



# TOWN OF CHAPEL HILL

## Housing Advisory Board Action Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Sue Hunter  
Vice Chair Brandon Morande  
Jamauria Burris  
Robert Dowling  
Anne Hoole

Rex Mercer  
Dustin Mills  
Valencia Thompson  
Anthony Williams

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**Tuesday, April 11, 2023**

**6:30 PM**

**Virtual Meeting**

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### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၂ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或  
书面翻译服  
务，请拨打  
919-969-5105.

### Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar: [URL](#) After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: ###-####-####

**Present**            8 - Chair Sue Hunter, Vice-Chair Brandon Morande, Robert Dowling, Anne Hoole, Rex Mercer, Dustin Mills, Valencia Thompson, and Anthony Williams

**Absent**            1 - Jamauria Burris

### Opening

### Roll Call

## Approval of Agenda

A motion was made by Dowling, seconded by Hoole, that the Agenda be approved as written. The motion carried by a unanimous vote.

## Announcements

## Petitions

## Approval of Minutes

1. March 14, 2023 Draft Action Minutes [\[23-0285\]](#)

A motion was made by Dowling, seconded by Mills, that the Minutes be approved. The motion carried by a unanimous vote.

## New Business

2. Update on the Housing Choices for a Complete Community Text Amendment [\[23-0286\]](#)

Planning staff provided an update and answered questions on the Housing Choices for a Complete Community Text Amendment and the feedback they received during several months of community engagement efforts and a recent Council work session.

3. HAB Member Training: LIHTC Refresher and Discussion [\[23-0287\]](#)

HAB member Dustin Mills gave a presentation on the Low Income Housing Tax Credit program, including an overview of the program as well as an exploration of some of the key challenges the LIHTC program faces, generally and in the Town of Chapel Hill.

4. Discussion of Implementation of FY23-24 HAB Priorities [\[23-0288\]](#)

HAB members reviewed their FY23-24 Priorities and discussed what information might be helpful to pursue these priorities, including what professional development topics they might want to pursue over the next year.

**5. Update on Source of Income Protection [\[23-0289\]](#)**

Town staff provided an update on research they have done on Source of Income Protection policies.

A motion was made by Vice-Chair Morande, seconded by Mercer, for the Housing Advisory Board to support Town staff to develop a policy requiring residential developments that have received Town resources to accept all lawful sources of income in the payment of housing costs. The motion carried by a unanimous vote.

**6. Town Staff Housing Updates [\[23-0290\]](#)**

Town staff provided updates on upcoming Council agenda items and recent Council actions on housing-related items.

*Adjournment*

Next Meeting - May 9, 2023

A motion was made by Dowling, seconded by Williams, that the meeting be adjourned.

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*