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## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

clucasb@gmail.com

Email Address

Lucas

First Name

L

Middle Initial

Beal

Last Name

106 Highgrove Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (336) 682-0640

Primary Phone

Business: (919) 786-8609

Alternate Phone

---

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

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Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

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Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

**Select a Seat Category for the Chapel Hill Public Library Advisory Board \***

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Chapel Hill Resident

**Which Board is your First Choice? \***

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Chapel Hill Library Advisory Board

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**How did you find out about this opportunity? (select all that apply)**

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Social Media

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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As a young professional with three children aged 5, 3, and 10 months, I look forward to continuing to assist the Chapel Hill Public Library by bringing the perspective of a family with young children. I would love to help the board keep our young families engaged and active in this community. I have loved working with the Library Advisory Board over past three years achieve our goals of becoming fine free and I look forward to continuing the work of being an easily accessible asset to all members of our amazing town.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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Public speaking is and has always been an interest of mine. In my professional life, I am an attorney who drafts and negotiates commercial agreements and would be happy to use this experience to assist the Library.

[C. Lucas Beal Resume - 2020.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

Caucasian/Non-Hispanic

### Gender \*

Male

If other, please describe:

Please select your age from the following list. \*

35-54

Attorney

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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---

I Agree \*

Question applies to multiple boards

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# CHRISTOPHER LUCAS BEAL

106 Highgrove Drive, Chapel Hill, NC 27516 - (336) 682-0640 - clucasb@gmail.com

## LICENSURE

**North Carolina Bar, 2011**

## LEGAL EXPERIENCE

### **Hutchison PLLC, Raleigh, NC**

*Senior Associate Attorney*, April 2019-current

Currently advise life sciences and biotechnology companies (ranging in size from small start ups, private equity backed companies, and publicly traded companies) in regulatory compliance, privacy, employment matters. Review of packaging and website content to ensure FDA compliance. Draft and negotiate commercial contracts including service agreements, consulting agreements, and clinical trial agreements. Perform HIPAA risk assessments and privacy risk assessment. Serving as a seconded chief privacy officer for a biotechnology company.

### **PRA Health Sciences, Inc., Raleigh, NC**

A Clinical Research Organization (CRO)

*Legal Counsel*, February 2017-April 2019

Draft and negotiate agreements with Sponsor, vendors, and consultants for clinical services relating to domestic and international clinical trials. Advise and direct global team of contract associates in negotiating clinical trial agreements and all other ancillary contracts associated with investigative sites for clinical trials. Provide general legal support for project services for global pharmaceutical, biotech, and medical device studies. Review and draft data privacy agreements. Partnered with Privacy Officer in rolling out new Data Privacy compliance program. Provided training regarding legal and regulatory matters to departments within the CRO. Mentored new members of Legal team.

*Contracts Associate II*, September 2016-February 2017

Built templates for clinical trial agreements, letter of indemnification, and payment terms for multiple studies in addition to negotiating contracts and budgets on behalf of pharmaceutical companies. Served as escalation point for legal language and contractual issues. Developed contract playbooks and negotiation parameters. Provided mentorship to Contract Associates and Contract Representatives including advising on legal language and specific site issues, and ensured that all contracts were handled in accordance with department and client guidelines. Monitored contract negotiations to ensure tight deadlines were met.

*Contracts Associate*, June 2015-September 2016

Drafted and negotiated clinical trial agreements and budgets on behalf of multiple pharmaceutical companies. Ensured that clinical trial agreement's contractual and budgetary provisions were in compliance with company and sponsor processes, systems, fallback and strategies. Implemented new processes to shorten negotiation time.

### **North Carolina Department of Commerce, Raleigh, NC**

*Legal Specialist for Division of Employment Security*, November 2012 – June 2015

Presided over unemployment benefits hearings as an administrative law judge. Probed both claimants and employers to determine claimant's qualification and eligibility for benefits. Drafted decisions based on testimony and case law.

**John Pendergrass Attorney at Law, Pittsboro, NC**

*Associate Attorney, August 2011- November 2012*

Advocated for claimants and employers in unemployment benefits cases before the Division of Employment Security. Interviewed potential clients and led benefit hearings. Drafted stipulations and conducted negotiations with employers and opposing counsels. Filed EEOC claims and assisted clients through interviews with EEOC officers. Presented to UNC Dental School Students regarding Employment issues within the dental field.

**Karen McKeithen Schaede, Attorney at Law, PLLC, Greensboro, NC**

**Law Clerk, October 2010 – August 2011**

Assisted attorney in incorporation proceedings, mergers and acquisitions of small businesses. Assisted in HIPAA reviews of medical and dental practices. Drafted employment contracts, leases, and corporate documents.

**Legal Aid of North Carolina, Inc., Ahoskie, NC**

*Martin Luther King, Jr. Intern, Summer 2010*

Advised clients on housing, consumer, employment and estate laws. Successfully appealed unemployment benefit decision and successfully petitioned court for delayed birth certificate. Conducted hearings before Clerk of Court and District Court Judge; Drafted motions, orders, complaints, and answers.

**BUSINESS EXPERIENCE**

**BB&T, Charlotte, NC**

*BB&T At Work Sales Officer, March 2008-August 2008*

Counseled a wide array of businesses including sole proprietorships and major corporations regarding employee benefits. Presented BB&T products to companies' employees and marketed for new client accounts in Charlotte.

**COMMUNITY INVOLVEMENT**

**Chapel Hill Public Library Advisory Board Member**

**Chapel of the Cross – New Member Committee**

**F3**

**EDUCATION**

**Elon University School of Law, Greensboro, NC**

Juris Doctor, May 2011

*Honors:* Elon Law Scholarship

*Activities:* Business Law Association; First Year Mock Trial Team; Student Bar Association; Career Services Committee; *Delta Theta Phi*; Running Club, President, Vice President

**University of North Carolina, Chapel Hill, NC**

Bachelor of Arts in Political Science and Economics, May 2006

*Honors:* Dean's List; *Alpha Delta* General Excellence Scholarship

**PERSONAL**

Traveling, cooking, fitness, swimming, running, reading, and ACC basketball

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I Agree

carabrick@gmail.com

Email Address

Cara

First Name

Brick

Middle Initial

Brick

Last Name

110 Bay View Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 448-6292

Primary Phone

Alternate Phone

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Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

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Question applies to multiple boards

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**Which Boards would you like to apply for?**

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Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

**Select a Seat Category for the Chapel Hill Public Library Advisory Board \***

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Non-Chapel Hill, Orange County Resident

Question applies to Cultural Arts Commission

**Select a Seat Category for the Cultural Arts Commission \***

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Carrboro Resident

**Which Board is your First Choice? \***

---

Chapel Hill Library Advisory Board

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**How did you find out about this opportunity? (select all that apply)**

---

Internet

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**



**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I am a longtime Chapel Hill Public Library patron who has used almost every type of library service from children's storytimes to young adult activities, and study room reservations for graduate-level study. I hold a North Carolina Public Librarian Certification. I would bring my personal and professional experience to better serve the Chapel Hill Public Library Advisory Board. In addition to my library background, I have been involved with the cultural arts throughout our community for the last fifteen years. I served as the Cultural Arts Coordinator for Morris Grove Elementary for many years. In this role, I worked with the ArtsCenter to bring artists to the school throughout the year. Artists ranged from performing artist Mike Wiley to muralist Michael Brown. I volunteered with the Triangle Youth Ballet and Studio A Dance Arts as a fundraiser and liaison. From 2011 through 2018, I served as a volunteer Box Office Manager and Production Assistant with McDougle Middle School Drama. My other volunteer activities include providing meals and preparing art projects for the Ronald McDonald House of Chapel Hill. Recently, I worked as an intern at the North Carolina Museum of Art.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

Masters in Library Science from East Carolina University North Carolina State Public Librarian Certification Longtime CHPL patron with extensive knowledge of collections from early childhood to adult fiction and non-fiction A strong advocate for public libraries Supporter and volunteer for multiple local arts organizations. North Carolina Museum of Art Member and former intern

[Carabrick\\_1\\_.pdf](#)

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**Ethnicity \***

Caucasian/Non-Hispanic

**Gender \***

Female

**If other, please describe:**

**Please select your age from the following list. \***

35-54

Archivist

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

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## Ethics Statement

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I Agree \*

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# Cara Brick

Chapel Hill, NC 27516 • (919) 448-6292 • carabrick@gmail.com

## EDUCATION

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**East Carolina University**, Greenville, NC 2017-2020

***Master of Science in Library and Information Science***

- Emily S. Boyce Fellowship
- Academic Librarianship focus
- Public Librarian certification

**New York University**, New York, NY 1995-1997

***Master of Arts, American History***

- Certificate in Archival Management and Historical Editing
- Certificate in Museum Studies

**L'Université de Paris, Sorbonne**, Paris, France 1994

- Art History
- French Culture and Civilization

**Stony Brook University**, New York, NY 1991-1995

***Bachelor of Arts, History***

- Summa cum laude
- Member of Phi Beta Kappa Honor Society

## SKILLS

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Encoded Archival Description	Original and copy cataloging	Ability to work independently
Resource Description and Access	Adobe Photoshop	Skilled researcher and writer
French, professional proficiency	Microsoft Office	Excellent attention to detail

## EXPERIENCE

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***Library Intern*** 2020

**The North Carolina Museum of Art - Raleigh, NC**

- Established priorities and workflow for archival processing projects
- Arranged and described archival materials documenting the history of North Carolina and the NCMA
- Researched, arranged and described collection of 19th and 20th century international art auction catalogues
- Identified archival materials suitable for digitization as well as those in need of conservation
- Produced research bibliographies about upcoming and current exhibitions
- Performed copy cataloging for library resources
- Created technical manual about archival processing for library and museum staff
- Evaluated and maintained metadata templates and documentation for digital resources

***Archivist*** 2001-2004

**James D. Watson Collection, Cold Spring Harbor Laboratory - Cold Spring Harbor, NY**

- Administered personal collection of Nobel Laureate James D. Watson including manuscripts, photographs, art
- Assisted in planning and execution of special events surrounding The 50th Anniversary of the Discovery of the Double Helix
- Created finding aids and developed online exhibits
- Established access policies and approved donor agreements
- Organized photograph collection and implemented digitization
- Created rights and permissions schedule and database utilizing Microsoft Access software

- Served as a liaison to notable guests and scholars during conferences and meetings
- Supervised support staff and student interns
- Managed security of manuscripts, photographs, art and artifacts in public reading room
- Provided reference service to scholars
- Responded to reference inquiries from local and national media

**Archivist**

1997-2000

**The New-York Historical Society** - New York, NY

- Arranged and described primary source historical materials
- Responded to reference inquiries
- Supervised professional and student staff
- Managed security and access to archival collections
- Collaborated on special exhibits including Treasures from Mount Vernon, a co-curated exhibition between the New-York Historical Society and George Washington's Mount Vernon

**Art Cataloger**

1996

**Edwin Schlossberg Incorporated** - New York, NY

- Documented geographically disparate art collection
- Created catalogue raisonné, a comprehensive catalog of all art by Edwin Schlossberg
- Coordinated research and cataloging with Ronald Feldman Fine Arts Gallery, New York City
- Analyzed off-site storage options in accordance with American Association of Museums Standards
- Managed transportation of art collection to off-site storage facility

**VOLUNTEER ACTIVITIES**

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<b>Liaison</b> , Ronald McDonald House of Chapel Hill	2007-2020
<b>Fundraiser</b> , Performing Arts Lovers Committee, Chapel Hill High School	2017-2020
<b>Special Events and Social Media Coordinator</b> , Chapel Hill High School Athletic Booster Club	2014-2018
<b>Cultural Arts Coordinator</b> , Chapel Hill Carrboro City School	2009-2016
<b>Literacy Coach</b> , Chapel Hill Carrboro City Schools	2005-2012

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Mr. Logan Cason  
**Name Called:**  
**Home Address:** 5016 Whyteleafe Ct  
Chapel Hill NC 27514-9764  
**Phone:** 7046096192  
**Email:** logancason1@gmail.com

**Year of OC Residence:** 2021

**Township of Residence:**

**Zone of Residence:**

**Gender Identity:** Male

**Ethnic Background:** White

**Age Range:** 35-59

**Community Activities/Organizational Memberships:**

I am a regular user of library services!

**Past Service on Orange County Advisory Boards:**

None

**Boards/Commissions applied for:**

**Chapel Hill Library Advisory Board**

**Background, education and experience relevant to this board:**

I frequently use library services and have a background in marketing and event planning that I believe would help produce new ways to appeal to the community.

**Reasons for wanting to serve on this board:**

I've just moved to Chapel Hill from Durham. I've already been impressed with the high quality of the library services and communications. I'd love to help continue that high quality and promote library patronage within the community.

**Contribution to the diversity of viewpoints on this board:**

I believe I could bring representation of a younger generation that is attracted to modern services and library policies, particularly the hobby building, history learning, and culture experiencing community of enthusiasts like me!

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

This application was current on: 4/5/2021 10:07:07 AM

**Date Printed:** 4/7/2021

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Marguerite DeCarli  
**Name Called:**  
**Home Address:** 3208 Bartlett Circle  
Hillsborough NC 27278  
**Phone:** 9197408033  
**Email:** mguites@aol.com  
**Year of OC Residence:** 1989  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 60+

### **Community Activities/Organizational Memberships**

I presently work full time for UNC Horizons Child Development Center and part time for the Orange County Library. In the past I served on the CCSA board and a local Preschool board. I am a member of the NAEYC. I believe libraries are an integral part of their community, a safe and inclusive environment.

### **Past Service on Orange County Advisory Boards:**

None

### **Boards/Commissions applied for:**

#### **Chapel Hill Library Advisory Board**

##### **Background, education and experience relevant to this board:**

I presently work part time at the Orange County Library and would like to work more closely with supporting the work libraries do each day.

##### **Reasons for wanting to serve on this board**

As stated earlier, libraries provide integral services in communities. Libraries have always offered books but over the years also created safe places for all. Libraries have often been the first organizations to see and meet social needs by disseminating information and meeting needs.

##### **Contribution to the diversity of viewpoints on this board**

For the last 14 years I have worked with families whose life struggles are very different from my own. Listening to others and actually hearing what they say has taught me so much and also made me aware of my own biases. I see this has a way to advocate for books and getting literature to all. My full time work is with very young children and building a love of books and reading is a daily goal.

##### **Conflict of Interest:**

### **Boards/Commissions appointments:**

**Other Comments:**

**This application was current on:** 3/25/2021 12:32:20 PM

**Date Printed:** 3/30/2021

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Tamara Dempsey-Tanner  
**Name Called:**  
**Home Address:** 9900 Leslie Dr  
Chapel Hill NC 27516-7536  
**Phone:** 9198015612  
**Email:** tamaradt@yahoo.com  
**Year of OC Residence:** 1994  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 60+

### **Community Activities/Organizational Memberships:**

OCDSS Board member, 2014 present  
OCDSS Board Chair, 2015 to present  
OC Toy Chest volunteer-2000 to present

### **Past Service on Orange County Advisory Boards:**

OC DSS Board - 2014 to present

### **Boards/Commissions applied for:**

#### **Chapel Hill Library Advisory Board**

##### **Background, education and experience relevant to this board:**

I have a graduate degree in public health education. I have been employed in local and state government (human services) for 25 years. I have been a volunteer on a county board for the past 6 years. I believe my experience in participating in a board management environment, collaborating with diverse stakeholders, and a 25 + year history observing Orange County's growth.

##### **Reasons for wanting to serve on this board:**

I have been a faithful patron since 1995. I also regularly donate books for the library's discretionary use. The Chapel Hill library is an invaluable asset that contributes to my personal ongoing reading pleasure, in addition to numerous other county patrons. I want to pay it forward to future library patrons so they can benefit from the same resources I have enjoyed.

##### **Contribution to the diversity of viewpoints on this board:**

As an individual residing in an unincorporated part of the county and a longtime patron of the Chapel Hill Public Library, I can bring this unique perspective about how this library is a resource for the entire southern part of the county.

##### **Conflict of Interest:**

### **Boards/Commissions appointments:**



**Other Comments:**

**This application was current on:** 3/30/2021 7:31:49 PM

**Date Printed:** 3/31/2021

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---

I Agree

nicole.klett@gmail.com

Email Address

Nicole

First Name

Klett

Last Name

Middle Initial

201 Woodleaf Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Primary Phone

Alternate Phone

---

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**What district do you live in? \***

Chapel Hill Town limits (Purple)

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**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

---

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

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Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

**Select a Seat Category for the Chapel Hill Public Library Advisory Board \***

---

Chapel Hill Resident

**Which Board is your First Choice? \***

---

Chapel Hill Library Advisory Board

---

**How did you find out about this opportunity? (select all that apply)**

---

None Selected

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I am a local physician, health coach and a bibliophile. I am often haunting the library with my 3 children (and on rare but delightful instances, on my own). I have a love for reading and the access that the public library system gives to the community to foster its own passion for reading and more. I would relish the opportunity to give back in some way to a most beloved institution, the Chapel Hill Library.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I have had the honor of serving the board and am ending my term. I now have a good understanding of the challenges facing the library, the programs (current and future) that the library is invested in providing and its overall mission and how it aims to carry it out. I am very interested in using all that I have learned into action in another term.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

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### Ethnicity \*

Caucasian/Non-Hispanic

### Gender \*

Female

If other, please describe:

Please select your age from the following list. \*

35-54

physician

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

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I Agree \*

Question applies to multiple boards

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## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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I Agree

bschmidt@extemporaneous.org

Email Address

Blaine

First Name

W

Middle Initial

Schmidt

Last Name

409 Perry Creek Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 519-0256

Primary Phone

Home: (919) 448-8066

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

## What district do you live in? \*

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

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Chapel Hill Public Library Advisory Board: Eligible

Question applies to Board of Adjustment

**Select a Seat Category for Board of Adjustment \***

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Chapel Hill Town Resident

Question applies to Chapel Hill Public Library Advisory Board

**Select a Seat Category for the Chapel Hill Public Library Advisory Board \***

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Chapel Hill Resident

**Which Board is your First Choice? \***

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Chapel Hill Library Advisory Board

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**How did you find out about this opportunity? (select all that apply)**

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Advisory Board or Council member

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

Question applies to multiple boards

**How do you describe your previous advisory board experience?**

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Chapel Hill Board Experience

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

For the Library Board of Trustees position, I offer that I am passionate about education in general -- and about media and books in particular. I owned and operated a bookstore for years, and definitely feel that libraries play an integral part in fostering a love of reading and education. If possible, I would like to offer my background as an attorney, IT professional, and bookstore owner to assist in preserving the values of and promoting the goals of the Library Board of Trustees. For the Planning Commission, I am extremely interested in land use in and near the town of Chapel Hill - as I believe in efficient land use, as well as maintaining the area's beautiful character. In terms of background, I am a IT business professional and licensed attorney, with over thirty years management and executive experience. I have been directly responsible for developing long-term plans, policies, and standards for multiple departments and organizations. It would be an honor to serve on the Commission and take part in building a beautiful and well-planned Chapel Hill!

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

Current member of the Chapel Hill Library Advisory Board, so know the members and processes.

Question applies to Board of Adjustment

**Do you have special interest, experience, or education/training in city planning or related fields? If yes, please explain.**

Interested in the planning for the Town. No special experience.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity \***

Caucasian/Non-Hispanic

**Gender \***

Male

**If other, please describe:**

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Please select your age from the following list. \*

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35-54

Information Security \_\_\_\_\_

Occupation

Are you a caregiver for or identify with a disability?

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Yes  No

Have you participated in the Peoples Academy?

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Yes  No

Are you a Town of Chapel Hill employee?

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Yes  No

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## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

## **Volunteer Application Orange County Advisory Boards and Commissions**

**Name:** Mrs. Alison Smith  
**Name Called:**  
**Home Address:** 110 Autumn Lane  
Chapel Hill NC 27516  
**Phone:** 9196497302  
**Email:** alisonvalentinesmith@gmail.com  
**Year of OC Residence:** 2009  
**Township of Residence:**  
**Zone of Residence:**  
**Gender Identity:** Female  
**Ethnic Background:** White  
**Age Range:** 35-59

### **Community Activities/Organizational Memberships**

I currently work at Orange County Department on Aging where I volunteered prior to employment. I am a regular visiting guest at the the EZRIDER Advisory Board and Chapel Hill Transit Partners meeting. I am currently enrolled in the Chapel Hill s Peoples Academy and learning all about local government in the Town of Chapel Hill. The academy is encouraging us to support our community through participation in advisory boards. I love the CH Library! It would be a privilege and honor to offer my support as the Orange County representative.

### **Past Service on Orange County Advisory Boards:**

I am involved in the Orange County Aging Advisory board as an employee of the Department on Aging.

### **Boards/Commissions applied for:**

#### **Chapel Hill Library Advisory Board**

##### **Background, education and experience relevant to this board:**

I lived on Clayton Road for 8 years and walked Pritchard Park daily to the Library. I was a vocal advocate for keeping the Library in it s current location.

##### **Reasons for wanting to serve on this board**

Because I love the Library and I feel it is one of Chapel Hills biggest bragging points. I am currently enrolled in CH Peoples Academy and they are encouraging members to seek out advisory boards we would be passionate about serving.

##### **Contribution to the diversity of viewpoints on this board**

I could contribute a variety of perspectives to the board. I have worked in the field of aging for 7 years and know how important the library is to our seniors. The Senior Shuttle has a regular stop at the Seymour Center and Library. I regular encourage seniors to travel between the two. I have a daughter that has attended the Chapel Hill-Carrboro City Schools and I ve witnessed what a gift the teen rooms have been for students to gather and study (especially ones that would have gone home to an empty house). I am a participant of the Chapel Hill Library and

enjoy checking out books to read regularly.

**Conflict of Interest:**

**Boards/Commissions appointments:**

**Other Comments:**

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**Date Printed:** 3/30/2021