

E. Council-Adopted Policies and Procedures

1. **Acceptance of Gifts.** The Council adopted the following resolution on November 26, 1980:

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby adopts the following policy on gifts and donations:

Section 1. The purpose of this policy is to establish a uniform policy for accepting gifts and donations made to the Town of Chapel Hill.

Section 2. Any gifts or donations solicited by or received by the various boards and commissions appointed by the Town Council are construed to be gifts or donations to the Town and therefore governed by this policy.

Section 3. The Council of the Town of Chapel Hill shall be informed through the agenda process of the following types of gifts and donations and shall make a determination in a regular business meeting of whether or not to accept the following types of gifts and donations:

- a. real estate
- b. personal property, ownership of which would require a significant expenditure of Town funds, and
- c. cash to be used for a specified program or purpose which is not included in a current operating plan for the Town.

Section 4. The Council of the Town of Chapel Hill hereby delegates to the Town Manager the authority to accept other gifts and donations, such as:

- a. unrestricted cash,
- b. cash to be used for a specified program or purpose which is included in a current operating plan for the Town, and
- c. personal property that does not require a significant expenditure of Town funds.

Established by Resolution (80-R-219) on November 26, 1980.