



# TOWN OF CHAPEL HILL BUDGET WORK SESSION

MAY 16, 2018



# Tonight's Discussion

1. The year-long business plan cycle and budget development process
2. Our collaborative review of departmental budgets
3. How that process folds up into the Manager's Recommended Budget.

## QUARTER 1: SET PRIORITIES

- Establish Departmental Priorities
- Align Programs and Council Goals
- Assign Staff to Strategic Initiatives


July through September



# QUARTER 1: SET PRIORITIES

- On July 1<sup>st</sup> staff begins implementing the Council budget
- Align available resources with the priorities and feedback from the Council
- Finalize Business Plans
- Examples: Parking, Infrastructure, Work Orders, Cybersecurity

July through September



## QUARTER 2: TRENDS & ISSUES

- Discuss Core Business Issues
- Evaluate trends, performance concerns
- Set stage for departmental budget requests

October through December

# TRENDS & ISSUES

## *Analysis*

- Turnover increase
- Diverse candidate pool
- Recruitment speed

## *What we are doing*

- Inspections certification
- Diversity recruitment
- Recruitment timing



October through December

## QUARTER 3: COUNCIL RETREAT & BUDGET DEVELOPMENT

### Council Retreat

- Set long-term goals
- Identify short-term, medium-term, and long-term actions

### Budget Development

- Departments develop budgets
- Review costs of core programs and services

January through March



## QUARTER 3 (CONT.): BUDGET REVIEW

- Departmental Meetings
- Community Meetings
- Strategic Plan Prototype

January through March



A photograph of a group of children and adults participating in an Easter egg hunt in a park. The children are running and searching for colorful eggs on the grass. Some are holding baskets, and others are jumping over a red ribbon. Adults are standing around, some taking photos. The scene is bright and sunny, with trees in the background.

## QUARTER 4: BUDGET NEEDS & TRADEOFFS

- Discontinue Loose Leaf Collection
- Discontinue Commercial Solid Waste Collection
- Reduce Street Resurfacing
- Reduce Transit Service
- Reduce Maintenance Investment

A photograph of a group of children and adults participating in an Easter egg hunt in a park. The children are crouching on the grass, looking for colorful eggs. A large yellow cross is overlaid in the center of the image. Six circular callouts are arranged around the cross, containing text related to financial and operational aspects.

**Programs  
and  
Services**

**Fund  
Balance**

**Health  
Care**

**Strategic  
Initiatives**

**Debt Fund**

**OPEB**



# TOWN OF CHAPEL HILL BUDGET WORK SESSION

MAY 16, 2018

