



# TOWN OF CHAPEL HILL

## Community Design Commission Meeting Agenda

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Susana Dancy, Chair  
Christine Berndt, Vice-Chair  
Edward Hoskins  
Kim Levell

Susan Lyons  
Megan Patnaik  
Polly Van de Velde  
John Weis

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**Monday, May 18, 2020 4:00 PM**

**Virtual Meeting**

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### Virtual Meeting Notification

*Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.*

*The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:*

*[https://us02web.zoom.us/webinar/register/WN\\_xzTRUMQ\\_RXigGeSCOUaLmQ](https://us02web.zoom.us/webinar/register/WN_xzTRUMQ_RXigGeSCOUaLmQ) After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 826 4942 0142*

### Opening

### Roll Call

### Approval of Agenda

### Announcements

### Approval of Minutes

1. April 3rd-Meeting Minutes [\[20-0318\]](#)

**Attachments:** [Report](#)

2. April 27th-Meeting Minutes [\[20-0319\]](#)

**Attachments:** [Report](#)

### Concept Plan Reviews

3. Carraway Village [\[20-0320\]](#)  
SUP Modification Request

**Attachments:** [Application](#)  
[Presentation](#)

*Commission is asked to review and provide comments on a concept plan for a potential SUP mod for Carraway Village. Proposed modifications to the SUP include potential changes to use categories, public street A and signs.*

### New Business

4. 125 E. Rosemary-Parking Structure [\[20-0321\]](#)  
Conditional Zoning Recommendation

**Attachments:** [Concept Plan Comments](#)  
[Rosemary Parking Deck 18 May 2020](#)  
[125 E Rosemary Staff Memo 4.21.20](#)  
[Ordinance A Rezoning 4.21](#)  
[Resolution A](#)  
[Resolution B](#)

*Commission is asked to provide a recommendation to council for this conditional zoning project. There are (3) motions the CDC is authorized to make. Those are approval, approval w/ conditions or denial. Please note that these motions are recommendations to Council, not final actions.*

### Old Business

5. Valvoline-Final Plan Elevations [\[20-0322\]](#)

**Attachments:** [Drawings](#)  
[January Elevations-Comparison Submittal](#)

*Commission is asked to review and consider action on proposed building elevations and lighting w/ modifications made by applicant after feedback from the January CDC meeting. There are (3) motions the CDC is authorized to make. Those are approval, approval w/ conditions or deferral.*

*Previous review comments by the CDC included concern about how the building related in scale and massing to the adjoining building*

*and concern w/ the garage doors facing Franklin Street. At that meeting clarification was requested from staff as to whether or not this project would constitute a drive-thru. Staff's determination concluded that for a drive-thru a 'window' has to be provided, so this project does not qualify.*

## **Petitions**

6. Elevation Modifications Petition

[\[20-0333\]](#)

**Attachments:** [Report](#)

*Adjournment*

*Next Meeting - Tentative, June 23*

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*