



Community Design Commission

Meeting Minutes

December 15, 2025, 5:30 PM

Virtual Meeting

Heather Washburn, Chair
Patrick Brennan, Vice Chair
Kimberly Andrews
John Biggs

Kelsey Brinkley
James Faron
Rachel Oommen

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Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_hWfEgjINQFm6vFO-Khcq

-w After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 843 2356 4928

Opening

Roll Call

Present

7 - Chair Heather Washburn, Vice-Chair Patrick Brennan, Kimberly Andrews, John Biggs, Kelsey Brinkley, James Faron, and Rachel Oommen

Approval of Agenda

A motion was made by Vice-Chair Brennan, seconded by Brinkley, that the Agenda be approved with the following modification. The motion carried by a unanimous vote.

1. AURA Chapel Hill will be moved to a regular discussion item.

Announcements

Staff would like to welcome aboard (3) new CDC members.

Petitions

No petitions were noted at the time of agenda release.

Approval of Minutes

1. November Report

[25-0552]

The Commission is asked to review and consider approval of the November meeting minutes.

A motion was made by Vice-Chair Brennan, seconded by Brinkley, that the November minutes report be approved. The motion carried by a unanimous vote.

Consent Agenda

2. AURA Chapel Hill-Final Plans Review

[25-0553]

The Commission is asked to review and consider approval for a minor modification to a small commercial building at the AURA Chapel Hill project. Slight massing mods have been provided and a material change has been implemented.

A motion was made by Brinkley, seconded by Biggs, that the project modification be approved with the following considerations. The motion carried by the following vote:

1. Approval noted as specific to the material change, but not the green wall or mural.
2. Asked the applicant to come back to discuss and accommodate the green wall and public art

Aye: 4 - John Biggs, Kelsey Brinkley, James Faron, and Rachel Oommen

Nay: 3 - Chair Heather Washburn, Vice-Chair Patrick Brennan, and Kimberly Andrews

Adjournment

Next Meeting - Tuesday, Jan. 27

A motion was made by Brinkley, seconded by Vice-Chair Brennan, that the meeting be adjourned. The motion carried by a unanimous vote.

Order of Consideration of Agenda Items:

1. Staff Presentation

2. *Applicant's Presentation*
3. *Public Comment*
4. *Board Discussion*
5. *Motion*
6. *Restatement of Motion by Chair*
7. *Vote*
8. *Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.