

Staff Report

Staff from the Manager's Office and Business Management Department developed this report on 9/25/20.

This report provides details about:

1. Eligible expenses under the Coronavirus Relief Fund for state, local and tribal governments
2. Additional projects for first allotment of CARES funding
3. Proposed spending categories and anticipated amounts for the Town's second allocation of \$806,852

i. Eligible Expenses

Eligible expenses under the Coronavirus Relief Fund (CRF) include expenditures: (1) incurred due to COVID-19 between 3/1/20 and 12/30/20 and (2) not funded under the Town's FY2019-20 or FY2020-21 budgets.

Expense examples provided by Orange County's application template include:

- Medical support
- Public health measures and compliance
- Payroll for COVID-19 response personnel
- Economic relief in connection to COVID-19
- Other COVID-related expenses reasonably necessary to the function of government
- Grants to municipalities and non-profits

For additional information about eligible expenses, please see the FAQs from the [U.S. Treasury](#)¹ and [North Carolina Pandemic Recovery Office](#)².

ii. Additional Projects for First Allotment of CARES Funding

After receiving the Council's feedback at the [June 24, 2020 business meeting](#)³, staff worked to develop projects and shift the first installment of CARES resources to more housing, human services and health-related needs. These projects include:

- Additional funds for emergency housing assistance for low-income families
- A laptop lending program to support public computing
- Translation of vital documents
- Sanitation services for public spaces supporting homeless populations
- Tents, tables and signs for outdoor service delivery and communications
- Crisis unit case management software
- 90-day supply of PPE and other response measures

The projects listed above are being supported by CARES funds that became available because other projects came in under budget or were funded by other sources.

¹ <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

² https://files.nc.gov/ncgov/documents/files/ncpro/FAQs-for-local-governments_8-28-2020.pdf

³ <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=4577146&GUID=4C5BEFFA-A5A3-4F24-B64A-F54AC57E431B&Options=&Search=>

iii. Proposed Spending Categories, Possible Expenses and Projected Amounts

Recovery Support Function Category	Possible Expenses	Projected Amount
Housing	<ul style="list-style-type: none"> additional emergency housing assistance for low-income residents 	\$349,077
Human Services	<ul style="list-style-type: none"> neighborhood support circles that provide scholastic and childcare support for low-income residents expand bookmobile access 	79,000
Health	<p><i>For Town facilities:</i></p> <ul style="list-style-type: none"> ventilation system improvements open office partitions and other protective measures touchless water fountains 	250,000
Economic	<ul style="list-style-type: none"> small business grants for public health measures long-term economic recovery planning 	103,775
Public Information and Intergovernmental Affairs	<ul style="list-style-type: none"> dashboard technology to support the emergency operations center 	25,000
	Total	\$806,852