

TOWN OF CHAPEL HILL
HISTORIC DISTRICT COMMISSION

May 16, 2019

TO: MAYOR AND TOWN COUNCIL
FROM: CHAIR, HISTORIC DISTRICT COMMISSION
SUBJECT: Our Recommendations for Appointments to the Historic District Commission

Dear Mayor and Council Members:

As you know, the Historic District Commission consists of nine members appointed to serve staggered three year terms, beginning on July 1 of each year. One seat on the Commission has been empty for some time, and so the Commission presently has eight members. The three expiring seats this year are those held by Kimberly Kyser, Susan Smith, and Wood Burns. Neither Dr. Burns nor Ms. Smith has applied for re-appointment.

Thus, four seats are up for appointments for terms beginning July 1, 2019.

The Commission considered all five candidates whose applications were (on file) before it at its May 14 regular Commission meeting. Those candidates were:

- Diane B Kunz
- Kimberly Kyser
- Nancy Campbell McCormick
- Angela Stiefbold
- John Sweet

The Commission heard presentations from these applicants at its May 14 meeting, asked and received satisfactory expressions of their interest in service on the Commission, and considered their outstanding resumes of experience and qualifications, which are attached.

The Commission resolved by unanimous vote to recommend each of these candidates for the Council's appointment, as their qualifications, and in the case of Ms. Kyser and Dr. Sweet, their previous service, make them ideal candidates for service on the HDC, and fulfill the statutory mandate that HDC Commissioners be especially qualified by training, interests, or experience, for service on the Historic District Commission.

I am told that Ms. Kunz withdrew her application on May 15, and the eligible candidates are now the remaining four applicants.

I purposely call your attention to the fact that Dr. John Sweet was previously unanimously recommended by the Commission for re- appointment, and we again unanimously recommend his re-appointment, based upon the valuable assistance he has continued to provide in the Commission's work on the LUMO re-write, and its application for State grant funding to support the Town's pressing need to revise the Commission's Design Guidelines, even though as an interested citizen, not a Commission Member.

We also note that Ms. Kyser has applied for re-appointment, and want you to note her very valuable professional training and experience, her lifelong residence in Chapel Hill, as well as her years of prior service as a Commission Member.

In light of the need to fill four seats this appointment round, we are fortunate to have remaining four highly qualified applicants, with both the training and expertise required by law, and we hope to enjoy their service together with us after your appointments in June.

For the Commission,

A handwritten signature in black ink that reads "Robert Epting". The signature is written in a cursive style with a large, sweeping "R" and a long, horizontal stroke for the "t".

Robert Epting, Chair
Historic District Commission