



Historic District Commission

Meeting Minutes

February 10, 2026, 6:30 PM

RM 110 | Council Chamber

Chair Don Tise
Vice-Chair Brian Daniels
Glenn Connolly

Josh Gurlitz
Nancy McCormick
Laura Moore

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Opening

Roll Call

Charnika Harrell, Staff Liaison, Anna Scott Myers, Staff Liaison, Kevin Hornik,
Counsel to the Commission

Present 4 - Chair Don Tise, Glenn Connolly, Josh Gurlitz, and
Laura Moore

Absent 2 - Vice-Chair Brian Daniels , and Nancy McCormick

Black History Month acknowledgement

Secretary reads procedures into the record

Commission Chair reads public charge

Approval of Agenda

Commissioner Moore moved, Gurlitz seconded, to approve the agenda.
The motion carried by a unanimous vote.

Announcements

Petitions

Approval of Minutes

1. [January 13, 2026 Meeting Minutes](#)

[26-0027]

Commissioner Gurlitz moved, Connolly seconded, to approve the
January 13, 2026, meeting minutes. The motion carried by a
unanimous vote.

Consent**2. [260 Glandon Drive](#) [26-0028]**

Commissioner Gurlitz moved, Connolly seconded, to approve the written decision for 260 Glandon Drive. The motion carried by a unanimous vote.

New Business**3. [304 N. Boundary Street COA Amendment](#) [26-0029]**

Madhu Beriwal, applicant and owner, presented the site plan, showing the location of the proposed solar panels and aerial photos of the property with renderings of the proposed solar panels. She explained that the structures are setback from the road, and the panels would not be visible. Beriwal said the back up battery would be located in the garage, and the panels are meant to reduce the cost of electricity and help the environment.

Chair Tise asked if the existing roof is flat and has parapet walls so that the panels would be hidden. Beriwal confirmed.

There was no public comment.

Gurlitz moved, Connolly seconded, that the application was not incongruous with the special character of the district. The motion carried by a unanimous vote.

Discussion**Education and Outreach****4. [Education and Outreach](#) [26-0030]**

The commission decided to continue the discussion to the next meeting.

Design Standards**5. [Design Standards](#) [26-0031]**

Staff requested the commission consider allowing staff to review and approve COAs for solar panels, additional materials for driveways and walkways, and fieldstone or landscape walls. Hornik suggested exploring the feasibility of creating a catalog of existing

structures for applicants to use in their applications. Gurlitz asked for more information about exempt signs requiring a COA. The commission decided to continue the discussion to the next meeting.

Adjournment

Next Meeting - March 10, 2026

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.