



TOWN OF CHAPEL HILL

Town Council

Meeting Minutes - Draft

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Jessica Anderson
Mayor pro tem Amy Ryan
Council Member Camille Berry
Council Member Melissa McCullough
Council Member Paris Miller-Foushee

Council Member Theodore Nollert
Council Member Adam Searing
Council Member Elizabeth Sharp
Council Member Karen Stegman

Tuesday, May 13, 2025 5:00 PM Library, Meeting Room B

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉)၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

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919-969-5105.

ROLL CALL

Present: 9 - Mayor Jessica Anderson, Mayor pro tem Amy Ryan, Council Member Camille Berry, Council Member Paris Miller-Foushee, Council Member Adam Searing, Council Member Karen Stegman, Council Member Theodore Nollert, Council Member Melissa McCullough, and Council Member Elizabeth Sharp

OTHER ATTENDEES

Deputy Town Manager Loryn Clark, Town Attorney Ann Anderson, and Town Clerk Brittney Hunt, Facilitator Donna Warner from UNC School of Government

Welcome and Dinner

Donna Warner: Council Retreat Follow-Up

Meeting started at 5:30 p.m.

Facilitator Donna Warner, UNC School of Government, greeted the Council and outlined the agenda and objectives for the Council retreat follow-up.

The Council members shared their goals for the follow-up:

- Expect each other to function both as individuals and as a cohesive body
- Establish a code of conduct and decorum
- Demonstrate a shared commitment
- Focus on future-oriented thinking
- Foster a positive culture
- Develop future ground rules
- Define rights and responsibilities
- Review current ground rules
- Provide personal feedback
- Clarify responsibilities as council members
- Understand individual personality types through MBTI
- Build a safe and trusting environment for discussing intentions, objectives, impact, and agendas
- Address any hidden agendas
- Acknowledge when mistakes are made
- Ensure effective oversight and policy-making
- Update the Procedure Manual

Ms. Warner requested that the Council members choose images that represent them working together effectively and share their reasons for selecting those images.

Ms. Warner asked clarifying questions of Council including:

1. What does it mean to govern?
2. What is your job as Council?
3. What do you expect of yourself as a Council Member?
4. What do you expect of your fellow Council Members?
5. What can they expect of you?
6. What do you expect of the mayor?
7. What can she expect of you?
8. What do you expect of the mayor's assistant?
9. What can she expect of you?
10. What do you expect of the manager?
11. What do you expect of the relationship between the board and the manager?
12. What do you expect of the relationship between the board, the manager, and town staff?

The Council took part in an activity where they answered the questions individually. Ms. Warner then reviewed Council answers to facilitate group discussion. She discussed public values, emphasizing how decisions should be made around principles like liberty, prosperity, community, and equity. She also

explained the Council-Manager form of government, highlighting its key aspects such as its complex system, shared power, and the distinct roles within it. Ms. Warner noted that in this form of government, staff members are motivated by problem-solving, expertise, and tangible factors like facts and knowledge, while politicians are driven by problem-solving, representation, intangible factors like feelings and stories, and the need for power and compromise.

The Council discussed their expectations for the mayor and brainstormed ideas on how to share information within the group to ensure everyone has the same information, establish accountability metrics, and move forward as a cohesive governing body.

Ms. Warner closed the meeting by acknowledging the Council's contributions, recognizing what went well, and discussing how the meeting could be improved.

Handout

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ADJOURNMENT

The meeting adjourned at 9:29 p.m.