

**RESOLUTION B**

(Adopting the Advisory Board Membership Policy Amendment)

**A RESOLUTION AMENDING THE ADVISORY BOARD MEMBERSHIP POLICY TO REVISE RULES FOR THE COMMUNITY DESIGN COMMISSION (2021-\_\_-\_\_ /O-#)**

WHEREAS, on March 24, 2021, the Town Council initiated a text amendment process to consider revisions to membership, quorum, and voting rules of the Community Design Commission, in response to a petition made by Commission members; and

WHEREAS, the Planning Commission reviewed the proposed text amendments to the Land Use Management Ordinance Section 8.5 on September 7, 2021 and recommended that the Council enact the text amendments; and

WHEREAS, the Council of the Town of Chapel Hill has considered the proposal to amend the Land Use Management Ordinance (LUMO) to revise membership rules of the Community Design Commission in response to the Commission’s petition.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Advisory Board Membership Policy of the Town of Chapel Hill, North Carolina is hereby amended as follows:

**SECTION 1**

The **Board Specific Policies** for the **Community Design Commission** are hereby revised to read as follows:

[In the table below, 2 of the 9 rows are removed, with 7 remaining. Note that the requirement under State law to have an ETJ representative on the CDC will be reflected in a separate amendment]

<b>“Seat Category</b>	<b>Seat Requirements</b>
<b>Chapel Hill Resident</b>	<del>Must live within the municipal limits of the Town of Chapel Hill and have demonstrated special training or experience in a design field such as architecture, landscape design, horticulture, city planning, green design, place making or a closely related field.</del>
<b>Chapel Hill Resident</b>	<del>Must live within the municipal limits of the Town of Chapel Hill and have demonstrated special training or experience in a design field such as architecture, landscape design, horticulture, city planning, green design, place making or a closely related field.</del>
<b>Chapel Hill Resident</b>	Must live within the municipal limits of the Town of Chapel Hill and have demonstrated special training or experience in a design field such as architecture, landscape design, horticulture, city planning, green design, place making or a closely related field.
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**SECTION 2**

The **Board Specific Policies** for the **Community Design Commission** are hereby revised to include a new subsection on **Voting**, to read as follows:

**"Voting**

**The concurring vote of four (4) members shall be necessary to take any official action to approve or deny an application or permit.**

**The concurring majority vote of the quorum shall be necessary to conduct other business, including making a recommendation on an application to be considered by the council."**

**SECTION 3**

The section titled **Quorum** is hereby revised to read as follows:

"For the Grievance Hearing Board ~~and Community Design Commission~~, quorum is 5 members. For the Board of Adjustment, ~~and~~ Historic District Commission, ~~and~~ Planning Commission the quorum is 6 members. **For the Community Design Commission, quorum is four (4) members.** For all other advisory boards, quorum is a majority of members excluding any vacant seats."

**SECTION 4**

This resolution shall be effective upon enactment.

This the \_\_\_ day of \_\_\_\_, 2021.