



# TOWN OF CHAPEL HILL

## Board of Adjustment Meeting Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Daniel Hatley  
Vice Chair Thomas Grasty  
James Faron  
Judith Miller

Andrew Strada  
BJ Warshaw  
Thomas Wortman

Thursday, June 6, 2024

6:30 PM

RM 110 | Council Chamber

### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢ်အဂီၢ် ၂ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或  
书面翻译服  
务，请拨打  
919-969-5105.

### Opening

### Roll Call

James Baker (Assistant Town Attorney) served as the Board's attorney and Tas Lagoo (Principal Planner) served as the staff liaison to the Board.

**Present** 6 - Chair Daniel Hatley, Vice-Chair Thomas Grasty, James Faron, Judith Miller, Andrew Strada, and BJ Warshaw

**Absent** 1 - Thomas Wortman

### Approval of Agenda

A motion was made by Miller, seconded by Grasty, to approve the agenda. The motion carried by a unanimous vote.

### Announcements

### Petitions

### Approval of Minutes

1. Approval of the May 2, 2024, Draft Meeting Minutes

[\[24-0330\]](#)

A motion was made by Grasty, seconded by Strada, to approve the minutes of the May 2, 2024, meeting of the Board. The motion carried by a unanimous

vote.

## Old Business

2. Variance Application - 401 Cobb Terrace (Continued from May 2, 2024) [UPDATED]

[\[24-0333\]](#)

Following presentations by Lagoo and John Norwood, the Board deliberated the evidence presented.

A motion was made by Miller, seconded by Warshaw, to close the hearing. The motion carried by a unanimous vote.

A motion was made by Miller, seconded by Grasty, to adopt Resolution A thereby directing staff to draft a written decision granting the requested variances. The motion carried by a unanimous vote.

### *Adjournment*

Next Meeting - June 20, 2024

### *Order of Consideration of Agenda Items:*

1. Staff Presentation
2. Applicant's Presentation
3. Public Comment
4. Board Discussion
5. Motion
6. Restatement of Motion by Chair
7. Vote
8. Announcement of Vote by Chair

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*