



# TOWN OF CHAPEL HILL

## Historic District Commission

### Meeting Agenda

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Robert Epting  
Vice-Chair Kimberly Kyser  
Deputy Vice-Chair John Sweet  
Woodrow Burns

Craig Carbrey  
Susan Smith  
Mary Vogler  
James White

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**Tuesday, January 9, 2018      6:30 PM      RM 110 | Council Chamber**

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#### **1. Opening**

- a. Secretary reads procedures into the record*
- b. Swearing in of public hearing participants*
- c. Roll call*
- d. Public charge*

#### **2. Approval of Agenda**

#### **3. Announcements**

#### **4. Petitions**

#### **5. Approval of Minutes**

December 12, 2017 Draft Action Minutes

[\[18-0023\]](#)

**Attachments:** [December 12, 2017 Draft Action Minutes](#)

#### **6. Reports and Updates** **Reports and Updates**

- a. Update on Outreach Initiatives*
- b. Update on SHPO grant proposal for Design Guidelines*

#### **7. Consent**

- a. None*

**8. Old Business**

- a. 219 E Rosemary Street - Alpha Phi Sorority (COA Application) [\[18-0024\]](#)

**Attachments:** [219 E Rosemary Street - Alpha Phi Sorority \(COA Application\)](#)

**9. New Business**

- 307 Hillsborough Street [\[18-0025\]](#)

**Attachments:** [307 Hillsborough Street \(COA Application\)](#)

- 127 Mallette Street [\[18-0026\]](#)

**Attachments:** [127 Mallette Street \(COA Application\)](#)

- 229 E Franklin Street [\[18-0027\]](#)

**Attachments:** [229 E Franklin Street \(COA Application\)](#)

**10. Recommendation to Council for Commission Member Appointment****11. Recent Council Items (continued from December meeting)**

- a. Consider Proposal to Adjust Land Use Management Ordinance Amendment: [\[18-0028\]](#)  
Historic District Commission Procedures and adopted Council Resolution (October 18, 2017 Council agenda item)

**Attachments:** [Agenda Item Resolution](#)  
[Email from the Public](#)  
[Comments from Bob Epting, Historic District Commission Chair](#)  
[Excerpt of Draft Summary Minutes from the October 18, 2017 Council Meeting](#)

b. Consider Transmitting Proposed Revisions to the Ethics Guidelines for Town Advisory Boards and Commissions to the Historic District Commission and the Board of Adjustment for Review and Recommendations (November 29, 2017 Council agenda item)

[\[18-0029\]](#)

**Attachments:** [Agenda Item](#)  
[Resolution](#)

## **12. Courtesy Review**

a. 321 W Cameron Avenue - Alpha Sigma of Chi Psi Inc.

[\[18-0030\]](#)

b. 179 E. Franklin Street - Post Office Alley Renovations Project

[\[18-0031\]](#)

## **13. Adjournment**

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*