



TOWN OF CHAPEL HILL

Planning Commission

Action Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Michael Everhart
Vice-Chair James Baxter
Neal Bench
Elizabeth Losos
Melissa McCullough

John Rees
Louie Rivers
Elizabeth Webber
Stephen Whitlow

Tuesday, December 1, 2020

7:00 PM

Virtual Meeting

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar: (To be added) After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: (To be added)

Opening

Roll Call

Present 9 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Louie Rivers, Elizabeth Webber, and Stephen Whitlow

Approval of Agenda

Announcements

1. Updates from Advisory Board Champions

[\[20-0118\]](#)

This time provides an opportunity for Advisory Board Champions to relay updates from their latest meetings, as needed.

No updates were provided.

Petitions

Approval of Minutes

2. Planning Commission Action Minutes for November 17, 2020

[\[20-0838\]](#)

A motion was made by Bench, seconded by McCullough, that the minutes be approved. The motion carried by the following vote:

Aye: 9 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Louie Rivers, Elizabeth Webber, and Stephen Whitlow

New Business

Impromptu discussion of S Columbia St Annex

[20-0841]

Webber asked if the Planning Commission intended to send a representative to the December 9, 2020 Town Council Meeting to discuss the Commission's opinion on the S Columbia St Annex agenda item.

A motion was made by Bench, seconded by Rees, to authorize Webber and McCullough to draft a letter of response and present it to the Town Council on December 9th. McCullough made a friendly amendment to include Whitlow, the Housing Advisory Board Champion. Bench accepted this amendment and revised the motion language to add Whitlow to the drafting committee and Baxter as representative to Council. The motion passed by the following vote:

Aye: 8 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Melissa McCullough, John Rees, Louie Rivers, Elizabeth Webber, and Stephen Whitlow

Abstain: 1 - Elizabeth Losos

3. Climate Action and Response Plan Discussion

[20-0839]

A discussion was held on the Climate Action and Response Plan, and feedback was provided to Town Staff member John Richardson.

A motion was made by Bench, seconded by Rees, to create a Climate Action Subcommittee. McCullough made a friendly amendment to name Rees, McCullough, Losos, Rivers, and Whitlow as members of the subcommittee. Bench accepted the amendment. The motion passed by the following vote:

Aye: 9 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Louie Rivers, Elizabeth Webber, and Stephen Whitlow

Adjournment

Next Meeting - December 15, 2020

A motion was made by Rees to adjourn the meeting, seconded by McCullough.

Meeting adjourned.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.