



TOWN OF CHAPEL HILL

Historic District Commission

Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Brian Daniels
Vice-Chair Polly van de Velde
Deputy Vice-Chair Nancy McCormick
Michael Booth

Josh Gurlitz
Duncan Lascelles
Clarke Martin
David Schwartz

Tuesday, March 12, 2024 6:30 PM

RM 110 | Council Chamber

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၶ် ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或
书面翻译服
务，请拨打
919-969-5105.

Opening

Roll Call

Secretary reads procedures into the record

Commission Chair reads the Public Charge

Approval of Agenda

Announcements

Petitions

Approval of Minutes

1. February 13, 2024 Action Minutes

[\[24-0104\]](#)

Attachments: [February 13, 2024 Draft HDC Meeting Minutes](#)

Information

2. Administrative Certificate of Appropriateness (COA) [\[24-0105\]](#)
Approvals & Maintenance Memos

Attachments: [COA Approval Report and Maintenance Memos - 3.12.2024](#)

Old Business

3. 740 Gimghoul Road [\[24-0106\]](#)

Attachments: [Staff Memo](#)
[Revised Application Materials](#)

New Business

4. 103 South Boundary Street [\[24-0107\]](#)

Attachments: [Staff Memo](#)
[Application Materials](#)

5. 304 South Columbia Street [\[24-0108\]](#)

Attachments: [Staff Memo](#)
[Application Materials](#)

Adjournment

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.