### **Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Jun 13, 2019

#### **Public Records Statement**

Historic District Commission: Eligible

I acknowledge that all info will be searchable online. once it has been posted.				
☑ I Agree				
gardenfind@gmail.com Email Address				
Madhu		Beriwal		
First Name	Middle Initial	Last Name		
304 N Boundary Street Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code
Home: (225) 281-0071 Primary Phone	Home: (22 Alternate Phone	5) 281-0071		
Residency within the Town I bodies. Memberships of son of non-Town residents.	·	•		•
What district do you live in	ı? *			
Chapel Hill Town limits (Pt	urple)			
Please consult the town map	os HERE if you a	re unsure.		
If you are a Chapel Hill Re	sident, How long	g have you lived	here?	
▼ 1-3 years				
The Council encourages you on. Please choose no more			=	_
Which Boards would you	like to apply for?	<b>?</b>		
	1.1.7			

Madhu Beriwal Page 1 of 4

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply by holding down the shift key)

✓ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

#### **Interests & Experiences**

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a masters degree in urban planning and a life long interest in architecture of various periods.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have successfully started and run a company for 34 years. Many employees of the company, past and present, refer to it as a family.

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

I have a masters degree in urban planning and a life long passion for architecture of various periods.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

#### **Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

Madhu Beriwal Page 2 of 4

Ethnicity
Asian or Pacific Islander
Gender
<b>▽</b> Female
If other, please describe:
Please select your age from the following list. *
✓ over 55
Planner Occupation
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

# **Ethics Statement**

Madhu Beriwal Page 3 of 4

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

#### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Madhu Beriwal Page 4 of 4

Submit Date: Sep 15, 2019

#### **Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

Historic District Commission: Eligible Short Term Rental Task Force: Appointed

I acknowledge that all information submitted in this application becomes a public record and

will be searchable online. The once it has been posted.				
✓ I Agree				
jennyannehoffman@gmail.com Email Address				
Jennifer	A.	Hoffman		
First Name	Middle Initial	Last Name		
101 Manchester Place				
Street Address			Suite or Apt	
Chapel Hill			NC	27516
City			State	Postal Code
Mobile: (919) 452-7458	Home:			
Primary Phone	Alternate Phone			
Residency within the Town limi bodies. Memberships of some of non-Town residents.		•		•
What district do you live in?	*			
	le)			
Diagon consult the town mane	HEDE if you o	ro unouro		
Please consult the town maps	-			
If you are a Chapel Hill Resid	lent, How Ion	g have you lived l	nere?	
The Council encourages you to on. Please choose no more that			•	_
Which Boards would you like	to apply for	2		

Jennifer A. Hoffman Page 1 of 5 Question applies to Short Term Rental Task Force Select a Seat Category for the Short Term Rental Task Force \* Question applies to Short Term Rental Task Force Do you take advantage of STRs when traveling or when hosting guests in town? Yes ○ No Question applies to Short Term Rental Task Force Do you rent out property/properties as STRs? Yes ○ No Question applies to Short Term Rental Task Force Do you live in a neighborhood or building that has STRs? \* ✓ Yes Question applies to Short Term Rental Task Force What time of day are you able to meet? Morning ✓ Afternoon Question applies to Short Term Rental Task Force Is there a day(s) of the week that you can NOT meet? None Selected Which Board is your First Choice? \* Short Term Rental Task Force How did you find out about this opportunity? (select all that apply by holding down the shift key) Advisory Board or Council member ✓ Other (provide additional information below) If you chose "Other" from the advertising opportunity listed above, please specify specify:

Jennifer A. Hoffman Page 2 of 5

Historic Commission: Was approached by current Board Member. SHR Task force: Airbnb sent info about

the creation of the SHR Task Force.

#### **Interests & Experiences**

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Regarding the Historic District Commission: I appreciate intentionally designed or thoughtfully maintained neighborhoods. I recognize that the Chapel Hill historic district is at the heart of our college town and is largely occupied by students and UNC staff and faculty. There is a practical necessity for affordable housing near the college campus, but the process of real estate development needs to respect and harmonize with the character of our town so we can preserve our town's beloved, signature regional style and historical character. That being said, I enjoy the juxtaposition of modern and historical styles and I don't think they need be thought of "at odds". Requiring thoughtful consideration of general concepts of walkability, a sense of community, human-scaled buildings and architectural features, community amenities, etc. can often be the way for modern and historic styles to coexist harmoniously. Regarding the STR task force: I am an active Airbnb host in my own home. I rent individual rooms as well as my entire house when I am not in town. Guests always tell me they prefer the Airbnb experience and price point to hotels, as do I. It's a welcome supplement to my income and gives me the opportunity to make use of underutilized rooms in my home. Also, I am a residential designer/ general contractor. I plan to purchase and renovate properties to use as Airbnb rentals.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Regarding the Historic District Commission: I am a small-scale developer. I've designed and built "spec" homes and have flipped historic homes in the historic mill-village areas of Hillsborough, Durham and Carrboro. Given the hot real estate market of our region, and especially in the dense village/ town/ city centers of each project, it would be easy to slap together a quick-turnaround project without style or character. I completely understand and feel aligned with local developers who want to take advantage of the income opportunities of development in the historic district. That being said, I know that it doesn't take enormous effort or great expense to do so thoughtfully and in keeping with the historic character of our town, ultimately creating an even more desirable/ marketable/ beautiful community for everyone. I am troubled by the crisis of lack of affordable housing. I realize that's not the focus of the Historic District Commission but I will be keeping that issue in mind, seeking solutions whenever possible. Regarding the SHR Task Force: I own J. Hoffman Studio Design + Build LLC. My design/build work has many significant cross-overs into the issues of short term rentals bring up: real estate development, income properties, taxes for residential improvement projects, the rental market and the evolution of neighborhoods.

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

Yes, I went to grad school at The University of Buffalo School of Architecture and Planning. I was a Graduate Student Teacher of Ancient Architecture History. I own a design-build company and I practice as a residential designer and licensed general contractor. I have served on the Chapel Hill Community Design Commission, volunteered with Habitat for Humanity and I am a member of the National & local Home Builders Association and the Professional Women in Building Council. I am a member of the Triangle Modernist Society. I am very interested in promoting and preserving the architectural and cultural character of our region in my work as a designer/ builder. In my own design work, it's very important to me to integrate modern design with our regional vernacular architecture.

Jennifer A. Hoffman Page 3 of 5

Question applies to Short Term Rental Task Force

Please describe your experience with Short Term Rentals (STRs). Discuss how STRs have effected your experience as a resident, property owner, or your business. Address any concerns you may have about STRs or your views on the regulation of STRs. This information is being used in an effort to create a task force that equally represents different stakeholder interests and opinions on this topic.

As an Airbnb host. I have been able to sustain myself financially as a single mom of 3 kids during the feast/famine cycle of my design & construction business. I've been able to stay debt-free and even afford home improvement projects because of the Airbnb income. I hesitated to host guests in my home when my children were also at home with me, but over and over it's proved itself to be a valuable experience for my kids. They've learned how to be gracious and welcoming hosts and local ambassadors and have met many ambitious people who come to UNC Chapel Hill as prospective students, visiting faculty, professional students, and speakers. They've learned about many different parts of the world because we've shared casual conversation over breakfast with guests from Japan, Australia, Chile, Quebec, Norway, Croatia and many other places. I confess that at times, my guests have caused a nuisance to my neighbors. I would concede that there needs to be a general code of conduct for Airbnb hosts and their guests. I think Airbnb is a wonderful thing; it promotes community, affordable lodging, interesting travel opportunities to "live like a local", and offers a great income opportunity for property owners.

#### J. Hoffman Resume 2019.docx

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

#### **Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

# **Ethnicity** ∇ Caucasian/Non-Hispanic Gender If other, please describe: Please select your age from the following list. \* **☑** 35-54 Residential Designer/Licensed General Contractor Occupation Are you a Town of Chapel Hill employee? ○ Yes ○ No

# **Ethics Statement**

Jennifer A. Hoffman Page 4 of 5

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#### ✓ I Agree \*

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Jennifer A. Hoffman Page 5 of 5



# STATE OF NORTH CAROLINA COUNTY OF ORANGE

# 

**My Commission Expires** 

### SKILLS

Modern & vernacular architectural designer. Green builder. General contractor. Business owner. Small-scale developer with keen

#### EXPERIENCE

# "Bobst Guest House" New Construction Home| Design and Construction | 2019-Present

Design & build of modern 2-bedroom guest home in Carrboro, NC. Green built, to be on Triangle Spring Green Home Tour 2020.

# "1911 Millhouse" Renovation & Addition | Design and Construction | 2019-Present

Investment Project. Restoration and expansion of historic mill home to be sold just outside of Hillsborough NC's historic district.

# "Gretel" New Construction Spec Home | Design and Construction | 2018-2019

Investment Project. Acquired property, designed & built unique 3-bedroom home for sale in Downtown Carrboro, NC. Awarded silver certification from NGBS for Green Building, on the Triangle Green Home Tour. Recognized by the Triangle Modernist Society.

### "Little Green Cottage" Entire Home Renovations and Flip| Design and Construction | 2017-2018

Investment Project. Renovated historic architectural features, reconfigured floor plan, complete renovation of home. Carrboro, NC.

### "The Stable" New Construction Guest House Design and Construction | 2016-2017

Client Project. Reconfigured previous architect's plans. Designed and built custom guest house for artists' workshops in Orange Co., NC.

"Modern Farmhouse" New Construction Spec Home | Design and Construction | 2015-2016

### OBJECTIVE

To acquire a Board Seat on the Chapel Hill Historic District Commission and the Chapel Hill Short Term Rental Task Force.





jenny@ jhoffmanstudio.com 919.452.7458



www.jhoffmanstudio.com

# VOLUNTEER EXPERIENCE OR LEADERSHIP

#### 2014

Served on the Town of Chapel Hill's Community Design Commission

2015- Present

## Member of the Home Builders Association of Durham, Orange, and Chatham Counties

#### 2016-Present

Member of Professional Women in Building Council

#### 2004-Present

Habitat for Humanity of construction

Investment Project. Acquired and re-zoned property to accommodate new home. Designed & built 4-bedroom home for sale in Downtown Durham, NC.

# Renovations, Various Locations | Design and Construction | 2012-Current

Annually completed average of 2 renovation projects for clients ranging from kitchen remodels, new bathrooms, whole-home updates, custom treehouses, and more.

# Design Work, Various Locations | Architectural Design & Consultation | 2015-Current

In addition to the design work inherent in construction projects of J. Hoffman Studio Design Build, I do architectural design, construction drawings and architectural consultation for local builders and homeowners.

# Ancient Architecture History | Graduate Student Teaching | University of Buffalo School of Architecture & Planning | 1998-2000

Prepared lectures & slideshows for class curriculum, conducted study groups.

volunteer

### EDUCATION

REVIT & AutoCAD Certification | Durham Technical Community College | 2014

Master of Arch. Graduate Work | 2000 | University of Buffalo School of Architecture & Planning

Awarded academic scholarships, received the Program's highest GPA.

Bachelor of Arts | 1998 | Evergreen State College

Undergraduate Coursework| 1996-1998 | University of Washington School of Architecture & S. Puget Sound Community College

Coursework in architecture and drafting.

#### ADDITIONAL SKILLS

Licensed N.C. Commercial and Residential General Contractor, North Carolina Unlimited Category License # 77539

#### **Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Nov 13, 2019

#### **Public Records Statement**

I acknowledge that all informal will be searchable online. Tonce it has been posted.			-	
☑ I Agree				
kimberly@kimberlykyser.com Email Address				
Kimberly First Name	A	Kyser Last Name		
107 Battle Lane			PO Box 70	
Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code
Home: (919) 942-0222	Home:			
Primary Phone	Alternate Phone			
Residency within the Town li bodies. Memberships of som of non-Town residents.		•		•
What district do you live in	? *			
Chapel Hill Town limits (Puter 1)	rple)			
Please consult the town map	s HERE if you a	re unsure.		
If you are a Chapel Hill Res	sident, How long	g have you lived	here?	
The Council encourages you on. Please choose no more to				
Which Boards would you l	ike to apply for	?		
Historic District Commission: E	Eligible			

Kimberly A Kyser Page 1 of 4

Which Board is your First Choice? \*

None Selected

How did you find out about this opportunity? (select all that apply by holding down the shift key)

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

#### **Interests & Experiences**

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My academic and professional experience has been in art history, the fine arts, and design. Serving on the Chapel Hill Historic District Commission for over 10 years I have participated in the many training sessions that we as Commissioners were provided by the Institute for Government at UNC and the State Historic Preservation Office. In 2001 I was on the committee that wrote the current Historic District Design Guidelines, and I am on the committee that is in the process of updating the Guidelines. Over the years I also served on the board of trustees for the Chapel Hill Preservation Society and the Chapel Hill Historical Society. I renovated an 1840s cottage on Hillsborough Street for which I secured preservation covenants from Preservation North Carolina in Raleigh, and I worked with PNC to secure preservation covenants for the Hooper-Kyser house (1814), a National Register historic property on Franklin Street. As a long-time resident of the Franklin-Rosemary Historic District I believe that it is important that the Commission's membership includes the perspectives and experiences of residents of the historic districts it is charged with preserving.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

SEE paragraphs above

Kimberly A Kyser Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

Architecture and design are among my life-long interests. I have a BA in art history from UNC-Chapel Hill, a specialization that included the history of architecture. After graduation I was accepted in the degree program at the Parsons School of Design in New York City. Additionally, I studied at the School of Visual Arts in New York followed by a year at the University of Virginia in the Art Department. I earned a BFA from the Atlanta College of Art, now part of SCAD. My unofficial education in historic preservation began in the 1970s when my mother, Georgia Kyser, and Ida Friday together with Bob Stipe were the driving force behind the creation of historic districts in Chapel Hill. My mother and Mrs.Friday co-founded the Preservation Society, now called Preservation Chapel Hill.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

### **Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity
✓ Caucasian/Non-Hispanic
Gender
If other, please describe:
Please select your age from the following list. *
✓ over 55
artist/designer/writer Occupation
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

#### **Ethics Statement**

Kimberly A Kyser Page 3 of 4

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

#### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Kimberly A Kyser Page 4 of 4

Submit Date: Aug 21, 2019

### **Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

Lacknowledge that all information submitted in this application becomes a public record and

will be searchable online. The lonce it has been posted.				
✓ I Agree				
kimmylevell@exteriordecorating.co	m			
Kim		Levell		
First Name	Middle Initial	Last Name		
510 Hooper Lane				
Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code
Home: (813) 810-5469 Primary Phone	Home:			
Residency within the Town limits bodies. Memberships of some co of non-Town residents.		•		•
What district do you live in? *				
Diagram and the term was 115	DE 16			
Please consult the town maps HE	•			
If you are a Chapel Hill Resider	nt, How Iong	g have you lived	here?	
The Council encourages you to v on. Please choose no more than			•	•
Which Boards would you like to	n apply for?	>		

Community Design Commission: Eligible Historic District Commission: Eligible

Page 1 of 4 Kim Levell

Chapel Hill Resident

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply by holding down the shift key)

☑ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Jake Lowman Town Senior Planner

#### **Interests & Experiences**

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am the design principal with Levell Design a recognized high end residential design build firm for interior and exterior homes. I bring 20+ years of residential design knowledge as well as a firm understanding of construction, site planning, and a complete range of exterior design aspects.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am passionate about good design and also maintaining the quality of community development through comprehensive evaluations and good decision making based on factual data regarding construction details. I have successfully negotiated many design projects through the various nuances of construction from beginning to end with all things related in between. After many years of working in the field as a design/build expert I am also very open to communication, education, and discovery in order to make the best and brightest decisions with regards the projects or anything I am working on. I am extremely passionate about all aspects of design and historic preservation.

Kim Levell Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

As mentioned in the above the realm in which the historic district plays a role regarding preservation of the historic district has been my career path for over 20 years.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

### **Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity
Gender
If other, please describe:
Please select your age from the following list. *
☑ 35-54
Interior/exterior designer Occupation
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

#### **Ethics Statement**

Kim Levell Page 3 of 4

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#### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Kim Levell Page 4 of 4

APPLICATION FOR MEMBERSHIP ON ADVISORY BOARD, COMMISSION, COMMITTEE OR TASKSubmit Date: Jul 11, 2019 **FORCE** 

P	r	٥	f	i	le

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

I acknowledge that all informa will be searchable online. The once it has been posted.				
✓ I Agree				
waterrachelswim@yahoo.com				
Lilian Address				
Rachel First Name	Middle Initial	Nelson Last Name		
i ii 3t i vanie	Wildele Hillian	Last Name		
1100 West NC Highway 54 Bypas	S		Apt 10	
Street Address			Suite or Apt	
CHAPEL HILL City			NC State	27516 
Mobile: (530) 400-9985	Home:			
Primary Phone	Alternate Phone			
Residency within the Town limits bodies. Memberships of some c of non-Town residents.				-
What district do you live in? *				
Chapel Hill Town limits (Purple	9)			
Please consult the town maps H	IERE if you ar	<u>re unsure</u> .		
If you are a Chapel Hill Reside	ent, How long	g have you lived l	nere?	
<b>⊘</b> 0-12 months				
The Council encourages you to on. Please choose no more than		0 .	•	•
Which Boards would you like	to apply for?	?		

Historic District Commission: Eligible

Chapel Hill Public Library Advisory Board: Eligible

Rachel E Nelson Page 1 of 4 Chapel Hill Resident

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply by holding down the shift key)

✓ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

#### **Interests & Experiences**

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My ability to work well with others is shown in the great ability I have making people feel welcomed and comfortable. I would be able to bring an organized work ethic while still maintaining a friendly and welcoming relationship with others at the workplace. I enjoy working with others towards a common goal. I have been involved with working with people and children of different backgrounds and I believe I would bring forth a unique perspective on how to reach many different groups of people all while focusing on our main goal and objectives to achieve.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a very organized and fun-loving person. I take pride in the work I do and my ability to serve those around me. One example of my work would be with the organization I have brought to the backlog of the Yolo County Archives. I have taken the time to create a way that 20 plus years of backlog has been organized and has thus been better processed. In doing this, I was promoted to take charge of maintaining and fixing the website (by using Dublin core, HTML, and Omeka) that is used by the public to have access to the digitized collections from the county archives.

Rachel E Nelson Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

A project I am proud of helping to start was a pilot transcription project for elementary school students. My involvement included meeting with teachers, creating online access to primary records, and compiling work packets of scanned documents for multiple students to work on simultaneously. This project was created to help students learn not only about the California court system in the mid to late 1800's, but also to read, analyze, and understand primary records.

## Resume 2019-Rachel Nelson.docx

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

#### **Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity
Gender
If other, please describe:
Please select your age from the following list. *
<b>☑</b> 25-34
Graduate Student Occupation
Are you a Town of Chapel Hill employee?
○ Yes ⓒ No

#### **Ethics Statement**

Rachel E Nelson Page 3 of 4

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#### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Rachel E Nelson Page 4 of 4

# Rachel Nelson

1100 West NC Highway 54 Bypass, Apt. 10 Chapel Hill, NC 27516 | (530)400-9985 | waterrachelswim@yahoo.com

#### **Education**

#### M.A. LIBRARY SCIENCE | MAY 2020 | NORTH CAROLINA CENTRAL UNIVERSITY

· Master's in Library Science with an emphasis in Archive and Record Management

#### **B.A. HISTORY | DECEMBER 2017 | CALIFORNIA STATE UNIVERSITY OF SACRAMENTO**

· Major: History

HIGH SCHOOL DIPLOMA | JUNE 2009 | DIXON HIGH SCHOOL

## **Experience**

#### LIBRARY ASSISTANT III PUBLIC SERVICE AND ARCHIVE ASSISTANT | UC DAVIS | MARCH 2018-JULY 2018

- · Public services assistance to faculty, students, staff, visiting scholars, and the public in the Reading Room and to remote users as assigned
- · Provides information for the user regarding collection information and historical research;
- · Outreach with information regarding collections and services for websites, guides, social media, and special programming.

Maintains the rare book and pamphlet collections (including the Michael and Margaret B. Harrison Western Research Center), map collection, manuscript collections, historical photograph collections, University Archives, and other non-circulating research materials with department staff.

# COORDINATOR OF DIY PROJECT - EXTRA HELP| YOLO COUTNY ARCHIVES | JULY 2016-JULY 2018

Coordinator of the Discover.It. Yourself History Project Website which included the redesign of the website and metadata through working with HTML, Omeka, and Dublin Core. I have also helped direct the work of volunteers, created goals for the website both in marketing and with uploading subject matter that has been scanned and digitally edited. I have also helped coordinate a larger scale project for an online pilot transcription project for elementary school children. I have also learned and have done elevated level of preservation and processing work with materials in the Archives.

# INSTITUTE COUNCIL PRESIDENT | THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS | AUG 2017-JULY 2018

Organize and run religious group in charge of religious classes, community service projects and social activities. Worked with my council members to create, plan, and organize events. Reach out to and work with people of our own faith as well as others for community service projects and service projects in other areas as needed.

#### **VOLUNTEER | CENTER FOR SACRAMENTO HISTORY | AUG 2015-DEC 2015**

· Work with and transcribe coronary records to digital forms within the years of 1920-1940. Also look at court cases for missing information.

# FAMILY HISTORY CONSULTANT | WOODLAND FAMILY HISTORY CENTER | AUG 2014 - AUG 2015

· Helped do research with people to find more about their family history. Worked with censuses, marriage, birth and death certificates, and microfilm. Was shift leader and in charge of organizing and scheduling my chapter of people.

#### SWIM COACH/CHILD CARE | DAVIS SWIM AND FITNESS | APR 2012- AUG 2015

• Set up prices, promote, and sell all swim lessons. Schedule all swim lessons. Teach swimming to people from the ages of 6 months and up. Supervise children to make sure they are safe and having fun.

# CUSTOMER SERVICE REPRESENTATIVE | UNIVERSITY OF CALIFORNIA DAVIS | SEP 2010-OCT 2010

· Work on computers to reprint I.D. cards. Work with the UCD system to find students, identify them and print new cards. Fix and restock printers/laminators when out of supplies. Direct up to 2000 students to where they should go to get new cards.

#### SWIM INSTRUCTOR | SPECIAL OLYMPICS | SUMMERS OF 2006-2009

· In the water and teach swimming to people between the ages of 6 to 64 with mental and physical disabilities.

#### SWIM INSTRUCTOR | DAVIS SUMMERDARTS | SUMMERS OF 2006-2009

· In the water and teach swimming to people between the ages of 6 to 18 guided by USA Swimming rules and regulations.

#### **Certificates**

Power Industrial Truck/High Lift Platform Training

#### **Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Nov 09, 2019

#### **Public Records Statement**

I acknowledge that all infor will be searchable online. I once it has been posted.			-	
☑ I Agree				
rsrickearl7@gmail.com Email Address				
Rick First Name	E Middle Initial	Smith Last Name		
110 Duchess Ln				
Street Address			Suite or Apt	
chapel hill			NC	27517
City			State	Postal Code
Home: (919) 402-0308	Home:			
Primary Phone	Alternate Phone			
Residency within the Town libodies. Memberships of som of non-Town residents.  What district do you live in	e committees ar	•		•
Chapel Hill Town limits (Pu	rple)			
Please consult the town map	s HERE if you a	<u>re unsure</u> .		
If you are a Chapel Hill Res	ident, How Ion	g have you lived	here?	
The Council encourages you on. Please choose no more t			=	_
Which Boards would you li	ke to apply for	?		
Historic District Commission: E	iligible			

Rick E Smith Page 1 of 4

Which Board is your First Choice? \*

**▼** Historic District Commission

How did you find out about this opportunity? (select all that apply by holding down the shift key)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

#### **Interests & Experiences**

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Having been a resident of Chapel Hill for more than 50 years, I've seen changes in the town as few others can visualize. Now retired, I was a Chapel Hill police officer for 20 yrs and 32 yrs.as Orange Co.Deputy Sheriff/Investigator. My perspective of Chapel Hill and Orange Co. begins in another time, place and atmosphere when the town was in fact a "village" as it proudly proclaimed then.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As one who was here when Chapel Hill city limits ended at Boundary st., when most streets/road in Chapel Hill were 2 lane roads, as Airport Rd once was or when Eastgate was still a swamp and WCHL radio signed on at 6 AM off at 6 pm. As retired law enforcement officer the abilities/skills and organization, procedures to logically approach problems, circumstances in exploring solutions, remedies or answers to formidable questions.

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

I have been a student of history all my life especially regarding history of Chapel Hill, knowledge from many who actually lived and participated in events in Chapel Hill going back to the early 1900's. I held direct conversations with individuals as eyewitnesses to events, history of Chapel Hill. The late W.D. Blake, Police Chief of Chapel Hill and I once considered and complied information to write a book about Chapel Hill long ago. Chief's health problems became serious, I as police officer directing traffic at Mallete st/Cameron Ave. during UNC/Marquette Nat'l basketball championship game was struck by a car. In out of hospitals for 2 yrs, Chief Blake died; so it seems our project to write about unknown history of Chapel Hill.

Rick E Smith Page 2 of 4

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

# **Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

illomation is required.
Ethnicity
Caucasian/Non-Hispanic
Gender
✓ Male
If other, please describe:
Please select your age from the following list. *
✓ over 55
retired law enforcement officer Occupation
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

### **Ethics Statement**

Rick E Smith Page 3 of 4

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

#### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Rick E Smith Page 4 of 4

#### **Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Nov 13, 2019

# **Public Records Statement** I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted. □ I Agree jws@me.com Email Address John Sweet First Name Last Name Middle Initial 208 Glenburnie Street Street Address Suite or Apt Chapel Hill NC 27514 Postal Code City State Mobile: (919) 448-8802 Home: Primary Phone Alternate Phone Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents. What district do you live in? \* Please consult the town maps HERE if you are unsure. If you are a Chapel Hill Resident, How long have you lived here?

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

John Sweet Page 1 of 4

Which Board is your First Choice? \*

None Selected

How did you find out about this opportunity? (select all that apply by holding down the shift key)

answer 1

If you chose "Other" from the advertising opportunity listed above, please specify specify:

### Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Historic District Commission makes a very important contribution to the quality of life in Chapel Hill and I would welcome an opportunity to join in its work. Since moving to the area some years ago to take on a position as a professor of American History at UNC, I have lived in several places—but the last four years spent in the Franklin-Rosemary Historic District have been truly special. Every time I walk to campus, go for a run in Battle Park, or just stroll around the block, I feel grateful for the opportunity to live here. My father was an architect, I have had a lifelong love of architecture and landscape design; over the years, I have had several rewarding opportunities to engage in the process of designing houses and planning renovations. As an historian, I have a long-standing professional interest in the built environment and in historic preservation; this spring I will be teaching a new class on the history of the built environment using Chapel Hill as case study. As a homeowner who has come before the Commission as an applicant, I am also sensitive to what it feels like to be in that position. I have great respect for the Commission's mission and role; and I also have great respect for those seeking to improve their properties.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

John Sweet Page 2 of 4

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

# **Demographics**

In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity
Gender
✓ Male
If other, please describe:
Please select your age from the following list. *
☑ 35-54
Historian
Occupation
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

**Ethics Statement** 

John Sweet Page 3 of 4

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

#### ✓ I Agree \*

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John Sweet Page 4 of 4

#### **Profile**

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Oct 09, 2019

#### **Public Records Statement**

Historic District Commission: Eligible

Transportation and Connectivity Advisory Board: Eligible

I acknowledge that all information submitted in this application becomes a public record and

will be searchable online. The once it has been posted.	e Town is not	t able to remove i	information from the	ne public record
I Agree				
neal@ti-law.com				
Email Address				
Neal		Wolgin		
First Name	Middle Initial	Last Name		
212 Sierra Drive				
Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code
Home: (919) 321-6245	Home:			
Primary Phone	Alternate Phone			
Residency within the Town limit bodies. Memberships of some of non-Town residents.		•		•
What district do you live in? *				
Chapel Hill Town limits (Purple	e)			
Please consult the town maps I	HERE if you a	<u>re unsure</u> .		
If you are a Chapel Hill Reside	ent, How Ion	g have you lived	here?	
□ Greater than 10 years				
The Council encourages you to on. Please choose no more tha			-	_
Which Boards would you like	to apply for	?		

Neal Wolgin Page 1 of 4 Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board \*

Chapel Hill Resident

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply by holding down the shift key)

✓ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

#### **Interests & Experiences**

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a long-time resident, and student/keen observer of transportation policy at the local and state level. I believe there are opportunities for improvement in our current local transportation infrastructure.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have an engineering background, good visualization skills, excellent budgetary skills, and knowledge of transportation construction issues.

Question applies to Historic District Commission

Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.

I have an interest in local history, historic preservation, and architecture, as well as practical experience in construction trades.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

Neal Wolgin Page 2 of 4

In order to consider this application and provide some balance to the various boards, this personal information is required:
Ethnicity
✓ Caucasian/Non-Hispanic
Gender
✓ Male
If other, please describe:
Please select your age from the following list. *
✓ over 55
Attorney Occupation
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

**Ethics Statement** 

Demographics

Neal Wolgin Page 3 of 4

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

#### ✓ I Agree \*

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Neal Wolgin Page 4 of 4