



TOWN OF CHAPEL HILL

Planning Commission

Action Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair John Rees
Vice-Chair Louie Rivers
Neal Bench
Michael Everhart
Melissa McCullough

Katherine Roberts
Whit Rummel
Amy Ryan
Elizabeth Webber
Stephen Whitlow

Tuesday, May 7, 2019

7:00 PM

RM 110 | Council Chamber

Opening

Roll Call

Present 9 - Amy Ryan, Chair John Rees, Neal Bench, Michael Everhart, Melissa McCullough, Vice-Chair Louie Rivers, Katherine Roberts, Whit Rummel, and Elizabeth Webber

Absent 1 - Stephen Whitlow

Secretary reads procedures into the record

Approval of Agenda

Commissioner Bench requested the two items be pulled from the consent agenda. A motion was made by Ryan and seconded by McCullough to remove the two items from the Consent Agenda. The motion was carried unanimously.

Announcements

Petitions

Approval of Minutes

1. Planning Commission Action Minutes for April 16, 2019

[\[19-0421\]](#)

A motion was made by Rummel and seconded by McCullough to approve the April 16, 2019 minutes with amendments. The motion carried unanimously.

Consent Agenda

2. Site Plan Review Application: 6902 Millhouse Road

[\[19-0422\]](#)

A motion was made by Bench and seconded by Everhart to approve Resolution A, approving the site plan. The motion was carried unanimously.

3. Site Plan Review Application: 311 Pritchard Avenue [\[19-0423\]](#)

A motion was made by Rivers and seconded by McCullough to approve Resolution A, approving the site plan. The motion was a 5-3 vote with Roberts, Rivers, and Ryan opposing.

Aye: 6 - Chair Rees, Bench, Everhart, McCullough, Rummel, and Webber

Nay: 3 - Ryan, Vice-Chair Rivers, and Roberts

New Business**4. Application for Amendments to Land Use Management Ordinance Section 4.5.4 [\[19-0424\]](#)**

A motion was made by Bench and seconded by McCullough to approve Resolution A with an amendment to include as an information item to Council during review. The motion was carried unanimously.

5. Proposed Amendments to Section 3.11 of the Land Use Management Ordinance [\[19-0425\]](#)

The item was received, discussed, and continued for further discussion on May 21, 2019.

6. Discussion of Site Plan Information Slide [\[19-0292\]](#)

Commissioners discussed the slide and provided comments.

7. Report on Site Plan Petition to Town Council [\[19-0426\]](#)

Commissioner Ryan provided an update.

Adjournment

Next Meeting - May 21, 2019

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.