



TOWN OF CHAPEL HILL

Town Council Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Pam Hemminger
Mayor pro tem Jessica Anderson
Council Member Donna Bell
Council Member Allen Buansi
Council Member Hongbin Gu

Council Member Nancy Oates
Council Member Michael Parker
Council Member Rachel Schaevitz
Council Member Karen Stegman

Wednesday, May 23, 2018 **7:00 PM** **RM 110 | Council Chamber**

OPENING

PETITIONS FROM THE PUBLIC AND COUNCIL MEMBERS

Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the Status of Petitions to Council webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.

1. Petitions from the Public and Council Members. [\[18-0453\]](#)
 - a. Julie Richardson/Mt. Carmel Church Road Residents
Regarding Chapel Hill Cooperative Preschool

PUBLIC COMMENT - ITEMS NOT ON PRINTED AGENDA

ANNOUNCEMENTS BY COUNCIL MEMBERS

CONSENT

Items of a routine nature will be placed on the Consent Agenda to be voted on in a block. Any item may be removed from the Consent Agenda by request of the Mayor or any Council Member.

2. Approve all Consent Agenda Items. [\[18-0454\]](#)

By adopting the resolution, the Council can approve various

- resolutions and ordinances all at once without voting on each resolution or ordinance separately.
- 3.** Approve the Sale of Parking Pay Stations to the City of Raleigh. [\[18-0455\]](#)
- By adopting the resolution, the Council approves the sale of the Duncan Pay Stations to the City of Raleigh.
- 4.** Authorize the Town Manager to Execute a Contract for Memorial Art Benches at Merritt's Pasture. [\[18-0456\]](#)
- By adopting the resolution, the Council authorizes the Town Manager to execute a contract with Waller-Foushee Studios and enacts an ordinance that authorizes the Town to receive \$16,000 from the Friends of Parks, Recreation, and Greenways for the project.
- 5.** Authorize Town Manager to Enter into a Municipal Agreement with NCDOT for Construction of a Roundabout at Mt. Carmel Church Road and Bennett Road, sign a Deed for Highway Right of Way, and sign an Acknowledgement of Voluntary Donation of Property. [\[18-0457\]](#)
- By adopting the attached resolution the Council authorizes the Town Manager to enter into a Municipal Agreement with NCDOT for construction of a roundabout at Mt. Carmel Church Road and Bennett Road, sign a Deed for Highway Right of Way, and sign an Acknowledgement of Voluntary Donation of Property.
- 6.** Rename the Library Board of Trustees to the Chapel Hill Public Library Advisory Board as Recommended by the Board and Clarify its Responsibilities. [\[18-0458\]](#)
- By enacting the ordinance, the Council amends the Town Code of Ordinances to re-name the Library Board of Trustees to the Chapel Hill Public Library Advisory Board and clarifies its responsibilities.
- 7.** Adjust Municipal Campaign Contributions and Disclosure Limits as Required by Ordinance. [\[18-0459\]](#)
- By enacting the ordinance, the Council increases the municipal campaign maximum contribution to \$361.00 and the contribution disclosure exemption to \$37.00 as required by ordinance.
- 8.** Amend the 2018 Council Calendar. [\[18-0460\]](#)
- By adopting the resolution, the Council amends the 2018 Council calendar to incorporate the Special Meetings associated with the Town Manager Selection Process.

INFORMATION

- 9.** Receive Upcoming Public Hearing Items and Petition Status List. [\[18-0461\]](#)

By accepting the report, the Council acknowledges receipt of the Scheduled Public Hearings and Status of Petitions to Council lists.

DISCUSSION

- 10.** Consider a 2018 General Obligation (G.O.) Affordable Housing Bond Referendum Adoption of Bond Order, Ballot Question and Referendum Details. [\[18-0462\]](#)

PRESENTER: Kenneth C. Pennoyer, Business Management Director

RECOMMENDATION: That the Council

- Adopt the attached bond order.
- Adopt the resolution regarding publication of the bond order and details of the bond referendum.

- 11.** Presentation: Greene Tract Considerations. [\[18-0425\]](#)

PRESENTER: Judy Johnson, Operations Manager, Planning and Development Services

RECOMMENDATION: That the Council consider adopting Resolution A, to proceed with a reconfiguration of the Headwaters Nature Preserve and provide input into future considerations for the Greene Tract.

- 12.** Consider the Wireless Communications Master Plan and Land Use Management Ordinance Text Amendment - Proposed Amendments to Articles 3, 5, 6, and Appendix A. [\[18-0463\]](#)

PRESENTERS: Phil Mason, Planning Manager
Susan Rabold, CityScape Consultants

- a. Introduction and revised recommendations
- b. Comments and questions from the Mayor and Town Council
- c. Motion to close the Public Hearing
- d. Motion to adopt Resolution A, Resolution of Consistency
- e. Motion to adopt Resolution B, the WCI Master Plan
- f. Motion to enact the WCI Ordinance, amending Articles 3, 5, 6, and Appendix A of the LUMO.

RECOMMENDATION: That the Council close the Public Hearing; Adopt Resolution A, finding that the proposed text amendment is

reasonable, in the public's interest, and consistent with the Town's Comprehensive Plan; Adopt Resolution B, the Wireless Communications Master Plan, and; Enact the WCI Ordinance, amending Articles 3, 5, 6, and Appendix A of the LUMO.

- 13.** Consider an Application for Special Use Permit Modification - Chapel Hill High School, 1709 High School Road, (Project #17-059).

[\[18-0464\]](#)

PRESENTER: Aaron Frank, Senior Planner

Swearing of all persons wishing to present evidence

- a. Without objection, the revised report and any other materials submitted at the hearing for consideration by the Council will be entered into the record
- b. Introduction and revised recommendation
- c. Presentation of evidence by the applicant
- d. Presentation of evidence by the public
- e. Comments and questions from the Mayor and Town Council
- f. Applicant's statement regarding proposed conditions
- g. Motion to close the public hearing
- h. Motion to adopt a resolution approving the Special Use Permit.

RECOMMENDATION: That the Council close the public hearing and adopt Revised Resolution A, approving the application.

- 14.** Consider Adoption of the Blue Hill Design Guidelines and Enactment of Associated Text Amendments to Form District Regulations

[\[18-0465\]](#)

PRESENTER: Corey Liles, Interim Principal Planner
Noré Winter, Winter & Company

- a. Introduction and revised recommendations
- b. Comments and questions from the Mayor and Town Council
- c. Motion to adjourn the public hearing
- d. Motion to adopt the Design Guidelines
- e. Motion to adopt the Resolution of Consistency with the Comprehensive Plan
- f. Motion to enact the ordinance to amend the Land Use Management Ordinance.

RECOMMENDATION: That the Council close the public hearing; adopt the Resolution to Adopt the Design Guidelines; adopt the Resolution of Consistency with the Comprehensive Plan; and enact Ordinance A to amend the Land Use Management Ordinance.

ZONING ATLAS AMENDMENT and SPECIAL USE PERMIT

The development proposal below involves two separate steps: a

rezoning application and an application for a special use permit. These two hearings will be conducted separately. You may sign up to speak on each item.

ZONING ATLAS AMENDMENT

Zoning Atlas Amendment: The Zoning Atlas Amendment, to change the zoning designation on this property, is Legislative. The Council receives and considers public comment on the merits of the proposed rezoning, including opinions, when making Legislative decisions.

- 15.** Open the Public Hearing: Zoning Atlas Amendment - [\[18-0466\]](#)
Eastowne Redevelopment Medical Office Building - 1.

PRESENTER: Michael Sudol, Planner II

- a. Without objection, the preliminary report and any other materials submitted at the hearing for consideration by the Council will be entered into the record
- b. Introduction and preliminary recommendation
- c. Presentation by the applicant
- d. Recommendation of the Planning Commission
- e. Recommendation of other boards and commissions
- f. Comments by the public
- g. Comments and questions from the Mayor and Town Council
- h. Motion to recess Public Hearing to June 27, 2018
- i. Referral to the Manager and Attorney.

RECOMMENDATION: That the Council open the Public Hearing, receive evidence, and continue the Public Hearing to June 27, 2018.

SPECIAL USE PERMIT

Special Use Permit: The Application for a Special Use Permit is Quasi-Judicial. Persons wishing to speak are required to take an oath before providing factual evidence relevant to the proposed application.

Witnesses wishing to provide an opinion about technical or other specialized subjects should first establish that at the beginning of their testimony.

- 16.** Open the Public Hearing: Special Use Permit [\[18-0467\]](#)
Modification - Eastowne Redevelopment Medical Office Building - 1.

PRESENTER: Michael Sudol, Planner II

Swearing of all persons wishing to present evidence

- a. Without objection, the preliminary report and any other materials submitted at the hearing for consideration by the

- Council will be entered into the record
- b. Introduction and preliminary recommendation
- c. Presentation of evidence by the applicant
- d. Recommendation of the Planning Commission
- e. Recommendation of advisory boards and commissions
- f. Presentation of evidence by the public
- g. Comments and questions from the Mayor and Town Council
- h. Applicant's statement regarding proposed conditions
- i. Motion to recess Public Hearing to June 27, 2018
- j. Referral to the Manager and Attorney.

RECOMMENDATION: That the Council open the Public Hearing, receive evidence, and continue the Public Hearing to June 27, 2018.

- 17.** Open the Public Hearing: Land Use Management Ordinance Text Amendments Regarding Modifications to Form District Regulations in Section 3.11. **[18-0468]**

PRESENTER: Ben Hitchings, Director of Planning and Development Services

- a. Introduction and preliminary recommendations
- b. Recommendation of the Planning Commission and other boards
- c. Comments from the public
- d. Comments and questions from the Mayor and Town Council
- e. Motion to recess Public Hearing to June 27, 2018
- f. Referral to Manager and Attorney

RECOMMENDATION: That the Council open the public hearing, receive public comment, discuss the proposed Land Use Management Ordinance Text Amendments, and continue the Public Hearing to June 27, 2018.

- 18.** Open the Public Hearing: Zoning Atlas Amendment for Application of WC-Subdistricts in the Blue Hill District. **[18-0469]**

PRESENTER: Ben Hitchings, Director of Planning and Development Services

- a. Without objection, the preliminary report and any other materials submitted at the hearing for consideration by the Council will be entered into the record
- b. Introduction and preliminary recommendations
- c. Presentation by the applicant
- d. Recommendation of the Planning Commission
- e. Recommendations of other boards and commissions
- f. Comments from the public
- g. Comments and questions from the Mayor and Town Council
- h. Motion to recess Public Hearing to June 27, 2018
- i. Referral to Manager and Attorney

RECOMMENDATION: That the Council open the public hearing, receive public comment, discuss the proposed Zoning Atlas Amendment, and continue the Public Hearing to June 27, 2018.

APPOINTMENTS

- 19.** Appointments to the Board of Adjustment. [\[18-0470\]](#)
- 20.** Appointments to the Human Services Advisory Board. [\[18-0471\]](#)
- 21.** Appointments to the Orange Water and Sewer Authority Board of Directors. [\[18-0472\]](#)
- 22.** Recommend a Chapel Hill Representative to the Orange County Animal Services Advisory Board to the Orange County Board of Commissioners. [\[18-0473\]](#)

REQUEST FOR CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT, PROPERTY ACQUISITION, PERSONNEL, AND/OR LITIGATION MATTERS

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TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
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Chapel Hill, NC 27514

Item Overview

Item #: 1., **File #:** [18-0453], **Version:** 1

Meeting Date: 5/23/2018

Petitions from the Public and Council Members.

- a. Julie Richardson/Mt. Carmel Church Road Residents Regarding Chapel Hill Cooperative Preschool

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the [Status of Petitions to Council <http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status>](http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status) webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.



Recommendation(s):

That the Council consider the following petition(s):

- Julie Richardson/Mt. Carmel Church Road Residents request to address issues related to placing the Chapel Hill Cooperative Preschool in the Mt. Carmel Church Road area.



Attachments:

- Julie Richardson/Mt. Carmel Church Road Residents Request

Dear Mayor Hemminger and Members of Town Council:

In recent weeks, there has been a lot of emotion surrounding the Chapel Hill Cooperative Preschool application, and it has been disturbing to see the mounting anger and misinformed accusations directed toward the Planning Commission and nearby neighbors who continue to raise questions about this project.

To be clear, none of the neighbors are hostile to preschools, and particularly not to one with such a long and positive history in Chapel Hill as this one. Our primary concerns are with the very real and serious traffic safety hazards of locating a preschool—especially with the numbers of children and staff that they intend to accommodate—at this proposed site. During the past five years, Chapel Hill Police and Sheriff's records document that the short stretch of Mt. Carmel Church Road between Bennett Road and 15-501 has experienced more than 40 accidents: more than twice the state average for accidents, and more than three times the average for nonfatal injuries. Many of these have been rear-end collisions; some have been far more dangerous T-bone collisions. We respectfully submit that this is not a trivial concern, or a matter of mere convenience.

Those of you who were serving on Council last spring will remember receiving a packet of e-mails between staff, the applicant and NCDOT which demonstrated serious breaches in the normal site plan review process. These included inaccurate information supplied by the applicant to garner a Traffic Impact Analysis (TIA) waiver; advice from staff to the applicant on work-arounds to bypass an SUP; concerns from the town's traffic engineers and NCDOT to Planning Staff which were disregarded in the Planning staff's recommendation to the Planning Commission—that 23 parking spaces would not be sufficient; and more.

At this point, we remain hopeful that the Preschool's application will be handled through the more transparent and rigorous SUP process, and that the earlier site plan, which has lapsed and which the Planning Commission recently voted not to reactivate, will not be resurrected. Since the Preschool has appealed the Planning Commission's recent decision to the Board of Adjustment, however, neither we nor Town Council can assume that this will happen.

With these things in mind, and in preparation for the possibility that this issue may soon come before the Council, we are writing to petition that you ask the Town Attorney to:

1. Evaluate the validity of the original Site Plan application and approval based on the fact that the application and the applicant attestations included materially significant misrepresentations concerning facility capacity, program enrollment and staffing. We have documented these in previous communications to you and to the Planning Commission. It would seem inappropriate for the Town to consider reactivating a lapsed application that was based on such premises.

2. Be prepared to explain to the Council the basis on which the Town could place a cap of 80 students and 20 staff on the site if the Site Plan is reapproved, as he stated to the Planning Commission was within the Town's authority, and how that would be enforced.
3. Advise the Town Council on what facility capacity and enrollment numbers should be used for evaluating all future applications, including a possible Zoning Compliance Permit. There are significant differences between the numbers provided initially by the applicant, those stated in later versions of it, those proposed by the applicant in more recent Planning Commission meetings, and the actual capacity of the proposed facility.

Sincerely,

Janice A. Farringer

Richard P. Andrews

Harold Lindenthal

Julie Richardson

Brian Mack

Jane Mack

Karen Williams

Sandy Padden

Rodd Padden

Margie Brache

Terry Vance

Monte Brown

Wil Steen

Grant Steen

Joe Nanney

Elaine Nanney



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Item Overview

Item #: 2., **File #:** [18-0454], **Version:** 1

Meeting Date: 5/23/2018

Approve all Consent Agenda Items.

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Items of a routine nature to be voted on in a block. Any item may be removed from the Consent Agenda by the request of the Mayor or any Council Member.



Recommendation(s):

That the Council adopt the various resolutions and ordinances.

Fiscal Impact/Resources: Please refer to each agenda item for specific fiscal notes.

Council Goals: Please refer to each agenda item for specific Council Goals.



Attachments:

- Resolution

**A RESOLUTION ADOPTING VARIOUS RESOLUTIONS AND ENACTING VARIOUS ORDINANCES
(2018-05-23/R-1)**

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby adopts the following resolutions and ordinances as submitted by the Town Manager in regard to the following:

3. Approve the Sale of Parking Pay Stations to City of Raleigh. (R-2)
4. Authorize the Town Manager to Execute a Contract for Memorial Art Benches at Merritt's Pasture. (R-3)(O-1)
5. Authorize Town Manager to Enter into a Municipal Agreement with NCDOT for Construction of a Roundabout at Mt. Carmel Church Road and Bennett Road, sign a Deed for Highway Right of Way, and sign an Acknowledgement of Voluntary Donation of Property. (R-4)
6. Rename the Library Board of Trustees to the Chapel Hill Public Library Advisory Board as Recommended by the Board and Clarify its Responsibilities. (O-2)
7. Adjust Municipal Campaign Contributions and Disclosure Limits as Required by Ordinance. (O-3)
8. Amend the 2018 Council Calendar. (R-5)

This the 23rd day of May, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council can approve various resolutions and ordinances all at once without voting on each resolution or ordinance separately.



TOWN OF CHAPEL HILL

Town Hall
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Item Overview

Item #: 3., **File #:** [18-0455], **Version:** 1

Meeting Date: 5/23/2018

Approve the Sale of Parking Pay Stations to the City of Raleigh.

Staff:

Christopher Blue, Executive Director of Community
Safety
Celisa Lehew, Assistant Chief of Police

Department:

Police Department

Overview: The City of Raleigh has offered to purchase Chapel Hill's Duncan Pay Stations, which are being replaced with Parkeon Pay Stations. Sale of this equipment by the Town to another governmental unit is permitted under N.C. G.S. Sec. 160A-274 upon approval by the Town Council, which is an exception to the normal process of Council declaring equipment obsolete prior to the equipment going to auction. The lot, 42 pay stations, will be sold in one batch to the City of Raleigh for \$15,000. Duncan Pay Stations are no longer manufactured and the City of Raleigh has a need for parts and to further supply their current operations.



Recommendation(s):

That the Council approve the sale of equipment to the City of Raleigh for \$15,000

Fiscal Impact/Resources: Revenue from funds received for Pay Stations will go to Parking General Operations fund. The amount of \$15,000 was determined by accessing the current value of the Duncan Pay Station using previous sales at auctions and cost of parts. The Duncan Pay Stations are no longer being manufactured, and parts are not available for purchase other than finding used systems. Need is not abundant for these pay stations as they are not supported by new technology.



Attachments:

- Resolution

A RESOLUTION TO APPROVE THE SALE OF PARKING PAY STATIONS TO THE CITY OF RALEIGH (2018-05-23/R-2)

WHEREAS, the Town of Chapel Hill is purchasing new Parkeon Pay Stations for on-street and off-street parking; and

WHEREAS, the Chapel Hill Duncan Pay Station equipment that is to be replaced will no longer be used; and

WHEREAS, the City of Raleigh is in need of Duncan equipment to meet their parking needs;

WHEREAS, the City of Raleigh has agreed to purchase Chapel Hill's Duncan Pay Stations for \$15,000; and

WHEREAS, the sale of this equipment to the City of Raleigh for \$15,000 is deemed wise by the Town and is authorized by N.C. G.S. Sec. 160-A-274.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council approve the sale of the Duncan Pay Stations to the City of Raleigh for \$15,000.

This the 23rd day of May, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council approves the sale of the Duncan Pay Stations to the City of Raleigh.



TOWN OF CHAPEL HILL

Town Hall
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Item Overview

Item #: 4., **File #:** [18-0456], **Version:** 1

Meeting Date: 5/23/2018

Authorize the Town Manager to Execute a Contract for Memorial Art Benches at Merritt’s Pasture.

Staff:

Susan Brown, Executive Director
Jim Orr, Director

Department:

Community Arts & Culture
Park and Recreation

Overview: The Friends of Parks, Recreation, and Greenways have received a gift of \$16,000 from members of the Merritt, Page, Womble, and Grantham families for the creation and installation of two artist-crafted benches for Merritt Pasture. This resolution authorizes the Manager to contract with the artist, Waller-Foushee Studios, and authorizes the Town to receive the funds for this project. Because this project will add to the Town’s Public Art Collection, the Cultural Arts Commission will provide feedback as part of a courtesy review.

☆ **Recommendation(s):**

That the Council adopt the attached resolution and budget ordinance authorizing the Town Manager to execute a contract with Waller-Foushee Studios and authorizing the Town to receive \$16,000 from the Friends of Parks, Recreation, and Greenways for the project.

Fiscal Impact/Resources: These benches will become Town-owned assets and be a part of the Town’s Public Art collection. As such, there will be future costs associated with maintenance and upkeep. We expect those costs to be minimal and absorbed via existing funds for maintenance and conservation of public art.

Council Goals:

<input type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration

Attachments:

- Resolution
- Budget Ordinance

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT FOR MEMORIAL ART BENCHES AT MERRITT'S PASTURE (2018-05-23/R-3)

WHEREAS, the Town-owned property known as Merritt's Pasture is an open space enjoyed by many; and

WHEREAS, the Merritt/Page/Womble/Grantham families have raised \$16,000 to commission two artist-crafted benches for the site; and

WHEREAS, these benches will enhance the experience at the site and add to the Town's public art collection; and

WHEREAS, these benches will recognize and memorialize the Merritt Family and their significance to our community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Town Manager to enter into a contract with the artist, Waller-Foushee studios for the design, fabrication, and installation of two benches for Merritt's Pasture.

BE IT FURTHER RESOLVED that the Cultural Arts Commission will be granted a courtesy review of the project and provide feedback to the artist.

BE IT FURTHER RESOLVED that upon the contract being signed by the Town and the artist, the Town will receive \$16,000 from the Friends of Chapel Hill Parks, Recreation, and Greenways in order to execute the contract.

This the 23rd day of May, 2018.

AN ORDINANCE TO AMEND "THE ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2017" (2018-05-23/O-1)

BE IT ORDAINED by the Council of the Town of Chapel Hill that the Budget Ordinance entitled "An Ordinance Concerning Appropriations and the Raising of Revenue for the Fiscal Year Beginning July 1, 2017" as duly adopted on June 12, 2017, be and the same is hereby amended as follows:

ARTICLE I

APPROPRIATIONS	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND				
Mayor/Council	\$ 489,019	\$ -	\$ -	\$ 489,019
Town Manager/CaPA	2,648,885	-	-	2,648,885
Human Resource Dev't	2,001,169	-	-	2,001,169
Business Management	2,218,404	-	-	2,218,404
Technology Solutions	2,011,286	-	-	2,011,286
Attorney	348,947	-	-	348,947
Planning & Sustainability	2,936,919	-	-	2,936,919
Inspections	1,573,548	-	-	1,573,548
Housing and Community	784,487	-	-	784,487
Public Works	12,397,294	-	-	12,397,294
Police	13,658,600	-	-	13,658,600
Fire	9,291,441	-	-	9,291,441
Parks and Recreation	7,274,904	16,000	-	7,290,904
Library	3,465,726	-	-	3,465,726
Non-Departmental	4,461,142	-	-	4,461,142
	<u>\$65,561,771</u>	<u>\$ 16,000</u>	<u>\$ -</u>	<u>\$65,577,771</u>

ARTICLE II

REVENUES	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND				
Other Revenues	\$65,561,771	\$ -	\$ -	\$65,561,771
Friend of Parks & Recreation	-	16,000	-	16,000
	<u>\$65,561,771</u>	<u>\$ 16,000</u>	<u>\$ -</u>	<u>\$65,577,771</u>

This the 23rd day of May, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council authorizes the Town Manager to execute a contract with Waller-Foushee Studios and enacts an ordinance that authorizes the Town to receive \$16,000 from the Friends of Parks, Recreation, and Greenways for the project.



TOWN OF CHAPEL HILL

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Item Overview

Item #: 5., File #: [18-0457], Version: 1

Meeting Date: 5/23/2018

Authorize Town Manager to Enter into a Municipal Agreement with NCDOT for Construction of a Roundabout at Mt. Carmel Church Road and Bennett Road, sign a Deed for Highway Right of Way, and sign an Acknowledgement of Voluntary Donation of Property.

Staff:

Ben Hitchings, Director
Bergen Watterson, Transportation Planning Manager

Department:

Planning and Development Services

Overview: In 2013 the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC-MPO), on behalf of the Town of Chapel Hill, submitted a project to the North Carolina Department of Transportation (NCDOT) transportation prioritization process to construct a roundabout at the intersection of Mt. Carmel Church Road and Bennett Road. The project was included in the 2016-2025 State Transportation Improvement Program, with construction scheduled to begin in summer 2018.

Town staff has worked with NCDOT over the past several years to finalize the design and negotiate bike-ped accommodations to be included with the project. NCDOT agreed to construct multiuse paths on all four corners of the intersection in exchange for right of way and permanent drainage/utility easements totaling approximately .3 acres of Town Property on the southwest corner of the intersection (see attached map).

The Municipal Agreement, Deed for Highway Right of Way, and Acknowledgement of Voluntary Donation of Property forms include this arrangement, and it is reflected in the attached resolution.



Recommendation(s):

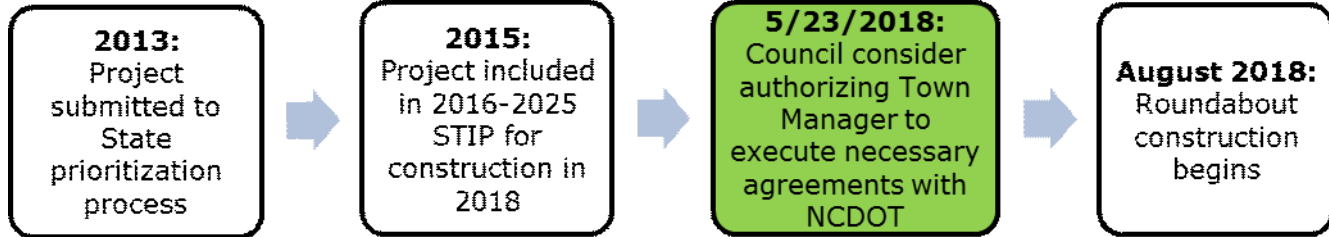
That the Council adopt the attached resolution authorizing the Town Manager to:







- enter into a Municipal Agreement with NCDOT for construction of a roundabout at Mt. Carmel Church Road and Bennett Road;
- sign a Deed for Highway Right of Way; and,
- sign an Acknowledgement of Voluntary Donation of Property.

Key Issues:

- NCDOT expects to let the project in June 2018, with an anticipated start date of August.
- Construction is expected to last a year; there will be no lane closures during peak hours and no night work unless specifically requested for a special circumstance.
- The multiuse paths will not connect to other bike-ped facilities at the time of construction, but are ultimately planned as part of a larger connected network.

Fiscal Impact/Resources: The Town does not have any fiscal responsibility for this project, other than the exchange of property for multiuse paths. The cost of the multiuse paths is estimated at \$20,590.

Where is this item in its process?**Council Goals:**

<input type="checkbox"/>		Create a Place for Everyone	<input type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input checked="" type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration

Attachments:

- Resolution
- Site Map
- U-5854 Municipal Agreement
- Deed for Highway Right of Way
- Acknowledgement of Voluntary Donation of Property

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO A MUNICIPAL AGREEMENT WITH NCDOT FOR CONSTRUCTION OF A ROUNDABOUT AT MT. CARMEL CHURCH ROAD AND BENNETT ROAD, SIGN A DEED FOR HIGHWAY RIGHT OF WAY, AND SIGN AN ACKNOWLEDGEMENT OF VOLUNTARY DONATION OF PROPERTY (2018-05-23/R-4)

WHEREAS, intersection improvements at Mt. Carmel Church Road and Bennett Road have been a priority for the Town for many years; and

WHEREAS, a roundabout at the intersection was included for funding in the 2016-2025 State Transportation Improvement Program, for construction in 2018; and

WHEREAS, Town staff has worked with NCDOT to finalize the design and negotiate bike-ped accommodations at the intersection; and

WHEREAS, the Town will provide .3 acres of right of way and permanent drainage/utility easement on the property on the southwest corner of the intersection in exchange for NCDOT construction of multiuse paths; and

WHEREAS, construction is anticipated to start on the roundabout in August 2018.

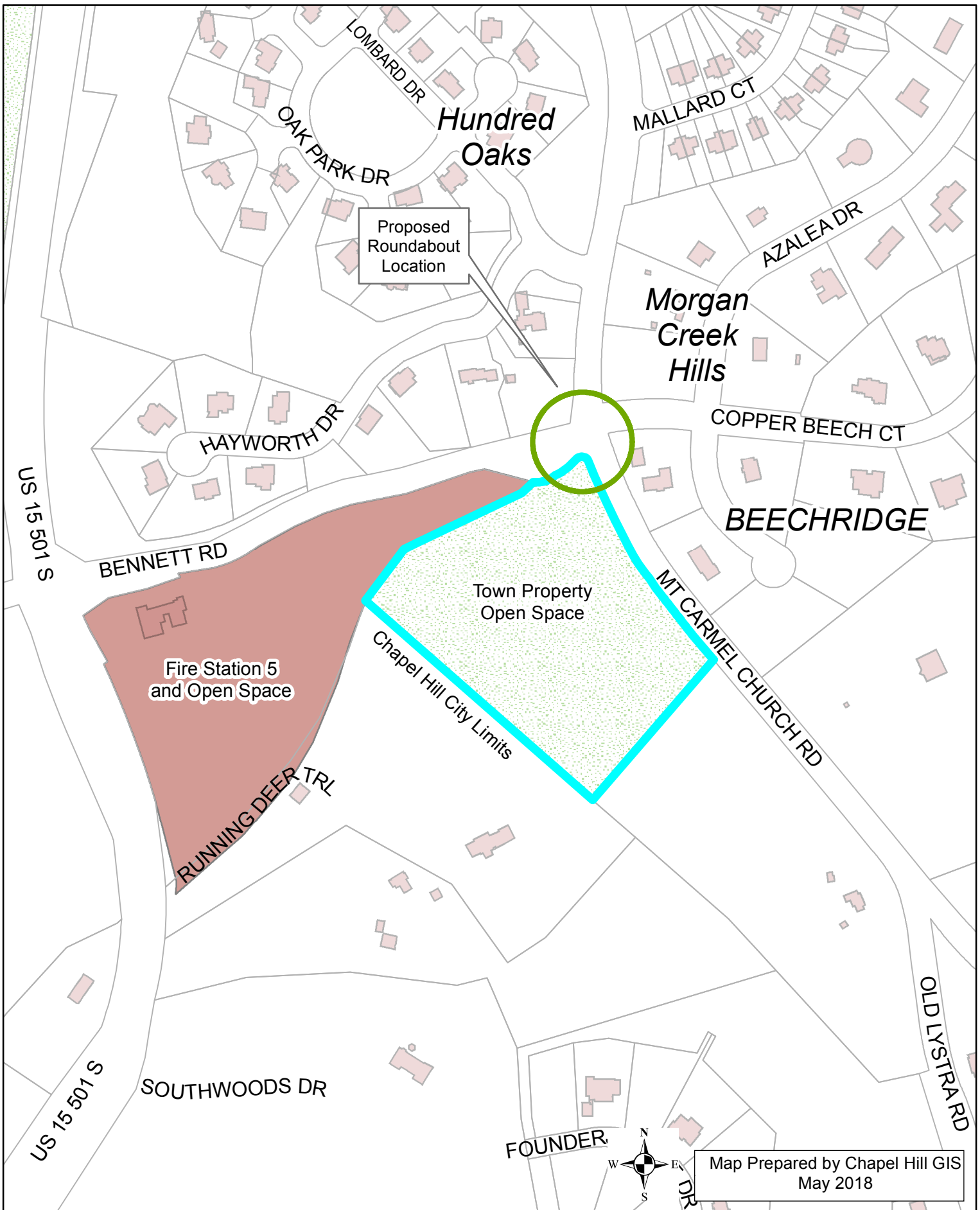
NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council authorizes the Town Manager to enter into a Municipal Agreement with NCDOT for construction of a roundabout at Mt. Carmel Church Road and Bennett Road, sign a Deed for Highway Right of Way, and sign an Acknowledgement of Voluntary Donation of Property.

This the 23rd day of May, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the attached resolution the Council authorizes the Town Manager to enter into a Municipal Agreement with NCDOT for construction of a roundabout at Mt. Carmel Church Road and Bennett Road, sign a Deed for Highway Right of Way, and sign an Acknowledgement of Voluntary Donation of Property.

Mt Carmel Church Rd & Bennett Rd Roundabout²²



NORTH CAROLINA

**TRANSPORTATION IMPROVEMENT PROJECT –
MUNICIPAL AGREEMENT**

ORANGE COUNTY

DATE: 3/28/2018

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: U-5854

AND

WBS Elements: 46382.3.1

TOWN OF CHAPEL HILL

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the “Department” and the Town of Chapel Hill, a local government entity, hereinafter referred to as the “Municipality”.

WITNESSETH:

WHEREAS, the Department has plans to make certain street and highway constructions and improvements within the Municipality under TIP U-5854, in Orange County; and,

WHEREAS, the Department and the Municipality have agreed that the municipal limits, as of the date of the awarding of the contract for the construction of the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly, including but not limited to, the following legislation: General Statutes of North Carolina (NCGS), Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF THE PROJECT

1. The Project consists of constructing a roundabout at SR 1008 (Mt. Carmel Church Road) and SR 1913 (Bennett Road) in Chapel Hill. The Municipality has requested a 10' multi-use path at the intersection.

PLANNING AND DESIGN

2. The Department shall prepare the environmental and/or planning document, and obtain any environmental permits needed to construct the Project, and prepare the Project plans and specifications needed to construct the Project. All work shall be done in accordance with departmental standards, specifications, policies and procedures.

RIGHT OF WAY

3. The Department shall be responsible for acquiring any needed right of way required for the Project. The Municipality will donate a portion of the right of way needed for the Department's TIP Project to construct the roundabout. Acquisition of right of way shall be accomplished in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.
4. It is understood by both parties that all work for the betterments shall be performed within the existing right of way. However, should it become necessary, the Municipality, at no expense or liability whatsoever to the Department, shall provide any needed right of way and or construction easements for the construction of the betterments, and remove from said rights of way all obstructions and encroachments of any kind or character. Acquisition of any needed right of way shall be performed in accordance with the following state and federal policies and procedures, "Right of Way Acquisition Policy and Land Acquisition Policy, contained in the Federal-Aid Policy Guide, Part 712, Subpart B", and the North Carolina Right of Way Manual (Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970). The Department shall be indemnified and held harmless from any and all damages and claims for damages associated with the acquisition of any construction easements and/or right of way.

UTILITIES

5. It is understood that there are no municipally-owned water and sewer lines to be adjusted or relocated at this time. If during the project it becomes necessary to adjust or relocate municipally-owned water and/or sewer lines a separate Utility Agreement will be prepared at the appropriate time.

CONSTRUCTION

6. The Department shall construct, or cause to be constructed, the Project in accordance with the plans and specifications of said Project as filed with, and approved by, the Department. The Department shall administer the construction contract for said Project.

MAINTENANCE

7. Upon completion of the Project:
 - A. The Department shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highways", and departmental criteria.
 - B. The improvement(s) shall be a part of the State Highway System and owned and maintained by the Department.
8. The Municipality, at no expense to the Department, shall assume all maintenance responsibilities for the multi-use path and release the Department from all liability relating to such maintenance.

BETTERMENT COSTS AND FUNDING

9. The Municipality will donate a portion of the right of way for the Department's TIP Project as the Town's share of the multi-use path cost as documented in the Right of Way Agreement. The total value of the land acquired is equally comparable to the Municipality's cost share of the multi-use path for the Project.

ADDITIONAL PROVISIONS

10. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.
11. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.

12. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
13. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein.
14. The parties hereby acknowledge that the individual executing the Agreement on their behalf is authorized to execute this Agreement on their behalf and to bind the respective entities to the terms contained herein and that he has read this Agreement, conferred with his attorney, and fully understands its contents.
15. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
16. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

TOWN OF CHAPEL HILL

BY: _____ BY: _____

TITLE: _____ TITLE: _____

DATE: _____ DATE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by the Town of Chapel Hill as attested to by the signature of _____

Clerk of the _____ (governing body) on _____

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

BY: _____
(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:
Town of Chapel Hill

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

Revenue Stamps \$ NTC

DEED FOR HIGHWAY RIGHT OF WAY

THIS INSTRUMENT DRAWN BY Tiara McCray CHECKED BY Sandra Taylor

The hereinafter described property Does Does not include the primary residence of the Grantor

RETURN TO: Division R/W Agent, NCDOT
P.O. Box 14996
Greensboro, NC 27415-4996

NORTH CAROLINA
COUNTY OF Orange
TAX PARCEL 9787279064/
9787271011

TIP/PARCEL NUMBER: U-5854 001
WBS ELEMENT: 46382.2.1
ROUTE: SR 1008 at SR 1913
Roundabout and Safety
Improvements

THIS FEE SIMPLE DEED, made and entered into this the _____ day of _____ 20 18
by and between _____
Town or Chapel Hill, a North Carolina Municipal Corporation
405 Martin Luther King Jr. Blvd.
Chapel Hill, NC 27514

hereinafter referred to as GRANTORS, and the Department of Transportation, an agency of the State of North Carolina, 1546 Mail Service Center, Raleigh, NC 27611, hereinafter referred to as the Department;

WITNESSETH

That the GRANTORS, for themselves, their heirs, successors, and assigns, for and in consideration of the sum of \$ 1.00 agreed to be paid by the DEPARTMENT to the GRANTORS, do hereby give, grant and convey unto the DEPARTMENT, its successors and assigns, in FEE SIMPLE that certain property located in Chapel Hill Township, Orange County, North Carolina, which is particularly described as follows:

Point of beginning being S 50°23'0.5" E, 221.009 feet from -Y1- Sta 12+00 thence along a curve 26.319 feet and having a radius of 840.000 feet. The chord of said curve being on a bearing of N 21°29'52.9" W, a distance of 26.317 feet thence along a curve 77.241 feet and having a radius of 1230.000 feet. The chord of said curve being on a bearing of N 18°48'5.1" W, a distance of 77.229 feet thence along a curve 45.546 feet and having a radius of 690.000 feet. The chord of said curve being on a bearing of N 15°6'41.0" W, a distance of 45.537 feet thence to a point on a bearing of S 46°54'2.8" W 56.133 feet thence to a point on a bearing of S 40°15'29.0" E 135.235 feet returning to the point and place of beginning. Having an area of approximately 0.081 acres.

IN ADDITION, and for the aforesaid consideration, the GRANTORS further hereby convey to the DEPARTMENT, its successors and assigns the following described areas and interests:

Permanent Drainage/Utility Easement described as follows:

Point of beginning being S 41°49'42.2" E, 340.111 feet from -Y1- Sta 12+00 thence along a curve 126.048 feet and having a radius of 840.000 feet. The chord of said curve being on a bearing of N 26°41'39.9" W, a distance of 125.930 feet thence to a point on a bearing of N 40°15'29.0" W 135.235 feet thence to a point on a bearing of S 46°54'2.8" W 70.227 feet thence to a point on a bearing of S 32°56'23.7" E 8.002 feet thence to a point on a bearing of S 84°16'55.4" E 15.620 feet thence to a point on a bearing of N 66°13'2.0" E 11.180 feet thence to a point on a bearing of S 41°54'48.2" E 227.592 feet thence to a point on a bearing of S 45°49'27.4" W 9.246 feet thence to a point on a bearing of S 40°6'4.5" E 6.467 feet thence to a point on a bearing of N 42°48'20.8" E 22.885 feet returning to the point and place of beginning. Having an area of approximately 0.238 acres.

Said Permanent Drainage/Utility easement in perpetuity is for the installation and maintenance of drainage facilities and/or utilities, and for all purposes for which the DEPARTMENT is authorized by law

COUNTY: Orange WBS ELEMENT: 46382.2.1 TIP/PARCEL NO.: U-5854 001

to subject same. The Department and its agents or assigns shall have the right to construct and maintain in a proper manner in, upon and through said premises a drainage facility and/or utility line or lines with all necessary pipes, poles and appurtenances, together with the right at all times to enter said premises for the purpose of inspecting said drainage facility and/or utility lines and making all necessary repairs and alterations thereon; together with the right to cut away and keep clear of said drainage facility and/or utility lines, all trees and other obstructions that may in any way endanger or interfere with the proper maintenance and operation of the same with the right at all times of ingress, egress and regress. It is understood and agreed that the Department shall have the right to construct and maintain the cut and/or fill slopes in the above-described permanent drainage/utility easement area. It is further understood and agreed that Permanent Drainage/Utility Easement shall be used by the Department for additional working area during the above described project. The underlying fee owner shall have the right to continue to use the Permanent drainage/Utility Easement area in any manner and for any purpose, including but not limited to the use of said area for access, ingress, egress, and parking, that does not, in the determination of the Department, obstruct or materially impair the actual use of the easement area by the Department of Transportation, its agents, assigns, and contractors.

Permanent Drainage Easement described as follows:

Point of beginning being S 3°0'55.8" W, 40.746 feet from -Y1- Sta 11+00 thence to a point on a bearing of N 74°41'58.9" W 14.199 feet thence to a point on a bearing of S 71°57'11.7" W 14.481 feet thence to a point on a bearing of N 17°46'14.8" W 5.000 feet thence to a point on a bearing of S 72°13'45.2" W 19.959 feet thence to a point on a bearing of S 15°57'12.1" E 16.505 feet thence to a point on a bearing of N 67°34'14.3" E 47.018 feet returning to the point and place of beginning. Having an area of approximately 0.012 acres.

Said Permanent Drainage Easement in perpetuity is for the installation and maintenance of drainage facilities, and for all purposes for which the DEPARTMENT is authorized by law to subject same. The Department and its agents or assigns shall have the right to construct and maintain in a proper manner in, upon and through said premises a drainage facility with all necessary pipes, poles and appurtenances, together with the right at all times to enter said premises for the purpose of inspecting said drainage facility and making all necessary repairs and alterations thereon; together with the right to cut away and keep clear of said drainage facility, all trees and other obstructions that may in any way endanger or interfere with the proper maintenance and operation of the same with the right at all times of ingress, egress and regress.

It is understood and agreed that the Department shall have the right to construct and maintain the cut and/or fill slopes in the above-described Permanent Drainage Easement area. It is further understood and agreed that Permanent Drainage Easement shall be used by the Department for additional working area during the above described project. The underlying fee owner shall have the right to continue to use the Permanent Drainage Easement area in any manner and for any purpose, including but not limited to the use of said area for access, ingress, egress, and parking, that does not, in the determination of the Department, obstruct or materially impair the actual use of the easement area by the Department of Transportation, its agents, assigns, and contractors.

SPECIAL PROVISIONS. This deed is subject to the following provisions only:

It is further understood that the Municipality will donate the required right of way for the Department's TIP Project U-5854 as the Town's share of the multi-use path cost as documented in the Transportation Improvement Project – Municipal Agreement dated March 28th, 2018, as referenced in paragraph 9 under "Betterment Costs and Funding".

The property hereinabove described was acquired by the GRANTORS by instrument(s) recorded in the Orange County Registry in Deed Book 2155 Page 520 and Deed Book 1754 Page 206 Plat Book 81 Page 20.

The final right of way plans showing the above described right of way are to be certified and recorded in the Office of the Register of Deeds for said County pursuant to N.C.G.S. 136-19.4, reference to which plans is hereby made for purposes of further description and for greater certainty.

The Grantors acknowledge that the project plans for Project # 46382.2.1 have been made available to them. The Grantors further acknowledge that the consideration stated herein is full and just compensation pursuant to Article 9, Chapter 136 of the North Carolina General Statutes for the acquisition of the said interests and areas by the Department of Transportation and for any and all damages to the value of their remaining property; for any and all claims for interest and costs; for any and all damages caused by the acquisition for the construction of Department of Transportation Project # 46382.2.1, Orange County, and for the past and future use of said areas by the Department of Transportation, its successors and assigns for all purposes for which the said Department is authorized by law to subject the same.

COUNTY: Orange WBS ELEMENT: 46382.2.1 TIP/PARCEL NO.: U-5854 001

TO HAVE AND TO HOLD the aforesaid premises and all privileges and appurtenances thereunto belonging to the DEPARTMENT, its successors and assigns in FEE SIMPLE, or by easement as indicated, for the past, present and future use thereof and for all purposes which the said Department is authorized by law to subject the same.

And the GRANTORS covenant with the DEPARTMENT, that the GRANTORS are seized of the premises in fee simple, have the right to convey the same in fee simple, or by easement as indicated, that the title thereto is marketable and free and clear of all encumbrances, and that the GRANTORS will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated. Title to the property hereinabove described is hereby conveyed subject to the following exceptions:
NONE

IN WITNESS WHEREOF, the GRANTORS have hereunto set their hands and seals (or if corporate, has caused the instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors) the day and year first above written.

This instrument does not transfer the herein described interests unless and until this document is accepted by an authorized agent of the Department of Transportation.

**TOWN OF CHAPEL HILL,
A municipal corporation chartered by the State
of North Carolina**

By: _____

Name: _____
Town Manager

Attest by Town Clerk



By: _____

Name: _____
Town Clerk

ACCEPTED FOR THE DEPARTMENT OF TRANSPORTATION BY: _____

(Official Seal)	North Carolina, <u>Orange</u> County
	I, _____, a Notary Public for _____ County, North Carolina, certify that
	_____ personally came before me this day and acknowledged that he/she is the CLERK of the CITY OF <u>CHAPEL HILL</u> , and that by authority duly given, the foregoing instrument was signed in its name by its MAYOR of the CITY OF <u>CHAPEL HILL</u> , sealed with its corporate seal, and attested by _____ as its CITY CLERK.
	Witness my hand and official seal this the _____ day of _____, 20 ____.
	_____ Notary Public
	My commission expires:



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

DATE: April 4th, 2018

WBS ELEMENT: 46382.2.1
FA PROJECT: N/A
TIP/PARCEL: U-5854 001
COUNTY: Orange
DESCRIPTION: SR 1008 at SR 1913 in Chapel Hill; Roundabout Construction and Safety Improvements

Property Owner Acknowledgement of the Terms for the Voluntary Donation of Property to the North Carolina Department of Transportation.

The undersigned property owner and/or the undersigned property owner's legal representatives freely acknowledge their desire and willingness to voluntarily transfer their ownership of privately owned real property to the North Carolina Department of Transportation for the benefit of the above sited public transportation project without receipt of just compensation. It is further agreed and acknowledged by the undersigned property owner and/or the property owner's legal representative that the property owner and/or legal representative has been advised that he/she is entitled to have an appraisal made on his/her property to determine just compensation and the owner releases the Department from this obligation and waives any compensation in exchange for the donation of property as right of way in full settlement of his/her claim. The purpose of this document is to ensure compliance under Title 23 of the United States Code of Federal Regulations (CFR), Subchapter H (Right-of-Way and Environment), Part 710 (Right-of-Way and Real Estate), Subpart E (Property Acquisition Alternatives), Subsection .505 (Real Property Donations).

TOWN OF CHAPEL HILL,
A municipal corporation chartered by the State of
North Carolina

By: _____

Name: _____

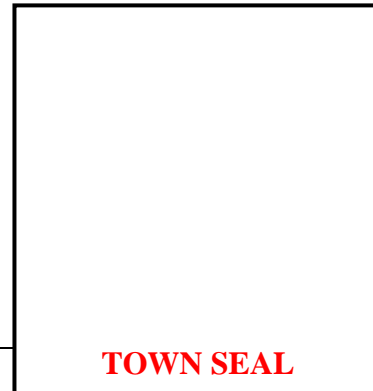
Town Manager

Attest by Town Clerk

By: _____

Name: _____

Town Clerk



TOWN SEAL

ACCEPTED FOR THE DEPARTMENT OF TRANSPORTATION BY: _____

<p>(Official Seal)</p>	<p>North Carolina, <u>Orange</u> County</p> <p>I, _____, a Notary Public for _____ County, North Carolina, certify that</p>
	<p>_____ personally came</p>
	<p>before me this day and acknowledged that he/she is the CLERK of the CITY OF CHAPEL HILL, and that by authority duly given, the foregoing instrument was signed in its name by its MAYOR of the CITY OF CHAPEL HILL, sealed with its corporate seal, and attested by _____ as its CITY CLERK.</p>
	<p>Witness my hand and official seal this the _____ day of _____, 20 ____.</p>
	<p>_____ Notary Public</p> <p>My commission expires:</p>



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 6., File #: [18-0458], Version: 1

Meeting Date: 5/23/2018

Rename the Library Board of Trustees to the Chapel Hill Public Library Advisory Board as Recommended by the Board and Clarify its Responsibilities.

Staff:

Susan Brown, Director

Department:

Chapel Hill Public Library

Overview: In order to better reflect their role as an Advisory Board to the Library and to Council, the Library Board of Trustees is recommending that Council approve their name change to Chapel Hill Public Library Advisory Board. The term "Board of Trustees," generally implies that the body has more of an executive function, managing operations, staff, and resources, rather than an advisory role. This name change will provide clear and consistent communication about the function of this important stakeholder group. Additionally, the Board is recommending a revision of their duties as outlined in the ordinance. This revision more accurately reflects the Board's responsibilities and along with the name change, provides clear communication about the function of the Board. One other change is proposed to delete unnecessary and outdated language.



Recommendation(s):

That Council enact this ordinance, amending the Town Code of Ordinances to re-name the Library Board of Trustees to the Chapel Hill Public Library Advisory Board and revising the duties of that Board.



Attachments:

- Ordinance

AN ORDINANCE AMENDING THE TOWN CODE OF ORDINANCES TO RENAME THE LIBRARY BOARD OF TRUSTEES TO THE CHAPEL HILL PUBLIC LIBRARY ADVISORY BOARD AND REVISE THE DUTIES OF THAT BOARD (2018-05-23/O-2)

WHEREAS, Chapel Hill Public Library Board of Trustees membership voted unanimously on February 12, 2018 to request its name be changed to the Chapel Hill Public Library Advisory Board; and

WHEREAS, Chapel Hill Public Library Board of Trustees voted unanimously on May 14, 2018 to recommend revised duties for the Board;

WHEREAS, this name change and revised duties reflect both Chapel Hill Public Library's function as a municipal library and the Board's function within the Town's network of Advisory Boards and Commissions.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Chapel Hill as follows:

Section 1. Chapter 2, Article IX of the Town of Chapel Hill Code of Ordinances is hereby revised to read as follows:

"ARTICLE IX. - CHAPEL HILL PUBLIC LIBRARY ADVISORY BOARD OF TRUSTEES

Sec. 2-140 - Created; named.

There is hereby created a Chapel Hill Public Library Advisory Board of Trustees for the Town of Chapel Hill.

Sec. 2-141. - Membership; terms.

<https://library.municode.com/nc/chapel_hill/codes/code_of_ordinances?nodeId=CO_CH2AD_ARTIXLIBOTR_S2-141METE>

The Chapel Hill Public Library Advisory Board of Trustees shall consist of nine (9) appointed members as hereinafter provided. Their terms of office shall be four (4) years or until their successors are appointed and qualified.

The terms of all members shall expire on June 30."

Sec. 2-142. - Appointment; vacancies.

Eight (8) members shall be appointed by the mayor and council. One (1) member shall be a resident of Orange County appointed by the Orange County Board of Commissioners. Vacancies shall be filled in the same manner as original appointments.

Sec. 2-143. - Meetings; chairman.

<https://library.municode.com/nc/chapel_hill/codes/code_of_ordinances?nodeId=CO_CH2AD_ARTIXLIBOTR_S2-143MECH>

The Chapel Hill Public Library Advisory Board of Trustees shall regularly hold meetings at such times and places as it shall determine. It shall select from its membership a member to serve as chairman and such other officers as it deems appropriate to serve for a term of two (2) years."

Sec. 2-144. - Duties. <https://library.municode.com/nc/chapel_hill/codes/code_of_ordinances?nodeId=CO_CH2AD_ARTIXLIBOTR_S2-144DU>

[Duties of the Chapel Hill Public Library Advisory Board of Trustees shall be the following:]

~~(a)~~ Advise the council, town manager, and library director concerning all matters relating to the operation of a public library system for the town, taking into consideration the needs and attitudes of library users and staff. Those matters may include but are not limited to:

~~(a)(b)~~ Advise the council, town manager, and library director as to the use and daily operation of library services and facilities, especially requests for specific materials to be added to or removed from the collection.

~~(b)(c)~~ Work cooperatively with the ~~f~~Friends of the Library and the Library Foundation in support of the library.

~~(c)(d)~~ Make recommendations to the council concerning the construction and improvement of buildings and other structures for the library system.

~~(d)(e)~~ Advise the council, town manager, and library director concerning the annual budget of the library system, including the library's schedule of fines and fees regarding overdue and lost materials and borrowing privileges and associated fees for those outside the Chapel Hill service area

~~(f)~~ ~~Monitor gift and memorial donations and endowments of the library, and advise the council on the expenditure of these funds.~~

~~(g)~~ ~~Recommend a schedule of fines and charges for the late return of, failure to return, damage to, and loss of library materials, and take other measures to protect and regulate the use of such materials.~~

~~(h)~~ ~~Advise the council on the extension of privileges to and use of the library by nonresidents of the town and any fees associated therewith.~~

~~(e)(i)~~ Advise the town manager concerning the appointment of the library director.

~~(j)~~ ~~Make an annual report on the operations of the library to the council and make an annual report to the department of cultural resources as required in N.C.G.S. 125-5. "~~

Section 2. References to the Library Board of Trustees in any Town Council manuals or documents shall be revised to refer to the Chapel Hill Public Library Advisory Board.

Section 3. This ordinance shall become effective upon enactment.

This the 23rd day of May, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By enacting the ordinance, the Council amends the Town Code of Ordinances to re-name the Library Board of Trustees to the Chapel Hill Public Library Advisory Board and clarifies its responsibilities.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 7., File #: [18-0459], Version: 1

Meeting Date: 5/23/2018

Adjust Municipal Campaign Contributions and Disclosure Limits as Required by Ordinance.

Staff:

Roger L. Stancil
Ralph D. Karpinos

Department:

Town Manager
Town Attorney

Overview: The Town established campaign contribution limits in 1999 pursuant to special legislation enacted by the General Assembly. Chapter 2, Article IV, of the Town Code of Ordinances limits the amount of money that an individual or a political committee can contribute to a Mayor or Town Council candidate's campaign. The Ordinance also establishes a maximum contribution that can be made without disclosing the contributor's name in municipal campaign reports. Ordinance Section 2-73 requires that these amounts be adjusted during even-numbered years and provides criteria for making these adjustments based on the number of Town of Chapel Hill registered voters and changes in the Consumer Price Index (CPI) since January 1st of the prior even-numbered year. The adjustments proposed for tonight, if enacted, will apply to the 2019 municipal campaigns.



Recommendation(s):

That the Council enact the attached ordinance to increase the municipal campaign maximum contribution to \$361.00 and the contribution disclosure exemption to \$37.00 as required by ordinance.

Background:

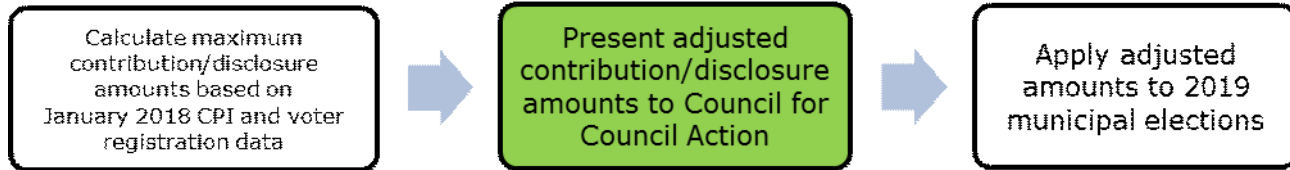
- In 2017, the maximum amount that an individual or political committee could donate to a municipal candidate's campaign was \$353.00 and the names of contributors donating \$36.00 or less were exempt from disclosure in campaign reports.
- The 2017 amounts were established on [October 26, 2016](http://chapelhill.granicus.com/MetaViewer.php?view_id=&clip_id=2923&meta_id=145877) [using the criteria that were in place at that time.](http://chapelhill.granicus.com/MetaViewer.php?view_id=&clip_id=2923&meta_id=145877)
- On [February 27, 2017](http://chapelhill.granicus.com/MetaViewer.php?view_id=&clip_id=3040&meta_id=153611) [the Council made a technical correction to the ordinance to eliminate language that had resulted in increases greater than those which otherwise would have occurred had calculations used only the changes to the CPI since the previous adjustment.](http://chapelhill.granicus.com/MetaViewer.php?view_id=&clip_id=3040&meta_id=153611)
- Staff of the Town Attorney's Office and Business Management Department collaborated to incorporate the adjustment criteria described in the Ordinance into the attached spreadsheet that uses formulas to consistently calculate the adjustments. That spreadsheet was used to arrive at the adjustments in the attached Ordinance.

Decision Points:

- Based on data obtained for January 2018 (as required by Sec. 2-73 of the Town Code), the CPI had increased by 2.4% since January 2016 and active voter registration for the Town of Chapel Hill was 39,382.
- Based on the adjustment criteria established in Ordinance Sec. 2-73, maximum contribution and disclosure exemption amounts should be increased to \$361.00 and \$37.

Fiscal Impact/Resources: None

Where is this item in its process?



Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Ordinance
- Disclosure and Contribution Adjustments Worksheet

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By the enacting the ordinance, the Council increases the municipal campaign maximum contribution to \$361.00 and the contribution disclosure exemption to \$37.00 as required by ordinance.

AN ORDINANCE AMENDING THE DISCLOSURE EXEMPTION AND MAXIMUM CONTRIBUTION LIMITS IN CHAPTER 2, ARTICLE IV, OF THE TOWN CODE OF ORDINANCES AS REQUIRED BY ORDINANCE (2018-05-23/O-3)

WHEREAS, Chapter 2, Article IV, Campaign Disclosure and Contribution Limitations of the Town Code of Ordinances limits the amount of money that an individual or a political committee can contribute to a Mayor or Town Council candidate's campaign; and

WHEREAS, Chapter 2, Article IV, further limits the amount that an individual or a political committee can contribute to a Mayor or Town Council candidate's campaign, without disclosing the contributor's name in municipal campaign reports filed in accordance with Chapter 16, Article 22A, Part 2 of the North Carolina General Statutes; and

WHEREAS, Chapter 2, Article IV, further requires that these amounts be adjusted during even-numbered years and provides criteria for making these adjustments based on changes in the Consumer Price Index since January 1 of the prior even-numbered year and the number of Town of Chapel Hill registered voters.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Chapel Hill that the Council amend Chapter 2, Article IV, of the Code of Ordinances of the Town of Chapel Hill as follows:

Section 1. Sec. 2-71. - Disclosure of contributors, subsection (b), is amended to read as follows:

"(b) Names of contributors of amounts ~~thirty-six dollars (\$36.00)~~ thirty-seven dollars (\$37.00) or less are exempt from the requirements of this section."

Section 2. Sec. 2-72. - Limitation on contributions, is amended to read as follows:

"Except as provided by N.C.G.S. 163-278.13(c), no individual or political committee shall contribute to any candidate, or political committee of a candidate, any money or make any other contribution in any town municipal election in excess of ~~three hundred fifty-three dollars (\$353.00)~~ three hundred sixty-one dollars (\$361.00) for that election."

Section 3. This Ordinance shall be effective upon enactment.

This the 23rd day of May, 2018.

Campaign Disclosure and Contribution Adjustments Based on Ordinance 2017-02-27/O-5 Rolling Average CPI Adjustment and Compared to Base Voter Numbers (40,000)									
Year	CPI in \$ (Prior 2-Yr Average)	CPI % Change	Base Voters	Units of 2,000	Voter Adjust vs 40,000	Disclosure	Contrib Limit	Rounded Disclosure	Rounded Contribution
2016	236.88					36.00	353.00	36.00	353.00
2018	242.57	2.40%	39382	0	0%	36.86	361.48	37.00	361.00
2020	#DIV/0!	#DIV/0!		-20	-100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
2022	#DIV/0!	#DIV/0!		-20	-100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

- Instructions:
- 1) Update CPI Data tab with prior 2 years' numbers, obtained from BMD. Numbers will flow over to this sheet automatically (B6, B8)
 - 2) Update Base Voters field manually, obtained from CaPA (D6, D8).
 - 3) Rounded Disclosure and Rounded Contribution amounts will calculate automatically (columns I, J).

Prepared 3/21/2018

Year	Month	CPI	
2006	Jan	198.300	
2006	Feb	198.700	
2006	Mar	199.800	
2006	Apr	201.500	
2006	May	202.500	
2006	Jun	202.900	
2006	July	203.500	
2006	Aug	203.900	
2006	Sep	202.900	
2006	Oct	201.800	
2006	Nov	201.500	
2006	Dec	201.800	
2007	Jan	202.416	
2007	Feb	203.499	
2007	Mar	205.352	
2007	Apr	206.686	
2007	May	207.949	
2007	Jun	208.352	
2007	July	208.299	
2007	Aug	207.917	
2007	Sep	208.490	
2007	Oct	208.936	
2007	Nov	210.177	
2007	Dec	210.036	204.467

Year	Month	CPI		
2008	Jan	211.080		
2008	Feb	211.693		
2008	Mar	213.528		
2008	Apr	214.823		
2008	May	216.632		
2008	Jun	218.815		
2008	July	219.964		
2008	Aug	219.086		
2008	Sep	218.783		
2008	Oct	216.573		
2008	Nov	212.425		
2008	Dec	210.228		
2009	Jan	211.143		
2009	Feb	212.193		
2009	Mar	212.709		
2009	Apr	213.240		
2009	May	213.856		
2009	Jun	215.693		
2009	July	215.351		
2009	Aug	215.834		
2009	Sep	215.969		
2009	Oct	216.177		
2009	Nov	216.330		
2009	Dec	215.949	214.920	5.11% 2008-2009 average for 2011 election

Year	Month	CPI		
2010	Jan	216.687		
2010	Feb	216.741		
2010	Mar	217.631		
2010	Apr	218.009		
2010	May	218.178		
2010	Jun	217.965		
2010	July	218.011		
2010	Aug	218.312		
2010	Sep	218.439		
2010	Oct	218.711		
2010	Nov	218.803		
2010	Dec	219.179		
2011	Jan	220.223		
2011	Feb	221.309		
2011	Mar	223.467		
2011	Apr	224.906		
2011	May	225.964		
2011	Jun	225.722		
2011	July	225.922		
2011	Aug	226.545		
2011	Sep	226.889		
2011	Oct	226.421		
2011	Nov	226.230		
2011	Dec	225.672	221.497	3.06% 2010-2011 average for 2013 election

Year	Month	CPI		
2012	Jan	226.665		
2012	Feb	227.663		
2012	Mar	229.392		
2012	Apr	230.085		
2012	May	229.815		
2012	Jun	229.478		
2012	July	229.104		
2012	Aug	230.379		
2012	Sep	231.407		
2012	Oct	231.317		
2012	Nov	230.221		
2012	Dec	229.601		
2013	Jan	230.280		
2013	Feb	232.166		
2013	Mar	232.773		
2013	Apr	232.531		
2013	May	232.945		
2013	Jun	233.504		
2013	July	233.596		
2013	Aug	233.877		
2013	Sep	234.149		
2013	Oct	233.546		
2013	Nov	233.069		
2013	Dec	233.049	231.276	4.41% 2012-2013 average for 2015 election

Year	Month	CPI		
2014	Jan	233.916		
2014	Feb	234.781		
2014	Mar	236.293		
2014	Apr	237.072		
2014	May	237.900		
2014	Jun	238.343		
2014	Jul	238.250		
2014	Aug	237.852		
2014	Sep	238.031		
2014	Oct	237.433		
2014	Nov	236.151		
2014	Dec	234.812		
2015	Jan	233.707		
2015	Feb	234.722		
2015	Mar	236.119		
2015	Apr	236.599		
2015	May	237.805		
2015	Jun	238.638		
2015	Jul	238.654		
2015	Aug	238.316		
2015	Sep	237.945		
2015	Oct	237.838		
2015	Nov	237.336		
			236.877	2.42% 2014-2015 average for 2017 election

Year	Month	CPI		
2016	Jan	236.916		
2016	Feb	237.111		
2016	Mar	238.132		
2016	Apr	239.261		
2016	May	240.236		
2016	Jun	241.038		
2016	Jul	240.647		
2016	Aug	240.849		
2016	Sep	241.428		
2016	Oct	241.729		
2016	Nov	241.353		
2016	Dec	241.432		
2017	Jan	242.839		
2017	Feb	243.603		
2017	Mar	243.801		
2017	Apr	244.524		
2017	May	244.733		
2017	Jun	244.955		
2017	Jul	244.786		
2017	Aug	245.519		
2017	Sep	246.819		
2017	Oct	246.663		
2017	Nov	246.669		
2017	Dec	246.524	242.565	2.402% 2016-2017 average for 2019 election



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 8., **File #:** [18-0460], **Version:** 1

Meeting Date: 5/23/2018

Amend the 2018 Council Calendar.

Staff:

Sabrina Oliver, Director
Amy Harvey, Deputy Town Clerk

Department:

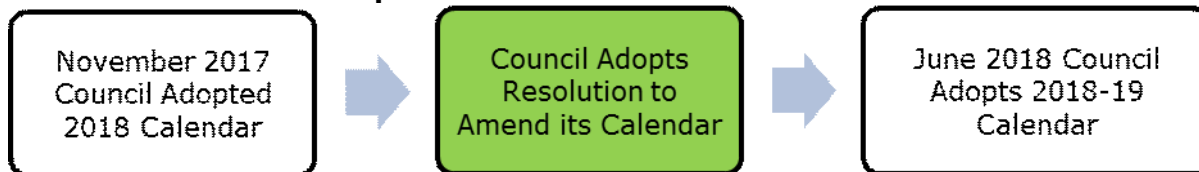
Communications and Public Affairs

Overview: The Council adopted its 2018 meeting calendar on November 15, 2017. This action amends the Council calendar to show Special Meetings for a series of meetings associated with the Town Manager Selection Process.

☆ **Recommendations**

That the Council adopt a resolution amending the 2018 Council calendar to incorporate various scheduling changes.

Where is this item in its process?



-  **Attachments:**
- Resolution

A RESOLUTION AMENDING THE COUNCIL'S 2018 MEETING CALENDAR (2018-05-23/R-5)

WHEREAS, on November 15, 2017 the Council adopted its 2018 meeting calendar; and

WHEREAS, the Council has started a [recruitment and selection process to hire a new Town Manager <http://www.townofchapelhill.org/town-hall/departments-services/human-resource-development/town-manager-search>](http://www.townofchapelhill.org/town-hall/departments-services/human-resource-development/town-manager-search).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council amends its 2018 meeting calendar to add the following meetings:

- June 11, 2018: time and location will be advertised on the Town's web calendar for a Closed Session related to the Town Manager Selection Process
- June 12, 2018: time and location will be advertised on the Town's web calendar for a Closed Session related to the Town Manager Selection Process
- June 14, 2018: time and location will be advertised on the Town's web calendar for a Closed Session related to the Town Manager Selection Process

BE IT FURTHER RESOLVED that the Council is expected to recess its June 14, 2018 meeting to a time, date and location certain to reconvene and go back into closed session related to the Town Manager Selection Process. It is anticipated that this process will continue from time to time during the week of June 18 through June 22. The time for reconvening of the Council's meeting will be posted on the Town's web calendar once it has been established.

This the 23rd day of May, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council amends the 2018 Council calendar to incorporate the Special Meetings associated with the Town Manager Selection Process.



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 9., File #: [18-0461], Version: 1

Meeting Date: 5/23/2018

Receive Upcoming Public Hearing Items and Petition Status List.

Staff:

Sabrina Oliver, Director and Town Clerk
Amy Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council accept the reports as presented.

Background:

Two pages on our website have been created to track:

- public hearings scheduled for upcoming Council meetings; and
- petitions received, including their status and who you can call for information.

The goal is to provide, in easily available spaces, information that allows people to know when Council will be seeking their comments on a particular topic of development and to know the status of a petition submitted at Council meetings.

In addition to being on the website, these pages will be included in each agenda for Council information,

Fiscal Impact/Resources: Staff time was allocated to create the semi-automated web pages, and additional staff time will be needed for maintenance.

Council Goals: Foundational Program: Govern with quality and steward public assets



Attachments:

- Scheduled Public Hearings <<http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/scheduled-agenda-items>>
- Status of Petitions to Council <<http://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status>>

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By accepting the report, the Council acknowledges receipt of the Scheduled Public Hearings and Status of Petitions to Council lists.

SCHEDULED PUBLIC HEARINGS

This webpage lists public hearings that are scheduled for a *specific Council meeting date*, although periodically, some may be continued to a future date. Public hearings may relate to the Land Use Management Ordinance (LUMO), Residential or Commercial Development, Budget, Transportation, or Housing issues. Meeting materials are posted at [Council Meeting Agendas, Minutes and Videos](#).

Interested in a development project not yet scheduled for Council review? See the [Development Activity Report](#) for the project's current status.

Date	Title
05-23-2018	Open the Public Hearing: Zoning Atlas Amendment - Eastowne Redevelopment Medical Office Building - 1
05-23-2018	Consider an Application for Special Use Permit Modification - Chapel Hill High School, 1709 High School Road.
05-23-2018	Open the Public Hearing: Zoning Atlas Amendment for Application of WC-Subdistricts in the Blue Hill District.
05-23-2018	Open the Public Hearing: Special Use Permit Modification - Eastowne Redevelopment Medical Office Building – 1
05-23-2018	Consider a Wireless Telecommunications Master Plan and Land Use Management Ordinance Text Amendment.
05-23-2018	Open the Public Hearing for Land Use Management Ordinance Text Amendments Regarding Modifications to Form District Regulations in Section 3.11.
05-23-2018	Consider Adopting the Blue Hill Design Guidelines and Associated Amendment to Form District Regulations.
06-13-2018	Consider an Application for Special Use Permit, 11 Sixty 5 Weaver Dairy Road, 1165 Weaver Dairy Road. (Project #17-112)
06-13-2018	Consider an Application for Zoning Atlas Amendment, 11 Sixty 5 Weaver Dairy Road, 1165 Weaver Dairy Road. (Project #17-112)
06-27-2018	Consider an Application for a Development Agreement - Town and University Joint Operations Center, 1050 Estes Drive Extension.
06-27-2018	Consider an Application for Zoning Atlas Amendment - Municipal Services Center, 1050 Estes Drive Extension.
06-27-2018	Consider a University-1 Land Use Management Ordinance Text Amendment.

Last updated on 05/18/2018 03:00:02.

STATUS OF PETITIONS TO COUNCIL

Petitions submitted during the Town Council meetings are added to the list below, typically within five business days of the meeting date.

To contact the department responsible, click on the department name. Meeting materials are posted at [Council Meetings, Agendas, Minutes and Videos](#).

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
05/09/2018	Maria Palmer	Request for Town of Chapel Hill to Stop Support of UNC Sports until Silent Sam Statue is Removed.	Police	Staff is preparing information to respond to this request.
04/11/2018	Transportation and Connectivity Board and Planning Commission	Request the Town Adopt a Vision Zero Policy.	Planning & Sustainability	Staff is preparing information to respond to this request.
04/11/2018	Elise Fradin	Request Regarding Chapel Hill Retirement Residence.	Planning & Sustainability	Staff shared responses to the initial questions posed in the petition. Staff is now preparing information to respond to the petitioners' follow-up questions.
04/11/2018	Mayor Hemminger	Request to Consider Adopting a Resolution Regarding Off-Shore Drilling.	Mayor	The Council adopted Resolution 2018-04-11/R-1.
04/11/2018	Renuka Soll	Request for Chapel Hill and Carrboro to Implement a Gun Buyback Program.	Town Attorney	At its 04/25/18 business meeting, the Council adopted a legislative program for the 2018 session of the NC General Assembly, including support for statewide legislation enhancing opportunities to voluntarily surrender firearms to local law enforcement.
03/14/2018	Council Members Anderson, Gu, and Schaevitz	Request Regarding Addressing Blue Hill District Community Interests.	Planning & Sustainability	Staff proposed a schedule to bring forward a text amendment in late May, with an opportunity for Council to vote by the end of June. Staff will continue to provide information to Council in a rolling format.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
03/07/2018	Kidzu Children's Museum	Request for Town Assistance to Explore the Southern Village Site for New Museum.	Town Manager	Town staff met with Kidzu and provided Council with recommendations. These include development of an internal process to evaluate these requests, consistent with the work of the Town Properties Task Force.
02/21/2018	Kimberly Brewer	Request to Make Tiny Homes a Legal and Affordable Housing Option.	Housing & Community Planning & Sustainability	Staff has met with the petitioner and is preparing additional information to respond to this request.
01/31/2018	Environmental Stewardship Advisory Board	Request for Council Support of a Resolution Endorsing a Federal Revenue-Neutral Carbon Free and Dividend Program.	Planning & Sustainability Public Works	Staff is preparing information to respond to this request.
11/29/2017	Council Members Anderson and Parker	Regarding East Rosemary Street Design Guidelines.	Planning & Sustainability Town Manager	Staff is preparing information to respond to this request.
11/15/2017	Whit Rummel	Request to Reconsider Land Use of Certain Properties along Estes Drive.	Planning & Sustainability	Staff is preparing information to respond to this request.
09/06/2017	Tom Henkel from the Environmental Stewardship Advisory Board	Request for Modification to the Ephesus-Fordham Form-Based Code for the Purposes of Energy Efficiency.	Planning & Sustainability	Where feasible, modifications will be considered as part of the development process for the Blue Hill Design Guidelines.
06/26/2017	Council Members Parker and Greene	Request Regarding Payments in Lieu for Rental Housing Projects	Housing & Community	At the 02/07/18 Council work session, staff reviewed options considered by the Housing Advisory Board and shared recommendations for the Council's feedback.
02/13/2017	Transportation and Connectivity Advisory Board	Request for Increased Staff Time to the Town Staff Bicycle and Pedestrian Committee; and Request for a Process to Update and Modify Bicycle and	Town Manager Planning & Sustainability	Regular updates on bicycle and pedestrian projects are now being provided at board meetings. Staff will propose a way to consider future staffing resources at an upcoming board meeting.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
		Pedestrian Projects Reviewed by the Board.		
01/23/2017	Transportation and Connectivity Advisory Board	Request to Support Low/No Vision Guidelines to be Included in the Town's Engineering Manual as Stated in the April 11, 2016 Petition to Council	Public Works Planning & Sustainability	Request incorporated into process to update Public Works Engineering Design Manual.
11/07/2016	Mayor Hemminger	Regarding Parking and Transit Needs in Downtown Area.	Planning & Sustainability Police Public Works	Staff shared information about different strategies and best practices and will return with recommendations in Spring 2018.
11/07/2016	Heather Payne	Regarding Development Proposed at 111 Purefoy Road.	Planning & Sustainability Town Attorney	A revised application was submitted to the Town on 05/26/2017. Public information meetings were held 06/29/2017 and 07/13/2017.
06/27/2016	Alan Rimer	Regarding Town Action Center	Technology Solutions	As of April 2018, the "Chapel Hill Connect" branded app is available for free in both the Apple and Android app stores. A marketing campaign will be rolled out to the public later in the year.
05/09/2016	Stormwater Management Utility Advisory Board	Request for Orange County Commissioners to Increase Staffing in Soil and Erosion Control Division and Improve Efficiency of Temporary Soil Erosion and Sediment Controls During Construction.	Public Works	Petition forwarded to Orange County. Consider changes to soil erosion and sediment control as part of Public Works Engineering Design Manual updates.
04/11/2016	Transportation and Connectivity Advisory Board	Request to Incorporate Proposed No-Vision and Low-Vision Pedestrian Facilities Guidelines into Design Manual and Development Code as Required	Public Works	Request incorporated into process to update Public Works Engineering Design Manual.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
04/11/2016	Transportation and Connectivity Advisory Board	Request for Senior Citizen Pedestrian Mobility and Complete Street Implementation	Public Works	Request incorporated into process to update Public Works Engineering Design Manual.
02/22/2016	Ken Larsen	Regarding Town Formulas for Development Parking Space	Planning & Sustainability	Referred to the Future Land Use and Land Use Management Ordinance rewrite process, which began in Fall 2017.

Last modified on 5/18/2018 3:15:05 AM