



# TOWN OF CHAPEL HILL

## Planning Commission

### Action Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair John Rees  
Vice-Chair Louie Rivers  
Neal Bench  
Michael Everhart  
Melissa McCullough

Katherine Roberts  
Whit Rummel  
Amy Ryan  
Elizabeth Webber  
Stephen Whitlow

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**Tuesday, December 18, 2018**

**7:00 PM**

**RM 344 | Town Hall**

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#### Opening

#### Roll Call

**Present**      7 - Amy Ryan, Chair John Rees, Michael Everhart, Vice-Chair Louie Rivers, Katherine Roberts, Whit Rummel, and Stephen Whitlow

**Absent**        3 - Neal Bench, Melissa McCullough, and Elizabeth Webber

*Secretary reads procedures into the record*

#### Old Business

1. Review Engineering Design Manual Draft [\[18-0999\]](#)

A discussion of the draft Engineering Design Manual was held by the Planning Commission. No formal action was taken on the agenda item.

#### New Business

2. Work Session: Planning Commission petition to Town Council [\[18-1036\]](#)

A discussion of the Planning Commission petition to Town Council was held. No formal action was taken on the agenda item.

*Adjournment*

Next Meeting - January 15, 2019

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*