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## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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I Agree

halliem@gmail.com

Email Address

Hallie

First Name

M

Middle Initial

Cherry

Last Name

107 alba lane

Street Address

107 alba lane

Suite or Apt

Durham

City

NC

State

27707

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

---

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

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Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

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Community Design Commission: Eligible

Question applies to Community Design Commission

## Select a Seat Category for the Community Design Commission

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Chapel Hill Resident

Question applies to multiple boards

## Which Board is your First Choice? \*

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Community Design Commission

## How did you find out about this opportunity? (select all that apply)

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- Internet
- Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

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## Interests & Experiences

Question applies to multiple boards

## How do you describe your previous advisory board experience?

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Little or No Experience

Question applies to multiple boards

## What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I am interested in serving on the Community Design Board because I have a strong interest in the shared communal spaces in our community. I have done personal research on playgrounds and other public spaces in the US, as well as in England and Denmark. I'm interested in the ways our unique community can enhance and expand on our public spaces.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have completed training on playground design through NCSU's Natural Learning Initiative. I have had a long standing commitment to learning about and enhancing natural space for children and families to enjoy.

Question applies to Community Design Commission

**Do you have special interest, experience, or education/training in design field, architecture, landscape design, horticulture, city planning, green design, place making or related fields? If yes, please explain.**

As mentioned above, I completed an online certification course on designing outdoor learning environments. I've been a teacher of young children for over 20 years and have dedicated a lot of time to outdoor learning experiences and design. In 2018 created a self-guided study that took me to Copenhagen and London, looking at their outdoor learning environments and how children there access nature, play structures as well as how they approach risk.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethnicity \***

Caucasian/Non-Hispanic

**Gender \***

Female

**If other, please describe:**

**Please select your age from the following list. \***

35-54

teacher

Occupation

**Are you a caregiver for or identify with a disability?**

Yes  No

**Have you participated in the Peoples Academy?**

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Yes  No

**Are you a Town of Chapel Hill employee?**

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Yes  No

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### **Ethics Statement**

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

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## Profile

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## Public Records Statement

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I Agree

janeoliviaharris@gmail.com

Email Address

Jane

First Name

Harris

Last Name

Middle Initial

914 Crestwood Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (513) 827-2731

Primary Phone

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

## What district do you live in? \*

Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

1-3 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

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Parks, Greenways and Recreation Commission: Eligible

Question applies to Environmental Stewardship Advisory Board

**Select a Seat Category for the Environmental Stewardship Advisory Board \***

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Non-Chapel Hill Resident from Orange, Durham, Alamance, or Chatham County

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

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Orange County Resident

**Which Board is your First Choice? \***

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None Selected

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**How did you find out about this opportunity? (select all that apply)**

---

Internet

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I've lived in worked in multiple large cities (NYC, Chicago, Seattle) and have been privy to their environmental conservation efforts.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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strategic leadership, project management, change management, financial and risk assessment

[Jane Olivia Harris Resume2021.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

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### Ethnicity \*

African American

### Gender \*

Female

If other, please describe:

Please select your age from the following list. \*

35-54

Strategy Manager \_\_\_\_\_

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

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# JANE OLIVIA HARRIS

janeoliviaharris@gmail.com | 914 Crestwood Lane, Chapel Hill, NC 27517 | (513) 827-2731

## KEY SKILLS

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Soft Skills: Team leadership, communication, negotiation, innovative solutions/problem solving, contract analysis, collaboration, judgement/decision making

Hard Skills: Profitability and financial analysis, Power BI, SAP, Oracle Hyperion, Structured Query Language (SQL), Microsoft Office Suite (Excel- advanced), and Spanish (comprehensive knowledge)

## EXPERIENCE

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### Microsoft—Redmond, WA

#### ***Lifetime Value, Marketing & Consumer Business, Senior Finance Manager*** **2018-Present**

- Led an end-to-end user centric product analysis for a new type of device which was the first of its kind for Microsoft including cohesively and comprehensively synthesizing finance, business, and product insights to drive business decisions for a very ambiguous program contributing \$16M GM
- Provided key financial insights and direction during the product development cycle which led to a \$3M GM increase within the first two years of the customer lifetime
- Acted with consistency and tenacity making Lifetime Value a regular part of the marketing business review and finance close/fcst cycle resulting in positive business partnership feedback
- Authored an executive business case in collaboration with the Wharton School of Business which was the first time that a concrete, well written, end-to-end business case was developed that will easily acclimate students with customer lifetime value

### United Airlines—Chicago, IL

#### ***Customer Solutions & Recovery, IRROPs Recovery, Project Manager*** **2017-2018**

- Led two projects with IT and the customer services solutions desk to enhance performance and drive innovative, customer-focused compensation
- Acted as change agent across operations group by initiating creation of an accurate and comprehensive view of Irregular operations costs which involved influencing and collaborating with finance, accounting, operations, and IT groups

#### ***Financial Planning & Analysis Senior Associate, Sales*** **2015-2017**

- Implemented a systematic evaluation process measuring South American office performance across multiple geographic regions and synthesized key findings into a quarterly performance presentation including tactical strategies for business partners across corporate real estate, network planning, sales, and finance
- Provided pivotal analysis for capital project and acted as liaison across airport operations, marketing, and finance to analyze incremental costs as a result of product upgrades; resulted in successful rate renegotiation, volume corrections, and a cost decrease of 41%

### PEPSICO, INC.—Chicago, IL

#### ***Sales Strategy and Finance Manager*** **2014-2015**

- Forecasted effectively financial risks, constructed thoughtful analysis to overcome downward trends, led a cross-functional team to optimize trade spend overcoming risks and delivering Q1 sales of 112% to prior year
- Resolved large-scale data issues to restate 2015 revenue plan for all 42 stores and led a team to realign and disseminate goals to senior directors of sales and finance nationwide

**Net Revenue Management Associate Manager****2013-2014**

- Developed and maintained a profitability model providing financial thought leadership and presented analysis and insights to category CFOs; led a quarterly customer driven playbook to drive business results and guide investment decisions across Finance
- Created stronger innovation performance analysis through a scorecard tracking actual sales vs. plan for specific customers with YTD commentary and led discussions with key stakeholders to build credibility and generate insights for 2015 indicating pricing, mix, and cost variances

**Quaker Brand Finance Analyst****2012**

- Analyzed customer and channel profitability through creation of new analysis tool to exponentially increase financial benefit (gross profit increase of 2% compared to generally accepted estimates of 0.5%)
- Collaborated with 49+ employees across sales, marketing, technology, and finance to cultivate best practices in obtaining accurate customer and channel information and created the first comprehensive brand and customer level P&L for a billion dollar division

**MARSH & McLENNAN COMPANIES – New York, NY***Airlines and Aerospace Projects Risk Management***Assistant Vice President****2011**

- Identified new client relationships via large-scale data deep-dive analysis and utilized results to initiate relationships with Philadelphia office that increased firm income by 5% in 2011 with 100% retention rate
- Managed pricing negotiations, contract analysis, and audits for portfolio of 36 accounts, including financial services firms, totaling \$1M in income for the practice

**Client Advisor****2009- 2011**

- Executed client proposal initiatives that increased income by over \$350K in 2010 by using strong analytical and communication skills to influence decision-making
- Led team of 6 direct reports and streamlined operations by implementing use of strategic tools to improve renewal process efficiency and accuracy, decreasing per renewal cost by 8% due to process automation

**Risk Analyst****2007- 2009**

- Assisted lead brokers located internationally on 60 accounts (over \$88M in premium) through data analysis, day-to-day customer servicing, client meeting preparation and attendance, and contract analysis
- Researching and developing a strategic system to potentially grow profits by \$2.6M for the Northeast Zone

**EDUCATION**

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**UNIVERSITY OF NORTH CAROLINA, Kenan-Flagler Business School****5/2013****Master of Business Administration**

- Concentration in Corporate Finance, Consortium Fellowship - Full Merit Scholarship. Studied at the Pontificia Universidad Católica de Chile; Business consulting experience in Bangkok, Thailand

**WELLESLEY COLLEGE - Wellesley, MA****6/2007****Bachelor of Arts, Double-major in Economics and Spanish**

- Year at Universidad de Córdoba in Spain; Business consulting experience in Ghana and the Dominican Republic

**ADDITIONAL**

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- Passions: Opera, Hiking, Dogs, Camping, Home Improvement
- Founder and Executive Director of SOLTERA parent (an organization that focuses on economic empowerment for single parents and their children)

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I Agree

nduggalka@gmail.com

Email Address

Lydia

First Name

K

Middle Initial

Ndugga

Last Name

2533 Booker Creek Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 240-4146

Primary Phone

Mobile: (919) 428-6600

Alternate Phone

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Question applies to multiple boards

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**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

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Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

---

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

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Chapel Hill Resident

**Which Board is your First Choice? \***

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Parks, Greenways & Recreation Commission

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**How did you find out about this opportunity? (select all that apply)**

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Advisory Board or Council member

Brochure

Social Media

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I am interested in nature, conservation and the preservation of the environment. We were pleasantly surprised when we moved here from Africa to find a place abundant with woods and creeks. My family and I have enjoyed the trails and greenways and would like to see more parks open to the public and see them preserved for future generations. Tutoring of Autistic children.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I hold a PhD in Public Health with over 25 years experience. I have managed projects and have been involved with resource mobilization and dissemination of information. My research in communicable diseases enabled me to understand and appreciate the importance of maintaining and sustaining a balanced ecosystem. Youth literacy and welfare is an important issue to me. For the past 5 years, I have volunteered and continue to work with the Augustine Literacy Program, tutoring children with Autism. The parks and open spaces are important places for the community to play and socialize.

[CV\\_2020.2\\_Lydia-kivihya-ndugga\\_.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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### Ethnicity \*

African American

### Gender \*

Female

If other, please describe:

Please select your age from the following list. \*

over 55

Retired

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

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Yes  No

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## Ethics Statement

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I Agree \*

Question applies to multiple boards

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# Lydia Kivihya-Ndugga, PhD

2533 Booker Creek Rd □ Chapel Hill, NC 27514  
919-428-6600 □ [nduggalka@gmail.com](mailto:nduggalka@gmail.com)

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## Public Health Professional

### Medical | Scientific | Management

A public health scientist with a PhD in Public Health and a M.Sc degree in Medical Immunology, and 20+ years' experience in the field with ability to conceptualize, design, raise funds, implement, and manage health programs, clinical trials, and operations research.

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### TOP SKILLS

Program Management □ Qualitative Research □ Project Evaluation □ Data Analysis □ Grant Writing

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### CORE COMPETENCIES

Research □ Clinical Trials □ GCP □ Public Health  
□ Global Health □ Ethic Regulations □ Program Development □ Leadership □ Diagnostics Procedures □  
Immunology □ Microbiology □ Communication □ Laboratory Processes & Procedures

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### INTERPERSONAL SKILLS

Capacity Building □ Teaching □ Leadership □ Community engagement

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### OTHER EXPERIENCES

Parks, recreation and greenways commissioner □ Cultural arts commissioner □ Fabric artist Quilter

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### LANGUAGES

French – Limited working proficiency  
Luhya – Native and bilingual proficiency  
Swahili – Native and bilingual proficiency

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### PROFESSIONAL EXPERIENCE

- |   |                    |
|---|--------------------|
| <b>Augustine Literacy Project</b> - Tutor dyslexic children in underserved populations  | <b>2016-Todate</b> |
| <b>UNC Chapel hill/Duke University Global Health Program</b><br><b>Research Scientist</b><br>□ Characterization of Dengue   | <b>2010 – 2012</b> |
| <b>CENTRE FOR RESPIRATORY DISEASES RESEARCH (CRDR) - Kenya</b><br><i>Kenya Medical Research Institute (KEMRI)</i><br><b>Principal Research Officer   Acting Center Director</b> <ul style="list-style-type: none"><li>◆ Managed technical staff in addition to research duties.</li><li>◆ Research in Pulmonary tuberculosis diagnostics.</li><li>◆ Supervised and mentored staff on design/implementation of Clinical trials and regulations and biomedical research.</li><li>◆ Trained staff on Good Clinical Practices and Ethics.</li><li>◆ Served as liaison for Ministry of Health, government departments, and non-government organizations.</li><li>◆ Chaired Scientific Committee for the IRB.</li></ul> | <b>2004 – 2010</b> |

- ◆ Negotiated contracts and grants. Wrote progress reports to keep organization appraised.
- ◆ Planned and managed assigned annual budgets.
- ◆ Developed progress report process and requests for proposal funding.
- ◆ Represented KEMRI and CRDR at local and international meetings.
- ◆ Contributed to creation/implementation of clinical monitoring and evaluation plans in specific country settings.

**KENYA MEDICAL RESEARCH INSTITUTE – Nairobi, Kenya**

**1996 – 2004**

**Senior Research Officer**

- ◆ Wrote grant proposals with local and international development partners.
- ◆ Reviewed and trained junior scientists on laboratory and scientific techniques.
- ◆ Managed immunology and microbiology laboratory. With interest in diagnostics in pulmonary tuberculosis.
- ◆ Supervised and mentored 15 scientists and laboratory support staff.
- ◆ Prepared proposals for regulatory and ethical review submission.
- ◆ Served as member of Scientific Steering Committee. Advised Ethical Review Board.

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**EDUCATION**

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**PhD** – Tropical Medicine – University of Amsterdam – Netherlands (2005)

**Master of Science** – Medical Immunology – University of London – UK (1988)

**Bachelor of Science (with Honors)** – Zoology & Botany – University of Nairobi – Kenya (1981)

**Visiting Scientist** - London School of Hygiene and Tropical Medicine and Middlesex Medical School

**Assistant Research Officer** - The Rayne Institute, St. Thomas's Hospital

**Assistant Research Officer** -Reproductive Biology Unit, Department of Immunology, University of Nairobi

**Panelist & Resource Person** – WHO/Human Trypanosomiasis DNDi Training of Clinical Monitors – Kampala

**Participant & Resource Person** - 26th Quote TB Dissemination Meeting – Nairobi

**Scientific Coordinator** – Centre for Respiratory Diseases Research – KEMRI

**Panelist** – Ministry of Health – NLTP Stakeholders Meeting – Nairobi

**Country Representative** - International Atomic Energy Agency Workshop on Communicable Diseases – Tuberculosis

**Panelist** – 13<sup>th</sup> ICASA Meeting – Tuberculosis and Lung Health Workshop – Nairobi

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**RESEARCH EXPERIENCE**

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1. REMox study, A multi- center clinical trial to shorten the treatment of pulmonary tuberculosis in collaboration with University College London.
2. The diagnosis of tuberculosis in high endemic areas using molecular nucleic acid amplification techniques with a grant from The Ministry of Development Cooperation (DGIS), The Netherlands. Key achievements from the study included:
  - Introduction of Diagnostic Voluntary Counseling and Testing (d VCT) among Tuberculosis suspects.
  - Introduction and monitoring of quality assurance of rapid HIV testing at study sites

- Establishment of molecular biology laboratory at the Centre for Respiratory Diseases Research in Nairobi.

Results from this study informed policy change in Tuberculosis diagnosis by WHO in high burden areas where Fluorescence microscopy is now used for screening.

3. Study of Influenza-like syndrome among inpatient attendants in an urban and rural clinic in Kenya with Influenza like symptoms. The study was conducted in partnership with Smith Kline Beechem and Walter Reed Army Medical Research.
4. A clinical research study of the role of alcohol on TB disease among men and women in hard to reach pastoralist communities in Northern Kenya.
5. Identification and measurement of determinants of effective TB diagnostic services: An exploratory study conducted in partnership with the Free University-Amsterdam, Royal Tropical Institute-Amsterdam, Ministry of Health-Kenya and Ministry of Local Government-Kenya at City Council Clinics in Nairobi.
6. Factors that affect compliance to anti-tuberculosis chemotherapy in Pulmonary Tuberculosis patients.
7. Improving Access to quality and sustainable care by gender in multiple and diverse social-cultural and geographical settings in Kenya.
8. Research study on the use of PCR based techniques in detection of drug resistance mutations in pulmonary tuberculosis. A regional study funded by International Atomic Energy (IAEA) on identification of drug resistance mutations in tuberculosis

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### CLINICAL TRIALS

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- A. Training and certification in the field of monitoring of clinical trials:
  - 1) International Conference on Harmonization (ICH) Good Clinical Practices and Ethics Courses:
    - Medical Research Council (MRC/CTU) 2007
    - Family Health International 2006
    - DNDi/TDR WHO 2004
    - AAG Inco-operated 2002; Westat 2001
    - Barnett International 2001
  - 2) Monitoring and Evaluation of Programs: Makerere, Uganda: Diploma, 2003
  - 3) Clinical Site Monitoring Procedures: DAIDS and Westat, USA: Certificate 2002
  - 4) Epidemiology and Medical Biostatistics: Institute of Tropical Medicine, Antwerpen, Belgium; 1995
  - 5) Control of Communicable Diseases and Management-WHO, Kenya: Certificate, 1994.
- B. Monitoring and support of clinical trials
  - Organization: University of London and Medical Research Council. – Location; Nairobi – Kenya. Role: Co-investigator. Dates: 2007-2008
    - REMox study, A multi- center clinical trial to shorten the treatment of pulmonary tuberculosis. Responsible for overall running of the clinical trial.
  - Organization: Family Health International: Location; Kenya. Role: Consultant Regional Project monitor: Dates: 2005-2006

- o Was the technical advisor and clinical study monitor for a Randomized, Multi- Centre, Phase II, Dose-Ranging Clinical Study to Assess the Safety and Efficacy of Fixed Dose, Orally Administered Pyronaridine and Artesunate (3:1) in Adult Patients with Acute Uncomplicated Plasmodium Falciparum Malaria. Study funded by Malaria Medicines Venture (MMV).
- Organization: WHO; Drugs for Neglected Diseases initiative (DNDi) Role: Clinical Monitor.  
Location: Nairobi Dates: 2004
  - o Served as a clinical study monitor on a Multicentre comparative trial of efficacy and safety of Sodium stibogluconate (SSG) versus Paromomycin (PM) versus combination of SSG and PM as the first line treatment for visceral leishmaniasis in Ethiopia, Kenya and Sudan.
- Organization: Division of AIDS (DAID) and Westat. Role: Clinical Research Associate. Dates: 2002-2005. As Research Associate based in the Africa region, I was assigned responsibility for a variety of studies for which Westat was providing clinical study monitoring technical support to:
  - The Close out of the clinical trial on the effectiveness of Carraguard, a microbicide in preventing STI/HIV Transmission at two sites in South Africa.
  - Clinical monitoring of the male circumcision trial to reduce HIV incidence in Kisumu, Kenya and Rakai, Uganda.
  - Interim monitoring of the Nevirapine use to prevent maternal-infant HIV transmission in Addis Ababa, Ethiopia.
  - Evaluation of the Ethical Review Committee, (ERC), Kenyatta National Hospital (KNH), Nairobi, Kenya.

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#### SELECT PUBLICATIONS

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1. **Lydia Kivihya-Ndugga**, Maarten van Cleeff, Janet Nyamwaya, Beatrice Miheso, Evelyne Ndalo, Joseph Odhiambo and Paul Klatser. Patient factors affecting TB diagnosis and the role of counseling. Title: Patient factors affecting TB diagnosis and the role of counseling. East African Medical Journal vol.84. No.2. February 2007.
2. **Lydia Kivihya-Ndugga**, Maarten van Cleeff, Lucy Nganga, Hellen Meme, Joseph Odhiambo and Paul Klatser. Sex specific performance of the routine TB diagnostic tests. Int J Tuberc Lung Dis. 9(3): 294-300, 2005 IUATLD.
3. Maarten van Cleeff, **Lydia Kivihya-Ndugga**, Willie Githui, Lucy Nganga, Daniel Kibuga, Joseph Odhiambo and Paul Klatser. Cost-effectiveness of polymerase chain reaction versus smear microscopy for diagnosis of tuberculosis in Kenya. Int J Tuberc Lung Dis. 2(3): 235-241, 2005.
4. M.R.A van Cleeff, **L.E. Kivihya-Ndugga**, H.Meme, L.Nganga , J.A.Odhiambo and P.R. Klatser. The role and performance of chest X-ray for the diagnosis of tuberculosis. A cost-effective analysis in Nairobi, Kenya. BMC Infectious Diseases, 5:111 (12 Dec 2005).
5. **Lydia Kivihya-Ndugga**, Maarten van Cleeff, Ernest Juma, Joseph Kimwomi, Willie Githui, Linda Oskam, Anja Schuitema, Dick van Soolingen, Lucy Nganga, Daniel Kibuga, Joseph Odhiambo and Paul Klatser. Comparison of PCR with the routine diagnostic procedure of tuberculosis in a population of high tuberculosis and HIV prevalence. J.Clinical Microbiology, Mar. 2004 p.1012-1015 Vol. 42, N0.3
6. Maarten van Cleeff, **Lydia Kivihya-Ndugga**, Willie Githui, Lucy Nganga, Joseph Odhiambo, Paul Klatser. A comprehensive study on the efficiency of the routine pulmonary tuberculosis diagnostic process in Nairobi, Kenya. Int. J. Tuberc. Lung Dis. 2003, 7(2): 186-189.

7. **Lydia E.A. Kivihya-Ndugga**, Maarten R.A. van Cleeff, Willie A. Githui, Lucy W. Nganga, Daniel K. Kibuga, Joseph A. Odhiambo and Paul R. Klatser. A comprehensive comparison of Ziehl-Neelsen and Fluorescent microscopy followed by X-ray for diagnosis of tuberculosis in a resource poor urban setting. *Int J Tuberc Lung Dis.* 2003, 7(12): 1163-1171.
8. B.R.Roos, M.R.A van Cleeff, W.A. Githui, **L Kivihya-Ndugga**, J.A. Odhiambo, D.K. Kibuga and P.R. Klatser. Potential cost-effectiveness of the polymerase chain reaction versus the routine procedure for diagnosis of tuberculosis in Nairobi, Kenya. *Int.J.Tuberc. Lung Dis* 2(3): 235-241, 1998, IUATLD.
9. **Kivihya-Ndugga L.E**, Otieno G, Muthami L.N and Gathua S.N. Markers in HIV associated tuberculosis. *African Journal of Health Sciences.* Vol.1, No.3, August 1994.
10. **Kivihya-Ndugga L.E**, Ochola J.J, Otieno G, Muthami L.N and Gathua S. Clinical and Immunological markers in Kenyan Pulmonary tuberculosis patients with and without HIV-1. *East Afri. Med. J.* Vol.71, No.6, 1994

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#### SELECT PRESENTATIONS

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1. **Lydia Kivihya-Ndugga**, Lucy Nganga, Janet Nyamwaya, Beatrice Miheso, Beatrice Ndalo and Joseph Odhiambo. Low uptake of HIV testing among Tuberculosis (TB) suspects attending a TB clinic in Nairobi, Kenya. 13<sup>th</sup> ICASA meeting. 21-26 Sept. 2003, Nairobi, Kenya.
2. **Lydia Kivihya-Ndugga**, Lucy Nganga, Janet Nyamwaya, Beatrice Miheso, Beatrice Ndalo and Joseph Odhiambo. Low Acceptance of HIV testing among Tuberculosis (TB) suspects attending a Chest clinic in Nairobi, Kenya. 24<sup>th</sup> African Health Sciences Congress. 28 Sept – 2 Oct. 2003, Addis Ababa, Ethiopia.
3. **Lydia Kivihya-Ndugga**. A comprehensive comparison of Ziehl-Neelsen and Fluorescence microscopy for diagnosis of tuberculosis in a resource poor, urban setting. *Tuberculosis Surveillance Research Unit Proceedings.* April 2003.
4. **Lydia Kivihya-Ndugga**, Lucy Nganga, Janet Nyamwaya, Beatrice Miheso, Beatrice Ndalo and Joseph Odhiambo. Low uptake of HIV testing among Tuberculosis (TB) suspects attending a TB clinic in Nairobi, Kenya. 13<sup>th</sup> ICASA meeting. 21-26 Sept. 2003, Nairobi, Kenya.
5. **L.Kivihya-Ndugga**, L.Nganga, P.Kinyanjui, J.Nyamwaya, B.Miheso, C.Obongo, B.Ndalo, D.Kibuga and J.Odhiambo. Gender differences in TB diagnosis and HIV/TB dual infection among TB suspects presenting at a specialist clinic in Nairobi Kenya. XII International Conference on AIDS/STD in Africa. Dec. 2001, Ouagadougou, Burkina Faso.
6. **L Kivihya-Ndugga**, G Otieno, J Nyamwaya, J Aketche, F Leli and T Victor. Polymerase Chain Reaction – Single Stranded Confirmational Polymorphism (PCR-SSCP) for detection of Rifampicin resistance in sputum samples from tuberculosis patients. 21<sup>st</sup> African Health Sciences Congress. April 2000, Nairobi, Kenya.

7. **Kivihya-Ndugga L.E**, Odhiambo J, Otieno G, Juma E, Kimwomi J, Nyamwaya J, Jordaan A and Victor T. Detection of amplified mycobacterium tuberculosis DNA from sputum samples . 29<sup>th</sup> World Conference of the IUATLD Global Congress on Lung Health. 23-26 Nov. 1998, Bangkok, Thailand.
8. **Kivihya-Ndugga L.E**, et al ., Tumour Necrosis Factor alpha production from tuberculosis patients serum. African Biochemical Society Congress. 1996, Gigiri, Nairobi, Kenya.
9. **Kivihya-Ndugga L.E**, Otieno G, Muthami L.N and Gathua S.N. Markers in Pulmonary Tuberculosis patients with and without HIV-1 infection. 15<sup>th</sup> African Health Sciences Congress, Nairobi, Kenya. 7-11<sup>th</sup> Feb. 1994.
10. **Kivihya-Ndugga L.E**, Olobo J, Gathuru J, Makawiti D. W, Gathua S.N. Cytokine profiles in Tuberculosis. 2<sup>nd</sup> African Immunology Conference. 23-27<sup>th</sup> October 1994. Nairobi, Kenya.
11. **Kivihya-Ndugga L.E.A**, Ochola J.J, Otieno G, Muthami L.N, Gachihi G.S, Gathua S. Lymphocyte responses and profiles in Human Immunodeficiency Virus – Pulmonary Tuberculosis (HIV-TB) patients in Kenya. IXth International Conference on AIDS. Berlin, June 7-11, 1993.
12. **Kivihya L.E.A**, Ochola J.J, Otieno G, Gathua S, Muthami L.N, Were J.B.O. Serum TNF-alpha in HIV-Pulmonary Tuberculosis Patients. VIII International Conference on AIDS/STD World Congress. Amsterdam. The Netherlands. 19-24 July 1992.
13. **Kivihya L.E.A**, Ochola J.J, Otieno G, Nunn P, Muthami L.N, Omwega J.M, Were J.B.O. Human Immunodeficiency Virus (HIV) Seropositivity among Pulmonary Tuberculosis Patients (PTB) in Kenya. International Congress for Infectious Diseases. Nairobi, Kenya. June 7-11 1992.
14. **Kivihya L.E.A**, Nunn P, Dockrell H, MacAdam K, Omwega M, Koech D.K. Evaluation of immune response among tuberculosis patients who are HIV positive. Fifth International Conference on AIDS in Africa. October 10-12, 1990. Kinshasa, Zaire.

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## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

neebetc@gmail.com

Email Address

Paul

First Name

M

Middle Initial

Neebe

Last Name

1002 Highland Woods Road

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 929-3344

Primary Phone

Mobile: (919) 929-9394

Alternate Phone

---

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

---

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

---

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

---

Chapel Hill Resident

Question applies to Transportation and Connectivity Advisory Board

**Select a Seat Category for the Transportation and Connectivity Advisory Board \***

---

Bicycle Advocate and Chapel Hill Resident

**Which Board is your First Choice? \***

---

Parks, Greenways & Recreation Commission

---

**How did you find out about this opportunity? (select all that apply)**

---

Advisory Board or Council member

**If you chose "Other" from the advertising opportunity listed above, please specify:**

---

---

**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

I have previously served on the BIPED advisory board, Friends of Parks and Greenways Board and Transportation advisory board. I am a current Board member of BACH (Bicycle Alliance of Chapel Hill).

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I travel often to look at other cities and Countries biking, pedestrian and public transportation infrastructure.

[Paul\\_Neebe\\_GenResume\\_2016.doc](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

Caucasian/Non-Hispanic

### Gender \*

Male

If other, please describe:

Please select your age from the following list. \*

over 55

Musician/Real Estate Broker

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

---

## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

---

I Agree \*

Question applies to multiple boards

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

**Paul M. Neebe**  
1002 Highland Woods Road  
Chapel Hill, NC 27517  
Phone: (919) 967-1554  
[neebe@bellsouth.net](mailto:neebe@bellsouth.net)  
[www.paulneebe.com](http://www.paulneebe.com)

## **EDUCATION**

**The Catholic University of America**  
Doctorate of Musical Arts 1999

**The Juilliard School**  
Master of Music 1985  
Bachelor of Music 1984

## **Certifications/Licenses**

Real Estate Broker License, North Carolina and Virginia 1989-2016  
GRI Designation

## **Language Proficiency**

German Goethe Institute Rothenburg ob der Tauber, Germany, Summers 1997-2003

## **Employment/Work experience**

Neebe Real Estate- 2000-2016  
Broker in Charge Chapel Hill, North Carolina

The Roanoke Symphony Orchestra, Virginia 1998-2016  
Principal Trumpet, David Wiley, Music Director

The Wintergreen Summer Music Festival Orchestra 2000-2016  
Principal Trumpet, Larry Alan Smith Executive Director

The University of Virginia 1995-2013  
Music Artist Faculty (Trumpet)

Carolina Realty 1995-2000  
Real Estate Broker

The Durham Symphony Orchestra 1990-1994  
Principal Trumpet, Alan Neilson, Music Director

American Airlines 1989-1995  
Reservations Agent, Cary, North Carolina

## **Boards and Commissions**

Chapel Hill Transportation & Connectivity Board, Board Member 2015-2016

Friends of Chapel Hill Parks & Recreation Board Member 2014-2016

Bicycle Alliance of Chapel Hill (BACH), Board Member 2014-2016

The Chapel Hill Bicycle and Pedestrian Advisory Board, Board Member 2011-2014

The North Carolina Boys Choir, Board Member 2005-2007

The Durham Symphony, Board Member 1992-1994

## **Computer Skills**

Microsoft Office, Networking, Webpage editing, Accounting

## **Volunteering**

Durham GLFF 2013-2015

Carrboro Bicycling Coalition 2013-2015

Habitat for Humanity (various Bike Rides) 2011-2012

Volunteers with International Students and Staff Program at the University of Virginia, 2009-2010

---

## Profile

Question applies to multiple boards

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## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

marshmanr@hotmail.com

Email Address

Marshall

First Name

Rohde

Last Name

Middle Initial

2537 Booker Creek Rd

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 201-0824

Primary Phone

Alternate Phone

---

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

---

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

---

Parks, Greenways and Recreation Commission: Eligible

Question applies to Chapel Hill Downtown Partnership

**Select a Seat Category for the Chapel Hill Downtown Partnership \***

---

Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

---

Chapel Hill Resident

Question applies to multiple boards

**Which Board is your First Choice? \***

---

Parks, Greenways & Recreation Commission

---

**How did you find out about this opportunity? (select all that apply)**

---

None Selected

**If you chose "Other" from the advertising opportunity listed above, please specify:**

---

---

**Interests & Experiences**

Question applies to multiple boards

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

---

I graduated from UNC in the late 80's and have seen a lot of changes in our community. I enjoy getting out and about in the community.

Question applies to multiple boards

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I am an IT professional and I have a good grasp of how to take a project from requirements to implementation and support.

Marshall Rohde

Question applies to multiple boards

---

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

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### Ethnicity \*

Caucasian/Non-Hispanic

### Gender \*

Male

If other, please describe:

Please select your age from the following list. \*

35-54

Engineer

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

---

## Ethics Statement

Question applies to multiple boards

## **ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

---

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---

I Agree \*

Question applies to multiple boards

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---

## Profile

Question applies to multiple boards

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## Public Records Statement

---

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---

I Agree

macierouse@gmail.com

Email Address

Macie

First Name

Rouse

Last Name

Middle Initial

373 A Umstead Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

---

Question applies to multiple boards

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**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

0-12 months

---

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

---

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

## Select a Seat Category for the Parks, Greenways and Recreation Commission \*

---

Chapel Hill Resident

Question applies to multiple boards

## Which Board is your First Choice? \*

---

Parks, Greenways & Recreation Commission

## How did you find out about this opportunity? (select all that apply)

---

Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

---

---

## Interests & Experiences

Question applies to multiple boards

## What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

As a mid-twenty-year-old, I offer a perspective that represents the needs of our younger generation. I also will offer viewpoints from the UNC graduate student population, a large demographic in Chapel Hill. Finally, my anthropology education has taught me how to navigate and understand diverse cultural perspectives through observation and listening.

Question applies to multiple boards

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

---

I received my B.A. in Anthropology from the University of Kansas. I am pursuing my master's degree in Public Administration at UNC - Chapel Hill where my coursework includes law for public administration, city and council management, and professional communications. I was a volunteer for Friends of the Kaw, a non-profit serving the Kansas River, where I helped in riverbank restoration and water clean-up projects to improve recreation for the Lawrence, Kansas community. I am an active user of Chapel Hill parks and hope to pursue a career in parks following my graduation.

Question applies to multiple boards

---

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

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### Ethnicity \*

---

Caucasian/Non-Hispanic

### Gender \*

---

Female

If other, please describe:

---

Please select your age from the following list. \*

---

18-24

---

Occupation

**Are you a caregiver for or identify with a disability?**

---

Yes  No

**Have you participated in the Peoples Academy?**

---

Yes  No

Are you a Town of Chapel Hill employee?

---

Yes  No

---

## Ethics Statement

Question applies to multiple boards

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

---

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---

I Agree \*

Question applies to multiple boards

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---

## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

---

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

alexandra.sheaves@gmail.com

Email Address

Alexandra

First Name

Sheaves

Last Name

903 Kings Mill Rd.

Street Address

Suite or Apt

CHAPEL HILL

City

NC

State

27517

Postal Code

Home: (919) 339-1066

Primary Phone

Home:

Alternate Phone

---

Question applies to multiple boards

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**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

---

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

---

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

## Select a Seat Category for the Parks, Greenways and Recreation Commission \*

---

Chapel Hill Resident

Question applies to multiple boards

## Which Board is your First Choice? \*

---

Parks, Greenways & Recreation Commission

## How did you find out about this opportunity? (select all that apply)

---

Email

If you chose "Other" from the advertising opportunity listed above, please specify:

---

---

## Interests & Experiences

Question applies to multiple boards

## What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

---

I am a long-time town resident (I was born in Chapel Hill in 1968 and have spent most of my life here or as a resident of Carrboro) who makes extensive use of the town parks and outdoor areas, and camps and other services for my son. I'm grateful for the ways in which I've seen these offerings increase over the years I lived here and interested in learning more about how they operate and can serve town residents and visitors.

Question applies to multiple boards

## Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

---

Extensive experience as a researcher in social science methods for gathering information from and about people (surveys, interviews, observation).

Question applies to multiple boards

---

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

---

## Demographics

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### Ethnicity \*

---

Caucasian/Non-Hispanic

### Gender \*

---

Female

If other, please describe:

---

Please select your age from the following list. \*

---

35-54

university administrator

Occupation

Are you a caregiver for or identify with a disability?

---

Yes  No

Have you participated in the Peoples Academy?

---

Yes  No

Are you a Town of Chapel Hill employee?

---

Yes  No

---

## Ethics Statement

Question applies to multiple boards

## **ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS**

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**Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.**

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I Agree \*

Question applies to multiple boards

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

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## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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I Agree

renukes@gmail.com

Email Address

Renuka

First Name

V

Middle Initial

Soll

Last Name

302 Old Larkspur Way

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

Home: (919) 969-1454

Primary Phone

Home: (919) 619-6051

Alternate Phone

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Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

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Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

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Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

## Select a Seat Category for the Parks, Greenways and Recreation Commission \*

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Chapel Hill Resident

## Which Board is your First Choice? \*

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Parks, Greenways & Recreation Commission

## How did you find out about this opportunity? (select all that apply)

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Advisory Board or Council member

Email

If you chose "Other" from the advertising opportunity listed above, please specify:

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## Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

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I have served on the Parks, Greenways, and Recreation Board for three years and have been the Chair. I feel that we are making progress on reaching goals for our town priorities. I would like to continue in my efforts on these ongoing projects. I have been an active member of the Chapel Hill community for close to 16 years and have volunteered in different aspects of the community. I feel that my perspective in having lived here and understanding the needs of the community are beneficial in setting priorities and finding creative solutions for our community. I care about Chapel Hill and would like to continue to be involved.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have both worked in and led committees (such as the PTSA, Girl Scouts, my neighborhood's HOA and Duke's Campus Club). I serve on the Board of North Carolinians against Gun Violence, and did a gun buy back event in the town in September, 2019. In the gun buy back endeavor, I worked with the town and the Chief of police to achieve my goal. I advertised the event and found a local church to host the event. I love my community and want to see it continue to thrive. I have also been a part of the People's Academy and have learned about how all the town's resources fit together. I am excited about giving back to my community.

[Renuka\\_s\\_resume.v4.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

Asian or Pacific Islander

### Gender \*

Female

If other, please describe:

Please select your age from the following list. \*

35-54

Homemaker/Volunteer

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

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Yes  No

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## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree \*

Question applies to multiple boards

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

**Renuka V. Soll**  
302 Old Larkspur Way  
Chapel Hill, NC 27516

**Experience**

**Volunteer work**

August 1998-present

- Community organizations
  - Chair (starting 2020) and member of Parks, Greenways, and Recreation Commission
  - Organized and led a Gun Give Back event in Chapel Hill on 9/14/19
  - Board member of North Carolinians against Gun Violence
  - GED tutor, Orange Literacy
  - Leader of 2 clubs for Duke's Campus Club
  - Policy Chair, Webmaster and Social Committee board member for Duke's Campus Club
  - Alumni admissions representative at College Fairs for Wellesley College
- Parent-Teacher-Student Association (PTSA)
  - Treasurer and Secretary of the PTSA at Seawell Elementary School
  - President and Secretary of the PTSA at Smith Middle School
  - Treasurer of the PTSA at Chapel Hill High School
  - Received \$5,000 grant from Lowe's to improve the car pick up area at Seawell Elementary
- Schools
  - Parent Coach for Chapel Hill High School's Mountain Biking Team
  - Battle of the Books coach, math and reading volunteer, art helper, and chaperone at Seawell Elementary school
  - Class Mother at Seawell Elementary School, Smith Middle School, and Belmont Hills Elementary School (PA)
- Neighborhood
  - Treasurer of the HOA Board for the Larkspur neighborhood in Chapel Hill
  - Cookie Mom for Girl Scouts

**Assistant Product Manager, INSEAD, Fontainebleau, France**  
1998

September 1996-August

- Targeted and recruited students for Marketing and Technology Management Executive Education programs
- Created promotional brochures and mailings
- Reduced the number of targeted mailings by half, saving departmental costs

**Marketing MBA Rotational Program, G.D. Searle, Skokie, IL**

May 1994-August 1996

Three year rotational program designed to provide a broad range of knowledge and experience in pharmaceutical marketing and sales.

*Associate Product Manager, Arthritis Therapeutic Team*

March-August 1996

- Planned Arthrotec product launch
- Developed and implemented promotional programs
- Forecasted sample allocation, market shares, and sales

- Medical Sales Representative, Midwestern Geographic Customer Unit* July 1995-March 1996
- Promoted prescription drugs to physicians and pharmacists to achieve territory budgets
  - Won the CytotecTeam Product Performance award --- 1995
- Market Research Analyst, female health care therapeutic team* May 1994-July 1995
- Defined, planned, analyzed, implemented, and presented results of qualitative and quantitative studies
  - Tracked and evaluated market conditions
- New Product Laboratory Consultant**, *University of Chicago, Chicago, IL* October-March 1994
- Member of team that developed product life cycle strategy for Sandoz Pharmaceuticals
  - Conducted qualitative and quantitative analyses to identify and characterize distinct market segments
- Marketing Internship**, *Lotus Corporation, Cambridge, MA* Summer 1993
- Developed strategy to position Lotus Notes in vertical markets
  - Constructed data set to analyze buying patterns and help formulate strategy
  - Evaluated customer needs for groupware
- Education**
- M.B.A (Marketing)**, *University of Chicago, Graduate School of Business, Chicago, IL* March 1994  
University of Chicago Fellowship, Dean's List, Marketing Group
- M.S. (Computer Information Systems, High Distinction)**, *Bentley College, Waltham, MA* June 1991  
Beta Gamma Sigma, Honors Society in Business
- B.A. (Chemistry)**, *Wellesley College, Wellesley, MA* May 1989

**Publications**

Butaney, G.T., R.V. Chand [Soll] & D.R. Chand, "Examining the Role of Innovation Attributes in Positive Opinion Leadership: An Empirical Study in the Diffusion of Upper CASE Tools," *Journal of Management Systems*, Vol. 6, No.2, 1994. pp.15-30.

Chand [Soll], R.V., D.R. Chand & G.T. Butaney, "Champions' Perceptions of Upper CASE Tools," *Proceedings of Association of Management Meeting*, Atlantic City, NJ, August 6-9, 1991. pp.IT 88-92.

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## Town Attorney Assessment Center

Question applies to Town Attorney Assessment Center

The Town of Chapel Hill is hiring a new Town Attorney. In an effort to get the best information about candidates, the Town will be using an assessment center process in June 2020. An assessment center provides the opportunity for a team of assessors to view the candidates in simulated scenarios a town attorney will face. In addition, there is typically a writing exercise and interview. Assessors from each scenario report back to a review committee where the information is analyzed and a recommendation made about the candidates moving to the next step in the hiring process.

The Town Council is interested in selecting between three and five community members to serve as assessors during the two-day assessment center. Community members must be available to serve on both days.

Question applies to Town Attorney Assessment Center

### Please Agree with the Following Statement

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**Do you agree to maintain the confidentiality of all candidates in this process? This prohibition includes, but is not limited to, coworkers, supervisors, subordinates, friends, family members, professional contacts, etc.**

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I Agree

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## Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

### Public Records Statement

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I Agree

carnivalprincess@yahoo.com

Email Address

Wendy

First Name

Whitener

Middle Initial

Last Name

704 Meadowmont Ln

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (919) 349-9848

Primary Phone

Home:

Alternate Phone

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Question applies to Town Attorney Assessment Center

Residency within the Town limits is required to participate as an assessor in the Town Attorney assessment center. What district do you live in? \* (Chapel Hill Town Limits, Orange County ETJ/JPA, Carrboro, or Other)

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

None Selected

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Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

Parks, Greenways and Recreation Commission: Eligible

Question applies to Chapel Hill Downtown Partnership

**Select a Seat Category for the Chapel Hill Downtown Partnership \***

Chapel Hill Town Resident

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

Chapel Hill Resident

Question applies to multiple boards

**Which Board is your First Choice? \***

Town Attorney Assessment Center

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**How did you find out about this opportunity? (select all that apply)**

Social Media

**If you chose "Other" from the advertising opportunity listed above, please specify specify:**

Question applies to Town Attorney Assessment Center

**Are you available between 8:30am and 5:00pm on both June 18 and 19, 2020? (Yes or No)**

Yes  No

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## **Interests & Experiences**

Question applies to multiple boards

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

I am devoted resident of Chapel Hill and want to get more involved in local government and advocacy for this beautiful town.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I have worked with and managed teams of diverse individuals over the last 20 years. I look for synergies and ways to create partnerships to advance goals. My strongest skills are time management, presentation and public speaking and budgeting.

Question applies to Town Attorney Assessment Center

**What perspective(s) would you bring as a community member participating in the assessment center process?**

Question applies to Town Attorney Assessment Center

**Is there anything else you would like us to know about you and your interest in participating in the assessment center?**

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You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## **Demographics**

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**Ethnicity \***

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Caucasian/Non-Hispanic

**Gender \***

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Female

**If other, please describe:**

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**Please select your age from the following list. \***

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35-54

Sales Director \_\_\_\_\_

Occupation

**Are you a caregiver for or identify with a disability?**

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Yes  No

**Have you participated in the Peoples Academy?**

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Yes  No

**Are you a Town of Chapel Hill employee?**

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Yes  No

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**Ethics Statement**

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