

Middle Initial

Ra
Last Name

109 Shadowood Drive Apt D
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 357-2945
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Homeowner or Tenant

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- [x] Advisory Board or Council member
- [x] Bus Poster
- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I joined the Chapel Hill-Carrboro community in 2009 when my family and I came to the U.S. as refugees from Burma. I am currently in the process of getting a Bachelor's Degree at UNC, and I feel that as a minority student and a refugee from a non-English speaking community, I will bring new insight and unique perspectives to the Housing Advisory Board. Growing up in Chapel Hill as a refugee is hard. I watch my parents struggle to find resources so that life won't be so difficult in Chapel Hill. It not easy for them to find these resources. For example, there is no interpreter when they have to go to a housing meeting or need to fill out a government document. Language is a barrier for them, and I feel that there is a need for the town to provide interpreters, as well as other resources, for the members of our community who struggle to get the help they need. After watching my parents struggle, I began to work with a nonprofit organization called Refugee Community Partnership (RCP). I began working with them as part of the Carrboro High School branch, and I have continued to work with them as a UNC student. RCP's main goal is to reach out to refugee families from many backgrounds (Burmese, Karen, Syrian and Congolese) and provide support and resources. Working directly with these families has helped me see that many people share my parents' experience at town, county, and school offices. As a member of the Housing Advisory Board, I would hope to help the town of Chapel Hill identify the barriers to information these families face, and then to help implement programs to improve their access.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In the summer of 2016, I worked for the town of Chapel Hill through the Youth Employment Program. With this program I was assigned to work at Northside Elementary school. In my position I learned to work with different people, to adapt to a variety of workspaces, and to organize my tasks efficiently. When I started the job at Northside, I was an IT assistant in charge of working throughout the building changing and cleaning the projector filters. After several weeks, I was assigned to take over the receptionist's job. Because I was already familiar with all parts of the building from my work as IT assistant, I made a smooth transition to the reception desk. I learned my new role quickly, and I gained more experience working with parents, teachers, and the vice principal. I called and answered phone calls from parents, organized materials, and organized tasks for the vice principal. As I started my Bachelor's degree, I continued to work with Refugee Community Partnership for my work study. I manage the database for the RCP as well as the payroll, but my responsibilities do not stop there: I often work outside of my scheduled office time to coordinate with refugees to provide translation services for important documentation, to call refugees to gather information or to update them about various matters. One of my favorite community projects involves encouraging high school students from the refugee community to consider higher education. Working with RCP is helping me build skills for what I what to do which is to become a social worker. With RCP I am able to work with other non-profit organizations like Compass Center for Women and Families, Family Success Alliance, as well as the Town of Chapel Hill for Chapel Hill Building Integrated Communities Action Plan. I have the experience of working with the Town of Chapel Hill and as well as working with other non-profit organization to improve the community.

Ehmu_s_Resume_.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] Asian or Pacific Islander

Gender

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 18-24

Student

Occupation

Are you a Town of Chapel Hill employee?

- ○ Yes
- ◉ No

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Ehmu Ra

109 Shadowood Drive Apt D, Chapel Hill, NC 27514 | 919-357-2945 | EHMURA@live.unc.edu

EDUCATION

University of North Carolina at Chapel Hill, *Chapel Hill, North Carolina* Expected Fall 2020
Bachelors of Arts in Sociology, GPA: 3.43

Durham Tech Community College, *Durham, North Carolina* May 2016
Associate of Arts, GPA: 3.75
Honors: Dean's List (Fall 16 - Summer 18), Phi Theta Kappa

LEADERSHIP & COMMUNITY INVOLVEMENT

Refugee Support Center, Carrboro, NC Fall 2014- Present
Tutor, Citizenship Class Teacher

- Taught adult ESL student basic English and History/ civics in preparation for naturalization interview
- Role-played as interviewer for naturalization process
- Researched and presented resources for naturalization application
- Translated, interpreted in-class instruction on demand
- Coordinated legal services for students with other nonprofits

University of North Carolina Office Of Scholarships & Student Aid, Chapel Hill, North Carolina
Fall 2019-2020
Student Aid Advisory Council Member

- Implemented policy and feedback on UNC Financial Aid website.
- Host an event to provide students with information about Financial Aid
- Proposed idea to faculty

Northside Elementary School, Chapel Hill, NC
Tutor Fall 2017- 2019

- Tutored individual students or small groups in Math and English
- Support students as they progress in basic skills and build confidence in the classroom
- Facilitated with teacher in accompany the students to lunch

EMPLOYMENT

Refugee Community Partnership, Carrboro, NC Fall 2018-Present
Member Support Specialist

- Delegated medical appointments for all newly arrived refugees
- Assisted with scheduling, communicating appointments to clients, and transporting clients to appointments
- Assessed cases for RCP and tracking process between volunteer and families.
- Served as an interpreter when necessaries needed and request inside and outside of the work
- Collaborated with Town of Chapel Hill for Language Access Plan for Non-Speaking Community
- Coordinated and plan Women's Group every month

Internship Summer 2019
Youth Programs Coordinator

- RCP's lead contact person for the collaboration with Transplanting Traditions Community Farm's Youth Program
- Work with TTCF's Youth Coordinator to plan activities and execute the tasks necessary for the cooking camp
- Administered logistics prior to and during summer camp
- Supervised during camp

Town Of Chapel Hill, *Chapel Hill, NC* Summer 2016
SUMMER YOUTH EMPLOYMENT PROGRAM
Technical Assistant

- Inspect 2nd and 3rd floors classroom projector
- Change and clean projector filter
- Provided assistant to teacher task related to machinery.

Receptionist at Northside School

- Directed, assisted students/parents over the phone and in person
- Announced the school's daily news over telecom

- Interpreted for Karen/Burmese speaking parents and families
- Organized folders for the teacher
- Provided information about the teachers, school and classroom.

PERSONAL

Awards: Martin Luther King Jr. Scholarship Recipient, UNC C-Step Program, Carolina Covenant Scholar, 2018-2019 UNC Work Study Workie Recipient.
Background: first-generation college student, Karen-Asian American, Fluent in English, Karen and conversational Burmese

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 01, 2020

Town Attorney Assessment Center

Profile

Question applies to multiple boards

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Public Records Statement

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☑ I Agree

jennyrschwade@gmail.com
Email Address

Jenny
First Name

Middle Initial

Schwade
Last Name

140 West Franklin St Unit 705
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home: (919) 360-3486
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

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What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Affordable Housing Advocate

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a chapel hill based woman entrepreneur who would like to be a part of effective change. I am moved to participate with my time and energy for positive good.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have time energy and an open mind. I have a bachelors in fine arts and currently run a facial spa. I am interested in community building and participating in civic duty.

Jenny-Schwade.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Business owner/aesthetician

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to Justice in Action Committee,Transportation and Connectivity Advisory Board,EZ Rider Advisory Committee

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☑ I Agree *

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Jenny Schwade

Aesthetician/Medical Assistant
Chapel Hill, NC 27516
JennyRSchwade@gmail.com
(9 1 9) 3 6 0 - 3 4 8 6

Work Experience

Aesthetician/Medical Assistant

Dermatology and Laser Center of Chapel Hill
October 2017 to July 2018

- Assisted with skin exams/procedures/laser treatments
- Scheduled appointments, returned messages, made patient referrals

Aesthetician/ Laser technician

Southern Dermatology and The Skin Renewal Center
May 2015 to October 2017

- Candela laser devices (Gentle Max Pro/YAG/Beam Perfecta
- Solta laser devices (Fraxel Dual/ Clear and Brilliant/Thermage
- Coolsculpting
- Product lines: Neocutis, Revision, Elta MD, Obagi, NIA 24, Alas tin

Coordinated with Dermatologists in suggesting homecare, perform all laser services. I plan events and promotions, merchandize retail products and research new technology.

Aesthetician/Makeup artist

Moshi Moshi Means Hello - Chapel Hill, NC
January 2012 to November 2014

- Treatment planning and homecare recommendations
- Holistic facials and peels with Cosmedix and Eminence

Medical Aesthetician/Certified Laser Technician

Wellquest Medical Spa - Bentonville, AR
July 2007 to April 2009

- Used facial imaging equipment to analyze and create client treatment plans
- Sciton laser equipment (BBL and 1064 YAG)

Education

License

Marcel Royale Beauty Academy - Bentonville, AR
2003

Bachelor of Fine Arts in Fine Arts

Stephens College - Columbia, MO
May 2002

Skills

Microsoft office, Technology savvy, customer service, organized, proficient in skin care treatments (10+ years)

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 06, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

adwillisr@gmail.com
Email Address

Anthony
First Name

D
Middle Initial

Williams
Last Name

101 Barton Ln
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☑ Homeowner or Tenant

Which Board is your First Choice? *

☑ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

☑ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

I looked into it the Housing Board

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Worked with Affordable Housing Committee of Durham CAN

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Given the growth in Chapel Hill and the RTP Area and the increase in housing costs, affordable housing for those less fortunate is very important to me.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] African American

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Retired IBMer
Occupation

Are you a caregiver for or identify with a disability?

○ Yes ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Feb 29, 2020

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

bzbschriswilliams@hotmail.com
Email Address

Benjamin
First Name

C
Middle Initial

Williams
Last Name

706 Highgrove Dr
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (704) 975-9245
Primary Phone

Business: (888) 217-9295
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Homeowner or Tenant

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

- [x] Chapel Hill Resident

Which Board is your First Choice? *

- [x] Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

- [x] Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I've lived in a variety of locations around the country and in five different areas of Chapel Hill/Carrboro. I have worked in Residential construction, rehab, and remodeling. I am a real estate appraiser trainee. I live in Chapel Hill and have a son in the public school system and active in local sports leagues.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

General interest and curiosity in housing and planning impacts on the local community's culture.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

NC Real Estate Appraisal course work House measuring services Math Major/Art Minor Chapter Board Member of the Risk Management Association Prior Board Member for Cub Scout pack 283

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Software Development & Professional Services

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr. Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 23., **File #:** [21-0603], **Version:** 1 **Meeting Date:** 6/23/2021

Appointments to the Justice in Action Committee.

Staff:	**Department:**
Sabrina Oliver, Director/Town Clerk	Communications and Public Affairs
Amy Harvey, Deputy Town Clerk	
Alisha Cordell, Administrative Assistant	Technology Solutions and CaPA

Recommendation(s):

That the Council make appointments to the Justice in Action Committee for four (4) seats.

Attachments:

- Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

powered by Legistar™

MEMORANDUM

TO: Mayor and Town Council

FROM: Justice in Action Committee Chair

SUBJECT: Recommendation for the vacancy(s)

DATE: June 3, 2021

RECOMMENDATION: The Justice in Action Committee met on Thursday, June 3, 2021 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Ruby Garcia, Reappointment, Chapel Hill or Carrboro Planning Jurisdiction
- Nul Oh, Reappointment, Chapel Hill or Carrboro Planning Jurisdiction
- Tiki Windley, Appointment, Chapel Hill or Carrboro Planning Jurisdiction
- Ryan Phillips, Appointment, Outside of Chapel Hill or Carrboro Planning Jurisdiction

SPECIAL REQUEST(s): No comment.

BACKGROUND: Tiki Windley-CH/Carrboro Planning District: JIAC recommends her to council as her work within the community aligns with the vision of JIAC. Ryan Philips-Outside CH/Carrboro Planning District: JIAC recommends him to council as his volunteer experience and participation in peoples academy will bring additional insight to JIAC.

Note: Communications and Public Affairs notes that the Justice in Action Committee reviewed the following applications: Paloma Baca, Mary Breeden, Stephanie Caravedo, Erin Carter, Pearson Cost, Tara Cotton, Donna Dodson, Ruby Garcia, Sarah Goldstein, Megan Ivankovich, Emmy Johnson, Sherry Lindquist, Alix McKay, Tristan Millsaps, Nul Oh, Julia Perrotta, Ryan Phillips, Jenny Schwade, Morgan Sennhauser, Hallie Springer, Denise Thompson, Gary West, Kristine Williams, and Tiki Windley. No additional applications have been received between June 3, 2021 and June 116, 2021 for the Justice in Action Committee.

BALLOT

JUSTICE IN ACTION COMMITTEE

JUNE 23, 2021

Total Membership:	9	(Nine (9) members: One non-voting members from Chapel Hill under the age of18 appointed by the Chapel Hill Youth Council; seven (7) members who live or work within the Chapel Hill or Carrboro planning jurisdiction, which would include the Town's limits, extraterritorial planning jurisdictions, and joint planning areas; two (2) members from outside of the Chapel Hill or Carrboro planning jurisdictions)
Current Membership:	8	(7 Female, 1 Male; 3 African American, 1 Asian or Pacific Islander, 1 Hispanic, and 3 Caucasian; [1] 18-24, [3] 25-34, [3] 35-54, [1] over 55)
Current/Upcoming Vacancies:		4 (3 Chapel Hill or Carrboro Planning Jurisdiction; 1 outside Chapel Hill or Carrboro Planning Jurisdiction)
Number of Applicants:	24	

Chapel Hill or Carrboro Planning Jurisdiction
Please vote for up to three (3) applicants.

_____ Paloma Baca
_____ Erin Carter*
_____ Tara Cotton*
_____ Donna Dodson*
_____ Ruby Garcia (incumbent)
_____ Sara Goldstein
_____ Emmy Johnson
_____ Sherry Lindquist*
_____ Alix McKay
_____ Tristan Millsaps*
_____ Nul Oh (incumbent)
_____ Julia Perrotta
_____ Jenny Schwade*
_____ Morgan Sennhauser*
_____ Hallie Springer*
_____ Denise Thompson*
_____ Gary West*
_____ Kristine Williams
_____ Tiki Windle
_____ Other; please list_____

Outside of Chapel Hill or Carrboro JPA
Please vote for up to one (1) applicant.

_____ Mary Breeden*
_____ Stephanie Caravedo*
_____ Pearson Cost
_____ Megan Ivankovich*
_____ Ryan Phillips*
_____ Other; please list_____

**Denotes applicant applied for more than one board.*

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 11, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

palomabaca42@gmail.com
Email Address

Paloma
First Name

I
Middle Initial

Baca
Last Name

403 Manor Ridge Drive
Street Address

Suite or Apt

CARRBORO
City

NC
State

27510
Postal Code

Home: (425) 773-8213
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Carrboro Town limits (Light Pink)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- [x] Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Being both from Carrboro, and attending UNC-Chapel Hill in the fall, I can speak to the injustice that I have seen growing up within my community, such as the achievement gap in action, and I will make the commitment to stay and help resolve it. I firmly believe that the youth perspective is an influential and important voice within town committees, especially those dealing with social justice and equality. Young adult leadership should not only act as a liaison from the town council to youth action groups, but also as a voice to a group of people who are often underrepresented within town committees, courtrooms across North Carolina, and the national voting stage. In a college town, young folks need to be represented in local boards, and I can bring that voice to the table.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

- Orange County Teen Dems Carrboro High Leader; I lead students in debate, phone banking, canvassing, registering voters, etc. (shows organization, timely communication skills, effective leadership). - Part-time worker at CocoBean coffeeshop; I take orders from customers and prepare drinks (an accountable member of a team, develops customer service skills to work with different kinds of people, serving with the Chapel Hill community provides much-needed interaction). - Two more years of job experience provides a skillset that has helped me navigate both positive and negative working environments, breeding a flexible attitude with regards to problem resolution.

CH_board_application.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] Caucasian/Non-Hispanic

Gender

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 18-24

Student/Part-time barista

Occupation

Are you a Town of Chapel Hill employee?

- ( ) Yes
- (•) No

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☑ I Agree *

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Paloma Baca

403 Manor Ridge Drive, Carrboro NC 27510
Cell: 425-773-8213 ● Email: palomabaca42@gmail.com

Qualifications

Accountable and qualified employee that has developed, through various volunteering positions, extracurricular involvement and part-time work endeavors, a strong work ethic, effective customer service skills, and efficient communication.

Leadership: Promoted to Head Lifeguard at a previous position; is responsible and timely, thus leading a good example for others.
Customer Service: Served in multiple areas of customer satisfaction, including in serving and catering positions. Currently works in service industry, assisting those with food accommodations.
Responsibility: Leader of two clubs, with ability to communicate deadlines and meeting dates. Two and a half years of part-time work experience.

Education

Carrboro High School, Carrboro NC.
Teen Democrats President; Bee Club Co-President; Four Year Varsity Swim Team Member; Science Olympiad Member; Model United Nations Member

Attending UNC Chapel Hill in the fall of 2019.

Experience

Coco Bean Coffee Shop
Barista (March 2019-present) (Approx. 15-25 hours a week)

- Sold drinks and food to customers.
- Customer service and satisfaction skills used daily.
- Occasional catering position provides serving experience.

Chapel Hill Country Club
Head Lifeguard (May. 2017-July 2018) (Summer only)

- Guarded the patrons.
- Kept up cleanliness as well as general management of pool.
- Promoted to Head Lifeguard position in 2018 and acted as Manager on Duty.

United Way of the Triangle Area
Intern (Aug-Dec 2016)

- Worked through the Chapel Hill Carrboro school system to approach possible donors for UW's annual fundraising campaign.
- Received public speaking training and customer satisfaction training.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Mar 26, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

breeden.maggie@gmail.com
Email Address

Mary
First Name

M
Middle Initial

Breeden
Last Name

3208 Spring Meadow Dr
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Mobile: (480) 254-6500
Primary Phone

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Durham County (not Chapel Hill limits)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Outside of Chapel Hill or Carrboro planning jurisdictions

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

- [x] Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

If selected for a position on a committee, I would bring a blend of public administration, non-profit, and technology experience. Much of my education focused on justice and ethics. In undergrad (BA in Justice Studies), I studied intersectional and cross cultural justice, from women's rights, children's rights, racial justice, and economic justice. In my master's program (Master of Public Administration), I concentrated in non-profit management, taking courses about immigration law, justice in urban planning, and nonprofit economics. From there, I took those skills and put them to action working on local and global LGBTQ health and human services programs in conjunction with a popular dating app. I gained so much insight into grassroots advocacy at home as well as international advocacy in places where it is most dangerous to be LGBTQ. In my current work, I manage mobile product for a software company, using all of my experiences in nonprofit and advocacy to bring the best experience possible to our end users.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In my day to day job, I lead a cross-functional team of people from different departments, so I bring a lot of project management skills and organization to any role I'm in. I also read, write, and speak Spanish at an intermediate level, and I have tutored writing and Spanish the past. If the committee would need any technical expertise, from mobile app development to Excel spreadsheets, I would be able to assist in that as well.

Mary_Breeden_Resume_3.24.21.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Senior Product Manager (Mobile)

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

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☑ I Agree *

Question applies to multiple boards

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Mary “Maggie” Breeden

Chapel Hill, NC (480) 254-6500; breeden.maggie@gmail.com

PROFESSIONAL EXPERIENCE

Senior Product Manager/Burner Product Owner, Ad Hoc Labs -- Los Angeles CA (remote) January 2020- Present

- Owns product roadmap, manages stakeholder and leadership relationships, and leads development scrum team for Ad Hoc Labs’ largest mobile Android and iOS apps
- Plans and executes fast paced experimentation plan in order to capitalize on highest possible revenue while maintaining subscriber number
- People manager for product/growth team and designers

Product Manager, Grindr -- West Hollywood, CA February 2019 - January 2020
Associate Product Manager, Grindr -- West Hollywood, CA May 2018 - February 2019

- Leads a myriad of new feature sets from conception to market, including covering all internal/external stakeholder needs, overseeing the full development lifecycle, and aggregating both granular and high-level findings to rapidly iterate and deliver business goals
    - For example, a UI redesign of the app's homepage raised key engagement metrics by 12%, while an internal reporting flow increased productivity with 50% of users providing additional report information to the team
- Defines and constructs product roadmap that will achieve company and team KPIs by identifying desired outcomes, user opportunities, and potential solutions
- Coordinates with data analysts before and after new feature implementation to determine success metrics for each feature or initiative and conduct AB tests that will yield robust results and statistically significant insights

Marketing Coordinator, Grindr -- West Hollywood, CA March 2017 - May 2018

- Project manager overseeing marketing timelines, budgets, creative planning and development, and execution and success of marketing initiatives including in-app messaging, Grindr’s digital magazine INTO, subscription messaging, CRM, email marketing, photo and video shoots, and various other multimedia content initiatives
    - INTO Magazine nominated for Best News and Reporting at the Shorty Awards
- Liaised with the Growth and Subscriptions teams in West Hollywood and Beijing to launch Grindr’s in-app marketing program by creating a product development plan and strategy to migrate all CRM and messaging to a new online CRM platform
- Led Grindr For Equality initiatives, including traveling internationally to build partnerships with LGBTQ organizations around the world and determine how we can best support their missions and organizations through in-app messaging

Development Associate, Los Angeles Ronald McDonald House -- Los Angeles, CA June 2015 - March 2017

- Crafted and executed a social media strategy to expand online presence and engage supporters in a meaningful way
- Planned and provided support for various fundraising events throughout the year, including an annual gala and Walk for Kids event. Both events exceed $350,000 in funds.
- Created and maintained marketing materials and research between donors and supporters of the organization

Social Media Coordinator, PR Vega -- Los Angeles, CA August 2015 - June 2017

- Developed and managed short- and long-term social media marketing campaigns for four clients to increase brand awareness within various demographics and industry verticals
- Built monthly social analytic reports to draw and communicate insights for clients to leverage in digital strategy planning, streamlining data processing operations and optimizing organic reach with an average post reach of over 300,000 unique viewers and expanding audience to over 80,000 followers

EDUCATION

University of Southern California, Los Angeles, CA May 2016

- Master of Public Administration – Ranked 2nd for Public Affairs

Arizona State University, Tempe, AZ May 2014
Barrett, The Honors College, Summa Cum Laude

- Bachelor of Arts, Political Science
- Bachelor of Arts, Justice Studies (Social Justice and Ethics)

Mary “Maggie” Breeden

Chapel Hill, NC (480) 254-6500; breeden.maggie@gmail.com

SKILLS

- Intermediate skills in reading, writing, and speaking Spanish
- Working knowledge of CRM, project management, and analytics tools Braze, Fabric, Firebase, Superset, Phabricator, Asana, Localytics Mobile App Analytics, Microsoft Office, and statistical programming languages “R” and SQL

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 12, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

aniecaravedo@gmail.com
Email Address

Stephanie
First Name

E
Middle Initial

Caravedo
Last Name

230 Leigh Farm Rd
Street Address

Apt 310
Suite or Apt

Durham
City

NC
State

27707
Postal Code

Home: (203) 506-4259
Primary Phone

Home: (919) 415-1733
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ or Durham County (not Chapel Hill limits)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☑ Outside of Chapel Hill or Carrboro planning jurisdictions

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☑ Orange County-Joint Planning Area Resident (JPA)

Which Board is your First Choice? *

☑ Planning Commission

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☑ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Desire to find vacancy in chapel hill commission

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My interest in planning is derived from organization and mathematics. With background in event coordination management and human relation I feel has given me understanding of how to best suit the community by ensuring we can make room for what everyone needs and less of what they do not want.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As a technical member of a large pharmaceutical organization I have the skills and experience to build plans of action and assessments to achieve a goal. I have worked with and without budgets and understand when things do not make logistical sense for the bounds given. In my experience as a event planner I would constantly monitor other people’s reactions and emotions to ensure the team I put together responded in a way to best suit the whole.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] Prefer not to Answer

Gender

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Technical Analyst
Occupation

Are you a Town of Chapel Hill employee?

- ( ) Yes
- (•) No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Oct 04, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

erin.m.carter0@gmail.com
Email Address

Erin
First Name

Middle Initial

Carter
Last Name

520 Williamson Dr
Street Address

CD
Suite or Apt

Chapel Hill
City

NC
State

27539
Postal Code

Home:
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Non-Profit Housing Provider/Professional

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Housing Advisory: I work for Carolina Housing at UNC and have worked for the various Departments of Housing for 7 years. I have a vested interest in providing affordable, fair and safe housing in Chapel Hill and am particularly interested in how UNC students impact the local residents ability to live in Chapel Hill. Justice in Action: I am a member of the MultiCultural Competence Committee for Carolina Housing and professionally as well as personally feel a call to the Justice in Action committee. As a part of my role I advise Social Justice Advocates in a large student organization at UNC.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Skilled at managing and supervising large budgets, assessment of outcomes and learning objectives, and developing and implementing trainings. I have excellent interpersonal skills and collaboration skills. As the advisor to Social Justice Advocates, I develop intersectional curriculum for the students to explore systems of oppression, privilege, power, advocacy and ally-identity development. I work with students facilitate modules on such topics to their peers in the student organization to allow students to experience the impact that social justice mindsets can have on themselves, their community, and the world at large.

Question applies to multiple boards

Erin_Carter_Resume.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Student Affairs Professional

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes
- ◉ No

Have you participated in the Peoples Academy?

- ○ Yes
- ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

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☑ I Agree *

Question applies to multiple boards

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Erin Carter

(919) 710-1675 | erin.m.carter0@gmail.com | 520 Williamson Dr, Chapel Hill NC

EDUCATION

University of North Carolina Wilmington **Wilmington, NC**
Master of Education in Higher Education *May 2019*

University of North Carolina at Chapel Hill **Chapel Hill, NC**
Bachelor of Art, Exercise and Sport Science *May 2016*

PROFESSIONAL EXPERIENCE

University of North Carolina at Chapel Hill – Carolina Housing **Chapel Hill, NC**
Coordinator for Residential Leadership and Development *August 2019- Present*

- Primary advisor for the Residence Hall Association (RHA) and National Residence Hall Honorary (NRHH)
    - Directly advise 21 student leaders with responsibilities such as large-scale programming, financial management, social justice advocacy, marketing, sustainability, training and development, service and leadership, and data analytics, etc. [Indirectly advise 200+ students in the organization]
    - Employ a coaching model to support students in fulfilling positional duties, make meaning of their leadership experiences, succeeding academically, and applying skills to future pursuits
    - Coordinate training and development opportunities in competency areas such as group dynamics, self-awareness, interpersonal interactions, critical thinking, time and task management, and strategic planning
    - Develop intersectional curriculum for Social Justice Advocates to explore systems of privilege and oppression, power, advocacy, and ally-identity development.
    - Advise conference host and delegation teams for state, regional, and national conferences
    - Facilitate contract negotiations between RHA, Office of University Counsel, and vendors
    - Assess risk and advise on university policy and state law in relation to the organization's activities
    - Ensure compliance with University financial requirements and policies for a $360K budget
    - Create, implement, and evaluate assessment initiatives for student training days, student leadership competencies, and the Social Justice Advocate program
- Supervise 17 Community Directors (CD) in their functional roles as community government advisors
- Develop and implement training and professional development for CDs surrounding their advising capacity
- Create, revise, and implement curriculum based learning outcomes for RHA and NRHH and asses program outcomes

University of North Carolina Wilmington – Department of Housing and Residence Life **Wilmington, NC**
Interim Residence Coordinator *September 2018, April 2019- August 2019*

- Collaborated with Residence Coordinators on summer assignments, including developing the graduate assistantship training, Resident Advisor (RA) evaluation and rehire processes, and creation of the RA professional development series
- Represented Housing at various New Student Orientation events and residence hall tours
- Managed University Apartments and Belk Hall residential community of 600 first year students
- Supervised 12 RAs and maintained an area budget of over $5,000 and coordinated, tracked and assessed area programs using a community based programming model
- Served as primary hearing officer for in-hall conduct cases

Assistant Residence Coordinator *July 2017- March 2019*

- Advised 10 Area Council members in the development and implementation of programming for the hall
- Assisted in supervising 16 RAs and selected, trained, and directly supervised 10 student desk workers
- Accountable for area keys and hall desk operation
- Served on the professional staff on-call duty rotation as a first responder in crisis and conduct situations for 4,000 residential students

University of North Carolina Wilmington – University College **Wilmington, NC**
Seahawk RISE Living Learning Community Intern *July 2018- December 2018*

- Mentored a cohort of 25 students in the Seahawk RISE program

- Developed and implemented monthly educational programs and newsletters for participating students. Program topics included financial literacy, campus leadership retreats, and diversity and inclusion
- Assessed and analyzed data on the pilot year of the RISE program, regarding recruitment of students and developmental programming

University of Arizona – Housing and Residential Life **Tucson, AZ**
ACUHO-i Facilities Operations Intern *May 2018- July 2018*

- Enhanced knowledge of promising practices in residential facilities operations and project management
- Liaison between Residential Facilities, Residential Education, and Summer Conferences to support Housing & Residential Life's missions
- Served as a project manager and benchmarked opening/closing procedures within the PAC12 conference
- Assessed and evaluated closing sustainability initiatives within Housing Sustainability Operations and Initiatives

UNDERGRADUATE EXPERIENCE

University of North Carolina at Chapel Hill – DHRE **Chapel Hill, NC**
Resident Advisor Mentor *August 2015-May 2016*

- Led and advised a staff of 31 Resident Advisors and 17 Community Government members in creating, planning, and budgeting events for residents
- Served on the leadership team for a residential community of over 1,000 students; developed a positive team dynamic on staff, facilitate trainings, and support Resident Advisors in crisis management
- Worked in a partnership with Granville Towers and UNC's DHRE to actualize the mission and philosophy of the residence hall and department

Resident Advisor *August 2014- May 2015*

- Developed, coordinated, and maintained programs within the community to provide a positive intellectual, emotional and social living environment for 43 first-year students
- On-call weekly for the crisis management team of 12 students for resident and facilities concerns.
- Created awareness for and referred students to available campus resources

Orientation Conference Assistant *May 2014-August 2015*

- Represented the university to students and parents attending orientation and staying on-campus
- Served on-call to respond to students, family members, and facilities concerns

Office Assistant *May 2013- May 2014*

- Fostered an inclusive environment in residence halls through desk operations and customer service
- Served as a resource for students in the community and was trained on personal development, citizenship, involvement, diversity and inclusion and leadership

DEPARTMENTAL, INSTITUTIONAL, AND ASSOCIATION SERVICE

UNC Chapel Hill **Chapel Hill, NC**
Chair of Student Learning and Leadership Committee - Carolina Housing *August 2019 - Present*
Member of Student Staff Multicultural Competence Committee – Carolina Housing
Member of Sustainability Committee – Carolina Housing
Member of Last Day of Class Program Planning Committee
Member of Carolina After Dark Committee *August 2020- Present*

UNC Wilmington **Wilmington, NC**
Housing and Academic Advising Team *July 2017 – May 2019*

- identify and strategically intervene students to promote retention and success

Co-chair of Dub Idol Planning Committee- Housing and Residence Life

- Co-chair of the committee for a campus wide singing competition for Homecoming Weekend

Co-Chair of RA Recruitment and Selection Committee – Housing and Residence Life

ACTIVITIES AND LEADERSHIP

Healthy Hawks **Wilmington, NC**
Volunteer *April 2019- Present*

- Promote the collaborative effort of departments in student affairs at UNCW to encourage knowledge of and growth in student wellness through tabling, participating at orientation, and development of educational programs

Chi Sigma Alpha, National Higher Education Honors Society **Wilmington, NC**
Chapter President, Lambda Chapter *April 2018- May 2019*

- Upheld excellence in academics and research of higher education graduate students
- Promoted service through workshops, lectures, professional development, and advocacy on UNCW's campus

North Carolina Associations of Residence Halls Conference **Raleigh, NC**
Graduate Advisor *February 2018 & 2019*

- Co-advised the UNCW delegation of 12 student leaders
- Assisted delegation team in creating bids for Residence Hall Association awards and State Board positions

Good Shepherd Center **Wilmington, NC**
Volunteer *July 2017- April 2019*

- Prepared and served a breakfast, bag lunch, and clean dormitory for 200 individuals staying at the day or night shelter

UNC National Residence Hall Honorary **Chapel Hill, NC**
Member *April 2013-May 2016*

- Organized and coordinated leadership retreats, conferences, and programs on campus and in residence halls
- Promoted and supported fellow proponents of residence halls through recognition, leadership, and service projects

CONFERENCES AND TRAINING

- Association for Student Conduct Administration, Jacksonville, FL *February 2018*
- NC College Personnel Association & NC Housing Officers, Asheville, NC *November 2017*
- Advisor Resource Training, Greensboro, NC *July 2017*

HONORS AND AWARDS

- UNC Department of Housing and Residential Education, Customer Service Award 2013-2014
- UNC Dean of Students, Tar Heel of the Month – Dynamic Learning, August 2015
- NCCPA and NCHO 3rd place Case Study Competition Winner, 2017
- UNCW Housing and Residence Life, ARC of the Year, 2017-2018 & 2018-2019

SKILLS AND EXPERIENCE

- Connect Carolina
- StarRez
- Mercury/ RMS
- Maxient
- Advocate
- MS Office (Outlook, Word, Excel)
- Starfish

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: May 29, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

pcost222@gmail.com
Email Address

Pearson
First Name

Middle Initial

Cost
Last Name

5840 Farrington Rd #203
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Durham County (not Chapel Hill limits)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Outside of Chapel Hill or Carrboro planning jurisdictions

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a current UNC Law Student with an interest in civil rights and liberties. It would be helpful to the Justice in Action Committee to have a law student perspective in order to understand a younger generation's viewpoint on what constitutes "justice." Importantly, as a law student, my perspective is legal oriented and up to date on current issues. Moreover, my experience in government and politics will be helpful to the committee in understanding how government works.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My current education as a law student, younger perspective, and experience in politics and government would be helpful to the Committee in its mission to preserve racial, economic, and social justice within the town.

Pearson_Cost_Resume_3.21.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 18-24

Law Student
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

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☑ I Agree *

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PEARSON COST

5840 Farrington Rd. #203, Chapel Hill, NC 27517 • (207) 751-9606 • pcost@email.unc.edu

EDUCATION

University of North Carolina School of Law, Chapel Hill, North Carolina
Juris Doctor, expected May 2023
GPA: 3.73

- Certificate of Merit (highest grade in class): Research, Reasoning, Writing, and Advocacy I
- American Constitution Society, President (2021-22); 1L Representative (2020-21)
- Carolina Public Interest Law Organization, Member
- National Lawyers Guild, Member
- Pro Bono Projects: Public records law research for the City of Durham and asylum law research for North Carolina State University

Gettysburg College, Gettysburg, PA
Bachelor of Arts, *cum laude*, Political Science, Peace & Justice Studies minor, May 2019

- Peer Learning Associate for Constitutional Law
- Lambda Chi Alpha, President, 2018-19
- College Democrats, various Executive Board positions
- Order of Omega (Greek leaders honor society), Executive Officer

EXPERIENCE

Institute for Defense and Business, Chapel Hill, North Carolina
Program Associate, July 2019 – July 2020

- Produced and implemented executive development courses for military and private sector professionals, including the following programs: Industry Based Broadening in Logistics, Industry Based Broadening in Information Operations, Logistics for the 21st Century, Continuous Process Improvement for Executives, and the Air Force's Innovation Improvement Consultation Workshop.

Senator Angus S. King, Jr., United States Senate, Washington, District of Columbia
Correspondence and Policy Intern, May – August 2018

- Aided legislative staff in composing memoranda, researching legislation, and briefing the Senator.
- Led aspects of the Senator's correspondence program, such as drafting constituent letters.

Maine Conservation Voters, Augusta, Maine
Political Advocacy Intern, May – August 2017

- Coordinated a large–scale lobbying effort in support of environmental legislative priorities.
- Established a grassroots organization of activists to hold legislators accountable and elect environmental champions.

Democratic Party of Virginia, Richmond, Virginia
Organizer, May – November 2016

- Recruited, trained, and supervised 400 volunteers who registered 800 voters, made 50,000 phone calls, and knocked on 5,000 doors, culminating in the execution of Get–Out–The–Vote efforts in three counties for Hillary Clinton's successful Virginia campaign.
- Supervised a highly digital organizing campaign to engage volunteers to support a data–driven and metric–based program, ensure data quality, cut turf, and create virtual phone banks.

Hillary for Pennsylvania, Harrisburg, Pennsylvania
Fellow, February – April 2016

- Engaged in direct voter contact, including facilitating phone banking sessions and canvassing events to recruit volunteers around the campus and community.

INTERESTS

Reading political nonfiction; playing and watching sports; traveling; and following political news.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 13, 2020

Profile

Question applies to multiple boards

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Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

tara.parthasarathi@gmail.com
Email Address

Tara
First Name

Middle Initial

Cotton
Last Name

4002 SWEETEN CREEK RD
Street Address

Suite or Apt

CHAPEL HILL
City

NC
State

27514
Postal Code

Home: (158) 594-4315
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

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What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Homeowner or Tenant

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a parent, racial minority, certified physician assistant with a background of healthcare experience, transplant from a progressive city in the Northeast, and someone who wants to Chapel Hill to be at the forefront of progress, building toward an equitable and just community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a parent, racial minority, certified physician assistant with a background of healthcare experience, transplant from a progressive city in the Northeast, and someone who wants to Chapel Hill to be at the forefront of progress, building toward an equitable and just community.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] Asian or Pacific Islander

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to Justice in Action Committee,Transportation and Connectivity Advisory Board,EZ Rider Advisory Committee

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Mar 02, 2020

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

ddodson17@yahoo.com
Email Address

Donna
First Name

A
Middle Initial

Dodson
Last Name

301 North Estes Drive
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 724-3535
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

- [x] Chapel Hill Resident

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Radio

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring an educator's perspective. I was a teacher in CHCCS for 11 years and currently I work in Durham Public Schools as a teacher mentor. I see the inequities in our schools. I work to empower new teachers to tackle those inequities in the classroom and in their buildings. As a lead mentor in DPS, I plan and implement our beginning teacher support program which included professional development, maintaining a database, and supporting the development of other mentors.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Advocate for student- and teacher-needs. Experience with managing standardized testing for a school district (including training personnel, managing test materials, maintaining a database, hiring, reporting, etc.). Assessor for National Board for Professional Teaching Standards.

2017_DONNA_ANN_DODSON.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Educator (Teacher Mentor)

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

DONNA ANN DODSON

301 North Estes Drive 919.724.3535
Chapel Hill, North Carolina 27514 donna.ann.dodson@gmail.com

PROFILE

Highly skilled teacher and teacher-mentor with central office experience. Able to adapt to the needs of students, teachers, and administrators to promote student learning and success as well as district and school improvement. Self-directed and detail-oriented. Committed to eliminating racism in education while promoting access to an equitable education that prepares all students for the 21st century world. Seeks a team in a nurturing workplace to harness my skills, experience, and global perspective to craft creative solutions for our communities' greatest challenges.

LICENSURE AND CERTIFICATION

National Board Certification, Early Adolescence, Mathematics 2008

NC Department of Public Instruction, Mathematics (9-12), Middle Grades Mathematics (6-9) 2000

EDUCATION

Master of Divinity, Vanderbilt University 2000
Emphasis on social justice issues including the environment, gender and sexuality, education and socio-economic issues

Bachelor of Science, Vanderbilt University 1994
Mathematics and Secondary Education

PROFESSIONAL EXPERIENCE

Lead Mentor and Full Release Mentor, Durham Public Schools 2013 – present

Provide ongoing non-judgmental and confidential support for beginning teachers in all aspects of teaching including lesson planning and implementation, classroom management, reflection, data analysis, assessments, as well as personal and professional growth. Provide orientation to the teaching profession, school and district for beginning teachers and lateral entry teachers. Design and implement engaging and relevant professional development to meet the evolving needs of beginning teachers. Collaborate with building, district, regional and state leadership to improve support for beginning teachers.

- Design and implement district-wide electronic data collection system for (1) beginning teacher documentation, (2) lateral entry 10-day orientation documentation, and (3) school-based beginning teacher support plan template
- Develop and maintain system for tracking monthly and yearly district-wide, school-specific and area beginning teacher retention rates by subject and/or grade level taught as well as beginning teacher level
- Prepare for and successfully complete a NCDPI audit of beginning teacher program

State Testing Coordinator, Durham Public Schools 2011 – 2013

Provide comprehensive and differentiated professional development and training to school-based testing coordinators and district personnel to administer all state-mandated tests according to Durham Public Schools and North Carolina Department of Public Instruction guidelines. Order, inventory, distribute, collect, and destroy all state-mandated testing materials; scan, report, manage, audit, and upload data gathered from state testing; maintain security of testing materials and confidentiality of student data. Provide district- and school-based analysis of test results. Manage district process for the North Carolina Report Card. Collaborate with multiple district-level departments to develop and implement the following:

- District plan for administering, scoring, maintaining security and reporting of the newly developed North Carolina Common Exams/Measures of Student Learning
- District Test Security Plan in accordance with Durham Public Schools and North Carolina Department of Public Instruction guidelines and requirements
- District plan to launch district-wide online testing in its inaugural year in accordance with Durham Public Schools and North Carolina Department of Public Instruction guidelines and requirements in 54 schools

Teacher, Chapel Hill-Carrboro City Schools 2000 – 2011

Design and teach differentiated lessons for five (5) classes of up to 30 students. Collaborate with students, parents, guardians, families, administration, school support personnel, community members and other teachers to build relationships that promote student academic success, self-confidence and personal growth with special attention to at-risk students. Design and implement lessons, strategies and policies to eliminate the achievement gap through collaboration with school and district stakeholders. Introduce new technology that incorporates group work and problem solving skills relevant to students entering the 21st century workforce. Subjects taught: Math 7, PreAlgebra, Algebra 1, Algebra 2

- Quest Challenge, NASA, Design and Build a Lunar Crater Observation and Sensing Satellite
- Developed and implemented a Summer Enrichment course for rising Algebra 1 students
- Restarted the Ultimate Frisbee Club

ADDITIONAL RELEVANT EXPERIENCE/ACTIVITIES

Math Department member/chair/co-chair, Phillips Middle School	2000-2011
MathCounts Academic Coach, Phillips Middle School	2011
Peer Assistance and Review Panel, Chapel Hill-Carrboro City Schools	2007-2011
Teacher Mentor, Phillips Middle School	2008-2010
North Carolina Dropout Prevention Committee Grant Application Reviewer	2010
School Improvement Team member/chair/co-chair, Phillips Middle School	2002-2009
District Math Vertical Team, Chapel Hill-Carrboro City Schools	2003-2009
National Board Portfolio Assessor, Pearson	2008
EOG Mathematics Experimental Testlet Review, North Carolina Department of Instruction	2006
Afterschool PreAlgebra Program, Director, Phillips Middle School	2006
Ultimate Frisbee Athletic Coach, Phillips Middle School	2002-2006
Service Learning Teacher Leader, Phillips Middle School	2002-2004
Assistant Volleyball Athletic Coach, Phillips Middle School	2001

HONORS AND AWARDS

Phillips Middle School Teacher of the Year	2005
District Outstanding Secondary School Mathematics Teacher, North Carolina Council of Teachers of Mathematics	2005-2006

PRESENTATIONS

Classroom Management for Middle Grades, North Carolina Central University	2/2017 1 & 9/2016 1 & 9/2015 1 & 9/2014 9/2013
How Do We Learn?, Global Sessions, Durham Public Schools	9/2016
Plan, Plan, and Plan Some More: Optimizing Classroom Instructional Time, The Collaborative: Beginning Teacher Conference	4/2016
Plan, Plan, and Plan Some More: Optimizing Classroom Instructional Time, Out of the Box: Durham Public Schools	11/2015
Is it 3 O'clock Yet?, The Collaborative: Beginning Teacher Conference	4/2015
Reflective Practice for Beginning Teachers, Brogden Middle School	3/2015
City Planning for Middle School Students, North Carolina Council of Teachers of Mathematics	10/2008
Religion and Child Abuse, Prevent Child Abuse North Carolina	4/2001

RELEVANT PROFESSIONAL DEVELOPMENT

Artisan Teacher, Mike Rutherford	8/2016	Assessing Writing Skills in the 21st Century	2/2009
CFIP (Classroom Focused Improvement Process)	6/2015	Instructional Writing Across the Curriculum	1/2009
Learning Focused	6/2015	Ocean Sciences Education Leadership Institute	7/2008
Math Foundations	7/2014	Math Mentor for eMentoring for Student Success	7-8/2007
ESL-SIOP Strategies for 6-12 Teachers	6/2014	Becoming an Effective Online Instructor with Blackboard	1/2006
Fostering Global Awareness	2/2014	Develop and Teach Online Courses	11/2005
SAS Programming 1 and 2	2/2013	Facilitative Leadership	1/2003
Microsoft ACCESS 2007	8/2012	Dismantling Racism	1/2003
Project Management Fundamentals	3/2011	AVID	7/2002

TECHNICAL SKILLS

Windows, Mac OS X, Microsoft Office Suite, Google Drive, Dropbox, Content Management Systems, Social Media/Networking, Data Analysis and Reporting

AFFILIATIONS

North Carolina Council of Teachers of Mathematics (NCCTM)
National Council of Teachers of Mathematics (NCTM)
North Carolina Association of Educators (NCAE)
North Carolina Association for the Gifted and Talented (NCAGT)

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: May 03, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

ruby@rubygarciacoaching.com
Email Address

Ruby
First Name

Middle Initial

Garcia
Last Name

249 BUTLER COURT
Street Address

Suite or Apt

CHAPEL HILL
City

NC
State

27514
Postal Code

Mobile: (847) 809-0491
Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

- [x] Chapel Hill Town Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

None Selected

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

New to the area, want to engage in the area, heart for social justice and community, diverse background

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I bring business experience of 2 years from Fortune 500 companies, a curious and inquisitive nature as can be demonstrated from my leadership and coaching business and a desire to make positive social impact.

RGarcia_Resume_1.10.19.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Leadership Trainer & Life Coach

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ○ No

Have you participated in the Peoples Academy?

- ○ Yes ○ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

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☑ I Agree *

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Ruby Garcia

249 Butler Court Chapel Hill, North Carolina 27514 • Mobile: 847-809-0491

Email: rubygarcia23@yahoo.com • www.linkedin.com/in/Rubygarcia

Professional Summary

Lifelong, passionate leader with 20 years of corporate knowledge working in a broad-range of roles as an organizational change agent within Fortune 500 companies. Extensive involvement in all levels of face-to-face and virtual relationship building, sales and marketing, and program development. Proven ability to develop profitable and strategic programs and partnerships. Strong capacity for coaching and developing leaders and teams. Innovative, growth-oriented and driven to make positive contributions.

Core Proficiencies & Expertise

- Program & Project Management
- Sales & Marketing
- Change Management
- Client & Field Engagement
- Strategic Planning & Partnerships
- Training & Education
- Sales Support & Operations
- Communications
- Leadership & Coaching

Work Experience

Founder, Leadership Development Trainer & Ontological Life Coach
Ruby Garcia Coaching, Chapel Hill, North Carolina **2014 - Present**

- Built a business and diverse client base, resulting in helping 100+ clients gain clarity, develop plans and achieve goals
- Design and deliver leadership and career management training for high-profile diversity-driven clients including the Target Corporation, Hispanic Alliance for Career Enhancement, Association for Latino Professionals of America and HOY magazine
- Selected as top 4% of candidates and awarded the 2018 Foster America Fellowship, a national program that recruits diverse leaders to transform the child welfare system through short-term reform projects
- Executed a 2-day team building event for a non-profit organization, resulting in collaboration and increased productivity
- Completed 300+ hours of leadership and coach training through Accomplishment Coaching, an accredited ICF program

Implementation Project Manager
2010 - 2015
W.W. Grainger, Inc. Lake Forest, Illinois

- Orchestrated change management for the University of California's decentralized sourcing network, standardized buying processes to maximize efficiency and reduce costs resulting in a 46% revenue increase and doubling customer interactions
- Generated $6.8M in incremental sales, exceeding goal at 123% through deploying and implementing government contracts
- Trained and monitored 200 account managers on best practices for the client-onboarding process and selling processes
- Initiated a site level public safety program that produced 18% sales growth and scaled regionally and then nationally

RUBY GARCIA

249 BUTLER COURT CHAPEL HILL, NORTH CAROLINA 27514 • MOBILE: 847-809-0491

EMAIL: RUBYGARCIA23@YAHOO.COM • WWW.LINKEDIN.COM/IN/RUBYGARCIA

- Launched risk mitigation program designed to recover at-risk contracts and secure long-term fiscal health of the organization

ACCOUNT RELATIONSHIP MANAGER
2005 - 2010
W.W. GRAINGER, INC. NORTHBROOK, ILLINOIS

- Conducted needs analysis for high-net worth B2B clients, driving up to 10-15% year-over-year sales growth annually
- Generated $2.7M in revenue through multiple product lines and focusing on inventory management and value-add solutions
- Cultivated a new partnership with Seward Marina of Alaska, leading to an initial $500k sales order and pending future orders
- Created and maintained a pipeline of at least 5 new opportunities per month over $2k equaling a minimum of 100k
- Maintained daily talk time of 2.5 hours, including 30+ outbound calls to customers and 30 voice to voice customer contacts

TRAINING & DEVELOPMENT SPECIALIST
1998 - 2003
TRANSAMERICA DISTRIBUTION FINANCE, HOFFMAN ESTATES, ILLINOIS

- Produced training videos and playbooks aimed at educating 8,000 financiers within Bombay Company and Toro retail stores
- Developed an online training program to educate 300+ employees on financial products resulting in 90% completion rate
- Negotiated pricing for training video and marketing production; maintained a $40k budget per project with no discrepancies
- Met with high-profile clients and conducted a needs analysis assessment to determine appropriate training solutions
- Promoted additional grade level and salary band within first year of role as recognition for hard work and achievements

EDUCATION

MASTER OF SCIENCE, PUBLIC POLICY, 2015
NATIONAL-LOUIS UNIVERSITY, CHICAGO, ILLINOIS
BACHELOR OF ARTS, ORGANIZATIONAL LEADERSHIP, 2010
DOMINICAN UNIVERSITY, CHICAGO, ILLINOIS

PROFESSIONAL DEVELOPMENT & COMMUNITY WORK

FELLOW, FOSTER AMERICA/MARKETING & BUSINESS DEVELOPMENT MANAGER AT YOUTH VILLAGES, 2018

- Received cutting edge training focused on results-driven leadership, human-centered design and child welfare context as well as individualized coaching, mentoring and support from Foster America staff and the industry's most innovative leaders
- Designed and implemented a client engagement process to streamline and onboard potential new partners and jurisdictions

Ruby Garcia

249 Butler Court Chapel Hill, North Carolina 27514 • Mobile: 847-809-0491

Email: rubygarcia23@yahoo.com • www.linkedin.com/in/rubygarcia

- Organized a one-day convening to build private-public partnerships with child welfare commissioners interested in implementing and scaling evidence-informed programs within their jurisdictions resulting in four new partnerships

Facilitator & Coach, Hispanic Alliance for Career Development (HACE), 2013-Present

- Women's Leadership Program focuses on developing and advancing Latina leaders and professional networking
- Graduated from program, served on alumni board for several years and provided curriculum consultation and content creation for organization. Currently lead the work-life balance sessions and several leadership webinars throughout the year

Vice-President, Chicago's Women's success circle, 2016-2017

- Led women entrepreneurs through a one-year long mastermind experience focused on developing and growing business
- Facilitated monthly meetings, held the group accountable, and brainstormed with the members to find solutions to thorny problems will enhance the group. Provided individual coaching as necessary.
- Curated content and guest speakers to expand knowledge and enhance professional transformation of the group members

Coach & Support Coach, Accomplishment Coaching, 2014-2015

- Completed one year of training and graduated from an accredited and highly-esteemed Leadership & Coaching program
- Served as a Support Coach; trained and mentored new coaches entering the field by helping them master complex concepts and tools while also organizing logistics of the program and co-leading the program

Chapter Lead, Latino Business Resource Group (BRG) at W.W. Grainger, 2012-2015

- Managed strategic communications to engage membership, promote activities and foster an inclusive work environment
- Planned and executed activities to promote the career development of the membership

Published Contributing Author, "Today's Inspired latina: life stories of success in the face of adversity" © 2015

- Recognized as a local influencer and selected to be a contributing author in order to inspire Latinas across the nation and help fund leadership programming for young Hispanic students
- Conducted a series of workshops, panels and speaking events across the Chicagoland and Miami area

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 15, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

sarahlogan5@gmail.com
Email Address

Sarah
First Name

Middle Initial

Goldstein
Last Name

604 Copperline Drive
Street Address

206
Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (919) 599-1994
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am an idealistic and civic-minded resident. I recently moved back to Chapel Hill after living in California, and I have a renewed appreciation for this town and our state. The 2016 election and the recent protests have really inspired me to get active and to be a part of the changes I want to see happen in our country. I am optimistic about making those changes at the local level. I will be thirty-four this summer, so I think I would bring a semi-youthful perspective to this committee.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

At the moment, I'm applying for work as an administrative assistant, but previously, I worked as a teacher. Most recently, at a Preschool. Working with children (and especially preschoolers) requires a lot of patience and compassion. I have lots of both! I am trying to teach myself Spanish and computer programming (not sure if the computer programming is relevant). I have exceptional communication skills. I am a great listener and I am solutions-oriented.

chapel_hill_resume.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

unemployed

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to Justice in Action Committee,Transportation and Connectivity Advisory Board,EZ Rider Advisory Committee

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Sarah Goldstein

Hoping to put my compassion and enthusiasm for civics to good use on one of Chapel Hill's committees. I am committed to making the positive changes necessary to ensure an equitable community.

604 Copperline Drive
Unit 206
Chapel Hill, NC 27516
(919) 599 1994
Sarahlogan5@gmail.com

EXPERIENCE

Rainbow Bridge Montessori School, Cotati, CA — Co-teacher

JUNE 2019 - NOVEMBER 2O19

Led and developed a summer program for thirty-two children (ages 3-6). Trained colleagues in classroom management. Prepared instructional materials. Assisted the lead teacher with supervising students. Communicated pertinent information daily to parents.

Redwood Montessori School, Penngrove, CA — Assistant Teacher

NOVEMBER 2018 - JUNE 2019

Prepared instructional materials. Supervised children in the classroom and on the playground. Communicated with parents daily and resolved any issues their children had during the school day.

*Rainbow Bridge and Redwood Montessori Schools were both owned by Ammamma Tati Inc. I was transferred from Redwood to Rainbow Bridge.

Durham Academy, Durham, NC — Afterschool Enrichments Coordinator

August 2010 - May 2018

Organized and scheduled after school classes. Maintained website and registration. Calculated instructor payments and verified student billing. Increased program enrollment and conducted program surveys. Communicated confidential information with parents, instructors and faculty.

Full work history available upon request

EDUCATION

University of North Carolina at Chapel Hill, Chapel Hill, NC — Bachelor of Arts-French

AUGUST 2005 - DECEMBER 2008

University of North Carolina at Asheville, Asheville, NC

AUGUST 2004 - MAY 2005

SKILLS

Excellent communication skills

Creative

Open-minded

Team-oriented

Highly organized and attentive to detail

Adept at problem solving

Experience with Mac OS X, Windows, Microsoft Office, Google Drive

AWARDS

Phi Sigma Pi Honor Fraternity at UNC Chapel Hill

Enrolled in the Honors Program at UNC Asheville

LANGUAGES

Fluent in French, learning Spanish

REFERENCES

Rainbow Bridge Montessori School
Aishwarya Kancharla, CEO Ammamma Tati Inc., (917) 656 - 2985, info@rainbowbridgemontessorischool.com

Redwood Montessori School
Jesse Parish, former Director and Lead Primary Teacher, (707) 322 - 4355, jesselynneparish@gmail.com

Durham Academy
Dan Gilson, Director of Extended Day and Summer Programs, (919) 287 - 1763, dan.gilson@da.org

Additional references available upon request.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 07, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

mbivankovich@gmail.com
Email Address

Megan
First Name

Middle Initial

Ivankovich
Last Name

4214 Peeler Creek Lane
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (215) 543-2255
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Orange County (Not Chapel Hill limits

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Outside of Chapel Hill or Carrboro planning jurisdictions

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Looking for volunteer opportunities on your website

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a lifelong advocate for social justice. As an undergraduate student at Boston College, I was very active with the social justice organization on campus and an active volunteer and advocate for reproductive justice, racial justice, and homeless services for various organizations throughout the Boston Area. Since then, I have lived in multiple diverse cities such as Washington, DC, Philadelphia, PA, Atlanta, GA, and Boston, MA as well as lived in multiple countries abroad. I have come to both deeply appreciate as well as require the depth of experience and beauty that a diverse and tolerant community offers. Justice is a lifelong struggle, a constant conscious process that we all must actively pursue. With extensive experience in community education, program design and implementation, event planning, policy design and evaluation, and monitoring and evaluation, I believe I bring critical skillsets to support the committee's actions. I would be honored to support my town towards this evolution and vow to share my diverse experience with my community members in an effort to make our community stronger.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

For the past fifteen years, I have dedicated my academic, professional, and personal efforts to make a difference in the lives of communities by advancing public health and health equity. During this time, I have exercised progressive capabilities in capacity building and training as well as program design, management, monitoring, and evaluation in multiple technical areas. As a Peace Corps Volunteer in Mozambique, I served as a Community Health Educator and English Teacher for which I designed and implemented dynamic programs and curricula to educate youth in my community about HIV/AIDS, sexual and reproductive health, and gender equity. Since then, training development and facilitation and project management have been at the core of all of my efforts. At CDC and WI-HER, LLC, I provided strategic and technical advice, capacity strengthening, and mentorship about research, health, and gender and social inclusion to managers and staff on four continents to ensure project goals were met, strategies implemented, and resources used effectively. In addition, I led the design, implementation, and evaluation of multiple meetings with multisectoral participants for CDC, Emory, and NCSD. I have worked effectively with a broad range of partners was recognized for my ability to build dynamic partnerships by Emory University. My life goal is to strengthen the capacity of communities to advance health and equity to create lasting change in people's lives. I am confident that my passion, knowledge, and extensive experience in both domestic and global health will be a valuable asset to the Justice in Action Committee.

MeganIvankovich_resume_4_13_20.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Public Health Professional | Doctoral Student

Occupation

Are you a caregiver for or identify with a disability?

○ Yes ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

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☑ I Agree *

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MEGAN IVANKOVICH, DrPHc, MPH

4214 Peeler Creek Lane, Chapel Hill, NC 27516
215-543-2255 | mbivankovich@gmail.com | www.linkedin.com/in/meganivankovich

Creative and industrious public health professional with over 15 years of experience across a broad range of functions, including quantitative and qualitative research; program management, implementation, and evaluation; capacity strengthening and training; and global health. Lived and worked in 6 countries and provided technical assistance to 14 countries in Africa, Eastern Europe, Latin America, and Southeast Asia.

AREAS OF EXPERTISE

- Community-based participatory research
- Gender and social inclusion
- Program management
- Strategic planning
- Organizational development
- Capacity building and training
- Global health

SELECT PROFESSIONAL EXPERIENCE

CONTRACT WORK

Senior Gender Expert, Dec. 2019 – Apr. 2020
BANYAN GLOBAL, Remote and Ghana

- Co-led gender analysis of USAID programs offering holistic overview of advances and constraints to development, including design and conduct of interviews and focus group discussions with multisectoral stakeholders, analysis and write up, and supervision of international staff.

Gender Analysis Team Lead, Aug. 2019 – Dec. 2019
BANYAN GLOBAL, Remote and South Africa

- Led groundbreaking analysis to identify key gender-related trends that affect medicine availability across South Africa, including study design, preparation of data collection guides, conduct of interviews and focus group discussions with diverse stakeholders, and high-quality analysis and write up. Effort resulted in practical, feasible recommendations for immediate implementation.

Senior Gender Advisor, Dec. 2017 – Sep. 2019
WI-HER, LLC (Women Influencing Health, Education, and Rule of Law), Remote

- Led implementation of gender integration and social inclusion efforts for USAID integrated maternal and child health project in Nigeria, managing overseas staff and domestic interns and consultants and overseeing and contributing to high quality technical deliverables and trainings.
- Contributed to development of USAID-funded gender, youth, and social inclusion desk reviews.

Advancing Sexual Health through State Sexual Health Plans Consultant, Nov. 2012 – Feb. 2013
NATIONAL COALITION OF STD DIRECTORS, Washington, DC

- Directed design, implementation, and evaluation of meeting for 55 state and national partners to further development of state sexual health plans, including agenda and material development, participant and speaker selection, procurement and logistics coordination, and communications management. Implemented project with limited support from staff in a very short time frame.

PERMANENT WORK

Senior Program Officer, Apr. 2015 – Apr. 2017 / **Program Officer**, Sep. 2013 – Mar. 2015
WI-HER, LLC (Women Influencing Health, Education, and Rule of Law), Vienna, VA/Remote

- Oversaw development of gender analyses and strategies for USAID and MCC health, education, and electricity projects, engaging diverse stakeholders and fostering local ownership.
- Sought, monitored new opportunities, led recruitment, and developed content for mulitsectoral.
- Instituted processes and tools that resulted in streamlined and efficient staff and organizational performance, including design and facilitation of strategic planning exercises and follow up.
- Mentored and oversaw the work of over 10 Program Associates, consultants, and consultants.
- Represented WI-HER and projects in meetings, conferences, professional circles and developed and maintained excellent relationships with partners, donors, clients, and beneficiaries.

Associate Program Manager, East Africa, Mar. 2013 – Sep. 2013
POPULATION SERVICES INTERNATIONAL (PSI), Washington, DC

- Monitored program expenditures, program income, annual operating budgets (over $25 million) and prepared and realigned budgets for PSI offices in Angola, Mozambique, and Rwanda.
- Oversaw contract compliance for 30 projects funded by donors such as USAID, CDC, the Dutch Government, The Global Fund, NORAD, as well as award setup and close out processes.
- Liaised with staff, team leads, and donors on diverse topics and tasks in clear and timely manner.

Sexual Health Analyst, Jul. 2010 – Oct. 2012

SELECT PROFESSIONAL EXPERIENCE

CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC), National Center for HIV/AIDS, Viral Hepatitis, STD, and TB Prevention (NCHHSTP), Office of the Director, Atlanta, GA

- Supported design and implementation of national initiative to transform agency-wide approaches and collaboration to advance sexual health through provision of technical assistance, workgroup coordination, strategic planning, communications, and partner engagement. Succeeded in breaking through long-standing silos to advance innovative dialogue and action.
- Spearheaded development of policy paper outlining rationale, framework, and recommended actions for CDC and multisectoral partners to advance sexual health using an integrated approach.
- Executed research on approaches to improve, measure, and communicate about sexual health; disseminated findings via 4 peer-reviewed publications and 6 presentations to diverse audiences.

Community Leadership in Sexual Health Scholar, Aug. 2009 – Jun. 2010
MOREHOUSE SCHOOL OF MEDICINE, Satcher Health Leadership Institute, Atlanta, GA

- Collected and analyzed community data and facilitated workshop activities examining the intersection of religious beliefs, sexuality, and HIV for minority youth and community leaders.
- Developed international reproductive health program management and evaluation training and materials for international NGO to strengthen capacity of Chinese government health workers.

Graduate Research Assistant, Sep. 2007 – Sep. 2009 *(Part-time)*
EMORY UNIVERSITY, Rollins School of Public Health, Hubert Dept. of Global Health, Atlanta, GA

- Coordinated Global Elimination of Maternal Mortality due to Abortion (GEMMA) Fund, including spearheading fundraising efforts, developing innovative, sustainable operational plan and structure, preparing and monitoring budget, and building domestic and international partnerships.
- Analyzed post-abortion contraceptive use trends and effect of socio-demographic factors. Conducted analysis using SAS and SUDAAN on topic previously unstudied at national level.

EDUCATIONAL BACKGROUND

Doctor of Public Health, **expected 2021, Boston University School of Public Health,** Boston, MA
Instructor, Teaching Fellow, *PH720 Individual, Community, and Population Health, 2017 – 2019*
Doctoral thesis: "Examining factors associated with family planning use and gender equality among youth in Mozambique: A mixed methods study"

Master of Public Health, Global Health, *Reproductive Health and Population Studies,* **2009, Emory University, Rollins School of Public Health,** Atlanta, GA
Master's thesis: "Examining the influence of socio-demographic variables on the use of contraception after abortion in the United States using the 2002 National Survey of Family Growth"

Bachelor of Arts, *Cum laude*, Psychology, Sociology*,* **2003*,* Boston College,** Chestnut Hill, MA

SKILLS

COMPUTER
R, SAS, SUDAAN, STATA, EpiInfo, MaxQDA, NVivo, CommCare (certified in Application Building-Level 1), Magpi, Microsoft Office Suite (Word, Excel, PowerPoint, Publisher)
LANGUAGE
PERSONAL
Native English, Proficient Spanish and Portuguese (oral and written)

Work independently and with teams in low resource settings; Committed to equality, justice; Self-directed and highly organized; Strong written and oral communication; Avid traveler

SELECT PUBLISHED WORK AND PRESENTATIONS

PEER-REVIEWED PUBLICATIONS

Ford JS, Ivankovich MB, Douglas JM, Hook EW, Barclay L, Elders J, Satcher D, Coleman E. (2017). The need to promote sexual health in America: A new vision for public health action. Sex Transm Dis, 44(10):579-585.

Ivankovich MB, Fenton KA, Douglas JM. (2013). Considerations for national leadership for advancing sexual health. Public Health Reports (PHR), 128, 102-110.

Ivankovich MB, Leichliter JS, Douglas JM. (2013). Measurement of sexual health in the US: An inventory of nationally representative surveys and surveillance systems. PHR, 128, 62-72.

Robinson SJ, Stellato A, Stephens J, Kirby S, Forsythe A, Ivankovich MB. (2013). On the road to well-being: The development of a communication framework for sexual health. PHR, 128, 43-52.

OTHER PUBLICATIONS

Faramand TH, Ivankovich M, Taylor E. (2018). “Responding to gender issues to improve outcomes in Zika-related health care.” Bethesda, MD: USAID ASSIST Project.

Faramand TH, Ivankovich MB, Holtemeyer J. (2017). “A Guide to Integrating Gender in Improvement. Published by the USAID Applying Science to Strengthen and Improve Systems (ASSIST) Project.” Chevy Chase MD: University Research Co., LLC.

Ivankovich MB, Jose R, Silva ER, Faramand TH. (2016). “Responding to gender issues to improve outcomes in nutrition assessment, counseling, and support services.” Bethesda, MD: USAID ASSIST.

Ivankovich MB, Faramand TH. (2015). “Enhancing nutrition and food security during the first 1,000 days through gender-sensitive social and behavior change: A technical resource guide.” DC: CORE Group.

Lufty C, Faramand TH, Ivankovich MB, Silva ER, Krueger K. (2014). “Addressing gender issues in postpartum family planning services.” Bethesda, MD: USAID ASSIST Project.

Ivankovich M. (2009). “Examining the influence of socio-demographic variables on the use of contraception after abortion in the United States using the 2002 National Survey of Family Growth.” Unpublished thesis.

PRESENTATIONS

Ivankovich, MB. (June 2018). Advancing Sexual Health in the U.S.: The Collaborative Roles of Public Health and Medicine. Drexel University College of Medicine Grand Rounds OB/GYN. Philadelphia, PA.

Ivankovich MB, Faramand TH. (Nov. 2015). “Enhancing nutrition and food security during the first 1,000 days through gender-sensitive social and behavior change.” 143rd American Public Health Association (APHA) Annual Meeting and Exposition. Chicago, IL.

Faramand TH, Silva ER, Ivankovich MB. (Mar. 2015). “Gender integration: The key to sustained improvements in HIV programs.” Global Health Mini-University. Washington, DC.

Treleaven E, Faramand TH, **Ivankovich MB.** (Dec. 2013). “Men’s attitudes towards family planning in Uganda: A DHS analysis.” ICFP International Conference on Family Planning. Addis Ababa, Ethiopia.

Ivankovich MB. (Mar. 2012). “Efforts to advance sexual health using a public health approach in the US: The CDC Sexual Health Initiative.” 2012 National STD Prevention Conference. Minneapolis, MN.

Ivankovich MB. (Aug. 2011). “Advancing a public health approach to improve sexual health in the US: International perspectives on advancing sexual health.” 2011 National HIV Prevention Conf. Atlanta, GA.

Ivankovich MB. (Nov. 2010). “Examining the influence of maternal characteristics on the use of contraception after abortion in the United States using the 2002 National Survey of Family Growth.” 138th APHA Annual Meeting and Exposition, Denver, Co. 224457.

Ivankovich, M.B. (May 2009). Student Commencement Speaker. RSPH, Emory University, Atlanta, GA.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Oct 17, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

emmyjohnson211@gmail.com
Email Address

Emmy
First Name

Middle Initial

Johnson
Last Name

201 Conner Dr
Street Address

Apt 12
Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (301) 741-6209
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a white, nonbinary, queer social worker who works with folks with eating disorders. I bring a nonbinary, trans, and queer perspective, as well as a social work perspective. Justice is key in my personal and professional ethics, and I very much want to be able to support my community in pursuing just and equitable policies in our local governance. I take particularly interest in mental health service access, LGBTQ+ survival and community, and anti-racist work.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I spend multiple years working with the Orange County Rape Crisis Center. I attended both undergrad and grad school at UNC-Chapel Hill. My senior capstone for Public Policy was to monetize Carrboro's affordable housing goals, and through that my group also spent time thinking about the importance of the Northside neighborhood and ensuring that people in that neighborhood get to stay there. I'm an empathetic listener, great at math, solid at statistics, interested in data being used to help (and not harm), mediocre Spanish speaker (though I keep trying), and a thoughtful, deeply ethical person.

resume.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] Caucasian/Non-Hispanic

Gender

- [x] Nonbinary or third gender

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Social worker
Occupation

Are you a Town of Chapel Hill employee?

- ○ Yes
- ◉ No

Ethics Statement

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☑ I Agree *

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EMMY JOHNSON, MSW, LCSWA

201 Conner Dr, Apt 12, Chapel Hill, NC, 27514
301-741-6209 * EmmyJohnson211@gmail.com

EDUCATION

University of North Carolina at Chapel Hill

Master of Social Work *May 2019*

- Direct Practice Specialization.

Bachelor of Arts *December 2015*

Double Major: Public Policy, Women's and Gender Studies. GPA 3.759

- Recipient of the Mary Turner Lane Award in Women and Gender Studies for Capstone project *"It Just Wears": Gender Presentation Negotiation for Trans and Gender Non-Conforming People*
- Public Policy Capstone Project: *Monetizing the Affordable Housing Goals for the Town of Carrboro*
- **Study Abroad:** SIT Chile: Comparative Education and Social Change, Fall 2014.
    - Final Project: *Rape and Family Violence: Laws and Resources in Santiago*

LICENSURE

License Clinical Social Worker Associate, License number P013406

EXPERIENCE

Carolina House Eating Disorder Treatment Center

Clinical Psychotherapist *May 2019-present*

- Manage caseload of 4-8 patients, including providing individual psychotherapy, family therapy, case management and discharge planning, at residential, partial hospitalization, and intensive outpatient levels of care.
- Facilitate weekly DBT therapy groups.
- Facilitate weekly LGBTQ+ community eating disorder support group.
- Present and advise on multidisciplinary teams twice weekly to coordinate individualized care.
- Manage and report on outcomes as measured by the Eating Disorder Inventory-3.

MSW Intern *August 2018-April 2019*

- Facilitate weekly therapy groups, providing structure and activities for patients in Expressive Arts group, Interpersonal Process group, and Relapse Prevention group.
- Provide weekly individual psychotherapy to residents using DBT and Acceptance and Commitment Therapy (ACT) principles.
- Document interactions between therapist and patient and groups clearly and effectively.
- Present and advise on multidisciplinary teams twice a week to coordinate individualized quality and transgender-inclusive care.

Carolina Partners in Mental Healthcare, PLLC

Gender and Sexual Diversity Initiative (GSDI) Program Coordinator *November 2018-present*

Program Assistant *August 2017- November 2018*

- Update and maintain the GSDI Resource List, including updating information for providers on the list and adding new providers as needed. Receive feedback from community members, contact providers about feedback, and remove providers in accordance with ethical guidelines and judgment.
- Create and edit 10 hour Lesbian, Gay, Bisexual, Transgender, Queer/Questioning (LGBTQ+) Provider Trainings, including the presentations and handouts, in collaboration with the team.
- Facilitate trainings, prepare materials, coordinate logistics, assist with promotion, and follow up with attendees of trainings.

MSW Intern *October 2017-April 2018*

- Provided weekly and biweekly individual psychotherapy to transgender clients using principles of ACT, DBT, and Relational-Cultural Therapy.
- Provided case management services, including coordinating healthcare appointments.
- Coordinated services between private practice, Child Protective Services, and a public hospital to ensure best care for a client through proper assessment.

Assistant to the Psychotherapy Director *February 2017-August 2017*

- Conducted initial screenings of all psychotherapist applicants, including resume review and licensure look up, to determine if they fit standards for first interview.
- Maintained the Psychotherapy Director's schedule, including scheduling interviews, outreach to therapists within the practice, trainings, and evaluations.
- Organized weekly peer supervision lunches, took minutes, and followed up on any questions.
- Updated and maintained the trans-affirmative provider resource list for the Gender and Sexual Diversity Initiative (GSDI), including connecting with providers and community organizers. Maintained a record of feedback around providers in regards to their ability to provide trans-competent care.
- Assisted in the development of a GSDI training series for providers on working with trans clients, including editing trainings, arranging logistics for trainings, and miscellaneous tasks.

Orange County Rape Crisis Center, Chapel Hill, NC

Crisis Response Assistant (paid position) *July 2016-November 2016*

- Provided direct services to Center clients through 24-hour crisis hotline and conduct follow-up with clients as appropriate and necessary.
- Provided assistance, support and training to on-call volunteers.

Support Group Facilitator (volunteer) *Spring 2017*

- Facilitated LGBTQ+ survivor support group of 5 participants with one co-facilitator.
- Planned sessions in accordance with group interests around topics of anger, shame, sexuality, identity, and safety, and follow up with clients as needed.

Companion (volunteer) *September 2013-May 2017*

- Assisted clients through crisis over the phone or at the hospital through active listening, safety assessment, and advocacy.
- Provided crisis, trauma-informed support at events relating to sexual violence.

Rape Prevention Education Intern (volunteer) *Spring 2015*

- Created model for a longitudinal study of middle school sexual violence prevention program.
- Analyzed and updated student surveys used for data collection.

Youth Trans Discussion Group, LGBT Center of Raleigh, Raleigh, NC

Adult Facilitator (volunteer) *June 2016-July 2017*

- Facilitate discussion amongst trans teenagers
- Assist youth leaders in planning and preparation

Townsend, Bertram, and Company

Sales Associate *May 2016-present*

- Provided training at staff meeting on making the shop more trans-affirmative.
- Proposed and organized voter registration drive within the shop.
- Assist customers in finding and choosing gear appropriate for their needs

Department of Housing and Residential Education, UNC, Chapel Hill, NC

Residential Advisor *Fall 2015*

- Organized events in order to create community amongst residents
- Used events, information, and individual interactions to promote safe and inclusive environment.
- Multicultural Advisor: presented trainings on privilege and oppression, identity, queer and trans 101, and mental health to other Residential Advisors

Sanborn Western Camps, Florissant, CO

Camp Counselor *Summer 2014*

- Led backpacking and horse-riding overnight trips
- Supervised everyday activity in a cabin of nine children
- Planned and led daily programs

House Budget Committee Democratic Staff, Washington, DC

Intern *Summer 2013*

- Researched policy-relevant information and wrote memos for staff
- Attended hearings and meetings in the stead of staff
- Answered telephones, created binders, and assisted in other office tasks

SKILLS, CREDENTIALS AND AWARDS

- Spanish, Conversational. “Spanish for Medical Professionals” Class 2019
- Certified Wilderness First Responder, Wilderness Medicine Institute, 2016
- Recipient of the Mary Turner Lane Award in Women and Gender Studies for Capstone project *"It Just Wears": Gender Presentation Negotiation for Trans and Gender Non-Conforming People.* 2015
- Support Group Facilitation Training course, Orange County Rape Crisis Center, 2015
- Certified Stewards of Children, Darkness to Light, 2014
- Programming: Stata, Java, Excel

PROJECTS AND PRESENTATIONS

- HEAL Conference on Eating Disorders, 2019, Asheville, North Carolina. Keynote presentation: "Gender-Inclusive Residential Treatment: Breaking the Treatment Binary" with Dr. R. Porter. Also presented at Southern Trans Health and Wellness Conference March 2019 with same.
- Townsend Bertram and Company, 2019, Carrboro, North Carolina. Workshop presentation: "Making TBC Trans-Affirmative."
- Philadelphia Trans Wellness Conference, 2018, Philadelphia, Pennsylvania. Workshop presentation: "Self-Disclosure and Location of Self as a Nonbinary Mental Health Practitioner" with R. Dooley, K. Russell, and D. Whicker.
- Sex Down South, 2016, Atlanta, Georgia. Workshop presentation: "Does Yes Always Mean Yes? Navigating Consent Through a Trauma-Informed Lens." Created with C. Zimmerman.
- St. Joseph's Episcopal Church, 2017, Durham, North Carolina. Workshop presentation: "Responding Faithfully to Mental Health Crises in Our Community" with R. Jodrey.
- Public Policy Capstone Project: *Monetizing the Affordable Housing Goals for the Town of Carrboro*

OTHER EDUCATION

- "It's a Bird, It's a Plane, It's a Huge Grant Award! How to Become a Grant Writing Super Hero" Grant Writing Survival School 5 hour workshop at SHIFT NC Conference. By Dr. Paul McKenzie. May 2018.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 13, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

mizsherrylindquist@gmail.com
Email Address

Sherry
First Name

C
Middle Initial

Lindquist
Last Name

205 Presque Isle Lane
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Home: (704) 488-8434
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Cultural Arts Commission

Select a Seat Category for the Cultural Arts Commission *

☑ Chapel Hill Town Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☑ Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

☑ Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

☑ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

We are moving to Chapel Hill from Morganton, another small, North Carolina town. I am a mother of 5, and I have served on various community-based boards and organizations throughout the years. I donate my time, voice and resources to serve our community. I am a team player and will do whatever needs to be done to advance the teams' goals.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I served as general-counsel to a large healthcare organization for a number of years. My job was to find solutions to problems and inspire people to onboard in an enthusiastic way. I bring that skill-set (and mindset) with me to whatever job or role I assume.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Attorney, Mama, Author
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to Justice in Action Committee,Transportation and Connectivity Advisory Board,EZ Rider Advisory Committee

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 06, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

amckay@abpeds.org
Email Address

Alix
First Name

W
Middle Initial

Mckay
Last Name

161 Weaver Dairy Road
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Home: (919) 906-3834
Primary Phone

Business: (919) 929-0461
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I was born and raised in Chapel Hill and have three biracial children who I raised in Chapel Hill. Two are currently in college and one attends East Chapel Hill High School. Raising biracial children in the town of Chapel Hill has given me a unique perspective regarding how children of color can succeed or have their success jeopardized by various obstacles in the community as a whole as well as the school system.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I work for the American Board of Pediatrics, whose offices are located in Chapel Hill and achieving equality in experience and education is part of our initiative for better overall health outcomes for children. I feel my experience at the board for the last 10 years has given me invaluable knowledge that would be an asset to this board.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] Caucasian/Non-Hispanic

Gender

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Research/Credentialing
Occupation

Are you a Town of Chapel Hill employee?

- ( ) Yes
- (•) No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Apr 15, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

tsaps@ad.unc.edu
Email Address

Tristan
First Name

L
Middle Initial

Millsaps
Last Name

200 West Cameron Avenue
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (704) 881-2056
Primary Phone

Home: (704) 876-3277
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Other

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Social Media

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a highly-motivated, first-generation college student looking for an opportunity to immerse myself in local issues and legislative procedures. I am from a small, rural town in the foothills of North Carolina. Throughout my life, I have seen the many unique issues that my community has faced continuously be neglected by our local representatives and officials, these issues include the digital divide, the neglect of critical healthcare resources, and widespread infrastructure disparities. Seeing these inequities in my own community has instilled a passion within me to ensure that everyone in my community can have their voice heard. I look forward to being able to work relentlessly through this opportunity and demonstrate my abilities while also gaining valuable learning experience within local affairs. If I am selected for this opportunity, I will work tirelessly to ensure this town I love remains an equitable, caring community!

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have a wealth of leadership and volunteering experience within my hometown and school communities. I have led various projects within my own community such as planning and developing two handicapped accessible walkways at my local church playground as a part of my Eagle Scout project. In my school community, I have had the opportunity to be a part of several organizations designed at fighting food scarcity within the Chapel Hill area, these organizations include Heels Against Hunger, and the Root Causes Committee, and organization designed at fighting food scarcity at local health clinics during the COVID-19 pandemic. In addition to my leadership and volunteering experience, I have also proven myself academically by maintaining a 3.7 GPA while pursuing a double major in Public Policy and Political Science and a minor in Food Studies. I believe serving on an advisory board with the Town of Chapel Hill would be a valuable opportunity for me to develop skills in local affairs and continue to grow personally by enriching my knowledge of local affairs and procedures.

Tristan_Millsaps_Resume.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 18-24

Student

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes
- ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Tristan L. Millsaps

tsaps@ad.unc.edu | (704) 881-2056 | https://www.linkedin.com/in/tristan-millsaps/

EDUCATION

University of North Carolina at Chapel Hill *May 2023*

Bachelor of Arts, Public Policy, Minor in Food Studies

GPA: 3.7

Honors: Dean's List (Fall 2019)
Circle of Giving Scholar
Navigator Scholar
United Methodist Women's Scholar

South Iredell High School *Jun 2019*

GPA: 4.6

Honors: International Baccalaureate Diploma Recipient
National Honors Society
Beta Club

SKILLS

Applications: Microsoft Office, Google Suite, AWS

Languages: Conversational Spanish

Interpersonal: Customer Service, Collaboration, Leadership, Organization, Problem-Solving Skills, Work Ethic

LEADERSHIP EXPERIENCE

Eagle Scout, *Boy Scouts of America, Troop 348* *Jan 2010- Present*

- Oversaw troop organization and event planning while also serving as a mentor towards younger scouts.
- Completed an Eagle Scout Project which consisted of designing constructing two walkways at the Wesley Memorial Church Playground. One walkway access was specifically designed to provide wheelchair access.

Youth Leader, *Wesley Memorial United Methodist Church,* Statesville, NC *May 2018- Present*

- Reestablished a youth group at Wesley Memorial Church
- Organized the recruitment of 8 additional members while also organizing philanthropy events raising over $2,000 for various community organizations and Wesley Memorial Church.

Staff, *City of Statesville Recreation & Parks Department,* Statesville, NC *May 2018-Sep 2020*

- Helped oversee daily pool operations while assisting pool patrons and balancing a register.

Customer Service Associate, Stocker, *Food Lion,* Statesville, NC *Mar 2020-Jul 2020*

- Alternated between balancing a register and stocking shelves during the COVID-19 pandemic.

Sergeant, Zeta Psi Fraternity- Upsilon Chapter, Chapel Hill, NC *Aug 2019-Present*

- Preformed executive duties while assisting in Spring 2020 recruitment
- Manage attendance at weekly chapter meetings for nearly 60 members

CAMPUS AND COMMUNITY ENGAGEMENT

- **Carolina Law's First-Generation Professionals,** Member, Feb 2021- Present
- **Food Justice Alliance,** Member, Oct 2020- Present
- **Root Causes Committee,** Founding Member, Fall 2020- Present
- **Heels Against Hunger,** Member, Jan 2021- Present
- **Carolina Barbell,** Member, Fall 2019- Present
- **South Iredell Football Team,** Varsity Captain, Fall 2015- Dec 2018

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Mar 22, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

nul.loren.oh@gmail.com
Email Address

Nul
First Name

L
Middle Initial

Oh
Last Name

328 Summerwalk Circle
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Primary Phone

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 4-9 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am interested in applying to the Justice in Action Committee, with the hopes to contribute to the efforts of ensuring racial, economic, and social justice. Several aspects of my identity as well as my past experiences provide me with several different perspectives that will contribute the Justice in Action Committee. As a first-generation Korean American who grew up with low-income status, I have not only seen, but also personally experienced the barriers that manifest in people's lives that prevent them from achieving their full potential. I have seen how immigrant status can influence an individual's ability to have employment. I have experienced how having low-income status impedes opportunities in extracurricular activities and education. I have seen how being in a marginalized group results in additional, and often invisible, labor of these individuals to educate colleagues, peers, and society as a whole on the effects of marginalization. Navigating these barriers in my own life – and seeing others do the same – gives me the perspective on the changes needed to address these systemic-level injustices. At the same time, I am committed to research on inequities, specifically in health care for underserved, vulnerable individuals who have difficulty accessing high-quality care because of socioeconomic status and/or racial identities. My education thus far has allowed me to engage deeply with theory and research on systemic inequality. Given my background, I believe that I can provide perspectives that empathize with systemic challenges faced by low-income individuals, racial minorities, and immigrant populations.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have experience in event planning, which would contribute to the Justice in Action committee. In college, I co-chaired a group of undergraduates to plan events for the broader college community, including welcome events, rallies, and TED talks. I have continued to hold leadership positions during my time in graduate school that have involved event planning. For example, I organized the largest annual student research day at UNC School of Medicine, which hosts more than 100+ students' research in the form of oral and poster presentations. Through these experiences, I have a working familiarity with various social platforms such as Instagram, Twitter, and WordPress. Finally, as a graduate student at UNC Chapel Hill, I have ties to the University. I believe that my student status can connect the student population to the larger community of Chapel Hill.

Working_Resume_Loren_Oh.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Asian or Pacific Islander

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Graduate Student
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Question applies to multiple boards

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Loren Oh

Chapel Hill, NC | +1 919.375.8580 | loren_oh@med.unc.edu

EDUCATION

UNIVERSITY OF NORTH CAROLINA, Chapel Hill, NC **Expected 2024**
UNC School of Medicine, Gillings School of Public Health
MD-PhD candidate, PhD student in Health Policy and Management (expected 2022)
Minor in Quality and Access

HARVARD UNIVERSITY, Cambridge, MA **May 2014**
Bachelor of Arts in Human Developmental and Regenerative Biology
Minor in Romance Languages and Literature, Spanish

EXPERIENCE

Graduate Research Assistant **Jan 2020 – Present**
UNC Family Medicine, Chapel Hill, NC

- Work with a team of investigators on the role of Federally Qualified Health Centers for potentially preventable hospital care for dually enrolled individuals in Medicare and Medicaid
- Assess the association of primary care to potentially preventable hospitalizations in dually enrolled beneficiaries using claims data from years 2012-2018

Peer Learning Director **Aug 2018 – Present**
UNC School of Medicine, Office of Student Affairs, Chapel Hill, NC

- Assist medical students with medical school courses, which include review of course material and test questions
- Organize and teach sessions for preclinical medical students to prepare for the United States Medical Licensing Exam (USMLE) Step 1

Instructor, Transition Course to Application Phase **Feb 2020 – Present**
UNC School of Medicine, Office of Academic Excellence, Chapel Hill, NC

- Create a curriculum for three-day transition course that helps MD-PhD and extended study students returning to medical school
- Responsible for recruiting senior students to help with transition course, organizing student panels focused on the transition, disseminating surveys, and assessing pre- and post-survey results on the efficacy of the transition course

Graduate Research Assistant **May 2019 – Aug 2020**
UNC Gillings School of Global Public Health, Health Behavior and Health Policy & Management, Chapel Hill, NC

- Conducted meta-analysis of the effect of provider recommendation on HPV vaccine uptake
- Assisted with compilation of HPV P01 Program grant to NIH National Cancer Institute
- Resulted in first-author paper, which is currently under review

Graduate Research Assistant **Jan 2019 – May 2019**

UNC Gillings School of Global Public Health, Comprehensive Cancer Control Collaborative of North Carolina, Chapel Hill, NC

- Conducted literature review of delivery of primary care services in pharmacy-based settings
- Completed IRB application for delivery of fecal immunochemical test kits in pharmacy-based settings

Teaching Assistant **Aug 2018 – May 2018**

UNC Gillings School of Global Public Health, Health Policy and Management, Chapel Hill, NC

- Assisted with Health Policy and Management 600 course, Introduction to the U.S. Health System
- Responsible for grading assignments, assisting students with course materials, and constructing modules for the course

Intern **Jun 2018 – Aug 2018**

Global Health Fellow, Duke Global Geneva Policy Program

World Health Organization, Quality Systems and Resilience Unit, Services Delivery and Safety Department Geneva, Switzerland

- Attended a one-week intensive course on global health by Duke University
- Conducted a desk review on the current global status of infection prevention control and quality with a focus on the African region
- Drafted a report to inform a technical workshop to improve infection prevention control and quality practices in African countries

Lab Technician **Aug 2014 – Apr 2016**

Columbia University, Dana Pe'er lab, New York, NY

- Installed, calibrated, and implemented an innovative single-cell sequencing, Droplet sequencing, to conduct RNA sequencing experiments on patient samples to study the intra-heterogeneity of cancer cells
- Created polyacrylamide gel spheres containing barcoding primers for mRNA transcript capture necessary for Droplet sequencing
- Responsible for the general maintenance of the lab, including handling delivery of packages, creating stocks of buffers needed for experiments, and maintaining cell cultures
- Served as the administrative assistant for principal investigator and lab members, helping with reimbursements and coordination of travel for conferences

Student Intern **Sep 2011 – May 2014**

Office of Student Life, **Harvard University,** Cambridge, MA

- Worked closely with the Coordinator of Student Events and Organizations to train and assist in the transition of student leaders for 400+ organizations
- Compiled data sets and reports on student organizations as well as institutional policies of sister institutions
- Organized documents and managed electronic changes in the Hub, the central Student Organization Portal

Student Research Assistant **Fall 2011 – May 2014**

Beth Israel Deaconness Medical Center, Anthony Rosenzweig Lab, Cambridge, MA

- Investigated the role of CITED4 in cardiomyocyte proliferation and potential benefits of CITED4 expression on heart remodeling after ischemic injury
- Performed mouse line genotyping experiments on CITED4 transgenic mouse lines
- Optimized cell culture protocol by demonstrating that mixed cell cultures of cardiomyocytes with

non-cardiomyocytes leads to differential gene expression within the two cell populations upon CITED4 activation

LEADERSHIP & COMMUNITY SERVICE

OPEN DOOR CLINIC OF ALAMANCE COUNTY, Burlington NC **Jan 2019 – Present**
Student Co-Director, Endocrinology Clinic

- Help provide free medical services to low-income patients with diabetes in Alamance County
- Responsible for recruiting and coordinating volunteer providers and directing other healthcare providers-in-training during clinic

ADVOCACY FOR INCLUSION IN MEDICINE AND SCIENCE, Chapel Hill, NC **Mar 2018 – Present**
Co-President Aug 2019 – Present

- Lead a group of 10+ MD-PhD students in four committees (Service Outreach, Undergraduate Outreach, Research Diversity, and Career Development) to fulfill the organizational mission to recruit and retain women and minorities in careers of medicine and/or science
- Responsibilities include serve as a liaison between faculty advisors and the student organization and creating the vision of the organization in its yearly activities

Co-Community Outreach Chair Mar 2018 – Aug 2019

- Organizational goals include increasing the participation of women and other minorities, including underrepresented racial/ethnic minorities, through raising awareness of potential careers in medicine and STEM-related research
- Organized panels, workshops, and mentoring opportunities for undergraduates interested in applying to graduate programs in medicine and science

JOHN B. GRAHAM RESEARCH SOCIETY, Chapel Hill, NC **Jan 2017 – Apr 2020**
Co-President May 2019 – Apr 2020

- Coordinate 15+ students to raise awareness of research conducted by medical students, organize sessions on how to present research, and provide resources to connect students to research opportunities

Co-Vice President of Student Research Day Jan 2017 – May 2019

- Organized an annual student research day consisting of a keynote speaker, oral presentations, and poster presentations of 100+ students to highlight research conducted by UNC medical students

STUDENT HEALTH ACTION COALITION, Carrboro, NC **Jan 2017 – Present**
Bridge to Care Student Provider, Acute Medical Clinic Volunteer Apr 2018 – Present

- Work with a multidisciplinary team of students to offer free medical services to patients with chronic conditions through Bridge to Care and more acute medical problems through the acute medical student clinic

Acute Care Clinic Triage Coordinator Jan 2017 – Dec 2017

- Coordinated a team of seven medical students to handle appointment requests and interview walk-ins to the clinic to triage patients accordingly for medical services

WHITEHEAD MEDICAL SOCIETY, Chapel Hill, NC **Jan 2017 – Dec 2019**
Co-Vice President of Curriculum Affairs

- Organized student focus groups and directed monthly meetings with the administrative deans at UNC School of Medicine to provide feedback and voice student concerns on curriculum matters

HARVARD SQUARE HOMELESS SHELTER, Cambridge, MA **Nov 2012 – May 2014**
Maintenance Director

- Directed a weekly evening and night shift of 10+ volunteers at an entirely student-run shelter to provide shelter and food to 24+ guests a night

- Partnered with student organizations for community projects at the shelter
- Served as a liaison to the University Lutheran Church to ensure proper maintenance of the shelter space

COLLEGE EVENTS BOARD, Cambridge, MA **Sep 2011 – Aug 2013**
Co-Chair (2012-2013), Member (2011-2012)

- Worked with a committee of students and partnered with student organizations to plan school-wide events for the 6,000+ students of Harvard College, including the annual spring concert Yardfest, the Harvard-Yale Pep Rally, and Harvard Thinks Big

SCHOLARSHIPS & AWARDS

Ruth L. Kirschstein National Research Service Award (NRSA) Predoctoral MD-PhD Fellowship (F30), National Cancer Institute, 2020
Perkins-Burke International Fellowship, UNC Office of International Activities, 2018
UNC MSTP Training Award, UNC MD-PhD Program, UNC School of Medicine, 2016-2018

MEMBERSHIPS

AcademyHealth, Graduate Student Member, 2019 – Present
American Physician Scientists Association, Member, 2019 – Present
American Society of Clinical Oncology, Medical Student Member, 2019 – Present
American College of Physicians, Medical Student Member, 2018 – Present
John B. Graham Research Society, Member, 2016 – Present

PUBLICATIONS

Peer-Reviewed Publications

1. Bezzerides VJ, Platt C, Lerchenmüller C, Paruchuri K, **Oh NL**, Xiao C, Cao Y, Mann N, Spiegelman BM, Rosenzweig A. CITED4 induces physiologic hypertrophy and promotes functional recovery after ischemic injury. JCI Insight. 2016 Jun 16;1(9)
2. Litvin O, Schwartz S, Wan Z, Schild T, Rocco M, **Oh NL**, Chen BJ, Goddard N, Pratilas C, Pe'er D. Interferon α/β Enhances the Cytotoxic Response of MEK Inhibition in Melanoma. Mol Cell. 2015 Mar 5;57(5):784-796

Publications Under Review

1. **Oh NL,** Biddell C, Rhodes B, Brewer NT. Meta-analysis of the association of provider discussion and recommendation on HPV vaccine uptake. Submitted August 2020

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Mar 01, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

juliakperrotta@gmail.com
Email Address

Julia
First Name

K
Middle Initial

Perrotta
Last Name

28 Barnrock Drive
Street Address

Suite or Apt

Mills River
City

NC
State

28759
Postal Code

Mobile: (828) 388-3783
Primary Phone

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Speaker at an event

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a current student at the University of North Carolina at Chapel Hill studying Political Science (working as an ambassador and on Student Government) and an IGNITE fellow for Raleigh/Durham, a non-profit organization that strives to build political parity and empower young womxn in politics. In working in these spaces, I have learned the power of engaged and inclusive listening and learning that fuels leadership. Valuing the experiences of all people and ensuring that they are present and recognized at the table where important community decisions are being made. I have also learned the importance of "community before self" and strive to implement that into everything I do. This commission, ensuring all voices are empowered and included, is one that I value deeply and believe I have valuable experience in fostering these spaces to bring to the table. As an IGNITE fellow, I have built three chapters of diverse young womxn leaders across North Carolina and worked with them to network and connect with powerful womxn in office (like Mayor Pam Hemminger), invest in their communities, learning about important legislation, and boosting civic engagement so everyone has a seat at the table. I have led legislative advocacy efforts, like the CROWN Act (an act prohibiting discrimination of natural hair in the workplace), the John Lewis Voting Rights Act, and the Tampon tax. I also serve in leadership positions at UNC and in the Chapel Hill Community. I am an Admissions Ambassador, work with the Executive Branch of the Student Government, and am taking a course about Race and the Right to Vote. This class empowers service learning from organizations like the Jackson Center and Democracy NC, where I am currently conducting research about voter accessibility. These experiences have shaped me to be an engaged, eager, and equipped leader ready to serve the Justice in Action Committee.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Policy writing, building relationships with elected officials, legislative advocacy, community outreach, race/gender intersection studies

Resume_updated.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

☑ 18-24

UNC Student/Raleigh/DurhamFellow for IGNITE National

Occupation

Are you a caregiver for or identify with a disability?

○ Yes ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Julia Perrotta

IGNITE FELLOW FOR RALEIGH/DURHAM

Skills Summary

Campaign Expansion Strategy
Social Justice and Community Outreach
Social Media Engagement
Facilitating Workshops and Events
Legislative Advocacy
Microsoft Office
Data Programming with R
Public Speaking

Educational History

University of North Carolina at Chapel Hill

Aug 2019 - present, Bachelors of Arts

Political Science, Minor in Philosophy, Politics, and Economics
Current GPA: 3.61

Studying political institutions and systems, specifically concentrated in justice, representation in politics, and international politics. Relevant coursework includes Civil Liberties Under the Constitution (POLI 411), International Relations and Global Politics (POLI 150), and Race and Right to Vote (POLI 206).

West Henderson High School

Aug 2015 - Jun 2019, High School Diploma

GPA: 4.55

Completed senior project facilitating awareness and engagement surrounding sexual assault in my community. Served as the first female president of high school STEAM club and won 2nd place in statewide competition. Served as an editor of Wingspan Newspaper.

Work Experience

Raleigh/Durham Fellow

Aug 2020 - present, IGNITE National

- Conduct day-to-day expansion strategy of IGNITE National across Raleigh/Durham region. During my time as a Fellow, I have built three chapters of bold and diverse womxn ready to change their community.
- Lead and facilitate events that empower civic engagement , networking with elected officials and powerful womxn in politics
- Create social media recruitment and engagement
- Lead and support the entire fellowship experience within the Fellowship Leadership Cohort
- Lead legislative advocacy initiatives, including the CROWN Act and the John Lewis Voting Rights Act

UN Experiential Fellow

October 2020 - present, Blue Ridge Consulting

- Attend UN events like the UN World Data forum
- Promote awareness about important UN initiatives, such as the UNiTE 2030 campaign and UN World Data Forum
- Moderated and made policy recommendations at an event at the 59th United Nations Commission for Social Development

Extracurriculars

- Admissions Ambassador for the UNC Admissions Office
- Writing policy brief and organizing research for Democracy NC regarding voting accessibility and online voter registration
- Philosophy, Politics, and Economics Reading Group: The New Jim Crow
- Volunteer and Intern with NC-11 Congressional Campaign
- Cooking, hiking, reading, and podcasting!

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juliakperrotta@gmail.com
@juliakperrotta
828-388-3783

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Apr 13, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

ryanphillips.nc@gmail.com
Email Address

Ryan
First Name

Middle Initial

Phillips
Last Name

705 Keystone Park Dr
Street Address

Unit 55
Suite or Apt

Morrisville
City

NC
State

27560
Postal Code

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Durham County (not Chapel Hill limits)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Outside of Chapel Hill or Carrboro planning jurisdictions

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

- [x] Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Which Board is your First Choice? *

- [x] Transportation and Connectivity Advisory Board

How did you find out about this opportunity? (select all that apply)

- [x] Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Chapel Hill Peoples Academy

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I lived and worked in Chapel Hill for nearly two years, during which, I used the bus system for my work commute to UNC. I now work at NC State, and have moved to Durham County, but I still use regional transit for my work commute and frequent Chapel Hill (driving to its businesses and riding bikes or walking on the greenways). I would also bring the perspective of knowing what it's like to not feel included or safe. I initially struggled with my identity as a gay man, partially due to the culture of the area I grew up in, but the Chapel Hill community helped me overcome those struggles. Despite some challenges (sexual orientation, visual/hearing impairments), I grew up with the privileges of having access to exemplary healthcare, high quality education, and family support to help me in various facets of life. I want to help ensure that all who interact with Chapel Hill aren't held back by things out of their control, like systemic obstacles or discrimination, by preserving the town's commitment to racial, economic, and social justice, (which includes advocating for a more connected community with accessible and sustainable multi-modal transportation).

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I enjoy collaborating with people of various backgrounds, to promote dialogue and action to build common ground and remove division. I believe progress is possible in the areas of transportation and justice, and I want to help the town serve as a model for other communities. I had the privilege to participate in the 2021 Peoples Academy, and found the program to be very interesting and would be delighted to have the opportunity to be more involved with the town. A few extra thoughts: *Currently in the GLBT Staff/Faculty Network at NC State *Served as a diversity mentor for new students while attending NC State *Focused on serving the community *Diligent and collaborative *Heavy user and advocate of alternative transportation methods *Geek out over maps and transportation-related topics

Resume_Ryan_Phillips.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Accounting Technician

Occupation

Are you a caregiver for or identify with a disability?

- (•) Yes ( ) No

Have you participated in the Peoples Academy?

- (•) Yes ( ) No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

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RYAN PHILLIPS

Durham, NC | linkedin.com/in/ryanpphillips1

EXPERIENCE

NC State College of Agriculture and Life Sciences, Accounting Tech, Raleigh, NC **March 2020 - present**

- Reconcile transactions and approve monthly statements for 275 cardholders using MyPack
- Completed coursework to become a Certified Departmental Purchasing Representative

UNC School of Medicine, Accounting Tech, Chapel Hill, NC **2018 - 2020**

- Processed travel, voucher, and requisition requests for Dean's Office, ENT, Neurosurgery departments
- Trained two new employees on use of RASR, Infoporte, ConnectCarolina, Adobe, and Microsoft Office

Vanguard, PI Brokerage Investment Professional, Charlotte, NC **2017 - 2018**

- Provided efficient account support and accurate investment guidance for clients with less than $1 million
- Utilized strong relationship management skills to answer questions for 30+ clients per day via phone

EDUCATION

North Carolina State University **Raleigh, NC**
B.S. Business Administration, Concentration: Finance May 2017
Minors: English, Accounting

Sandhills Community College **Pinehurst, NC**
A.A. University Studies 2015

LEADERSHIP

- **Employee Wellness Champion,** facilitate culture of wellness within campus department **2020 - 2021**
- **Student Network Group Mentor**, Poole College of Management, NC State University **2016 - 2017**
- **President**, NC State Finance Club, NC State University **2015 - 2017**
- **Eagle Scout Award:** Raised and donated 13,000+ books to village schools in Africa **2011**

SERVICE

- **GLBT Staff Network Member:** GLBT Advocate and Project SAFE ally for NCSU **2020 - 2021**
- **Durham Community Food Pantry:** Served 40+ hours to reduce food insecurity during Covid-19 **2020**
- **Election Assistant:** Handled flow of 1,800+ voters on Election Day in Wake Co. precinct 01-23 **2016**
- **VITA volunteer:** Provided free income tax assistance to those in the NC State community **2016**

SKILLS & INTERESTS

Hard Skills: Office Suite, Google Workspace, PeopleSoft, event planning/leading, project management
Soft Skills: resourceful, collaborative, self-directed, detail-oriented, growth mindset, attentive communicator
Interests: music, disc golf, health & fitness, reading, writing, exploring outdoors, travel (49 states, 8 countries)

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jun 01, 2020

Town Attorney Assessment Center

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☑ I Agree

jennyrschwade@gmail.com
Email Address

Jenny
First Name

Middle Initial

Schwade
Last Name

140 West Franklin St Unit 705
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home: (919) 360-3486
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

- [x] Affordable Housing Advocate

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a chapel hill based woman entrepreneur who would like to be a part of effective change. I am moved to participate with my time and energy for positive good.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have time energy and an open mind. I have a bachelors in fine arts and currently run a facial spa. I am interested in community building and participating in civic duty.

Jenny-Schwade.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Business owner/aesthetician

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to Justice in Action Committee,Transportation and Connectivity Advisory Board,EZ Rider Advisory Committee

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Jenny Schwade

Aesthetician/Medical Assistant
Chapel Hill, NC 27516
JennyRSchwade@gmail.com
(9 1 9) 3 6 0 - 3 4 8 6

Work Experience

Aesthetician/Medical Assistant

Dermatology and Laser Center of Chapel Hill
October 2017 to July 2018

- Assisted with skin exams/procedures/laser treatments
- Scheduled appointments, returned messages, made patient referrals

Aesthetician/ Laser technician

Southern Dermatology and The Skin Renewal Center
May 2015 to October 2017

- Candela laser devices (Gentle Max Pro/YAG/Beam Perfecta
- Solta laser devices (Fraxel Dual/ Clear and Brilliant/Thermage
- Coolsculpting
- Product lines: Neocutis, Revision, Elta MD, Obagi, NIA 24, Alas tin

Coordinated with Dermatologists in suggesting homecare, perform all laser services. I plan events and promotions, merchandize retail products and research new technology.

Aesthetician/Makeup artist

Moshi Moshi Means Hello - Chapel Hill, NC
January 2012 to November 2014

- Treatment planning and homecare recommendations
- Holistic facials and peels with Cosmedix and Eminence

Medical Aesthetician/Certified Laser Technician

Wellquest Medical Spa - Bentonville, AR
July 2007 to April 2009

- Used facial imaging equipment to analyze and create client treatment plans
- Sciton laser equipment (BBL and 1064 YAG)

Education

License

Marcel Royale Beauty Academy - Bentonville, AR
2003

Bachelor of Fine Arts in Fine Arts

Stephens College - Columbia, MO
May 2002

Skills

Microsoft office, Technology savvy, customer service, organized, proficient in skin care treatments (10+ years)

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 11, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

emsenn@emsenn.net
Email Address

Morgan
First Name

A
Middle Initial

Sennhauser
Last Name

115 N Merritt Mill Rd.,
Street Address

Unit 104
Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Mobile: (814) 367-3660
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Carrboro Town limits (Light Pink)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Community Policing Advisory Committee

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am focused on helping facilitate communication between the town and its more marginalized communities.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Founding member of Sedazad/Nedanet, former contractor for Infragard, LEO liaison for Occupy DC, Occupy Baltimore.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] American Indian/Alaskan Native Aleutian

Gender

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 25-34

Property management, technical consultancy

Occupation

Are you a Town of Chapel Hill employee?

- ( ) Yes
- (•) No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Dec 11, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

halliespringer17@gmail.com
Email Address

Hallie
First Name

J
Middle Initial

Springer
Last Name

14 Maxwell Road
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Mobile: (336) 829-8392
Primary Phone

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Historic District Commission

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

- [x] Little or No Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a young voice in the community. I feel that having someone fresh on a committee, task force, or advisory board is necessary for completing goals that would be most beneficial for the community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have had a lot of experience with organizing large events, as I worked planning events for a summer camp for 5 years, and managing my time well. I am also very personable and love to get to know new people as well as collaborate on ideas. Lastly, I am easily adaptable to almost any situation and can learn on the go.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I have a special interest in preserving historical sites because in my life I have been very impacted by visiting historical sites. I feel like everyone should be able to have access to the past, especially the past that happened right where they live their lives every day.

Resume1.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 18-24

Student

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Hallie Springer

halliespringer17@gmail.com
336 829 8392
800 Chatham Rd Apt 30, Winston Salem NC, 27101
https://www.linkedin.com/in/hallie-springer-69ab6419b/

Education

University of North Carolina at Chapel Hill *(August 2019 – present)*
B.A. of Economics, B.A. Public Policy
Overall GPA: 3.4, Major GPA: -

Early College of Forsyth *(August 2015 – May 2019)*
High school diploma and Associate of Arts
Overall GPA: 3.8, College GPA: 3.8

Work Experience

CHILD CARE, *(August 2015 – May 2018),* Winston Salem, NC
- Encouraged learning and helped with academics
- Maintained an organized environment

HOST, *(January 2019 – August 2019),* Firebirds Wood-Fired Grill**,** Winston Salem, NC
- Ensured that guests felt welcome and received the utmost level of hospitality
- Practiced conflict resolution and communication skills

Volunteer Experience

YOUTH CAMP INTERN, *(August 2016 – August 2019),* Unidiversity**,** Knoxville, TN
- Coordinated and planned camp activities
- Organized 400+ campers, housing and guest speakers

VOLUNTEER, *(August 2015 – May 2019),* Early College of Forsyth**,** Winston Salem, NC
- Cooked meals for people living in the SECU Family House whose family members were hospitalized
- Planned and worked at community events aimed toward helping students at my community college
- Participated in the execution of school donation drives, dances, and fundraisers

Additional Experience and Activities

TREASURER, *(August 2018 – May 2019),* National Honor Society**,** Winston Salem, NC
- Regulated the Society's finances and made related financial decisions
- Led meetings and collected dues

MEMBER, *(August 2018 – May 2019),* Student-Superintendent Relations Committee**,** Winston Salem, NC
- Informed the Superintendent of issues facing students in Forsyth County
- Met to work on conflict resolution
- Planned SLIDE (Student Leadership Involvement Day for Education)

GLOBAL SCHOLAR, *(August 2018 – May 2019),* Global Scholars of Distinction**,** Winston Salem, NC
- Travelled to six countries and gave a Capstone presentation about my experience
- Engaged in various cultural activities such as the Greek Festival, operas, and museums

Skills

Communication, adaptability, public speaking, conflict resolution, leadership

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 10, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☐ I Agree

dthompso@email.unc.edu
Email Address

Denise
First Name

Middle Initial

Thompson
Last Name

815 Saluda Court
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 360-8160
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☑ Chapel Hill Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☑ Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

☑ Justice in Action Committee

How did you find out about this opportunity? (select all that apply by holding down the shift key)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a longtime resident of Chapel Hill and I would like to be involved in ensuring that safety is a priority for all Chapel Hill residents and action will be taken if any issues arise as well as creating and maintaining areas which residents and visitors can seek solace and enjoyment throughout the town.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] African American

Gender

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Circulation Manager at UNC Law Library

Occupation

Are you a Town of Chapel Hill employee?

- ( ) Yes
- (•) No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jan 19, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

grwatlanta@yahoo.com
Email Address

Gary
First Name

R
Middle Initial

West
Last Name

602 Lake Hogan Farm Rd
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home: (919) 360-1034
Primary Phone

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Carrboro Town limits (Light Pink)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

- [x] Chapel Hill Town Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I sent an email to the Advisory Board summarizing my background and interests. I have extensive experience in public health from my experience was a long term employee of the Centers for Disease Control and Prevention. I also worked with a large NGO based in Research Triangle for 15 years while I lived in Chapel Hill. I did try to select some interests in the various boards, but am not sure where I would best fit in.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have graduate degrees in Public Administration and Health Care Administration and also studied public health while I was a graduate student. I studied leadership and management at Harvard University's Kennedy School of Government. I was trained as an epidemiologist while at CDC and in biostatistics and many other areas. My CV is already accessible on the internet if you search on my name and add CDC and FHI.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

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☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 11, 2019

Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

kristine_williams@rocketmail.com
Email Address

Kristine
First Name

M
Middle Initial

Williams
Last Name

460 Sun Forest Way
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Mobile: (949) 275-0308
Primary Phone

Home:
Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Orange County-JPA (Light Green)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Community Design Commission

Select a Seat Category for the Community Design Commission *

- [x] Chapel Hill Resident

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Community Design Commission

How did you find out about this opportunity? (select all that apply by holding down the shift key)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Our family is relatively new to the area and we absolutely love it. I would be honored to serve the community in any capacity where there is a need. I selected two committees from the list, but truly I'd be happy to participate wherever there is the greatest need.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I'm interested in contributing to the sustained natural beauty of the area as well as identifying and implementing opportunities for our underserved populations. I'm interested in racial equity, education, fair/affordable housing, as well as a variety of other humanitarian causes. I enjoy communcation (both written & verbal) as well as organizational tasks. I am also computer savvy.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity

- [x] Caucasian/Non-Hispanic

Gender

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

HR Systems Professional
Occupation

Are you a Town of Chapel Hill employee?

- ○ Yes
- ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Apr 25, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

teekee71@gmail.com
Email Address

Tiki
First Name

T
Middle Initial

Windley
Last Name

1135 Saluda Ct
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 923-7940
Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

- [x] Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

- [x] Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

- [x] Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Friend

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I would like to do my part in ensuring the voices of residents in Chapel Hill and the surrounding area are heard, regardless of race, ethnicity, gender or any other identifier that may be met with bias.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am skilled in community engagement, meeting facilitation, and currently in a certificate program for diversity, equity and inclusion. I have a Master's in Public Administration and more than twenty years working in the nonprofit field. I moved to Chapel Hill 14 years ago to provide my children with the educational, social and economic opportunities they deserved. As a single parent, I was blessed to find a neighborhood in which my neighbors took an active interest in the lives of both my children and me. I want my experience to be the rule rather than the exception.

Tiki_T_Windley_Resume.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] African American

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

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☑ I Agree *

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TIKI T. WINDLEY

1135 Saluda Ct, Chapel Hill, NC 27514 • (919)923-7940 • Teekee71@gmail.com
www.linkedin.com/in/tikitwindley

CAREER OBJECTIVE

Professional environment that enables me to recognize and take advantage of opportunities to optimize engagement and participation in research studies.

PUBLIC HEALTH PROFESSIONAL

I am a natural leader with a passion for public health - organized, but flexible and adaptable to unexpected changes. I possess the ability to envision the bigger picture without losing sight of the day-to-day tasks needed to attain it. I seek to influence, innovate and be afforded opportunities for growth.

Demonstrated in:

- **Interpersonal, written and oral** skills.
- **Organization and planning** skills.
- **Motivating and leading program team** to peak performance levels.
- **Leadership** in projects through coaching and mentoring.
- **Racial equity training** through community exercises.

PROFESSIONAL EXPERIENCE

The University of North Carolina at Chapel Hill **June 2017 - Current**

Social/Clinical Research Assistant, Center for Health Promotion and Disease Prevention

- Apply project management knowledge, technical and interpersonal skills and project management tools and techniques, including content development and statistical survey methodology, needed to successfully attain program goals.
- Collaborate with Evaluator to develop programmatic logic model, timeline and data collection.
- Manage project contractual budget deliverables, including adherence to cost deliverables.
- Collaborate with cross-functional team members and third parties/vendors.
- Provide project management support, including Institutional Review Board (IRB) modifications and attachments, participation in network calls and consults and tasks required to maintain the overall integrity of the program.
- Assist in the conduct of ongoing needs assessments to determine the feasibility, acceptability and utility of programs, tools, resources and activities through cycles of continuous quality improvement efforts.
- Collaborate on the design and development of recruitment and retention training programs, tools and resources, including obtaining, managing and evaluating stakeholder input, including facilitation training, workshops, templates, tools and other resources.

- Serve as a resource in the area of participant innovative, yet ethical, culturally appropriate, literacy-tailored engagement.

United Way of the Greater Triangle, Morrisville, NC **November 2015 – June 2017**
Director, PremiumHelp.org

- Increased number of submitted and approved applications by more than 50% from prior year by expanding into two additional counties, providing health coverage for more than 1,000 consumers.
- Processed program applications to make decisions of acceptance/denial; followed-up with individuals as needed.
- Maintained working knowledge of the ACA Marketplace, subsidies, federal poverty level data, insurance plans and other information. Created tools, documents, other materials and a communications plan with the support of United Way's marketing staff. Responded to data requests from internal and external customers and made presentations as needed. Met with funders and potential funders to discuss the program.
- Developed and implemented long-term goals and objectives to achieve the successful outcome of the program, including a program evaluation framework to assess the strengths of the program as well as identified areas for improvement.

MDC, Durham, NC **November 2006 – October 2015**
Program Director

- Provided direction and leadership of assigned internal MDC programming.
- Developed and implemented long-term goals and objectives to achieve the successful outcome of the program and annual budget and operating plan to support the program.
- Worked closely with tax sites to help identify client needs and challenges and provide solutions-oriented campaign themes and timelines, particularly those in rural areas of NC.
- Examined tax credits, research data, and other information as it related to ensuring that low-income households have access to free tax services.
- Remotely managed a team of six individuals that trained community residents across the state of NC to serve as counselors for a public benefits and free tax filing program named The Benefit Bank of NC, increasing the number of trained counselors by more than 57% and resulting in an estimated $59 million claimed from 2010 – 2013.
- Initiated and developed relationships with key stakeholders, including business, government, foundation and agency leaders to collaboratively work to provide access to anti-poverty resources in low-income, rural and urban communities.
- Additionally, served as a federal Healthcare Navigator, in which I provided education and outreach to consumers and small business owners about healthcare insurance options as well as assisted with the completion of applications for insurance through the Affordable Care Act portal.

EDUCATION

Master's Degree in Public Administration, North Carolina Central University, 2011
Bachelor of Science Degree in Business Administration, Elizabeth City State University, 1997

TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr. Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 24., **File #:** [21-0604], **Version:** 1 **Meeting Date:** 6/23/2021

Appointments to the Parks, Greenways and Recreation Commission.

Staff:	**Department:**
Sabrina Oliver, Director/Town Clerk	Communications and Public Affairs
Amy Harvey, Deputy Town Clerk	
Alisha Cordell, Administrative Assistant	Technology Solutions and CaPA

Recommendation(s):

That the Council make appointments to the Parks, Greenways and Recreation Commission for three seats.

Attachments:

- Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

powered by Legistar™

MEMORANDUM

TO: Mayor and Town Council

FROM: Renuka Soll, Chair, Parks, Greenways, and Recreation Commission

SUBJECT: Recommendation for the vacancies

DATE: June 16, 2021

RECOMMENDATION: The Parks, Greenways, and Recreation Commission meeting on June 15 and by a 4 to 1 vote made the following recommendations to the Town Council for consideration:

- Hallie Cherry, Town Resident

On April 20, 2021, the Parks, Greenways, and Recreation Commission, by unanimous vote, made the following recommendations to the Town Council for consideration:

- Renuka Soll, Reappointment, Town Resident
- Lydia Kivihya Ndugga, Reappointment, Town Resident

BACKGROUND:
Hallie Cherry is a lifelong resident of Chapel Hill and is an early Childhood Educator for Chapel Hill schools with a strong interest in shared communal spaces, in particular playgrounds. She was the recipient of a grant that allowed her to travel to London and Stockholm to research public playgrounds. Her appointment will be Hallie's first time on an advisory board.

Lydia Kivihya Ndugga is a public health scientist with a Ph.D. in Public Health and an M. Science degree in Medical Immunology. Lydia has been an active committee member serves on the Cultural Arts Commission. She also volunteers to work with the Augustine Literacy Program, tutoring children with Autism. Lydia's research in infectious diseases has enabled her to understand and appreciate the importance of maintaining and sustaining a balanced ecosystem. Youth literacy and welfare are also critical to her. For the past five years, Lydia has volunteered to work with the Augustine Literacy Program, tutoring children with Autism. She recognizes that parks and open spaces are important places for the community to play and socialize.

Renuka Soll has an M.B.A Marketing and B.A. in Chemistry. Renuka is an active member of the Chapel Hill community for close to 16 years and has been on the Parks, Greenways, and Recreation Commission for three years. In 2020 she was appointed Chair of the Commission. Renuka has volunteered with the Girl Scouts, as a GED tutor, Treasurer, and Secretary of the Parent-Teacher-Student Association (PTSA) at Seawell Elementary School, President and Secretary of the PTSA at Smith Middle School, and Treasurer of the PTSA at Chapel Hill High School. She has been a leader of two of Duke's Campus Clubs. Renuka has also been a part of the People's Academy and has learned how all the town's resources fit together. She cares about Chapel Hill, understands the community's needs, and is always working to find creative solutions supporting the community.

The Commission was also pleased to meet three of the seven new applicants to serve on the Commission and was impressed by each of the applicant's interests and perspectives they offer. The Commission appreciates the opportunity to review and make a recommendation regarding applications to serve on the Commission.

Note: Communications and Public Affairs notes that the Parks, Greenways and Recreation Commission reviewed the following applications: Jane Harris, Lydia Ndugga, Paul Neebe, Marshall Rohde, Macie Rouse, Alexandra Sheaves, Renuka Soll, and Wendy Whitener. Gayathri Balasubramanian withdrew application on April 27 One additional applications was received between April 21, 2021 and June 16, 2021 from Hallie Cherry for the Parks, Greenways and Recreation Commission.

BALLOT

PARKS, GREENWAYS AND RECREATION COMMISSION

JUNE 23, 2021

Total Membership:	9	(Nine (9) commissioners, all of whom shall be appointed at large. Eight (8) members shall be residents of the town appointed by the town council. One (1) member shall be a resident of Orange County appointed by the Orange County Board of Commissioners.)
Current Membership:	9	(5 Female, 4 Male; 1 African American, 1 Asian or Pacific Islander, 6 Caucasian, and 1 Prefer not to Answer; [0] 18-24, [1] 25-34, [4] 35-54, [4] over 55)
Upcoming Vacancies:	3	(3 Town Residents)
Number of Applicants:	9	

Town Resident
Please vote for up to three (3) applicants.

_____ Hallie Cherry

_____ Jane Harris*

_____ Lydia Ndugga (incumbent)

_____ Paul Neebe*

_____ Marshall Rohde*

_____ Macie Rouse

_____ Alexandra Sheaves

_____ Renuka Soll (incumbent)

_____ Wendy Whitener*

_____ Other; please list_____

*Applicant applied for more than one board.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Jul 19, 2020

Profile

Question applies to multiple boards

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Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

halliem@gmail.com
Email Address

Hallie
First Name

M
Middle Initial

Cherry
Last Name

107 alba lane
Street Address

107 alba lane
Suite or Apt

Durham
City

NC
State

27707
Postal Code

Home:
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Design Commission: Eligible

Question applies to Community Design Commission

Select a Seat Category for the Community Design Commission

- [x] Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Community Design Commission

How did you find out about this opportunity? (select all that apply)

- [x] Internet
- [x] Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

- [x] Little or No Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am interested in serving on the Community Design Board because I have a strong interest in the shared communal spaces in our community. I have done personal research on playgrounds and other public spaces in the US, as well as in England and Denmark. I'm interested in the ways our unique community can enhance and expand on our public spaces.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have completed training on playground design through NCSU's Natural Learning Initiative. I have had a long standing commitment to learning about and enhancing natural space for children and families to enjoy.

Question applies to Community Design Commission

Do you have special interest, experience, or education/training in design field, architecture, landscape design, horticulture, city planning, green design, place making or related fields? If yes, please explain.

As mentioned above, I completed an online certification course on designing outdoor learning environments. I've been a teacher of young children for over 20 years and have dedicated a lot of time to outdoor learning experiences and design. In 2018 created a self-guided study that took me to Copenhagen and London, looking at their outdoor learning environments and how children there access nature, play structures as well as how they approach risk.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

teacher

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes
- ◉ No

Have you participated in the Peoples Academy?

○ Yes ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Apr 16, 2021

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

janeoliviaharris@gmail.com
Email Address

Jane
First Name

Middle Initial

Harris
Last Name

914 Crestwood Lane
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Home: (513) 827-2731
Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Orange County-ETJ (Blue)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 1-3 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Environmental Stewardship Advisory Board

Select a Seat Category for the Environmental Stewardship Advisory Board *

☑ Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☑ Orange County Resident

Which Board is your First Choice? *

None Selected

How did you find out about this opportunity? (select all that apply)

☑ Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I've lived in worked in multiple large cities (NYC, Chicago, Seattle) and have been privy to their environmental conservation efforts.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

strategic leadership, project management, change management, financial and risk assessment

Jane_Olivia_Harris_Resume2021.pdf

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] African American

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Strategy Manager
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

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JANE OLIVIA HARRIS

janeoliviaharris@gmail.com I 914 Crestwood Lane, Chapel Hill, NC 27517 I (513) 827-2731

KEY SKILLS

Soft Skills: Team leadership, communication, negotiation, innovative solutions/problem solving, contract analysis, collaboration, judgement/decision making

Hard Skills: Profitability and financial analysis, Power BI, SAP, Oracle Hyperion, Structured Query Language (SQL), Microsoft Office Suite (Excel- advanced), and Spanish (comprehensive knowledge)

EXPERIENCE

Microsoft—Redmond, WA

Lifetime Value, Marketing & Consumer Business, Senior Finance Manager **2018-Present**

- Led an end-to-end user centric product analysis for a new type of device which was the first of its kind for Microsoft including cohesively and comprehensively synthesizing finance, business, and product insights to drive business decisions for a very ambiguous program contributing $16M GM
- Provided key financial insights and direction during the product development cycle which led to a $3M GM increase within the first two years of the customer lifetime
- Acted with consistency and tenacity making Lifetime Value a regular part of the marketing business review and finance close/fcst cycle resulting in positive business partnership feedback
- Authored an executive business case in collaboration with the Wharton School of Business which was the first time that a concrete, well written, end-to-end business case was developed that will easily acclimate students with customer lifetime value

United Airlines—Chicago, IL

Customer Solutions & Recovery, IRROPs Recovery, Project Manager **2017-2018**

- Led two projects with IT and the customer services solutions desk to enhance performance and drive innovative, customer-focused compensation
- Acted as change agent across operations group by initiating creation of an accurate and comprehensive view of Irregular operations costs which involved influencing and collaborating with finance, accounting, operations, and IT groups

Financial Planning & Analysis Senior Associate, Sales **2015-2017**

- Implemented a systematic evaluation process measuring South American office performance across multiple geographic regions and synthesized key findings into a quarterly performance presentation including tactical strategies for business partners across corporate real estate, network planning, sales, and finance
- Provided pivotal analysis for capital project and acted as liaison across airport operations, marketing, and finance to analyze incremental costs as a result of product upgrades; resulted in successful rate renegotiation, volume corrections, and a cost decrease of 41%

PEPSICO, INC.—Chicago, IL

Sales Strategy and Finance Manager **2014-2015**

- Forecasted effectively financial risks, constructed thoughtful analysis to overcome downward trends, led a cross-functional team to optimize trade spend overcoming risks and delivering Q1 sales of 112% to prior year
- Resolved large-scale data issues to restate 2015 revenue plan for all 42 stores and led a team to realign and disseminate goals to senior directors of sales and finance nationwide

Net Revenue Management Associate Manager **2013-2014**

- Developed and maintained a profitability model providing financial thought leadership and presented analysis and insights to category CFOs; led a quarterly customer driven playbook to drive business results and guide investment decisions across Finance
- Created stronger innovation performance analysis through a scorecard tracking actual sales vs. plan for specific customers with YTD commentary and led discussions with key stakeholders to build credibility and generate insights for 2015 indicating pricing, mix, and cost variances

Quaker Brand Finance Analyst **2012**

- Analyzed customer and channel profitability through creation of new analysis tool to exponentially increase financial benefit (gross profit increase of 2% compared to generally accepted estimates of 0.5%)
- Collaborated with 49+ employees across sales, marketing, technology, and finance to cultivate best practices in obtaining accurate customer and channel information and created the first comprehensive brand and customer level P&L for a billion dollar division

MARSH & McLENNAN COMPANIES – New York, NY

Airlines and Aerospace Projects Risk Management

Assistant Vice President **2011**

- Identified new client relationships via large-scale data deep-dive analysis and utilized results to initiate relationships with Philadelphia office that increased firm income by 5% in 2011 with 100% retention rate
- Managed pricing negotiations, contract analysis, and audits for portfolio of 36 accounts, including financial services firms, totaling $1M in income for the practice

Client Advisor **2009- 2011**

- Executed client proposal initiatives that increased income by over $350K in 2010 by using strong analytical and communication skills to influence decision-making
- Led team of 6 direct reports and streamlined operations by implementing use of strategic tools to improve renewal process efficiency and accuracy, decreasing per renewal cost by 8% due to process automation

Risk Analyst **2007- 2009**

- Assisted lead brokers located internationally on 60 accounts (over $88M in premium) through data analysis, day-to-day customer servicing, client meeting preparation and attendance, and contract analysis
- Researching and developing a strategic system to potentially grow profits by $2.6M for the Northeast Zone

EDUCATION

UNIVERSITY OF NORTH CAROLINA, Kenan-Flagler Business School **5/2013**

Master of Business Administration

- Concentration in Corporate Finance, Consortium Fellowship - Full Merit Scholarship. Studied at the Pontificia Universidad Católica de Chile; Business consulting experience in Bangkok, Thailand

WELLESLEY COLLEGE - Wellesley, MA **6/2007**

Bachelor of Arts, Double-major in Economics and Spanish

- Year at Universidad de Córdoba in Spain; Business consulting experience in Ghana and the Dominican Republic

ADDITIONAL

- Passions: Opera, Hiking, Dogs, Camping, Home Improvement
- Founder and Executive Director of SOLTERA parent (an organization that focuses on economic empowerment for single parents and their children)

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Feb 09, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

nduggalka@gmail.com
Email Address

Lydia
First Name

K
Middle Initial

Ndugga
Last Name

2533 Booker Creek Road
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Home: (919) 240-4146
Primary Phone

Mobile: (919) 428-6600
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

- [x] Chapel Hill Resident

Which Board is your First Choice? *

- [x] Parks, Greenways & Recreation Commission

How did you find out about this opportunity? (select all that apply)

- [x] Advisory Board or Council member
- [x] Brochure
- [x] Social Media

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am interested in nature, conservation and the preservation of the environment. We were pleasantly surprised when we moved here from Africa to find a place abundant with woods and creeks. My family and I have enjoyed the trails and greenways and would like to see more parks open to the public and see them preserved for future generations. Tutoring of Autistic children.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I hold a PhD in Public Health with over 25 years experience. I have managed projects and have been involved with resource mobilization and dissemination of information. My research in communicable diseases enabled me to understand and appreciate the importance of maintaining and sustaining a balanced ecosystem. Youth literacy and welfare is an important issue to me. For the past 5 years, I have volunteered and continue to work with the Augustine Literacy Program, tutoring children with Autism. The parks and open spaces are important places for the community to play and socialize.

CV_2020.2_Lydia-kivihya-ndugga_.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] African American

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Retired

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes
- ◉ No

Have you participated in the Peoples Academy?

- ○ Yes
- ◉ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Lydia Kivihya-Ndugga, PhD

2533 Booker Creek Rd Chapel Hill, NC 27514
919-428-6600 nduggalka@gmail.com

Public Health Professional

Medical | Scientific | Management

A public health scientist with a PhD in Public Health and a M.Sc degree in Medical Immunology, and 20+ years' experience in the field with ability to conceptualize, design, raise funds, implement, and manage health programs, clinical trials, and operations research.

TOP SKILLS

Program Management Qualitative Research Project Evaluation Data Analysis Grant Writing

CORE COMPETENCIES

Research Clinical Trials GCP Public Health
 Global Health Ethic Regulations Program Development Leadership Diagnostics Procedures
Immunology Microbiology Communication Laboratory Processes & Procedures

INTERPERSONAL SKILLS

Capacity Building Teaching Leadership Community engagement

OTHER EXPERIENCES

Parks, recreation and greenways commissioner Cultural arts commissioner Fabric artist Quilter

LANGUAGES

French – Limited working proficiency
Luhya – Native and bilingual proficiency
Swahili – Native and bilingual proficiency

PROFESSIONAL EXPERIENCE

Augustine Literacy Project - Tutor dyslexic children in underserved populations **2016-Todate**

UNC Chapel hill/Duke University Global Health Program **2010 – 2012**
Research Scientist
 Characterization of Dengue

CENTRE FOR RESPIRATORY DISEASES RESEARCH (CRDR) - Kenya **2004 – 2010**
Kenya Medical Research Institute (KEMRI)
Principal Research Officer | Acting Center Director

- Managed technical staff in addition to research duties.
- Research in Pulmonary tuberculosis diagnostics.
- Supervised and mentored staff on design/implementation of Clinical trials and regulations and biomedical research.
- Trained staff on Good Clinical Practices and Ethics.
- Served as liaison for Ministry of Health, government departments, and non-government organizations.
- Chaired Scientific Committee for the IRB.

- Negotiated contracts and grants. Wrote progress reports to keep organization appraised.
- Planned and managed assigned annual budgets.
- Developed progress report process and requests for proposal funding.
- Represented KEMRI and CRDR at local and international meetings.
- Contributed to creation/implementation of clinical monitoring and evaluation plans in specific country settings.

KENYA MEDICAL RESEARCH INSTITUTE – Nairobi, Kenya **1996 – 2004**
Senior Research Officer

- Wrote grant proposals with local and international development partners.
- Reviewed and trained junior scientists on laboratory and scientific techniques.
- Managed immunology and microbiology laboratory. With interest in diagnostics in pulmonary tuberculosis.
- Supervised and mentored 15 scientists and laboratory support staff.
- Prepared proposals for regulatory and ethical review submission.
- Served as member of Scientific Steering Committee. Advised Ethical Review Board.

EDUCATION

PhD – Tropical Medicine – University of Amsterdam – Netherlands (2005)
Master of Science – Medical Immunology – University of London – UK (1988)
Bachelor of Science (with Honors) – Zoology & Botany – University of Nairobi – Kenya (1981)

Visiting Scientist - London School of Hygiene and Tropical Medicine and Middlesex Medical School
Assistant Research Officer - The Rayne Institute, St. Thomas's Hospital
Assistant Research Officer -Reproductive Biology Unit, Department of Immunology, University of Nairobi

Panelist & Resource Person – WHO/Human Trypanosomiasis DNDi Training of Clinical Monitors – Kampala
Participant & Resource Person - 26th Quote TB Dissemination Meeting – Nairobi
Scientific Coordinator – Centre for Respiratory Diseases Research – KEMRI
Panelist – Ministry of Health – NLTP Stakeholders Meeting – Nairobi
Country Representative - International Atomic Energy Agency Workshop on Communicable Diseases – Tuberculosis
Panelist – 13th ICASA Meeting – Tuberculosis and Lung Health Workshop – Nairobi

RESEARCH EXPERIENCE

1. REMox study, A multi- center clinical trial to shorten the treatment of pulmonary tuberculosis in collaboration with University College London.

2. The diagnosis of tuberculosis in high endemic areas using molecular nucleic acid amplification techniques with a grant from The Ministry of Development Cooperation (DGIS), The Netherlands. Key achievements from the study included:
   - Introduction of Diagnostic Voluntary Counseling and Testing (d VCT) among Tuberculosis suspects.
   - Introduction and monitoring of quality assurance of rapid HIV testing at study sites

- Establishment of molecular biology laboratory at the Centre for Respiratory Diseases Research in Nairobi.

Results from this study informed policy change in Tuberculosis diagnosis by WHO in high burden areas where Fluorescence microscopy in now used for screening.

3. Study of Influenza-like syndrome among inpatient attendants in an urban and rural clinic in Kenya with Influenza like symptoms. The study was conducted in partnership with Smith Kline Beechem and Walter Reed Army Medical Research.

4. A clinical research study of the role of alcohol on TB disease among men and women in hard to reach pastoralist communities in Northern Kenya.

5. Identification and measurement of determinants of effective TB diagnostic services: An exploratory study conducted in partnership with the Free University-Amsterdam, Royal Tropical Institute-Amsterdam, Ministry of Health-Kenya and Ministry of Local Government-Kenya at City Council Clinics in Nairobi.
6. Factors that affect compliance to anti-tuberculosis chemotherapy in Pulmonary Tuberculosis patients.

7. Improving Access to quality and sustainable care by gender in multiple and diverse social-cultural and geographical settings in Kenya.

8. Research study on the use of PCR based techniques in detection of drug resistance mutations in pulmonary tuberculosis. A regional study funded by International Atomic Energy (IAEA) on identification of drug resistance mutations in tuberculosis

CLINICAL TRIALS

A. Training and and certification in the field of monitoring of clinical trials:

1) International Conference on Harmonization (ICH) Good Clinical Practices and Ethics Courses:
   - Medical Research Council (MRC/CTU) 2007
   - Family Health International 2006
   - DNDi/TDR WHO 2004
   - AAG Inco-operated 2002; Westat 2001
   - Barnett International 2001
2) Monitoring and Evaluation of Programs: Makerere, Uganda: Diploma, 2003
3) Clinical Site Monitoring Procedures: DAIDS and Westat, USA: Certificate 2002
4) Epidemiology and Medical Biostatistics: Institute of Tropical Medicine, Antwerpen, Belgium; 1995
5) Control of Communicable Diseases and Management-WHO, Kenya: Certificate, 1994.

B. Monitoring and support of clinical trials

- Organization: University of London and Medical Research Council. – Location; Nairobi – Kenya. Role: Co-investigator. Dates: 2007-2008
  - REMox study, A multi- center clinical trial to shorten the treatment of pulmonary tuberculosis. Responsible for overall running of the clinical trial.
- Organization: Family Health International: Location; Kenya. Role: Consultant Regional Project monitor: Dates: 2005-2006

- Was the technical advisor and clinical study monitor for a Randomized, Multi- Centre, Phase II, Dose-Ranging Clinical Study to Assess the Safety and Efficacy of Fixed Dose, Orally Administered Pyronaridine and Artesunate (3:1) in Adult Patients with Acute Uncomplicated Plasimodium Falciparum Malaria.Study funded by Malaria Medicines Venture (MMV).

- Organization: WHO; Drugs for Neglected Diseases initiative (DNDi) Role: Clinical Monitor. Location: Nairobi Dates: 2004
  - Served as a clinical study monitor on a Multicentre comparative trial of efficacy and safety of Sodium stibogluconate (SSG) versus Paromomycin (PM) versus combination of SSG and PM as the first line treatment for visceral leishmaniasis in Ethiopia, Kenya and Sudan.

- Organization: Division of AIDS (DAID) and Westat. Role: Clinical Research Associate. Dates: 2002-2005. As Research Associate based in the Africa region, I was assigned responsibility for a variety of studies for which Westat was providing clinical study monitoring technical support to:
- The Close out of the clinical trial on the effectiveness of Carraguard, a microbicide in preventing STI/HIV Transmission at two sites in South Africa.
- Clinical monitoring of the male circumcision trial to reduce HIV incidence in Kisumu, Kenya and Rakai, Uganda.
- Interim monitoring of the Nevirapine use to prevent maternal-infant HIV transmission in Addis Ababa, Ethiopia.
- Evaluation of the Ethical Review Committee, (ERC), Kenyatta National Hospital (KNH), Nairobi, Kenya.

SELECT PUBLICATIONS

1. **Lydia Kivihya-Ndugga**, Maarten van Cleeff, Janet Nyamwaya, Beatrice Miheso, Evelyne Ndalo,Joseph Odhiambo and Paul Klatser. Patient factors affecting TB diagnosis and the role of counseling. Title: Patient factors affecting TB diagnosis and the role of counseling. East African Medical Journal vol.84. No.2. February 2007.

2. **Lydia Kivihya-Ndugga**, Maarten van Cleeff, Lucy Nganga, Hellen Meme, Joseph Odhiambo and Paul Klatser. Sex specific performance of the routine TB diagnostic tests. Int J Tuberc Lung Dis. 9(3): 294-300, 2005 IUATLD.
3. Maarten van Cleeff, **Lydia Kivihya-Ndugga**, Willie Githui, Lucy Nganga, Daniel Kibuga, Joseph Odhiambo and Paul Klatser. Cost-effectiveness of polymerase chain reaction versus smear microscopy for diagnosis of tuberculosis in Kenya. Int J Tuberc Lung Dis. 2(3): 235-241, 2005.

4. M.R.A van Cleeff, **L.E. Kivihya-Ndugga,** H.Meme, L.Nganga , J.A.Odhiambo and P.R. Klatser. The role and performance of chest X-ray for the diagnosis of tuberculosis. A cost-effective analysis in Nairobi, Kenya. BMC Infectious Diseases, 5:111 (12 Dec 2005).

5. **Lydia Kivihya-Ndugga**, Maarten van Cleeff, Ernest Juma, Joseph Kimwomi, Willie Githui, Linda Oskam, Anja Schuitema, Dick van Soolingen, Lucy Nganga, Daniel Kibuga, Joseph Odhiambo and Paul Klatser. Comparison of PCR with the routine diagnostic procedeure of tuberculosis in a population of high tuberculosis and HIV prevalence. J.Clinical Microbiology, Mar. 2004 p.1012-1015 Vol. 42, N0.3

6. Maarten van Cleeff, **Lydia Kivihya-Ndugga**, Willie Githui, Lucy Nganga, Joseph Odhiambo, Paul Klatser. A comprehensive study on the efficiency of the routine pulmonary tuberculosis diagnostic process in Nairobi, Kenya. Int. J. Tuberc. Lung Dis.2003, 7(2): 186-189.

7. **Lydia E.A. Kivihya-Ndugga**, Maarten R.A. van Cleeff, Willie A. Githui, Lucy W. Nganga, Daniel K. Kibuga, Joseph A. Odhiambo and Paul R. Klatser. A comprehensive comparison of Ziehl-Neelsen and Fluorescent microscopy followed by X-ray for diagnosis of tuberculosis in a resource poor urban setting. Int J Tuberc Lung Dis. 2003, 7(12): 1163-1171.

8. B.R.Roos, M.R.A van Cleeff, W.A. Githui, **L Kivihya-Ndugga**, J.A. Odhiambo, D.K. Kibuga and P.R. Klatser. Potential cost-efectiveness of the polymerase chain reaction versus the routine procedure for diagnosis of tuberculosis in Nairobi, Kenya. Int.J.Tuberc. Lung Dis 2(3): 235-241, 1998, IUATLD.

9. **Kivihya-Ndugga L.E**, Otieno G, Muthami L.N and Gathua S.N. Markers in HIV associated tuberculosis. African Journal of Health Sciences. Vol.1, No.3, August 1994.

10. **Kivihya-Ndugga L.E**, Ochola J.J, Otieno G, Muthami L.N ang Gathua S. Clinical and Immunological markers in Kenyan Pulmonary tuberculosis patients with and without HIV-1. East Afri. Med. J. Vol.71, No.6, 1994

SELECT PRESENTATIONS

1. **Lydia Kivihya-Ndugga**, Lucy Nganga, Janet Nyamwaya, Beatrice Miheso, Beatrice Ndalo and Joseph Odhiambo. Low uptake of HIV testing among Tuberculosis (TB) suspects attending a TB clinic in Nairobi, Kenya. 13th ICASA meeting. 21-26 Sept. 2003, Nairobi, Kenya.

2. **Lydia Kivihya-Ndugga**, Lucy Nganga, Janet Nyamwaya, Beatrice Miheso, Beatrice Ndalo and Joseph Odhiambo. Low Acceptance of HIV testing among Tuberculosis (TB) suspects attending a Chest clinic in Nairobi, Kenya. 24th African Health Sciences Congress. 28 Sept – 2 Oct. 2003, Addis Ababa, Ethiopia.

3. **Lydia Kivihya-Ndugga**. A comprehensive comparison of Zeihl-Neelsen and Flourensence microscopy for diagnosis of tuberculosis in a resource poor, urban setting. Tuberculosis Surveillance Research Unit Proceedings. April 2003.

4. **Lydia Kivihya-Ndugga**, Lucy Nganga, Janet Nyamwaya, Beatrice Miheso, Beatrice Ndalo and Joseph Odhiambo. Low uptake of HIV testing among Tuberculosis (TB) suspects attending a TB clinic in Nairobi, Kenya.13th ICASA meeting. 21-26 Sept. 2003, Nairobi, Kenya.

5. **L.Kivihya-Ndugga**, L.Nganga, P.Kinyanjui, J.Nyamwaya, B.Miheso, C.Obongo, B.Ndalo, D.Kibuga and J.Odhiambo. Gender differences in TB diagnosis and HIV/TB dual infection among TB suspects presenting at a specialist clinic in Nairobi Kenya. XII International Conference on AIDS/STD in Africa. Dec. 2001, Ouagadougou, Burkina Faso.

6. **L Kivihya-Ndugga**, G Otieno, J Nyamwaya, J Aketche, F Leli and T Victor. Polymerase Chain Reaction – Single Stranded Confirmational Polymorphism (PCR-SSCP) for detection of Rifampicin resistance in sputum samples from tuberculosis patients. 21st African Health Sciences Congress. April 2000, Nairobi, Kenya.

7. **Kivihya-Ndugga L.E**, Odhiambo J, Otieno G, Juma E, Kimwomi J, Nyamwaya J, Jordaan A and Victor T. Detection of amplified mycobacterium tuberculosis DNA from sputum samples . 29th World Conference of the IUATLD Global Congress on Lung Health. 23-26 Nov. 1998, Bangkok, Thailand.
8. **Kivihya-Ndugga L.E,** et al ., Tumour Necrosis Factor alpha production from tuberculosis patients serum. African Biochemical Society Congress. 1996, Gigiri, Nairobi, Kenya.

9. **Kivihya-Ndugga L.E**, Otieno G, Muthami L.N and Gathua S.N. Markers in Pulmonary Tuberculosis patients with and without HIV-1 infection. 15th African Health Sciences Congress, Nairobi, Kenya. 7-11th Feb. 1994.

10. **Kivihya-Ndugga L.E**, Olobo J, Gathuru J, Makawiti D. W, Gathua S.N. Cytokine profiles in Tuberculosis. 2nd African Immunology Conference. 23-27th October 1994. Nairobi, Kenya.

11. **Kivihya-Ndugga L.E.A**, Ochola J.J, Otieno G, Muthami L.N, Gachihi G.S, Gathua S. Lymphocyte responses and profiles in Human Immunodeficiency Virus – Pulmonary Tuberculosis (HIV-TB) patients in Kenya. IXth International Conference on AIDS. Berlin, June 7-11, 1993.

12. **Kivihya L.E.A**, Ochola J.J, Otieno G, Gathua S, Muthami L.N, Were J.B.O. Serum TNF-alpha in HIV-Pulmonary Tuberculosis Patients. VIII International Conference on AIDS/STD World Congress. Amsterdam. The Netherlands. 19-24 July 1992.

13. **Kivihya L.E.A**, Ochola J.J, Otieno G, Nunn P, Muthami L.N, Omwega J.M, Were J.B.O. Human Immunodeficiency Virus (HIV) Seropositivity among Pulmonary Tuberculosis Patients (PTB) in Kenya. International Congress for Infectious Diseases. Nairobi, Kenya. June 7-11 1992.

14. **Kivihya L.E.A**, Nunn P, Dockrell H, MacAdam K, Omwega M, Koech D.K. Evaluation of immune response among tuberculosis patients who are HIV positive. Fifth International Conference on AIDS in Africa. October 10-12, 1990. Kinshasa, Zaire.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Nov 14, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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☑ I Agree

neebetc@gmail.com
Email Address

Paul — First Name
M — Middle Initial
Neebe — Last Name

1002 Highland Woods Road — Street Address
Suite or Apt

Chapel Hill — City
NC — State
27517 — Postal Code

Home: (919) 929-3344 — Primary Phone
Mobile: (919) 929-9394 — Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☑ Chapel Hill Resident

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

☑ Bicycle Advocate and Chapel Hill Resident

Which Board is your First Choice? *

☑ Parks, Greenways & Recreation Commission

How did you find out about this opportunity? (select all that apply)

☑ Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have previously served on the BIPED advisory board, Friends of Parks and Greenways Board and Transportation advisory board. I am a current Board member of BACH (Bicycle Alliance of Chapel Hill).

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I travel often to look at other cities and Countries biking, pedestrian and public transportation infrastructure.

Paul_Neebe_GenResume_2016.doc

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] over 55

Musician/Real Estate Broker

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

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Paul M. Neebe

1002 Highland Woods Road
Chapel Hill, NC 27517
Phone: (919) 967-1554
neebe@bellsouth.net
www.paulneebe.com

EDUCATION

The Catholic University of America
Doctorate of Musical Arts 1999
The Juilliard School
Master of Music 1985
Bachelor of Music 1984

Certifications/Licenses

Real Estate Broker License, North Carolina and Virginia 1989-2016
GRI Designation

Language Proficiency

German Goethe Institute Rothenburg ob der Tauber, Germany, Summers 1997-2003

Employment/Work experience

Neebe Real Estate- 2000-2016
Broker in Charge Chapel Hill, North Carolina
The Roanoke Symphony Orchestra, Virginia 1998-2016
Principal Trumpet, David Wiley, Music Director
The Wintergreen Summer Music Festival Orchestra 2000-2016
Principal Trumpet, Larry Alan Smith Executive Director
The University of Virginia 1995-2013
Music Artist Faculty (Trumpet)
Carolina Realty 1995-2000
Real Estate Broker
The Durham Symphony Orchestra 1990-1994
Principal Trumpet, Alan Neilson, Music Director
American Airlines 1989-1995
Reservations Agent, Cary, North Carolina

Boards and Commissions

Chapel Hill Transportation & Connectivity Board, Board Member 2015-2016
Friends of Chapel Hill Parks & Recreation Board Member 2014-2016
Bicycle Alliance of Chapel Hill (BACH), Board Member 2014-2016
The Chapel Hill Bicycle and Pedestrian Advisory Board, Board Member 2011-2014
The North Carolina Boys Choir, Board Member 2005-2007
The Durham Symphony, Board Member 1992-1994

Computer Skills

Microsoft Office, Networking, Webpage editing, Accounting

Volunteering

Durham GLFF 2013-2015
Carrboro Bicycling Coalition 2013-2015
Habitat for Humanity (various Bike Rides) 2011-2012
Volunteers with International Students and Staff Program at the University of Virginia, 2009-2010

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Oct 19, 2020

Profile

Question applies to multiple boards

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☑ I Agree

marshmanr@hotmail.com
Email Address

Marshall
First Name

Middle Initial

Rohde
Last Name

2537 Booker Creek Rd
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27514
Postal Code

Mobile: (919) 201-0824
Primary Phone

Alternate Phone

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Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

☑ Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☑ Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

☑ Parks, Greenways & Recreation Commission

How did you find out about this opportunity? (select all that apply)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I graduated from UNC in the late 80's and have seen a lot of changes in our community. I enjoy getting out and about in the community.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am an IT professional and I have a good grasp of how to take a project from requirements to implementation and support.

Question applies to multiple boards

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Male

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Engineer
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 23, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

macierouse@gmail.com
Email Address

Macie
First Name

Middle Initial

Rouse
Last Name

373 A Umstead Drive
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home:
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

- [x] Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Parks, Greenways & Recreation Commission

How did you find out about this opportunity? (select all that apply)

- [x] Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a mid-twenty-year-old, I offer a perspective that represents the needs of our younger generation. I also will offer viewpoints from the UNC graduate student population, a large demographic in Chapel Hill. Finally, my anthropology education has taught me how to navigate and understand diverse cultural perspectives through observation and listening.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I received my B.A. in Anthropology from the University of Kansas. I am pursing my master's degree in Public Administration at UNC - Chapel Hill where my coursework includes law for public administration, city and council management, and professional communications. I was a volunteer for Friends of the Kaw, a non-profit serving the Kansas River, where I helped in riverbank restoration and water clean-up projects to improve recreation for the Lawrence, Kansas community. I am an active user of Chapel Hill parks and hope to pursue a career in parks following my graduation.

Question applies to multiple boards

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 18-24

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ○ No

Have you participated in the Peoples Academy?

- ○ Yes ○ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Sep 28, 2020

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

alexandra.sheaves@gmail.com
Email Address

Alexandra
First Name

Middle Initial

Sheaves
Last Name

903 Kings Mill Rd.
Street Address

Suite or Apt

CHAPEL HILL
City

NC
State

27517
Postal Code

Home: (919) 339-1066
Primary Phone

Home:
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

- [x] Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

- [x] Parks, Greenways & Recreation Commission

How did you find out about this opportunity? (select all that apply)

- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a long-time town resident (I was born in Chapel Hill in 1968 and have spent most of my life here or as a resident of Carrboro) who makes extensive use of the town parks and outdoor areas, and camps and other services for my son. I'm grateful for the ways in which I've seen these offerings increase over the years I lived here and interested in learning more about how they operate and can serve town residents and visitors.

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Extensive experience as a researcher in social science methods for gathering information from and about people (surveys, interviews, observation).

Question applies to multiple boards

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

university administrator
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Question applies to multiple boards

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☑ I Agree *

Question applies to multiple boards

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APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE

Submit Date: Feb 22, 2021

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

renukes@gmail.com
Email Address

Renuka
First Name

V
Middle Initial

Soll
Last Name

302 Old Larkspur Way
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27516
Postal Code

Home: (919) 969-1454
Primary Phone

Home: (919) 619-6051
Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

- [x] Chapel Hill Resident

Which Board is your First Choice? *

- [x] Parks, Greenways & Recreation Commission

How did you find out about this opportunity? (select all that apply)

- [x] Advisory Board or Council member
- [x] Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have served on the Parks, Greenways, and Recreation Board for three years and have been the Chair. I feel that we are making progress on reaching goals for our town priorities. I would like to continue in my efforts on these ongoing projects. I have been an active member of the Chapel Hill community for close to 16 years and have volunteered in different aspects of the community. I feel that my perspective in having lived here and understanding the needs of the community are beneficial in setting priorities and finding creative solutions for our community. I care about Chapel Hill and would like to continue to be involved.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have both worked in and led committees (such as the PTSA, Girl Scouts, my neighborhood's HOA and Duke's Campus Club). I serve on the Board of North Carolinians against Gun Violence, and did a gun buy back event in the town in September, 2019. In the gun buy back endeavor, I worked with the town and the Chief of police to achieve my goal. I advertised the event and found a local church to host the event. I love my community and want to see it continue to thrive. I have also been a part of the People's Academy and have learned about how all the town's resources fit together. I am excited about giving back to my community.

Renuka_s_resume.v4.docx

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Asian or Pacific Islander

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Homemaker/Volunteer

Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes
- ◉ No

Have you participated in the Peoples Academy?

- ◉ Yes
- ○ No

Are you a Town of Chapel Hill employee?

○ Yes ◉ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☑ I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Renuka V. Soll
302 Old Larkspur Way
Chapel Hill, NC 27516

Experience

Volunteer work August 1998-present

- Community organizations
  - Chair (starting 2020) and member of Parks, Greenways, and Recreation Commission
  - Organized and led a Gun Give Back event in Chapel Hill on 9/14/19
  - Board member of North Carolinians against Gun Violence
  - GED tutor, Orange Literacy
  - Leader of 2 clubs for Duke's Campus Club
  - Policy Chair, Webmaster and Social Committee board member for Duke's Campus Club
  - Alumni admissions representative at College Fairs for Wellesley College

- Parent-Teacher-Student Association (PTSA)
  - Treasurer and Secretary of the PTSA at Seawell Elementary School
  - President and Secretary of the PTSA at Smith Middle School
  - Treasurer of the PTSA at Chapel Hill High School
  - Received $5,000 grant from Lowe's to improve the car pick up area at Seawell Elementary
- Schools
  - Parent Coach for Chapel Hill High School's Mountain Biking Team
  - Battle of the Books coach, math and reading volunteer, art helper, and chaperone at Seawell Elementary school
  - Class Mother at Seawell Elementary School, Smith Middle School, and Belmont Hills Elementary School (PA)
- Neighborhood
  - Treasurer of the HOA Board for the Larkspur neighborhood in Chapel Hill
  - Cookie Mom for Girl Scouts

Assistant Product Manager, *INSEAD*, Fontainebleau, France September 1996-August 1998

- Targeted and recruited students for Marketing and Technology Management Executive Education programs
- Created promotional brochures and mailings
- Reduced the number of targeted mailings by half, saving departmental costs

Marketing MBA Rotational Program, *G.D. Searle*, Skokie, IL May 1994-August 1996
Three year rotational program designed to provide a broad range of knowledge and experience in pharmaceutical marketing and sales.

Associate Product Manager, Arthritis Therapeutic Team March-August 1996

- Planned Arthrotec product launch
- Developed and implemented promotional programs
- Forecasted sample allocation, market shares, and sales

Medical Sales Representative, Midwestern Geographic Customer Unit July 1995-March 1996

- Promoted prescription drugs to physicians and pharmacists to achieve territory budgets
- Won the CytotecTeam Product Performance award --- 1995

Market Research Analyst, female health care therapeutic team May 1994-July 1995

- Defined, planned, analyzed, implemented, and presented results of qualitative and quantitative studies
- Tracked and evaluated market conditions

New Product Laboratory Consultant, *University of Chicago*, Chicago, IL October-March 1994

- Member of team that developed product life cycle strategy for Sandoz Pharmaceuticals
- Conducted qualitative and quantitative analyses to identify and characterize distinct market segments

Marketing Internship, *Lotus Corporation*, Cambridge, MA Summer 1993

- Developed strategy to position Lotus Notes in vertical markets
- Constructed data set to analyze buying patterns and help formulate strategy
- Evaluated customer needs for groupware

Education

M.B.A (Marketing), *University of Chicago, Graduate School of Business*, Chicago, IL March 1994
University of Chicago Fellowship, Dean's List, Marketing Group

M.S. (Computer Information Systems, High Distinction), *Bentley College*, Waltham, MA June 1991
Beta Gamma Sigma, Honors Society in Business

B.A. (Chemistry), *Wellesley College*, Wellesley, MA May 1989

Publications

Butaney, G.T., R.V. Chand [Soll] & D.R. Chand, "Examining the Role of Innovation Attributes in Positive Opinion Leadership: An Empirical Study in the Diffusion of Upper CASE Tools," *Journal of Management Systems, Vol. 6, No.2, 1994. pp.15-30.*

Chand [Soll], R.V., D.R. Chand & G.T. Butaney, "Champions' Perceptions of Upper CASE Tools," Proceedings of Association of Management Meeting, Atlantic City, NJ, August 6-9, 1991. pp.IT 88-92.

Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

☑ I Agree

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☑ I Agree

carnivalprincess@yahoo.com
Email Address

Wendy
First Name

Middle Initial

Whitener
Last Name

704 Meadowmont Ln
Street Address

Suite or Apt

Chapel Hill
City

NC
State

27517
Postal Code

Wendy Whitener

Home: (919) 349-9848
Primary Phone

Home:
Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☑ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure .

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

☑ Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

☑ Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

☑ Town Attorney Assessment Center

How did you find out about this opportunity? (select all that apply)

- [x] Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

- (•) Yes
- ( ) No

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am devoted resident of Chapel Hill and want to get more involved in local government and advocacy for this beautiful town.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have worked with and managed teams of diverse individuals over the last 20 years. I look for synergies and ways to create partnerships to advance goals. My strongest skills are time management, presentation and public speaking and budgeting.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the Childcare and Transportation Assistance pilot for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

- [x] Caucasian/Non-Hispanic

Gender *

- [x] Female

If other, please describe:

Please select your age from the following list. *

- [x] 35-54

Sales Director
Occupation

Are you a caregiver for or identify with a disability?

- ○ Yes ◉ No

Have you participated in the Peoples Academy?

- ○ Yes ◉ No

Are you a Town of Chapel Hill employee?

- ○ Yes ◉ No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.