

LUMO Text Amendment: Rules of the Boards & Commissions



**Town Council Meeting
May 21, 2025**

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Boards Included in Proposal



Planning
Commission
(PC)



Board of
Adjustment
(BOA)



Historic
District
Commission
(HDC)



Community
Design
Commission
(CDC)

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What We're Proposing

7 member seats on each Board

4 members for quorum

Votes requiring a majority of members –
exclude vacant seats and conflicts of interest

Staff alternative for review in the event CDC
lacks enough appointed members

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Why We're Proposing Revisions

LUMO rules as amended would:

- Offer consistency for all 4 Boards
- Support more effective recruitment
- Fewer meeting cancellations and
- Promote participation for individual members

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What We're NOT Proposing

- ☐ Add to or take away from the powers and duties of Boards
- ☐ Sunset any Board
- ☐ Shorten the term of any current members
- ☐ Reduce current opportunities to seek re-appointment
- ☐ Reduce the number of seats for ETJ and JPA residents

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Vacancy Challenges

- CDC – multiple recurring vacancies even after reduction to 7 members
- BOA – 1 to 3 regular member vacancies over the past 3 years, no alternate member appointments
- PC and HDC – often have 1 or 2 vacancies

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Boards & Commission Assessment

- Initiated in June 2023 by Council member petition
- **Recommendation:** Implement standard practices for number of members, roles, meeting frequency, and training
- **Recommendation:** Implement equitable processes for member recruitment and appointment

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Planning Commission Review

✓ Consistent with Comprehensive Plan

Recommendation to Deny as proposed

- Consistent size vs needs and circumstances of individual Boards
- Promoting diverse representation
- ETJ and JPA seats

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Procedures

- Open the Legislative Hearing
- Receive public comment
- Provide feedback on the proposed text amendment
- Continuing the Hearing to June 11, 2025

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Current
Recruitment
Picture

Board	Vacancies / Seats Opening June 30*	Eligible Membership Applications Received
CDC	5	3
HDC	4	0
BOA	5 (+3 alt)	5
PC	3	5-7

* Before accounting for any pending **re-appointments**
and/or **seat reductions**

Complete Community Considerations

- ☐ Plan for the future strategically
- ☐ Plan for excellence in the public realm and placemaking

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Board-Specific Policy Changes

PC: Remove 'Champion' seats to 4 other Boards

- Commission can continue designating members to represent an interest

BOA: Clarify eligibility for multiple alternate and regular member terms – up to 2 each consecutively

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