

Summary of 2024-2025 CDBG Funding Requests and Recommended Funding Plan

This document summarizes the recommended 2024-2025 funding plan for \$426,563 in (Community Development Block Grant) CDBG. This includes an estimated 2024-2025 CDBG grant award of \$419,225, plus \$7,338 in program income. The program's income is received from the annual repayment of a loan made in 2008 to support development of the Dobbins Hill Low Income Housing Tax Credit development. Individual program awards will need to be adjusted once the Town receives notification of the final HUD-calculated CDBG grant award, anticipated by June. Recommended adjustments are highlighted in the recommendation summaries below.

Application Review Committee Recommended Funding Plan

Program	Requested	Recommended Plan	% of Request
Affordable Housing			
Community Home Trust - Homebuyer Subsidy	\$ 30,000	\$ 30,000	100%
Rebuilding Together of the Triangle Home Repairs	\$ 89,500	\$ 89,500	100%
Neighborhood Revitalization	-	\$ 139,983	
Total	\$ 119,500	\$ 259,483	
Economic Development			
Transplanting Traditions Community Farm Microenterprise Development	\$ 17,784	\$ 17,784	100%
Total	\$ 17,784	\$ 17,784	
Public Services - 15% Cap of \$63,984			
Town's Summer Youth Employment Program	\$ 35,000	\$ 35,000	100%
Inter-Faith Council - Homeless Case Management	\$ 137,961	\$ 28,984	21%
Refugee Community Partnership Crisis Case Management	\$ 50,000	-	0%
Total	\$ 222,961	\$ 63,984	
Administration - 20% Cap of \$85,312			
Total	\$ 85,312	\$ 85,312	
Total	\$ 445,557	\$ 426,563	

*Federal Regulations cap the amount of CDBG funding used for **public services at 15%** of the Town's current year grant plus program income equaling an estimated \$63,984 for FY24-25. **Administration is capped at 20%** of current year grant plus program income equaling an estimated \$85,312 for FY24-25.

Affordable Housing



Homebuyer Subsidy

Recommendation: \$30,000

Request: \$30,000

Previous CDBG Awards (since FY 2017): \$195,000

The Community Home Trust (CHT) requests funding for its Homebuyer Assistance Program. These funds would be used to make CHT homes more affordable to households earning 80% of the area median income or less.



Rehabilitation Services & Home Repairs

Recommendation: \$89,500

Request: \$89,500

Previous CDBG Awards (since FY 2017): \$325,358

\$17,000 for Rehabilitation Services to support the work of the Orange County Home Preservation Coalition (OCHPC), providing applicant intake, home assessments, work scopes, bid preparation, and project management of low-income homeowner repair and accessibility modification projects.

\$72,500 for repair projects identified through Rehabilitation Services to be completed by an OCHPC member agency/agencies and coordinated by Rebuilding Together. This program will serve at least 5 households earning up to 80% of the area median income.





Neighborhood Revitalization Activities

Recommendation: Balance of CDBG award (est. \$139,983)

Request: \$139,983

Previous CDBG Awards (since FY 2017): \$159,345

A flexible pool of funding to be used for Affordable Housing and Community Development projects identified throughout the year. Activities include: second mortgage assistance; property acquisition and/or renovation for rental or homeownership; housing rehabilitation; code enforcement; demolition; public housing improvements; public improvements such as installation of sidewalks; or parks and recreation facilities such as a community garden.

The Town Manager would approve projects, which must demonstrate compliance with Town policies and federal regulations.

Note: This amount may be higher or lower than the estimate depending on the final HUD CDBG allocation to the Town.

Economic Development



Microenterprise Development

Recommendation: \$17,784

Request: \$17,784

Previous CDBG Awards (since FY 2017): \$15,338

Microenterprise development through an 8-10 week intensive business, marketing and agricultural course called Growers School offered to low-income refugee farmers as they grow small agricultural businesses. The course includes monthly technical assistance as well as marketing and customer support. Transplanting Traditions anticipates up to 15 businesses owned and run by 29 refugee farmers in Chapel Hill will participate, creating new jobs and providing more sustainable income and livelihood security.



Public Services

Public service activities, such as programs focusing on employment, childcare, healthcare, and education are eligible to be funded through the CDBG program. Federal regulations cap the amount of CDBG funding used for public services at 15% of the Town’s Current Year grant plus program income equaling an estimated \$63,984 for FY 24-25.



Summer Youth Employment Program

Recommendation: \$35,000

Request: \$35,000

Previous CDBG Awards (since FY 2017): \$182,455

The Town of Chapel Hill offers job training and paid employment to youth ages 14-18 in Chapel Hill households earning less than 80% of the Area Median Income. Every summer, the hired youth work 20 hours a week for 8-10 weeks in a variety of Town departments and outside agencies. This funding will allow the Town to hire 19 Chapel Hill youth, in addition to up to 6 Carrboro youth funded by Carrboro Human Services funding applied for through their outside agency process.



Case Management

Recommendation: \$28,984 (balance of remaining Public Services amount)

Request: \$137,961

Previous CDBG Awards (since FY 2017): \$306,670

Funding will mostly support 1 of the 3 requested full-time equivalent case manager staff positions for IFC’s residential programs to assist individuals and households experiencing homelessness in obtaining shelter, securing permanent affordable housing and accessing outside resources.

Note: the funded amount could be increased or decreased depending on the final amount of available Public Services funding calculated once HUD releases the final CDBG allocation.

HomeStart



Community House



Program Administration

Recommend the Council allocate funds to meet oversight requirements of the CDBG and related affordable housing and community development programs, including Town staff salaries.



Program Administration

Recommendation: \$85,312

Request: 20% of CDBG grant

Previous CDBG Awards (since FY 2017): 20% of CDBG grant

The Committee recommends the Council allocate funds to meet oversight requirements of the CDBG and related affordable housing and community development programs, including Town staff salaries.

Application Not Recommended for Funding



Crisis Case Management

Recommendation: \$0; application was submitted late, so could not be considered for funding per Town policy.

Request: \$50,000

Previous CDBG Awards (since FY 2017): \$12,000

Staff positions to provide crisis case management and resource referral for refugee and migrant households that are experiencing homelessness or are at risk of homelessness through community-based, on-call interpretation/translation and accompaniment for non-English speaking residents in Karen, Arabic, Burmese/Chin, and Dari/Pashto. The goal is to increase access to existing safety net services that would otherwise be inaccessible due to linguistic and cultural barriers.



CDBG Application Review Committee Members

Mychal Weinert (Human Services Advisory Board)

Tony Williams (Housing Advisory Board)

Shenekia Weeks (Town of Chapel Hill Diversity, Equity and Inclusion Officer)

Anita Badrock (Town of Chapel Hill Senior Ombuds)

John French (Town of Chapel Hill Parks and Recreation Supervisor of Hargraves Center)

Sarah Poulton (Town of Chapel Hill Senior Special Projects Manager)

Staff Liaison: Emily Holt, Affordable Housing Manager