



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair James Bartow
Vice-Chair Brian Godfrey
Jodi Bakst
Devon Bass
Paul Bungard
Lawrence K. Daquioag
Michael E. Fox

Daniel Hatley
Phillip Lyons
Katherine Murphy
Joseph Parrish
Carl Schuler
Josephine Tetteh

Thursday, July 12, 2018

6:30 PM

RM 110 | Council Chamber

Opening

Roll Call

Staff Present: Phil Mason, Liaison to Board, Jake Lowman, Assistant Liaison to Board, Becky McDonnell, Assistant Liaison to Board, Ralph Karpinos, Counsel to the Board

Present 9 - Chair James Bartow, Vice-Chair Brian Godfrey, Jodi Bakst, Devon Bass, Lawrence K. Daquioag , Michael E. Fox, Daniel Hatley, Joseph Parrish, and Carl Schuler

Absent 4 - Paul Bungard, Phillip Lyons, Katherine Murphy, and Josephine Tetteh

Secretary reads procedures into the record

Approval of Agenda

Announcements

Mr. Mason announced his retirement at the end of September. Jake Lowman will serve as the new Liaison to the Board, with Becky McDonnell serving as Assistant Liaison to the Board.

Mr. Karpinos announced that Matt Sullivan will serve as Counsel to the Board at the August meeting.

Petitions

Approval of Minutes

1. June 7, 2018 Minutes

[\[18-0637\]](#)

A motion was made by Fox, seconded by Schuler, that these Minutes be approved. The motion carried by a unanimous vote.

Old Business

New Business

2. Dimensional Variance: 108 Timberlyne Court

[\[18-0638\]](#)

A motion was made by Schuler, seconded by Bakst, that Alternative Resolution A be approved, to approve the variance, with an amendment that Town Council Liaison attend one of the next three meetings to provide an update. The motion was denied by the following vote:

Aye: 7 - Chair Bartow, Vice-Chair Godfrey, Bakst, Bass, Fox, Hatley, and Schuler

Nay: 2 - Daquioag, and Parrish

A motion was made by Hatley, seconded by Vice-Chair Godfrey, that this Discussion Item be tabled to the October meeting, on 10/4/2018. The motion carried by a unanimous vote.

3. Dimensional Variance: 807 Old Mill Road

[\[18-0639\]](#)

A motion was made by Vice-Chair Godfrey, seconded by Parrish, to approve Alternative Resolution A, to approve the variance. The motion carried by the following vote:

Aye: 8 - Chair Bartow, Vice-Chair Godfrey, Bass, Daquioag, Fox, Hatley, Parrish, and Schuler

Nay: 1 - Bakst

Adjournment

Next Meeting - August 2, 2018

A motion was made by Vice-Chair Godfrey, seconded by Daquioag, to adjourn the meeting. The motion carried by a unanimous vote.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.