



# TOWN OF CHAPEL HILL

## Historic District Commission

### Meeting Agenda

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Brian Daniels  
Vice-Chair Polly van de Velde  
Deputy Vice-Chair Nancy McCormick  
Michael Booth  
Josh Gurlitz

David Hawisher  
Duncan Lascelles  
Clarke Martin  
Don Tise

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**Tuesday, May 13, 2025 6:30 PM**

**RM 110 | Council Chamber**

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#### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကို ဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံ အတၢ်မၤစၢၤအဂီၢ် ၢ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或  
书面翻译服  
务，请拨打  
919-969-5105.

#### Opening

*Roll Call*

*Secretary reads procedures into the record*

*Commission Chair reads public charge*

#### Approval of Agenda

#### Announcements

#### Petitions

#### Approval of Minutes

1. April 8, 2025 Action Minutes

[\[25-0201\]](#)

**Attachments:** [April 8, 2025 Action Minutes](#)

**Information**

2. Administrative Certificate of Appropriateness Approvals [\[25-0202\]](#)

**Attachments:** [COA Approval Report](#)

**Consent (Written Decisions)**

3. 208 Spring Lane [\[25-0203\]](#)

**Attachments:** [Written Decision](#)  
[COA Placard](#)

4. 742 Gimghoul Road [\[25-0204\]](#)

**Attachments:** [Written Decision](#)  
[COA Placard](#)

**New Business**

5. 118 Mallette Street [\[25-0205\]](#)

**Attachments:** [Staff Memo](#)  
[Application Materials](#)

6. 707 Gimghoul Road [\[25-0206\]](#)

**Attachments:** [Staff Memo](#)  
[Application Materials](#)

**Discussion Items**

*Vice Chair election*

*Debrief on commission retreat*

*Decide when to break for summer*

*Adjournment*

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*