



PARKS AND RECREATION
Town of Chapel Hill
200 Plant Road
Chapel Hill, NC 27514

phone (919) 968-2784 fax (919) 932-2923
www.townofchapelhill.org
www.chapelhillparks.org

MEMORANDUM

Date: October 12, 2022
To: Maurice Jones, Town Manager
From: Phil Fleischmann, Parks and Recreation Director
Regarding: Donation of Two Vans

A donor has offered to give two 2023 Ford passenger vans to the Town to use for programming at Hargraves Community Center. The vans will allow for staff to grow youth opportunities to better meet community interests and demand. I recommend that we accept the donation and finalize an agreement with the donor. In order to do so, this donation will need to be accepted by the Council through adoption of a formal resolution.

The Town will be responsible for using the vans in a manner mutually agreed upon with the donor, specifically, to support programming at Hargraves. Additionally, the Town will provide insurance, inspection, and routine maintenance on the vans. These costs will be factored in to existing budgets. Note that the Town will not assume responsibility for significant repair or replacement of donated vehicles and they will not be added to the vehicle replacement schedule. We envision including these details in a written agreement.

The donor wishes for their name to remain unpublicized by the Town to the extent allowed by North Carolina law.

Cc: Loryn Clark, Deputy Town Manager
Atuya Cornwell, Assistant Parks and Recreation Director
John French, Hargraves Recreation Supervisor

PF