



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair James Bartow
Vice-Chair Brian Godfrey
Devon Bass
Michael E. Fox
Daniel Hatley
Phillip Lyons

Katherine Murphy
Joseph Parrish
Carl Schuler
Andrew Strada
Josephine Tetteh

Thursday, September 12, 2019 6:30 PM RM 110 | Council Chamber

Opening

Roll Call

Secretary reads procedures into the record

Approval of Agenda

Announcements

Petitions

Approval of Minutes

1. August 1, 2019 Meeting Minutes [\[19-0698\]](#)

Attachments: [August 1, 2019 Draft Meeting Minutes](#)

New Business

2. New Member Applications [\[19-0699\]](#)

Attachments: [New Member Applications](#)

3. Record of Historic District Commission Decision [\[19-0701\]](#)
Regarding 306 N Boundary Street

Attachments: [Record of Historic District Commission Decision](#)

4. 306 N Boundary Street: Appeal of Historic District Commission Decision (Neighbor's Appeal) [\[19-0702\]](#)

Attachments: [Staff Memo](#)
[Attachment 1 - Resolution A](#)
[Attachment 2 - Resolution B](#)
[Attachment 3 - Appeal Procedure](#)
[Attachment 4 - Application Materials](#)
[Attachment 5 - Area Map](#)

Please see Record of Historic District Commission Decision above

5. 306 N Boundary Street: Appeal of Historic District Commission Decision (Applicant's Appeal) [\[19-0703\]](#)

Attachments: [Staff Memo](#)
[Attachment 1 - Resolution A](#)
[Attachment 2 - Resolution B](#)
[Attachment 3 - Appeal Procedure](#)
[Attachment 4 - Application Materials](#)
[Attachment 5 - Area Map](#)

Please see Record of Historic District Commission Decision above

6. Election of Officers [\[19-0704\]](#)

7. Rules of Procedure Amendment [\[19-0700\]](#)

Attachments: [Draft Amended Rules of Procedure](#)

Adjournment

Next Meeting - October 3, 2019

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.