



TOWN OF CHAPEL HILL

Historic District Commission

Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Brian Daniels
Vice-Chair Polly van de Velde
Deputy Vice-Chair Nancy McCormick
Michael Booth

Josh Gurlitz
Duncan Lascelles
Clarke Martin

Thursday, July 25, 2024 6:00 PM

RM 110 | Council Chamber

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

如需口头或
书面翻译服
务，请拨打
919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၶ် ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

Opening

Roll Call

Secretary reads procedures into the record

Commission Chair reads the Public Charge

Approval of Agenda

Announcements

Petitions

Approval of Minutes

1. June 17, 2024 Action Minutes

[\[24-0403\]](#)

Attachments: [June 17, 2024 Draft Action Minutes](#)

Information

2. Administrative Certificate of Appropriateness (COA) Approvals & Maintenance Memos [\[24-0404\]](#)

Attachments: [COA Approval Report and Maintenance Memos -7.25.2024](#)

3. Certified Local Government (CLG) Annual Report [\[24-0405\]](#)

Attachments: [Staff Summary](#)
[Chapel Hill CLG Report FY2022-23](#)

Consent

4. 3 Mint Springs Lane [\[24-0406\]](#)

Attachments: [Staff Memo](#)
[Application Materials](#)

Old Business

5. 400 E. Franklin Street [\[24-0407\]](#)

Attachments: [Staff Memo](#)
[Application Materials](#)

Discussion Items

6. Committee Update on the LUMO Project [\[24-0309\]](#)

Attachments: [HDC and LUMO subcommittee 6.5.24](#)
[HDC and LUMO subcommittee 7.19.24](#)

7. HDC Procedures & State Model Ordinance [\[24-0408\]](#)

Attachments: [Historic District Commission Report - 4.5.2019](#)

Adjournment

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.