

AN ORDINANCE CONCERNING THE ESTABLISHMENT OF THE TOWN BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 (2024-06-05/O-1)

BE IT ORDAINED by the Council of the Town of Chapel Hill:

Section 1. APPROPRIATIONS

That the following appropriations are hereby made:

<u>GENERAL FUND</u>	<u>Function Total</u>
General Government	\$ 24,389,825
Environment & Development	22,004,866
Public Safety	29,201,360
Leisure	13,876,949
GENERAL FUND TOTAL	\$89,473,000
<u>OTHER FUNDS</u>	
Transit Fund	\$ 36,656,438
Transit Capital Reserve Fund	0
Debt Service Fund	9,654,100
Vehicle Replacement Fund	1,605,000
Vehicle Maintenance Fund	2,135,672
Computer Replacement Fund	158,236
Public Housing Fund	2,699,400
Affordable Housing Reserve Fund	722,003
Parking Facilities Fund	5,510,121
Library Gift Fund	220,814
Capital Improvements Fund	2,713,591
Downtown Service District Fund	586,500
Climate Action Fund	804,259
Stormwater Management Fund	3,283,000
Grants Fund	726,895
TOTAL ALL FUNDS	\$156,949,029

Section 2. REVENUES

It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2024 and ending June 30, 2025 to meet the foregoing appropriations. It is determined that where estimated revenues are higher than the previous year, the increases were warranted.

GENERAL FUND

Property Taxes	\$ 42,835,000
Sales Taxes	22,993,152
Occupancy Tax	1,700,000
Other Taxes & Licenses	100,000
State-Shared Revenues	8,313,708
Grants	749,862
Charges for Services	5,616,827
Licenses/Permits/Fines	3,462,693
Interest on Investments	750,000
Other Revenues	421,100
Transfers/Other Sources	45,000
Fund Balance Appropriated	2,485,658
General Fund Total	\$89,473,000

OTHER FUNDS

Transit Fund	\$ 36,656,438
Transit Capital Reserve Fund	0
Debt Service Fund	9,654,100
Vehicle Replacement Fund	1,605,000
Vehicle Maintenance Fund	2,135,672
Computer Replacement Fund	158,236
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Grants Fund	726,895
TOTAL ALL FUNDS	\$156,949,029

Section 3. LEVY OF TAXES

There is hereby levied the following tax on each one hundred dollars (\$100) valuation of taxable property, located within the Town of Chapel Hill, as listed for taxes as of January 1, 2024 for the purpose of raising revenue from property tax as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

General Fund (for the payment of expenses of the Town of Chapel Hill)	\$0.437/\$100
Debt Service Fund (for the payment of expenses of the Town of Chapel Hill)	\$0.088/\$100
Transit Fund (for the payment of expenses related to transportation approved by referendum)	\$0.067/\$100
TOTAL	\$0.592/\$100

Section 4. SPECIAL DISTRICT TAX LEVY

There is hereby levied the following tax on each one hundred dollars (\$100) valuation of taxable property located in the Downtown Revitalization Municipal Service District established by the Town Council's resolution of June 12, 1989:

Downtown Service District Fund	\$0.064/\$100
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Section 5. AUTHORITIES

The following authorities shall apply to transfers and adjustments within the budget:

- a. The Town Manager may transfer funds between departments within a fund.
- b. The Town Manager may transfer between functions of the operating budget of the same fund and between projects of the Capital Improvement Plan (CIP) with a quarterly report to Town Council.
- c. The Town Manager may approve intradepartmental transfer requests and transfers between line items within capital project budgets.
- d. Transfers between funds may only be authorized by the Town Council.

Section 6. CLASSIFICATION AND PAY PLAN

There is hereby established, for Fiscal Year 2025, a Position and Classification Pay Plan for Town Employees as contained in Attachment 1. The Town Manager may make changes to the pay and classification plan within the established number of positions and the approved budget.

Section 7. FEES SCHEDULE

There is hereby established, for Fiscal Year 2025, various fees as contained in Attachment 2.

Section 8. STORMWATER FEE

There is hereby established, for Fiscal Year 2025, a stormwater fee of \$34.97.

Section 9. REAPPROPRIATION OF FUNDS ENCUMBERED IN FY 2023-24

Operating funds encumbered on the financial records as of June 30, 2024, are hereby reappropriated to this budget.

Section 10. PERFORMANCE AGREEMENTS

The Town Manager is hereby authorized to allocate funds to agencies participating in the Outside Agency Funding Application process for performance agreement funding, in the aggregate amount authorized by Council. The performance agreement funding allocation will be consistent with the recommendations from the Human Services Advisory Board.

Section 11. RECYCLING COLLECTION SERVICES

Pursuant to NCGS 160A-314.1 and 160A-317 the Town of Chapel Hill authorizes Orange County to provide recycling collection services within those areas of the Town situated in Orange County and Durham County and to impose and administer a basic services fee for recycling services and a solid waste convenience center fee for residents within those areas of the Town situated in Orange County and Durham County.

Section 12. MICRO-PURCHASE THRESHOLD

In accordance with 2 C.F.R. § 200.320(a)(1)(iv)(A) and the applicable provisions of North Carolina law, the Town of Chapel Hill hereby self-certifies the following micro-purchase thresholds:

- A. \$30,000, for the purchase of "apparatus, supplies, materials, or equipment"; and
- B. \$30,000, for the purchase of "construction or repair work"; and
- C. \$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and
- D. \$50,000, for the purchase of services subject to the qualifications-based selection process in the Mini-Brooks Act; provided that such threshold shall apply to a contract only if the Unit has exercised an exemption to the Mini-Brooks Act, in writing, for a particular project pursuant to G.S. 143-64.32. If the exemption is not authorized, the micro-purchase threshold shall be \$10,000.

This the 5th day of June, 2024.