
Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

tara.parthasarathi@gmail.com

Email Address

Tara

First Name

Cotton

Last Name

Middle Initial

4002 SWEETEN CREEK RD

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27514

Postal Code

Home: (158) 594-4315

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Justice in Action Committee: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

☒ Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a parent, racial minority, certified physician assistant with a background of healthcare experience, transplant from a progressive city in the Northeast, and someone who wants to Chapel Hill to be at the forefront of progress, building toward an equitable and just community.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a parent, racial minority, certified physician assistant with a background of healthcare experience, transplant from a progressive city in the Northeast, and someone who wants to Chapel Hill to be at the forefront of progress, building toward an equitable and just community.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Asian or Pacific Islander

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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Profile

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Public Records Statement

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☒ I Agree

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Email Address

Julius

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A

Middle Initial

Coulter

Last Name

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Primary Phone

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Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

Question applies to multiple boards

Which Board is your First Choice? *

☒ Community Policing Advisory Committee

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As someone who has never served on a local committee before, I believe I can bring a clear yet concise perspective that has not been tainted by politics. As a resident of Chapel Hill for over 10 years, I believe our community has done well with growth but to a certain extent. Affordable housing is an issue in our community especially for our large minority families. Finding a decent home for a family of six is a challenge without having to pay over 500,000 which is not an option for most families. As a new member to this board I believe I can help ensure that this issue will be addressed and hopefully help assure everyone has the opportunity to become a homeowner. With regards to the policing committee, I would like to be a member of this committee to help improve the relationship with the black committee to ensure we have a healthy understanding on the issues that are currently being address all over the world.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Best skill I have is that I try to look at everyone's point of view before making a decision.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ African American

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Medical supply technician

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Profile

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☒ I Agree

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Email Address

Anne

First Name

D

Middle Initial

Hoole

Last Name

307

Street Address

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Suite or Apt

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City

NC

State

27516

Postal Code

Home: (919) 414-1681

Primary Phone

Home: (919) 414-1681

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Appointed

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Real Estate Broker

Question applies to multiple boards

Which Board is your First Choice? *

None Selected

How did you find out about this opportunity? (select all that apply)

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Hudson Vaughn

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a longtime resident of Chapel Hill (since 1978) I am interested in sustainable and affordable housing options for Chapel Hill residents. I am the president of the non-profit Fix-A-Home, Inc. which grew out of the Realtor Association and seeks to renovate and repair homes for Chapel Hill low-income homeowners.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Current HAB member, CDBG Application Review Committee 2018 & 2019.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Realtor

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Profile

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☒ I Agree

bhummel99@gmail.com

Email Address

Barbara

First Name

Hummel

Middle Initial

Last Name

604 Copperline Drive #101

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State

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Postal Code

Home: (305) 926-1100

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

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If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

Question applies to multiple boards

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Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Real Estate Broker

Question applies to multiple boards

Which Board is your First Choice? *

☒ Chapel Hill Downtown Partnership

How did you find out about this opportunity? (select all that apply)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Interest in the community

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Presently retired, served on several HO boards and still do. Worked in relocation capacity and as realtor. Don't have and don't want a NC RE license. Manage our family real estate and finances.

Demographics

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Ethnicity *

☒ Other

Gender *

☒ Female

If other, please describe:

European

Please select your age from the following list. *

☒ over 55

Retired

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Profile

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Public Records Statement

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☒ I Agree

huntress919@gmail.com

Email Address

Susan

First Name

E

Middle Initial

Hunter

Last Name

607 Rock Creek Road

Street Address

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Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 824-6603

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible
Planning Commission: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- ☒ Advisory Board or Council member
☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Non-Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a long time resident of Chapel Hill and have served on the Orange County Planning Board for the past year. I have particular concerns regarding affordable housing and making Chapel Hill a community that is welcoming to everyone. I would like to help give a voice to impacted groups that are not always well represented in our political process. I am also interested in the planning process, bike and pedestrian connectivity as well as access to transit. Creating more opportunities for people to live, work and shop in Chapel Hill has the potential to reduce traffic and mitigate climate change.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I work in clinical research regulatory compliance, and am familiar with following data-driven best practices as well as rules and regulations. I've been a community advocate for transit, multi-modal connectivity, affordable housing and climate action. I have a history of working and volunteering with impacted communities and am a former domestic violence shelter manager.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

I am an advocate for climate action and improving our transit infrastructure as well as connectivity for cyclists and pedestrians. My education and professional training have taught me that where people live has a significant impact upon their health status and access to opportunity.

[Hunter_5-12-20.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

clinical research

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Susan E. Hunter, MPH

607 Rock Creek Road • Chapel Hill, NC 27514 • (919) 824-6603 • huntress919@gmail.com

PROFESSIONAL EXPERIENCE:

Research Practice Manager

Duke University School of Nursing

March 2017 to Present

Manage operations of the Clinical Research Unit (CRU) related to study conduct, ensuring that research activities are performed in accordance with good clinical practice, CRU standards, institutional policy and regulatory requirements. Monitor the status of timelines and key milestones for clinical research studies, including contract execution, IRB approval, and enrollment. Participate in audits of CRU studies by internal and external authorities. Review and respond to audit reports, and develop and implement corrective action in a timely manner. Manage hiring, training and supervision of all clinical research staff as well as research education and compliance for graduate students.

Assistant Research Practice Manager, Department of Psychiatry

Duke University School of Medicine, Department of Medicine

June 2014 to March 2017

Serve as an expert resource to Principal Investigators, study coordinators and research staff on institutional policy and good clinical practice (GCP) regulatory standards. Conduct CRU quality assurance audits to ensure compliance with Duke research policies, documentation in Maestro and GCP regulatory requirements. Develop corrective actions for identified issues. Compile and report data annually for the Quality Assurance Committee. Assist research teams in preparing for FDA and internal Compliance audits. Ensure compliance with required results reporting in clinicaltrials.gov; complete outstanding records with missing data. Advise and assist study staff on eIRB entry and responding to reviewer modifications. Monitor timely submission of annual renewals. Serve as back up to the Research Practice Manager for IRB assignments and reviews. Ensure staff and faculty compliance with DHRT training requirements and meet target metrics set by DOCR. Develop metrics for departmental IRB review of new protocols. Manage departmental research staff meetings. Ensure staff is notified of relevant CRU, departmental and institutional policies and procedures. Experienced in using Maestro, REDCap and Box.

Regulatory Compliance, Division of Cellular Therapy

Duke University School of Medicine, Department of Medicine

February 2007 to June 2014

Develop practices and procedures to ensure regulatory compliance for division research studies. Manage and document training of research key personnel. Responsible for creation and submission of Institutional Review Board documents for clinical trials. Maintain regulatory documents and respond to sponsor queries for assigned trials. Review and edit investigator-initiated protocols. Manage research specimen repository and research sample requests. Experience working on clinical research network trials, NIH studies and management of PI-initiated multicenter studies. Responsible for all aspects of clinicaltrials.gov records for PI-initiated studies. Management of IND and IDE submissions to the FDA. Experience with ONCORE and eResearch EDC systems.

Associate Reviewer, Clinical Trials Quality Assurance Section

Duke University School of Medicine Compliance Office, Durham, NC

February 2004 to February 2007

Monitored clinical trials research throughout the Duke University Health System. Developed clinical research contact database and managed the CTQA web site content. Established a monthly educational series and intensive 2-day training for clinical research professionals to promote good clinical practice. Created PI-specific trainings to address compliance deficiencies. Managed scheduling, resource allocation, needs assessment, registration, catering, evaluation and continuing education credit for all educational events. Attended conferences and prepared poster presentations.

Senior Associate, Social Marketing/Quality Improvement

Medical Review of North Carolina, Cary, NC

April 2000 to February 2004

Managed team to implement Medicare rights education and outreach projects. Served as social marketing consultant on Hospital, Physician and Consumer focused projects to promote best practices and achieve quality improvement measurement goals. Developed educational materials for identified target populations. Coordinated clinical quality of care medical record review; developed and implemented internal quality

management measures. Recruited participants for qualitative research studies, created data collection instruments, collected and analyzed qualitative data. Initiated a geo-demographic population-coding project to target behavior change. Managed outreach website and content. Represented organization and presented at regional and national conferences.

Community Intervention Specialist

Medical College of Georgia, Augusta, GA

June 1999 to September 1999

Identified the technical and programmatic needs of Community Partnerships. Reviewed initiatives targeting substance abuse, violence, juvenile crime and delinquency, and adolescent pregnancy. Fostered relationships between Community Partnerships and regional office. Conducted site visits of Community Partnerships. Researched best practices and matched funding sources to Partnerships' plans and needs.

Research Assistant

Zap Asthma Consortium, Atlanta, GA

October 1998 to June 1999

Screened and recruited families to participate in childhood asthma/community health study. Conducted medical record abstraction for subject identification and case follow-up. Assisted in interviewer trainings and home visits/data collection.

Shelter Manager

Partnership Against Domestic Violence, Atlanta, GA

June 1998 to June 1999

Conducted screening, intake and exit interviews with victims of domestic violence. Implemented behavioral management strategies. Responded to crisis calls as needed. Collected and compiled data for grant reporting. Managed shelter operations, residents and volunteer staff. Developed standard operating procedures.

Health Educator

Planned Parenthood, Atlanta, GA

October 1997 to June 1998

Conducted health education sessions in school settings and community organizations. Assisted in the development and promotion of educational strategies targeting sexually active teens. Conducted evaluation of male involvement/teen pregnancy prevention program and produced final report. Collected and compiled data for grant reporting. Attended and represented agency at regional conferences.

Researcher

Hematology Division, Centers for Disease Control, Atlanta, GA

August 1997 to April 1998

Coordinated and managed all aspects of multiple thrombosis studies. Collaborated on survey design, collected data, reviewed medical records to prescreen subjects and conducted subject interviews. Performed data entry and data validation.

Shelter Manager

Family Violence and Rape Crisis, Pittsboro, NC

June 1992 – July 1996

Conducted screening, intake and exit interviews with victims of domestic violence. Implemented behavioral management strategies. Responded to crisis calls as needed. Collected and compiled data for grant reporting. Managed shelter operations, residents and volunteer staff. Developed standard operating procedures. Attended and represented agency at regional conferences.

VOLUNTEER WORK

Orange County Planning Board
Orange County Climate Action Coalition
NAACP Housing Committee
Orange County Transit Advocates
Refugee Reproductive Health Project
Orange Durham Coalition for Battered Women
Orange County Rape Crisis Center
Atlanta Harm Reduction Coalition – Outreach Volunteer and Grant Committee Member

EDUCATION**Emory University, Rollins School of Public Health, 1998**

*Master of Public Health,
International Health; focus in Behavioral Science & Health Education*

University of North Carolina, Chapel Hill, 1990

*Bachelor of Arts
Major: French/Comparative Literature Minor: Psychology*

Profile

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☒ I Agree

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Ifedi

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Alternate Phone

Question applies to multiple boards

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What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Short Term Rental Task Force: Appointed

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Question applies to Short Term Rental Task Force

Select a Seat Category for the Short Term Rental Task Force *

☒ Short Term Rental Operator/Advocate

Question applies to Short Term Rental Task Force

Do you take advantage of STRs when traveling or when hosting guests in town?

☒ Yes ☐ No

Question applies to Short Term Rental Task Force

Do you rent out property/properties as STRs?

☒ Yes ☐ No

Question applies to Short Term Rental Task Force

Do you live in a neighborhood or building that has STRs? *

☒ Yes

Question applies to Short Term Rental Task Force

What time of day are you able to meet?

- ☒ Morning
- ☒ Afternoon
- ☒ Evenings

Question applies to Short Term Rental Task Force

Is there a day(s) of the week that you can NOT meet?

☒ Fridays

Question applies to multiple boards

Which Board is your First Choice? *

☒ Short Term Rental Task Force

How did you find out about this opportunity? (select all that apply)

- ☒ Advisory Board or Council member
- ☒ Email
- ☒ Open House Event

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Over the course of the past 9 years the positions that I have held and assignments I've been tasked to perform have prepared me for this task force. I am applying for this position with a multi dimensional perspective and outlook on life. I am an active homeowner within the community and I have years of experience on a variety of task forces and commission so the process and cadence they require are all too familiar to me. I have my Masters of Business Administration (MBA) and I am currently a 3rd year dental school student at UNC-Chapel Hill. With my extensive education in the field of business I can appreciate the give and take compromise driven relationship the city must maintain with its citizens. Fiduciary responsibility is a concept that our MBA program preached to us from the first day of class till the day we received our diplomas. On the task force I will provide an impartial strategic perspective. We are obligated to do what is in the best interest of our stakeholders who are the hardworking, tax paying citizens whom call Chapel Hill home. As a dentist, I also bring a wholistic health approach to the task force. I understand that health is mental just as much as it is physical. This is why providing a safe environment for our children and elderly is a priority. Interacting with hundreds of citizens on a yearly basis as a dental medicine student I have had a unique opportunity to educate them on not only the importance of one's oral health, but also the importance of one's community and surroundings. These are just a few of the perspectives I hope to bring to our City Counsel's Task Force.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As an active member in my present and past communities, I have been privileged with the opportunity to serve on a wide range of action committees and task forces. One of the most impactful experiences took place while completing my undergraduate and graduate studies at East Carolina University. I was able to serve on the Resident Hall Advisory Board from 2011-2014. During this time, I worked on the board with a unique group of hardworking Resident Advisors, consisting of 11 members. As a board we planned and implemented many reforms that have shaped the current landscape of ECU's campus living community. As a task force we were able to oversee the opening of two resident halls and the renovation of 3 outdated residence halls. Here in Chapel Hill I am an active member of my condominium's community homeowners association. Through routine dialogue with my neighbors and remaining visible within my community, I have been able to learn a great amount about the needs and desires of my neighbors. Many of them are not opposed to becoming engaged in Town Hall related matters, many of them just need to be engaged and informed. I will continue to inform them of the progression our city has and will be making and I seek to step into this role so I can begin serving our city in an official capacity. As a 3rd year dental school student at UNC-Chapel Hill I have also taken an active role in the finances and local housing concern of my classmates. I am currently serving my 3rd term as Class of 2021 Treasure, amongst a host of other roles. As treasurer and a homeowner I have been able to host financial workshops for other fellow homeowners in Chapel Hill and those interested in becoming owners soon or upon graduation. Hosting these workshops have motivated me to apply for this current role. I receive an abundance of questions on the direction of Chapel Hill because dozens of my colleagues are in the process of deciding if they will stay in the area upon graduation or if they will uproot their family and build their practices in another, nearby community. I love the spirit of Chapel Hill and I believe this is the perfect place to raise my family, so the thought of losing dozens of my colleagues and the impact they can create in and around Chapel Hill as practicing dentist or faculty has been weighing on my mind. Professionals in my field operate on facts, so if granted this opportunity to serve in an official capacity I know my classmates will begin to see how interwoven and integral we can become with the future of Chapel Hill. Ultimately they may feel more compelled to stay in the area if it is their calling instead of possibly leaving in an attempt to secure a higher paying position.

Please describe your experience with Short Term Rentals (STRs). Discuss how STRs have effected your experience as a resident, property owner, or your business. Address any concerns you may have about STRs or your views on the regulation of STRs. This information is being used in an effort to create a task force that equally represents different stakeholder interests and opinions on this topic.

I have patronized Short Term Rentals (STR) for nearly 10 years now. My experiences have been overall positive. These rentals have allowed me to travel to dozens of cities in North America, Europe, and Africa. STRs have allowed me to live as a local and get a good feel for an area that I would have otherwise left unexplored. When I was applying to dental schools I rented out STRs for full weeks so I could get a better feel for the area and community. Before I chose UNC-Chapel Hill I also visited STR in Greenville, NC, Columbia, SC, Louisville, KY and Nashville, TN. Those week long visits gave me enough time to not only interview and visit the dental schools, they also enabled me to explore the cities to see if each particular city would be a place I could imagine settling down with my fiancé and starting a family. Now as an operator I am able to provide the homestyle feel to visitors of Chapel Hill that helped me fall in love with the city. Now I am an ambassador of Chapel Hill to all my guests. I am able to meet new people from a multitude of backgrounds on a weekly basis learning more and more with each encounter. I feel that I have 5 maybe 6 days to impart each guest with a positive impression of our town in hopes they may one day come back and settle down here like I have and provide value to our community or even simply share positive words of their experience. My views on regulation are in favor of the safety and integrity of our community. This Task Force must help generate a sustainable system to keep track of who is coming in and out. As an operator I believe it is fair to provide means for each host to register their space so communications and updates can be effectively disseminated and received. That is my main concern. How can we get more users and hosts actively involved in this process. The same way Blockbuster was left behind by not adopting to Netflix's instant movies technological breakthrough is the same way STR have swept the nation. I do not want Chapel Hill to be late adaptors. Instead we must be proactive at getting all the shareholders to the table and come to viable resolutions so we can leave more people with positive impressions of Chapel Hill while also maintaining and upholding the integrity of the city for our families.

[CV UNC 9 24.docx](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ African American

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☐ No

Have you participated in the Peoples Academy?

☐ Yes ☐ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.



STATE OF NORTH CAROLINA
COUNTY OF ORANGE

OATH OF OFFICE

I, Jamine Ifedi, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Short Term Rental Task Force, so help me God.

Jamine Ifedi
Signature

The above oaths were subscribed and sworn to before me this the 16th day of October,

2020/19

ASC
10/16/19

Aisha S. Cordell
Notary Public

My Commission Expires June 23, 2023



CURRICULUM VITAE

Jamine C. Ifedi, MBA

Address: 16725 Winston Oaks Ct. Charlotte, NC 28213

Phone: (704) 301-8398

E-mail: ifedij11@students.ecu.edu

EDUCATION:

2011- 2015	East Carolina University Greenville, NC Accumulative GPA: 3.88/4.00 BS: Health Services and Information Management (May 2015)
2015-2017	East Carolina University Greenville, NC Accumulative GPA: 3.87/4.00 MS: Masters in Business Administration (May 2017) CERT: Marketing (May 2017)
2017-present	University of North Carolina Chapel Hill, NC Accumulative GPA: 3.41/4.00 DDS: Doctor of Dental Surgery (Intended May 2021)

CLUBS, SERVICE, & ACTIVITIES:

- Dean of Admission Search Committee (2019-present, UNC)
- Medical Education Development Teaching Assistant (2019, UNC)
- National Pemphigus and Pemphigoid Conference Operator (2019, UNC)
- Barakat Student Ambassador- UNC SoD tour group (2018-present, UCN)
- Graduate Periodontology Assistant (2018-present, UNC)
- DDS Class of 2021 Treasurer (2017-present, UNC)
- Student Health Action Coalition Operator (2017-present, UNC)
- Center for Accessible Affordable Health, Research, and Education Operator (2017-present, UNC)
- Student Research Group (2017-present, UNC)
- American Student Dental Association Publishing Committee- Writer (2017-present, UNC)
- Student National Dental Association (2017-present), Treasurer (2019-2020), UNC
- Graduate Assistant for College of Business (2015-2017, ECU)
- The T.E.A.M., Inc- Non Profit (Talented Empowering Aspiring Men) (Co-Founder and President 2011-present, North Carolina),
- Campus Living Resident Advisory Housing Committee (2011-2014, ECU)
- Health Mission Trips to Nigeria, Africa (2005, 2007, 2009, and 2011)
 - o 2007-London, France and Nigeria
 - o 2009-Paris, France and Nigeria

- o 2011-London, England and Nigeria

RESEARCH EXPERIENCE:

Former Research:

2012-2015 East Carolina University Biology Department
Research Project: *Porphyra Conchocelis* Cell Wall Deformation
PI: John Stiller, Ph.D.

Internship:

2013-2014 Summer Biomedical Research Program (SBRP)
Brody School of Medicine at East Carolina University
Research Project: PHAST-Prophylactic Heparin Infusion for Aneurysmal
Subarachnoid Hemorrhage Trial: A Phase II Prospective,
Randomized Clinical Trial
PI: Keith L. Keene, Ph.D.

Current Research:

2018-Current UNC School of Dentistry Periodontology
Research Project: Extracellular matrix structure- Bone and Dentin Biology, Disease
and Regeneration
PI: Dr. Patricia Miguez, DDS, MS, PhD

GRANT SUPPORT:

Undergraduate Research Creative Activities Grant (URCA)

Dr. Stiller (PI) 2013-2014

Porphyra Conchocelis Cell Wall Deformation, Role: Undergraduate Researcher

PUBLICATIONS:

Ifedi, C. Jamine (2014). Affordable Care Act's Effect on Physicians' Workload and
Compensation. The Lookout Journal.
http://issuu.com/lookout_2014/docs/the_lookout_2/1

Ethics Statement

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Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

muraca@sog.unc.edu

Email Address

Frank

First Name

H

Middle Initial

Muraca

Last Name

105 Fidelity St

Street Address

A38

Suite or Apt

Carrboro

City

NY

State

27510

Postal Code

Mobile: (434) 953-8585

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Housing, Planning or Public Policy Expert

Question applies to multiple boards

Which Board is your First Choice? *

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a Real Estate Development Analyst at UNC School of Government's Development Finance Initiative (DFI) where I work with local governments to better understand how to plan and finance affordable housing projects. I am familiar with a wide range of housing programs including Low-Income Housing Tax Credits (LIHTC), Rental Assistance Demonstration (RAD), and Housing Choice Vouchers. In my role at DFI, I help communities identify needs in local housing markets and strategies for addressing those challenges. I've worked with local councils, housing authorities, and developers to determine the financial feasibility of new affordable housing projects and am comfortable communicating the different requirements of state and federal programs available for community development. Prior to my work with DFI, I graduated from UNC-Chapel Hill with a master's in City & Regional Planning, where I specialized in housing finance and disaster recovery. I hope my experiences will help contribute to the Housing Advisory Board's goal of providing valuable input on Chapel Hill's affordable housing goals.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I received my master's in city planning from UNC-Chapel Hill in May 2020 and have several skills that could contribute to the Housing Advisory Board's work. I'm comfortable reading and interpreting pro formas for proposed affordable housing developments. I have experience using GIS to identify sites best suited for affordable housing financing. Finally, I have extensive experience using data visualizations to communicating housing challenges and strategies to public bodies through my work with DFI.

[FrankMuraca_Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Analyst

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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FRANK MURACA

105 Fidelity St. A38. Carrboro, North Carolina. 27510.

+1 (434) 953-8585 | muraca@sog.unc.edu

LinkedIn: www.linkedin.com/in/frank-muraca

Education

Master of City & Regional Planning | The University of North Carolina at Chapel Hill

May 2020

Housing & Community Development Specialization

Department Class President

BSc. Economics | George Mason University

August 2014

Selected Publications

- **"Housing Scholars Series: How groceries, shopping centers, and pharmacies shape the location of North Carolina's affordable housing?"** *NC Housing Coalition*. February 5, 2020. ([Web Link](#))
- **"Is Affordable Housing Moving to the Suburbs?"** *Carolina Angles*. December 10, 2019. ([Web Link](#))
- **"The Community Reinvestment Act & LIHTC: How change in the banking sector could affect affordable housing."** *UNC Community and Economic Development Blog*. October 3, 2019. ([Web Link](#))
- **"Why Planners Should Study Finance"** *Carolina Angles*. June 28, 2019. ([Web Link](#))
- **"Excluding Fast and Slow: Charlottesville's Long Battle Over Public Space"** *Métropolitiques*. January 9, 2018. *Peer reviewed*. ([Web Link](#))
- **"Is Beijing Using Smog Cover as an Excuse to Crack Down on Rural Migrants?"** *CityLab*. February 7, 2017. ([Web Link](#))
- **"How the Geography of Jobs Affects Unemployment: Why job accessibility is limited for some groups and what it means for anti-poverty policies"** *Richmond Federal Reserve EconFocus Magazine*. Spring 2014. ([Web Link](#))

Work Experience

Real Estate Development Analyst, Development Finance Initiative, Chapel Hill, NC

June 2020 - Present

- DFI partners with local governments to attract private investment for transformative projects by providing specialized finance and development expertise.
- Specialize in planning, developing, and financing affordable housing using a wide range of government programs including Low-Income Housing Tax Credits (LIHTC) and Rental Assistance Demonstration (RAD).
 - Developed new methodology for identifying most "competitive" sites under NC's Qualified Allocation Plan (QAP) to be awarded 9% tax credits for new development.
 - Identified best practices among NC housing authorities looking to address aging units using the RAD program.
- Contribute to DFI's data management and visualization strategy. Use data from the U.S. Census, BLS, HUD, and other sources to communicate the need for affordable housing in local communities.
 - Developed web application that visualizes housing cost burden in every state in North Carolina.

Graduate Fellow, Development Finance Initiative, Chapel Hill, NC

May 2019 – May 2020

- Conducted pre-development process for affordable housing projects in eastern North Carolina communities affected by Hurricane Matthew.
 - Used CoStar, Esri Business Analyst, Census data, and other sources to conduct market analysis demonstrating need for affordable housing in rural communities.
 - Modeled financial feasibility of affordable developments using Low-Income Housing Tax Credits and Community Development Block Grants for Disaster Recovery.

- Wrote and designed solicitations for two RFQs for development partners and assisted in developer vetting process.
- Researched other models of public-private partnerships for disaster recovery around the nation and submitted findings to state officials to inform policy decisions.
- Worked with Rockingham Housing Authority to identify opportunities for redevelopment under HUD's Rental Assistance Demonstration (RAD) program.
- Conducted neighborhood analysis for Sanford, NC. Analyzed parcel and tax records in R to show neighborhood change through data visualization. Presented findings to city staff to better understand where to allocate local resources.

Research Assistant, UNC Center for Community Capital, Chapel Hill, NC

Oct. 2018 – May 2019

- Worked with Dr. T. William Lester on new research to understand how changes in neighborhood racial composition affect mortgage lending patterns. Used Stata to merge historical large sets of mortgage and census data. Conducted literature review to contextualize research finding.
- Assisted Dr. Lester to create *Carolina Inequality Lab*, a think tank to house interdisciplinary research around metropolitan inequality at UNC.
- Used Tableau to create interactive web maps that visualized data on how distressed North Carolina neighborhoods have changed over time.

Teacher, Hua Luogeng High School, Jiangsu Province, China

Sept. 2016 – June 2018

- Taught English language and literature at a public high school. Built a weekly curriculum to exchange ideas about culture and build connections between youth life in China and in America.
- Used both English and Mandarin in the classroom to explain concepts or instructions.

Languages & Skills

R. Experience manipulating large data sets using tidyverse and creating interactive, animated visualizations using Ggplot and Plotly.

ArcGIS Pro. Experience compiling and organizing U.S. Census data into geospatial formats, and designing clear, communicative maps. Comfortable with the following tools and functions: SQL, spatial joins, merging, intersections, selection and extraction, table management, and geocoding addresses.

Experience with other tools: Tableau, Excel, and Stata.

Mandarin Chinese. Intermediate speaking, reading, and writing ability.

Profile

Question applies to multiple boards

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Public Records Statement

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☒ I Agree

ehmura13@gmail.com

Email Address

Ehmu

First Name

Ra

Middle Initial

Last Name

109 Shadowood Drive Apt D

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 357-2945

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Question applies to multiple boards

Which Board is your First Choice? *

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

- ☒ Advisory Board or Council member
- ☒ Bus Poster
- ☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I joined the Chapel Hill-Carrboro community in 2009 when my family and I came to the U.S. as refugees from Burma. I am currently in the process of getting a Bachelor's Degree at UNC, and I feel that as a minority student and a refugee from a non-English speaking community, I will bring new insight and unique perspectives to the Housing Advisory Board. Growing up in Chapel Hill as a refugee is hard. I watch my parents struggle to find resources so that life won't be so difficult in Chapel Hill. It not easy for them to find these resources. For example, there is no interpreter when they have to go to a housing meeting or need to fill out a government document. Language is a barrier for them, and I feel that there is a need for the town to provide interpreters, as well as other resources, for the members of our community who struggle to get the help they need. After watching my parents struggle, I began to work with a nonprofit organization called Refugee Community Partnership (RCP). I began working with them as part of the Carrboro High School branch, and I have continued to work with them as a UNC student. RCP's main goal is to reach out to refugee families from many backgrounds (Burmese, Karen, Syrian and Congolese) and provide support and resources. Working directly with these families has helped me see that many people share my parents' experience at town, county, and school offices. As a member of the Housing Advisory Board, I would hope to help the town of Chapel Hill identify the barriers to information these families face, and then to help implement programs to improve their access.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

In the summer of 2016, I worked for the town of Chapel Hill through the Youth Employment Program. With this program I was assigned to work at Northside Elementary school. In my position I learned to work with different people, to adapt to a variety of workspaces, and to organize my tasks efficiently. When I started the job at Northside, I was an IT assistant in charge of working throughout the building changing and cleaning the projector filters. After several weeks, I was assigned to take over the receptionist's job. Because I was already familiar with all parts of the building from my work as IT assistant, I made a smooth transition to the reception desk. I learned my new role quickly, and I gained more experience working with parents, teachers, and the vice principal. I called and answered phone calls from parents, organized materials, and organized tasks for the vice principal. As I started my Bachelor's degree, I continued to work with Refugee Community Partnership for my work study. I manage the database for the RCP as well as the payroll, but my responsibilities do not stop there: I often work outside of my scheduled office time to coordinate with refugees to provide translation services for important documentation, to call refugees to gather information or to update them about various matters. One of my favorite community projects involves encouraging high school students from the refugee community to consider higher education. Working with RCP is helping me build skills for what I what to do which is to become a social worker. With RCP I am able to work with other non-profit organizations like Compass Center for Women and Families, Family Success Alliance, as well as the Town of Chapel Hill for Chapel Hill Building Integrated Communities Action Plan. I have the experience of working with the Town of Chapel Hill and as well as working with other non-profit organization to improve the community.

[Ehmu_s Resume .pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Asian or Pacific Islander

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 18-24

Student

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☐ No

Have you participated in the Peoples Academy?

☐ Yes ☐ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Ehmu Ra

109 Shadowood Drive Apt D, Chapel Hill, NC 27514 | 919-357-2945 | EHMURA@live.unc.edu

EDUCATION

University of North Carolina at Chapel Hill, Chapel Hill, North Carolina
Bachelors of Arts in Sociology, GPA: 3.43

Expected Fall 2020

Durham Tech Community College, Durham, North Carolina
Associate of Arts, GPA: 3.75
Honors: Dean's List (Fall 16 - Summer 18), Phi Theta Kappa

May 2016

LEADERSHIP & COMMUNITY INVOLVEMENT

Refugee Support Center, Carrboro, NC
Tutor, Citizenship Class Teacher

Fall 2014- Present

- Taught adult ESL student basic English and History/ civics in preparation for naturalization interview
- Role-played as interviewer for naturalization process
- Researched and presented resources for naturalization application
- Translated, interpreted in-class instruction on demand
- Coordinated legal services for students with other nonprofits

University of North Carolina Office Of Scholarships & Student Aid, Chapel Hill, North Carolina

Fall 2019-2020

Student Aid Advisory Council Member

- Implemented policy and feedback on UNC Financial Aid website.
- Host an event to provide students with information about Financial Aid
- Proposed idea to faculty

Northside Elementary School, Chapel Hill, NC

Tutor

Fall 2017- 2019

- Tutored individual students or small groups in Math and English
- Support students as they progress in basic skills and build confidence in the classroom
- Facilitated with teacher in accompany the students to lunch

EMPLOYMENT

Refugee Community Partnership, Carrboro, NC
Member Support Specialist

Fall 2018-Present

- Delegated medical appointments for all newly arrived refugees
- Assisted with scheduling, communicating appointments to clients, and transporting clients to appointments
- Assessed cases for RCP and tracking process between volunteer and families.
- Served as an interpreter when necessities needed and request inside and outside of the work
- Collaborated with Town of Chapel Hill for Language Access Plan for Non-Speaking Community
- Coordinated and plan Women's Group every month

Internship

Summer 2019

Youth Programs Coordinator

- RCP's lead contact person for the collaboration with Transplanting Traditions Community Farm's Youth Program
- Work with TTCF's Youth Coordinator to plan activities and execute the tasks necessary for the cooking camp
- Administered logistics prior to and during summer camp
- Supervised during camp

Town Of Chapel Hill, Chapel Hill, NC
SUMMER YOUTH EMPLOYMENT PROGRAM

Summer 2016

Technical Assistant

- Inspect 2nd and 3rd floors classroom projector
- Change and clean projector filter
- Provided assistant to teacher task related to machinery.

Receptionist at Northside School

- Directed, assisted students/parents over the phone and in person
- Announced the school's daily news over telecom

- Interpreted for Karen/Burmese speaking parents and families
 - Organized folders for the teacher
 - Provided information about the teachers, school and classroom.
-

PERSONAL

Awards: Martin Luther King Jr. Scholarship Recipient, UNC C-Step Program, Carolina Covenant Scholar, 2018-2019 UNC Work Study Workie Recipient.

Background: first-generation college student, Karen-Asian American, Fluent in English, Karen and conversational Burmese

Profile

Question applies to multiple boards

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Public Records Statement

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☒ I Agree

santos.nikkima@gmail.com

Email Address

Nikkima

First Name

M

Middle Initial

Santos

Last Name

1718B Legion Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (347) 775-6756

Primary Phone

Mobile: (347) 440-2071

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Community Policing Advisory Committee: Eligible

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

Question applies to multiple boards

Which Board is your First Choice? *

☒ Community Policing Advisory Committee

How did you find out about this opportunity? (select all that apply)

☒ Speaker at an event

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a history of being a liaison between police and community. I have come from an area that police have misused their authority. Where my sons have endured. Yet i have had my live saved on more than one occasion by police officers. I'll bring a balanced perspective to the table i have

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I come from a long line of community organizers. In every place I've ever lived I have been a voice for the voiceless sometimes providing food, clothing and shelter to those in need. In my current community I have assisted my neighbors with resources, organized a neighborhood cleanup and an accountability system.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ American Indian/Alaskan Native Aleutian

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Life Coach

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

☒ I Agree

jennyrschwade@gmail.com

Email Address

Jenny

First Name

Schwade

Last Name

140 West Franklin St Unit 705

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 360-3486

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Justice in Action Committee: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Affordable Housing Advocate

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

☒ Chapel Hill or Carrboro planning jurisdiction

Question applies to multiple boards

Which Board is your First Choice? *

☒ Justice in Action Committee

How did you find out about this opportunity? (select all that apply)

☒ Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a chapel hill based woman entrepreneur who would like to be a part of effective change. I am moved to participate with my time and energy for positive good.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have time energy and an open mind. I have a bachelors in fine arts and currently run a facial spa. I am interested in community building and participating in civic duty.

[Jenny-Schwade.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Female

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Business owner/aesthetician

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

☒ I Agree *

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Jenny Schwade

Aesthetician/Medical Assistant

Chapel Hill, NC 27516

JennyRSchwade@gmail.com

(9 1 9) 3 6 0 - 3 4 8 6

Work Experience

Aesthetician/Medical Assistant

Dermatology and Laser Center of Chapel Hill

October 2017 to July 2018

- Assisted with skin exams/procedures/laser treatments
- Scheduled appointments, returned messages, made patient referrals

Aesthetician/ Laser technician

Southern Dermatology and The Skin Renewal Center

May 2015 to October 2017

- Candela laser devices (Gentle Max Pro/YAG/Beam Perfecta)
- Solta laser devices (Fraxel Dual/ Clear and Brilliant/Thermage)
- Coolsculpting
- Product lines: Neocutis, Revision, Elta MD, Obagi, NIA 24, Alastin

Coordinated with Dermatologists in suggesting homecare, perform all laser services. I plan events and promotions, merchandize retail products and research new technology.

Aesthetician/Makeup artist

Moshi Moshi Means Hello - Chapel Hill, NC

January 2012 to November 2014

- Treatment planning and homecare recommendations
- Holistic facials and peels with Cosmedix and Eminence

Medical Aesthetician/Certified Laser Technician

Wellquest Medical Spa - Bentonville, AR

July 2007 to April 2009

- Used facial imaging equipment to analyze and create client treatment plans
- Sciton laser equipment (BBL and 1064 YAG)

Education

License

Marcel Royale Beauty Academy - Bentonville, AR

2003

Bachelor of Fine Arts in Fine Arts

Stephens College - Columbia, MO
May 2002

Skills

Microsoft office, Technology savvy, customer service, organized, proficient in skin care treatments
(10+ years)

Profile

Question applies to multiple boards

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Public Records Statement

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☒ I Agree

mark.shelburne@nc-llp.com

Email Address

Mark

First Name

Shelburne

Middle Initial

Last Name

224 Allister Dr.

Street Address

224 Allister Dr.

Suite or Apt

Raleigh

City

NC

State

27609

Postal Code

Business: (919) 889-2596

Primary Phone

Mobile: (919) 889-2596

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Other

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Housing, Planning or Public Policy Expert

Question applies to multiple boards

Which Board is your First Choice? *

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

referral from Emila Sutton

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As am affordable housing rental policy consultant, my work is national in scope and focused on implementation. Therefore what I mainly hope to bring is an understanding of how the programs operate and successes in other jurisdictions. However I'm also very connected to Chapel Hill specifically, both from my 16 semesters as a student and being a guest lecturer at the Department of City and Regional Planning.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I primarily consult with state housing agencies, local governments, equity providers, lenders, and developers on topics including LIHTC allocation, compliance, HOME, revitalization, supportive housing and tax-exempt bonds. Previously I served as director of the Office of Housing Finance and Development at the Georgia Department of Community Affairs and spent 13 years as Counsel and Policy Coordinator at the North Carolina Housing Finance Agency. In these professional capacities I've revised and/or implemented 32 qualified allocation plans in 14 states, testified before Congress, provided resources to create more than 25,000 affordable rental homes, and led work resulting in four national awards. Before that I was the general counsel of a LIHTC equity investor and an attorney in private practice.

[Shelburne_resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Consultant

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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Mark H. Shelburne

Current Occupation

Novogradac Consulting LLP

Senior Manager, Public Policy; January 2015 – July 2018, July 2019 – present

- advise state housing agencies (15 as clients) on allocation, compliance, fair housing, innovations, revitalization, supportive housing, and tax-exempt bonds, including:
 - revising qualified allocation plans (12 to date) for clarity and/or substance
 - policy interpretations, process improvements, and technical issues
 - consult with advocacy groups, developers, financial institutions, local governments, public housing authorities, and related professionals, including:
 - working effectively with state housing agencies
 - application strategy and preparation (for developers)
 - analyze proposed legislation and draft provisions (e.g., average income test)
 - speak at local, state, and national conferences (including 20 by state housing agencies)
-

Previous Professional Experience

Georgia Department of Community Affairs

Director, Office of Housing Finance and Development; August 2018 – June 2019

- responsible for allocation policy, application review, construction, financial underwriting, and loan closings for affordable rental housing, which involved:
 - annual production of 60 projects containing more than 5,000 units
 - approximately \$750 million in federal and state LIHTCs, bond volume, and HOME
- managed a staff of 24 and operating budget of \$4.5 million
- contributions included adopting new policies, enhancing real estate analysis, streamlining documents, and internal process improvements

North Carolina Housing Finance Agency

Counsel & Policy Coordinator; November 2001 – December 2014

- responsible for policies governing LIHTCs, tax-exempt bonds, and HOME, including proposing changes, leading hearing/meetings, drafting text, and evaluating outcomes
- reviewed applications (cash flow, sources/uses, developer experience, designs); closed 60 loans; participated in hundreds of site visits and construction inspections
- started and implemented new activities, including a supportive housing partnership, state tax credit, legal/post-award team, tenant data sharing, and loan programs
- directly involved in efforts resulting in four national awards for program excellence
- testified before a U.S. House Subcommittee, presented at the White House EEOB, and advised HUD Headquarters staff (topics included fair housing, RAD, Recovery Act)

Community Affordable Housing Equity Corporation

Vice President and Corporate Counsel; 2000 – 2001

- closed 17 LIHTC transactions totaling \$50 million in equity

Maupin, Taylor & Ellis

Associate Attorney; 1998 – 2000

- closed 10 commercial real estate loans and advised on land use regulations

Education **University of North Carolina at Chapel Hill**

- Juris Doctorate, 1998
 - Masters of Regional Planning, 1998
 - Bachelor of Arts with Honors in Public Policy Analysis, 1993
-

- Publications
- *Beginner's Guide to the Housing Credit*, American Bar Association Forum on Affordable Housing and Community Development Law (2014); Second Edition (2019)
 - Co-editor and section author for Novogradac Handbooks on LIHTCs, New Markets, RAD, Tax-Exempt Bonds, and Year 15 (2015 – 2019)
 - "Options for Preservation," *Year 15 Resource Book*, National Association of Homebuilders Housing Credit Group (Dec. 2006)
-

- Periodical Articles
- "Notes from Novogradac" blog, 40 posts (2015 – 2020)
 - "Interpreting the Average Income Test," co-authored with Grace Robertson, *Novogradac Journal of Tax Credits* (March and April, 2019)
 - "Tax Reform and its Consequences for Affordable Rental Housing," *Journal of Affordable Housing and Community Development Law*, Volume 27-1 (2018)
 - "NCSHA Adopts Recommended Practices for LIHTC Administration," *Novogradac JTC* (Feb. and March, 2018)
 - "Industry Survey: Qualified Contracts Volume," *Tax Credit Advisor* (July 2017)
 - "IRS Provides Guidance on Qualified Allocation Plans," *Novogradac JTC* (March 2017)
 - "HUD Guidance on Criminal Records Requires Attention," *Novogradac JTC* (July 2016)
 - "An Evaluation of Community Revitalization Plan Provisions in Qualified Allocation Plans," *Novogradac JTC* (June 2016)
 - "An Important Survey of Supportive Housing Policies in Qualified Allocation Plans," *Novogradac JTC* (April 2016)
 - "The Right (and Wrong) Ways to Comment on a QAP," *Affordable Housing Finance*, (March 2016)
 - "What the 'Texas Case' Means for the LIHTC Program," *Novogradac JTC* (Sept. and Oct. 2015)
 - "Getting Started with the Trust Fund," *Novogradac JTC* (April and May 2015)
 - "Post-Year 15 Compliance Considerations," *The Credential* (Dec. 2012)
 - "States' Use of Basis Boost," *Novogradac JTC* (Feb. 2011)
 - "One Housing Finance Agency's Response to the Equity Shortage," *Novogradac JTC* (Feb. 2009)
 - "Q&A on the Agency-Designated 130% Boost," *Affordable Housing Finance* (Sept. 2008)
 - "Critiquing the Critique: Analyzing a Report on the Housing Credit Program," *Carolina Planning Journal* Volume 33, Issue 1 (Spring 2008)
 - "An Analysis of QAP Selection Criteria," *Novogradac JTC* (Jan. 2008)
 - "How to Comment on a Qualified Allocation Plan," *Tax Credit Advisor* (Dec. 2007)

NCSHA, Agency, and State Assoc. Speaking Engagements	• National Council of State Housing Agencies: Annual Conference, HFA Institute, Housing Credit Connect, and NCSHB Workshop; 55 presentations from 2002 – 2020 • Statewide housing conferences (agencies and/or associations), 2015 – 2019				
	Colorado*	Florida*	Georgia*	Illinois*	Indiana*
	Kentucky*	Louisiana*	Maryland	Minnesota	Mississippi*
	Missouri	Montana*	New Mexico	New York*	North Carolina*
	North Dakota	Ohio*	South Carolina*	South Dakota	Tennessee
	Texas*	Utah	Virginia*	<i>*presented more than once</i>	

- Southeastern States Allocating Agency Roundtable, 2015 – 2019
- Washington State Housing Finance Commission Board Retreat, 2018
- Kentucky Housing Corporation's Podcast (KHC's first ever), 2018
- Inaugural West Coast Housing Finance Agency Exchange, 2017
- S.C. State Housing Finance and Development Authority Board Retreat, 2015

Selected Other Speaking Engagements	• Novogradac conferences and webinars, 30 presentations, 2015 – 2020 • ABA Forum on Affordable Housing and Community Development Law, Annual Meeting and Conference, nine presentations, 2006 – 2019 (co-organized in 2010) • AHF Live, 2015, 2016, 2017, 2019 • National Housing & Rehabilitation Association, 2017 (Annual) and 2019 (Spring) • CAHEC Partners Conference, 2017 and 2019 • National Assoc. of Local Housing Finance Agencies, Legislative Conference, 2019 • UNC-CH School of Government, Community Development Academy, 2003 – 2018 • ABA Forum, "Boot Camp," 2013, 2016, and 2018 (co-organized in 2013 and 2016) • National Assoc. of State and Local Equity Funds, Annual Conference, 2016, 2017, 2018 • Affordable Housing Tax Credit Coalition, Annual Meeting, 2017 and 2018 • Consortium for Housing and Asset Management, Annual Conference, 2017 and 2018 • Council for Affordable and Rural Housing, Midyear Meeting, 2016 • KCRW, "To the Point" Hosted by Warren Olney (National Public Radio), 2015				

Professional and Community Activities	• National Association of Homebuilders, Affordable Housing Group, 2008 – current • N.C. Housing Coalition, Board of Directors, 2000 – 2009, 2015 – 2018 • Urban Land Institute Advisory Panel (City of Dallas), March 2016 • ABA Forum on Affordable Housing and Community Development Law, Governing Committee, 2009 – 2015 • Charles L. Edson Tax Credit Excellence Awards, Judging Panel, 2015 • RBC Capital Markets Tax Credit Equity Group, Advisory Board, 2009 – 2014 • Indiana Housing and Community Development Authority, LIHTC Innovation Round Panel Member, 2014				

Profile

Question applies to multiple boards

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Public Records Statement

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☒ I Agree

mdw283@gmail.com

Email Address

Michael

First Name

D

Middle Initial

Webb

Last Name

306 Estes Drive Ext #D16

Street Address

Suite or Apt

Carrboro

City

NC

State

27510

Postal Code

Mobile: (419) 234-5207

Primary Phone

Business: (919) 962-0122

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

None Selected

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Housing, Planning or Public Policy Expert

Question applies to multiple boards

Which Board is your First Choice? *

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Was encouraged to apply by Emila Sutton

Interests & Experiences

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I bring experience from the research and implementation side of affordable housing policy I currently serve as Research Director at the Center for Urban and Regional Studies at UNC-Chapel Hill. In that role, I lead our in-house research team, which provides research, evaluation, and technical assistance on projects related to affordable housing and community/economic development. Much of our work occurs in North Carolina, and as a result I have become familiar with the affordable housing challenges and opportunities in Chapel Hill. Especially relevant to the work of this board, I recently led the completion of the 'Housing Needs Assessment' and 'Market Analysis' portions of the 2020-2025 Orange County HOME Consolidated Plan, in addition to the recent Analysis of Impediments to Fair Housing Choice in Orange County. Our team also led the development of the 'Housing Opportunity Finder,' a webapp to help low-income families in Orange and Durham Counties find affordable housing. In developing the webapp, we partnered with the Community Empowerment Fund, the Orange County and Durham Housing Authorities, and other non-profits to identify 'opportunity neighborhoods' in the two counties. We then worked with SocialServ and the NC Housing Finance Agency to develop a customized site on NCHousingSearch.org for the two counties.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have previously worked for a community development non-profit when I lived in Columbus, Ohio. This organization worked in a neighborhood that bordered Ohio State's campus but which had faced disinvestment for several decades. During the period I was working for this organization, the neighborhood was beginning to show signs of investment and gentrification. Our organization worked collaboratively with residents, the university, real estate interests, and non-profits to seek win-win solutions that (i) benefited existing residents and (ii) allowed the housing market to function in the neighborhood. I am extremely proud of the work we accomplished there, as it persists to this day (nearly 7 years later!). I feel like many of the lessons-learned from that experience could be applied in Chapel Hill.

[webb-resume-202004.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

Demographics

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Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 25-34

Research Director

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

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MICHAEL D. WEBB

mdw283@gmail.com :: 419-234-5207 :: [LinkedIn](#) :: [Vita](#)

RELEVANT PROFESSIONAL AND VOLUNTEER EXPERIENCE

Research Director

12/2013-present

Center for Urban and Regional Studies, UNC-Chapel Hill

Ensure quality of research output and manage on-time & on-budget completion for research projects related to affordable housing and community/economic development. Responsible for identifying funding opportunities, directing the collection and conducting analysis of quantitative & qualitative data, coordinating site visits, verifying grant reporting compliance, and supervising research team members. Promoted from Research Associate 6/2016 and from Senior Research Associate 7/2019.

Project Coordinator and Research Associate

1/2010–10/2010

Schoenbaum Family Center, The Ohio State University

Managed 450-resident neighborhood survey, supervised 8 employees, developed survey instrument, held 5 focus groups with residents to test survey, used GIS & quantitative tools to convey results to stakeholders.

Research Associate

9/2008–6/2009

Center for Farmland Policy Innovation, The Ohio State University

(Academic year position) Researched farmland policy, worked with Director to coordinate & evaluate three policy experiments, collaborated to produce economic development plan for a rural county.

Fiscal Officer and Program Manager

9/2005–present

University Area Enrichment Association and Yay Bikes!

Part-time/volunteer position at community development/bike advocacy non-profit. Maintained budget, identified & applied for funding, wrote evaluation reports for funders, and coordinated projects.

RELEVANT PROJECTS

- **Evaluation of the Moving Forward Program:** Funder: Charlotte Housing Authority. Multi-year evaluation of innovative programming implemented by the Charlotte Housing Authority through their participation in the Moving to Work demonstration. Work has included interviews with key stakeholders like residents, elected officials, and landlords in Charlotte.
- **Developing a webapp to assist low-income families in finding housing:** (funder: UNC's Harvey Award). Conducted focus groups with low-income residents of Orange and Durham Counties to identify 'opportunity' neighborhoods, and worked with technology vendor to develop a site that maps affordable listings and prioritizes those that are located in opportunity neighborhoods in those two counties.
- **2020–2020 Orange County HOME Consolidated Plan:** produced 'Housing Needs Assessment,' 'Market Analysis,' and 'Analysis of Impediments to Fair Housing Choice' in support of the planning process.

Selected Publications (hyperlinks):

- [The MTW Guide: Strategies for Successful Participation](#)
- [Changing Communities, Transforming Lives: Boulevard Homes Final Report](#)
- [Evaluating the NCCDI's Hurricane Recovery Efforts: Evaluation Design and Logic Model](#)

EDUCATION

The Ohio State University

Ph.D., Geography 2013

Masters of City and Regional Planning (MCRP) and M.A., Geography 2009

B.A. with Honors, Geography and Linguistics, with Research Distinction in Geography 2007

Profile

Question applies to multiple boards

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Public Records Statement

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☒ I Agree

bzbschriswilliams@hotmail.com

Email Address

Benjamin

First Name

C

Middle Initial

Williams

Last Name

706 Highgrove Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (704) 975-9245

Primary Phone

Business: (888) 217-9295

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

☒ 4-9 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Housing Advisory Board: Eligible

Planning Commission: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

☒ Homeowner or Tenant

Question applies to Planning Commission

Select a Seat Category for the Planning Commission *

☒ Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

☒ Housing Advisory Board

How did you find out about this opportunity? (select all that apply)

☒ Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

☒ Non-Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I've lived in a variety of locations around the country and in five different areas of Chapel Hill/Carrboro. I have worked in Residential construction, rehab, and remodeling. I am a real estate appraiser trainee. I live in Chapel Hill and have a son in the public school system and active in local sports leagues.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

General interest and curiosity in housing and planning impacts on the local community's culture.

Question applies to Planning Commission

Do you have special interest, experience, or education/training in city planning, design field, environment, housing, transportation or related fields? If yes, please explain.

NC Real Estate Appraisal course work House measuring services Math Major/Art Minor Chapter Board Member of the Risk Management Association Prior Board Member for Cub Scout pack 283

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

☒ Caucasian/Non-Hispanic

Gender *

☒ Male

If other, please describe:

Please select your age from the following list. *

☒ 35-54

Software Development &
Professional Services

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.