



# TOWN OF CHAPEL HILL

## Community Design Commission Meeting Agenda

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Susana Dancy, Chair  
Edward Hoskins  
Scott Levitan

Susan Lyons  
Megan Patnaik  
John Weis

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**Thursday, November 11, 2021 6:30 PM**

**Virtual Meeting**

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### Virtual Meeting Notification

*Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.*

*The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:*

*[https://us02web.zoom.us/webinar/register/WN\\_j-26cf9hRbS\\_B6-yeqvXnA](https://us02web.zoom.us/webinar/register/WN_j-26cf9hRbS_B6-yeqvXnA)*

*After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 832 9941 0599*

### Opening

### Roll Call

### Approval of Agenda

### Announcements

*Staff notes no announcements at time of agenda release.*

### Petitions

*Staff notes no petitions at time of agenda release.*

### Approval of Minutes

1. August Minutes

[\[21-0857\]](#)

**Attachments:** [Report](#)

2. October Minutes

[\[21-0858\]](#)

**Attachments:** [Report](#)

## Consent Agenda

3. Hillside Church-Final Plans [\[21-0859\]](#)  
Lighting Retrofit

**Attachments:** [Photometrics-Cut Sheet](#)

*Commission is asked to receive and consider action on consent agenda which includes a final plans (lighting review) related to lighting retrofit..*

## Old Business

4. 150 E. Rosemary [\[21-0860\]](#)  
Discussion

**Attachments:** [Council Staff Presentation](#)

*Discussion item as requested by the CDC. Town Council staff presentation has been linked for review, additional information to follow.*

5. Fifth Third Bank-Final Plans Review [\[21-0861\]](#)  
Elevations and Lighting

**Attachments:** [Narrative of Changes](#)  
[Plan Set](#)

*Commission is asked to receive and consider action on final plans request, elevations and lighting plan. Actions allowable by the commission are approval, approval w/ conditions or deferral.*

## New Business

6. Shake Shack @ Eastgate [\[21-0862\]](#)  
COA Modification Request

**Attachments:** [Project Narrative](#)  
[ZCP-Plan Set](#)  
[Elevation Set](#)  
[Dumpster Enclosure](#)

*Commission is asked to receive and consider action on COA*

*modification request at Eastgate.*

**7. Officer Elections**  
Chair & Vice-Chair

**[21-0863]**

*The Commission will need to elect new officers for the coming year.*

*1. Current Chair is term-limited, having served 2 consecutive 1-year terms and therefore a new Chair will need to be appointed by the commission.*

*2. Vice-Chair was elected to a partial term. Current Vice-Chair is eligible for either officer position.*

*Adjournment*

*Next Meeting - Dec. regular meeting will be Thursday, Dec. 16*

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*

