## **MEMORANDUM**

TO: Mayor and Town Council

FROM: Adam Nicholson, Principal Planner

SUBJECT: Recommendation for the vacancies on the Community Design Commission

(CDC)

DATE: November 12, 2025

**RECOMMENDATION**: The Community Design Commission (CDC) met on Tuesday, October 28, 2025, and by a unanimous vote made the following recommendation(s) to the Town Council for consideration:

• Kimberly Andrews, Town Resident

John Biggs, Town Resident

• Rachel Oommen, Town Resident

**SPECIAL REQUEST(s)**: NONE

**BACKGROUND**: No specifics strengths were noted during the Commission's discussion. However, the collective strength of the group was called out.