

A RESOLUTION TO REVISE SECTIONS I.C.8 AND III.C. OF THE COUNCIL PROCEDURES MANUAL (2025-11-12/R-4)

WHEREAS, Section I.C.8 of the Council Procedures Manual outlines the process for submitting petitions to the Town Council; and

WHEREAS, Section III.C. of the Council Procedures Manual outlines procedures for evaluating the Town Manager and Town Attorney; and

WHEREAS, the Clerk's Office and Attorney's Office has identified the need to update the petition process to improve transparency, ensure compliance with North Carolina General Statutes, and support more effective communication and tracking of community requests; and

WHEREAS, the evaluation procedures for the Town Manager and Town Attorney are already addressed in their employment contracts and do not require duplication in the Council Procedures Manual; and

WHEREAS, the removal of these sections will help clarify expectations for the public and staff, reduce confusion, and align the manual with current legal and administrative practices;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council revise Section I.C.8 and remove Section III.C. of the Council Procedures Manual as described in the November 12, 2025 meeting materials.

This the 12th day of November, 2025.