



# **TOWN OF CHAPEL HILL**

## **Historic District Commission**

### **Meeting Agenda**

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Robert Epting  
Vice-Chair Sean Murphy  
David Schwartz

Diane Kunz  
Nancy McCormick  
Angela Stiefbold

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**Tuesday, September 10, 2019    6:30 PM                    RM 110 | Council Chamber**

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#### **Opening**

*Roll Call*

*Commission Chair reads public charge*

*Secretary reads procedures into the record*

*Secretary swears in members of the public*

#### **Approval of Agenda**

#### **Announcements**

#### **Petitions**

#### **Election of Commission Officers**

- a. Election of Chair*
- b. Election of Vice Chair*
- c. Election of Deputy Vice-Chair*

#### **Approval of Minutes**

**1.** July 9, 2019 Meeting Minutes

[\*\*\[19-0707\]\*\*](#)

**Attachments:** [July 9, 2019 Meeting Minutes](#)

#### **HDC Candidate Interviews**

**2.** Historic District Commission Candidate Interviews

[\*\*\[19-0708\]\*\*](#)

**Attachments:** [Memo to HDC](#)  
[Candidate Applications](#)

## Staff Communication

3. Short Term Rentals [\[19-0709\]](#)

**Attachments:** [Draft Staff Presentation](#)

*Review information about the ongoing efforts to address Short Term Rentals (STR). Staff is requesting the HDC appoint a champion to the STR task force. The group will meet regularly with exact times, dates and locations to be determined.*

## Consent Agenda

4. 313 E. Franklin Street [\[19-0710\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

5. 716 Gimghoul Road [\[19-0711\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

6. 224 E. McCauley Street [\[19-0712\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

7. 500 North Street [\[19-0713\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

## Old Business

8. 203 Battle Lane [\[19-0714\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

**New Business**

**9.** 108 W. Cameron Avenue - Certificate of Appropriateness [\[19-0715\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

**10.** 108 W. Cameron Avenue - Concept Plan [\[19-0716\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

**11.** 408 Hillsborough - Concept Plan [\[19-0717\]](#)

**Attachments:** [Staff Report](#)  
[Application Materials](#)

*Adjournment*

*Order of Consideration of Agenda Items:*

1. Staff Presentation
2. Applicant's Presentation
3. Public Comment
4. Board Discussion
5. Motion
6. Restatement of Motion by Chair
7. Vote
8. Announcement of Vote by Chair

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*