



TOWN OF CHAPEL HILL

Town Council Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Pam Hemminger
Mayor pro tem Michael Parker
Council Member Jessica Anderson
Council Member Allen Buansi

Council Member Hongbin Gu
Council Member Tai Huynh
Council Member Amy Ryan
Council Member Karen Stegman

Wednesday, May 27, 2020 6:30 PM

Virtual Meeting

Virtual Meeting Notification

Town Council members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:

*https://us02web.zoom.us/webinar/register/WN_yP9_QPMOSIO3zUOd-mVhsA
After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 817 8754 2840*

View Council meetings live at <https://chapelhill.legistar.com/Calendar.aspx> – and on Chapel Hill Gov-TV (townofchapelhill.org/GovTV).

OPENING

AGENDA ITEMS

1. Update on Town Efforts to Respond to the COVID 19 Crisis. (no attachment)

[\[20-0364\]](#)

PRESENTER: Chris Blue, Police Chief/Community Safety Executive Director

Vencelin Harris, Fire Chief

Kelly Drayton, Emergency Management Coordinator

The purpose of this item is for the Town Emergency Management/Public Safety staff to provide an overview of Town efforts to respond to the COVID 19 crisis.

2. Update: FY 2020-21 Budget. (no attachment) **[20-0365]**

PRESENTER: Maurice Jones, Town Manager
Amy Oland, Business Management Director

The purpose of this item is to provide the opportunity for Council to receive information and provide feedback on considering final Council member thoughts, concerns or adds in the FY 2020-21 budget that were shared with the Town Manager prior to the budget adoption on June 24, 2020. (<https://www.townofchapelhill.org/budget>)

3. Recommendation of Community Members to Participate in the Town Attorney Assessment Center. **[20-0366]**

PRESENTERS: Jessica Anderson, Council Member
Allen Buansi, Council Member
Tai Huynh, Council Member

RECOMMENDATION: That the Council receive the Council Committee's recommendation to appoint three community members, with two alternates, to participate in the Town Attorney assessment center.



Item Overview

Item #: 1., File #: [20-0364], Version: 1

Meeting Date: 5/27/2020

Update on Town Efforts to Respond to the COVID 19 Crisis. (no attachment)

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Chris Blue, Police Chief/Community Safety Executive Director
Vencelin Harris, Fire Chief
Kelly Drayton, Emergency Management Coordinator

The purpose of this item is for the Town Emergency Management/Public Safety staff to provide an overview of Town efforts to respond to the COVID 19 crisis.

TOWN OF CHAPEL HILL

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405 Martin Luther King Jr.
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Chapel Hill, NC 27514



Item Overview

Item #: 2., **File #:** [20-0365], **Version:** 1

Meeting Date: 5/27/2020

Update: FY 2020-21 Budget. (no attachment)

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Maurice Jones, Town Manager
Amy Oland, Business Management Director

The purpose of this item is to provide the opportunity for Council to receive information and provide feedback on considering final Council member thoughts, concerns or adds in the FY 2020-21 budget that were shared with the Town Manager prior to the budget adoption on June 24, 2020. (<https://www.townofchapelhill.org/budget>)



Item Overview

Item #: 3., File #: [20-0366], Version: 1

Meeting Date: 5/27/2020

Recommendation of Community Members to Participate in the Town Attorney Assessment Center.
Staff:

Jessica Anderson, Council Member
Allen Buansi, Council Member
Tai Huynh, Council Member

Department:

Town Council

Overview: The Council is working with Developmental Associates to recruit, assess, and select the next Town Attorney. To get the best information about candidates, the Town will be using an assessment center to observe the candidates in simulated scenarios that a town attorney will face. At its [April 29, 2020](#) <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=4427661&GUID=772D3132-10E1-4A37-ADC1-36A1A688C4A4&Options=&Search=&FullText=1> meeting, Council approved a process for recruiting and selecting community members to participate in the Town Attorney assessment center scheduled for June 18-19, 2020.

In the interest of timely appointments, Council established a committee to review applications and make a recommendation for appointment of three to five community members. The Council will have an opportunity to appoint community members at an upcoming meeting, prior to the assessment center.

**Recommendation(s):**

That the Council receive the Council Committee's recommendation to appoint three community members, with two alternates, to participate in the Town Attorney assessment center.

**Attachments:**

- Draft Resolution
- Council Committee Recommendation Memo
- Applications for Town Attorney Community Assessor

A RESOLUTION TO APPOINT COMMUNITY MEMBERS TO PARTICIPATE IN THE TOWN ATTORNEY ASSESSMENT CENTER (2020-06-10/R-#)

WHEREAS, the Council is working with Developmental Associates to recruit, assess, and select the next Town Attorney; and

WHEREAS, as part of the Town Attorney recruitment and selection process, the Council wishes to appoint between three and five community members representing the diversity of the community to participate in the Town Attorney assessment center; and

WHEREAS, on April 29, 2020 the Council approved a process for recruiting and selecting community members to participate in the assessment center, including that a Council Committee would meet to review applications and make a recommendation to the Council; and

WHEREAS, a Council Committee comprised of Council Member Allen Buansi, Council Member Jessica Anderson, and Council Member Tai Huynh met on May 21, 2020 and, after reviewing the applications submitted, recommends the appointment of Lily Farel, Phillip Lyons, and Annetta Streater, with Joseph Capowski and Nancy Campbell McCormick listed as alternates to participate in the assessment center on June 18 and 19, 2020; and

WHEREAS, the Council may appoint additional or different community members as needed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council appoints _____, _____, and _____, with _____ and _____ listed as alternates to participate in the assessment center on June 18 and 19, 2020.

BE IT FURTHER RESOLVED that these appointed community members shall have met their charge after participating in the assessment center on June 18 and 19, 2020 unless the Council determines otherwise.

This the 10th day of June, 2020.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTERS: Jessica Anderson, Council Member
Allen Buansi, Council Member
Tai Huynh, Council Member

RECOMMENDATION: That the Council receive the Council Committee's recommendation to appoint three community members, with two alternates, to participate in the Town Attorney assessment center.

MEMORANDUM

TO: Mayor and Town Council

FROM: Council Committee: Jess Anderson, Allen Buansi, and Tai Huynh

SUBJECT: Recommendation for the Town Attorney Assessment Center vacancies

DATE: MAY 21, 2020

RECOMMENDATION: The Council Committee met on May 21, 2020 and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

- Lily Farel, Appointment, Community Assessor
- Phillip Lyons, Appointment, Community Assessor
- Annetta Streater, Appointment, Community Assessor
- Joseph Capowski, Appointment, Community Assessor - Alternate
- Nancy Campbell McCormick, Appointment, Community Assessor - Alternate

Note: Communications and Public Affairs notes that the Council Committee reviewed the following applications: Joseph Capowski, Robert Epting, Lily Farel, Ed Harrison, Phillip Lyons, Nancy Campbell-McCormick, Annetta Streater, and Wendy Whitener.

Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

I Agree

Profile

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

capowski@email.unc.edu

Email Address

Joseph

First Name

J

Middle Initial

Capowski

Last Name

404 Coolidge St

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 929-1670

Primary Phone

Home:

Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

Which Boards would you like to apply for?

Town Attorney Assessment Center: Eligible

How did you find out about this opportunity? (select all that apply)

None Selected

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes No

Interests & Experiences

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a former Town Council member and mayor pro tem, an engineer, and retired UNC faculty, but not a lawyer. I often dealt with Ralph Karpinos and his predecessors. Ralph did an excellent job in my opinion, especially explaining legal issues to us non-lawyers on the town council. I think that I can use this experience to evaluate candidates to replace him.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

See above

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

over 55

Retired UNC faculty,
computer-design engineer

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

I Agree

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

bobepting@gmail.com

Email Address

Robert

First Name

Middle Initial

Epting

Last Name

707 East Franklin Street

Street Address

410 MLK JR. BLVD.

Suite or Apt

CHAPEL HILL

City

NC

State

27514

Postal Code

Home: (919) 967-0678

Primary Phone

Mobile: (919) 929-0323

Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Appointed

Town Attorney Assessment Center: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

Participation in the Town Attorney Assessment Center

How did you find out about this opportunity? (select all that apply)

Advisory Board or Council member

Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

I do not wish to be considered for re-appointment to the HDC

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes No

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Practicing lawyer in Chapel Hill for fifty years. I have known and worked alongside each of the Chapel Hill Town Attorneys from and including Emery Denny and Ralph Karpinos, and their assistants, as well as the County Attorney, and the Town Attorneys for Carrboro, Pittsboro, and numerous other municipalities in NC.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I also served as a member of the Board of Aldermen for the Town of Chapel Hill 1975-79, and as Mayor Pro-Tem from 1977-79. (The Town Council was designated the Board of Aldermen in those days.) I have more than forty years of experience serving on, representing, and appearing before local government bodies here and elsewhere in North Carolina. I was appointed to serve on the HDC in February 2017, to fill an expiring term. I would like to be re-appointed to be able to serve a full term, and especially to finish my term as Commission Chair, to which I was elected in September, 2017. I have practiced law in Chapel Hill since 1972, where, after graduating from UNC and UNC School of Law, I began teaching as a member of the faculty of the Institute of Government, then transitioned into private practice, and have since operated my law firm with my law partner Joe Hackney in downtown Chapel Hill. I am licensed to practice as an Attorney and Counsellor at Law by the North Carolina Supreme Court, and I am admitted to practice as a member of the United States Supreme Court Bar, as well as before the trial and federal Courts of the Fourth Federal Circuit Court of Appeals, each of the Federal District Courts in North Carolina. For more than forty years I have practiced in the local District and Superior Courts in the trial division of the North Carolina General Court of Justice, and I have argued cases in the Court of Appeals, and the Supreme Court of North Carolina.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I do not wish to be re-appointed to the HDC.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

The Town Attorney is obligated to advise the Town's Council, Boards and Commissions as to the pertinent laws applicable to questions presented. She or he must have the courage to do so, even when that advice may differ from what the Council wants to do, and when that legal advice is not what they want to hear. The Town Attorney must be able to offer his or her advice in ways that respect and encourage community dialogue, respect for the strength of differing opinions in our democratic setting. And the Town Attorney is deserving of the Council and Mayor's support for that ethic.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

over 55

Attorney _____
Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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STATE OF NORTH CAROLINA
COUNTY OF ORANGE

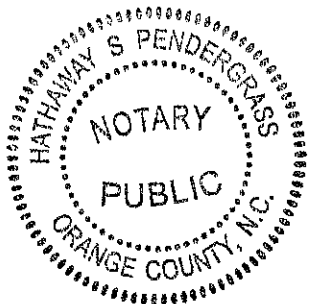
OATH OF OFFICE

I, ROBERT EPTING, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Historic District Commission, so help me God.

Robert Epting

Signature

The above oaths were subscribed and sworn to before me this the 13th day of February, 2017.



Hathaway S. Pendergrass

Notary Public

My commission expires 10/15/17

Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

 I Agree

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

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 I Agree

lily.farel@gmail.com

Email Address

Lily

First Name

Farel

Middle Initial

Last Name

2131 N. Lakeshore Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Grievance Hearing Board: Appointed

Town Attorney Assessment Center: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

Town Attorney Assessment Center

How did you find out about this opportunity? (select all that apply)

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes No

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I offer the board experience in general litigation as well as substantive experience in labor and employment law. I have been an attorney for twelve years, during which time I served as a law clerk for a federal judge, a trial attorney at both the Department of Justice and the Federal Communications Commission in Washington, DC, and now as in-house counsel at a software company in the Triangle. My practice as a litigator at DOJ spanned a broad range of law, from first amendment to national security, and I regularly appeared in courts across the country. During my time at the FCC, however, I focused almost exclusively on labor and employment matters. From my position in the FCC's office of general counsel, I mediated, negotiated, and litigated labor and employment claims before both judicial and administrative bodies. Through these experiences, I became accustomed to working with people of different backgrounds and facilitating interactions among competing interest groups. At DOJ, in order to arrive at a single, consistent position to present to the court, I had to mediate the divergent interests of various client agencies. At the FCC, I had to arbitrate the different interests of management and labor. I believe that my substantive experience with labor and employment law as well as my ability to work with people of different backgrounds, beliefs, and experience would allow me to contribute to this selection process.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I grew up in Chapel Hill, and both of my parents worked for UNC. I left home for college in 1998 and lived out-of-state until 2017, when I moved back to Chapel Hill with my husband and daughter. Twenty years spent living in cities both smaller and larger than Chapel Hill has given me a broad perspective on the challenges that every municipality faces and on the ways in which Chapel Hill is special. I recall my childhood in Chapel Hill fondly, and returning home has cast those memories in a new light, as I have been reintroduced to the town as an adult, homeowner, citizen, and mother of a child who will attend the same public schools that I did.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I am in-house counsel at a company based in the area. Part of my current job is helping identify and hire folks who will work well within the company while also bringing a new perspective to the work. I'm interested in finding candidates who offer unique skills and experiences, but who can also work within the existing structure to help find efficiencies and improve the organizations. I believe I can use this experience to assist in the selection of a town attorney.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I believe I can contribute to this process, and I very much look forward to participating!

[Farel Resume - March 2018.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

35-54

attorney

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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Lily Farel

lily.farel@gmail.com

2131 N. Lakeshore Drive • Chapel Hill, NC 27514 • (919) 619-0260

PROFESSIONAL EXPERIENCE**SAS Institute Inc.**, Cary, NC

February 2016 – present

Senior Legal Counsel

- Draft, review, and negotiate contracts, including software licenses, hosting agreements, professional service agreements, and business associate agreements with federal, state, and local governments.
- Provide guidance to sales teams, including middle and upper management, on SAS' legal position.
- Advise sales teams on potential procurement path for government customers to license software or purchase services, including how to utilize a General Services Administration schedule.
- Analyze application of state and federal laws and regulations to company contracts and activities.

Federal Communications Commission, Washington, DC

May 2014 – February 2016

Trial Attorney, Office of General Counsel

- Defended the FCC in litigation, primarily in the federal circuit courts of appeals.
- Drafted dispositive motions and conducted discovery for the United States Department of Justice in federal district court litigation enforcing FCC forfeiture orders.
- Represented the FCC in employment litigation before the Merit Systems Protection Board and the EEOC.
- Reviewed and revised FCC orders subject to significant litigation risk.

The George Washington University Law School, Washington, DC

August 2014 – August 2016

Professorial Lecturer at Law, "Government Lawyering"

- Lectured on issues including executive privileges, who is the client of the government lawyer, whistleblowing, and the Freedom of Information Act.

Department of Justice, Civil Division, Washington, DC

October 2008 – May 2014

Trial Attorney, Federal Programs Branch

- Defended the United States in civil litigation in federal courts across the country. Cases included challenges under the First, Fourth, and Fifth Amendments, and statutes such as the Religious Freedom Restoration Act, the Rehabilitation Act, and the Freedom of Information Act.
- Argued dispositive and discovery motions, participated in trials, and negotiated settlements.

The Honorable Graham C. Mullen, Charlotte, NC

August 2006 – September 2008

Law Clerk**EDUCATION****Duke University School of Law**, Durham, NC

- Juris Doctor, 2006
- Executive Editor, Duke Law and Technology Review
- Teaching Assistant, Legal Research and Writing
- Mock Trial: Mock Trial Board; Best Lawyer, Twiggs, Beskind, Strickland & Rabenau Mock Trial Competition
- Moot Court: Moot Court Board; Best Oral Advocate, AIPLA Giles Sutherland Rich Moot Court Competition
- Member, School Judicial Board

Washington University in St. Louis, St. Louis, MO

- Bachelor of Arts in History, magna cum laude, 2002
- Study Abroad: University College London, Department of History, London, England

BAR ADMISSIONS

The Supreme Court of North Carolina, Western District of North Carolina, District of Columbia Circuit Court

Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

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I Agree

Profile

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I Agree

edcharrison@gmail.com

Email Address

Ed

First Name

Middle Initial

Harrison

Last Name

58 Newton Drive

Street Address

Suite or Apt

Durham

City

NC

State

27707

Postal Code

Home: (919) 490-1566

Primary Phone

Home:

Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

What district do you live in? *

Chapel Hill Town limits (Purple)

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If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

Which Boards would you like to apply for?

Town Attorney Assessment Center: Eligible

How did you find out about this opportunity? (select all that apply)

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Interests & Experiences

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Because of my experience with local government attorneys, in 16 years as a Town Council Member, in more years than that encountering them in focused issue meetings, and as a constituent attempting to deal with them, I believe I could offer unique expertise in assessing candidates for the challenges of the position. (Continuing comment will be attached).

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

The most significant perspective I can bring is that of a resident who has deep familiarity with the position to be filled. The recruiting announcement for this committee includes this: "An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face." One event which local government attorneys have to face is a contentious closed session where he or she is on the spot. I have experience in well over 100 closed sessions, some of them including situations that were clearly challenging for the Town Attorney (TA). In the case of the current/retiring TA, I began working closely with him even before our first business meeting together, because we were re-uniting after a collegial relationship we had as fellow undergraduate newspaper editors and issue activists. During my terms of office, we served together on multiple committees of the NC League of Municipalities (NCLOM), so that our attorney-client discussions ranged wider than Chapel Hill alone, including the overall functions of local government attorneys all over the state. Part of my experience in the elected office I held before being a CM consisting of successfully negotiating with the Durham County Attorney and Manager a profound change in employee status for those who worked for the Durham Soil and Water Conservation District, that is, making them county staff. As Personnel Committee Chair for the GoTriangle Board of Trustees in 2015, I co-managed the hiring process for the first new General Counsel in 11 years; this resulted in the hiring of NC Rep. Deborah Ross for the position.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I am especially interested in and familiar with the operations of local government attorneys in the larger community picture. I have a long term interest in the functions and powers of NC local governments, going back to my years as a contract employee and board member for multiple statewide environmental organizations (1984-onward). Attorneys, such as our TA, are often the primary analyst for elected boards of what those powers are, and of the enforceability of specific ordinances. Much of my work in the 1980s, as one of the first NC environmentalists to analyze and advocate for local governments taking on major issues such as stormwater management and erosion control, dealt with the actual ability of locals to do those things. Local government attorneys such as Mr. Karpinos were willing to discuss these issues with me. As part of my work, I had to be able to evaluate both Federal and State regulations and local ordinances, which he and others – especially NCLOM staff – were willing to do for me.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

over 55

Mostly retired ecological
educator

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

I Agree

Profile

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

phlaneur42@gmail.com
Email Address

Phillip _____ J _____ Lyons _____
First Name Middle Initial Last Name

140 W Franklin St #430 _____
Street Address Suite or Apt

Chapel Hill _____ NC _____ 27516 _____
City State Postal Code

Home: (919) 932-6460 _____ Mobile: (919) 612-1045 _____
Primary Phone Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

Which Boards would you like to apply for?

Town Attorney Assessment Center: Eligible

How did you find out about this opportunity? (select all that apply)

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes No

Interests & Experiences

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Service on the Town's Board of Adjustment since 2014 with two years as chair. Familiarity with certain aspects of NC law and administrative procedure. A career in the NC Attorney General's office retiring as a Deputy AG. Supervised both legal and administrative staff providing legal advice and administrative support to a variety of NC boards and commissions.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

My adult life has featured an interest in due process and fairness and equity in the provision of governmental services. I have extensive experience in observing the provision of legal advice to quasi judicial and legislative bodies. Representing the NC Attorney General in the General Assembly has given me exposure to many facets of black letter law, caselaw, common law, administrative law including issues affecting municipal and county government.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I've taught an undergraduate and graduate course on the American Criminal Justice System for over 25 years and have participated in assessment centers for my employer as well as for professional associations. The provision of effective legal advice, in my opinion, is important for boards and commission to perform at their best and in a fair and equitable manner and I want the best for my town.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

over 55

Retired NC Deputy AG _____

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

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The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

 I Agree

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

 I Agree

nancycm@live.com

Email Address

Nancy

First Name

Campbell

Middle Initial

McCormick

Last Name

920 EDGEWATER CIRCLE

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27516

Postal Code

Home: (803) 331-2560

Primary Phone

Home:

Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Appointed
Town Attorney Assessment Center: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

Historic District Commission

How did you find out about this opportunity? (select all that apply)

Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes No

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I served on the Columbia, SC, Design/Development Review Commission for about 10 years. I've owned a house on the National Register. Although not admitted to the Bar in NC I can bring a lawyer's perspective on procedural issues. I'm actually a second generation preservationist--my mother was instrumental in founding Stuart (Fla) Heritage.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I'd be happy to provide references from Columbia.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

See above, https://en.wikipedia.org/wiki/George_R._Price_House I worked for many years at Protection & Advocacy for People with Disabilities in Columbia (the equivalent of Disability Rights NC) I have a strong interest in making historic sites accessible to all.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I'm a retired attorney for non-profits. I've served on historic commissions in both Columbia, SC, and in Chapel Hill. I have extensive experience working with attorneys for governmental entities (primarily state level). I think my experience as a lawyer and commission member would be useful in the search process.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

Currently appointed to the Historic District Commission.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

 I Agree

Profile**Public Records Statement**

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

 I Agree

astreater@gmail.com

Email Address

Annetta

First Name

Streater

Last Name

Middle Initial

11 Heather Court

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (919) 215-0100

Primary Phone

Home: (919) 918-2037

Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

Which Boards would you like to apply for?

Town Attorney Assessment Center: Eligible

How did you find out about this opportunity? (select all that apply)

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes No

Interests & Experiences

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My qualifications include experience with board/committee interaction and operations, strong communication skills, the ability to review applications for merit and other unique values, and the ability to develop and evaluate policies.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I work in patient relations, investigating grievances and complaints. This work requires working with an attorney to seek a resolution. Experiences include review g legal documents and crafting letters that meet legal and regulatory expectations.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

African American

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Director of Patient Relations
Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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STATE OF NORTH CAROLINA
COUNTY OF ORANGE

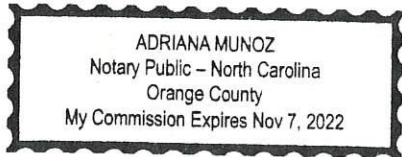
OATH OF OFFICE

I, Annetta Streater, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Cultural Arts Commission, so help me God.

Annetta Streater
Signature

The above oaths were subscribed and sworn to before me this the 20th day of March, 2019.

Adriana Munoz
Notary Public



My Commission Expires NOV 7, 2022

Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

Please Agree with the Following Statement

Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.

 I Agree

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

 I Agree

carnivalprincess@yahoo.com

Email Address

Wendy

First Name

Whitener

Middle Initial

Last Name

704 Meadowmont Ln

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 349-9848

Primary Phone

Home:

Alternate Phone

Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? * (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Chapel Hill Downtown Partnership: Eligible

Parks, Greenways and Recreation Commission: Eligible

Town Attorney Assessment Center: Eligible

Question applies to Chapel Hill Downtown Partnership

Select a Seat Category for the Chapel Hill Downtown Partnership *

Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

Select a Seat Category for the Parks, Greenways and Recreation Commission *

Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

Town Attorney Assessment Center

How did you find out about this opportunity? (select all that apply)

Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Question applies to Town Attorney Assessment Center

Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)

Yes No

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am devoted resident of Chapel Hill and want to get more involved in local government and advocacy for this beautiful town.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have worked with and managed teams of diverse individuals over the last 20 years. I look for synergies and ways to create partnerships to advance goals. My strongest skills are time management, presentation and public speaking and budgeting.

Question applies to Town Attorney Assessment Center

What perspective(s) would you bring as a community member participating in the assessment center process?

I bring an unbiased opinion and a willingness to help.

Question applies to Town Attorney Assessment Center

Is there anything else you would like us to know about you and your interest in participating in the assessment center?

I'd be happy to help with the assessment center. I'm available the dates you needed.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

35-54

Sales Director

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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