



TOWN OF CHAPEL HILL

Planning Commission

Action Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Michael Everhart
Vice-Chair James Baxter
Neal Bench
Elizabeth Losos
Melissa McCullough

John Rees
Louie Rivers
Elizabeth Webber
Stephen Whitlow

Tuesday, January 19, 2021

7:00 PM

Virtual Meeting

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_3PwB5ZWuR9mw5bj0KKBo0Q

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 820 7373 5530

Opening

Roll Call

Present 8 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Louie Rivers, and Elizabeth Webber

Absent 1 - Stephen Whitlow

Secretary reads procedures into the record

Approval of Agenda

A motion was made by Bench, seconded by Losos, to approve the agenda.

Announcements

1. Updates from Advisory Board Champions

[\[20-0118\]](#)

This time provides an opportunity for Advisory Board Champions to relay updates from their latest meetings, as needed.

No announcements were made.

Petitions

Approval of Minutes

2. Planning Commission Action Minutes for January 5, 2021 [\[21-0026\]](#)

A motion was made by McCullough, seconded by Vice-Chair Baxter, that the minutes be approved. The motion carried by the following vote:

Aye: 8 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Louie Rivers, and Elizabeth Webber

New Business

3. Draft 1200 MLK Letter Discussion [\[21-0027\]](#)

A discussion was held about a draft letter to Council regarding the 1200 MLK project. Bench crafted a short statement that was reviewed and edited by the other members. A motion was made by McCullough, seconded by Bench, that this statement be sent to Council at the January 27th meeting. The motion carried by the following vote:

Aye: 8 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Louie Rivers, and Elizabeth Webber

4. Draft Climate Action Plan Letter Discussion [\[21-0028\]](#)

A discussion was held regarding Nilsen's draft letter to Council on the Climate Action Plan. The Commission members reviewed and provided feedback, and verbally agreed that the letter was ready to be presented to Council at the January 27th meeting. No vote was held.

Adjournment

Next Meeting - February 2, 2021

Prior to adjournment, Chair Everhart asked if anyone had questions or needed additional discussion regarding the draft letter for the S Columbia St Annex project. There was verbal agreement that the letter would be presented at the January 27th Council meeting.

Chair Everhart asked that two items be added to the agenda for the next meeting:

1. Discussion of conditioned self-storage

2. Discussion of the Planning Commission approach to LUMO

A motion was made by Baxter, seconded by McCullough, to adjourn the meeting.

Order of Consideration of Agenda Items:

1. *Staff Presentation*
2. *Applicant's Presentation*
3. *Public Comment*
4. *Board Discussion*
5. *Motion*
6. *Restatement of Motion by Chair*
7. *Vote*
8. *Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.