



# TOWN OF CHAPEL HILL

## Planning Commission

### Meeting Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Michael Everhart  
Vice-Chair James Baxter  
Neal Bench  
Elizabeth Losos  
Melissa McCullough

John Rees  
Louie Rivers  
Elizabeth Webber  
Stephen Whitlow

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**Tuesday, April 20, 2021**

**6:00 PM**

**Virtual Meeting**

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**NOTE: Meeting starts at 6 PM**

### Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_RuX4ylisQVKdaaKKDExZIQ](https://us02web.zoom.us/webinar/register/WN_RuX4ylisQVKdaaKKDExZIQ) After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 813 1494 7710

### Opening

### Roll Call

**Present**            8 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Louie Rivers, and Elizabeth Webber

**Absent**            1 - Stephen Whitlow

*Secretary reads procedures into the record*

### Approval of Agenda

A motion was made by Bench, seconded by McCullough, to approve the agenda. The motion carried by a unanimous vote.

### Announcements

1. Updates from Advisory Board Champions

[\[21-0319\]](#)

This time provides an opportunity for Advisory Board Champions to relay updates from their latest meetings, as needed.

Bench announced that there would be a public meeting on the traffic study impacting the area around the Aura development on May 3, 2021.

## **Petitions**

### **Approval of Minutes**

2. April 6, 2021 Planning Commission Draft Action Minutes [\[21-0320\]](#)

A motion was made by Bench, seconded by Rees, to approve the April 6, 2021 Meeting Minutes. The motion carried by a unanimous vote.

### **Old Business**

### **New Business**

3. Consider an Application for Site Plan Review Modification - 202 [\[21-0321\]](#)  
E. Rosemary Street/114 Henderson Street

A motion was made by McCullough, seconded by Baxter, to approve the Site Plan Review Modification at 114 Henderson Street/ 202 E. Rosemary Street. The motion carried with a unanimous vote.

**Aye:** 7 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, and Elizabeth Webber

**Abstain:** 1 - Louie Rivers

4. Aura Conditional Zoning Application [\[21-0318\]](#)

A motion was made by Bench, seconded by Losos, to continue the Aura development to the May 4, 2021 Planning Commission meeting. The motion carried by a unanimous vote.

5. New Member Applications [\[21-0322\]](#)

Commissioner McCullough left the meeting at 10:15pm.

A motion was made by Bench, seconded by Rees, to make a recommendation to the Town Council for reappointment of Louie Rivers for the ESAB seat, Stephen Whitlow for the HAB seat, and appointment of Jonathan Mitchell to the Planning Commission. The motion carried by a unanimous vote.

**Aye:** 7 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, John Rees, Louie Rivers, and Elizabeth Webber

**Excused:** 1 - Melissa McCullough

*Adjournment*

Next Meeting -May 4, 2021

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*