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SHORT VERSION OF POSITION POSTING TEXT FOR TOWN MANAGER, TOWN OF CHAPEL HILL

Position Opening: The Town of Chapel Hill, NC seeks a passionate, equity and social justice-oriented leader for their next **Town Manager**. With the ability to lead talented and competent staff and work effectively within the Council-Manager form of government, the successful manager has a track record of partnering and collaborating with staff, managing growth effectively and consistently with town values, working with a diverse community, regional partners, and the Council to carry out the strategic priorities of the community. The position is open due to retirement of their long-time manager. **About the Organization:** Our organization's RESPECT values (Responsibility, Equity, Safety, Professionalism, Ethics, Communication and Teamwork) are the basis for our choices. They are reflected in our behavior and decisions every day. They are our compass as we accomplish our mission and objectives. Due to a solid employment base in and around Chapel Hill and careful management of resources, the Town of Chapel Hill has bond ratings of AAA and consistently wins awards for its annual budget and financial report. Chapel Hill's strategic focus for the future is guided by the community vision established in the [Chapel Hill 2020 Comprehensive Plan](#) and is incorporated into the organization's [departmental business plans](#). More information about the [Town](#), its mission and core values of RESPECT can be found [here](#) (or copy <http://www.townofchapelhill.org/town-hall/departments-services/human-resource-development/mission-and-values> into your browser). **About the Position:** The Town Manager, along with a Deputy Town Manager, Assistant Town Manager, and four Executive Directors in the areas of Housing and Community, Planning and Sustainability, Public Safety, and Technology, lead more than 700 employees across 13 departments. A [Town Budget](#) of more than \$107 million provides a wide range of services including a fare-free transit system, public library and public housing. The Town Manager reports to a Mayor and eight at-large Council members. implementation of Chapel Hill 2020, superior financial management, managing capital projects – including aging infrastructure - and debt service, advocating and planning for affordable housing, and supporting economic development opportunities, are high priorities of the Town Manager's role. The ability to effectively listen to all constituents, balance competing interests and find effective solutions to challenges are fundamental skills applicants must possess. Staff development and building a culture of collaborative innovation and consensus building has been a focal area over several years. Thus, a strategic thinker who is not merely consultative but truly collaborative in approach will be needed to sustain this highly valued culture. **Minimum Qualifications:** The successful candidate will have a minimum of 10 years increasingly responsible professional experience in municipal management with at least five years at a department head level role or above (assistant manager or manager preferred). Minimum of bachelor's degree is required with an MPA or MBA strongly preferred. Must have proven track record in leading with an equity and social justice philosophy, transparent public communication, effective intergovernmental relations, personal community engagement, leading cohesive and collaborative change, visionary leadership, and being adept

at leading and implementing strategic planning to meet community goals. Work experience in a University community is desirable. **Salary and Benefits:** Minimum starting salary will be \$_____. Council is offering a competitive salary that will be negotiable based on experience and qualifications. Information about Town offered benefits can be found by clicking [here](#) (or by copying and pasting: <http://www.townofchapelhill.org/town-hall/departments-services/human-resource-development/employee-benefits>) **To review the full posting and to apply**, please go to <http://www.developmentalassociates.com>, click on the “Client Openings” tab, “View Client Openings and then the **Town Manager – Chapel Hill** link. All applications must be submitted online, it is not sufficient to send only a resume. Application review begins April 6, 2018. Semi-finalists will participate in on-site assessments in Chapel Hill on May 31-June 1, 2018. All *inquiries* should be emailed to townofchapelhill@developmentalassociates.com. EOE. The recruitment and selection is being managed by Developmental Associates, LLC.