



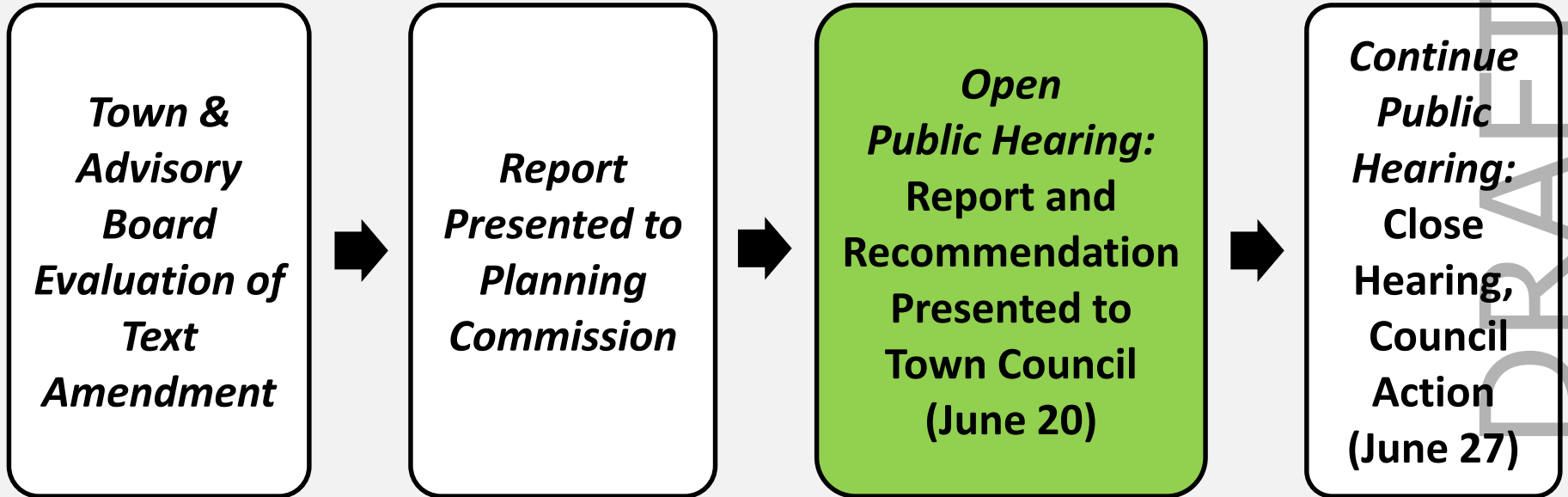
Advisory Board Voting Procedures

**Town Council Public Hearing
June 27, 2018**

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Advisory Board Voting Procedures

Process



Advisory Board Voting Procedures

Overview

- Council requested the PC, HDC, and CDC voting procedures be revised.
- Requested following 3-2 vote for advisory board action
- Revised procedures would increase # of votes for decisions
- Change in quorum to reflect open meeting law requirements.



Advisory Board Voting Procedures

Attorney Recommendation

Majority vote of the membership (excluding vacant seats and persons excused from voting) to decide any application

- Alternative 1: a vote of half of the membership, excluding vacant seats and persons excused from voting; or
- Alternative 2: a majority of those in attendance and at least 4 members.



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Advisory Board Voting Procedures

Planning Commission	Historic District Commission	Community Design Commission
Attny Alternative 1 & 2	Attny Alternative 1	Attny Recommendation
<ul style="list-style-type: none">• 5 votes for decision/ recommendation if full membership (excluding vacant seats and persons excused from voting) is present.• 4+ votes for decision/ recommendation if full membership isn't present.	<ul style="list-style-type: none">• Half of membership for decision (5 if a full commission) (excluding vacant seats and persons excused from voting) be necessary to decide any application.	<ul style="list-style-type: none">• Majority vote (5) of the membership for decision be necessary to decide any application.

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Advisory Board Voting Procedures

Planning Commission Recommendation

- **Adopt the ordinance change**
 - Expressed interest in creating consistent voting procedures across the advisory boards
 - Require five votes for each Commission's action

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Staff Recommendations

- That Council open the public hearing, receive comment, and recess the public hearing to June 27.

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