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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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I Agree

Paloma

First Name

I

Middle Initial

Baca

Last Name

palomabaca42@gmail.com

Email Address

403 Manor Ridge Drive

Street Address

Suite or Apt

CARRBORO

City

NC

State

27510

Postal Code

Home: (425) 773-8213

Primary Phone

Home:

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Carrboro Town limits (Light Pink)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

None Selected

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee

## Which Boards would you like to apply for?

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Justice in Action Committee: Eligible

Climate Committee: Not Eligible

Question applies to Justice in Action Committee

## Select a Seat Category for the Justice in Action Committee \*

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Chapel Hill or Carrboro planning jurisdiction

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## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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Advisory Board or Council member

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If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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Being both from Carrboro, and attending UNC-Chapel Hill in the fall, I can speak to the injustice that I have seen growing up within my community, such as the achievement gap in action, and I will make the commitment to stay and help resolve it. I firmly believe that the youth perspective is an influential and important voice within town committees, especially those dealing with social justice and equality. Young adult leadership should not only act as a liaison from the town council to youth action groups, but also as a voice to a group of people who are often underrepresented within town committees, courtrooms across North Carolina, and the national voting stage. In a college town, young folks need to be represented in local boards, and I can bring that voice to the table.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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- Orange County Teen Dems Carrboro High Leader; I lead students in debate, phone banking, canvassing, registering voters, etc. (shows organization, timely communication skills, effective leadership).  
- Part-time worker at CocoBean coffeeshop; I take orders from customers and prepare drinks (an accountable member of a team, develops customer service skills to work with different kinds of people, serving with the Chapel Hill community provides much-needed interaction).  
- Two more years of job experience provides a skillset that has helped me navigate both positive and negative working environments, breeding a flexible attitude with regards to problem resolution.

[CH\\_board\\_application.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

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Caucasian/Non-Hispanic

### Gender

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Female

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If other, please describe:

**Please select your age from the following list. \***

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18-24

Student/Part-time barista

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

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## Profile

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## Public Records Statement

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---

I Agree

Robert

First Name

Campbell

Last Name

campbellrobertleerena1@gmail.com

Email Address

1711 Purefoy Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 933-6210

Primary Phone

Business: (919) 918-2822

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee

## Which Boards would you like to apply for?

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Justice in Action Committee: Appointed

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

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Chapel Hill or Carrboro planning jurisdiction

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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Email

### A Board Member

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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To advocate for social justice in a fair and reasonable means and to be the voice and eyes for a community neighborhood that have not always been at the table when issue or conflict is about the area in which we live. To be a vigorous voice for political action.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

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African American

**Gender**

---

Male

---

If other, please describe:

**Please select your age from the following list. \***

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over 55

community volunteer

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

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**Ethics Statement**

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

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**PLEDGE TO FOLLOW ETHICS GUIDELINES  
FOR  
ADVISORY BOARDS AND COMMISSIONS**

**Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, Robert Lee Campbell \_\_\_\_\_ pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission

Society for Pediatric Counseling

Robert Lee Campbell  
Applicant's Signature

12-03-2016  
Date



STATE OF NORTH CAROLINA  
COUNTY OF ORANGE

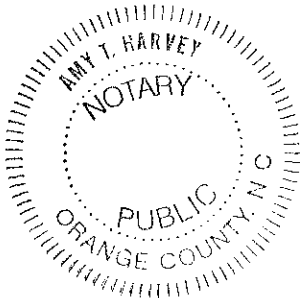
OATH OF OFFICE

I, Robert Lee Campbell, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Justice in Action Committee, so help me God.

Robert Lee Campbell  
Signature

The above oaths were subscribed and sworn to before me this the 3 day of November, 2016.

Amy T. Harvey  
Notary Public Amy T. Harvey



My Commission Expires May 15, 2020

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## Profile

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## Public Records Statement

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---

I Agree

Sarah \_\_\_\_\_ K \_\_\_\_\_ Cheek \_\_\_\_\_  
First Name Middle Initial Last Name

sarah711@live.unc.edu \_\_\_\_\_  
Email Address

201 B Carver St. \_\_\_\_\_  
Street Address Suite or Apt

Chapel Hill \_\_\_\_\_ NC \_\_\_\_\_ 27516 \_\_\_\_\_  
City State Postal Code

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

4-9 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee

## Which Boards would you like to apply for?

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Justice in Action Committee: Eligible

Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

### Select a Seat Category for the Chapel Hill Public Library Advisory Board \*

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Chapel Hill Resident

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

---

Chapel Hill or Carrboro planning jurisdiction

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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Social Media

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I bring a Social Work and History perspective. As an undergraduate student majoring in History at UNC Chapel Hill, and now a graduate student in Social Work at the UNC School of Social Work, my educational background leads me to look at situations from both a historical and social justice perspective. As a resident of Chapel Hill for the past 5 years, I have grown to love the community. During my time here I have taken a local history course on the area, written articles for the Daily Tar Heel, and attended town hall meetings in Carrboro. I am also a member of the Chapel Hill Public Library, a space I frequent 2-3x per week. I currently reside in the Northside neighborhood. As a local UNC student who has studied the history of the neighborhood I live in, I know the gaps that exist in that community. My husband and I enjoy keeping up with Northside news and know our neighbors around us, those who are students and others who are not. My involvement in this community has gone beyond my existence here as a student. I have voted in every local election. I have both worked and volunteered at nonprofits within Chapel Hill. I have been an active participant in rallies and community events. I value knowing what's going on in my community and being an active part of it.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

My past experience I bring to the board include my involvement as a court intern at the Compass Center for Women and Families in Chapel Hill. In my role as a court intern, I attend Domestic Violence court every week at the Orange County Courthouse. I sit with clients who are present to obtain protective orders against their abusers or who are present as victims in criminal cases related to domestic violence. My role is to be an advocate for clients, a role that extends beyond Compass and into my core identity as a Social Worker. I enjoy advocating for people, especially those whose voices often aren't heard. I know that as a young person, I have limited experience. I believe that there is a place for people of all ages to serve in their community, and I look forward to bringing my limited experience and also learning from others on the board. My skills and abilities great verbal and written communication, time management, flexibility, integrity, excellent interpersonal skills, and a desire to continuously learn.

[sarahcheekresume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

18-24

Court Intern at Compass  
Center

Occupation

**Are you a Town of Chapel Hill employee?**

Yes  No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree \*

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# **Sarah Cheek**

201 B Carver St. Chapel Hill NC 27516

919-627-4676

[Sarah711@live.unc.edu](mailto:Sarah711@live.unc.edu)

## **Education**

University of North Carolina at Chapel Hill

Masters in Social Work, May 2021

B.A. in History, May 2018

Minor in Social and Economic Justice

Study Abroad, McGill University, Quebec, CA (September-December 2017)

Study Abroad, Sorbonne, Paris, France (June-August 2016)

## **Experience**

Court Intern, The Compass Center for Women and Families, Chapel Hill, NC (September 2018-Present)

- Assist clients in filling out legal paperwork to obtain a Domestic Violence Protective Order
- Attend court with clients who have a hearing in domestic violence court in Orange County
- Provide emotional support and legal information to clients

Nanny, Chapel Hill, NC (August 2015-Present)

- Pick up and transport two children from school to extracurricular activities four days per week, aged six and nine

Tour Guide, UNC Chapel Hill Admissions Office, Chapel Hill, NC (October 2016-May 2018)

- Guide tours for prospective students and parents
- Facilitate question and answer panels for admitted students

Staff Writer, The Daily Tar Heel, Chapel Hill, NC (January 2017-May 2017)

- Write weekly articles for the city desk
- Attend town meetings to report on local politics

Marketing Intern, Townhouse Apartments, Chapel Hill, NC (October 2016-May 2017)

- Conduct market research in the community through comparing market prices
- Promote apartment complex on campus at housing fairs

Marketing Intern, Spinal Care Physical Medicine, Avon, Indiana (May 2016-June 2016)

- Provide consultations at health fairs to educate about the benefits of chiropractic care
- Help reorganize and manage online database of current and past patients

Summer Camp Counselor, Lifeway CentriKid Camps (May 2015-July 2015)

- Travelled through camp locations within the South to set up and break down camp
- Taught water games, bible study, and hosted various church groups from around the United States

Volunteer, Greensboro Urban Ministry, Greensboro, NC (January 2014-June 2014)

- Supervise the kitchen and prepared meals for the homeless

## **Accomplishments**

Graduated Southeast Guilford High School as Valedictorian (2014)

Received People Helping People Scholarship from the State Employees' Credit Union (2014)

Received William Whitaker Scholarship from UNC Chapel Hill (2014)

## **Leadership Experience**

Alpha Phi Omega Co-Ed Service Fraternity, UNC Chapel Hill (January 2015-May 2018)

- Participated in various service activities throughout the week with nonprofits in the community
- Coordinated service opportunities between the IFC men's homeless shelter and members of the Rho chapter
- Has completed over sixteen hours of leadership training in Pittsburgh, PA and Washington D.C.
- Travelled to Pittsburgh to represent Rho chapter at the National Convention and advocated for a legislation change to include gender inclusive language
- Served as Vice President (Spring 2017)
  - Planned and executed Rush for over eighty interested students
  - Worked with executive team to plan weekly meetings, socials, and service events

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I Agree

Elizabeth

First Name

A

Middle Initial

Flake

Last Name

hello@elizabethflake.com

Email Address

315 Ebon Rd

Street Address

Suite or Apt

Durham

City

NC

State

27713

Postal Code

Home: (336) 831-5269

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

or Durham County (not Chapel Hill limits)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

None Selected

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee



## Which Boards would you like to apply for?

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Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

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Outside of Chapel Hill or Carrboro planning jurisdictions

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### How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Advisory Board or Council member

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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As a downtown business manager, a young professional, and someone who deeply loves Chapel Hill, I want to see everyone in our town succeed. I hear the various perspectives our residents and visitors have regarding the racial climate in our town and I want to empower those voices while initiating change. Being involved with the students and locals that opposed and fought against Silent Sam has been an eye-opening experience to me. Hearing their thoughts on our town and how it has handled such tension is discouraging and frustrating. Seeing the attitude towards Chapel Hill on social media has revealed to me that not all that is perception is reality, but there is definitely room for improvement and a need for better communication and partnership. As the Vice Chair of the Downtown Partnership, I recognize that Chapel Hill lacks in diversity of business owners as well as on our advisory boards and committees. Speaking to fellow (and powerful) white business/property owners in our town with clear biases and problematic ideologies is of great concern to me for this community. It is important that we are hearing out the Chapel Hill experience from people of color and continuing to educate our community and community leaders on how we can be the best allies. I often say that Chapel Hill is full of leaders that like to speak progressively, but don't actually serve progressively through change or statute. I am aware that homelessness within Chapel Hill disproportionately affects our Black/African American community due to systematic racism. My experiences with the Downtown Partnership have also educated me about the relations with the Northside Neighborhood and how we can better serve that part of our community.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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I graduated from UNC with a degree in Communications (media studies and production) and a minor in African-American studies. My studies focused on the African American history of North Carolina as well as the black representation in media and how unconscious bias plays a large part in the negative experience of black citizens, even in such "progressive" towns.

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You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

---

Caucasian/Non-Hispanic

### Gender

---

Female

---

If other, please describe:

**Please select your age from the following list. \***

---

25-34

Manager, Business Owner

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

---

## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree \*

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---

I Agree

Ruby

First Name

Garcia

Last Name

Middle Initial

ruby@rubygarciacoaching.com

Email Address

249 BUTLER COURT

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27514

Postal Code

Mobile: (847) 809-0491

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

None Selected

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Chapel Hill Downtown Partnership

## Which Boards would you like to apply for?

---

Chapel Hill Downtown Partnership: Eligible  
Justice in Action Committee: Eligible

Question applies to Chapel Hill Downtown Partnership

### Select a Seat Category for the Chapel Hill Downtown Partnership \*

---

Chapel Hill Town Resident

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

---

Chapel Hill or Carrboro planning jurisdiction

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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New to the area, want to engage in the area, heart for social justice and community, diverse background

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

---

I bring business experience of 2 years from Fortune 500 companies, a curious and inquisitive nature as can be demonstrated from my leadership and coaching business and a desire to make positive social impact.

[RGarcia\\_Resume\\_1.10.19.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

---

Hispanic

**Gender**

---

Female

\_\_\_\_\_  
If other, please describe:

**Please select your age from the following list. \***

---

35-54

Leadership Trainer & Life  
Coach

\_\_\_\_\_  
Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

---

**Ethics Statement**

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

# RUBY GARCIA

249 BUTLER COURT CHAPEL HILL, NORTH CAROLINA 27514 • MOBILE: 847-809-0491

EMAIL: RUBYGARCIA23@YAHOO.COM • WWW.LINKEDIN.COM/IN/RUBYGARCIA

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## PROFESSIONAL SUMMARY

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Lifelong, passionate leader with 20 years of corporate knowledge working in a broad-range of roles as an organizational change agent within Fortune 500 companies. Extensive involvement in all levels of face-to-face and virtual relationship building, sales and marketing, and program development. Proven ability to develop profitable and strategic programs and partnerships. Strong capacity for coaching and developing leaders and teams. Innovative, growth-oriented and driven to make positive contributions.

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## CORE PROFICIENCIES & EXPERTISE

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- Program & Project Management
- Client & Field Engagement
- Sales Support & Operations
- Sales & Marketing
- Strategic Planning & Partnerships
- Communications
- Change Management
- Training & Education
- Leadership & Coaching

---

## WORK EXPERIENCE

---

### FOUNDER, LEADERSHIP DEVELOPMENT TRAINER & ONTOLOGICAL LIFE COACH

#### RUBY GARCIA COACHING, CHAPEL HILL, NORTH CAROLINA

2014 - Present

- Built a business and diverse client base, resulting in helping 100+ clients gain clarity, develop plans and achieve goals
- Design and deliver leadership and career management training for high-profile diversity-driven clients including the Target Corporation, Hispanic Alliance for Career Enhancement, Association for Latino Professionals of America and HOY magazine
- Selected as top 4% of candidates and awarded the 2018 Foster America Fellowship, a national program that recruits diverse leaders to transform the child welfare system through short-term reform projects
- Executed a 2-day team building event for a non-profit organization, resulting in collaboration and increased productivity
- Completed 300+ hours of leadership and coach training through Accomplishment Coaching, an accredited ICF program

### IMPLEMENTATION

### PROJECT

### MANAGER

2010 - 2015

#### W.W. GRAINGER, INC. LAKE FOREST, ILLINOIS

- Orchestrated change management for the University of California's decentralized sourcing network, standardized buying processes to maximize efficiency and reduce costs resulting in a 46% revenue increase and doubling customer interactions
- Generated \$6.8M in incremental sales, exceeding goal at 123% through deploying and implementing government contracts
- Trained and monitored 200 account managers on best practices for the client-onboarding process and selling processes
- Initiated a site level public safety program that produced 18% sales growth and scaled regionally and then nationally



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---

- Launched risk mitigation program designed to recover at-risk contracts and secure long-term fiscal health of the organization

## **ACCOUNT**

## **RELATIONSHIP**

## **MANAGER**

**2005 - 2010**

### **W.W. GRAINGER, INC. NORTHBROOK, ILLINOIS**

- Conducted needs analysis for high-net worth B2B clients, driving up to 10-15% year-over-year sales growth annually
- Generated \$2.7M in revenue through multiple product lines and focusing on inventory management and value-add solutions
- Cultivated a new partnership with Seward Marina of Alaska, leading to an initial \$500k sales order and pending future orders
- Created and maintained a pipeline of at least 5 new opportunities per month over \$2k equaling a minimum of 100k
- Maintained daily talk time of 2.5 hours, including 30+ outbound calls to customers and 30 voice to voice customer contacts

## **TRAINING & DEVELOPMENT SPECIALIST**

**1998 - 2003**

### **TRANSAMERICA DISTRIBUTION FINANCE, HOFFMAN ESTATES, ILLINOIS**

- Produced training videos and playbooks aimed at educating 8,000 financiers within Bombay Company and Toro retail stores
- Developed an online training program to educate 300+ employees on financial products resulting in 90% completion rate
- Negotiated pricing for training video and marketing production; maintained a \$40k budget per project with no discrepancies
- Met with high-profile clients and conducted a needs analysis assessment to determine appropriate training solutions
- Promoted additional grade level and salary band within first year of role as recognition for hard work and achievements

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## **EDUCATION**

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### **MASTER OF SCIENCE, PUBLIC POLICY, 2015**

*NATIONAL-LOUIS UNIVERSITY, CHICAGO, ILLINOIS*

### **BACHELOR OF ARTS, ORGANIZATIONAL LEADERSHIP, 2010**

*DOMINICAN UNIVERSITY, CHICAGO, ILLINOIS*

---

## **PROFESSIONAL DEVELOPMENT & COMMUNITY WORK**

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### **FELLOW, FOSTER AMERICA/MARKETING & BUSINESS DEVELOPMENT MANAGER AT YOUTH VILLAGES, 2018**

- Received cutting edge training focused on results-driven leadership, human-centered design and child welfare context as well as individualized coaching, mentoring and support from Foster America staff and the industry's most innovative leaders
- Designed and implemented a client engagement process to streamline and onboard potential new partners and jurisdictions

# RUBY GARCIA

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---

- Organized a one-day convening to build private-public partnerships with child welfare commissioners interested in implementing and scaling evidence-informed programs within their jurisdictions resulting in four new partnerships

## ***FACILITATOR & COACH, HISPANIC ALLIANCE FOR CAREER DEVELOPMENT (HACE), 2013-PRESENT***

- Women's Leadership Program focuses on developing and advancing Latina leaders and professional networking
- Graduated from program, served on alumni board for several years and provided curriculum consultation and content creation for organization. Currently lead the work-life balance sessions and several leadership webinars throughout the year

## ***VICE-PRESIDENT, CHICAGO'S WOMEN'S SUCCESS CIRCLE, 2016-2017***

- Led women entrepreneurs through a one-year long mastermind experience focused on developing and growing business
- Facilitated monthly meetings, held the group accountable, and brainstormed with the members to find solutions to thorny problems will enhance the group. Provided individual coaching as necessary.
- Curated content and guest speakers to expand knowledge and enhance professional transformation of the group members

## ***COACH & SUPPORT COACH, ACCOMPLISHMENT COACHING, 2014-2015***

- Completed one year of training and graduated from an accredited and highly-esteemed Leadership & Coaching program
- Served as a Support Coach; trained and mentored new coaches entering the field by helping them master complex concepts and tools while also organizing logistics of the program and co-leading the program

## ***CHAPTER LEAD, LATINO BUSINESS RESOURCE GROUP (BRG) AT W.W. GRAINGER, 2012-2015***

- Managed strategic communications to engage membership, promote activities and foster an inclusive work environment
- Planned and executed activities to promote the career development of the membership

## ***PUBLISHED CONTRIBUTING AUTHOR, "TODAY'S INSPIRED LATINA: LIFE STORIES OF SUCCESS IN THE FACE OF ADVERSITY" © 2015***

- Recognized as a local influencer and selected to be a contributing author in order to inspire Latinas across the nation and help fund leadership programming for young Hispanic students
- Conducted a series of workshops, panels and speaking events across the Chicagoland and Miami area

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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

Jaclyn

First Name

E

Middle Initial

Gilstrap

Last Name

jaclyn.gilstrap@gmail.com

Email Address

20 S. Circle Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (704) 491-1011

Primary Phone

Home:

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

1-3 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee

## Which Boards would you like to apply for?

---

Justice in Action Committee: Appointed

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

---

Chapel Hill or Carrboro planning jurisdiction

---

### How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Radio

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

I am a white, cis-gendered woman who is actively working with organizations to incorporate an equity lens into the work they're doing. My professional history has been dedicated to connecting youth and women with the resources they need, on a local, national, and international level. I believe I have a duty to use the privilege I experience in this world (town) to exert emotional and physical labor towards the cause of ensuring equity in the policies and practices that exist. I came to Chapel Hill as a student at UNC, and in the 10 years since I graduated, I have lived in Azerbaijan with the Peace Corps, and I've traveled around the U.S. conducting interviews about people who are in relationships across differences for my podcast, *Sitting in the Intersection*, but otherwise, I've spent my time living in Chapel Hill and Carrboro. At this point, it's home. I care deeply about this town and want to see it, simply put, do better for its residents of color and for others who have relatively limited power. Also, I am the current Chair of the Justice in Action Committee :)

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have served on the Orange County Rape Crisis Center's Board of Directors, and I helped start their Racial Equity Task Force. In my job at UNC-Chapel Hill, I worked to revamp a funding program (and the associated resources) to promote equitable policies and practices based on race, sexuality, gender identity/expression, first generation status, etc. I've organized events to raise money for organizations around town that serve and are led by youth and people of color. I'm a person who enjoys public speaking, someone who writes to learn how I feel about a thing, and who cooks to feel at ease and grow community. I'm a painter and artist who believes in the power of art to give voice and representation to those who have historically been silenced and left out. I'm an organizer, a planner, and an advocate to the core.

[Resume.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

25-34

Independent Consultant

Occupation

**Are you a Town of Chapel Hill employee?**

Yes  No

---

## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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---

I Agree \*

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# jaclyn • elaine • gilstrap

jaclyn.gilstrap@gmail.com  
1011

+1-704-491-

## WORK EXPERIENCE

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**Independent Consultant**, Local, National & International  
**Present**

**Jun. 2016-**

### Organizational Development Strategist

- Conduct organizational assessments, with internal and external stakeholders, and provide recommendations for action related to equity/diversity, communication, change management, and organizational culture
- Review Development/Fundraising/Philanthropy strategies and materials; provide recommendations for improvement
- Design, Write and Review strategic plans, curriculum, toolkits, blog posts, social media posts and more
- Facilitate groups to get from point A to point B creatively, focusing on adult learning techniques
- Clients include: Swedish Embassy of Tanzania, Ipas, NEXT NC, Orange Country Rape Crisis Center, Youth Forward

**Sitting in the Intersection**, Travel around the United States  
**Present**

**Jun. 2016-**

### Podcast/Project Creator, Producer, and Host

- Created @SittingInTheX, a podcast to explore the topic of intersectionality and relationships across differences
- Conduct interviews and collect audio from people and events around the United States
- Edit audio and create storyboards to ensure accessible, diverse, easy-to-follow episodes
- Built a website for the overall Sitting in the Intersection project, including the road trip, blog, and podcast
- Write blog posts about observations and experiences on the road

**Orange Country Rape Crisis Center**, Chapel Hill, NC  
**Present**

**Dec. 2016-**

### Founding Member- Racial Equity Task Force

- Created organization's first Racial Equity Strategic Plan for staff, board, and volunteers
- Alter hiring practices to promote racial equity in the job positing, interviews, and evaluation of candidates
- Re-envision staff training and accountability mechanisms in service of improved equity around race, sexuality, and gender identity and expression
- Work with an intersectional cohort to improve services for underserved clients of the Center (ongoing)

**UNC-Chapel Hill Center for Global Initiatives**, Chapel Hill, NC  
**Jun. 2016**

**Jan. 2015-**

### Manager- Opening Access Initiative

- Managed global engagement fellowships to link underrepresented students w/ resources to travel internationally
- Cultivated pan-university partnerships with groups from multiple identities and academic focus areas
- Planned and evaluated GO! Global Orientation to prepare students culturally, ethically for global engagement
- Mentored and advised minority students 1:1 on finding opportunities that fit their personal and career goals

- Advocated on students' behalf for equity-based funding access and student presence at decision-making tables
- Authored how-to manual on finding global opportunities; develop training materials for content facilitators

**Orange Country Rape Crisis Center**, Chapel Hill, NC  
**Dec. 2016**

**Aug. 2014-**

[Executive Member- Board of Directors \(Volunteer\)](#)

- Grew annual fundraising event to rise above \$100,000; support organization with first-ever Capital Campaign
- Chair Diversity Committee; enhanced community ties, ensure accountability in hiring, programmatic practices
- Lead Executive Director Search Committee to recruit top talent from diverse applicants around the nation
- Developed staff appreciation program and strengthened benefits package to prevent burnout

**Ipas**, Chapel Hill, NC  
**2014**

**Nov. 2012-Dec.**

[Associate- Community Access Unit](#)

- Supported program design, implementation, and evaluation in Latin America to increase visibility, attract donors
- Liased with Youth Unit to develop and monitor organization-wide strategic plan for youth integration
- Cultivated partnerships with community-based, youth-led organizations across the globe
- Planned global events with a focus on knowledge sharing and participatory, social justice-based community work
- Managed the development of an internal knowledge-sharing platform; develop and conduct trainings and instructional materials for staff across the 400-person organization
- Inaugural Member: Sexual Orientation and Gender Identity (SOGI) Project Team

[Administrative Assistant-Community Access and Youth Units](#)  
**2012**

**Jun. 2011-Nov.**

- Planned global collaboration meetings, facilitated communication between NC-based and international staff
- Managed planning, budgetary, translation, and administrative needs of a seven-person team
- Advocated internally to ensure youth integration into Human Resources practices and programmatic areas
- Co-developed "My honor, my body, my health: Fulfilling young people's sexual and reproductive rights" brochure
- Presenter, Civil Liberties and Public Policy (CLPP) conference: "Connecting Local and Global for Change"

**Women NC**, Raleigh, NC

**Aug. 2013-Apr. 2014**

[Mentor-United Nations Commission on the Status of Women Fellowship Program](#)

- Mentored 5 students to present on social justice issues related to United Nations Millennium Development Goals
- Helped ensure preparedness and provided tips for maneuvering the UN-CSW conference as a young person

**International House**, Charlotte, NC  
**2011**

**Mar. 2011-Jun.**

[Project Manager-Legislative Fellows Program](#)

- Developed partnerships with local human rights, community outreach, and legal aid organizations
- Programmed one-month internship for human rights professionals from Bangladesh, Tajikistan and Kazakhstan



### Project Manager- Open World Program

- Designed, implemented, evaluated “Combating Domestic Violence” program for 10 Azerbaijani delegates
- Organized housing, logistics, entertainment, and local cultural exchange for all visiting professionals

**United States Peace Corps**, Lankaran, Azerbaijan  
**Dec. 2010**

**Sept. 2008-**

### Teaching English as a Foreign Language (TEFL)/Youth Development Volunteer

- Secretary, Volunteer Action Committee (VAC); 1 of 4, elected by fellow volunteers to represent volunteer issues to Peace Corps staff; served as liaison between senior staff and committee
- Taught English to 100+ students and established semester-long clubs for conversation and cultural exchange
- Counseled students on study abroad opportunities including FLEX and the Muskie Graduate Fellowship Program
- Wrote and was awarded the Small Project Assistance grant worth \$2500 funded by USAID
- Served as an Advisor for the Azerbaijani English Teachers Association (AzETA)
- Nominated by US Embassy to participate in a nationally-televised cooking competition

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## EDUCATION

**University of North Carolina at Chapel Hill** BA Spanish & Political Science, May 2008  
**Honors:** Dean’s List; Superior on Azerbaijani aptitude test **Study Abroad:** Seville, Spain; Costa Rica Duke TIP

---

## COMMUNITY

**Carolina Abortion Fund**, Durham, NC **Feb. 2012-Apr. 2016**

### Fundraising Volunteer

**Community Empowerment Fund**, Chapel Hill, NC **Dec. 2013-Jul. 2014**

### Latin@ Engagement Volunteer

**Hesperian Foundation**, Berkeley, CA **Jan. 2012-Feb. 2012**

Health Guide Reviewer (Community Action, Girl’s Health, and Abortion sections)

---

## SKILLS

- Fluent Azerbaijani/Turkish, Spanish • E-learning • Participatory facilitation • Community-led dialogue
- Promoting diversity • Microsoft Office & SharePoint • Skype/Google Hangout • Blackboard Collaborate
- Public speaking • Organizational development/change • Event planning • Social media • Mutual mentorship

---

## Profile

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## Public Records Statement

---

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---

I Agree

Courtney

First Name

Lewis

Last Name

Middle Initial

ca\_lewis@med.unc.edu

Email Address

113 Carolina Ave

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (910) 465-8561

Primary Phone

Home:

Alternate Phone

---

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**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

0-12 months

---

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**Which Board is your First Choice? \***

Human Services Advisory Board

## Which Boards would you like to apply for?

---

Human Services Advisory Board: Eligible

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

## Select a Seat Category for the Justice in Action Committee \*

---

Chapel Hill or Carrboro planning jurisdiction

---

## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Other (provide additional information below)

### Poster at UNC

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

I am a new resident of Chapel Hill but a life long resident of NC. I am a single mother with a college aged son and work for the university so I have some unique perspectives on education and social equality. I want to help out in my new community and am eager to be a part of any board.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

---

I have worked for the NC public school system for over 5 years before moving to Chapel Hill and I currently work at UNC as a program coordinator with the school of medicine. I have a BA in psychology, a BSW in social work, and a MA in educational psychology. I have a great deal of experience in education and social work and would like to help my new community.

---

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---

## Demographics

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**Ethnicity**

---

Caucasian/Non-Hispanic

**Gender**

---

Female

---

If other, please describe:

**Please select your age from the following list. \***

---

35-54

**Education**

---

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

---

**Ethics Statement**

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

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---

I Agree \*

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---

## Profile

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## Public Records Statement

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---

I Agree

Miriam

First Name

Madison

Middle Initial

Last Name

madisonmiriam@gmail.com

Email Address

2701 Homestead Road

Street Address

Apt. 806 A

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (706) 504-1633

Primary Phone

Home:

Alternate Phone

---

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**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

None Selected

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee

## Which Boards would you like to apply for?

---

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

---

Chapel Hill or Carrboro planning jurisdiction

---

### How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Advisory Board or Council member

---

If you chose "Other" from the advertising opportunity listed above, please specify:

---

## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

The perspective I bring to the board comes from my lived experience as identifying as a working-class, Black woman from the South. My strong in advocating for those who are not able to use their voice and don't know of the resources available to them allows me to bring a perspective that is selfless and compassionate. But I also bring in a mentality that is formed around logic due to my experience with event planning and management.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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Skills & Experience: Communication/Outreach, Event Planning, Relationship Building, Knowledgeable of Microsoft Software, Content Creation/Editing, Volunteering with Nonprofit Organizations Interests: Social Justice Work, Helping Marginalized Communities, Black History/Cultural Studies

#### [Miriam\\_Resume.docx](#)

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You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

---

African American

**Gender**

---

Female

---

If other, please describe:

**Please select your age from the following list. \***

---

18-24

---

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

---

**Ethics Statement**



## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

**MIRIAM MADISON**  
2701 Homestead Road  
Chapel Hill, NC 27516  
madisonmiriam@gmail.com  
706.504.1633

## **CLIENT RELATIONS | OFFICE OPERATIONS | TEAM INVOLVEMENT**

Performance driven client administrative professional with a few years facilitating support services and working in fast-paced office operations. Strong organizational and communication skills with the ability to concurrently direct multiple business activities. Advanced understanding of customer and client needs with diligent attention to detail resulting in overall coherent flow of the office and strengthening cooperation with team members.

## **EDUCATION**

University of North Carolina at Chapel Hill, Chapel Hill, NC

Undergraduate, May 2020

Bradwell Institute, Hinesville, GA  
High School Diploma, May 2015

## **EXPERIENCE**

### **Assistant Manager**

Fall 2018 to Present

*Underground Printing, Chapel Hill, NC*

Being the brand ambassador on campus and around the community. Working in the store quoting customers, processing orders, managing customer communications and maintaining store design and appearance. Working outside the store doing on-campus promotions, assistance on customer meetings and marketing event set-up. Researching community and university events for sales opportunities, compiling lists and contacting potential customers about custom apparel for their events. Working independently at the store handling customers and phone calls while the manager is off-site.

### **Leasing Agent**

Spring 2018

*Chapel View Apartments, Chapel Hill, NC*

Present properties and provided amenities in a positive light to prospective tenants. Advertise available properties using a variety of media and promoting materials. Determine the needs, living standards and economic viability of prospect customers. Confirm rental application data and personal references. Stay knowledgeable of the property market status. Provide information on all aspects of properties (expansion, zoning, crime, etc.). Negotiate leasing terms and conditions and close deals. Ensure proper maintenance and inspect properties periodically.

### **Office Assistant**

Fall 2017 to Spring 2018

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*African Studies Center, UNC Chapel Hill*

Hosted lectures featuring prominent researchers and professors. Prepared and setup the venues for events hosted by the center. Supervised educational programs sponsored by the center. Reported and reviewed federal grants used for the fiscal year. Assisted the Associate Director of the center with academic courses.

**Conference Assistant**

Summer 2017 to Fall 2018

*University Center of Activities and Events, Duke University*

Coordinated with campus partners prior to the arrival of summer programs. Worked with specific programs such as Duke Law Pipeline and Duke TIP in preparing arrangements before participants arrived. Multi-tasking with computer software and answering phone calls for clients. Used mail merge and Microsoft excel to organize information neatly and effectively. Develop workshops and trainings to enhance the skill sets of current employees on the team. Coordinate with other University departments about the details of programs. Met the demands of program sponsors and provide adequate, ongoing support throughout the duration of the program.

**Office Assistant**

Fall 2016

*Institute of African American Research, UNC Chapel Hill*

Communicated with several departments and acted as a liaison for events hosted by the Institute. Created flyers and distributed them to necessary participants of events or conferences. Arranged menus and schedules that would be used for the conferences.

**Legal Assistant**

Fall 2014 to Spring 2016

*Virginia Pattman, Hinesville, GA*

Prepared legal papers and correspondence, including motions and subpoenas utilizing legal terminology, procedures and documents. Assisted client by scheduling appointments and providing requested information. Maintained office supply inventory through effective planning and forecasting.

**ACTIVITIES**

*Sonja Haynes Stone Center, Advisory Board/ Fellowship*

Fall 2016 to Spring 2017

Conducted phone interviews with fellowship applicants. Attended board meetings concerned with the development of the Stone Center. Designed my own research project as a part of the Sean Douglas Fellowship spring term.

*The Bridge, Head of Content*

Fall 2018 to Present

Regulated content uploaded to The Bridge website. Ensured that published works center around the voices of women of color. Helped to facilitate the creation of content. Recruited content creators for The Bridge.

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## Profile

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## Public Records Statement

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---

I Agree

Aimee

First Name

M

Middle Initial

Mchale

Last Name

ammchale@gmail.com

Email Address

403 Highgrove Dr

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27516

Postal Code

Mobile: (704) 813-6807

Primary Phone

Home: (919) 967-1973

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee

## Which Boards would you like to apply for?

---

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

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Chapel Hill or Carrboro planning jurisdiction

---

### How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Internet

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I have a longstanding commitment to social justice and racial equity, as a lawyer, a public health practitioner (and now professor) and as a mom. I come to issues of racial equity not only with a firm grounding in how racial and ethnic biases serve to marginalize people and populations, but also as someone who is action-oriented and driven to understand and address problems. I approach problems with a sense of humility as someone who does not come from a marginalized community, and with the aim of working WITH and FOR people to facilitate change that empowers individuals and the communities in which they live.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have worked at various points in my life - both professionally and as a volunteer - to promote change in the way that society allocates its benefits and burdens, recognizing that inequities along racial and ethnic lines are not the result of benign neglect or well-intentioned policies gone awry, but of the affirmative decisions to favor some people and groups at the expense of others. Having worked in the criminal justice and juvenile offense world as a young lawyer, and in public health and higher education later in my life, I see how the interaction of numerous factors like poverty, education, policing and criminal justice, housing, economic development, zoning, and many others can work to the detriment of communities of color. As an educator and someone who has designed courses and educational materials globally, I would contribute skills in that area. As someone who has worked in and teaches about public policy, I have strong skills in taking issues through the process of creating positive policy change, including being sensitive to how the framing of issues can sway people's opinions. I am currently on the development team of a Health Equity Concentration MPH (Master's in Public Health) in UNC's Gillings School of Global Public Health, which further attests to my commitment to and competence in dealing with issues involving racial equity.

[Aimee McHale CV March2019.pdf](#)

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

---

## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

Caucasian/Non-Hispanic

### Gender

Female

If other, please describe:

**Please select your age from the following list. \***

35-54

UNC Assistant Professor

Occupation

**Are you a Town of Chapel Hill employee?**

Yes  No

---

## Ethics Statement

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I Agree \*

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## Aimee M. McHale, JD, MSPH

University of North Carolina at Chapel Hill  
4101 McGavran-Greenberg Hall, CB#7469  
Chapel Hill, North Carolina 27599-7469  
Office: (919) 966-3155 Mobile: (704) 813-6807  
[ammchale@gmail.com](mailto:ammchale@gmail.com)

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### EDUCATION:

**University of North Carolina at Chapel Hill**, Chapel Hill, North Carolina 2009  
Master of Science in Public Health, Health Policy and Management  
Graduate Certificate in Global Health  
**Thesis:** “Multi-disciplinary Analysis for Program Implementation Targeting (MAPIT):  
A Contextual Framework for Planning the Implementation of Public Health Interventions  
in Resource-Poor Settings”  
**Practicum:** World Health Organization, Geneva, Switzerland (June-December 2008)

**St. Louis University School of Law**, St. Louis, Missouri 1988  
Juris Doctor (Concentrations in Health Law, Taxation)

**College of the Holy Cross**, Worcester, Massachusetts 1985  
Bachelor of Arts, Political Science

### TRAININGS:

**Carolina Firsts:** Training offered by the UNC Office of Undergraduate Retention 2015  
to enable faculty to better understand and meet the specific needs of first generation  
undergraduate and graduate students.

**Safe Zone:** Training offered by the UNC LGBTQ Center to provide faculty with important 2016  
perspectives on how to be more sensitive to the needs of LGBTQ students.

**Green Zone:** Training offered by the UNC Student Veterans Resource Center to inform 2017  
faculty about student veterans’ issues and enable faculty to help student veterans adapt  
to the college and graduate school experience.

### ACADEMIC APPOINTMENTS:

Assistant Professor, University of North Carolina Gillings School of Global Public Health 2017-present  
Public Health Leadership Program

Adjunct Assistant Professor, University of North Carolina Gillings School of Global Public 2017-present  
Health, Department of Health Policy and Management

Adjunct Instructor, University of North Carolina Gillings School of Global Public Health 2014-2017

Lecturer, University of North Carolina at Chapel Hill, Department of Public Policy 2013-2017



## **EXPERIENCE:**

### **University of North Carolina at Chapel Hill, Chapel Hill, NC (July 2013- present)**

*Assistant Professor, Public Health Leadership Program (beginning July 1, 2017)*

*Lecturer, Department of Public Policy (July 2013-June 2017)*

*Adjunct Faculty, Department of Health Policy and Management (January 2014-present)*

*Taught courses, mentored advisees and other students; member of Core Curriculum Development Team to build a new integrated MPH core curriculum to meet new CEPH accreditation standards; developed successful proposal to create an MPH Concentration in Population Health for Clinicians, and co-developed another successful proposal to create an MPH Concentration in Health Equity and Human Rights.*

Courses taught:

- PLCY 101 (Making American Public Policy) –
  - Fall 2013, 2014, 2015, 2016 – Co-instructor, recitation leader
  - Spring 2015, 2016 – Course instructor
  - Maymester 2014, 2015, 2016 – Co-instructor
- PLCY 325 (Public Policy Clinic) – Fall 2013 - Co-instructor of experiential education course
- PLCY 361 (Health Policy and Politics) – Spring 2014, 2015, 2016, 2017- Course instructor
- PLCY 698 (Public Policy Senior Capstone) – Spring/Fall 2014, Fall 2015, Fall 2016-Member of faculty team for public policy practicum, responsible for mentoring and oversight of student Capstone teams working on real-world client projects
- HPM 351 (Policy Issues in Health Services Delivery) – Spring 2014, 2015, 2016 - Course instructor
- HPM 600 (Introduction to Health Policy and Management) – Course instructor (Online public health core course offered in every Fall, Spring and First Summer Session, Fall 2014 – Summer 2017)
- PUBH 735 (Policy Development in Public Health Practice)- Course instructor Spring 2018 (online), Fall 2018 (residential), Spring 2019 (online)
- PUBH 748 (Leadership in Health Policy for Social Justice) – Course developer and co-instructor for new MPH Leadership Concentration core course. (Course to be taught in AY 2019-2020)
- SPHG 721 (Conceptualizing Public Health Solutions) – Course developer and course instructor for Gillings Integrated MPH Core course. (Course to be taught every Spring semester to all incoming MPH students.)

### **Triangle Global Health Consortium, Inc., Research Triangle Park, NC (2011- 2013)**

*Program Director for a start-up consortium of academic institutions, NGOs and private sector corporations working in global health.*

Responsibilities:

- Development of programs to grow organization's membership and increase member participation.
- Management of monthly global health breakfast discussion series to highlight global health work of individuals and organizations in North Carolina's Triangle region.
- Coordination of global health working groups for gender, health systems strengthening and human resources for global health.
- Worked as member of Gender Working Group to develop gender education and training modules for use in existing medical, nursing and public health curricula.
- Provide leadership for annual summer Internship Network to provide additional learning, skills-building and mentoring opportunities for interns with member organizations
- Planning and leadership of annual Triangle Global Health Case Competition
- Management of website and social media presence
- Outreach to universities
- Delivery of global health-related lectures at NCSU and UNC-CH, participation in multiple global health events at UNC-CH, Duke, NCSU, Meredith College

**Health Strategies International, LLC**, Durham, North Carolina (2009-2011)

*Program officer and consultant for a woman-owned health finance and economics consultancy working primarily on USAID-funded projects in developing countries.*

Responsibilities:

- Work with country office and Ministry of Health (MoH) to identify pilot sites, conduct needs and feasibility assessments and develop implementation protocols for health finance and management capacity building programs
- Work with in-country staff to develop, design, schedule and deliver programs for health finance and health management capacity strengthening trainings
- Screening and hiring of senior health finance consultants to deliver trainings in English and Arabic to hospital and MoH finance and management personnel
- Provide technical backstopping for project office staff on health finance and management issues
- Internal responsibilities for business development, proposal writing and budget development for Health Strategies International

**Gaston Family Health Services, Inc.**, Gastonia, North Carolina (1994-2001)

*President of a family practice-based FQHC health and dental clinic for indigent and uninsured patients in Gaston County, North Carolina.*

Responsibilities:

- Strategic planning for operational growth and expansion of services
- Stakeholder liaison with public (county government) and private (non-profit hospital) partners who created and funded the corporation
- Financial and operational management, risk management and legal/regulatory oversight
- Program planning, implementation and evaluation

**Gaston Residential Services, Inc.**, Gastonia, North Carolina (1999- 2001)

*Director and legal counsel to organization that advocates for and facilitates inclusion in the community of developmentally disabled persons through the maintenance of group homes and assisted employment programs.*

**Garland and Drum, PA**, Gastonia, North Carolina (1997-1999)

*Attorney in four-attorney general practice law firm.*

**Aimee McHale Ness, Esq.**, Alexandria, Virginia (1992-1994)

*Self-employed attorney and guardian ad litem, working primarily in Fairfax County (VA) Juvenile and Domestic Relations Court.*

**Gimbel, Reilly, Guerin and Brown, PA**, Milwaukee, Wisconsin (1989-1991)

*Attorney in a twelve-attorney civil and criminal litigation firm.*

**AWARDS:**

**Gillings Teaching Innovation Award, 2016**

Recipient of student-nominated award as HPM faculty member who students feel “improve[s] the learning environment at the Gillings School by integrating new technologies, engaging students in interactive activities, employing creative assessment methods, and introducing and incorporating progressive curriculum ideas into the classroom.”

**SERVICE:**

**UNC-Gillings Committee to Enhance the Gillings Environment for Faculty** – (November 2017 – present) – Member or a committee to improve the recruitment, retention and satisfaction of Gillings faculty.

**UNC-Gillings School of Global Public Health, MPH Core Teaching Team** – (August 2017 – present) – Member of the team tasked with teaching and insuring appropriate integration of courses in the newly developed Gillings Integrated Core Curriculum.

**UNC-Gillings School of Global Public Health, MPH Core Development Team** – (May – August 2017) – Member of the team tasked with developing the curriculum (course syllabi, course materials, deliverables, grading rubrics) for integrated core curriculum.

**UNC-Gillings School of Global Public Health, Public Health Leadership Program** – (July 2017 - present) – Chair, Curriculum Committee

**UNC-Gillings School of Global Public Health, Public Health Leadership Program** – (June – August 2017) – Member of the team tasked with revising PHLP competencies to comply with new CEPH competency framework.

**UNC-Gillings School of Global Public Health, Department of Health Policy and Management (HPM)-**  
2009- present  
Mentor and resource for students; Student advising (Fall 2015-present); BSPH Steering Committee (July 2015- present); BSPH Admissions Committee (January 2016 – March 2018); BSPH Diversity Committee (May 2016 – March 2018)

**UNC-Gillings School of Global Public Health, 2009-present**  
Mentor and resource for non-HPM students; panelist for career-focused events, facilitator for global health class session (HPM 601), co-presenter for required class session on travel safety and cultural competence for master’s degree students undertaking international *practica*; invited guest lecturer for newly developed “foundations of public health” course on topic of “How to Write a Policy Brief.”

**University of North Carolina, Carolina Firsts Advocate**, Spring 2015-present  
Resource and mentor for Carolina Firsts – students who are first generation college students in their families. Received training related to the issues and obstacles Carolina Firsts may encounter, and how best to help the students overcome potential impediments to finishing their Carolina education.

**Standardize Carolina**, April 2015-August 2018  
Faculty advisor for student organization that provides ACT tutoring for public school students in Chapel Hill-Carrboro, Chatham and Durham high schools.

**Pacific Islander Student Organization**, February 2017- August 2018  
Faculty advisor for student organization that promotes fellowship, cultural opportunities for students of Pacific Islander ancestry.

**University of North Carolina Athletics**, January 2015  
Invited speaker for UNC Football recruit orientation to address the importance of building relationships with faculty and avoiding common pitfalls as new UNC student-athletes.

**BOOST Global Health Immersion Program**, June 2012  
Collaborated with the Duke-Durham Neighborhood Partnership to provide a week of global health-related programming for 50 Durham public school students participating in the BOOST (Building Opportunities and Overtures in Science and Technology) and John Hope Franklin Scholars programs.

#### **INVITED TALKS:**

**University of North Carolina School of Dentistry** – November 16, 2017 – Invited to address dental students at a “lunch and learn” about how they can effectively advocate for policies that positively affect their profession and their patients.

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## Profile

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## Public Records Statement

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I Agree

Amanda

First Name

Murray

Last Name

Middle Initial

amurray0618@gmail.com

Email Address

111 C Howell St.

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (336) 971-5723

Primary Phone

Home:

Alternate Phone

---

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**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

0-12 months

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Justice in Action Committee

## Which Boards would you like to apply for?

---

Cultural Arts Commission: Eligible  
Justice in Action Committee: Eligible

Question applies to Cultural Arts Commission

### Select a Seat Category for the Cultural Arts Commission \*

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Chapel Hill Town Resident

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

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Chapel Hill or Carrboro planning jurisdiction

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## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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- Internet
- Newspaper
- Social Media

---

If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

As a grassroots organizer, I have a commitment to creating a community which is equitable and just, by centering folks at the outermost margins of privilege and power. My background in theater has taught me the power of storytelling particularly as a means of empowerment and inclusiveness.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

---

I am skilled with excel spreadsheets and creating training on a variety of skills, which would be useful both with internal meetings and community education events.

[Amanda Murray Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

---

Caucasian/Non-Hispanic

### Gender

---

Female

---

If other, please describe:

**Please select your age from the following list. \***

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25-34

Community Organizer \_\_\_\_\_

Occupation

**Are you a Town of Chapel Hill employee?**

---

Yes  No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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# Amanda Murray

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111 Howell St. Apt. C, Chapel Hill, NC 27514 | 336-971-5723 | amurray0618@gmail.com

## Experience

### **COMMUNITY ORGANIZER | #FIGHT4HER | FEB 2018 -PRESENT**

- Field Organizer for the Research Triangle. Responsible for recruiting volunteer team and training leaders. Gathered 3800+ petitions, trained 127 volunteers, generated media attention in the Daily Tarheel, News and Observer, ABC 11 and La Conexión, manages social media @Fight4HERNC on Instagram and Twitter

### **FACILITATOR AND WEB COORDINATOR | BREAKING WHITE SILENCE | MAY 2015-JAN 2018**

- Organizing member of an “artist,” anti-racist collective. Built the website and maintained Facebook presence for this organization. Coordinated meeting schedule, edited official communications via Google Drive, and confirms duties with other members of the collective.

### **SERVER | THE STANDARD GRILL | AUG 2015-JAN 2018**

- Lead server, training team. Tips captain: responsible for the transparent recording of cash tracking via Microsoft Excel spreadsheets

### **CO-FOUNDER & ORGANIZER | SOLIDARITY 22 | NOV 2017-JAN 2018**

- Helped form a collective to end overuse and abuse of solitary confinement in New Jersey prisons. Contacted state representatives and community groups for support.

### **SUMMER OF DEFIANCE FELLOW | PLANNED PARENTHOOD ACTION FUND | JUL 2017**

- Organizing fellowship designed to give young folks grassroots skills to make a difference on reproductive health and rights. Ran a mini-campaign gathering petitions and planning town hall event to educate the public on the issue.

### **VENUE PRODUCTION ASSISTANT | NEW YORK INTERNATIONAL FRINGE FESTIVAL | AUG 2015**

- Maintained theater spaces, managed technical rehearsals for 10+ companies in 2 venues within 1 month. Point-person for all technical troubleshooting.

## Education

### **BACHELORS OF ARTS | MAY 2014 | UNIVERSITY OF NORTH CAROLINA AT GREENSBORO**

- Major: Theater
- Developed skills in all areas of theater creation including performance, technical skills, creative direction, stage management and sales.

### **UNDOING RACISM WORKSHOP | FEB 2016 | PEOPLE'S INSTITUTE FOR SURVIVAL AND BEYOND**

- Comprehensive anti-racist training for community organizers



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## Profile

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I Agree

Morgan

First Name

A

Middle Initial

Sennhauser

Last Name

emsenn@emsenn.net

Email Address

115 N Merritt Mill Rd.,

Street Address

Unit 104

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Mobile: (814) 367-3660

Primary Phone

Home:

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

4-9 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Community Policing Advisory Committee

## Which Boards would you like to apply for?

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Community Policing Advisory Committee: Not Eligible

Justice in Action Committee: Eligible

Question applies to Justice in Action Committee

## Select a Seat Category for the Justice in Action Committee \*

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Chapel Hill or Carrboro planning jurisdiction

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## How did you find out about this opportunity? (select all that apply by holding down the shift key)

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Internet

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If you chose "Other" from the advertising opportunity listed above, please specify specify:

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## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I am focused on helping facilitate communication between the town and its more marginalized communities.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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Founding member of Sedazad/Nedanet, former contractor for Infragard, LEO liaison for Occupy DC, Occupy Baltimore.

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You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity**

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American Indian/Alaskan Native Aleutian

**Gender**

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Male

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If other, please describe:

**Please select your age from the following list. \***

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25-34

Property management,  
technical consultancy \_\_\_\_\_  
Occupation

**Are you a Town of Chapel Hill employee?**

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Yes  No

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**Ethics Statement**

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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I Agree

Kristine

First Name

M

Middle Initial

Williams

Last Name

kristine\_williams@rocketmail.com

Email Address

460 Sun Forest Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Mobile: (949) 275-0308

Primary Phone

Home:

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Orange County-JPA (Light Green)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

1-3 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Board is your First Choice? \***

Community Design Commission

## Which Boards would you like to apply for?

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Community Design Commission: Submitted

Justice in Action Committee: Submitted

Question applies to Community Design Commission

### Select a Seat Category for the Community Design Commission \*

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Chapel Hill Resident

Question applies to Justice in Action Committee

### Select a Seat Category for the Justice in Action Committee \*

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Chapel Hill or Carrboro planning jurisdiction

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## How did you find out about this opportunity? (select all that apply by holding down the shift key)

---

Email

If you chose "Other" from the advertising opportunity listed above, please specify specify:

---

## Interests & Experiences

### What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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Our family is relatively new to the area and we absolutely love it. I would be honored to serve the community in any capacity where there is a need. I selected two committees from the list, but truly I'd be happy to participate wherever there is the greatest need.

### Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

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I'm interested in contributing to the sustained natural beauty of the area as well as identifying and implementing opportunities for our underserved populations. I'm interested in racial equity, education, fair/affordable housing, as well as a variety of other humanitarian causes. I enjoy communication (both written & verbal) as well as organizational tasks. I am also computer savvy.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

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Caucasian/Non-Hispanic

### Gender

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Female

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If other, please describe:

### Please select your age from the following list. \*

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35-54

HR Systems Professional

Occupation

### Are you a Town of Chapel Hill employee?

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Yes  No

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## Ethics Statement

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I Agree \*

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