



QUESTIONS?
Call or email us!

Town of Chapel Hill
Office of Planning and Sustainability
Development Services 919-969-5066
planning@townofchapelhill.org

Chapel Hill Historic District Certificate of Appropriateness Application	Project:	
Project Description: Building an egress window in basement.	Permit:	
	STAFF REVIEW	
	<input type="checkbox"/> Application complete and accepted	
	<input type="checkbox"/> Application not complete and returned with a notation of deficiencies	
	BY:	
DATE:		
<p>Instructions: Submit one paper copy and a digital copy of all application materials collated in one file (pdf preferred)</p> <p>Deadlines: Applications are due by the close of business 30 calendar days prior to the scheduled meeting date.</p> <p>Note: Only complete applications may be accepted for Certificate of Appropriateness review. Applications that are not complete will be returned with a notation of deficiencies.</p>		

A: Property Information				
Property Address:	501 North Street, Chapel Hill, NC 27514	Parcel ID Number:	978859 2174	
Property Owner(s):	Amy Bedier Kairys	Email:	amy.kairys@gmail.com	
Property Owner Address:	109 Winston Ridge Drive			
City:	Chapel Hill	State:	NC	
Zip:	27516	Phone:	919-259-3786	
Historic District:	<input type="checkbox"/> Cameron-McCauley <input checked="" type="checkbox"/> Franklin-Rosemary <input type="checkbox"/> Gimghoul		Zoning District:	R2

B: Applicant Information				
Applicant:	Amy Bedier Kairys		Role (owner, architect, other):	owner
Address (if different from above):	same			
City:	State:	Zip:		



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Email: Same Phone: _____

C. Application Type (check all boxes that apply)

Minor Work Exterior works that do not involve any substantial alterations, and do not involve additions or removals that could impair the integrity of the property and/or the district as a whole. See [Design Guidelines](#) (p. 69) for a list of minor works.

Historic District Commission Review Includes all exterior changes to structures and features other than minor works

Site-work only (walkways, fencing, walls, etc.) After-the-fact application (for unauthorized work already performed).

Restoration or alteration Demolition or moving of a site feature.

New construction or additions Request for review of new application after previous denial

Sign

D. Basic information about size, scale, and lot placement.

Provide measurements in feet and square feet where applicable. Where possible, please provide accurate measurements from a licensed surveyor, architect, engineer, etc. If exact measurements are not available, please provide estimated information. Current estimated information about lots and buildings can be found on the [Orange County Real Estate Data](#) website. Information about lot placement can be found on the [Chapel Hill](#) and [Orange County Interactive GIS](#) portals.

Zoning District: <u>R-2</u>	<i>Minimum setbacks</i>			<i>Maximum heights</i>		Lot size	
	Street	Interior	Solar	Primary	Secondary	<u>23,598</u>	
Required by zoning	<u>26</u>	<u>11</u>	<u>13</u>	<u>n/a</u>	<u>n/a</u>		
Proposed				<u>n/a</u>	<u>n/a</u>		
	Existing	Change +/-	Total	Total Floor Area Ratio			
Floor Area (main structure)				Existing	Proposed	ISA/NLA ratio	
Floor Area (all other)						Existing	Proposed
Impervious Surface Area (ISA)	<u>2171</u>	<u>+ 10</u>	<u>2181</u>				
New Land Disturbance							



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E: Applicable Design Guidelines

The Town's [Design Guidelines for the Chapel Hill Historic Districts](#) are integral to the application and review process. These guidelines supplement the required review criteria for Certificate of Appropriateness applications (provided in [Section 3.6.2\(e\)\(4\)](#) of the Land Use Management Ordinance) by providing detailed, practical considerations for how to make changes to properties while preserving the special character of their Historic District context. Please review the Design Guidelines and consider their applicability to your proposed project. (Attach additional sheets, as necessary.)

Section/Page	Topic	Brief description of the applicable aspect of your proposal

see attached



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F. Checklist of Application Materials

Attach the required elements in the order indicated.	ATTACHED? TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY TOWN STAFF		
	YES	N/A	YES	N/A	NO
<p>1. Written description of physical changes proposed. Describe clearly and in detail the physical changes you are proposing to make. Identify the materials to be used (siding, windows, trim, roofing, pavements, decking, fencing, light fixtures, etc.), specify their dimensions, and provide names of manufacturers, model numbers, and specifications where applicable.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>2. History, context, and character information. Please include a summary of what information you have relied on to understand the relevant character and history of the district and subject property—and briefly summarize that information. At a minimum, include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Current property information for the lot and all structures, including Building Sketches and Building Details, from Orange County Real Estate Data. <input type="checkbox"/> The entry of your property on the most recent inventory of historic resources in the relevant National Register for Historic Places filing, available via the NC State Historic Preservation Office website: for McCauley-Cameron see West Chapel Hill, for Franklin-Rosemary see Chapel Hill Historic District, for Gimghoul see Gimghoul. (If yours is one of the few properties in McCauley-Cameron or Franklin-Rosemary that has not yet been inventoried, please indicate that.) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>3. Justification of appropriateness. Attach an annotated statement explaining how the proposed change(s) meets the following standards of appropriateness that the Commission considers in making findings of fact indicating the extent to which the application is or is not congruous with the historic aspects of the historic district. If a standard is not applicable, type "not applicable".</p> <ul style="list-style-type: none"> A. The height of the building in relation to the average height of the nearest adjacent and opposite buildings. B. The setback and placement on lot of the building in relation to the average setback and placement of the nearest adjacent and opposite buildings. C. Exterior construction materials, including texture and pattern. D. Architectural detailing, such as lintels, cornices, brick bond, and foundation materials. E. Roof shapes, forms, and materials. F. Proportion, shape, positioning and location, pattern, and size of any elements of fenestration. G. General form and proportions of buildings and structures. H. Appurtenant fixtures and other features such as lighting. I. Structural conditions and soundness. 	<input checked="" type="checkbox"/>	all N/A except F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- attached



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J. Architectural scale.					
4. Photographs of existing conditions are required. Minimum image size 4" x 6" as printed or the digital equivalent. Maximum 2 images per page.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Site Plan Set showing existing and proposed conditions. (Min. scale: 1 in. = 20 ft.) <input type="checkbox"/> Site plans must show the relationships between, and dimensions of, existing and proposed buildings, additions, sidewalks, walls, fences, driveways, and/or other structures on the property, as well as property lines and applicable zoning setbacks. <input type="checkbox"/> Include both written and drawn scales and show accurate measurements. You may also use a copy of a survey with surveyor's seal deleted. Revise the copy as needed to show existing conditions and your proposed work. <input type="checkbox"/> Indicate the area of all structural footprints (existing and proposed) in square feet; also, indicate lot size in square feet.	<input type="checkbox"/>	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Elevation Drawings showing existing structural facades and proposed changes. Drawings should be submitted as 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. All details should be reasonably legible. Photographs are okay for facades with no changes. <input type="checkbox"/> Elevation drawings showing all proposed changes above current grade from front, back, and both sides. <input type="checkbox"/> Include scale bar, written scale, and label major dimensions (including width of structures and heights from finished grade to fascia/eaves and heights to top of roofs). <input type="checkbox"/> Label materials to be used (roofing, siding, windows, trim, light fixtures, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Information about context (required for all construction of new structures, proposed impervious surfaces greater than 1500 SF, additions greater than 150 SF, and/or proposed land disturbance greater than 5000 SF.) Detailed information about lots and structures can be found on the Orange County Real Estate Data website; information about lot placement can be found on the Chapel Hill and Orange County GIS portals. For each of the nearest adjacent and opposite properties, provide: <input type="checkbox"/> The height of each building (if an estimate, indicate that). <input type="checkbox"/> The setbacks and lots placement of each building (an image from the Town GIS database, including scale, is sufficient). <input type="checkbox"/> The size of each lot (net land area in square feet). <input type="checkbox"/> The size of all buildings on the nearest adjacent and opposite properties, including building footprint areas, Floor Areas (in square feet), and Floor Area Ratios. Provide current figures from Orange County Real Estate Data ; indicate any corrections for accuracy you believe necessary and your basis for doing so.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Demolition/Relocation Information (required only if demolition or relocation of a feature is proposed).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N/A

N/A

N/A



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<ul style="list-style-type: none"> <input type="checkbox"/> Provide a written description of architectural features, additions, remodeling, and any alterations to the structure(s). Make note of any outbuildings on the site plan of the property. <input type="checkbox"/> Provide a history of the structure, giving the construction date and architect or carpenter, briefly noting any significant events, persons and/or families associated with the property. Provide current exterior photographs of the property (4" x 6" as printed or the digital equivalent). If information is unknown, please provide a summary of sources consulted. <input type="checkbox"/> If an argument about structural soundness is being made, attach a signed and sealed report from a professional engineer. <input type="checkbox"/> As necessary, attach a statement explaining how a delay in demolition would cause the property owner to suffer extreme hardship or be permanently deprived of all beneficial use or return from such property by virtue of the delay. <input type="checkbox"/> Provide any records about the structure to be demolished. 					
<p>9. Mailing notification fee per Planning & Sustainability Fee Schedule. For a list of addresses, please refer to the Town's Development Notification Tool.</p>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>10. Certificate of Appropriateness fee per Planning & Sustainability Fee Schedule</p>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N/A



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G: Applicant signature

I hereby certify that I am authorized to submit this application; that all information is correct to the best of my knowledge, and all work will comply with the State Building Code and all other applicable State and local laws, ordinances, and regulations.

I acknowledge and agree that the Historic District Commission members, Town employees, and Town agents may enter, solely in performance of their official duties and only at reasonable times, upon the applicant's property for examination or survey thereof pursuant to North Carolina General Statute 160A-400.8. However, no member, employee, or agent of the Historic District Commission may enter any private building or structure without the express consent of the owner or occupant thereof.

I understand and agree that an approved Certificate of Appropriateness is valid only for the particular application, plans, specifications and related project details presented to, and approved by, the Historic District Commission. If any of the data contained in this application, any plans or any specifications presented to the Commission are changed or altered for any reason, including, but not limited to, changes or alternations deemed practically necessary during construction, required due to subsequent Town reviews, or otherwise, a new hearing before the Historic District may be required. By signing below, the applicant agrees to notify the Development Services Center of any changes or alternations in the data contained in this application, the approved plans or the approved specifications related to the project that is the subject of this application.

Hearings on Certificate of Appropriateness applications before the Commission are quasi-judicial proceedings. Therefore, Historic District Commission members are not permitted to discuss a pending application with the applicant or other party. By signing below, the applicant agrees to refrain from speaking with or contacting any member of the Historic District Commission about an application outside of the formal evidentiary hearing on the application.

Amy Bedier Kairys		4/4/19
Applicant (printed name)	Signature	Date
Property Owner (if different from above)	Signature	Date



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Certificate of Appropriateness Supplemental Requirements

***In addition to [Residential](#) Zoning OR [Administrative](#) Zoning Compliance Permit Requirements**

Certificate of Appropriateness applications are subject to review and approval by the Historic District Commission as well as by Town staff. For assistance with this application, please contact the Chapel Hill Planning Department.

Please submit *all* materials listed on this sheet. The Historic District Commission meets on the second Tuesday of each month at 6:30 pm. For confirmation of a meeting date and the placement of your request on the agenda, please call the Planning Department. **Applications are due one month in advance of meeting.**

Application Process:

1. Historic District Commission Review of Certificate of Appropriateness (COA) Supplemental materials
2. Staff review of Residential / Administrative Zoning Compliance Permit (ZCP) materials

****COA (step 1) and ZCP (step 2) materials may be submitted simultaneously or separately.**

Required Application Materials

(In addition to [Residential](#) Zoning Compliance Permit or [Administrative](#) Zoning Compliance Permit Requirements)

An Electronic copy of each document is required in addition to paper copies.

Provide a single set of the following materials:

- | | |
|--|--|
| | 1. Application Form. Either Residential Zoning Compliance or Administrative Zoning Compliance. |
| | 2. Recorded plat or deed verifying property's current ownership |
| | 3. Recorded plat of easements, right-of-way, and dedications, if applicable |
| | 4. Mailing List of Property Owners , applicable within 100 feet of property boundaries
The Town will prepare a formal notice to be mailed to surrounding property owners about the application. You may find it helpful to discuss the proposed changes with your neighbors in person so you can address their concerns both in your planning and presentation. |
| | 5. Mailing notification fee. The fee per address can be found on the Planning Department's Fee Schedule . |
| | 6. Certificate of Appropriateness fee per Planning Department's Fee Schedule |
| | 7. Reduced Site Plan Set (reduced to 8.5" x 11") |
| | 8. Building Elevations (label building height from top of roof to finished grade line) |
| | 9. Floor Plan, only if accessory apartment, duplex, or commercial application. |

(Continued)



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10. Written Description

Describe all proposed changes to the property, list all materials to be used, and address the criteria (listed below) that the Commission uses to determine appropriateness. Presenting your proposal with these criteria in mind will provide a clear basis for the Commission's deliberations.

- a) The height of the building in relation to the average height of the nearest adjacent and opposite buildings;
- b) The setback and placement of the building on the lot in relation to the average setback and placement of the nearest adjacent and opposite buildings;
- c) The exterior construction materials, including textures and patterns;
- d) The architectural detailing such as lintels, cornices, brick bond, and foundation materials;
- e) The roof shape, form, and materials;
- f) The proportion, shape, location, pattern, and size of any elements of fenestration (windows, doors);
- g) The general form and proportion of the buildings;
- h) The accessory fixture and other features (including lighting fixtures, hardware, awnings, etc.);
- i) The architectural scale in relation to existing structures and surrounding buildings; and
- j) Structural conditions and soundness.

Provide photographs of existing property and elevation drawings of the proposed changes. Depict changes in as much detail as possible, paying special attention to those features which the Commission uses to determine appropriateness. This section of the application allows the Commission to see the current state of the property, to visualize the proposed changes, and to assess the impact. The visual description must include dimensions. For new buildings and major additions, the visual description must include the interior floor plan.

11. Information Regarding Surrounding Properties

For new construction or large projects, the applicant is required to provide information on:

- The height of the nearest adjacent and opposite buildings;
- The setback and placement of the nearest adjacent and opposite buildings;
- The scale of the nearest adjacent and opposite buildings, including percentage of lot coverage.

12. Demolition Information (if applicable)

Provide a description of architectural features, additions, remodeling, and any alterations to the structure(s). Make note of any outbuildings on the site plan of the property. Provide a history of the structure, giving the construction date and architect or carpenter, briefly noting any significant events, persons, and/or families associate with the property.

Preservation Chapel Hill

610 East Rosemary Street
Chapel Hill, NC 27514
Tax ID 23-7218278

February 16, 2018

BOARD OF TRUSTEES

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Allison Essen
rentals@preservationchapelhill.org

CONTACT

PHONE
919-942-7818
EMAIL
info@preservationchapelhill.org
WEBSITE
www.preservationchapelhill.org

Kairys Properties, LLC
721 Mt. Carmel Church Road
Chapel Hill, NC 27517

Greetings:

Preservation Chapel Hill (PCH) is pleased to share with you that your property at 501 North Street now resides within the Franklin-Rosemary National Register of Historic Places District created by the US Park Service. The 1971 National Register district was re-surveyed in 2015 leading to an expansion of the district (a map of the district is enclosed) and to an historic evaluation of all structures. Note that the National Register is NOT the same as the Town's local historic district.

During the re-survey, it was determined that your property is a "contributing" structure to the National Register status of the district. As the owner of a contributing structure within a National Register district:

- You are under no obligations from the US Park Service; yet, you may qualify for North Carolina historic tax credits (see card).
- Economic studies suggest that your home is likely to appreciate in value at a greater rate than surrounding homes not in the district and is less likely to depreciate in value during economic downturns, as in 2008; and
- Your home will enjoy a level of prestige and attractiveness to potential buyers should you decide to move.

We have enclosed your property's professional Architectural Significance Report written during the 2015 re-survey. Questions may be directed to Preservation Chapel Hill at 919-942-7818 or email info@preservationchapelhill.org.

Sincerely,

Preservation Chapel Hill Board of Trustees

Enclosures

United States Department of the Interior
National Park Service

National Register of Historic Places Continuation Sheet

Section number 7 Page 132

Chapel Hill Historic District Boundary Increase and
Additional Documentation
Orange County, North Carolina

The Episcopal Rectory was built about 1850 and had only two rooms. In the late nineteenth century, two wings were added, each with two rooms, giving the house a general "H" shape. In approximately 1915, the house was moved from its original location on Rosemary Street to North Street and separated into a trio of small (two-room) cottages, which appear on the 1925 Sanborn map.

C-Building – Garage, c. 1925 – Located northwest of 408 North Street, this one-story, side-gabled, three-bay, frame garage has German-profile weatherboards, open garage bays on the east elevation and six-light windows on the west elevation.

409 North – House – c. 1935

C – Building

Set far back from the street, this one-and-a-half-story, side-gabled Cape Cod house is three bays wide and double-pile with three gabled dormers on the façade and rear elevation. The house has plain weatherboards, six-over-six wood-sash windows, and an exterior painted brick chimney on the left (west) elevation. A two-light-over-four-panel door is centered on the façade and accessed by an uncovered brick stoop. There is a modern wood deck at the right rear (northeast) and a paved driveway and paved parking in front of the house. County tax records date the house to 1935 and the house appears on the 1949 Sanborn map.

500 North – Duplex – c. 1939

C – Building

This one-story, side-gabled, Minimal Traditional-style duplex is six bays wide and double-pile with a symmetrical façade with projecting, front-gabled wings flanking the entrance bay. The building has asbestos siding, six-over-six wood-sash windows, including groups of three windows on each of the front-gabled wings, and two interior brick chimneys. Entrances to each unit are located on the side of the front-gabled wings, facing the center of the building and sheltered by a shed-roofed porch supported by square posts. Above the porch is a front-gabled dormer with a single six-over-six window. A side-gabled wing on the left (east) elevation has a second entrance to the left unit. There are shed-roofed dormers on the rear (south) elevation and a one-story, shed-roofed wing centered on the rear elevation. County tax records date the house to 1939 and the duplex appears on the 1949 Sanborn map.



501 North – House – c. 1937, c. 1960

C – Building

This two-story, side-gabled, Colonial Revival-style house is three bays wide and double-pile with a whitewashed brick exterior and gable end brick chimneys. It has six-over-six wood-sash windows and the six-panel door, centered on the façade, has a pedimented surround with fluted pilasters and is accessed by an uncovered brick stoop with decorative metal railing. A c. 1960 one-story, flat-roofed wing on the left (west) elevation has plain weatherboards, a twelve-light metal picture window, and a metal railing at the roofline, encircling a roof deck. A twelve-light-over-one-panel door on the right (east) elevation leads to a small balcony that shelters a basement-level nine-light-over-two-panel door and window. A one-story-with-basement, shed-roofed wing extends the full width of the rear (north) elevation and there are weatherboards at the second-floor level of the rear elevation and an uncovered

United States Department of the Interior
National Park Service

National Register of Historic Places Continuation Sheet

Section number 7 Page 133

Chapel Hill Historic District Boundary Increase and
Additional Documentation
Orange County, North Carolina

wood deck at the rear. County tax records date the house to 1937. The house appears on the 1949 Sanborn map.

502-508 North – North Street Apartments – c. 1920

C – 4 Buildings

Constructed about 1920, this group of four buildings are arranged around a central driveway and parking area. The buildings at 504½ and 508 North Street face the street and mirror each other in form. Each building is a two-story, gambrel-roofed, Dutch Colonial Revival-style building. The buildings are three bays wide and double-pile with wide shed-roofed dormers on the façade and rear elevations. They have plain weatherboards, wood shingles on the dormers, six-over-six wood-sash windows, paired on the first floor, interior brick chimneys, and some elevations have partial cornice returns. Nine-light-over-three-panel doors on the façade are sheltered by one-bay-wide, shed-roofed porches supported by square columns. One-story, shed-roofed porches on the gable end facing the interior of the lot are supported by square columns and have matchstick railings. Above each porch, at the second-floor level, is a one-bay-wide balcony with matching supports and railings. A one-story, shed-roofed porch on the rear (south) elevation shelters the rear entrances to the buildings. 506 North Street is similarly detailed though it is arranged with its gable end facing North Street and has two entrances from the north gable-end porch, exposed rafter tails, and casement windows in the dormers. It also has a two-story, shed-roofed porch on the rear (south) gable with an exterior stair an enclosed storage space at the first-floor level. The building at 502 North Street has a gambrel roof with a dormer on the east elevation and a gabled roof on the west elevation. A full-width, one-story, shed-roofed porch on the south gable end is partially enclosed and there is a one-bay-wide, shed-roofed porch on the north elevation, facing North Street. All of the buildings have suffered some level of alteration with the installation of replacement doors, windows, porch posts, or railings, but retain good overall integrity. The buildings, which were constructed as rental housing, appear on the 1925 Sanborn map.

504A North – House – c. 1980

NC – Building

Located behind the North Street Apartments at the center of the block, this one-story, hip-roofed contemporary house is three bays wide and triple-pile. The house has plain weatherboards, an exterior brick chimney, grouped double-hung windows, and paired French doors centered on the façade, which faces east. An inset porch wraps around the left (south) two bays of the façade and the left elevation and is supported by square posts. An inset porch on the right (north) elevation is also supported by square posts. The rear pitch of the hipped roof continues up, creating a sort of monitor roof with fixed clerestory windows at the second-floor level. County tax records date the house to 1980.

505 North – House – c. 1986

NC – Building

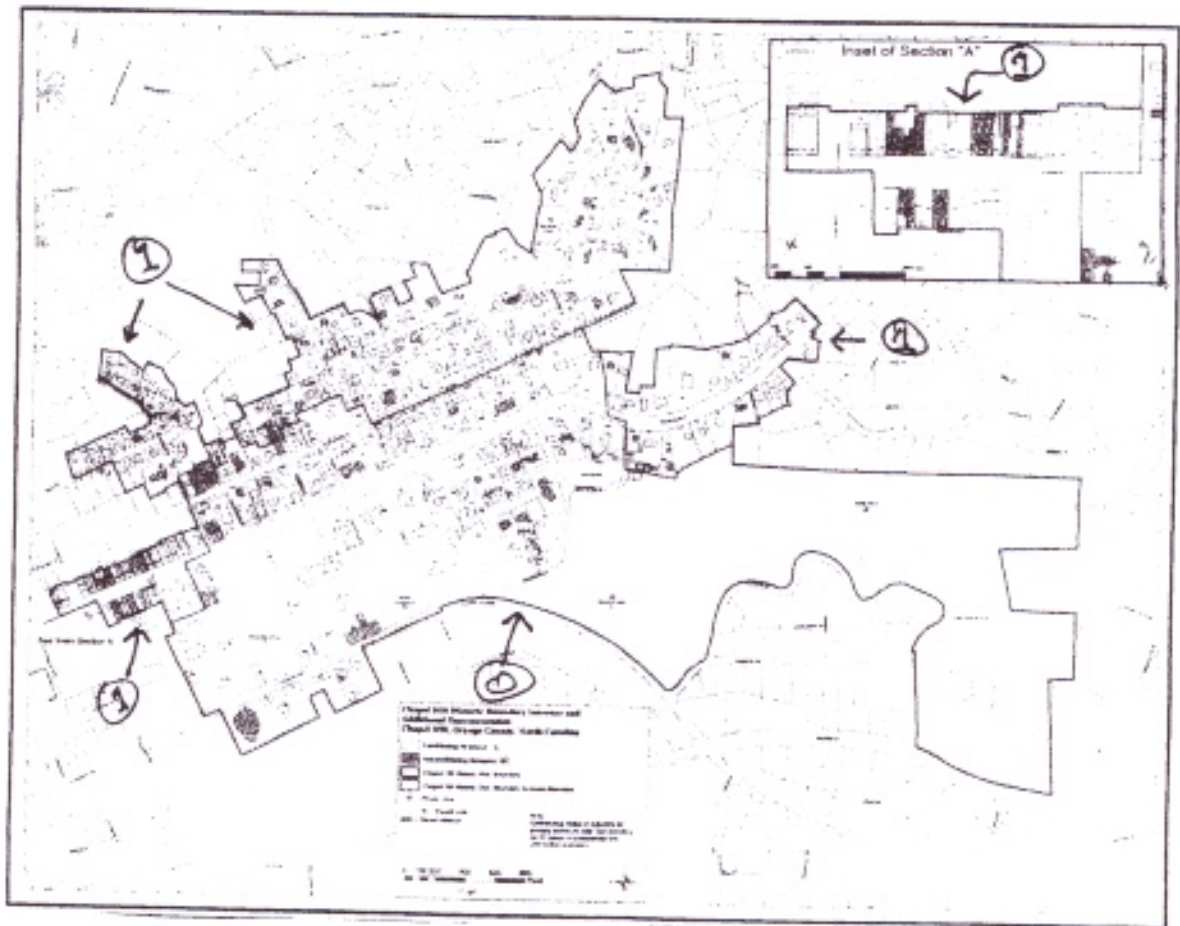
Constructed on a previously vacant lot, this one-and-a-half-story, side-gabled house is five bays wide and double-pile with three gabled dormers on the façade. The house has plain weatherboards, six-over-six wood-sash windows with three-light transoms, and a wide fascia and dentil cornice at the roofline. It has six-over-six windows in the dormers, and an exterior brick chimney in the right (east)

Chapel Hill National Register District Boundary Increase

The Chapel Hill National Register District Boundary Increase includes three areas immediately adjacent to the Chapel Hill Local Historic District and associated with the early twentieth-century development of the town and university: 1) The commercial corridor along East Franklin St.; 2) Northwest of the Historic District; and, 3) The residential development north and east of the original National Register district which generally ended on the south side of Rosemary St.

The Chapel Hill National Register District Boundary Increase includes 152 primary resources that "contribute" to the National Register status and forty-five non-contributing resources, all of them are buildings. Secondary resources include thirty-seven contributing resources, including thirty-three buildings, two structures, and two sites; and, twenty-five non-contributing resources, most of them are sheds and garages.

Below is a map of the original 1970 National Register district, as well as the 2015 expansion. A larger mounted map is available for viewing at the Preservation Chapel Hill office in the Horace Williams House (919-942-7818) or email "info@preservationchapelhill.org".



① 1970 NATIONAL REGISTER DISTRICT

② 2015 NATIONAL REGISTER EXPANSION

Chapel Hill Historic District Certificate of Appropriateness Application
501 North Street, Chapel Hill NC 27514

Applicant: Amy Bedier Kairys

Attachments

E. Applicable Design Guidelines

- 9. 1-4. New window is compatible with the visual and associative characteristics of the streetscape and neighborhood.
- 10. No large trees or other site features will be removed or changed with this application.
- 11. 8. New plantings around window well will be compatible with existing landscape.
- 12 & 13. No archeological condition will be affected.
- 14 & 15. No exiting rights of way will be affected.
- 16 & 17. No fences will be added or removed.
- 18 & 19. Walkways will be protected and/or restored to present condition.
- 20 & 21. N/A
- 22 & 23. No new exterior lighting.
- 24 & 25. N/A
- 28 & 29. Masonry foundation wall exposed in light well installation will be cleared and/or restored as needed.
- 30 - 33. N/A
- 34 & 35. New window trim will be white to match existing
- 36 & 37. N/A
- 38 & 39. N/A
- 40 & 41. New window will be placed directly below existing first floor window and closely match it in width and finish. Impact on front elevation will be minimized as most of the new window is below street nightlines.
- 42 - 45. N/A
- 46 & 47. The purpose of the window and window well is to provide egress for a basement sleeping room.
- 48 - end. NA

F. Checklist of Application Materials

1. Addition of window well and egress window to basement room
2. Brick, 2 story, built 1937
3. F. New window will be mostly below grade. Width and lateral placement will match original window above.
4. Photo, existing



6. Photo, Proposed

